

Darebin Community Advisory Committee Review

Committee Title:

Darebin Health Steering Committee

| | | | |
|--------------------|----------------------------------|----------|------------------------------|
| | | X | No of Representatives |
| Membership: | Councillors | X | 3 |
| | Community Representatives | 0 | |
| | Industry Representatives | X | 5 |
| | Council Staff | X | 3-4 |

Councillor Attendance per statutory year e.g. from the first meeting after the November statutory meeting until the last meeting before the statutory meeting the following year.

Please provide data from 11/12,12/13,13/14

| DAREBIN HEALTH STEERING COMMITTEE MEETING ATTENDANCE 2013 | | | | | | | | |
|---|-------|------------|------------|------------|------------|------------|------------|-------|
| | DATES | 27/02/2013 | 18/04/2013 | 20/06/2013 | 22/08/2013 | 24/10/2013 | 19/12/2013 | TOTAL |
| Cr Oliver Walsh | | Yes | Yes | No | Yes | No | No | 3 |
| Cr Gaetano Greco | | Yes | No | Yes | No | No | Yes | 2 |
| Cr Julie Williams* not officially on committee | | Yes | N/A | N/A | N/A | N/A | N/A | 1 |
| Cr Bo Li | | No | Yes | Yes | Yes | Yes | Yes | 4 |
| | | | | | | | | |
| DAREBIN HEALTH STEERING COMMITTEE MEETING ATTENDANCE 2014 | | | | | | | | |
| | DATES | 27/02/2014 | 1/05/2014 | 26/06/2014 | 28/08/2014 | 30/10/2014 | 11/12/2014 | TOTAL |
| Cr Gaetano Greco | | Yes | Yes | Yes | Yes | | | 4 |
| Cr Julie Williams | | No | No | No | No | | | 0 |
| Cr Bo Li | | No | No | No | No | | | 0 |

Establishment and End Dates:

2003, no end date.

Method of Establishment:

Established post the endorsement of DAREBINhealth (Darebin health and wellbeing plan)

Frequency of Meetings:

Bi-monthly

Stated Purpose & Objectives:

- *Assist Council to identify relevant public health and wellbeing issues affecting the City of Darebin.*
- *Assist with the implementation and monitoring of the 2013-2017 health and Wellbeing Plan.*
- *Promote interagency collaboration.*

Committees Operation:

Co- chaired by assigned Councillors.

The committee consistently achieves quorum with an average attendance of 10.

Councillor attendance at meetings is fairly consistent, but generally only one of the 3 assigned Councillors attending.

The committee is productive and engaged, regularly generating operational work which is actioned together outside of meetings.

There is no other Committee replicating/duplicating the work of this committee.

Recommendation:

Committee continue in current format as it has continued relevance, is achieving its objectives and is functioning well.

Given that regular meetings occur between stakeholders outside of this forum, consider moving to quarterly.

Review terms of reference to ensure consistency with current guidelines.

Panel Recommendation:

Meetings be held on a quarterly basis.

Change format of the committee to a Reference Group

No Councillor to be appointed to the committee at the statutory meeting scheduled for 10 November 2014.

The Terms of Reference to be reviewed.

Endorsed:

Director Community Development: Date:

Manager Corporate Governance & Performance: Date:

Team Leader Equity & Diversity: Date:

Director (As determined): Date:

Manager (As determined): Date:

Coordinator (As determined): Date: