

## DAREBIN CITY COUNCIL

### HEARING OF SUBMISSIONS COMMITTEE

#### INSTRUMENT OF DELEGATION – 2012/2013

1. Council, pursuant to the powers of delegation conferred on the Council by section 86(3) of the Local Government Act 1989, HEREBY DELEGATES to the Hearing of Submissions Committee, being a Special Committee established by resolution of the Council, all of the Council's powers, functions and duties relating to the hearing of submissions received by Council in accordance with section 223 of the Local Government Act 1989.
2.
  - 2.1 This delegation operates until it is earlier revoked or varied but otherwise is for an unlimited period of time.
  - 2.2 This delegation does not cease to operate merely because of a change in the title or description of the Special Committee provided the Special Committee continues to commonly undertake some or all of the powers, functions or duties previously undertaken.
  - 2.3 This Instrument of Delegation is in substitution for and replaces any and all previous delegations (including any and all variations made to such delegations) given to the Special Committee.
3. The powers, functions and duties delegated are to be exercised or performed by the Special Committee:-
  - 3.1 in accordance with such guidelines, policies or protocols, or any combination of them as may be adopted from time to time by the Council as applying to such exercise and performance; and
  - 3.2 subject to any conditions or limitations in the relevant legislation or this delegation.

- 4. The Special Committee must:
  - 4.1 keep such records in relation to the exercise of the powers, functions and duties delegated as the Council by resolution decides or the relevant legislation, guidelines or policies or any combination of them require; and
  - 4.2 provide to the Council such information and documents as may be necessary or expedient to enable the Council to review all actions taken by the Special Committee under this delegation.
  - 4.3 arrange for a separate report on each specific matter heard by the Committee, to be submitted for formal consideration by the Council.

DATED this 26th day of November 2012.

**THE COMMON SEAL** of )  
**DAREBIN CITY COUNCIL** )  
was affixed on )  
with the authority of the Council: )

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Chief Executive