

## COMMUNITY ORGANISATIONS - 2008/2009

### EXTRACT

#### State-wide, Metropolitan and Regional Organisations

##### Metropolitan Transport Forum (MTF)

<b>Purpose:</b>	The Metropolitan Transport Forum is an advocacy group established in 1994 and incorporated in 1996. MTF endeavours to promote effective, efficient and equitable transport in the metropolitan area by providing a forum for debate, research and policy development and by disseminating information to improve transport choices.
<b>Membership:</b>	MTF comprises local governments and associate members representing transport companies and participants from the State Government and environment groups.
<b>Representation:</b>	As a member Council, Darebin City Council (DCC) can appoint two delegates (one Councillor and one Senior Officer) to attend general meetings.
<b>Meetings:</b>	MTF has general meetings monthly and an AGM. Standing committees or sub-committees are established as required.
<b>Liaison Officer</b>	Daniel Kollmorgen, Manager, Transport Management and Planning

#### Darebin Organisations

##### East Reservoir Neighbourhood Renewal Steering Committee

<b>Purpose:</b>	A Committee established to oversee and provide leadership for the State Government funded initiative for the East Reservoir Neighbourhood Renewal Project.
<b>Membership:</b>	Darebin Council PRACE Darebin Community Health Reservoir District Secondary East Reservoir Primary Reservoir Tenants Group Melbourne City Mission Department of Human Services Department of Victorian Communities Victoria Police

**Meetings:** 6 Weekly

**Liaison Officer** Emma Tacey, Place Manager Neighbourhood Renewal.

# APPENDIX B

## BUNDOORA HOMESTEAD BOARD OF MANAGEMENT

- Purpose:** A Special Committee appointed, pursuant to section 86 of the *Local Government Act 1989*, to manage the operation of Bundoora Homestead Art Centre.
- Membership:** 1 Councillor, 1 Council Officer and 5 external members including a representative of La Trobe University.
- The external members appointed by Council are to be natural persons with relevant skills, experience or expertise.
- The external members are to be appointed for a two-year term with an option for a further two-year term by mutual consent, the further term to expire at the conclusion of the Council term of office.
- The Chairperson is to be appointed by the Committee each Council year.
- All Standing Committees of the Council are reviewed at a special meeting of the Council in December each year.
- Quorum:** 4 Members.
- Meeting Frequency:** Quarterly
- Scope of Activity:** The objectives of the Committee (Board) are to –
- Ensure effective management of Bundoora Homestead Art Centre buildings and grounds as a heritage cultural and recreation facility for the community.
  - Provide an exhibition facility where high quality contemporary, fine and decorative art works can be displayed and studied.
  - Enable accessibility and foster an appreciation of the arts by all sections of the community.
  - Celebrate through the Board's programs the diverse cultures of the municipality of the City of Darebin.
  - Facilitate and support community involvement in the program and operations of the Homestead.
  - Seek to maximise funding from external sources and minimise recurrent expenditure contributions from the City of Darebin.

The responsibilities of the Committee are to:

- Ensure the Centre operates within the Committee objectives and the Bundoora Homestead Art Centre service plan.
- Adopt policies and strategies for the Bundoora Homestead Art Centre.
- Overview financial operations of the Centre.
- Explore and obtain external funding contributions to the Bundoora Homestead Art Centre through grants, sponsorships, gifts and donations.

**Reporting:**

The Committee will provide an annual report to Council on its activities for the year. Specific proposals for consideration will be separately reported to Council.

A report on the meetings and activities of the Bundoora Homestead Board of Management is to be prepared for inclusion in Council's Annual Report.

**Delegated Authority:**

Council's powers, duties and functions under the Local Government Act 1989 to manage the Bundoora Homestead Art Centre are delegated to the Committee.

The Committee is empowered to develop strategies and policies to meet its objects in accordance with the Council adopted business plan and budget.

The Special Committee shall not:

- Delegate any of the powers, duties or functions delegated to it.
- Borrow money.
- Enter into any contract for an amount not approved in a Budget endorsed by the Council.

## COMMUNITY ADVISORY COMMITTEES - 2008/2009

### EXTRACT

#### Darebin International Women's Day Committee

<b>Purpose:</b>	A Project Committee to select an International Women's Day (IWD) event model annually in line with the stated principles and aims of City of Darebin IWD events, to promote the IWD event in the community and to assist with the organisation of the event.
<b>Membership:</b>	Up to two (female) Councillors and five community members appointed through a public process on the basis of: <ul style="list-style-type: none"><li>• Leadership role in the community</li><li>• Relevance to the IWD principles</li><li>• Reflecting the diversity of the Darebin community</li><li>• Availability to attend meetings</li></ul> The Committee is supported by Council's Communications Team, in particular the Civic Events Officer.
<b>Meetings:</b>	Approximately 4 meetings and attendance at the event.
<b>Reporting:</b>	The Committee reports to Council on its proposal for each IWD event.
<b>Terms of Reference</b>	To be revised after the 2009 event. (Last revised August 2007).
<b>Responsible Officer</b>	Deborah Equid, Civic Events Officer.

#### Darebin Housing Advisory Committee

<b>Purpose:</b>	An Advisory Committee to provide a forum for relevant groups and interests to analyse housing market trends, government policy initiatives and opportunities for affordable or social housing development in Darebin.  To advise on ways Council can best contribute to improved housing outcomes and opportunities for the Darebin community.
<b>Membership:</b>	Darebin Councillor (as Chairperson), relevant Council Officers, local and regional housing and support services, public tenant groups, Office of Housing, special needs peak bodies, welfare organisations and churches, residential care services, housing industry groups and other groups or individuals with an interest in housing issues. The Committee may invite people representing organisations or groups with an interest in particular issues pertaining to housing to attend or contribute from time to time.

<b>Meetings:</b>	At least four times each year
<b>Reporting:</b>	Outcomes and recommendations arising from meetings of the Committee are reported to Council as required.
<b>Terms of Reference</b>	Endorsed by Council 20 December 2004.
<b>Responsible Officer</b>	John Smith, Manager Social Inclusion and Diversity