



SUMMARY REPORT

CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW COMMITTEE

MEETING HELD ON

MONDAY, 18 FEBRUARY 2008

Table of Contents

Item Number		Page Number
1.	PRESENT.....	2
2.	APOLOGIES	2
3.	DECLARATIONS OF INTERESTS AND CONFLICTS OF INTEREST	2
4.	CONFIRMATION OF THE MINUTES OF THE PREVIOUS MEETING OF THE COMMITTEE.....	3
5.	CONSIDERATION OF REPORTS	4
	5.1 CONTRACT OF EMPLOYMENT – CHIEF EXECUTIVE OFFICER.....	4
6.	CLOSE OF MEETING.....	5

**MEETING OF THE
CHIEF EXECUTIVE OFFICER
PERFORMANCE REVIEW COMMITTEE**

**HELD AT DAREBIN CIVIC CENTRE,
350 HIGH STREET, PRESTON ON MONDAY 18 FEBRUARY 2008**

THE MEETING OPENED AT 5.43 P.M.

1. PRESENT

Councillors:

Cr. Peter Stephenson (Chairperson)

Cr. Chris Kelly

Cr. Vince Fontana

Cr. Melissa Salata

Officers:

Ray McQuillen – Manager Customer and Civic Services (*at commencement of the meeting*)

2. APOLOGIES

An apology was lodged for the absence of Cr. Kairouz.

**3. DECLARATIONS OF INTERESTS AND CONFLICTS OF
INTEREST**

Nil.

**4. CONFIRMATION OF THE MINUTES OF THE PREVIOUS
MEETING OF THE COMMITTEE**

COMMITTEE RESOLUTION

MOVED: Cr. V. Fontana
SECONDED: Cr. C. Kelly

THAT the Minutes of the meeting of the Chief Executive Office Performance Review Committee held on 20 August 2007 be confirmed as a correct record of business transacted.

CARRIED

5. CONSIDERATION OF REPORTS

5.1 CONTRACT OF EMPLOYMENT – CHIEF EXECUTIVE OFFICER

AUTHOR: Manager Customer and Civic Services – Ray McQuillen
Manager Organisation Development – Sharon Hutchinson

MANAGER: General Manager Corporate Services – Mark Davies

BUDGET

IMPLICATIONS: Within Budget

SUMMARY:

The Chief Executive Officer Performance Review Committee has been appointed to assist the Council with the review of performance of the Chief Executive Officer required under section 97A of the Local Government Act 1989 and to advise and recommend to Council on any proposal to extend the appointment and employment of the Chief Executive Officer beyond the expiry date of the Officer's contract of employment.

This meeting has been convened, at the request of the Mayor and Committee Chairperson, Cr. Stephenson, for the Committee to discuss Council's option to extend the contract of employment of the Chief Executive Officer.

CONSULTATION:

Committee Chairperson
Chief Executive Officer
Manager Organisation Development

COMMITTEE RECOMMENDATION

MOVED: Cr. C. Kelly
SECONDED: Cr. M. Salata

THAT the Council resolve to notify Michael Ulbrick of Port Melbourne that it wishes to offer him an extension of his term of employment as Chief Executive Officer of Darebin City Council for a further period to expire on 17 July 2010.

CARRIED

6. CLOSE OF MEETING

The Meeting closed at 5.52 pm.