

APPENDIX A**COMMUNITY GRANTS COMMITTEE**

- Purpose:** An Advisory Committee appointed to assist Council with the implementation of the Community Grants Scheme Annual Grants Program.
- Membership:** Mayor and five Councillors
- The Chairperson is to be appointed by the Council each Council year.
- Quorum:** 4 Councillors
- Meeting Frequency:** As required but at least once each year.
- Scope of Activity:** The scope of activity of the Committee is to:
- Recommend to Council on the allocation of grants under the Community Grants Scheme Annual Grants Program.
 - Consider a review and evaluation report on the Annual Grants Program after each annual funding round.
- Reporting:** The Committee reports as required to a subsequent meeting of the Council.
- A report on the meetings and activities of the Community Grants Committee is to be prepared for inclusion in Council's Annual Report.
- Delegated Authority:** Nil.