

# VEHICLE CROSSING PERMIT APPLICATION



the place to live

## APPLICANT DETAILS

Location of Works:

Applicants Name:

Applicants Address:

Telephone

Work:

Home:

Mobile:

Email Address:

## PURPOSE

- |  |  |
|--|--|
| <input type="checkbox"/> Construct new crossing      | <input type="checkbox"/> Widen existing crossing |
| <input type="checkbox"/> Repair to existing crossing | <input type="checkbox"/> New second crossing     |
| <input type="checkbox"/> Paired crossing             | <input type="checkbox"/> Culvert crossing        |
| <input type="checkbox"/> Other (specify):            |  |

## CROSSING TYPE

- |   |                                     |
|---|-------------------------------------|
| <input type="checkbox"/> Residential*     | <input type="checkbox"/> Industrial |
| <input type="checkbox"/> Commercial       | <input type="checkbox"/> Culvert    |
| <input type="checkbox"/> Other (specify): |                                     |

\*Parking permit eligibility may change. View the "Residential Parking Permit Policy" at [darebin.vic.gov.au](http://darebin.vic.gov.au)

## CROSSING LOCATION

- |  |  |
|--|--|
| <input type="checkbox"/> Left property boundary  | <input type="checkbox"/> In line with Garage/Carport |
| <input type="checkbox"/> Right property boundary |  |
| <input type="checkbox"/> Other (specify):        |  |

## OBSTRUCTIONS

Do any of the following need relocation for proposed works?

- |                                   |                               |                                 |                                |
|-----------------------------------|-------------------------------|---------------------------------|--------------------------------|
| <input type="checkbox"/> Poles    | <input type="checkbox"/> Pits | <input type="checkbox"/> Drains | <input type="checkbox"/> Trees |
| <input type="checkbox"/> Hydrants | Other (specify):              |                                 |                                |

I would like to meet with a Council Representative onsite?

- |                              |                             |
|------------------------------|-----------------------------|
| <input type="checkbox"/> Yes | <input type="checkbox"/> No |
|------------------------------|-----------------------------|

Does the property have rear or alternative access already provided?

- |                              |                             |
|------------------------------|-----------------------------|
| <input type="checkbox"/> Yes | <input type="checkbox"/> No |
|------------------------------|-----------------------------|

Please provide Planning/Building Permit if applicable.

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**Note:** Having a Planning or Building Permit does not relieve the requirement to obtain a Vehicle Crossing Permit to construct your Vehicle Crossing. Application approvals are valid for a period of 6 months only. If application is approved an additional fee of \$215.00 is payable to obtain a permit.

Application Fee \$115.00

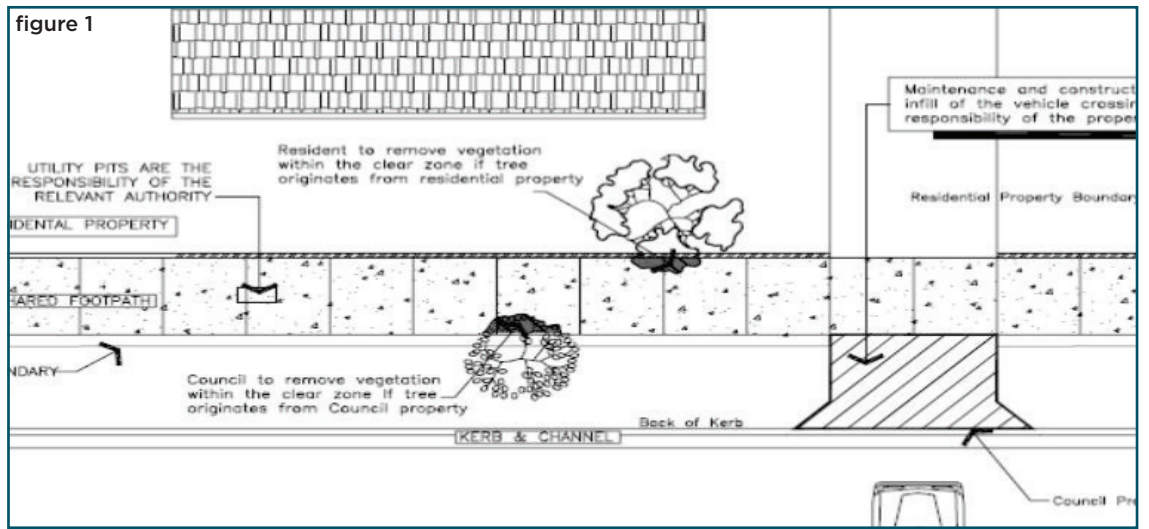
Short Code 09

1

Please provide a sketch of the proposed Vehicle Crossing in the space provided below.

Note locations of assets such as trees, pits and poles as the example above shows.

See example figure 1.



**Vehicle Crossing Conditions of Permit**

A Private Crossing Permit does not represent the approval of other departments of the Darebin City Council or other statutory Authorities. Such approvals may be required and may be assessed on different criteria to that adopted for the approval of this Private Crossing Permit. A Vehicle Crossing Application is approved and permission is granted to construct the crossing on a date in conformity with the Council specification.

If the crossing cannot be constructed on the specified date, the Council must be notified otherwise it may be necessary to obtain a new permit. In their own interests, owners of the property having a crossing constructed by a contractor are advised to obtain in writing that the crossing will be constructed to the required Council specification. Property Owner will be held responsible for the works.

**Note:**

Vehicle Crossing Permits are required to be obtained prior to the commencement of works. All street features and services which may be affected as a result of the location of the crossing (pole, trees, pit and bus stop etc.) are the sole responsibility of the applicant to arrange at their own expense prior to commencement of works. No crossings are permitted within 9 metres of intersecting streets or within 1 metre of naturestrip trees, street signs or power poles.

All crossings are to be inspected by the responsible Council representative prior to pouring of concrete to ensure compliance with Council's standard Vehicle Crossing Specifications. Council has the right to reject any works not in compliance and direct the appropriate alterations. At all times it is the applicant's responsibility to ensure the site is safe. Any additional works required to be carried out by Council will result in the applicant being charged for these costs.

**Privacy Statement**

The collection and handling of personal information is accordance with Council's Privacy Policy which is displayed on Council's website and available for inspection at, or collection from, Council's customer service centre/s.

I have read the attached permit conditions and if a permit is issued to me, I agree:

- To carry out the works in accordance with Permit conditions
- To pay any additional costs incurred by Council as a result of my performance under the permit; and
- To indemnify Council and it's employees against all actions, costs, claims, charges, demands and damages whatsoever which may be brought or claimed against them arising from my performance under the permit.

Applicants Signature: \_\_\_\_\_

Date:        /        /