

APPENDIX E**CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW COMMITTEE**

Purpose:	An Advisory Committee appointed to assist Council with the review of performance of the Chief Executive Officer pursuant to section 97A of the Local Government Act 1989.
Membership:	Mayor and four Councillors The Chairperson is to be appointed by the Council each Council year.
Quorum:	3 Councillors
Meeting Frequency:	As required but at least once each year.
Scope of Activity:	To conduct and recommend to Council on:- <ul style="list-style-type: none">• A review of performance of the Chief Executive Officer in accordance with the Officer's contract of employment.• A review of the Chief Executive Officer's position description and performance criteria.• A review of the remuneration package of the Chief Executive Officer in accordance with the Officer's contract of employment. <p>To advise and recommend to Council on any proposal to extend the appointment and employment of the Chief Executive Officer beyond the expiry date of the Officer's contract of employment.</p> <p>To assist the Council from time to time with the process for the appointment of a Chief Executive Officer pursuant to section 94 of the Local Government Act 1989.</p>
Reporting:	The Committee reports as required to a subsequent meeting of the Council. A report on the meetings and activities of the Chief Executive Officer Performance Review Committee is to be prepared for inclusion in Council's Annual Report.
Delegated Authority:	Nil.