City of DAREBIN

MINUTES OF BUNDOORA HOMESTEAD ART CENTRE BOARD OF MANAGEMENT

HELD AT

BUNDOORA HOMESTEAD
7-27 SNAKE GULLY DRIVE, BUNDOORA

WEDNESDAY, 13 JUNE 2012

AT 4.30PM

Table of Contents

Item Number		Page Number
1.	PRESENT	1
2.	APOLOGIES	1
3.	DECLARATIONS OF INTEREST AND CONFLICTS OF INTEREST	1
4.	CONFIRMATION OF THE MINUTES OF BOARD MEETING	1
5.	MATTERS ARISING FROM PREVIOUS MEETING	1
6.	MANAGER'S REPORT	2
7.	FINANCIAL REPORT	3
8.	BUNDOORA HOMESTEAD GIFT FUND	4
9.	GENERAL BUSINESS	5
10.	DATE OF NEXT MEETING	5

Agenda

1. PRESENT

Members
Cr Stanley Chiang
Daniel Freer, Director, City Design and Environment, City of Darebin
Lucia Gambaro, Community Representative
Tim Fisher, Community Representative
Merv Lia, Community Representative
Heather Shand, Community Representative

Officers
Jakki Mann, Manager Bundoora Homestead Art Centre
Cara-Ann Simpson, Curator Bundoora Homestead Art Centre
Vanessa Pigrum, Manager Arts, Culture and Venues, City of Darebin

2. APOLOGIES

Cr Gaetano Greco
Cr Tim Laurence
Cathy Dodson

3. DECLARATIONS OF INTEREST AND CONFLICTS OF INTEREST

Nil.

4. CONFIRMATION OF THE MINUTES OF BOARD MEETING

RECOMMENDATION

MOVED: **Merv Lia**
SECONDED: **Heather Shand**

THAT the Board confirms the minutes of the 7 March 2012 meeting.

5. MATTERS ARISING FROM PREVIOUS MEETING

Nil.

6. MANAGER'S REPORT

AUTHOR: **Manager, Bundoora Homestead Art Centre - Jakki Mann**

MANAGER: **Director, City, Design and Environment - Daniel Freer**

BUDGET IMPLICATIONS: **None**

SUMMARY:

The Manager, Bundoora Homestead Art Centre has reported on the activities of Bundoora Homestead Art Centre for March, April & May 2012.

CONSULTATION:

RECOMMENDATION

THAT the attached report titled "Managers Report" for March, April & May 2012 (**Attachment 6**) be received and noted.

MOVED: Heather Shand
SECONDED: Daniel Freer

CARRIED

BUNDOORA HOMESTEAD BOARD OF MANAGEMENT
Wednesday 7 March 2012
Attachment 6

MANAGER'S REPORT

1. BOARD MEMBERSHIP

Two new members have been appointed to the Bundoora Homestead Board of Management. Tim Fisher, a Thornbury resident, is Senior Curator & Manager of Curatorial and Exhibition Services, Arts Centre Melbourne and has held previous curatorial positions at the National Gallery of Australia and the National Library of Australia. Lucia Gambaro, a Reservoir resident, is a teacher and artist who holds degrees in Master of Art Administration, Bachelor of Arts (Visual Arts), Graduate Diploma in Art and Graduate Diploma in Education (Secondary) Visual Arts.

The formally constituted Bundoora Homestead Board of Management is fully represented with the following members:

- 3 Councillors
  Cr Stanley Chiang
  Cr Gaetano Greco
  Cr Tim Laurence

- 5 Community Representatives
  Cathy Dodson, Art Administrator
  Tim Fisher, Senior Curator, Arts Centre Melbourne
  Lucia Gambaro, Artist and Teacher
  Merv Lia, President, Preston Historical Society
  Heather Shand, Artist

- 1 Council Officer
  Daniel Freer, Director, City Design and Environment

2. STAFF APPOINTMENTS

The newly created position of Curator was advertised in February, 2012. 32 applications were received and five applicants were short-listed for interview. The interview panel comprised Jakki Mann, Venue Manager, Vanessa Pigrum, Manger, Arts & Culture, and Vincent Alessio, Artistic Director, La Trobe University Museum of Art. Cara-Ann Simpson, Artist and co-Director of Electrofinge, was formally appointed to the position of Curator in March.

3. EXHIBITIONS

i) About Time: 10 February, 2012-15 April, 2012

About Time showcases significant Australian tapestries produced from 1975–2005. The exhibition featured works by leading textile artists including Tim Gresham, an important local artist who visited the exhibition and is represented in the City of Darebin Art Collection. Attendance: 4256.

ii) Melrose Art Pottery: 20 April, 2012-1 July, 2012

Melrose Art Pottery, a touring exhibition curated by Bundoora Homestead Art Centre, was officially opened by Cr. Stanley Chiang on Saturday 28 April with 75 guests in attendance. These included lenders to the exhibition and relatives of some of the potters whose work is represented in the exhibition. Attendances to the exhibition are strong and sales of the catalogue produced by Bundoora Homestead Art Centre are tracking to target. The exhibition had a successful showing at La Trobe Regional Art Gallery with over 2,500 visitors and will tour later

in the year to the Geelong Art Gallery and then to the National Museum of Australian Pottery in New South Wales in 2013.

4. ACCESS GALLERY
Four exhibitions were presented in the Access Gallery between March, 2012 and May, 2012:

Typotany: an alphabet of Australian native plants: 22 Feburary-18 March, 2012
Presented as a series of open edition prints and bookplates, Thornbury artist, Fiona Sinclair uses typography and botany to explore specific native plants with a combination of freehand and digital drawing techniques.

The Old Yellow Bible: 21 March, 2012-8 April, 2012
Preston artist, John Holdsworth, interprets images from the old illustrated family bible with paintings, drawings and papier mache objects revealing images of beauty, truth and love.

Regency: the art of living in Regent: 11 April-29 April, 2012
Regent artist, David McLeod examines the uneasy borders between the natural and man-made worlds with a suite of dreamlike and exaggerated oil paintings featuring familiar local sites including Edwardes Lake, Merri Creek and the Kodak wastelands.

Teacosy Tales: 2 May-27 May, 2012
The teacosy exhibition raised $8807.00 for Cancer Council Victoria's Biggest Morning Tea fundraiser. This year's show received a record breaking 586 teacosies made and donated by members of the local community and craft groups including international participation from England and the USA.

Exhibition organisers, Marg Lanne and Maryanne Noonan and BHAC staff have been overwhelmed by the generosity of teacosy contributors and the enthusiasm of more than 2800 people who attended the exhibition including visitors from rural and regional Victoria and interstate. This event, supported by the City of Darebin, is an outstanding example of community spirit and endeavour having raised $24,000 for the Cancer Council since the inaugural teacosy exhibition was held in May, 2008.

5. TALK AND TEA
Four floor talks were presented between March 2012 and May 2012:

Botanica: 8 March, 2012
Artist Fiona Sinclair discussed the techniques and detailed application of her artwork in conjunction with a digital slide show presentation. Attendance: 23.

Tapestry Rules: 12 April, 2012
Comedian Jodie J Hill led a humour-filled tour of the *About Time* tapestry exhibition presented in conjunction with the Comedy Festival. Attendance: 30.

Teacosy: Domestic Icon: 17 May, 2012
Barbara Perrett, craft practitioner and teacher, revealed the secrets of successfully creating teacosy masterpieces. Attendance: 30.

Teacosy: Domestic Icon: 24 May, 2012
Organisers of the *Teacosy Tales* exhibition, Marg Lanne and Maryanne Noonan, demonstrated the art and craft of teacosy making. Attendance: 30.

6. EVENTS & WORKSHOPS

Two events and two workshops were presented at Bundoora Homestead Art Centre between March 2012 and May 2012:

The Bundoora Tea Party: 18 March, 2012
This free community event sponsored by the City of Darebin was officially opened by the Mayor, Cr. Steven Tsitas with CEO Rasiah Dev in attendance and attracted approximately 1000 visitors throughout the afternoon. Entertainment included performances by Preston Symphony Orchestra, roving comedy routines, the construction of a giant teacosy, tea leaf reading and behind the scenes tours with exhibiting artists and curators. Feedback from visitors/performers/participants was overwhelmingly positive.

Teacosy Workshops: 14 & 28 March, 2012
Organisers of the *Teacosy Tales* exhibition, Marg Lanne and Maryanne Noonan conducted two community workshops at Bundoora Homestead Art Centre in the art and craft of teacosy making. 30 participants attended each workshop.

Comedy Festival: 18 March & 15 April, 2012
Comedian, Jodie J Hill, performed a specially commissioned floor talk/tour based upon the *About Time: Australian Studio Tapestry* exhibition at the Bundoora Tea Party in March and during the Comedy Festival in April at Bundoora Homestead Art Centre.

7. MARKETING/SPONSORSHIP

High profile marketing initiatives include promotion for exhibitions in the National Trust's Heritage Festival program (*Melrose Art Pottery & Teacosy Tales*), Comedy Festival program (*About Time: Australian Studio Tapestry*) and Seniors Festival program (*Seniority*) together with confirmed sponsorship from Yarra Trams to carry exhibition posters on Routes 86 and 112 for *Melrose Art Pottery, Menageries Merveilleuse: curious beasts of Bundoora and beyond* and *John Borrack: Selected Paintings & Drawings 1970-2011.*

8. EXHIBITION PUBLICITY

i) About Time: 10 February, 2012-15 April, 2012
Exhibition postcards were distributed throughout the local community including Darebin libraries and public facilities as well as surrounding municipalities promoting the exhibition.
Reviews and articles appeared in the Herald Sun, Melbourne Times, Preston Leader, Trouble Magazine, Fifty Plus News and a variety of electronic media including on-line blogs and websites.

ii) Melrose Art Pottery: 20 April, 2012-1 July, 2012
Exhibition postcards were distributed throughout the local community including Darebin libraries and public facilities as well as surrounding municipalities promoting the exhibition. Reviews appeared in Antiques and Collectables Magazine, Melbourne Times, Northcote and Preston Leader and numerous online blogs, newsletters and websites pertaining to ceramics/pottery.

iii) Teacosy Tales: 2 May, 2012-27 May, 2012
Exhibition postcards have been widely distributed by organisers of the annual teacosy exhibition and numerous reviews and recommendations have been posted on-line by contributors and visitors to the exhibition.

iv) **Access Gallery exhibitions**: Typotany: an alphabet of Australian Native Plants, Old Yellow Bible and Regency presented by various Darebin artists all received coverage in the local Leader newspapers and on-line media.

v) Media Coverage
Media coverage of Bundoora Homestead Art Centre, exhibitions, public programs and events is maintained on file and is available to inspect.

9. DAREBIN ART COLLECTION

i) Acquisitions
Proposed acquisitions with recommendations will be presented to the July Collections Advisory Committee meeting by the Curator, BHAC and COD Art collection.

ii) Installation of artworks
Artworks were installed and rotated throughout Council facilities in mid-February and April 2012. The next major changeover and installation of artworks is scheduled for November 2012.

iii) Darebin Art Collection Gallery
A permanent dedicated gallery space is maintained on the ground floor at Bundoora Homestead Art Centre featuring works from the Darebin Art Collection. Artworks are displayed on a rotating basis providing visitors with the opportunity to see a broad selection of works held in the collection. Current works on display are by Amanda Johnson, Charlie O and Darren Trewin.

10. 2013 PROGRAM DEVELOPMENT

i) 2012 program
Organisation of the inaugural artist-in-residence exhibition, *Menagerie Merveilleuse: curious beasts of Bundoora and beyond* by Sharon West is progressing well with placement of advertising and promotion secured, production design of tram poster and exhibition opening invitation completed, catalogue preparations including photography of artworks, essay and artist interview finalised. Deputy Mayor, Cr Diana Asmar will formally open the exhibition on Saturday July 14, 2012.

ii) 2013 program
A number of expressions of interest have been submitted for touring exhibitions available in 2013 and work continues on next year's program which features: *Northern Lights*, an exhibition of high profile, women artists living and practicing their artwork in the northern suburbs and the *Darebin Art Show*, a biennial acquisitive art award open to all artists who live, work or learn within the Darebin municipality.

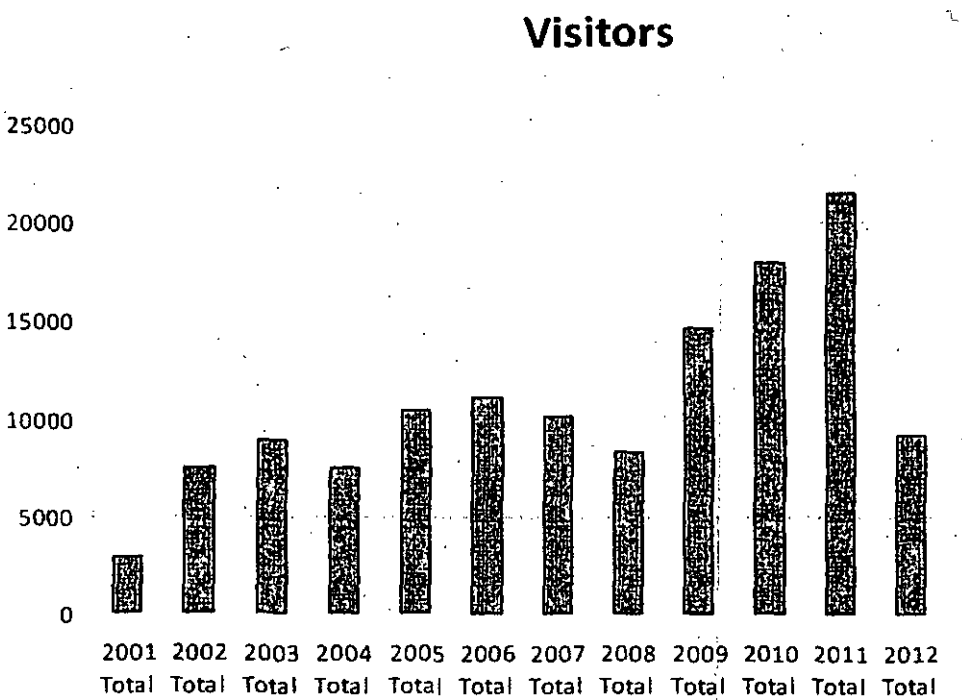
ii) External funding
A grant application has been submitted to Arts Victoria for funding for *Cloudy Sensoria*, a group show highlighting the work of young artists experimenting with light, sound and space, curated by Bundoora Homestead Art Centre and RMIT University School of Architecture and Design.

Grant applications will also be submitted to the Australia Council and Gordon Darling Foundation for the *Northern Lights* exhibition.

11. MAINTENANCE PROGRAM

Regular maintenance program carried out with contracted service providers.
Two serious roof leaks have been repaired. Replacement of pipes in female toilets has been organised by Facilities Maintenance after a number of years of on-going issues.

14. ATTENDANCE



2012 attendances

The River	04/01/12 – 05/02/12	1803
About Time: Australian Studio Tapestry	10/02/12 – 15/04/12	4208
Melrose Art Pottery	20/04/12 – 01/07/12	3137*
Sharon West: *artist in Residence*	06/07/12 – 26/08/12	
Time Machine	31/08/12 – 14/10/12	
Cloudy Sensoria	19/10/12 – 02/12/12	
John Borrack	07/12/12 – 21/12/12	
2012 Total to date		**9148**

*current exhibition as at 31/5/12

7. FINANCIAL REPORT

AUTHOR: **Manager - Jakki Mann**

MANAGER: ***Director, City, Design and Environment - Daniel Freer***

BUDGET IMPLICATIONS: **Nil**

SUMMARY:

Financial report to the end of May 2012 will be tabled at the meeting.

CONSULTATION:

RECOMMENDATION

THAT the contents of the report titled 'Financial Report' for the period of July 2011 to the end of May 2012 (**Attachment** 7) be received and noted.

MOVED: Merv Lia
SECONDED: Tim Fisher

CARRIED

Darebin City Council
3050.BUNDOORA HOMESTEAD Program
Account Details
For Period 2011/12 - May

Account	YTD Actuals	YTD Forecast	Q3 YTD Variance	Annual Budget	Q3 Forecast
1206.000 Retail Sales	(71,964)	-66,582	5,382	(55,000)	(72,001)
1704.000 Contributions	(12,500)	-12,300	200	0	(12,300)
2101.000 Salaries & Oncosts	135,528	139,551	4,023	195,539	150,856
2102.000 Salaries & Oncosts- Casual staff	97,935	97,922	-13	68,305	106,322
2113.000 Conferences & Seminars	385	664	279	1,720	664
2115.000 Subscriptions	1,802	1,091	-711	2,000	2,000
2132.000 Recruitment costs	356	236	-120	0	236
2300.000 Materials/Consumables	1,916	3,000	1,084	3,000	3,000
2306.000 Retail Purchases	33,363	32,276	-1,087	24,000	34,997
2307.000 Copying Expense	1,930	1,721	-209	2,000	1,999
2308.000 Equipment Purchases	1,067	2,567	1,500	1,000	1,500
2309.000 Printing & Stationery	6,951	7,714	763	5,000	7,714
2310.000 Courier Costs	227	502	276	500	502
2502.000 Plant Hire - Light Vehicle	3,864	3,487	-377	14,305	2,366
2900.000 Electricity	25,459	20,929	-4,530	28,000	27,997
2901.000 Gas	5,570	8,981	3,411	9,500	9,499
2902.000 Water	2,103	2,683	580	3,000	3,001
2903.000 Telephones	5,854	6,273	419	7,000	7,000
2904.000 Mobile telephones	552	917	365	1,000	1,000
3100.000 Advertising	9,888	9,535	-353	8,000	10,002
3102.000 Cleaning	18,456	16,504	-1,952	23,000	19,535
3104.000 Postage	3,949	4,703	754	5,000	5,003
3105.000 Security	255	1,000	745	1,000	1,000
3109.000 Contractors	6,982	7,500	518	5,000	8,000
3110.092 Repairs & Maintenance	3,632	6,000	2,368	5,000	6,000
3110.093 Repairs & Maintenance	15,450	16,336	886	20,000	20,000
3112.000 Promotions	60,799	60,564	-235	50,631	64,931
3118.000 Other Expenditure	215	800	585	1,000	1,003
3147.000 Travel	0	250	250	500	250
4204.000 Internal Charges - Infrastructure	90	0	-90	0	0
4734.000 Internal - Fees & Charges	(270)	-270	0	0	0
Grand Total	359,845	374,554	14,709	430,000	412,076

8. BUNDOORA HOMESTEAD GIFT FUND

AUTHOR: **Manager, Bundoora Homestead Art Centre - Jakki Mann**

MANAGER: **Director, City, Design and Environment - Daniel Freer**

BUDGET IMPLICATIONS: **Nil**

SUMMARY:

The financial report to the end of May 2012.

CONSULTATION:

Nil.

RECOMMENDATION

THAT the Bundoora Homestead Gift Fund report (**Attachment 8**) be received and noted.

MOVED: Tim Fisher
SECONDED Merv Lia

CARRIED

BUNDOORA HOMESTEAD GIFT FUND

Renewals (06/07)	16
Renewals (07/08)	16
New members (07/08)	12
Renewals (08/09)	23
Renewals (09/10)	27
Renewals (10/11)	27
New members (09/10)	7
New members (10/11)	11
Renewals (2012)	32
Bank balance 30.5.12	**$26,892.95**
2005/6	30
2006/7	31
2007/8	5
2008/9	3
2009/10	37
2010/11	6
2011/12	4
Cash valuation	**$135,010.00**
TOTAL	**$161,902.95**

i) Financials
Changes have been recorded for 2012 renewals and donation of 4 artworks

ii) Garden seats
Garden seats and acknowledgement plaque purchased with money from the gift fund will be installed in June.

9. GENERAL BUSINESS

Nil.

10. DATE OF NEXT MEETING

Wednesday 12th September 2012
Wednesday 28th November 2012

THE MEETING CLOSED AT 5.30pm

CONFIRMED

.....

CHAIRPERSON