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MINUTES OF THE COUNCIL MEETING

Held on Monday 6 October 2014

Released to the public on Thursday 9 October 2014

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**MINUTES OF THE ORDINARY MEETING OF THE
DAREBIN CITY COUNCIL HELD AT DAREBIN CIVIC CENTRE,
350 HIGH ST, PRESTON ON MONDAY 6 OCTOBER 2014**

THE MEETING OPENED AT 7.00 PM

WELCOME

The Chairperson, Cr. Greco, in opening the meeting acknowledged the Wurundjeri people, the traditional owners of the land.

1. PRESENT

Councillors

Cr. Gaetano Greco (Mayor) (Chairperson)
Cr. Vince Fontana
Cr. Tim Laurence
Cr. Bo Li
Cr. Trent McCarthy
Cr. Steven Tsitas
Cr. Angela Villella
Cr. Oliver Walsh (7.01 pm)
Cr. Julie Williams (Deputy Mayor)

Council Officers

Rasiah Dev – Chief Executive
Paul Crapper – Director Corporate and Planning Services
Daniel Freer – Director Culture, Leisure and Works
Bridget Monro-Hobbs – Acting Director Community Development
Steve Hamilton – Director Assets and Business Services
Darren Rudd – Manager City Development
David Shepard – Manager Leisure and Public Realm
Jacinta Stevens – Manager Corporate Governance and Performance
Dave Bell – Senior Media Advisor
Katia Croce – Coordinator Council Business
Jody Brodribb – Council Business and Governance Officer

2. APOLOGIES

An apology was lodged for the initial absence of Cr. Walsh.

3. DISCLOSURES OF CONFLICTS OF INTEREST

Cr. Li disclosed a Conflict of Interest in the Confidential General Business Item regarding a contractual matter.

Cr. Tsitas disclosed a Conflict of Interest in Item 8.3 – Barling Finals and Parking during Sporting fixtures at Bill Lawry Oval.

Cr. Lawrence disclosed a Conflict of Interest in Item 12.6 – Singh Sabha Sports Club proposal regarding reduced financial contribution to JC Donath West Pavilion Redevelopment.

Cr. Vilella disclosed a Conflict of Interest in Item 12.5 – Planning Scheme Amendment C143 – Preston Market Planning.

Cr. Walsh disclosed a Conflict of Interest in Item 12.5 – Planning Scheme Amendment C143 – Preston Market Planning.

Cr. Walsh entered the meeting during this item – 7.01 pm.

4. CONFIRMATION OF THE MINUTES OF COUNCIL MEETINGS

COUNCIL RESOLUTION

MOVED: Cr. J. Williams
SECONDED: Cr. V. Fontana

THAT the Minutes of the Ordinary Meeting of Council held on 15 September 2014 be confirmed as a correct record of business transacted.

CARRIED

5. REPORTS BY MAYOR AND COUNCILLORS

MINUTE NO. 466

5.1 REPORT OF CR. BO LI

Cr. Li reported on his attendance at the following functions/activities:

- Meeting with Dr Ben Rossiter, CEO Victoria Walks
- Darebin Transport Advocacy Committee meeting
- CEO Employment Matters Committee meeting
- Pre-planning Committee briefing
- Planning Committee meeting
- Councillor Briefing session
- Meeting of Board of Directors of Regional Kitchen
- Residential issues including traffic, parking, planning and street trees

5.2 REPORT OF CR. JULIE WILLIAMS

Cr. Williams reported on her attendance at the following functions/activities:

- Briefing from the Municipal Monitor
- Citizenship Ceremony
- 'Say No To Racism' training Package Launch
- Pre Planning Committee briefing
- Councillor Briefing session
- Special Council Briefing at Darebin Enterprise Centre Ltd (DECL)
- Preston Business Advisory Committee meeting
- Catch up with EPIC that Support Families with disabilities
- Darebin Women's Advisory Committee meeting
- Preston Business Launch of the Cook Off at Preston Market
- Speak with the stall holders from the Preston Market
- Darebin Disability Advisory Committee meeting
- Attended residents' concerns and queries regarding tree planting, VicTrack, beautifying the street and laneway concerns

5.3 REPORT OF CR. VINCE FONTANA

Cr. Fontana reported on his attendance at the following functions/activities:

- Attended the Citizenship Ceremony conducted by the Deputy Mayor
- CEO Employment Matters Committee meeting
- Planning Committee meeting
- Preston Business Advisory Committee meeting
- Met with the Preston Market manager
- Met and spoke with Preston Market traders and shoppers
- Undertook a tour of the Darebin Enterprise Centre
- Special Council Briefing at DECL
- Attended the ' Cook Off event ' in Preston

5.4 REPORT OF CR. OLIVER WALSH

Cr. Walsh reported on his attendance at the following functions/activities:

- Planning committee
- Briefings
- Special Council Briefing at DECL
- Arts Ambassadors Selection meeting
- Into Work Board Meeting
- Meeting with CEO and Into Work CEO Paul Bottern
- Metropolitan Transport Forum
- Citizenship Ceremony
- Special Into Work Board meeting
- Met with Cr. Jackie Fristacky Yarra Mayor regarding MAV
- Met with Station Street traders
- Various constituent matters including meeting with Northcote residents and Cr. Tsitas regarding a planning matter

5.5 REPORT OF CR. STEVEN TSITAS

Cr. Tsitas reported on his attendance at the following functions/activities:

- Councillor meeting with residents of Cornwall Street, Northcote, regarding a planning proposal for 72 High Street, Northcote, with Cr. Walsh
- Special Council Briefing at DECL
- Councillor Briefing session
- Planning Committee
- Various constituent enquiries

5.6 REPORT OF CR. TIM LAURENCE

Cr. Laurence reported on his attendance at the following functions/activities:

- Planning Committee meeting
- Special Council Briefing at DECL
- Consultation with residents on various matters
- Bundoora Homestead Board of Management meeting

5.7 REPORT OF CR. ANGELA VILLELLA

Cr. Villella reported on her attendance at the following functions/activities:

- Bundoora Homestead Board of Management meeting
- Iranian Community Event
- Darebin Women's Advisory Committee meeting
- Meeting with CEO Selection
- Darebin Arts Ambassadors meeting
- Special Council Briefing at DECL
- Planning and Pre planning meeting
- Council Briefing
- SPAN Low Cost Living Forum
- Clyde Street Neighbourhood House Open Day

5.8 REPORT OF CR. TRENT MCCARTHY

Cr. McCarthy reported on his attendance at the following functions/activities:

- Darebin Environmental Reference Group
- People Climate March
- Waller St Public Housing
- SPAN Low Cost Living Forum

5.9 REPORT OF CR. GAETANO GRECO

Cr. Greco reported on his attendance at the following functions/activities:

- Pre-Planning Briefing
- Planning Committee meeting
- Special Council Briefing at DECL
- Council Meetings
- Press Meetings
- Catch Up with CEO

- Victorian Local Government Delegation to Timor-Leste
- Meeting – Michael Lennon, Housing Choices Australia
- Darebin Libraries Strategy Reference Group
- CALD Press Briefing
- Melbourne’s Northern Metropolitan Mayors and CEO’s Meeting
- Visit Mrs Ada Handyside for 100th Birthday
- Meeting regarding Mayoral Carers Event
- Northcote Greek Seniors Club
- Immigration Museum “The Great Divide – Can We Talk?”
- Meeting with Cr. Li and CEO
- Low Cost Living Expo
- Meeting regarding Bundoora Homestead
- Sal Monteneri, Fitzroy Starts regarding Basketball
- Local Government Doing More with Less Conference
- Darebin City Brass Inc. 80th AGM
- Meeting with Staff re Mayor’s Event
- Visit of the Australia China Student Forum
- Banyule Mayoral Community Ball
- 3rd Iranian Community Party
- National Servicemen’s Association Memorial Day Service
- Briefing for Robin Scott re Transport that Works
- Darebin Disability Advisory Committee meeting
- Virginia Millen – The Weekly Review Melbourne Times
- Bundoora Homestead Board of Management meeting

6. PUBLIC QUESTION TIME

MINUTE NO. 467

The Mayor, Cr. Greco, invited questions from members of the public gallery.

The following questions were submitted:

- Andrew McGregor of Coburg asked a question regarding graffiti and cultural signage. The question was responded to by the Chairperson, Cr. Greco and Rasiah Dev, Chief Executive.
- Geoff Toll of East Preston asked a question regarding a community meeting. The question was responded to by the Chairperson, Cr. Greco.
- John Nugent of Epping asked a few questions regarding Barling Reserve. The question was responded to by the Chairperson, Cr. Greco.
- Sally Mendes of Preston asked a question regarding a community meeting. The question was responded to by the Chairperson, Cr. Greco.
- Keith Coffey of Reservoir asked a question regarding installation of car park light. The question was responded to by the Chairperson, Cr. Greco.
- John Papoulias of Preston asked a question regarding a community meeting. The question was responded to by the Chairperson, Cr. Greco.
- John Nugent of Epping asked a question regarding parking at Johnson Street, Keon Park. The question was responded to by the Chairperson, Cr. Greco.
- John Nugent of Epping asked a question regarding lighting at Donath West Oval. The question was responded to by the Chairperson, Cr. Greco.

After Public Question Time had concluded, one (1) further question was submitted in writing.

7. RECORDS OF ASSEMBLIES OF COUNCILLORS

7.1 ASSEMBLIES OF COUNCILLORS HELD

MINUTE NO. 468

An Assembly of Councillors is defined in section 76AA of the *Local Government Act 1989* to include Advisory Committees of Council if at least one Councillor is present or, a planned or scheduled meeting attended by at least half of the Councillors and one Council Officer that considers matters intended or likely to be the subject of a Council decision.

Written records of Assemblies of Councillors must be kept and include the names of all Councillors and members of Council staff attending, the matters considered, any conflict of interest disclosures made by a Councillor attending, and whether a Councillor who has disclosed a conflict of interest leaves the assembly.

Pursuant to section 80A (2) of the Act, these records must be, as soon as practicable, reported at an ordinary meeting of the Council and incorporated in the minutes of that meeting.

An Assembly of Councillors record was kept for:

- Preston Business Advisory Committee – 3 September 2014
- Darebin Transport Advocacy Committee – 17 September 2014
- Darebin Environment Reference Group – 17 September 2014
- CEO Employment Matters Committee – 18 September 2014
- Planning Committee Briefing – 22 September 2014
- Darebin Libraries Strategy Reference Group – 23 September 2014
- Darebin Enterprise Centre Tour and Presentation – 29 September 2014

COUNCIL RESOLUTION

MOVED: Cr. S. Tsitas
SECONDED: Cr. J. Williams

THAT the record of the Assembly of Councillors held on 3, 17, 18, 23 and 29 September 2014 be noted and incorporated in the minutes of this meeting.

CARRIED



ASSEMBLY OF COUNCILLORS PUBLIC RECORD

ASSEMBLY DETAILS:	Title:	Preston Business Advisory Committee
	Date:	Wednesday 3 September 2014
	Location:	Conference Room, Darebin Civic Centre
PRESENT:	Councillors:	Cr. Julie Williams (Deputy Mayor), Cr. Vince Fontana.
	Council Staff:	Wendy Dinning, Alex Tait
	Other:	Representatives of Preston Market, Northern Blues Football Club, Bendigo Bank, Bell City, Preston Centre Manager, Matchworks, Snap Printing, Transport Ticketing Authority, La Trobe University student.
APOLOGIES:		Cr. Bo Li

The Assembly commenced at 4:10 pm

MATTERS CONSIDERED		DISCLOSURES AND COMMENTS
1	Marketing Report, Financial Report, Other Business	No disclosures were made.

The Assembly concluded at 5.00 pm

RECORD COMPLETED BY:	Officer Name:	Alex Tait
	Officer Title:	Retail Development and Marketing.



ASSEMBLY OF COUNCILLORS PUBLIC RECORD

ASSEMBLY DETAILS:	Title:	Darebin Transport Advocacy Committee
	Date:	Wednesday 17 September 2014
	Location:	Function Room, Darebin Civic Centre
PRESENT:	Councillors:	Cr. Bo Li
	Council Staff:	Che Sutherland, Roberta Styles-Wood
	Other:	Representative of the Darebin Progress Association and members of the public
APOLOGIES:		Cr. Angela Villella

The Assembly commenced at 6:30 pm

MATTERS CONSIDERED		DISCLOSURES AND COMMENTS
1	Review of previous minutes	No disclosures were made
2	Update on progress on campaigns by Council Officers and committee members	No disclosures were made
3	Review of timeline and next steps by Council and committee members	No disclosures were made
4	Discussion Kids Competition details	No disclosures were made
5	Review of MTF pre-election forum at Northcote Town Hall	No disclosures were made

The Assembly concluded at 9.45 pm

RECORD COMPLETED BY:	Officer Name:	Che Sutherland
	Officer Title:	Team Leader Transport Strategy



ASSEMBLY OF COUNCILLORS PUBLIC RECORD

ASSEMBLY DETAILS:	Title:	Darebin Environment Reference Group
	Date:	Wednesday 17 September 2014
	Location:	Conference Room, 350 High Street, Preston
PRESENT:	Councillors:	Cr. Trent McCarthy
	Council Staff:	Libby Hynes
	Other:	Members of the Darebin Environmental Reference Group
APOLOGIES:		Cr. Angela Villella

The Assembly commenced at 7:55 pm

MATTERS CONSIDERED		DISCLOSURES AND COMMENTS
1	Welcome and apologies	Cr. McCarthy indicated that he was a preselected candidate for the State Elections later in the year and as such was not able to chair the meeting.
2	Darebin Local Law Review	No disclosures were made.
3	Update on Solar \$aver and Solar Bulk Buy programs	No disclosures were made.
4	General issues: including Council minutes; project updates; Sustainability Awards; Preston Girls School and Lakeside college updates, TW Blake park and Green streets policy.	No disclosures were made.
5	Next meeting	No disclosures were made.

The Assembly concluded at 8:45 pm

RECORD COMPLETED BY:	Officer Name:	Libby Hynes
	Officer Title:	Manager Environment and Natural Resources



ASSEMBLY OF COUNCILLORS PUBLIC RECORD

ASSEMBLY DETAILS:	Title:	CEO Employment Matters Committee
	Date:	Thursday 18 September 2014
	Location:	Function Room, 350 High Street, Preston
PRESENT:	Councillors:	Cr. Vince Fontana, Cr. Bo Li
	Council Staff:	Jacinta Stevens
	Other:	Lyndon Webb, Independent Chairperson CEO Employment Matters Committee
APOLOGIES:		Nil

The Assembly commenced at 5.40 pm

MATTERS CONSIDERED		DISCLOSURES AND COMMENTS
1	Welcome by Mr Lyndon Webb	No disclosures were made
2	CEO Contract discussions – Recommendations to be made to the full Council.	No disclosures were made
3	Draft CEO Position Description for 2015/2016	No disclosures were made
4	Draft CEO Performance Criteria for 2015/2016	No disclosures were made

The Assembly concluded at 8.23 pm

RECORD COMPLETED BY:	Officer Name:	Jacinta Stevens
	Officer Title:	Manager Corporate Governance and Performance



ASSEMBLY OF COUNCILLORS PUBLIC RECORD

ASSEMBLY DETAILS:	Title:	Planning Committee Briefing
	Date:	Monday 22 September 2014
	Location:	Councillors Room, 350 High Street, Preston
PRESENT:	Councillors:	Cr. Gaetano Greco (Mayor) (5.18 pm), Cr. Julie Williams (Deputy Mayor) (5.18 pm), Cr. Vince Fontana (5.18 pm), Cr. Angela Vilella (5.18 pm), Cr. Bo Li (5.18 pm) and Cr. Trent McCarthy (5.18 pm)
	Council Staff:	Paul Crapper and Darren Rudd
	Other:	
APOLOGIES:		Cr. Tim Laurence

The Assembly commenced at 5.18 pm

MATTERS CONSIDERED		DISCLOSURES AND COMMENTS
1	Planning Permit Application D/231/2014 14 Acheron Avenue, Reservoir	No disclosures were made
2	Planning Permit Application D/723/2013 501 -503 Plenty Road, Preston	No disclosures were made

The Assembly concluded at 5.28 pm

RECORD COMPLETED BY:	Officer Name:	Darren Rudd
	Officer Title:	Manager City Development



ASSEMBLY OF COUNCILLORS PUBLIC RECORD

ASSEMBLY DETAILS:	Title:	Darebin Libraries Strategy Reference Group
	Date:	Tuesday 23 September 2014
	Location:	Northcote Library Meeting Room
PRESENT:	Councillors:	Cr. Gaetano Greco (Mayor)
	Council Staff:	Melanie McCarten, Sally Jones
	Other:	Community members of Strategy Reference Group, consultant from I and J Management Services
APOLOGIES:		Cr. Julie Williams (Deputy Mayor); Community members of Strategy Reference Group

The Assembly commenced at 6.10 pm

MATTERS CONSIDERED		DISCLOSURES AND COMMENTS
1	Welcome and apologies	No disclosures were made
2	Update on actions from previous meeting	No disclosures were made
3	Acceptance of minutes from previous meeting	No disclosures were made
4	Darebin Libraries Strategy 2014-19: Presentation and discussion of draft	No disclosures were made
5	Next steps	No disclosures were made
6	Closure	No disclosures were made

The Assembly concluded at 7.59 pm

RECORD COMPLETED BY:	Officer Name:	Melanie McCarten
	Officer Title:	Strategy and Business Advisor, Libraries and Learning



ASSEMBLY OF COUNCILLORS PUBLIC RECORD

ASSEMBLY DETAILS:	<p>Title: Darebin Enterprise Centre Limited (DECL) Tour and Presentation</p> <p>Date: Monday 29 September 2014</p> <p>Location: DECL, 2 Wingrove St, Alphington</p>
PRESENT:	<p>Councillors: Cr. Gaetano Greco (Mayor) (5.50 pm), Cr. Tim Laurence (6 pm) Cr. Vince Fontana, Cr. Steven Tsitas, Cr. Angela Villella (6.20 pm), Cr. Oliver Walsh (6.15 pm), Cr. Julie Williams (Deputy Mayor) (6.15 pm)</p> <p>Council Staff: Rasiah Dev, Paul Crapper, Daniel Freer, Katrina Knox (5.50 pm), Chris Meulblok, Eddy Boscaroli</p> <p>Other: Representatives of DECL, Owners of La Sirene Microbrewery</p>
APOLOGIES:	Cr. Trent McCarthy and Cr. Bo Li

The Assembly commenced at 5.30 pm

MATTERS CONSIDERED		DISCLOSURES AND COMMENTS
1	Tour of DECL (start time: 5.40pm) A tour of the site and discussion of business activities was undertaken by DECL CEO and Operations Manager.	No disclosures were made.
2	Presentation from owners Costa Nikias of La Sirene an artisan microbrewery.	No disclosures were made.
2	Welcoming address from Claire O'Neill and Cr. Greco (Mayor)	Cr. Fontana and Cr. Walsh both declared an 'interest' as they are Councils representatives appointed to the Board of DECL.
3	Charles Sandford from Charles Sandford Woodturning (ex-client) presentation. Charles gave an overview of his business and the growth he has had and the local employment that he has generated from his business.	No disclosures were made.

MATTERS CONSIDERED		DISCLOSURES AND COMMENTS
4	DECL's CEO presentation on Strategy and future directions, including achievements and future visions for the site and growth plans to accommodate more businesses.	No disclosures were made. (Cr. Tsitas 7.11 pm – 7.16 pm)

The Assembly concluded at 7.30 pm

RECORD COMPLETED BY:	Officer Name: Eddy Boscarol Officer Title: Manager Economic Development and Civic Compliance
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8. CONSIDERATION OF REPORTS

With leave of the Chairperson, Cr. Tsitas proposed to move Items 8.4, 8.5, 8.6, 8.10, 8.11, 8.12 and 8.13 'en bloc'. Cr. McCarthy proposed excluding 8.10. Cr. Villella proposed excluding Items 8.5 and 8.11. Following discussion Cr. Tsitas withdrew his proposal to move any items 'en bloc'.

8.1 AMENDMENTS C122 AND C127 – PANEL OUTCOMES

MINUTE NO. 469

AUTHOR: Strategic Planner

REVIEWED BY: Director Corporate and Planning Services

SUMMARY

The Panel Report for Amendments C122 and C127 has been received in relation to the industrial area north and south of Beavers Road, Northcote. The Panel was highly supportive of the proposed rezonings and Council's endeavour to improve pedestrian connections and to include specific setback and design requirements relating to the Merri Creek environs and nearby residential land. The Panel congratulated Council Officers for their thorough approach and facilitation efforts to resolve issues.

As a result of this process the Panel has recommended that it is appropriate for Council to adopt the amendment subject to some minor changes.

CONSULTATION

- Department of Transport, Planning and Local Infrastructure (DTLI).
- Codstream Pty Ltd and First Stone Pty Ltd.
- Hansen Partnership Pty Ltd on behalf of Wightons Pty Ltd and Computer Stationery Printers Pty Ltd
- Merri Creek Management Committee
- Friend of Merri Creek
- Internal Council Departments.

COUNCIL RESOLUTION

MOVED: Cr. S. Tsitas
SECONDED: Cr. A. Villella

HAVING prepared and exhibited Amendments C122 and C127 to the Darebin Planning Scheme under Section 19 of the *Planning and Environment Act 1987*;

HAVING considered all submissions under Section 22 of the *Planning and Environment Act 1987*;

HAVING considered the report of the independent panel for Amendments C122 and C127 under Section 27 of the *Planning and Environment Act 1987*;

THAT Council resolve to:

- (1) Adopt Amendments C122 and C127 to the Darebin Planning Scheme in accordance with Section 29 of the *Planning and Environment Act 1987* with changes to Schedule 12 to the Development Plan Overlay as recommended by the independent panel.
- (2) Submit Amendments C122 and C127 to the Darebin Planning Scheme, together with the prescribed information, to the Minister for Planning in accordance with Section 31 of the *Planning and Environment Act 1987*.
- (3) Advise all submitters to Amendment C122 and C127 of Darebin Council's adoption of the amendment.

CARRIED UNANIMOUSLY

REPORT

INTRODUCTION AND BACKGROUND

Policy Context

The City of Darebin's growing appeal as a place to live, work and invest is bringing with it the most significant development changes and challenges since settlement. These challenges include:

- A steadily increasing population;
- Pressures on housing and services;
- Changes in the local economy and job opportunities; and
- Emerging environmental challenges.

The Darebin Economic Land Use Strategy 2013 (as part of Amendment C138) made recommendations that Council should contemplate making changes to the industrial area around Beavers Road, Northcote in order to avoid blight and attract new investment and jobs. It is anticipated that this would assist the transition of the area as the traditional industries leaving inner suburban areas in Melbourne. Subsequently, the newly proposed Municipal Strategic Statement (MSS, also part of C138) identified the Beavers Road Industrial area as an opportunity for increased residential opportunity as well as an area for new employment growth that is located close to the CBD and Northcote Major Activity Centre.

What do the amendments seek to do?

Amendments C122 and C127 (area north and south of Beavers Road, Northcote) seek to rezone the underperforming Industrial 3 land and enable its transition to provide spaces for more competitive commercial uses and associated jobs. They also seek to provide land for housing choices in an area that is close to public transport and has good access to other employment areas and services. The new uses would be more compatible with the surrounding residential and Merri Creek area.

These new uses provide an opportunity to gear potentially required clean-up of the former industrial land. In particular:

- The exhibited Amendment C122 proposes to rezone all the industrially zoned land located to the north side of Beavers Road to Residential Growth Zone. The small strip of land to the east located at 196 Beavers Road is proposed to be rezoned to a Public Use Zone 2, to reflect the public ownership of that section and correct the zoning anomaly. The Amendment also proposes to include the land in an Environmental Audit Overlay and apply a Development Plan Overlay (Schedule 12) to guide future development.
- The exhibited Amendment C127 covers the southern precinct and seeks to rezone the land from Industrial 3 Zone to Commercial 1 Zone, apply Development Plan Overlay (Schedule 12) and Environmental Audit Overlay.

The application of the Environmental Audit Overlay is to ensure adequate consideration is given to contamination issues before a sensitive use could commence on the land in the future.

The purpose of the proposed Schedule 12 to the DPO is to facilitate the orderly development of the area and ensure that future development in the DPO area is appropriately managed in a coordinated manner and ensure adequate considerations are given to matters relating to site contamination, interface treatment particularly to the existing residential and the creek as well as vehicle/pedestrian connections throughout the DPO area.

The Amendment Process to date

Council exhibited the two amendments in accordance with the requirements of the Planning and Environment Act 1987, receiving 18 submissions.

Despite discussions with submitters, some of the matters raised were unable to be resolved and Council resolved at its meeting of 3 March 2014 to request the Minister for Planning to appoint an independent Panel to hear all submissions received in respect of the two Amendments - C122 and C127.

The Panel appointed by the Minister for Planning pursuant to Section 153 and 155 of the Planning and Environment Act 1987 heard the submissions on 10, 11 and 12 June 2014. The Panel Report (dated 6/8/2014; W O'Neil chair) was published on the 26 August 2014 with all submitters notified of its release.

ISSUES AND DISCUSSION

Post Exhibition Activities

In Council's position as per resolution from the 3 March 2014 Council committed to investigate possible changes to address submitters concerns. The matters related to the wording of certain requirements, traffic and pedestrian access concerns and allowing separate development plans within the precincts.

To address these matters, a workshop was held during the course of the Panel Hearing. The intention of this workshop was for parties, where possible, to reach an agreed position in regards to the wording of the DPO12 provisions. All submitters including Public Transport Victoria, Merri Creek Management Committee, Friends of Merri Creek, the proponents of C122 were invited to participate in the workshop.

The workshop resulted in a revised Schedule 12 to the DPO. While the layout and some of the original wording of the schedule were altered, Council's original position in regards to heights, setbacks and general built form outcome were not compromised and remains largely the same. The revised DPO12 contained in **Appendix A** of the Panel Report is also supported by the Panel.

Panel Report Recommendations

The Panel Report addresses all submissions and provides an independent review of the proposed planning scheme changes. The Panel highly supports both Amendments C122 and C127 and is of the view that they would advance the outcomes sought by the amendments. The amendments are seen as consistent with both the State Planning Policy and the relevant Local Planning Policies. Particularly, the Panel is of the opinion that a good balance between zone choices (Residential Growth Zone, Commercial 1 Zone) and built form guidelines and requirements has been reached to enable the envisaged outcomes.

The Panel went on to say that:

"The Panel acknowledges the contribution to the Amendment process by submitters and congratulates the Council Officers in their thoroughness and diligence in progressing and facilitating negotiations with parties that resulted in the narrowing of issues in dispute."

The Panel made the following comments and recommendations:

- The rezoning of the land north and south of Beavers Road to Residential Growth Zone and Commercial 1 Zone respectively is appropriate and well supported by a number of Council's strategies such as the DELUS and the State Planning Policies.
- The existing Environmental Significance Overlay schedule as well as the application of the Environmental Audit Overlay and the Development Plan Overlay provides appropriate mechanism to protect and enhance the environmental significance and aesthetic values of the Merri Creek surrounding areas.
- In relation to potential increase in traffic and associated congestion and parking demand, the Panel considers that Clause 52.06 for the Darebin Planning Scheme adequately deals with parking issues relating to future use and development.
- The application of the Public Use Zone 2 to the land within Leinster Grove Road Reserve is appropriate as it formalises the public ownership of the land and the current arrangement rather than hindering it.
- The revised Schedule 12 to the Development Plan Overlay is an outcome of extensive discussions and negotiation throughout the hearing and is supported by the Panel subject to changes recommended by the Panel. The Panel considers that the existing ESO1 and the Merri Creek Guidelines and Strategy also provide adequate tools for the assessment of future use and development proposals.
- The Panel also considers that the content in the DPO12 is not overly prescriptive and its provisions are seen as the core function and purpose that will assist to guide the transition of the area. The DPO12 will provide design guidance on the Merri Creek, residential and street edge interfaces and traffic assessments. In particular for the southern precinct, the Panel accept Council's submission that Arthurton Road is a key road within the municipality and is appropriate to provide guidelines on how future development should present and interface with the road.
- In relation to building height, the Panel supports the prescription of an 8m height within 5 metres of an abutting lot boundary.

- In relation to the potential application of a Public Acquisition Overlay for land along the Merri Creek to resolve weed infestation, the Panel accepts there may be community benefit in negotiating a transfer of land in the future but that this is beyond the scope of Amendment C127. Panel states that Melbourne Water as the relevant floodplain authority has not chosen to exercise its powers in this regard. It is noteworthy that one of the land owners was approached post Panel Hearing and it is understood that arrangements regarding weed control are currently being made between them and Council.

The panel for this amendment has found that issues raised in submissions were either met or are beyond the scope of the amendment. The Panel supports the inclusion of setbacks and height related controls in the DPO12 to ensure that amenity of existing residential dwellings in proximity of the Amendment areas are protected.

The panel makes the following recommendation in light of its consideration of all submissions:

“Amendment C122 to the Darebin Planning Scheme should be adopted as exhibited subject to the following changes:

- a) Modify the Amendment C122 Zoning Plan to reflect, in the far south east corner of the site along the alignment of the discontinued part of Leinster Grove, the application of the PUZ2 to the mid-point of Beavers Road.*
- b) Modify the exhibited Schedule 12 to the Development Plan Overlay to reflect the Panel endorsed version provided in Appendix B of this Report.”*

“Amendments C122 and C127 to the Darebin Planning Scheme should be adopted as exhibited subject to the following changes.

- a) Modify the exhibited Schedule 12 to the Development Plan Overlay to reflect the Panel endorsed version provided in Appendix B of this Report.”*

The changes to the DPO12 as recommended by the Panel are considered to be appropriate and should be supported by the Council. The recommendations seek to make some minor changes to the Development Plan Overlay Schedule 12 (**Appendix B**) that was workshopped during the Panel Hearing. They are minor in nature and do not prejudice the outcome initially sought by Council to support the transition of a declining industrial area to diversify land uses to reflect economic trends and support the renewal of the area with a mix of uses including housing. The recommendation to correct the mapping error to the PUZ2 is not supported. Panel perceived the exhibited PUZ2 map as incorrect but clarification with the state planning mapping services concluded that the exhibited map was correct. The recommended change should not be followed.

Once adopted the amendment is required to be submitted to the Minister for Planning within 10 business days (amendment documentation see **Appendix C**). The Minister has 40 business days within which to approve the amendment. Thus, it is anticipated that the amendment will take full effect by end December 2014 or January 2015.

POLICY IMPLICATIONS

Environmental Sustainability

The amendments will enhance housing options in this well serviced location, enable under-performing industrial site to transit into a more sustainable use that will enhance economic prosperity by increasing employment opportunity, enable potentially contaminated land to be remediated prior to non-sensitive uses being established and enhance the interface to creek corridors, while also ensuring improved built form outcomes and infrastructure provision.

Human Rights, Equity and Inclusion

The proposal and exhibited Amendments C122 and C127 will lead to increased and diversified housing which may assist in providing affordable housing for disadvantaged individuals or groups. C127 may also assist in improving access to job opportunities.

Economic Development

The amendment will facilitate a range of mixed use development opportunities and promote enhanced economic activity and prosperity. The proposal will enhance the opportunity for small scale local employment opportunities to be created in an area where the demand for industrial uses has fallen.

Other

Nil

FINANCIAL AND RESOURCE IMPLICATIONS

Amendment C122 is a proponent-led amendment. As such, the proponent is responsible for paying the cost of any panel in relation to C122. Given the submissions relate very evenly to Amendments C122 and C127, the remaining cost of a panel and approval by the DTPLI will be shared equally between the proponent of C122 and Council, as previously agreed.

CONCLUSION

The independent planning panel has fully considered all submissions in relation to Amendment C122 and C127 for the industrial land around Beavers Road Northcote. The panel report has found that issues raised in submissions were either met or are outside the scope of the amendments. It is now appropriate that Council adopt the amendment as per the Panel's Recommendations.

This amendment will assist in facilitating the redevelopment of an existing under-performing industrial area for housing and mixed uses. The redevelopment of the area will create enhanced economic and social opportunities for the Amendment precincts and municipality.

The proposed amendment appropriately implements *Plan Melbourne: Metropolitan Planning Strategy*, *Darebin Housing Strategy 2013* and the *Darebin Economic Land Use Strategy 2013*.

FUTURE ACTIONS

- Consider the panel report for the amendment in **Appendix A**;
- Adopt the amendments as per the Panel's recommendation and as per **Appendix B**; and
- Forward the Amendments to the Minister for Planning for approval.

DISCLOSURE OF INTERESTS

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council to disclose any direct or indirect interest in a matter to which the advice relates.

The Officer reviewing this report, having made enquiries with relevant members of staff, reports that no disclosable interests have been raised in relation to this report.

RELATED DOCUMENTS

- Darebin Planning Scheme
- City of Darebin Integrated Housing Strategy, October 2002
- Darebin Economic Land Use Strategy (DELUS), April 2013
- Merri Creek Development Guidelines 2004
- Merri Creek and Environs Strategy 2009 – 2014 (May 2009)
- Darebin Housing Strategy 2013
- Ministerial Directions and Practice Notes
- Draft revised Darebin Planning Scheme (Amendment C138)
- Amendments C122 and C127 Panel Report (**Appendix A**)
- Revised Schedule 12 to the Development Plan Overlay (**Appendix B**)
- Formal Amendment Documentation for Approval Request to Minister for Planning (**Appendix C**)

8.2 SPORTING FEES, CHARGES AND OCCUPANCY AGREEMENT POLICY**MINUTE NO. 470****AUTHOR: Manager Leisure and Public Realm****REVIEWED BY: Director Culture Leisure and Works****SUMMARY**

At its Special Meeting on 23 June 2014 Council considered a draft Sporting Fees, Charges and Occupancy Agreement Policy and resolved:

'That Council:

- (1) Release the Draft 'Sports Fees, Charges and Occupancy Policy' as attached at Appendix A for Community consultation*
- (2) Seek a further report with an analysis of all stakeholder feedback in September 2014.'*

This report details the consultation undertaken with the community and stakeholders and feedback received. On the basis of an analysis of feedback received, an amended draft policy is attached and recommended for adoption.

CONSULTATION

- Council Briefing – 8 September 2014
- Manager Assets and Properties
- Manager Communications and Marketing
- Manager Community Planning and Customer Service
- Manager Environment and Natural Resources
- Manager Parks and Vegetation
- Coordinator Performance Support
- Coordinator Youth Services
- State sporting associations
- Local sporting clubs and recreational groups
- General community

RECOMMENDATION

THAT Council:

- (1) Adopt the Sporting Fees, charges and Occupancy Agreement Policy attached as **Appendix A** to this report.
- (2) Officers provide a further report in October 2015 on outcomes and issues arising from the implementation of the policy.

MOTION

MOVED: Cr. J. Williams
SECONDED: Cr. A. Villella

THAT Council:

- (1) Adopt the Sporting Fees, charges and Occupancy Agreement Policy attached as **Appendix A** to this report.
- (2) Officers provide a further report in October 2015 on outcomes and issues arising from the implementation of the policy.

Cr. Walsh proposed to the mover (Cr. Williams) and seconder (Cr. Villella) that point (2) be amended as follows and point (3) be added as follows. This was accepted by Cr. Williams and Cr. Villella.

- (2) Officers provide **6 monthly reports** on outcomes and issues arising from the implementation of the policy.
- (3) Officers continue to help and assist clubs with any issues arising out of the implementation of this policy.

THE AMENDED MOTION THEN READ AS FOLLOWS:

AMENDED MOTION

MOVED: Cr. J. Williams
SECONDED: Cr. A. Villella

THAT Council:

- (1) Adopt the Sporting Fees, charges and Occupancy Agreement Policy attached as **Appendix A** to this report.
- (2) Officers provide 6 monthly reports on outcomes and issues arising from the implementation of the policy.
- (3) Officers continue to help and assist clubs with any issues arising out of the implementation of this policy.

THE AMENDED MOTION WAS PUT AND CARRIED AND BECAME THE COUNCIL RESOLUTION AS FOLLOWS:

COUNCIL RESOLUTION

MOVED: Cr. J. Williams
SECONDED: Cr. A. Villella

THAT Council:

- (1) Adopt the Sporting Fees, charges and Occupancy Agreement Policy attached as **Appendix A** to this report.
- (2) Officers provide 6 monthly reports on outcomes and issues arising from the implementation of the policy.

- (3) Officers continue to help and assist clubs with any issues arising out of the implementation of this policy.

CARRIED

A Division was called for by Cr. Laurence:

<u>For</u>	<u>Against</u>
Cr. B. Li	Cr. T. Laurence
Cr. J. Williams	
Cr. V. Fontana	
Cr. O. Walsh	
Cr. G. Greco, Chairperson	
Cr. S. Tsitas	
Cr. A. Villella	
Cr. T. McCarthy	

The Chairperson, Cr. Greco, declared the Motion to be carried.

REPORT

INTRODUCTION AND BACKGROUND

The current sporting fees and occupancy agreement policy has been in place since the late 1990's. At its meeting on 5 August 2013, Council resolved to form a Temporary Reference Group to guide the formulation of a new policy.

The Temporary Reference Group held four meetings between September 2013 and April 2014. A new policy was developed with the following broad objectives:

- Greater transparency and alignment between fees and venue amenity,
- Incentives for sporting clubs to achieve greater participation, social equity and inclusion, good governance and community relations,
- Encourage the sharing of sporting amenities,
- Encouraging partnerships with the Council on program and venue development.

The draft policy was detailed in a report to Council at its meeting on 23 June 2014. Council resolved at this meeting to approve the release of the draft policy for community consultation.

ISSUES AND DISCUSSION

Community consultation was undertaken from 24 June 2014 and concluded 18 July 2014. A range of consultation methods was used including:

- Direct mail and email
- Open Information Session
- Darebin Community Survey
- Summary Fact Sheet
- Direct meetings with sporting and recreational club representatives

- Direct meetings with Council officers
- Survey and feedback form (in hard copy, electronic and on-line formats)
- Media pitch
- Information on Darebin Council website
- Radio interview

The table below summarises the stakeholders consulted, consultation methods undertaken and level of response achieved during the consultation process.

Stakeholder(s)	Consultation methods	Level of Response
Local sporting and recreation clubs	Direct mail and email containing Draft Policy, Fact Sheet and Survey and Feedback form. Direct meeting with club representatives Open Information Session – 2 July 2014	29 surveys received in total Meetings held with 13 clubs 21 attendees in total
General community	2014 Community Survey Council website linking to Draft Policy, Fact Sheet and on-line Survey and Feedback form. Open Information Session – 2 July 2014 Media pitch	200 respondents 29 surveys received in total 21 attendees in total Article in local Leader Newspapers Radio interview with Director Culture Leisure and Works
State Sporting Associations/peak bodies	Direct mail and email containing Draft Policy, Fact Sheet and Survey and Feedback form. Open Information Session	Responses from 2 associations 21 attendees in total – no representation from SSA's
Local schools	Direct mail and email containing Draft Policy, Fact Sheet and Survey and Feedback form. Open Information Session	29 surveys received in total – no respondents identified as local schools 21 attendees in total – no local school representation
Internal Council Departments	Email containing Draft Policy and Summary Fact Sheet. Direct meetings with departmental representatives.	Responses and meetings with 5 units/departments

FEEDBACK ANALYSIS

1. General community

Data collected from 200 respondents from the 2014 Community Survey found broad agreement for the policy's aims and principles (**Appendix B**).

In relation to the level of fees charged, 46% of respondents thought existing fees were "about right" and 19% "too much". Only 3% of respondents thought existing fees were "too little".

A very high percentage of Darebin Community Survey respondents agreed that clubs should be rewarded for good performance in the areas of social diversity and accessibility (87.4%), improved management and governance (85.1%), and working with Council to look after the community (90.2%).

2. Local sporting and recreational clubs

Survey data and feedback from local sporting and recreational groups found a high level of support for the policy's broad aims, principles and structure as shown in **Appendix C**.

With respect to the **level of fees charged**, 51% of survey respondents thought the existing fee level was "About right" and 17.2% "Too much".

In relation to having **fees linked to the quality and size of the amenity** provided, stakeholder feedback survey respondents generally agreed (72.3%) that fees should reflect the quality and size of the venue provided.

With respect to the provision of **incentives for performance**, a high percentage of stakeholder feedback survey respondents agreed that clubs should be rewarded for good performance in the areas of social diversity and accessibility (79.3%), improved management and governance (79.2%), and working with Council to look after the community (82.7%).

A high percentage of stakeholder feedback survey respondents (68.9%) agreed that **longer term licence and lease agreements should be granted only where clubs partner with Council** in program or venue development.

3. State sporting associations and peak bodies

Feedback responses were received by two sporting associations – AFL Victoria and the Northern Football League.

Both raised issues in relation to removal of the current cap on junior fees and the treatment of clubs who make capital development contributions. These issues are addressed further in this report in the section entitled "Issues identified during consultation".

4. Local schools

No feedback respondents specified that they represented local schools. 58.5% of stakeholder feedback survey respondents, however, agreed that schools in Darebin should continue to have access at no charge to most Council maintained sporting ovals.

ISSUES IDENTIFIED DURING CONSULTATION

Whilst feedback was largely positive during the consultation process, a number of issues were identified by external stakeholders.

These are detailed in Table 1 below along with council officer comments and recommended impacts on the draft policy.

Table 1 - Summary of feedback from consultation

WHO WAS CONSULTED	CONSULTATION FEEDBACK	OFFICER COMMENTS	RECOMMENDED IMPACT ON POLICY
Sporting clubs, associations and peak bodies	Query whether the depreciated value of buildings is a more equitable base measure for calculating pavilion access fee than insurable value.	The wide range in depreciated building values would make setting a fair recoup percentage difficult. This would also result in large rises in fees when buildings are refurbished or replaced.	Retain existing policy with insurable value as base for pavilion access fee.
	Request for greater rewards or fee relief where capital contributions are made by clubs towards venue improvements.	Council substantially subsidises building refurbishment or replacement and undertakes all significant maintenance. The new policy rewards clubs who make capital contributions with longer occupancy tenure period of the community asset.	Retain existing policy provisions of rewarding contributions with increased occupancy tenure.
	Concern expressed regarding removal of the current cap on fees for foundation programs such as AusKick.	Retaining a cap on fees for junior-only clubs negates the incentive provided by performance subsidies for improvement. Junior participation in Darebin is currently healthy at around 30%.	Retain existing policy provision with incentive for junior clubs to reduce fees through performance subsidies.
	Concern expressed regarding removal of the current cap on fees for junior-only clubs.	Limited ability for foundation programs to raise revenue and formally affiliate with other clubs.	Policy amended to allow venue access by foundation programs under the umbrella of an existing tenant club and not be charged separately.
	Clubs that are currently charged low, nominal fees or servicing areas with socio-economic disadvantage may experience difficulty raising revenue if fees are increased significantly.	Charging nominal fees does not encourage clubs to increase participation or broaden revenue streams. Leisure Services will identify and work with these clubs to assist in broadening and strengthening their revenue streams and participation base.	Retain existing policy provision with incentive to reduce fees through performance subsidies.
	More detail requested as to which groups targeted under Council's Equity and Inclusion Policy make clubs eligible for performance subsidy points.	Provide greater clarity for user groups.	Policy amended to provide this detail.

WHO WAS CONSULTED	CONSULTATION FEEDBACK	OFFICER COMMENTS	RECOMMENDED IMPACT ON POLICY
Sporting clubs, associations and peak bodies	More detail requested as to the community initiatives and programs clubs can undertake to be eligible for performance subsidy points.	Provide greater clarity for user groups.	Policy amended to provide this detail.
	Query the requirement for groups negotiating longer term lease arrangements to fully maintain the asset.	Maintenance responsibilities may vary and be negotiated according to the type of venue and capacities of proposed licensee or tenant.	Policy amended to clarify that maintenance levels are open to negotiation.
	Provide City Valuer report confirming insurable value of the relevant buildings.	Only one club raised this as an issue. Providing City Valuer's reports to all user groups is deemed unnecessary.	City Valuer's reports provided on request.
	Classification of the Edwardes Lake Park athletics track to District level does not accurately reflect the level of venue amenity.	The number of running lanes (six as compared with the standard eight) and lack of amenity to hold some field sports limit the level of competition able to be held at this venue.	Reclassify venue to Local level facility.

IMPLEMENTATION

Should the Draft Fees, Charges and Occupancy Agreement Policy be adopted by Council, clubs commencing their summer season (2014/2015) will be asked to provide further information in October and November to determine subsidies to their base fee. Budget impacts will be felt both this financial year and subsequent financial year.

For the 2015 winter season, clubs will provide all information relevant to subsidies through their ground application process. A new Information Management System will be in place and used to calculate fees.

Longer term occupancy agreements – licence agreements and leases - will be negotiated with the users in the following months after the policy is adopted.

POLICY IMPLICATIONS

Environmental Sustainability

Environmental and waste management issues have been identified and addressed in the draft policy.

Human Rights, Equity and Inclusion

The Equity and Inclusion Planning and Audit Tool (EIPAT) has been applied to the draft policy. The policy is strongly focussed on broadening participation and inclusion of groups targeted in the Darebin Equity and Inclusion Policy.

Economic Development

The policy encourages increased participation in physical activity through sport and increased volunteer experiences in local club environments. The policy has little direct impact on local economic development and employment.

FINANCIAL AND RESOURCE IMPLICATIONS

The current system of sports fees and charges provides annual revenue of approximately \$154,870 (including GST). The draft fees and charges model is likely to reduce annual revenue recoup as per the following estimates:

Current fee per annum	New base fee	Inc. gold subsidy 50%	Inc. silver subsidy 25%	Inc. bronze subsidy 10%
\$154,870	\$196,204	\$98,503	\$147,354	\$176,664

Performance subsidy percentages may be lowered or raised to provide greater incentive for clubs or, conversely, to limit the reduction in annual revenue recoup. It is expected that initially the average club performance will be in the silver range.

The proposed implementation of separate fee schedule for commercial and elite sport users for casual ground access is likely to increase annual revenue by \$3,000 per annum (to approximately \$21,000 per annum excluding GST).

CONCLUSION

The Draft policy has been amended based on the consultation feedback and is now ready for adoption.

FUTURE ACTIONS

- Officers to implement policy and negotiate occupancy agreements
- Future Council Report evaluating outcomes and issues arising from the implementation of the policy.

DISCLOSURE OF INTERESTS

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council to disclose any direct or indirect interest in a matter to which the advice relates.

The Officer reviewing this report, having made enquiries with relevant members of staff, reports that no disclosable interests have been raised in relation to this report.

RELATED DOCUMENTS

- Final Draft - Sporting Fees, Charges and Occupancy Agreements Policy (**Appendix A**)
- 2014 Annual Community Survey 2nd Quarter Report – Sports and recreational facilities questions (**Appendix B**)
- Summary Report - Survey and Feedback Form data (**Appendix C**)
- Council Meeting Minutes – 23 June 2014

Darren Rudd, Manager City Development left the meeting during discussion of the above item – 7.49 pm.

Cr. Tsitas disclosed a Conflict of Interest in the following Item describing it as an indirect interest by close association as his mother lives in the vicinity of Bill Lawry Oval. Cr. Tsitas left the meeting prior to discussion of the following item – 7.59 pm.

8.3 BARLING FINALS AND PARKING DURING SPORTING FIXTURES AT BILL LAWRY OVAL

MINUTE NO. 471

AUTHOR: Manager Leisure and Public Realm

REVIEWED BY: Director Culture, Leisure and Works

SUMMARY:

SUMMARY:

This report outlines measures undertaken by Council and casual users of sporting reserves to minimise the impact on neighbouring residents and local businesses and to manage traffic and parking within close proximity to sporting facilities. Football finals were held throughout August and September 2014 at C.T Barling Reserve, Crispe Park, Bill Lawry Oval and Preston City Oval.

CONSULTATION:

- Coordinator Transport Management
- Coordinator Civic Compliance
- Coordinator Leisure Services
- Recreation Liaison Officer

RECOMMENDATION

THAT Council:

- (1) Note this report on Barling Finals and Parking during Sporting Fixtures at Bill Lawry Oval.
- (2) Officers receive and assess traffic management plans from casual user groups hosting finals and/or events at sporting venues.

COUNCIL RESOLUTION

MOVED: Cr. V. Fontana
SECONDED: Cr. J. Williams

THAT Council:

- (1) Note this report on Barling Finals and Parking during Sporting Fixtures at Bill Lawry Oval.
- (2) Officers receive and assess traffic management plans from casual user groups hosting finals and/or events at sporting venues.
- (3) The CEO write to the Preston Market Management requesting feedback in relation to traffic and parking issues as a result of the NFL finals matches at Cramer Street oval.
- (4) The response from the Market Management be provided to all Councillors.
- (5) Casual bookings for the use of premier sports facilities in the municipality undertake a community / stakeholder notification process to inform them of these events and possible impacts.

CARRIED UNANIMOUSLY

REPORT**INTRODUCTION AND BACKGROUND**

At its meeting on 17 March 2014, Council resolved:

That Council:

- (1) *Approve the proposed night home game at Bill Lawry Oval in April 2014.*
- (2) *Implement increased parking infringement enforcement and local traffic data collection in the area surrounding Bill Lawry Oval.*
- (3) *Further investigate and trial measures to improve parking conditions in the area in consultation with local residents on Northcote Park Football Club home match days.*
- (4) *Receive an assessment on the effectiveness of the trial and proposed future measures at a briefing session in November 2014.'*

Further, at its meeting on 21 July 2014 it was resolved:

That Council:

- (1) *Note this report.*
- (2) *Require the Northern Football League to develop a traffic management plan for the conduct of the 2014 final series at C.T. Barling Reserve.*
- (3) *Furthermore, that this traffic management plan may include, but not be limited to, at the Northern Football League's cost:*
 - i. traffic marshals for all final days*
 - ii. installation of 40km signs on Plenty Road for all final days (subject to approval from Vic Roads)*

- iii. *a shuttle bus service to parking at La Trobe University carpark for all final days*
 - iv. *signs on Plenty Road to warn users of likely traffic disruption prior to the commencement of the finals*
 - v. *The NFL informs participating clubs in advance that there will be no parking available at C.T. Barling Reserve during finals.*
- (4) *A further report be presented to Council after the conclusion of the finals at C.T. Barling Reserve.'*

As per the Leisure Strategy 2010-2020, Council invests significantly in sporting infrastructure to ensure the facilities meet community expectations and support participation in sport and recreation. During special events and finals, there is often a high demand for car parking from participants and spectators attending a sporting match. In these instances, safe parking and traffic management strategies are paramount, especially on occasions where large number of children will be gathered at the precinct.

ISSUES AND DISCUSSION

C.T. Barling Reserve and Crispe Park

The Northern Football League (NFL) Junior AFL Finals were held at C.T. Barling Reserve and Crispe Park over three consecutive Sundays, commencing 3 August 2014 and concluding on 17 August 2014. Council worked closely with the NFL to implement the following strategies to reduce congestion in surrounding streets, reduce illegal parking and ensuring the safety of players and spectators, including:

- 'No Standing' signs were temporarily erected on the east side of Pine Street, Clinnick Street and Henty Road.
- Formalised parallel car parking was line marked on Pine St and Gloucester St providing pedestrian walkway.
- Lower ground (on Plenty Road) at C.T. Barling Reserve was opened for car parking and managed by expert traffic marshals.
- Public transport (trams) were promoted by the NFL.
- Letterbox drop to residents surrounding Crispe Park.
- Parking inspectors patrolled the area surrounding Barling Reserve and Crispe Park on match days and infringements issued where required.

Officers noted that traffic management at both sites throughout the finals series were well organised and effective. No formal complaints were received and a total of 3 cars received infringement notices throughout the three week period.

The Northern Football League gathered attendance data at both sites across the finals series as follows:

- 1,967 people in total attended finals at Crispe Park
 - Semi Finals – 397
 - Preliminary Finals – 548
 - Grand Final – 1,022

- 1,707 people in total attended finals at C.T. Barling Reserve
 - Semi Finals – 435
 - Preliminary Finals – 402
 - Grand Final - 870

Bill Lawry Oval

After extensive consultation with local residents, a night match was approved by Council and played on 4 April 2014. Residents received a notification letter two weeks prior to the night match, which coincided with the first week of the football season. No complaints were received as a result of the event.

The AFL Victoria Women's Football Finals and the Victorian Amateur Football Association Preliminary Finals were held at Bill Lawry Oval from 17 August until 7 September. Prior to the commencement of finals, Council completed a letterbox drop to neighbouring residents advising of the upcoming finals series and an offer to partake in a free parking permit trial throughout the finals series. The majority of residents within each street did not want to proceed with the parking trial therefore it was not implemented. The positive response rate from each street was:

- Simpson Street – 5%
- Green Street – 20%
- Edward Street – 17%
- Westgarth Street – 0%

A small area behind Oldis Gardens was identified to be used for off street parking by club officials and participants. Unfortunately due to wet weather leading up to the matches it was not possible to use this area. This will be made available for future large scale matches at the ground.

A total of 14 infringements were issued within close proximity to Bill Lawry Oval on match days however no complaints have been received.

AFL Victoria and the Victorian Amateur Football Association crowd estimates were not provided at the time of writing this report.

Preston City Oval

The Northern Football League (NFL) Senior Finals series was held at Preston City Oval which commenced on 30 August and concluded on 20 September.

The NFL negotiated an agreement with the Northern Melbourne Institute of TAFE (NMIT) Preston Campus to allow them to use the NMIT car park for football patrons, which provided an additional 274 off-street car parking spaces.

Council parking inspectors patrolled the area on match days and the following numbers of infringement tickets were issued;

- Saturday 30 August - 2 Infringements
- Sunday 31 August - 13 Infringements
- Saturday 6 September - 32 Infringements
- Sunday 7 September - 12 Infringements

- Saturday 13 September - 29 Infringements
- Sunday 14 September - 0 Infringements
- Saturday 20 September - 66 Infringements

Council Officers met with, and liaised with, Preston Market management to inform them of measures taken to reduce the amount of football traffic parking within the market car park. At the time of writing this report, one formal complaint had been received in relation to Saturday 20 September.

The Northern Football League gathered attendance data throughout the Seniors Final Series (Division 1 and 2) at Preston City Oval which is outlined below;

- Division 1

ELIMINATION	QUALIFYING	1ST SEMI	2ND SEMI	PRELIMINARY	GRAND FINAL
1,039	1,090	1,042	1,125	1,706	3,559

- Division 2

ELIMINATION 1	ELIMINATION 2	1ST SEMI	2ND SEMI	PRELIMINARY	GRAND FINAL
		786	716	634	3,034

The Northern Football League also surveyed a total of 347 people to determine the mode of transport for football patrons. Their survey responses are outlined below;

1. 'How did you get to Preston City Oval?'
 - Car 57.93%
 - Bus 8.36%
 - Train 14.41%
 - Tram 2.31%
 - Motorbike 0.83%
 - Bicycle 2.02%
 - Other (inc. walking and taxi) 14.12%
2. 'If by car, how many people were in the car?'
 - 1 = 36.59%
 - 2 = 36.10%
 - 3 = 16.59%
 - 4 = 6.83%
 - 5 = 1.46%
 - 6 = 1.95%
 - 7 = 0.49%

On average there were 2.08 people per car.

3. 'If by car, where did you park?'
- o NMIT = 16.92%
 - o Market = 28.86%
 - o Side streets = 32.34%
 - o Other (inc. people who were dropped off) = 21.89%

The NFL concluded that for the Grand Final crowd of 3,034 it is estimated that 845 cars were used to travel to the ground. Of these it is estimated that 244 parked in the Preston Market car parks where there are approximately 870 spaces. The NFL indicated that no measurement of car space availability at the market was undertaken on this Saturday or any preceding Saturday and that this work needs to be completed to understand any implications for market customers.

POLICY IMPLICATIONS

Environmental Sustainability

Nil

Human Rights, Equity and Inclusion

Nil

Economic Development

Consultants commissioned by the Northern Football League in 2012 estimate the economic contribution of finals held within the City of Darebin to be approximately \$320,000. Anecdotal evidence from one of the traders at Preston Market estimates a reduction of 35% of the usual daily takings during football finals in 2013.

Other

Nil

FINANCIAL AND RESOURCE IMPLICATIONS

Nil

CONCLUSION

Council invests significantly in maintaining and upgrading sporting facilities to meet community expectations, support participation and accessibility. This includes a number of premier facilities, maintained for a high standard of competition which should be utilised as much as is feasible. Throughout all of the finals series mentioned, many hundreds of children, women and men have participated in sport within the City of Darebin and many more spectators enjoyed the sporting facilities provided. There are demonstrated economic benefits from these larger scale matches along with the positive health and social benefits provided by sport.

Provided matches are supported by appropriate traffic management plans Council should continue to support sport in the area and allocate grounds for football finals.

FUTURE ACTIONS

- Officers to continue to monitor traffic management and parking across all sporting reserves.
- Car space availability analysis of Preston Market Car Park on Saturdays.

DISCLOSURE OF INTERESTS

Section 80C of the *Local Government Act 1989* requires members of Council staff and persons engaged under contract to provide advice to Council to disclose any direct or indirect interest in a matter to which the advice relates.

The Officer reviewing this report, having made enquiries with relevant members of staff, reports that no disclosable interests have been raised in relation to this report.

RELATED DOCUMENTS

- Darebin Council Plan 2013 – 2017
- Darebin Leisure Strategy 2010 – 2020
- Darebin Leisure Action Plan 2010 – 2014
- Council Meeting Minutes – 17 March 2014 and 21 July 2014

Cr. Tsitas returned to the meeting at the conclusion of the above item – 8.09 pm.

**8.4 JS GREY TOILET BLOCK REPLACEMENT
COLLABORATION WITH PTV****MINUTE NO. 472****AUTHOR: Manager Leisure and Public Realm****REVIEWED BY: Director Culture, Leisure and Works****SUMMARY**

Yarra Trams have approached Council with a proposal to build a new toilet block and electrical substation to provide power for the new trams travelling along the Tram Route 11 (formerly Tram Route 112). The new structure is proposed within JS Grey Reserve, West Preston and would be making an existing toilet block, presently in good working order, redundant and possibly necessitate the removal of 1 established tree. The substation is required infrastructure for the effective running of the new trams that have increased power need when compared to the old models. Both the existing toilet block and the location of the proposed new toilet block are on land owned by Melbourne Water.

This report discusses this proposal and outlines a consultation process with residents, park users and retailers should Council resolve to accept Yarra Trams' proposal.

CONSULTATION

- Council Briefing Date – 8 September 2014
- Manager Property and Assets
- Manager Parks and Vegetation Coordinator Public Realm
- Manager Leisure and Public Realm
- Coordinator Public Realm
- Landscape Architect
- Yarra Trams/PTV

RECOMMENDATION**THAT** Council:

- (1) Support PTV in undertaking consultation consistent with the Open Space Strategy and EIPAT with the community regarding Yarra Trams' proposal to construct a substation and toilet block within JS Grey Reserve.
- (2) Contribute \$50,000 toward the construction of a new substation and public toilet structure from the 2014/2015 Capital Works budget subject to a further report on the outcomes of the consultation process.

MOTION

MOVED: Cr. B. Li
SECONDED: Cr. J. Williams

THAT Council:

- (1) Support PTV in undertaking consultation consistent with the Open Space Strategy and EIPAT with the community regarding Yarra Trams' proposal to construct a substation and toilet block within JS Grey Reserve.
- (2) Contribute **up to** \$50,000 toward the construction of a new substation and public toilet structure from the 2014/2015 Capital Works budget subject to a further report on the outcomes of the consultation process.

Cr. Fontana proposed to the mover (Cr. Li) and the seconder (Cr. Williams) that point (3) be added as follows. This was accepted by Cr. Li and Cr. Williams.

- (3) Further report be presented to Council upon completion of the project.

THE AMENDED MOTION THEN READ AS FOLLOWS:

AMENDED MOTION

MOVED: Cr. B. Li
SECONDED: Cr. J. Williams

THAT:

- (1) Council support PTV in undertaking consultation consistent with the Open Space Strategy and EIPAT with the community regarding Yarra Trams' proposal to construct a substation and toilet block within JS Grey Reserve.
- (2) Council contribute up to \$50,000 toward the construction of a new substation and public toilet structure from the 2014/2015 Capital Works budget subject to a further report on the outcomes of the consultation process.
- (3) A further report be presented to Council upon completion of the project.

THE AMENDED MOTION WAS PUT AND CARRIED AND BECAME THE COUNCIL RESOLUTION AS FOLLOWS:

COUNCIL RESOLUTION

MOVED: Cr. B. Li
SECONDED: Cr. J. Williams

THAT:

- (1) Council support PTV in undertaking consultation consistent with the Open Space Strategy and EIPAT with the community regarding Yarra Trams' proposal to construct a substation and toilet block within JS Grey Reserve.

- (2) Council contribute up to \$50,000 toward the construction of a new substation and public toilet structure from the 2014/2015 Capital Works budget subject to a further report on the outcomes of the consultation process.
- (3) A further report be presented to Council upon completion of the project.

CARRIED UNANIMOUSLY

REPORT

INTRODUCTION AND BACKGROUND

Yarra Trams Tram Substation

As part of the upgrade to a new type of tram, which has increased power needs over older models, Yarra Trams must upgrade the capacity of their electrical network. In order to do this a new substation proximate to the terminus of the tramline must be constructed. The most logical location for the new structure is within JS Grey Reserve as all other land within an acceptable range to the tram terminus is in private ownership and/or heavily developed. Within the reserve, the presence of underground water, gas and power lines, makes the land along Gilbert Road the only viable location for the substation, near the main entrance to JS Grey Reserve.

JS Grey Reserve is jointly owned by Council and Melbourne Water with the land proposed for the new toilet block/substation on land owned by Melbourne Water (See map in **Appendix A**). There is an existing toilet block and bus shelter existing on site also located on land owned by Melbourne Water.

As land owner, Melbourne Water has provided in principle agreement for the proposed toilet block and substation with the Licence between VicTrack and Melbourne Water drafted and soon to be executed by both parties.

PTV seeks to inform Council of their intention to build a substation along Gilbert Road in JS Grey Reserve (**Appendix B**). PTV reports that the substation is an essential piece of ensuring that Tram Route 11 can operate newer and larger trams that will increase accessibility, capacity, comfort, safety and reliability for residents and visitors of Darebin. As part of these works, PTV has offered to construct a new public toilet block on Gilbert Street and integrate it into the new substation. Co-locating the toilet block and substation would allow for removal of the exiting toilet block and a lessening of the bulk of buildings on the site.

This provides Council with an opportunity to upgrade a public toilet block at a significantly reduced cost. Co-locating the public toilets and substation will also help to screen the substation from view.

Park Amenity and Location

JS Grey Reserve is a medium sized parcel of open space located at the intersection of Regent and Gilbert Streets, West Preston. The reserve contains a small BBQ area, blonde brick toilet block facing Regent Street, a bus stop and a new play space (upgraded 2012/2013). The land is owned by Melbourne Water and Council holds a licence agreement for use and development.

The landscape character of JS Grey Reserve is that of formal urban parkland with an established row of coniferous trees facing Gilbert Road, formal garden beds, cement pathways and manicured turf punctuated by mixed species of trees. The parkland is in good to fair condition with the most noticeable features being the existing toilet block, formal row of trees and the new play space.

Regent Village, a small retail activity centre with 17 small businesses, faces onto JS Grey Reserve. There are several anchor businesses operating in Regent Village including a real estate agency, newsagent, pharmacy and two thriving cafes with outdoor dining. One of these cafes on Gilbert Road faces directly into JS Grey Reserve and enjoys pleasant views from the outdoor dining into the parkland.

The terminus of Tram Route 11 is approximately 50 meters from the intersection of Regent and Gilbert Streets.

Condition of the existing Toilet Block

The existing toilet block was built in the early 1970s and is made from blonde brick with a unique sloping design that adds character to the area. A bus shelter is integrated into the toilet block. The facility is well utilised and is in good condition with a low incidence of vandalism and graffiti.

Darebin's Draft Public Toilet Strategy identifies the Toilet Block at JS Grey reserve as a low priority for upgrade and replacement as the existing block is in good working order, is aesthetically neutral and is well utilised. Tram drivers are frequent users of the public toilets as the reserve is sited at the terminus of a line and is convenient for them.

While the public toilet at JS Grey Reserve is in good working order it is more than 30 years old and will need to be replaced in the short term.

ISSUES AND DISCUSSION

Design of the Yarra Trams Substation and Public Toilet Block

Yarra Trams have engaged Kyriacou Architects to create a draft design for the new substation and public toilet block for JS Grey Reserve. This is shown in **Appendix B**. The new substation will be triple the bulk of the existing toilet block structure and will change the aesthetic of the area opening up Regent Street while blocking views into the parkland from Gilbert Road. The proposed location will be designed around the formal row of trees but will possibly require removal of 1 tree.

JS Grey Toilet Blocks and Darebin's Draft Public Toilet Strategy

Yarra Trams seek a financial contribution toward the substation and toilet block structure, as it will benefit Council to have a new toilet block in this location. The estimated cost of the new substation and toilet block structure is \$370,000. A reasonable contribution is \$50,000. This funding does not include demolition of the existing toilet block.

Funding is available in the 2014/2015 capital budget for the implementation of the Darebin Public Toilet Strategy, currently in draft form. As part of preparation of the Darebin Public Toilet Strategy, an audit of the toilets in the municipality has been undertaken. This audit assessed the toilets against five categories: physical condition, actual safety (reported incidents), perception of safety, accessibility and proximity to major retail centres/parklands and recommends a replacement programme for Darebin's public toilets.

The audit shows that the existing toilet at JS Grey Reserve ranks a low priority for replacement as it is in good physical condition, has low reported incidences of vandalism and graffiti, has a moderate-positive perception of safety and receives moderate levels of use.

That said, the existing toilet block is more than 30 years old and this co-location opportunity represents good value for money in terms of replacing infrastructure with a significant contribution to come from Yarra Trams.

Requirement for a Planning Permit

No planning permit is required for the building and works associated with the tram substation and public toilets.

No planning permit is required to use the land as a tramway.

The determination is as follows; the land appears to be zoned Public Use 1 (Service and Utility), under this zone (clause 36.01-1), Tramway is a section 1 use (no planning permit required). A planning permit is required for buildings and works associated with a section 2 use (clause 36.01-2); tramway is a section 1 use therefore no planning permit is required for the buildings and works.

Tramway is defined as land used to provide a system of transport in vehicles connected to a network of tracks, and includes tram stops, shunting areas and associated passenger facilities.

Community Consultation Process

Because the proposed site for the substation is on land owned by Melbourne Water who have given support to PTV for the project, Council does not have the authority to lead the consultation process. If the land were under Council ownership, the Open Space Strategy and the Equity and Inclusion Planning and Audit Tool (EIPAT) would apply and recommend that the community be engaged in the design process for the new toilet block.

Due to the restraints on site placement, PTV does not see this as a consultation exercise that would present design options to the community. Instead it would be supportive of a notification/information exercise led by PTV in partnership with Council in which the local community are informed of the project and can seek further information.

The proposed new substation and toilet block structure will change the overall aesthetic of JS Grey Reserve and place a structure in a location where there is currently a direct line of sight to the parkland.

As such, Council would cooperate with the PTV led consultation process informing the community of the need for the substation and explain why the location of the existing toilet block will change.

Methods of distribution for consultation materials include mailing a letter and design image for the proposed structure to each address within 500 metres of the site, posting signs on the existing toilet block, approaching retailers through a face-to-face meeting and making the information available on PTV and Council's website. These methods of consultation are consistent with Council's Open Space Strategy and the Equity and Inclusion Planning and Audit Tool (EIPAT).

Construction of Substation Structure

Once the consultation has been completed, PTV has nominated that construction of the new structure will take 6 weeks and may commence from November. The substation and will be constructed of glass fibre reinforced concrete in order to dampen any internal noise. PTV's experience with this type of equipment elsewhere has a good track record indicating that the equipment does not make any noticeable sound.

PTV report that equipment housed inside the substation operates at 600 volts. This type of equipment has been installed elsewhere on Melbourne's tram network.

No chemicals are stored inside substation.

POLICY IMPLICATIONS**Environmental Sustainability**

The existing toilet block is in good repair but does not contain any water or energy saving technology. The new substation/toilet block structure will contain both water and energy saving devices like low flow toilets and use of natural light.

Construction of the substation helps to modernise Melbourne's public transport system.

Human Rights, Equity and Inclusion

The new toilet block will be accessible and include design principles geared at increasing actual and perceived safety.

Economic Development

Providing high quality public comfort infrastructure facilitates economic development in the area.

Other

Nil

FINANCIAL AND RESOURCE IMPLICATIONS

Funding for Council's contribution to the construction of the substation/public toilet block is available in the 2014/2015 capital budget set aside for the implementation of Darebin's Public Toilet Strategy.

Should Council decide to contribute to the construction of the substation/toilet block it would represent good value for money allowing Council to leverage the financial contribution of PTV.

A new toilet block will also require less maintenance and upkeep than the existing older public toilet.

Additional funds would be required to demolish the existing toilet block.

CONCLUSION

PTV has a need to construct a new substation at JS Grey Reserve in order to utilise the adjacent tram line with upgraded trams. Entering into an agreement with PTV to construct a new toilet block alongside of the tram substation represents good value for money allowing Council to leverage its funding and bring forward an infrastructure upgrade project.

Pending informing the community, it is recommended that Council proceed in working with PTV to construct a new substation/toilet block at JS Grey Reserve.

FUTURE ACTIONS

- Obtain and review draft designs for substation/toilet block from PTV.
- Conduct consultation with the community proximate to JS Grey Reserve in partnership with PTV.
- Recommend a substation/toilet block design for implementation in JS Grey Reserve.

DISCLOSURE OF INTERESTS

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council to disclose any direct or indirect interest in a matter to which the advice relates.

The Officer reviewing this report, having made enquiries with relevant members of staff, reports that no disclosable interests have been raised in relation to this report.

RELATED DOCUMENTS

- JS Grey Reserve Melbourne Water Boundaries (**Appendix A**)
- JS Grey Reserve Substation Design Package (**Appendix B**)

Rasiah Dev, Chief Executive temporarily left the meeting during discussion of the above item at 8.11 pm and returned at 8.12 pm.

8.5 LINKING STREET TREE PLANTING TO CELEBRATE CHILD BIRTHS**MINUTE NO. 473****AUTHOR: Manager Parks and Vegetation****REVIEWED BY: Director Culture Leisure and Works****SUMMARY**

Darebin's street tree planting is delivered through a range of programs including the Infill Tree Program, the Whole Street Program and the Retail Activity Centres Program. In 2013/2014 Council planted 2,300 trees. This compares with the average number of births in Darebin at 2,100 per year.

By linking street tree planting to child births, connections can be forged between residents and Council's programs, encouraging ownership and interest in the natural environment. This in turn will raise awareness of Council's commitment to increase tree canopy in Darebin, mitigating climate change, making the city more livable and creating vibrant local communities.

CONSULTATION

- Council Briefing Date – 22 September 2014
- Manager Children, Families and Community
- Planning Arborist
- Coordinator Urban Tree Management

RECOMMENDATION**THAT** Council:

- (1) Introduce a tree planting program to celebrate births in Darebin using the existing street tree planting programs to be launched in January 2015 following a public information program.
- (2) Complete discussions with the relevant authorities on the style of planting along railway lines particularly High Street to allow planting in the 2015/2016 financial year.

COUNCIL RESOLUTION**MOVED: Cr. A. Villella**
SECONDED: Cr. T. McCarthy**THAT** Council:

- (1) Introduce a tree planting program to celebrate births in Darebin using the existing street tree planting programs to be launched in January 2015 following a public information program.

- (2) Complete discussions with the relevant authorities on the style of planting along railway lines particularly High Street to allow planting in the 2015/2016 financial year.
- (3) That the child receive a certificate when the parents/residents are sent a letter informing of the designated tree and program more generally.

CARRIED

REPORT

INTRODUCTION AND BACKGROUND

At its meeting on 7 July 2014, Council resolved:

'That Council receive a report to a future Council meeting on the options for linking street planting along High Street starting from the north of the municipality, with the celebration of child births in Darebin.'

Darebin has three main tree planting programs, the Infill Tree Program, the Whole Street Program and the Retail Activity Centres Program, which are advised by the Greenstreets Strategy and the Urban Forest Strategy (**Appendix A**). The Infill Tree Program plants approximately 300 trees per year in streets Darebin wide, filling gaps in streets that already have an established street tree theme.

The program is informed by resident requests. The Whole Street Tree Program plants approximately 2,000 trees per year in a variety of streets Darebin Wide, consulting with residents to determine an appropriate street tree theme, remove and replace the trees in the street as required. The program has an ongoing budget and is informed by resident requests and allocated depending on urgency and need of different streets. The Retail Activity Centre Program plants approximately 75 trees per year, aiming to improve amenities and aesthetics for pedestrians and local businesses by considering trees, signs, furniture and other assets.

Council's planting programs plant approximately 2,300 trees per year, spread evenly across the city. The number of births in Darebin is on average, 2,100 per year, also spread evenly between the three wards.

By linking street tree planting to child births, connections can be forged between residents and Council's programs, encouraging ownership and interest in the natural environment. This in turn will raise awareness of Council's commitment to increase tree canopy in Darebin, mitigating climate change, making the city more liveable and creating vibrant local communities.

The project also aligns with Darebin's Early Years Plan 2011-2021 attached as **Appendix C**. The plan vision states:

'Children are valued citizens, childhood is honoured and partnerships create opportunities for all families.'

The 'social determinants of health and wellbeing' will inform strategies, situating children within families and communities. The built, social, economic and natural environments affect health and wellbeing outcomes.

The project honours the birth of children, increases family connection with the environment and builds on the environmental benefits of tree planting.

ISSUES AND DISCUSSION

Annually, Council plants approximately 2,300 trees, evenly spread across the municipality; comparatively the number of child births in Darebin is approximately 2,100 per year, with a spread of 625 (Cazaly), 665 (Latrobe) and 751 (Rucker) in the 2013/2014 financial year.

In accordance with the General Business item raised, there are opportunities for tree planting in the northern section of High Street from the Mahoneys Road to Edwardes Street. The majority of tree planting to the south of Edwardes Street / Broadway has been completed in High Street, with less opportunity for tree planting in retail activity centres. There are approximately 50 spaces for tree planting in the northern section of High Street, Reservoir. Given this small number in comparison to the larger tree planting program, it is recommended to broaden the scope of this opportunity.

The most suitable way to recognise this celebration would be to send a letter to the resident, informing them of the allocation of a recently planted street tree to celebrate the birth of their child.

The Program

Given that the planting program is already planned and is being implemented, the program of linking births to planting can commence using trees planted by the whole street program in the Greenstreets Strategy attached as **Appendix B**. The closest new tree planted to the address of the new born would be allocated and a letter sent to the resident to inform them of the allocation. This will enhance ownership and interest in local planting and streetscapes and contribute to a greater connection between generational growth aligned with vegetation growth.

On notification of a birth, the current tree planting data base will be updated with the link to the child and notifications will be provided to the parent/guardian through the current MCH process.

Planting in High Street

The Whole Street Tree Planting program will implement the works in High Street in 2016. Limited opportunities for tree planting exist in the northern section of High Street from the Mahoneys Road to Edwardes Street. This is due to the guidelines for VicRoads roads that require non-frangible (greater than 100mm in diameter) trees to be planted no closer than 1m to the roadway (for the relevant speed limit). This prevents planting of trees on the Eastern side of High Street in Council owned land.

Approximately 50 opportunities for planting exist on the western side of High Street in Council nature strips. Under the current regulations and using traditional tree planting methods opportunities for planting in VicTrack land are limited due to vegetation already planted and the requirement to keep vegetation at least 3m from high voltage wires.

Despite these limitations imposed by statutory authorities and as part of the Urban Forest Strategy, Council has had discussions with VicTrack on the planting on railway land in other parts of Darebin. These discussions will be expanded to include both the western and eastern sides of High St. Alternatives to the traditional replanting styles will be investigated including the use of trees of differing habits, smaller plant material such as large shrubs and clumping of plantings.

Additional Planting Opportunities

Opportunities for planting also exist in various reserves, including Donath reserve (1,000 trees), Edwardes Lake Park and Darebin Parklands. These trees could also be linked to births, forging connections with parks and play spaces throughout Darebin.

POLICY IMPLICATIONS**Environmental Sustainability**

The celebration raises awareness for the increasing of canopy coverage and mitigation of climate change, as outlined in the Urban Forest Strategy and Greenstreets Strategy.

Human Rights, Equity and Inclusion

This proposal takes into account all residents of Darebin.

Economic Development

None

Other

None

FINANCIAL AND RESOURCE IMPLICATIONS

There are no financial implications for this program, as this will be implemented as part of the current ongoing planting program.

CONCLUSION

Celebrating child births in Darebin can be linked to street tree planting, by using the current planting program, then in 2016, to trees planted in High Street.

By linking street tree planting to child births, connections can be forged between residents and Council's programs, encouraging ownership and interest in the natural environment. This in turn will raise awareness of Council's commitment to increase tree canopy in Darebin, mitigating climate change, making the city more liveable and creating vibrant local communities.

FUTURE ACTIONS

- Introduce the tree planting program to celebrate births in Darebin using the existing street tree planting programs to be launched in January 2015 following a public information program.
- Complete discussions with the relevant authorities on the style of planting along railway lines particularly High St to allow planting in the 2015/2016 financial year.

DISCLOSURE OF INTERESTS

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council to disclose any direct or indirect interest in a matter to which the advice relates.

The Officer reviewing this report, having made enquiries with relevant members of staff, reports that no disclosable interests have been raised in relation to this report.

RELATED DOCUMENTS

- Urban Forest Strategy 2013 (**Appendix A**)
- Greenstreets Strategy 2013 (**Appendix B**)
- Darebin Early Years Plan 2011-2021 (**Appendix C**)
- Council Meeting Minutes – 7 July 2014

8.6 ANZAC DAY CENTENARY 2015, 100TH ANNIVERSARY OF WW1 AND 69TH ANNIVERSARY OF BOMBING OF HIROSHIMA

MINUTE NO. 474

AUTHOR: Manager Creative Culture

REVIEWED BY: Director Culture, Leisure and Works

SUMMARY

At its meeting on 22 April 2014, Council resolved:

'That Council receives a briefing report on ways that Council can commemorate the centenary of the Anzac in April 2015.

Research for this report may consider consultation with Darebin RSL and other relevant organisations.'

Further, at its meeting on 4 August 2014, Council resolved:

'That:

- (1) Council notes that this week marks the 100th anniversary of Australian involvement in World War 1 (5 August 1914) and the 69th anniversary of the bombing of Hiroshima (6 August 1945).*
- (2) Council notes its involvement in Mayors for Peace and its support for peace, disarmament and the prevention of violence at the international and local levels over many years.*
- (3) Council receives a report on what public engagement activities (e.g. exhibitions, public forums, commemorations) could be undertaken to recognise the continuing impact of war and conflict on the Darebin community and to explore how we can help foster peace in partnership with other cities around the world.'*

This Report consolidates the two related Council Resolutions.

CONSULTATION

- Council Briefing Date – 22 September 2014
- Strategy and Business Advisor, Libraries and Learning
- Darebin Libraries and Creative Culture staff
- Public Realm Coordinator
- Darebin RSL
- Darebin Progress Association

COUNCIL RESOLUTION

MOVED: Cr. T. McCarthy
SECONDED: Cr. O. Walsh

THAT Council note this report on the ANZAC Day Centenary 2015, the 100th Anniversary of WW1 and the 69th Anniversary of the Bombing of Hiroshima.

CARRIED UNANIMOUSLY

REPORT**INTRODUCTION AND BACKGROUND**

On 22 April 2014 a General Business item of Council requested that Council receives a briefing report on ways that Council can commemorate the centenary of the Anzac in April 2015. Research for this report may consider consultation with Darebin RSL and other relevant organisations.

Further to this on 4 August 2014 a General Business item noted the upcoming 100th anniversary of World War 1 and the 69th anniversary of the bombing of Hiroshima and requested a report on what public engagement activities (e.g. exhibitions, public forums, commemorations) could be undertaken to recognise the continuing impact of war and conflict on the Darebin community and to explore how we can help foster peace in partnership with other cities around the world.

Officers have compiled a list of confirmed activities that are available for the community to be involved with. There are a number of Council produced public programs that relate directly to the Centenary and these are detailed below.

ISSUES AND DISCUSSION**Council Activities relating to Anzac Day and World War 1 Centenary**

The following are the confirmed public activities presented by Council relating to Anzac Day and WW1 Centenary.

1. Coming Home

The Coming Home exhibition is a social history exhibition at Bundoora Homestead Arts Centre from 3 October to 7 December 2014. Coming Home explores the City of Darebin's connections to Australia's involvement in international military conflicts and their subsequent aftermath. Held in conjunction with official WWI commemorations, the exhibition incorporates the history of Bundoora Homestead as a convalescent farm and repatriation hospital spanning the years 1920-1993, together with the stories of military service personnel connected to both the hospital and the Darebin municipality.

Coming Home features images, objects and documents from the City of Darebin Art and History Collection, Australian War Memorial, National Archives of Australia and the State Library of Victoria which are integral to the interpretation of the hospital's history and in honouring the military service of significant individuals associated with the Darebin area including Dr John Cade, Gunner Wilfred Collinson, Sergeant William Ruthven (VC), Private Bruce Kingsbury (VC), Sergeant Henry 'Lofty' Cannon and Corporal Rodney Breavington.

2. Legacy

Legacy is an exhibition of artworks by well-known artist and Darebin resident Mary Hammond from her series Anzacs and War Widows. Legacy will open to the public in April 2015 at the Bundoora Homestead Arts Centre. Both the Coming Home and Legacy exhibitions are free to the public.

3. Northcote Cannons

A program of landscaping and planting around the Northcote cannons and the Westgarth gateway is scheduled for late 2014. This will increase the prominence of the Northcote cannons and create an opportunity to communicate the story behind the cannons to the community through the media.

4. Community Activities and Darebin RSL involvement

Officers have spoken with the Darebin RSL to ascertain their plans for commemorating the Centenary. The first focus for the RSL was commemorating the September 11 commemoration of the first Australian killed in WW1.

The Darebin RSL will decide upon their other Centenary activities after this event has concluded. Officers will maintain contact with Darebin RSL to ensure that Council is aware of opportunities to support and promote the local RSLs during this time.

5. WW1 Centenary Tile Project

Greater Metropolitan Cemeteries Trust have created the WW1 Centenary Tile Project to remember those who served, returned to their communities, died in Australia and whose service has not been remembered specifically.

The project focuses on encouraging community members to purchase a Tile packs from the Cemeteries Trust for \$10. The pack contains 2 tiles decorated with the Flanders poppy. The larger tile can be affixed to the headstone of someone who served, returned and died in Australia, and the smaller tile can be affixed to cremation plaques.

This is a broad community engagement project which Council could support through promotion to the community; encouraging individuals to purchase a Tile pack and recognise those who served and returned home.

Activities relating to the 69th Anniversary of the Bombing of Hiroshima and recognising the continuing impact of war and conflict on Darebin communities

Given the broad scope of the General Business Item, Council Officers will submit a proposal for a project of significance to be considered as part of the 2015/2016 Budget considerations. The proposed project could include any or all of the following elements:

- Design of a public garden or open space for contemplation. This could include elements such as a public chess table or other interactive fixtures that promote community building;

- A public artwork;
- Incorporating the Libraries programs; and
- A creative project that encourages large-scale involvement from members of the public, community groups and schools.

Due to the complexity of planning a project of significance about complex subject matter, Officers will continue to research project possibilities and submit budget plans as part of Council's Capital Works and New Initiatives budget submission process.

Other Community Interest

Council Officers have received correspondence from a small number of community members and groups providing suggestions as to how to celebrate and encourage peaceful times and reconciliation rather than commemorate acts of war. These broader issues will be considered through the proposed 2015/2016 budget process.

POLICY IMPLICATIONS

Environmental Sustainability

All events will follow Waste Wise event strategies and will consider environmental sustainability. A publicity campaign will be developed that focus predominantly on online and web promotion as well as social media content to reduce paper and waste.

Human Rights, Equity and Inclusion

Officers will work to ensure the marketing and publicity campaign for all events reaches Darebin's diverse communities. Exhibitions are free to enter ensuring people from disadvantaged communities can participate.

Economic Development

It is unknown at this stage what the economic development benefits will be for the planned and proposed events.

Other

One of Darebin's goals as part of the Darebin Council Plan 2014-2017 is a commitment to creating a thriving and creative culture is to support arts and culture festivals that enhance social connection and inclusion, pride of place, a sense of belonging and cultural tourism.

FINANCIAL AND RESOURCE IMPLICATIONS

The confirmed exhibitions and landscaping projects have been budgeted for within the 2014/2015 financial year operating budget. Any new proposed events will need to be considered as part of the 2015/2016 Budget process.

Both exhibitions held at the Bundoora Homestead Arts Centre have free entry to the public.

There are a range of current and forthcoming funding opportunities available to Local Governments and community groups to commemorate the centenary. Each of these opportunities will be explored and if appropriate funding applications will be made to support or supplement activities.

CONCLUSION

To commemorate the Centenary of WW1 and Anzac Day Council has programmed a range of exhibitions relating to the centenary at Bundoora Homestead Art Centre and street landscaping to bring focus to war-related items such as the Northcote cannons.

Further to this, this Report highlights some projects which Council may wish to advocate for such as the WW1 Centenary Tile Project.

Further proposals for a significant public project to recognize the role of war and conflict in our community and to promote peace will be developed in time to be considered during the 2015/2016 Budget process.

FUTURE ACTIONS

- Continue to source information and materials for the exhibitions
- Continue to maintain communications with Darebin RSL
- Develop proposal for consideration in 2015/2016 Budget

DISCLOSURE OF INTERESTS

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council to disclose any direct or indirect interest in a matter to which the advice relates.

The Officer reviewing this report, having made enquiries with relevant members of staff, reports that no disclosable interests have been raised in relation to this report.

RELATED DOCUMENTS

- Darebin Council Plan 2014-2017
- Darebin Arts Strategy 2014-2020
- Council Meeting Minutes - 22 April 2014 and 4 August 2014

Jacinta Stevens, Manager Corporate Governance and Performance temporarily left the meeting during discussion of the above item at 8.33 pm and returned at 8.37 pm.

8.7 2014 – 2018 GRAFFITI MANAGEMENT STRATEGY**MINUTE NO. 475****AUTHOR: Manager Children, Families and Community****REVIEWED BY: Director Community Development****SUMMARY**

This Report provides an overview of the development of the 2014 – 2018 Graffiti Management Strategy and seeks Council's endorsement of the Draft Strategy and Draft Action Plan.

CONSULTATION

- Council Briefing Date – 22 September 2014
- Community Wellbeing Team Leader
- Acting Manager City Works
- Graffiti Management Coordinator
- Community Safety Officer
- Coordinator Health and Urban Protection
- Coordinator Business Development
- Youth Services Coordinator and team
- Youth Advisory Committee
- Customer Service Team Leader and team
- Victoria Police
- Department of Justice
- Preston, Reservoir and Fairfield Traders Association

RECOMMENDATION

THAT Council endorse the *2014 - 2018 Graffiti Management Strategy and Action Plan*, attached as **Appendices A** and **B** respectively to this report.

MOTION

MOVED: Cr. T. McCarthy
SECONDED: Cr. J. Williams

THAT Council:

- (1) Endorse the *2014 - 2018 Graffiti Management Strategy and Action Plan*, attached as **Appendices A** and **B** respectively to this report.

- (2) Receive a further report in November 2014 regarding a potential 'zero cost to council' option for graffiti management, incorporating cultural signage and rapid removal.

Cr. Li proposed to the mover (Cr. McCarthy) and seconder (Cr. Williams) that point (2) be amended as follows. This was accepted by Cr. McCarthy and Cr. Williams.

- (2) Receive a further report in November 2014 regarding a potential 'zero cost to council' option for graffiti management, incorporating cultural signage, rapid removal, **negative graffiti and other options.**

THE AMENDED MOTION THEN READ AS FOLLOWS:

AMENDED MOTION

MOVED: Cr. T. McCarthy
SECONDED: Cr. J. Williams

THAT Council:

- (1) Endorse the *2014 - 2018 Graffiti Management Strategy and Action Plan*, attached as **Appendices A** and **B** respectively to this report.
- (2) Receive a further report in November 2014 regarding a potential 'zero cost to council' option for graffiti management, incorporating cultural signage, rapid removal, negative graffiti and other options.

Cr. Villella proposed to the mover (Cr. McCarthy) and seconder (Cr. Williams) that point (3) be added as follows. This was accepted by Cr. McCarthy and Cr. Williams.

- (3) Officers develop and implement a communication strategy to raise awareness in the community of the work done to date and the strategy going forward.

THE FURTHER AMENDED MOTION THEN READ AS FOLLOWS:

FURTHER AMENDED MOTION

MOVED: Cr. T. McCarthy
SECONDED: Cr. J. Williams

THAT Council:

- (1) Endorse the *2014 - 2018 Graffiti Management Strategy and Action Plan*, attached as **Appendices A** and **B** respectively to this report.
- (2) Receive a further report in November 2014 regarding a potential 'zero cost to council' option for graffiti management, incorporating cultural signage, rapid removal, negative graffiti and other options.
- (3) Officers develop and implement a communication strategy to raise awareness in the community of the work done to date and the strategy going forward.

THE FURTHER AMENDED MOTION WAS PUT AND CARRIED AND BECAME THE COUNCIL RESOLUTION AS FOLLOWS:

COUNCIL RESOLUTION

MOVED: Cr. T. McCarthy

SECONDED: Cr. J. Williams

THAT Council:

- (1) Endorse the *2014 - 2018 Graffiti Management Strategy and Action Plan*, attached as **Appendices A** and **B** respectively to this report.
- (2) Receive a further report in November 2014 regarding a potential 'zero cost to council' option for graffiti management, incorporating cultural signage, rapid removal, negative graffiti and other options.
- (3) Officers develop and implement a communication strategy to raise awareness in the community of the work done to date and the strategy going forward.

CARRIED UNANIMOUSLY

REPORT

INTRODUCTION AND BACKGROUND

Council endorsed its first graffiti management strategy in 2008 in response to the introduction by the State Government's *Graffiti Prevention Act 2007*. As part of this commitment, Council has implemented a variety of initiatives and services to assist residents and businesses in managing graffiti on private property and to maintain the cleanliness of Council owned assets and other frequently vandalized infrastructure.

Council's first Graffiti Removal Strategy (2008 – 2012) outlined a four year plan for reducing graffiti in Darebin with a view to enhancing perceptions of public safety. The strategy was strongly in line with best practice and drew upon graffiti prevention, removal, and enforcement approaches across five strategic aims.

While over 90% of the actions outlined in the plan were completed, the plan was not sufficiently resourced or structured to respond to the issue, with both reports and prevalence of graffiti increasing significantly within the Darebin municipality over these four years.

The Strategy sat within a reactive and somewhat uncoordinated model to graffiti removal, with five different areas across Council responsible for graffiti removal. While there was no dedicated budget line for graffiti removal in some areas, it was estimated to be approximately \$60,000 per annum for removal across Council, with no budget for prevention initiatives. On review of this strategy in 2012/2013 the following recommendations were made to improve Council's approach to graffiti management:

- An increased removal budget to reflect the prevalence of graffiti within the community.
- Centralization of all graffiti removal budgets services into one area.
- A dedicated budget for prevention initiatives including street art and education.
- A dedicated officer to manage all graffiti removal initiatives

In response to the review of the 2008-2012 Strategy, in 2013/2014 Council committed significant resources to improve graffiti management, including a once-off city wide clean-up of graffiti on public property, the centralization of all removal activities under the coordination of a Graffiti Management Officer and a dedicated budget for street art and the continuation of other graffiti prevention initiatives including:

- Graffiti removal subsidy program for private property owners through the provision of free graffiti removal kits and vouchers for contractors and paint. Operating since 2008, the demand for this program continues to grow each year, with over 200 requests processed in 2012/2013.
- Department of Justice Graffiti Removal Program to remove graffiti from Council assets and private property abutting public land. In the past financial year the Department of Justice removed over 6,000 square meters of graffiti from public and private property.
- Street art projects have been implemented across the city. In 2013/2014 over 20 assets prone to tagging were painted.
- Education and diversion programs with young people to promote legitimate street art and not vandalism.
- Active Spaces program to activate unused retail space and identify opportunities for the inclusion of street art to prevent graffiti.

The new Darebin's Graffiti Management Strategy 2014 – 2018 provides an up to date response based on Darebin's current graffiti culture and community expectations of how graffiti should be effectively managed across the municipality within the framework articulated by the *Graffiti Prevention Act 2007*.

While it is not possible to completely eliminate graffiti, the strategy aims to build on the existing work and enhance Council's capacity to reduce the prevalence of graffiti in the City of Darebin and the negative impact it has on our community. The Strategy seeks to present a balanced graffiti management approach, incorporating an understanding of graffiti culture; prevention; the expectations of the Darebin community and evidence based knowledge about how graffiti can be effectively reduced.

ISSUES AND DISCUSSION

Policy Context

The Graffiti Prevention Act 2007 is a key aspect of the state government's graffiti management approach. While The Act does not impose a duty on a Council to remove or obliterate graffiti from private property it provides local governments with increased powers and responsibilities regarding the removal of graffiti that is written on private property and visible from a public place. The Act outlines a number of provisions that must be observed by Council when undertaking graffiti removal on private property and removal cannot proceed unless the owner gives written consent to the removal of the graffiti or does not object. This process also applies to removal of offensive graffiti from private property.

Graffiti in the City of Darebin

In 2014 Council commissioned a city-wide graffiti audit and cleanup which recorded a total of 2,467 incidents of graffiti throughout the municipality, and removed a total of 27,279 square meters of graffiti. The audit captured information on graffiti within Darebin on both private and public property, excluding the rail corridor.

Of these incidents 42.3% were for graffiti on Council property, 31.1% were for graffiti on private property and 26.6% for private utilities, such as power poles, traffic signal boxes and signs. The greatest number of recorded incidents was in Northcote followed by Preston. The audit found high volumes of graffiti in activity centers, particularly along High Street, St Georges Road, Separation Street and Arthurton Road.

In addition to the graffiti audit, in the 2013/2014 financial year Darebin Council received over 481 requests for graffiti removal. Of these requests, 34 were for graffiti in parks, 84 for other Council owned assets and 363 of these requests were for removal on private property. Almost half of these requests, 41%, are for properties located in Northcote followed by Preston with 25%, Reservoir with 14% and Thornbury with 10%.

This data further illustrates the expectation from the community for Council to not only remove graffiti from its own assets, but also to provide assistance to residents in the removal of graffiti from private property and privately owned public utilities.

This data illustrates that graffiti is not a persistent issue across the entire municipality, with the prevalence and consistency varying between suburbs and precincts. While there is a perception that graffiti occurs at greater volumes in lower socioeconomic areas, in Darebin the prevalence of graffiti is more closely linked to factors such as the proximity to public transport and rail corridors, the prevalence of vacant shops and the surrounding amenity, and the visibility of the area, such as activity centres. Graffiti also frequently occurs on Council assets, transport and state utilities infrastructure, such as tram shelters and traffic signal boxes and along the rail corridor.

Based on this information and operational knowledge the following locations have been deemed Graffiti Hotspots and will form the focus of Council's removal activity and initiatives outlined in this strategy:

- **Activity Centres (both retail and residential properties)**
 - All High Street centres including in Westgarth, Northcote, Thornbury and Preston
 - Miller Street Thornbury
 - Edwardes Street Reservoir
 - Station Street Fairfield
 - Plenty Road / Tyler Street junction
- **St. Georges Road between Normandy and Merri parade**
- **Arthurton Road / Separation Street**

Community expectations and Consultation

As part of the consultation for this Strategy, two surveys were carried out in late 2013 and early 2014 to assess the community's attitude towards graffiti, the level of satisfaction with Council's efforts to manage graffiti, the impact of graffiti on the community's perception of safety and the communities support for legitimate street art initiatives. The survey also sought to understand the community's expectation of Council's role in removing graffiti from private property and ideas to manage and prevent graffiti. A total of 467 responses were received across the two surveys.

While only 9.3% of the 200 responses had experienced graffiti on their home in the past 12 months; 53.6% of respondents felt that graffiti was a problem in the City of Darebin.

In terms of whose responsibility it was to clean graffiti off private property, there was a considerable balance between the three options provided which were 'Property Owner' (39%), 'Council' (30%) and 'Other' (32%). From the respondents who selected 'Other', the majority thought that it was the perpetrator or offender of the graffiti who was the person responsible. This information illustrates that while Council is not required to remove graffiti from private property, there is an expectation that Council will provide assistance to do so as part of its commitment to provide a clean, safe city.

Sixty one percent of respondents felt that they were satisfied with Council's efforts in managing graffiti and 15.7% said that they were not. The remaining 22.9% were neither satisfied nor unsatisfied. It is important to understand this figure in the context of community expectations regarding Council's role and responsibility in graffiti management. This strategy will work to ensure that the community has a clear understanding of Council's role and responsibilities in graffiti management.

The graffiti survey found that the majority (89%) of respondents supported the use of street art as a form of graffiti prevention and a medium to enhance the amenity of an area. Respondents were, on average, firmly in agreement with the view that Council should encourage spaces for legal street art, and that street art improves the appearance of public areas.

In addition to the data captured through the surveys, community engagement took place with a wide range of internal and extranet stakeholders.

Guiding Principles

The Darebin Graffiti Management Strategy is based on the following four principles that are widely recognised to underpin effective graffiti management.

Eradication: Rapidly removing and cleaning up existing graffiti within a timely manner has been identified as a key component of graffiti management and reduction on private property.

Engagement: developing the capacity of the entire community to understand graffiti and actively participate in the elements of this graffiti management strategy to remove and effectively prevent graffiti.

Education: alongside rapid removal, primary prevention is vital to effective graffiti management, particularly initiatives that focus on discouraging young peoples' involvement in graffiti culture, and if they are engaging in illegal activity, divert this behaviour into legitimate street art.

Enforcement: Enforcement of the law through partnerships with Victoria Police and the enforcement of local laws regarding the provision of spray paint.

Strategic Objectives

Based on the application of these best practice principles and community expectations, five objectives, across the themes of removal, prevention, education and enforcement of the criminal law have been developed to meet the strategy's overall goal.

Goal: To reduce the prevalence of graffiti in the City of Darebin and the negative impact it has on our community.

Objective 1: Maintain public amenity through the rapid removal of graffiti on Council assets

Objective 2: Support the community to rapidly remove graffiti from private property

Objective 3: Encourage and facilitate street art to prevent graffiti and enhance the street scape

Objective 4: Support community education and diversion programs to prevent graffiti

Objective 5: Support and facilitate the enforcement of the law

Prioritisation of Graffiti Removal

Graffiti is not a persistent issue across the entire municipality, with the prevalence and consistency varying between suburbs and precincts. Further to this the impact on amenity and the perception from community also varies between suburbs.

As a result three categories have been established that prioritise Council's response for graffiti removal from Council and private assets based on the prevalence of graffiti, the relative impact of the graffiti on community amenity and perceptions of safety and the existing resources available to respond to graffiti removal.

Darebin Graffiti Removal Priority Table

Priority Location	Response
Priority 1 Offensive graffiti on Council assets or private property	Request actioned in 2 working days.
Priority 2 Graffiti Hotspots Locations, based on reported incidents of graffiti and operational knowledge	Request actioned in 3 working days.
Priority 3 All other areas in the Local Government Area.	Request actioned in 7 working days

Priority One includes any graffiti deemed as offensive regardless of location or asset. Council will endeavour to action this removal within 2 working days, recognising that our responsibilities under the Act may impede the immediate removal from private property.

Priority Two includes Activity Centres and other areas of Darebin that have a high concentration of graffiti that has a significant, negative impact on the amenity of the area.

These areas are defined as Graffiti Hotspots and are mapped in section four of the Strategy. Graffiti removal on Council and private assets in these hotspots will be actioned within 3 working days.

Priority Three includes all other areas in the Local Government outside of the hotspots that require graffiti removal. Graffiti removal on Council and private assets in these areas will be actioned within 7 working days.

The graffiti hotspot locations identified for Priority 2 removal will be monitored and revised throughout the term of the Strategy based on data from graffiti reports received, operational knowledge and the relative impact of graffiti on community amenity. Sites may be added or removed from this list based on the graffiti trends and prevalence over the next four years.

Evaluation and coordination

Graffiti is a dynamic and changing issue. To reflect this, an annual action plan will be developed and reviewed each year to ensure it accurately reflects and responds to the issue of graffiti in the Darebin Community. The Actions will be implemented, monitored and reviewed against a set of outcome based results outlined in the action plan. The review process will inform the development of future actions under the five strategic objectives.

The overall strategy set against four Key Performance Indicators.

Measure	Current	Target
1. Prevalence of graffiti incidents within the municipality	2,467 incidents	20% less over 4 years
2. % of respondents who feel graffiti is a problem in the City of Darebin.	53.6%	<40%
3. % of respondents satisfied with Council's efforts in managing graffiti	61.4%	>70%
4. Number of street art projects completed annually	3 per year	>3 per year

The review and coordination of the Graffiti Management Strategy will be led by the Community Wellbeing team in close partnership with Infrastructure Maintenance and other internal and external stakeholders as outlined in the action plan. The Darebin graffiti management working group will meet quarterly to discuss strategy co-ordination

Public exhibition period

The final draft of the strategy was available for public viewing and feedback from 26 August – 12 September 2014. It was distributed to the safety, youth and business advisory committees, Victoria Police, Department of Justice, community members who had participated in the initial engagement and who wished to be kept informed, via the Darebin Intranet sites, social media and through advertisement in the Leader.

Four community members provided feedback. Two provide general comments on graffiti management, requesting that Council continue to support residents with timely graffiti removal from private property. This has been captured in *Objective 2: Support the community to rapidly remove graffiti from private property*, with approximately \$100K allocated to removal from private property in 2014/2015.

One of the submissions requested that Council look at partnerships to facilitate regular graffiti removal from state owned assets such as traffic signal and utility boxes, which has been captured in Action 1.6 of Objective 1.

The fourth submission was critical of all aspects of the strategy, in particular feeling that the strategy provides no support to the community for the next four years, was a dishonest manipulation of the problem, authors did not represent the views of the community and that Council is defining graffiti as art. The submission has been comprehensively responded to outlining Council's intention of this strategy, the clear distinction between Council's definition of graffiti versus street art, the resources allocated in the 2014/2015 action plan for the removal of graffiti from private and public property (\$200K) as opposed to those allocated to street art (\$20K), and the methodology of the consultation process and surveys undertaken. Specific feedback from this submission on the section outlining the *Graffiti Prevention Act 2007* has been updated to ensure it is clearer, along with the addition of Vandaltrak to Action 5.3 as a potential resource to assist Victoria Police with investigation.

POLICY IMPLICATIONS

Environmental Sustainability

Graffiti is linked to environmental damage specifically due to aerosol spray paint can litter, and paint and chemicals being washed down drains during the graffiti removal process, thereby polluting stormwater systems. Effective graffiti management and prevention processes can help reduce the overall environmental impact of graffiti.

Human Rights, Equity and Inclusion

Graffiti Management is strongly linked to the Darebin Community Safety Strategy 2012 – 2016, Priority Area Number Two: *Place: Design and maintain our city to reduce crime, and enhance public safety and perceptions of safety.*

Graffiti negatively impacts on perceptions of safety and can distort understandings regarding actual levels of safety and crime, particularly if graffiti is of an offensive nature. When individuals feel unsafe in their environment this can decrease their participation in the community and negatively impact on their sense of wellbeing

The Equity and Inclusion Planning and Audit Tool (EIPAT) has been applied during the development of this Strategy to ensure due consideration of the relevant groups identified in this Policy. The application of the policy focused on two key areas: people at risk of experiencing graffiti on their property and people most at risk of engaging in graffiti.

Graffiti occurs at varying volumes across the entire Darebin municipality and residents of all backgrounds, age groups, gender and socioeconomic status contact Council for assistance with removing graffiti from their property. While Council will continue to encourage and support residents to remove graffiti from their property, this Strategy identifies that residents have varying capacity to remove graffiti from their property and may face barriers related to cost, age and disability. The initiatives will aim to ensure that residents have equal access to resources which will support them to remove graffiti and maintain the amenity of their property.

Involvement in graffiti occurs amongst people from different age groups, genders and cultural backgrounds. Although not exclusively, involvement in graffiti is often more prevalent amongst young people and more specifically young people from disadvantaged backgrounds.

As a result the initiatives aimed at preventing and diverting involvement in graffiti will focus on young people, with further focus on young people from disadvantaged backgrounds.

Economic Development

As indicated above a large volume of graffiti in Darebin is located on commercial properties. The build-up of graffiti can negatively impact perceptions of safety and amenity in retail activity centres. This Strategy includes a number of actions that involve working directly with businesses in both a removal and prevention role to reduce the impact of graffiti on retail precincts in Darebin.

Other

Graffiti Management relates to a number of goals in the Council Plan 2013 -2017 including Healthy and Connected Community, Vibrant City and Innovative Economy and Sustainable and Resilient Neighbourhoods.

FINANCIAL AND RESOURCE IMPLICATIONS

The Strategy will be implemented within the existing Graffiti management budget and by seeking additional funds through either external funding sources and through the new initiative bid process for specific projects identified in the action plan.

CONCLUSION

Graffiti is a highly complex social activity that remains a consistent issue for inner city councils across Melbourne and a contentious issue that draws a mixture of views from the community. While Council is not solely responsible for graffiti management, it must show leadership in the removal and prevention of graffiti in a holistic and adequately resourced Strategy that is measurable and structured on evidence based knowledge.

FUTURE ACTIONS

- Strategy Launch – Late 2014

DISCLOSURE OF INTERESTS

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council to disclose any direct or indirect interest in a matter to which the advice relates.

The Officer reviewing this report, having made enquiries with relevant members of staff, reports that no disclosable interests have been raised in relation to this report.

RELATED DOCUMENTS

- Draft 2014 -2018 Darebin Graffiti Management Strategy (**Appendix A**)
- Draft 2014 -2015 Darebin Graffiti Management Strategy Action Plan (**Appendix B**)

Paul Crapper, Director Corporate and Planning Services temporarily left the meeting during discussion of the above item at 8.39 pm and returned at 8.43 pm.

8.8 REVIEW OF COUNCIL ADVISORY COMMITTEES**MINUTE NO. 476****AUTHOR: Manager Children, Families and Community****REVIEWED BY: Director Community Development****SUMMARY**

At its Special meeting on 23 June 2014, Council resolved that:

'Council endorse the proposal to review all Community Advisory Committees of Council using the review framework, process and methodology detailed within this report.'

This report details the review and recommendations in relation to the initial five (5) of the thirty one (31) advisory committees that will be reviewed.

Those committees are the:

1. Darebin Safety Committee
2. Darebin Health Steering Committee
3. Darebin Intercultural Centre Advisory Committee
4. Sexuality, Sex and Gender Diverse Advisory Committee
5. Darebin Women's Advisory Committee

Beyond the report's recommendations in relation to the five specific committees a number of general recommendations in relation to committee operation and structure are detailed.

The endorsed process outlined in the Council reported of 23 June 2014 included a commitment to provide recommendations to Council on the review all advisory committees prior to the Statutory Meeting of Council on 10 November 2014, accordingly recommendations in relation to the remaining 26 committees will be presented to Council for consideration prior to that date. In addition in future all committees will be reviewed annually prior to the Statutory Meeting.

CONSULTATION

- Manager Corporate Governance and Performance
- Team Leader Equity and Diversity
- Team Leader Community Wellbeing
- Diversity Officer Equity and Diversity
- Community Development Facilities Coordinator

RECOMMENDATION

THAT Council:

- (1) Endorse the recommendations as outlined in this report in relation to the:
 - a) Darebin Safety Committee
 - b) Darebin Health Steering Committee
 - c) Darebin Intercultural Centre Advisory Committee
 - d) Sexuality, Sex and Gender Diverse Advisory Committee
 - e) Darebin Women's Advisory Committee
- (2) Note the review of the remaining 26 Advisory Committees will be completed and recommendations put to Council for consideration prior to the Statutory Meeting of Council on 10 November 2014.

MOTION

MOVED: Cr. A. Villella
SECONDED: Cr. J. Williams

THAT Council:

- (1) Endorse the recommendations as outlined in this report in relation to the:
 - a) Darebin Safety Committee
 - b) Darebin Health Steering Committee
 - c) Darebin Intercultural Centre Advisory Committee
 - d) Sexuality, Sex and Gender Diverse Advisory Committee
 - e) Darebin Women's Advisory Committee
- (2) Note the review of the remaining 26 Advisory Committees will be completed and recommendations put to Council for consideration prior to the Statutory Meeting of Council on 10 November 2014.
- (3) Continue with the current structure of a convenor beyond 2014 for the Darebin Women's Advisory Committee.

With leave of the Chairperson, Cr. Greco proposed to the mover (Cr. Villella) and the seconder (Cr. Williams) that point (3) be amended as follows. This was accepted by Cr. Villella and Cr. Williams.

- (3) Continue with the current structure of a convenor beyond 2014 for the Darebin Women's Advisory Committee until the next review.

Cr. Li further proposed to the mover (Cr. Villella) and the seconder (Cr. Williams) that point (3) be amended as follows. This was accepted by Cr. Villella and Cr. Williams.

- (3) Continue with the amended structure of the Darebin Women's Advisory Committee but retaining the position of a convenor beyond 2014 until the next review.

THE AMENDED MOTION THEN READ AS FOLLOWS:

AMENDED MOTION

MOVED: Cr. A. Villella
SECONDED: Cr. J. Williams

THAT Council:

- (1) Endorse the recommendations as outlined in this report in relation to the:
 - a) Darebin Safety Committee
 - b) Darebin Health Steering Committee
 - c) Darebin Intercultural Centre Advisory Committee
 - d) Sexuality, Sex and Gender Diverse Advisory Committee
 - e) Darebin Women's Advisory Committee
- (2) Note the review of the remaining 26 Advisory Committees will be completed and recommendations put to Council for consideration prior to the Statutory Meeting of Council on 10 November 2014.
- (3) Continue with the amended structure of the Darebin Women's Advisory Committee but retaining the position of a convenor beyond 2014 until the next review.

THE AMENDED MOTION WAS PUT AND CARRIED AND BECAME THE COUNCIL RESOLUTION AS FOLLOWS:

COUNCIL RESOLUTION

MOVED: Cr. A. Villella
SECONDED: Cr. J. Williams

THAT Council:

- (1) Endorse the recommendations as outlined in this report in relation to the:
 - a) Darebin Safety Committee
 - b) Darebin Health Steering Committee
 - c) Darebin Intercultural Centre Advisory Committee
 - d) Sexuality, Sex and Gender Diverse Advisory Committee
 - e) Darebin Women's Advisory Committee
- (2) Note the review of the remaining 26 Advisory Committees will be completed and recommendations put to Council for consideration prior to the Statutory Meeting of Council on 10 November 2014.
- (3) Continue with the amended structure of the DWAC but retaining the position of a convenor beyond 2014 until the next review.

CARRIED UNANIMOUSLY

REPORT

INTRODUCTION AND BACKGROUND

In 2014, thirty one (31) committees/groups are supported by the organisation operating as Community Advisory Committees.

The committees are administered by Council officers and membership is commonly made up of Councillors, community members and or industry representatives. Currently Councillor membership is decided at the annual Statutory Meeting of Council held in November. Reporting on the activities and outcomes of the committees are conducted on an annual basis generally around September.

Guidelines have been developed to define Councillors roles and responsibilities in relation to committees.

Council requested that a review be conducted of the Community Advisory Committees and endorsed a framework and draft template to support this process in June 2014.

Beyond the framework the review has also considered the duplication of work between committees, relevance of committees, operational and administrative issues such as alignment and streamlining of Terms of References, chairing arrangements and membership terms.

ISSUES AND DISCUSSION

Review Process

The development of a template was important to both simplify the process and ensure consistency across the review of all the committees. A number of issues are included in the template including:

- Membership
- Establishment details
- Meeting details
- Purpose and objectives
- Committee operation
- Recommendation

The template was provided to the officer/manager with primary responsibility for the operation of the committee. Completed templates with information on the issues are attached as **Appendices A to E** of this report.

Meetings and discussions were then held with the officer/manager and the Director Community Development, the Manager Governance and Corporate Performance and the Team Leader Equity and Diversity.

Recommendations from this process are detailed later in this report.

Category and Membership of Committees

Through the review process it was identified that the focus of the committees could be generally divided into two broad areas:

- Operational: With membership primarily from industry and individuals representing specific areas of interests
- Strategic: With representation primarily from the Darebin community

Councillor Membership and Attendance

The review examined Councillor membership and attendance (in the current term since November 2012) for each of the committees. The attendance records show low attendance in a number of committees. Recognising the onerous demands of attending meetings of multiple committees places on Councillors and the varied focus and work of the broad range of committees, it is recommended that Councillors not be represented on the majority of committees with an operational focus.

General Recommendations

1. Operational Committees:
 - a. Be titled Council Reference Groups
 - b. Not have Councillor representation
 - c. Requirement to report annually to Council.
2. Strategic Committees:
 - a. Be titled Community Advisory Committees
 - b. Have Councillor representation
 - c. Requirement to report annually to Council
3. Terms of Reference
 - a. All Reference Groups/Committees review terms of reference to include a number of standard requirements including but not limited to:
 - i. Meeting frequency (default to quarterly)
 - ii. Sunset clauses (3 years)
 - iii. Tenure of members
 - iv. Meeting procedures
 - v. Nomination processes
 - vi. Behaviour/conduct of members
 - b. All Reference Groups/Committees have a range of elements that are specific to their Group/Committee

Individual Committee Recommendations

The following table outlines the category and recommendation for the initial five committees that have been reviewed.

Committee Title and Category	Recommendation	Councillor Representation
Darebin Safety Committee <i>Operational</i>	Continue in a revised form as a Council Reference Group	No
Darebin Health Steering Committee <i>Operational</i>	Continue in a revised form as a Council Reference Group	No
Darebin Intercultural Centre Advisory Committee	Be dissolved and replaced by a 'Friends' group	No
Sexuality, Sex and Gender Diverse Advisory Committee <i>Strategic</i>	Continue in their current form	Yes
Darebin Women's Advisory Committee <i>Strategic</i>	Continue in their current form	Yes

POLICY IMPLICATIONS

Environmental Sustainability

Beyond the impact the review may have on committees/groups that support environmental policies, strategies and actions this report has no direct environmental sustainability implications

Human Rights, Equity and Inclusion

The review process and the recommendations in this report have been put under the scrutiny of the EIPAT Tool. All the groups at risk of exclusion are considered in the review process while there is no particular action ascribed as the review itself aims to strengthen access to these groups. Community Advisory Committees are one of a number of community engagement methodologies that Councils uses to ensure the community voice in all its diversity is reflected in Councils services programs and activities. The intent of the review is to ensure committees and groups in the current form continue to be relevant in terms of membership and achieving their current objectives.

Economic Development

Beyond the impact the review may have on committees/groups that support economic development policies, strategies and actions this report has no economic development implications

Other

Nil

FINANCIAL AND RESOURCE IMPLICATIONS

There are no financial implications from this report. All activities and actions will be conducted within current budgets.

CONCLUSION

In 2014, thirty one (31) committees/groups are supported by the organisation operating as Community Advisory Committees. These committees are both operational and strategic in nature and based on their focus have different membership requirements. A review of an initial five committees has varied recommendations from a revision in title and Councillor representation on committees to retaining the committee in its current form.

FUTURE ACTIONS

- Complete the review of the remaining 26 Advisory Committees and present to Council for consideration prior to the Special Meeting of Council scheduled for 10 November 2014.
- If supported implement the recommendations of the initial five Advisory Committees.

DISCLOSURE OF INTERESTS

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council to disclose any direct or indirect interest in a matter to which the advice relates.

The Officer reviewing this report, having made enquiries with relevant members of staff, reports that no disclosable interests have been raised in relation to this report.

RELATED DOCUMENTS

- Advisory Committee review templates – **Appendices A to E**
- Council Meeting Minutes – 3 March 2014 and 23 June 2014
- Advisory Committee Guidelines

Cr. Tsitas proposed to move Items 8.11, 8.12 and 8.13 'en bloc'. Cr. Villella proposed changing the Items to 8.9, 8.12 and 8.13.

ADOPTION OF SEVERAL REPORT RECOMMENDATIONS 'EN BLOC'

MINUTE NO. 477

COUNCIL RESOLUTION

MOVED: Cr. S. Tsitas
SECONDED: Cr. T. Laurence

THAT Council agree to consider the adoption of the 'Recommendations' contained in Report Item Nos. 8.9, 8.12 and 8.13 'en bloc'.

CARRIED

COUNCIL RESOLUTION

MOVED: Cr. S. Tsitas
SECONDED: Cr. T. Laurence

THAT the 'Recommendations' contained at Item Nos 8.9, 8.12 and 8.13 be adopted 'en bloc'.

CARRIED UNANIMOUSLY

ADJOURNMENT - 9.15 PM

The Chairperson, Cr. Greco adjourned the meeting for a 5 minute break.

The meeting resumed at 9.20 pm.

Dave Bell, Senior Media Advisor left the meeting – 9.19 pm.

8.9 JOINT LOCAL GOVERNMENT STATEMENT ON ASYLUM SEEKERS – INITIATED BY CITY OF GREATER DANDENONG

MINUTE NO. 478

AUTHOR: Manager Children, Families and Community

REVIEWED BY: Director Community Development

SUMMARY

Following the implementation of the Darebin resolution on a Joint Statement on Asylum Seekers which was endorsed by Council on 4 of June 2014, the City of Greater Dandenong hosted a Local Government forum on 6 August 2014 to discuss the terms of a new joint statement on Asylum Seekers.

On 12 September 2014, Council received a request from the Mayor of the City of Greater Dandenong to support the new joint statement of advocacy calling on the Federal Government to increase resources that will enable Council to adequately respond to Asylum Seekers in our community. (See attached draft Joint Statement at **Appendix A**).

CONSULTATION

- Director Community Development
- Darebin Ethnic Communities Council
- City of Greater Dandenong

COUNCIL RESOLUTION

MOVED: Cr. S. Tsitas
SECONDED: Cr. T. Laurence

THAT Council endorse the Joint Local Government Statement as attached at **Appendix A** on Asylum Seekers proposed by the forum held at the City of Greater Dandenong in August 2014.

CARRIED UNANIMOUSLY
REFER MINUTE NO 477

REPORT

INTRODUCTION AND BACKGROUND

Currently Victoria continues to receive almost half of all the asylum seekers released from Detention Centres and the majority are sent to the North and Western region of Melbourne which includes Darebin.

Darebin City Council has become a leader in its support to asylum seekers who represent the most vulnerable people in our community. This support is reflected in Councils funding for a first and second stage of the Darebin Asylum Seekers Support Project.

The objective of the Darebin Asylum Seekers Support Project is underpinned by Councils commitment as a signatory of the Refugee Welcome Zone Declaration which aims at fostering collaboration at all levels of government and between Local Government and the community at large to advocate for the rights and to support asylum seekers both in detention and those who live in the community on bridging visas.

The Joint Statement on Asylum Seekers proposed by the local government forum held in August 2014 at the City of Greater Dandenong recognises that local government and the community work together as key partners when addressing the complex needs of people seeking asylum in Australia. It acknowledges that this requires resources beyond those provided by philanthropic, voluntary or charitable organisations to enable them to deliver services.

ISSUES AND DISCUSSION

There are approximately 20,000 asylum seekers in the community without the right to work and almost half of them live in the north-western region of Victoria. To address the gap in support to Asylum Seekers efforts have been made to call on the Government to provide adequate resources to Local Government to effectively service asylum seekers.

At the recent state conference of The Municipal Association of Victoria on 16 May the following resolution was passed:

That this State Council determine that the Municipal Association of Victoria advocate to the Federal Government on behalf of all asylum seekers and request that:

- a) the visa applications of asylum seekers, currently living in our respective communities on bridging visas, be processed as soon as possible; and*
- b) if the process in (a) above legitimises their status as refugees, that they be afforded the opportunity of permanent residency.*
- c) the upholding of their human rights, family reunion and work rights.*

At a Forum hosted by the City of Darebin on the 19 June 2014 a Local Government Joint Statement was endorsed by Councils from across Victoria calling the Australian Government for a more humane policy approach and to protect the human rights and the health and wellbeing of asylum seekers living in our communities.

Following the Darebin Forum and the endorsement of the Darebin Local Government Joint Statement on Asylum Seekers by thirteen Councils, the City of Greater Dandenong organised a similar forum to focus on the need to call on the Government to provide adequate resources to Local Government to effectively service asylum seekers.

At the MAV state conference participants indicated that providing community support to asylum seekers is economically less expensive to the government than keeping them marginalised and in a state of insecurity.

Some of the key issues identified both at the MAV Conference and the Forum organised at the City of Greater Dandenong include:

- Continual confinement and uncertainty leading to costly mental health issues.
- The current system is not reflective of the generous and inclusive history of Australia.
- A significant number of Councils (currently 85) across Australia, 38 of which are in Victoria including the City of Darebin have signed up to the “Welcome Refugee Zone Declaration” which commits them to provide for and to respect the human rights of asylum seekers in their communities.
- Under the proposed temporary humanitarian concern visa (THCV), people can work and remain in the country for a period of three years. The condition is that they can never gain permanent residency in this country and will never be able to bring family members to Australia.
- Most asylum seekers living in our communities subsist on an allowance which is less than the Newstart allowance.
- Asylum seekers will never have their applications for protection processed under the THCV. Refugee status is denied which constitutes a denial of their human rights.

In light of Council’s resolution of 7 April 2014 and the subsequent MAV state conference resolution, it is proposed that Darebin Council again join with other Local Government organisations to sign the City of Greater Dandenong Joint Statement on Asylum Seekers.

POLICY IMPLICATIONS

Environmental Sustainability

There are no Environmental implications as a result of this report.

Human Rights, Equity and Inclusion

The Equity and Inclusion Policy 2012 – 2015 supports Council’s efforts to include groups at risk of exclusion including asylum seekers. The Multicultural Affairs Action Plan 2012 – 2015. The Human Rights Action Plan 2012 – 2015 contain actions committing Council to work in collaboration with local stakeholders to identify gaps in service provision to refugee and asylum seekers, create welcoming spaces for newly arrived communities, developing services and programs that respond to their needs, outreaching, promoting and responding to diverse community groups and community based organisations on human rights learning and advocacy. This includes advocating for the rights of refugees and asylum seekers.

Economic Development

The Darebin Asylum Seekers Support project contains actions aimed at building individual capacity regarding financial literacy and job seeking. One of the key actions in this project is to offer asylum seekers volunteering opportunities in the community to enable them to gain job skills and experience. This is relevant to Council’s commitment to social inclusion and diversity in employment opportunities.

Other

The report aligns with the Council Plan goal of Healthy and Connected Community to:

- Develop a strong physical, social, and economic environment that supports and enhances the health and wellbeing of all Darebin residents
- Build a safe inclusive and equitable community where all feels socially well connected respected and valued

FINANCIAL AND RESOURCE IMPLICATIONS

This report has no financial or resource implications for Council.

CONCLUSION

Asylum seekers continue to experience hardships and this requires the investment of additional resources by the Local Government Sector and its partner organisations to be able to meet their needs. This is aggravated by the denial of working rights and access to permanent settlement in Australia despite confirmation of their refugee status in what constitutes a harsh punitive approach which breaches Australia's human rights obligations.

The signing of the new joint statement provides Council with another opportunity to join Victorian municipalities to advocate to the Federal Government to adequately respond to Asylum Seekers in our community.

FUTURE ACTIONS

- The Joint Statement to be signed by the Darebin Mayor once endorsed

DISCLOSURE OF INTERESTS

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council to disclose any direct or indirect interest in a matter to which the advice relates.

The Officer reviewing this report, having made enquiries with relevant members of staff, reports that no disclosable interests have been raised in relation to this report.

RELATED DOCUMENTS

- Darebin Equity and Inclusion Policy 2012-2015
- Multicultural Action Plan 2012-2015
- Human Right Action Plan 2012-2015
- DASSP / DECC-Darebin Council Service Agreement
- City of Greater Dandenong - Joint Statement on Asylum Seekers (**Appendix A**)

8.10 PEDESTRIAN CROSSINGS IN DAREBIN**MINUTE NO. 479****AUTHOR: Senior Coordinator Transport Management****REVIEWED BY: Acting Director Assets and Business Services****SUMMARY**

At its meeting on 23 June 2014, Council that:

'Council receive a further report ranking sites for possible signalised pedestrian crossing from all three wards including costing to install a signalised pedestrian crossing in Victoria Road, Northcote in consultation with relevant parties such as VicRoads.'

Darebin currently has 58 pedestrian operated signals (POS's) and 86 traffic signals to assist pedestrians to safely negotiate the traffic on Darebin's busiest roads.

As pedestrian operated signals are major traffic control devices which require VicRoads approval, a number of warrants/conditions need to be met to justify their installation and receive VicRoads approval.

Council also reviewed pedestrian accident statistics to further guide potential locations. Over 107 km of road has been assessed as meeting the warrants for the installation of pedestrian operated signals within the municipality. In order to refine the potential locations further, additional pedestrian data would be required to ensure the sites meet the necessary pedestrian warrants.

On this basis, it is not currently possible to fully address the above resolution without undertaking significant further work.

As part of the 2014/2015 budget process, Council allocated funds to determine Darebin's Principal Pedestrian Network. This work is expected to be completed over the coming months and will result in the identification of key pedestrian links and routes that are likely to experience high pedestrian demand based on existing pedestrian origins and destinations. Once complete, this network will be able to be incorporated into the work undertaken to highlight locations where signalised pedestrian crossing may be required. Council could then commission pedestrian surveys to confirm pedestrian activity and assess the results against the VicRoads warrants.

Once this process has been completed, a further report can be provided that would fully addresses the resolution above.

CONSULTATION

- Councillor Briefing Session – 25 August 2014
- Sustainable Transport Officer
- Team Leader Transport Strategy
- Team Leader Transport Engineering

RECOMMENDATION

THAT Council:

- (1) Note this report on Pedestrian Crossings in Darebin.
- (2) Receive a further report following the development of the Principal Pedestrian Networking (PPN) highlighting key locations where additional pedestrian crossings may be required on the basis of safety and pedestrian volumes.

COUNCIL RESOLUTION

MOVED: Cr. T. McCarthy
SECONDED: Cr. J. Williams

THAT Council:

- (1) Note this report on Pedestrian Crossings in Darebin.
- (2) Receive a further report following the development of the Principal Pedestrian Networking (PPN) highlighting key locations where additional pedestrian crossings may be required on the basis of safety and pedestrian volumes.
- (3) Through the Mayor, writes to VicRoads requesting a review of the warrant requirements to better support Council's active transport strategies that encourage families and children to safely walk and ride to school.

CARRIED UNANIMOUSLY

REPORT**INTRODUCTION AND BACKGROUND**

At its meeting on the 23 June 2014, Council resolved:

'That Council receive a further report ranking sites for possible signalised pedestrian crossings from all three wards including costing to install a signalised pedestrian crossing in Victoria Road, Northcote in consultation with relevant parties such as VicRoads.'

Darebin currently has 58 pedestrian operated signals and 86 traffic signals to assist pedestrians to safely negotiate the traffic on Darebin's busiest roads.

VicRoads classifies pedestrian operated signals as a Major Traffic Control Item and their installation is subject to meeting specific warrants set by VicRoads. One of these warrants is a minimum number of pedestrians currently using the proposed crossing location. The necessary pedestrian counts that would be required to confirm potential locations that may meet the warrants to install pedestrian signals have not been undertaken.

On this basis, in order to respond to the Council resolution, this report:

- Identifies locations of existing pedestrian crossings – **Appendix A**.

- Summarises VicRoads warrants for the approval of Pedestrian Operated Signals with further details provided in **Appendix B**.
- Identifies the locations in Darebin that meet VicRoads traffic warrants based on current information – **Appendix C**.
- Identifies locations with a pedestrian accident history – **Appendix D**.
- Describes the process Council is currently undertaking to identify the Principal Pedestrian Network for Darebin which will guide those locations which require further investigation.

This report also provides an assessment of the Victoria Road (near Clifton Street) pedestrian crossing against the VicRoads warrants.

ISSUES AND DISCUSSION

VicRoads warrants for Pedestrian Operated Signals (POS)

Pedestrian Operated Signals are a Major Traffic Control Item; as such they require VicRoads approval and must be installed in accordance with VicRoads standards. The warrants that which need to be met prior to installing Pedestrian Operated Signals are:

- The speed limit needs to be 80km/h or less (all roads in Darebin achieve this warrant).
- For any hour on an average weekday:
 - The number of pedestrians crossing within 20 metres of the proposed site exceeds 100, and
 - The number of vehicles which pedestrians have to cross exceeds 500 an hour on an undivided road, or 1,000 an hour where there is a median or pedestrian refuge.
- Pedestrian Operated signals can also be considered where crash records indicate that two or more pedestrian casualty crashes have occurred in the last 3 years.
- Assess which locations within Darebin would achieve these warrants (where data is available) and the process Council will undertake to assess potential sites for pedestrian operated signals.

1. Traffic Volume Warrants

- Based on traffic data collected across the Darebin road network, Maps 1-3 (**Appendix A**) illustrate the roads that currently comply with VicRoads' warrants in terms of traffic volumes along with the existing locations of controlled pedestrian crossings (traffic signals). It is noted that the roads have been classified by ownership – Council or VicRoads.
- **Appendix C** contains a list of the Council owned and VicRoads controlled roads which would meet the traffic volume warrants.

2. Accident Statistics

Sites that do not currently meet the traffic or pedestrian warrants but have recorded two or more casualty accidents over a three year period may be considered suitable for a POS. The maps in **Appendix D** show locations in which a pedestrian crash has occurred in Darebin between the July 2010 and June 2013.

According to data obtained from the VicRoads accident statistics database (CrashStats), there were 168 reported pedestrian accidents in Darebin over the three year period with 21 locations recording two or more pedestrian accidents. A review of these locations confirms that all the sites already have controlled pedestrian crossings¹. Based on the accident data available; there are no locations in Darebin that meet the pedestrian crash warrants for a pedestrian operating signal.

3. Pedestrian Warrants

- Maps 1-3 provided at **Appendix A**, show significant stretches of road within Darebin that would be likely to meet the traffic warrants for POS's provided that a minimum of 100 pedestrians crossed the road in a peak hour. At present, Council has limited data in relation to pedestrian volumes across our road network and given the length of road that meet the traffic warrants, it would not be practical to assess all of these roads to determine existing pedestrian demands across the entire network.
- A study is being commissioned to identify the Principal Pedestrian Network (PPN) for Darebin to better understand pedestrian movements and future trends of walking activity. A Principal Pedestrian Network (PPN) is a designated network of routes in a given area which support walking trips into and around key destinations such as activity centres, schools, and transport nodes.²
- The PPN methodology was developed by the Department of Transport, Planning and Local Government (DTPLI) and tested in other municipalities in Victoria including Boroondara, Port Phillip, Frankston and Geelong. The PPN is an important planning and policy tool for the development and promotion of walking as a mode of transport, recognising that walking has a valuable role to play in creating a more effective and resilient transport system.³
- Once finished, the PPN will assist council in identifying gaps in the network, physical barriers to walking, prioritising works and setting a long term plan for the infrastructure and operational requirements to support people walking in Darebin. This will include identifying those sites where the PPN intersects with those roads that carry high levels of traffic volumes and hence may be suitable for the installation of POS's.
- This project is expected to be completed by the end of 2014 at which point, a further report will be provided to Council.

Potential Victoria Road Pedestrian Signals

The potential to install pedestrian signals on Victoria Street in the vicinity of Clifton Street having regard to the VicRoads warrants has been investigated. This assessment indicated that:

- Traffic volumes in this location are in the order of 12,000 vehicles per day which meets the necessary warrants
- Pedestrian volumes are less than 30 over a peak one hour period which is well below the necessary warrants.
- No recorded pedestrian accidents have occurred at this location in the past 3 year period.

¹ The only location with two or more pedestrian crashes and no pedestrian operated signals is at the corner of Plenty Road and McColl, Reservoir. However, VicRoads advised that crashes in the area involved passengers boarding and alighting the tram. VicRoads is currently relocating the tram stop to address these accidents.

² Department of Transport, Planning and Local Government (DTPLI) November 2013. Methodological Framework for Developing Principal Pedestrian Networks

³ (DTPLI) November 2013.

On the above basis, the installation of pedestrian operated signals at this location is not considered to meet warrant requirements.

It is estimated that the installation of pedestrian operated signals at this location would cost in the order of \$100,000 - \$150,000 (excl. GST) if warranted. As Victoria Street is a local road, this cost would need to be fully funded by Council.

POLICY IMPLICATIONS

Environmental Sustainability

The future installation of POSs will contribute to increased walking and other active transport modes. Walking, for any purpose, not only has the lowest impact on the environment, but also requires minimum to no resources such as fuel, road space, and on parking to undertake the activity.

Human Rights, Equity and Inclusion

Nil

Economic Development

There is a robust body of national and international evidence showing that people walking have a significant positive impact on businesses. Urban environments that cater for the needs of people walking independent of their age, gender or mobility are regarded as vibrant, active, and economically successful. The identification of Principal Pedestrian Network will contribute to better understand the Walking Desire Lines and routes that pedestrians use to connect residences with key destinations such as activity centres, entertainment, services among others.

Other

The identification of the Principal Pedestrian Network (PPN) and the delivery of future POS's aligns with Action A17 of the Darebin Transport Strategy 2007-2027 which required Council to develop high quality key pedestrian and cycle links across Darebin. The Principal Pedestrian Network also relates to Action A23 which requires Council to better understand walking and cycling issues and needs.

FINANCIAL AND RESOURCE IMPLICATIONS

The Principal Pedestrian Network (PPN) in Darebin project currently has budget allocated for the financial year 2014/2015. However, recommendations generated from the PPN as well as actions to be identified as part of the Walking Strategy Action Plan would require future budget considerations.

CONCLUSION

Darebin currently has 58 pedestrian operated signals and 86 traffic signals to assist pedestrians safely negotiate the traffic on Darebin's busiest roads. As pedestrian operated signals are a Major Traffic Control Item, minimum VicRoads' warrants requirements need to be achieved prior to their approval and installation.

There are a large number of roads in Darebin with traffic volumes that would satisfy the VicRoads warrants. Based on the available CrashStats data there are no locations within Darebin that have two or more pedestrian accidents which do not have a pedestrian operated signal already in place. Council does not presently have sufficient data on pedestrian volumes to identify which locations may warrant POS's.

Council is commissioning the identification of the PPN for Darebin to understand current and future pedestrian movements into and around the municipality. This work will identify those locations where high pedestrian demands may intersect with high volume roads and potentially achieve the warrants for POS's. Once this work has been completed, a further report will be provided to Council in early 2015 identifying those locations where POS's may be required. An assessment of the Victoria Street location has indicated that it does not currently meet the minimum pedestrian numbers to warrant the installation of a POS.

FUTURE ACTIONS

- Principal Pedestrian Network project
- Identify possible locations for POS's across the municipality
- Continue with the development of the Walking Strategy and Action Plan

DISCLOSURE OF INTERESTS

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council to disclose any direct or indirect interest in a matter to which the advice relates.

The Officer reviewing this report, having made enquiries with relevant members of staff, reports that no disclosable interests have been raised in relation to this report.

RELATED DOCUMENTS

- Locations of existing pedestrian crossings (**Appendix A**)
- Summarises VicRoads warrants for the approval of Pedestrian Operated Signals (**Appendix B**)
- Locations in Darebin that meet VicRoads traffic warrants based on current information (**Appendix C**)
- Locations with a pedestrian accident history (**Appendix D**)

Cr. Villella returned from the break during discussions of the above item – 9.25 pm.

Cr. Tsitas returned from the break during discussions of the above item – 9.26 pm.

8.11 DOCUMENTS AVAILABLE ON COUNCILS WEBSITE**MINUTE NO. 480****AUTHOR: Manager Corporate Governance and Performance****REVIEWED BY: Chief Executive****SUMMARY:**

At its meeting on 17 February 2014, Council resolved:

'That Council receive a report in March 2014 outlining how and when the following documents that are currently available for inspection during office hours at the Darebin Civic Centre can also be made readily accessible or more easily locatable via the Council website:

- *Details of current allowances fixed for the Mayor and Councillors under section 74 or 74A of the Act.*
- *The total annual remuneration for all senior officers in respect of the current financial year and the previous financial year.*
- *Details of overseas or interstate travel (with the exception of interstate travel by land for less than three days) undertaken in an official capacity by Councillors or any members of Council staff in the previous 12 months.*
- *Names of Council officers who were required to submit a return of interest during the financial year and the dates the returns were submitted.*
- *Names of Councillors who submitted returns of interest during the financial year and the dates the returns were submitted.*
- *Agendas for, and minutes of, ordinary and special meetings of Council held in the previous 12 months, except if the minutes relate to parts of meetings that had been closed to members of the public.*
- *A list of special committees established by Council and the purpose for which each committee was established.*
- *A list of special committees that were abolished or ceased to function during the financial year.*
- *Minutes of meetings of special committees held in the previous 12 months, except if the minutes relate to parts of meetings that have been closed to members of the public.*
- *A register of delegations kept under sections 87 and 98 of the Act, including the dates on which the last reviews took place.*
- *Submissions received in accordance with section 223 of the Act during the previous 12 months.*
- *Agreements to establish regional libraries under section 196 of the Act.*
- *Details of all property, finance and operating leases involving land, buildings, plant, computer equipment or vehicles entered into by the Council as lessor or lessee, including the name of the other party to the lease and the terms and value of the lease.*
- *A register of authorised Officers appointed under section 224 of the Act.*

- *A list of donations and grants made by the Council during the financial year, including the names of persons or bodies that have received them and the amount of each donation or grant.*
- *A list of the names of the organisations of which the Council was a member during the financial year and details of all membership fees and other amounts and services provided during the year to each organisation by the Council.*
- *A list of contracts valued at \$150,000 or more for purchasing goods and services, or contracts valued at \$200,000 or more for carrying out works that the Council entered into during the financial year without first engaging in a competitive process and that are not contracts referred to in section 186(5) of the Act.*
- *A record of Assemblies of Councillors held during the previous 12 months.*
- *General Local Law 2005, General (Amendment) Local Law 2006 and Governance Local Law 2013.*
- *The program for applying Best Value principles, together with any quality or cost standards adopted by the Council.*
- *The Council Plan, Strategic Resource Plan, Council Budget and Annual Report.*
- *The Councillor Code of Conduct.*
- *The Councillor Support and Expenses Policy.*
- *Election campaign donation returns by candidates at the previous Council election.*
- *The Council's Procurement Policy*
- *Planning Application and associated documents for which public notice has been given.*

Further, at its meeting on 22 April 2014, Council resolved:

THAT Council defer the report to June 2014 and seek advice from Local Government Victoria regarding what information can be made available on Councils website.

CONSULTATION

- Local Government Victoria
- Other Victorian Council websites including Brimbank, Moonee Valley, Wyndham, Baw Baw and Banyule

RECOMMENDATION

THAT Council:

- (1) Note the changes to the 'Documents Available for Public Inspection' attached as **Appendix A** which includes direct hyperlinks to specific documents currently on Council's website.
- (2) Note the reasons for documents being made available on Council's website or by inspection only as outlined in **Appendix B**.
- (3) Note that a review of all documents on the website and their location has been undertaken as part of the redevelopment of the website.

MOTION

MOVED: Cr. T. Laurence
SECONDED: Cr. S. Tsitas

THAT Council:

- (1) Note the changes to the 'Documents Available for Public Inspection' attached as **Appendix A** which includes direct hyperlinks to specific documents currently on Council's website.
- (2) Note the reasons for documents being made available on Council's website or by inspection only as outlined in **Appendix B**.
- (3) Note that a review of all documents on the website and their location has been undertaken as part of the redevelopment of the website.

THE MOTION WAS PUT AND LOST.

FURTHER MOTION

MOVED: Cr. O. Walsh
SECONDED: Cr. S. Tsitas

THAT Council defer this item.

Cr. McCarthy proposed to the mover (Cr. Walsh) and seconder (Cr. Tsitas) that the motion be amended as follows. This was accepted by Cr. Walsh and Cr. Tsitas.

THAT Council defer this item until a meeting in November 2014 for further information in relation to the potential to include on Council's website documents 8, 10, 13, 16, 17, 20 and 26 including an indication of the cost and resource implications of uploading planning applications (26) to Council's website.

THE FURTHER MOTION THEN READ AS FOLLOWS:

FURTHER MOTION

MOVED: Cr. O. Walsh
SECONDED: Cr. S. Tsitas

THAT Council defer this item until a meeting in November 2014 for further information in relation to the potential to include on Council's website documents 8, 10, 13, 16, 17, 20 and 26 including an indication of the cost and resource implications of uploading planning applications (26) to Council's website.

THE FURTHER MOTION WAS PUT AND CARRIED AND BECAME THE COUNCIL RESOLUTION AS FOLLOWS:

COUNCIL RESOLUTION

MOVED: Cr. O. Walsh
SECONDED: Cr. S. Tsitas

THAT Council defer this item until a meeting in November 2014 for further information in relation to the potential to include on Council's website documents 8, 10, 13, 16, 17, 20 and 26 including an indication of the cost and resource implications of uploading planning applications (26) to Council's website.

CARRIED UNANIMOUSLY

REPORT

INTRODUCTION AND BACKGROUND

Section 222 of the *Local Government Act 1998* provides that a Council must ensure that a prescribed document is available for inspection at all reasonable times. Further, section 11 of the *Local Government (General) Regulations 2004* provides for a range of documents containing prescribed matters to be available for inspection.

The City of Darebin complies with the required legislation by including the list of documents available for public inspection (see **Appendix A**) on the Darebin website.

Attached at **Appendix B** to this report is the list of documents identified in the Council resolution, along with details as to which documents are currently on the website and an explanation as to why certain documents can only be viewed by inspection. Documents that are not on the website, but are still available for inspection by arrangement with the Manager Corporate Governance and Performance, tend to mostly be those that include personal information of individuals.

It should be noted that over the last 2 years, there have only been 2 requests from residents to inspect documents that are not available on the website.

ISSUES AND DISCUSSION

Council contacted Local Government Victorian (LGV) at which time they advised, that providing Council meets its legislative obligations in relation to the documents available for public inspection, there is no further advice that LGV can provide. It is up to Councils to determine what other documents they may want to include on their websites.

In addition to those documents legislatively required to be available for inspection, many of Council's key governance documents are also available on the Darebin City Council website, including:

- Governance Local Law 2013
- Councillor Code of Conduct 2013
- Councillor Code of Conduct - Case Studies
- Councillor Support and Expenses Policy - Revised December 2013
- Councillor Guidelines for Pre-Selection or Nomination in Federal and State Elections - May 2014
- Guidelines for Councillors on Advisory Committees
- Gifts and Hospitality Policy 2014

The pending launch of the new Darebin website will also make documents easier to locate. A new section called 'How Council works' has been created to house them together in one place, and to expand the range of information available to residents about Council's policies and procedures.

A review of the websites across a number of different Councils including Brimbank, Moonee Valley, Wyndham, Baw Baw and Banyule indicates that the majority of Victorian Councils have the same arrangements as Darebin.

POLICY IMPLICATIONS**Environmental Sustainability**

Nil

Human Rights, Equity and Inclusion

Nil

Economic Development

Nil

Other

Nil

FINANCIAL AND RESOURCE IMPLICATIONS

Nil

CONCLUSION

It is recommended that Council note the contents of this report and note the changes to the 'Documents Available for Public Inspection' attached as **Appendix A**.

FUTURE ACTIONS

- A review of all documents on the website and their location will be undertaken as part of the redevelopment of the website

DISCLOSURE OF INTERESTS

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council to disclose any direct or indirect interest in a matter to which the advice relates.

The Officer reviewing this report, having made enquiries with relevant members of staff, reports that no disclosable interests have been raised in relation to this report.

RELATED DOCUMENTS

- Council Meeting Minutes – 17 February 2014 and 22 April 2014
- Documents Available for Public Inspection (**Appendix A**)
- Analysis of documents on website (**Appendix B**)

**8.12 PROPOSED RIGHT OF WAY (ROAD) DISCONTINUANCE
REAR OF 76 TO 80 NORTHERNHAY STREET, RESERVOIR****MINUTE NO. 481****AUTHOR: Property Manager****DIRECTOR: Acting Director Assets and Business Services****SUMMARY:**

This report recommends that Council discontinue the 3.66m wide section of right-of-way (road) at the rear of 76 to 80 Northernhay Street, Reservoir, and sell the land from the road to the owners of the adjoining properties by private treaty.

Statutory procedures under the *Local Government Act* 1989 have been completed and this report recommends that the road be discontinued and sold by private treaty.

CONSULTATION:

- Macquarie Local Government Lawyers
- Owners of adjoining properties
- Statutory Authorities
- Council Departments

COUNCIL RESOLUTION

MOVED: Cr. S. Tsitas
SECONDED: Cr. T. Laurence

THAT Council, having given public notice of a proposal to discontinue the road at the rear of 76 to 80 Northernhay Street, Reservoir, shown hatched on the plan attached as **Appendix A** to this report, and having received no submissions in respect of this proposal under Section 223 of the *Local Government Act* 1989:

- (1) Discontinues the road in accordance with Section 206 and Schedule 10, Clause 3 of the *Local Government Act* 1989.
- (2) Directs that a notice be published in the Victoria Government Gazette.
- (3) Directs that the land from the road be sold by private treaty to the owners of the adjoining properties in accordance with Council policy guidelines.
- (4) Directs that the discontinuance and sale will not affect any right, power or interest held by the Melbourne Water Corporation, Yarra Valley Water and the Darebin City Council, in the road in connection with any sewers, drains or pipes under the control of those Authorities in or near the road.
- (5) Endorses the Chief Executive to sign and seal all documents relating to the sale of any land from the discontinued road to the owners of the adjoining properties.

**CARRIED UNANIMOUSLY
REFER MINUTE NO 477**

REPORT

INTRODUCTION AND BACKGROUND

Council received an application from the owner of 80 Northernhay Street, Reservoir, for the discontinuance and sale of the 3.66m wide road at the rear of their property.

Council officers commenced investigations and engaged Macquarie Lawyers to undertake the statutory procedures involved with the possible discontinuance and sale of the road. The road is not listed on Council's Register of Public Roads.

A site inspection confirmed that the section of road at the rear of 78 and 80 Northernhay Street is enclosed within the adjoining properties. The section of road at the rear of 76 Northernhay Street is constructed in concrete and is used exclusively by that property owner for access to a garage located at the rear of the property (**Appendices B and C**)

The remainder of the road at the rear of 58 to 74 Northernhay Street is open and used for access and is not proposed to be discontinued and sold at this point in time.

ISSUES AND DISCUSSION

At its meeting on 22 April 2014, Council resolved to commence the statutory procedures for the proposed discontinuance and sale of the 3.66m wide road at the rear of 76 to 80 Northernhay Street, Reservoir (Road).

Public notice of the proposal was given in Preston and Northcote Leader newspapers on Wednesday, 14 May 2014. Notification was also given on Council's website. Owners and occupiers of all of the adjoining properties were also notified in writing and were advised that written submissions would be considered by Council pursuant to the provisions of section 223 of the *Local Government Act 1989*.

No submissions have been received.

Council and all necessary service authorities have been consulted in respect to the proposal and no objections have been received.

Yarra Valley Water Corporation has a sewer within the land and will require an easement to be saved over the land if the Road is discontinued. Similarly, Council has a drain within the land and will also require an easement to be saved over the land if the Road is discontinued.

Melbourne Water has a large 1875mm drain in its land to the north of the Road (the Reservoir Complex off High Street). The drain is in close proximity to the Road and Melbourne Water requires an easement to be saved over the land to protect the drain.

POLICY IMPLICATIONS

Environmental Sustainability

There are no factors in this report which impact upon environmental sustainability.

Human Rights, Equity and Inclusion

Consultation with the immediate adjoining owners has been undertaken and the statutory procedures have extended this by giving public notice of the proposal.

Economic Development

There are no factors in this report which impact upon economic development.

Other

This report has been prepared having regard to Council's "Right-of-Way and Road Closure Policy".

FINANCIAL AND RESOURCE IMPLICATIONS

Owners of the adjoining properties have agreed 'in principle' to the acquisition of the land at its current market value and to also meet all of Council's reasonable costs associated with undertaking the discontinuance if the Road is discontinued.

CONCLUSION

It is considered that the section of road at the rear of 76 to 80 Northernhay Street, Reservoir, is no longer reasonably required as a road for public use. All initial consultation has indicated support for the proposed discontinuance and sale of the Road.

No submissions were received regarding the proposal as a result of the statutory process.

On this basis it would be considered reasonable for Council to discontinue the Road and sell the land from the discontinued Road to the adjoining owners at 76 to 80 Northernhay Street, Reservoir.

FUTURE ACTIONS

Notice to be published in the Victoria Government Gazette and the land to be sold and transferred to the owners of the adjoining properties in accordance with Council policy guidelines.

DISCLOSURE OF INTERESTS

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council to disclose any direct or indirect interest in a matter to which the advice relates.

The Officer reviewing this report, having made enquiries with relevant members of staff, reports that no disclosable interests have been raised in relation to this report.

RELATED DOCUMENTS

- Section of road proposed to be discontinued and sold (**Appendix A**)
- Overall plan of the area (**Appendix B**)
- Title plan showing the allocation of the land (**Appendix C**)
- *Local Government Act 1989*
- *Road Management Act 2004*
- Council's Right-of-Way and Road Closure Policy
- Council Meeting Minutes - 22 April 2014

**8.13 INSTRUMENT OF APPOINTMENT AND AUTHORISATION
TO APPOINT AUTHORISED OFFICERS TO ENFORCE THE
PLANNING AND ENVIRONMENT ACT 1987**

MINUTE NO. 482

AUTHOR: Coordinator Council Business

REVIEWED BY: Manager Corporate Governance and Performance

SUMMARY:

The *Local Government Act 1989* provides for the appointment of Authorised Officers for the purposes of the administration and enforcement of any Act, regulations or local laws which relate to the functions and powers of the Council.

The Chief Executive Officer, by authority conferred by instrument of delegation from Council dated 18 February 2014, makes these appointments. Maddocks Lawyers' model *Instrument of Appointment and Authorisation* developed for Victorian councils is used for this purpose.

Maddocks Lawyers have a separate *Instrument of Appointment and Authorisation* specifically for authorised officers appointed under the *Planning and Environment Act 1987*. This *Instrument of Appointment and Authorisation* provides for councils (rather than CEOs by delegation) to appoint officers by a resolution.

This report therefore presents for Council approval the *Instrument of Appointment and Authorisation* to appoint authorised officers for the purposes of enforcing the *Planning and Environment Act 1987*.

CONSULTATION:

Coordinator Statutory Planning

COUNCIL RESOLUTION

MOVED: Cr. S. Tsitas
SECONDED: Cr. T. Laurence

THAT in the exercise of the powers conferred by section 147 (4) of the *Planning and Environment Act 1987* and section 232 of the *Local Government Act 1989*, Darebin City Council resolves that:

- a) The members of Council staff referred to in the Instrument attached as **Appendix A** be appointed and authorised as set out in the instrument.
- b) The instrument comes into force immediately the common seal of Council is affixed to the instrument, and remains in force until Council determines to vary or revoke it.
- c) The instrument be sealed.

**CARRIED UNANIMOUSLY
REFER MINUTE NO 477**

REPORT

INTRODUCTION AND BACKGROUND

Section 224 of the *Local Government Act 1989* provides for the appointment of Authorised Officers for the purposes of the administration and enforcement of any Act, regulations or local laws which relate to the functions and powers of the Council.

The Chief Executive Officer, by authority conferred by instrument of delegation from Council dated 18 February 2014, makes these appointments. Maddocks Lawyers' model *Instrument of Appointment and Authorisation* developed for Victorian councils is used for this purpose.

Maddocks Lawyers have a separate *Instrument of Appointment and Authorisation* specifically for authorised officers appointed under the *Planning and Environment Act 1987*. This *Instrument of Appointment and Authorisation* provides for councils (rather than CEOs by delegation) to appoint officers by a resolution.

ISSUES AND DISCUSSION

Appointment of Authorised Officers to enforce the Planning and Environment Act 1987

This *Instrument of Appointment and Authorisation*, specifically for authorised officers appointed under the *Planning and Environment Act 1987*, provides for councils (rather than CEOs by delegation) to appoint officers by a resolution, pursuant to section 147 of the *Planning and Environment Act*. The Instrument also includes the general appointment provision in section 232 of the *Local Government Act 1989* to commence proceedings in a council's name.

Section 188 (2) of the *Planning and Environment Act* provides that councils cannot delegate the power to authorise officers for the purposes of enforcing the *Planning and Environment Act*.

As the authorised officers involved enforce several other Acts and regulations other than the *Planning and Environment Act*, Maddocks Lawyers' other general *Instrument of Appointment and Authorisation* covering these Acts and regulations will continue to operate in tandem with the separate *Instrument of Appointment and Authorisation (Planning and Environment Act 1987 only)* where authorised officers are appointed by Council resolution.

POLICY IMPLICATIONS

Environmental Sustainability

Nil

Human Rights, Equity and Inclusion

Nil

Economic Development

Nil

Other

The appointment and authorisation of officers for the purposes of enforcing the *Planning and Environment Act 1987* enables day to day statutory and operational decisions to be made in relation to this Act. The proposed *Instrument of Appointment and Authorisation (Planning and Environment Act 1987)* is based on the model developed by Maddocks Lawyers

FINANCIAL AND RESOURCE IMPLICATIONS

Nil

CONCLUSION

It is recommended that the subject *Instrument of Appointment and Authorisation (Planning and Environment Act 1987)* specifically for authorised officers appointed under the *Planning and Environment Act 1987* be signed and sealed by the Council.

FUTURE ACTIONS

- *Instrument of Appointment and Authorisation (Planning and Environment Act 1987)* to be signed and sealed by Council.
- New authorised officer appointments for the purposes of enforcing the *Planning and Environment Act 1987* to be made by Council resolution.

DISCLOSURE OF INTERESTS

Section 80C of the *Local Government Act 1989* requires members of Council staff and persons engaged under contract to provide advice to Council to disclose any direct or indirect interest in a matter to which the advice relates.

The Officer reviewing this report, having made enquiries with relevant members of staff, reports that no disclosable interests have been raised in relation to this report.

RELATED DOCUMENTS

- Proposed *Instrument of Appointment and Authorisation (Planning and Environment Act 1987)* – **Appendix A**
- Delegations and Authorisations Service – Maddocks, Lawyers
- Council Meeting Minutes – 5 March 2012, 4 June 2012, 17 September 2012, 10 December 2012, 18 February 2013, 15 April 2013, 6 May 2013, 7 October 2013, 6 November 2013, 17 February 2014 and 19 May 2014

EXTENSION OF TIME – 9.55 PM

COUNCIL RESOLUTION

MOVED: Cr. V. Fontana
SECONDED: Cr. J. Williams

THAT the Council meeting continue after 10.00 pm for 30 minutes.

CARRIED

9. NOTICES OF MOTION

**9.1 SPEED LIMIT SIGNAGE ON BROADHURST AVE,
RESERVOIR**

MINUTE NO. 483

NOTICE OF MOTION NO. 144 CR. ANGELA VILLELLA

Take notice that at the Ordinary meeting to be held on 6 October 2014, it is my intention to move:

***THAT** the Mayor write to VicRoads requesting 50 kilometre speed limit signage be placed along Broadhurst Avenue, Reservoir.*

The letter is to note that Broadhurst Avenue is a long street without bends and curves as is the case with Glasgow Ave, which slows speed down and much longer than Barry Street. Therefore speeding is prevalent and driver awareness is needed as a preventative safety strategy in a residential zone. The argument is also one of consistency. Speed limit signs are placed in other entry points off main roads such as Massey Avenue to alert drivers to the change in speed limit.

Notice Received: 1 October 2014

Notice Given to Councillors: 2 October 2014

Date of Meeting: 6 October 2014

COUNCIL RESOLUTION

MOVED: Cr. A. Villella
SECONDED: Cr. T. Laurence

THAT the Mayor write to VicRoads requesting 50 kilometre speed limit signage be placed along Broadhurst Avenue, Reservoir.

The letter is to note that Broadhurst Avenue is a long street without bends and curves as is the case with Glasgow Ave, which slows speed down and much longer than Barry Street. Therefore speeding is prevalent and driver awareness is needed as a preventative safety strategy in a residential zone. The argument is also one of consistency. Speed limit signs are placed in other entry points off main roads such as Massey Avenue to alert drivers to the change in speed limit

CARRIED

Cr. Walsh temporarily left the meeting during discussion of the above item – 9.57 pm.

9.2 AUDIT COMMITTEE REPORT ON UNPAID COUNCIL ISSUED FINES

MINUTE NO. 484

NOTICE OF MOTION NO. 145 CR. ANGELA VILLELLA

Take notice that at the Ordinary meeting to be held on 6 October 2014, it is my intention to move:

***THAT** the report requested by the Audit Committee (Item 7 of the Audit Committee meeting of 25 August 2014) in response to an increase in Council fines not being paid and progressing to the Perin Court, be presented to Council.*

Notice Received: 1 October 2014
Notice Given to Councillors: 2 October 2014
Date of Meeting: 6 October 2014

COUNCIL RESOLUTION

MOVED: Cr. A. Villella
SECONDED: Cr. S. Tsitas

THAT the report requested by the Audit Committee (Item 7 of the Audit Committee meeting of 25 August 2014) in response to an increase in Council fines not being paid and progressing to the Perin Court, be presented to Council.

CARRIED

Jacinta Stevens, Manager Corporate Governance and Performance temporarily left the meeting during discussion of the above item – 10.01 pm.

10. URGENT BUSINESS

Nil

11. GENERAL BUSINESS

11.1 EAST PRESTON NEIGHBOURHOOD HOUSE

MINUTE NO. 485

COUNCIL RESOLUTION

MOVED: Cr. B. Li
SECONDED: Cr. V. Fontana

THAT Council be presented with a report on the feasibility of establishing a Council and/or community co-op as part of the development of the East Preston Neighbourhood House. The report may consider the funding and governance arrangements of such a co-op (e.g. Council or in partnership with other stakeholders, constitution and board of management etc.) and the range of services it may offer such as educational, training and employment opportunities for disadvantaged members of the local community. This report may also be referred to the 2015/2016 budget

CARRIED

Cr. Walsh returned to the meeting at the commencement of the above item – 10.02 pm.

Cr. Tsitas temporarily left the meeting at the commencement of the above item – 10.02 pm.

Jacinta Stevens, Manager Corporate Governance and Performance returned to the meeting during discussion of the above item – 10.03 pm.

11.2 RUBBISH BINS ALONG ST GEORGE'S ROAD

MINUTE NO. 486

COUNCIL RESOLUTION

MOVED: Cr. B. Li
SECONDED: Cr. O. Walsh

THAT Council be presented with a report on the reinstatement of general and recycling rubbish bins along St George's road adjacent to tram and bus stops.

CARRIED

With leave of the Mayor, the following General Business Item was to be considered under 'Confidential Business'

11.3

CONFIDENTIAL CONTRACTUAL MATTER

MINUTE NO. 488

General Business Item 11.3 was considered 'in camera' due to it being a contractual matter.

With leave of the Chairperson, Cr. Fontana advised Council he will not be standing in the upcoming State Election.

12. CONSIDERATION OF REPORTS CONSIDERED CONFIDENTIAL

CLOSE OF MEETING

MOVED: Cr. B. Li
SECONDED: Cr. A. Villella

THAT in accordance with section 89(2) of the Local Government Act 1989, Council resolves to close the meeting to members of the public to consider the following item which relates to contractual, governance or personnel matters:

- 11.3 General Business Item – Contractual Matter
- 12.1 Expression of Interest for the Provision of Early Years Services from Three New Council Sites
- 12.2 C.T. Barling Reserve
- 12.3 Ruthven Community Pavilion - Construction of New Pavilion (CT 201407)
- 12.4 Statutory Planning Consultancy Services
- 12.5 Planning Scheme Amendment C143 – Preston Market Planning Controls
- 12.6 Singh Sabha Sports Club Proposal regarding Reduced Financial contributions to J.C. Donath West Pavilion Redevelopment
- 12.7 Governance Matter (1)
- 12.8 Personnel Matter
- 12.9 Governance Matter (2)

CARRIED

The meeting was closed to members of the public at 10.06 pm.

The Council considered and resolved on General Business Item 11.3 (Contractual Matter), Report Item 12.1 (Expression of Interest for the Provision of Early Years Services from Three New Council Sites), Item 12.2 (C.T. Barling Reserve.), 12.3 (Ruthven Community Pavilion - Construction of New Pavilion (CT 201407)) , 12.4 (Statutory Planning Consultancy Services) , 12.5 (Planning Scheme Amendment C143 – Preston Market Planning Controls) , 12.6 (Singh Sabha Sports Club Proposal regarding Reduced Financial contributions to J.C. Donath West Pavilion Redevelopment), 12.7 (Governance Matter (1)) , 12.8 (Personnel Matter) and 12.9 (Governance Matter (2)) which had been circulated to Councillors on 2 October 2014 with the Council Agenda Paper.

RE-OPENING OF MEETING

MOVED: Cr. T. McCarthy
SECONDED: Cr. B. Li

THAT the meeting be re-opened to the members of the public.

CARRIED

The meeting was re-opened to the members of the public at 10.32 pm

Cr. Villella and Cr. Walsh returned to the meeting – 10.33 pm.

EXTENSION OF TIME – 10.34 PM

COUNCIL RESOLUTION

MOVED: Cr. T. McCarthy
SECONDED: Cr. T Laurence

THAT the Council meeting continue after 10.30 pm for 30 minutes.

CARRIED

CLOSE OF MEETING

MOVED: Cr. B. Li
SECONDED: Cr. J. Williams

THAT the meeting be moved back 'in camera' to continue the Confidential items.

CARRIED

The meeting was closed to members of the public at 10.35 pm.

Cr. Villella and Cr. Walsh left the meeting for Item 12.5 only – 10.35 pm.

RE-OPENING OF MEETING

MOVED: Cr. A. Villella
SECONDED: Cr. T. Laurence

THAT the meeting be re-opened to the members of the public.

CARRIED

The meeting was re-opened to the members of the public at 11.01 pm

EXTENSION OF TIME – 11.01 PM

COUNCIL RESOLUTION

MOVED: Cr. T. Laurence
SECONDED: Cr. B. Li

THAT the Council meeting continue after 11.00 pm for 30 minutes.

CARRIED

Cr. Tsitas left the meeting - 11.01 pm

CLOSE OF MEETING

MOVED: Cr. B. Li
SECONDED: Cr. J. Williams

THAT the meeting be moved back 'in camera' to continue the Confidential items.

CARRIED

The meeting was closed to members of the public at 11.02 pm.

RE-OPENING OF MEETING

MOVED: Cr. B. Li
SECONDED: Cr. O. Walsh

THAT the meeting be re-opened to the members of the public.

CARRIED

The meeting was re-opened to the members of the public at 11.30 pm

EXTENSION OF TIME – 11.30 PM

COUNCIL RESOLUTION

MOVED: Cr. J. Williams
SECONDED: Cr. B. Li

THAT the Council meeting continue after 11.30 pm for 30 minutes.

CARRIED

CLOSE OF MEETING

MOVED: Cr. B. Li
SECONDED: Cr. J. Williams

THAT the meeting be moved back 'in camera' to continue the Confidential items.

CARRIED

The meeting was closed to members of the public at 11.31 pm.

RE-OPENING OF MEETING

MOVED: Cr. J. Williams
SECONDED: Cr. A. Villella

THAT the meeting be re-opened to the members of the public.

CARRIED

The meeting was re-opened to the members of the public at 11.36 pm

CONFIDENTIAL**12.1 EXPRESSION OF INTEREST FOR THE PROVISION OF
EARLY YEARS SERVICES FROM THREE NEW COUNCIL
SITES****MINUTE NO. 489****AUTHOR: Manager Children, Families and Community****REVIEWED BY: Director Community Development****SUMMARY**

In 2014 three Council facilities that are to provide early years services will be completed and ready for occupancy – Oakhill Family Centre Reservoir, Darebin North East Community Hub and Keon Park Children’s Hub.

In April 2014 an Expression of Interest (EOI) process commenced to determine the service provider for these new facilities.

CONSULTATION

- Manager, Leisure and Public Realm
- Coordinator, Children and Community Development
- Coordinator Procurement and Contracting

RECOMMENDATION

THAT the Council Resolution and the report remain confidential.

COUNCIL RESOLUTION

MOVED: Cr. A. Villella
SECONDED: Cr. J. Williams

THAT the Council Resolution and the report remain confidential

CARRIED

Bridget Monro-Hobbs – Acting Director Community Development left the meeting – 10.09 pm.

CONFIDENTIAL**12.2 C. T. BARLING RESERVE****MINUTE NO. 490****AUTHOR: Manager Leisure and Public Realm****REVIEWED BY: Director Culture, Leisure and Works****SUMMARY:**

C.T. Barling Reserve is located on Plenty Road Reservoir and comprises of 3 ovals, triple bay cricket training nets and a newly redeveloped pavilion. Tenant users include the Cobra's Cricket Club and the Northern Football League. In addition a number of casual users also use the facilities.

CONSULTATION:

- Coordinator Leisure Services
- Planning and Development Officer
- Technical Business Support Officer

RECOMMENDATION

THAT the Council Resolution and the report remain confidential.

COUNCIL RESOLUTION

MOVED: Cr. B. Li
SECONDED: Cr. T. McCarthy

THAT the Council Resolution and the report remain confidential.

CARRIED

CONFIDENTIAL**12.3 RUTHVEN COMMUNITY PAVILION – CONSTRUCTION OF
NEW PAVILION - CT 201407****MINUTE NO. 491****AUTHOR: Senior Coordinator Major Projects and Engineering****REVIEWED BY: Acting Director Assets and Business Services****SUMMARY:**

Council has provided funding through the Capital Works Program for the construction of a new community pavilion in Malpas Street Preston. The design and documentation phase of the Ruthven Community Pavilion project was completed in May 2014. Funding to continue with the construction phase of the project was allocated as part of the 2014/2015 Capital Works Program.

A tender process was commenced in July 2014 to seek the services of a suitable building construction contractor to undertake the construction phase of the Ruthven Community Pavilion.

This report summarises the tender process, including the tender responses, tender evaluation and assessment process and recommends the award of a contract to a suitable building construction contractor.

CONSULTATION:

- Coordinator Leisure Services
- Coordinator Procurement and Contracting
- Coordinator Community Development Facilities
- Manager Facilities Maintenance

RECOMMENDATION

THAT the Council Resolution and the report remain confidential.

COUNCIL RESOLUTION

MOVED: Cr. J. Williams

SECONDED: Cr. O. Walsh

THAT the Council Resolution and the report remain confidential.

CARRIED

CONFIDENTIAL**12.4 STATUTORY PLANNING CONSULTANCY SERVICES****MINUTE NO. 492****AUTHOR: Manager City Development****REVIEWED BY: Director Corporate and Planning Services****SUMMARY**

In order to deliver a reasonable level of service and address the multi-disciplinary aspects of land use planning the assistance of a range of consultancy services is required to support the Statutory Planning unit. These services include a panel of specialist heritage, urban design, town planning, VCAT advocacy and expert witness advice. Each area services where it is simply not cost efficient for Council to capably resource in-house.

In order to maintain compliance with the requirements of Section 186 of the *Local Government Act* 1989, a tender for these services was offered on 28 June 2014 with tenders closing on 27 July 2014. A total of 28 tenders were received.

The Tender Evaluation Panel has assessed these tenders in accordance with the criteria set out in the tender documentation and Council's procurement policy.

Specific contracts are proposed to a Panel of consultants in the following areas:

- Planning appeal advocacy
- Planning appeal witness
- Specialist heritage services and witness
- Specialist urban design services and witness
- Planning application report writing

The preferred tenderers will deliver to the Council, and stakeholders of Council's Statutory Planning service a value for money service, supporting Council in meeting its statutory and community service obligations. Charges under the contract apply based on a schedule of fees at the consultants tendered hourly rates and these rates are variable depending on the seniority of personnel and the type of expertise required.

The term of the contract is for 3 years.

CONSULTATION

- Coordinator Procurement and Contracting

RECOMMENDATION

THAT the Council Resolution and the report remain confidential.

COUNCIL RESOLUTION

MOVED: Cr. T. McCarthy
SECONDED: Cr. B. Li

THAT the Council Resolution and the report remain confidential

CARRIED

CONFIDENTIAL

Cr. Vilella disclosed a conflict of interest in the following item describing the interest as a direct interest as the Preston Market has sponsored her DVD 'Mangia! Mangia!' Cr. Vilella left the meeting prior to discussion of the item in camera – 10.23 pm

Cr. Walsh disclosed a conflict of interest in the following item describing the interest as an indirect interest by close association as he is a friend of the developer's son. Cr. Walsh left the meeting prior to discussion of the item in camera – 10.23 pm

12.5 PLANNING SCHEME AMENDMENT C143 – PRESTON MARKET PLANNING CONTROLS**MINUTE NO. 493****AUTHOR: Manager City Development****REVIEWED BY: Director Corporate and Planning Services****SUMMARY**

At its meeting on 15 September 2014, Council resolved:

'That Council defer the item to the next Councillor Briefing Session to allow Councillors more time to consider confidential information.'

CONSULTATION

- Council Briefing Date – 8 September 2014 and 22 September 2014
- Coordinator Strategic Planning
- Maddocks Lawyers
- Department Transport Planning and Local Infrastructure

RECOMMENDATION

THAT the Council Resolution and the report remain confidential.

COUNCIL RESOLUTION**MOVED: Cr. T. McCarthy****SECONDED: Cr. T. Laurence**

THAT the Council Resolution and the report remain confidential.

CARRIED

Cr. Vilella returned to the meeting – 10.47 pm.

CONFIDENTIAL

Cr. Laurence disclosed a conflict of interest in the following item classifying the type of interest as an indirect interest because of an applicable gift and describing the gift as an ordinary member of a sports club using Donath west reserve bought tickets and attended a joint fundraiser for myself and three other municipal candidates. Cr. Laurence left the chambers prior to discussion of the item – 10.48 pm

**12.6 SINGH SABHA SPORTS CLUB PROPOSAL REGARDING
REDUCED FINANCIAL CONTRIBUTION TO JC DONATH
WEST PAVILION REDEVELOPMENT****MINUTE NO. 494****AUTHOR: Manager Leisure and Public Realm****REVIEWED BY: Director Culture, Leisure and Works****SUMMARY**

At its meeting on 1 September 2014, Council resolved:

'That Council defer the motion until the Council meeting on 6 October 2014 and seek a detailed officer report covering any missing data and matters raised by Councillors.'

CONSULTATION

- Coordinator Facility Design/Draft
- Coordinator Leisure Services
- Recreation Liaison Officer

RECOMMENDATION

THAT the Council Resolution and the report remain confidential.

COUNCIL RESOLUTION

MOVED: Cr. V. Fontana
SECONDED: Cr. J. Williams

THAT the Council Resolution and the report remain confidential.

CARRIED

Cr. Walsh returned to the meeting – 10.49 pm.

Cr. Laurence returned to the meeting at the conclusion of the above item – 10.50 pm.

Steve Hamilton, Director Assets and Business Services, Daniel Freer, Director Culture, Leisure and Works, David Shepard, Manager Leisure and Public Realm, Katia Croce, Coordinator Council Business and Jody Brodribb, Council Business and Governance Officer left the meeting prior to discussion of the following item – 10.51 pm

CONFIDENTIAL

12.7 GOVERNANCE MATTER (1)

MINUTE NO. 495

AUTHOR: Manager Corporate Governance and Performance

REVIEWED BY: Chief Executive

SUMMARY

This report is to update Councillors on point one (1) of the Minister’s ten point action plan and to seek a resolution of the Council.

CONSULTATION

Nil

RECOMMENDATION

THAT the Council Resolution and the report remain confidential.

COUNCIL RESOLUTION

MOVED: Cr. B. Li
SECONDED: Cr. J. Williams

THAT the Council Resolution and the report remain confidential.

CARRIED

CONFIDENTIAL

12.8 PERSONNEL MATTER

MINUTE NO. 496

AUTHOR: Manager Corporate Governance and Performance

REVIEWED BY: Chief Executive

SUMMARY

This report is to update Councillors on a personnel matter.

CONSULTATION

Nil

RECOMMENDATION

THAT the Council Resolution and the report remain confidential.

COUNCIL RESOLUTION

MOVED: Cr. B. Li
SECONDED: Cr. J. Williams

THAT the Council Resolution and the report remain confidential.

CARRIED

CONFIDENTIAL

12.9 GOVERNANCE MATTER (2)

MINUTE NO. 497

AUTHOR: Cr. Gaetano Greco, Mayor

SUMMARY

This report is to update Councillors on the Confidential Notice of Motion resolved by Council 15 September 2014.

CONSULTATION

Manager Corporate Governance and Performance

RECOMMENDATION

THAT the Council Resolution and the report remain confidential.

COUNCIL RESOLUTION

MOVED: Cr. B. Li
SECONDED: Cr. J. Williams

THAT the Council Resolution and the report remain confidential.

CARRIED

13. CLOSE OF MEETING

The meeting closed at 11.42 pm.