

# PART A

## STATUS - REPORTS OUTSTANDING INCLUDING "GENERAL BUSINESS" ITEMS AS AT SEPTEMBER 2013

Item	Meeting			Report / Action	Action Officer	CEO / Director / Group Manager	Comments
	Date	Item.	Cr.				
1.	20.07.09	10.5	VF	Council receive a report within the next three months on the <b>Vehicle Crossover Policy</b> to review the long term direction in managing the placement of crossovers in the municipality.	Greg Gale	Grant Thorne	Reported to Council on 6 April 2010 (matter deferred by Council). Further information and clarification sought from Councillors and City Works (Vehicle Crossing Officer). A revised Vehicle Crossing Guideline will be prepared and reported back to Council in November 2013.
2.	16.4.12	11.4	GG	That Council receive a report that identifies Council land, including unused land, car parks etc that could be used for the purpose of the <b>future possible location of much needed nursing homes</b> within the City of Darebin to help foster ageing in place experience for our ageing community.	Darren Rudd	Paul Crapper	Report to be submitted in late 2013 after the review of the Darebin Property portfolio is completed.
3.	7.05.12	10.4	TL	That Council officers report back to Council on a possible Strategy for Council to engage with neighbouring Councils and relevant local State MPs with the aim of lobbying for residential notification of <b>asbestos removal</b> to be included in the State Occupational Health and Safety Act.	Tiffany White	Paul Crapper	Report to Council on 16 December 2013.
4.	03.09.12	8.12		<b>Draft Bundoora Park Precinct Master Plan</b> That Council: (2) Receive a further report outlining the findings of the public consultation.	David Shepard	Daniel Freer	Report to Council on 6 November 2013.
5.	17.09.12	9.24		<b>Redevelopment of Darebin Arts and Entertainment Centre</b> That Council: (3) Receive a further report in March 2013 outlining the outcomes from the consultation process.	Vanessa Pigrum	Daniel Freer	Draft Arts Strategy presented to Briefing Session on Monday 23 September 2013 – Final Arts Strategy will be presented to Briefing Session again on 11 November 2013 and to Council Meeting on 2 December 2013 – this will incorporate the DAEC Redevelopment.
6.	01.10.12	8.3		(c) The outcomes of the legal review and community consultation be reported back to the Council. <b>(MOU between Darebin Community Health and Council)</b>	Grant Thorne	Grant Thorne	Report to Council in November 2013.

Item	Meeting			Report / Action	Action Officer	CEO / Director / Group Manager	Comments
	Date	Item.	Cr.				
8.	18.02.13	9.2		(3) THAT the Council formulates a Level Crossing Safety Strategy, based on available data, reports and other relevant findings, so as to: <ul style="list-style-type: none"> <li>a) Form a platform for ongoing engagement with Federal, State and other local governments, as well as with residents and other key stakeholders;</li> <li>b) Improve the livability of the City of Darebin; and</li> <li>c) Attract economic investment in the City of Darebin.</li> </ul>	Greg Gale	Grant Thorne	Letters sent in February 2013.  Report to Council following completion of a joint study with Moreland City Council.
7.	18.02.13	11.3	GG	That Council receive a report on the processes and timeframe for developing a '2030 Community Plan' as a long term vision statement for the city.	Dalal Smiley	Katrina Knox	Report to Council briefing on 25 November 2013.
8.	4.03.13	10.2	GG	That Council receive a report in June 2013 on how to <b>improve</b> and implement a better <b>branding of the array of Council services and assets</b> spread across the municipality.	Tiffany White	Paul Crapper	Report to briefing Council session 14 October 2013.
9.	18.03.13	12.10	JW	That Council officers organise a meeting prior to the end of May 2013 with interested Councillors, Preston Business Advisory Committee, and owners of the Preston market to discuss the possibility of holding an occasional speciality market, such as a second hand market to be held on a Sunday and/or <b>twilight night food festival at the Preston Market</b> , and Officers bring a report back to Council on the results of the discussions. (Occasional Specialty Market)	Wendy Dinning	Grant Thorne	Meeting held with Business Association and Councillors. Reported to Council Briefing on 23 September 2013 and scheduled for Council meeting on 7 October 2013.
10.	2.04.13	9.3		<ol style="list-style-type: none"> <li>1. That given the recent demolition of Darebin ratepayer funded assets on the southern half of the former <b>Ruthven Primary School site</b> in Reservoir that the Chief Executive Officer seek legal advice about Council's ability to pursue legal action to reimburse the City of Darebin.</li> <li>2. That Officers report back to Council once the legal advice is obtained.</li> </ol>	Grant Thorne	Grant Thorne	Legal advice has been received. Report to Council to follow.
11.	15.4.13	8.8		<p><b>Feasibility of Opening the Men's Shed on Saturdays at the Blake Street Reservoir Site</b></p> <p>(2) Council officers prepare a report to Council in December 2014 with further recommendation for funding including the necessity for extended hours on Saturdays.</p>	Dalal Smiley	Katrina Knox	Report to Council in December 2014.

Item	Meeting			Report / Action	Action Officer	CEO / Director / Group Manager	Comments
	Date	Item.	Cr.				
12.	15.4.13	11.6	TMcC	That Council invites all local State and Federal Members and Victorian Senators and adjoining Federal Members to attend a briefing on upcoming <b>Darebin Council projects and advocacy priorities</b> .	Tiffany White	Paul Crapper	Date was set for 24 July 2013 but was postponed due to numbers. Briefing document completed. New date has been confirmed as 23 October 2013 and invites have been sent to Members.
13.	15.4.13	11.7	JW	That Council officers invite the owners of the Preston Market to participate in the <b>St Georges Road and Plenty Road structure plans</b> discussion.	Darren Rudd	Paul Crapper	Letters sent in April 2013. Response has not been received to date.
14.	6.5.13	8.12		(2) That Council consider a further report on the <b>Sustainable Homes and Communities Program</b> in April 2014 which will report on the program achievements and performance measures.	Libby Hynes	Grant Thorne	Report to Council in April 2014.
15.	6.5.13	8.7		(4) That Council invite a representative from <b>Community Housing Federation of Victoria</b> to a Council Briefing Session to provide information to Councillors regarding emerging trends and opportunities in social and community housing.	Katrina Knox	Katrina Knox	Contact established and awaiting a date to be assigned at a future Briefing.
16.	20.5.13	8.14		<b>Landscape Plan – TW Andrews Reserve</b> (2) Officers provide Council with a progress report on the master planning process (outlined under 'Process' on page 106 of agenda papers) by the end of October 2013.	David Shepard	Daniel Freer	Report to Council on 21 October 2013.
17.	20.5.13	8.18		<b>Tram Route 86</b> Improvement Project Shared Paths Safety Update and Future Project Delivery. That: (2) Officers consult with key stakeholders and provide a briefing to Councillors on key issues and possible solutions. (3) Officers provide a further report by end of August 2013 with key projects and indicative costings for Council's approval in line with the 2013/2014 Budget.	Che Sutherland	Grant Thorne	Report to briefing session on 14 October 2013 and Council on 6 November 2013.
18.	20.5.13	8.21		(4) Note that officers will report back to Council at the end of the <b>ward meeting</b> trial period.	Jacinta Stevens	Paul Crapper	Report to Council in April 2014.
19.	20.5.13	8.5		(3) That Council receive a further report outlining immediate action that can be taken to reduce the impact of golf balls at Veronica Gardens and further costings associated with dealing with the issues at holes 8 and 9. Council consult with local residents, Veronica Gardens residents and <b>Northcote Golf Club</b> throughout this process.	David Shepard	Daniel Freer	Report to Council on 21 October 2013.

Item	Meeting			Report / Action	Action Officer	CEO / Director / Group Manager	Comments
	Date	Item.	Cr.				
20.	20.5.13	8.9		<p><b>2001 Darebin Poverty Enquiry</b></p> <p>(3) That Council officers prepare a report for Council by the end of July 2013 that:</p> <p>c) Officers prepare a briefing to Councillors on the Equity Inclusion Planning and Audit Tool, including time frame for its review and evaluation and options for updating the tool in light of changing socio-economic demographics in the City of Darebin.</p>	Dalal Smiley	Katrina Knox	This item will be responded to as part of the annual reporting to Council on Strategies due in November 2013. The report will address the issue raised regarding the EIPAT tool and SEIFA index.
21.	20.5.13	12.2		<p><b>Leisure Contracts Annual Service Plans &amp; Quarterly Progress Performance Reports</b></p> <p>That:</p> <p>(4) Council receive the contractors annual service plan in accordance with each of the contracts for consideration at future Council meetings on an annual basis.</p> <p>(5) Officers provide Council a quarterly progress performance report against the actions outlined in the annual service plans for each of the contracts commencing September 2013.</p>	David Shepard	Daniel Freer	<p>Leisure Contracts Annual Service Plans - Report to Council on 21 October 2013.</p> <p>Quarterly Progress Performance Report On Contracts – Report to Council on 6 November 2013.</p>

Item	Meeting			Report / Action	Action Officer	CEO / Director / Group Manager	Comments
	Date	Item.	Cr.				
22.	3.6.13	8.11		<p>1) The Chief Executive Officer, be authorised to write to the Department of Treasury and Finance to thank them for their offer of 80 Tyler Street, Reservoir (Volume 8672 Folio 818) and to advise that Council does not require this land for municipal purposes.</p> <p>2) The proposed draft <b>Darebin Strategic Property Framework</b> report to be received by Council in July also include the following:</p> <p>a) An early detection and notification process to inform Councillors of any excess state or federal land that will potentially become available for Council acquisition.</p> <p>b) A process that provides sufficient time for Council to prepare and adequately make a considered assessment in relation to excess state or federal land offers</p> <p>c) Any other relevant matters, including financial, to ensure Council is in the best position to make a considered and timely judgment on the purchase of surplus state or federal land.</p> <p>d) Council writes to the Department of Early Education and Childhood Development urging community consultation with residents, Council and other stakeholders regarding the future strategic use of the land.</p>	Chris Meulblok	Grant Thorne	<p>Letter sent to Department of Treasury and Finance dated 11 June 2013 following resolution by Council on 3 June 2013.</p> <p>Report on Property Management Strategy to Council Briefing on 14 October and Council Meeting on 6 November 2013.</p>

Item	Meeting			Report / Action	Action Officer	CEO / Director / Group Manager	Comments
	Date	Item.	Cr.				
23.	3.6.13	8.4		<ol style="list-style-type: none"> <li>1) Approves the development and delivery of a <b>support program for asylum seekers</b> as detailed in this report;</li> <li>2) Receives an evaluation report on program outcomes in March 2014 for consideration prior to 2014/2015 budget allocation and officers provide a quarterly update at Council Briefing;</li> <li>3) Continues to work in partnership with local and state agencies and networks to advocate for the rights of asylum seekers to be adequately supported to achieve more effective integration into the Australian community;</li> <li>4) Joins the <i>Right to Work</i> campaign to advocate for the human rights of asylum seekers to work and live with dignity while their refugee status is being determined;</li> <li>5) Writes a letter to the Minister of Immigration and Citizenship expressing Council's concern over the plight of asylum seekers in community detention and on Bridging Visas, outlining the cost shifting impacts to local government and seeking financial resources to assist councils in addressing the service gaps; and</li> <li>6) Write to the Shadow Minister for Immigration and Citizenship seeking clarification of the Coalition's proposed 'work for the dole' program for asylum seekers, which has also been backed by the Minister.</li> </ol>	Katrina Knox	Katrina Knox	A service agreement has been signed between the Chief Executive and DECC outlining the program to be delivered by DECC to support the asylum seekers. Point 2 is due in March 2014. Points 3 to 6 have been completed .
24.	3.6.13	11.3	TMcC	THAT officers meet with the <b>Northcote Station and Surrounds Improvement Committee</b> regarding their proposed station revitalisation project and report to Council in July with recommendations.	Phil Tulk	Daniel Freer	Report to Council on 21 October 2013.
25.	17.6.13	8.10		<b>Sir Douglas Nicholls Oval</b> (3) Officer's report back to Council on options in relation to accessibility of this site for community use.	Phil Tulk	Daniel Freer	Report to Council on 7 October 2013.
26.	17.6.13	11.3	TMcC	THAT Council receives a report in August on the City of Bendigo's ' <b>Child Friendly City</b> ' initiative, the opportunities this initiative provides for the City of Darebin, and recommendations on how such an initiative could be implemented in Darebin.	Donna Karmis	Katrina Knox	Report to Council 21 October 2013.
27.	01.7.13	12.1	TMcC	THAT officers provide a report by September on a possible advocacy strategy for Darebin neighbourhoods to be designated <b>Neighbourhood Residential Zones</b> , under new State planning rules. The report should identify opportunities for resident and trader engagement and advocacy	Darren Rudd	Paul Crapper	Report to Council 21 October 2013.

Item	Meeting			Report / Action	Action Officer	CEO / Director / Group Manager	Comments
	Date	Item.	Cr.				
28.	01.7.13	12.8	GG	THAT Council receive a report in early August on the responses received from electronic gaming machine venues regarding the <b>voluntary contribution levy</b> approved by Council on 3 June 2013.	Dalal Smiley	Katrina Knox	Letters sent out and follow up with each venue has been done. Report to Council on 18 November 2013.
29.	01.7.13	12.9	GG	THAT Council investigate as a matter of urgency <b>traffic and safety issues on Flag and Bradshaw Street near Kingsbury Primary School.</b>	Greg Gale	Grant Thorne	This matter is currently under investigation.
30.	01.7.13	12.11	OW	THAT officers prepare a report on <b>Federal funding in Batman</b> compared with the federal electorates of Kennedy, Lyne and New England	Kerrie Jordan	Paul Crapper	Report to Council by end of October 2013.
31.	15.7.13	11.1	BL	THAT officers prepare a briefing for the council by October 2013 on the outcomes of the <b>St George's Road shared path</b> safety audit and indicative projects to address problems identified and their cost estimates.	Greg Gale	Grant Thorne	Report to briefing session on 28 October 2013.
32.	15.7.13	11.2	BL	THAT officers prepare a briefing for the Council by October 2013 on the <b>scheduled and planned major upgrades and capital expenditure projects for Darebin sporting grounds, parks and pavilions</b> , including how these proposed projects may aim to increase social inclusion and the participation of women in sports and taking into consideration the Darebin outdoor sports venues infrastructures policy 2012.	David Shepard	Daniel Freer	Report to Council on 18 November 2013.
33.	15.7.13	11.3	OW	THAT a report be given back to council on works being done on the <b>Darebin Arts Entertainment Centre Masterplan.</b>	Vanessa Pigrum	Daniel Freer	This report is incorporated in Item 5 above – part of the Darebin Arts Strategy.
34.	15.7.13	11.5	TMc	THAT Council note a petition received by some Rucker Ward Councillors from residents in <b>Green St, Northcote</b> and provide a report on options at a Council meeting in August.	Greg Gale	Grant Thorne	Report to Council on 18 November 2013.
35.	5.8.13	8.2		<b>Sports Fees &amp; Charges Temporary Reference Group</b> (3) Receives a further report outlining a proposed model for leisure fees, charges and occupancy agreements to be made available for public consultation in November 2013.	David Shepard	Daniel Freer	Report to Council on 6 November 2013.
36.	5.8.13	8.5		<b>THAT:</b> (1) Council engage Melbourne Water to obtain permission to plant low garden beds including temporary/relocatable structures on the <b>Cheddar Road median strip</b> to beautify the northern gateway to Darebin. (2) Council officers provide a further progress report to Council in October.	David Shepard	Daniel Freer	Report to briefing session on 25 November 2013 and Council on 2 December 2013.

Item	Meeting			Report / Action	Action Officer	CEO / Director / Group Manager	Comments
	Date	Item.	Cr.				
37.	5.8.13	8.6		<p><b>Community Grants Program 2013/2014</b></p> <p>(2) Council receive an evaluation report of the 2013/2014 program that includes an analysis of the impact and feasibility of limiting organisations from applying every year.</p>	Dalal Smiley	Katrina Knox	Report to briefing session on 28 October 2013 and Council on 18 November 2013. This report will also contain information on the acquittals of all grants for 2012/2013.
38.	5.8.13	8.10		<p>(1) Authorises Council Officers to advertise and seek expressions of interest from suitably qualified people to fill the impending vacancy on <b>Council's Audit Committee</b> for a three year term until December 2016 to ensure a staggered membership expiring over the next three years.</p> <p>(2) Convenes a committee consisting of the Mayor, Deputy Mayor and Director Corporate and Business Services to short list, interview and recommend a suitable candidate.</p> <p>(3) Receive a further report that:</p> <p>a) Recommends a preferred applicant to Council for appointment to the Audit Committee; and</p> <p>b) Considers setting a maximum number of terms of reappointment for independent members.</p>	Paul Crapper	Paul Crapper	Report to Council in November 2013.
39.	5.8.13	11.1	AV	<p>THAT officers prepare a report based on community consultation to establish whether there is a need for an adolescent <b>recreational facility/facilities</b> in the East Reservoir area - more specifically within the <b>Dole Avenue reserve precinct</b> area such as a skate park. Consultation should encourage generation of ideas. Suggested consultation point of contact may include youth worker at East Reservoir Neighbourhood House, parents and youth at Keon Park Lions Football Club and local police. The report is to be tabled by the end of November.</p>	David Shepard	Daniel Freer	Report to Council on 18 November 2013.
40.	5.8.13	11.2	TMcC	<p>(1) In light of the above, Council receives a report in early October on a scope, process and timeline to review and update <b>'Going Places - Darebin Transport Strategy 2007-2027'</b>.</p>	Greg Gale	Grant Thorne	Report to briefing session on 28 October 2013 and Council on 18 November 2013.
41.	5.8.13	11.4	VF	<p>THAT Council officers prepare a report to assess the feasibility of extending or <b>redeveloping the facility at the Darebin Enterprise Centre</b> or establishing another Economic Enterprise Centre within the municipality or Northern region.</p>	Eddy Boscarior	Grant Thorne	Report to briefing session on 28 October 2013 and Council on 18 November 2013.



Item	Meeting			Report / Action	Action Officer	CEO / Director / Group Manager	Comments
	Date	Item.	Cr.				
42.	19.8.13	8.4		<p><b>THAT</b> Council:</p> <p>(1) Endorse the <b>Darebin Mayoral Writing Competition</b> including proposed new categories, judging process and timeline.</p> <p>(2) Receive a further report in May 2014 with the recommendation for the winner of the inaugural Darebin Mayoral Writing Competition.</p>	Craig Rogers	Daniel Freer	Next report is due May 2014 – announcement of competition winner.
43.	19.8.13	8.5		<p><b>THAT</b> the matter be deferred and a further report be presented to Council recommending options for broader consultation on parking and <b>traffic issues in Green Street, Northcote</b> including surrounding streets. The petition referred to in this report should also be included and addressed in the new report.</p>	Grant Thorne	Grant Thorne	Report to Council on 18 November 2013.
44.	19.8.13	8.6		<p><b>THAT</b> Council:</p> <p>(1) Approves the development of a Draft Policy on Recreational Trades in Open Spaces for public consultation.</p> <p>(2) Receives a report on the outcomes of consultation on a Draft Policy on Recreational Trades in Open Spaces in November.</p>	David Shepard	Daniel Freer	Report to Council on 18 November 2013.
45.	19.8.13	9.1	<b>TMcC</b>	<p><b>High Street, Northcote – Artwork</b></p> <p><b>THAT:</b></p> <p>(1) As soon as possible, Council removes the recent ‘pyramid’ installations on the median strip along High Street, Northcote, between Clarke and Westgarth Streets.</p> <p>(2) Council receives a report on the installation project, outlining the process and cost, as well as recommendations for possible alternative locations for the work. The report should recommend how the process for consulting with residents, traders and Councillors, as well as commissioning streetscape works and installations can be improved.</p>	David Shepard	Daniel Freer	<p>(1) Artwork removed on 25 August 2013.</p> <p>(2) Report to Council on 21 October 2013.</p>

Item	Meeting			Report / Action	Action Officer	CEO / Director / Group Manager	Comments
	Date	Item.	Cr.				
46.	19.8.13	11.1	BL	<p>THAT:</p> <p>(1) The Council's scheduled <b>tree removal program</b> for the 2013/2014 financial year; and</p> <p>(2) The Council's notification and consultation process for residents affected by the Council tree removal program, including tree replacement; and</p> <p>(3) The Council's policy responses in relation to any potential inconsistencies between the Council's tree removal program and resident's concerns and wishes including any measures for remediation.</p>	Phil Tulk	Daniel Freer	Report to Council on 18 November 2013.
47.	19.8.13	11.2	BL	<p><b>THAT</b> officers prepare a report to the Council on the feasibility of a <b>socio-economic impact study of the Grandview Hotel precinct</b> area associated with the recent VCAT decision to grant 50 pokies licenses to the hotel, covering issues such as</p> <p>(1) The current socio-economic identity of the area, noting the current socio-economic status of businesses and residents, including at-risk populations;</p> <p>(2) Any "before and after" measures of social and economic wellbeing indicators regarding the proposed installation of the 50 electronic gaming machines;</p> <p>(3) Identify any partners or collaborators who may want to work with the Council in carrying out the study.</p>	Dalal Smiley	Katrina Knox	Report to briefing session on 28 October 2013 and Council on 18 November 2013.
48.	19.8.13	11.3	BL	<p><b>THAT</b> officers prepare a briefing to the Council on <b>the developer's contribution levy</b>, including its collection, expenditure and any scope for input from members of the community.</p>	Kerrie Jordan	Paul Crapper	Report to Council Briefing session on 11 November 2013.
49.	19.8.13	11.5		<p><b>THAT</b> Council officers prepare a report on the parks which are designated '<b>dogs off leads</b>' and investigate appropriate signage at these locations.</p>	Eddy Boscarior Ellie Mandritis	Grant Thorne	Report to briefing session on 28 October 2013 and Council on 18 November 2013.
50.	19.8.13	11.7		<p><b>THAT</b> Council officers prepare a report on assessing the <b>current delivery service</b> of the Darebin News whilst using responses from the 'Darebin evaluation team' and other sources</p>	Tiffany White	Paul Crapper	Report to Council Briefing session on 28 October 2013 and Council Meeting on 18 November 2013.
51.	19.8.13	11.8		<p><b>THAT</b> Council officers provide a briefing on the <b>annual line marking</b> program of roads, car parks &amp; parking bays on the municipality</p>	Chris LoPiccolo	Daniel Freer	Report to briefing session on 28 October 2013 and Council on 18 November 2013.

Item	Meeting			Report / Action	Action Officer	CEO / Director / Group Manager	Comments
	Date	Item.	Cr.				
52.	19.8.13	11.9		<b>THAT</b> Council write to the State Government welcoming the <b>review into the Local Government electoral process</b> and that Council considers making a submission to the Georgiou Review.	Jacinta Stevens	Paul Crapper	Discussed at Governance Briefing on 30 September 2013.
53.	19.8.13	11.10		<b>THAT</b> Council officers prepare a report to Council to investigate the opportunity to utilise local food businesses to <b>provide occasional meals to our meals on wheels recipients.</b>  (1) The report would need to take into account the economic development opportunities that this may provide to our businesses and also assess the socialisation opportunities for our residents.  (2) The report should provide a few different models and determine the level of interest amongst the businesses towards this initiative	Bridget Monro-Hobbs	Katrina Knox	Report to briefing session on 28 October 2013 and Council on 18 November 2013.
54.	2.9.13	8.4		<b>THAT:</b>  (1) Officers provide a further briefing report to Councillors in October on all <b>cost associated with defending or supporting decisions appealed to VCAT</b> over the last 12 months.  (2) As part of the 2013/2014 mid-year budget review process officers prepare an options paper on piloting an appropriately suited VCAT style mediation process for a trial period for Councillor's future consideration.  (3) Council Officers investigate other models of planning consultation undertaken at other Councils.	Darren Rudd	Paul Crapper	Report to Council Briefing session on 28 October 2013.
55.	2.9.13	8.5		(1) Council officers consult and survey traders along <b>Broadway</b> to determine their views on the appropriateness of the current <b>one hour parking limit</b> and provide a further report to Council on their findings.  (2) Council officers provide a briefing report on how traders can be consulted and educate fellow traders and shoppers on the availability of car parking in the shopping strip.	Greg Gale	Grant Thorne	Report to Council briefing on 11 November 2013.

Item	Meeting			Report / Action	Action Officer	CEO / Director / Group Manager	Comments
	Date	Item.	Cr.				
56.	2.9.13	8.8		<p><b>Financial Counselling Program</b></p> <p>(1) Council make a submission to the current review process, if process allows.</p> <p>(2) Officers report back to Council with an outcome of review and implications.</p> <p>(3) Council writes to Consumer Affairs Victoria seeking further information and updates of its service funding review and advocate that residents in Darebin experiencing financial hardship will not be disadvantaged by any further changes in its funding or services.</p>	Donna Karmis	Katrina Knox	Report to briefing session on 28 October 2013 and Council on 18 November 2013.
57.	2.9.13	9.1	TL	<p><b>THAT</b> in the interests of open and transparent governance that Darebin Council resolves to publish on its website, subject to normal in confidence and privacy requirements, the following information on the recently removed high street median strip installation:</p> <ul style="list-style-type: none"> <li>Request for quote specifications and approvals for the installation. The approval information should also include all safety reports.</li> <li>Any action taken in relation to internal processes to avoid similar situations occurring in the future.</li> </ul>	David Shepard	Daniel Freer	Website will be updated with information by 4 October 2013.
58.	2.9.13	9.2	TL	<p><b>THAT</b> Darebin Council resolves that officers submit to Council the design plans and associated safety assessments for the remainder of the \$800,000 <b>streetscape improvement project</b> to council for consideration and approval before any further works are undertaken on <b>High Street Northcote</b> so that the public and the council are fully informed on the nature and scope of these improvements.</p>	David Shepard	Daniel Freer	Report to Council on 21 October 2013.
59.	2.9.13	9.4	TL	<p><b>THAT</b> Darebin Council resolves that officers report back to Council before November 2013 on the <b>feasibility of establishing a new men's shed</b> utilising council owned sheds, land or infrastructure in and nearby to Kingsbury including assets next to Kingsbury Bowls Club and within or adjacent to Bundoora Park.</p>	Katrina Knox	Katrina Knox	Report to Council in December 2014. This action is on track. (The response to this GB item will be combined in the report to Council as listed in 11 above)

Item	Meeting			Report / Action	Action Officer	CEO / Director / Group Manager	Comments
	Date	Item.	Cr.				
60.	2.9.13	11.1	TMc	<p><b>THAT</b> as a matter of urgency, Council officers liaise with residents, traders, police, health agencies and other relevant bodies regarding recent reports <b>of illicit drug use and dumping of syringes</b> in some parts of Northcote and Darebin in general. Council will receive a report in September or October on actions taken to address these issues in the short term and strategies recommended for the long term.</p>	Dalal Smiley	Katrina Knox	Report to briefing session on 14 October 2013 and Council on 6 November 2013.
61.	2.9.13	11.2	AV	<p><b>THAT</b> Officers prepare a report on a recommended process for a Council <b>review of the Community Chef Service delivery</b> in preparation for contract renegotiations commencing on or before February 2014.</p> <p>(1) To encourage broad community input in the recommended review process, a working party of interested councillors, representatives from aged services providers and other relevant parties is to be established.</p> <p>The working party will consider the following (but not be limited to):</p> <ul style="list-style-type: none"> <li>a) Scope/explore and develop a suitable evaluation criteria framework.</li> <li>b) A review methodology that best engages our diverse community including CALD and different age groups as noted in the report 41% of clients are under the age of 80.</li> <li>c) A targeted communication strategy.</li> </ul> <p>Officers are to recommend the number of meetings that would be required and an appropriate timeline to ensure final review is submitted to Council for consideration before negotiations commence in 2014.</p> <p>Due to the tight timeline it is recommended the report comes to Council as soon as possible.</p>	Katrina Knox	Katrina Knox	Report to briefing session on 14 October 2013 and Council on 6 November 2013.

Item	Meeting			Report / Action	Action Officer	CEO / Director / Group Manager	Comments
	Date	Item.	Cr.				
62.	2.9.13	11.3	GG	<p><b>THAT</b> Council</p> <p>(1) Condemn the <b>theft and damage</b> that has occurred to the newly constructed play space area in <b>Edwardes Park</b>.</p> <p>(2) Officers report the theft of plants and damage to Council property to Reservoir Police for further investigation.</p> <p>(3) Consider the immediate repair and reinstatement of the fence and plants in the play space area.</p> <p>(4) Officers examine ways to improve surveillance of the site to help create greater public awareness of the area to reduce further damage and theft in the future.</p>	David Shepard	Daniel Freer	<p>(1) Completed.</p> <p>(2) Completed – damage reported to police.</p> <p>(3) Completed – repairs &amp; reinstatement.</p> <p>(4) Officers looking into CCTV footage &amp; Community assistance to reduce further damage.</p>
63.	2.9.13	11.4	GG	<p><b>THAT</b> Council officers provide a report to consider ways to improve the <b>vegetation and look of the roundabouts</b> at the corner of:</p> <p>(1) Gilbert Road and Edward Street (in front of the Edwardes Lake).</p> <p>(2) Radford Road and Glasgow Avenue.</p>	Daniel Freer	Daniel Freer	Report to Council on 2 December 2013.
64.	16.9.13	9.9		<p><b>THAT:</b></p> <p>(1) Council supports the implementation of <b>car sharing in Darebin</b> as a form of sustainable travel, along with walking, bike riding and public transport through the introduction of a Car Share Policy.</p> <p>(2) That Council continues to work with car share operators to introduce the scheme in Preston, particularly around areas such as the junction and Preston markets.</p> <p>(3) That a report be presented to the Council regarding feasibility of incorporating car sharing schemes into the Darebin Planning Scheme, particularly for medium to high density developments.</p>	Greg Gale	Grant Thorne	Report to Council on 2 December 2013.

Item	Meeting			Report / Action	Action Officer	CEO / Director / Group Manager	Comments
	Date	Item.	Cr.				
65.	16.9.13	9.11		<p><b>THAT:</b></p> <p>(1) A memo be circulated to Councillors in December 2013 detailing the results of the <b>recycling trial at the Walker Street Northcote Public Housing Estate.</b></p> <p>(2) Council advocate to the Department of Human Services, the Metropolitan Waste Management Group, the State government, Local, State and Federal MP's, the relevant Minister and Shadow spokesperson requesting long-term sustainable waste and recycling solutions for high-rise public housing estates with waste chutes.</p>	Libby Hynes	Grant Thorne	Trial proceeding – a memo will be sent to Councillors in December 2013 with the final results.
66.	16.9.13	12.1	AV	<p><b>THAT</b> officers prepare a report for the next briefing session on how <b>modifications could be made to the Intercultural Centre.</b> In the meantime the mayor write to the state's Attorney-General as head of the Department of Justice seeking an urgent meeting to discuss council's request to make modifications (removal of wall separating the two function rooms) to the Intercultural Centre building which is leased through the Department of Justice.</p>	Chris Meulblok and Greg Gale	Grant Thorne	Report to Council briefing on 14 October 2013.
67.	16.9.13	12.2	VF	<p><b>THAT</b> council officers report on the status of the <b>R.O.W adjacent to 221 Dundas Street Preston</b> and investigate ownership, drainage and dumping of rubbish along this strip of land.</p>	Chris Meulblok	Grant Thorne	Report to Council briefing on 11 November 2013.
68.	16.9.13	12.3	VF	<p><b>THAT</b> Council officers present back at the next council meeting with a brief report outlining whether council can elevate the issue of <b>duplicating the Chandler Highway bridge</b> as a matter of urgency with the Victorian State Government and other stakeholders.</p>	Greg Gale	Grant Thorne	Report to Council 21 October 2013.

Item	Meeting			Report / Action	Action Officer	CEO / Director / Group Manager	Comments
	Date	Item.	Cr.				
69.	16.9.13	12.4	VF	<p><b>THAT</b></p> <p>(a) Council acknowledge the urgent need to address the traffic issues of level crossings at Bell, Preston &amp; Reservoir stations and refer this matter to the mid year budget review process to create a possible <b>Road &amp; Rail Transport Advocacy Fund</b> of up to \$100,000 to advocate for these and other local transport projects.</p> <p>(b) Council officers report back to next weeks council briefing with an update on the likely scope and nature of the advocacy program required to get these road &amp; rail projects considered by potential incoming state governments in 2014.</p> <p>(c) The Mayor write to the current RACV board members to determine what RACV resources would be used to assist us in lobbying for all these projects.</p>	Greg Gale	Grant Thorne	<p>Report to Council briefing on 14 October 2013.</p> <p>Letter to be prepared early October for Mayor's signature.</p>
70.	16.9.13	12.5	OW	<p><b>THAT</b> officers report back at a Council Briefing on the possibility of having <b>educational facilities around the Amcor site in Alphington.</b></p>	Darren Rudd	Paul Crapper	<p>Further information being sought from the City of Yarra to assist with informing the report.</p>



# PART B

## STATUS - PERIODICAL REPORTS AS AT SEPTEMBER 2013

Item	Meeting			Report / Action	Action Officer	CEO / Director / Group Manager	Comments
	Date	Item.	Cr.				
1.	18.03.13	9.7		(4) A report be presented to Council in early 2014 reviewing the outcomes of the <b>seasonal booked hard waste collection service delivery</b> in 2013.	Chris Lo Piccolo	Daniel Freer	Report to be submitted to Council in early 2014.
2.	2.04.13	8.5		<b>Progress of Travel Behaviour Change Programs and Future Directions</b> (2) The report be reviewed on a yearly basis	Grant Thorne	Grant Thorne	Report to Council in April 2014.
3.	2.04.13	8.6		<b>Traffic and Parking Issues – Main Drive Macleod</b> (4) Council review the effectiveness of the change in parking restrictions after 12 months.	Grant Thorne	Grant Thorne	Report to Council in April 2014.
4.	15.4.13	8.6		(3) Officers provide Council with an annual report on the progress of the <b>Free Exercise in the Parks program</b> in April 2014.	David Shepard	Daniel Freer	Report to Council in April 2014.
5.	5.8.13	8.1		<b>Northcote Business District Special Charge</b> (19) Council receive a further report to facilitate a 12 month review of the outcomes of the Special Charge Scheme in collaboration with the Northcote Business Association.	Eddy Boscarior	Grant Thorne	Early September 2014 (annual review)

# PART C

## STATUS - RECENTLY COMPLETED REPORTS/ACTIONS AS AT SEPTEMBER 2013

Item	Meeting			Report / Action	Action Officer	CEO / Director / Group Manager	Comments
	Date	Item.	Cr.				
1.	3.10.11	8.2		A further detailed report be provided to Council when the Australian Government formally responds to the <b>Productivity Commission report into aged care.</b>	Bridget Monro-Hobbs	Katrina Knox	Reported to Council briefing session on 27 May 2013. Further updates at briefing sessions as required.
2.	18.02.13	11.6	GG	That Council receive a report regarding the appropriateness of the current <b>one hour parking limit along Broadway Reservoir.</b>	Grant Thorne	Grant Thorne	Reported to Council on 2 September 2013.
3.	18.03.13	10.1		<b>Sustainable Waste Management in Public Housing Estates</b> <ol style="list-style-type: none"> <li>1) Council replaces the recycling bins previously provided to the Walker Street Housing Estate as soon as possible.</li> <li>2) Council liaises with Walker Street tenants and advocates, the Department of Human Services and other relevant organisations to ensure the ongoing provision of recycling services to the estate.</li> <li>3) A report be received by Council on strategies available and resources required to ensure sustainable waste management services to public housing estates in the City of Darebin.</li> <li>4) Council officers review the Walker Street action plan and partnership model to ensure that proactive consultation strategies remain in place to support the estate.</li> </ol>	Libby Hynes  Libby Hynes  Jess Fraser	Grant Thorne  Grant Thorne  Katrina Knox	<p>The bins were returned on 28 March 2013 following a meeting with tenants and DHS.</p> <p>Reported to Council on 16 September 2013.</p> <p>The Walker street action plan has been reviewed and will be included in a report to Council on Neighbourhood Action Plans due in November 2013.</p>
4.	2.04.13	8.9		<b>Reservoir Girl Guides Hall, Edwardes Lake Park</b> <ol style="list-style-type: none"> <li>(2) Officers submit a report to Council advising of the outcome of the community consultation.</li> </ol>	David Shepard	Daniel Freer	Reported to Council on 16 September 2013.
5.	2.04.13	11.2	OW	That officers provide Council with a report outlining possible <b>further funding opportunities for Melbourne's North</b> and have a list of priority projects within the City of Darebin to lobby the Federal Minister for Regional Development and Local Government.	Eddie Boscaroli	Grant Thorne	Reported to Council on 16 September 2013

Item	Meeting			Report / Action	Action Officer	CEO / Director / Group Manager	Comments
	Date	Item.	Cr.				
6.	6.5.13	9.1		<b>North Thornbury/South Preston Identity</b> (4) That a report should be presented to Council in August, outlining a consultation plan and timeline for the development of the strategy.	Eddy Boscarior	Grant Thorne	Reported to Council on 7 October 2013.
7.	6.5.13	11.3	TMcC	That Council holds a meeting with local residents and representatives from Batman Park Kindergarten regarding <b>traffic safety concerns in Elm St, Northcote</b> (between St Georges Road and Latham St) and receives a report on any suggested improvements.	Grant Thorne	Grant Thorne	Reported to Council on 16 September 2013
8.	6.5.13	11.4	TMcC	That Council receives a report and recommendations regarding arrangements for any <b>future night games at Bill Lawry Oval</b> , following feedback from local residents.	David Shepard	Daniel Freer	Reported to Council on 7 October 2013.
9.	20.5.13	8.11		<b>Solar and Resource Efficiency Action</b> (3) That Council receive a further report on the project details following consultation in July 2013.	Libby Hynes	Grant Thorne	Reported to Council on 2 September 2013.
10.	3.6.13	8.16		<ol style="list-style-type: none"> <li>1) Consider the provision for the <b>declaration of a differential rate for land that includes unoccupied commercial and industrial buildings</b> in the proposed budget for the 2014/2015 financial year.</li> <li>2) Consider the provision of a rebate in respect to land includes vacant commercial and industrial buildings in the proposed budget for the 2014/2015 financial year.</li> <li>3) Review Darebin's Local Laws and associated penalty units in 2013/2014.</li> <li>4) Introduce a 'habitual offender' process that adversely affect public amenity.</li> <li>5) Consider a further report on how operation of rebate might work as well as other mechanisms for activating these sites for other parties</li> </ol>	<p>Kerrie Jordan</p> <p>Eddy Boscarior</p> <p>Eddy Boscarior</p>	<p>Paul Crapper</p> <p>Grant Thorne</p> <p>Grant Thorne</p>	<p>Actions 1, 2 &amp; 5 will be actioned as part of the 2014/15 Budget. The report requested in point 5 will be included in the 2014/15 Budget report, if applicable. Timing will be May 2014.</p> <p>Review of Local Laws would commence in July 2013 and is expected to conclude in June 2015.</p> <p>Habitual Offender process introduced 1 July 2013.</p>
11.	3.6.13	9.2		<b>THAT</b> Council receive a report on potential amendments that can be made to planning controls for the <b>High Street corridor</b> , based on the St Georges Road and Plenty Road urban design frameworks and planning scheme amendments recently adopted.	Darren Rudd	Paul Crapper	Reported to Council on 16 September 2013.

Item	Meeting			Report / Action	Action Officer	CEO / Director / Group Manager	Comments
	Date	Item.	Cr.				
12.	17.6.13	8.4		<ol style="list-style-type: none"> <li>1) Resolve to undertake consultation with <b>properties north of 366 Victoria Road, Thornbury</b> to determine owner interest in renumbering to remove all alphabetical suffixes.</li> <li>2) Note a further report will be presented following this consultation process.</li> </ol>	Kerrie Jordan	Paul Crapper	Reported to Council 2 September 2013
13.	17.6.13	8.11		<ol style="list-style-type: none"> <li>(1) Note the obligation and risk involved to the State Government and Council.</li> <li>(2) Note the risk management plan proposed.</li> <li>(3) Note that Council will undertake the <b>recruitment of up to 17 School Crossing Supervisors</b> over the next two year period and refer the costing associated with the recruitment to the budget process for funding.</li> <li>(4) Note the additional cost to School Crossing Supervisors is funded by increasing Road Traffic Management income.</li> <li>(5) Note the funding required for future years</li> <li>(6) Notes that VicRoads currently provides a small subsidy for the cost of employing School Crossing Supervisors on arterial and local roads and that all remaining costs are taken up by Council on behalf of the Darebin community and local schools. Furthermore, there is a considerable delay in VicRoads approving funding for new School Crossing Supervisor positions, leaving some crossings unattended for many months.</li> <li>(7) Council writes to the Hon. Terry Mulder, Minister for Roads, urging him to increase VicRoads funding for School Crossing Supervisor positions across Victoria and improve the turnaround time for VicRoads approval of Council-identified school crossings.</li> </ol>	Eddy Boscaroli	Grant Thorne	<p>Items 1, 2, 3, 4, 5 and 6 will be actioned as part of the recruitment and selection of staff.</p> <p>9 School Crossing Officers have been appointed in September 2013. 11 further officers to be interviewed in October 2013.</p> <p>Letter sent.</p>
14.	17.6.13	9.2		<b>THAT</b> Council receives a report and recommendations on available mechanisms (eg. <b>Covenants, trusts, etc.</b> ) to ensure the ongoing protection of Darebin open spaces such as creeks, parks, golf courses and ovals from future development proposals.	Chris Meulblok	Grant Thorne	Reported to Council on 7 October 2013.
15.	17.6.13	11.1	AV	<b>THAT</b> officers prepare a report as soon as possible providing recommendations on how the <b>City of Darebin's Financial Counselling Service</b> can respond to the increasing demand in this service to better meet the needs of financially vulnerable residents.	Cheryl Hermence	Katrina Knox	Reported to Council 2 September 2013

Item	Meeting			Report / Action	Action Officer	CEO / Director / Group Manager	Comments
	Date	Item.	Cr.				
16.	01.7.13	12.3	TMcC	<p><b>THAT</b> following a recent decision by VCAT to uphold Planning Committee's refusal of a development application at the former <b>Northcote Auctions site (630 High St, Northcote)</b>, Council receives a report on possible amendments to the High Street Corridor planning controls to address issues of street views, protection / retention of the unique and historical 'High Street' character and inclusion of social and affordable housing in new development proposals.</p>	Darren Rudd	Paul Crapper	Reported to Council on 16 September 2013.
17.	01.7.13	12.4	AV	<p><b>THAT</b> officers prepare a report by the end of July stating <b>support, financial and otherwise Council provides pensioner groups</b> in the City of Darebin. The report is to also include, where possible:</p> <ol style="list-style-type: none"> <li>(1) A list of the relevant pensioner groups.</li> <li>(2) Where each meet and how often.</li> <li>(3) Information that will provide a deeper understanding of this group of residents such as, has there been growth in pensioner groups over the years, is there a demand for meeting space that is not being met, have there been new emerging pensioner groups established recently outside of the long standing groups ( eg Italian or Greek).</li> </ol>	Bridget Monro-Hobbs	Katrina Knox	Reported to Council on 2 September 2013
18.	01.7.13	12.6	GG	<p><b>THAT</b> Council receive a report in August on suggestions to facilitate effective consultation between objectors and planning applicants regarding <b>significant planning applications</b>.</p>	Darren Rudd	Paul Crapper	Reported to Council on 2 September 2013.
19.	01.7.13	12.7	GG	<p><b>THAT</b> Council receive a report in August on the feasibility of piloting '<b>Participatory Budgeting</b>' as an enhanced community engagement model to determining how the infrastructure fund will be utilised in future years.</p>	Kerrie Jordan	Paul Crapper	Reported to briefing session on 12 August 2013 and 23 September 2013 and to Council on 7 October 2013.
20.	5.8.13	8.4		<p><b>Internet Capabilities in Springthorpe Estate</b></p> <ol style="list-style-type: none"> <li>(2) Write to both the Springthorpe Owners Corporation and Springthorpe Retirement Village thanking them for their cooperation in working with Council to improve internet capability in Springthorpe Estate</li> </ol>	Eddy Boscarol	Grant Thorne	Letters sent on behalf of Mayor.

Item	Meeting			Report / Action	Action Officer	CEO / Director / Group Manager	Comments
	Date	Item.	Cr.				
21.	5.8.13	9.1	OW	<p><b>THAT:</b></p> <p>(1) Council officers report back at a briefing session on 26 August 2013 outlining possible events, with a focus on <b>youth mental health</b>, and associated costs, Council could hold across the municipality during Mental Health Week 6 – 13 October 2013.</p> <p>(2) As part of briefing, Council establish a Mental Health working group to assist in the development of events, focusing on youth, during Mental Health week 6-13 October 2013. At a minimum the working group should comprise of Cr Walsh and at least one other Councillor, a community member and a professional from the mental health field</p>	Dalal Smiley	Katrina Knox	Reported to Council briefing session on 9 September 2013.
22.	5.8.13	11.3	TMcC	<p>New Planning Zones</p> <p>(1) Council receives a briefing and report on how City of Glen Eira was able to achieve 80% coverage of the <b>Neighbourhood Residential Zone</b> and mandatory building heights across 97% of their municipality, and how this knowledge can be applied to Darebin's submission to the Planning Minister.</p>	Darren Rudd	Paul Crapper	Reported to briefing session on 23 September 2013 and to Council on 7 October 2013.
23.	5.8.13	11.5	VF	<p>THAT the Mayor write to the Victorian Premier and the Minister of Finance requesting clarity and explanation on the range of classifications of "<b>Fire Levy Charges</b>" imposed on different types of properties in the state of Victoria as soon as possible</p>	Kerrie Jordan	Paul Crapper	A letter was sent 7 August 2013.
24.	19.8.13	9.2	TMcC	<p><b>THAT:</b></p> <p>(1) Council writes to the Minister for Roads seeking a meeting between the Minister and a delegation of residents, Councillors and Council officers to discuss recommended safety improvements near the intersection of <b>Heidelberg Road and Grange Road Alphington</b>.</p> <p>(2) Council officers provide relevant background information (eg. crash stats, traffic management options) to residents prior to this meeting.</p>	Greg Gale	Grant Thorne	Letters sent.
25.	19.8.13	11.4		<p><b>THAT</b> Council write to Vic Roads and local Federal Members of Parliament requesting a review of the <b>traffic light sequence changes</b> on the intersections of Cheddar Road, High Street, Spring Street, Edwards Street and Broadhurst Avenue, Reservoir; and Plenty Road, Dunne Street and Kingsbury Drive, Bundoora.</p>	Greg Gale	Grant Thorne	Letters sent.

Item	Meeting			Report / Action	Action Officer	CEO / Director / Group Manager	Comments
	Date	Item.	Cr.				
26.	19.8.13	11.6		THAT the Mayor write a letter congratulating the <b>Darebin Women sport club commending the Falcons</b> on their football success and acknowledging the club on their continual success of promoting female participation in the community.	David Shepard	Daniel Freer	Letter sent.
27.	2.9.13	9.3	TL	<b>THAT</b> Darebin Council resolves that officers develop and submit to the next council meeting <b>operational guidelines</b> to ensure that all large scale 'design elements' or ' <b>artwork</b> ' in public realm, leisure or open space projects are subject to the same rigorous collaborative community consultation and councillor consultation that applies in our long established and well respected 'public art program.	David Shepard	Daniel Freer	Reported to Council on 16 September 2013.
28.	16.9.13	9.10		<b>Funding Opportunities in Melbourne's North</b> <b>THAT</b> Council adopt the priority list of projects as outlined in <b>Table 1</b> of this report including an additional item of a 24 hour Community Health service located in the City of Darebin as a medium term priority.	Eddy Boscarior	Grant Thorne	Report completed. Additional project – 24 Hour Community Health Service facility in Darebin has been communicated to ARUP (consultants developing the Infrastructure Scorecard & Future Directions Report on 30 September 2013.
29.	16.9.13	10.1	BL	<b>THAT</b> the Council formally endorses the following motions to be put to the <b>annual conference of the MAV</b> in October 2013:  (1) That the MAV to lobby the State and Federal governments to establish a standing council on local government within the Council of Australian Governments (COAG) to improve intergovernmental cooperation and to progress on issues of common concern.  (2) That the MAV to lobby the State Government to formally review the Australian Level Crossing Assessment Model (ALCAM) of 2007, and to formulate and publish a set of transparent and evidence-based guidelines for grade separation of high-risk level crossings throughout Victoria.	Jacinta Stevens	Paul Crapper	Motions sent to MAV 23 September 2013. Complete.
30.	16.9.13	10.2	GG	<b>THAT</b> the Council formally endorses the following motion to be put to the <b>annual conference of the MAV</b> in October 2013:  That the MAV lobby the State Government of Victoria to increase VicRoads funding for school crossing supervisors across Victoria and improve the turnaround time for VicRoads approval of Council identified school crossings.	Jacinta Stevens	Paul Crapper	Motions sent to MAV 23 September 2013. Complete.