

Filming and Photography terms and conditions are subject to change. Council may vary or implement additional conditions deemed appropriate prior to permit approval.

Submission of an application does not constitute approval for filming. Confirmation of your approval will be issued within five (5) business days of receipt of a completed application.

General Permit Conditions

All activities are to be conducted in compliance with Council's Local Laws and all other relevant legislation and Conditions and Special Conditions provided on the granting of this application.

The production company will ensure all cast, crew and other persons in its employ follow all conditions and any reasonable directions given by the City of Darebin, or its delegate.

The City of Darebin is entitled to have a representative present at all times. (This representative would be a non-paid observer. A production company is only responsible for the payment of Council staff if the nature of filming requires a representative of the Council to be present.)

Activities which are, in our opinion, offensive or detrimental to the amenity of residents will not be approved.

The applicant will not portray the City of Darebin as endorsing or supporting any product or service or any views, opinions, attitudes or ideas suggested, conveyed, advertised, canvassed, depicted or otherwise expressed, without prior written consent from the Council.

City of Darebin must be acknowledged in the credits of all productions.

Standard hours for film activities: 9.00am – 10.00pm seven (7) days.

Public liability insurance

A public liability insurance policy indemnifying the Council to a minimum of \$10,000,000 is to be taken out by the applicant. A copy is to be forwarded to the Council on application.

Indemnity insurance

The Production Company agrees to indemnify and keep indemnified and to hold harmless the City of Darebin, its employees, servants and agents against all claims or suits of any kind arising out of the negligence or unlawful conduct of the Production Company, its employees, agents or otherwise.

Stakeholder notification

Local traders and residents within a 200 metre radius of the proposed filming site are to be notified in writing no less than seven (7) days before filming to ensure they have no objections to the filming or associated activities. A copy of this notification must be forwarded to the Council on application.

Where required the applicant must notify all affected services (Victorian Police, The Metropolitan Fire Brigade, The Metropolitan Ambulance Service and if applicable any affected Public Transport services within seven (7) days prior to filming.

Privately managed locations (Including Council Parks and Buildings)

If you wish to film at a privately managed location, permissions must be provided from the relevant owners or authority.

Where applicable the applicant must first obtain permission from the relevant departments of the City of Darebin to use Council parklands, reserves or other Council facilities and make payment of any applicable fees before any permit will be issued.

Traffic and pedestrian management plan

A suitably approved Traffic or Pedestrian Management plan must be submitted on application.

Any plan must comply with Work Safe Guidelines and include but not be limited to:

- A map of the area indicating traffic and/or pedestrian management measures
- the flow of pedestrian and vehicle movements
- the expected frequency of interaction of vehicles and pedestrians
- illustrations of the layout of barriers, walkways, signs and general arrangements to warn and guide traffic around, past, or through the site
- responsibilities of people managing traffic at the site
- instructions or procedures for controlling traffic including in an emergency.
- Traffic and pedestrians must be controlled by the Victoria Police and/or a Vic Roads Accredited Traffic Controller.

Props, special effects and stunts

Props, decorations and signage must not be attached to any trees, including rope or string. These items must also not be made of single use plastics.

Fireworks: Obtain a Work Safe permit; Council's Municipal Fire Prevention Officer will then review the application and may add specific conditions to the filming permit.

The applicant will ensure all dangerous substances and articles to be brought to location will be listed as such in the Application. Proof of relevant permits will be required on application. No other dangerous articles or substances may be brought to the location than those listed in the Permit.

A Safety Supervisor and/or stunt coordinator report and a risk assessment is required when any stunt scenes are being filmed to ensure safety for the cast, crew and general public.

Drones

Council will not consider the use of a drone unless the applicant can demonstrate that all Civil Aviation Safety Authority (CASA) rules have been met. Drone related activities will be assessed on a case by case basis. Permit approval is not a guarantee.

Noise

The City of Darebin reserves the right to restrict the noise levels of any amplification equipment or other activity it deems unacceptable to the good amenities of the neighbourhood.

Unless otherwise approved, Amplified noise is permitted up to a sound limit of 72 decibels and is only allowed to occur between 9.00am – 10.00pm seven (7) days

Site management

The filming activity must only be conducted during the times and dates specified in the film permit, including bump-in and bump-out times.

Waste, structures and film equipment must be removed from site with the surrounding area left in a clean, tidy and rubbish free condition.

The applicant will be responsible for removal and/or restoration or alternatively the costs associated with rectifying any damage, permanent alterations, litter or waste as a direct result of the activity.

Site setup must comply with the Work Safe Code of Practice.

Permit cancellation

A permit may be cancelled immediately if a breach of any permit condition is identified by an Authorised Officer; or Council identifies a misrepresentation in the application.

Permit refunds

Permit and Parking fees are non- refundable

Payment

The Permit is not valid until payment is received in full. Failure to make payment prior to the commencement of any activities may result in enforcement action being taken against the applicant.

CITY OF DAREBIN

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National Relay Service
relayservice.gov.au

If you are deaf, or have a hearing or speech impairment, contact us through the National Relay Service.



Speak Your Language
T 8470 8470

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