

Attachment 1 - List of External group bookings

Group name	Group Description	Activity	Frequency of meetings	No. People Involved	Public Liability Insurance	Financial capacity
Australian Lebanese Zahle Association of Victoria	Incorporated, independent	The Australian Lebanese Zahle Association of Victoria ALZAV is a non profit organisation that looks after and organises activities and social gatherings for Australian Lebanese migrants from the Village of Zahle in Lebanon including Christmas parties, youth camps, bus trips, book launches, an annual ball and group visits,	Monthly	15	Yes	Pays full fees
Vietnamese Elderly Citizen Group	Affiliated with Spectrum MRC. It is a mixed group of 55+ elderly people mainly from Vietnamese background	The elderly members are engaged in social and recreational activities, including gentle exercises and they host regular speakers	Weekly	40	No	They are currently supported through the Community Grants Program.
Department of Justice	Provides consumer affairs services	The aim of the service is to help Victorians become responsible and informed traders and consumers.	Weekly	2	Yes	Pays full fees
Multicultural Social Support Group	Affiliated with Spectrum MRC. It is a mixed group of 55+ elderly people from Macedonian background	The elderly members are engaged in social and recreational activities, including gentle exercises	Weekly	40	Yes	Spectrum MRC covers room hiring fees

(previously known as the Macedonian Social Support Group)		and once a month they go on excursions.				
Multicultural Choir	Affiliated with Spectrum MRC. It is a group of elderly people from different cultural backgrounds getting together to sing.	Singers from various CALD backgrounds practice singing and performances	Monthly	45	Yes	Spectrum MRC covers room hiring fees
African Women's Group	Affiliated with Spectrum MRC. It is a group of 55+ women from different African countries.	Middle aged and older women from African backgrounds meet and participate in yoga sessions.	Weekly	20	Yes	Spectrum MRC covers room hiring fees
African Homework Support Program	It is an activity run by Spectrum MRC staff.	Provides homework support for newly arrived migrants from Africa by tutors from a range of backgrounds.	Weekly	80	Yes	Spectrum MRC covers room hiring fees
Australian Macedonian Disability Pensioners Group Vardar	An independent and incorporated.	Group of elderly people from Macedonian cultural background running social and recreational activities.	Weekly	40	No	They are part contributing towards the hiring costs and the rest is paid through the community grants program.
Greek Choir	It is group of Elderly people from Greek background. They are an incorporated	Singers from Greek backgrounds practice, they organise intercultural	Weekly	20	No	They are currently supported

	organisation.	activities to share the Greek culture with Darebin Community				through the Community Grants Program.
Sudanese Youth Group	A group of youth from different African and non African countries. Affiliated with the Reservoir Baptist Church	The young people participate in leadership developmental activities as well as recreational, cultural and social activities.	Weekly	35	No	They are currently supported through the Community Grants Program.
Congolese Community of Victoria	It is a group of recently arrived Congolese migrants and refugees. It is an incorporated organisation and affiliated with Spectrum MRC	Provides social support, information, training, advocacy, interpreting services and referral.	Bi Monthly	30	Yes	Spectrum MRC covers room hiring fees
Darebin Indigenous - My Time	It is a group of Aboriginal parents and carers of children	Aboriginal parents/ carers of children with disability/chronic illness meet for lunch with guest speakers as well as provide children activities and art activities for parents.	Fortnightly	10	Yes	Internal charges
Learning Beyond the Bell-Northern Regional Network	It is a community organisation supporting and advocating for the needs of refugees and migrant young people. It is incorporated.	Home work clubs across the northern suburbs including Darebin LGA run by school, local government and variety of organisations to support students from a range of cultural backgrounds.	Quarterly	25	Yes	Funded by the Department of Education and Early Childhood Development
Dulin Baban Aboriginal &	A group of Aboriginal women and their children got	Aboriginal women and children meet weekly to	Weekly	18	No	They are currently

Torres Straits Islanders Group	together to break isolation and meet at the centre	socialise and share lunch.				supported through the Community Grants Program.
Open Place/Forgotten Australians	Open Place is funded by State Government to provide services to all Victorian Forgotten Australians.	A support group for forgotten Australia (the children who were sent to Australia from UK)	Monthly	30	Yes	Funded by State Government.
Northern Interfaith Intercultural Network	An organisation that aims at creating a dialogue between the different faiths	NIIN brings together faith, and culture leaders, educators, professionals and community leaders and workers, from across five municipalities in Melbourne Northern suburbs to develop a community- response to regional, social and cultural issues.	Weekly	1	They are in the process of becoming incorporated and applying for PLI	Supported by Local Councils and VMC
Friends of Baucau - Officer	A group of supporters of the Friendship/relationship with Baucau in East Timor. Over the past 10 years the organisation has supported the establishment and organisation of a community education centre in the town of Baucau in Timor-Leste.	Darebin residents providing support to the town of Baucau in-Timor-Leste by running fundraising activities in Yarra and Darebin municipalities.	Weekly	2	Yes	Supported by Yarra and Darebin Cities and through their fund raising activities.
Darebin Volunteer Network Meetings organised by	The Darebin Volunteer Network has been established by DVRS and meets now at the Intercultural Centre	Training of volunteers from a wide range of backgrounds.	Fortnightly	25	Yes	Funded by Council and State Government

Darebin Information Volunteer & Resource Centre (DIVRS)						
Darebin Ethnic Communities Council (DECC)	DECC is an umbrella organisation comprising more than 100 local ethnic groups.	It provides support and advocacy for local CALD communities residing in Darebin. It also provides a range of services to Darebin Council.	Weekly	2	No	Funded by Council and receives funds from VMC.
Spectrum Immigration services	Branch of Spectrum MRC	Provides migration services	Daily	5	yes	Pays full fees

Attachment 2 - List of Internal groups

Internal Council Meetings	Activity	Date	No. of people
Community Planning Partnerships & Performance	Job Interviews	4/10/11	4
	CP3 staff meeting	5/10/11	20
	Racism Enquiry – New Arrival focus group.	13/10/11	6
	Racism Enquiry –Artist group	13/10/11	10
	CP3 staff Meeting	18/10/11	10
	LG Pro Meeting	20/10/11	20
	CP3 staff Meeting	21/10/11	12
	Friends of Baucau Morning Tea	3/11/11	22
	CP3 Social Inclusion Workshop with cartoonist Brent Harper	22/11/11	18
Economic Development & Employment	Young Women Mentoring Program	13/10/11	25
	Business Development Competition Workshop	19/10/11	20
	Business Development Meeting	24/11/11	20

Attachment 3 - ACTIVITIES AND EVENTS October – December 2011

Date	Name of Event	Description of Events / Activities	No. of people	Organiser
7/10/11	Intercultural Film Night - Lebanese Film 'Stray Bullet'	Cultural exchange night including introduction to the Lebanese culture and the film presented aspects of the culture followed by questions and discussion	68	United Australian Lebanese Movement & Darebin Intercultural Centre
10/10/11	Home Style Cooking Class - Sri Lankan	Introducing Sri Lankan culture and cuisine- interactive and hands on session	17	Darebin Intercultural Centre
13/10/11	Volunteers conference	A conference/professional development for DIVRS volunteers	52	DIVRS
13/10/11	Freedom of expression Forum	Forum held to debate the tensions between freedom of expression when religious symbols and beliefs are tested and challenged	45	DECC & Darebin Intercultural Centre
20/10/11	Communicating Across Cultures - Workshop	The sessions aim to provides a deep understanding of communication living in a migrant nation and develop and strengthen bonds across cultural boundaries	26	Culture Works & Darebin Intercultural Centre
22/10/ 11	DECC Community Safety Day	To inform the community of all aspects of Safety in Darebin, including presentations and stalls held by all emergency agencies.	120	DECC & Darebin Intercultural Centre
25 /10/11	Peace Poles Launch of four poles are installed featuring 14 different languages	Mayor of Darebin Launched the Peace Poles at the entrance of the Darebin Intercultural Centre	60	Community Planning, Partnerships and Performance, Darebin Intercultural Centre and Darebin Interfaith Council
27/10/11	Community Profile - South Sudanese	An informative session on the South Sudanese Community featuring,	20	MRC & Darebin Intercultural Centre

		backgrounds, history, settlement experience and challenges in accessing services		
28/10/11	Sudanese Youth Forum	Sudanese Youth shared their challenging journey to Australia, initial settlement issues and successes	38	Sudanese Youth group & Darebin Intercultural Centre
28/10/30	Roots of Life - Organic Cooking Class	Introducing organic food products and how to prepare delicious meals with mainly raw food	30	Organic food expert & Darebin Intercultural Centre
29/09/11 3/10/11 4/10/11 5/10/11 13/10/11 18/10/11 26/10/11	Racism Inquiry	Racism inquiry consultations conducted with seven community groups including Muslim women, elderly / long-established communities, Muslim men, interfaith group, NESB artists and newly-arrived communities,	45	Community Planning, Partnerships and Performance & Darebin Intercultural Centre
3/11/11	Friends of Baucau Morning Tea	A series of morning teas served by Friends of Baucau Including presentation on a topic of interest, good interactive session between staff supporting the mission of Friends of Baucau	22	Darebin Intercultural Centre and Friends of Baucau
9/11/11	Communicating Across Cultures - Workshop	A session exploring different communication styles and by people from diverse backgrounds and strategies to use to improve communication and avoid misunderstandings	39	Culture Works & Darebin Intercultural Centre
10/11/11	Rooming House Owners Forum	A forum to discuss and explore the issues facing room house users and owners and issues related to homelessness and housing sector	30	CP3
21/11/11	Greek Home Style Cooking Class & Greek Choir	Introducing the Greek culture and cuisine- interactive and hands on session	25	Greek Choir & Darebin Intercultural Centre
22/11/11	Zumba Fitness Class	Introducing Zumba dancing	11	Latin Dance Dancer & Darebin Intercultural Centre

24/11/11	Community Profile - Indian	Informative session on Indian community featuring, backgrounds, history, settlement experience and challenges in accessing services	15	Spectrum MRC and Darebin Intercultural Centre
24/11/11	Social inclusion Celebration	The event raised awareness of social inclusion week, aims and objectives featured a guest appearance with a session by entertainer Rod Quantock.	58	Community Planning, Partnerships and Performance & Darebin Intercultural Centre
25/11/11	Roots of Life - Organic Cooking Class	Introducing organic food products and how to prepare delicious meals with mainly raw food	30	Organic food expert & Darebin Intercultural Centre
25/11/11	Intercultural Film Night - Greek Film 'A Touch of Spice'	Cultural exchange night including introduction to the Greek culture followed by questions and discussion	15	Darebin Intercultural Centre
29/11/11	Human Rights Forum	A forum to discuss the way the Victorian Human Rights Charter impact on individuals.	45	DECC supported by Darebin Intercultural Centre
5/12/11	Christmas Cake Cooking Special	Cooking session to share the festive season spirit through cooking Christmas cakes from different countries in the world	17	Darebin Intercultural Centre
8/12/11	DECC AGM	Annual General meeting of the Darebin Ethnic Communities Council including guest speakers and entertainment	55	DECC supported by Darebin Intercultural centre
8/12/12	DIVRS AGM	Annual General meeting	49	DIVRS
15/12/11	Bhangra Dance Class	A session of Bhangra Dance Class. Bhangara is a lively form of music and dance that originated in the Punjab region in Southeast Asia. The lyrics provide an insight into the history of Punjab	27	Bhangra Dance expert & Darebin Intercultural Centre
16/12/11	Intercultural Centre	Celebration of the end of the	100	Darebin

	End of Year Party	year with performance from the multicultural and Greek Choir, food, henna and face painting		Intercultural Centre
16/12/11	Lebanese Cultural Night	Introducing Lebanon the culture, food, drinks and live music	49	An Expert on the Lebanese culture and Darebin Intercultural Centre
21/12/11	Language Aides End of Year Party	Celebration to present awards to Council's language aides	50	CP3 and Intercultural Centre

Attachment 4

Total Number of hours booked per room, per month for 1st and 2nd quarters

Room Name	July total hours booked	August total hours booked	September total hours booked	1st Quarter Totals	October total hours booked	November total hours booked	December total hours booked	2nd Quarter Totals
Pearl	42	57	65	164	78	86	40	204
Jade	37	49	69	155	54	80	30.5	164.5
Topaz	N/A	48	88	136	71	53	41.5	165.5
Amber	N/A	5	15	20	22	3	3	28
Kitchen	38	67	89	194	200	243	233	676
Exhibition Space	392	392	392	1176	392	392	392	1176
Total	509	618	718	1845	817	857	740	2414



