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## 1. ACTIVE AND HEALTHY AGEING ADVISORY BOARD

**AUTHOR:** Coordinator, Community Participation and Development

**REVIEWED BY:** General Manager Community

### **COMMITTEE SUMMARY:**

The Active and Healthy Ageing Advisory Board (AHAAB) represents the interests of older adults in Darebin. The role of the committee is to inform and assist Council in understanding how issues, policies and drivers can impact on the health and wellbeing of older residents ageing in Darebin. Additionally the committee has a role in monitoring and reporting on the Darebin Active and Healthy Ageing Strategy 2011–21.

### **Committee Members**

- 13 community representatives
- 1 aged care professional representative
- 4 Darebin City Council Officers

### **Councillor Representative:**

- Cr. Susanne Newton
- Cr. Gaetano Greco

## **PROGRESS REPORT**

### **Key Issues and Challenges for 1 June 2018 to 30 November 2018**

- The Age Friendly Darebin independent review, commissioned by Council, has seen major efforts during this period to engage with older residents. The Board has met with the independent panel and has provided advice on consultation and engagement.
- The willingness and commitment of the Board to advocate on behalf of older people who may have limited opportunity to engage with the Age Friendly Darebin consultation has been vital in helping shape the process underpinning the project. This has increased the reach of the community consultations with hard to reach communities.

### **Key Activities / Outcomes for 1 June 2018 to 30 November 2018**

- Affordable and accessible housing for older people was identified as a priority for the Board. Housing for the Aged Action Group provided a presentation on a national project the organisation was responsible for. This has resulted in a wide range of ideas by the Board with regard to how to progress this important portfolio of work.
  - Board members are very concerned about the impact of federal aged care reforms and what this may mean at the local level, including the role Council may play in aged care service provision in the future.
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- End of Life Conversations – Board members expressed interest in supporting projects that focus on end of life conversations with the community. *The Unspoken: What will become of me* production was hosted at the Northcote Town Hall Arts Centre in December 2018. A number of Board members attended the event and it sparked strong discussion at the following Board meeting. This work will continue in 2019.

## **FUTURE PLANS**

- Aged care reform advocacy
- Advising on the Council submission to Royal Commission on Aged Care Quality & Safety
- End of Life conversations
- Housing
- Transport

## **RELATED DOCUMENTS**

- Active and Healthy Ageing Community Board Terms of Reference (known as the Active and Healthy Ageing Advisory Board)
  - Active and Healthy Ageing Strategy 2011–21
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## 1. CLIMATE EMERGENCY DAREBIN ADVISORY COMMITTEE

**AUTHOR:** Climate Emergency Darebin Executive Officer

**REVIEWED BY:** General Manager City Sustainability and Strategy

### **COMMITTEE SUMMARY:**

Climate Emergency Darebin is a formal Advisory Committee of Darebin Council. It supersedes an interim Committee, under the former name of Darebin Energy Foundation Interim Advisory Board. The purpose of Climate Emergency Darebin (CED) is to advise council on long term governance options, help Council to implement the Darebin Climate Emergency Plan, and make a highly effective contribution to the achievement of the overarching goals of the Climate Emergency Plan.

### **Committee Members**

- 2 Councillors, plus 1 non-voting Councillor
- 6 community members
- The Council CEO (ex officio)

### **Councillor Representative:**

- Cr Kim Le Cerf (Chair)
- Cr Trent McCarthy
- Cr Susan Rennie (non-voting member)

## **PROGRESS REPORT**

### **Key Issues and Challenges for 1 June 2018 to 30 November 2018**

The CED Advisory Committee met six times between 1 June and 30 November, with issues and challenges discussed including:

- Key strategic priorities and work areas of CED
  - Developing projects that progress strategic climate emergency priorities, but are also supported by and relevant to Darebin residents
  - Advising on priorities for consideration in Council's 2019–20 budget, including advice on project planning and priorities.
  - Challenges in 'climate emergency' framing in communications and how to best engage the broader community
  - Pathways for community mobilisation and climate emergency action
  - CED ongoing structure and governance, including pros, cons, and risks of different options, as well the process to become an organisation under the Local Government Act
  - The role of volunteers in supporting CED
  - Capacity issues of volunteer Committee and how to manage operational workload of CED
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## **Key Activities / Outcomes for 1 June 2018 to 30 November 2018**

- Strategic Planning days held
  - Climate Emergency Darebin Strategic Plan created
  - Creation of 8 'Working Groups' within CED, to cover the subject matter scope of CED as outlined in the Terms of Reference, as well as internal processes:
    - Engagement and mobilisation
    - Advocacy
    - Research and Strategy
    - Drawdown
    - Zero Emissions
    - Communications
    - Governance
    - Finance
  - Regular meetings of Working Groups
  - Development of projects for 2018–19 financial year, and the creation of project plans:
    - Drawdown Plan
    - Solar Garden development (Phase 1, feasibility study)
    - Micro-grid development (Phase 1, supporting pilot project)
    - Engagement Strategy
    - Community mobilisation
    - Advocacy to engage other Councils to adopt a climate emergency resolution
    - Advocacy to other levels of Government
    - Research on how to provide adequate protection under a climate emergency
    - Development of a plan for other Councils to follow climate emergency approach
    - Research on what Darebin residents care about among the climate vulnerable
    - Research on how to engage Darebin residents in support of climate emergency action
  - Development of proposed projects, proposals and advice for 2019–20:
    - Solar garden development (Phase 2, technical design)
    - Micro-grid (Phase 2, expansion of micro-grids)
    - Community mobilisation
    - Advocacy to engage other Councils and other levels of Government
    - Research on what Darebin residents care about among the climate vulnerable
    - Research on how to engage Darebin residents in support of climate emergency action
    - Research project on safety risk and rescue methodology
  - Input and involvement in the Climate Emergency Conference
  - Input into the climate emergency messaging research project
  - Initial draft of Risk Assessment for CED
  - Draft Engagement Strategy created
  - Development of processes and governance rules for internal processes, including:
    - Decision making
    - Role and jurisdiction of working groups
    - Approval process and planning for projects
    - Role of CED staff
    - Processes for co-opting and managing volunteers
  - Extension of CED Executive Officer role
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## **FUTURE PLANS**

- Advice to council on CED implementation of projects for 2018–19 financial year
- Advice on the implementation of projects for 2019–20 financial year
- Development of a Funding Plan
- Development of an Operational Plan outlining all actions for 2018–19 Financial year
- Continued investigation into ongoing structure of CED
- Completion of Risk Assessment
- Completion of Business Plan
- Complete governance review as set out in the Terms of Reference

## **RELATED DOCUMENTS**

- Climate Emergency Darebin Advisory Committee Terms of Reference
  - Darebin Climate Emergency Plan
  - Climate Emergency Darebin Strategic Plan
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## 1. DAREBIN ABORIGINAL ADVISORY COMMITTEE

**AUTHOR:** Aboriginal Contact Officer

**REVIEWED BY:** General Manager Community

### **COMMITTEE SUMMARY:**

The purpose of the Darebin Aboriginal Advisory Committee (DAAC) is to provide Council with advice, direction and strategic opportunity and representation on behalf of the Darebin Aboriginal and Torres Strait Islander community and organisations. DAAC also provides strategic input into Council's projects, initiatives and oversees delivery of the Council Plan Goal 5.3 through the Darebin Aboriginal and Torres Strait Islander Action Plan and Aboriginal and Torres Strait Islander Employment Strategy.

### **Committee Members**

- 3 Darebin Councillors
- 6 Aboriginal community members

### **Councillor Representative:**

- Cr Susan Rennie (Chairperson)
- Cr Susanne Newton
- Cr Gaetano Greco

## **PROGRESS REPORT**

### **Key Issues and Challenges for 1 June 2018 to 30 November 2018**

- Aboriginal and Torres Strait Islander Employment Strategy – ongoing discussion to review further employment pathway opportunities for Aboriginal and Torres Strait Islander employees at Darebin Council.
  - DAAC provided feedback on Council room name changes in Woiwurung language and Acknowledgement to Country in Woiwurung language.
  - Council continues to recognise Traditional Owners through provision of a standing seat on DAAC for the Wurundjeri Land and Cultural Heritage Council Aboriginal Corporation (Wurundjeri Council). The Wurundjeri Council have not attended DAAC meetings for a significant period of time. DAAC members expressed interest in looking at how to better support engagement and participation of Traditional Owners given their absence. This will be considered over the next year.
  - Batman Park Renaming - Council continues to work with the Wurundjeri Council on this project with DAAC regular updates on progress.
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- Aboriginal Treaty and Constitutional reform. Regular updates and discussion with DAAC around what Treaty may mean for Council and the Darebin Aboriginal community.
  - The Committee continued to provide advice in relation to January 26 matters.
  - Review and renewal of the Darebin Aboriginal and Torres Strait Islander Action Plan and Statement of Commitment was undertaken with DAAC input.

### **Key Activities / Outcomes for 1 June 2018 to 30 November 2018**

- Provided extensive input into the inclusive event celebrating the world's oldest living culture, including re-scoping of the event to ensure the event continued to reflect DAAC's input and vision.
- DAAC members contributed collectively and individually by providing advice and direction to the ongoing development of the Aboriginal and Torres Strait Islander Action Plan, renewed Council Statement of Commitment.
- Provided feedback on delivery and development of the Aboriginal and Torres Strait Islander Employment Strategy and Action Plan including the mentor program.

### **FUTURE PLANS**

- Provide advice and support to help increase employment pathways for Aboriginal and Torres Strait Islander people at Council.
- Provide ongoing advice and support on inclusive and culturally appropriate event that celebrates Australia's history and culture.
- Continue to monitor and provide ongoing advice on the development of the Aboriginal Action Plan 2017–21 and the Aboriginal and Torres Strait Islander Employment Strategy and Action Plan 2017–27.
- Review and update of Terms of Reference and undertake an Expression of Interest process for new members – to support this, an extension to the appointments for the current members is proposed until these processes have been completed.

### **RELATED DOCUMENTS**

- Darebin Aboriginal Advisory Committee Terms of Reference
  - Darebin Aboriginal and Torres Strait Islander Action Plan 2017–21 (Draft)
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## 1. DAREBIN ARTS AMBASSADORS ADVISORY COMMITTEE

**AUTHOR:** Manager Creative Culture and Events

**REVIEWED BY:** General Manager Community

### **COMMITTEE SUMMARY:**

In 2013 Council endorsed the establishment of the Darebin Arts Ambassadors Reference Group to advise Council on any matters relating to the arts in Darebin.

In relation to Darebin's arts and creative culture, Council has a primary responsibility for understanding and articulating the community's values and desired future for providing opportunities for cultural learning, arts participation and creative expression. Council also plays a significant role striking a balance between contributing to and supporting an evolving and dynamic creative sector as well as effectively addressing local needs through creative initiatives and programs.

### **Committee Members**

The group comprises of a total of 17 members. The following categories apply.

- Five resident participants inclusive of gender, CALD and age balance. Selection is based on demonstrated knowledge and experience in the arts and creative sector; understanding and interest in local government; and a commitment to advancing Darebin as a thriving creative centre.
- Five Creative Sector professionals working predominately in the arts and creative industries within Darebin.
- Up to five Council Staff; Manager Creative Culture, Coordinator Arts Precincts, Coordinator Art and Collections, Coordinator Festivals and Events
- Two Councillors; Chair and Deputy Chair.

### **Councillor Representative:**

- Cr. Newton
- Cr. Lawrence

## **PROGRESS REPORT**

### **Key Issues and Challenges for 1 June 2018 to 30 November 2018**

Matters considered at the 14 August 2018 and 23 October 2018 meetings included:

- Festivals in Darebin consultations with consultant Ros Abercrombie.
  - Arts Strategy Workshop – renewal of strategy priorities and update on stage one community engagement process with local artists.
  - Design preparation and feedback on the Art Think Tank convened 15 November 2018.
  - Progress report on the Venues Review and associated Council resolution on the 3 September 2018 concerning the transition of the Darebin Arts Centre and Northcote Town Hall into dedicated art centres and creative hubs.
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- Co-design workshop on the new initiative concerning local community events funding program: *Celebrating Place Grants*

### **Key Activities / Outcomes for 1 June 2018 to 30 November 2018**

- Arts Ambassador engagement and participation in various Council produced arts events, performances, festivals and exhibitions.
- Informing the development of the renewed public art policy.
- Informing the development of the Northland Urban Renewal Creative Strategy
- Attendance at the Art Think Tank at Northcote Town Hall 15 November 2018.

### **FUTURE PLANS**

- Ongoing engagement and participation in local arts events, performances, festivals and exhibitions.
- Ongoing advocacy in alignment with the Arts Strategy and Creative Industries and Cultural Infrastructure Framework 2018.
- Ongoing advice on the Future of Festivals Framework.
- Ongoing advice on the transition plan to reinvigorate Darebin's Arts Precincts, namely Darebin Arts Centre, Northcote Town Hall Arts Centre and Bundoora Homestead Arts Centre.
- Future networking with the Bundoora Homestead Board of Management and more broadly with the sector and Councillors.
- Refresh of the membership of the Darebin Arts Ambassadors in 2019.

### **RELATED DOCUMENTS**

- Darebin Arts Ambassador Terms of Reference (2016)
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## 1. DAREBIN BICYCLE ADVISORY COMMITTEE

**AUTHOR:** Acting Senior Transport Planner

**REVIEWED BY:** General Manager City Sustainability and Strategy

### **COMMITTEE SUMMARY:**

To provide strategic advice to Council on cycling issues affecting the community, and inform Council decision making in relation to policy, program, and service delivery.

### **Committee Members**

- 11 general community members, including one local police officer and a representative of the Darebin Bicycle User Group
- Two council officers (Sustainable Transport Officer; Coordinator Transport Strategy)
- Two councillors

### **Councillor Representative:**

- Cr. Susan Rennie
- Cr. Stephanie Amir

## **PROGRESS REPORT**

### **Key Issues and Challenges for 1 June 2018 to 30 November 2018**

The Darebin Bicycle Advisory Committee held meetings in August and November.

The key issues and challenges discussed in these meetings were:

- The reduced car parking requirements for new uses in existing buildings put out by the Victorian Planning Provisions, without any increased requirement for bicycle parking and no guidance on whether local government can enforce minimum standards.
  - Shared path infrastructure such as the new curved fence at G.E Robinson Park creating a hazard, and the effectiveness of decals for shared path messaging.
  - Level of service approaches such as raised crossings without priority, signage solutions and the impacts of level crossing removals.
  - Dockless share bikes, including the issue of refunds for O-Bikes deposits and approaches for new suppliers entering the market.
  - Council developed strategies and how cycling is being considered, including feedback in the Open Space Strategy draft regarding management in mixed use spaces and the need for cycling links through parks.
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## **Key Activities / Outcomes for 1 June 2018 to 30 November 2018**

Members provided feedback and suggestions on a range of council work and projects relating to the following:

- Infrastructure projects across the municipality:
  - Northern Pipe Trail Masterplan
  - Streets for People (Bicycle Friendly Roads)
  - LXRA projects
  - Rathcown Rd Bridge construction
  - Northland Urban Renewal Precinct
  - GE Robinson Park and Crawley Road shared path
  - Darebin Creek way finding
  - Northern Regional Trails Strategy
  - Regent Street cycling refuge
  - Bundoora Park shared path
  - Public Bike Repair Stations
- Behaviour Change programs:
  - Octopus schools (Safe Walking to School)
  - Ride2Work Day
  - Bike Skills Workshops – small group programs for adults and school children, as well as one-on-one training.
  - Preston Market bike skills and bike parking
- Strategies:
  - Parking Strategy development and engagement
  - Draft Open Space Strategy consultation

## **FUTURE PLANS**

A review of Community Advisory Committees will be undertaken in 2019. It is proposed that the appointment terms of the current members be extended to December 2019, to allow for consideration of the recommendations arising from the review.

## **RELATED DOCUMENTS**

- Darebin Bicycle Advisory Committee Terms of Reference
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## 1. DAREBIN COMMUNITY AWARDS ADVISORY COMMITTEE

**AUTHOR:** Manager Creative Culture and Events

**REVIEWED BY:** General Manager Community

### **COMMITTEE SUMMARY:**

In August 2017 as part of a Council resolution, it was agreed that it was time to refresh and renew the current 26 January Awards and in collaboration with Aboriginal and Torres Strait Islander leaders to introduce new categories within the Awards that recognise and celebrate the achievements of Aboriginal and Torres Strait Islander people who live, work, study or volunteer in Darebin.

The Darebin Community Awards recognise the achievements of our community members who have made an outstanding contribution to the Darebin community, and the Awards serve to recognise our citizens. There are now five award categories. Over seventy nominations were received over the five categories.

### **Committee Members**

Membership of Darebin Community Awards Committee is made up of:

- Councillor representative(s) Mayor to chair the Committee
- Two members of the Darebin Aboriginal Advisory Committee
- A Representative of the Darebin Ethnic Communities Council
- Four Community Representatives
- One Council officer, and others as required
- Apart from Councillor(s) and officers, the committee's membership should not exceed twelve.
- The Committee will seek to build and reflect diversity within membership and be inclusive in practice.

### **Councillor Representative:**

- Cr. Kim Le Cerf

## **PROGRESS REPORT**

### **Key Activities / Outcomes for 1 June 2018 to 30 November 2018**

- Awards were presented to recipients of the Darebin Community Awards at an event held on 24 August 2018.
  - A well-attended event with over 300 guests.
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## **FUTURE PLANS**

- Council staff will coordinate the presentation and planning of the awards in conjunction with the Committee for 2019, this will commence in March 2019.
- Investigating the possibility of including another category in the awards in 2019 that is representative of sustainability practices “Sustainably Award “ this could be awarded for an individual or community group.
- Benchmarking exercise with other Victorian councils currently being completed.

## **RELATED DOCUMENTS**

- Darebin Community Awards Advisory Committee Terms of Reference
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## 1. DAREBIN DISABILITY ADVISORY COMMITTEE

**AUTHOR:** Senior Team Leader Access and Inclusion

**REVIEWED BY:** General Manager Community

### **COMMITTEE SUMMARY:**

2019 will mark the 25th anniversary of the Darebin Disability Advisory Committee (DDAC). The Committee provides advice to Council on issues relating to access and inclusion for people with disabilities and carers living, working, studying or visiting Darebin.

The purpose of DDAC is to promote and advocate for, improved access and equity within Council and the wider community, irrespective of age, type of disability, gender, culture or linguistic background.

The Committee also monitors the implementation of Council's Access and Inclusion Plan.

### **Committee Members**

- 5 x community members
- 3 x carers
- 2 x service providers (Melbourne Polytech and Encompass House)

### **Councillor Representative:**

- Cr. Susanne Newton and Cr. Julie Williams

## **PROGRESS REPORT**

### **Key Issues and Challenges for 1 June 2018 to 30 November 2018**

- DDAC have raised the issue of parking for committee members attending the meeting (held 11am – 1pm on a Monday). The Access and Inclusion Team are following up internally regarding alternatives.
- Darebin City Council is currently undertaking a review of Council community advisory structures (Council Plan 2017–21: Goal 5.2). DDAC has agreed that recruitment to the committee will not be undertaken until the review is complete.

### **Key Activities / Outcomes for 1 June 2018 to 30 November 2018**

- Information, Linkages and Capacity Building planning undertaken to consider possible grant applications.
  - Ongoing discussions and advocacy in relation to accessible housing.
  - Supported the development of a response, and communications plan regarding the inaccessible lift at the Darebin North East Community Hub (DNECH).
  - Discussions and planning regarding Sensory Story Times to be run at the Preston Library.
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- Supported the partnership between Darebin City Council and the Committee for Melbourne for a project to make Central Preston more Autism friendly.
  - Ongoing discussions about employment including the Employing Diversity Breakfast.
  - Planning and advice around the events for International Day of People with Disability – including the decision to hold a joint event to also mark Human Rights Day – to focus on shared human rights.
  - Advice provided in relation to the Access and Inclusion Team’s Community Engagement Strategy for 2019.
  - Terms of Reference reviewed by the committee and recommended amendments, but yet to be endorsed by Council pending the Review of Advisory Committees.

## **FUTURE PLANS**

Priority topics for 2019:

- Affordable housing
- Accessible housing
- Level crossing removal
- Access to premises standards
- Emergency egress
- Intellectual disability
- Employment
- Mental health
- Redevelopment of the Darebin Access and Inclusion Plan

## **RELATED DOCUMENTS**

- Darebin Disability Advisory Committee Terms of Reference
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## 1. DAREBIN DOMESTIC ANIMAL MANAGEMENT REFERENCE GROUP

**AUTHOR:** Manager City Safety and Compliance

**REVIEWED BY:** General Manager, City Sustainability and Strategy

### **COMMITTEE SUMMARY:**

The Darebin Domestic Animal Management Reference Group (DDAMRG) was formed approximately four years ago to provide advice on issues relating to the reduction of euthanasia of dogs and cats. The Group is focussed on ensuring that Council achieves the target of 50% euthanasia rate for cats and 10% euthanasia rate for dogs. The Group was instrumental in providing input to the development of a Darebin Animal Management Plan adopted by Council on 16 October 2017.

### **Committee Members**

There are currently 10 members of the committee, 3 community representatives and representatives from the following organisations:

- City of Darebin
- Maneki Neko Cat Rescue
- Getting 2 Zero
- Forever Friends Animal Rescue
- RSPCA

### **Councillor Representative:**

- Cr. Kim Le Cerf (Mayor of the Day – Chairperson)
- Cr Julie Williams

## **PROGRESS REPORT**

### **Key Issues and Challenges for 1 June 2018 to 30 November 2018**

- Developing proactive measures to manage the domestic animal population
- Increasing ownership, registration and identification of pets
- Ongoing focus on reducing the number of animals entering the shelter
- Identifying better ways for residents, local vets, and Council and rescue organisations to work collaboratively
- Investigating high volume desexing events at the Epping Animal Welfare Facility
- Discuss neonates program at quarterly meeting with Epping Animal Welfare Facility partners
- Family Violence policy for the Epping Animal Welfare Facility
- Increasing de-sexing rates and targeting hotspot locations

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- Family Violence policy for the Epping Animal Welfare Facility
  - Increasing desexing rates and targeting hotspot locations
  - Statistical Reporting
  - Cat Curfew discussions/consultation and review
  - Changes to the Pet Shop legislation

### **Key Activities / Outcomes for 1 June 2018 to 30 November 2018**

- Advice was provided on options to increase pet registrations.
- The Reference Groups major focus continues to be on cat management and strategies to reduce the overpopulation. The major issue of cats relates to unowned or partially owned cats which are not de-sexed.
- Advice from the group was that Council needed to focus on cats stating “The problem is much bigger for the following reasons:
  - Supply exceeding demand;
  - The ability of cats to breed extremely quickly; and
  - Feeding unwanted cats without taking full responsibility for them.”
- As recommended by the Reference Group funding was provided to Rescue Organisations for the desexing of cats.
- Advice was sort on strategies to increases desexing of owned pets, with recommendations from the group to invest the Banyule model.
- Updates and guidance was provided on a number of the key actions in the Domestic Animal Management Plan.
- On the advice of the reference group an agreement with Bundoora Vet Clinic to hold stray animal after-hours has been implemented.

### **FUTURE PLANS**

Providing advice in relation to:

- The provision of pound and collection services at the Epping Animal Welfare Facility
- Promotion of animal adoption and fostering initiatives
- Mandatory desexing of cats
- Assessment and evaluation of community cat programs
- Dangerous dog and restricted breed draft policy/procedures
- Cat curfew/consultation
- Council branded leads to reward and recognise responsible pet owners in parks
- Mobile desexing events for 2019

### **RELATED DOCUMENTS**

- Darebin Domestic Animal Management Terms of Reference
- Domestic Animal Management Plan 2017–21

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## 1. DAREBIN EDUCATION COMMITTEE

**AUTHOR:** Acting Coordinator Community Wellbeing

**REVIEWED BY:** General Manager Community

### **COMMITTEE SUMMARY:**

The purpose of the Darebin Education Committee is to oversee and advise on the implementation of the recommendations arising from the 2014 Darebin Education Inquiry.

### **Committee Members**

- Department of Education and Training (DET) – 1 representative
- Darebin Schools – 10 representatives
- Inner Local Learning and Education Network (INLLEN) – 2 representatives
- High School for Preston – 1 representative
- Victorian Council of School Organisations Inc. (VICCSO) – 1 representative
- Darebin City Council – 5 representatives

### **Councillor Representative:**

- Councillor Kim Le Cerf
- Councillor Gaetano Greco

## **PROGRESS REPORT**

### **Key Issues and Challenges for 1 June 2018 to 30 November 2018**

The committee met in July and November 2018. Key issues for this period include:

- Further connections and collaboration with Council's Youth Services and their relationships with schools.
- How to continue to affirm and respect Aboriginal history and culture in Darebin schools in meaningful ways.
- Primary to secondary transition, a key challenge across Darebin schools especially for students and families who experience educational disadvantage.
- Career and employment pathways and alternatives for students, including workplace opportunities within Council.
- Discussion of Council and Darebin Schools shared priorities for 2019.

### **Key Activities / Outcomes for 1 June 2018 to 30 November 2018**

- Accessing the Darebin Aboriginal and Torres Strait Islander Recognition and Discovery map, to share and promote with schools and families.
  - Schools participated in *Deadly Dan at the League*, as a new local resource for teaching Aboriginal history and culture.
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- Delivered the *Because of Her We Can Darebin Schools' Yarning Conference* with over 300 Year 5 students from 12 Darebin primary schools to learn about Aboriginal history and culture with a focus on the 2018 NAIDOC theme.
  - Three schools continued to participate in the Berry Street Education Model (BSEM) resiliency program.
  - Ongoing support for Reservoir Transition Cluster, including the *Guide for Parents – preparing for Secondary School in Darebin* resource and community event.

## **FUTURE PLANS**

- Continue to facilitate school participation in the Berry Street Education Model (BSEM) resiliency program and integrate evaluation outcomes of the four schools who have completed BSEM professional development.
- Continue to promote Aboriginal history and culture in schools including facilitating Darebin Spiritual Healing Trail tours as school excursion and incursions of Deadly Dan at the League resource.
- Consider The Schools Yarning Conference as an annual excursion for Darebin Schools.
- Continue to support career and employment pathways in Darebin Council for Year 10 students including workplace experience.
- Promotion of local resources and opportunities to schools which address important social, cultural and environmental priorities.

## **RELATED DOCUMENTS**

- Darebin Education Committee Terms of Reference
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## 1. DAREBIN ENVIRONMENTAL REFERENCE GROUP

**AUTHOR:** Environmental Education and Promotions Officer

**REVIEWED BY:** General Manager, City Sustainability and Strategy

### **COMMITTEE SUMMARY:**

The purpose of the Darebin Environmental Reference Group (DERG) is:

- To facilitate community action and to assist in strengthening links and partnerships between the Darebin community and Council's contribution to environmental sustainability.
- To provide an avenue of community consultation regarding policy, strategies and matters pertaining to environmental sustainability in Darebin and to operate as a "sounding board" for key strategies and policies.
- Provide community feedback and assistance to Council regarding local environmental issues.
- To contribute to the content of environmental forums and events.

### **Committee Members**

Usually the group includes 12 community members, but currently includes 11.

### **Councillor Representative:**

- Councillors Kim Le Cerf and Trent McCarthy

## **PROGRESS REPORT**

### **Key Issues and Challenges for 1 June 2018 to 30 November 2018**

The biggest challenge is redefining the ongoing purpose/niche of the group in relation to the other environmentally focused groups Council now has (for example, Climate Emergency Darebin, Darebin Nature Trust, as well as the Darebin Bicycle Users Group).

### **Key Activities / Outcomes for 1 June 2018 to 30 November 2018**

- Climate emergency engagement/mobilisation
  - Climate emergency conference
  - Climate emergency communications and engagement research
- Council's partnership with the Environmental Film Festival
- Recycle Right campaign
- Draft Parking Strategy
- Draft Open Space Strategy

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## **FUTURE PLANS**

A review of Community Advisory Committees will be undertaken in 2019. It is proposed that the appointment terms of the current members be extended to December 2019, to allow for consideration of the recommendations arising from the review.

The first meeting of the year will set out a schedule of meeting topics for 2019. The number of meetings for 2019 has been reduced from six to four, pending the outcomes of the review.

## **RELATED DOCUMENTS**

- Darebin Environmental Reference Group Terms of Reference

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## 1. DAREBIN HOUSING ADVISORY COMMITTEE

**AUTHOR:** Senior Strategic Planner (Social Policy)

**REVIEWED BY:** General Manager City Sustainability and Strategy

### **COMMITTEE SUMMARY:**

To advise Council about policy, research and advocacy with regard to housing, and Council's role with regard to appropriate and affordable housing. It comprises predominantly professional members.

### **Committee Members**

- City of Darebin Officers and Councillors
- Department of Justice x 2
- Department of Health and Human Services
- Registered Housing Associations
- Registered Housing Providers

### **Councillor Representative:**

- Cr. Susanne Newton
- Cr. Gaetano Greco

## **PROGRESS REPORT**

The Housing Advisory Committee did not meet in the period 1 June to 20 November 2018. At its meeting on 3 December 2018, Council resolved to disband the Committee.

This decision follows feedback from Committee members regarding the efficacy of the Committee, and a desire for it to meet only on an as-needs basis.

Rather than continue to administer the Committee, Council will engage with the housing sector through targeted engagement, around particular issues. This will be particularly important in 2019, as Council reviews its housing strategy.

### **Key Issues and Challenges for 1 June 2018 to 30 November 2018**

- The Committee did not meet during this period.

### **Key Activities / Outcomes for 1 June 2018 to 30 November 2018**

- The Committee did not meet during this period.
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## **FUTURE PLANS**

1. Council resolved to disband the Housing Advisory Committee on 3 December 2018. There are no further plans for the Committee to meet.
2. Housing and housing affordability is a high priority for Council.
3. Input from the representatives from the housing sector will be gained through targeted engagement.

## **RELATED DOCUMENTS**

- Council Meeting Minutes 3 December 2018
- Darebin Housing Advisory Committee Terms of Reference

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## 1. DAREBIN INTERFAITH COUNCIL

**AUTHOR:** Interfaith Officer

**REVIEWED BY:** General Manager Community

### **COMMITTEE SUMMARY:**

The Darebin Interfaith Council (DIFC) seeks to promote activities that foster interfaith dialogue and collaboration relevant to the interfaith community within the municipality of Darebin.

### **Committee Members:**

The DIFC Committee is made up of 12 representatives from various faith organisations who represent the religious diversity of Darebin.

### **Councillor Representatives:**

- Cr Susan Rennie - Chair
- Cr Gaetano Greco - Proxy

## **PROGRESS REPORT**

### **Key Issues and Challenges for 1 June 2018 to 30 November 2018**

- Management of community relations around the Preston Mosque.
- Ensure planning for Ramadan, Iftar, Eid El Fitr; and the delivery of RESPECT attracted positive and safe responses from the community and the media.
- Existing partnerships remained active and productive in the delivery of Council's commitment to a diverse and safe city.
- Promotion of interfaith events encouraging dialogue and understanding as a response to threats to social cohesion arising from violent extremists and the rise of far right groups.

### **Key Activities / Outcomes for 1 June 2018 to 30 November 2018**

- Advice and feedback on the implementation of the interfaith projects including the Darebin Community Inclusion Plan (DCIP) and Darebin SPEAK project.
- Supported the implementation of the Memorandum of Understanding with the Islamic Society of Victoria / Preston Mosque.

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- Promoted the Mosque Open Day, Ramadan and Eid al-Fitr Morning Community prayers at the Preston Mosque.
  - Successful hosting of the annual Ganesh Chaturthi festival
  - Hosted visiting delegation of Indonesian faith leaders who were guests of the Australian government.
  - Hosted visiting Bendigo Interfaith Council delegation on interfaith tour of iconic places of worship in Darebin.
  - Engaged in consultation regarding the Darebin's Climate Emergency Conference agenda including proposed session to discuss interfaith perspectives and actions on climate emergency.

## **FUTURE PLANS**

- Darebin RESPECT: support the implementation of a 2nd Stage of Respect Guide for Muslim Leaders on Preventing Violence Against Women Project.
- Consultation with DIFC regarding Reportable Conduct Scheme on Child Safe Standards.
- Continued engagement and consultation with DIFC around social cohesion and inclusion of interfaith communities in Darebin
- Joint VCC ICV-ISV-DIFC Iftar Dinner hosting
- Support and participation in DECC activity marking UN's International Day of Remembrance & Dignity for all Victims of Genocide & other Atrocity Crimes
- Follow-up on interfaith program resulting from Darebin's earlier Climate Emergency Conference

## **RELATED DOCUMENTS**

- Darebin Interfaith Council Terms of Reference
- Multicultural Action Plan 2017–19

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## 1. DAREBIN NATURE TRUST

**AUTHOR:** Coordinator City Design

**REVIEWED BY:** General Manager City Sustainability & Strategy

### **COMMITTEE SUMMARY:**

The Darebin Nature Trust is an interim advisory committee made up of experts in the field of environmental preservation and conservation tasked with advising on the Open Space Strategy, biodiversity across Darebin and providing expert advice on long-term governance options for Council.

### **Committee Members**

- 9 Community Members
- 4 Councillors City of Darebin
- 4 Council Officers City of Darebin

### **Councillor Representative:**

- Cr. Kim Le Cerf
- Cr. Trent McCarthy
- Cr. Steph Amir
- Cr. Susanne Newton

## **PROGRESS REPORT**

### **Key Issues and Challenges for 1 June 2018 to 30 November 2018**

- Focus of the Darebin Nature Trust for this period has been providing feedback on the developing Open Space Strategy.

### **Key Activities / Outcomes for 1 June 2018 to 30 November 2018**

- The Darebin Nature Trust will undertake a strategic planning session on 8 December 2018 to set a purpose, understand the group's strategic direction and create goals for the future of the group.
- Focus of the Darebin Nature Trust for this period has been providing feedback on the developing Open Space Strategy.

## **FUTURE PLANS**

- Select a governance model for the Trust
- Set priorities and goals for the group in the next 6 months.

## **RELATED DOCUMENTS**

- Darebin Nature Trust Terms of Reference
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**1. DAREBIN SEXUALITY, SEX AND GENDER DIVERSITY  
ADVISORY COMMITTEE**

**AUTHOR:** Human Rights Officer

**REVIEWED BY:** General Manager Community

**COMMITTEE SUMMARY:**

This Committee provides Council with expert advice on the needs, issues and aspirations of the lesbian, gay, bisexual, transgender, gender diverse, and intersex people and communities (and their families) connected to the City of Darebin.

**Committee Members**

- Ten community members
- Max. two representatives from LGBTIQ organisations connected to Darebin

**Councillor Representative:**

- Cr Steph Amir and Cr Susanne Newton

**PROGRESS REPORT**

**Key Issues and Challenges for 1 June 2018 to 30 November 2018**

- Acknowledgement of the historical lack of representation from the intersex community on Advisory Committee, and affirming this as a critical gap in voice/knowledge/expertise. Agreement on priority recruitment via next membership EOI process in early 2019.
- Monitoring the ongoing impacts of the marriage law postal survey process on the LGBTIQ community and local responses.

**Key Activities / Outcomes for 1 June 2018 to 30 November 2018**

- Provision of strategic and practical advice on the next series of *Trans and Gender Diverse Swim Sessions* – including safety, community promotion, signage, staffing matters.
- Guidance on planning for the inaugural recognition of *International Intersex Awareness Day*.
- Provision of advice on Council's involvement at Midsumma Festival 2019 with a focus on Carnival and Pride March as opportunities for visibility and community engagement.
- Guidance on design of LGBTIQ Community Grants Program 2018.
- Tracking of activities in the Sexuality, Sex and Gender Diversity Action Plan 2018–19.

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## **FUTURE PLANS**

- Input and feedback into new Sexuality, Sex and Gender Diversity Action Plan 19/20.
- Planning for Council's recognition of *International Day Against Homophobia, Biphobia and Transphobia* (IDAHOBIT) 2019.
- Input into the Gender Equality Map pilot project.

## **RELATED DOCUMENTS**

- Darebin Sexuality, Sex and Gender Diversity Advisory Committee Terms of Reference.

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## 1. DAREBIN WOMEN'S ADVISORY COMMITTEE

**AUTHOR:** Acting Coordinator Community Wellbeing

**REVIEWED BY:** General Manager Community

### **COMMITTEE SUMMARY:**

Darebin Women's Advisory Committee (DWAC) was initially established in 2009 as a conduit between women in Darebin and Council. Its purpose has evolved to:

- Advise Council on issues and barriers to equality affecting women in Darebin, notably by providing a gender lens on issues, policies, services or programs.
- Promote and advocate for gender equity and women's full and equal participation.
- Promote and advocate for the elimination of violence against women.

### **Committee Members**

- 10 community members (2 positions are currently vacant)
- Two Darebin City Council Officers for executive support

### **Councillor Representative:**

- Cr Kim Le Cerf
- Cr Lina Messina

## **PROGRESS REPORT**

### **Key Issues and Challenges for 1 June 2018 to 30 November 2018**

The committee met in August and November 2018. Key issues for this period include:

- Discussion on Council's current preventing violence against women and gender equity initiatives.
- Promoting the Gender Equality Map with members and their network. The Committee have supported the implementation of the Map, which aims to gather stories and experiences of gender equality or inequality across the municipality.

### **Key Activities / Outcomes for 1 June 2018 to 30 November 2018**

- Members participated in a community safety audit as part of the Northern Pipe Trail project. This audit took place in the August meeting time and was an action that came from the May 2018 meeting. The outcomes of the audit provide an important gendered perspective of safety in the northern section of the pipe trail between Murray Road and Regent Station.
  - Members discussed and contributed feedback to Council's Aged Care Review.
  - Planning Council's 2019 International Women's Day event on 8 March, Molly Hadfield Social Justice Oration.
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## **FUTURE PLANS**

- It is recommend that the current members be offered via an expression of interest process an additional two year term, taking their appointment up until February 2021. Following this process, any vacant positions will be recruited in March 2019 via an external EOI process.
- Assist Council with the Gender Equality Map project, including ideas for implementing data captured through the Map.
- Assist Council to undertake gendered community safety audits with relevant public realm and community safety initiatives.
- Assist with the review of the Action Plan to Improve Gender Equity and Prevent Violence Against Women.

## **RELATED DOCUMENTS**

- Darebin Women's Advisory Committee Terms of Reference
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## 1. EDWARDES LAKE PARK REFERENCE GROUP

**AUTHOR:** Coordinator City Design

**REVIEWED BY:** General Manager City Sustainability & Strategy

### **COMMITTEE SUMMARY:**

The Committee is to serve as a reference group for the development of a master plan for Edwardes Lake Park.

### **Committee Members**

- Five local residents
- Three representative from local Community Organisations
- Three Council officers (Manager Parks and Vegetation, Coordinator City Design and Urban Designer/Project Manager).

### **Councillor Representative:**

- Cr. Gaetano Greco
- Cr. Tim Laurence
- Cr. Susanne Newton

## **PROGRESS REPORT**

### **Key Issues and Challenges for 1 June 2018 to 30 November 2018**

- No meetings of the reference group were held during this period.

### **Key Activities / Outcomes for 1 June 2018 to 30 November 2018**

- No meetings of the reference group were held during this period.
  - The master plan development was substantially done during 2016–17, with significant input and advice from the reference group. Since then, the key concepts developed have not changed.
  - During 2017–18, further geotechnical investigations were completed to understand risks rising from the Site's history as a former tip. Feasibility work to better understand what upgrades are required for the Athletics Track.
  - During 2017–18 some 'easy wins' arising from the earlier work that the reference group informed have been delivered in Edwardes Lake Park, including replacement of old park furniture and installation of the compacting solar bins to manage the litter issues at the park.
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## **FUTURE PLANS**

- The next meeting of the group will be held when the master plan draft is complete.
- The reference group will be asked to review and input into the draft Edwardes Lake Park Master Plan ahead of release for wider community comment in early 2019.
- Feedback will be sought on how to best engage the community in regards to the draft Edwardes Lake Park.

## **RELATED DOCUMENTS**

- Edwardes Lake Park Reference Group Terms of Reference
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## 1. MUNICIPAL EMERGENCY MANAGEMENT PLANNING COMMITTEE

**AUTHOR:** Manager, City Works & Contracts (Municipal Emergency Resource Officer)

**REVIEWED BY:** General Manager Operations & Capital

### **COMMITTEE SUMMARY:**

This Committee is formed pursuant to Section 21(3) and (4) of the *Emergency Management Act 1986*:

*(3) A municipal council must appoint a municipal emergency planning committee constituted by persons appointed by the municipal council being members and employees of the municipal council, response and recovery agencies and local community groups involved in emergency management issues.*

*(4) The function of a municipal emergency planning committee is to prepare a municipal emergency management plan for consideration by the municipal council.*

### **Committee Members**

- Mayor (Chairperson)
- Municipal Emergency Manager (MEM)
- Municipal Emergency Resource Officer (MERO)
- Deputy Municipal Emergency Resource Officer (D/MERO) x 2
- Municipal Recovery Manager (MRM)
- Deputy Municipal Recovery Manager (D/MRM)
- Municipal Community Safety Manager (MCSM)
- Municipal Fire Prevention Officer (MFPO)
- Municipal Emergency Response Coordinator (MERC)
- MEMPC Executive Officer (PA to Director Operations & Capital)
- Emergency Management Planning Officer (Shared roll with MCC & DCC)

### **Agency Representation:**

- VicPol
- SES Victoria
- Ambulance Victoria
- Metropolitan Fire Brigade
- Department of Health and Human Services
- Red Cross
- Darebin Community Health
- CentreLink/Medicare
- VicRoads
- Salvation Army
- VicRoads
- Victorian Council of Churches
- DIVRS
- BOC

### **Councillor Representative:**

Cr Kim Le Cerf (Mayor)

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### **Key Issues and Challenges for 1 June 2018 to 30 November 2018**

- Reviewed and updated sections of the Municipal Emergency Management Plan (MEMP). The MEMP was reviewed by representatives from the SES, Police, MFB and the Department of Health and Human Services, and corrections incorporated.
- Identify any emergency management issues that had arisen.
- Debriefed on any incidents that occurred since the last meeting.
- Reviewed a number of sub-plans.

### **Key Activities / Outcomes for 1 June 2018 to 30 November 2018**

- Co-ordination and attendance across Darebin in the relief and recovery of various storm events.
- Emergency Management Planning Officer (shared resource for Moreland and Darebin Council's) provided a gap analysis of sub-plans to MEMPC and has facilitated the review/development of these and facilitated working groups of the MEMPC
- Conducted SES AIMS Training – part of MEMPC meeting – held on 30 August 2018
- Undertaken the Community Emergency Risk Assessment (CERA) to identify risk hazards part of the Municipal Emergency Management Plan – held on 8 August 2018.
- Developed Exercise Zeus to be held with MEMPC on 17 December 2018
- Developed Draft Pandemic Sub-plan
- Updated Public Health Emergency Management Plan
- The Relief and Recovery Working Group met a number of times and have almost finalised the non-major emergency protocol
- The Crowded Places Corking group is being progressed
- Members of the MEMPC supported the Community Resilience and Emergency Management Forum Held on 23 October
- Completing the actions from the Audit by MEMP committee

### **FUTURE PLANS**

- Maintain the MEMP to ensure currency.
  - Continue ongoing meetings with all emergency authorities and agencies.
  - Update CERA as required in preparation for next audit – to revote on risk assessment hazards by MEMPC as required.
  - Update of the Municipal Fire Management Plan to ensure it is current for next audit.
  - Review of the Municipal Emergency Recovery Plan is in progress.
  - Update the Technical Resources Sub Plan
  - Finalise the new :
    - Relief sub-plan
    - Extreme heat sub-plan
    - Pandemic sub-pan
  - Undertake Exercise Zeus on 17 December 2018
  - Undertaking & participating in at least 2 exercises in 2019.
  - Work with CFA to undertake the VFRR-B review
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## **RELATED DOCUMENTS**

- Municipal Emergency Management Plan
- MEMPC - Terms of Reference
- EMMV (Emergency Management Manual Victoria)
- *Emergency Management Act* 3 December 2013

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## 1. NORTHLAND URBAN RENEWAL PRECINCT STEERING COMMITTEE

**AUTHOR:** Manager City Futures

**REVIEWED BY:** General Manager City Sustainability and Strategy

### **COMMITTEE SUMMARY**

The Northland Urban Renewal Precinct Steering Committee (NURP) works collectively to provide a clear direction for the efficient and timely delivery of the precinct's ongoing work program. The Committee has a five point priority focus as follows:

1. Advocacy and Promotion;
2. Sound Design Concept Foundation;
3. Working in Partnerships;
4. Engagement; and
5. New Delivery Models (Fostering Innovation).

### **Committee Members**

The Committee comprises of 19 members as follows:

- Darebin Mayor as Committee Chair
- 3 x Darebin ward Councillors
- 2 x Banyule ward Councillors
- 2 x Council Directors/General Managers (one from each Council)
- 2 x Institutional representative (La Trobe University and Northern College of Arts and Technology)
- 2 x Community representatives (one from Darebin and one from Banyule)
- 2 x Representatives with specialist development industry experience
- 1 x Community Infrastructure (Health sector)
- 1 x Victorian Planning Authority
- 1 x Department of Environment, Land, Water and Planning
- 1 x Department Health and Human Services (Housing)
- 1 x Program Manager (PM)

### **Councillor Representative:**

- Mayor/Cr. Kim Le Cerf
  - Cr. Amir
  - Cr. Messina
  - Cr. Williams
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## **PROGRESS REPORT**

### **Key Issues and Challenges for 1 June 2018 to 30 November 2018**

- The scheduled August 2018 Steering Committee meeting did not proceed as no date suitable for the majority of members could be agreed upon. A new date will be set for the first half of 2019.

### **Key Activities / Outcomes for 1 June 2018 to 30 November 2018**

- Darebin Council adopted an Engagement Plan on 9 March 2018. In line with the engagement plan a first phase of community engagement was completed in April and June 2018 to help awareness of the project amongst the wider community and allow for input to the vision and strategic outcomes before a structure plan is drafted.
- Feedback received was generally positive with support for both the NURP vision and the draft Concept Plan for upgrades to TW Blake Park.
- All NURP Strategies and community feedback will be presented to the Steering Committee at the next Steering Committee meeting and to Council thereafter.

## **FUTURE PLANS**

- The Steering Committee aims to meet three times a year to review and monitor progress on individual projects within the NURP Program. No date has been set for the next Steering Committee meeting, but is expected to be in the first half of 2019. The next report with recommendations from the Committee will go to Darebin Council thereafter.

## **RELATED DOCUMENTS**

- Updated Terms of Reference (June 2016)
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