



Planning Committee Charter

1 Purpose

- (1) A Special Committee appointed, pursuant to section 86 of the *Local Government Act 1989*, to assist Council in decision making on urban planning matters and for dealing with planning permits under section 188 of the *Planning and Environment Act 1987*.

2 Membership

- (1) All Councillors. The Mayor of the day is the Committee Chairperson.

3 Quorum

- (1) Five Councillors.

4 Meeting Frequency

- (1) Twice monthly, with meetings scheduled by Council.

5 Scope of Activity:

- (1) To consider and determine the following matters:
 - (a) Planning applications which receive five or more objections, where the objector owns or resides at a property within 200 metres of the land subject of the planning application or in the planning officers opinion the objector may be detrimentally affected if a permit is granted.¹
 - (b) Planning applications which fail to meet the objectives of adopted Council policy.
 - (c) Planning applications which, in the opinion of the Chief Executive or Director for city development in consultation with the Chairperson of the Planning Committee, raise major policy implications and ought to be referred to the Committee for determination.
 - (d) Any other applications for major developments² or changes of use which, in the opinion of the Chief Executive or Director for city development in consultation with the Chairperson of the Planning Committee, ought to be referred to the Committee for determination.
 - (e) Minor amendments to Development Plans which in the opinion of the Chief Executive or Director for city development, in consultation with the Chairperson of the Planning Committee, can be determined by the Committee.

¹ For the purpose of this Charter, multiple objections from the same property address are counted as a single objection as is a petition or letter with multiple signatories.

² Major developments includes but is not limited to any development of the value of more than \$10 million and/or higher than 8 stories.

6 Reporting

- (1) The Committee reports periodically to Council on decisions made (planning permits considered) under delegated authority.
- (2) A report on the meetings and activities of the Planning Committee is to be prepared for inclusion in Council's Annual Report.

7 Delegated Authority

- (1) Full delegated authority under section 188 of the *Planning and Environment Act 1987* to determine applications with five or more objections¹.
- (2) The Committee has discretion to refer matters to Council if considered appropriate.
- (3) Where the Planning Committee has not been in a position to reach a decision on a matter, the Chief Executive or Director for city development, in consultation with the Chairperson of the Planning Committee, has discretion to refer the matter to a subsequent meeting of Council.