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# MINUTES OF THE COUNCIL MEETING

Held on Monday 15 May 2017

Released to the public on Thursday 18 May 2017





# **ACKNOWLEDGEMENT OF DAREBIN'S ABORIGINAL AND TORRES STRAIT ISLANDER COMMUNITY**

**(Council adopted this Acknowledgment on 1 July 2013 in order  
to confirm the commitment of Council to the process of  
Reconciliation)**

Darebin City Council acknowledges the Wurundjeri people and the Kulin Nations as the traditional landowners and the historical and contemporary custodians of the land on which the City of Darebin and surrounding municipalities are located.

Council recognises, and pays tribute to, the diversity of Darebin's Aboriginal and Torres Strait Islander community, valuing the unique and important role Aboriginal and Torres Strait Islander community members play in progressing reconciliation, respect and the building of mutual understanding across the City, amongst its people, and in the achievement of shared aspirations. Council recognises and pays tribute to, and celebrates, Darebin's long standing Aboriginal and Torres Strait Islander culture and heritage.





**Italian**

Questo è il verbale della riunione del Consiglio Comunale di Darebin tenutasi nella data riportata sulla prima pagina di questo documento. Se desiderate informazioni sul verbale in lingua italiana, siete pregati di chiamare la Linea Telefonica Multilingue del Comune al 8470 8888.

**Greek**

Αυτά είναι τα πρακτικά της συνεδρίασης του Δημοτικού Συμβουλίου Darebin, που έγινε την ημερομηνία που φαίνεται στο εξώφυλλο αυτού του εγγράφου. Αν θα θέλατε πληροφορίες στα Ελληνικά σχετικά με αυτά τα πρακτικά, παρακαλούμε καλέστε την Πολυγλωσσική Τηλεφωνική Γραμμή του Δήμου στον αριθμό 8470 8888.

**Chinese**

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**Arabic**

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**Macedonian**

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**Vietnamese**

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**Croatian**

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**Portuguese**

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**Serbian**

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**Somali**

Kuwani waa qodabadii lagaga Hadley shirkii Degaanka Degmada Darebin oo la qabtay taariikhda ku xusan boga ugu sareeya ee qoraalkan. Haddii aad doonysid inaad heshid qodobadan oo ku qoran Af-Somali, fadlan ka wac Khadka Taleefanka Afafka ee Golaha oo ah 8470 8888.



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**MINUTES OF THE ORDINARY MEETING OF THE  
DAREBIN CITY COUNCIL HELD AT DAREBIN CIVIC CENTRE,  
350 HIGH STREET PRESTON ON MONDAY 15 MAY 2017**

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**THE MEETING OPENED AT 6.00PM**

**WELCOME**

The Chairperson, Cr. Le Cerf opened the meeting with the following statement:

*"I would like to acknowledge the traditional owners and custodians of the land on which we stand here today, the Wurundjeri people, and pay my respects to their Elders, past and present, as well as to Elders from other communities who may be with us today."*

**1. PRESENT**

***Councillors***

Cr. Kim Le Cerf (Mayor) (Chairperson)

Cr. Steph Amir

Cr. Gaetano Greco (Deputy Mayor)

Cr. Trent McCarthy

Cr. Lina Messina

Cr. Susanne Newton

Cr. Susan Rennie

***Council Officers***

Phil Shanahan - Acting Chief Executive Officer

Steve Hamilton - Director City Futures and Assets

Katrina Knox - Director Community Development

Andrew McLeod - Director Corporate Services

Jacinta Stevens - Director Civic Governance and Compliance

Oliver Vido - Director Operations and Environment

Darren Rudd - Manager Planning and Building

Katia Croce - Coordinator Council Business

Jody Brodribb - Council Business and Governance Officer

Dave Bell - Senior Media Advisor

**2. APOLOGIES**

Cr. Newton and Cr. Laurence are on approved leave of absence.

An apology was lodged for the absence of Cr. Williams.

**3. DISCLOSURES OF CONFLICTS OF INTEREST**

Nil

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## 4. CONFIRMATION OF THE MINUTES OF COUNCIL MEETINGS

<b>Council Resolution</b>
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MINUTE NO. 17-173

**MOVED:** Cr. L Messina  
**SECONDED:** Cr. T McCarthy

**That** the Minutes of the Ordinary Meeting of Council held on 1 May 2017 and the Special Meeting of Council held on 8 May 2017 be confirmed as a correct record of business transacted.

**CARRIED**

## 5. QUESTION AND SUBMISSION TIME

The Chairperson, Cr Le Cerf, responded to the following questions submitted for Public Question Time.

- **Brian Sanaghan of West Preston:**

**Question One:**

*“The Victorian state election is due in November 18, 2018.*

*At your swearing in as a councillor representing the Greens political party on Darebin City Council, you pledged an oath of commitment to the ratepayers of the City of Darebin that you would serve a four year term as a councillor acting on their behalf.*

*Can you reaffirm that commitment to this public gallery of Darebin City ratepayers here assembled. In particular can you unequivocally affirm that you will not resign your position as a councillor and former mayor, as have many of your predecessors, in order to take up a seat in the Victorian state parliament on behalf of the Victorian Greens political party.”*

**The Chairperson, Cr. Le Cerf provided the following response:**

*“The Local Government Act does not preclude councillors from standing for State and Federal elections, and doesn’t require councillors to declare their intentions regarding elections falling within their term.*

*Council’s own guidelines for pre-selection or nomination as a candidate in Federal or State elections also do not require councillors to state their intentions regarding upcoming elections. However they do require councillors to notify the CEO of pre-selection or nomination, and to take leave from the date of their nomination with the relevant electoral commission until voting closes.*

*The language of the Oath of Office under the Act does not specifically commit councillors to a four-year term as you suggest. There are a range of reasons why councillors might resign during a term. Rather, the Oath commits every councillor to undertake their duties faithfully, impartially, and to the best of their skill and judgement while they are in office.*

*My fellow councillors and I take that oath, and our commitment to this City, very seriously.”*

**Question Two:**

*“It is common for local councils to offer ex gratia payments to troublesome employees to secure their resignation.*

*The former CEO of Darebin Council, Rasiah Dev, was forced to resign as Darebin City CEO earlier this year.*

*Was any extra contractual payment made to Mr Dev to secure his resignation?*

*If so, what, to the nearest one hundred thousand dollars, was the magnitude of the payment made to Mr Dev?”*

**The Chairperson, Cr. Le Cerf provided the following response:**

*“The Governance Local Law at clause 54 (6) states the chairperson may disallow a question if the chairperson determines that it relates to personnel matters or contractual matters. As your question falls within both of those categories, your question is disallowed.”*

- **Serena O’Meley of Reservoir:**

**Question One - Strathallan Open Space**

*“In relation to the Strathallan Open Space resolution – Minute no. 17-063 – 13 February 2017, can the Mayor please provide an update on any meetings, outgoing and incoming correspondence which are directed by the resolution, and provide an explanation for why the report/options paper which was promised for today’s meeting has not been completed?”*

**The Chairperson, Cr. Le Cerf provided the following response:**

*“Correspondence from MPs:*

- *On 23 March, I wrote to the relevant Members of Parliament seeking their assistance and support to retain this land as open space.*
- *On 29 March, I received a letter from the Ministerial Mail Team has advising that the Minister for Planning, the Hon Richard Wynne MP had received the letter and that the matter is under consideration and would be addressed shortly.*
- *So far, no further response has been received from Minister Wynne’s office.*
- *On 7 April, I received a letter from the Member for Bundoora, Mr Colin Brooks MP, who thanked Council for their interest in the matter and noting that he believes that the best interests of the community would be served by allowing the golf club to continue to use the land.*
- *On 9 May, I received a letter from the office of the Member for Preston - the Hon Robin Scott MP – advising that this issue falls within the portfolio responsibility of the Minister for Training and Skills and that the correspondence has been forwarded to the Hon Gayle Tierney MP for consideration and action.*
- *I am yet to receive a response from the office of the Minister for Training and Skills.*

*La Trobe University:*

- *On 23 March, I also wrote to the Vice Chancellor of La Trobe University seeking to meet and discuss the Strathallan Golf Course as a matter of urgency.*

- *On 10 May, I met with two senior representatives of the University to listen to their plans for the site, for which they have advised that the only action taken so far is to end the lease for the golf club. La Trobe have stated that they have no firm view as to the future of the land and that they would be engaging in a community consultation in a few months' time.*
- *The Council report was put on holding pending the outcome of the meeting with La Trobe. The revised date for this report is 19 June 2017.*

*Community:*

- *I have made several requests for the meeting with community representatives to be scheduled, including last week. I have asked today that this meeting takes place before the report comes back to Council in June."*

## **Question Two - Developer Contributions**

### Part A

*"Why is Council currently levying Public Open Space contributions on a sliding scale of 2%-5% instead of maximising all contribution at 5%, which is allowed under Section 18 of the Subdivision Act 1988 (Vic)?"*

#### **The Chairperson, Cr. Le Cerf provided the following response:**

*"Council currently collects the Public Open Space contributions through provisions in the planning scheme. Any changes to the planning scheme take at least 6-12 months. This Council has committed to determine our open space needs (as is required under Section 18(1A) of the Subdivisions Act 1988) and will adjust the levy accordingly."*

### Part B

*"If Council can immediately levy contributions on developers, without a formal Development Contribution Plan adopted into the planning scheme, why was this not done earlier and what circumstances could prompt a VCAT challenge by developers to such a levy?"*

#### **The Chairperson, Cr. Le Cerf provided the following response:**

*Council is unable to immediately levy a development contribution without completing a Development Contributions Plan (or Infrastructure Contributions Plan). Our officers will email you relevant case law separately and a link to State Government guidelines for development contributions that explains in detail Council's lawful obligations including the legal tests Council must satisfy in order to apply development contribution through an agreement or permit condition.*

- **Nola Dillon of Kingsbury:**

*"Parking in Clunes St, today I had to park and carry four bags of messages from one and a half blocks from my driveway as i was unable to access my driveway nor park in the street, as the parking is always taken up, by uni students, employees at the ugly carwash on the corner of Clunes and Plenty Rd, plus the people who park, in Clunes then walk to the tram stop and are gone all day. I am again about residential parking permits for 4 Clunes St, don't tell me to get 100 signatures from residents in Clunes and surrounding streets, they are mainly students and are her for a short time only, it's way past time Council did something for the Ratepayers, don't tell me again you are thinking of the community, the people who park in Clunes I would say are not all from our community."*

**The Chairperson, Cr. Le Cerf provided the following response:**

*“Changes to parking restrictions in a street need to ensure they will meet the needs of the majority of residents. With this approach, support for changes is generally shown through a petition or numerous individual concerns raised by residents. To our knowledge, there has not been significant concerns regarding parking in Clunes Street.*

*To protect parking availability for existing resident’s, access to parking permits is not available to developments built after 2004 that have resulted in an increase to the number of dwellings on the site. I believe this applies to your residence, which means you are not currently eligible to obtain a residential Parking Permit.”*

- **Chris Erlandsen of Preston**

**Question One:**

*Is it likely that Darebin can review the practice of hybridising old and new and to ensure that heritage buildings are retained with a more sensitive design response?*

**The Chairperson, Cr. Le Cerf provided the following response:**

*Council relies on the advice of a qualified architect historian who acts as Council's Heritage adviser to guide and assist in the assessment of planning applications for properties affected by Heritage Overlays. This ensures the protection of Darebin's built heritage is given due consideration with the input of expert advice for every application within a Heritage overlay.*

**Question Two:**

*Is it likely that Darebin Council will reinstate the role of Heritage Officer in the near future rather than Planning Officers thinking they can cover the same job?*

**The Chairperson, Cr. Le Cerf provided the following response:**

*The assertion in this request is not correct, Council already employs a Heritage Officer in a contract role who provides specific advice to Council officers on all heritage applications.*

- **Anne Laver of Northcote**

**Question One:**

*“Will the Council please consider implementing a Parking Overlay for the Market? The development plan for the market indicates that 4888 spaces are required, yet the plans show only 324 parking spaces with from what I understand no visitor parking provided.*

*The Preston Market fits all the criteria for a Parking Overlay Scheme outlined in the State Government Practice Note 57, April 2013.”*

**The Chairperson, Cr. Le Cerf took the question on notice and advised that a written response would be provided.**

**Question Two:**

*“Is it true that Council have suggested the carpark behind the Council Chambers be set aside to shoppers at the market?”*

**The Chairperson, Cr. Le Cerf provided the following response:**

*"We are exploring different options Council can make for car park availability during construction that happens at the Preston Market site."*

**Responses to Public Questions taken on notice at the Council meeting on 1 May 2017**

At the Council meeting held on 1 May 2017, the following questions were taken on notice by the Chairperson.

- **Giuseppe Ciccia, Reservoir –**

*Mr Ciccia made a statement about concerns with Council's response to acting on issues he had previously raised at Council's meeting on 3 April 2017 regarding vandalism of nature strips on Yarra Ave, Reservoir.*

The following reply was provided to Mr Ciccia from the Director Operations and Environment:

*"I am unclear of the details of your current concerns as I believe the issues that we previously discussed have been addressed. I clearly indicated to you that the portion of nature strip adjacent to your property would be filled and seeded as it caused a tripping hazard.*

*I also addressed your concerns around the safety of your neighbour's low fence which fronts Broadway Avenue.*

*If you believe that Council has other matters to address I suggest that you write to me and clearly define the matters you wish Council to address. Until then I consider the current issues raised as having been addressed and matter closed."*

*Jody Brodribb, Council Business and Governance Officer temporarily left the meeting during discussion of the above item at 6.17pm.*

## 6. CONSIDERATION OF REPORTS

### 6.1 PLANNING SCHEME AMENDMENT C157: 217-239 SEPARATION STREET NORTHCOTE - REQUEST FOR AUTHORISATION

**Author:** Manager City Design and Strategic Planning

**Reviewed By:** Director City Futures and Assets

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#### Report Background

The purpose of this report is to seek a Council resolution to request authorisation and exhibit Amendment C157 to the Darebin Planning Scheme. Amendment C157 seeks to rezone the subject sites from the Industrial 3 Zone to the Residential Growth Zone 1, supporting the sites' transition from former industrial use to residential. This transition will be achieved through the rezoning of the sites and introduction of the proposed Development Plan Overlay and the Environmental Audit Overlay.

#### Previous Council Resolution

At its meeting on 1 May 2017, Council resolved:

*'That Council defer the matter for officers to provide further advice regarding increasing the developer's contribution to community infrastructure, as listed in the report and further information on the facilitation of social housing.'*

At its meeting on 20 March 2017, Council resolved:

*'That Council:*

- (1) Defers consideration of this matter until May 2017 to allow Council time to consider the residential zone provision amendments recently announced by the State Government.*
- (2) Notes the amended residential zone provisions, scheduled to be gazetted in March/April 2017, are required to be incorporated into all Victorian planning schemes.*
- (3) Receives a briefing on this matter as soon as practicable.'*

#### Previous Briefing(s)

- 18 April 2017
- 20 February 2017
- 28 November 2016

#### Council Plan Goal/Endorsed Strategy

- Goal 1 - Vibrant City and Innovative Economy
- Goal 2 – Healthy and connected community

#### Endorsed Strategies:

- Darebin Housing Strategy 2013-2032
  - Darebin Economic and Land Use Strategy 2014
  - Darebin Open Space Strategy 2007-2017
-

## Summary

### What the amendment does:

Urbis, on behalf of adjoining land owners CES - Northcote (VIC) Pty Ltd and Minotaur Constructions Pty Ltd at 217, 221-223 and 235-239 Separation Street, Northcote (the land) has made a request to Council to prepare a planning scheme amendment. The request for planning scheme amendment includes the following:

- To rezone the land from Industrial 3 Zone (INZ3) to the Residential Growth 1 Zone (RGZ1). The RGZ1 provides flexibility to accommodate a diversity of housing types and styles which will allow for increased housing density.
- To apply the Development Plan Overlay (DPO) to the land. The DPO has been drafted to achieve specific design guidelines, including creating a high amenity residential neighbourhood through a coordinated and staged redevelopment of the land, respecting the residential interface, improving accessibility to McDonnell Park, encouraging provision of affordable housing, providing a contribution to upgrading infrastructure and constructing public realm works, and providing a mix of high quality medium and high density housing typologies. It is noted that the proponent has requested a maximum built form of 7 storeys. This is discussed in greater detail in the main body of this report.
- To apply the Environmental Audit Overlay (EAO) to the land. Given that there is limited detailed information available regarding the current condition of the sub surface soil considering the sites' former industrial use, the EAO is proposed to be introduced to the entire site, to ensure that prior to commencement of a new sensitive use (accommodation) that either a Certificate or Statement of Environmental Audit is issued confirming that the land is suitable for sensitive use.

<b>Recommendation</b>
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### That Council:

- (1) Requests under section 8A of the *Planning and Environment Act 1987* that the Minister for Planning authorise Darebin City Council to prepare Amendment C157 to the Darebin Planning Scheme.
- (2) When authorised by the Minister for Planning, exhibits Amendment C157 to the Darebin Planning Scheme in accordance with notice requirements under section 19 of the *Planning and Environment Act 1987*.
- (3) Authorises the Manager City Design and Strategic Planning to make minor alterations and corrections, where necessary, to Amendment C157 material as attached, prior to the lodgement of authorisation request with the Minister for Planning and/or the exhibition period.

**Motion****MOVED: Cr. T McCarthy****SECONDED: Cr. S Rennie****That Council:**

- (1) Requests under section 8A of the *Planning and Environment Act 1987* that the Minister for Planning authorise Darebin City Council to prepare Amendment C157 to the Darebin Planning Scheme.
- (2) When authorised by the Minister for Planning, exhibits Amendment C157 to the Darebin Planning Scheme in accordance with notice requirements under section 19 of the *Planning and Environment Act 1987*.
- (3) Authorises the Manager City Design and Strategic Planning to make minor alterations and corrections, where necessary, to Amendment C157 material as attached, prior to the lodgement of authorisation request with the Minister for Planning and/or the exhibition period.

*Cr. Greco proposed to the mover and seconder that point (4) be added to the motion as follows.*

- (4) That the proposed DPO 13 and its related Agreement under section 173 of the *Planning and Environment Act* specify that 10% of all dwellings in the whole development be sold to a registered housing association or registered housing provider as defined in the *Housing Act (1983)* where the development is up to 4 storeys in height and increased to 15% where the development is 5 or 6 storeys in height.

*This was not accepted by Cr. McCarthy and Cr. Rennie.*

**Amendment****MOVED: Cr. G Greco****SECONDED: Cr. S Rennie****That:**

- (1) Council requests under section 8A of the *Planning and Environment Act 1987* that the Minister for Planning authorise Darebin City Council to prepare Amendment C157 to the Darebin Planning Scheme.
- (2) Council, when authorised by the Minister for Planning, exhibits Amendment C157 to the Darebin Planning Scheme in accordance with notice requirements under section 19 of the *Planning and Environment Act 1987*.
- (3) Council authorises the Manager City Design and Strategic Planning to make minor alterations and corrections, where necessary, to Amendment C157 material as attached, prior to the lodgement of authorisation request with the Minister for Planning and/or the exhibition period.
- (4) **The proposed DPO 13 and its related Agreement under section 173 of the *Planning and Environment Act* specify that 10% of all dwellings in the whole development be sold to a registered housing association or registered housing provider as defined in the *Housing Act (1983)* where the development is up to 4 storeys in height and increased to 15% where the development is 5 or 6 storeys in height.**

THE AMENDMENT WAS PUT AT CARRIED AND BECAME THE MOTION.

THE MOTION WAS PUT AND CARRIED AND BECAME THE COUNCIL RESOLUTION AS FOLLOWS:

<b>Council Resolution</b>
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**MINUTE NO. 17-174**

**MOVED:** Cr. T McCarthy  
**SECONDED:** Cr. S Rennie

**That:**

- (1) Council requests under section 8A of the *Planning and Environment Act 1987* that the Minister for Planning authorise Darebin City Council to prepare Amendment C157 to the Darebin Planning Scheme.
- (2) Council, when authorised by the Minister for Planning, exhibits Amendment C157 to the Darebin Planning Scheme in accordance with notice requirements under section 19 of the *Planning and Environment Act 1987*.
- (3) Council authorises the Manager City Design and Strategic Planning to make minor alterations and corrections, where necessary, to Amendment C157 material as attached, prior to the lodgement of authorisation request with the Minister for Planning and/or the exhibition period.
- (4) The proposed DPO 13 and its related Agreement under section 173 of the *Planning and Environment Act* specify that 10% of all dwellings in the whole development be sold to a registered housing association or registered housing provider as defined in the *Housing Act (1983)* where the development is up to 4 storeys in height and increased to 15% where the development is 5 or 6 storeys in height.

**CARRIED**

*Jody Brodribb, Council Business and Governance Officer, returned to the meeting during discussion of the above item at 6.26pm.*

**6.2 DEVELOPMENT CONTRIBUTIONS – OPTIONS FOR CONSIDERATION****Author:** Manager City Design and Strategic Planning**Reviewed By:** Director City Futures and Assets

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**Report Background**

This report provides an outline of the benefits of introducing a mechanism to levy new development for contributions to fund planned upgrades to infrastructure and public open space. This report will also highlight the short and long term options available to Council to collect development contributions and to increase the current open space levy.

**Previous Council Resolution**

This matter is not the subject of a previous Council resolution.

**Previous Briefing(s)**

Councillor Briefing – 18 April 2017

**Council Plan Goal/Endorsed Strategy**

Goal 1 - Vibrant City and Innovative Economy

**Summary**

A Development Contributions Plan (DCP) or an Infrastructure Contributions Plan (ICP) provides a mechanism to levy new development for the contribution towards planned upgrades and expansions of infrastructure throughout the Municipality to meet the additional demand created by the development. The levy would be attached to all development types, including residential, industrial and commercial uses. Currently, State legislation and supporting guidelines provide a complex system and onerous accounting standards to administer a municipal-wide DCP.

The residential and non-residential infill development in Darebin will increase demand for infrastructure and associated services and Council, in response to this, will either upgrade existing infrastructure to increase its capacity, or where this is not possible, provide new infrastructure to support the demand.

The use of levies on new developments is a mechanism whereby Council could recover a proportion of the costs of providing new infrastructure. Through a development contribution, Council could implement up-front developer charges for infrastructure provision.

Given that public open space is highly valued and that it is increasing scarcity, Council should also investigate the options to increase the current Public Open Space levy contained within Clause 52.01 of the Darebin Planning Scheme.

**Recommendation****That Council:**

- (1) Supports the introduction of a levy on new development to be provided as a contribution to either fund the upgrade of existing infrastructure or provide new infrastructure to accommodate a growing population.
- (2) Sets up a working group to formulate principles around preparing and implementing levies necessary to ensure infrastructure and facilities can accommodate a growing population.
- (3) Requests officers to commence work on an 'Infrastructure Plan and Development Contributions Policy' for identified precincts and activity centres, to be used as an interim measure to charge development contributions prior to the mechanisms being implemented into the Darebin Planning Scheme.
- (4) Requests officers to commence work on reviewing the current Public Open Space Contribution contained within Clause 52.01 of the Darebin Planning Scheme with a view to increase the open space levies through strong justification of need.
- (5) Requests officers to report back through briefing sessions as appropriate, to provide an implementation plan for applying development contributions and increasing open space levies into the Darebin Planning Scheme.

**Motion**

**MOVED:** Cr. S Rennie  
**SECONDED:** Cr. T McCarthy

**That Council:**

- (1) Supports the introduction of a levy on new development to be provided as a contribution to either fund the upgrade of existing infrastructure or provide new infrastructure to accommodate a growing population.
- (2) Sets up a working group to formulate principles around preparing and implementing levies necessary to ensure infrastructure and facilities can accommodate a growing population.
- (3) Requests officers to commence work on an 'Infrastructure Plan and Development Contributions Policy' for identified precincts and activity centres, to be used as an interim measure to charge development contributions prior to the mechanisms being implemented into the Darebin Planning Scheme.
- (4) Requests officers to commence work on reviewing the current Public Open Space Contribution contained within Clause 52.01 of the Darebin Planning Scheme with a view to increase the open space levies through strong justification of need.
- (5) Requests officers to report back through briefing sessions as appropriate, to provide an implementation plan for applying development contributions and increasing open space levies into the Darebin Planning Scheme.

*Cr. McCarthy proposed to the mover that point (6) be added to the motion as follows. This was accepted by Cr. Rennie.*

- (6) Receive quarterly updates on the progress of the above proposals and that public information be made available on Council's website to keep the community up to date.

*Cr. Amir further proposed to the mover and seconder that point (7) be added to the motion as follows. This was accepted by Cr. Rennie and Cr. McCarthy.*

- (7) Advocates to the state government to reform the process to develop and implement a Development Contribution Plan.

THE AMENDED MOTION THEN READ AS FOLLOWS:

**Amended Motion**

**MOVED:** Cr. S Rennie  
**SECONDED:** Cr. T McCarthy

**That Council:**

- (1) Supports the introduction of a levy on new development to be provided as a contribution to either fund the upgrade of existing infrastructure or provide new infrastructure to accommodate a growing population.
- (2) Sets up a working group to formulate principles around preparing and implementing levies necessary to ensure infrastructure and facilities can accommodate a growing population.
- (3) Requests officers to commence work on an 'Infrastructure Plan and Development Contributions Policy' for identified precincts and activity centres, to be used as an interim measure to charge development contributions prior to the mechanisms being implemented into the Darebin Planning Scheme.
- (4) Requests officers to commence work on reviewing the current Public Open Space Contribution contained within Clause 52.01 of the Darebin Planning Scheme with a view to increase the open space levies through strong justification of need.
- (5) Requests officers to report back through briefing sessions as appropriate, to provide an implementation plan for applying development contributions and increasing open space levies into the Darebin Planning Scheme.
- (6) Receive quarterly updates on the progress of the above proposals and that public information be made available on Council's website to keep the community up to date.
- (7) Advocates to the state government to reform the process to develop and implement a Development Contribution Plan.

THE AMENDED MOTION WAS PUT AND CARRIED AND BECAME THE COUNCIL RESOLUTION AS FOLLOWS:

**Council Resolution**

**MINUTE NO. 17-175**

**MOVED:** Cr. S Rennie  
**SECONDED:** Cr. T McCarthy

**That Council:**

- (1) Supports the introduction of a levy on new development to be provided as a contribution to either fund the upgrade of existing infrastructure or provide new infrastructure to accommodate a growing population.
- (2) Sets up a working group to formulate principles around preparing and implementing levies necessary to ensure infrastructure and facilities can accommodate a growing population.

- (3) Requests officers to commence work on an 'Infrastructure Plan and Development Contributions Policy' for identified precincts and activity centres, to be used as an interim measure to charge development contributions prior to the mechanisms being implemented into the Darebin Planning Scheme.
- (4) Requests officers to commence work on reviewing the current Public Open Space Contribution contained within Clause 52.01 of the Darebin Planning Scheme with a view to increase the open space levies through strong justification of need.
- (5) Requests officers to report back through briefing sessions as appropriate, to provide an implementation plan for applying development contributions and increasing open space levies into the Darebin Planning Scheme.
- (6) Receive quarterly updates on the progress of the above proposals and that public information be made available on Council's website to keep the community up to date.
- (7) Advocates to the state government to reform the process to develop and implement a Development Contribution Plan.

**CARRIED**

**6.3 PRINCIPLES FOR PARKING ON NARROW STREETS**

**Author:** Acting Manager Transport and Public Places

**Reviewed By:** Director City Futures and Assets

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**Report Background**

- This Council Report is in response to a Notice of Motion from the Council meeting held on 20 June 2016 which sought a report on options to minimise traffic accidents as reported by residents on George Street, Preston (a narrow street). The report was to consider options such as introducing indented parking or allowing residents to park partially on the nature strip.
- This issue is not limited to George Street, with Council receiving many similar concerns, and therefore a holistic approach that could be applied across Council was considered appropriate.
- Two briefings have been provided to Council on the 12 September 2016 and 18 April 2017.
- This policy aims to provide alternatives for residents to comply with Victorian Road Rule 197 regarding parking on nature strips, to ensure access into these streets for service and emergency vehicles and minimise damage to vehicles caused by through traffic.
- This approach primarily applies to Category B narrow streets which have some capacity to accommodate parking

**Previous Council Resolution**

At its meeting held on 20 June 2016, Council resolved in relation to George Street, Preston:

*'That Council*

- 1) *Note the Petition tabled at the Council meeting on 6 June 2016 and circulated to Councillors at that meeting.*
- 2) *Note the Petition as being brought back to Council for consideration in accordance with the Governance Local Law 2013.*
- 3) *Receives a report on options to minimise traffic accidents as reported by residents. The report may cover options such as introducing indented parking or allowing residents to park partially on the nature strip.*

Whilst the initial petition related to George Street, Preston, the issues and concerns raised are experienced in many streets across the Municipality and a more general approach that can be applied to a range of streets was considered appropriate.

**Previous Briefing(s)**

- Councillor Briefing – 18 April 2017
- Councillor Briefing – 12 September 2016

**Council Plan Goal/Endorsed Strategy**

- Goal 2 - Healthy and Connected Community
- Goal 3 - Sustainable and Resilient Neighbourhoods
- Darebin Transport Strategy

**Summary**

- A narrow street is considered to be any street less than 7 meters wide as streets less than this cannot accommodate cars parked opposite each other while maintaining clearance for vehicles to pass.
- Across the municipality there are many streets that were designed as narrow streets (less than 7m) anticipating minimal on-street parking demand. Indeed approximately ten per cent of Darebin's 512 km local road networks are considered narrow streets.
- Reduced use of off-street parking, changing demographics (increased car ownership per household) and increased housing density has resulted in growing demand for on-street parking in some areas.
- Increased parking demand on narrow streets has led to challenges for residents in adhering to road rules:
  1. Victorian Road Rules (2009) No 197 no parking on nature strips in urban areas, and
  2. Victorian Road Rules (2009) No 208 Parallel parking on a road - Section 7 requirement to leave a clear 3 meters trafficable carriageway between parked vehicles.
- A parking on narrow streets approach is considered necessary to outline how Council intends to manage a variety of street configurations to ensure that residents and visitors can continue to park safely and adhere to the Victorian Road Rules

*The following person made a submission in relation to this item and was thanked by the Chairperson, Cr. Le Cerf:*

- *Anne Laver*

**Council Resolution****MINUTE NO. 17-176**

**MOVED:** Cr. L Messina  
**SECONDED:** Cr. S Rennie

**That Council:**

- (1) Notes this report and endorses the proposed approach to manage parking on narrow streets.
- (2) Continues to enforce the Victorian Road Rules.

**CARRIED**

*Darren Rudd, Manager Planning and Building left the meeting during discussion of the above item at 6.46pm.*

**6.4 PROPOSED ROAD DISCONTINUANCE ADJOINING 3 TO 13 TRACEY STREET AND 54 TO 56 ELLIOT STREET, RESERVOIR****Author:** Property Manager**Reviewed By:** Manager Strategic Assets Management

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**Report Background**

This report provides Council with information relating to the outcome of preliminary investigations into the proposed discontinuance and sale of part of the right-of-way adjoining 3 to 13 Tracey Street and 54 and 56 Elliot Street, Reservoir.

**Previous Council Resolution**

This matter is not the subject of a previous Council resolution.

**Previous Briefing(s)**

Councillor Briefing - 27 March 2017

**Council Plan Goal/Endorsed Strategy**

Goal: Excellent Service

Strategy: 5.4 Long term responsible financial planning  
Property Asset Management Strategy – May 2015

Goal: Vibrant City and Innovative Economy

Strategy: 1.4 Strategic Land Use and Sustainable Transport Planning Policies

**Summary**

This report provides the history and background relating to the right-of-way adjoining 3 to 13 Tracey Street and 54 and 56 Elliot Street, Reservoir (Road), shown hatched on the site plan **Appendix A**, as well as the outcome of the preliminary investigations into its proposed discontinuance.

In 2015 Council received an enquiry from The Mayflower Group Reservoir, the owners of 56 Elliot Street, Reservoir, requesting the discontinuance and sale of the Road to facilitate a proposed redevelopment of the existing 38 bed nursing home and independent living units on the site. Initial investigations identified that Road is not constructed nor used for access and a majority of the Road appears to have been enclosed within the applicant's property for many years. The Road is not listed on Council's Register of Public Roads; however it remains a road on title.

Additionally, a small part of the Road which is currently open and unused, directly adjoining 54 Elliot Street, is also proposed to be discontinued as part of this proposal and sold to the owners of that property.

<b>Council Resolution</b>
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MINUTE NO. 17-177

**MOVED:** Cr. G Greco  
**SECONDED:** Cr. S Rennie

**That Council:**

- (1) Commences the statutory procedures under section 206 and clause 3 of Schedule 10 to the *Local Government Act 1989* (*"the Act"*) to discontinue the road adjoining 3 to 13 Tracey Street and 54 and 56 Elliot Street, Reservoir shown hatched on **Appendix C**.
- (2) Gives public notice under sections 207A and 82A and 223 of the Act of the proposed discontinuance in the appropriate newspapers and on Council's website and such notice state that if discontinued, Council proposes to sell the land from the Road to the adjoining property owners at 54 and 56 Elliot Street, Reservoir, by private treaty and transfer to itself any land from the road not sold to the adjoining property owners.

**CARRIED**

**6.5 DAREBIN CHILD FRIENDLY CITY FRAMEWORK  
PROGRESS REPORT****Author:** Manager Families, Diversity and Community**Reviewed By:** Director Community Development

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**Report Background**

In December 2013 Council endorsed the establishment of the Darebin Child Friendly City Advisory Committee. The committee met regularly and was informed by the work of other Councils adopting a Child Friendly City approach, both in Victoria and internationally, as the Darebin Child Friendly City Framework was developed. The Darebin Child Friendly City Framework was endorsed by Council on 4 July 2016 (**Appendix A**).

**Previous Council Resolution**

At its meeting held on 4 July, Council resolved:

*That:*

- (1) *Council endorse the Child Friendly City Framework (Appendix A).*
- (2) *A report on the progress of the Action Plan and work achieved be provided at the start of the next Council term.'*

**Previous Briefing(s)**

This matter has not previously been to a Councillor Briefing.

**Council Plan Goal/Endorsed Strategy**

Goal 2 - Healthy and Connected Community

Darebin Early Years Strategy

**Summary**

The Darebin Child Friendly City Framework was endorsed by Council on 4 July 2016. The Framework acknowledges Darebin City Council as a child friendly city that will continue to support children's rights into the future. The four priority areas in the Darebin Child Friendly City Framework Action Plan 2016 – 2017 have all been actioned.

The work of 'Darebin: A Child Friendly City' is being further established within the City of Darebin and is being embedded across Council. In some sectors, child friendly cities is a very new concept, while in other areas the increased visibility of child friendly cities provides staff with opportunities to reflect on current practice and fine tune aspects of work. Further sessions for staff have been organised until June 2017.

**Recommendation****That Council:**

- (1) Notes the progress to date in support of Darebin as a child friendly city through the implementation of the Darebin Child Friendly City Framework Action Plan 2016 – 2017.
- (2) Continues to develop and strengthen the work of Darebin as a child friendly city through the development of the Darebin Child Friendly City Framework Action Plan 2017 – 2018.

**Council Resolution****MINUTE NO. 17-178****MOVED: Cr. S Amir**  
**SECONDED: Cr. T McCarthy****That:**

- (1) Council notes the progress to date in support of Darebin as a child friendly city through the implementation of the Darebin Child Friendly City Framework Action Plan 2016 – 2017.
- (2) Council continues to develop and strengthen the work of Darebin as a child friendly city through the development of the Darebin Child Friendly City Framework Action Plan 2017 – 2018.
- (3) As a Child Friendly City, Darebin commits to providing an appropriate place for parents to breastfeed children at all public council venues, including both indoor and outdoor spaces. The design should be informed by the learnings of the pilot program trialling semi-private breastfeeding spaces in the City of Melbourne and City of Greater Bendigo.

**CARRIED**

**6.6 MEMORANDUM OF UNDERSTANDING MERRI CREEK MANAGEMENT COMMITTEE AND DAREBIN CITY COUNCIL****Author:** Coordinator Bushland Management**Reviewed By:** Director Operations and Environment

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**Report Background**

One of the actions of the Darebin Open Space Strategy is for Council to continue to participate in and contribute financially each year to the Merri Creek Management Committee. The funding is used by MCMC to manage and maintain 9 sites along the Merri Creek, provide water quality analysis and strategically provide education, planning advice and community engagement activities.

The existing MOU has been active since November 2013 and has directed funding and how MCMC reports to Council complying with Councils procurement policies. This agreement has expired and requires renewal to continue to meet procurement requirements.

The renewed MOU has been developed in consultation with MCMC and copy of the MOU is provided with this report as **Appendix A**.

**Previous Council Resolution**

At its meeting held on 6 November 2013, Council resolved:

*'That Council authorise the Chief Executive (or his delegate) to finalise negotiations and execute Memorandum of Understandings for Darebin Creek Management Committee and Merri Creek Management Committee.'*

**Previous Briefing(s)**

- Councillor Briefing – 18 April 2017

**Council Plan Goal/Endorsed Strategy**

- Goal 3 - Sustainable and Resilient Neighbourhoods
- Darebin Open Space Strategy
- Natural Heritage Strategy 2015-2025
- Watershed: Towards a Water Sensitive Darebin Whole of Water Cycle Management Strategy 2015-2025

**Summary**

A new Memorandum of Understanding is required to be put in place between Council and Merri Creek Management Committee to direct how Council's funds are spent and set reporting requirements for MCMC. In return for funding, Merri Creek Management Committee provides valuable education programs to the Darebin Community, undertake water quality activities, provide planning advice and maintain 9 sites along the Merri Creek Corridor.

**Council Resolution**

**MINUTE NO. 17-179**

**MOVED: Cr. S Rennie**  
**SECONDED: Cr. T McCarthy**

**That Council:**

- (1) Adopts the Memorandum of Understanding between Merri Creek Management Committee and Darebin City Council agreeing to an additional 3 years of financial support for Merri Creek Management Committee.
- (2) Authorises the Chief Executive Officer to execute the Memorandum of Understanding for the period from the 1 July 2017 for three years to 30 June 2020.
- (3) Authorises the remaining funding from 1 April 2017 to 30 June 2017 from the previous MOU
- (4) Receives a report annually on Council's financial contribution and project spending under the Memorandum of Understanding by the Merri Creek Management Committee (MCMC).

**CARRIED**

**7. CONSIDERATION OF RESPONSES TO PETITIONS, NOTICES OF MOTION AND GENERAL BUSINESS**

Nil

**8. NOTICES OF MOTION**

Nil

**9. URGENT BUSINESS****ADMISSION OF URGENT BUSINESS**

<b>Council Resolution</b>
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**MINUTE NO. 17-180****MOVED: Cr. S Rennie**  
**SECONDED: Cr. T McCarthy**

**That** an Urgent Business item relating to 'Changes to Federal Government Immigration Regulations' be admitted to the agenda and heard at Item 9.1.

**CARRIED****9.1 CHANGES TO FEDERAL GOVERNMENT IMMIGRATION REGULATIONS**

<b>Council Resolution</b>
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**MINUTE NO. 17-181****MOVED: Cr. G Greco**  
**SECONDED: Cr. T McCarthy****That** Council:

- (1) Notes the draconian changes to the Federal government's immigration regulations which will particularly impact recently arrived migrants, refugees and asylum seekers on the grounds that they are unfair and unjust.
- (2) Expresses its disappointment with the Federal government's proposed changes and will immediately work with DECC and other relevant stakeholders to lobby the Federal government to abandon the citizenship changes.

**CARRIED**

**ADMISSION OF URGENT BUSINESS****Council Resolution****MINUTE NO. 17-182**

**MOVED:** Cr. S Amir  
**SECONDED:** Cr. L Messina

**That** an Urgent Business item relating to 'Support of LGBTIQ Communities' be admitted to the agenda and heard at Item 9.2.

**CARRIED****9.2 SUPPORT OF LGBTIQ COMMUNITIES****Council Resolution****MINUTE NO. 17-183**

**MOVED:** Cr. S Amir  
**SECONDED:** Cr. T McCarthy

In support of Darebin's LGBTIQ communities, Council resolves:

- (1) As part of Council's Community Support program for 2017/2018, an allocation of \$20,000 is made specifically for initiatives that support the goal of making Darebin safer or more inclusive for LGBTIQ people. This should include:
  - a) promotion to local LGBTIQ community groups, and
  - b) encouraging a range of applications including initiatives to support young people, rainbow families, older residents, multicultural residents, Aboriginal residents and initiatives that enable allies to make our communities more inclusive for LGBTIQ people.
- (2) To Raise and fly the rainbow flag at City Hall from IDAHOBIT Day, Wednesday 17 May 2017, until marriage equality legislation is passed by federal parliament. This should be coupled with:
  - a) printed or online information explaining that Darebin council is flying the rainbow flag in solidarity with LGBTIQ communities and in protest of inequitable laws that affect Darebin residents, and
  - b) a physical or online indicator be established to mark progress around the world towards marriage equality .
- (3) That the flying of the rainbow flag does not apply to specific days throughout the year when other ceremony flags have been requested to be flown.

**CARRIED**

## ADMISSION OF URGENT BUSINESS

**Council Resolution**

MINUTE NO. 17-184

**MOVED:** Cr. T McCarthy  
**SECONDED:** Cr. S Amir

**That** an Urgent Business item relating to 'Walker Street Estate' be admitted to the agenda and heard at Item 9.3.

CARRIED

## 9.3 WALKER STREET ESTATE

**Motion**

**MOVED:** Cr. T McCarthy  
**SECONDED:** Cr. G Greco

**That** Council advocate that:

- (1) The State Government replace all public housing currently at Walker Street Estate and add at least 50% more public housing on the site.
- (2) The entire site remain for public housing only.
- (3) Genuine consultation takes place with the residents of Walker Street, the local community and Darebin City Council.
- (4) Any redevelopment of the site be sensitive to the residential zoning of the site.
- (5) All dwellings at Walker Street Estate have at least a 7.5 star energy rating.
- (6) Write to the state members of Northcote and upper house members representing Northern Metropolitan Region outlining Council's position and seeking a meeting to advocate for a better outcome for both current public housing tenants and for those who are on public housing waiting lists.

*Cr. Amir proposed to the mover and seconder that the motion be amended as follows. This was accepted by Cr. McCarthy and Cr. Greco.*

**That** Council advocate that:

- (1) The State Government replace all public housing currently at Walker Street Estate and **add provision for at least 50% additional public housing tenants on the site.**
- (2) The entire site remain for public housing only.
- (3) Genuine consultation takes place with the residents of Walker Street, the local community and Darebin City Council.
- (4) Any redevelopment of the site be sensitive to the residential zoning of the site.
- (5) All dwellings at Walker Street Estate have at least a 7.5 star energy rating.
- (6) Write **an open letter** to the state members of Northcote and upper house members representing Northern Metropolitan Region outlining Council's position and seeking a meeting to advocate for a better outcome for both current public housing tenants and for those who are on public housing waiting lists.

*Cr. Rennie further proposed to the mover and seconder that point (2) of the motion be amended as follows.*

- (2) The entire site remain for public, social and affordable housing.

*This was not accepted by Cr. McCarthy and Cr. Greco.*

**Amendment****MOVED: Cr. S Rennie****SECONDED: Cr. S Amir****That** Council advocate that:

- (1) The State Government replace all public housing currently at Walker Street Estate and add provision for at least 50% additional public housing tenants on the site.
- (2) **The entire site remain for public, social and affordable housing (as defined by 80% or less of the median income paying less than 30% of their income in rent).**
- (3) Genuine consultation takes place with the residents of Walker Street, the local community and Darebin City Council.
- (4) Any redevelopment of the site be sensitive to the residential zoning of the site.
- (5) All dwellings at Walker Street Estate have at least a 7.5 star energy rating.
- (6) Write an open letter to the state members of Northcote and upper house members representing Northern Metropolitan Region outlining Council's position and seeking a meeting to advocate for a better outcome for both current public housing tenants and for those who are on public housing waiting lists.

*Cr. Greco proposed to the mover and seconder that the Amendment be amended as follows. This was accepted by Cr. Rennie and Cr. Amir.*

- (2) The entire site remain **predominantly** for public **housing, with some social** and affordable housing (as defined by 80% or less of the median income paying less than 30% of their income in rent).

THE AMENDMENT WAS PUT AND CARRIED AND BECAME THE MOTION.

THE MOTION WAS PUT AND CARRIED AND BECAME THE COUNCIL RESOLUTION AS FOLLOWS:

**Council Resolution****MINUTE NO. 17-185****MOVED: Cr. T McCarthy****SECONDED: Cr. G Greco****That** Council advocate that:

- (1) The State Government replace all public housing currently at Walker Street Estate and add provision for at least 50% additional public housing tenants on the site.
- (2) The entire site remain predominantly for public housing, with some social and affordable housing (as defined by 80% or less of the median income paying less than 30% of their income in rent).
- (3) Genuine consultation takes place with the residents of Walker Street, the local community and Darebin City Council.
- (4) Any redevelopment of the site be sensitive to the residential zoning of the site.
- (5) All dwellings at Walker Street Estate have at least a 7.5 star energy rating.
- (6) Write an open letter to the state members of Northcote and upper house members representing Northern Metropolitan Region outlining Council's position and seeking a meeting to advocate for a better outcome for both current public housing tenants and for those who are on public housing waiting lists.

**CARRIED**

**ADMISSION OF URGENT BUSINESS****Council Resolution****MINUTE NO. 17-186**

**MOVED:** Cr. G Greco  
**SECONDED:** Cr. S Rennie

**That** an Urgent Business item relating to 'Proposed Amendments to Property Valuations' be admitted to the agenda and heard at Item 9.4.

**CARRIED****9.4 PROPOSED AMENDMENTS TO PROPERTY VALUATIONS****Council Resolution****MINUTE NO. 17-187**

**MOVED:** Cr. G Greco  
**SECONDED:** Cr. T McCarthy

**That:**

- (1) Council notes that the proposed amendments to property valuations will have significant operational and financial implications on councils across Victoria and that no consultation has been undertaken with stakeholders, including the omission of any regulatory impact statement process, prior to the introduction of these changes.
- (2) Council notes that the proposed changes will have significant staff and cost impacts from July 2018 and is likely lead to a loss in the level and standard of customer service regarding objections to property revaluations.
- (3) The Mayor writes to Premier Andrews, the Minister for Local Government, local State Members and the Opposition Leader, requesting:
  - a) The immediate suspension of debate in parliament relating amendments to the Valuation of Land Act 1960 and other Acts pertaining to the valuation of land until such time is allowed for appropriate levels of consultation undertaken with the Local Government sector.
  - b) That the consultation is urgently undertaken with local government and industry stakeholders regarding the proposed changes and clarity is provided on customer service, resource, contract and cost implications.

**CARRIED****ADMISSION OF URGENT BUSINESS****Council Resolution****MINUTE NO. 17-188**

**MOVED:** Cr. S Rennie  
**SECONDED:** Cr. S Amir

**That** an Urgent Business item relating to 'Personnel Matter' be admitted to the agenda and heard 'in camera' at Item 15.3.

**CARRIED**

**10. GENERAL BUSINESS**

Nil

**11. PETITIONS**

Nil

**12. REPORTS OF STANDING COMMITTEES**

Nil

**13. RECORDS OF ASSEMBLIES OF COUNCILLORS****13.1 ASSEMBLIES OF COUNCILLORS HELD**

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An Assembly of Councillors is defined in section 3 of the *Local Government Act 1989* to include Advisory Committees of Council if at least one Councillor is present or, a planned or scheduled meeting attended by at least half of the Councillors and one Council Officer that considers matters intended or likely to be the subject of a Council decision.

Written records of Assemblies of Councillors must be kept and include the names of all Councillors and members of Council staff attending, the matters considered, any conflict of interest disclosures made by a Councillor attending, and whether a Councillor who has disclosed a conflict of interest leaves the assembly.

Pursuant to section 80A (2) of the Act, these records must be, as soon as practicable, reported at an ordinary meeting of the Council and incorporated in the minutes of that meeting.

An Assembly of Councillors record was kept for:

- Darebin Disability Advisory Committee – 3 April 2017
- Councillor Budget Briefing – 20 April 2017

<b>Council Resolution</b>
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**MINUTE NO. 17-189**

**MOVED:** Cr. L Messina  
**SECONDED:** Cr. T McCarthy

**That** the record of the Assembly of Councillors held on 3 and 20 April 2017 and attached as **Appendix A** to this report, be noted and incorporated in the minutes of this meeting.

**CARRIED**

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## 14. REPORTS BY MAYOR AND COUNCILLORS

<b>Council Resolution</b>
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MINUTE NO. 17-190

**MOVED:** Cr. L Messina  
**SECONDED:** Cr. S Rennie

**That** Council note the Reports by Mayor and Councillors.

**CARRIED**

### REPORT OF CR. KIM LE CERF, MAYOR

Cr. Le Cerf reported on her attendance at the following functions/activities:

- Present Flowers to Eva McGuire on 100th Birthday
- Tour of Carjo Furniture Manufacturing Company
- Budget Announcement re Preston High School by Hon Robin Scott MP
- Metropolitan Transport Forum
- Speaking role at New Urban Agenda Conference
- Meeting with Residents from William Street, Preston re Sky Rail
- Darebin Environmental Reference Group Meeting
- Visit facilities for Mayoral Event
- Host / Meet and Greet Cr. Mary Lalios, President MAV
- Save our Preston Market Rally
- Meet with Residents re Planning Application
- Visit to Victorian Mosque Open Day
- Opening Ceremony of East Preston Community Centre
- Regular Meetings with Communications
- Regular Meetings with A/Chief Executive Officer
- Audit Committee Meeting
- Aged Care Reforms Working Group
- Special Council Meeting – Budget and Council Plan
- Planning Committee Meeting
- Meeting with Multicultural Arts Victoria
- Meeting with Penny Anderson, CEO and Michael Bramwell, General Manager Clinical Programs – Darebin Community Health
- Meeting with Natalie Macdonald, Vice President Administration and Leon Morris, Chief of Staff – La Trobe University
- Student Journalist Interview – Housing Affordability
- Meeting with Resident re Crossovers on St. George's Road
- SPAN Community House Lunch
- Meeting with Victorian Design Group
- Fairfield Community Reference Group Meeting
- Meeting with Salta Group and Medich Corporation

- Council Briefing Session
- Briefing by David Wolf – Local Government Investigations and Compliance Inspectorate
- Wellness and Wellbeing Conference
- Victorian Greenhouse Alliances Conference
- Major Launch Event “Technician’s Choice and “Group Formalism”
- Give out Mother’s Day Gifts at Macedonian Church
- Judging of Darebin Business Award for Community Contribution
- Video Council Plan and Budget Consultation
- Meeting re Level Crossing Removals
- Meeting re Advisory Committees
- Council Meeting

**REPORT OF CR. STEPH AMIR**

Cr. Amir reported on her attendance at the following functions/activities:

- Meeting with residents of Williams Street regarding elevated rail
- Meeting with MAV President Mary Lalios
- Preston Mosque Open Day
- Special Council Meeting (budget and council plan)
- Planning Committee meeting
- Sexuality, Sex and Gender Diversity Advisory Committee – briefing and committee meeting
- Melbourne Innovation Centre strategic planning session
- Councillors’ meeting regarding advisory committees
- Various discussions with residents regarding the council plan, the climate action plan, cycling infrastructure, level crossing removals, the St George’s Road crossovers and other matters

**REPORT OF CR. GAETANO GRECO**

Cr. Greco reported on his attendance at the following functions/activities

- Darebin Youth Committee meeting
- Darebin interfaith Council meeting
- CEO employment matters phone hook up
- Preston Market Rally
- Elevation of St George's Cathedral
- Preston Open Mosque Day
- Opening ceremony of East Preston Community Centre
- Aged Care reform working party group meeting
- Special Council meeting - budget and plan
- Planning Committee

- Meeting with Multicultural Arts Victoria
- Council Briefing
- Darebin business awards community contribution judging
- Meeting with new MAV President, Cr Mary Lalios
- Advisory committee's review meeting
- Attended to Resident's concerns including:
  - Parking
  - Street cleaning
  - Planning
  - Parks and gardens
  - St George's road median crossing
  - Polaris building site
  - Speed limits in Darebin
  - Pensioner rare rebate

**REPORT OF CR. TRENT McCARTHY**

Cr. McCarthy reported on his attendance at the following functions/activities:

- CEO Employment Matters Committee
- Alliances Conference – Speaking on Conference Panel
- Special Council Meeting
- Planning Committee Meeting
- Aged Care Reforms Working Group
- Interviews on ABC Melbourne and 3AW
- Span Community House Lunch for Neighbourhood House Week
- Fairfield Community Reference Group
- Council Briefing Session
- Various issues on behalf of residents and traders

**REPORT OF CR. LINA MESSINA**

Cr. Messina reported on her attendance at the following functions/activities:

- Council briefings
- Meeting with residents from William Street, Preston
- Planning Committee Meetings
- Housing Trust Workshop
- Meeting with President of MAV
- Mosque Open day – Islamic Council of Victoria
- Individual complaints regarding street parking
- Individual resident complaints and emails.
- Preston Business Association Committee

**REPORT OF CR. SUSANNE NEWTON**

Cr. Newton reported on her attendance at the following functions/activities:

- Meeting with Cr. Mary Lalios, president of MAV and Cr. Rohan Leppert, MAV representative
- Iolathe by Gilbert and Sullivan Opera Victoria
- Preston Mosque tour and visit as part of the Islamic Council of Victoria Victorian Mosque Open Day
- Opening Ceremony of East Preston Community Centre
- Aged Care Reforms Working Group
- Special Council Meeting – Council Plan and Budget
- Planning Committee Meeting
- Sexuality, Sex and Gender Diverse Committee
- Aboriginal Advisory Committee
- Council Briefing Session including meeting with David Wolf, LG Investigations and Compliance Inspectorate

**REPORT OF CR. SUSAN RENNIE**

Cr. Rennie reported on her attendance at the following functions/activities:

- Metropolitan Transport forum
- Darebin Interfaith Council
- CEO recruitment committee teleconference
- Meeting with MAV President Mary Lalios
- Opening Ceremony East Preston Community Centre
- Audit Committee Meeting
- Aged Care Reforms working group
- Special Council meeting
- Planning Committee Meeting
- Lunch at SPAN for neighbourhood house week
- Darebin Aboriginal Advisory Committee
- Fairfield Community Reference Group
- Council briefing including meeting with David Wold - LG investigations and compliance inspectorate
- MAV state council meeting (as Darebin council representative)
- Meetings and discussions with residents about planning matters
- Meeting with planning officers about planning matters
- Preston Mosque tour, and
- Iolanthe at Darebin Arts and Entertainment Centre

**15. CONSIDERATION OF REPORTS CONSIDERED CONFIDENTIAL****CLOSE OF MEETING**

The Chief Executive Officer, pursuant to section 77(2)(c) of the *Local Government Act 1989* (the Act), has designated the following items to be confidential:

**15.1 Adoption of the Municipal Emergency Management Plan 2017**

This item is designated confidential because it is a matter affecting the security of Council property pursuant to section 89(2)(g) of the Act.

**15.2 Delivered Meals Service Contract**

This item is designated confidential because it is a contractual matter pursuant to section 89(2)(d) of the Act.

<b>Council Resolution</b>
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**MINUTE NO. 17-191**

**MOVED:** Cr. S Rennie  
**SECONDED:** Cr. G Greco

**That** in accordance with section 89(2) of the *Local Government Act 1989*, Council resolves to close the meeting to members of the public to consider the items designated confidential by the Chief Executive Officer.

**CARRIED**

The meeting was closed to the members of the public at 7.50pm.

*Dave Bell, Senior Media Advisor, left the meeting at 7.50pm.*

***The Council considered and resolved on Report Items 15.1 and 15.2 which had been circulated to Councillors with the Council Agenda Paper.***

**15.1 ADOPTION OF THE MUNICIPAL EMERGENCY MANAGEMENT PLAN 2017****Author:** Manager City Works and Contracts**Reviewed By:** Director Operations and Environment

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Council resolved 'in camera' that the following be made public:

**Report Background**

The purpose of this report is to seek Council's endorsement of the updated Municipal Emergency Management Plan (MEMP). This report provides the background for the Municipal Emergency Management Plan (MEMP) which is a live document addressing the needs of emergency response, relief and recovery phases in an event.

An audit of this plan was undertaken by external agencies in November 2016 in which Darebin's MEMP has been assessed as complying with the guidelines issued by the Minister, and in accordance with the requirements of the *Emergency Management Act 1986*.

A representative from the Victoria State Emergency Service (SES) will also be in attendance to officially present the certificate to Council.

**Previous Council Resolution**

At its meeting held on 21 October 2013, Council resolved:

*'That Council endorse the updated Darebin Municipal Emergency Management Plan (Attachment A to this report) in accordance with the Victorian Emergency Management Act 1986.'*

**Previous Briefing(s)**

This matter has not previously been to a Councillor Briefing.

**Council Plan Goal/Endorsed Strategy**

Goal 5 - Excellent Service

**Summary**

Darebin is required to maintain a MEMP and convene a local Municipal Emergency Management Planning Committee (MEMPC) in accordance with the *Victorian Emergency Management Act 1986* ("the Act"). In November 2016 the MEMP was audited and Darebin has been assessed as "*Complies adequately with the Guidelines*".

It is recommended that the Council adopt the new Municipal Emergency Management Plan and accept the Certificate presented by the Victoria State Emergency Service.

**Recommendation**

**That** the Council report and resolution remain confidential.

**Council Resolution****MINUTE NO. 17-192****MOVED: Cr. L Messina****SECONDED: Cr. G Greco****That:**

- (1) Council adopt the Municipal Emergency Management Plan attached to this report as **Appendix A**.
- (2) Council accept the Certificate of Audit presented by the Victoria State Emergency Service.
- (3) The report and resolution be made public but Part 8 of Appendix A remain confidential.

**CARRIED****Introduction**

Darebin's Municipal Emergency Management Plan (MEMP) was externally audited by the Victorian State Emergency Services (SES), Victoria Police (VicPol) and the State Department of Health and Human Services (DHHS) on 8 November 2017. The audit process is a standard process across all municipalities and ensures that Darebin complies with relevant legislation and is prepared for a range of emergency events and incidents.

The audit process has been significantly broadened in recent years and now requires a higher level of documentation including evidence of sub plans and linkages to other Council plans and policies. It also requires evidence of linkages to other government plans and policies. These additional elements make the tasks of compliance more rigorous.

**Issues and Discussion**

The Victorian Emergency Management Act 1986 sets out the roles and responsibilities of all levels of government and instrumentalities in Emergency Management. These are further detailed in the Emergency Management Manual Victoria (EMMV) and are subject to change by regulation.

The EMMV details a variety of lead agencies which Councils support in any emergency situation. For example, the State Emergency Service (SES) is the lead agency for flood and storm events while the Department of Health and Human Services (DHHS) is responsible for Public Health and fire is managed by the Metropolitan Fire Brigade. Victoria Police is the designated lead agency on most other events.

These lead agencies have differing protocols and are overseen by the Victorian Police local area Municipal Emergency Resource Coordinator (MERC). The MERC can request Council to come to the assistance of any lead agency in the event of a local emergency.

It is therefore important for Darebin to be able to liaise and maintain networks with a wide range of services in the Emergency Management field. To this end, Darebin is required to convene and resource the Darebin Municipal Emergency Management Planning Committee (MEMPC) which meets quarterly and is chaired by the Mayor, Cr Le Cerf.

Membership of the MEMPC includes police and other emergency service agencies, business representatives, government departments such as, the Department of Health and Human Services, VicRoads, and the State Emergency Service. Volunteer agencies such as the Red Cross, Salvation Army and Volunteering Victoria are also represented on the committee.

Darebin's Municipal Emergency Management Plan is a living document that is reviewed by the MEMPC and updated on an ongoing basis to ensure it reflects legislation changes and is relevant to our current circumstances. It is required to be audited by the Victoria State Emergency Service every three years with Darebin's next audit report due by 1 December 2019.

### **Options for Consideration**

1. Adopt the new Municipal Emergency Management Plan.
2. Accept the Certificate of Audit presented by the Victoria State Emergency Service.

### **Financial and Resource Implications**

Darebin has sort adequate funding in the 17/18 budget to continue the current level of service in addition to seeking funding for a shared resource with Moreland City Council. This level of funding will enable Darebin to keep abreast of the constantly changing demands in the Emergency Management Area.

Currently Darebin participates in training and exercises that include mock incidents through a joint partnership known as the North West Metro Emergency Management Collaboration Group. These exercises provide a wealth of learnings for authorities and Councils alike.

### **Risk Management**

A Community Emergency Risk Assessment (CERA) is evaluated periodically by the SES and members of the MEMPC. Darebin's risk areas have been identified as;

- Extreme Temperature – Heatwave
- Flash Flooding
- Storm
- Structure Fire
- Major Incident – affecting the community
- Major transport incident Road/Train/tram
- Service Disruption Extended
- Hazardous Material Release
- Human Epidemic / Pandemic.

Local government is in a position to rapidly and effectively respond to community needs and concerns. However, as each municipality is different, so are their risks and its' ability to respond. In addition to legislative requirements, it is good practice to have a localised plan which can reflect these issues and to document the arrangements to deal with them.

The Act specifies that the MEMP must identify the resources available for use for emergency prevention, response and recovery. The stated aim of the Darebin MEMP is to detail the agreed arrangements for the prevention of, the response to, and the recovery from emergencies that could occur in the City of Darebin. The broad objectives of the Plan are to:

- Implement measures to prevent or reduce the causes of effects of emergencies
- Manage arrangements for the utilisation and implementation of municipal resources in response to emergencies
- Manage support that may be provided to or from adjoining municipalities
- Assist the affected communities to recover following an emergency
- Complement other local, regional and state planning arrangements.

The Business Continuity Plan (BPC) integrates with the MEMP. The BCP addresses the business continuity issues of an event on a sliding scale and addresses resourcing. It identifies and enables Council to continue the essential services to the community.

### **Policy Implications**

#### **Economic Development**

There are no factors in this report which will impact upon economic development.

#### **Environmental Sustainability**

There are no factors in this report which will impact upon environmental sustainability.

#### **Human Rights, Equity and Inclusion**

A sub plan of the MEMP titled Civil Disruptions & Social Emergencies sub-plan – next steps, is being developed by Councils Interfaith Development Officer in conjunction with authorities and CALD groups. It is well supported by authorities and it is believed that Darebin is the first Council in the state to recognise this need and have taken the steps to develop a sub plan for their MEMP.

#### **Other**

There are no other factors which impact this report.

#### **Future Actions**

- Make available hard copies of the revised MEMP at customer service centre for viewing upon request.
- Continue to hold MEMP Committee meetings
- Continue to review and keep the MEMP document as a live document.
- Prepare for the next audit report which is due by 1 December 2019.

#### **Consultation and Advocacy**

The MEMP Committee invites regular attendance from community representatives, businesses and authorities to provide input and guidance in the maintenance and compliance of the MEMP. Regular attendees include representatives from;

- Victorian State Emergency Services
- Victoria Police
- Victorian Department of Health and Human Services
- Darebin Municipal Emergency Management Planning Committee (MEMPC)

- Darebin Emergency Management Group (DEMG)
- Darebin Business Continuity Plan Committee (BCP)
- Volunteers Victoria
- Metropolitan Fire Brigade (MFB)
- BOC Preston
- Victorian Council of Churches (VCC)

**Related Documents**

- Darebin MEMP Sub Plans
- Emergency Management Manual Victoria
- *Victorian Emergency Management Act 1986*

**Attachments**

- Darebin Municipal Emergency Management Plan (**Appendix A**)

**Disclosure of Interest**

Section 80C of the *Local Government Act 1989* requires members of Council staff and persons engaged under contract to provide advice to Council to disclose any direct or indirect interest in a matter to which the advice relates.

The Officer reviewing this report, having made enquiries with relevant members of staff, reports that no disclosable interests have been raised in relation to this report.

**15.2 DELIVERED MEALS SERVICE CONTRACT**

**Author:** Manager Aged and Disability

**Reviewed By:** Director Community Development

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Council resolved 'in camera' that the following be made public:

**Recommendation**

**That** the Council report and resolution remain confidential.

**Council Resolution**

**MINUTE NO. 17-193**

**MOVED:** Cr. S Rennie  
**SECONDED:** Cr. T McCarthy

**That:**

- (1) Council enters a contract with Regional Kitchen for a period of one year to 31 May 2018, with the option to extend for another year, for the supply of delivered meals.
- (2) Council authorises the Chief Executive Officer to negotiate and execute the contract.
- (3) The Council resolution be made public but the report remain confidential.

**CARRIED**

**RE-OPENING OF MEETING**

**Council Resolution**

**MINUTE NO. 17-195**

**MOVED:** Cr. S Amir  
**SECONDED:** Cr. L Messina

**That** the meeting be re-opened to the members of the public.

**CARRIED**

The meeting was re-opened to the members of the public at 8.24pm.

**16. CLOSE OF MEETING**

The meeting closed at 8.25pm.



