



# ASSEMBLY OF COUNCILLORS PUBLIC RECORD

<b>ASSEMBLY DETAILS:</b>	<b>Title:</b>	Darebin Environmental Reference Group
	<b>Date:</b>	Wednesday 27 September 2017
	<b>Location:</b>	Conference Room, 350 High Street, Preston
<b>PRESENT:</b>	<b>Councillors:</b>	Cr. Kim Le Cerf (Mayor) Cr. Trent McCarthy (arrived at 7.20pm during item 1)
	<b>Council Staff:</b>	Libby Hynes, Sam Green
	<b>Other:</b>	Darebin Environmental Reference Group members
<b>APOLOGIES:</b>		No Councillor apologies

The Assembly commenced at 7.00pm

MATTERS CONSIDERED		DISCLOSURES AND COMMENTS
1	DERG terms of reference and committee review	No disclosures were made
2	Council Procurement Policy and Environmental Purchasing Code	No disclosures were made
3	Draft ESD Building Policy	No disclosures were made
4	Solar Saver – new program	No disclosures were made
5	Darebin says no to single-use plastics	No disclosures were made

The Assembly concluded at 9.05pm

<b>RECORD COMPLETED BY:</b>	<b>Officer Name:</b>	Sam Green
	<b>Officer Title:</b>	Environmental Education and Promotions Officer



# ASSEMBLY OF COUNCILLORS PUBLIC RECORD

<b>ASSEMBLY DETAILS:</b>	<b>Title:</b>	Darebin Disability Advisory Committee
	<b>Date:</b>	Monday 2 October 2017
	<b>Location:</b>	Function Room, Darebin Civic Centre
<b>PRESENT:</b>	<b>Councillors:</b>	Cr. Julie Williams and Cr. Susanne Newton
	<b>Council Staff:</b>	Robyn Mitchell, Gillian Damonze, Christine Mulholland and Karla Coombes
	<b>Other:</b>	Representative of Encompass House, representative of Melbourne Polytechnic and community representatives.
<b>APOLOGIES:</b>		Shadi Hanna and Katherine Kiley

The Assembly commenced at 11.00am

MATTERS CONSIDERED		DISCLOSURES AND COMMENTS
1	Present and apologies	No disclosures were made
2	Matters arising from previous minutes / drop off zone	No disclosures were made
3	Round table check in	No disclosures were made
4	Context setting to agenda items on work experience and employment opportunities for people with disability at Council.	No disclosures were made
5	Melbourne Polytechnic	No disclosures were made Cr. Williams entered the meeting at 11.43am
6	Jobs Victoria	No disclosures were made
7	General Business	No disclosures were made
8	Meeting feedback	No disclosures were made

The Assembly concluded at 1:10pm

<b>RECORD COMPLETED BY:</b>	<b>Officer Name:</b>	Christine Mulholland
	<b>Officer Title:</b>	MetroAccess Officer



# ASSEMBLY OF COUNCILLORS PUBLIC RECORD

<b>ASSEMBLY DETAILS:</b>	<b>Title:</b>	Darebin Energy Foundation
	<b>Date:</b>	Thursday 5 October 2017
	<b>Location:</b>	Conference Room, 350 High Street, Preston
<b>PRESENT:</b>	<b>Councillors:</b>	Cr. Kim Le Cerf (Mayor), Cr. Susan Rennie (Chair), Cr. Lina Messina
	<b>Council Staff:</b>	Libby Hynes, Sally MacAdam, Sue Phillips, Oliver Vido, Allan Cochrane
	<b>Other:</b>	Darebin Energy Foundation members
<b>APOLOGIES:</b>		Cr. Gaetano Greco

The Assembly commenced at 6.35 pm

MATTERS CONSIDERED		DISCLOSURES AND COMMENTS
1	Introduction of members	No disclosures were made
2	Climate Emergency Plan and feedback relating to Darebin Energy Foundation	No disclosures were made
3	Darebin Energy Foundation Terms of Reference- revisions needed based on Climate Emergency Plan	No disclosures were made
4	Foundation model	No disclosures were made
5	Foundation role brainstorm	No disclosures were made

The Assembly concluded at 8.30 pm

<b>RECORD COMPLETED BY:</b>	<b>Officer Name:</b>	Libby Hynes
	<b>Officer Title:</b>	Manager Environment and Community Outcomes



# ASSEMBLY OF COUNCILLORS PUBLIC RECORD

<b>ASSEMBLY DETAILS:</b>	<b>Title:</b>	Meeting with Councillor representatives on the Preston Business Advisory Committee to develop the Preston Central Business Plan
	<b>Date:</b>	Wednesday 11 October 2017
	<b>Location:</b>	Red Room, Darebin Civic Centre
<b>PRESENT:</b>	<b>Councillors:</b>	Cr. Julie Williams, Cr. Lina Messina
	<b>Council Staff:</b>	Wendy Dinning, Therese Ceniti, Gary Cattran
	<b>Other:</b>	Preston Central Marketing Coordinator Representative from i.e. Community Partners
<b>APOLOGIES:</b>		n/a

The Assembly commenced at 4.25

MATTERS CONSIDERED		DISCLOSURES AND COMMENTS
1	Briefing provided on the Preston Market marketing and community engagement plan (in the context of developing the Preston Central Business Plan) by representative from i.e. Community Partners	No disclosures were made Therese Ceniti and representative from i.e. Community Partners, left the meeting at 4.50pm.
2	Preparation for Preston Business Advisory Committee (PBAC) planning afternoon to confirm the Preston Central Business Plan.	No disclosures were made

The Assembly concluded at 5.30

<b>RECORD COMPLETED BY:</b>	<b>Officer Name:</b>	Wendy Dinning
	<b>Officer Title:</b>	Business Development Coordinator



# ASSEMBLY OF COUNCILLORS PUBLIC RECORD

<b>ASSEMBLY DETAILS:</b>	<b>Title:</b>	Meeting with Preston Business Advisory Committee to finalise the Preston Central Business Plan
	<b>Date:</b>	Wednesday 18 October 2017
	<b>Location:</b>	Function Room, Darebin Civic Centre
<b>PRESENT:</b>	<b>Councillors:</b>	Cr. Julie Williams (from 4.10pm), Cr. Lina Messina
	<b>Council Staff:</b>	Wendy Dinning, Gary Cattran
	<b>Other:</b>	Preston Central Marketing Coordinator Representatives from Preston Business Advisory Committee Members Representative from Chatterbox Projects (facilitator)
<b>APOLOGIES:</b>		Representatives from Preston Business Advisory Committee Members

The Assembly commenced at 3.00

MATTERS CONSIDERED		DISCLOSURES AND COMMENTS
1	Finalise actions based on discussion with the Preston Business Advisory Committee members.	No disclosures were made
2	Based on finalised actions, allocated budget for the 2017/18 year.	No disclosures were made

The Assembly concluded at 5.32

<b>RECORD COMPLETED BY:</b>	<b>Officer Name:</b>	Wendy Dinning
	<b>Officer Title:</b>	Business Development Coordinator