

Production Company Details – To be completed by all applicants

Applicants Details

Application Date

Production Company

ACN

Address

Number

Street Name

Suburb/Town

Postcode

Contact Numbers

Telephone

Mobile

Fax

Production Manger

Telephone

Location Scout

Telephone

Location Manager

Telephone

Section Two – Proposed filming details

Location: (if more than one attach a list)

Date of Use:

Starting Time:

Finishing Time:

Title of Production:

Number of Essential Parking Spaces:

Number of cast and crew:

Type of Production (tick one)

Feature Film

Telemovie

TV Series/Serial

Student Film

Music Video

TV Commercial

Training/Industrial Film

Documentary

Other (specify)

Additional Information

Section Three – Applicants responsibilities

The applicant will be required to attach:

- 1 A copy of Certificate of Currency of Public Liability Insurance of not less than \$10,000,000.
- 2 A brief description of the action being shoot.
- 3 A map of the location and preferred parking spaces (if applicable).
- 4 A Location Agreement (if applicable).
- 5 A copy of the correspondence advising the following interested parties:
 - The Victorian Police;
 - The Metropolitan Fire Brigade;
 - The Metropolitan Ambulance Service;
 - The Public Transport Division of the Department of Infrastructure (*only required if public transport will be affected by the event*). Visit www.doi.vic.gov.au for more information.
 - Advise to Residents and Traders.

Section Four– Declaration to be completed by the applicant

The Production Company agrees to indemnify and keep indemnified and to hold harmless the City of Darebin, its employees, servants and agents against all claims or suites of any kind arising out of the negligence or unlawful conduct of the Production Company, its employees, agents or otherwise. The Production Company agrees to comply with all City of Darebin Local Laws and all other relevant legislation and Conditions and Special Conditions provided on the granting of this application.

Signed for, and on behalf, of the Production Company, who warrants that he/she is authorised to sign this Application on behalf of the Production Company.

Signature Date

Your Privacy

Any personal information recorded on this form will only be used by the City of Darebin Traffic Enforcement Department for administration of this filming application. This personal information may also be disclosed to other relevant government bodies as required by law. You may access this personal information by contacting the Traffic Enforcement Department on 8470 8888.

Lodgment of Forms

Completed applications should be returned to – **Darebin Traffic Services, PO Box 91, Preston VIC 3072.**
For more information, contact Darebin Traffic Services on 8470 8888.

Office Use ONLY

Approved by

Date of Filming Time from Time to

Number of TSA Number of Road Closed

Other Requirements

Date of drop off Officer:

Date of collection Officer: