

# APPLICATION FOR RESIDENTIAL PARKING PERMIT

1 March 2023 – 28 February 2024

274 Gower Street, Preston  
PO Box 91, Preston, Vic 3072  
T 8470 8888 F 8470 8877  
E [mailbox@darebin.vic.gov.au](mailto:mailbox@darebin.vic.gov.au)  
[darebin.vic.gov.au](http://darebin.vic.gov.au)



the place  
to live

## PERMIT INFORMATION

**Please complete all sections of this application form and return together with payment and supporting documentation to the City of Darebin.**

A permit is required to park in specifically marked permit areas in Darebin. People who have parking restrictions outside their home require a residential parking permit to park in the area and to stay over the time limit.

Please note that this application form should be used for new applicants only. If you have previously held a residential parking permit please contact the City of Darebin to ensure that you are still eligible for parking permits, or to arrange for a renewal notice or a replacement permit application.

For further information please visit [www.darebin.vic.gov.au/parking](http://www.darebin.vic.gov.au/parking)

## APPLICANT DETAILS

First Name:

Last Name:

Residential Address:

Suburb:

Postcode:

Postal Address (if different from above):

Suburb:

Postcode:

Contact phone number:

Email:

## PERMIT ELIGIBILITY

**In order to assess your eligibility for parking permits, please complete all of the questions below.**

Is the property the primary residence of the applicant?

*If you answered no to this question, no permits are available.*

Yes  No

Please provide the date you moved into the property.

*New residents must supply a copy of their contract of sale or current lease. See over for details.*

Is there any other person living at the address with a current parking permit?

Yes  No

Does the property have off street parking (including driveway and laneway access)?

*If you answered yes to this question, a maximum of 1 parking permit is available.*

Yes  No

Is the property located above or at the rear of a shop or business?

*If you answered yes to this and the last question, no permits are available.*

Yes  No

Was the property constructed after December 2004?

*If you answered yes to this question, no permits are available.*

*Not applicable to residents of the Springthorpe Estate that reside in a single dwelling on a lot.*

Yes  No

## PERMIT TYPE

Please indicate below the type of permit required (*please tick only one box for each permit*):

**Permit One** \$46.00

Residential Sticker

Registration number:

Transferable Permit

**Permit Two\*** \$70.00

Residential Sticker

Registration number:

Transferable Permit

*\*A second parking permit is only available for properties with NO off-street parking. Conditions apply.*

**Please see over for continuation of application form.**

## PROOF OF RESIDENCY

Two (2) different types of the following documentation **MUST** be shown as proof of residency. Please tick applicable options.  
New residents must include a copy of their contract of sale or new lease with any proof of residency.

- |   |   |
|---|---|
| <input type="checkbox"/> Current Rates Notice | <input type="checkbox"/> Drivers Licence                                    |
| <input type="checkbox"/> Current Lease        | <input type="checkbox"/> Certificate of Vehicle Registration                |
| <input type="checkbox"/> Rent Receipt         | <input type="checkbox"/> Utility Bill (gas, electricity, water, phone, etc) |
| <input type="checkbox"/> Agents Letter        | <input type="checkbox"/> Pension Card                                       |
| <input type="checkbox"/> Other                |   |

## PENSION DISCOUNT

A 50% discount is available for pensioners who hold one of the below concession cards. Please tick applicable card and provide details.  
Centrelink Health Care Card holders are NOT eligible for concession.

- Pensioner Concession Card (Centrelink or Veterans' Affairs)
- Gold Card (Veteran's Affairs), War Widow (WW), Totally & Permanently Incapacitated (TPI)

### Concession Card Number

CRN (Centrelink):

File number (DVA):

## METHODS OF PAYMENT

### IN PERSON

To pay with cash, cheque, money order, credit card or EFTPOS present this completed form at a Customer Service Centre listed below:

- 274 Gower Street, Preston
- 32-38 Separation Street, Northcote
- 23 Edwardes Street, Reservoir

### ONLINE

To pay with Visa or MasterCard, email this completed form with supporting documentation to: mailbox@darebin.vic.gov.au

You will be emailed an account to make the prescribed payment.

### MAIL

Mail your completed form with cheque or money order to:  
City of Darebin PO Box 91  
Preston VIC 3072

*Please do not send cash in the mail.*

## DECLARATION

I undertake to comply with the provided in the document titled "Residential Parking Permit Conditions and General Information" available at [www.darebin.vic.gov.au](http://www.darebin.vic.gov.au) or at the City of Darebin Customer Services Centres.

Signature

Name:

Date:

## OFFICE USE ONLY

- Proof of residence sighted  Pension discount card sighted

Total fee \$

Customer Service Officer:

Receipt No:

Date:

### CITY OF DAREBIN

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National Relay Service  
relayservice.gov.au

If you are deaf, or have a hearing or speech impairment, contact us through the National Relay Service.



Speak Your Language  
T 8470 8470

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### PRIVACY STATEMENT

The collection and handling of personal information is accordance with Council's Privacy Policy which is displayed on Council's website and available for inspection at, or collection from, Council's customer service centre/s.