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MINUTES OF THE SPECIAL COUNCIL MEETING

Held on Monday 24 July 2017

Released to the public on Thursday 27 July 2017

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**MINUTES OF THE SPECIAL MEETING OF THE
DAREBIN CITY COUNCIL HELD AT DAREBIN CIVIC CENTRE,
350 HIGH STREET PRESTON ON MONDAY 24 JULY 2017**

THE MEETING OPENED AT 6.01PM

WELCOME

The Chairperson, Cr. Le Cerf opened the meeting with the following statement:

“I would like to acknowledge the traditional owners and custodians of the land on which we stand here today, the Wurundjeri people, and pay my respects to their Elders, past and present, as well as to Elders from other communities who may be with us today.”

1. PRESENT

Councillors

Cr. Kim Le Cerf (Mayor) (Chairperson)
Cr. Trent McCarthy
Cr. Lina Messina
Cr. Susanne Newton
Cr. Susan Rennie
Cr. Julie Williams

Council Officers

Phil Shanahan - Acting Chief Executive Officer
Steve Hamilton - Director City Futures and Assets
Katrina Knox - Director Community Development
Jacinta Stevens - Director Civic Governance and Compliance
Oliver Vido - Director Operations and Environment
Katia Croce - Coordinator Council Business
Dave Bell - Senior Media Advisor

2. APOLOGIES

Cr. Tim Laurence and Cr. Steph Amir are on an approved leave of absence.

An apology was lodged for Cr. Gaetano Greco.

3. DISCLOSURES OF CONFLICTS OF INTEREST

Nil

4. CONSIDERATION OF REPORTS

4.1 APPOINTMENT OF CHIEF EXECUTIVE OFFICER

Author: Director Civic Governance and Compliance

Reviewed By: CEO Employment Matters Committee

Report Background

Pursuant to section 94 of the *Local Government Act 1989*, Council's is required to appoint a Chief Executive Officer.

Previous Council Resolution

This matter is not the subject of a previous Council resolution.

Previous Briefing(s)

This matter was discussed with Councillors on 7 July 2017.

Council Plan Goal/Endorsed Strategy

Goal 6 - A well governed Council

Summary

In accordance with section 94 of the *Local Government Act 1989*, Council must make a permanent appointment to the position of Chief Executive Officer.

Recommendation**That Council:**

- (1) Having complied with the requirements of section 94 of the *Local Government Act 1989*, resolves to appoint _____ as its Chief Executive Officer on the terms set out in the Contract of Employment attached as a confidential Appendix to this Report.
- (2) Resolves that the appointment of the Chief Executive Officer will commence on _____ 2017 for a period of five years, in accordance with the terms and conditions contained within the Contract of Employment attached as a confidential Appendix to this Report.
- (3) Resolves that the starting total remuneration package of \$ _____ as specified in Schedule 4 to the Contract of Employment.
- (4) Resolves to reimburse the Chief Executive Officer an amount of up to \$5,000 in relocation costs upon the production of appropriate receipts being provided to the Mayor.
- (5) Resolves that the Mayor is authorised to sign the Contract of Employment, in the form attached as a confidential Appendix to this Report, on behalf of Council and that the Common Seal of Darebin City Council be affixed to the Contract of Employment.

Council Resolution**MINUTE NO. 17-267**

MOVED: Cr. S Rennie
SECONDED: Cr. J Williams

That Council:

- (1) Having complied with the requirements of section 94 of the *Local Government Act 1989*, resolves to appoint Sue Wilkinson as its Chief Executive Officer on the terms set out in the Contract of Employment attached as a confidential Appendix to this Report.
- (2) Resolves that the appointment of the Chief Executive Officer will commence on 18 September 2017 for a period of five years, in accordance with the terms and conditions contained within the Contract of Employment attached as a confidential Appendix to this Report.
- (3) Resolves that the starting total remuneration package of \$345,000 as specified in Schedule 4 to the Contract of Employment.
- (4) Resolves to reimburse the Chief Executive Officer an amount of up to \$5,000 in relocation costs upon the production of appropriate receipts being provided to the Mayor.
- (5) Resolves that the Mayor is authorised to sign the Contract of Employment, in the form attached as a confidential Appendix to this Report, on behalf of Council and that the Common Seal of Darebin City Council be affixed to the Contract of Employment.

CARRIED UNANIMOUSLY

5. CLOSE OF MEETING

The meeting closed at 6.12pm.