



Hearing of Submissions Committee Charter

1 Purpose

- (1) A Special Committee appointed, pursuant to section 86 of the *Local Government Act 1989*, to hear and report to Council on submissions received by Council in accordance with section 223 of the *Local Government Act 1989*.

2 Membership

- (1) All Councillors. The Mayor of the Day is the Committee Chairperson.

3 Quorum

- (1) Five Councillors.

4 Meeting Frequency

- (1) As required.

5 Scope of Activity

- (1) Submissions under section 223 of the *Local Government Act 1989* can be made in relation to the following matters:
 - (a) Review of Councillor and Mayoral allowance (section 74)
 - (b) Making of local laws (section 119)
 - (c) Council Plan (section 125)
 - (d) Council Budget (section 129)
 - (e) System of valuing land (section 157)
 - (f) Special rate or charge (section 163A)
 - (g) Sale of land (section 189)
 - (h) Lease of land (section 190)
 - (i) Change of use of land (section 192)
 - (j) Regional Library agreements (section 197)
 - (k) Proposed works to concentrate or divert drainage (section 199)
 - (l) Requiring drainage works on private land (section 200)
 - (m) Fix and alter the level of roads (section 207A, schedule 10)
 - (n) Deviate a road through private land or Crown land (section 207A, schedule 10)
 - (o) Discontinue and sell roads (section 207A, schedule 10)
 - (p) Fix road alignment (section 207A, schedule 10)
 - (q) Narrow or widen a road (section 207A, schedule 10)

- (r) Place permanent barriers on roads (section 207A, schedule 11)
- (s) Place temporary barriers for traffic diversion experiments (section 207A, schedule 11)
- (t) Declaration of shopping malls (section 207A, schedule 11)
- (u) Restricting use of road by vehicles of certain size or weight (section 207A, schedule 11)
- (v) Declaration of public highway (section 207A, section 204)
- (w) Declaration of a road to be open to public traffic (section 207A, section 204)

6 Reporting

- (1) The Committee reports as required to a subsequent meeting of the Council. A separate report on each specific matter heard by the Committee will also be submitted for formal determination by the Council.
- (2) A report on the meetings and activities of the Hearing of Submissions Committee is to be prepared for inclusion in Council's Annual Report.

7 Delegated Authority

- (1) The Committee has authority to hear any person who has requested to be heard in support of a written submission which the person has made under section 223 of the *Local Government Act 1989*.