

APPENDIX A

2012/2013 COMMUNITY GRANTS PROGRAM

Applications open on Monday 27th February and close on Monday 23rd April

Draft Schedule 2012

Event	Date	Action
Briefing Paper for EMT Briefing Paper for Council Council Report	January 17 February 13 February 20	Briefing Paper for 2012/13 Funding Round
Project Committee Meeting	Tuesday 24 January, 3.00pm- 4.00pm - Red Room	Draft Schedule & Information Kit with Application Forms
Information Booklet & Application Forms	By February 27	Ready for distribution on-line and hard-copies
Applications open	Monday 27 February	
Media Release - Advertisements	March & April	
Community Information Sessions	<u>March 15, 10.30am-12.00 noon</u> Preston Shire Hall <u>March 29, 6.30pm-8.00pm</u> Preston Shire Hall	
Applications close	Monday 23rd April	
2011/12 Final Evaluation Reports	Due on Friday 6 May	Send forms week of April 11
Project Committee Meeting	Tuesday 8 May, 3.00pm-4.00pm - Red Room	Briefing on applications received
Information to Standing Committee	Week May 21	
Assessment of applications	From May 14	
Project Committee Meeting	Tuesday 12 June, 3.00pm-5.00pm - Red Room	Finalise recommendations for Standing Committee
Standing Committee Meeting	Tuesday 19 June, 6.00pm - 9.30pm Function Room	Finalise recommendations
Council Report with recommendations	Monday TBA	To be confirmed
Notification of results to applicants	From July TBA	To be confirmed
Cheques Presentation Ceremony	August 2, 6.00pm-8.30pm Shire Hall	To be confirmed
Project Committee meeting	Tuesday 9 October, 3.00pm- 4.00pm - Red Room	12/13 Evaluation meeting