

Appendix – Community Governance Charter Action Plan – Draft

Principle	Transparency	Accountability	Equity and Inclusion	Effectiveness and Efficiency	Community Engagement	Ethical Decision Making
Explanation	<p>The community is able to access information relating to Council decisions and actions freely and easily, especially those who are most affected by such decisions.</p> <p>The information sought is easily understood, and respectful of privacy principles</p>	<p>Council takes responsibility for the outcomes of the decisions it makes and actions it takes</p>	<p>Council's actions and decision-making are proactively responsive and inclusive of Darebin's diverse community needs and aspirations</p> <p>Council's services and resources are equitably distributed and accessed by those that need them the most</p>	<p>Council plans and delivers services that achieve their intended outcomes, are sustainable and make the most of the available resources</p>	<p>Council involves the community in its decision-making processes and in shaping the future vision and aspirations of the city in a meaningful way.</p> <p>Council keeps the community informed on outcomes of consultations</p>	<p>Decisions made by Council are based on clearly defined rules and regulations, with consideration of community impact and feedback and in the best interest of Darebin community</p>
Actions						
1	<p>Arrange for all Council meetings to be streamed live on Darebin's Website</p>	<p>Develop a state of the art Code of Conduct for Councillors</p>	<p>Deliver programs, activities and services that are responsive to local and emerging needs</p>	<p>Develop a long term capital works program, that predicts major Council works</p>	<p>Increase Council's visibility and presence in the Community</p>	<p>Utilise Advisory committees to report back on key and selected issues or trends</p>
2	<p>Ensure compliance with relevant Council regulations and legislative obligations</p>	<p>Report back to the community against a range of measurable actions in the Council Plan and through the Annual Report</p>	<p>Provide a safe, welcoming and inclusive environment</p>	<p>Develop a long term financial plan for responsible fiscal management</p>	<p>Implement new technologies to increase residents engagement with Council, such as live streaming of</p>	<p>Keep abreast of social trends, issues and opportunities which affect local</p>

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					Council meetings and using diverse methods that are relevant and responsive to diverse communication needs	communities
3	Publish on Council meeting agendas conflicts of interest declared by councillors so residents know which councillors will not be voting on a listed matter	Council acts and behaves respectfully and in line with human rights and obligations	Ensure that all services and information provided are inclusive of Darebin's diverse communities	Develop a culture of continuous improvement across the range of Council operations and activities	Inform all affected parties by planning decisions and give them an opportunity to be adequately heard	Implement Council's Community Engagement Framework as a basis to influence Council's decisions and direction
4	Provide an Annual Report that includes audited financial statements	Develop a best practice framework of good governance and accountability across Council and its activities	Advocate with and on behalf of the community at State and Federal Government levels when necessary to address disadvantage and achieve positive outcomes	Maintain Council owned buildings and public places to a standard that is acceptable and affordable by the community	Provide an online tracking system for planning applications relevant to stakeholders and the community	
5	Keep the community informed of the services provided and their value for money	Develop, implement and evaluate a Customer Service Charter	Develop, maintain and implement an effective Council advocacy plan	Provide best practice online services, complete with identified performance	Support and encourage a positive and constructive relationship with	

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				measures for areas such as permit applications or by-laws requirements	the community	
6	Disclosure of Councillors' political and factional affiliation on Darebin's Website	Ensure the independence of the Chair of the Audit Committee	Continue to support community activities through the provision of facilities and support	Foster innovation and creativity especially through Council's Management Committees on Governance and Systems, Innovation and Creativity	Assist the community to comply with required standards and legislative obligations	
7	Publish a record of Mayoral expenses on Darebin's website	Develop and implement a "Council Employees Excellence in Governance" in the Staff Code of Conduct	Continue to encourage the range of culturally diverse activities undertaken across Council	Ensure that all Council strategies and public documents are timely and relevant	Keep community informed on matters affecting health and safety	