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MINUTES

BUNDOORA HOMESTEAD ART CENTRE BOARD OF MANAGEMENT

Board meeting held at
Bundoora Homestead Art Centre
7 Prospect Hill Drive, Preston
on Wednesday 12 June 2019 at 6:30pm.

1. **ACKNOWLEDGMENT OF LAND**

The Chair, JD Mittman, acknowledged that we meet on the land of the Wurundjeri People and paid respects to elders past and present.

2. **WELCOME AND INTRODUCTIONS (present, quorum = 5 members)**

Present: JD Mittman, Lyndel Wischer, Sue Thornton, Kirsten Matthews, Janette Lewis, Cathy Henderson

Visitor: Ella Hughes,

APOLOGIES:

Cr. Susanne Newton, Cr. Tim Laurence, Cr. Gaetano Greco, Giovanna D'Abaco, Valentina Maxwell-Tansley, Angie Bedford, Kade McDonald, Peta Clancy

3. **DECLARATIONS OF INTERESTS AND CONFLICTS OF INTEREST**

Nil

4. **CONFIRMATION OF MINUTES OF PREVIOUS BOARD MEETING**

RECOMMENDATION

THAT the Board confirms the minutes of the Bundoora Homestead Board of Management meeting of 5 December 2018.

Moved: Kirsten Matthews

Seconded: Cathy Henderson

5. **ANNUAL REPORT 2016/2017 AND 2017/2018**

Council received the Board's Annual Reports on 25 February 2019. At the meeting Council passed the resolution:

That Council: a) Notes the Bundoora Homestead Board of Management Annual Reports for 2016/2017 and 2017/2018.
b) Writes to the Board thanking them for their commitment and work over the past two financial years.

The Board acknowledged Council's resolution.

6. **CAFÉ BUSINESS PLAN**

The Board acknowledged that the Social Enterprise Feasibility Study is required before an informed discussion can take place regarding future options for the café at Bundoora Homestead Art Centre.

The Board recognises the financial burden of the café and agrees that this in-depth financial research is required before action can be taken.

Darebin Council is finalising the feasibility study documents and will put the brief to market in the next few weeks.

7. REPORTING TO COUNCIL ON FUTURE SUSTAINABILITY (PART 2)

Discussion regarding Councils in-principle commitment to funding the next stage of growth at Bundoora Homestead Art Centre.

- Council's resolution 20 March 2017
- Reporting on our outcomes July 2017 – June 2019

The Board agreed that a request for additional funding will not be made to Council in late 2019 for the 2020/2021 budget. Instead the Board would like to see the outcomes of current initiatives such as the Sushi Snake Play Space, utilising The Mess for public programs, and researching café models, to work towards 2021/2022 for the next stage of growth.

The Board agreed that an Annual Report will be prepared for Council on 2018/2019 outcomes in July and August and should be presented to a Council meeting in September/October 2019.

The Board would like to consider presenting a second report to Council, or an extended Annual Report, at this time, to highlight the outcomes and achievements since Council made their funding commitment in 2017.

8. HERITAGE INTERPRETATION PLAN

Discussion of funding for the next stage of our Heritage Interpretation Plan.

- Engagement with the Smith family
- Funding opportunities for heritage publications

The Board agreed that the Gallery Director should approach Kingsley Munday, private donor of \$25,000 with an update regarding the Hospital publication and the delayed timelines. The Board were comfortable with asking Kingsley to wait for funding outcomes from the Smith Family and from the Copland Foundation later this year prior to deciding on his donation.

The Board is interested in hosting a Smith family event and times and dates will be coordinated with the family and staff.

9. FINANCIAL UPDATE

An update from the Gallery Manager as to the financial position of BHAC was tabled. The Board noted the report.

10. CAPITAL WORKS UPDATE

All works have been delayed. A new Project Manager is expected to begin work on our projects in July.

11. BOARD PRIORITIES

- Donation Box – it was agreed to explore options for purchasing a donation box rather than having one designed.
- Engagement with the Islamic museum – it was agreed that the Gallery Director and new Curator would explore opportunities for future collaborations.

12. GENERAL BUSINESS

- Upcoming Events (Homestead and other) – please see table below.
- Meeting dates for 2019/2020 – Gallery Director to send meeting requests for Wednesday evenings at 6:30pm

13. DATE OF NEXT MEETING

| DATE | TIME | TYPE | LOCATION |
|--------------------------|---|---------------------------------|-------------------------------------|
| 22 June – 16 July: | Ella Hughes in Annual Leave. Leah Crossman Acting Gallery Director | | |
| Saturday 20 July 2019 | 2pm – 4pm | Opening of multiple exhibitions | Bundoora Homestead Art Centre |
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