

*C4 Instrument of Delegation (Special Committees)*

**Darebin City Council**

**Instrument of Delegation**

**Hearing of Submissions Special Committee**

Darebin City Council (Council) delegates to the special committee established by resolution of Council passed on 16 December 2019 and known as the Hearing of Submissions Special Committee (the Committee), the powers and functions set out in the Schedule, and declares that:

1. this Instrument of Delegation is authorised by a resolution of Council passed on 16 December 2019;
2. the delegation:
  - 2.1 comes into force immediately the common seal of Council is affixed to this Instrument of Delegation;
  - 2.2 revokes all previous delegations pertaining to the Hearing of Submissions Committee;
  - 2.3 remains in force until Council resolves to vary or revoke it; and
  - 2.4 is to be exercised in accordance with the guidelines or policies which Council from time to time adopts.

**THE COMMON SEAL** of )  
**DAREBIN CITY COUNCIL** )  
was affixed with the authority of the Council )  
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**Chief Executive Officer**

## **SCHEDULE**

### **1. Powers and functions**

The Council's powers, functions and duties relating to the hearing of submissions received by Council in accordance with section 223 of the *Local Government Act 1989* (or under any other Act) including, but not limited to:

- a) review of Councillor and Mayoral allowances (section 74);
- b) making of local laws (section 119);
- c) the Council Plan (section 125);
- d) the Council Budget (section 129);
- e) the system of valuing land (section 157);
- f) special rates or charges (section 163A);
- g) sale of land (section 189);
- h) lease of land (section 190);
- i) change of use of land (section 192);
- j) proposed works to concentrate or divert drainage (section 199);
- k) requiring drainage works on private land (section 200);
- l) fix and alter the level of roads (section 207A);
- m) deviation of a road through private land or Crown land (section 207A);
- n) discontinuance and sale of roads (section 207A);
- o) fixing road alignment (section 207A); and
- p) narrowing or widening a road (section 207A);
- q) placement of permanent barriers on roads (section 207A);
- r) placement of temporary barriers for traffic diversion experiments (section 207A);
- s) declaration of shopping malls (section 207A);
- t) restricting the use of roads by vehicles of certain size or weight (section 207A);
- u) declaration of a public highway (section 207A); and
- v) declaration of a road to be open to public traffic (section 207A).

## **2. Membership**

The Committee comprises all Councillors.

## **3. Chairperson**

The Mayor is the Committee Chairperson.

## **4. Meetings**

The Committee will generally meet as determined by resolution of the Council, but may, pursuant to section 87(5) of the Act, also resolve to hold meetings.

## **5. Submitters to the Hearing of Submissions Committee**

Submitters to the Committee include persons who have made a written submission to a matter and any other person determined by the Chairperson.

Submitters to the committee will be allocated 2 minutes to address the committee in support of their written submission.

The Chairperson at their discretion may extend the submission time limits in relation to a specific matter or person.

## **6. Reporting**

The Committee reports as required to a subsequent meeting of the Council. A separate report on each specific matter heard by the Committee will also be submitted for formal determination by the Council.

A report on the meetings and activities of the Hearing of Submissions Special Committee is to be prepared for inclusion in Council's Annual Report.