

**ESTIMATED COSTS FOR HOLDING ORDINARY COUNCIL MEETING
AT RESERVOIR CIVIC CENTRE AND NORTHCOTE TOWN HALL**

RESERVOIR CIVIC CENTRE	ESTIMATED COST*
Hall hire	\$205
Audio/visual technician labour	\$600
A/V equipment hire	\$724
Supper Catering	\$240
Cups & Saucers	\$21
Teaspoons	\$7.50
Small plates	\$24
Glasses	\$35
Water Jugs	\$40
Napkins	\$5
Kitchen access	\$0
Councillors Dinner	\$600
Advertising – Preston Leader	\$418
Advertising – Northcote Leader	\$418
Advertising – Macedonian Weekly	\$275
Advertising – African Migrant	\$154
Advertising – El Telegraph (Arabic)	\$330
Advertising – IndoTimes (Punjabi)	\$165
Advertising – IL Globo (Italian)	\$230
Advertising – Indian Voice (Hindi)	\$110
Advertising – Neo Kosmos (Greek)	\$280
ESTIMATED TOTAL*	\$4,881.50

* Please note that the costs indicated are estimates only and can not be finalised until bookings are confirmed with the venues. The estimate also does not include costs associated with officers attendance or Darebin Hall Keepers attending to assist with set-up and supper service.

NORTHCOTE TOWN HALL	ESTIMATED COST*
Hall hire & Bond	\$840
Bond	\$600
Audio/visual technician labour	\$600
A/V equipment hire	\$724
Data Projector & Screen	\$60
Supper Catering	\$240
Cups & Saucers	\$9
Teaspoons	\$9
Small plates	\$18
Glasses	\$50
Water Jugs	\$10
Napkins	\$5
Kitchen access	\$122
NTH Staff x 1	\$120
Councillors Dinner	\$600
Advertising – Preston Leader	\$418
Advertising – Northcote Leader	\$418
Advertising – Macedonian Weekly	\$275
Advertising – African Migrant	\$154
Advertising – El Telegraph (Arabic)	\$330
Advertising – IndoTimes (Punjabi)	\$165
Advertising – IL Globo (Italian)	\$230
Advertising – Indian Voice (Hindi)	\$110
Advertising – Neo Kosmos (Greek)	\$280
ESTIMATED TOTAL*	\$5,787

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