

**APPENDIX B –  
Darebin Transport Advocacy Committee  
Revised Terms of Reference  
June 2014**

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**1. Background**

The Darebin Transport Advocacy Committee (DTAC) was established following a request from Council to set up a committee to provide community input and advocate to the State Government into the provision and priorities for transport improvements, and in particular public transport, in and impacting on the City of Darebin.

**2. Purpose of Committee**

DTAC is a formal advisory body to Darebin City Council. Its purpose is to provide advice to Council on an advocacy campaign for increased funding from the State Government towards transport improvements in Darebin.

This will involve development of advice on campaign strategies and preparation of campaign materials to be reviewed by Council.

**3. Purpose of Campaign:**

The Darebin Transport Advocacy Committee aims:

*The purpose of the advocacy campaign is to advise and assist to Darebin's community members to seek from the State Government vastly improved sustainable transport infrastructure within and through the City of Darebin. This will call for public transport and walking and cycling infrastructure to be prioritised over new road links.*

*The long term goal of this advocacy campaign is to influence the Victorian Department of Treasury and Finance to significantly increase the annual budget allocation for the provision of new and improved public transport services and cycling and walking infrastructure. This may comprise some specific one off funding packages to deliver Darebin transport priorities, but also increased recurring sustainable transport funding in future state budgets.*

**4. Members of Committee:**

To include Councillors, representatives from the Darebin community, Council Officers, and non-Darebin residents with a particular interest or expertise of relevance to the committee.

**4.1. Councillors**

Councillors will be appointed to the committee by Council resolution. Appointed Councillors will nominate a Councillor to be Chair of the Committee.

**5. Process for nomination of community and other representatives to the Committee**

**5.1 Community and Business Representatives**

- A maximum of 14 community and business members will be appointed.
- Representatives should have campaign and/or transport experience.

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- Inaugural representatives will be recruited via advertisement or co-opted from existing Darebin Advisory Committees.
  - Interested community members will be asked to complete an Expression of Interest Application responding to relevant selection criteria. Membership is encouraged from diverse communities, in order to reflect and/or support Darebin's diversity and best serve the community, and DTAC will be widely promoted accordingly.

### **5.2 Other representatives**

Representatives will be invited from the Public Transport Users Association, Bicycle Network Victoria, Victoria Walks, Transition Darebin and Darebin Climate Action Now.

## **6. Guiding principles for Members**

- Respect for other committee members.
- Participants represent people who live, work or play in Darebin - they are not there just to represent the organisations they may work or volunteer for.
- Group members can take information and ideas back to the community and outside organisations.
- Strategies for communication back to people who have expressed an interest but who are not present is important - need to keep people connected.
- Commitment to keep to time.

## **7. The role of the Chairperson**

The Chairperson is a Councillor appointed by Council at its Special Meeting in December each year. The Chairperson serves a 12 month term. The responsibilities of the Chairperson include:

- Guiding the meeting according to the agenda and time available
- Providing a report to Council on the business of DTAC
- Perform a representative and leadership role on behalf of the Committee at events and Council activities.
- Where the Chairperson is unavailable, this role may be delegated by the Chairperson to another member of the Committee.

## **8. Frequency of Meetings**

Meetings of the committee will commence once community and business members of the committee have been selected by the Councillor Sub-committee. Meeting frequency will be at least monthly for the first three months with subsequent meeting frequency to be determined by the Committee.

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**9. Disbandment of Committee**

The Committee will sunset on 30 November 2014, unless by resolution of the City of Darebin.