City of
DAREBIN

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to live

Darebin Sport Recovery Grants Program 2020/21 Guidelines

Round 2
January/February 2021

ACKNOWLEDGEMENT OF COUNTRY

Darebin City Council acknowledges the Wurundjeri Woi Wurrung peoples as the Traditional Owners and custodians of the land and waters we now call Darebin and pays respect to their Elders, past, present and emerging.

Council affirms that Wurundjeri Woi Wurrung peoples have lived on this land for millennia, practising their ceremonies of celebration, initiation and renewal.

Council respects and recognises all Aboriginal and Torres Strait Islander communities and their values, their oldest living cultures and practices, including their continuing spiritual connection to their land and waters and their right to self-determination.

Translators

If you need a translator to assist with your application – please call 8470 8470.

CITY OF DAREBIN

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National Relay Service
relayservice.gov.au

If you are deaf, or have a hearing or speech impairment, contact us through the National Relay Service.

Speak Your Language
T 8470 8470

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OVERVIEW

The **Darebin Sport Recovery Grants Program** is part of Council's Community and Local Business Resilience Relief Package in response to COVID19. This program has been combined with the Sports Club Grants (formerly Leisure Minor Works program) to support rebuilding the capacity of local sports clubs and organisations to respond and recover to the impacts of COVID19, ultimately helping to kick start community sport again.

Following the successful first round of the Sport Recovery Grants Program 2020-21 in late 2020, we now offer round two for this financial year. This is a competitive grants program with grants of up to $5000 available to eligible sports clubs and organisations who best address the focuses and criteria outlined in these guidelines.

FOCUS AREAS

The focus areas of this recovery grants program for community sport are:

- Help the community get back into community sport and recreation, improving our residents' physical and mental wellbeing, with a focus on inclusion and those facing hardship.
- Support clubs in rebuilding their financial sustainability and capacity from COVID impacts to deliver sport activities again.
- Help clubs to deliver a COVID-safe place to play for the community.

HOW TO APPLY

1. Review this program guidelines document.
2. Check if your club is eligible to apply, and your project is something that might be funded.
3. Plan your project and grant submission, review application checklist, get together relevant electronic quotes, attachments and letters of support as required.
4. This year's application is online using the Smarty Grants platform, making it easy to put together your application and attachments.
5. Apply online for Round 1 (2020-21) at
   https://darebin.smartygrants.com.au/sportrecovery202021R2
6. Submit your application by the closing date for this round.
7. Council will contact you as to whether you have been successful or not.

TIMELINES (ROUND 1)

Grant applications open (Round 1)	Friday 29 January 2021
Grant applications close (Round 1)	Sunday 28 February 2021 (midnight)
Selection panel conduct assessments	March 2020
Notification sent to all grant applicants & Payments made to successful applicants	late March / April 2020
Project to be completed	30 June 2021

WHO CAN APPLY?

- Clubs/organisations that <u>did not</u> receive funding in Round 1 of the Sport Recovery Grants program 2020-21.
- Tenant sports clubs who have a license or seasonal agreement to use a Darebin City Council recreation reserve and/or sporting pavilion.
- Non-tenant sports clubs or sporting organisations based in Darebin Community Sports Stadium or based at private facilities in Darebin
- Sport/recreational clubs, associations or organisations that are an incorporated association or a not for profit organisation.
- Sports clubs that do not have an outstanding debt to Council or utility suppliers.

WHAT MIGHT BE FUNDED

Projects and activities that are eligible and might be funded under the Sport Recovery Grants program include, but are not limited to:

Project Types	Further Information & Examples
Sport activities that focus on inclusion, new or returning players	Participation activities, events or programs (and associated costs) that encourage equity and diversity, targeting groups facing disadvantage and barriers to starting or returning to sport activity. These include women and girls, juniors, older adults, people with a disability, culturally and linguistically diverse background, LGBTIQ, and Aboriginal and Torres Strait Islander people. Activities might include: • Targeted programs (such as Walking Football for seniors 50+ or Auskick or Mini Roos for juniors) • Come and try session/s • Cultural or community events that feature sporting opportunities or have a focus on awareness for a Council priority target group e.g. LGBTIQ Pride Cup
Financial hardship or capacity building 'kick start' funding	Apply for 'kick start' funding that helps clubs to restart again for the upcoming season/year. This might include: • Player subsidy program to help players who can't afford to pay their fees to play • Rental support for non-tenant sport clubs or organisations renting a private facility or booking a local facility for sport • Professional financial or business advice to help short/medium term planning to rebuild club operations • Professional services or training courses to develop club volunteers, new coaches and officials. For example, TD Solutions, Sports Community subscriptions and services.
Social or casual sport and active recreation opportunities	Alternative participation opportunities that are beginner-friendly and focus on fitness and social elements over competition. For example: • Off the shelf programs such as Soccer Mums, AFL 9s, Open Court Sessions or Cardio Tennis, Bowling with Babies, Rugby Switch 7s, Cricket Sixes etc. • Delivery equipment such the Book A Court system for tennis, sporting equipment, training aids
Player welfare/wellbeing and mental health education	Partnerships with professional providers to deliver services, education and training to club coaches, players or officials. This could include: • Training courses such as mental health first aid, becoming a player welfare officer. • Education sessions for teams/players from providers such as SALT, Tackle Your Feelings (AFL), Outside the Locker Room, R U OK, Tomorrow Man, Read the Play and others. • Setting up a player support program and related costs.
COVID-Safe environment initiatives (up to $500)	This could include up to $500 of funding for COVID related safety/hygiene supplies, signage or resource packs, education and awareness initiatives, purchasing additional essential training/playing equipment required.
Going digital, adapting to new technologies	Funding to help clubs adapt to new technology to help improve marketing/promotion, communication and club operations. This might include setting up a new website, video conferencing subscription, Facebook or Google advertising, cashless payment/finance systems setup such as Square or Xero

WHAT WON'T BE FUNDED

Projects that won't be funded under the Sports Club Grants Program include:

- ✘ **Minor facility improvements** such as pavilion refurbishments, storage cages, scoreboards, safety nets, maintenance etc. that doesn't directly link to sport participation.
- ✘ **Major facility improvements** such as pavilion redevelopments, cricket nets and sports field lighting
- ✘ **Funding for of ground rental or utilities for tenant clubs** playing at council facilities, as refunds or credits are already being offered by Council.
- ✘ **Community events** that may target council priority groups, but do not help them get active with sport or recreational activities.

HOW WILL COUNCIL ASSESS APPLICATIONS AND WHAT IS THE CRITERIA?

Our team will assign a panel to assess applications based on the following criteria. When responding to questions in the application, be clear and concise in responses including relevant attachments to support your application.

Criteria	Details

Application Quality
What/Why/How Links to Grant Focus Areas
	• What and When:
	  o Clearly identifies what the program or initiative is, level of innovation, proposes relevant outcomes for the grant, shows clear timelines that can be delivered this financial year.
	• Why:
	  o The program/initiative shows a genuine need for the funding, relates to COVID-related issues, puts forward a good solution to address the issue/s faced.
	  o Outlines good benefit to both the club and community.
	• How:
	  o Clearly outlines how this program/activity will be delivered
	  o Adds funding or delivery partnerships that will further help deliver the project and its outcomes.
	  o Good supporting evidence such as letters of support that add weight to project need and delivery.

Level of COVID impact	• The club shows a high level of negative impact that COVID has had on their club/organisation and players/members
Inclusion and Participation	• Priority participation group/s identified and targeted well in program or initiative. • The amount of people the project will impact in local community. • Partnership with a community group or agency identified. • Links to Doing Sport Differently framework from VicHealth
Financial Need	• Club shows in its application or via attachments a high level of financial need for the project/program/activity or for financial hardship related to COVID impacts. • Club inputs a budget showing it can spend funding effectively to deliver the program or activity outcomes with an appropriate council contribution.
Who	Applications will score strongly under this criteria if they have: • Not received funding from Council in the past 12 months. • 50% or more Darebin residents as members/players • Achieved Gold/Silver/Bronze in Performance Subsidies Program last season or year (tenant clubs only). • Submitted a basic club plan with this application or as part of most recent (tenant club) allocation process.

APPLICATION CHECKLIST

- ✓ Your club or organisation is eligible to apply.
- ✓ Identify an idea, program or initiative that links to projects that 'might be funded' and in response to COVID related issues. Ensure you don't apply for something on the list of 'what won't be funded'.
- ✓ Explore partnerships to help delivery or participation outcomes, this will enhance the success of your project and any additional funding sources will also be beneficial in your application.
- ✓ Plan your project/program with quotes and related research to ensure its realistic to achieve for the budget and timeline.
- ✓ Choose one or more population target groups (age, background, ability, gender) for your participation program or initiative and tell us how your program or initiative will break down barriers for them and help them to get active and socially connected.
- ✓ Complete all questions in online application with clear and concise answers, addressing the selection criteria areas where possible.
- ✓ Attach the 'mandatory' list of attachments at the conclusion of the online application.
- ✓ Refer and make plans to adhere to the terms and conditions (fine print) of the grant below.

WHAT IF I STILL NEED HELP AND SUPPORT?

If you have any further questions or would like to discuss your grant idea further, please contact our Council's contact for this grant program:

Adam Feiner
Sport Development Officer, Leisure Services Team at Darebin Council

Phone: 8470 8138

Email: Adam.Feiner@darebin.vic.gov.au

Please also refer our website for related council information at http://www.darebin.vic.gov.au/

THE FINE PRINT

Terms and Conditions of applying and receiving funding support in the Darebin Council Sport Recovery Grants Program are:

- A maximum of one successful application will be considered (per applicant) each financial year, however the club can apply for more than one project/program/initiative within that application.
- Council may provide funding less than the amount requested by an applicant and make special conditions for the funding to be provided.
- Projects or programs will not be funded retrospectively.
- Projects must be completed by the end of the financial year in which funding was secured unless Council has agreed to an alternate date in writing.
- Successful applicants must complete the online funding agreement form to confirm their grant and agree to conditions for payment to be processed and made to recipient.
- At the conclusion of their grants program, successful applicants must provide a brief (acquittal) report to Council on the project demonstrating its completion, impact and use of funds. Failure to do so satisfactorily, may lead to the club/organisation needing to return funding back to Council.
- Non-tenant clubs, associations or organisations must prove their identity and status as a not-for-profit organisation. Ideally as an incorporated association.
- Council recommends successful applicant obtain an Australian Business Number (ABN) for tax purposes.
- Applicants must provide proof of Incorporation and Public Liability Insurance.
- All projects/programs must be completed by a registered practitioner/coach/deliverer with the required or relevant qualifications and insurance.
- Quotes or invoices should be provided where relevant in the application
- Any facility related works (such as Book A Court system) funded through this program are to become the property of Council. Any funding for permanent infrastructure, must be related to council owned or managed land.