

Darebin Community Advisory Committee Review

Committee Title:

Darebin Intercultural Centre Advisory Committee

	X	No of Representatives
Membership: Councillors	<input checked="" type="checkbox"/>	<input type="text" value="3"/>
Community Representatives	<input checked="" type="checkbox"/>	<input type="text" value="7"/>
Industry Representatives	<input type="checkbox"/>	<input type="text"/>
Council Staff	<input checked="" type="checkbox"/>	<input type="text" value="3"/>

Councillor Attendance:

Nov 2012-Oct 2013 (2 meetings held)
 Cr Villella x 2 meetings
 Cr Li - no meetings

Nov 2013-Oct 2014 (3 meetings held to date)
 Cr Villella x 2 meetings
 Cr Greco x 2 meetings
 Cr Laurence - no meetings

Establishment and End Dates:

Established in July 2013. There is no end date proposed for this Committee.

Method of Establishment:

Established through Council resolution

Frequency of Meetings:

Quarterly

Stated Purpose & Objectives:

- Promote the Centre's vision, mission and objectives to the wider Darebin community and beyond
- Provide advice and ideas on activities and programs
- Receive quarterly reports on the Centre's performance, achievements and challenges
- Advocate for a sustainable Darebin Intercultural Centre
- Explore avenues to increase the Centre's financial capacity

Committees Operation:

Councillor attendance at meetings has been sporadic during its year of operation.

The purpose and objectives of the Committee are ongoing as they align with and are achieved through the operational service plan.

The Committee is a well-attended, vibrant forum for discussion on the progress and operation of the Intercultural Centre by interested community members. However, the membership spread has resulted in the dialogue revolving around DECC, Councillor and Council Officers' contributions.

The main agenda item is for the Committee members to receive information and a written report on the activities and issues affecting the Intercultural centre over the previous quarter.

Despite the Terms of Reference assertion that the Committee does not exist to direct the day-to-day activities of the Intercultural Centre team, there have been examples of this being the case over the past year.

Recommendation:

Advisory Committee to be dissolved.

Establish an internal working party to guide and develop the Intercultural Centre program.

Host two Intercultural Centre user group activities each year focusing on consultation and engagement and reward and recognition of community participants.

Schedule an annual report to Council on the operation of the Intercultural Centre including participation data, event profiles, program development and growth, issues affecting the Centre etc.

Consultation with community and user groups about the operational planning for the Intercultural Centre can occur as part of the annual service planning process via a multi-pronged engagement process

Panel Recommendation:

Effective from the date of Council's resolution, the Advisory Committee to be dissolved.

Establish a 'Friends' group that consist of community members

Endorsed:

Director Community Development: Date:

Manager Corporate Governance & Performance: Date:

Team Leader Equity & Diversity: Date:

Director (As determined): Date:

Manager (As determined): Date:

Coordinator (As determined): Date:

DRAFT