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# AGENDA OF THE ORDINARY COUNCIL MEETING

To be held on Monday 29 April 2024 at 6:00 PM

**This Council Meeting will be held in the Council Chamber,  
350 High Street, Preston.**

**This meeting will be a scheduled hybrid meeting, at which  
both councillors and members of the public may  
participate either in person or virtually.**

**This meeting will also be livestreamed and may be  
accessed from Councils website [www.darebin.vic.gov.au](http://www.darebin.vic.gov.au).**

Persons wishing to submit a 'Public Question' may do so  
online by 12.00 noon on the day of the meeting via the  
Question and Submissions form.



## **ACKNOWLEDGEMENT OF TRADITIONAL OWNERS AND ABORIGINAL AND TORRES STRAIT ISLANDER COMMUNITIES IN DAREBIN**

Darebin City Council acknowledges the Wurundjeri Woi-Wurrung people as the Traditional Owners and custodians of the land we now call Darebin and pays respect to their Elders, past, present and emerging.

Council pays respect to all other Aboriginal and Torres Strait Islander communities in Darebin.

Council recognises, and pays tribute to, the diverse culture, resilience and heritage of Aboriginal and Torres Strait Islander people.

We acknowledge the leadership of Aboriginal and Torres Strait Islander communities and the right to self-determination in the spirit of mutual understanding and respect.





### English

These are the Minutes for the Council Meeting. For assistance with any of the items in the minutes, please telephone 8470 8888.

### Arabic

هذه هي محاضر اجتماع المجلس لجلسة عمل على مساعدي أي في اليوم في المحضر يرجى الاتصال بالهاتف 8470 8888.

### Chinese

这些是市议会会议纪要。如需协助了解任何纪要项目，请致电8470 8888。

### Greek

Αυτά είναι τα Πρακτικά της συνεδρίασης του Δημοτικού Συμβουλίου. Για βοήθεια με οποιαδήποτε θέματα στα πρακτικά, παρακαλείστε να καλέσετε το 8470 8888.

### Hindi

ये काउंसिल की बैठक का सारांश है। सारांश के किसी भी आइटम में सहायता के लिए, कृपया 8470 8888 पर टेलीफोन करें।

### Italian

Questo è il verbale della riunione del Comune. Per assistenza con qualsiasi punto del verbale, si prega di chiamare il numero 8470 8888.

### Macedonian

Ова е Записникот од состанокот на Општинскиот одбор. За помош во врска со која и да било точка од записникот, ве молиме телефонирајте на 8470 8888.

### Nepali

यी परिषद्को बैठकका माइन्युटहरू हुन्। माइन्युटका कुनै पनि वस्तुसम्बन्धी सहायताका लागि कृपया 8470 8888 मा कल गर्नुहोस्।

### Punjabi

ਇਹ ਕੌਂਸਲ ਦੀ ਮੀਟਿੰਗ ਵਾਸਤੇ ਸੰਖੇਪ ਸਾਰਾਂਸ਼ ਹੈ। ਸੰਖੇਪ ਸਾਰਾਂਸ਼ ਵਿਚਲੀਆਂ ਕਿਸੇ ਵੀ ਆਈਟਮਾਂ ਸੰਬੰਧੀ ਸਹਾਇਤਾ ਵਾਸਤੇ, ਕਿਰਪਾ ਕਰਕੇ 8470 8888 ਨੂੰ ਟੈਲੀਫੋਨ ਕਰੋ।

### Somali

Kuwaani waa qodobadii lagaga wada hadlay Fadhiga Golaha. Caawimada mid kasta oo ka mid ah qodobada laga wada hadlay, fadlan la xiriiir 8470 8888.

### Spanish

Estas son las Actas de la Reunión del Concejo. Para recibir ayuda acerca de algún tema de las actas, llame al teléfono 8470 8888.

### Urdu

يہ کاؤنسل کی ہین گکاپی جڈا ہے۔ ہین گکاپی کے کسی بھی حصے کے بارے میں مدد کے لیے براہ مہربانی 8470 8888 پر فون کریں۔

### Vietnamese

Đây là những Biên bản Họp Hội đồng Thành phố. Muốn có người trợ giúp mình về bất kỳ mục nào trong biên bản họp, xin quý vị gọi điện thoại số 8470 8888.

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# Agenda

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## 1. OPENING OF MEETING AND MEMBERSHIP

Cr. Susanne Newton (Mayor) (Chairperson)  
Cr. Tim Laurence (Deputy Mayor)  
Cr. Emily Dimitriadis  
Cr. Gaetano Greco  
Cr. Tom Hannan  
Cr. Trent McCarthy  
Cr. Lina Messina  
Cr. Susan Rennie  
Cr. Julie Williams

## 2. ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

## 3. APOLOGIES

## 4. DISCLOSURES OF CONFLICTS OF INTEREST

## 5. CONFIRMATION OF THE MINUTES OF COUNCIL MEETINGS

<b>Recommendation</b>
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**That** the Minutes of the Ordinary Meeting of Council held on 25 March 2024 and the Special Meeting of Council held on 18 April 2024 be confirmed as a correct record of business transacted.

## 6. COUNCIL'S OCCUPATIONAL HEALTH AND SAFETY RESPONSIBILITIES

## 7. QUESTION AND SUBMISSION TIME

Members of the public can lodge questions for Council to answer or make a Comment or Submission prior to a specific item listed on the Agenda of an Ordinary Council meeting.

### **QUESTIONS**

Members of the public can ask up to three (3) questions at an Ordinary Council meeting. Members of the public wishing to ask a question must register their question using the Questions and Submission Time Form before 12 noon on the day of the meeting.

Questions that are not lodged by 12 noon on the day of the Council Meeting will not be accepted, and **no questions will be taken from people *in attendance* on the night of the Council Meeting.**

In accordance with the Council Governance Rules 2020, the Chairperson may disallow a question if it:

- a) relates to a matter outside the duties, functions or powers of Council;
- b) is defamatory, indecent, abusive, offensive, irrelevant, trivial or objectionable in language or substance;
- c) may lead to a breach of Council's statutory obligations;
- d) relates to a Notice of Motion, Petition or item of urgent business;
- e) deals with a subject matter already answered;
- f) is aimed at embarrassing a Councillor or an Officer; or
- g) deals with a matter that should be, or has been, considered as a confidential matter or relates to any matter in respect of which Council may close the Meeting to the public under section 66 of the *Local Government Act 2020*.

No questions directed at an individual Councillor or Officer will be allowed

### **SUBMISSIONS**

Members of the public wishing to make a 2 minute submission on a report listed on the Agenda (unless not permitted pursuant to the Councils Governance Rules) must register online before 12 noon on the day of the Ordinary Council Meeting or Hearing of Submissions Meeting and be in attendance on the day of the Meeting to make their submission.

If the person wishing to make a submission or their representative is not in attendance (including virtual attendance for a scheduled hybrid meeting) when the Agenda item is to be considered, their submission will not be read out.

The person making the submission must clearly state their name and their suburb. The name of the submitter will be recorded in the Minutes, as an official record.

No member of the public can make a submission to a Notice of Motion, Petition (unless originator of petition, Governance Rule 16.3(6)) or item of Urgent Business presented at a Council meeting.

**HOW TO SUBMIT YOUR QUESTION OR MAKE A COMMENT OR SUBMISSION**

Members of the public who wish to ask a question, or make a submission to an agenda item, at an Ordinary Council Meeting may register their question or intent to make a submission before 12.00 noon on the day of the meeting in one of the following ways:

- (a) online at [darebin.vic.gov.au](https://darebin.vic.gov.au); or
- (b) by mail to PO Box 91, Preston 3072.

Council meetings can be viewed at the 'Watch Council and Planning Committee' meetings page via Council's website.

Agenda's will be available for viewing on Council's website at the 'Meeting Agendas and Minutes' page up to 6 days prior to the date of the meeting.

**8. PETITIONS**

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## 9. CONSIDERATION OF REPORTS

### 9.1 SPECIAL RATE RENEWAL - NORTHCOTE, PRESTON AND FAIRFIELD BUSINESS PRECINCTS

**Author:** Acting Head of Economic Development and Activation

**Reviewed By:** General Manager Community

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#### EXECUTIVE SUMMARY

This report sets out the process for the proposed renewal of the special rate schemes in the business precincts of High Street Northcote, Preston Central and Fairfield Village.

A list of rateable properties within the three business precincts is in **Appendix A**.

The respective Business Associations have written to Council requesting that they commence a process to renew the special rate for their business precincts. Each business association has asked Council to renew their respective levy based on their nominated total amount and with a yearly increase throughout the 5-year period calculated via their nominated method.

The letters from the business associations are in **Appendix B, C, D**.

A Special Rate Levy in this context is used for promotional, advertising, marketing, business development and other incidental expenses of these business districts.

Reservoir Village is not a part of this renewal, as their special charge was renewed in 2022.

<b>Officer Recommendation</b>
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**That:**

- (1) Council gives notice in accordance with section 163 of the *Local Government Act 1989* of Council's intention to declare:
  - a. A special rate for the encouragement of business and commerce in the Preston Business district (for all rateable land in the geographic area identified in Appendix A) for a period of five years commencing on 1 July 2024 to 30 June 2029 to levy an amount of \$108,901 in year one, increasing each year according to CPI.
  - b. A special rate for the encouragement of business and commerce in the Fairfield Business district (for all rateable land in the geographic area identified in Appendix A) for a period of five years commencing on 1 July 2024 to 30 June 2029 to levy an amount of \$76,500 in year one, increasing each year by \$2,500.
  - c. A special rate for the encouragement of business and commerce in the Northcote Business district (for all rateable land in the geographic area identified in Appendix A) for a period of five years commencing on 1 July 2024 to 30 June 2029 to levy an amount of \$96,555 in year one, increasing each year by Council rate cap.



- (2) All submissions relating to the proposed special rates will be considered in accordance with the principles of section 223 of the *Local Government Act 1989*. The submission period will be open for 28 days until 27 May 2024.
  - (3) Council notes that any person requesting to be heard in support of their written submission regarding the proposed renewal of the aforementioned Special Rates will be heard by Council's Hearing of Submissions Committee at 6.00pm on 3 June 2024.
  - (4) Gives notice in accordance with section 163 of the *Local Government Act 1989* of Council's intention to declare, at a Council meeting to be held at 6.00pm on Monday 24 June 2024, the above mentioned special rates.
- 

## **BACKGROUND / KEY INFORMATION**

There are four Activity Centre precincts that currently raise a Special Rate Levy in Darebin. They are Fairfield Village, High Street Northcote, Preston Central and Reservoir Village (Edwardes Street). Reservoir Village (Edwardes Street) renewed their Special Rate Levy in 2022 and therefore are not a part of this renewal process.

This report sets out the process for the renewal of the Special Rate scheme in the business precincts of High Street Northcote, Preston Central and Fairfield Village.

The respective Business Associations have written to Council requesting that they commence a process to renew the Special Rate Levy for their business precincts. This will in effect provide for a continuation from the current Special Rate Scheme which will cease on 30 June 2024. The new Scheme is proposed to run for five years from 1 July 2024 to 30 June 2029. The levy funds are collected by Council and payments are made to the business associations.

There are a number of statutory requirements for renewing a Special Rate Scheme. Officers have commenced this process and have done so in consultation with the Business Associations. A survey has been prepared and delivered to every rateable property within the renewal boundaries of the three business precincts to establish whether there is support to renew the Special Rate Scheme.

This survey was distributed in April via a direct mail out to ensure high level of receipt from businesses and property owners. The survey alerts the recipient to the intention of their respective Business Association to renew the Special Rate Scheme and asks for feedback from the business and/or property owner about their current experience of the existing levy's value and success and seeks to understand the level of support for its renewal.

The Local Government Act requires Council to give public notice in the local newspaper of the intention to declare the special rate and/or charge scheme and write to the owners and occupiers who will be liable to contribute with a copy of the public notice. Owners and occupiers are given the opportunity to make a submission to the proposed Special Rate Scheme within 28 days of the public notice. This process will be undertaken in alignment with Council's budget process for 2024/2025.

### **Previous Council Resolution**

This matter is not the subject of a previous Council resolution.

### **ALIGNMENT TO 2041 DAREBIN COMMUNITY VISION**

Strategic Direction 2: Prosperous, Liveable and Flourishing

## ALIGNMENT TO 2021-25 COUNCIL PLAN

Strategic Direction 2: Prosperous, Liveable and Flourishing

Strategic Direction 4 Responsible, Transparent and Responsive

Our activity centres are vital elements of the Darebin community and support for marketing and promotion of retail activity centres by local Business Association via a Special Rate Scheme is considered an effective way of increasing the profile of these centres.

## ALIGNMENT TO COUNCIL PLAN STRATEGIC OBJECTIVES

2.9 We will focus on our economic assets and recovery to ensure Darebin is a great place to do business

2.11 We will support, promote, and attract diverse local businesses and industries

## DISCUSSION

It is common for Councils to declare and collect a Special Rate Levy for strip shopping centres with Darebin having a Special Rate Levy in several centres for over 20 years. The Special Rate Levy is utilised for the encouragement of commerce, retail activity and employment opportunities within a precinct. The levy provides funds for the primary purpose of promotion and marketing of a precinct as a key activity centre and shopping/lifestyle destination. Across the city there are four precincts that raise a Special Rate Levy in Darebin.

The current precincts are Fairfield Village, High Street Northcote, Reservoir Village (Edwardes Street) and Preston Central and details of the levies and proposed levies are shown in the table below. The funds are collected by Council and payments are made to the Business Associations.

Three of the four Special Rate Levies are due for renewal, in Fairfield, Northcote and Preston Centre. The total amount as listed in the table below has been requested from each Business Association.

Precinct	First Special Rate	Current Special Rate Expiry	Proposed Term of renewal	Amount proposed to be levied
Fairfield Village	1999	30 June 2024	5 years	\$76,500 in initial year with \$2500 increase per year.
High Street Northcote	1999	30 June 2024	5 years	\$96,555 in initial year with increase per year according to Darebin Council's rate cap.
Preston Central	1999	30 June 2024	5 years	\$108,901 in initial year with increase per year according to CPI.

The draft Revenue and Rating Plan which is being considered by Council as part of the current 2024/25 budget planning cycle, provides detail on how each individual businesses special rate is calculated.

### How do Business Associations use their Special Rate Levy's?

The funds raised by the schemes deliver precinct specific business promotional and marketing events, promotion, advertising, and marketing material including social media, and centre management.

When renewing a Special Rate Scheme, Council must comply with specific statutory requirements under the *Local Government Act 1989*.

Each precinct manages the funds through a Business Association which is responsible for the administration of the levy. The Associations are made up of business owners that pay the levy.

Funded through the scheme, each Association employs a Centre Manager or Marketing Coordinator to deliver key promotional activities and to deliver aspects of the five-year business plans.

## **CONSIDERATION OF LOCAL GOVERNMENT ACT (2020) PRINCIPLES**

### **Financial Management**

The financial impacts of establishing and maintaining a Special Rate Scheme are operational in nature and will be managed within existing resources.

### **Community Engagement**

Businesses and property owners who have been included in the business precincts to pay the levy are receiving a survey and reply-paid envelope, information brochures from the Business Association and have the opportunity to contact the Economic Development Unit to discuss the special charge levy with Council officers.

Unidentifiable results of the survey will be shared with the Business Associations to assist them in evaluating their concluding five-year business plan and funding agreements for the expenditure of their levies. This information will assist Council and the Business Associations to generate a new five-year plan for the centre aligning to the experiences and needs of Darebin businesses. Council officers will guide the development of these new five-year plans by supporting with further information and data analysis of each Business Association.

Business owners and property owners will receive a letter informing them of Council's intention to raise a Special Rate Levy as part of the public notice of its intent to raise a levy as part of the draft Council budget 2024/2025 process. Businesses and property owners will have an opportunity to participate in the submissions and objections process regarding this levy.

The Act requires Council to give public notice in the local newspaper the intention to declare the Special Rate Levy and/or charge scheme and write to the owners and occupiers who will be liable to contribute with a copy of the public notice.

Owners and occupiers are given the opportunity to make a submission to the proposed Special Rate Levy within 28 days of the public notice.

### **Principles for consideration**

#### **Overarching Governance Principles and Supporting Principles**

- (a) Council decisions are to be made and actions taken in accordance with the relevant law;
- (i) the transparency of Council decisions, actions and information is to be ensured.

#### **Public Transparency Principles**

- (a) Council decision making processes must be transparent except when the Council is dealing with information that is confidential by virtue of this Act or any other Act;

- (b) Council information must be publicly available unless (i) the information is confidential by virtue of this Act or any other Act; or (ii) public availability of the information would be contrary to the public interest;

**Strategic Planning Principles**

- (e) strategic planning must provide for ongoing monitoring of progress and regular reviews to identify and address changing circumstances;

**Service Performance Principles**

- (b) services should be accessible to the members of the municipal community for whom the services are intended;

**COUNCIL POLICY CONSIDERATIONS****Environmental Sustainability Considerations (including Climate Emergency)**

Supporting vibrant local shopping centres can help encourage local shopping and more pedestrian and active transport trips compared to vehicle trips. This can have a small impact on reducing emissions.

**Equity, Inclusion, Wellbeing and Human Rights Considerations:**

Events delivered through the Special Rate Scheme are often unique to the business area and the community they serve. An example of this would be the delivery of the annual Lunar New Year celebrations in Preston. Various multicultural activities are planned that promote diversity within business precincts and elevate the benefit of cultural diversity and cultural expression to Darebin's economy.

This report is concerned with the process of establishing a new Special Rate Levy under the Act and the process itself has not been subject to an Equity Impact Assessment.

**Economic Development and Cultural Considerations**

The overall goal is to support and attract a diversity of local businesses and industries by fostering an environment in which they can thrive. The current and proposed Special Rate Schemes specifically raise funds to achieve marketing, promotions, and business development outcomes in line with the Council Plan.

The establishment of the Special Rate scheme in Darebin's business precincts is consistent with Council's objectives to support its activity centres. The process is being led by the Economic Development Unit, which also acts as the primary point of contact with Council for the business association and oversees reporting and compliance with the pursuant Funding Agreements and five-year plans for the expenditure of the levies.

**Operational Impacts**

The operational process of administering the Special Rate Scheme is incorporated within existing Council functions and resources.

**Legal and Risk Implications**

When a renewal is proposed, Council works towards a successful outcome. If there was not a favourable outcome from the surveys, Council will be advised of this information prior to the formal Intention to Declare stage. Survey results will be presented to Council in a follow up briefing and meeting.

Special rate and charge scheme declarations are a statutory process governed by Part 8 of the Local Government Act 1989. Despite the enactment of the Local Government Act 2020, the special rate and charge provisions of the 1989 legislation are still in force.

In declaring a special rate and charge scheme, Council must be satisfied that:

- the proposal relates to the performance of a function authorised under Section 163 of the Act;
- there will be a special benefit to those persons liable to pay the special rate or special charge; and
- there is a reasonable distribution of the rate amongst those persons liable to pay the special rate or special charge

Subject to establishing these renewed levies, Council would enter into a Funding Agreement with the 3 business associations, which will detail the obligations of both parties for the duration of the Special Rate Scheme.

### IMPLEMENTATION ACTIONS

At this time, the process to renew the business precincts Special Rate Scheme is recommended by officers based on the general support understood within the business community, the Business Associations and the benefits to the Darebin community realised through the scheme. The business associations have requested Council to enter into the process of renewal and the consultation and engagement processes have commenced to inform Council's decision.

When renewing a Special Rate Scheme, Council must comply with specific statutory requirements under *the Local Government Act 1989*. The steps and indicative timelines are outlined in the table below.





#### Implementation Process Timeline

<b>Request</b> February 2024	<ul style="list-style-type: none"> <li>• Council received requests from Associations to consider renewing the levy outlining the proposed amount to be collected.</li> </ul>
<b>Research</b> April 2024	<ul style="list-style-type: none"> <li>• Survey businesses and gauge support for renewal.</li> <li>• Review the boundaries of the precincts.</li> </ul>
<b>Intention</b> April 2024	<ul style="list-style-type: none"> <li>• Council report - Intention to Declare a Special Rate Levy includes amount of money to be raised, period,, boundaries, administrative arrangements etc.</li> </ul>
<b>Public Notice</b> April-May 2024	<ul style="list-style-type: none"> <li>• Public Notice, Letters to Owner and Occupiers, Association Newsletters and Council's website.</li> </ul>
<b>Submissions</b> April /May 2024	<ul style="list-style-type: none"> <li>• 28 days to ask questions, and provide a written submission</li> <li>• Council considers submissions at a Special Hearing Committee.</li> </ul>
<b>Declaration</b> June 2024	<ul style="list-style-type: none"> <li>• Council Report outlining consideration of submissions and a decision whether to proceed to 'Declare'.</li> </ul>
<b>Public Notice</b> June 2024	<ul style="list-style-type: none"> <li>• Public Notice, Letters to Owner and Occupiers, Association Newsletters and Council's website</li> </ul>
<b>Appeal</b> July 2024	<ul style="list-style-type: none"> <li>• 30 days to lodge an objection with the Victorian Civil and Administrative Tribunal.</li> </ul>
<b>Administer</b> Ongoing	<ul style="list-style-type: none"> <li>• Develop Funding Agreements and Strategic Business Plans.</li> </ul>

## RELATED DOCUMENTS

Draft revised Revenue and Rating Plan 2023-2027, noting the Special Rate Renewal - Northcote, Preston and Fairfield business precincts

### Attachments

- List of rateable properties for business precinct special rate renewal (**Appendix A**) [↓](#) 
- Letter from Preston traders association (**Appendix B**) [↓](#) 
- Letter from Fairfield traders association (**Appendix C**) [↓](#) 
- Letter from Northcote Business Association (**Appendix D**) [↓](#) 

## DISCLOSURE OF INTEREST

Section 130 of the *Local Government Act 2020* requires members of Council staff and persons engaged under contract to provide advice to Council to disclose any conflicts of interest in a matter to which the advice relates.

The Officer reviewing this report, having made enquiries with relevant members of staff, reports that no disclosable interests have been raised in relation to this report.



**APPENDIX A – Properties subject to Special Rates**

**Preston Business Precinct**

Properties enjoying a benefit within the geographic district identified in the map below:



**Preston Business Precinct**

- - **317-509 High Street, Preston (inclusive)**
  - 274-444 High Street, Preston (inclusive)
  - 241A-251 Murray Road, Preston (inclusive)
  - 2-26 Cramer Street, Preston (inclusive).
  - 25 Preston Street, Preston (inclusive)
  - 14-32 The Centreway, Preston (inclusive)

- 1-12 The Strand, Preston (inclusive)
- 1 Cook Street, Preston (inclusive)
- 19-29 Mary Street, Preston (inclusive)
- 267-275 Gower Street, Preston (inclusive)
- 88 Roseberry Avenue, Preston (inclusive).

**Northcote Business Precinct**

Properties enjoying a benefit within the geographic district identified in the map below:



Properties enjoying a “primary” special benefit (as shown below)\_

<b>Property</b>	<b>Property Classification</b>
203 to 385 High Street (inclusive)	Primary
200 to 360, 360A High Street (inclusive)	Primary

Properties enjoying a “secondary” special benefit (as shown below)\_

<b>Property</b>	<b>Property Classification</b>
387 to 409 High Street (inclusive)	Secondary
372 to 392 High Street (inclusive)	Secondary
176 to 198 High Street (inclusive)	Secondary
2A and 4A Mitchell Street (inclusive)	Secondary
The property known as Northcote Central Shopping Centre Secondary (corner of High and Separation Streets Northcote)	Secondary

**Fairfield Business Precinct**

Properties enjoying a benefit within the geographic district identified in the map below:



Properties enjoying a “primary” special benefit (as shown below)

Property	Property Classification
74-152 Station Street (inclusive)	Primary
85-157 Station Street (inclusive)	Primary

Properties enjoying a “secondary” special benefit (as shown below)

<b>Property</b>	<b>Property Classification</b>
3-29 Railway Place (inclusive)	Secondary
256-288 Wingrove Street (inclusive)	Secondary
68-152 Station Street (second floor) (inclusive)	Secondary
75-157 Station Street (second floor) (inclusive)	Secondary
99a Station Street	Secondary
68-72 Station Street (inclusive)	Secondary
75 – 83 Station Street (inclusive)	Secondary



8 March 2024



Penelope Le Petit,  
Place Leader, Creative Culture and Economic Development,  
Darebin City Council  
274 Gower Street  
Preston Vic 3072

Dear Penelope,

On Behalf of the Preston Central Business Association (PCBA), we wish to request that the City of Darebin commence the process for the reintroduction of the precinct's Special Rate Levy for a further term of 5 years.

As decided by our Association Committee Meeting on March 5<sup>th</sup> 2024, the levy to be collected per annum will remain the same at \$ 108,901.00 including CPI increases to be built in from years 2 to 5 inclusively.

Could you please now accept our request and proceed with the relevant processes governed by the Local Government Act to reintroduce this levy for our shopping precinct.

Our Marketing Coordinator Team and Committee are more than happy to assist with any part of this process.

The PCBA is looking forward to continuing our good working relationship with Darebin in the years to come.

Yours sincerely,

Gianni Menara  
President of the Preston Central Business Association



13<sup>th</sup> March 2024



Peter Smith  
Darebin City Council  
274 Gower Street,  
Preston, VIC 3072

Dear Peter

**Renewal of the Fairfield Business Precinct Special Rate/Charge Levy**

I am writing on behalf of the Fairfield Traders Association to request Council's assistance to renew the special rate of the next 5 years.

The purpose of the special rate scheme is to assist the Fairfield Traders Association in the business development, marketing and promotion of the Fairfield business precinct. The precinct must compete, in challenging economic circumstances, with competition deriving from hardtop shopping centres and Melbourne's expanding CBD the traders require assistance to be able to compete to survive as viable businesses.

The Fairfield Traders Association are currently in the process of developing a Business Plan to provide a strategic direction and projects for the next five years.

The amount sought to be raised by the scheme (and method of striking a levy) is to be the subject of discussions between the Fairfield Traders Association and Council. An indicative starting amount of \$76,500 per year and increased each year by \$2500.00 each year for the next five years will assist us in delivering business development, marketing and promotion in the Fairfield business precinct.

The Fairfield Traders Association is excited about the opportunity to work with Council on renewing the rate and continuing this initiative for the benefit of all Fairfield traders.

Yours sincerely

Jordan Karagiannidis  
President, Fairfield Traders Association  
c/o Biviano's Fruit & Veg



hello@northcoterise.com.au  
www.northcoterise.com.au

Dear Brodie,

Re: Renewal of the Northcote Business Association Special Rate/Charge Levy

I am writing on behalf of the Northcote Business Association to request Council's assistance to renew the special rate for the next 5 years.

The purpose of the special rate scheme is to assist the Northcote Business Association in the business development, marketing and promotion of Northcote High Street. The precinct must compete, in challenging economic circumstances, with competition deriving from hardtop shopping centres and Melbourne's expanding CBD. The traders require assistance to be able to compete to survive as viable businesses.

The Northcote Business Association is currently in the process of developing a 5 Year Business Plan to provide a strategic direction and projects for the precinct.

The amount sought to be raised by the scheme (and method of striking a levy) is to be the subject of discussions between the Northcote Business Association and Council.

**We request an indicative starting amount of \$96,555 (not incl GST) per year and increased each year, aligned with the Rate Capping, for the next five years to assist us in delivering business development, marketing and promotion in the Northcote business precinct.**

The Northcote Business Association is excited about the opportunity to work with Council on renewing the rate and continuing this initiative for the benefit of all Northcote traders.

Yours sincerely

Regards,  
Andrew Mansfield  
President

A handwritten signature in black ink, appearing to read "AM", with a small dot at the end.

**9.2 DRAFT 2024-25 BUDGET AND ASSOCIATED DOCUMENTS**

**Author:** Coordinator Management Accountant  
Chief Financial Officer

**Reviewed By:** General Manager Infrastructure, Operations & Finance

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**EXECUTIVE SUMMARY**

This report recommends that Council endorse its draft 2024-25 budget (incorporating the 4-year Budget) & draft revised Revenue and Rating Plan, to proceed to community exhibition.

Financial challenges continue to impact us all. High inflation, increasing labour, materials, and construction costs, along with rising interest rates, has placed significant pressures on the Council's draft budget. These challenges have required the review of the strategic plans and priorities to ensure delivery of projects and priorities that matters most to the Darebin community, whilst being financially sustainable and fiscally responsible.

A carefully prioritised and financially responsible capital works program focused on renewal of assets and those addressing highest priority needs has been proposed in the draft budget. This includes investing in new kindergartens and redeveloping two pavilions throughout the community. Our draft operating budget has prioritised delivery of community services and programs people rely on, which have the highest impact towards our community's social and sustainability goals and which provide community support at a time when cost of living pressures are impacting many households and businesses.

Our community has established a clear vision for Darebin in 2041 and the draft budget for the 4 years ahead is designed to work towards this. Our community sees Darebin in 2041 as "an equitable, vibrant and connected community" which "respects and supports First Nations People, values country, our diverse communities and places." and our community's vision is that "Darebin commits to mitigating the climate emergency, creating prosperity for current and future generations.

The draft 4-year Budget incorporates provision for investment in improved technology and systems which will improve efficiency and reduce costs in the longer term. This investment will significantly enhance the community experience and enable achievement of Council goals and plans more efficiently.

Once endorsed by Council, the draft 2024-25 Budget (incorporating the 4-year budget) & the draft revised Revenue and Rating Plan, will be made available for community exhibition for 21 days from 30 April to 20 May 2024. After having considered community feedback, Council will consider the adoption of its 2024-25 Budget and draft revised Revenue and Rating Plan at the Council meeting on 24 June 2024.

The draft 2024-25 Budget is community focused, delivering projects and services that are highly valued by residents, businesses, and visitors. Highlights include, but are not limited to:

- Approximately 21,000 immunisations including over 6000 flu vaccines.
- Toy library services for approximately 1,100 members.
- Approximately 1,500 home visits to new parents and delivery of 80 New Parent Groups.

- Three library branches open seven days a week and one six days a week, with spaces to work, study, and read with access to free Wi-Fi, PCs, and laptops to help bridge the digital divide.
- Physical and digital library collections to meet the needs of our community, including language collections in Arabic, Chinese, Greek, Hindi, Italian, Macedonian, Punjabi, Spanish, and Vietnamese.
- Extensive event programs to support literacy, reader development and community learning, celebrate cultural diversity, engage our community and reduce social isolation
- Aquatic and recreation facilities, indoor sports stadiums, athletics track, golf courses, outdoor gym equipment and over 150 parks to support health and recreation participation for all.
- 45,000 people expected to attend an arts precincts venue, enjoying 227 performances and 257 workshops/activities.
- 10 Major exhibitions and 120+ participatory art workshops will be hosted at Bundoora Homestead Art Gallery.
- Support business to grow the local economy and anticipate \$2.9 billion to be spent within the Dartebein economy through 49 million transactions. Expecting \$600 million to be spent in dining and entertainment sector and \$415 million in grocery stores and supermarkets.
- Approximately 150,000 hours of aged care services, programs and assistance
- Enhancing more than two hectares of rewilding in parkland with indigenous plants. Increasing canopy cover by planting 900 trees in streetscapes and 300 trees in parks.
- Maintenance of more than 625km of drainage networks.
- Inspections, maintenance and upkeep of over 530km of roads and 100km of sealed paths.
- Safety and operational upgrades across our network of 333 Council owned buildings.
- Animal registrations for around 17,000 pets.
- Maintenance of more than 53 sporting ovals and fields.
- Maintenance of more than 30km of shared bike paths.
- Support for the installation of 150 solar systems or electrification upgrades to residential homes.
- Collection of over 50,000 tonnes of kerbside, recycling and organic waste, two hard waste collections and over 72,000 kilometers travelled by our streetsweepers delivering roadside cleaning.
- Delivery of green organic and food organic (FOGO) waste recycling service for all residential ratepayers, excluding multi-unit dwellings.
- Approximately 2,400 inspections of businesses for compliance with the Food, Tobacco and Public Health and Wellbeing Acts.
- A minimum of 255 food samples are obtained from local businesses for compliance with the food standards code to assist in food safety regulation.
- Expecting to process over 1,200 building permits and more than 3,000 property information requests.
- Receive and respond to over 1,500 customer requests regarding road operations and safety.

**Officer Recommendation****That Council:**

- (1) Note that expenditure of \$240,000 for Jika Jika Community Centre works has been included in the 2024-25 financial year of the draft 4-year Capital Works Program.
- (2) Note that expenditure of \$600,000 for Northcote Golf Course Eastern Path & Northern Park works has been included in the 2027-28 year of the draft 4-year Capital Works Program.
- (3) Note that net expenditure of \$6.4 million to deliver Aged Care related services has been included in the 2024-25 year of the draft operating budget.
- (4) Endorse the officer recommendation on the report “*Waiver of Licence Fees for Sporting Clubs*” (**Appendix F**) for the continuation of the current performance subsidy program and that officers commence a holistic review as noted in the report.
- (5) Endorse the officer recommendation on the report to Council on “*John Cain Memorial Park Gender Inclusive Facilities Project Update*” (**Appendix G**) noting the status and required works to progress the project.
- (6) Endorse the officer recommendation on the report to Council on “*Plant Based Treaty and Victorian Food Consensus Statement*” (**Appendix H**) to consider food resilience and security in the future work of implementing Climate Emergency Plan.
- (7) Note that councillors received a briefing on 15 April 2024 which covered four topics that Council resolved to refer to the budget development process for consideration:
  - i.* Service delivery including graffiti
  - ii.* Migration Public Artwork
  - iii.* Climate Emergency Plan
  - iv.* Reservoir Boathouse
- (8) Endorse the draft 2024-25 Budget (incorporating the 4-year Budget) (**Appendix A**) and associated fees and charges (**Appendix B**), Capital Works Program (**Appendix C**) and Operating Projects (**Appendix D**), to resource the 2024-25 Council Plan Action Plan, to proceed to community exhibition.
- (9) Note that the draft 2024-25 Budget (incorporating the 4-year Budget) will be considered for adoption at a Council meeting to be held at 6.00pm on Monday 24 June 2024.
- (10) Endorse the draft revised Revenue and Rating Plan 2023-2027 (**Appendix E**) to proceed to community exhibition.
- (11) Note that the draft Revenue and Rating Plan 2023-2027 will be considered for adoption at a Council meeting to be held at 6.00pm on Monday 24 June 2024.

**That Council:**

- (12) Gives notice in accordance with section 162 of the *Local Government Act 1989* of Council’s intention to declare, at a Council meeting to be held at 6.00pm on Monday 24 June 2024:
  - a. A service rate for Public Waste Services in the 2024-25 year levied in accordance with the criteria in the Revenue and Rating Plan.
  - b. A service charge for Kerbside Collection Services in the 2024-25 year in accordance with the criteria in the Revenue and Rating Plan.

(13) Gives notice in accordance with section 169 of the *Local Government Act 1989* of Council's intention to grant, at a Council meeting to be held at 6.00pm on Monday 24 June 2024:

- a. A concession for residential properties with a Capital Improved Value (CIV) value at \$500,000 or less by the Valuer General of Victoria that equates to 100% of the public waste rate. This concession will automatically be applied to the principal place of residence for ratepayers and will not require an application.
- b. A concession for residential properties with a CIV value at \$500,000 or less by the Valuer General of Victoria that caps the kerbside waste collection service fee to a maximum amount of \$50 for residential properties. This concession will automatically be applied to the principal place of residence for ratepayers and will not require an application.
- c. A Pensioner Concession of \$150 for pensioners who are holders of an eligible Centrelink or Veteran Affairs Pension Concession Card or a Veteran Affairs Gold Card which stipulates TPI or War Widow for the Kerbside Waste Collection Service Charge. This concession will be provided by direct provision (without application where information is known) for the Kerbside Collection Service Charge on their principal place of residence only.
- d. A Pensioner Safety Net Concession of \$150 for pensioners who are holders of a Centrelink or Veteran Affairs Pension Concession Card or a Veteran Affairs Gold Card which stipulates TPI or War Widow and who are not eligible for the Pensioner Concession for the Kerbside Waste Collection Service Charge, for the principal place of residence. Ongoing eligibility is maintained, unless rejected by Centrelink or the Department of Veteran Affairs during the annual verification procedure. Upon confirmation of an eligible pensioner concession status, the pensioner concessions deducted from the rate account before payment is required by the ratepayer.
- e. A concession of 100% (\$0) for general rates for all properties owned or managed by Aboriginal Housing Victoria as a 'registered agency', relating to the provision of affordable housing, in accordance with s169 (1d) of the *Local Government Act 1989*, Council's 'Statement of Commitment to Traditional Owners and Aboriginal and Torres Strait Islander people' and 'Toward Equality Framework'.

(14) Notes that any person who makes a written submission in relation to the:

- a. draft Budget 2024-25;
- b. draft Revenue and Rating Plan;
- c. declaration of the public waste service rate;
- d. declaration of the service charge for kerbside collection services;
- e. granting of the three concessions aligned to equity principles to support waste cost recovery charges;
- f. granting of a Safety Net concession within general rates, aligned to equity principles, for pensioners who are not eligible for the Kerbside Waste Collection Charge Pensioner Concession;
- g. granting of a 100% concession for general rates for all properties owned or managed by Aboriginal Housing Victoria as a 'registered agency', relating to the provision of affordable housing; and

may be heard by Council's Hearing of Submissions Committee at 6.00pm on 3 June 2024.



- (15) Notes that in accordance with Section 93 and 96(1)(b) of the Act, consultation will be undertaken in accordance with Council's Community Engagement Policy.
- (16) Notes that in accordance with Section 94 of the 2020 Act and Regulation 8 of the Regulations, detailed information concerning General Rates and Charges is included in **Appendix A**.
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## **BACKGROUND / KEY INFORMATION**

### **Draft 2024-25 Budget (incorporating the 4 Year Budget) (Appendix A)**

The *Local Government Act 2020*, Section 94(1) requires a Council to prepare and adopt a budget for each financial year and the subsequent 3 financial years.

The *Local Government Act 2020* requires that the budget give effect to the Council Plan.

The Budget 2024-25 must include the following:

- Financial statements in the form and containing the information required by the regulations.
- A general description of the services and initiatives to be funded in the budget.
- Major initiatives identified by the Council as priorities in the Council Plan, to be undertaken during each financial year.
- For services to be funded in the budget, the prescribed indicators and measures of service performance that are required to be reported against by this Act.
- The total amount that the Council intends to raise by rates and charges.
- A statement as to whether the rates will be raised by the application of a uniform rate or a differential rate.
- A description of any fixed component of the rates, if applicable.
- If the Council proposes to declare a uniform rate, the matters specified in section 160 of the *Local Government Act 1989*.
- If the Council proposes to declare a differential rate for any land, the matters specified in section 161(2) of the *Local Government Act 1989*.
- Any other information prescribed by the regulations.

The *Local Government Act 2020* requires Council to prepare and adopt a budget for each financial year and the subsequent three financial years, thereby establishing a four-year budget, covering the periods 2024/2025, 2025/2026, 2026/2027 and 2027/2028.

The *Local Government Act 2020* prescribes that Council must adopt its final budget by 30 June each year.

### **Draft revised Revenue and Rating Plan (Appendix E)**

The *Local Government Act 2020* requires each Council to prepare a Revenue and Rating Plan to cover a minimum period of four years following each Council election. The Revenue and Rating Plan establishes the revenue raising framework within which Council proposes to work.

The Revenue and Rating Plan was first established and adopted in June 2021. Council's current Revenue and Rating Plan was adopted on 26 June 2023.

The purpose of the Revenue and Rating Plan is to determine the most appropriate and affordable revenue and rating approach for the City of Darebin which, in conjunction with other income sources will adequately finance the objectives in the Council plan.

**Intention to declare the public waste service collection rate and kerbside waste collection service charge.**

In accordance with section 162 of the *Local Government Act 1989*, Council introduced a s162 Kerbside Waste Collection Service Charge for the collection and disposal of waste through the kerbside service from July 2022.

The Kerbside Waste Collection Service charge covers the costs of collection and processing of rubbish, recycling and food and garden waste. Council provides a three-bin service to residential properties, and a general waste service to some participating businesses. Private contractors provide waste collection services for non-residential and large multi-unit dwellings by direct arrangement with the body corporate, landowner, tenant or business owner.

The Kerbside Waste Collection Service charge is levied on the following criteria:

- Geographic existence within those areas of the municipal district in which Council provides a domestic kerbside waste collection and processing service.
- The charge will be raised irrespective of whether the service is used or not unless it has been identified as:
  - a multi-unit dwelling via the planning process where the traditional kerbside waste collection service cannot be used.
  - a business that is not serviced by the kerbside waste collection service.

In November 2021, and in accordance with section 162 of the *Local Government Act 1989*, Council resolved to introduce a Service Rate for Public Waste Collection Service for the collection and disposal of waste through the public waste collection service from 1 July 2022.

The Public Waste Collection Service rate covers the costs of collection, recycling, landfill disposal of public waste and waste education. Darebin City Council established a Public Waste Collection Service Rate effective 1 July 2022 for the collection and disposal of public refuse applicable to all rateable properties within the municipality that benefit from this service.

## **ALIGNMENT TO 2041 DAREBIN COMMUNITY VISION**

Strategic Direction 1: Vibrant, Respectful and Connected

Strategic Direction 2: Prosperous, Liveable and Flourishing

Strategic Direction 3: Climate, Green and Sustainable

## **ALIGNMENT TO 2021-25 COUNCIL PLAN**

Strategic Direction 1: Vibrant, Respectful and Connected

Strategic Direction 2: Prosperous, Liveable and Flourishing

Strategic Direction 3: Climate, Green and Sustainable

Strategic Direction 4 Responsible, Transparent and Responsive

## ALIGNMENT TO COUNCIL PLAN STRATEGIC OBJECTIVES

4.1 We will ensure balanced and responsible financial decision making that meets the needs of our community now and into the future

The draft 2024-25 budget presented for adoption aligns to the 2024-25 Council Plan deliverables across all four strategic directions.

## DISCUSSION

### Draft 2024-25 Budget (incorporating the 4-year Financial Budget) (Appendix A)

Council has prepared a draft budget for 2024-25 (**Appendix A**) which is aligned to the objectives of the Council Plan (incorporating Municipal Public Health and Wellbeing Plan) 2021–2025. Associated documents include the draft Fees & Charges price schedule (**Appendix B**) the Capital Works Program (**Appendix C**) and Operating Projects list (**Appendix D**). The draft Budget for 2024-25 seeks to maintain services and infrastructure as well as deliver projects and services that are valued by our community.

We're investing over \$174 million in operational services including but not limited to:

- \$16 million towards open spaces, parks and natural environment services
- \$2 million towards sustainable transport services
- \$15 million towards aged and disability services
- \$10 million towards facilities and infrastructure management and maintenance
- \$5 million towards community wellbeing equity and diversity services
- \$9 million towards recreation and leisure services
- \$24 million towards waste management services
- \$10 million towards families, youth, and children services
- \$8 million towards creative culture and community facilities services
- \$6 million towards libraries and learning services.
- \$7 million towards climate emergency and environment services
- \$2 million towards economic development services

We're also investing \$31 million in 2024-25 in capital projects as detailed in the Capital Works Program at **Appendix C**. Key highlights include:

- \$9 million on Building renewals and upgrades
- \$5 million on Plant, machinery, and equipment renewals
- \$800,000 on new & renewal of library books
- \$15 million to renew and upgrade key infrastructure and plant including roads, bridges, footpaths & cycleways, drainage, recreational, leisure and community facilities, waste management, and parks, open space & streetscapes.

The draft 2024-25 budget projects an operating surplus of \$12.7 million. It should be noted the surplus includes a combination of cash and non-cash elements. The draft cash surplus for 2024-25 is \$8.9 million, which offsets a forecasted cash deficit of \$4.9 million at the end of the current financial year.

To ensure its long-term financial sustainability and alignment to its Long-Term Financial Plan, Council has drafted a budget to achieve an operating and cash surplus. This is important for continued financial viability enabling Council to pay down existing debt, maintain low to medium risk financial performance indicators and ensuring funding for renewal of infrastructure in future years.

The Draft Budget 2024-25 (incorporating the 4-year Budget) has been prepared with the following principles:

- Financial sustainability in line with the revised 10 Year Financial Plan (LTFP) adopted in 2023.
- Revised financial assumptions to better align to current economic conditions.
- Focus on strategic alignment to our Council Plan (incorporating Municipal Public Health and Wellbeing Plan) 2021-2025 to realise the aspirations of the Community Vision 2041 and completion of the Year 4 Council Plan Action Plan.
- Maintain a reliable capital and infrastructure renewal works program over the 4 years.
- Maintain a "low risk" profile in most financial sustainability indicators where possible.
- Collaborative and integrated budget planning processes.  
Responsible and transparent in an inflationary and unpredictable economic environment.
- Ongoing significant investment in delivery of core services and functions including investment in those functions that achieve our social and sustainability goals, and to deliver on our legislative obligations.
- Deliver operating results to enable Council to remain financially sustainable and continue to provide core services to meet its objectives, now and into the future.
- Identification of significant efficiencies in our operating budgets including savings of \$3m in 2024-25 and further savings over the next two years.
- A more financially sustainable annual operating project program to the value of \$2.5 million annually.
- A financially sustainable capital works expenditure program over the 4-year period, that maintains a reliable and renewable works program.

#### Process for preparation of the draft Budget 2024-25

The draft Budget 2024-25 has been developed in collaboration with Councillors through a series of workshops and briefing sessions undertaken on the following dates:

- 16 October 2023: Councillor Briefing
- 20 November 2023: Councillor Strategic Budget Workshop
- 4 December 2023: Councillor Briefing
- 12 March 2024: Councillor Strategic Budget Workshop
- 8 April 2024: Councillor Strategic Budget Workshop
- 15 April 2024: Councillor Briefing

#### **Other highlights of the draft Budget 2024-25 include:**

##### **A Vibrant, Respectful and Connected community**

- Finalise and commence implementation of the Aboriginal Action Plan.

- Finalise and commence implementation of the Cultural Diversity Action Plan.
- Prepare for and implement aged care reforms.
- Continue to develop a partnership with Wurundjeri Corporation to support the delivery of mutual goals.
- Provide funding to local, aboriginal-controlled organisations through a dedicated grant program.
- Continue the Merri Merri Wayi collaboration with the City of Merri-bek, Wurundjeri Woi-wurrung Cultural Heritage Aboriginal Corporate, CERES and other partners – a community-led collaboration to enable our natural and urban worlds thrive along the Merri Creek
- Finalise and commence implementation of the LGBTIQ+ Action Plan to support the inclusion, rights and wellbeing of LGBTIQ+ communities and work to combat homophobia, biphobia and transphobia.
- Continue to partner with community volunteers to care for the City's open spaces and habitat areas including through support for planting days, through the Edwardes Lake Taskforce and relationships with friends of groups.

#### **A Prosperous, Liveable and Flourishing community**

- Undertake essential building renewal works, gym equipment and group exercise equipment at Reservoir Leisure Centre, while scoping longer term options for the redevelopment of the centre.
- Deliver the footpath and road renewal programs to improve road safety and the cycling, walking and wheeling network.
- Design and construct transport safety projects (including Blackspot Program).
- Commence construction of the KP Hardiman Pavilion.
- Complete construction of the John Hall Pavilion.
- Deliver the Assertive Outreach program to support people sleeping rough and experiencing homelessness.
- Advocate for funding to initiate the Towards Zero approach to support people sleeping rough and experiencing homelessness.
- Deliver the kindergarten expansion program to increase kindergarten places in areas of greatest unmet demand.
- Finalise the draft Community Infrastructure Plan.
- Commence a planning scheme amendment to implement the recommendations of the Darebin Housing Supply & Demand and Neighbourhood Character Study.
- Deliver four place-based projects that respond to local community issues and needs.
- Mitigate against flood risk through a Special Building Overlay (Flood Risk Assessment) Planning Scheme amendment.
- Continue to support a wide variety of community groups from kindergartens to cultural groups to sports clubs through provision of facilities and grounds with significant subsidies reflecting the community benefit.

**Climate, Green and Sustainable**

- Remove gas from twenty Council sites.
- Remediate parcels of land at Clements Reserve, prior to transfer of land to Council, to increase green, open space.
- Commence implementing a voluntary Water Sensitive Urban Design (WSUD) in-lieu scheme for developers to meet a proportion of their planning requirements to treat and re-use stormwater on private land.
- Support our community by delivering the heat health and fuel poverty first year actions in the renewed Climate Emergency Plan.
- Continue to monitor the health of the lake and invest in activities that improve water quality.
- Prepare for and deliver review of the kerbside waste services including glass.
- Fund WaterWatch - a citizen science program for monitoring waterway health and educational component for schools.
- Increase the number of street trees prioritising areas with low canopy cover.
- Commence implementing the new Climate Emergency Plan, including supporting residents to switch to electrical equipment through the revised Solar Saver program.
- Finalise and implement the Contaminated Land Management Framework.

**Responsible, Transparent and Responsive**

- Continue to implement the Organisational Strategy, Leading Darebin, to drive organisational performance and customer improvements.
- Develop key strategic documents including the review of the Community Vision, Council Plan, Long Term Financial Plan and Asset Plan including deliberative engagement with the community.
- Invest in IT systems to improve customer experience, enable our people and deliver effective governance, compliance, improved data and cyber risk management.
- Transform our models of service delivery through the development of service profiles and conduct service reviews, to improve and ensure accessibility, inclusivity for under-represented groups and consistency of our customer experience.
- Complete the Property Strategy to ensure maximum community benefit is being realised from Council's property portfolio.
- Continue to undertake drainage condition assessments to proactively plan for the renewal and maintenance of Darebin's drainage assets.
- Deliver the Councillor induction program following the General Election in October 2024

Following Council's endorsement on 29 April 2024, the draft 2024-25 budget will be put on public exhibition for a period of 21 days, 30 April to 20 May 2024.

**Revised Revenue and Rating Plan (Appendix E)**

The Revenue and Rating Plan adopted by Council on 26 June 2023 requires a review to reflect the following:

- Expiry and renewal of three special rates & charges as follows:

- A special rate for the encouragement of business and commerce in the Preston Business district (for all rateable land in the geographic area identified in Appendix A of the draft revised Revenue & Rating Plan) for a period of five years commencing on 1 July 2024 to 30 June 2029 to levy an amount of \$108,901 in year one, increasing by CPI in each subsequent year.
- A special rate for the encouragement of business and commerce in the Fairfield Business district (for all rateable land in the geographic area identified in Appendix A of the draft revised Revenue & Rating Plan) for a period of five years commencing on 1 July 2024 to 30 June 2029 to levy an amount of \$76,500 in year one, increasing by \$2,500 in each subsequent year.
- A special rate for the encouragement of business and commerce in the Northcote Business district (for all rateable land in the geographic area identified in Appendix A of the draft revised Revenue & Rating Plan) for a period of five years commencing on 1 July 2024 to 30 June 2029 to levy an amount of \$96,555 in year one, increasing by The Rap Cap released each year by the Minister for Local Government.
- A separate report covering these three special charge areas will be presented to Council for consideration and endorsement at a Council meeting to be held on 29 April 2024.
- Adjustments to references to the *Circular Economy (Waste Reduction and Recycling) Bill 2021* as it relates to Councils approach to setting service charges and rates.

The revised Revenue and Rating Plan at **Appendix E** remains consistent with the Equity Impact Assessment undertaken in 2022 and includes the concession for Aboriginal Housing Victoria established in 2022.

Following Council's endorsement on 29 April 2024, the revised Revenue and Rating Plan will be put on public exhibition for a period of 21 days, 30 April to 20 May 2024.

### **Service Rate & Service Charge**

In November 2021, and in accordance with section 162 of the *Local Government Act 1989*, Council resolved to introduce a Kerbside Waste Collection Service Charge for the collection and disposal of waste through the kerbside service from 1 July 2022. The Kerbside Waste Collection Service Charge is reflected in the Revenue and Rating Plan at **Appendix E**.

The Kerbside Waste Collection Service charge, set on a cost recovery basis, is levied on the following criteria:

- Geographic existence within those areas of the municipal district in which Council provides a domestic kerbside waste collection and disposal service.
- The charge will be raised irrespective of whether the service is used or not unless it has been identified as:
  - a. a multi-unit dwelling via the planning process where the traditional kerbside waste collection service cannot be used.
  - b. a business that is not serviced by the kerbside waste collection service.

The kerbside waste collection service charge for 2024-25 is estimated to be \$312.73, subject to adjustment from the stage four valuations approved by the Valuer General's Office just prior to the time of reporting. This is an increase of \$20 from the previous year which was \$293.07.

Council resolved in November 2021 to introduce a s162 Service Rate for Public Waste Collection Service for the collection and disposal of waste through the public waste collection service from 1 July 2022. The Public Waste Service Rate is reflected in the Revenue and Rating Plan at **Appendix E**.

The service rate for public waste collection charge is levied on all rateable properties within the municipality.

The service rate for public waste service charge for 2024-25 is estimated to be 0.00005603 x CIV, subject to adjustment from the stage four valuations approved by the Valuer General's Office just prior to the time of reporting. This is a decrease from the previous year which was 0.00006124 x CIV.

In December 2023, the Minister for Local Government published the Local Government Service Rates and Charges Minister's Good Practice Guidelines (the Guidelines). Intention of the guidelines are to clarify the use of Service Rates and Charges for the collection of kerbside waste and recycling from properties. The guidelines are not a legally binding instrument – it is the underlying legislation and associated legal precedence which sets out Council's obligations. The guidelines as they are currently written raise several questions and complexities. Council is reviewing these currently and will consider implementation in future financial years.

In 2024/2025, Council is using its established approach to setting service charges, which it understands is aligned with the obligations under legislation. This was explored and tested in detail in 2022 as part of establishing Darebin's current waste charge framework.

## CONSIDERATION OF LOCAL GOVERNMENT ACT (2020) PRINCIPLES

### Financial Management

Council's legislated obligations are articulated through the Financial Management Principles in the *Local Government Act 2020*. These principles require the prudent monitoring and management of financial risks, giving regards to economic circumstances.

The following are the Financial Management principles of the *Local Government Act 2020* –

- revenue, expenses, assets, liabilities, investments and financial transactions must be managed in accordance with a Council's financial policies and strategic plans;
- financial risks must be monitored and managed prudently having regard to economic circumstances;
- financial policies and strategic plans, including the Revenue and Rating Plan, must seek to provide stability and predictability in the financial impact on the municipal community;
- accounts and records that explain the financial operations and financial position of the Council must be kept.

For the purposes of the financial management principles, **financial risk** includes any risk relating to the following:

- the financial viability of the Council;
- the management of current and future liabilities of the Council;
- the beneficial enterprises of the Council.

The changed economic landscape has presented the following key financial challenges and risks to Council:



- High levels of inflation
- Significant increases to cost of services, labour, energy and construction materials, and
- Significant increases to interest rates, impacting on Councils on-going loan repayments.

In response, Council has manouvered to mitigate these risks through developing financial management strategies that have informed the development of the draft Budget 2024-25 (incorporating the 4-year Budget) (**Appendix A**).

### **Community Engagement**

The community is engaged each year and invited to submit feedback regarding Council's annual budget.

Following Council's endorsement on 29 April 2024, the draft 2024-25 budget will be put on public exhibition for a period of 21 days, 30 April to 20 May 2024. The following documents will be placed on public exhibition:

- Draft Budget 2024-25 (incorporating the draft four-year Budget) (**Appendix A**),
- Draft Fees & Charges Pricing schedule (**Appendix B**),
- Draft 4 year Capital Works Program & draft 2024-25 detailed Capital Works list (**Appendix C**),
- Draft Operating Project list (**Appendix D**),
- Draft Revenue and Rating Plan (**Appendix E**).

Community members are invited to submit feedback on above documents, with any person requesting to be heard in support of their written submission to be heard by Council's Hearing of Submissions Committee at 6.00pm on 3 June 2024.

The draft 2024-25 Budget engagement will be promoted via:

- Your Say Darebin page and email to Your Say subscribers
- Darebin City Council website home page banner and Budget page
- Video for social media and You Tube channel
- Facebook, Instagram, organic posts
- LinkedIn
- Article in Darebin Community News
- Article in e-newsletters:
  - Sustainable Darebin
  - What's on for Families
  - East Preston Community Centre news
  - Disability Access and Inclusion
  - What's on for Older Active Darebin
  - Darebin Business Update
- Website news item
- Communication to advisory groups

- Hard copy information will be distributed to customer service centre, libraries, community centres and neighbourhood houses.
- Posters will include a paragraph in 12 community languages and the Your Say Darebin page is translatable.

### **Overarching Governance Principles and Supporting Principles**

- (b) priority is to be given to achieving the best outcomes for the municipal community, including future generations;
- (c) the economic, social and environmental sustainability of the municipal district, including mitigation and planning for climate change risks, is to be promoted;
- (g) the ongoing financial viability of the Council is to be ensured;
- (h) regional, state and national plans and policies are to be taken into account in strategic planning and decision making;

Council has legislated obligations, through the overarching Governance Principles in the *Local Government Act 2020*. Broadly speaking the overarching governance principles articulate the expectations of good governance and they are the primary set of principles within the Act.

### **Public Transparency Principles**

- (a) Council decision making processes must be transparent except when the Council is dealing with information that is confidential by virtue of this Act or any other Act;

### **Strategic Planning Principles**

- (a) an integrated approach to planning, monitoring and performance reporting is to be adopted;

### **Service Performance Principles**

- (a) services should be provided in an equitable manner and be responsive to the diverse needs of the municipal community;

### **Overarching Governance Principles and Supporting Principles**

- (i) the transparency of Council decisions, actions and information is to be ensured.

### **Public Transparency Principles**

- (c) Council information must be understandable and accessible to members of the municipal community;

### **Strategic Planning Principles**

- (a) an integrated approach to planning, monitoring and performance reporting is to be adopted;

### **Service Performance Principles**

- (a) services should be provided in an equitable manner and be responsive to the diverse needs of the municipal community;

---

## COUNCIL POLICY CONSIDERATIONS

### Environmental Sustainability Considerations (including Climate Emergency)

The draft Budget 2024-25 (**Appendix A**) and approach to community engagement implements Council's commitment to addressing the climate emergency and environmental sustainability and continues Council's funding of environmental operations in a range of areas, including progressively getting off gas and fossil fuel in vehicles, addressing climate risks such as heat and changing weather patterns, provision and improvement of recycling services, leveraging Council's procurement to cut emissions and environmental impact, improving water-saving and energy efficiency, improving biodiversity and supporting and enabling community.

### Equity, Inclusion, Wellbeing and Human Rights Considerations:

The draft budget 2024-25 and approach to community engagement acknowledges Council's commitment to equity, inclusion and wellbeing as articulated through the Towards Equality Framework. A large range of activities to progress Council's commitments through existing strategies that seek to address equity, inclusion and wellbeing and the Council Plan 2021-25 are reflected in the draft Budget 2024-25 (**Appendix A**).

When reviewing the Council Plan and Council Plan Action Plan an equity and gender lens was applied.

The draft Revenue and Rating Plan (**Appendix E**) incorporate changes that align to the principles of the Toward Equality Framework and have both informed by an equity impact assessment.

### Economic Development and Cultural Considerations

The draft budget 2024-25 (**Appendix A**) and approach to community engagement acknowledges Council's commitment to Darebin's economy.

Activities proposed for 2024-25 include:

- Continue development & finalisation of the Community Infrastructure Plan
- Actively participate in the Reservoir Revitalisation Board to improve outcomes for the Reservoir community.
- Facilitate more crisis, affordable and social housing across our city through development of the Property Strategy and the Advocacy Strategy
- Host supplier forums, connecting with Aboriginal-led businesses in the Darebin community at least every two months to provide tailored information regarding upcoming procurement.
- Undertake consultation with industry and other key stakeholders to help inform the future development of an Economic Development Strategy and interest in partnering with Council on ways industry and business can connect, network and influence for the benefit of the Darebin community.

Council's commitments through existing strategies, policy positions and the Council Plan 2021-2025 are reflected in the draft Budget 2024/2025.

The draft Budget 2024-25 and approach to community engagement acknowledges Council's commitment to cultural considerations to support our diverse community.

A large range of activities to progress Council's commitment to our diverse community are reflected in the Council Plan 2021-2025 and the draft Budget 2024/2025.

In 2019 Darebin reviewed its Statement of Commitment to renew, strengthen and formalise Council's long-standing commitment and relationship with the diverse Aboriginal and Torres Strait Islander communities of Darebin. Darebin City Council acknowledges the Wurundjeri Woi-wurrung people as the traditional owners and custodians of the land and waters we now call Darebin and affirmed that the Wurundjeri Woi-wurrung people have lived on this land for millennia practising their customs and ceremonies of celebration, initiation and renewal.

Council introduced a concession for general rates for all properties owned or managed by Aboriginal Housing Victoria as a 'registered agency', relating to the provision of affordable housing, in accordance with s169 (1d) of the *Local Government Act 1989* from 1 July 2022. Further, Council confirms the existing exemption from general rates for properties owned or managed by Aboriginal Housing Victoria for charitable purposes, excluding those used for affordable housing.

### **Operational Impacts**

Operational impacts have been considered in preparing the Draft 2024-25 Budget (**Appendix A**), including but not limited to service levels and required resourcing.

### **Legal and Risk Implications**

The Draft Budget 2024-25 (incorporating the 4 year Budget) (**Appendix A**) presented for adoption has been prepared in the context of maintaining financial sustainability and be able to continue Council's delivery of services and infrastructure to the community. All contractual obligations are met by the budget.

The Draft Budget 2024-25 (incorporating the 4-year Budget) (**Appendix A**) has been specifically developed in line with the adopted 10 year long term financial plan and manage key financial sustainability risks Council may face as a result of the current economic climate in which we operate. Specific strategies include:

- Revised financial assumptions to better align long term projections to current economic conditions, including but not limited to; higher inflation, increased interest rates on loan repayments, higher energy costs, higher cost of service contracts and rising construction costs.
- Achieve operating results that would enable delivery of projects and services through managing prudently key financial metrics.
- Deliver significant efficiencies in our operating budgets including savings of \$3m in 2024-25 and further savings over the next two years. This is in addition to a savings of \$3M in 2023-24 which is forecasted to be on track.
- Provision for investment in improved technology and systems which will reduce costs in the longer term, through improved integration and automation that will enhance efficiency and enhance the community experience and enable achievement of Council goals and plans more efficiently. This investment will also further mitigate cyber security risk. Final investment will be subject to Council approval when the business case for this investment has been fully considered by Council.
- A more financially sustainable annual operating project program to the value of \$2.5 million per year.
- A more financially sustainable capital works expenditure program over the 4-year period, that negates the requirement for external borrowings to mitigate rising interest rate costs.

## IMPLEMENTATION ACTIONS

The draft Budget 2024-25 and associated documents reflected in the resolution of Council will be placed on Council's website from 30 April to 20 May 2024 for public exhibition.

The closing date for feedback in relation to the Draft Budget 2024-25 (incorporating the 4-year Budget) (**Appendix A**) & the Draft Revised Revenue and Rating Plan (**Appendix E**) is Monday 20 May 2024 at 5:00pm.

Community members are invited to submit feedback on the draft budget documents, with any person requesting to be heard in support of their written submission to be heard by Council's Hearing of Submissions Committee at 6.00pm on 3 June 2024.

All feedback received will be considered by Councillors at a briefing session to be held on 11 June 2024 for possible inclusion into the final budget.

Public Notices required will be published according to Council's resolution and legislative requirements.

Council will consider the adoption of the Budget 2024-25 (incorporating the 4-year Budget) & Revised Revenue and Rating Plan in their final form at a Council meeting on 24 June 2024.

## Communication

The community exhibition will include:









- Public notice in a newspaper circulating in metropolitan Melbourne.
- Printed material made available at community venues and translated into 12 languages other than English.
- Social media and digital advertising
- Council's Your Say Page
- E-newsletters
- Article in Darebin Community News
- Communication to advisory groups
- Hard copy information will be distributed to customer service centre, libraries, community centres and neighbourhood houses.
- Posters will include a paragraph in 12 community languages and the Your Say Darebin page is translatable.

## RELATED DOCUMENTS

- Community Vision 2041
- Council Plan 2021-2025 (Revised)
- Financial Plan 2023–2033
- Budget 2024-25 (incorporating the 4-year budget) for adoption
- Revised Revenue and Rating Plan 2023-2027 for adoption
- Revised Rates Financial Hardship Policy
- Risk Management Policy

- Public Transparency Policy
- Toward Equality Framework
- *Local Government Act 2020*
- *Local Government Act 1989*

### Attachments

- Draft 2024-25 Budget (Incorporating the 4 year budget) (**Appendix A**) [↓](#) 
- Attachment 1 to Draft 2024-25 Budget (Incorporating the 4 year budget) (**Appendix B**)  
[↓](#) 
- Draft 4-year Capital Works Program & draft 2024-25 Capital Works Project List (**Appendix C**) [↓](#) 
- Draft 2024-25 Operating Project List (**Appendix D**) [↓](#) 
- Draft Revised FY 2023-27 Revenue & Rating Plan (**Appendix E**) [↓](#) 
- Council Report - Waiver of Licence Fees for Sporting Clubs (**Appendix F**) [↓](#) 
- Council Report - John Cain Memorial Park Gender Inclusive Facilities Project Update (**Appendix G**) [↓](#) 
- Council Report - Plant Based Treaty and Victorian Food Concensus Statement (**Appendix H**) [↓](#) 

### DISCLOSURE OF INTEREST

Section 130 of the *Local Government Act 2020* requires members of Council staff and persons engaged under contract to provide advice to Council to disclose any conflicts of interest in a matter to which the advice relates.

The Officer reviewing this report, having made enquiries with relevant members of staff, reports that no disclosable interests have been raised in relation to this report.



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**Disclaimer**

The information contained in this document is for general guidance only. It is not professional advice and should not be used, relied upon or treated as a substitute for specific professional advice. Given the changing nature of laws, rules and regulations, and the inherent hazards of electronic communication, there may be delays, omissions or inaccuracies in information contained in this document.

The model budget, including financial statements, has been prepared in accordance with the requirements of the *Local Government Act 2020* and the *Local Government (Planning and Reporting) Regulations 2020*. While every effort has been made to ensure that the information contained in this document has been accurate and complies with relevant Victorian legislation, each Council remains responsible to ensure that the budget they prepare is compliant with all statutory requirements.

**Acknowledgement of Traditional Owners and Aboriginal and Torres Strait Islander people**

Darebin City Council acknowledges the Wurundjeri Woi-wurrung people as the traditional owners and custodians of the land and waters we now call Darebin and affirms that Wurundjeri Woi-wurrung people have lived on this land for millennia, practicing their customs and ceremonies of celebration, initiation and renewal. Council acknowledges that Elders past, present and emerging are central to the cohesion, intergenerational wellbeing and ongoing self-determination of Aboriginal communities. They have played and continue to play a pivotal role in maintaining and transmitting culture, history and language.

Council respects and recognises Aboriginal and Torres Strait Islander communities' values, living culture and practices, including their continuing spiritual connection to the land and waters and their right to self-determination. Council also recognises the diversity within Aboriginal and Torres Strait Islander communities.

Aboriginal and Torres Strait Islander people and communities have had and continue to play a unique role in the life of the Darebin municipality. Council recognises and values this ongoing contribution and its significant value for our city and Australian society more broadly

Extract from Darebin City Council's Statement of commitment to Traditional Owners and Aboriginal and Torres Strait Islander people 2019

## Mayor Foreword 2024

On behalf of Darebin City Council, I am delighted to present the 2024-25 Draft Budget. Each year, we prepare an Annual Budget and Council Plan Action Plan to ensure funds are allocated to achieve the goals we have set in our four-year Council Plan. This coming financial year (2024-25) represents the final year of our four-year Council Plan.

Our Council Budgets and Plans are created in alignment with the Darebin 2041 Community Vision.

Our 2041 Community Vision:

- *Darebin is an equitable, vibrant and connected community.*
- *Darebin respects and supports First Nations People, values country, our diverse communities and places.*
- *Darebin commits to mitigating the climate emergency, creating prosperity for current and future generations.*

The current economic landscape continues to challenge everyone in our community and this places significant pressure on Darebin's financial planning.

This Budget outlines the expected income and expenditure for operational, strategic and capital activities for the coming year and also incorporates Council's rating strategies. It is an essential planning and resource tool and is vital to the ongoing operational and financial viability of Council.

Our goal is to ensure Darebin is financially sustainable in the long term and therefore we recognise the need for a strong focus on resilience, both in terms of our financial responsibilities and what we can realistically deliver.

Aligned to the goals of our Council Plan Action Plan, our Community Vision, the highlights of our Annual Budget include:

### A Vibrant, Respectful and Connected community

- Finalise and commence implementation of the Aboriginal Action Plan
- Finalise and commence implementation of the Cultural Diversity Action Plan
- Prepare for and implement aged care reforms
- Continue to develop a partnership with the Wurundjeri Woi Wurrung Cultural Heritage Aboriginal Corporation to support the delivery of mutual goals

### A Prosperous, Livable and Flourishing community

- Undertake essential building renewal works, gym equipment and group exercise equipment at Reservoir Leisure Centre, while scoping longer term options for the redevelopment of the centre
- Deliver the footpath and road renewal programs to improve road safety and the cycling, walking and wheeling network
- Design and construct transport safety projects (including Blackspot Program)
- Commence construction of the KP Hardiman Pavilion
- Complete construction of the John Hall Pavilion
- Deliver the Assertive Outreach program to support people sleeping rough and experiencing homelessness
- Advocate for funding to initiate the Towards Zero approach to support people sleeping rough and experiencing homelessness
- Deliver the kindergarten expansion program to increase kindergarten places in areas of greatest unmet demand

### Climate, Green and Sustainable

- Remove gas from eight Council sites as part of ongoing works associated with phasing out natural gas use from Council buildings within the municipality.
- Remediate parcels of land at Clements Reserve, prior to transfer of land to Council, to increase green, open space
- Commence implementing a voluntary Water Sensitive Urban Design (WSUD) in-lieu scheme for developers to meet a proportion of their planning requirements to treat and re-use stormwater on private land
- Finalise and implement new Climate Emergency Plan 2024-30

### Responsible, Transparent and Responsive

- Continue to implement the Organisational Strategy, *Leading Darebin*, to drive organisational performance and customer improvements
- Develop key strategic documents including the review of the Community Vision, Council Plan, Financial Plan and Asset Plan including deliberative engagement with the community
- Invest in IT systems through the Your Digital Darebin project to improve customer experience, enable our people and deliver effective governance, compliance, improved data and cyber risk management
- Transform our models of service delivery through the development of service profiles and conduct service reviews, to improve and ensure accessibility, inclusivity for under-represented groups and consistency of our customer experience

The 2024-25 Annual Budget strikes a good balance between financial sustainability and delivering on Council's core services to the community.

I look forward to working together to ensure a financially sustainable future for Darebin.

**Cr Susanne Newton**

Mayor

**Executive Summary**

Working in partnership with community to identify priorities allows Council to make important financial decisions, balance current and future needs, while also ensuring Darebin is financially sustainable well into the future.

Our current economic landscape continues to present ongoing challenges. Hyper inflation and rising construction costs has and will continue to place significant cost pressures on Councils' budget over the short to medium term at levels not previously seen. We recognise the need for a strong focus on sustainability, both in terms of our fiscal responsibilities and the types of infrastructure we are delivering.

Similarly, to continue to deliver core services; whilst also addressing current and future community needs, we need to be realistic about what we can responsibly deliver in this current economic landscape.

Council has prepared a draft Budget for 2024-25 that is financially responsible, aligned to the Council Plan (incorporating Municipal Public Health and Wellbeing Plan) 2021-25 to realise the aspirations of the Community Vision 2041.

The draft budget 2024-25 has been developed based on financial sustainability principles that continue to maintain and improve key services and infrastructure as well as deliver projects and services that are relevant, are valued by our community and which represent the highest value for ratepayers' funds given the limitation of staying within the rate cap mandated by the State Government.

Within this budget Council recognises the impact of rising cost of living increases on our community, particularly, those who are most vulnerable and has given careful consideration to this impact in setting fees and charges within this budget whilst ensuring that concessions and rebates are targeted to those who need extra help and assistance.

The draft budget 2024-25 is projecting an operating surplus of \$12.7 million, representing a \$5.1 million increase compared to 2023-24 revised forecast, reflecting our underlying financial sustainability strategy built into the draft budget.

**1) Key funding objectives**

- a. Ongoing delivery of services to the Darebin community funded by a budget of \$213 million. These services are summarised in Section 2.
- b. Continued investment in property assets (\$10.3 million) and infrastructure assets (\$14.8 million) primarily for renewal works. This includes land and land improvements (\$1.3 million); buildings (\$9 million); plant & equipment (\$6 million); roads (\$6 million); footpaths and bicycle paths (\$3 million); parks, open space and streetscapes (\$1.1 million); recreational, leisure and community facilities (\$4 million).
- c. The Statement of Capital Works can be found in Section 3 with further details on the capital works budget in Sections 4.5.

**2) The Rate Decrease**

- a. The rate cap has decreased to 2.75% compared to prior year.
- b. Valuations will be as per the General Revaluation dated 1 January 2024 (as amended by supplementary valuations).
- c. Note that for every \$100 in taxes paid by Victorian residents, rates make up approximately \$3.40. The other \$96.60 goes to the State and Federal Governments.
- d. Refer Section 4 for further Rates and Charges details.

**3) Key Statistics**

Total Revenue:	\$213.0M	(2023-24 Revised Forecast = \$206.1M)
Total Expenditure:	\$200.2M	(2023-24 Revised Forecast = \$198.4M)
Accounting Result:	\$12.7M Surplus	(2023-24 Revised Forecast = \$7.6M Surplus)

(Refer Comprehensive Income Statement in Section 3)

Cash result \$8.9M Surplus (2023-24 Revised Forecast= \$4.9M Deficit)  
(Refer Statement of Cash Flows in Section 3)

This is the net funding result after considering the funding requirements to meet loan principal repayments and reserve transfers.

- Total Capital Works Program:
  - o \$22.8M from Council operations (rates funded)
  - o \$8.3M from external grants and contributions

**4) Budget Influences****External Influences**

The preparation of the budget is influenced by the following external factors:

- The Victorian State Government has set the rate cap for 2024-25 at 2.75%.
- The Consumer Price Index (CPI) for Victoria is currently 5.0% for the December quarter (Next ABS release 24 April 2024).
- The minimum superannuation guarantee is legislated to increase from the current 11.0% to 11.5% on 1 July 2024.
- The levy payable to the State Government for disposal of waste into landfill will be released by the Government in May 24. The levy increased in 2023-24 by 2.7% compared to the 2022-23 year. This increase was in addition to the 60.7% increase incurred during the 2021-22 year & further 18.9% increase incurred during the 2022-23 year.
- Ongoing cost shifting. This occurs where Local Government provides a service to the community on behalf of the State and Federal Government. Over time the funds received by local governments do not increase in line with service provision real cost increases.
- Councils across Australia raise approximately 3.4% of the total taxation collected by all levels of Government in Australia. In addition, Councils are entrusted with the maintenance of more than 30% of all Australian public assets including roads, bridges, parks, footpaths and public buildings. This means that a large proportion of Council's income must be allocated to the maintenance and replacement of these valuable public assets to ensure the quality of public infrastructure is maintained at satisfactory levels.
- The Fire Services Property Levy will continue to be collected by Council on behalf of the State Government with the introduction of the Fire Services Property Levy Act 2012.
- Workers Compensation Premiums rose by an average of 42% in 2023-24 compared to the 2022-23 year, as announced by the Victorian State Government.

**Sustainability and Biodiversity**

Achieving environmental and social outcomes has been a key element of prioritising investment across many programs in the 10-year Capital Works Plan. Achieving environmental outcomes is also a key factor in project design, and the capital works program plays a really important role in making the city safer, more inclusive and sustainable. Examples of sustainability and biodiversity factors that influence the 10-year Capital Works Plan include:

- Implementing the new Climate Emergency Plan, continuing Darebin's leadership and supporting our community to electrify and be resilient to change.
- Council's Environmentally Sustainable Design program is responding urgently to the climate crisis and sets out sustainable design for council buildings.
- Council's Social and Sustainable Procurement Policy that integrates environmental factors like the use of recycled materials, reducing waste and water consumption, and the use of single use plastics in our procurement decisions.
- The safe travel program considers where the most benefit can be achieved for the very young and very old, and helps people travel without using a vehicle. This is supported by the safe travel strategy that makes Darebin a safer and more sustainable place to travel by encouraging more people to travel by walking, wheeling and riding bikes in Darebin.
- Partnering with community to help tap into their energy and support, for example by working with friends' groups to help with parks.

**Social Inclusion and Equity**

Another key element of prioritising investment across the programs in the 10-year Capital Works Plan is the value we place on social inclusion and equity for our residents including those from culturally diverse backgrounds, older people, young people, families, Aboriginal members of our community, people of all abilities, gender considerations and those from socio-economic disadvantaged backgrounds. Examples of social inclusion and equity factors that influence our work include:

- Council's long standing commitment to Traditional Owners and Aboriginal and Torres Strait Islander Communities as set out in Councils' Statement of Commitment 2019.
- Towards Equality: Council's Equity, Inclusion and Human Rights Framework, which helps puts equity, inclusion and human rights at the heart of all our work and will help us build a stronger, healthier and happier community where everyone is welcome, valued and respected.
- Aged Friendly Darebin is ensuring the full participation of older residents can be better supported to live well in our community.
- Economic considerations including barriers to participation, increasing employment and business opportunities for Darebin residents and local businesses.

**Other Influences**

- Asset management obligations.
- Borrowing Strategy (Council resolution August 2023)
- Capital Works Principles (Council resolution October 2019)
- Risk Management Framework

**1. Link to the Integrated Planning and Reporting Framework**

This section describes how the Budget links to the achievement of the Community Vision and Council Plan within an overall integrated planning and reporting framework. This framework guides the Council in identifying community needs and aspirations over the long term (Community Vision and Financial Plan), medium term (Council Plan, Workforce Plan, and Revenue and Rating Plan) and short term (Budget) and then holding itself accountable (Annual Report).

**1.1. Legislative planning and accountability framework**

The Budget is a rolling four-year plan that outlines the financial and non-financial resources that Council requires to achieve the strategic objectives described in the Council Plan. The diagram below depicts the integrated planning and reporting framework that has been adopted by Council. At each stage of the integrated planning and reporting framework there are opportunities for community and stakeholder input. This is important to ensure transparency and accountability to both residents and ratepayers.



Source: Darebin City Council Integrated Planning and Reporting Framework

The timing of each component of the integrated planning and reporting framework is critical to the successful achievement of the planned outcomes.

**1.2 Key planning considerations**

**Service level planning**

Although councils have a legal obligation to provide some services— such as animal management, local roads, food safety and statutory planning—most council services are not legally mandated, including some services closely associated with councils, such as libraries, building permits and sporting facilities. Further, over time, the needs and expectations of communities can change. Therefore, councils need to have robust processes for service planning and review to ensure all services continue to provide value for money and are in line with community expectations. In doing so, councils should engage with communities to determine how to prioritise resources and balance service provision against other responsibilities such as asset maintenance and capital works.

Community consultation needs to be in line with a councils adopted Community Engagement Policy and Public Transparency Policy.

**1.3 Our purpose**

**Our 2021 -2025 Council Plan (incorporating Municipal Public Health and Wellbeing Plan)**

The 2021 - 2025 Council Plan (incorporating Municipal Public Health and Wellbeing Plan) has been developed using the context of strategic planning principles, financial management principles, engagement principles, service performance principles and asset plan integration.

Its development has also been informed by the development of the Darebin 2041 Community Vision and provides for alignment to the Vision through the Strategic Directions. The priorities for this four year plan provides a view of how Council will achieve the Community Vision aspirations.

Over the past 24 months the COVID pandemic has resulted in numerous, significant and compelling challenges that have and continue to have a substantial impact on the economic and social health and wellbeing of our community. Council's own economic circumstances have also been dramatically impacted.

In order to respond both strategically and operationally, Council has prepared a Budget for 2024-25 which is aligned to the Council Plan (incorporating Municipal Public Health and Wellbeing Plan) 2021-25 to realise the aspirations of the Community Vision 2041. The Budget 2024-25 seeks to maintain and improve services and infrastructure as well as deliver projects and services that are relevant and valued by our community and deliver within the rate increase mandated by the State Government

**Darebin 2041 Community Vision**

- Darebin is an equitable, vibrant, green and connected community.
- Darebin respects and supports First Nations People, values country, our diverse communities and places.
- Darebin commits to preventing and mitigating the climate emergency, creating prosperity for current and future generations.

**1.4 Strategic objectives**

Darebin City Council's Strategic direction are realised through four themes (referred to as 'Strategic Directions' by the Local Government Act). The first three themes reflect the community priorities of the Darebin 2041 Community Vision and were developed through the community and deliberative engagement processes. One additional theme has been included which recognise Darebin City Council's internal Council focus on service delivery, governance and financial sustainability. For each theme, there is a strategic framework that says what we will do, how and by when, and, how we will know we have done it well.

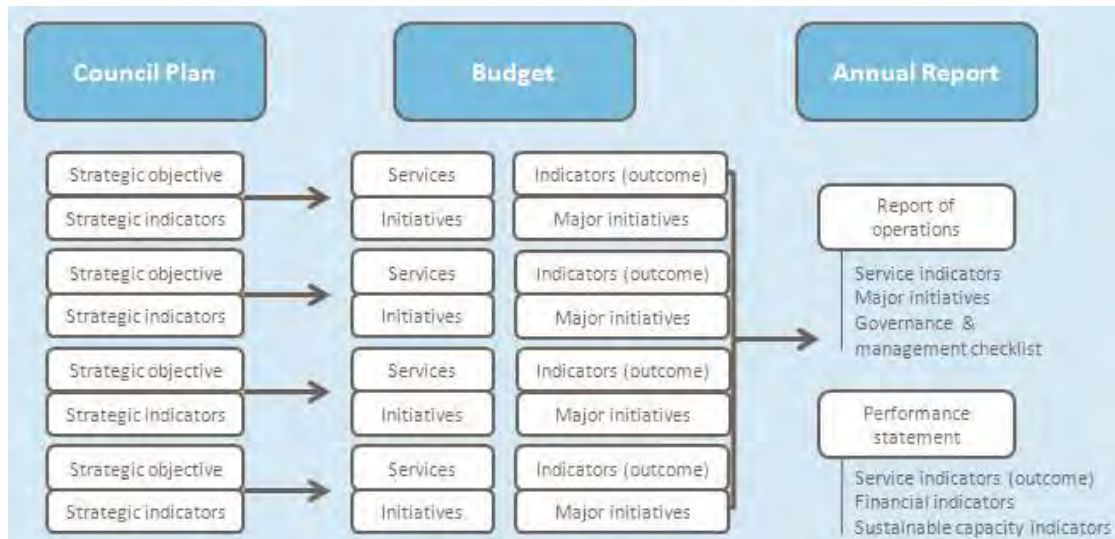
Council delivers services and initiatives under 22 major service categories. Each contributes to the achievement of one of the four Strategic Directions as set out in the Council Plan for the years 2021-25. The following table lists the four Strategic Directions as described in the 2021 - 2025 Council Plan (incorporating Municipal Public Health and Wellbeing Plan).

Strategic Objective	Description
1. Vibrant, Respectful and Connected	<ul style="list-style-type: none"> <li>• Our Darebin will celebrate all our diverse communities.</li> <li>• We will uplift different voices in places of power, influence and decision-making.</li> <li>• We will recognise Aboriginal and Torres Strait Islander values, and honour their living culture and connection to country.</li> <li>• We will support connection to, and the preservation of, local history, and acknowledge past harm and trauma.</li> <li>• Our Darebin will be one filled with vibrant and dynamic spaces, amenities and events. It will be a city where no suburb, or person, will be left behind.</li> <li>• We are one Darebin.</li> </ul>
2. Prosperous, Liveable and Flourishing	<ul style="list-style-type: none"> <li>• Our Darebin will encourage and incentivise business investment and growth in the sustainability sector.</li> <li>• We will create equitable and diverse opportunities for employment and volunteering.</li> <li>• We will make Darebin a centre for creative industry and the arts in Victoria.</li> <li>• We are a 20-minute city, and will ensure our community's access to amenities and services close to our homes.</li> <li>• We will sustain our community's ownership of services across their lifespan. We will maintain the health and wellbeing of all.</li> <li>• Our Darebin will ensure development, and the built environment, is designed for our liveability and sustainability.</li> </ul>
3. Climate, Green and sustainable	<ul style="list-style-type: none"> <li>• Our Darebin will take urgent action on the climate emergency facing our world. We will lead and educate our community and businesses to redress the imbalance.</li> <li>• We will make decisions that are driven by our community. Our decisions will be transparent, and socially and equitably just. Our decisions will be equitable for our community.</li> <li>• We will provide and promote safe and sustainable transport across our city.</li> <li>• We will lead the regeneration, enhancement and protection of our natural ecosystems and biodiversity.</li> <li>• We will integrate ecological solutions into our built environment. We will promote sustainable development and retrofitting practices that protect our natural assets.</li> <li>• Our Darebin will strive for zero carbon emissions.</li> </ul>
4. Responsible, Transparent and Responsive	<ul style="list-style-type: none"> <li>• Our Darebin is responsible, and responsive, to our community's needs, now and into the future.</li> <li>• We will make our decisions in the best interests of our community – transparently, and with integrity.</li> <li>• We will manage our resources effectively, and plan for our future growth. We will work in partnership with our community, business, and other government, to fulfill our responsibilities as the custodians of our city.</li> <li>• Our Darebin is progressive. Our Darebin is accountable. Our Darebin is a leader.</li> </ul>



**2. Services and service performance indicators**

This section provides a description of the services and initiatives to be funded in the Budget for the 2024/25 year and how these will contribute to achieving the strategic objectives outlined in the Council Plan. It also describes several initiatives and service performance outcome indicators for key areas of Council’s operations. Council is required by legislation to identify major initiatives, initiatives and service performance outcome indicators in the Budget and report against them in their Annual Report to support transparency and accountability. The relationship between these accountability requirements in the Council Plan, the Budget and the Annual Report is shown below.



Source: Department of Jobs, Precincts and Regions

**2.1. Strategic Direction 1: Vibrant, Respectful and Connected**

To achieve our strategic direction:

- We will prioritise and respect the voices and aspirations of Traditional Owners and Aboriginal and Torres Strait Islander communities in Darebin
- We will develop partnerships with organisations from across our city, to value and include people from multicultural and diverse backgrounds
- We will help to build an inclusive and empowered community, where social cohesion and community harmony are fostered
- We will embrace diversity and ensure everyone is included in our society, and no one is left behind by combating discrimination, and championing equity, inclusivity and diversity
- We will increase social connection to reduce isolation and loneliness, and support positive mental health
- We will ensure our festivals, events and functions are inclusive and respond equitably to, and value the diverse needs and aspirations of, our community
- We will continue to be a local government leader in the prevention of violence against women, and gender equity
- We will work towards a discrimination-free, and systemic racism-free Darebin, and reduce the impact of poverty and disadvantage

The services, major initiatives, other initiatives and service performance indicators for each business area are described below.

**Services**

Service area	Description of services provided		2022/23 Actual \$'000	2023/24 Forecast \$'000	2024/25 Draft Budget \$'000
Community wellbeing, equity and diversity	This service area develops policy and implements projects which address disadvantage and make Darebin a healthier, safer and more inclusive place for all residents including Emergency Management, Community Development and Wellbeing, Access and Inclusion and Equity and Diversity	<i>Inc</i>	302	220	80
		<i>Exp</i>	4,038	4,544	4,926
		<i>Surplus / (deficit)</i>	(3,736)	(4,324)	(4,846)
Aged Disability	Supports, informs and advocates for the needs of Darebin's diverse older residents, people living with disability and those who care for them, to live independently and well. Programs and services include social connection, clubs, groups and venues, access to community, and Home Support services such as domestic assistance and assisted shopping	<i>Inc</i>	9,151	8,251	8,910
		<i>Exp</i>	13,387	14,295	15,266
		<i>Surplus / (deficit)</i>	(4,235)	(6,043)	(6,355)
Libraries, and Learning	Responsible for our physical library services at Fairfield, Northcote, Preston and Reservoir and e-book, e-audiobook and e-magazine collection loans via our virtual library at <a href="http://www.darebinlibraries.vic.gov.au">www.darebinlibraries.vic.gov.au</a> .	<i>Inc</i>	1,333	1,176	1,179
		<i>Exp</i>	5,508	5,826	6,092
		<i>Surplus / (deficit)</i>	(4,175)	(4,650)	(4,914)
Creative culture and community facilities	This service area provides a program of arts and cultural events and activities and develops policies and strategies to facilitate arts practice in the municipality and management and operation of the Bundoora Homestead Art Centre and the Darebin Art and History Collection, and coordination of Darebin Arts Centre and Northcote Town Hall and community venues. Services include Cultural Infrastructure, Collections, Festivals and Events and Community Hubs	<i>Inc</i>	1,083	1,082	1,157
		<i>Exp</i>	7,542	8,572	8,375
		<i>Surplus / (deficit)</i>	(6,459)	(7,490)	(7,218)

**Major Initiatives**

1. Finalise and commence implementation of the Aboriginal Action Plan.
2. Finalise and commence implementation of the Cultural Diversity Action Plan.
3. Prepare for and implement aged care reforms.
4. Continue to develop a partnership with Wurundjeri Corporation to support the delivery of mutual goals.

**Other Initiatives**

1. Provide funding to local, aboriginal-controlled organisations through a dedicated grant program.
2. Continue the Merri Merri Wayi collaboration with the City of Merri-bek, Wurundjeri Woi-Wurrung Cultural Heritage Aboriginal Corporate, CERES and other partners – a community-led collaboration to enable our natural and urban worlds thrive along the Merri Creek
3. Finalise and commence implementation of the LGBTIQ+ Action Plan to support the inclusion, rights and wellbeing of LGBTIQ+ communities and work to combat homophobia, biphobia and transphobia.

4. Continue to partner with community volunteers to care for the City's open spaces and habitat areas including through support for planting days, through the Edwardes Lake Taskforce and relationships with friends of groups.

**Service Performance Outcome Indicators**

Service	Indicator	2022/23 Actual	2023/24 Forecast	2024/25 Draft Budget
Libraries*	Participation	(new indicator)	12.0%	12.0%

\* refer to table at end of section 2 for information on the calculation of Service Performance Outcome Indicators

**2.2. Strategic Direction 2: Prosperous, Liveable and Flourishing**

To achieve our strategic direction:

- We will deliver equitable and accessible infrastructure to provide opportunities for our community to live well
- We will design and create public spaces where our people feel safe, welcome, and respected, including improving lighting and safety for people walking, wheeling, cycling and driving
- We will facilitate more affordable, social and public housing in Darebin, to meet our community's needs
- We will foster local urban streetscapes and activity centres that connect our community, support economic recovery, and encourage people to live, work and play locally
- We will invest in services and the built environment to improve access for our residents and visitors
- We will support the human rights, housing and wellbeing needs of our people experiencing homelessness
- We will work in partnership to address place-based socio-economic disadvantage and health inequity in East Preston and East Reservoir
- We will advocate to reduce the harm associated with electronic machine gambling, alcohol and tobacco
- We will leverage investment, partnerships and advocacy to drive Darebin's growth and sustainability and ensure Darebin is a great place to do business

The services, major initiatives, other initiatives and service performance indicators for each business area are described below.

Services

Service area	Description of services provided		2022/23	2023/24	2024/25
			Actual \$'000	Forecast \$'000	Draft Budget \$'000
Economic Development	Economic Development develops and implements strategies and activities which aim to foster a resilient economy. Our services include providing local employment opportunities; attracting a range of new industries; supporting and working with local businesses, and associations to help them improve business performance and enhance promotions; and working with neighbouring municipalities and our partners to increase economic growth	<i>Inc</i>	610	788	-
		<i>Exp</i>	2,757	3,061	2,062
		<i>Surplus/ (deficit)</i>	(2,147)	(2,273)	(2,062)
Family, Youth & Children	Responsible for a diverse range of services that includes immunisation, maternal and child health services, family and early parenting programs, supported playgroups, toy library, support and resourcing to early childhood education and care services, Best Start, pre-school field officer program, childcare and kindergarten registration system, and a range of services and supports to young people from the Hub at Northland, Decibels Youth Music Centre and through outreach and Youth Voice projects.	<i>Inc</i>	3,778	3,446	3,547
		<i>Exp</i>	9,348	9,682	9,977
		<i>Surplus/ (deficit)</i>	(5,570)	(6,235)	(6,431)
Recreation and leisure	Supporting the Darebin community to get active through formal and informal opportunities including: sports clubs, programs, and facilities. Delivering recreation and leisure policy and planning – in particular infrastructure planning, delivery and activation. Responsible for Council's major recreation facilities at the Darebin Community Sports Stadium, Darebin International Sports Centre, Northcote Aquatic and Recreation Centre, the Reservoir Leisure Centre and the public golf courses at Bundoora and Northcote	<i>Inc</i>	5,131	4,755	6,964
		<i>Exp</i>	8,369	10,434	8,959
		<i>Surplus/ (deficit)</i>	(3,239)	(5,679)	(1,995)
City development and health protection	Administers the Darebin Planning Scheme through determination of planning applications in line with Council's governance practices (Statutory Planning) as well as delivering services to ensure compliance with building legislation and industry standards. Responsible for Council's environmental health service (enforcement of the Food Act, Health Act, Tobacco Act and Environment Protection Act and associated regulations).	<i>Inc</i>	4,128	4,574	5,084
		<i>Exp</i>	10,178	10,257	10,198
		<i>Surplus/ (deficit)</i>	(6,050)	(5,684)	(5,114)
Civic compliance	Responsible for Council's animal management, Local Laws, Planning Enforcement, Traffic Enforcement and School Crossings Supervision Service.	<i>Inc</i>	4,128	7,610	6,436
		<i>Exp</i>	7,339	7,737	8,374
		<i>Surplus/ (deficit)</i>	(3,211)	(127)	(1,938)
Facilities and infrastructure management and maintenance	Responsible for planning, management and maintenance of roads, footpaths, drains, bridges, facilities, properties as well as network of street, directional, parking, regulatory and advisory signs. Oversees and coordinates the delivery of the capital works program including the delivery of major infrastructure projects.	<i>Inc</i>	1,752	2,238	2,231
		<i>Exp</i>	10,915	9,212	9,820
		<i>Surplus/ (deficit)</i>	(9,163)	(6,974)	(7,589)
Sustainable Transport	Delivers a wide range of statutory and non statutory road management functions including: Local Area Placemaking transport investigation and improvement programs, parking change management requests, construction permits, cross-over (new driveway) applications. The service also provides transport engineering advice for capital projects, transport policies, referrals for statutory planning applications, speed limit reductions, and transport permits to use road space.	<i>Inc</i>	160	106	167
		<i>Exp</i>	2,463	2,495	2,440
		<i>Surplus/ (deficit)</i>	(2,303)	(2,389)	(2,272)

**Major Initiatives**

1. Undertake essential building renewal works, gym equipment and group exercise equipment at Reservoir Leisure Centre, while scoping longer term options for the redevelopment of the centre.
2. Deliver the footpath and road renewal programs to improve road safety and the cycling, walking and wheeling network.
3. Design and construct transport safety projects (including Blackspot Program).
4. Commence construction of the KP Hardiman Pavilion.
5. Complete construction of the John Hall Pavilion.
6. Deliver the Assertive Outreach program to support people sleeping rough and experiencing homelessness.
7. Advocate for funding to initiate the Towards Zero approach to support people sleeping rough and experiencing homelessness.
8. Deliver the kindergarten expansion program to increase kindergarten places in areas of greatest unmet demand.

**Other Initiatives**

1. Finalise the draft Community Infrastructure Plan.
2. Commence a planning scheme amendment to implement the recommendations of the Darebin Housing Supply & Demand and Neighborhood Character Study.
3. Deliver four place-based projects that respond to local community issues and needs.
4. Mitigate against flood risk through a Special Building Overlay (Flood Risk Assessment) Planning Scheme amendment.
5. Continue to support a wide variety of community groups from kindergartens to cultural groups to sports clubs through provision of facilities and grounds with significant subsidies reflecting the community benefit.

**Service Performance Outcome Indicators**

**Service Performance Outcome Indicators**

Service	Indicator	2022/23 Actual	2023/24 Forecast	2024/25 Draft Budget
Maternal and Child Health*	Participation in MCH service	74.8%	74.0%	75.0%
	Participation in MCH service by Aboriginal children	73.9%	75.0%	75.0%
Aquatic Facilities*	Utilisation	2.7	10.2	8.8
Roads*	Satisfaction	95.2%	95.0%	95.0%

\* refer to table at end of section 2 for information on the calculation of Service Performance Outcome Indicators

**2.3. Strategic Direction 3: Climate, Green and Sustainable**

To achieve our objective, we will:

- We will adapt to climate change and build the resilience of our community, infrastructure and the built environment, with a focus on our vulnerable communities at risk of fuel poverty, and flooding
- Aim to achieve 12% canopy cover on Council owned and managed land by 2025, prioritising catchment biodiversity and shopping areas
- We will drive significant improvements in water quality and biodiversity across Darebin, designating Edwardes Lake as a flagship project to demonstrate water recreation (in the long term)
- We will reduce carbon emissions by switching to renewable energy on a large scale for Council buildings and through community focused initiatives
- We will reduce waste and stimulate a local circular economy, where waste resources are re-used rather than discarded

The services, major initiatives, initiatives and service performance indicators for each business area are described below.

**Services**

Service area	Description of services provided		2022/23	2023/24	2024/25
			Actual \$'000	Forecast \$'000	Draft Budget \$'000
Climate Emergency and Environment	Leads reform and improvement projects, and management of risk relating to climate, energy, waste, biodiversity, contaminated land and water.  Delivers climate, energy, recycling, waste minimisation, litter and water education programs, support community led programs, runs recycling trials, work with other Councils and State Government on regional/state programs, develops / delivers circular economy proposals. Delivers Solar Saver Program, where Council installs solar panels on residents' roofs, which is paid back via rates.	<i>Inc</i>	192	1,297	1,745
		<i>Exp</i>	5,408	7,153	7,243
		<i>Surplus/ (deficit)</i>	(5,217)	(5,856)	(5,498)
Open spaces, parks and environment	Develops and implements policies and programs that contribute to the sustainable management of the Municipality's natural resources and environment. Includes development, oversight and implementation of strategies including Open Space Strategy, Urban Forest Strategy, Parks Asset Management Strategy Responsible for the management and maintenance of approximately 600ha of open space including 130 playgrounds, several wetlands, pathways, seating, garden beds, waterways, catchments, dams and street trees and more than 100,000 trees in parks and reserves.	<i>Inc</i>	5,485	5,619	6,184
		<i>Exp</i>	16,180	15,017	15,952
		<i>Surplus/ (deficit)</i>	(10,695)	(9,398)	(9,768)
Waste management	Collection of general waste, recyclables, FOGO and dumped rubbish, street and right of way cleansing, the hard waste collection service, and in-house management of the operations of the Darebin Resource and Recovery Centre	<i>Inc</i>	4,947	4,504	5,051
		<i>Exp</i>	24,353	23,874	24,398
		<i>Surplus/ (deficit)</i>	(19,406)	(19,370)	(19,346)

**Major Initiatives**

1. Remove gas from twenty Council sites.
2. Remediate parcels of land at Clements Reserve, prior to transfer of land to Council, to increase green, open space.
3. Commence implementing a voluntary Water Sensitive Urban Design (WSUD) in-lieu scheme for developers to meet a proportion of their planning requirements to treat and re-use stormwater on private land.

**Other Initiatives**

1. Fund WaterWatch - a citizen science program for monitoring waterway health and educational component for schools.
2. Increase the number of street trees prioritising areas with low canopy cover.
3. Commence implementing the new Climate Emergency Plan, including supporting residents to switch to electrical equipment through the revised Solar Saver program.
4. Finalise and implement the Contaminated Land Management Framework.

**Service Performance Outcome Indicators**

Service	Indicator	2022/23 Actual	2023/24 Forecast	2024/25 Draft Budget
Waste Collection*	Waste Diversion	54%	55%	56%

\* refer to table at end of section 2 for information on the calculation of Service Performance Outcome Indicators

**Strategic Direction 4: Responsible, Transparent and Responsive**

To achieve our strategic direction:

- We will ensure balanced and responsible financial decision making that meets the needs of our community now and into the future.
- We will ensure our assets are optimised for the benefit of our community
- We will transform our services and service delivery models to ensure they meet the current, emerging and future needs of our community
- We will ensure major changes in our city achieve significant improvements in our city
- We will improve the sustainability, accessibility, and design of development on

The services, major initiatives and service performance indicators for each business area are described below.

## Services

Service area	Description of services provided		2022/23	2023/24	2024/25
			Actual \$'000	Forecast \$'000	Draft Budget \$'000
Communication, advocacy and engagement	Using demographic data to undertake consultation, facilitation, engagement and evaluation to inform the promotion and advocacy of social justice, community inclusion, infrastructure and equity. Work with other levels of government, partners, stakeholders and media on issues that are important to the Darebin community.	<i>Inc</i>	-	-	-
		<i>Exp</i>	2,594	2,685	2,716
		<i>Surplus/ (deficit)</i>	(2,594)	(2,685)	(2,716)
Customer service	This service provides the customer interface for most services and a wide range of transactions. Service is delivered via customer service centres, a telephone call centre, our website and an after-hours emergency service.	<i>Inc</i>	-	-	-
		<i>Exp</i>	2,369	2,504	2,589
		<i>Surplus/ (deficit)</i>	(2,369)	(2,504)	(2,589)
People and culture	Provides support to the organisation on strategic issues such as change management, workforce planning, leadership development and organisation development.	<i>Inc</i>	-	15	-
		<i>Exp</i>	2,912	3,473	3,751
		<i>Surplus/ (deficit)</i>	(2,927)	(3,473)	(3,751)
Customer Transformation	This service focuses on improving customer experience across the organisation through continuous improvement activities such as service reviews, process improvement, system optimisation and customer experience practices.	<i>Inc</i>	-	-	-
		<i>Exp</i>	218	710	878
		<i>Surplus/ (deficit)</i>	(218)	(710)	(878)
Mayor and council	The Mayor and Councillors are responsible for the governance and leadership of the community, and for providing strategic direction to the organisation	<i>Inc</i>	23	11	171
		<i>Exp</i>	4,590	4,534	5,489
		<i>Surplus/ (deficit)</i>	(4,568)	(4,524)	(5,318)
Corporate governance	This service includes direct administrative support to the Mayor and Councillors, coordination of Council and Committee meetings, and includes the Chief Executive Officer, Executive Management Team, as well as the administration of Council business, policy support, corporate strategy and corporate risk.	<i>Inc</i>	1,240	1,457	959
		<i>Exp</i>	6,266	8,272	6,646
		<i>Surplus/ (deficit)</i>	(5,026)	(6,815)	(5,687)
Information technology services	This service provides Council with digital platforms to improve business performance by allowing timely and informed decision making that enhances improved service provision to Council and the community. The services also include cybersecurity, governance of technological systems, the maintenance of the infrastructure, and functionality of the systems overall.	<i>Inc</i>	7	0	0
		<i>Exp</i>	8,447	9,676	10,168
		<i>Surplus/ (deficit)</i>	(8,439)	(9,675)	(10,168)
Financial services	Provides financial services and support to internal and external customers and includes management of Council's finances, raising and collection of rates and charges, and valuation of properties	<i>Inc</i>	465	171	178
		<i>Exp</i>	3,804	4,057	3,962
		<i>Surplus/ (deficit)</i>	(3,339)	(3,886)	(3,784)
Fleet services	Responsible for the fleet required to support all Council's in-house service delivery.	<i>Inc</i>	624	250	320
		<i>Exp</i>	3,447	3,181	3,279
		<i>Surplus/ (deficit)</i>	(2,822)	(2,931)	(2,959)



### Major Initiatives

1. Continue to implement the Organisational Strategy, Leading Darebin, to drive organisational performance and customer improvements.
2. Develop key strategic documents including the review of the Community Vision, Council Plan, Long Term Financial Plan and Asset Plan including deliberative engagement with the community.
3. Invest in IT systems to improve customer experience, enable our people and deliver effective governance, compliance, improved data and cyber risk management.
4. Transform our models of service delivery through the development of service profiles and conduct service reviews, to improve and ensure accessibility, inclusivity for under-represented groups and consistency of our customer experience.

### Other Initiatives

1. Complete the Property Strategy to ensure maximum community benefit is being realised from Council's property portfolio.
2. Continue to undertake drainage condition assessments to proactively plan for the renewal and maintenance of Darebin's drainage assets.
3. Deliver the Councillor induction program following the General Election in October 2024.

### Service Performance Outcome Indicators

Service	Indicator	2022/23 Actual	2023/24 Forecast	2024/25 Draft Budget
Statutory planning*	Service Standard	37.9%	60.0%	60.0%
Food safety*	Health and Safety	100.0%	100.0%	100.0%
Animal management*	Health and Safety	100.0%	100.0%	100.0%
Governance*	Consultation and engagement	60.0%	66.0%	66.3%

\* refer to table at end of section 2 for information on the calculation of Service Performance Outcome Indicators

## Service Performance Outcome Indicators

Service	Indicator	Performance Measure	Computation
Governance	Consultation and engagement	Satisfaction with community consultation and engagement. (Community satisfaction rating out of 100 with the consultation and engagement efforts of Council)	Community satisfaction rating out of 100 with how Council has performed on community consultation and engagement
Statutory planning	Service standard	Planning applications decided within required timeframes (percentage of regular and VicSmart planning application decisions made within legislated timeframes)	[Number of planning application decisions made within 60 days for regular permits and 10 days for VicSmart permits / Number of planning application decisions made] x100
Roads	Condition	Sealed local roads below the intervention level (percentage of sealed local roads that are below the renewal intervention level set by Council and not requiring renewal)	[Number of kilometres of sealed local roads below the renewal intervention level set by Council / Kilometres of sealed local roads] x100
Libraries	Participation	Library membership (Percentage of the population that are registered library members)	[Number of registered library members / Population] x100
Waste management	Waste diversion	Kerbside collection waste diverted from landfill. (Percentage of recyclables and green organics collected from kerbside bins that is diverted from landfill)	[Weight of recyclables and green organics collected from kerbside bins / Weight of garbage, recyclables and green organics collected from kerbside bins] x100
Aquatic Facilities	Utilisation	Utilisation of aquatic facilities. (Number of visits to aquatic facilities per head of population)	Number of visits to aquatic facilities / Population
Animal Management	Health and safety	Animal management prosecutions. (Percentage of animal management prosecutions which are successful)	Number of successful animal management prosecutions / Total number of animal management prosecutions
Food safety	Health and safety	Critical and major non-compliance outcome notifications. (Percentage of critical and major non-compliance outcome notifications that are followed up by Council)	[Number of critical non-compliance outcome notifications and major non-compliance outcome notifications about a food premises followed up / Number of critical non-compliance outcome notifications and major non-compliance outcome notifications about food premises] x100
Maternal and Child Health	Participation	Participation in the MCH service. (Percentage of children enrolled who participate in the MCH service)	[Number of children who attend the MCH service at least once (in the financial year) / Number of children enrolled in the MCH
		Participation in the MCH service by Aboriginal children. (Percentage of Aboriginal children enrolled who participate in the MCH service)	[Number of Aboriginal children who attend the MCH service at least once (in the financial year) / Number of Aboriginal children enrolled in the MCH service] x100

2.4. Reconciliation with budgeted operating result

	Surplus / (Deficit)	Expenditure	Income / Revenue
	\$'000	\$'000	\$'000
Strategic Objective 1: Vibrant, Respectful and Connected	(23,333)	34,659	11,326
Strategic Objective 2: Prosperous, Liveable and Flourishing	(27,401)	51,830	24,429
Strategic Objective 3: Climate, Green and Sustainable	(34,613)	47,592	12,980
Strategic Objective 4: Responsible, Transparent and Responsive	(37,850)	39,478	1,628
<b>Total</b>	<b>(123,197)</b>	<b>173,560</b>	<b>50,363</b>
<b>(Expenses)/Revenue added in:</b>			
Depreciation	(28,247)		
Borrowing Interest Expenses	(1,608)		
Net Other Revenue/(Expenditures) not included above	10,437		
<b>Surplus/(Deficit) before funding sources</b>	<b>(19,418)</b>		
<b>Funding sources added in:</b>			
Rates and charges revenue (not included above)	134,039		
Waste charge revenue	21,317		
<b>Total funding sources</b>	<b>155,356</b>		
<b>Operating surplus/(deficit) for the year</b>	<b>12,741</b>		

3. Financial Statements

This section presents information in regard to the Financial Statements and Statement of Human Resources. The budget information for the year 2024/25 has been supplemented with projections to 2027/28.

This section includes the following financial statements prepared in accordance with the *Local Government Act 2020* and the *Local Government (Planning and Reporting) Regulations 2020*.

- Comprehensive Income Statement
- Balance Sheet
- Statement of Changes in Equity
- Statement of Cash Flows
- Statement of Capital Works
- Statement of Human Resources

### 3.1. Comprehensive Income Statement

For the four years ending 30 June 2028

	NOTES	Forecast	Budget	Projections		
		Actual		2025/26	2026/27	2027/28
		2023/24	2024/25	2025/26	2026/27	2027/28
		\$'000	\$'000	\$'000	\$'000	\$'000
<b>Income / Revenue</b>						
Rates and charges	4.1.1	152,500	<b>157,433</b>	162,354	167,244	172,281
Statutory fees and fines	4.1.2	9,795	<b>9,355</b>	9,823	10,314	10,830
User fees	4.1.3	11,612	<b>12,562</b>	12,845	13,134	13,429
Grants - operating	4.1.4	18,497	<b>18,158</b>	18,521	18,892	19,269
Grants - capital	4.1.4	2,271	<b>1,819</b>	1,799	3,857	1,144
Contributions - monetary	4.1.5	5,728	<b>6,607</b>	7,000	7,000	7,000
Contributions - non-monetary	4.1.5	-	-	-	-	-
Net gain (or loss) on disposal of property, infrastructure, plant and equipment		1,118	<b>730</b>	750	750	750
Fair value adjustments for investment property		-	-	-	-	-
Share of net profits (or loss) of associates and joint ventures		-	-	-	-	-
Other income	4.1.6	4,604	<b>6,327</b>	6,334	6,187	5,970
<b>Total income / revenue</b>		<b>206,125</b>	<b>212,991</b>	<b>219,426</b>	<b>227,378</b>	<b>230,673</b>
<b>Expenses</b>						
Employee costs	4.1.7	(100,268)	<b>(104,577)</b>	(107,908)	(110,839)	(114,431)
Materials and services	4.1.8	(61,096)	<b>(59,206)</b>	(73,025)	(75,357)	(78,435)
Depreciation	4.1.9	(26,713)	<b>(27,712)</b>	(28,091)	(28,933)	(29,801)
Amortisation - intangible assets	4.1.10	(514)	<b>(532)</b>	(562)	(579)	(596)
Depreciation - right of use assets	4.1.11	(30)	<b>(3)</b>	(2)	-	-
Allowance for impairment losses		(1,876)	<b>(1,339)</b>	(1,369)	(1,400)	(1,431)
Borrowing costs		(1,735)	<b>(1,608)</b>	(1,445)	(1,275)	(1,098)
Finance costs - leases		-	<b>0</b>	0	-	-
Other expenses	4.1.12	(6,258)	<b>(5,272)</b>	(5,404)	(5,539)	(5,677)
<b>Total expenses</b>		<b>(198,490)</b>	<b>(200,250)</b>	<b>(217,805)</b>	<b>(223,921)</b>	<b>(231,470)</b>
<b>Surplus/(deficit) for the year</b>		<b>7,635</b>	<b>12,741</b>	<b>1,621</b>	<b>3,456</b>	<b>(797)</b>
<b>Other comprehensive income</b>						
<b>Items that will not be reclassified to surplus or deficit in future periods</b>						
Net asset revaluation gain/(loss)		-	-	-	-	-
Share of other comprehensive income of associates and joint ventures		-	-	-	-	-
<b>Items that may be reclassified to surplus or deficit in future periods</b>						
(detail as appropriate)		-	-	-	-	-
<b>Total other comprehensive income</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total comprehensive result</b>		<b>7,635</b>	<b>12,741</b>	<b>1,621</b>	<b>3,456</b>	<b>(797)</b>

### 3.2. Balance Sheet

For the four years ending 30 June 2028

	NOTES	Forecast				
		Actual	Budget	Projections		
		2023/24 \$'000	2024/25 \$'000	2025/26 \$'000	2026/27 \$'000	2027/28 \$'000
<b>Assets</b>						
<b>Current assets</b>						
Cash and cash equivalents		36,879	<b>45,851</b>	38,664	32,558	23,864
Trade and other receivables		23,583	<b>22,678</b>	23,481	24,276	24,626
Other financial assets		14,154	<b>14,154</b>	14,154	14,154	14,154
Inventories		66	<b>66</b>	66	66	67
Prepayments		-	-	-	-	-
Non-current assets classified as held for sale		-	-	-	-	-
Contract assets		-	-	-	-	-
Other assets		145	<b>145</b>	145	145	145
<b>Total current assets</b>	4.2.1	<b>74,827</b>	<b>82,893</b>	76,510	71,199	62,856
<b>Non-current assets</b>						
Trade and other receivables		1,562	<b>1,570</b>	1,578	1,586	1,593
Other financial assets		6	<b>6</b>	6	6	6
Investments in associates, joint arrangement and subsidiaries		-	-	-	-	-
Property, infrastructure, plant & equipment		1,665,225	<b>1,668,588</b>	1,674,138	1,679,241	1,683,155
Right-of-use assets	4.2.4	-	<b>(3)</b>	-	-	-
Investment property		9,271	<b>9,271</b>	9,271	9,271	9,271
Intangible assets		727	<b>195</b>	(367)	(945)	(1,541)
<b>Total non-current assets</b>	4.2.1	<b>1,676,791</b>	<b>1,679,626</b>	1,684,626	1,689,158	1,692,484
<b>Total assets</b>		<b>1,751,618</b>	<b>1,762,520</b>	1,761,137	1,760,357	1,755,340
<b>Liabilities</b>						
<b>Current liabilities</b>						
Trade and other payables		7,375	<b>9,773</b>	11,163	11,495	11,888
Trust funds and deposits		6,908	<b>6,908</b>	6,908	6,908	6,908
Contract and other liabilities		107	<b>107</b>	107	107	107
Provisions		19,233	<b>19,233</b>	19,233	19,233	19,233
Interest-bearing liabilities	4.2.3	4,256	<b>4,398</b>	4,568	4,745	4,929
Lease liabilities	4.2.4	-	<b>(3)</b>	-	-	-
<b>Total current liabilities</b>	4.2.2	<b>37,879</b>	<b>40,416</b>	41,979	42,488	43,065
<b>Non-current liabilities</b>						
Provisions		2,380	<b>2,380</b>	2,380	2,380	2,380
Interest-bearing liabilities	4.2.3	39,221	<b>34,845</b>	30,277	25,532	20,602
Lease liabilities	4.2.4	-	-	-	-	-
<b>Total non-current liabilities</b>	4.2.2	<b>41,601</b>	<b>37,225</b>	32,657	27,912	22,982
<b>Total liabilities</b>		<b>79,480</b>	<b>77,641</b>	74,636	70,400	66,047
<b>Net assets</b>		<b>1,672,138</b>	<b>1,684,879</b>	1,686,500	1,689,957	1,689,292
<b>Equity</b>						
Accumulated surplus		600,940	<b>613,681</b>	615,302	618,759	617,962
Reserves		1,071,198	<b>1,071,198</b>	1,071,198	1,071,198	1,071,330
<b>Total equity</b>		<b>1,672,138</b>	<b>1,684,879</b>	1,686,500	1,689,957	1,689,292

**3.3. Statement of Changes in Equity**

For the four years ending 30 June 2028

	NOTES	Total \$'000	Accumulated Surplus \$'000	Revaluation Reserve \$'000	Other Reserves \$'000
<b>2024 Forecast Actual</b>					
Balance at beginning of the financial year		1,664,503	593,470	1,055,675	15,358
Surplus/(deficit) for the year		7,635	7,635	-	-
Net asset revaluation gain/(loss)		-	-	-	-
Transfers to other reserves		(165)	(165)	-	-
Transfers from other reserves		165	-	-	165
<b>Balance at end of the financial year</b>		<b>1,672,138</b>	<b>600,940</b>	<b>1,055,675</b>	<b>15,523</b>
<b>2025 Budget</b>					
Balance at beginning of the financial year		1,672,138	600,940	1,055,675	15,523
Surplus/(deficit) for the year		12,741	12,741	-	-
Net asset revaluation gain/(loss)		-	-	-	-
Transfers to other reserves	4.3.1	-	-	-	-
Transfers from other reserves	4.3.1	-	-	-	-
<b>Balance at end of the financial year</b>	4.3.2	<b>1,684,879</b>	<b>613,681</b>	<b>1,055,675</b>	<b>15,523</b>
<b>2026</b>					
Balance at beginning of the financial year		1,684,879	613,681	1,055,675	15,523
Surplus/(deficit) for the year		1,621	1,621	-	-
Net asset revaluation gain/(loss)		-	-	-	-
Transfers to other reserves		-	-	-	-
Transfers from other reserves		-	-	-	-
<b>Balance at end of the financial year</b>		<b>1,686,500</b>	<b>615,302</b>	<b>1,055,675</b>	<b>15,523</b>
<b>2027</b>					
Balance at beginning of the financial year		1,686,500	615,302	1,055,675	15,523
Surplus/(deficit) for the year		3,456	3,456	-	-
Net asset revaluation gain/(loss)		-	-	-	-
Transfers to other reserves		-	-	-	-
Transfers from other reserves		-	-	-	-
<b>Balance at end of the financial year</b>		<b>1,689,957</b>	<b>618,759</b>	<b>1,055,675</b>	<b>15,523</b>
<b>2028</b>					
Balance at beginning of the financial year		1,689,957	618,759	1,055,675	15,523
Surplus/(deficit) for the year		(797)	(797)	-	-
Net asset revaluation gain/(loss)		132	-	132	-
Transfers to other reserves		-	-	-	-
Transfers from other reserves		-	-	-	-
<b>Balance at end of the financial year</b>		<b>1,689,292</b>	<b>617,962</b>	<b>1,055,807</b>	<b>15,523</b>

**3.4. Statement of Cash Flows**

For the four years ending 30 June 2028

	Notes	Forecast	Budget	Projections		
		Actual				
		2023/24	2024/25	2025/26	2026/27	2027/28
		\$'000	\$'000	\$'000	\$'000	\$'000
		Inflow s (Outflow s)	Inflow s (Outflow s)	Inflow s (Outflow s)	Inflow s (Outflow s)	Inflow s (Outflow s)
<b>Cash flows from operating activities</b>						
Rates and charges		153,506	<b>157,475</b>	160,841	165,712	170,765
Statutory fees and fines		7,919	<b>10,288</b>	10,750	11,288	11,854
User fees		12,422	<b>13,815</b>	14,073	14,390	14,716
Grants - operating		18,961	<b>18,150</b>	18,391	18,760	19,141
Grants - capital		1,951	<b>1,818</b>	1,791	3,672	1,354
Contributions - monetary		5,728	<b>6,607</b>	7,000	7,000	7,000
Interest received		2,841	<b>2,384</b>	1,733	1,565	1,327
Dividends received		-	-	-	-	-
Trust funds and deposits taken		-	-	-	-	-
Other receipts		1,964	<b>4,332</b>	4,906	5,017	5,044
Net GST refund / payment		8,105	<b>3,353</b>	4,806	5,063	5,295
Employee costs		(100,703)	<b>(103,609)</b>	(107,796)	(110,742)	(114,321)
Materials and services		(76,083)	<b>(69,523)</b>	(85,021)	(88,778)	(92,270)
Short-term, low value and variable lease payments		-	-	-	-	-
Trust funds and deposits repaid		-	-	-	-	-
Other payments		-	-	-	-	-
<b>Net cash provided by/(used in) operating activities</b>	4.4.1	<b>36,611</b>	<b>45,090</b>	<b>31,474</b>	<b>32,947</b>	<b>29,906</b>
<b>Cash flows from investing activities</b>						
Payments for property, infrastructure, plant and equipment		(36,857)	<b>(31,075)</b>	(33,641)	(34,036)	(33,583)
Proceeds from sale of property, infrastructure, plant and equipment		1,118	<b>803</b>	825	825	825
Payments for investments		-	-	-	-	-
Proceeds from sale of investments		9	-	-	-	-
Loans and advances made		-	-	-	-	-
Payments of loans and advances		-	-	-	-	-
<b>Net cash provided by/ (used in) investing activities</b>	4.4.2	<b>(35,730)</b>	<b>(30,272)</b>	<b>(32,816)</b>	<b>(33,211)</b>	<b>(32,758)</b>
<b>Cash flows from financing activities</b>						
Finance costs		(1,735)	<b>(1,608)</b>	(1,445)	(1,275)	(1,098)
Proceeds from borrow ings		-	-	-	-	-
Repayment of borrow ings		(4,080)	<b>(4,234)</b>	(4,398)	(4,568)	(4,745)
Interest paid - lease liability		-	<b>0</b>	0	-	-
Repayment of lease liabilities		-	<b>(3)</b>	(2)	-	-
<b>Net cash provided by/(used in) financing activities</b>	4.4.3	<b>(5,815)</b>	<b>(5,846)</b>	<b>(5,844)</b>	<b>(5,843)</b>	<b>(5,843)</b>
Net increase/(decrease) in cash & cash equivalents		(4,934)	<b>8,972</b>	(7,186)	(6,106)	(8,694)
Cash and cash equivalents at the beginning of the financial year		41,813	<b>36,879</b>	45,851	38,664	32,558
<b>Cash and cash equivalents at the end of the financial year</b>		<b>36,879</b>	<b>45,851</b>	<b>38,664</b>	<b>32,558</b>	<b>23,864</b>

**3.5. Statement of Capital Works**

For the four years ending 30 June 2028

	NOTES	Forecast	Budget	Projections		
		Actual				
		2023/24	2024/25	2025/26	2026/27	2027/28
		\$'000	\$'000	\$'000	\$'000	\$'000
<b>Property</b>						
Land		-	-	2,450	-	-
Land improvements		1,626	1,320	400	400	200
<b>Total land</b>		1,626	1,320	2,850	400	200
Buildings		6,177	8,959	10,170	10,970	9,050
Heritage buildings		-	-	-	-	-
Building improvements		-	-	-	-	-
Leasehold improvements		-	-	-	-	-
<b>Total buildings</b>		6,177	8,959	10,170	10,970	9,050
<b>Total property</b>		7,803	10,279	13,020	11,370	9,250
<b>Plant and equipment</b>						
Heritage plant and equipment		-	-	-	-	-
Plant, machinery and equipment		1,840	2,075	2,105	2,105	2,030
Fixtures, fittings and furniture		30	-	-	-	-
Computers and telecommunications		3,216	3,160	2,700	2,700	3,500
Library books		750	800	800	800	800
<b>Total plant and equipment</b>		5,836	6,035	5,605	5,605	6,330
<b>Infrastructure</b>						
Roads		4,270	5,943	4,950	6,150	6,400
Bridges		137	45	555	1,000	-
Footpaths and cycleways		3,145	2,950	3,000	3,000	3,000
Drainage		1,613	-	-	-	-
Recreational, leisure and community facilities		4,671	4,064	4,161	4,711	6,253
Waste management		250	630	550	400	350
Parks, open space and streetscapes		3,974	1,129	1,800	1,800	2,000
Aerodromes		-	-	-	-	-
Off street car parks		100	-	-	-	-
Other infrastructure		-	-	-	-	-
<b>Total infrastructure</b>		18,160	14,761	15,016	17,061	18,003
<b>Total capital works expenditure</b>	4.5.1	31,799	31,075	33,641	34,036	33,583
<b>Represented by:</b>						
New asset expenditure		2,071	6,380	7,038	4,831	6,272
Asset renewal expenditure		24,381	21,491	21,983	24,362	24,185
Asset expansion expenditure		2,859	717	1,382	1,369	523
Asset upgrade expenditure		2,488	2,487	3,237	3,473	2,603
<b>Total capital works expenditure</b>	4.5.1	31,799	31,075	33,641	34,036	33,583
<b>Funding sources represented by:</b>						
Grants		2,271	1,819	1,819	1,799	3,857
Contributions		5,728	6,500	7,000	7,000	7,000
Council cash		23,800	22,756	24,822	25,237	22,726
Borrowings		-	-	-	-	-
<b>Total capital works expenditure</b>	4.5.1	31,799	31,075	33,641	34,036	33,583



**3.6. Statement of Human Resources**

For the four years ending 30 June 2028

	Forecast	Budget	Projections		
	Actual				
	2023/24	2024/25	2025/26	2026/27	2027/28
	\$'000	\$'000	\$'000	\$'000	\$'000
<b>Staff expenditure</b>					
Employee costs - operating	100,268	<b>104,577</b>	107,908	110,839	114,431
Employee costs - capital	3,140	<b>2,636</b>	2,636	2,636	2,636
<b>Total staff expenditure</b>	<b>103,408</b>	<b>107,213</b>	<b>110,544</b>	<b>113,475</b>	<b>117,067</b>
	FTE	FTE	FTE	FTE	FTE
<b>Staff numbers</b>					
Employees	950.8	<b>947.0</b>	947.0	947.0	947.0
<b>Total staff numbers</b>	<b>950.8</b>	<b>947.0</b>	<b>947.0</b>	<b>947.0</b>	<b>947.0</b>

A summary of human resources expenditure categorised according to the organisational structure of Council is included below:

Department	Budget	Comprises			
	2024/25	Permanent			
	\$'000	Full Time	Part time	Casual	Temporary
	\$'000	\$'000	\$'000	\$'000	\$'000
City Sustainability & Strategy	<b>18,508</b>	15,093	2,187	87	1,142
Infrastructure, Operations & Finance	<b>27,538</b>	27,095	292	-	151
Community	<b>42,288</b>	19,833	16,890	4,526	1,039
Customer & Corporate	<b>15,027</b>	12,641	1,697	220	469
<b>Total permanent staff expenditure</b>	<b>103,362</b>	74,662	21,066	4,833	2,801
Other employee related expenditure	<b>3,851</b>				
Capitalised labour costs	<b>(2,636)</b>				
<b>Total expenditure</b>	<b>104,577</b>				

A summary of the number of full time equivalent (FTE) Council staff in relation to the above expenditure is included below:

Department	Budget	Comprises			
	2024/25	Permanent			
		Full Time	Part time	Casual	Temporary
City Sustainability & Strategy	<b>166</b>	125	29	1	11
Infrastructure, Operations & Finance	<b>241</b>	237	3	-	1
Community	<b>422</b>	178	167	68	9
Customer & Corporate	<b>118</b>	94	16	3	4
<b>Total staff</b>	<b>947</b>	634	214	73	25

**Summary of Planned Human Resources Expenditure  
For the four years ended 30 June 2028**

	2024/25	2025/26	2026/27	2027/28
	\$'000	\$'000	\$'000	\$'000
<b>City Sustainability &amp; Strategy</b>				
<b>Permanent - Full time</b>	<b>15,093</b>	<b>15,640</b>	<b>16,129</b>	<b>16,633</b>
Women	6,644	6,885	7,100	7,322
Men	7,480	7,751	7,993	8,243
Persons of self-described gender	0	0	0	0
Vacant positions	969	1,004	1,035	1,068
<b>Permanent - Part time</b>	<b>2,187</b>	<b>2,266</b>	<b>2,337</b>	<b>2,410</b>
Women	1,221	1,266	1,305	1,346
Men	776	804	829	855
Persons of self-described gender	0	0	0	0
Vacant positions	190	197	203	209
<b>Total City Sustainability &amp; Strategy</b>	<b>17,280</b>	<b>17,907</b>	<b>18,466</b>	<b>19,043</b>
<b>Community</b>				
<b>Permanent - Full time</b>	<b>19,833</b>	<b>20,552</b>	<b>21,194</b>	<b>21,856</b>
Women	13,683	14,179	14,622	15,079
Men	5,197	5,385	5,553	5,727
Persons of self-described gender	127	131	135	139
Vacant positions	827	857	883	911
<b>Permanent - Part time</b>	<b>16,890</b>	<b>17,503</b>	<b>18,050</b>	<b>18,614</b>
Women	11,780	12,207	12,588	12,982
Men	2,033	2,107	2,173	2,241
Persons of self-described gender	153	158	163	168
Vacant positions	2,924	3,030	3,125	3,223
<b>Total Community</b>	<b>36,723</b>	<b>38,054</b>	<b>39,244</b>	<b>40,470</b>
<b>Infrastructure, Operations &amp; Finance</b>				
<b>Permanent - Full time</b>	<b>27,096</b>	<b>28,078</b>	<b>28,956</b>	<b>29,860</b>
Women	6,480	6,715	6,925	7,141
Men	19,335	20,036	20,662	21,308
Persons of self-described gender	93	96	99	102
Vacant positions	1,188	1,231	1,270	1,309
<b>Permanent - Part time</b>	<b>292</b>	<b>303</b>	<b>312</b>	<b>322</b>
Women	193	200	206	213
Men	56	58	60	62
Persons of self-described gender	0	0	0	0
Vacant positions	43	45	46	48
<b>Total Infrastructure, Operations &amp; Finance</b>	<b>27,388</b>	<b>28,381</b>	<b>29,268</b>	<b>30,183</b>
<b>Customer &amp; Corporate</b>				
<b>Permanent - Full time</b>	<b>12,641</b>	<b>13,099</b>	<b>13,508</b>	<b>13,930</b>
Women	7,040	7,295	7,523	7,759
Men	4,661	4,830	4,981	5,137
Persons of self-described gender	0	0	0	0
Vacant positions	939	973	1,003	1,035
<b>Permanent - Part time</b>	<b>1,697</b>	<b>1,759</b>	<b>1,814</b>	<b>1,870</b>
Women	1,217	1,261	1,300	1,341
Men	149	155	159	164
Persons of self-described gender	0	0	0	0
Vacant positions	331	343	354	365
<b>Total Customer &amp; Corporate</b>	<b>14,338</b>	<b>14,858</b>	<b>15,322</b>	<b>15,801</b>
<b>Casuals, temporary and other expenditure</b>	<b>8,848</b>	<b>8,708</b>	<b>8,539</b>	<b>8,934</b>
<b>Capitalised labour costs</b>	<b>-2,636</b>	<b>-2,731</b>	<b>-2,816</b>	<b>-2,904</b>
<b>Total staff expenditure</b>	<b>104,577</b>	<b>107,908</b>	<b>110,839</b>	<b>114,431</b>

	2024/25 FTE	2025/26 FTE	2026/27 FTE	2027/28 FTE
<b>City Sustainability &amp; Strategy</b>				
<b>Permanent - Full time</b>	<b>125</b>	<b>125</b>	<b>125</b>	<b>125</b>
Women	53	53	53	53
Men	57	57	57	57
Persons of self-described gender	-	-	-	-
Vacant positions	15	15	15	15
<b>Permanent - Part time</b>	<b>29</b>	<b>29</b>	<b>29</b>	<b>29</b>
Women	15	15	15	15
Men	11	11	11	11
Persons of self-described gender	-	-	-	-
Vacant positions	3	3	3	3
<b>Total City Sustainability &amp; Strategy</b>	<b>154</b>	<b>154</b>	<b>154</b>	<b>154</b>
<b>Community</b>				
<b>Permanent - Full time</b>	<b>178</b>	<b>178</b>	<b>178</b>	<b>178</b>
Women	110	110	110	110
Men	42	42	42	42
Persons of self-described gender	1	1	1	1
Vacant positions	25	25	25	25
<b>Permanent - Part time</b>	<b>167</b>	<b>167</b>	<b>167</b>	<b>167</b>
Women	110	110	110	110
Men	22	22	22	22
Persons of self-described gender	2	2	2	2
Vacant positions	33	33	33	33
<b>Total Community</b>	<b>345</b>	<b>345</b>	<b>345</b>	<b>345</b>
<b>Infrastructure, Operations &amp; Finance</b>				
<b>Permanent - Full time</b>	<b>237</b>	<b>237</b>	<b>237</b>	<b>237</b>
Women	51	51	51	51
Men	170	170	170	170
Persons of self-described gender	1	1	1	1
Vacant positions	15	15	15	15
<b>Permanent - Part time</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>
Women	2	2	2	2
Men	1	1	1	1
Persons of self-described gender	0	0	0	0
Vacant positions	0	0	0	0
<b>Total Infrastructure, Operations &amp; Finance</b>	<b>240</b>	<b>240</b>	<b>240</b>	<b>240</b>
<b>Customer &amp; Corporate</b>				
<b>Permanent - Full time</b>	<b>94</b>	<b>94</b>	<b>94</b>	<b>94</b>
Women	49	49	49	49
Men	31	31	31	31
Persons of self-described gender	0	0	0	0
Vacant positions	14	14	14	14
<b>Permanent - Part time</b>	<b>16</b>	<b>16</b>	<b>16</b>	<b>16</b>
Women	11	11	11	11
Men	1	1	1	1
Persons of self-described gender	0	0	0	0
Vacant positions	4	4	4	4
<b>Total Customer &amp; Corporate</b>	<b>110</b>	<b>110</b>	<b>110</b>	<b>110</b>
<b>Casuals and temporary staff</b>	<b>98</b>	<b>98</b>	<b>98</b>	<b>98</b>
<b>Capitalised labour</b>	<b>22</b>	<b>22</b>	<b>22</b>	<b>22</b>
<b>Total staff numbers</b>	<b>946</b>	<b>946</b>	<b>946</b>	<b>946</b>

**4. Notes to the financial statements**

This section presents detailed information on material components of the financial statements.

**4.1 Comprehensive Income Statement**

**4.1.1 Rates and charges**

Rates and charges are required by the Act and the Regulations to be disclosed in Council's budget.

As per the Local Government Act 2020, Council is required to have a Revenue and Rating Plan which is a four-year plan for how Council will generate income to deliver the Council Plan, program and services and capital works commitments over a four-year period.

In developing the Budget, rates and charges were identified as an important source of revenue. Planning for future rate increases has therefore been an important component of the financial planning process. The Fair Go Rates System (FGRS) sets out the maximum amount councils may increase rates in a year. For 2024/25 the FGRS cap has been set at 2.75%. The cap applies to both general rates and municipal charges and is calculated on the basis of Council's average rates and charges.

The level of required rates and charges has been considered in this context, with reference to Council's other sources of income and the planned expenditure on services and works to be undertaken for the community.

To achieve these objectives while maintaining service levels and a strong capital expenditure program, the average general rate and the municipal charge will increase by 2.75% in line with the rate cap.

This will raise total rates and charges for 2024/25 to \$157.4 million.

4.1.1(a) The reconciliation of the total rates and charges to the Comprehensive Income Statement is as follows:

	2023/24		2024/25	Change	%
	Forecast	Actual	Draft Budget		
	\$'000	\$'000	\$'000		
General rates*	128,092		<b>132,774</b>	4,682	<b>3.66%</b>
Supplementary rates and charges	560		<b>425</b>	(135)	<b>(24.11%)</b>
Pensioner Rebate	(23)		<b>(26)</b>	(4)	<b>15.89%</b>
Interest on rates and charges	500		<b>500</b>	0	-
Green waste bin income	1,104		<b>1,132</b>	28	<b>2.50%</b>
Waste Charge	22,996		<b>23,157</b>	161	<b>0.70%</b>
Waste Charge Rebate / Concession	(1,901)		<b>(1,840)</b>	61	<b>(3.22%)</b>
Special charges- retail activity centres	371		<b>366</b>	(5)	<b>(1.44%)</b>
Special charges- solar saver scheme	800		<b>945</b>	145	<b>18.13%</b>
<b>Total rates and charges</b>	<b>152,500</b>		<b>157,433</b>	<b>4,933</b>	<b>3.23%</b>

\*These items are subject to the rate cap established under the FGRS

4.1.1(b) The rate in the dollar to be levied as general rates under section 158 of the Act for each type or class of land compared with the previous financial year.

Type or class of land	2023/24 cents/\$CIV*	2024/25 cents/\$CIV*	Change
General rate for rateable residential properties	0.00169972	<b>0.00174646</b>	<b>2.75%</b>
General rate for rateable commercial properties	0.00297451	<b>0.00305631</b>	<b>2.75%</b>
General rate for rateable Cultural & Recreational properties	0.00148726	<b>0.00152815</b>	<b>2.75%</b>
General rate for rateable vacant residential	0.00509916	<b>0.00523939</b>	<b>2.75%</b>
General rate for rateable vacant business	0.00679889	<b>0.00698585</b>	<b>2.75%</b>
General rate for rateable mixed use occupancy	0.00237961	<b>0.00244505</b>	<b>2.75%</b>
General rate for rateable vacant retail	0.00679889	<b>0.00698585</b>	<b>2.75%</b>

4.1.1(c) The estimated total amount to be raised by general rates in relation to each type or class of land, and the estimated total amount to be raised by general rates, compared with the previous financial year (annualised value).

Type or class of land	2023/24	2024/25	Change	
	\$'000	\$'000	\$'000	%
General rate for rateable residential properties	105,840	<b>108,751</b>	2,911	<b>2.75%</b>
General rate for rateable commercial properties	21,164	<b>21,746</b>	582	<b>2.75%</b>
General rate for rateable Cultural & Recreational properties	21	<b>21</b>	1	<b>2.75%</b>
General rate for rateable vacant residential	463	<b>476</b>	13	<b>2.75%</b>
General rate for rateable vacant business	633	<b>651</b>	17	<b>2.75%</b>
General rate for rateable mixed use occupancy	1,083	<b>1,113</b>	30	<b>2.75%</b>
General rate for rateable vacant retail	15	<b>16</b>	0	<b>2.75%</b>
<b>Total amount to be raised by general rates</b>	<b>129,220</b>	<b>132,774</b>	<b>3,554</b>	<b>2.75%</b>

4.1.1(d) The number of assessments in relation to each type or class of land, and the total number of assessments, compared with the previous financial year

Type or class of land	2023/24	2024/25	Change	
	Number	Number	Number	%
General rate for rateable residential properties	68,532	<b>69,154</b>	622	<b>0.91%</b>
General rate for rateable commercial properties	4,779	<b>4,800</b>	21	<b>0.44%</b>
General rate for rateable Cultural & Recreational properties	9	<b>9</b>	0	-
General rate for rateable vacant residential	99	<b>95</b>	(4)	<b>(4.04%)</b>
General rate for rateable vacant business	55	<b>51</b>	(4)	<b>(7.27%)</b>
General rate for rateable mixed use occupancy	531	<b>534</b>	3	<b>0.56%</b>
General rate for rateable vacant retail	6	<b>4</b>	(2)	<b>(33.33%)</b>
<b>Total number of assessments</b>	<b>74,011</b>	<b>74,647</b>	<b>636</b>	<b>0.86%</b>

4.1.1(e) The basis of valuation to be used is the **Capital Improved Value (CIV)**

4.1.1(f) The estimated total value of each type or class of land, and the estimated total value of land, compared with the previous financial year

Type or class of land	2023/24	2024/25	Change	
	\$'000	\$'000	\$'000	%
General rate for rateable residential properties	61,762,527	<b>62,269,106</b>	506,579	<b>0.82%</b>
General rate for rateable commercial properties	6,989,147	<b>7,115,211</b>	126,064	<b>1.80%</b>
General rate for rateable Cultural & Recreational properties	13,970	<b>13,970</b>	0	-
General rate for rateable vacant residential	94,955	<b>90,865</b>	(4,090)	<b>(4.31%)</b>
General rate for rateable vacant business	104,340	<b>93,160</b>	(11,180)	<b>(10.71%)</b>
General rate for rateable mixed use occupancy	454,135	<b>455,310</b>	1,175	<b>0.26%</b>
General rate for rateable vacant retail	4,170	<b>2,250</b>	(1,920)	<b>(46.04%)</b>
<b>Total value of land</b>	<b>69,423,244</b>	<b>70,039,872</b>	<b>616,628</b>	<b>0.89%</b>

4.1.1(g) The rate or unit amount to be levied for each type of service rate or charge under Section 162 of the Act compared with the previous financial year

Type of Charge	Per Rateable Property 2023/24	Per Rateable Property 2024/25	Change	
	\$	\$	\$	%
<i>Kerbside waste costs</i>	293.07	<b>318.87</b>	26	<b>8.80%</b>
<i>Public waste costs</i>	0.00006124	<b>0.00005746</b>	(0.00000378)	<b>(6.17%)</b>

4.1.1(h) The estimated total amount to be raised by each type of service rate or charge, and the estimated total amount to be raised by service rates and charges, compared with the previous financial year

Type of Charge	2023/24	2024/25	Change	
	\$'000	\$'000	\$'000	%
<i>Kerbside waste costs</i>	18,841	<b>19,336</b>	495	<b>2.63%</b>
<i>Public waste costs</i>	4,155	<b>3,821</b>	(334)	<b>(8.04%)</b>
<b>Total</b>	<b>22,996</b>	<b>23,157</b>	<b>161</b>	<b>0.70%</b>

4.1.1(i) The estimated total amount to be raised by all rates and charges compared with the previous financial year.

	2023/24	2024/25	Change	
	\$'000	\$'000	\$'000	%
<i>General rates</i>	129,129	<b>133,672</b>	4,543	<b>3.52%</b>
<i>Special Rates</i>	1,171	<b>1,311</b>	140	<b>11.93%</b>
<i>Green waste bin income</i>	1,104	<b>1,132</b>	28	<b>2.50%</b>
<i>Kerbside waste costs</i>	18,841	<b>19,336</b>	495	<b>2.63%</b>
<i>Public waste costs</i>	4,155	<b>3,821</b>	(334)	<b>(8.04%)</b>
<i>Waste Charge Rebate / Concession</i>	(1,901)	<b>(1,840)</b>	61	<b>(3.22%)</b>
<b>Total Rates and charges</b>	<b>152,500</b>	<b>157,433</b>	<b>4,933</b>	<b>3.23%</b>

4.1.1(j) Fair Go Rates System Compliance

Darebin City Council is required to comply with the State Government's Fair Go Rates System (FGRS). The table below details the budget assumptions consistent with the requirements of the Fair Go Rates System.

	2023/24	2024/25
Number of rateable properties	74,002	74,638
Base Average Rate	1,672.12	1,731.02
Maximum Rate Increase (set by the State Government)	<b>3.50%</b>	<b>2.75%</b>
Capped Average Rate	\$ 1,730.64	\$ 1,778.62
Maximum General Rates and Municipal Charges Revenue	\$ 128,070,895	\$ 132,752,647
Budgeted General Rates and Municipal Charges Revenue	\$ 128,070,896	\$ 132,752,648
Budgeted Supplementary Rates	\$ 560,000	\$ 425,000
<b>Budgeted Total Rates and Municipal Charges Revenue</b>	<b>\$ 128,630,896</b>	<b>\$ 133,177,648</b>

4.1.1(m) Any significant changes that may affect the estimated amounts to be raised by rates and charges.

There are no known significant changes which may affect the estimated amounts to be raised by rates and charges. However, the total amount to be raised by rates and charges may be affected by:

- The making of supplementary valuations (2024/25: Estimated \$425,000 and 2023/24: \$560,000)
- The variation of returned levels of value (e.g. valuation appeals)
- Changes of use of land such that rateable land becomes non-rateable land and vice versa
- Changes of use of land such that residential land becomes business land and vice versa.

4.1.1(l) Differential rates to be levied

The rate and amount of rates payable in relation to land in each category of differential are:

- A general rate of 0.174646% (0.00174646 cents in the dollar of CIV) for all rateable residential land.
- A general rate of 0.305631% (0.00305631 cents in the dollar of CIV) for all rateable business land.
- A general rate of 0.152815% (0.00152815 cents in the dollar of CIV) for all rateable recreational land.
- A general rate of 0.523939% (0.00523939 cents in the dollar of CIV) for all rateable vacant residential land
- A general rate of 0.698585% (0.00698585 cents in the dollar of CIV) for all rateable vacant business land.
- A general rate of 0.244505% (0.00244505 cents in the dollar of CIV) for all rateable mixed use occupancy land.
- A general rate of 0.698585% (0.00698585 cents in the dollar of CIV) for all rateable vacant retail land

Each differential rate will be determined by multiplying the Capital Improved Value of rateable land (categorised by the characteristics described below) by the relevant percentages indicated above.

Council believes each differential rate will contribute to the equitable and efficient carrying out of Council functions. Details of the objectives of each differential rate, the types of classes of land which are subject to each differential rate and the uses of each differential rate are set out below.

### **Residential land**

Residential Land is any land which is not Vacant Residential Land as described under the heading Vacant residential land and:

- the primary use of which is residential; or
- which is unoccupied and is zoned residential under the Darebin Planning Scheme.

The objective of this differential rate is to ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, including (but not limited to) the:

- construction and maintenance of infrastructure assets;
- development and provision of health and community services; and
- provision of general support services.

The types and classes of rateable land within this differential rate are those having the relevant characteristics described in the paragraphs immediately above.

The money raised by the differential rate will be applied to the items of expenditure described in the Budget by Council. The level of the rate for land in this category is considered to provide for an appropriate contribution to Council's budgeted expenditure, having regard to the characteristics of the land.

The geographic location of the land within this differential rate is land wherever located within the municipal district, without reference to ward boundaries.

The use of the land within this differential rate is, in the case of improved land, any use of land creating the relevant characteristics described in this section above.

The residential land affected by this rate is that which is located in any zone where residential development is permitted by the Darebin Planning Scheme and which displays the characteristics described in this section above.

The types of buildings on the land within this differential rate are all buildings which are present on the land at the date of declaration of rates for the 2024-25 financial year.

Council has considered this differential rate in the context of the range of revenue instruments available to it and has determined that this differential rate is the most appropriate means of meeting Council's stated objectives.

### **Business land**

Business Land is any land which is not Vacant Retail Land, as described under the heading Vacant business land and:

- the primary use of which is the carrying out of the manufacture or production of, or the trade in, goods or services; or
- which is unoccupied and is zoned other than residential under the Darebin Planning Scheme

The objectives of this differential rate, having regard to principles of equity including the capacity to pay of those levied the rate, is to ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, including (but not limited to) the:

- construction and maintenance of infrastructure assets;
- development and provision of health and community services; and
- provision of general support services.

The types and classes of rateable land within this differential rate are those having the relevant characteristics described in the paragraphs immediately above.

The money raised by the differential rate will be applied to the items of expenditure described in the Budget by Council. The level of the rate for land in this category is considered to provide for an appropriate contribution to Council's budgeted expenditure, having regard to the characteristics of the land.

The geographic location of the land within this differential rate is land wherever located within the municipal district, without reference to ward boundaries.

The use of the land within this differential rate is, in the case of improved land, any use of land creating the relevant characteristics described in this section above.

The business land affected by this rate is that which is in any zone where business development is permitted by the Darebin Planning Scheme and which displays the characteristics described in this section above.

The types of buildings on the land within this differential rate are all buildings which are present on the land at the date of declaration of rates for the 2024-25 financial year.

Council has considered this differential rate in the context of the range of revenue instruments available to it and has

determined that this differential rate is the most appropriate means of meeting Council's stated objectives.

#### **Vacant residential land**

Vacant Residential Land is any land which is zoned residential under the of Darebin Planning Scheme and:

- on which there is no dwelling or other building designed or adapted for permanent occupation and
- in respect of which a building permit for demolition was issued under the Building Act 1993 since the date 18 months prior to the date of declaration of rates for the 2024-25 financial year; and
- in respect of which no building permit for the construction of a new dwelling or other building designed or adapted for permanent occupation has been issued under the Building Act 1993 in the period since demolition, with the date of demolition taken to be the date on which the building permit for demolition was issued under the Building Act 1993;

or

- on which there is no dwelling or other building designed or adapted for permanent occupation and
- in respect of which no building permit for demolition was issued under the Building Act 1993 since the date 18
- in respect of which no building permit for the construction of a new dwelling or other building designed or adapted for permanent occupation has been issued under the Building Act 1993 since the date 12 months prior to the date of declaration of rates for the 2024-25 financial year.

The objectives of this differential rate are to:

- promote responsible land management through appropriate maintenance and development of the land; and
- encourage prompt development of vacant residential land and attract new residents to the Darebin; and
- ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, including (but not limited) to the:
  - (a) construction and maintenance of infrastructure assets;
  - (b) development and provision of health and community services; and
  - (c) provision of economic development and general support services.

The types and classes of rateable land within this differential rate are those having the relevant characteristics described in this section above.

The money raised by the differential rate will be applied to the items of expenditure described in the Budget by Council. The level of the rate for land in this category is considered to provide for an appropriate contribution to Council's budgeted expenditure, having regard to the characteristics of the land.

The geographic location of the land within this differential rate is land wherever located within the municipal district, without reference to ward boundaries.

The residential land affected by this rate is that which is zoned residential under the Darebin Planning Scheme and which displays the characteristics described in this section above.

Council has considered this differential rate in the context of the range of revenue instruments available to it and has determined that this differential rate is the most appropriate means of meeting Council's stated objectives. Vacant business land

#### **Vacant Business Land is any land:**

- which is zoned other than residential under the Darebin Planning Scheme and
- on which no building designed or adapted for permanent occupation is constructed and
- in respect of which no building permit for the construction of a new building designed or adapted for permanent occupation has been issued under the Building Act 1993 since the date 12 months prior to the date of declaration of rates for the 2024-25 financial year.

The objectives of this differential rate, having regard to principles of equity including the capacity to pay of those levied the rate, are to:

- promote responsible land management through appropriate maintenance and development of the land;
- ensure that foregone community and economic development resulting from under utilisation of land is minimised;
- encourage the use and occupancy of business land, leading to reinvigoration of trade and commerce within the Darebin; and
- ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, including (but not limited) to the:
  - (a) construction and maintenance of infrastructure assets;
  - (b) development and provision of health and community services; and
  - (c) provision of economic development and general support services.



The types and classes of rateable land within this differential rate are those having the relevant characteristics described in this section above.

The money raised by the differential rate will be applied to the items of expenditure described in the Budget by Council. The level of the rate for land in this category is considered to provide for an appropriate contribution to Council's budgeted expenditure, having regard to the characteristics of the land.

The geographic location of the land within this differential rate is land wherever located within the municipal district, without reference to ward boundaries.

The vacant land affected by this rate is that which is zoned other than residential under the Darebin Planning Scheme and which displays the characteristics described in this section above.

Council has considered this differential rate in the context of the range of revenue instruments available to it and has determined that this differential rate is the most appropriate means of meeting Council's stated objectives.

### **Mixed use occupancy land**

Mixed Use Occupancy Land is any land:

- on which there is a building, at least part of which is used, designed or adapted for the carrying out of the manufacture or production of, or the trade in, goods and services and is occupied for that purpose; and
- on which there is a building, at least part of which is used, designed or adapted as a principal place of residence and is occupied as such; and
- both the part of the land which meets the requirements the first bullet point of this section and the part of the land which meets the requirements of second bullet point of this section is occupied by the ratepayer; or
- where there is more than one ratepayer, at least one of those ratepayers occupies both the part of the land which meets the requirements of the first bullet point of this section and the part of the land which meets the requirements of the second bullet point of this section. The objectives of this differential rate, having regard to principles of equity including the capacity to pay of those levied the rate, are to:
- ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, including (but not limited to) the:
  - (a) construction and maintenance of public infrastructure assets;
  - (b) development and provision of health, environmental and community services; and
  - (c) provision of general support services; and
- address an apparent inequity for those ratepayers who reside in, and operate a business from, the same building and have previously been required to pay rates in respect of two separate assessments.

The types and classes of rateable land within this differential rate are those having the relevant characteristics described in this section above.

The money raised by the differential rate will be applied to the items of expenditure described in the Budget by Council. The level of the rate for land in this category is considered to provide for an appropriate contribution to Council's budgeted expenditure, having regard to the characteristics of the land.

The geographic location of the land within this differential rate is land wherever located within the municipal district, without reference to ward boundaries

The use of the land within this differential rate is, in the case of improved land, any use of land creating the relevant characteristics described in this section above.

The land affected by this rate is that which is in any zone where mixed-use development is permitted by the Darebin Planning Scheme and which displays the characteristics described in this section above.

The types of buildings on the land within this differential rate are all buildings which are present on the land at the date of declaration of rates for the 2024-25 financial year.

Council has considered this differential rate in the context of the range of revenue instruments and options available to it and has determined that this differential rate is the most appropriate means of meeting Council's stated objectives.

### **Vacant retail land**

Vacant Retail Land is any land:

- on which a building designed or adapted for retail occupation is constructed; and
- in respect of which:
  - (a) the building has not been open for trade since a date 24 months prior to the date of declaration of rates for the 2024-25 financial year; and
  - (b) no building permit has been issued under the Building Act 1993 since the date 12 months prior to the date of declaration of rates for the 2024-25 financial year.

The objectives of this differential rate are to:

- promote responsible land management through appropriate maintenance, development and use of the land;
- ensure that foregone community and economic development resulting from under utilisation of the land is ~~minimised~~
- encourage the use and occupancy of retail land, leading to reinvigoration of trade and commerce within the Darebin; and
- ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, including (but not limited) to the:
  - (a) construction and maintenance of public infrastructure assets;
  - (b) development and provision of health, environmental and community services; and
  - (c) provision of economic development and general support services.

The types and classes of rateable land within this differential rate are those having the relevant characteristics described in this section above.

The money raised by the differential rate will be applied to the items of expenditure described in the Budget by Council. The level of the rate for land in this category is considered to provide for an appropriate contribution to Council's budgeted expenditure, having regard to the characteristics of the land.

The geographic location of the land within this differential rate is land wherever located within the municipal district, without reference to ward boundaries.

The use of the land within this differential rate is, in the case of improved land, any use of land creating the relevant characteristics described in this section above.

The land affected by this rate is that which is in any zone where retail development is permitted by the Darebin Planning Scheme and which displays the characteristics described in this section above.

The types of buildings on the land within this differential rate are all buildings which are present on the land at the date of declaration of rates for the 2024-25 financial year.

Council has considered this differential rate in the context of the range of revenue instruments and options available to it and has determined that this differential rate is the most appropriate means of meeting Council's stated objectives.

### **Cultural and Recreation Land**

Cultural and Recreation are any lands which are:

- vested in or occupied by any body corporate or unincorporate which exists for the purpose of providing or promoting cultural or sporting recreational or similar facilities or objectives and which applies its profits in promoting its objects and prohibits the payment of any dividend or amount to its members; and
- used for out-door sporting recreational or cultural purposes or similar out-door activities; or
- lands (whether or not otherwise rateable) which are declared by Order of the Governor in Council to be recreational land
- The objective of this differential rate is to:
- promote responsible land management through appropriate maintenance, development and use of the land;

The types and classes of rateable land within this differential rate are those having the relevant characteristics described in this section above. The provision of rate relief to recreational land is provided by the Cultural and Recreational Lands Act 1963. The Act effectively provides for properties used for outdoor activities to be differentially rated and at the discretion of whether to provide a cultural and recreational lands rate rests with Council.

The geographic location of the land within this differential rate is land wherever located within the municipal district, without reference to ward boundaries.

Council has considered this differential rate in the context of the range of revenue instruments and options available to it and has determined that this differential rate is the most appropriate means of meeting Council's stated objectives

### **Concessions**

In line with Council's Revenue & Rating Plan, the Budget includes the following concessions:

- A Pensioner Concession of \$150 for pensioners who are holders of an eligible Centrelink or Veteran Affairs Pension Concession Card or a Veteran Affairs Gold Card which stipulates TPI or War Widow for the Kerbside Waste Collection Service Charge. This concession will be provided by direct provision (without application where information is known) for the Kerbside Collection Service Charge on their principal place of residence only.
- A Pensioner Safety Net Concession of \$150 for pensioners who are holders of a Centrelink or Veteran Affairs Pension Concession Card or a Veteran Affairs Gold Card which stipulates TPI or War Widow and who are not eligible for the Pensioner Concession for the Kerbside Waste Collection Service Charge, for the principal place of residence. Ongoing eligibility is maintained, unless rejected by Centrelink or the Department of Veteran Affairs during the annual verification procedure. Upon confirmation of an eligible pensioner concession status, the pensioner concessions deducted from the rate account before payment is required by the ratepayer.
- A concession for residential properties with a CIV value at \$500,000 or less by the Valuer General of Victoria that equates to 100% of the public waste rate & caps the kerbside waste charge at \$50. This concession will automatically be applied to the principal place of residence for ratepayers and will not require an application.

Council considers that the granting of these concessions provide a benefit to the Darebin community in that it provides some relief on rates to elderly and other eligible residents in addition to the State Government rates concession and is consistent with principles that underpin the Council Plan 2021-2025.

4.1.2 Statutory fees and fines

	Forecast Actual	Budget	Change	
	2023/24	2024/25		
	\$'000	\$'000	\$'000	%
Animal Control	788	746	(42)	(5.34%)
Environmental Health	1,065	1,127	62	5.81%
Planning Compliance	-	-	0	-
Local Law s	430	427	(4)	(0.83%)
Planning Scheme Amendments	35	36	1	2.03%
Building Supervision	831	972	142	17.04%
Building Supervision	55	29	(26)	(47.29%)
Council Elections	-	162	162	-
Traffic Enforcement	5,022	4,029	(994)	(19.78%)
Building & Leisure	-	-	0	-
Statutory Planning	1,384	1,438	54	3.93%
Fees - Land Certificates (Stat)	171	178	8	4.50%
Transport Engineering	15	71	56	374.39%
Residential Garbage	-	140	140	-
<b>Total statutory fees and fines</b>	<b>9,795</b>	<b>9,355</b>	<b>(440)</b>	<b>(4.50%)</b>

Statutory fees relate mainly to fees and fines levied in accordance with legislation and include animal registrations, Public Health and Wellbeing Act 2008 registrations and parking fines. Increases in statutory fees are made in accordance with legislative requirements.

Statutory fees are forecast to decrease by 4.5% or \$440k compared to forecast due mainly to traffic enforcement fines, aligning with historical trends. A detailed listing of statutory fees is included in section 6.

4.1.3 User fees

	Forecast Actual	Budget	Change	
	2023/24 \$'000	2024/25 \$'000	\$'000	%
Aged and health services	755	1,202	447	59.28%
Arts and culture	547	602	55	10.07%
Families, youth and children programs	297	318	21	7.00%
Golf course attendance	640	632	(8)	(1.24%)
Leisure centres and recreation	3,857	4,196	339	8.78%
Library	73	74	1	1.13%
Registration and other permits	5,323	5,414	90	1.70%
Other fees and charges	120	124	4	3.40%
<b>Total user fees</b>	<b>11,612</b>	<b>12,562</b>	<b>949</b>	<b>8.18%</b>

User fees relate mainly to the recovery of service delivery costs through the charging of fees to users of Council's services. These include use of leisure, entertainment and other community facilities and the provision of human services such as home help services. In setting the budget, key principles for determining the level of user charges has been to reflect increases in CPI, alignment to market rates and equity.

Total budgeted user fees of \$12.56M is an increase of 8% on forecast (\$11.6M), however, represents a decrease of 4% compared to adopted budget of \$13M, mainly driven through a decrease in fee income generated from the Darebin Resource Recovery Centre (DRRC).

A detailed listing of fees and charges is included in attachment 1 to this document.

4.1.4 Grants

Grants are required by the Act and the Regulations to be disclosed in Council's budget.

	Forecast Actual		Budget	Change	
	2023/24	2024/25	2024/25	\$'000	%
	\$'000	\$'000	\$'000		
<b>Grants were received in respect of the following:</b>					
Summary of grants					
Commonwealth funded grants	11,246	11,577	331	2.94%	
State funded grants	9,522	8,400	(1,122)	(11.79%)	
<b>Total grants received</b>	<b>20,768</b>	<b>19,977</b>	<b>(792)</b>	<b>(3.81%)</b>	
<b>(a) Operating Grants</b>					
<b>Recurrent - Commonwealth Government</b>					
Aged care	5,562	5,831	268	4.83%	
Financial Assistance Grants	5,044	5,066	22	0.44%	
<b>Recurrent - State Government</b>					
Sustainable Transport	25	25	0	-	
Family and Children	1,367	1,389	22	1.62%	
Aged Care	1,913	1,777	(135)	(7.08%)	
Youth Programs	46	47	1	2.92%	
Maternal & Child Health	1,535	1,570	35	2.25%	
Immunisation	136	135	(1)	(0.44%)	
Libraries	1,071	1,071	0	-	
Economic Development	60	-	(60)	(100.00%)	
Equity & Wellbeing	-	75	75	-	
<b>Recurrent - Other</b>					
Environmental	9	9	0	-	
Family and Children	712	650	(62)	(8.77%)	
Fuel Rebate	-	70	70	-	
Arts & Culture	37	7	(30)	(80.13%)	
Festivals & Events	35	35	0	-	
<b>Total recurrent grants</b>	<b>17,552</b>	<b>17,758</b>	<b>228</b>	<b>1.30%</b>	
<b>Non-recurrent - State Government</b>					
Building	60	300	240	400.00%	
Family and Children	2	80	78	3,900.00%	
Arts & Culture	95	20	(75)	(78.95%)	
Economic Development	788	-	(788)	(100.00%)	
<b>Total non-recurrent grants</b>	<b>945</b>	<b>400</b>	<b>(545)</b>	<b>(57.67%)</b>	
<b>Total operating grants</b>	<b>18,497</b>	<b>18,158</b>	<b>(340)</b>	<b>(1.84%)</b>	
<b>(b) Capital Grants</b>					
<b>Recurrent - Commonwealth Government</b>					
Roads to recovery	640	680	40	6.25%	
<b>Total recurrent grants</b>	<b>640</b>	<b>680</b>	<b>40</b>	<b>6.25%</b>	
<b>Non-recurrent - State Government</b>					
Local Roads Community Infrastructure	582	-	(582)	(100.00%)	
Buildings	200	250	50	25.00%	
Roads	155	870	715	461.29%	
Plant & Equipment	18	19	1	5.56%	
Parks & open Space	676	-	(676)	(100.00%)	
<b>Total non-recurrent grants</b>	<b>1,631</b>	<b>1,139</b>	<b>(492)</b>	<b>(30.17%)</b>	
<b>Total capital grants</b>	<b>2,271</b>	<b>1,819</b>	<b>(452)</b>	<b>(19.90%)</b>	
<b>Total Grants</b>	<b>20,768</b>	<b>19,977</b>	<b>(792)</b>	<b>(3.81%)</b>	

## 4.1.5 Contributions

	Forecast Actual	Budget	Change	
	2023/24	2024/25	\$'000	%
	\$'000	\$'000	\$'000	%
Monetary	5,728	6,607	879	15.35%
Non-monetary	-	-	0	-
<b>Total contributions</b>	<b>5,728</b>	<b>6,607</b>	<b>879</b>	<b>15.35%</b>

Contributions relate to monies paid by developers regarding public resort and recreation, developer Contribution scheme, drainage and car parking in accordance with planning permits issued for property development.

Contribution income is increasing by 15% or \$935k compared to forecast, due to unfavourable results in the current year not expected to continue next year.

## 4.1.6 Other income

	Forecast Actual	Budget	Change	
	2023/24	2024/25	\$'000	%
	\$'000	\$'000	\$'000	%
Interest on Investments	2,641	2,385	(255)	(9.67%)
Property rentals and leases	727	598	(129)	(17.73%)
Recovery of costs	1,237	1,481	244	19.75%
Other items	-	1,863	1,863	-
<b>Total other income</b>	<b>4,604</b>	<b>6,327</b>	<b>1,723</b>	<b>37.43%</b>

Other income relates to a range of items such as interest on investments, cost recoups and other miscellaneous income items.

Other income is increasing by 37% or \$1.7M compared to forecast, due mainly to the Northcote Aquatic Centre operations.

## 4.1.7 Employee costs

	Forecast Actual	Budget	Change	
	2023/24	2024/25	\$'000	%
	\$'000	\$'000	\$'000	%
Wages, salaries and related oncosts	80,400	80,475	75	0.09%
Superannuation	9,301	12,364	3,063	32.93%
Workcover	2,749	3,057	308	11.21%
Fringe Benefits tax	304	115	(189)	(62.17%)
Other employee costs	7,515	8,566	1,051	13.99%
<b>Total employee costs</b>	<b>100,268</b>	<b>104,577</b>	<b>4,308</b>	<b>4.30%</b>

Employee costs include all labour related expenditure such as wages and salaries and on-costs such as allowances, leave entitlements, employer superannuation, rostered days off, etc.

Employee costs increasing in line with EBA arrangements & Superannuation legislated by the Government.

## 4.1.8 Materials and services

	Forecast Actual	Budget	Change	
	2023/24	2024/25	\$'000	%
	\$'000	\$'000	\$'000	%
Banking fees and charges	427	455	29	6.76%
Contract payments	37,538	36,170	(1,368)	(3.64%)
Office administration	1,554	1,342	(211)	(13.61%)
IT System Maintenance & Licence	4,871	5,027	156	3.20%
Insurances and excess	2,258	2,390	133	5.88%
Other Services	3,818	3,488	(330)	(8.65%)
Plant & Equipment	751	418	(333)	(44.32%)
Postage	335	369	34	10.13%
Printing	441	371	(70)	(15.84%)
Publications Libraries	166	172	6	3.89%
Supplies & Consumables	3,765	3,882	117	3.11%
Utilities	5,173	5,120	(53)	(1.03%)
<b>Total materials and services</b>	<b>61,096</b>	<b>59,206</b>	<b>(1,891)</b>	<b>(3.09%)</b>

Materials and services include the purchases of consumables, payments to contractors for the provision of services and utility costs.

Materials and services are forecast to decrease by 3% or \$1.9 million compared to 2023-24 Forecast, mainly driven by the Northcote Aquatic Centre operations.

## 4.1.9 Depreciation

	Forecast Actual	Budget	Change	
	2023/24	2024/25	\$'000	%
	\$'000	\$'000	\$'000	%
Property	10,205	10,563	358	3.51%
Plant & equipment	4,208	3,624	(584)	(13.88%)
Infrastructure	12,300	13,525	1,225	9.96%
<b>Total depreciation</b>	<b>26,713</b>	<b>27,712</b>	<b>1,000</b>	<b>3.74%</b>

Depreciation is an accounting measure which attempts to allocate the value of an asset over its useful life for Council's property, plant and equipment including infrastructure assets such as roads and drains. The increase of \$1 million for 2024-25 is largely due to the new Northcote Aquatic Centre capitalization.

## 4.1.10 Amortisation - Intangible assets

	Forecast Actual	Budget	Change	
	2023/24	2024/25	\$'000	%
	\$'000	\$'000	\$'000	%
Intangible assets	514	532	18	3.50%
<b>Total amortisation - intangible assets</b>	<b>514</b>	<b>532</b>	<b>18</b>	<b>3.50%</b>

Amortisation of intangible assets is an accounting measure which attempts to allocate the value of software and water licenses over the useful life of those licenses.

## 4.1.11 Amortisation - Right of use assets

	Forecast Actual	Budget	Change	
	2023/24 \$'000	2024/25 \$'000	\$'000	%
Right of use assets	30	3	(27)	(90.00%)
<b>Total depreciation - right of use assets</b>	<b>30</b>	<b>3</b>	<b>(27)</b>	<b>(90.00%)</b>

Amortisation of right of use assets is an accounting measure which attempts to allocate the value of leased assets over the useful life of those leases.

## 4.1.12 Other expenses

	Forecast Actual	Budget	Change	
	2023/24 \$'000	2024/25 \$'000	\$'000	%
Auditors remuneration - VAGO	94	92	(2)	(2.44%)
Auditors remuneration - Internal	160	150	(10)	(6.28%)
Community grants and other contributions	3,769	2,949	(821)	(21.77%)
Councillors emoluments	459	459	0	-
Fines Victoria processing costs	170	180	10	5.88%
Fire services levy	158	156	(1)	(0.89%)
Lease payments	404	429	25	6.13%
Legal expenses	1,004	832	(172)	(17.13%)
Other minor expenses	40	25	(15)	(37.50%)
<b>Total other expenses</b>	<b>6,258</b>	<b>5,272</b>	<b>(986)</b>	<b>(15.76%)</b>

Other items of expense relate to a range of unclassified items including contributions to community groups, legal expenses, audit fees and other miscellaneous expenditure items.

Other expenses are forecast to decrease by 16% or \$986k compared to 2023-24 Forecast, mainly driven by a reduced community grants program.



**4.2 Balance Sheet**

**4.2.1 Assets**

Cash and cash equivalents include cash and investments such as cash held in the bank and in petty cash and the value of investments in deposits or other highly liquid investments with short term maturities of three months or less.

Trade and other receivables are monies owed to Council by ratepayers and others. A portion of this relates to Council offering extended repayment terms for ratepayers who avail themselves of solar panels through Council's Solar Saver program.

Other assets include items such as prepayments for expenses that Council has paid in advance of service delivery, inventories or stocks held for sale or consumption in Council's services and other revenues due to be received in the next 12 months.

Property, infrastructure, plant and equipment is the largest component of Council's worth and represents the value of all the land, buildings, roads, vehicles, equipment, etc which has been built up by Council over many years. The \$3.3 million increase in this balance is mainly attributable to the net result of the capital works program (\$31.0 million) and depreciation of assets (\$27.7 million).

**4.2.2 Liabilities**

Trade and other payables are those to whom Council owes money as at 30 June.

Provisions include accrued long service leave, annual leave and rostered days off owing to employees. These employee entitlements are only expected to increase marginally due to more active management of entitlements despite factoring in an increase for Collective Agreement outcomes.

**4.2.3 Borrowings**

The table below shows information on borrowings specifically required by the Regulations.

	Forecast Actual	Budget	Projections		
	2023/24	2024/25	2025/26	2026/27	2027/28
	\$	\$	\$	\$	\$
Amount borrowed as at 30 June of the prior year	47,557	43,477	39,243	34,845	30,277
Amount proposed to be borrow ed	-	-	-	-	-
Amount projected to be redeemed	(4,080)	(4,234)	(4,398)	(4,568)	(4,745)
<b>Amount of borrowings as at 30 June</b>	<b>43,477</b>	<b>39,243</b>	<b>34,845</b>	<b>30,277</b>	<b>25,532</b>

### 4.3 Statement of changes in Equity

#### 1.3.1 Reserves

The asset revaluation reserve is used to record the increased (net) value of Council's assets over time.

Other reserves that are funds that Council wishes to separately identify as being set aside to meet a specific purpose in the future and to which there is no existing liability are as follows:

The asset revaluation reserve is used to record the increased (net) value of Council's assets over time.

Other reserves are funds that Council wishes to separately identify as being set aside to meet a specific purpose in the future and to which there is no existing liability are as follows:

#### **Drainage**

The drainage development reserve is used to provide partial funding for the replacement of Council's drainage network. Funding is provided from developer contributions for drainage which is initially recognised in the comprehensive income statement and then transferred to the reserve from accumulated surplus to facilitate separate tracking of the total funds received but not yet spent. There is no budgeted movement in this reserve for 2024-25.

#### **Car park development**

The car park development reserve is used to provide funding for future development and ongoing maintenance of car parks within the municipality. Funding is derived from unspent contributions from commercial developers for cash in lieu of constructed car parks. This funding is initially recognised in the comprehensive income statement and then transferred to the reserve from accumulated surplus to facilitate separate tracking of the total funds received but not yet spent. There is no budgeted movement in this reserve for 2024-25.

#### **Public open space and recreation**

The public open space and recreation reserve is used to provide funding for future purchases and improvements of open space. Funding is provided from developers' contributions for open space which is initially recognised in the comprehensive income statement and then transferred to the reserve from accumulated surplus to facilitate separate tracking of the total funds received but not yet spent. There is no budgeted movement in this reserve for 2024-25.

#### **Plant Replacement**

Purpose – This reserve is to set aside funds to replace Council's heavy plant and equipment at the end of the service life.

Movements – Inflows to the reserve are mainly sourced from budget savings in depot maintenance and operations. Transfers from the reserve are aligned to Council's replacement schedule to fund plant acquisitions on an annual basis. There is no budgeted movement in this reserve for 2024-25.

#### **Developer contribution scheme**

The developer contribution reserve is used to provide for the future funding of Council's asset base. These assets include community facilities, parkland, and the drainage and road networks. Funding is provided by way of a developer's contribution, whereby the developer funds only the renewal of assets from that location. This funding is initially recognised in the comprehensive income statement and then transferred to the reserve from accumulated surplus to facilitate separate tracking of the total funds received but not yet spent.

#### 1.3.2 Equity

Total equity always equals net assets and is made up of the following components:

- Asset revaluation reserve which represents the difference between the previously recorded value of assets and their current valuations
- Other reserves that are funds that Council wishes to separately identify as being set aside to meet a specific purpose in the future and to which there is no existing liability. These amounts are transferred from the Accumulated Surplus of the Council to be separately disclosed.
- Accumulated surplus which is the value of all net assets less Reserves that have accumulated over time.

#### 4.4 Statement of Cash Flows

##### 4.4.1 Net cash flows provided by/used in operating activities

The movement in cash flows from operating activities reflects an overall increase of \$8.9 million. The main drivers are as follows:

- Increase cash inflows from rates & charges, statutory fees & fines, user fees and contributions, offset by increases in cash outflows from employee expenses and materials & services.

The net cash flows from operating activities does not equal the surplus (deficit) for the year as the expected revenues and expenses of the Council include non-cash items which have been excluded from the Cash Flow Statement.

##### 4.4.2 Net cash flows provided by/used in investing activities.

The decrease in payments for investing activities is mainly driven by a decrease in cash being used to deliver the capital works program compared to 2023-24, as disclosed in section 4.5 of this budget report.

##### 4.4.3 Net cash flows provided by/used in financing activities.

No new borrowings in the 2024-25 budget with subsequent repayments of the current loan liability used to fund construction of the Northcote Aquatic & Recreation Centre redevelopment.

4.5 Capital works program.

This section presents a listing of the capital works projects that will be undertaken for the 2024/25 year, classified by expenditure type and funding source. Works are also disclosed as current budget or carried forward from prior year.

4.5.1 Summary

	Forecast Actual 2023/24 \$'000	Budget 2024/25 \$'000	Change \$'000	%
Property	7,803	<b>10,279</b>	2,476	<b>31.73%</b>
Plant and equipment	5,836	<b>6,035</b>	199	<b>3.41%</b>
Infrastructure	18,160	<b>14,761</b>	(3,399)	<b>(18.72%)</b>
<b>Total</b>	<b>31,799</b>	<b>31,075</b>	<b>(724)</b>	<b>(2.28%)</b>

	Project Cost \$'000	Asset expenditure types				Summary of Funding Sources			
		New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	Contributions \$'000	Council cash \$'000	Borrowings \$'000
Property	10,279	3,603	5,330	890	456	-	-	10,279	-
Plant and equipment	6,035	40	5,005	810	180	-	-	6,035	-
Infrastructure	14,761	2,738	11,155	787	81	1,819	6,500	6,442	-
<b>Total</b>	<b>31,075</b>	<b>6,381</b>	<b>21,490</b>	<b>2,487</b>	<b>717</b>	<b>1,819</b>	<b>6,500</b>	<b>22,756</b>	<b>-</b>

4.5.2 Current Budget

Capital Works Area	New	Renewal	Upgrade	Expansion
\$'000	\$'000	\$'000	\$'000	\$'000
<b>PROPERTY</b>				
<b>Land</b>				
Land Purchase	-	-	-	-
Land Improvements	1,320	-	1,320	-
<b>Buildings</b>				
Buildings	8,959	3,603	4,010	456
Heritage buildings	-	-	-	-
Building improvements	-	-	-	-
Leasehold improvements	-	-	-	-
<b>TOTAL PROPERTY</b>	<b>10,279</b>	<b>3,603</b>	<b>5,330</b>	<b>456</b>
<b>PLANT AND EQUIPMENT</b>				
Heritage plant and equipment	-	-	-	-
Plant, machinery and equipment	2,075	40	2,016	-
Fixtures, fittings and furniture	-	-	-	-
Computers and telecommunications	3,160	-	2,189	180
Library books	800	-	800	-
<b>TOTAL PLANT AND EQUIPMENT</b>	<b>6,035</b>	<b>40</b>	<b>5,005</b>	<b>180</b>
<b>INFRASTRUCTURE</b>				
Roads	5,943	1,720	4,223	-
Bridges	45	-	36	9
Footpaths and cycleways	2,950	-	2,950	-
Drainage	-	-	-	-
Recreational, leisure and community facilities	4,064	1,018	2,244	722
Waste management	630	-	630	-
Parks, open space and streetscapes	1,129	-	1,073	56
Aerodromes	-	-	-	-
Off street car parks	-	-	-	-
Other infrastructure	-	-	-	-
<b>TOTAL INFRASTRUCTURE</b>	<b>14,761</b>	<b>2,738</b>	<b>11,155</b>	<b>81</b>
<b>TOTAL NEW CAPITAL WORKS</b>	<b>31,075</b>	<b>6,380</b>	<b>21,491</b>	<b>717</b>

#### 4.6 Summary of Planned Capital Works Expenditure

For the four years ended 30 June 2028

2025/26	Total \$'000	Asset Expenditure Types			
		New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000
<b>Property</b>					
Land	2,450	2,450	0	0	0
Land improvements	400	0	400	0	0
<b>Total Land</b>	<b>2,850</b>	<b>2,450</b>	<b>400</b>	<b>0</b>	<b>0</b>
Buildings	10,170	2,210	5,182	1,625	1,153
Heritage Buildings	0	0	0	0	0
Building improvements	0	0	0	0	0
Leasehold improvements	0	0	0	0	0
<b>Total Buildings</b>	<b>10,170</b>	<b>2,210</b>	<b>5,182</b>	<b>1,625</b>	<b>1,153</b>
<b>Total Property</b>	<b>13,020</b>	<b>4,660</b>	<b>5,582</b>	<b>1,625</b>	<b>1,153</b>
<b>Plant and Equipment</b>					
Heritage plant and equipment	0	0	0	0	0
Plant, machinery and equipment	2,105	40	2,046	19	0
Fixtures, fittings and furniture	0	0	0	0	0
Computers and telecommunications	2,700	0	1,869	681	150
Library books	800	0	800	0	0
<b>Total Plant and Equipment</b>	<b>5,605</b>	<b>40</b>	<b>4,715</b>	<b>700</b>	<b>150</b>
<b>Infrastructure</b>					
Roads	4,950	1,250	3,700	0	0
Bridges	555	0	444	111	0
Footpaths and cycleways	3,000	0	3,000	0	0
Drainage	0	0	0	0	0
Recreational, leisure and community facilities	4,161	1,089	2,282	712	79
Waste management	550	0	550	0	0
Parks, open space and streetscapes	1,800	0	1,710	90	0
Aerodromes	0	0	0	0	0
Off street car parks	0	0	0	0	0
Other infrastructure	0	0	0	0	0
<b>Total Infrastructure</b>	<b>15,016</b>	<b>2,339</b>	<b>11,686</b>	<b>913</b>	<b>79</b>
<b>Total Capital Works Expenditure</b>	<b>33,641</b>	<b>7,038</b>	<b>21,983</b>	<b>3,237</b>	<b>1,382</b>

2026/27	Asset Expenditure Types				
	Total \$'000	New \$'000	Renewal \$'000	Expansion \$'000	Upgrade \$'000
<b>Property</b>					
Land	0	0	0	0	0
Land improvements	400	0	400	0	0
<b>Total Land</b>	<b>400</b>	<b>0</b>	<b>400</b>	<b>0</b>	<b>0</b>
Buildings	10,970	2,186	5,974	1,680	1,130
Heritage Buildings	0	0	0	0	0
Building improvements	0	0	0	0	0
Leasehold improvements	0	0	0	0	0
<b>Total Buildings</b>	<b>10,970</b>	<b>2,186</b>	<b>5,974</b>	<b>1,680</b>	<b>1,130</b>
<b>Total Property</b>	<b>11,370</b>	<b>2,186</b>	<b>6,374</b>	<b>1,680</b>	<b>1,130</b>
<b>Plant and Equipment</b>					
Heritage plant and equipment	0	0	0	0	0
Plant, machinery and equipment	2,105	40	2,046	19	0
Fixtures, fittings and furniture	0	0	0	0	0
Computers and telecommunications	2,700	0	1,869	681	150
Library books	800	0	800	0	0
<b>Total Plant and Equipment</b>	<b>5,605</b>	<b>40</b>	<b>4,715</b>	<b>700</b>	<b>150</b>
<b>Infrastructure</b>					
Roads	6,150	1,250	4,900	0	0
Bridges	1,000	0	800	200	0
Footpaths and cycleways	3,000	0	3,000	0	0
Drainage	0	0	0	0	0
Recreational, leisure and community facilities	4,711	1,356	2,463	803	89
Waste management	400	0	400	0	0
Parks, open space and streetscapes	1,800	0	1,710	90	0
Aerodromes	0	0	0	0	0
Off street car parks	0	0	0	0	0
Other infrastructure	0	0	0	0	0
<b>Total Infrastructure</b>	<b>17,061</b>	<b>2,606</b>	<b>13,273</b>	<b>1,093</b>	<b>89</b>
<b>Total Capital Works Expenditure</b>	<b>34,036</b>	<b>4,831</b>	<b>24,362</b>	<b>3,473</b>	<b>1,369</b>

2027/28	Asset Expenditure Types				
	Total \$'000	New \$'000	Renewal \$'000	Expansion \$'000	Upgrade \$'000
<b>Property</b>					
Land	0	0	0	0	0
Land improvements	200	0	200	0	0
<b>Total Land</b>	<b>200</b>	<b>0</b>	<b>200</b>	<b>0</b>	<b>0</b>
Buildings	9,050	3,503	4,597	750	200
Heritage Buildings	0	0	0	0	0
Building improvements	0	0	0	0	0
Leasehold improvements	0	0	0	0	0
<b>Total Buildings</b>	<b>9,050</b>	<b>3,503</b>	<b>4,597</b>	<b>750</b>	<b>200</b>
<b>Total Property</b>	<b>9,250</b>	<b>3,503</b>	<b>4,797</b>	<b>750</b>	<b>200</b>
<b>Plant and Equipment</b>					
Heritage plant and equipment	0	0	0	0	0
Plant, machinery and equipment	2,030	40	1,990	0	0
Fixtures, fittings and furniture	0	0	0	0	0
Computers and telecommunications	3,500	0	2,435	840	225
Library books	800	0	800	0	0
<b>Total Plant and Equipment</b>	<b>6,330</b>	<b>40</b>	<b>5,225</b>	<b>840</b>	<b>225</b>
<b>Infrastructure</b>					
Roads	6,400	1,250	5,150	0	0
Bridges	0	0	0	0	0
Footpaths and cycleways	3,000	0	3,000	0	0
Drainage	0	0	0	0	0
Recreational, leisure and community facilities	6,253	1,479	3,763	913	98
Waste management	350	0	350	0	0
Parks, open space and streetscapes	2,000	0	1,900	100	0
Aerodromes	0	0	0	0	0
Off street car parks	0	0	0	0	0
Other infrastructure	0	0	0	0	0
<b>Total Infrastructure</b>	<b>18,003</b>	<b>2,729</b>	<b>14,163</b>	<b>1,013</b>	<b>98</b>
<b>Total Capital Works Expenditure</b>	<b>33,583</b>	<b>6,272</b>	<b>24,185</b>	<b>2,603</b>	<b>523</b>



## 5. Performance indicators

### 5.1 Targeted Performance Indicators

The following tables highlight Council's current and projected performance across a selection of targeted service and financial performance indicators. These indicators provide a useful analysis of Council's intentions and performance and should be interpreted in the context of the organisation's objectives.

The targeted performance indicators below are the prescribed performance indicators contained in Schedule 4 of the Local Government (Planning and Reporting) Regulations 2020. Results against these indicators and targets will be reported in Council's Performance Statement included in the Annual Report.

#### Targeted performance indicators - Service

Indicator	Measure	Notes	Actual	Forecast	Target	Target Projections			Trend
			2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	+/-
<b>Governance</b>									
<b>Consultation and engagement</b> (Council decisions made and implemented with community input)	<b>Satisfaction with community consultation and engagement</b> Community satisfaction rating out of 100 with the consultation and engagement efforts of Council	1	60.0	66.0	66.3	66.6	70.0	70.3	+
<b>Roads</b>									
<b>Condition</b> (sealed local roads are maintained at the adopted condition standard)	<b>Sealed local roads below the intervention level</b> Number of kms of sealed local roads below the renewal intervention level set by Council / Kms of sealed local roads	2	95.2%	95.0%	95.0%	95.0%	95.0%	95.0%	o
<b>Statutory planning</b>									
<b>Service standard</b> (planning application processing and decisions are in accordance with legislative requirements)	<b>Planning applications decided within the relevant required time</b> Number of planning application decisions made within the relevant required time / Number of planning application decisions made	3	37.0%	60.0%	60.0%	60.0%	60.0%	60.0%	+
<b>Waste management</b>									
<b>Waste diversion</b> (amount of waste diverted from landfill is maximised)	<b>Kerbside collection waste diverted from landfill</b> Weight of recyclables and green organics collected from kerbside bins / Weight of garbage, recyclables and green organics collected from kerbside bins	4	54.1%	55.0%	56.0%	57.0%	58.0%	59.0%	+

Indicator	Measure	Notes	Actual	Forecast	Target	Target Projections			Trend
			2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	+/-
<b>Liquidity</b>									
<b>Working Capital</b> (sufficient working capital is available to pay bills as and when they fall due)	<b>Current assets compared to current liabilities</b> Current assets / current liabilities	5	1.8	2.0	2.1	1.8	1.7	1.5	-
<b>Obligations</b>									
<b>Asset renewal</b> (assets are renewed as planned)	<b>Asset renewal compared to depreciation</b> Asset renewal and upgrade expense / Asset depreciation	6	1.3	1.0	0.9	0.9	1.0	1.0	o
<b>Stability</b>									
<b>Rates concentration</b> (revenue is generated from a range of sources)	<b>Rates compared to adjusted underlying revenue</b> Rate revenue / adjusted underlying revenue	7	71.0%	75.8%	75.8%	76.0%	76.1%	76.3%	o
<b>Efficiency</b>									
<b>Expenditure level</b> (resources are used efficiently in the delivery of services)	<b>Expenses per property assessment</b> Total expenses / no. of property assessments	8	\$2,623	\$2,682	\$2,683	\$2,779	\$2,857	\$2,953	+

### 5.2 Financial Performance Indicators

The following table highlights Council's current and projected performance across a range of key financial performance indicators. These indicators provide a useful analysis of Council's financial position and performance and should be interpreted in the context of the organisation's objectives.

The financial performance indicators below are the prescribed financial performance indicators contained in Part 3 of Schedule 3 of the Local Government (Planning and Reporting) Regulations 2020. Results against these indicators will be reported in Council's Performance Statement included in the Annual Report.

Indicator	Measure	Notes	Actual	Forecast	Budget	Projections			Trend
			2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	+/-
<b>Operating position</b>									
<b>Adjusted underlying result</b> (an adjusted underlying surplus is generated in the ordinary course of business)	<b>Adjusted underlying surplus (or deficit) underling revenue</b>	9	4.0%	0.3%	2.5%	-3.1%	-2.9%	-3.6%	-
<b>Liquidity</b>									
<b>Unrestricted cash</b> (sufficient cash that is free of restrictions is available to pay bills as and when they fall due)	<b>Unrestricted cash compared to current liabilities</b> Unrestricted cash / current liabilities	10	53.2%	89.7%	106.2%	85.2%	69.8%	48.7%	-
<b>Obligations</b>									
<b>Loans and borrowings</b> (level of interest bearing loans and borrowings is appropriate to the size and nature of Council's activities)	<b>Loans and borrowings compared to rates</b> Interest bearing loans and borrowings / rate revenue	11	33.1%	28.8%	25.2%	21.7%	18.3%	15.0%	+
<b>Loans and borrowings</b> (level of interest bearing loans and borrowings is appropriate to the size and nature of Council's activities)	<b>Loans and borrowings repayments compared to rates</b> Interest and principal repayments on interest bearing loans and borrowings / rate revenue		1.3%	3.9%	3.8%	3.6%	3.5%	3.4%	+
<b>Indebtedness</b> (level of long term liabilities is appropriate to the size and nature of a Council's activities)	<b>Non-current liabilities compared to own-source revenue</b> Non-current liabilities / own source revenue		26.2%	23.1%	20.0%	17.0%	14.1%	11.3%	+
<b>Stability</b>									
<b>Rates effort</b> (rating level is set based on the community's capacity to pay)	<b>Rates compared to property values</b> Rate revenue / CIV of rateable properties in the municipal district	12	0.2%	0.2%	0.2%	0.2%	0.2%	0.2%	o
<b>Efficiency</b>									
<b>Revenue level</b> (resources are used efficiently in the delivery of services)	<b>Average rate per property assessment</b> General rates and municipal charges / no. of property assessments	13	\$1,631	\$2,045	\$2,091	\$2,113	\$2,136	\$2,158	+

Key to Forecast Trend:

- + Forecasts improvement in Council's financial performance/financial position indicator
- o Forecasts that Council's financial performance/financial position indicator will be steady
- Forecasts deterioration in Council's financial performance/financial position indicator

#### Notes to indicators

##### [Targeted Performance Indicator](#)

1. Satisfaction with community consultation and engagement

Council adopted a Community Engagement Policy in February 2021 which aims to put the community at the heart of our decision-making. This policy has improved our community engagement approach, and this should translate into a gradual improvement in the result for this indicator.

2. Sealed local roads below the intervention level

Forecast is based on the planned renewal expenditure on road and our target to maintain the current service level for the next four years.

3. Planning applications decided within the relevant required time

Darebin has historically not performed well against this indicator; however Council expects this figure to continue to improve over time as the result of investments into systems upgrades and process improvements. A target of 60% has

been set because this is the average achieved by comparable inner-metro councils.

4. Kerbside collection waste diverted from landfill

Forecast results in 2023-24 seems achievable given the implementation of a universal FOGO (Food and Green Organic Waste Program) and Darebin Resource Recovery Centre (due to more material filtering through a re-sale shop that would otherwise become landfill). A year-on-year improvement of 1pp each year thereafter would achieve a result of around 59% by 2027-28.

5. Working Capital

A general measure of the organisation's liquidity and its ability to meet its commitments as and when they fall due.

6. Asset renewal

This indicates the extent of Council's renewal and upgrade of assets against its depreciation charge (an indication of the decline in value of its existing capital assets). A percentage greater than 100 indicates Council is maintaining its existing assets, while a percentage less than 100 means its assets are deteriorating faster than they are being renewed and future capital expenditure will be required to renew assets.

7. Rates concentration

A general measure of the organisations dependency on rate revenue to generate a surplus operating performance year on year.

8. Expenditure level

A general measure of how much Council spends to deliver key services to each property and can be compared to the Revenue Level measure as stated below to measure costs versus income on a per property basis.

[Financial Performance Indicator](#)

9. Adjusted underlying result

An indicator of the sustainable operating result required to enable Council to continue to provide core services and meet its objectives. Improvement in financial performance expected over the period, although continued losses means reliance on Council's cash reserves or increased debt to maintain services.

10. Unrestricted Cash

A general measure of the organisation's liquidity and its ability to meet its commitments as and when they fall due with available cash, free from restrictions.

**Unrestricted Cash** means all cash, cash equivalents and financial assets, within the meaning of the Australian Accounting Standards, other than restricted cash.

**Restricted cash** means cash, cash equivalents and financial assets, within the meaning of the Australian Accounting Standards, not available for use other than for a purpose for which it is restricted, and includes cash to be used to fund capital works expenditure from the previous financial year.

11. Debt compared to rates

One of two general measures used to ensure the level of interest bearing loans and borrowings is appropriate to the size and nature of Council's activities.

12. Rates effort

This measure is intended to examine the community's capacity to pay its rates liabilities.

13. Revenue level

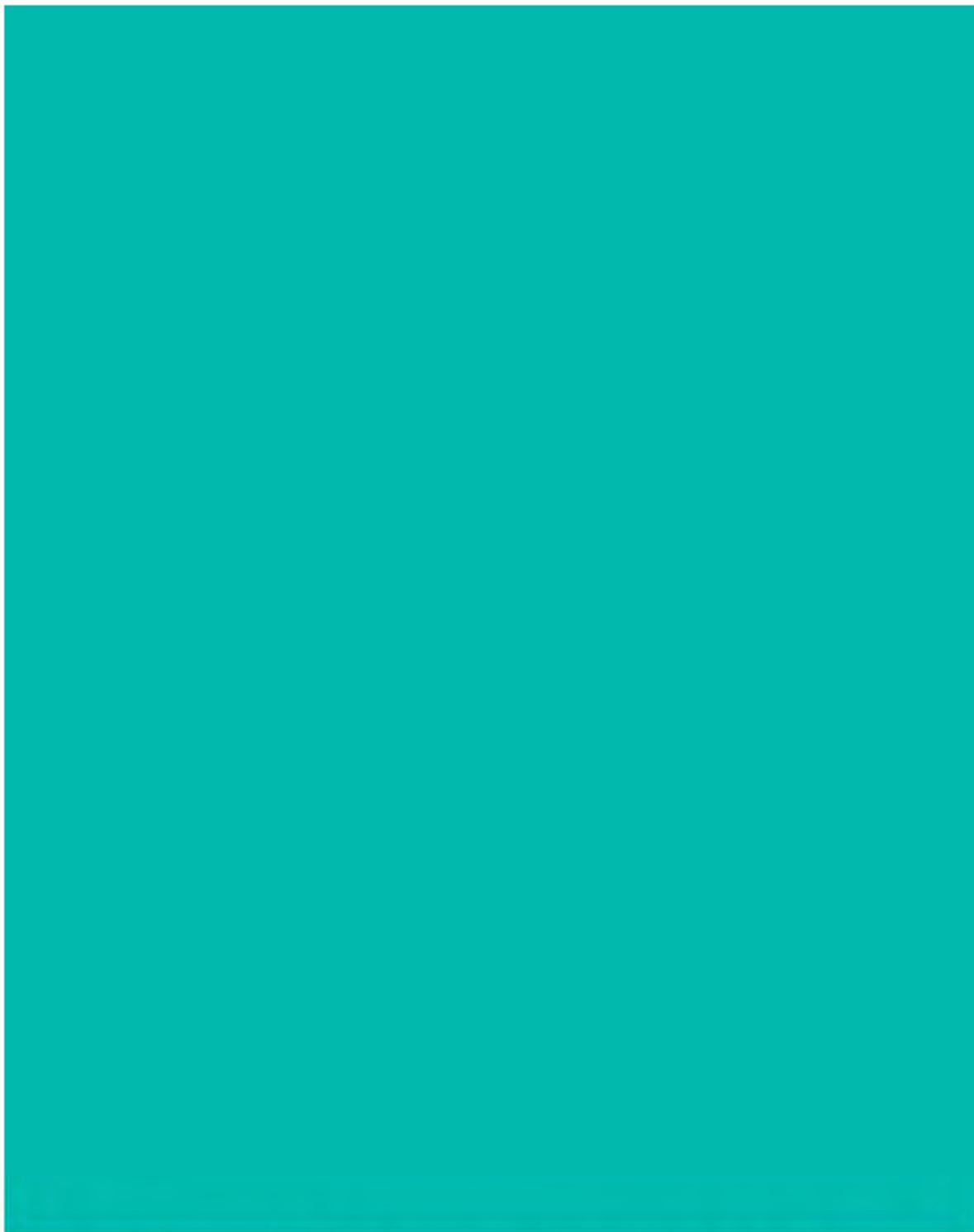
A general measure of how much Council spends to deliver key services to each property and can be compared to the Expenditure Level measure as stated above to measure costs versus income on a per property basis.

## 6. Schedule of Fees and Charges

This appendix presents the fees and charges of a statutory/non-statutory nature which will be charged in respect to various goods and services during the financial year 2024/25.

Fees and charges are based on information available at the time of publishing and may vary during the financial year subject to any changes in Council's policy or legislation.

**Refer attachment 1 for full draft 2024/25 Fees & Charges price schedule.**



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Soomali	Español	اردو	Tiếng Việt

Darebin City Council - Draft 2024-25 Fees & Charges Price Schedule

User Fee or Charge	Units of Measure	GST Status	Pricing Method	Fee Type	2023/24 Fee incl GST \$	2024/25 Fee incl GST \$	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %
<b>Total Chief Executive Division</b>								
<b>Office of the Chief Executive Office</b>								
<b>Application Fee</b>								
F.O.I. Application fee	Per application	DIVISION 81	Statutory Pricing	Statutory	30.6	33.0	2.4	7.8%
<b>Inspection Supervision</b>								
F.O.I. Inspection Supervision per hour (to be calculated per quarter hour or part of a quarter hour)	Per hour	DIVISION 81	Statutory Pricing	Statutory	22.5	22.5	0.0	0.0%
<b>Search Charge</b>								
F.O.I. Application fee Search Charges (per hour or part of an hour)	Per hour	DIVISION 81	Statutory Pricing	Statutory	22.5	23.9	1.4	6.0%
<b>Total City Sustainability &amp; Strategy</b>								
<b>Animal Control</b>								
<b>Animal Registration</b>								
Admin Fee for new animals	Per request	GST Free	Full cost pricing	Non-Statutory	6.0	6.5	0.5	8.3%
Domestic Animal Businesses	Per request	DIVISION 81	Statutory Pricing	Statutory	275.0	280.0	5.0	1.8%
Multiple Animal Registration	Per request	DIVISION 81	Statutory Pricing	Statutory	59.0	60.0	1.0	1.7%
Replacement Tags	Per request	GST Free	Full cost pricing	Non-Statutory	6.0	6.5	0.5	8.3%
<b>Animal Surrender</b>								
Animal surrender (multiple animals)	Per request	GST Free	Incentive pricing	Non-Statutory	68.0	70.0	2.0	2.9%
Animal surrender (single animal)	Per request	GST Free	Incentive pricing	Non-Statutory	52.0	54.0	2.0	3.8%
<b>Cat Registration</b>								
Cats- Pension Sterilised Cat Concession Column 2	Per Permit	DIVISION 81	Statutory Pricing	Statutory	20.0	21.0	1.0	5.0%
Cats -State Concession	Per Permit	DIVISION 81	Statutory Pricing	Statutory	60.0	63.0	3.0	5.0%
Cats -Sterilised Cats	Per Permit	DIVISION 81	Statutory Pricing	Statutory	40.0	42.0	2.0	5.0%
Cats -Unsterilised Cats	Per Permit	DIVISION 81	Statutory Pricing	Statutory	120.0	126.0	6.0	5.0%
<b>Dog Registration</b>								
Dogs - Dangerous Dogs	Per Permit	DIVISION 81	Statutory Pricing	Statutory	320.0	330.0	10.0	3.1%
Dogs - Pensioner Concession - Maximum Fee	Per Permit	DIVISION 81	Statutory Pricing	Statutory	87.0	90.0	3.0	3.4%
Dogs - Pensioner Concession - Reduced Fee	Per Permit	DIVISION 81	Statutory Pricing	Statutory	29.0	30.0	1.0	3.4%
Dogs - Sterilised Dogs - Column 2 category (Domestic Animals Act)	Per Permit	DIVISION 81	Statutory Pricing	Statutory	58.0	60.0	2.0	3.4%
Dogs - Unsterilised Dogs	Per Permit	DIVISION 81	Statutory Pricing	Statutory	174.0	180.0	6.0	3.4%
<b>Foster Care Registration</b>								
Foster Care Registration Scheme Annual Permit Fee	Per registration	GST Free	Incentive pricing	Non-Statutory	57.0	58.0	1.0	1.8%
<b>Pound Release Fees</b>								
All other animals - Boarding fee including birds and poultry (per day)	Per request	GST Free	Partial Cost Pricing	Non-Statutory	13.5	14.0	0.5	3.7%
All other animals - Release fee including birds and poultry	Per request	GST Free	Partial Cost Pricing	Non-Statutory	53.0	54.0	1.0	1.9%
Cats (extra \$ per day of stay)	Per request	GST Free	Partial Cost Pricing	Non-Statutory	8.5	9.0	0.5	5.9%
Cats (for first day of stay)	Per request	GST Free	Partial Cost Pricing	Non-Statutory	15.0	16.0	1.0	6.7%
Dogs with identification (extra \$ per day of stay)	Per request	GST Free	Partial Cost Pricing	Non-Statutory	15.0	16.0	1.0	6.7%
Dogs with identification (for first day of stay)	Per request	GST Free	Partial Cost Pricing	Non-Statutory	42.0	43.0	1.0	2.4%
Dogs with no identification (extra \$ per day of stay)	Per request	GST Free	Partial Cost Pricing	Non-Statutory	17.0	18.0	1.0	5.9%
Dogs with no identification (for first day of stay)	Per request	GST Free	Partial Cost Pricing	Non-Statutory	70.0	72.0	2.0	2.9%
Livestock daily boarding fee (per day)	Per request	GST Free	Incentive pricing	Non-Statutory	34.0	35.0	1.0	2.9%
Livestock Release Fee	Per request	GST Free	Incentive pricing	Non-Statutory	330.0	335.0	5.0	1.5%

Darebin City Council - Draft 2024-25 Fees & Charges Price Schedule									
User Fee or Charge	Units of Measure	GST Status	Pricing Method	Fee Type	2023/24 Fee incl GST \$	2024/25 Fee incl GST \$	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %	
<b>Registration Transfer fee</b>									
Admin for transfer of new residents	Per request	GST Free	Full cost pricing	Non-Statutory	6.0	6.0	0.0	0.0%	
<b>Asset Protection And Permits</b>									
<b>Building Asset Protection</b>									
Building asset permit - bond	Per Permit	DIVISION 81	Incentive pricing	Non-Statutory	3790.0	3894.0	104.0	2.7%	
Building asset permit - bond \$500k- \$1mill	Per Permit	DIVISION 81	Incentive pricing	Non-Statutory	5000.0	5136.0	136.0	2.7%	
Building asset permit - bond >\$1mill	Per Permit	DIVISION 81	Incentive pricing	Non-Statutory	10000.0	10274.0	274.0	2.7%	
Building asset permit \$500k-1mill	Per Permit	GST	Full cost pricing	Non-Statutory	828.0	850.0	22.0	2.7%	
Building asset permit >\$1mill	Per Permit	GST	Full cost pricing	Non-Statutory	1314.5	1350.0	35.6	2.7%	
Building asset permit up to \$500k	Per Permit	GST	Full cost pricing	Non-Statutory	400.0	410.0	10.0	2.5%	
Building site compliance permit	Per Permit	GST	Market pricing	Non-Statutory	226.4	232.6	6.2	2.7%	
<b>Building Supervision</b>									
<b>Any request for building approval</b>									
Any Request under Section 29A	Per Permit	DIVISION 81	Statutory Pricing	Statutory	91.0	93.5	2.5	2.8%	
Particulars under Regulation 51	Per Permit	DIVISION 81	Statutory Pricing	Statutory	50.4	52.1	1.7	3.3%	
<b>Building Documentation Fees</b>									
A1 Copies (Per Copy)	Per copy	GST	Full cost pricing	Non-Statutory	7.9	8.1	0.2	2.5%	
A3 Copies (Per Copy)	Per copy	GST	Full cost pricing	Non-Statutory	3.8	3.9	0.1	2.6%	
A4 Copies (Per Copy)	Per copy	GST	Full cost pricing	Non-Statutory	1.7	1.7	0.1	3.0%	
Certificate of Occupancy/Insurance Policy/Building Approval	Per Permit	GST	Full cost pricing	Non-Statutory	79.0	81.2	2.2	2.7%	
Commercial Building	Per copy	GST	Full cost pricing	Non-Statutory	370.0	380.0	10.0	2.7%	
Domestic Building	Per copy	GST	Full cost pricing	Non-Statutory	190.0	195.0	5.0	2.6%	
<b>Building Inspections</b>									
Within Darebin - per inspection	Per inspection	GST	Full cost pricing	Non-Statutory	263.3	270.0	6.7	2.6%	
<b>Building Permit Fees</b>									
Class 1 & 10 (over \$10,000) Cost of building works - \$0 - \$100,000	Per Permit	GST	Full cost pricing	Non-Statutory	1388.0	1425.0	37.0	2.7%	
Class 1 & 10 (over \$10,000) Cost of building works - \$100,001 - \$500,000	Per Permit	GST	Full cost pricing	Non-Statutory	2322.0	2385.0	63.0	2.7%	
Commercial & Industrial Class - cost of building works - \$0 - \$350,000	Per Permit	GST	Full cost pricing	Non-Statutory	1584.1	1625.0	40.9	2.6%	
Residential - cost of building works - \$0 - \$100,000	Per Permit	GST	Full cost pricing	Non-Statutory	2134.0	2193.0	59.0	2.8%	
Residential - cost of building works - \$100,001 - \$1,000,000	Per Permit	GST	Full cost pricing	Non-Statutory	2867.1	2946.0	78.9	2.8%	
<b>Consents and report of Council by the Municipal Building Surveyor</b>									
Adjoining owners letter (up to 20 notifications)	Per application	DIVISION 81	Statutory Pricing	Statutory	256.0	263.0	7.0	2.7%	
Consent and report - per clause	Per application	DIVISION 81	Statutory Pricing	Statutory	310.4	436.0	125.6	40.5%	
Consent and report - per clause (flood)	Per application	DIVISION 81	Statutory Pricing	Statutory	310.4	320.4	10.0	3.2%	
Extension/amend fee (more than once)	Per application	GST	Full cost pricing	Non-Statutory	150.0	154.1	4.1	2.7%	
fast track application (48hr turnaround) for precautions	Per application	GST	Full cost pricing	Non-Statutory	120.0		-120.0	-100.0%	
Footpath Closure local rd - daily charge (more than 5 days notice)	Per inspection	GST	Full cost pricing	Non-Statutory	100.0	102.8	2.8	2.8%	
Footpath Closure main rd - daily charge (more than 5 days notice)	Per inspection	GST	Full cost pricing	Non-Statutory	350.0	359.6	9.6	2.7%	
Inspection fee	Per inspection	GST	Full cost pricing	Non-Statutory	120.0	123.3	3.3	2.8%	
Monthly fee/parking space	per parking space	GST	Full cost pricing	Non-Statutory	200.0	205.5	5.5	2.8%	
Partial footpath Closure local rd - daily charge (more than 5 days notice)	Per inspection	GST	Full cost pricing	Non-Statutory	75.0	77.0	2.0	2.7%	
Partial footpath Closure main rd - daily charge (more than 5 days notice)	Per inspection	GST	Full cost pricing	Non-Statutory	262.5	269.7	7.2	2.7%	
PartialRoad/ROW Closure local rd - daily charge (more than 5 days notice)	Per day	GST	Full cost pricing	Non-Statutory	200.0	205.5	5.5	2.8%	
PartialRoad/ROW Closure main rd - daily charge (more than 5 days notice)	Per day	GST	Full cost pricing	Non-Statutory	200.0	308.3	108.3	54.1%	



Darebin City Council - Draft 2024-25 Fees & Charges Price Schedule									
User Fee or Charge	Units of Measure	GST Status	Pricing Method	Fee Type	2023/24 Fee incl GST \$	2024/25 Fee incl GST \$	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %	
Precautions over Street Alignment - application fee	Per application	DIVISION 81	Statutory Pricing	Statutory	315.0	323.5	8.5	2.7%	
Report Only Per Clause	Per day	GST	Full cost pricing	Non-Statutory	442.3	454.2	11.8	2.7%	
Road/ROW Closure local rd - daily charge (more than 5 days notice)	Per day	GST	Full cost pricing	Non-Statutory	299.4	308.3	8.8	2.9%	
Road/ROW Closure main rd - daily charge (more than 5 days notice)	Per day	GST	Full cost pricing	Non-Statutory	450.0	462.4	12.4	2.7%	
<b>Demolitions</b>									
Additional assessment fee	Per inspection	GST	Full cost pricing	Non-Statutory	911.0	936.0	25.0	2.7%	
Commercial buildings - per storey	Per inspection	GST	Full cost pricing	Non-Statutory	911.0	936.0	25.0	2.7%	
Domestic buildings - for dwelling & outbuildings	Per inspection	GST	Full cost pricing	Non-Statutory	997.0	1024.4	27.4	2.7%	
<b>Lapsed permits &amp; inspections</b>									
Additional inspection	Per inspection	GST	Full cost pricing	Non-Statutory	263.3	270.5	7.2	2.7%	
Expired building permits (renewal)	Per Permit	GST	Full cost pricing	Non-Statutory	879.3	903.5	24.2	2.7%	
Extension of time for building permits	Per Permit	DIVISION 81	Statutory Pricing	Non-Statutory	401.6	412.6	11.0	2.7%	
Lapsed permit inspection	Per Permit	DIVISION 81	Statutory Pricing	Non-Statutory	413.0	424.0	11.0	2.7%	
Variation to Existing Building Permits	Per Permit	GST	Full cost pricing	Non-Statutory	522.7	537.0	14.3	2.7%	
<b>Lodgement Fees</b>									
Lodgement fee Section 30	Per lodgement	DIVISION 81	Statutory Pricing	Statutory	130.3	133.8	3.5	2.7%	
<b>Microfilming</b>									
Commercial Building	Per copy	GST	Full cost pricing	Non-Statutory	379.1	389.5	10.4	2.7%	
Domestic Building	Per copy	GST	Full cost pricing	Non-Statutory	168.5	173.1	4.6	2.7%	
<b>Places of Public Entertainment &amp; Siting fees (applies to non Council land)</b>									
15,001m2 to 25,000m2	Per application	GST	Full cost pricing	Non-Statutory	4101.0	4213.0	112.0	2.7%	
25,001m2 +	Per application	GST	Full cost pricing	Non-Statutory	6177.0	6346.9	169.9	2.7%	
5,001m2 to 15,000m2	Per application	GST	Full cost pricing	Non-Statutory	2632.8	2705.0	72.3	2.7%	
500m2 to 5,000m2	Per application	GST	Full cost pricing	Non-Statutory	1579.5	1622.9	43.4	2.7%	
Additional Inspections	Per application	GST	Full cost pricing	Non-Statutory	263.3	270.0	6.7	2.6%	
Additional Structures over limit	Per application	GST	Full cost pricing	Non-Statutory	263.3	270.0	6.7	2.6%	
Inspections per hour per officer	Per application	GST	Full cost pricing	Non-Statutory	263.3	270.0	6.7	2.6%	
Late fee (per structure)	Per application	GST	Full cost pricing	Non-Statutory	263.3	270.0	6.7	2.6%	
Late Fee 15,001m2 - 25,000m2	Per application	GST	Full cost pricing	Non-Statutory	2050.5	2106.1	55.6	2.7%	
Late Fee 25,001m2 +	Per application	GST	Full cost pricing	Non-Statutory	3088.5	3173.4	84.9	2.7%	
Late Fee 5,001m2 - 15,000m2	Per application	GST	Full cost pricing	Non-Statutory	1211.1	1244.4	33.3	2.7%	
Late Fee 500m2 to 5,000m2	Per application	GST	Full cost pricing	Non-Statutory	747.7	768.3	20.6	2.7%	
Per Structure	Per application	GST	Full cost pricing	Non-Statutory	526.6	541.0	14.4	2.7%	
<b>Property Information Building Surveyor</b>									
Property information	Per request	DIVISION 81	Statutory Pricing	Statutory	49.5	50.9	1.4	2.8%	
<b>Property Information Request Fees</b>									
Property Information Fast Tracked	Per request	GST	Full cost pricing	Non-Statutory	121.1	124.3	3.2	2.6%	
<b>Scanning fees</b>									
Digitisation Larger than A3 sheet size (flat rate)	Per copy	GST	Full cost pricing	Non-Statutory	117.8	121.1	3.2	2.7%	
Electronic copy of Building Permit and approved plans/documents	Per copy	DIVISION 81	Statutory Pricing	Statutory	47.4	48.7	1.3	2.7%	
<b>Environmental Health</b>									
<b>Administration</b>									
Application for minor alteration to an onsite domestic waste water system	Per application	GST Free	Partial Cost Pricing	Non-Statutory	700.0	592.0	-108.0	-15.4%	
Application to install/alter a domestic grey water system	Per application	GST Free	Partial Cost Pricing	Non-Statutory	350.0	360.0	10.0	2.9%	



Darebin City Council - Draft 2024-25 Fees & Charges Price Schedule									
User Fee or Charge	Units of Measure	GST Status	Pricing Method	Fee Type	2023/24 Fee incl GST \$	2024/25 Fee incl GST \$	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %	
Application to install/alter an onsite domestic waste water system	Per application	GST Free	Partial Cost Pricing	Non-Statutory	1000.0	777.2	-222.8	-22.3%	
Registration Certificate - Only available to current proprietor	Per request	GST Free	Incentive pricing	Non-Statutory	53.0	55.0	2.0	3.8%	
<b>Assessment</b>									
Food Act registrations - application fee	Per application	DIVISION 81	Statutory Pricing	Non-Statutory	312.0	321.0	9.0	2.9%	
Public Health & Wellbeing Act registrations - application fee	Per application	DIVISION 81	Statutory Pricing	Non-Statutory	143.0	147.0	4.0	2.8%	
<b>Inspection</b>									
Reinspection fee - repeated follow up of major non-compliance	Per inspection	GST Free	Partial Cost Pricing	Non-Statutory	260.0	270.0	10.0	3.8%	
Request for Inspection Fee	Per inspection	GST Free	Partial Cost Pricing	Non-Statutory	245.0	255.0	10.0	4.1%	
Requested Follow Up to requested Inspection	Per inspection	GST Free	Partial Cost Pricing	Non-Statutory	106.0	110.0	4.0	3.8%	
<b>Registration</b>									
Food Act - Class 2 or 3 Temporary/Mobile Stall, Vehicle Premises (for 1 month operation)	Per Permit	DIVISION 81	Statutory Pricing	Non-Statutory	350.0	360.0	10.0	2.9%	
Food Act - Class 2 or 3 Temporary/Mobile Stall, Vehicle Premises (for 6 month operation)	Per Permit	DIVISION 81	Statutory Pricing	Non-Statutory	500.0	515.0	15.0	3.0%	
Food Act - Class 2, 3 or 3A Out of Hours School Care	Per Permit	DIVISION 81	Statutory Pricing	Non-Statutory	185.0	191.0	6.0	3.2%	
Food Act - Class 2, 3 or 3A Single Event Temporary/Mobile Stall, Vehicle Premises	Per Permit	DIVISION 81	Statutory Pricing	Non-Statutory	210.0	216.0	6.0	2.9%	
Food Act - Registration Class 1, 2 & 3A (Quarterly prorata)	Per Permit	DIVISION 81	Statutory Pricing	Non-Statutory	713.0	733.0	20.0	2.8%	
Food Act - Registration Class 3 (Quarterly prorata)	Per Permit	DIVISION 81	Statutory Pricing	Non-Statutory	529.0	544.0	15.0	2.8%	
Food Act registrations Class 1, 2 and 3A - renewal of registration	Per Permit	DIVISION 81	Statutory Pricing	Non-Statutory	713.0	733.0	20.0	2.8%	
Food Act registrations Class 3 - renewal of registration	Per Permit	DIVISION 81	Statutory Pricing	Non-Statutory	529.0	544.0	15.0	2.8%	
Food Premises with additional cart, van or mobile (for each cart, van or mobile) - 50% of registration fee	Per Permit	DIVISION 81	Statutory Pricing	Non-Statutory	357.0		-357.0	-100.0%	
Food premises with more than 5 employees (extra \$ per employee)	Per Permit	DIVISION 81	Statutory Pricing	Non-Statutory	30.0	32.0	2.0	6.7%	
Food registration sporting club/canteen (seasonal fee - 6 months)	Per Permit	DIVISION 81	Statutory Pricing	Non-Statutory	283.0	291.0	8.0	2.8%	
Food registration sporting club/canteen (year round club)	Per Permit	DIVISION 81	Statutory Pricing	Non-Statutory	566.0	582.0	16.0	2.8%	
Public Health & Wellbeing Act - renewal (beauty & ear piercing)	Per Permit	DIVISION 81	Statutory Pricing	Non-Statutory	288.0	296.0	8.0	2.8%	
Public Health & Wellbeing Act - renewal (tattooing, body piercing, electrolysis, colonic irrigation)	Per Permit	DIVISION 81	Statutory Pricing	Non-Statutory	397.0	408.0	11.0	2.8%	
Public Health & Wellbeing Act - Transfer of all registerable procedures & aquatic facilities	Per Permit	DIVISION 81	Statutory Pricing	Non-Statutory	200.0	206.0	6.0	3.0%	
Public Health & Wellbeing Act - transfer of prescribed accommodation	Per Permit	DIVISION 81	Statutory Pricing	Non-Statutory	250.0	257.0	7.0	2.8%	
Public Health & Wellbeing Act (prescribed accommodation) price per additional person over 4 in additon to base fee	Per Permit	DIVISION 81	Statutory Pricing	Non-Statutory	27.0	30.0	3.0	11.1%	
Public Health & Wellbeing Act (prescribed accommodation) Registration - Base fee 4 persons	Per Permit	DIVISION 81	Statutory Pricing	Non-Statutory	422.0	435.0	13.0	3.1%	
Public Health & Wellbeing Act (prescribed accommodation) Registration Maximum fee (44 or more persons) - Includes base fee	Per Permit	DIVISION 81	Statutory Pricing	Non-Statutory	1500.0	1545.0	45.0	3.0%	
Public Health & Wellbeing Act Notification (Once off registration) - Hairdressers and make up only	Per Permit	DIVISION 81	Statutory Pricing	Non-Statutory	443.0	456.0	13.0	2.9%	
Public Health and Wellbeing Act - Aquatic facilities registration	Per Permit	DIVISION 81	Statutory Pricing	Non-Statutory	295.0	304.0	9.0	3.1%	
Public Health and Wellbeing Act - Aquatic facilities registration - additional pool	Per Permit	DIVISION 81	Statutory Pricing	Non-Statutory	53.0	55.0	2.0	3.8%	
Stretrader Administration	Per Permit	DIVISION 81	Statutory Pricing	Non-Statutory	45.0	47.0	2.0	4.4%	
Supermarkets with 3 or more departments with food handling (bakery, deli, fresh produce, meat)	Per Permit	DIVISION 81	Statutory Pricing	Non-Statutory	1500.0	1545.0	45.0	3.0%	
Volunteer social club/canteen run by volunteers	Per Permit	DIVISION 81	Statutory Pricing	Non-Statutory	200.0	200.0	0.0	0.0%	
<b>Residential Tenancies Act</b>									
Residential Tenancies Act - Caravan Parks	Per site	DIVISION 81	Statutory Pricing	Non-Statutory	4.0	4.3	0.3	6.3%	
<b>Local Laws</b>									

Darebin City Council - Draft 2024-25 Fees & Charges Price Schedule									
User Fee or Charge	Units of Measure	GST Status	Pricing Method	Fee Type	2023/24 Fee incl GST \$	2024/25 Fee incl GST \$	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %	
<b>Abandoned Vehicle Fees</b>									
Abandoned Vehicle Release fee	Per item	GST Free	Incentive pricing	Non-Statutory	380.0	390.0	10.0	2.6%	
Sale of Abandoned vehicles	Per item	GST Free	Market pricing	Non-Statutory	380.0	390.0	10.0	2.6%	
Storage fee (per day)	Per day	GST Free	Incentive pricing	Non-Statutory	46.0	48.0	2.0	4.3%	
Towing (per tow)	Per tow	GST Free	Incentive pricing	Non-Statutory	160.0	300.0	140.0	87.5%	
<b>Fire Hazards</b>									
Fire hazard removal	Per inspection	DIVISION 81	Statutory Pricing	Statutory	420.0	430.0	10.0	2.4%	
<b>Footpath Trading Permit</b>									
Outdoor dining fees - A board	Per Permit	DIVISION 81	Statutory Pricing	Statutory	120.0	125.0	5.0	4.2%	
Outdoor dining fees - application fee	Per Permit	DIVISION 81	Statutory Pricing	Statutory	52.0	53.0	1.0	1.9%	
Outdoor dining fees - café screen (fixed or temp)	Per Permit	DIVISION 81	Statutory Pricing	Statutory	180.0	185.0	5.0	2.8%	
Outdoor dining fees - display of goods	Per Permit	DIVISION 81	Statutory Pricing	Statutory	290.0	300.0	10.0	3.4%	
Outdoor dining fees - heaters	Per Permit	DIVISION 81	Statutory Pricing	Statutory	52.0	53.0	1.0	1.9%	
Outdoor dining fees - impound fee (other)	Per Permit	DIVISION 81	Statutory Pricing	Statutory	123.0	125.0	2.0	1.6%	
Outdoor dining fees - per bench seat	Per Permit	DIVISION 81	Statutory Pricing	Statutory	123.0	125.0	2.0	1.6%	
Outdoor dining fees - per chair	Per Permit	DIVISION 81	Statutory Pricing	Statutory	33.0	34.0	1.0	3.0%	
Outdoor dining fees - per table	Per Permit	DIVISION 81	Statutory Pricing	Statutory	33.0	34.0	1.0	3.0%	
Outdoor dining fees - per umbrella	Per Permit	DIVISION 81	Statutory Pricing	Statutory	52.0	53.0	1.0	1.9%	
Outdoor dining fees - permit transfer	Per Permit	DIVISION 81	Statutory Pricing	Statutory	52.0	53.0	1.0	1.9%	
Outdoor dining fees - planter boxes on footpath	Per Permit	DIVISION 81	Statutory Pricing	Statutory	52.0	53.0	1.0	1.9%	
Outdoor dining fees - real estate auction/open for inspection signs per agency (annual fee)	Per Permit	DIVISION 81	Statutory Pricing	Statutory	650.0	700.0	50.0	7.7%	
<b>Local Law Permits</b>									
Itinerant traders (per year)	Per Permit	DIVISION 81	Statutory Pricing	Statutory	2600.0	2650.0	50.0	1.9%	
<b>Local Laws Impound items Release Fee</b>									
Local Laws impound fees	Per Permit	GST	Full cost pricing	Non-Statutory	121.0	122.0	1.0	0.8%	
<b>Local Laws Impound items storage fee</b>									
Local Laws impound items storage fee (per item, per day)	Per Permit	DIVISION 81	Statutory Pricing	Statutory	52.0	53.0	1.0	1.9%	
<b>New Inspection fee - No road closure</b>									
Roads - Works on Roads	Per Permit	GST Free	Full cost pricing	Non-Statutory	159.5	160.0	0.5	0.3%	
<b>New Inspection fee - Road closure</b>									
Roads - Works on Roads	Per Permit	GST Free	Full cost pricing	Non-Statutory	432.0	435.0	3.0	0.7%	
<b>New Inspection fee - single dwelling/shop keeper</b>									
Roads - Works on Roads	Per Permit	GST Free	Full cost pricing	Non-Statutory	159.5	160.0	0.5	0.3%	
<b>New Inspection fee (minimum of 3)</b>									
Roads - Works on Roads	Per Permit	GST Free	Full cost pricing	Non-Statutory	159.5	160.0	0.5	0.3%	
<b>New Inspection fee(minimum of 2 required - initial and expiry) Commercial/industrial</b>									
Roads - Works on Roads	Per Permit	GST Free	Full costing pricing	Non-Statutory	284.5	285.0	0.5	0.2%	
<b>New Inspection fee(minimum of 2 required - initial and expiry) Private single dwelling/shop keeper</b>									
Roads - Works on Roads	Per Permit	GST Free	Full costing pricing	Non-Statutory	159.5	160.0	0.5	0.3%	
<b>New Occupation fee per m2 per week Commercial/industrial</b>									
Roads - Works on Roads	Per Permit	GST Free	Full cost pricing	Non-Statutory	9.8	10.0	0.2	2.0%	
<b>New Occupation fee per m2 per week Private single dwelling/shop keeper</b>									
Roads - Works on Roads	Per Permit	GST Free	Full cost pricing	Non-Statutory	5.3	5.5	0.2	3.8%	

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User Fee or Charge	Units of Measure	GST Status	Pricing Method	Fee Type	2023/24 Fee incl GST \$	2024/25 Fee incl GST \$	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %	
<b>New Optional fast-track local law permit application</b>									
Roads - Works on Roads	Per Permit	GST Free	Full cost pricing	Non-Statutory	175.0	175.0	0.0	0.0%	
<b>New Parklet Fees</b>									
Parklet Areas (annual fee)	Per Permit	DIVISION 81	Statutory Pricing	Statutory	1500.0	1500.0	0.0	0.0%	
<b>New Permit Fee - excavate, make a hole, remove or reinstate road, occupy or fence off part of a road</b>									
Roads - Works on Roads	Per Permit	DIVISION 81	Statutory Pricing	Statutory	100.0	100.0	0.0	0.0%	
<b>New Permit fee - use a mobile crane, travel tower or similar device on or above a road. Commercial/Industrial. Per day. No Road Closure</b>									
Roads - Works on Roads	Per Permit	DIVISION 81	Statutory Pricing	Statutory	284.5	285.0	0.5	0.2%	
<b>New Permit fee - use a mobile crane, travel tower or similar device on or above a road. Commercial/Industrial. Per day. Road Closure</b>									
Roads - Works on Roads	Per Permit	DIVISION 81	Statutory Pricing	Statutory	284.5	285.0	0.5	0.2%	
<b>New Permit fee - use a mobile crane, travel tower or similar device on or above a road. Private single dwelling/shop keeper. Per day</b>									
Roads - Works on Roads	Per Permit	DIVISION 81	Statutory Pricing	Statutory	168.0	170.0	2.0	1.2%	
<b>Shopping Trolley Release Fees</b>									
Shopping trolley release fees	Per Permit	GST Free	Full cost pricing	Non-Statutory	52.0	53.0	1.0	1.9%	
<b>Skips on Roads</b>									
One off placement	Per Permit	GST Free	Full cost pricing	Non-Statutory	90.0	95.0	5.0	5.6%	
Skip bin Annual permit	Per Permit	GST Free	Full cost pricing	Non-Statutory	1250.0	1300.0	50.0	4.0%	
<b>Tree Protection Permit</b>									
To remove a tree on private property	Per Permit	GST Free	Full cost pricing	Non-Statutory	260.0	270.0	10.0	3.8%	
<b>Planning Scheme Amendments</b>									
Proponent initiated amendment	Per application	DIVISION 81	Statutory Pricing	Statutory	35000.0	35711.0	711.0	2.0%	
<b>Pool Safety Registration</b>									
<b>Swimming Pool &amp; Spa Regulations</b>									
Certificate of Compliance lodgement fee	Per registration	DIVISION 81	Statutory Pricing	Statutory	21.8	22.4	0.6	2.8%	
Lodging of pool/spa non-compliance certificate	Per registration	DIVISION 81	Statutory Pricing	Statutory	411.5	422.9	11.3	2.7%	
Registration of pool/spa	Per registration	DIVISION 81	Statutory Pricing	Statutory	34.0	34.9	0.9	2.7%	
Search Fee	Per registration	DIVISION 81	Statutory Pricing	Statutory	50.4	51.8	1.4	2.7%	
<b>Statutory Planning</b>									
<b>Administrative fees</b>									
Retrieval of files before 2001 (11-15 files)	Per request	DIVISION 81	Full cost pricing	Non-Statutory	26.8	27.6	0.8	2.8%	
Retrieval of files before 2001 (1-5 files)	Per request	DIVISION 81	Full cost pricing	Non-Statutory	33.2	34.5	1.3	3.9%	
Retrieval of files before 2001 (15 plus files)	Per request	DIVISION 81	Full cost pricing	Non-Statutory	34.3	35.2	0.9	2.7%	
Retrieval of files before 2001 (6-10 files)	Per request	DIVISION 81	Full cost pricing	Non-Statutory	27.9	28.6	0.8	2.7%	
<b>Advertising - letters</b>									
0 - 20 letters	Per Permit	DIVISION 81	Full cost pricing	Non-Statutory	255.6	262.6	7.1	2.8%	
21 - 30 letters	Per Permit	DIVISION 81	Full cost pricing	Non-Statutory	362.3	372.3	10.0	2.8%	
31 - 40 letters	Per Permit	DIVISION 81	Full cost pricing	Non-Statutory	457.7	470.3	12.6	2.8%	
41 - 50 letters	Per Permit	DIVISION 81	Full cost pricing	Non-Statutory	559.5	575.0	15.4	2.8%	
51 - 60 letters	Per Permit	DIVISION 81	Full cost pricing	Non-Statutory	653.3	671.2	18.0	2.7%	

Darebin City Council - Draft 2024-25 Fees & Charges Price Schedule									
User Fee or Charge	Units of Measure	GST Status	Pricing Method	Fee Type	2023/24 Fee incl GST \$	2024/25 Fee incl GST \$	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %	
61 - 70 letters	Per Permit	DIVISION 81	Full cost pricing	Non-Statutory	750.7	771.4	20.7	2.8%	
71 - 80 letters	Per Permit	DIVISION 81	Full cost pricing	Non-Statutory	851.6	875.0	23.4	2.7%	
81 - 90 letters	Per Permit	DIVISION 81	Full cost pricing	Non-Statutory	951.6	977.8	26.2	2.7%	
91 - 99 letters 91-100	Per Permit	DIVISION 81	Full cost pricing	Non-Statutory	1053.3	1082.3	29.0	2.8%	
Per additional letter (after 100 letters)	Per Permit	DIVISION 81	Full cost pricing	Non-Statutory	9.6	9.8	0.3	2.6%	
<b>Advertising - site notices</b>									
1 site notice	Per Permit	DIVISION 81	Full cost pricing	Non-Statutory	146.4	150.4	4.0	2.8%	
2 site notices	Per Permit	DIVISION 81	Full cost pricing	Non-Statutory	190.2	195.5	5.2	2.7%	
3 site notices	Per Permit	DIVISION 81	Full cost pricing	Non-Statutory	234.1	240.5	6.4	2.7%	
4 + site notices	Per Permit	DIVISION 81	Full cost pricing	Non-Statutory	277.9	285.6	7.6	2.7%	
Advertising Sign installation, maintenance and removal (1 sign)	Per-request	DIVISION 81	Full cost pricing	Non-Statutory		224.5	224.5	0.0%	
Advertising Sign installation, maintenance and removal (2 signs)	Per-request	DIVISION 81	Full cost pricing	Non-Statutory		269.5	269.5	0.0%	
Advertising Sign installation, maintenance and removal (3 signs)	Per-request	DIVISION 81	Full cost pricing	Non-Statutory		314.5	314.5	0.0%	
Advertising Sign installation, maintenance and removal (4 signs plus)	Per-request	DIVISION 81	Full cost pricing	Non-Statutory		359.5	359.5	0.0%	
Replacement site notice (per site notice)	Per Permit	DIVISION 81	Full cost pricing	Non-Statutory	146.4	150.4	4.0	2.8%	
<b>Amended Plans</b>									
Section 57A Amendment (after advertising) Class 1 permit	Per Permit	DIVISION 81	Statutory Pricing	Statutory	555.3	872.4	317.2	57.1%	
Section 57A Amendment (after advertising) Class 10 permit	Per Permit	DIVISION 81	Statutory Pricing	Statutory	84.2	132.4	48.2	57.2%	
Section 57A Amendment (after advertising) Class 11 permit	Per Permit	DIVISION 81	Statutory Pricing	Statutory	483.5	759.7	276.2	57.1%	
Section 57A Amendment (after advertising) Class 12 permit	Per Permit	DIVISION 81	Statutory Pricing	Statutory	664.6	1024.4	359.7	54.1%	
Section 57A Amendment (after advertising) Class 13 permit	Per Permit	DIVISION 81	Statutory Pricing	Statutory	1466.0	2259.5	793.5	54.1%	
Section 57A Amendment (after advertising) Class 14 permit	Per Permit	DIVISION 81	Statutory Pricing	Statutory	3665.2	5758.9	2093.7	57.1%	
Section 57A Amendment (after advertising) Class 15 permit	Per Permit	DIVISION 81	Statutory Pricing	Statutory	10808.4	16982.6	6174.2	57.1%	
Section 57A Amendment (after advertising) Class 16 permit	Per Permit	DIVISION 81	Statutory Pricing	Statutory	24293.2	38170.4	13877.1	57.1%	
Section 57A Amendment (after advertising) Class 2 permit	Per Permit	DIVISION 81	Statutory Pricing	Statutory	84.2	132.4	48.2	57.2%	
Section 57A Amendment (after advertising) Class 3 permit	Per Permit	DIVISION 81	Statutory Pricing	Statutory	265.1	416.6	151.5	57.1%	
Section 57A Amendment (after advertising) Class 4 permit	Per Permit	DIVISION 81	Statutory Pricing	Statutory	542.8	852.8	310.0	57.1%	
Section 57A Amendment (after advertising) Class 5 permit	Per Permit	DIVISION 81	Statutory Pricing	Statutory	586.4	921.4	335.0	57.1%	
Section 57A Amendment (after advertising) Class 6 permit	Per Permit	DIVISION 81	Statutory Pricing	Statutory	630.1	990.0	360.0	57.1%	
<b>Application for amendments to permits under section 72</b>									
Alteration of plan under section 10(2) of the Act	Per Permit	DIVISION 81	Statutory Pricing	Statutory	117.0	122.6	5.6	4.8%	
Amendment of certified plan under section 11(1) of the Act	Per Permit	DIVISION 81	Statutory Pricing	Statutory	151.1	155.3	4.1	2.7%	
Amendment to a Class 10 Permit (VS Other)	Per Permit	DIVISION 81	Statutory Pricing	Statutory	210.5	220.6	10.1	4.8%	
Amendment to a Class 11 Permit (Other Development \$0 - \$100,000)	Per Permit	DIVISION 81	Statutory Pricing	Statutory	1208.8	1266.2	57.4	4.8%	
Amendment to a Class 12 (Other Development \$100,001 - \$1,000,000)	Per Permit	DIVISION 81	Statutory Pricing	Statutory	1629.9	1707.3	77.4	4.7%	
Amendment to a Class 13, 14, 15 or 16 Permit (Other Development \$1,000,001+)	Per Permit	DIVISION 81	Statutory Pricing	Statutory	3595.0	3765.8	170.8	4.8%	
Amendment to a Class 2 Permit (Single Dwelling \$0 - \$10,000)	Per Permit	DIVISION 81	Statutory Pricing	Statutory	210.5	220.6	10.1	4.8%	
Amendment to a Class 3 Permit (Single Dwelling \$10,001 - \$100,000)	Per Permit	DIVISION 81	Statutory Pricing	Statutory	662.8	694.4	31.6	4.8%	
Amendment to a Class 4 Permit (Single Dwelling \$100,001 - \$500,000)	Per Permit	DIVISION 81	Statutory Pricing	Statutory	1356.9	1421.4	64.4	4.7%	
Amendment to a Class 5 and Class 6 Permit (Single Dwelling \$500,001 - \$2,000,000)	Per Permit	DIVISION 81	Statutory Pricing	Statutory	1466.0	1535.7	69.7	4.8%	
Amendment to a Class 7 Permit (VS \$0 - \$10,000)	Per Permit	DIVISION 81	Statutory Pricing	Statutory	210.5	220.6	10.1	4.8%	
Amendment to a Class 8 Permit (VS more than \$10,000)	Per Permit	DIVISION 81	Statutory Pricing	Statutory	452.3	473.8	21.5	4.7%	
Amendment to a Class 9 Permit (VS Application to subdivide or consolidate land)	Per Permit	DIVISION 81	Statutory Pricing	Statutory	210.5	220.6	10.1	4.8%	
Application to amend a permit to change use of land	Per Permit	DIVISION 81	Statutory Pricing	Statutory	1388.1	1454.0	65.9	4.7%	



Darebin City Council - Draft 2024-25 Fees & Charges Price Schedule									
User Fee or Charge	Units of Measure	GST Status	Pricing Method	Fee Type	2023/24 Fee incl GST \$	2024/25 Fee incl GST \$	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %	
Application to amend a permit to subdivide an existing building, subdivide land into 2 lots, realignment of a common boundary or consolidate 2 or more lots	Per Permit	DIVISION 81	Statutory Pricing	Statutory	1415.9	1454.0	38.1	2.7%	
<b>Applications for permits under section 47</b>									
Class 1 (Change of Use)	Per Permit	DIVISION 81	Statutory Pricing	Statutory	1388.1	1454.0	65.9	4.7%	
Class 10 (any other VicSmart application)	Per Permit	DIVISION 81	Statutory Pricing	Statutory	210.5	220.6	10.1	4.8%	
Class 11 (Other development \$0 - 100,000)	Per Permit	DIVISION 81	Statutory Pricing	Statutory	1208.8	1266.2	57.4	4.8%	
Class 12 (Other development \$100,001 - \$1,000,000)	Per Permit	DIVISION 81	Statutory Pricing	Statutory	1629.9	1707.3	77.4	4.7%	
Class 13 (Other development \$1,000,001 - \$5,000,000)	Per Permit	DIVISION 81	Statutory Pricing	Statutory	3595.0	3765.8	170.8	4.8%	
Class 14 (Other development \$5,000,001 - \$15,000,000)	Per Permit	DIVISION 81	Statutory Pricing	Statutory	9163.0	9598.2	435.2	4.7%	
Class 15 (Other development \$15,000,001 - \$50,000,000)	Per Permit	DIVISION 81	Statutory Pricing	Statutory	27021.1	28304.4	1283.3	4.7%	
Class 16 (Other development \$50,000,001+)	Per Permit	DIVISION 81	Statutory Pricing	Statutory	60733.1	63617.3	2884.1	4.7%	
Class 17 Subdivide an Existing Building	Per Permit	DIVISION 81	Statutory Pricing	Statutory	1388.1	1454.0	65.9	4.7%	
Class 18 Subdivide Land into 2 lots	Per Permit	DIVISION 81	Statutory Pricing	Statutory	1388.1	1454.0	65.9	4.7%	
Class 19 Realign a common boundary between lots or consolidate land	Per Permit	DIVISION 81	Statutory Pricing	Statutory	1388.1	1454.0	65.9	4.7%	
Class 2 (Single dwelling \$0 - \$10,000)	Per Permit	DIVISION 81	Statutory Pricing	Statutory	210.5	220.6	10.1	4.8%	
Class 20 To Subdivide Land (for each 100 lots created)	Per Permit	DIVISION 81	Statutory Pricing	Statutory	1388.1	1454.0	65.9	4.7%	
Class 21 To create, vary or remove a restriction, or a right of way or ' an easement other than a right of way; or a condition in the nature of an easement other than a right of way in a Crown grant	Per Permit	DIVISION 81	Statutory Pricing	Statutory	1388.1	1454.0	65.9	4.7%	
Class 22 A permit not otherwise provided for in the regulation	Per Permit	DIVISION 81	Statutory Pricing	Statutory	1388.1	1454.0	65.9	4.7%	
Class 3 (Single dwelling \$10,001 - \$100,000)	Per Permit	DIVISION 81	Statutory Pricing	Statutory	662.8	694.4	31.6	4.8%	
Class 4 (Single dwelling \$100,001 - \$500,00)	Per Permit	DIVISION 81	Statutory Pricing	Statutory	1356.9	1421.4	64.4	4.7%	
Class 5 (Single dwelling \$500.001 - \$1,000,000)	Per Permit	DIVISION 81	Statutory Pricing	Statutory	1466.0	1535.7	69.7	4.8%	
Class 6 (Single dwelling \$1,000,001 - \$2,000,000)	Per Permit	DIVISION 81	Statutory Pricing	Statutory	1575.3	1650.1	74.8	4.7%	
Class 7 VicSmart application if the estimated cost of development is \$10,000 or less	Per Permit	DIVISION 81	Statutory Pricing	Statutory	210.5	220.6	10.1	4.8%	
Class 8 VicSmart application if the estimated cost of development is more than \$10,000	Per Permit	DIVISION 81	Statutory Pricing	Statutory	452.3	473.8	21.5	4.7%	
Class 9 VicSmart application to subdivide or consolidate land	Per Permit	DIVISION 81	Statutory Pricing	Statutory	210.5	220.6	10.1	4.8%	
<b>Certification</b>									
Certification for subdivision	\$100 plus \$20 per	DIVISION 81	Statutory Pricing	Statutory	187.8	192.8	5.0	2.7%	
<b>Extensions of time</b>									
Commercial Change of Use, Liquor Licence and/or Reduction of Car Parking requirement	Per Permit	DIVISION 81	Full cost pricing	Non-Statutory	428.4	440.2	11.8	2.7%	
1 new dwelling includes dwelling extensions and alterations	Per Permit	DIVISION 81	Full cost pricing	Non-Statutory	420.1	431.7	11.6	2.8%	
10 + dwellings	Per Permit	DIVISION 81	Full cost pricing	Non-Statutory	1125.1	1156.0	31.0	2.8%	
2-9 dwellings	Per Permit	DIVISION 81	Full cost pricing	Non-Statutory	748.9	769.6	20.6	2.8%	
Any second or subsequent EOT application (plus the base fee) (including Subdivision)	Per-request	DIVISION 81	Full cost pricing	Non-Statutory		107.9	107.9	0.0%	
Commercial/industrial (Use and/or Development)	Per Permit	DIVISION 81	Full cost pricing	Non-Statutory	772.3	793.6	21.3	2.8%	
Mixed use development - Cost of Development \$1,000,001 to \$5,000,000	Per Permit	DIVISION 81	Full cost pricing	Non-Statutory	1210.5	1243.8	33.3	2.8%	
Mixed use development - Cost of Development \$0 to \$100,000	Per Permit	DIVISION 81	Full cost pricing	Non-Statutory	0.0	793.6	793.6	0.0%	
Mixed use development - Cost of Development \$100,001 to \$1,000,000	Per Permit	DIVISION 81	Full cost pricing	Non-Statutory	900.7	925.5	24.8	2.7%	
Mixed use development - Cost of Development \$15,000,001 +	Per Permit	DIVISION 81	Full cost pricing	Non-Statutory	4629.3	4756.6	127.3	2.7%	
Mixed use development - Cost of Development \$5,000,001 to \$15,000,000	Per Permit	DIVISION 81	Full cost pricing	Non-Statutory	2300.9	2364.2	63.3	2.7%	
Subdivision	Per Permit	DIVISION 81	Full cost pricing	Non-Statutory	516.2	530.4	14.2	2.7%	
<b>Extensions of time</b>									

Darebin City Council - Draft 2024-25 Fees & Charges Price Schedule								
User Fee or Charge	Units of Measure	GST Status	Pricing Method	Fee Type	2023/24 Fee incl GST \$	2024/25 Fee incl GST \$	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %
Extension of time to VicSmart Permit	Per Permit	DIVISION 81	Full cost pricing	Non-Statutory	125.4	128.9	3.4	2.8%
<b>Other fees</b>								
Photocopying (A3 documents 10 pages and over per page)	Per request	GST	Full cost pricing	Non-Statutory	3.8	4.0	0.1	3.1%
Photocopying (A4 documents 10 pages and over per page)	Per request	GST	Full cost pricing	Non-Statutory	1.7	1.7	0.0	0.6%
Planning enquiries	Per request	DIVISION 81	Full cost pricing	Non-Statutory	312.8	321.4	8.6	2.8%
Provide a copy of Planning Permit and/or endorsed plans (Pre 2015)	Per request	DIVISION 81	Full cost pricing	Non-Statutory	185.0	190.1	5.1	2.8%
Re-submission of plans to satisfy permit conditions (1st time is free)	Per request	DIVISION 81	Full cost pricing	Non-Statutory	150.0	250.0	100.0	66.7%
<b>Pre Application Meeting</b>								
20+ dwellings	Per-request	DIVISION 81	Full cost pricing	Non-Statutory		950.0	950.0	0.0%
2-6 dwellings	Per-request	DIVISION 81	Full cost pricing	Non-Statutory		350.0	350.0	0.0%
7+ dwellings	Per-request	DIVISION 81	Full cost pricing	Non-Statutory		700.0	700.0	0.0%
Non-Residential	Per-request	DIVISION 81	Full cost pricing	Non-Statutory		350.0	350.0	0.0%
Residential Mixed Use and/or Complex Non-Residential	Per-request	DIVISION 81	Full cost pricing	Non-Statutory		1250.0	1250.0	0.0%
<b>Satisfaction Matters</b>								
Where a planning scheme specifies that a matter must be done to the satisfaction of a responsible authority, Minister, public authority or Municipal Council (satisfaction matters)	Per request	DIVISION 81	Statutory Pricing	Statutory	356.1	365.9	9.8	2.7%
<b>Scanning fees</b>								
Digitisation Larger than A3 sheet size (flat rate)	Per copy	DIVISION 81	Full cost pricing	Non-Statutory	117.8	121.1	3.3	2.8%
Electronic copy of planning permit and/ or endorsed document/s (from 2015)	Per request	DIVISION 81	Full cost pricing	Non-Statutory	42.9	44.1	1.2	2.8%
<b>Secondary Consent Amended Plans</b>								
1 new dwelling, including dwelling extensions and alterations	Per Permit	DIVISION 81	Statutory Pricing	Non-Statutory	214.3	220.2	5.9	2.8%
10+ dwellings	Per Permit	DIVISION 81	Statutory Pricing	Non-Statutory	1607.4	1651.6	44.2	2.7%
2 - 4 dwellings	Per Permit	DIVISION 81	Statutory Pricing	Non-Statutory	803.7	825.8	22.1	2.8%
5 - 9 dwellings	Per Permit	DIVISION 81	Statutory Pricing	Non-Statutory	1071.5	1101.0	29.5	2.7%
Commercial / Industrial	Per Permit	DIVISION 81	Statutory Pricing	Non-Statutory	1607.4	1651.6	44.2	2.7%
Commercial Change of Use, Liquor Licence and/or Reduction of Car Parking requirement	Per Permit	DIVISION 81	Statutory Pricing	Non-Statutory	803.7	825.8	22.1	2.8%
Mixed Use Development – Cost of Development \$0 - \$100,000	Per Permit	DIVISION 81	Statutory Pricing	Non-Statutory	803.7	825.8	22.1	2.8%
Mixed Use Development – Cost of Development \$100,000 +	Per Permit	DIVISION 81	Statutory Pricing	Non-Statutory	1607.4	1651.6	44.2	2.7%
Mixed Use Development – Cost of Development \$100,001 - \$1,000,000	Per Permit	DIVISION 81	Statutory Pricing	Non-Statutory	1607.4	1651.6	44.2	2.7%
Mixed Use Development – Cost of Development \$15,000,001 - \$50,000,000	Per Permit	DIVISION 81	Statutory Pricing	Non-Statutory	1607.4	1651.6	44.2	2.7%
Mixed Use Development – Cost of Development \$5,000,001 - \$15,000,000	Per Permit	DIVISION 81	Statutory Pricing	Non-Statutory	1607.4	1651.6	44.2	2.7%
Mixed Use Development – Cost of Development \$50,000,001 +	Per Permit	DIVISION 81	Statutory Pricing	Non-Statutory	1607.4	1651.6	44.2	2.7%
Subdivide land into 101 – 200 lots	Per Permit	DIVISION 81	Statutory Pricing	Non-Statutory	2816.9	2894.3	77.4	2.7%
Subdivide land into 201 – 300 lots	Per Permit	DIVISION 81	Statutory Pricing	Non-Statutory	4225.3	4341.5	116.2	2.8%
Subdivide land into 3 – 100 lots	Per Permit	DIVISION 81	Statutory Pricing	Non-Statutory	1408.4	1447.2	38.7	2.7%
Subdivide land into 301 + lots	Per Permit	DIVISION 81	Statutory Pricing	Non-Statutory	5633.7	5788.7	154.9	2.8%
Subdivision an existing building, land into 2 lots, realign common boundary and consolidation	Per Permit	DIVISION 81	Statutory Pricing	Non-Statutory	803.6	825.8	22.1	2.8%
To:								
a) create, vary or remove a restriction within the meaning of the Subdivision Act 1988; or								
b) create or remove a right of way; or								
c) create, vary or remove an easement other than a right of way; or								
d) vary or remove a condition in the nature of an easement (other than a right of way) in a Crown grant	Per Permit	DIVISION 81	Statutory Pricing	Non-Statutory	773.0	794.2	21.3	2.7%
<b>Secondary Consent Amended Plans VicSmart</b>								

Darebin City Council - Draft 2024-25 Fees & Charges Price Schedule									
User Fee or Charge	Units of Measure	GST Status	Pricing Method	Fee Type	2023/24 Fee incl GST \$	2024/25 Fee incl GST \$	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %	
VicSmart Secondary Consent Applications where the estimated overall total cost of works is equal to greater than \$10,000	Per Permit	DIVISION 81	Statutory Pricing	Non-Statutory	443.4	455.6	12.2	2.8%	
VicSmart Secondary Consent Applications for subdivision, car parking reduction and/or where the estimated overall total cost of works being sought is equal to less than \$10,000	Per Permit	DIVISION 81	Statutory Pricing	Non-Statutory	206.4	212.1	5.7	2.8%	
<b>Section 173 Agreement</b>									
Application to amend or end a Section 173 Agreement	Per request	DIVISION 81	Statutory Pricing	Statutory	706.3	725.7	19.4	2.8%	
<b>Sustainable Transport</b>									
<b>Car share</b>									
Car share bay annual licence fee (Activity centre)	Per space per year	GST	Partial Cost Pricing	Non-Statutory	250.0	255.0	5.0	2.0%	
Car share bay annual licence fee (local road)	Per space per year	GST	Partial Cost Pricing	Non-Statutory	100.0	105.0	5.0	5.0%	
Car share bay establishment fee	Per approved space	GST	Full cost pricing	Non-Statutory	1100.0	1100.0	0.0	0.0%	
<b>Consents and report of Council by the Municipal Building Surveyor</b>									
Footpath Closure local rd - daily charge (less than 5 days notice)	Per inspection	GST	Full cost pricing	Non-Statutory	200.0	205.0	5.0	2.5%	
Footpath Closure main rd - daily charge (less than 5 days notice)	Per inspection	GST	Full cost pricing	Non-Statutory	450.0	460.0	10.0	2.2%	
Partial footpath Closure local rd - daily charge (less than 5 days notice)	Per inspection	GST	Full cost pricing	Non-Statutory	150.0	155.0	5.0	3.3%	
Partial footpath Closure main rd - daily charge (less than 5 days notice)	Per inspection	GST	Full cost pricing	Non-Statutory	337.5	345.0	7.5	2.2%	
Traffic Management Plan - Complex Constr Managemet Plan	Per plan	GST	Full cost pricing	Non-Statutory	300.0	320.0	20.0	6.7%	
<b>Directional signage</b>									
Assessment of directional signage application	Per request	GST	Full cost pricing	Non-Statutory	195.0	200.0	5.0	2.6%	
Installation of directional signage	Per request	GST	Full cost pricing	Non-Statutory	280.0	290.0	10.0	3.6%	
<b>Minor Works that are traffic impact works on the roadway, pathway or shoulder</b>									
Car parking space closure for works/delivery (1st space/day)	Per space per day	GST	Full cost pricing	Non-Statutory	100.0	105.0	5.0	5.0%	
Car parking space closure for works/delivery (additional spaces/day)	Per additional space	GST	Full cost pricing	Non-Statutory	50.0	52.0	2.0	4.0%	
Residential removalist boxes such as TaxiBox (2 days)	Per application (2 days)	GST	Full cost pricing	Non-Statutory	100.0	105.0	5.0	5.0%	
Shipping Containers on a Municipal Road or non-arterial State road speed not more than 50km/h.	Price per day	GST	Partial Cost Pricing	Non-Statutory	150.0	155.0	5.0	3.3%	
<b>Permit - Development Cycle Parking</b>									
Cycle parking development permit condition	Per bike hoop	GST	Statutory Pricing	Statutory	410.0	420.0	10.0	2.4%	
<b>Provision of information / service</b>									
Provide traffic data (complete file) to external organisations	Per traffic count	GST	Full cost pricing	Non-Statutory	200.0	205.0	5.0	2.5%	
<b>Relocation of Cycle Parking</b>									
Customer requests to relocate cycle stands	Per bike hoop	GST	Full cost pricing	Non-Statutory	280.0	300.0	20.0	7.1%	
<b>Traffic Management Assessment Fee (one-off fee)</b>									
Any traffic management plan with less than 5 days notice	Per request	GST	Partial Cost Pricing	Non-Statutory	210.0	215.0	5.0	2.4%	
Any traffic management plan with more than 5 days notice	Per request	GST	Partial Cost Pricing	Non-Statutory	135.0	140.0	5.0	3.7%	
<b>User pays permit adjustment fee</b>									
Fee for adjusting permit dates, more than once	Per change of date	GST	Partial Cost Pricing	Non-Statutory	150.0	155.0	5.0	3.3%	
<b>Work zones</b>									
Assessment of work zone application	Fee for assessment	GST	Partial Cost Pricing	Non-Statutory	240.0	245.0	5.0	2.1%	
Installation, removal of work zones	\$800 one-off	GST	Partial Cost Pricing	Non-Statutory	750.0	800.0	50.0	6.7%	
Work zones monthly charge (monthly charge per parking space)	(\$215/parking bay)	GST	Partial Cost Pricing	Non-Statutory	210.0	215.0	5.0	2.4%	
<b>Works (other than minor works) on the roadway, pathway or shoulder</b>									
Footpath closure, local road, 5 days or more notice	Price per day	GST	Partial Cost Pricing	Non-Statutory	100.0	105.0	5.0	5.0%	
Footpath closure, local road, less than 5 days notice	Price per day	GST	Partial Cost Pricing	Non-Statutory	200.0	205.0	5.0	2.5%	

Darebin City Council - Draft 2024-25 Fees & Charges Price Schedule									
User Fee or Charge	Units of Measure	GST Status	Pricing Method	Fee Type	2023/24 Fee incl GST \$	2024/25 Fee incl GST \$	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %	
Footpath closure, Main or arterial road with speed equal to or less than 50km/h, 5 days or more notice	Price per day	GST	Partial Cost Pricing	Non-Statutory		300.0	300.0	0.0%	
Footpath closure, Main or arterial road with speed greater than 50km/h, 5 days or more notice	Price per day	GST	Partial Cost Pricing	Non-Statutory	350.0	360.0	10.0	2.9%	
Footpath closure, Main or arterial road, less than 5 days notice	Price per day	GST	Partial Cost Pricing	Non-Statutory	450.0	460.0	10.0	2.2%	
Full road carriageway closure (local road) 5 days or more notice	Price per day	GST	Partial Cost Pricing	Non-Statutory	300.0	310.0	10.0	3.3%	
Full road carriageway closure (local road) Less than 5 days notice	Price per day	GST	Partial Cost Pricing	Non-Statutory	450.0	460.0	10.0	2.2%	
Full road carriageway closure (Main or Collector Road) 5 days or more notice Municipal Road or non-arterial State road speed not more than 50km/h	Price per day	GST	Partial Cost Pricing	Non-Statutory	450.0	460.0	10.0	2.2%	
Full road carriageway closure (Main or Collector Road) Less than 5 days notice Municipal Road or non-arterial State road speed not more than 50km/h	Price per day	GST	Partial Cost Pricing	Non-Statutory	600.0	615.0	15.0	2.5%	
Full road closure (Main or Collector Road) Municipal Road or non-arterial State road speed > 50km/h	Price per day	GST	Partial Cost Pricing	Non-Statutory	700.0	720.0	20.0	2.9%	
Partial road carriageway closure (local road) 5 days or more notice	Price per day	GST	Partial Cost Pricing	Non-Statutory	200.0	205.0	5.0	2.5%	
Partial road carriageway closure (local road) Less than 5 days notice	Price per day	GST	Partial Cost Pricing	Non-Statutory	300.0	310.0	10.0	3.3%	
Partial road carriageway closure (Main or Collector Road) 5 days or more notice Municipal Road or non-arterial State road speed not more than 50km/h	Price per day	GST	Partial Cost Pricing	Non-Statutory	200.0	205.0	5.0	2.5%	
Partial road carriageway closure (Main or Collector Road) Less than 5 days notice Municipal Road or non-arterial State road speed not more than 50km/h	Price per day	GST	Partial Cost Pricing	Non-Statutory	300.0	310.0	10.0	3.3%	
<b>Traffic Enforcement</b>									
<b>Equipment Hire</b>									
Equipment delivery	Per item	GST	Full cost pricing	Non-Statutory	126.5	130.0	3.5	2.8%	
Equipment loss/ damage	Per item	GST	Full cost pricing	Non-Statutory	55.0	55.0	0.0	0.0%	
Equipment pick up	Per item	GST	Full cost pricing	Non-Statutory	55.0	55.0	0.0	0.0%	
<b>Fines</b>									
Court administration and processing	Per item	DIVISION 81	Statutory Pricing	Statutory	39.0	40.0	1.0	2.6%	
Loading Zone Clearway Offences	Per item	DIVISION 81	Statutory Pricing	Statutory	185.0	192.0	7.0	3.8%	
Parking Offences	Per item	DIVISION 81	Statutory Pricing	Statutory	92.0	96.0	4.0	4.3%	
Penalty Reminder Fees	Per item	DIVISION 81	Statutory Pricing	Statutory	26.2	27.7	1.5	5.7%	
Stopping Offences	Per item	DIVISION 81	Statutory Pricing	Statutory	111.0	115.0	4.0	3.6%	
<b>Permit</b>									
Low impact Filming Permit fees	Per Permit	DIVISION 81	Statutory Pricing	Statutory	210.0	250.0	40.0	19.0%	
Parking Bay Permit - Commercial	Per Permit	DIVISION 81	Statutory Pricing	Statutory	72.0	73.0	1.0	1.4%	
Parking Bay Permit - Residential	Per Permit	DIVISION 81	Statutory Pricing	Statutory	47.0	48.0	1.0	2.1%	
Permit 1 Temp Permits post 2004	Per Permit	DIVISION 81	Statutory Pricing	Statutory	100.0	0.0	-100.0	-100.0%	
Permit 2 Temp Permits post 2004	Per Permit	DIVISION 81	Statutory Pricing	Statutory	300.0	0.0	-300.0	-100.0%	
Residential Parking Permit (1st permit)	Per Permit	DIVISION 81	Statutory Pricing	Statutory	47.0	48.0	1.0	2.1%	
Residential Parking Permit (2nd permit - no off street parking)	Per Permit	DIVISION 81	Statutory Pricing	Statutory	72.0	73.0	1.0	1.4%	
Residential Parking Permit (2nd permit - off street parking)	Per Permit	DIVISION 81	Statutory Pricing	Statutory		73.0	73.0	0.0%	
Service permit - per week	Per Permit	DIVISION 81	Statutory Pricing	Statutory		30.0	30.0	0.0%	
Standard Filming Permit fee	Per Permit	DIVISION 81	Statutory Pricing	Statutory	420.0	500.0	80.0	19.0%	
User pays - per week	Per Permit	DIVISION 81	Statutory Pricing	Statutory		130.0	130.0	0.0%	
<b>Swimming Pool &amp; Spa Regulations</b>									
Failure to lodge a compliance certificate	Per registration	DIVISION 81	Statutory Pricing	Statutory	382.8	393.3	10.5	2.7%	
Failure to register pool/spa	Per registration	DIVISION 81	Statutory Pricing	Statutory	382.8	393.3	10.5	2.7%	



Darebin City Council - Draft 2024-25 Fees & Charges Price Schedule									
User Fee or Charge	Units of Measure	GST Status	Pricing Method	Fee Type	2023/24 Fee incl GST \$	2024/25 Fee incl GST \$	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %	
<b>Total Community</b>									
<b>Box Office</b>									
<b>Darebin Arts Box Office</b>									
Administration Charge	Per booking	GST	Market pricing	Non-Statutory	155.0	155.0	0.0	0.0%	
Complimentary Tickets	Per booking	GST	Market pricing	Non-Statutory	1.0	1.0	0.0	0.0%	
Exchange or Refund Fee - Per Ticket	Per booking	GST	Market pricing	Non-Statutory	4.0	4.0	0.0	0.0%	
Inside Charge - Children's Show	Per booking	GST	Market pricing	Non-Statutory	9.0	9.0	0.0	0.0%	
Inside Charge - Not For Profit	Per booking	GST	Partial Cost Pricing	Non-Statutory	2.5	2.5	0.0	0.0%	
Inside Charge - Standard	Per booking	GST	Market pricing	Non-Statutory	3.5	3.5	0.0	0.0%	
Internet Bookings	Per booking	GST	Market pricing	Non-Statutory	4.0	4.0	0.0	0.0%	
Ownsell Charge - Not For Profit	Per booking	GST	Partial Cost Pricing	Non-Statutory	3.0	3.0	0.0	0.0%	
Ownsell Charge - Standard	Per booking	GST	Market pricing	Non-Statutory	4.0	4.0	0.0	0.0%	
Phone Bookings	Per booking	GST	Market pricing	Non-Statutory	5.5	5.5	0.0	0.0%	
<b>Bp Golf Course Contract Mgt</b>									
<b>Green Fees</b>									
18 Hole Weekends/Public Hols. (Adult)	Per round	GST	Market pricing	Non-Statutory	37.5	38.5	1.0	2.5%	
18 holes Weekdays (Adult)	Per round	GST	Market pricing	Non-Statutory	34.6	35.5	0.9	2.6%	
18 holes Weekdays (Concession)	Per round	GST	Partial Cost Pricing	Non-Statutory	29.4	30.2	0.8	2.6%	
25 Visit Pass Adult - 18 Holes	Per round	GST	Market pricing	Non-Statutory	791.6	811.4	19.8	2.5%	
25 Visit Pass Adult - 9 holes	Per round	GST	Market pricing	Non-Statutory	528.7	542.0	13.2	2.5%	
25 Visit Pass Concession - 18 Holes	Per round	GST	Market pricing	Non-Statutory	660.3	676.8	16.5	2.5%	
25 Visit Pass Concession - 9 Holes	Per round	GST	Market pricing	Non-Statutory	472.8	484.6	11.8	2.5%	
25 Visit Pass Junior - 18 Holes	Per round	GST	Market pricing	Non-Statutory	304.2	311.9	7.6	2.5%	
25 Visit Pass Junior - 9 Holes	Per round	GST	Market pricing	Non-Statutory	258.8	265.3	6.5	2.5%	
25 Visit Pass Senior - 18 Holes	Per round	GST	Market pricing	Non-Statutory	660.3	676.8	16.5	2.5%	
25 Visit Pass Senior - 9 Holes	Per round	GST	Market pricing	Non-Statutory	472.8	484.6	11.8	2.5%	
50 Visit Pass - Junior - 18 Holes	Per round	GST	Market pricing	Non-Statutory	574.5	588.8	14.3	2.5%	
50 Visit Pass Adult - 18 Holes	Per round	GST	Market pricing	Non-Statutory	1495.3	1532.7	37.4	2.5%	
50 Visit Pass Adult - 9 Holes	Per round	GST	Market pricing	Non-Statutory	999.6	1024.6	25.0	2.5%	
50 Visit Pass Concession - 18 Holes	Per round	GST	Market pricing	Non-Statutory	1246.9	1278.0	31.1	2.5%	
50 Visit Pass Concession - 9 Holes	Per round	GST	Market pricing	Non-Statutory	892.8	915.1	22.3	2.5%	
50 Visit Pass Junior - 9 Holes	Per round	GST	Market pricing	Non-Statutory	488.6	500.8	12.2	2.5%	
50 Visit Pass Senior - 18 Holes	Per round	GST	Market pricing	Non-Statutory	1246.9	1278.1	31.2	2.5%	
50 Visit Pass Senior - 9 Holes	Per round	GST	Market pricing	Non-Statutory	892.8	915.1	22.3	2.5%	
9 Hole Weekdays (Adult)	Per round	GST	Market pricing	Non-Statutory	23.4	24.0	0.6	2.6%	
9 Hole Weekdays (Concession)	Per round	GST	Partial Cost Pricing	Non-Statutory	19.8	20.3	0.5	2.5%	
9 Hole Weekends/Public Hols. (Adult)	Per round	GST	Market pricing	Non-Statutory	23.9	24.5	0.6	2.5%	
Afternoon Golf Special	Per round	GST	Partial Cost Pricing	Non-Statutory	15.0	15.4	0.4	2.7%	
Junior 18 hole (U16)	Per hour	GST	Market pricing	Non-Statutory	13.5	13.9	0.4	2.6%	
Junior 9 hole (U16)	Per hour	GST	Market pricing	Non-Statutory	11.5	11.8	0.3	2.6%	
Junior Promotions/Schools	Per round	GST	Partial Cost Pricing	Non-Statutory	7.2	7.4	0.2	2.8%	
<b>Bundoora Homestead</b>									
<b>Entry fee to the Darebin Art Prize exhibition at Bundoora Homestead Art Centre</b>									
Darebin Art Prize - Entry Fee	Per booking	GST	Market pricing	Non-Statutory	30.0	0.0	-30.0	-100.0%	

Darebin City Council - Draft 2024-25 Fees & Charges Price Schedule									
User Fee or Charge	Units of Measure	GST Status	Pricing Method	Fee Type	2023/24 Fee incl GST \$	2024/25 Fee incl GST \$	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %	
<b>Mess Space - venue hire</b>									
Venue hire - half day - corporate	Per booking	GST	Full cost pricing	Non-Statutory	250.0	250.0	0.0	0.0%	
Venue hire - half day NFP	Per booking	GST	Partial Cost Pricing	Non-Statutory	125.0	125.0	0.0	0.0%	
Venue hire- full day - corporate	Per booking	GST	Full cost pricing	Non-Statutory	150.0	150.0	0.0	0.0%	
Venue hire- full day - NFP	Per booking	GST	Partial Cost Pricing	Non-Statutory	75.0	75.0	0.0	0.0%	
<b>Participation in art or craft workshop full season at Bundoora Homestead Art Centre</b>									
Workshop - discounted season ticket (on purchase of multiple workshops)	Per booking	GST	Market pricing	Non-Statutory	30.0	30.0	0.0	0.0%	
<b>Participation in art or craft workshop individual session at Bundoora Homestead Art Centre</b>									
Workshop - Full Fare	Per booking	GST	Market pricing	Non-Statutory	35.0	35.0	0.0	0.0%	
<b>Participation in childrens workshop at Bundoora Homestead Art Centre</b>									
Workshop - Full Fare	Per booking	GST	Market pricing	Non-Statutory	10.0	10.0	0.0	0.0%	
<b>Participation in history tour at Bundoora Homestead Art Centre</b>									
Workshops - concession	Per booking	GST	Market pricing	Non-Statutory	8.0	8.0	0.0	0.0%	
Workshops - Full fare	Per booking	GST	Market pricing	Non-Statutory	10.0	10.0	0.0	0.0%	
<b>Bundoora Park - Administration</b>									
<b>Friends of Bundoora Park Annual Membership Fees</b>									
Friends of Bundoora Park Annual Membership Fees Additional child in family membership	Per membership	GST	Partial Cost Pricing	Non-Statutory	50.0	51.5	1.5	3.0%	
Friends of Bundoora Park Annual Membership Fees Adult	Per membership	GST	Partial Cost Pricing	Non-Statutory	80.0	82.0	2.0	2.5%	
Friends of Bundoora Park Annual Membership Fees Family	Per membership	GST	Partial Cost Pricing	Non-Statutory	210.0	216.0	6.0	2.9%	
<b>Bundoora Park - Coopers Settlement</b>									
<b>Birthday Parties</b>									
Birthday Barn - per session	Per session	GST	Market pricing	Non-Statutory	642.0	658.0	16.0	2.5%	
Ibis Room - per session	Per session	GST	Market pricing	Non-Statutory	326.0	334.0	8.0	2.5%	
<b>Cancellation Fee</b>									
Booking Cancellation Fee	Per booking	GST	Market pricing	Non-Statutory	66.0	68.0	2.0	3.0%	
<b>Casual Admission:</b>									
Casual Admission: Adult	Per visit	GST	Market pricing	Non-Statutory	12.0	12.3	0.3	2.5%	
Casual Admission: Child	Per visit	GST	Market pricing	Non-Statutory	8.0	8.2	0.2	2.5%	
Casual Admission: Child Hosted Parties	Per visit	GST	Market pricing	Non-Statutory	45.0	46.0	1.0	2.2%	
Casual Admission: Concession	Per visit	GST	Partial Cost Pricing	Non-Statutory	8.0	8.2	0.2	2.5%	
Casual Admission: Family	Per visit	GST	Market pricing	Non-Statutory	32.0	32.8	0.8	2.5%	
Casual Admission: Family concession	Per visit	GST	Partial Cost Pricing	Non-Statutory	21.2	21.6	0.4	1.9%	
Casual Admission: Group 15+	Per visit	GST	Market pricing	Non-Statutory	8.0	8.2	0.2	2.5%	
<b>Educational Programs:</b>									
Educational Programs: 90 minute session	Per hour	GST	Market pricing	Non-Statutory		15.5	15.5	0.0%	
Educational Programs: Full day Program	Per day	GST	Market pricing	Non-Statutory	17.5	18.0	0.5	2.9%	
Educational Programs: One hour session	Per hour	GST	Market pricing	Non-Statutory	14.0	0.0	-14.0	-100.0%	
Educational Programs: Registered Pre-School/play & kinder groups - Adult admission	Per visit	GST	Market pricing	Non-Statutory	8.0	8.2	0.2	2.5%	
<b>Recreational Programs</b>									
Holiday program (internal)	Per program	GST	Market pricing	Non-Statutory	66.0	68.0	2.0	3.0%	
Holiday Programs (external)	Per program	GST	Market pricing	Non-Statutory	17.5	18.0	0.5	2.9%	
Jackaroo & Jillaroo 8 weeks (Price per 3hr session)	Per hour	GST	Market pricing	Non-Statutory	33.0	34.0	1.0	3.0%	
<b>Rides &amp; Activities</b>									
BBQ Hire	Per activity	GST	Full cost pricing	Non-Statutory	14.8	15.2	0.4	2.7%	

Darebin City Council - Draft 2024-25 Fees & Charges Price Schedule									
User Fee or Charge	Units of Measure	GST Status	Pricing Method	Fee Type	2023/24 Fee incl GST \$	2024/25 Fee incl GST \$	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %	
Book of 10 ride tickets	Per activity	GST	Market pricing	Non-Statutory	32.0	32.8	0.8	2.5%	
Community Gardens - Raised Plot (per year)	Per year	GST	Partial Cost Pricing	Non-Statutory	91.0	94.0	3.0	3.3%	
Community Gardens (per year)	Per year	GST	Partial Cost Pricing	Non-Statutory	120.0	123.0	3.0	2.5%	
Filming (Not For Profit Organisations) - 4 hours	Per hour	GST	Full cost pricing	Non-Statutory	255.0	260.0	5.0	2.0%	
Filming (Not For Profit/Community Organisations) - Full Day	Per day	GST	Full cost pricing	Non-Statutory	500.0	512.0	12.0	2.4%	
Filming Commercial - 4 hours	Per hour	GST	Full cost pricing	Non-Statutory	1100.0	1130.0	30.0	2.7%	
Filming Commercial - Full Day	Per day	GST	Full cost pricing	Non-Statutory	1900.0	1950.0	50.0	2.6%	
Photo shoot (per 2 hours)	Per hour	GST	Full cost pricing	Non-Statutory	145.0	150.0	5.0	3.4%	
Tractor Ride of Discovery (adult/ child)	Per ride	GST	Market pricing	Non-Statutory	4.0	4.1	0.1	2.5%	
<b>Room Hire</b>									
Chapel - per 2 hours	Per hour	GST	Partial Cost Pricing	Non-Statutory	285.0	293.0	8.0	2.8%	
<b>Children Services Co-Ordinator</b>									
<b>Archiving Fee</b>									
Retrieval and return delivery fee (per box)	Per box	GST Free	Incentive pricing	Non-Statutory	24.0	24.6	0.6	2.5%	
Services with 0-50 enrolments (5+ boxes per annum)	Per box	GST Free	Incentive pricing	Non-Statutory	28.0	28.7	0.7	2.5%	
Services with 100+ enrolments (9+ boxes per annum)	Per box	GST Free	Incentive pricing	Non-Statutory	28.0	28.7	0.7	2.5%	
Services with 50-100 enrolments (7+ boxes per annum)	Per box	GST Free	Incentive pricing	Non-Statutory	28.0	28.7	0.7	2.5%	
<b>Civic Services</b>									
<b>Audio Visual System Use - City or Shire</b>									
Audio Visual System Use (commercial/private hire rates) - per event	Per item	GST	Market pricing	Non-Statutory	53.8	80.0	26.2	48.7%	
<b>Cleaning fee</b>									
Cleaning fee	Per hour	GST	Full cost pricing	Non-Statutory		60.0	60.0	0.0%	
<b>Commercial/Private/Community</b>									
Glass Hire per item	Per item	GST	Full cost pricing	Non-Statutory	0.5	1.0	0.5	100.0%	
<b>Commercial/Private/Community/Internal</b>									
Tablecloths per item	Per item	GST	Full cost pricing	Non-Statutory		14.0	14.0	0.0%	
<b>Hot Beverage Commercial/Private</b>									
Tea & Coffee Service per cup	Per item	GST	Full cost pricing	Non-Statutory	3.0	3.0	0.0	0.0%	
<b>Hot Beverage Community/Internal Rate</b>									
Tea & Coffee Service per cup	Per item	GST	Full cost pricing	Non-Statutory		2.0	2.0	0.0%	
Tea, Coffee & Biscuits Service per cup	Per item	GST	Full cost pricing	Non-Statutory	4.0	0.0	-4.0	-100.0%	
<b>Other Note: (Community group rates are 77% of scheduled fee)</b>									
Portable Sound System (with 3 microphones) per day	Per day	GST	Market pricing	Non-Statutory	306.0	0.0	-306.0	-100.0%	
Portable Stage with skirt (Commercial) per day	Per day	GST	Market pricing	Non-Statutory	306.0	0.0	-306.0	-100.0%	
Portable Stage with skirt (Community) per day	Per day	GST	Market pricing	Non-Statutory	160.4	0.0	-160.4	-100.0%	
Side Plates	Per item	GST	Full cost pricing	Non-Statutory	1.0	0.0	-1.0	-100.0%	
<b>Preston City Hall Commercial/Private</b>									
Evening, Sat, Sun, Public Holiday	Per hour	GST	Full cost pricing	Non-Statutory	140.8	180.0	39.2	27.8%	
Mon - Fri (Day Rate) Per Hour	Per hour	GST	Full cost pricing	Non-Statutory	69.3	90.0	20.7	29.9%	
<b>Preston City Hall Community/Internal Rate</b>									
Evening, Sat, Sun, Public Holiday	Per hour	GST	Full cost pricing	Non-Statutory		120.0	120.0	0.0%	
Mon - Fri (Day Rate) Per Hour	Per hour	GST	Full cost pricing	Non-Statutory		60.0	60.0	0.0%	
<b>Preston City Hall Note: (Community group rates are 77% of scheduled fee)</b>									
Saturday Per Hour	Per hour	GST	Full cost pricing	Non-Statutory	140.8	0.0	-140.8	-100.0%	

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Sunday & Public Holidays Per Hour	Per hour	GST	Full cost pricing	Non-Statutory	140.8	0.0	-140.8	-100.0%	
<b>Preston Shire Hall Commercial/Private rate</b>									
Evening, Sat, Sun, Public Holiday	Per hour	GST	Full cost pricing	Non-Statutory	135.6	170.0	34.4	25.4%	
Mon - Fri (Day Rate) Per Hour	Per hour	GST	Full cost pricing	Non-Statutory	63.0	85.0	22.0	34.9%	
<b>Preston Shire Hall Community/Internal rate</b>									
Evening, Sat, Sun, Public Holiday	Per hour	GST	Full cost pricing	Non-Statutory	104.4	120.0	15.6	14.9%	
Mon - Fri (Day Rate) Per Hour	Per hour	GST	Full cost pricing	Non-Statutory		55.0	55.0	0.0%	
<b>Preston Shire Hall Note: (Community group rates are 77% of scheduled fee)</b>									
Sunday & Public Holidays Per Hour	Per hour	GST	Full cost pricing	Non-Statutory	135.6	0.0	-135.6	-100.0%	
<b>Clyde Street Community Centre</b>									
<b>Facility Hire</b>									
Children's party's	Per hour	GST	Market pricing	Non-Statutory	31.5	37.0	5.5	17.5%	
Cleaning	Per hour	GST	Partial Cost Pricing	Non-Statutory	59.0	65.0	6.0	10.2%	
Darebin and non profit organisations (per hour)	Per hour	GST	Partial Cost Pricing	Non-Statutory	12.0	12.5	0.5	4.2%	
Internal users (Per Hour)	Per hour	GST	Partial Cost Pricing	Non-Statutory	11.0	11.5	0.5	4.5%	
Non Darebin or Profit making Organisations (Per Hour)	Per hour	GST	Market pricing	Non-Statutory	25.0	29.0	4.0	16.0%	
<b>Community Hubs Coordinator</b>									
<b>Community Hubs ticketing</b>									
Program participant fee - concession fee	Per session	GST Free	Partial Cost Pricing	Non-Statutory	15.0	0.0	-15.0	-100.0%	
Program participant fee - full fee	Per session	GST Free	Partial Cost Pricing	Non-Statutory	25.0	0.0	-25.0	-100.0%	
Workshop participation fee - concession fee	Per session	GST Free	Partial Cost Pricing	Non-Statutory	25.0	0.0	-25.0	-100.0%	
Workshop participation fee - full fee	Per session	GST Free	Partial Cost Pricing	Non-Statutory	50.0	0.0	-50.0	-100.0%	
<b>Dac Presenter Services</b>									
<b>Administration charges</b>									
All day tea and coffee (daily rate)	Per day	GST	Market pricing	Non-Statutory	9.0	9.0	0.0	0.0%	
Arrival tea and coffee (daily rate)	Per day	GST	Market pricing	Non-Statutory	5.5	5.5	0.0	0.0%	
Cleaning fee - if venue is left requiring additional special cleaning - cost price + 15%	Per item	GST	Market pricing	Non-Statutory	160.0	0.0	-160.0	-100.0%	
Dedicated EDM enewletter - publicity	Per item	GST	Market pricing	Non-Statutory		250.0	250.0	0.0%	
Licencee income	Per item	GST	Market pricing	Non-Statutory	48000.0	14850.0	-33150.0	-69.1%	
Real Estate Billboard - DAC carpark - publicity (up to 4 weeks)	Per item	GST	Market pricing	Non-Statutory		400.0	400.0	0.0%	
<b>Audio Equipment Hire</b>									
Audio package - includes PA, FOH console, all cabled mics, monitors, DIs, up to 4x wireless mics. Does not include wireless comms, monitors console or operator (daily rate)	Per day	GST	Incentive pricing	Non-Statutory	500.0	550.0	50.0	10.0%	
Cabled microphone per unit (daily rate) - SM58 & SM57	Per day	GST	Partial Cost Pricing	Non-Statutory	11.0	12.0	1.0	9.1%	
D.I. box per unit (daily rate)	Per day	GST	Partial Cost Pricing	Non-Statutory	16.0	16.0	0.0	0.0%	
Drum kit microphone set (daily rate)	Per day	GST	Partial Cost Pricing	Non-Statutory	50.0	50.0	0.0	0.0%	
Foldback speaker per unit (daily rate) - additional units to standard rig	Per day	GST	Partial Cost Pricing	Non-Statutory	50.0	55.0	5.0	10.0%	
Instrument (condensor) microphone per unit (daily rate)	Per day	GST	Partial Cost Pricing	Non-Statutory	21.0	21.0	0.0	0.0%	
Lectern with gooseneck microphone (daily rate)	Per day	GST	Partial Cost Pricing	Non-Statutory	52.0	55.0	3.0	5.8%	
Monitors console (daily rate) - Allen & Heath SQ6	Per day	GST	Partial Cost Pricing	Non-Statutory	210.0	210.0	0.0	0.0%	
Overhead choir mics per pair (daily rate)	Per day	GST	Partial Cost Pricing	Non-Statutory	32.0	35.0	3.0	9.4%	
Radio microphone (lapel, handheld, headset) per unit (daily rate)	Per day	GST	Partial Cost Pricing	Non-Statutory	110.0	110.0	0.0	0.0%	
<b>AV Equipment Hire</b>									
AV package (daily rate) (includes projector, screen and laptop)	Per session	GST	Incentive pricing	Non-Statutory	500.0	550.0	50.0	10.0%	



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Laptop (daily rate)	Per day	GST	Partial Cost Pricing	Non-Statutory	100.0	100.0	0.0	0.0%	
Theatre Barco Projector (daily rate)	Per day	GST	Partial Cost Pricing	Non-Statutory	460.0	480.0	20.0	4.3%	
<b>Banksia Gallery</b>									
Artist rate (daily rate) - Performance and Events rate	Per day	GST	No Charge	Non-Statutory	52.0	0.0	-52.0	-100.0%	
Artist rate (daily rate) - Rehearsal and development rate	Per day	GST	No Charge	Non-Statutory	26.0	0.0	-26.0	-100.0%	
Artist rate (weekly rate) - Performance and Events rate	Per Week	GST	Partial Cost Pricing	Non-Statutory	208.0	500.0	292.0	140.4%	
Artist rate (weekly rate) - Rehearsal and development rate	Per Week	GST	No Charge	Non-Statutory	104.0	0.0	-104.0	-100.0%	
Not-for-profit rate (daily rate) - Performance and Events rate	Per day	GST	No Charge	Non-Statutory	104.0	0.0	-104.0	-100.0%	
Not-for-profit rate (daily rate) - Rehearsal and development rate	Per day	GST	No Charge	Non-Statutory	52.0	0.0	-52.0	-100.0%	
Not-for-profit rate (weekly rate) - Performance and Events rate	Per Week	GST	Partial Cost Pricing	Non-Statutory	416.0	750.0	334.0	80.3%	
Not-for-profit rate (weekly rate) - Rehearsal and development rate	Per Week	GST	No Charge	Non-Statutory	208.0	0.0	-208.0	-100.0%	
Standard rate (daily rate) - Rehearsal and development rate	Per day	GST	No Charge	Non-Statutory	104.0	0.0	-104.0	-100.0%	
Standard rate (daily rate) - Performance and Events rate	Per day	GST	No Charge	Non-Statutory	208.0	0.0	-208.0	-100.0%	
Standard rate (weekly rate) - Performance and Events rate	Per Week	GST	Partial Cost Pricing	Non-Statutory	832.0	1000.0	168.0	20.2%	
Standard rate (weekly rate) - Rehearsal and development rate	Per Week	GST	No Charge	Non-Statutory	416.0	0.0	-416.0	-100.0%	
<b>Casual operational staff</b>									
Bar staff per hour (3hrs minimum)	Per hour	GST	Full cost pricing	Non-Statutory	56.0	58.0	2.0	3.6%	
Box Office staff per hour (3hrs minimum)	Per hour	GST	Full cost pricing	Non-Statutory	56.0	58.0	2.0	3.6%	
Front of House or Technical Supervisor per hour (3hrs minimum). NB: FOH Supervisor to be rostered any time Foyer is in use. 3hr minimum call	Per hour	GST	Full cost pricing	Non-Statutory	65.0	67.0	2.0	3.1%	
Front of House ushers, event staff of technical staff per hour (3hrs minimum)	Per hour	GST	Full cost pricing	Non-Statutory	56.0	58.0	2.0	3.6%	
<b>Equipment Hire</b>									
Wireless Comms per unit (daily rate)	Per day	GST	Partial Cost Pricing	Non-Statutory	20.0	25.0	5.0	25.0%	
<b>Foyer Room Hire</b>									
Not-for-profit rate (hourly rate). 5hrs minimum. Includes staff	Per hour	GST	Partial Cost Pricing	Non-Statutory	52.0	185.0	133.0	255.8%	
Standard rate (hourly rate). 5hrs minimum. Includes staff.	Per hour	GST	Partial Cost Pricing	Non-Statutory	104.0	235.0	131.0	126.0%	
<b>Grevillea Room Hire</b>									
Artist rate (daily rate) - Rehearsals and development rate	Per day	GST	Partial Cost Pricing	Non-Statutory	104.0	130.0	26.0	25.0%	
Artist rate (weekly rate) - Rehearsals and development rate	Per Week	GST	Partial Cost Pricing	Non-Statutory	416.0	520.0	104.0	25.0%	
Not-for-profit rate (hourly rate). 5hrs minimum - Performance and Events rate. Includes staff.	Per hour	GST	Partial Cost Pricing	Non-Statutory	52.0	185.0	133.0	255.8%	
Not-for-profit, (daily rate) - Performance and Events rate	Per day	GST	Partial Cost Pricing	Non-Statutory	416.0	520.0	104.0	25.0%	
Not-for-profit, (daily rate) - Rehearsals and development rate	Per day	GST	Partial Cost Pricing	Non-Statutory	208.0	260.0	52.0	25.0%	
Not-for-profit, (weekly rate) - Performance and Events rate	Per Week	GST	Partial Cost Pricing	Non-Statutory	1664.0	1730.0	66.0	4.0%	
Not-for-profit, (weekly rate) - Rehearsals and development rate	Per Week	GST	Partial Cost Pricing	Non-Statutory	832.0	1040.0	208.0	25.0%	
Standard (daily rate) - Performance and Events rate	Per day	GST	Partial Cost Pricing	Non-Statutory	832.0	870.0	38.0	4.6%	
Standard (daily rate) - Rehearsals and development rate	Per day	GST	Partial Cost Pricing	Non-Statutory	416.0	520.0	104.0	25.0%	
Standard (weekly rate) - Performance and Events rate	Per Week	GST	Partial Cost Pricing	Non-Statutory	3328.0	3465.0	137.0	4.1%	
Standard (weekly rate) - Rehearsals and development rate	Per Week	GST	Partial Cost Pricing	Non-Statutory	1664.0	2060.0	396.0	23.8%	
Standard rate (hourly rate). 5hrs minimum - Performance and Events rate. Includes staff.	Per hour	GST	Partial Cost Pricing	Non-Statutory	104.0	235.0	131.0	126.0%	
<b>Instrument &amp; Staging Hire</b>									
Additional piano tuning - fee per session	Per session	GST	Market pricing	Non-Statutory	260.0	330.0	70.0	26.9%	
Baby Grand Piano - additional days (daily rate)	Per day	GST	Market pricing	Non-Statutory	100.0	100.0	0.0	0.0%	
Baby Grand Piano - must include tuning when set in performance position	Per session	GST	Market pricing	Non-Statutory	360.0	430.0	70.0	19.4%	

Darebin City Council - Draft 2024-25 Fees & Charges Price Schedule									
User Fee or Charge	Units of Measure	GST Status	Pricing Method	Fee Type	2023/24 Fee incl GST \$	2024/25 Fee incl GST \$	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %	
Megadeck staging risers - 2.4m x 1.2m piece (daily rate) 6 available. Includes legs, skirts and treads. Fee is for use of up to all pieces available	Per day	GST	Market pricing	Non-Statutory	100.0	100.0	0.0	0.0%	
Push-up bars and drapes - per length (4m x 3.1m piece. 4 lengths available)	Per item	GST	Market pricing	Non-Statutory	31.0	0.0	-31.0	-100.0%	
<b>Jacaranda Room Hire</b>									
Artist rate (daily rate) - Rehearsals and development rate	Per day	GST	Partial Cost Pricing	Non-Statutory	52.0	0.0	-52.0	-100.0%	
Artist rate (weekly rate) - Rehearsals and development rate	Per Week	GST	Partial Cost Pricing	Non-Statutory	208.0	0.0	-208.0	-100.0%	
Not-for-profit rate (hourly rate). 5hrs minimum. Includes staff.	Per hour	GST	Partial Cost Pricing	Non-Statutory	26.0	170.0	144.0	553.8%	
Not-for-profit, (daily rate) - Rehearsals and development rate	Per day	GST	Partial Cost Pricing	Non-Statutory	104.0	0.0	-104.0	-100.0%	
Not-for-profit, (daily rate) - Performance and Events rate	Per day	GST	Partial Cost Pricing	Non-Statutory	208.0	0.0	-208.0	-100.0%	
Not-for-profit, (weekly rate) - Rehearsals and development rate	Per Week	GST	Partial Cost Pricing	Non-Statutory	416.0	0.0	-416.0	-100.0%	
Not-for-profit, (weekly rate) - Performance and Events rate	Per Week	GST	Partial Cost Pricing	Non-Statutory	832.0	0.0	-832.0	-100.0%	
Standard rate (hourly rate). 5hrs minimum. Includes staff.	Per hour	GST	Partial Cost Pricing	Non-Statutory	52.0	215.0	163.0	313.5%	
Standard, (daily rate) - Performance and Events rate	Per day	GST	Partial Cost Pricing	Non-Statutory	416.0	0.0	-416.0	-100.0%	
Standard, (daily rate) - Rehearsals and development rate	Per day	GST	Partial Cost Pricing	Non-Statutory	208.0	0.0	-208.0	-100.0%	
Standard, (weekly rate) - Performance and Events rate	Per Week	GST	Partial Cost Pricing	Non-Statutory	1664.0	0.0	-1664.0	-100.0%	
Standard, (weekly rate) - Rehearsals and development rate	Per Week	GST	Partial Cost Pricing	Non-Statutory	832.0	0.0	-832.0	-100.0%	
<b>Kitchen Hire</b>									
Not-for-profit, (daily rate)	Per day	GST	Partial Cost Pricing	Non-Statutory	180.0	0.0	-180.0	-100.0%	
Not-for-profit, (weekly rate)	Per Week	GST	Partial Cost Pricing	Non-Statutory	720.0	1000.0	280.0	38.9%	
Standard rate, (daily rate)	Per day	GST	Partial Cost Pricing	Non-Statutory	240.0	0.0	-240.0	-100.0%	
Standard rate, (weekly rate)	Per Week	GST	Partial Cost Pricing	Non-Statutory	960.0	1500.0	540.0	56.3%	
<b>Lighting Equipment Hire</b>									
Blinders - 3 units included (daily rate)	Per day	GST	Market pricing	Non-Statutory	65.0	65.0	0.0	0.0%	
Booms x6 at 3m height - includes arms, shotbags, 1x profile, 2x LED par per boom (daily rate)	Per day	GST	Market pricing	Non-Statutory	255.0	265.0	10.0	3.9%	
Haze Machine (daily rate)	Per day	GST	Partial Cost Pricing	Non-Statutory	95.0	100.0	5.0	5.3%	
LED quad par - per unit (daily rate) - 12 available	Per day	GST	Market pricing	Non-Statutory	20.0	0.0	-20.0	-100.0%	
Lighting package (daily rate) (includes all movers, hazer, blinders, booms, available LED quad par and mirror ball	Per day	GST	Incentive pricing	Non-Statutory	500.0	550.0	50.0	10.0%	
Mirror Ball 24" with motor and 4 profiles (daily rate)	Per day	GST	Market pricing	Non-Statutory	50.0	50.0	0.0	0.0%	
Moving Lights package (8 units available total) (daily rate)	Per day	GST	Partial Cost Pricing	Non-Statutory	340.0	340.0	0.0	0.0%	
Star Curtain - first day of hire (daily rate) - comprises 3x curtains for full stage width	Per day	GST	Market pricing	Non-Statutory	300.0	300.0	0.0	0.0%	
Star Curtain - subsequent days (daily rate) - comprises 3x curtains for full stage width	Per day	GST	Market pricing	Non-Statutory	200.0	200.0	0.0	0.0%	
<b>Studio Hire</b>									
Artist rate (daily rate) - Rehearsals and development rate	Per day	GST	Partial Cost Pricing	Non-Statutory	52.0	55.0	3.0	5.8%	
Artist rate (weekly rate) - Rehearsals and development rate	Per Week	GST	Partial Cost Pricing	Non-Statutory	208.0	220.0	12.0	5.8%	
Artist rehearsal / classes rate (hourly rate). 3hrs minimum	Per hour	GST	Partial Cost Pricing	Non-Statutory	13.0	0.0	-13.0	-100.0%	
Not-for-profit per hour rate, min 5hrs. Includes staff.	Per hour	GST	Partial Cost Pricing	Non-Statutory		112.0	112.0	0.0%	
Not-for-profit rate (hourly rate). 3hrs minimum	Per hour	GST	Partial Cost Pricing	Non-Statutory	26.0	0.0	-26.0	-100.0%	
Not-for-profit, (daily rate) - Rehearsals and development rate	Per day	GST	Partial Cost Pricing	Non-Statutory	104.0	110.0	6.0	5.8%	
Not-for-profit, (daily rate) - Performance and Events rate	Per day	GST	Partial Cost Pricing	Non-Statutory	208.0	216.0	8.0	3.8%	
Not-for-profit, (weekly rate) - Rehearsals and development rate	Per Week	GST	Partial Cost Pricing	Non-Statutory	416.0	440.0	24.0	5.8%	
Not-for-profit, (weekly rate) - Performance and Events rate	Per Week	GST	Partial Cost Pricing	Non-Statutory	832.0	865.0	33.0	4.0%	
Standard per hour rate, minimum 5hrs. Includes staff.	Per hour	GST	Partial Cost Pricing	Non-Statutory		157.0	157.0	0.0%	
Standard rate (hourly rate). 3hrs minimum	Per hour	GST	Partial Cost Pricing	Non-Statutory	52.0	0.0	-52.0	-100.0%	

Darebin City Council - Draft 2024-25 Fees & Charges Price Schedule									
User Fee or Charge	Units of Measure	GST Status	Pricing Method	Fee Type	2023/24 Fee incl GST \$	2024/25 Fee incl GST \$	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %	
Standard rate, (daily rate) - Performance and Events rate	Per day	GST	Partial Cost Pricing	Non-Statutory	416.0	433.0	17.0	4.1%	
Standard rate, (weekly rate) - Performance and Events rate	Per Week	GST	Partial Cost Pricing	Non-Statutory	1664.0	1735.0	71.0	4.3%	
Standard, (daily rate) - Rehearsals and development rate	Per day	GST	Partial Cost Pricing	Non-Statutory	208.0	220.0	12.0	5.8%	
Standard, (weekly rate) - Rehearsals and development rate	Per Week	GST	Partial Cost Pricing	Non-Statutory	832.0	880.0	48.0	5.8%	
<b>Theatre Hire</b>									
Dark day - space held	Per day	GST	Market pricing	Non-Statutory		1100.0	1100.0	0.0%	
NFP Theatre rate - non-performance rate per hour - minimum 4hr block - LX plot only. Includes 1x LX tech. Mon - Fri, 9am - 5pm only.	Per hour	GST	Market pricing	Non-Statutory		200.0	200.0	0.0%	
NFP Theatre rate - non-performance rate per hour - minimum 4hr block. Includes 2x technicians	Per hour	GST	Market pricing	Non-Statutory	135.0	265.0	130.0	96.3%	
NFP Theatre rate - Performance rate per hour - minimum 5hr block. Includes standard staffing requirements, standard Lighting rig, audio PA and playback. Additional staffing (and staffing rates) may be required based on production values of event.	Per hour	GST	Market pricing	Non-Statutory		506.0	506.0	0.0%	
Standard Theatre rate - non-performance rate per hour - minimum 4hr block - LX plot only . Includes 1x LX tech. Mon - Fri, 9am - 5pm only.	Per hour	GST	Market pricing	Non-Statutory	165.0	230.0	65.0	39.4%	
Standard Theatre rate - non-performance rate per hour - minimum 4hr block. Includes 2x techs	Per hour	GST	Market pricing	Non-Statutory		297.0	297.0	0.0%	
Standard Theatre rate - performance rate - minimum 5hr block. Includes standard staffing requirements, standard Lighting rig, audio PA and playback. Additional staffing (and staffing rates) may be required based on production values of event.	Per hour	GST	Market pricing	Non-Statutory		538.0	538.0	0.0%	
<b>Venue Hire Deposit</b>									
Non-refundable deposit (First-time hirer and Higher Risk Events)	Per booking	GST	Market pricing	Non-Statutory	2500.0	2500.0	0.0	0.0%	
Non-refundable deposit (Low Risk Events)	Per booking	GST	Market pricing	Non-Statutory	1000.0	1000.0	0.0	0.0%	
<b>Darebin Community Sports Stadium</b>									
<b>Facility Hire</b>									
Badminton Court - Off Peak	Per hour	GST	Market pricing	Non-Statutory	24.5	25.1	0.6	2.4%	
Badminton Court - Peak	Per hour	GST	Market pricing	Non-Statutory	29.5	30.3	0.8	2.5%	
Casual basketball shoot - per participant	Per visit	GST	Market pricing	Non-Statutory	5.0	5.2	0.2	3.0%	
Indoor Court Hire - Off Peak	Per hour	GST	Partial Cost Pricing	Non-Statutory	47.6	48.8	1.2	2.5%	
Indoor Court Hire - Peak	Per hour	GST	Market pricing	Non-Statutory	62.0	63.6	1.6	2.5%	
Indoor Court Hire - Peak/ Contracted	Per hour	GST	Market pricing	Non-Statutory	57.0	58.4	1.4	2.5%	
Mezzanine Hire	Per hour	GST	Market pricing	Non-Statutory	32.0	32.8	0.8	2.5%	
Multi Purpose Room Hire	Per hour	GST	Market pricing	Non-Statutory	41.0	38.0	-3.1	-7.4%	
Outdoor Court Hire - Lights Off	Per hour	GST	Market pricing	Non-Statutory	37.0	38.0	1.0	2.6%	
Outdoor Court Hire - Lights On	Per hour	GST	Market pricing	Non-Statutory	42.0	43.1	1.1	2.5%	
Schools Court Hire	Per hour	GST	Market pricing	Non-Statutory	28.9	29.6	0.7	2.4%	
Storage Fee	Per month / per r	GST	Market pricing	Non-Statutory	5.0	5.2	0.2	3.0%	
Tennis Court Hire - Lights Off	Per hour	GST	Market pricing	Non-Statutory	37.0	38.0	1.0	2.6%	
Tennis Court Hire - Lights On	Per hour	GST	Market pricing	Non-Statutory	42.0	43.1	1.1	2.5%	
Upstairs Office Hire	Per hour	GST	Market pricing	Non-Statutory	17.2	17.7	0.4	2.6%	
Volleyball Court - Off Peak	Per hour	GST	Market pricing	Non-Statutory	47.0	48.2	1.2	2.6%	
Volleyball Court - Peak	Per hour	GST	Market pricing	Non-Statutory	62.0	63.6	1.6	2.5%	
Volleyball Half Court - Off Peak	Per hour	GST	Market pricing	Non-Statutory	27.5	28.2	0.7	2.5%	
Volleyball Half Court - Peak	Per hour	GST	Market pricing	Non-Statutory	34.0	34.9	0.9	2.5%	
<b>Programs</b>									
Group Class- Community Access	Per item	GST	Partial Cost Pricing	Non-Statutory	7.2	7.4	0.2	2.8%	

Darebin City Council - Draft 2024-25 Fees & Charges Price Schedule									
User Fee or Charge	Units of Measure	GST Status	Pricing Method	Fee Type	2023/24 Fee incl GST \$	2024/25 Fee incl GST \$	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %	
School Holiday Program	Per item	GST	Market pricing	Non-Statutory	65.0	66.7	1.7	2.5%	
<b>Darebin International Sports Centre</b>									
<b>DCBC - State Lawn Bowls Centre</b>									
Community hire - per person for 2 hours	Per hour	GST	Full cost pricing	Non-Statutory	11.4	11.7	0.3	2.6%	
Indoor Green hire- cycling event full day	Per day	GST	Full cost pricing	Non-Statutory	647.9	664.0	16.1	2.5%	
<b>FFV - State Football Centre</b>									
Daily Rates Commercial Booking	Per day	GST	Full cost pricing	Non-Statutory	1376.6	1411.0	34.5	2.5%	
Daily Rates Community Booking	Per day	GST	Full cost pricing	Non-Statutory	688.3	705.5	17.2	2.5%	
Daily Rates FFV Affiliated Club	Per day	GST	Full cost pricing	Non-Statutory	848.7	870.0	21.3	2.5%	
Hourly Rates FFV Affiliated Club	Per day	GST	Full cost pricing	Non-Statutory	134.6	138.0	3.4	2.6%	
Hourly Rates Northcote FC	Per hour	GST	Full cost pricing	Non-Statutory	59.0	60.5	1.5	2.6%	
Hourly Rates Schools (After Hours)	Per hour	GST	Full cost pricing	Non-Statutory	134.6	138.0	3.4	2.6%	
Hourly Rates Schools (School Hours)	Per hour	GST	Full cost pricing	Non-Statutory	84.9	87.0	2.2	2.5%	
Hourly Rates Social Booking	Per hour	GST	Full cost pricing	Non-Statutory	207.0	212.0	5.0	2.4%	
<b>Darebin North East Community Hub</b>									
<b>Early Years Room</b>									
Early Years Room   commercial - hourly	Per hour	GST	Partial Cost Pricing	Non-Statutory	51.0	0.0	-51.0	-100.0%	
Early Years Room   community - hourly	Per hour	GST	Partial Cost Pricing	Non-Statutory	40.0	0.0	-40.0	-100.0%	
<b>Meeting Room 1</b>									
Commercial - hourly	Per hour	GST	Market pricing	Non-Statutory	17.5	25.0	7.5	42.9%	
Community - hourly	Per hour	GST	Full cost pricing	Non-Statutory	13.0	14.0	1.0	7.7%	
<b>One off charges</b>									
General cleaning fee	Per session	GST	Full cost pricing	Non-Statutory	133.5	155.0	21.5	16.1%	
<b>Decibels Music And Arts Programs</b>									
<b>Decibels</b>									
AV Support, recording & mixing for community projects and events targeting under 25's (including engineer) per hour	Per hour	GST	Partial Cost Pricing	Non-Statutory	35.0	36.0	1.0	2.9%	
Studio/room hire	Per hour	GST	Partial Cost Pricing	Non-Statutory	35.2	36.0	0.8	2.3%	
<b>Domestic Assistance</b>									
<b>Domestic Assistance</b>									
COUPLE - over \$115,245 pa. Please note: new charge 23/24- the full cost of the scheduled visit will be charged in the event of late cancellation/nonattendance if no relevant reason provided (eg. hospital admission)	Per hour	GST Free	Full cost pricing	Non-Statutory	49.0	50.3	1.3	2.7%	
COUPLE - under \$59,802 pa. Please note: new charge 23/24- the full cost of the scheduled visit will be charged in the event of late cancellation/nonattendance if no relevant reason provided (eg. hospital admission)	Per hour	GST Free	Full cost pricing	Non-Statutory	7.8	8.0	0.2	2.4%	
COUPLE -over \$59,802 pa but under \$115,245 pa. Please note: new charge 23/24- the full cost of the scheduled visit will be charged in the event of late cancellation/nonattendance if no relevant reason provided (eg. hospital admission)	Per hour	GST Free	Partial Cost Pricing	Non-Statutory	18.8	19.4	0.5	2.7%	
FAMILY with 1 child - over \$118,546 pa (plus an additional \$6,206 for each additional child). Please note: new charge 23/24- the full cost of the scheduled visit will be charged in the event of late cancellation/nonattendance if no relevant reason provided (eg. hospital admission)	Per hour	GST Free	Partial Cost Pricing	Non-Statutory	49.0	50.3	1.3	2.7%	



Darebin City Council - Draft 2024-25 Fees & Charges Price Schedule									
User Fee or Charge	Units of Measure	GST Status	Pricing Method	Fee Type	2023/24 Fee incl GST \$	2024/25 Fee incl GST \$	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %	
FAMILY with 1 child - over \$66,009 pa but under \$118,546 pa (plus and extra \$6,206 for each additional child). Please note: new charge 23/24- the full cost of the scheduled visit will be charged in the event of late cancellation/nonattendance if no relevant reason provided (eg. hospital admission)	Per hour	GST Free	Partial Cost Pricing	Non-Statutory	19.1	19.7	0.5	2.6%	
FAMILY with 1 child - under \$66,009 pa (plus and extra \$6,206 for each additional child). Please note: new charge 23/24- the full cost of the scheduled visit will be charged in the event of late cancellation/nonattendance if no relevant reason provided (eg. hospital admission)	Per hour	GST Free	Partial Cost Pricing	Non-Statutory	7.8	8.0	0.2	2.4%	
Full Cost. Please note: new charge 23/24- the full cost of the scheduled visit will be charged in the event of late cancellation/nonattendance if no relevant reason provided (eg. hospital admission)	Per hour	GST Free	Partial Cost Pricing	Non-Statutory	82.6	82.6	0.0	0.0%	
HACC PYP Community Care High fee full cost recovery	Per hour	GST Free	Partial Cost Pricing	Non-Statutory		52.4	52.4	0.0%	
HACC PYP Community Care Low fee	Per hour	GST Free	Partial Cost Pricing	Non-Statutory		7.5	7.5	0.0%	
HACC PYP Community Care Medium fee	Per hour	GST Free	Partial Cost Pricing	Non-Statutory		13.9	13.9	0.0%	
SINGLE - over \$39,089 pa but under \$86,208 pa. Please note: new charge 23/24- the full cost of the scheduled visit will be charged in the event of late cancellation/nonattendance if no relevant reason provided (eg. hospital admission)	Per hour	GST Free	Partial Cost Pricing	Non-Statutory	13.5	13.9	0.4	2.9%	
SINGLE - over \$86,208 pa. Please note: new charge 23/24- the full cost of the scheduled visit will be charged in the event of late cancellation/nonattendance if no relevant reason provided (eg. hospital admission)	Per hour	GST Free	Partial Cost Pricing	Non-Statutory	49.0	50.3	1.3	2.7%	
SINGLE- under \$39,089 pa. Please note: new charge 23/24- the full cost of the scheduled visit will be charged in the event of late cancellation/nonattendance if no relevant reason provided (eg. hospital admission)	Per hour	GST Free	Partial Cost Pricing	Non-Statutory	7.2	7.5	0.2	2.8%	
<b>Shopping (unescorted)- mileage fee</b>									
Shopping (unescorted)- mileage fee.	Per km	GST Free	Partial Cost Pricing	Non-Statutory	1.2	1.3	0.1	4.2%	
<b>Donald Street Community Centre</b>									
<b>Facility Hire</b>									
Cleaning	Per hour	GST	Partial Cost Pricing	Non-Statutory		65.0	65.0	0.0%	
Darebin & non profit Organisations (Per Hour)	Per hour	GST	Partial Cost Pricing	Non-Statutory	11.5	12.5	1.0	8.7%	
Non Darebin or Profit making Organisations (Per Hour)	Per hour	GST	Partial Cost Pricing	Non-Statutory	25.0	29.0	4.0	16.0%	
<b>Early Years Support</b>									
<b>Fairfield Room</b>									
Darebin & non profit Organisations (Per Hour)	Per hour	GST	Partial Cost Pricing	Non-Statutory	11.0	0.0	-11.0	-100.0%	
Hire Fees- Activity Room - weekends per hour	Per hour	GST	Partial Cost Pricing	Non-Statutory	26.0	0.0	-26.0	-100.0%	
Non Darebin or Profit making Organisations (Per Hour)	Per hour	GST	Partial Cost Pricing	Non-Statutory	24.0	0.0	-24.0	-100.0%	
<b>Thornbury Early Years Facility Hire</b>									
Darebin & non profit Organisations (Per Hour)	Per hour	GST	Partial Cost Pricing	Non-Statutory	11.0	11.3	0.3	2.3%	
Non Darebin or Profit making Organisations (Per Hour)	Per hour	GST	Partial Cost Pricing	Non-Statutory	24.0	0.0	-24.0	-100.0%	
<b>Fairfield Community Centre</b>									
<b>Facility Hire</b>									
Cleaning	Per hour	GST	Partial Cost Pricing	Non-Statutory	59.0	65.0	6.0	10.2%	
Darebin & non profit Organisations (Per Hour)	Per hour	GST	Partial Cost Pricing	Non-Statutory	12.0	12.5	0.5	4.2%	
Non Darebin or Profit making Organisations (Per Hour)	Per hour	GST	Market pricing	Non-Statutory	25.0	29.0	4.0	16.0%	
<b>Festival And Events Admin</b>									
<b>Large Event</b>									

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User Fee or Charge	Units of Measure	GST Status	Pricing Method	Fee Type	2023/24 Fee incl GST \$	2024/25 Fee incl GST \$	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %	
Event Permit application fee	Per booking	GST	Partial Cost Pricing	Non-Statutory	550.0	550.0	0.0	0.0%	
<b>Medium Event</b>									
Commercial Rate- Coffee, Juice and Ice-Cream Stall	Per booking	GST	Partial Cost Pricing	Non-Statutory	173.0	173.0	0.0	0.0%	
Commercial Rate- Food Stall	Per booking	GST	Partial Cost Pricing	Non-Statutory	229.0	229.0	0.0	0.0%	
Commercial Rate- Info Stall	Per booking	GST	Partial Cost Pricing	Non-Statutory	87.0	87.0	0.0	0.0%	
Community Rate- Coffee, Juice and Ice-Cream Stall	Per booking	GST	Partial Cost Pricing	Non-Statutory	117.0	117.0	0.0	0.0%	
Community Rate- Food Stall	Per booking	GST	Partial Cost Pricing	Non-Statutory	143.0	143.0	0.0	0.0%	
Community Rate- Info Stall	Per booking	GST	Partial Cost Pricing	Non-Statutory	67.0	67.0	0.0	0.0%	
Event Permit application fee	Per booking	GST	Partial Cost Pricing	Non-Statutory	275.0	275.0	0.0	0.0%	
<b>Small Event</b>									
Commercial Rate- Coffee, Juice and Ice-Cream Stall	Per booking	GST	Partial Cost Pricing	Non-Statutory	81.0	81.0	0.0	0.0%	
Commercial Rate- Food Stall	Per booking	GST	Partial Cost Pricing	Non-Statutory	117.0	117.0	0.0	0.0%	
Commercial Rate- Info Stall	Per booking	GST	Partial Cost Pricing	Non-Statutory	58.0	58.0	0.0	0.0%	
Community Rate- Coffee, Juice and Ice-Cream Stall	Per booking	GST	Partial Cost Pricing	Non-Statutory	67.0	67.0	0.0	0.0%	
Community Rate- Food Stall	Per booking	GST	Partial Cost Pricing	Non-Statutory	102.0	102.0	0.0	0.0%	
Community Rate- Info Stall	Per booking	GST	Partial Cost Pricing	Non-Statutory	46.0	46.0	0.0	0.0%	
<b>Flexible Respite</b>									
<b>Flexible Respite</b>									
COUPLE - over \$115,245 pa (adult & children). Please note: new charge 23/24- the full cost of the scheduled visit will be charged in the event of late cancellation/nonattendance if no relevant reason provided (eg. hospital admission)	Per hour	GST Free	Partial Cost Pricing	Non-Statutory	47.8	49.2	1.3	2.8%	
COUPLE - over \$59,802 pa but under \$115,245 pa - (adult & children). Please note: new charge 23/24- the full cost of the scheduled visit will be charged in the event of late cancellation/nonattendance if no relevant reason provided (eg. hospital admission)	Per hour	GST Free	Partial Cost Pricing	Non-Statutory	6.8	7.0	0.2	2.5%	
COUPLE - under \$59,802 pa (adult & children). Please note: new charge 23/24- the full cost of the scheduled visit will be charged in the event of late cancellation/nonattendance if no relevant reason provided (eg. hospital admission)	Per hour	GST Free	Partial Cost Pricing	Non-Statutory	4.2	4.4	0.1	2.5%	
FAMILY with 1 child - over \$118,546 pa (plus an additional \$6,206 for each additional child) Respite care (adult & children). Please note: new charge 23/24- the full cost of the scheduled visit will be charged in the event of late cancellation/nonattendance if no relevant reason provided (eg. hospital admission)	Per hour	GST Free	Partial Cost Pricing	Non-Statutory	47.8	49.2	1.3	2.8%	
FAMILY with 1 child - under \$66,009 pa (plus and extra \$6,206 for each additional child) - (adult & children). Please note: new charge 23/24- the full cost of the scheduled visit will be charged in the event of late cancellation/nonattendance if no relevant reason provided (eg. hospital admission)	Per hour	GST Free	Partial Cost Pricing	Non-Statutory	4.2	4.4	0.1	2.5%	
FAMILY with 1 child- over \$66,009 pa but under \$118,546 pa (plus and extra \$6,206 for each additional child) - (adult & children). Please note: new charge 23/24- the full cost of the scheduled visit will be charged in the event of late cancellation/nonattendance if no relevant reason provided (eg. hospital admission)	Per hour	GST Free	Partial Cost Pricing	Non-Statutory	6.8	7.0	0.2	2.5%	
Full Cost. Please note: new charge 23/24- the full cost of the scheduled visit will be charged in the event of late cancellation/nonattendance if no relevant reason provided (eg. hospital admission)	Per hour	GST Free	Full cost pricing	Non-Statutory	89.6	89.6	0.0	0.0%	

Darebin City Council - Draft 2024-25 Fees & Charges Price Schedule									
User Fee or Charge	Units of Measure	GST Status	Pricing Method	Fee Type	2023/24 Fee incl GST \$	2024/25 Fee incl GST \$	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %	
SINGLE - over \$39,089 pa but under \$86,208 pa (adult & children). Please note: new charge 23/24- the full cost of the scheduled visit will be charged in the event of late cancellation/nonattendance if no relevant reason provided (eg. hospital admission)	Per hour	GST Free	Partial Cost Pricing	Non-Statutory	6.8	7.0	0.2	2.5%	
SINGLE - over \$86,208 pa (adult & children). Please note: new charge 23/24- the full cost of the scheduled visit will be charged in the event of late cancellation/nonattendance if no relevant reason provided (eg. hospital admission)	Per hour	GST Free	Partial Cost Pricing	Non-Statutory	47.8	49.2	1.3	2.8%	
SINGLE- under \$39,089 pa (adult & children). Please note: new charge 23/24- the full cost of the scheduled visit will be charged in the event of late cancellation/nonattendance if no relevant reason provided (eg. hospital admission)	Per hour	GST Free	Partial Cost Pricing	Non-Statutory	4.2	4.4	0.1	2.5%	
<b>Flexible Respite- mileage fee</b>									
Flexible Respite- mileage fee	Per km	GST Free	Partial Cost Pricing	Non-Statutory	1.2	1.3	0.1	4.2%	
<b>Freeza</b>									
<b>FREEZA</b>									
Standard Event- ticket sales	Per ticket	GST	Partial Cost Pricing	Non-Statutory	6.0	6.0	0.0	0.0%	
<b>GE Robinson Community Room</b>									
<b>Facility Hire</b>									
Cleaning	Per hour	GST	Market pricing	Non-Statutory	59.0	65.0	6.0	10.2%	
Darebin & non profit Organisations (Per Hour)	Per hour	GST	Partial Cost Pricing	Non-Statutory	18.5	19.0	0.5	2.7%	
Non Darebin & profit organisations (per hour)	Per hour	GST	Market pricing	Non-Statutory	31.5	32.0	0.5	1.6%	
<b>Home Maintenance</b>									
<b>Home Maintenance</b>									
Full Cost - per hour. Please note: new charge 23/24- the full cost of the scheduled visit will be charged in the event of late cancellation/nonattendance if no relevant reason provided (eg. hospital admission)	Per hour	GST Free	Partial Cost Pricing	Non-Statutory	113.9	113.9	0.0	0.0%	
HACC PYP Property Maintenance high fee	Per hour	GST Free	Partial Cost Pricing	Non-Statutory		63.0	63.0	0.0%	
HACC PYP Property Maintenance low fee	Per hour	GST Free	Partial Cost Pricing	Non-Statutory		14.5	14.5	0.0%	
HACC PYP Property Maintenance medium fee	Per hour	GST Free	Partial Cost Pricing	Non-Statutory		22.5	22.5	0.0%	
High Level Fees COUPLE - over \$115,245 pa-. Please note: new charge 23/24- the full cost of the scheduled visit will be charged in the event of late cancellation/nonattendance if no relevant reason provided (eg. hospital admission)	Per hour	GST Free	Partial Cost Pricing	Non-Statutory	63.0	63.0	0.0	0.0%	
High Level Fees FAMILY with 1 child - over \$118,546 pa (plus an additional \$6,206 for each additional child). Please note: new charge 23/24- the full cost of the scheduled visit will be charged in the event of late cancellation/nonattendance if no relevant reason provided (eg. hospital admission)	Per hour	GST Free	Partial Cost Pricing	Non-Statutory	63.0	63.0	0.0	0.0%	
High Level Fees SINGLE - over \$86,208 pa. Please note: new charge 23/24- the full cost of the scheduled visit will be charged in the event of late cancellation/nonattendance if no relevant reason provided (eg. hospital admission)	Per hour	GST Free	Partial Cost Pricing	Non-Statutory	61.0	61.0	0.0	0.0%	
Low Level Fees COUPLE - under \$59,802 pa. Please note: new charge 23/24- the full cost of the scheduled visit will be charged in the event of late cancellation/nonattendance if no relevant reason provided (eg. hospital admission)	Per hour	GST Free	Partial Cost Pricing	Non-Statutory	15.7	15.7	0.0	0.0%	
Low Level Fees FAMILY - under \$66,009pa. Please note: new charge 23/24- the full cost of the scheduled visit will be charged in the event of late cancellation/nonattendance if no relevant reason provided (eg. hospital admission)	Per hour	GST Free	Partial Cost Pricing	Non-Statutory	15.7	15.7	0.0	0.0%	

**Darebin City Council - Draft 2024-25 Fees & Charges Price Schedule**

User Fee or Charge	Units of Measure	GST Status	Pricing Method	Fee Type	2023/24 Fee incl GST \$	2024/25 Fee incl GST \$	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %
Low Level Fees SINGLE - under \$39,089pa - Concession. Please note: new charge 23/24- the full cost of the scheduled visit will be charged in the event of late cancellation/nonattendance if no relevant reason provided (eg. hospital admission)	Per hour	GST Free	Partial Cost Pricing	Non-Statutory	14.5	14.5	0.0	0.0%
Medium Level Fees COUPLE - over \$59,802 pa but under \$115,245 pa. Please note: new charge 23/24- the full cost of the scheduled visit will be charged in the event of late cancellation/nonattendance if no relevant reason provided (eg. hospital admission)	Per hour	GST Free	Partial Cost Pricing	Non-Statutory	23.5	23.5	0.0	0.0%
Medium Level Fees FAMILY with 1 child - over \$66,009 pa but under \$118,546 pa (plus an extra \$6,206 for each additional child). Please note: new charge 23/24- the full cost of the scheduled visit will be charged in the event of late cancellation/nonattendance if no relevant reason provided (eg. hospital admission)	Per hour	GST Free	Partial Cost Pricing	Non-Statutory	23.5	23.5	0.0	0.0%
Medium Level Fees SINGLE - over \$39,089 pa but under \$86,208 pa. Please note: new charge 23/24- the full cost of the scheduled visit will be charged in the event of late cancellation/nonattendance if no relevant reason provided (eg. hospital admission)	Per hour	GST Free	Partial Cost Pricing	Non-Statutory	22.5	22.5	0.0	0.0%
<b>Immunisation</b>								
<b>Vaccine Sales</b>								
VACCINES- Bexsero	Per person	GST Free	Partial Cost Pricing	Non-Statutory	140.0	140.0	0.0	0.0%
VACCINES- Boostrix	Per person	GST Free	Partial Cost Pricing	Non-Statutory	42.0	42.0	0.0	0.0%
VACCINES- GARDISAL 9	Per person	GST Free	Partial Cost Pricing	Non-Statutory	205.0	220.0	15.0	7.3%
VACCINES- Hep A (per dose) Adult Havrix 1440	Per person	GST Free	Partial Cost Pricing	Non-Statutory	83.0	83.0	0.0	0.0%
VACCINES- Hep A (per dose) Paediatric Havrix 720	Per person	GST Free	Partial Cost Pricing	Non-Statutory	50.0	50.0	0.0	0.0%
VACCINES- Hep B Adult	Per person	GST Free	Partial Cost Pricing	Non-Statutory	32.0	32.0	0.0	0.0%
VACCINES- Infanrix Hexa	Per person	GST Free	Partial Cost Pricing	Non-Statutory	100.0	0.0	-100.0	-100.0%
VACCINES- Infanrix IPV	Per person	GST Free	Partial Cost Pricing	Non-Statutory	50.0	0.0	-50.0	-100.0%
VACCINES- Influenza	Per person	GST Free	Full cost pricing	Non-Statutory	22.0	22.0	0.0	0.0%
VACCINES- Influenza- Commercial Program (1-20 people) Flat Fee	Per program	GST Free	Full cost pricing	Non-Statutory	480.0	495.0	15.0	3.1%
VACCINES- Influenza- Commercial Program (21 + people) per person	Per person	GST Free	Full cost pricing	Non-Statutory	24.0	24.0	0.0	0.0%
VACCINES- IPOL	Per person	GST Free	Partial Cost Pricing	Non-Statutory	45.0	0.0	-45.0	-100.0%
VACCINES- Nimenrix	Per person	GST Free	Partial Cost Pricing	Non-Statutory	72.0	75.0	3.0	4.2%
VACCINES- Prevenar 13V	Per person	GST Free	Partial Cost Pricing	Non-Statutory	120.0	0.0	-120.0	-100.0%
VACCINES- Priorix Tetra	Per person	GST Free	Partial Cost Pricing	Non-Statutory	90.0	0.0	-90.0	-100.0%
VACCINES- Shingrix (Shingles)	Per person	GST Free	Partial Cost Pricing	Non-Statutory	280.0	290.0	10.0	3.6%
VACCINES- Twinrix (Hepatitis A & B) Adult	Per person	GST Free	Partial Cost Pricing	Non-Statutory	85.0	85.0	0.0	0.0%
VACCINES- Varilrix	Per person	GST Free	Partial Cost Pricing	Non-Statutory	72.0	72.0	0.0	0.0%
<b>Intercultural Centre</b>								
<b>Access Card (Refundable)</b>								
Commercial- per session	Per session	GST	Full cost pricing	Non-Statutory	20.0	20.0	0.0	0.0%
Community - per session	Per session	GST	Full cost pricing	Non-Statutory	20.0	20.0	0.0	0.0%
<b>Djerring ganbu - high st event space B</b>								
Commercial - per hour	Per hour	GST	Full cost pricing	Non-Statutory	33.0	34.0	1.0	3.0%
Community - per hour	Per hour	GST	Partial Cost Pricing	Non-Statutory	24.5	25.0	0.5	2.0%
<b>Flip Chart</b>								
Commercial- per session	Per session	GST	Full cost pricing	Non-Statutory	25.0	26.0	1.0	4.0%
Community - per session	Per session	GST	Full cost pricing	Non-Statutory	20.0	21.0	1.0	5.0%
<b>Ganbu guljin ganbu wilam - lounge space</b>								

Darebin City Council - Draft 2024-25 Fees & Charges Price Schedule									
User Fee or Charge	Units of Measure	GST Status	Pricing Method	Fee Type	2023/24 Fee incl GST \$	2024/25 Fee incl GST \$	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %	
Commercial - per hour	Per hour	GST	Full cost pricing	Non-Statutory	35.0	36.0	1.0	2.9%	
Community - per hour	Per hour	GST	Partial Cost Pricing	Non-Statutory	26.5	27.0	0.5	1.9%	
<b>Laptop</b>									
Commercial- per session	Per session	GST	Full cost pricing	Non-Statutory	25.0	26.0	1.0	4.0%	
Community - per session	Per session	GST	Full cost pricing	Non-Statutory	20.0	21.0	1.0	5.0%	
<b>Lecturn with PA and fixed microphone</b>									
Commercial- per session	Per session	GST	Full cost pricing	Non-Statutory	25.0	26.0	1.0	4.0%	
Community - per session	Per session	GST	Full cost pricing	Non-Statutory	20.0	21.0	1.0	5.0%	
<b>Other</b>									
Facility Cleaning Fee - minimum	Per session	GST	Partial Cost Pricing	Non-Statutory	62.0	65.0	3.0	4.8%	
<b>Staffing</b>									
Commercial- per session	Per session	GST	Full cost pricing	Non-Statutory	56.0	59.0	3.0	5.4%	
Community - per session	Per session	GST	Partial Cost Pricing	Non-Statutory	43.0	45.0	2.0	4.7%	
<b>Wilam-nganjin - gower st event space A</b>									
Commercial - per hour	Per hour	GST	Full cost pricing	Non-Statutory	31.0	32.0	1.0	3.2%	
Community - per hour	Per hour	GST	Partial Cost Pricing	Non-Statutory	22.5	23.0	0.5	2.2%	
<b>Keon Park Childrens Hub</b>									
<b>Facility Hire</b>									
Commercial Kitchen Hire	Per hour	GST	Full cost pricing	Non-Statutory	130.0	130.0	0.0	0.0%	
Meeting Room Darebin & non profit organisations (per hour)	Per hour	GST	Full cost pricing	Non-Statutory	18.5	19.0	0.5	2.7%	
Meeting Room Internal Users	Per hour	GST	Full cost pricing	Non-Statutory	17.0	17.0	0.0	0.0%	
Meeting Room Non Darebin & Profit organisations (per hour)	Per hour	GST	Full cost pricing	Non-Statutory	31.0	34.0	3.0	9.7%	
Multi-use Room 1 & 2 combined Darebin & non profit organisations (per hour)	Per hour	GST	Full cost pricing	Non-Statutory	37.0	38.0	1.0	2.7%	
Multi-use Room 1 & 2 combined Non Darebin & Profit organisations (per hour)	Per hour	GST	Full cost pricing	Non-Statutory	62.0	68.0	6.0	9.7%	
Multi-use Room 1 (half room) Darebin & non profit organisations (per hour)	Per hour	GST	Full cost pricing	Non-Statutory	18.5	19.0	0.5	2.7%	
Multi-use Room 1 (half room) Non Darebin & Profit organisations (per hour)	Per hour	GST	Full cost pricing	Non-Statutory	31.0	34.0	3.0	9.7%	
Multi-use Room 2 (half room) Darebin & non profit organisations (per hour)	Per hour	GST	Full cost pricing	Non-Statutory	18.5	19.0	0.5	2.7%	
Multi-use Room 2 (half room) Non Darebin & Profit organisations (per hour)	Per hour	GST	Full cost pricing	Non-Statutory	31.0	34.0	3.0	9.7%	
<b>Other</b>									
After hours casual staff costs (per hour)	Per hour	GST	Full cost pricing	Non-Statutory	56.0	56.0	0.0	0.0%	
Bond for swipe card issue	Per hour	DIVISION 81	Full cost pricing	Non-Statutory	100.0	0.0	-100.0	-100.0%	
Meeting Room Cleaning	Per hour	GST	Full cost pricing	Non-Statutory	59.0	60.0	1.0	1.7%	
<b>Kinder &amp; Childcare Registration</b>									
<b>Application</b>									
1 February 2023 to 30 June 2023 Centralised Child Care Application Fee	Per application	GST Free	Partial Cost Pricing	Non-Statutory	30.0	30.8	0.8	2.5%	
1 February 2023 to 30 June 2023 Centralised Kindergarten Application Fee	Per application	GST Free	Partial Cost Pricing	Non-Statutory	30.0	30.8	0.8	2.5%	
1 February 2023 to 30 June 2023 Centralised Pre- Kindergarten Application Fee	Per application	GST Free	Partial Cost Pricing	Non-Statutory	30.0	30.8	0.8	2.5%	
1st July 2022 - 31st January 2023 Centralised Child Care Application Fee	Per application	GST Free	Partial Cost Pricing	Non-Statutory	30.0	30.8	0.8	2.5%	
1st July 2022 - 31st January 2023 Centralised Kindergarten Application Fee	Per application	GST Free	Partial Cost Pricing	Non-Statutory	30.0	30.8	0.8	2.5%	
1st July 2022 - 31st January 2023 Centralised Pre- Kindergarten Application Fee	Per application	GST Free	Partial Cost Pricing	Non-Statutory	30.0	30.8	0.8	2.5%	
<b>Library-Management &amp; Operations</b>									
<b>Digital images</b>									
Custom scanning digital image	Per image	GST	Full cost pricing	Non-Statutory	31.0	31.5	0.5	1.6%	
Per digital image - private use or research	Per image	GST	Full cost pricing	Non-Statutory	10.5	10.8	0.3	2.9%	



Darebin City Council - Draft 2024-25 Fees & Charges Price Schedule									
User Fee or Charge	Units of Measure	GST Status	Pricing Method	Fee Type	2023/24 Fee incl GST \$	2024/25 Fee incl GST \$	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %	
Per digital image - publication or commercial use	Per image	GST	Full cost pricing	Non-Statutory	26.0	26.5	0.5	1.9%	
<b>Inter library loans</b>									
Inter library loans from non-Victorian public libraries or academic libraries	Per loan	GST	Full cost pricing	Non-Statutory	30.3	32.4	2.1	6.9%	
<b>Library fines</b>									
Damaged and lost books fine	Per book	GST	Full cost pricing	Non-Statutory	27.5	27.5	0.0	0.0%	
Debt recovery fee	Per book	GST	Full cost pricing	Non-Statutory	16.0	16.0	0.0	0.0%	
Replacement membership cards	Per card	GST Free	Full cost pricing	Non-Statutory	3.0	3.1	0.1	3.3%	
<b>Meeting room hire</b>									
< 3 hour - weekday (per hour, pro rata) - commercial organisations	Per hour	GST	Market pricing	Non-Statutory	46.8	0.0	-46.8	-100.0%	
< 3 hour - weekday (per hour, pro rata) - non profit organisations	Per hour	GST	Partial Cost Pricing	Non-Statutory	22.3	0.0	-22.3	-100.0%	
< 3 hour - weekend (per hour, pro rata) - commercial organisations	Per hour	GST	Market pricing	Non-Statutory	73.0	0.0	-73.0	-100.0%	
< 3 hour - weekend (per hour, pro rata) - non profit organisations	Per hour	GST	Partial Cost Pricing	Non-Statutory	35.3	0.0	-35.3	-100.0%	
3 hour (weekday) - commercial organisations	Per hour	GST	Market pricing	Non-Statutory	102.0	0.0	-102.0	-100.0%	
3 hour (weekday) - non profit organisations	Per hour	GST	Partial Cost Pricing	Non-Statutory	50.8	0.0	-50.8	-100.0%	
3 hour (weekend) - commercial organisations	Per hour	GST	Market pricing	Non-Statutory	154.8	0.0	-154.8	-100.0%	
3 hour (weekend) - non profit organisations	Per hour	GST	Partial Cost Pricing	Non-Statutory	88.0	0.0	-88.0	-100.0%	
6 hour (weekday) - commercial organisations	Per hour	GST	Market pricing	Non-Statutory	167.3	0.0	-167.3	-100.0%	
6 hour (weekday) - non profit organisations	Per hour	GST	Partial Cost Pricing	Non-Statutory	101.0	0.0	-101.0	-100.0%	
7 hour (weekend) - commercial organisations	Per hour	GST	Market pricing	Non-Statutory	188.0	0.0	-188.0	-100.0%	
7 hour (weekend) - non profit organisations	Per hour	GST	Partial Cost Pricing	Non-Statutory	148.0	0.0	-148.0	-100.0%	
Library meeting room - commercial organisations	Per hour	GST	Market pricing	Non-Statutory		34.0	34.0	0.0%	
Library meeting room - non profit organisations	Per hour	GST	Partial Cost Pricing	Non-Statutory		19.0	19.0	0.0%	
weekday (per hour, pro rata) Northcote Library Frontroom - commercial organisation	Per hour	GST	Market pricing	Non-Statutory	34.8	0.0	-34.8	-100.0%	
weekday (per hour, pro rata) Northcote Library Frontroom - non profit organisation	Per hour	GST	Partial Cost Pricing	Non-Statutory	17.0	0.0	-17.0	-100.0%	
weekend (per hour, pro rata) Northcote Library Frontroom - commercial organisation	Per hour	GST	Market pricing	Non-Statutory	54.5	0.0	-54.5	-100.0%	
weekend (per hour, pro rata) Northcote Library Frontroom - non profit organisation	Per hour	GST	Partial Cost Pricing	Non-Statutory	26.5	0.0	-26.5	-100.0%	
<b>Merchandise</b>									
Individual book packs (per book)	Per item	GST	Full cost pricing	Non-Statutory	2.9	2.9	0.0	0.0%	
Library bags	Per item	GST	Full cost pricing	Non-Statutory	3.0	3.0	0.0	0.0%	
Reusable coffee cup	Per item	GST	Full cost pricing	Non-Statutory	6.0	6.0	0.0	0.0%	
<b>Printing &amp; Copying</b>									
Colour (A3)	Per request	GST	Full cost pricing	Non-Statutory	3.0	3.0	0.0	0.0%	
Colour (A4)	Per request	GST	Full cost pricing	Non-Statutory	2.0	2.0	0.0	0.0%	
Scanning	Per request	GST	Full cost pricing	Non-Statutory	0.3	0.3	0.0	0.0%	
Standard black & white (A3)	Per request	GST	Full cost pricing	Non-Statutory	0.4	0.4	0.0	0.0%	
Standard black & white (A4)	Per request	GST	Full cost pricing	Non-Statutory	0.3	0.3	0.0	0.0%	
<b>Storage lockers</b>									
Double locker - commercial organisations	Per locker	GST	Market pricing	Non-Statutory	138.3	140.0	1.8	1.3%	
Double locker - non profit organisations	Per locker	GST	Partial Cost Pricing	Non-Statutory	105.5	107.0	1.5	1.4%	
Single locker - commercial organisations	Per locker	GST	Market pricing	Non-Statutory	80.8	82.0	1.3	1.5%	
Single locker - non profit organisations	Per locker	GST	Partial Cost Pricing	Non-Statutory	53.0	54.0	1.0	1.9%	
<b>Meals Services</b>									
<b>Delivered Meals</b>									

Darebin City Council - Draft 2024-25 Fees & Charges Price Schedule									
User Fee or Charge	Units of Measure	GST Status	Pricing Method	Fee Type	2023/24 Fee incl GST \$	2024/25 Fee incl GST \$	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %	
Delivered Meals Fee (Concession). Please note: new charge 23/24- the full cost of the service will be charged in the event of late cancellation/nonattendance if no relevant reason provided (eg. hospital admission)	Per meal	GST Free	Partial Cost Pricing	Non-Statutory	10.0	10.5	0.5	5.0%	
Full Cost Delivered Meal - per meal. Please note: new charge 23/24- the full cost of the service will be charged in the event of late cancellation/nonattendance if no relevant reason provided (eg. hospital admission)	Per meal	GST Free	Partial Cost Pricing	Non-Statutory	28.0	28.0	0.0	0.0%	
HACC PYP Meals high fee full cost recovery	Per hour	GST Free	Partial Cost Pricing	Non-Statutory		27.1	27.1	0.0%	
HACC PYP Meals Low fee	Per hour	GST Free	Partial Cost Pricing	Non-Statutory		10.0	10.0	0.0%	
HACC PYP Meals Medium fee	Per hour	GST Free	Partial Cost Pricing	Non-Statutory		10.0	10.0	0.0%	
<b>MSS Business Management Model Plan</b>									
<b>Off Peak (8.30am - 5.00pm)</b>									
Badminton Court	Per hour	GST	Partial Cost Pricing	Non-Statutory	24.5	25.1	0.6	2.4%	
Full Court (i.e. Basketball, netball, futsal, roller derby etc)	Per hour	GST	Partial Cost Pricing	Non-Statutory	47.6	48.8	1.2	2.5%	
Indoor Courts Schools	Per hour	GST	Partial Cost Pricing	Non-Statutory	25.5	26.1	0.7	2.6%	
Outdoor Court	Per hour	GST	Partial Cost Pricing	Non-Statutory	37.0	38.0	1.0	2.6%	
Outdoor Courts Schools	Per hour	GST	Partial Cost Pricing	Non-Statutory	25.5	26.1	0.7	2.6%	
Volleyball Court	Per hour	GST	Partial Cost Pricing	Non-Statutory	47.0	48.2	1.2	2.6%	
<b>Peak (after 5.00pm)</b>									
Badminton Court	Per hour	GST	Partial Cost Pricing	Non-Statutory	30.0	30.8	0.8	2.5%	
Full Court (i.e. Basketball, netball, futsal, roller derby etc)	Per hour	GST	Partial Cost Pricing	Non-Statutory	62.0	63.6	1.6	2.5%	
Indoor Courts Schools	Per hour	GST	Partial Cost Pricing	Non-Statutory	28.9	29.6	0.7	2.4%	
Outdoor Court (i.e. netball, tennis etc)	Per hour	GST	Partial Cost Pricing	Non-Statutory	42.0	43.1	1.1	2.5%	
Outdoor Courts Schools	Per hour	GST	Partial Cost Pricing	Non-Statutory	28.9	29.6	0.7	2.4%	
Volleyball Court	Per hour	GST	Partial Cost Pricing	Non-Statutory	62.0	63.6	1.6	2.5%	
<b>Programs</b>									
School Holiday Program	Per person	GST	Market pricing	Non-Statutory	63.0	64.6	1.6	2.5%	
<b>Programs</b>									
Casual basketball shoot	Per visit	GST	Market pricing	Non-Statutory	5.0	5.2	0.2	3.0%	
<b>Room Hire</b>									
Multi- purpose Function Room	Per hour	GST	Partial Cost Pricing	Non-Statutory	41.0	42.0	1.0	2.4%	
<b>Room Hire</b>									
Storage Fee	Per month / per r	GST	Market pricing	Non-Statutory	5.0	5.1	0.1	2.0%	
Upstairs Meeting Room	Per hour	GST	Partial Cost Pricing	Non-Statutory	22.0	22.6	0.6	2.5%	
<b>Northcote Aquatic &amp; Rec. Centre</b>									
<b>Aquatic - Casual</b>									
Adult Swim Entry 16+ years	Per visit	GST	Market pricing	Non-Statutory	7.6	7.8	0.2	2.6%	
Adult Swim Entry 16+ years Concession	Per visit	GST	Market pricing	Non-Statutory	6.1	6.3	0.2	2.5%	
Aqua Aerobics per class	Per class	GST	Partial Cost Pricing	Non-Statutory	18.3	18.8	0.4	2.5%	
Aqua Aerobics per class Concession	Per class	GST	Partial Cost Pricing	Non-Statutory	14.6	15.0	0.4	2.7%	
Child Swim (5 - 15 years)	Per visit	GST	Market pricing	Non-Statutory	6.1	6.3	0.2	2.5%	
Family (4 pax)	Per visit	GST	Market pricing	Non-Statutory	22.3	22.9	0.6	2.5%	
Family (4 pax) Concession	Per visit	GST	Market pricing	Non-Statutory	17.8	18.3	0.4	2.5%	
Spa, Sauna & Steam - upgrade after entry	Per visit	GST	Partial Cost Pricing	Non-Statutory	5.6	5.8	0.2	2.7%	
Spa, Sauna & Steam - upgrade after entry Concession	Per visit	GST	Partial Cost Pricing	Non-Statutory	4.5	4.6	0.1	2.2%	

Darebin City Council - Draft 2024-25 Fees & Charges Price Schedule									
User Fee or Charge	Units of Measure	GST Status	Pricing Method	Fee Type	2023/24 Fee incl GST \$	2024/25 Fee incl GST \$	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %	
Swim, Spa, Sauna & Steam	Per visit	GST	Market pricing	Non-Statutory	13.2	13.5	0.3	2.3%	
Swim, Spa, Sauna & Steam Concession	Per visit	GST	Partial Cost Pricing	Non-Statutory	10.6	10.9	0.3	2.4%	
<b>Aquatic - Pass Cards</b>									
Adult Swim (20 visits)	Per pass card	GST	Partial Cost Pricing	Non-Statutory	136.8	140.2	3.4	2.5%	
Adult Swim (20 visits) Concession	Per pass card	GST	Market pricing	Non-Statutory	109.8	112.6	2.8	2.5%	
Child Swim (20 visits)	Per pass card	GST	Partial Cost Pricing	Non-Statutory	109.8	112.6	2.8	2.5%	
Family Swim (20 visits)	Per pass card	GST	Market pricing	Non-Statutory	401.4	411.5	10.1	2.5%	
Family Swim (20 visits) Concession	Per pass card	GST	Partial Cost Pricing	Non-Statutory	320.4	328.4	8.0	2.5%	
Swim, Spa, Sauna & Steam (20 visits)	Per pass card	GST	Partial Cost Pricing	Non-Statutory	237.6	243.6	6.0	2.5%	
Swim, Spa, Sauna & Steam (20 visits) Concession	Per pass card	GST	Partial Cost Pricing	Non-Statutory	190.8	195.6	4.8	2.5%	
<b>Aquatic Hire</b>									
25m Lane hire (indoor) per hour	Per hour	GST	Partial Cost Pricing	Non-Statutory	56.0	57.4	1.4	2.5%	
25m Whole pool hire (8 lanes indoor) per hour	Per hour	GST	Market pricing	Non-Statutory	358.0	367.0	9.0	2.5%	
50m Lane hire (outdoor) per hour	Per hour	GST	Market pricing	Non-Statutory	71.0	72.8	1.8	2.5%	
50m Whole pool (outdoor) per hour - Concession	Per hour	GST	Market pricing	Non-Statutory	568.0	582.2	14.2	2.5%	
LTS whole pool hire per hour	Per hour	GST	Partial Cost Pricing	Non-Statutory	203.0	208.1	5.1	2.5%	
Warm water pool per hour	Per hour	GST	Market pricing	Non-Statutory	152.0	155.8	3.8	2.5%	
<b>Birthday Parties</b>									
Birthday Party per child fee	Per Child	GST	Partial Cost Pricing	Non-Statutory	17.8	18.3	0.4	2.5%	
<b>Carnivals</b>									
25m Whole pool hire (8 lanes indoor) per hour	Per hour	GST	Market pricing	Non-Statutory	224.0	229.6	5.6	2.5%	
50m Whole pool (outdoor) per hour	Per hour	GST	Market pricing	Non-Statutory	355.0	363.9	8.9	2.5%	
<b>Creche</b>									
Member Family (2+ children) per session	Per session	GST	Market pricing	Non-Statutory	12.2	12.5	0.3	2.5%	
Member per child, per session	Per session	GST	Market pricing	Non-Statutory	8.2	8.4	0.2	2.4%	
Non-member Family (2+ children) per session	Per session	GST	Market pricing	Non-Statutory	18.2	18.7	0.5	2.7%	
Non-member per child, per session	Per session	GST	Market pricing	Non-Statutory	12.2	12.5	0.3	2.5%	
<b>Creche - Pass cards</b>									
Family Child Care - member (20 visit)	Per pass card	GST	Market pricing	Non-Statutory	219.6	225.1	5.5	2.5%	
Family Child Care - non member (20 visit)	Per pass card	GST	Market pricing	Non-Statutory	327.6	335.8	8.2	2.5%	
Single Child Care - member (20 visit)	Per pass card	GST	Market pricing	Non-Statutory	147.6	151.3	3.7	2.5%	
Single Child Care - non member (20 visit)	Per pass card	GST	Market pricing	Non-Statutory	219.6	225.1	5.5	2.5%	
<b>General</b>									
Group Fitness - Cancellation Fee	Per class	GST	Market pricing	Non-Statutory	15.0	15.4	0.4	2.7%	
<b>General Access</b>									
Non Participant Entry	Per visit	GST	Market pricing	Non-Statutory	3.0	3.1	0.1	3.3%	
<b>Group Fitness - casual</b>									
Group Fitness (per class) Concession	Per class	GST	Partial Cost Pricing	Non-Statutory	14.6	15.0	0.4	2.7%	
Group Fitness (per class) Excludes Reformer Pilates	Per class	GST	Partial Cost Pricing	Non-Statutory	18.2	18.7	0.4	2.5%	
<b>Group Fitness - Pass Cards</b>									
Group Fitness (20 visits)	Per pass card	GST	Partial Cost Pricing	Non-Statutory	327.6	335.8	8.2	2.5%	
Group Fitness (20 visits) Concession	Per pass card	GST	Partial Cost Pricing	Non-Statutory	262.8	269.4	6.6	2.5%	
<b>Gymnasium - casual</b>									
Casual Gym (per session)	Per session	GST	Market pricing	Non-Statutory	22.8	23.4	0.6	2.6%	



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Casual Gym (per session) Concession	Per session	GST	Partial Cost Pricing	Non-Statutory	18.2	18.7	0.4	2.5%	
<b>Memberships</b>									
1 Zone - Adult fortnightly debit (Either one of Aquatic, GF classes or Gym) fortnight debit	Per membership	GST	Market pricing	Non-Statutory	40.0	41.0	1.0	2.5%	
1 Zone Concession - fortnightly debit	Per membership	GST	Partial Cost Pricing	Non-Statutory	32.0	32.8	0.8	2.5%	
2 Zones - Adult - fortnightly debit	Per membership	GST	Market pricing	Non-Statutory	50.0	51.3	1.3	2.5%	
2 Zones Concession - fortnightly debit	Per membership	GST	Partial Cost Pricing	Non-Statutory	40.0	41.0	1.0	2.5%	
3 Zones - Adult - fortnightly debit	Per membership	GST	Market pricing	Non-Statutory	55.0	56.4	1.4	2.5%	
3 Zones Concession - fortnightly debit	Per membership	GST	Partial Cost Pricing	Non-Statutory	44.0	45.1	1.1	2.5%	
4 Zones - Adult - fortnightly debit (ALL Aquatic +GF classes + Gym + Specialty)	Per membership	GST	Partial Cost Pricing	Non-Statutory	65.0	66.7	1.7	2.5%	
4 Zones Concession - fortnightly debit (ALL Aquatic + GF classes + Gym + Specialty)	Per membership	GST	Market pricing	Non-Statutory	52.0	53.3	1.3	2.5%	
Joining Fee	Per membership	GST	Partial Cost Pricing	Non-Statutory	55.0	56.4	1.4	2.5%	
<b>Room Hire</b>									
Casual Consultation Room / Office Hire per hour	Per hour	GST	Market pricing	Non-Statutory	35.0	35.9	0.9	2.6%	
Multi Purpose Room per hour	Per hour	GST	Market pricing	Non-Statutory	45.0	46.2	1.2	2.6%	
Program Room 1 (Wellness Room) per hour	Per hour	GST	Market pricing	Non-Statutory	45.0	46.2	1.2	2.6%	
Program Room 2 (Pilates) equipment use per hour	Per hour	GST	Market pricing	Non-Statutory	90.0	92.3	2.3	2.5%	
Program Room 3 (Creche) per hour	Per hour	GST	Market pricing	Non-Statutory	45.0	46.2	1.2	2.6%	
Program Room 4 (Group Fitness Studio) per hour	Per hour	GST	Market pricing	Non-Statutory	140.0	143.5	3.5	2.5%	
Program Room 5 (Indoor Cycle) per hour	Per hour	GST	Market pricing	Non-Statutory	90.0	92.3	2.3	2.5%	
<b>Swim Club</b>									
Swim Club - Junior Bronze (2 lessons per week) fortnightly fee	Per membership	GST	Partial Cost Pricing	Non-Statutory	57.0	58.5	1.5	2.6%	
Swim Club - Junior Gold (4 lessons per week) fortnightly fee	Per membership	GST	Partial Cost Pricing	Non-Statutory	73.0	74.8	1.8	2.5%	
Swim Club - Junior Silver (3 lessons per week) fortnightly fee	Per membership	GST	Market pricing	Non-Statutory	65.8	67.5	1.7	2.5%	
Swim Club - Single fee session	Per membership	GST	Partial Cost Pricing	Non-Statutory	17.4	17.9	0.5	2.6%	
Swim Club - Youth - fortnightly fee	Per membership	GST	Market pricing	Non-Statutory	61.0	62.5	1.5	2.5%	
<b>Swimming Lessons</b>									
Swim Lessons - Adult - Fortnightly debit (one lesson per week)	Per membership	GST Free	Partial Cost Pricing	Non-Statutory	46.5	47.7	1.2	2.6%	
Swim Lessons - Fortnightly debit (one lesson per week - Concession)	Per membership	GST Free	Partial Cost Pricing	Non-Statutory	33.6	34.5	0.9	2.5%	
Swim Lessons - Fortnightly debit (one lesson per week)	Per membership	GST Free	Partial Cost Pricing	Non-Statutory	42.0	43.0	1.0	2.4%	
<b>Swimming Lessons - Schools</b>									
School Swimming Lessons - Variable based on ratio (per lesson)	Per lesson	GST Free	Partial Cost Pricing	Non-Statutory	12.7	13.0	0.3	2.4%	
<b>Northcote Golf Course</b>									
<b>Green Fees</b>									
Adult 9 Holes	Per fee	GST	Market pricing	Non-Statutory	22.7	23.3	0.6	2.6%	
Adults 18 Holes	Per fee	GST	Market pricing	Non-Statutory	31.0	31.8	0.8	2.6%	
Afternoon Golf Special	Per fee	GST	No Charge	Non-Statutory	15.0	15.4	0.4	2.7%	
Concession 18 Holes	Per fee	GST	Partial Cost Pricing	Non-Statutory	26.3	27.0	0.7	2.7%	
Concession 9 Holes	Per fee	GST	Partial Cost Pricing	Non-Statutory	19.3	19.8	0.5	2.6%	
Footgolf Adult	Per round	GST	Market pricing	Non-Statutory	15.5	15.9	0.4	2.6%	
Footgolf Junior / concession	Per round	GST	Partial Cost Pricing	Non-Statutory	13.2	13.5	0.4	2.7%	
Junior 18 Holes (Weekdays Weekend & Public Holidays after midday)	Per fee	GST	Partial Cost Pricing	Non-Statutory	15.5	15.9	0.4	2.6%	
Junior 9 Holes (Weekdays Weekend & Public Holidays after midday)	Per fee	GST	Partial Cost Pricing	Non-Statutory	13.4	13.8	0.4	2.6%	
<b>Joining Fee</b>									
Adult	Per visit	GST	Full cost pricing	Non-Statutory	55.0	56.4	1.4	2.5%	

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Junior	Per fee	GST	Full cost pricing	Non-Statutory	53.0	54.4	1.4	2.5%		
<b>Membership Fees</b>										
Adult 5 weekday direct debit (fortnight)	Per membership	GST	Market pricing	Non-Statutory	29.5	30.3	0.8	2.6%		
Adult 5 weekday upfront	Per membership	GST	Market pricing	Non-Statutory	695.5	712.9	17.4	2.5%		
Adult 7 day direct debit (fortnight)	Per membership	GST	Market pricing	Non-Statutory	33.6	34.5	0.9	2.5%		
Adult 7 day Upfront	Per membership	GST	Market pricing	Non-Statutory	800.0	820.0	20.0	2.5%		
Concession/ Pensioner 5 day direct debit (fortnight)	Per membership	GST	Market pricing	Non-Statutory	22.7	23.3	0.6	2.6%		
Concession/Pensioner 5 day upfront	Per membership	GST	Market pricing	Non-Statutory	537.0	550.5	13.5	2.5%		
Concession/Pensioner 7 day direct debit (fortnight)	Per membership	GST	Market pricing	Non-Statutory	26.9	27.6	0.7	2.6%		
Concession/Pensioner 7 day upfront	Per membership	GST	Market pricing	Non-Statutory	632.0	647.8	15.8	2.5%		
Junior 7 day direct debit (fortnight)	Per membership	GST	Market pricing	Non-Statutory	14.4	14.8	0.4	2.4%		
Junior 7 day upfront	Per membership	GST	Market pricing	Non-Statutory	326.0	334.2	8.1	2.5%		
<b>Northcote T/Hall Presenter Services</b>										
<b>Administration charges</b>										
Admin charge per hour per booking	Per hour	GST	Partial Cost Pricing	Non-Statutory	16.0	15.0	-1.0	-6.3%		
<b>Audio Equipment Hire</b>										
Audio Package A (daily)	Per day	GST	Market pricing	Non-Statutory	500.0	500.0	0.0	0.0%		
Audio Package B (daily)	Per Week	GST	Market pricing	Non-Statutory	750.0	750.0	0.0	0.0%		
Audio Package C (daily)	Per day	GST	Market pricing	Non-Statutory	1000.0	1000.0	0.0	0.0%		
<b>Audio Equipment Individual Items- Standard Rate</b>										
Grand Piano - additional day	Per session	GST	Market pricing	Non-Statutory	150.0	150.0	0.0	0.0%		
Grand Piano + tune (Daily Rate)	Per day	GST	Market pricing	Non-Statutory	500.0	500.0	0.0	0.0%		
Grand Piano additional tune	Per session	GST	Market pricing	Non-Statutory	350.0	350.0	0.0	0.0%		
<b>AV/ Projector Packages- Standard Rate</b>										
Main Hall Barco & screen (daily rate)	Per day	GST	Market pricing	Non-Statutory	450.0	450.0	0.0	0.0%		
Main Hall Barco & screen (weekly rate)	Per Week	GST	Market pricing	Non-Statutory	1350.0	1350.0	0.0	0.0%		
Portable Projector & Screen (Daily rate)	Per day	GST	Market pricing	Non-Statutory	105.0	105.0	0.0	0.0%		
Portable Projector & Screen (Weekly rate)	Per Week	GST	Market pricing	Non-Statutory	315.0	315.0	0.0	0.0%		
Studio 1 projector & screen package (daily rate)	Per day	GST	Market pricing	Non-Statutory	105.0	105.0	0.0	0.0%		
Studio 1 projector & screen package (weekly rate)	Per Week	GST	Market pricing	Non-Statutory	315.0	315.0	0.0	0.0%		
Studio 2 projector & screen package (daily rate)	Per day	GST	Market pricing	Non-Statutory	85.0	85.0	0.0	0.0%		
Studio 2 projector & screen package (weekly rate)	Per Week	GST	Market pricing	Non-Statutory	255.0	255.0	0.0	0.0%		
<b>Civic Square</b>										
Not for Profit/Artist - per hour	Per hour	GST	Market pricing	Non-Statutory	43.0	45.0	2.0	4.7%		
Not for Profit/Artist -per day (8 hours +)	Per day	GST	Market pricing	Non-Statutory		360.0	360.0	0.0%		
Not for Profit/Artist -per week (4 days+)	Per Week	GST	Market pricing	Non-Statutory		1440.0	1440.0	0.0%		
Standard - per day (8 hours +)	Per day	GST	Market pricing	Non-Statutory		720.0	720.0	0.0%		
Standard - per hour	Per hour	GST	Market pricing	Non-Statutory	86.0	90.0	4.0	4.7%		
Standard - per week (4 days+)	Per Week	GST	Market pricing	Non-Statutory		2880.0	2880.0	0.0%		
<b>East &amp; West Wing - Full Venue</b>										
Not for Profit/Artists Rate - per hour	Per hour	GST	Partial Cost Pricing	Non-Statutory	255.0	265.0	10.0	3.9%		
Standard rate - per hour	Per hour	GST	Market pricing	Non-Statutory	510.0	530.0	20.0	3.9%		
<b>East Wing - (Rooftop &amp; 2A/B)</b>										
Not for Profit/Artists Rate - per hour	Per hour	GST	Partial Cost Pricing	Non-Statutory	82.5	85.0	2.5	3.0%		

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Standard rate - per hour	Per hour	GST	Market pricing	Non-Statutory	165.0	170.0	5.0	3.0%	
<b>Large Rooms (FFR2A&amp;B, Roof Top)</b>									
Lights on/Development - per day (8 hours +)	Per day	GST	Market pricing	Non-Statutory		180.0	180.0	0.0%	
Lights on/Development - per hour	Per hour	GST	Market pricing	Non-Statutory	22.0	22.5	0.5	2.3%	
Lights on/Development - per week (4 days+)	Per Week	GST	Market pricing	Non-Statutory		720.0	720.0	0.0%	
Not for Profit/Artist - per hour	Per hour	GST	Market pricing	Non-Statutory	44.0	45.0	1.0	2.3%	
Not for Profit/Artist -per day (8 hours +)	Per day	GST	Market pricing	Non-Statutory		360.0	360.0	0.0%	
Not for Profit/Artist -per week (4 days+)	Per Week	GST	Market pricing	Non-Statutory		1440.0	1440.0	0.0%	
Standard - per day (8 hours +)	Per day	GST	Market pricing	Non-Statutory		720.0	720.0	0.0%	
Standard - per hour	Per hour	GST	Market pricing	Non-Statutory	88.0	90.0	2.0	2.3%	
Standard - per week (4 days+)	Per Week	GST	Market pricing	Non-Statutory		2880.0	2880.0	0.0%	
<b>Lighting Equipment Hire</b>									
Lighting Package A (daily)	Per day	GST	Market pricing	Non-Statutory	500.0	500.0	0.0	0.0%	
Lighting Package B (daily)	Per Week	GST	Market pricing	Non-Statutory	750.0	750.0	0.0	0.0%	
Lighting Package C (daily)	Per day	GST	Market pricing	Non-Statutory	1000.0	1000.0	0.0	0.0%	
<b>Main Hall</b>									
Lights on/Development - per hour	Per hour	GST	Market pricing	Non-Statutory	46.3	50.0	3.8	8.1%	
Not for profit - daily rate (8 hours +)	Per day	GST	Market pricing	Non-Statutory	760.0	790.0	30.0	3.9%	
Not for profit - Weekly rate (4 days)	Per Week	GST	Market pricing	Non-Statutory	3040.0	3160.0	120.0	3.9%	
Not for Profit/Artist - per hour	Per hour	GST	Market pricing	Non-Statutory	92.5	95.0	2.5	2.7%	
Standard - daily rate (8 hours +)	Per day	GST	Market pricing	Non-Statutory	1520.0	1580.0	60.0	3.9%	
Standard - per hour	Per hour	GST	Market pricing	Non-Statutory	185.0	190.0	5.0	2.7%	
Standard - Weekly rate (4 days)	Per Week	GST	Market pricing	Non-Statutory	6080.0	6325.0	245.0	4.0%	
<b>Medium Rooms (GFR2, FFR1, FFR2A, FFR2B)</b>									
Lights on/Development - per hour	Per hour	GST	Market pricing	Non-Statutory	17.5	17.5	0.0	0.0%	
Lights on/Development -per day (8 hours +)	Per day	GST	Market pricing	Non-Statutory		140.0	140.0	0.0%	
Lights on/Development -per week (4 days+)	Per Week	GST	Market pricing	Non-Statutory		560.0	560.0	0.0%	
Not for Profit/Artist - per day (8 hours +)	Per day	GST	Market pricing	Non-Statutory		280.0	280.0	0.0%	
Not for Profit/Artist - per hour	Per hour	GST	Market pricing	Non-Statutory	33.0	35.0	2.0	6.1%	
Not for Profit/Artist -per week (4 days+)	Per Week	GST	Market pricing	Non-Statutory		1120.0	1120.0	0.0%	
Standard - per day (8 hours +)	Per day	GST	Market pricing	Non-Statutory		560.0	560.0	0.0%	
Standard - per hour	Per hour	GST	Market pricing	Non-Statutory	66.0	70.0	4.0	6.1%	
Standard - per week (4 days+)	Per Week	GST	Market pricing	Non-Statutory		2240.0	2240.0	0.0%	
<b>Other Fees- staffing costs</b>									
Bar staff	Per hour	GST	Market pricing	Non-Statutory	56.0	57.0	1.0	1.8%	
Front-of- house, function or technical staff- per hour/ 3 hour minimum (Band 3)	Per hour	GST	Market pricing	Non-Statutory	56.0	57.0	1.0	1.8%	
Front-of- house, functions or technical supervisor per hour /3 hour minimum (Band 4)	Per hour	GST	Market pricing	Non-Statutory	65.0	68.0	3.0	4.6%	
<b>Small Rooms (GFR1 &amp; FFR3)</b>									
Lights on/Development - per day (8 hours +)	Per day	GST	Market pricing	Non-Statutory		90.0	90.0	0.0%	
Lights on/Development - per hour	Per hour	GST	Market pricing	Non-Statutory	11.0	11.3	0.3	2.3%	
Lights on/Development - per week (4 days+)	Per Week	GST	Market pricing	Non-Statutory		360.0	360.0	0.0%	
Not for Profit/Artist - per hour	Per hour	GST	Market pricing	Non-Statutory	22.0	22.5	0.5	2.3%	
Not for Profit/Artist -per day (8 hours +)	Per day	GST	Market pricing	Non-Statutory		180.0	180.0	0.0%	
Not for Profit/Artist -per week (4 days+)	Per Week	GST	Market pricing	Non-Statutory		720.0	720.0	0.0%	

Darebin City Council - Draft 2024-25 Fees & Charges Price Schedule									
User Fee or Charge	Units of Measure	GST Status	Pricing Method	Fee Type	2023/24 Fee incl GST \$	2024/25 Fee incl GST \$	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %	
Standard - per day (8 hours +)	Per day	GST	Market pricing	Non-Statutory		360.0	360.0	0.0%	
Standard - per hour	Per hour	GST	Market pricing	Non-Statutory	44.0	45.0	1.0	2.3%	
Standard - per week (4 days+)	Per Week	GST	Market pricing	Non-Statutory		1440.0	1440.0	0.0%	
<b>Studio 1</b>									
Lights on/Development - per hour	Per hour	GST	Market pricing	Non-Statutory	32.5	33.8	1.3	3.8%	
Not for profit - daily rate (8 hours +)	Per day	GST	Market pricing	Non-Statutory	520.0	540.0	20.0	3.8%	
Not for profit - Weekly rate (4 days)	Per Week	GST	Market pricing	Non-Statutory	2080.0	2165.0	85.0	4.1%	
Not for Profit/Artist - per hour	Per hour	GST	Market pricing	Non-Statutory	65.0	67.5	2.5	3.8%	
Standard - daily rate (8 hours +)	Per day	GST	Market pricing	Non-Statutory	1040.0	1080.0	40.0	3.8%	
Standard - per hour	Per hour	GST	Market pricing	Non-Statutory	130.0	135.0	5.0	3.8%	
Standard - Weekly rate (4 days)	Per Week	GST	Market pricing	Non-Statutory	4160.0	4325.0	165.0	4.0%	
<b>Studio 2</b>									
Lights on/Development - per hour	Per hour	GST	Market pricing	Non-Statutory	20.0	21.3	1.3	6.3%	
Not for profit - daily rate (8 hours +)	Per day	GST	Market pricing	Non-Statutory	320.0	335.0	15.0	4.7%	
Not for profit - Weekly rate (4 days)	Per Week	GST	Market pricing	Non-Statutory	1280.0	1330.0	50.0	3.9%	
Not for Profit/Artist - per hour	Per hour	GST	Market pricing	Non-Statutory	40.0	42.5	2.5	6.3%	
Standard - daily rate (8 hours +)	Per day	GST	Market pricing	Non-Statutory	640.0	665.0	25.0	3.9%	
Standard - per hour	Per hour	GST	Market pricing	Non-Statutory	80.0	85.0	5.0	6.3%	
Standard - Weekly rate (4 days)	Per Week	GST	Market pricing	Non-Statutory	2560.0	2660.0	100.0	3.9%	
<b>Venue Hire Deposit</b>									
Non-refundable deposit (High Risk Events)	Per booking	GST	Market pricing	Non-Statutory	3000.0	2500.0	-500.0	-16.7%	
Non-refundable deposit (Low Risk Events)	Per booking	GST	Market pricing	Non-Statutory	750.0	1000.0	250.0	33.3%	
<b>West Wing</b>									
Not for Profit/Artists Rate - per hour	Per hour	GST	Market pricing	Non-Statutory	175.0	180.0	5.0	2.9%	
Standard rate - per hour	Per hour	GST	Market pricing	Non-Statutory	350.0	365.0	15.0	4.3%	
<b>Personal Care</b>									
<b>Personal Care</b>									
COUPLE - over \$115,245 pa. Please note: new charge 23/24- the full cost of the scheduled visit will be charged in the event of late cancellation/nonattendance if no relevant reason provided (eg. hospital admission)	Per hour	GST Free	Partial Cost Pricing	Non-Statutory	51.0	52.5	1.4	2.8%	
COUPLE - over \$59,802 pa but under \$115,245 pa. Please note: new charge 23/24- the full cost of the scheduled visit will be charged in the event of late cancellation/nonattendance if no relevant reason provided (eg. hospital admission)	Per hour	GST Free	Partial Cost Pricing	Non-Statutory	12.0	12.4	0.3	2.9%	
COUPLE - under \$59,802 pa. Please note: new charge 23/24- the full cost of the scheduled visit will be charged in the event of late cancellation/nonattendance if no relevant reason provided (eg. hospital admission)	Per hour	GST Free	Partial Cost Pricing	Non-Statutory	5.4	5.5	0.1	2.2%	
FAMILY with 1 child - over \$118,546 pa (plus an additional \$6,206 for each additional child). Please note: new charge 23/24- the full cost of the scheduled visit will be charged in the event of late cancellation/nonattendance if no relevant reason provided (eg. hospital admission)	Per hour	GST Free	Partial Cost Pricing	Non-Statutory	51.0	52.5	1.4	2.8%	
FAMILY with 1 child - over \$66,009 pa but under \$118,546 pa (plus and extra \$6,206 for each additional child). Please note: new charge 23/24- the full cost of the scheduled visit will be charged in the event of late cancellation/nonattendance if no relevant reason provided (eg. hospital admission)	Per hour	GST Free	Partial Cost Pricing	Non-Statutory	12.0	12.4	0.3	2.9%	



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FAMILY with 1 child - under \$66,009 pa (plus and extra \$6,206 for each additional child). Please note: new charge 23/24- the full cost of the scheduled visit will be charged in the event of late cancellation/nonattendance if no relevant reason provided (eg. hospital admission)	Per hour	GST Free	Partial Cost Pricing	Non-Statutory	5.4	5.5	0.1	2.2%	
Full Cost. Please note: new charge 23/24- the full cost of the scheduled visit will be charged in the event of late cancellation/nonattendance if no relevant reason provided (eg. hospital admission)	Per hour	GST Free	Partial Cost Pricing	Non-Statutory	100.9	100.9	0.0	0.0%	
SINGLE - over \$39,089 pa but under \$86,208 pa. Please note: new charge 23/24- the full cost of the scheduled visit will be charged in the event of late cancellation/nonattendance if no relevant reason provided (eg. hospital admission)	Per hour	GST Free	Partial Cost Pricing	Non-Statutory	12.0	12.4	0.3	2.9%	
SINGLE - over \$86,208 pa. Please note: new charge 23/24- the full cost of the scheduled visit will be charged in the event of late cancellation/nonattendance if no relevant reason provided (eg. hospital admission)	Per hour	GST Free	Partial Cost Pricing	Non-Statutory	51.0	52.5	1.4	2.8%	
SINGLE- under \$39,089pa. Please note: new charge 23/24- the full cost of the scheduled visit will be charged in the event of late cancellation/nonattendance if no relevant reason provided (eg. hospital admission)	Per hour	GST Free	Partial Cost Pricing	Non-Statutory	5.4	5.5	0.1	2.2%	
<b>Regent Centre</b>									
<b>Room Hire</b>									
Regent Centre Senior Citizens Centre	Per hour	GST	Partial Cost Pricing	Non-Statutory	11.4	12.0	0.6	5.3%	
<b>Reservoir Community &amp; Learning Ctr</b>									
<b>Charge used across Community Hubs Unit</b>									
After hours casual staff cost	Per hour	GST	Full cost pricing	Non-Statutory	56.0	57.0	1.0	1.8%	
<b>Function Room 1</b>									
Darebin & non profit Organisations (Per Hour)	Per hour	GST	Full cost pricing	Non-Statutory	18.5	19.0	0.5	2.7%	
Non Darebin & profit organisations (per hour)	Per hour	GST	Full cost pricing	Non-Statutory	31.5	39.0	7.5	23.8%	
<b>Function Room 2</b>									
Darebin & non profit Organisations (Per Hour)	Per hour	GST	Full cost pricing	Non-Statutory	18.5	0.0	-18.5	-100.0%	
Non Darebin & profit organisations (per hour)	Per hour	GST	Full cost pricing	Non-Statutory	31.5	0.0	-31.5	-100.0%	
<b>Function Room combined (1 and 2)</b>									
Darebin & non profit Organisations (Per Hour)	Per hour	GST	Full cost pricing	Non-Statutory	37.0	38.0	1.0	2.7%	
Non Darebin & profit organisations (per hour)	Per hour	GST	Full cost pricing	Non-Statutory	63.0	78.0	15.0	23.8%	
<b>Meeting Room 1</b>									
Darebin & non profit Organisations (Per Hour)	Per hour	GST	Full cost pricing	Non-Statutory	7.5	8.0	0.5	6.7%	
Non Darebin & profit organisations (per hour)	Per hour	GST	Full cost pricing	Non-Statutory	11.0	14.0	3.0	27.3%	
<b>Meeting room 1&amp;2 Combined</b>									
Darebin & non profit Organisations (Per Hour)	Per hour	GST	Full cost pricing	Non-Statutory	15.0	16.0	1.0	6.7%	
Non Darebin & profit organisations (per hour)	Per hour	GST	Full cost pricing	Non-Statutory	22.0	28.0	6.0	27.3%	
<b>Meeting room 2</b>									
Darebin & non profit Organisations (Per Hour)	Per hour	GST	Full cost pricing	Non-Statutory	7.5	8.0	0.5	6.7%	
Non Darebin & profit organisations (per hour)	Per hour	GST	Full cost pricing	Non-Statutory	11.0	14.0	3.0	27.3%	
<b>Other</b>									
Commercial Kitchen Hire	Per hour	GST	Full cost pricing	Non-Statutory	128.0	148.0	20.0	15.6%	
RCLC cleaning fee	Per session	GST	Full cost pricing	Non-Statutory	125.0	155.0	30.0	24.0%	
<b>RLC - Aquatic Operations</b>									
<b>Aquatic</b>									

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Administration Fee - All Memberships	Per membership	GST	Market pricing	Non-Statutory	33.1	34.0	0.9	2.7%	
Aquatic 12 Month - Direct Debit Fortnightly - Adult	Per membership	GST	Market pricing	Non-Statutory	23.3	23.9	0.6	2.6%	
Aquatic 12 Month - Direct Debit Fortnightly - Adult Concession	Per membership	GST	Partial Cost Pricing	Non-Statutory	18.6	18.6	0.0	0.0%	
Aquatic 12 Month - Direct Debit Fortnightly - Staying Active	Per membership	GST	Partial Cost Pricing	Non-Statutory	15.0	15.4	0.4	2.7%	
Aquatic 12 Month - Upfront - Adult	Per membership	GST	Market pricing	Non-Statutory	611.7	627.0	15.3	2.5%	
Aquatic 12 Month - Upfront - Adult Concession	Per membership	GST	Partial Cost Pricing	Non-Statutory	489.6	489.6	0.0	0.0%	
Aquatic 12 Month - Upfront - Staying Active	Per membership	GST	Partial Cost Pricing	Non-Statutory	392.3	402.0	9.8	2.5%	
Aquatic 12 Month - Upfront - Teen	Per membership	GST	Partial Cost Pricing	Non-Statutory	310.5	318.3	7.8	2.5%	
Aquatic 3 Month - Upfront - Adult	Per membership	GST	Market pricing	Non-Statutory	158.4	162.3	4.0	2.5%	
Aquatic 3 Month - Upfront - Adult Concession	Per membership	GST	Partial Cost Pricing	Non-Statutory	126.3	126.3	0.0	0.0%	
Aquatic 3 Month - Upfront - Staying Active	Per membership	GST	Partial Cost Pricing	Non-Statutory	101.4	104.0	2.6	2.5%	
Aquatic 3 Month - Upfront - Teen	Per membership	GST	Partial Cost Pricing	Non-Statutory	85.9	88.0	2.1	2.4%	
Aquatic 3 Month - Upfront - Work Cover	Per membership	GST	Full cost pricing	Non-Statutory	243.2	249.3	6.1	2.5%	
Aquatic Flexi - Direct Debit Fortnightly - Adult	Per membership	GST	Market pricing	Non-Statutory	26.9	27.6	0.7	2.6%	
Aquatic Flexi - Direct Debit Fortnightly - Adult Concession	Per membership	GST	Partial Cost Pricing	Non-Statutory	20.7	20.7	0.0	0.0%	
Aquatic Flexi - Direct Debit Fortnightly - Staying Active	Per membership	GST	Partial Cost Pricing	Non-Statutory	17.1	17.5	0.4	2.6%	
Aquatic Flexi - Direct Debit Fortnightly - Teen	Per membership	GST	Partial Cost Pricing	Non-Statutory	14.5	14.8	0.4	2.4%	
<b>Aquatic Various</b>									
Birthday Parties w/o food	Per event	GST	Market pricing	Non-Statutory	18.1	18.6	0.4	2.5%	
Lockers	Per visit	GST	Market pricing	Non-Statutory	0.0	3.5	3.5	0.0%	
<b>Family Swim and Visit Passes</b>									
10 MVP - Gym - CARE	Per visit	GST	Partial Cost Pricing	Non-Statutory	57.6	57.6	0.0	0.0%	
10 MVP - Swim - Adult	Per visit	GST	Partial Cost Pricing	Non-Statutory	60.3	62.1	1.8	3.0%	
10 MVP - Swim - CARE	Per visit	GST	Partial Cost Pricing	Non-Statutory	23.0	23.5	0.6	2.5%	
10 MVP - Swim - Child	Per visit	GST	Partial Cost Pricing	Non-Statutory	46.4	45.9	-0.5	-1.0%	
10 MVP - Swim - Concession	Per visit	GST	Partial Cost Pricing	Non-Statutory	45.9	45.9	0.0	0.0%	
10 MVP - Swim - Family CARE (2 Adults & upto 5 Children on same Medicare Card)	Per visit	GST	Partial Cost Pricing	Non-Statutory	68.4	68.4	0.0	0.0%	
10 MVP - Swim - Staying Active	Per visit	GST	Partial Cost Pricing	Non-Statutory	30.2	31.5	1.4	4.5%	
10 MVP - Swim/Spa/Sauna/Steam - Adult	Per visit	GST	Partial Cost Pricing	Non-Statutory	108.0	110.7	2.7	2.5%	
10 MVP - Swim/Spa/Sauna/Steam - CARE	Per visit	GST	Partial Cost Pricing	Non-Statutory	41.9	42.9	1.1	2.5%	
10 MVP - Swim/Spa/Sauna/Steam - Concession	Per visit	GST	Partial Cost Pricing	Non-Statutory	83.7	83.7	0.0	0.0%	
10 MVP - Swim/Spa/Sauna/Steam - Staying Active	Per visit	GST	Partial Cost Pricing	Non-Statutory	63.9	65.7	1.8	2.8%	
20 MVP - Swim - Adult	Per visit	GST	Market pricing	Non-Statutory	120.6	124.2	3.6	3.0%	
20 MVP - Swim - Child	Per visit	GST	Market pricing	Non-Statutory	92.7	91.8	-0.9	-1.0%	
20 MVP - Swim - Concession	Per visit	GST	Market pricing	Non-Statutory	91.8	91.8	0.0	0.0%	
20 MVP - Swim - Staying Active	Per visit	GST	Partial Cost Pricing	Non-Statutory	60.3	63.0	2.7	4.5%	
20 MVP - Swim/Spa/Sauna/Steam - Adult	Per visit	GST	Partial Cost Pricing	Non-Statutory	216.0	221.4	5.4	2.5%	
20 MVP - Swim/Spa/Sauna/Steam - Concession	Per visit	GST	Partial Cost Pricing	Non-Statutory	167.4	167.4	0.0	0.0%	
20 MVP - Swim/Spa/Sauna/Steam - Staying Active	Per visit	GST	Partial Cost Pricing	Non-Statutory	127.8	131.4	3.6	2.8%	
5 MVP - Gym - CARE	Per visit	GST	Partial Cost Pricing	Non-Statutory	28.8	28.8	0.0	0.0%	
5 MVP - Swim - CARE	Per visit	GST	Partial Cost Pricing	Non-Statutory	11.5	11.5	0.0	0.0%	
5 MVP - Swim - Family CARE (2 Adults & upto 5 Children on same Medicare Card)	Per visit	GST	Partial Cost Pricing	Non-Statutory	34.2	34.2	0.0	0.0%	
5 MVP - Swim/Spa/Sauna/Steam - CARE	Per visit	GST	Partial Cost Pricing	Non-Statutory	20.9	20.9	0.0	0.0%	
Swim - Family (1 Adults & 3 Child.)	Per visit	GST	Market pricing	Non-Statutory	14.5	14.8	0.4	2.4%	

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Swim - Family (2 Adults & 3 Child.)	Per visit	GST	Market pricing	Non-Statutory	18.6	19.0	0.4	2.2%	
Swim - Family Concession (1 Adults & 3 Child.)	Per visit	GST	Partial Cost Pricing	Non-Statutory	10.8	11.1	0.3	2.8%	
Swim - Family Concession (2 Adults & 3 Child.)	Per visit	GST	Partial Cost Pricing	Non-Statutory	15.2	15.5	0.3	2.0%	
<b>Hire</b>									
Aquatic Hire - Additional LG	Per visit	GST	Market pricing	Non-Statutory	67.3	69.0	1.7	2.5%	
Aquatic Hire - Hydro Pool- Full Pool - Per Hour	Per visit	GST	Market pricing	Non-Statutory	98.3	100.8	2.5	2.5%	
Aquatic Hire - Hydro Pool- Half Pool - Per Hour	Per visit	GST	Market pricing	Non-Statutory	72.5	74.3	1.8	2.5%	
Aquatic Hire - Lane Hire - Per Hour	Per visit	GST	Market pricing	Non-Statutory	41.4	42.4	1.0	2.5%	
Aquatic Hire - Men's Night	Per visit	GST	Market pricing	Non-Statutory	398.5	408.4	9.9	2.5%	
Aquatic Hire - Women's Night	Per visit	GST	Market pricing	Non-Statutory	398.5	408.4	10.0	2.5%	
<b>Swim Entry</b>									
Swim - Adult 16Yrs +	Per visit	GST	Market pricing	Non-Statutory	6.7	6.9	0.2	3.0%	
Swim - Child 5Yrs +	Per visit	GST	Market pricing	Non-Statutory	5.2	5.1	-0.1	-1.0%	
Swim - Concession Adult	Per visit	GST	Partial Cost Pricing	Non-Statutory	5.1	5.1	0.0	0.0%	
Swim - Spectator Entry	Per visit	GST	Market pricing	Non-Statutory	2.0	2.0	0.0	0.0%	
Swim - Sporting Club Class	Per visit	GST	Market pricing	Non-Statutory	6.3	6.5	0.2	2.4%	
Swim - Staying Active	Per visit	GST	Market pricing	Non-Statutory	3.4	3.5	0.2	4.5%	
Swim - TGDNB	Per visit	GST	Partial Cost Pricing	Non-Statutory	3.1	3.1	0.0	0.0%	
Swim/Spa/Sauna/Steam - Sporting Club Class	Per visit	GST	Market pricing	Non-Statutory	10.4	10.6	0.3	2.4%	
<b>Swim, Spa &amp; Sauna</b>									
Swim/Spa/Sauna/Steam - Adult 16Yrs +	Per visit	GST	Market pricing	Non-Statutory	12.0	12.3	0.3	2.5%	
Swim/Spa/Sauna/Steam - Concession Adult	Per visit	GST	Partial Cost Pricing	Non-Statutory	9.3	9.3	0.0	0.0%	
Swim/Spa/Sauna/Steam - Staying Active	Per visit	GST	Partial Cost Pricing	Non-Statutory	7.1	7.3	0.2	2.8%	
Swim/Spa/Sauna/Steam Addon - Adult	Per visit	GST	Market pricing	Non-Statutory	5.3	5.4	0.2	2.9%	
Swim/Spa/Sauna/Steam Addon - Concession Adult	Per visit	GST	Market pricing	Non-Statutory	4.2	4.2	0.0	0.0%	
Swim/Spa/Sauna/Steam Addon - Staying Active	Per visit	GST	Market pricing	Non-Statutory	3.7	3.8	0.1	2.7%	
<b>RLC - Fitness</b>									
<b>Aerobics &amp; Gymnasium</b>									
10 MVP - Aquatic Group Fitness Class	Per visit	GST	Partial Cost Pricing	Non-Statutory	123.8	126.9	3.2	2.5%	
10 MVP - Aquatic Group Fitness Class - Concession	Per visit	GST	Partial Cost Pricing	Non-Statutory	93.6	93.6	0.0	0.0%	
10 MVP - Group Fitness Class	Per visit	GST	Partial Cost Pricing	Non-Statutory	151.7	155.7	4.0	2.7%	
10 MVP - Group Fitness Class - Concession	Per visit	GST	Partial Cost Pricing	Non-Statutory	115.2	115.2	0.0	0.0%	
10 MVP - Group Fitness Class - Specialist	Per visit	GST	Partial Cost Pricing	Non-Statutory	48.2	49.5	1.4	2.8%	
10 MVP - Group Fitness Class - Staying Active	Per visit	GST	Partial Cost Pricing	Non-Statutory	86.4	89.1	2.7	3.1%	
10 MVP - Gym - Adult	Per visit	GST	Partial Cost Pricing	Non-Statutory	151.7	155.7	4.0	2.7%	
10 MVP - Gym - Concession	Per visit	GST	Partial Cost Pricing	Non-Statutory	115.2	115.2	0.0	0.0%	
10 MVP - Gym - Staying Active	Per visit	GST	Partial Cost Pricing	Non-Statutory	86.4	89.1	2.7	3.1%	
10 MVP - Virtual Fitness Class	Per class	GST	Partial Cost Pricing	Non-Statutory	93.2	93.2	0.0	0.0%	
20 MVP - Aquatic Group Fitness Class	Per visit	GST	Partial Cost Pricing	Non-Statutory	247.5	253.8	6.3	2.5%	
20 MVP - Aquatic Group Fitness Class - Concession	Per visit	GST	Partial Cost Pricing	Non-Statutory	187.2	187.2	0.0	0.0%	
20 MVP - Group Fitness Class	Per visit	GST	Partial Cost Pricing	Non-Statutory	303.3	311.4	8.1	2.7%	
20 MVP - Group Fitness Class - Concession	Per visit	GST	Partial Cost Pricing	Non-Statutory	230.4	230.4	0.0	0.0%	
20 MVP - Group Fitness Class - Specialist	Per visit	GST	Partial Cost Pricing	Non-Statutory	96.3	99.0	2.7	2.8%	
20 MVP - Group Fitness Class - Staying Active	Per visit	GST	Partial Cost Pricing	Non-Statutory	172.8	178.2	5.4	3.1%	

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20 MVP - Gym - Adult	Per visit	GST	Partial Cost Pricing	Non-Statutory	303.3	311.4	8.1	2.7%	
20 MVP - Gym - Concession	Per visit	GST	Partial Cost Pricing	Non-Statutory	230.4	230.4	0.0	0.0%	
20 MVP - Gym - Staying Active	Per visit	GST	Partial Cost Pricing	Non-Statutory	172.8	178.2	5.4	3.1%	
20 MVP - Virtual Fitness Class	Per class	GST	Partial Cost Pricing	Non-Statutory	186.3	186.3	0.0	0.0%	
EVOLT Scan - Member (additional)	Per visit	GST	Partial Cost Pricing	Non-Statutory	15.5	15.9	0.4	2.6%	
EVOLT Scan - Non-Member	Per visit	GST	Partial Cost Pricing	Non-Statutory	21.4	22.0	0.6	2.6%	
Group Fitness Class	Per visit	GST	Market pricing	Non-Statutory	16.9	17.3	0.4	2.7%	
Group Fitness Class - Aquatic	Per visit	GST	Market pricing	Non-Statutory	13.8	14.1	0.4	2.5%	
Group Fitness Class - Aquatic - Concession	Per visit	GST	Partial Cost Pricing	Non-Statutory	10.4	10.4	0.0	0.0%	
Group Fitness Class - Concession	Per visit	GST	Partial Cost Pricing	Non-Statutory	12.8	12.8	0.0	0.0%	
Group Fitness Class - Specialist	Per visit	GST	Partial Cost Pricing	Non-Statutory	5.4	5.5	0.2	2.8%	
Group Fitness Class - Staying Active	Per visit	GST	Partial Cost Pricing	Non-Statutory	9.6	9.9	0.3	3.1%	
Gym - Adult	Per visit	GST	Partial Cost Pricing	Non-Statutory	16.9	17.3	0.4	2.7%	
Gym - Concession	Per visit	GST	Partial Cost Pricing	Non-Statutory	12.8	12.8	0.0	0.0%	
Gym - Staying Active	Per visit	GST	Partial Cost Pricing	Non-Statutory	9.6	9.9	0.3	3.1%	
Virtual Fitness Class	Per class	GST	Partial Cost Pricing	Non-Statutory	10.4	10.4	0.0	0.0%	
<b>Family Swim and Visit Passes</b>									
10 MVP - Group Fitness Classes - CARE	Per visit	GST	Partial Cost Pricing	Non-Statutory	57.6	57.6	0.0	0.0%	
5 MVP - Group Fitness Classes - CARE	Per visit	GST	Partial Cost Pricing	Non-Statutory	28.8	28.8	0.0	0.0%	
<b>Hire</b>									
Consulting Rooms - Monthly Rent	Per month	GST	Market pricing	Non-Statutory	569.3	583.5	14.2	2.5%	
Room Hire per Hour - Meeting Room / Creche	Per hour	GST	Market pricing	Non-Statutory	35.2	36.0	0.9	2.5%	
Room Hire per Hour - Studio 1 / Studio 2 & Creche	Per hour	GST	Market pricing	Non-Statutory	57.4	58.8	1.4	2.5%	
Room Hire per Hour - Studio 2 / Cycle Room	Per hour	GST	Market pricing	Non-Statutory	46.1	47.2	1.2	2.5%	
<b>Memberships- Health Club</b>									
Administration Fee - All Memberships	Per membership	GST	Market pricing	Non-Statutory	33.1	34.0	0.9	2.7%	
Health Club 12 Month - Direct Debit Fortnightly - Adult	Per membership	GST	Market pricing	Non-Statutory	39.1	40.1	1.0	2.6%	
Health Club 12 Month - Direct Debit Fortnightly - Adult Concession	Per membership	GST	Partial Cost Pricing	Non-Statutory	31.3	31.3	0.0	0.0%	
Health Club 12 Month - Direct Debit Fortnightly - Staying Active	Per membership	GST	Partial Cost Pricing	Non-Statutory	24.9	25.5	0.6	2.4%	
Health Club 12 Month - Upfront - Adult	Per membership	GST	Market pricing	Non-Statutory	1014.3	1039.7	25.4	2.5%	
Health Club 12 Month - Upfront - Adult Concession	Per membership	GST	Partial Cost Pricing	Non-Statutory	812.5	812.5	0.0	0.0%	
Health Club 12 Month - Upfront - Staying Active	Per membership	GST	Partial Cost Pricing	Non-Statutory	650.0	666.2	16.3	2.5%	
Health Club 12 Month - Upfront - Teen	Per membership	GST	Partial Cost Pricing	Non-Statutory	519.6	532.5	13.0	2.5%	
Health Club 3 Month - Upfront - Adult	Per membership	GST	Market pricing	Non-Statutory	258.8	265.2	6.4	2.5%	
Health Club 3 Month - Upfront - Adult Concession	Per membership	GST	Partial Cost Pricing	Non-Statutory	207.0	207.0	0.0	0.0%	
Health Club 3 Month - Upfront - Staying Active	Per membership	GST	Partial Cost Pricing	Non-Statutory	165.6	169.8	4.2	2.5%	
Health Club 3 Month - Upfront - Teen	Per membership	GST	Partial Cost Pricing	Non-Statutory	134.6	137.9	3.3	2.5%	
Health Club Flexi - Direct Debit Fortnightly - Adult	Per membership	GST	Market pricing	Non-Statutory	43.0	44.0	1.1	2.4%	
Health Club Flexi - Direct Debit Fortnightly - Adult Concession	Per membership	GST	Partial Cost Pricing	Non-Statutory	34.3	34.3	0.0	0.0%	
Health Club Flexi - Direct Debit Fortnightly - Staying Active	Per membership	GST	Partial Cost Pricing	Non-Statutory	27.4	28.1	0.7	2.6%	
Health Club Flexi - Direct Debit Fortnightly - Teen	Per membership	GST	Partial Cost Pricing	Non-Statutory	21.9	22.5	0.6	2.5%	
<b>Memberships- Health Club</b>									
Health Club - 3 Month - Upfront - Work Cover	Per membership	GST	Full cost pricing	Non-Statutory	396.5	396.5	0.0	0.0%	
Health Club - Flexi - Direct Debit Fortnightly - CARE	Per membership	GST	Partial Cost Pricing	Non-Statutory	17.1	17.1	0.0	0.0%	



Darebin City Council - Draft 2024-25 Fees & Charges Price Schedule									
User Fee or Charge	Units of Measure	GST Status	Pricing Method	Fee Type	2023/24 Fee incl GST \$	2024/25 Fee incl GST \$	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %	
<b>Personal Training</b>									
10 MVP - Personal Training 2on1 Session (45 min)	Per session	GST	Partial Cost Pricing	Non-Statutory	745.2	764.1	18.9	2.5%	
10 MVP - Personal Training Session (30 min)	Per session	GST	Market pricing	Non-Statutory	484.2	496.4	12.2	2.5%	
10 MVP - Personal Training Session (45 min)	Per session	GST	Market pricing	Non-Statutory	623.7	639.0	15.3	2.5%	
10 MVP - Personal Training Session (60 min)	Per session	GST	Market pricing	Non-Statutory	726.3	744.3	18.0	2.5%	
3 MVP - Personal Training Starter Pack (30min Sessions) (1 per person)	Per session	GST	Market pricing	Non-Statutory	103.5	105.0	1.5	1.4%	
Personal Training (1x 30min per week) - Fortnightly Direct Debit	Per session	GST	Market pricing	Non-Statutory	85.9	88.3	2.3	2.7%	
Personal Training (1x 45min per week) - Fortnightly Direct Debit	Per session	GST	Market pricing	Non-Statutory	110.9	113.6	2.7	2.4%	
Personal Training Session (30 min)	Per session	GST	Market pricing	Non-Statutory	53.8	55.2	1.4	2.5%	
Personal Training Session (45 min)	Per session	GST	Market pricing	Non-Statutory	69.3	71.0	1.7	2.5%	
Personal Training Session (60 min)	Per session	GST	Market pricing	Non-Statutory	80.7	82.7	2.0	2.5%	
Personal Training Session 2on1 (45 min)	Per session	GST	Market pricing	Non-Statutory	82.8	84.9	2.1	2.5%	
<b>RLC - Swim School</b>									
<b>Learn to Swim Membership</b>									
Squad Training - Adult - Per Week	Per lesson	GST	Market pricing	Non-Statutory	17.3	17.3	0.0	0.0%	
Swim Lessons - Adult - Per Week	Per lesson	GST Free	Market pricing	Non-Statutory	17.3	17.8	0.4	2.6%	
Swim Lessons - LTS - Concession - Per Week	Per lesson	GST Free	Partial Cost Pricing	Non-Statutory	13.8	13.8	0.0	0.0%	
Swim Lessons - LTS - Per Week	Per lesson	GST Free	Market pricing	Non-Statutory	15.5	15.9	0.4	2.6%	
Swim Lessons - Private - Per Week	Per lesson	GST Free	Market pricing	Non-Statutory	47.0	48.2	1.2	2.6%	
Swim Lessons - Women's Night - Group Rate	Per lesson	GST Free	Partial Cost Pricing	Non-Statutory	6.4	6.6	0.2	3.1%	
Swim Lessons- LTS - Access and Inclusion - Per Week	Per lesson	GST Free	Market pricing	Non-Statutory	22.9	23.5	0.6	2.6%	
<b>School Swimming</b>									
School Swimming - 45 Minute Lesson - 1:06 Ratio	Per lesson	GST	Market pricing	Non-Statutory	12.5	12.8	0.3	2.4%	
School Swimming - 45 Minute Lesson - 1:08 Ratio	Per lesson	GST	Market pricing	Non-Statutory	10.5	10.7	0.3	2.4%	
School Swimming - 45 Minute Lesson - 1:10 Ratio	Per lesson	GST	Market pricing	Non-Statutory	9.2	9.5	0.3	2.7%	
School Swimming - 45 Minute Lesson - 1:12 Ratio	Per lesson	GST	Market pricing	Non-Statutory	8.3	8.5	0.3	3.0%	
School Swimming - Per Student	Per lesson	GST	Partial Cost Pricing	Non-Statutory	4.1	4.2	0.1	2.4%	
School Swimming - Teacher - 45 Minute Class	Per lesson	GST	Market pricing	Non-Statutory	51.8	53.0	1.3	2.4%	
<b>Ruthven Community Room</b>									
<b>Facility Hire</b>									
Cleaning	Per hour	GST	Full cost pricing	Non-Statutory	59.0	65.0	6.0	10.2%	
Darebin & non profit Organisations (Per Hour)	Per hour	GST	Full cost pricing	Non-Statutory	18.5	19.0	0.5	2.7%	
Non Darebin & profit organisations (per hour)	Per hour	GST	Full cost pricing	Non-Statutory	31.5	32.0	0.5	1.6%	
<b>Senior Citizens Club-E.Reservoir</b>									
<b>Room Hire</b>									
East Reservoir Senior Citizens Centre 7a Strathmerton Street per hour	Per hour	GST	Partial Cost Pricing	Non-Statutory	11.4	12.0	0.6	5.3%	
<b>Senior Citizens Club-East Preston</b>									
<b>Room Hire</b>									
East Preston Senior Citizens Centre Donald Street per hour	Per hour	GST	Partial Cost Pricing	Non-Statutory	11.4	12.0	0.6	5.3%	
<b>Senior Citizens Club-Northcote</b>									
<b>Room Hire</b>									
Northcote Senior Citizens Centre 18a Bent Street per hour	Per hour	GST	Partial Cost Pricing	Non-Statutory	11.4	12.0	0.6	5.3%	
<b>Senior Citizens Club-Reservoir</b>									
<b>Room Hire</b>									

Darebin City Council - Draft 2024-25 Fees & Charges Price Schedule									
User Fee or Charge	Units of Measure	GST Status	Pricing Method	Fee Type	2023/24 Fee incl GST \$	2024/25 Fee incl GST \$	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %	
Reservoir Senior Citizens Centre Wright Street per hour	Per hour	GST	Partial Cost Pricing	Non-Statutory	11.4	12.0	0.6	5.3%	
<b>Social Support Group</b>									
<b>Social Support Group</b>									
Full Cost Social Support Group (SSG)	Per visit	GST	Full cost pricing	Non-Statutory	70.0	0.0	-70.0	-100.0%	
HCP LEVEL 1& 2 - Full Session	Per visit	GST	Full cost pricing	Non-Statutory		70.0	70.0	0.0%	
HCP LEVEL 1& 2 - Short Session	Per visit	GST	Full cost pricing	Non-Statutory		30.0	30.0	0.0%	
HCP LEVEL 1& 2 - Short Session Transport	Per visit	GST	Full cost pricing	Non-Statutory		15.0	15.0	0.0%	
HCP LEVEL 3 & 4 - Full Session	Per visit	GST	Full cost pricing	Non-Statutory		120.0	120.0	0.0%	
HCP LEVEL 3 & 4 - Short Session Transport	Per visit	GST	Full cost pricing	Non-Statutory		15.0	15.0	0.0%	
HCP LEVEL 3 & 4- Short Session	Per visit	GST	Full cost pricing	Non-Statutory		50.0	50.0	0.0%	
Social Support Group - CHSP - Full session	Per visit	GST Free	Partial Cost Pricing	Non-Statutory	20.0	20.0	0.0	0.0%	
Social Support Group - CHSP - Short session	Per visit	GST Free	Partial Cost Pricing	Non-Statutory		7.5	7.5	0.0%	
Social Support Group - CHSP - Short session (Transport)	Per visit	GST Free	Partial Cost Pricing	Non-Statutory		5.0	5.0	0.0%	
<b>Social Support Individual</b>									
<b>Social Support Individual</b>									
HACC PYP FSR High fee full cost recovery	Per hour	GST Free	Partial Cost Pricing	Non-Statutory		52.4	52.4	0.0%	
HACC PYP FSR Low fee	Per hour	GST Free	Partial Cost Pricing	Non-Statutory		7.5	7.5	0.0%	
HACC PYP FSR Medium fee	Per hour	GST Free	Partial Cost Pricing	Non-Statutory		15.7	15.7	0.0%	
<b>Social Support Individual</b>									
<b>Social Support Individual</b>									
COUPLE - over \$115,245 pa. Please note: new charge 23/24- the full cost of the service will be charged in the event of late cancellation/nonattendance if no relevant reason provided (eg. hospital admission)	Per hour	GST Free	Full cost pricing	Non-Statutory	49.0	50.3	1.3	2.7%	
COUPLE - under \$59,802 pa. Please note: new charge 23/24- the full cost of the service will be charged in the event of late cancellation/nonattendance if no relevant reason provided (eg. hospital admission)	Per hour	GST Free	Full cost pricing	Non-Statutory	7.8	8.0	0.2	2.4%	
COUPLE -over \$59,802 pa but under \$115,245 pa. Please note: new charge 23/24- the full cost of the service will be charged in the event of late cancellation/nonattendance if no relevant reason provided (eg. hospital admission)	Per hour	GST Free	Partial Cost Pricing	Non-Statutory	18.8	19.4	0.5	2.7%	
FAMILY with 1 child - over \$118,546 pa (plus an additional \$6,206 for each additional child). Please note: new charge 23/24- the full cost of the service will be charged in the event of late cancellation/nonattendance if no relevant reason provided (eg. hospital admission)	Per hour	GST Free	Partial Cost Pricing	Non-Statutory	49.0	50.3	1.3	2.7%	
FAMILY with 1 child - over \$66,009 pa but under \$118,546 pa (plus and extra \$6,206 for each additional child). Please note: new charge 23/24- the full cost of the service will be charged in the event of late cancellation/nonattendance if no relevant reason provided (eg. hospital admission)	Per hour	GST Free	Partial Cost Pricing	Non-Statutory	19.1	19.7	0.5	2.6%	
FAMILY with 1 child - under \$66,009 pa (plus and extra \$6,206 for each additional child). Please note: new charge 23/24- the full cost of the service will be charged in the event of late cancellation/nonattendance if no relevant reason provided (eg. hospital admission)	Per hour	GST Free	Partial Cost Pricing	Non-Statutory	7.8	8.0	0.2	2.4%	
Full Cost. Please note: new charge 23/24- the full cost of the service will be charged in the event of late cancellation/nonattendance if no relevant reason provided (eg. hospital admission)	Per hour	GST Free	Partial Cost Pricing	Non-Statutory	82.6	82.6	0.0	0.0%	

Darebin City Council - Draft 2024-25 Fees & Charges Price Schedule									
User Fee or Charge	Units of Measure	GST Status	Pricing Method	Fee Type	2023/24 Fee incl GST \$	2024/25 Fee incl GST \$	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %	
SINGLE - over \$39,089 pa but under \$86,208 pa. Please note: new charge 23/24- the full cost of the service will be charged in the event of late cancellation/nonattendance if no relevant reason provided (eg. hospital admission)	Per hour	GST Free	Partial Cost Pricing	Non-Statutory	13.5	13.9	0.4	2.9%	
SINGLE - over \$86,208 pa. Please note: new charge 23/24- the full cost of the service will be charged in the event of late cancellation/nonattendance if no relevant reason provided (eg. hospital admission)	Per hour	GST Free	Partial Cost Pricing	Non-Statutory	49.0	50.3	1.3	2.7%	
SINGLE- under \$39,089 pa. Please note: new charge 23/24- the full cost of the service will be charged in the event of late cancellation/nonattendance if no relevant reason provided (eg. hospital admission)	Per hour	GST Free	Partial Cost Pricing	Non-Statutory	7.2	7.5	0.2	2.8%	
<b>Social Support Individual transport (escorted)- mileage fee</b>									
Social Support Individual (includes escorted shopping, appointment and other social support activities)- mileage fee.	Per km	GST Free	Partial Cost Pricing	Non-Statutory	1.2	1.3	0.1	4.2%	
<b>Sports Development Program</b>									
<b>Casual Ground Allocation</b>									
Regional ground hire per-day community use	Per day	GST	Market pricing	Non-Statutory	775.1	794.5	19.4	2.5%	
<b>Casual Ground Allocations</b>									
District ground hire - per day for commercial access	Per day	GST	Market pricing	Non-Statutory	774.0	793.4	19.4	2.5%	
District ground hire - per day for community access	Per day	GST	Partial Cost Pricing	Non-Statutory	389.7	399.4	9.7	2.5%	
Edwardes Lake Athletics Track & Hardiman Reserve Hockey Pitch (commercial access)	Per day	GST	Full cost pricing	Non-Statutory	774.0	793.4	19.4	2.5%	
Edwardes Lake Athletics Track & Hardiman Reserve Hockey Pitch (community access)	Per day	GST	Partial Cost Pricing	Non-Statutory	389.7	399.4	9.7	2.5%	
Neighbourhood & Local ground hire - per day for commercial access	Per day	GST	Full cost pricing	Non-Statutory	214.8	220.2	5.4	2.5%	
Neighbourhood & Local ground hire - per day for community access	Per day	GST	Partial Cost Pricing	Non-Statutory	106.4	109.0	2.7	2.5%	
Regional ground hire - per day for commercial access	Per day	GST	Market pricing	Non-Statutory	1548.1	1586.8	38.7	2.5%	
<b>Grade 1 (District)</b>									
Additional oval shared use	Per oval	GST	Partial Cost Pricing	Non-Statutory	721.4	739.4	18.0	2.5%	
Additional oval sole use	Per oval	GST	Market pricing	Non-Statutory	922.5	945.6	23.1	2.5%	
Shared use of oval	Per oval	GST	Partial Cost Pricing	Non-Statutory	1256.4	1287.8	31.4	2.5%	
Sole use of oval	Per oval	GST	Market pricing	Non-Statutory	1841.9	1887.9	46.1	2.5%	
<b>Grade 1A (Regional)</b>									
Additional oval shared use	Per oval	GST	Partial Cost Pricing	Non-Statutory	3534.3	3622.6	88.4	2.5%	
Additional oval sole use	Per oval	GST	Market pricing	Non-Statutory	4651.6	4767.9	116.3	2.5%	
Shared use of oval	Per oval	GST	Partial Cost Pricing	Non-Statutory	6973.7	7148.1	174.3	2.5%	
Sole use of oval	Per oval	GST	Market pricing	Non-Statutory	9296.9	9529.3	232.4	2.5%	
<b>Grade 2 (Local)</b>									
Additional oval shared use	Per oval	GST	Partial Cost Pricing	Non-Statutory	624.5	640.1	15.6	2.5%	
Additional oval sole use	Per oval	GST	Market pricing	Non-Statutory	839.4	860.3	21.0	2.5%	
Shared use of oval	Per oval	GST	Partial Cost Pricing	Non-Statutory	1237.4	1268.3	30.9	2.5%	
Sole use of oval	Per oval	GST	Market pricing	Non-Statutory	1673.4	1715.2	41.8	2.5%	
<b>Grade 3 (Neighbourhood)</b>									
Additional oval shared use	Per oval	GST	Partial Cost Pricing	Non-Statutory	424.4	435.0	10.6	2.5%	
Additional oval sole use	Per oval	GST	Market pricing	Non-Statutory	664.5	681.1	16.6	2.5%	
Shared use of oval	Per oval	GST	Partial Cost Pricing	Non-Statutory	837.2	858.1	20.9	2.5%	
Sole use of oval	Per oval	GST	Market pricing	Non-Statutory	1116.3	1144.2	27.9	2.5%	
<b>Recreation Trades</b>									

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Hot air balloon operator annual fee	Per Permit	GST	Partial Cost Pricing	Non-Statutory	3103.5	3181.1	77.6	2.5%	
Hot air balloon per casual take- off/ landing	Per trip	GST	Partial Cost Pricing	Non-Statutory	206.4	211.6	5.2	2.5%	
<b>Transport Service</b>									
<b>Appointment transport (unescorted)- mileage fee</b>									
Appointment transport- unescorted- mileage fee	Per km	GST Free	Partial Cost Pricing	Non-Statutory	1.2	1.3	0.1	4.2%	
<b>Community Transport Service</b>									
Community transport full cost recovery (per trip)	Per trip	GST Free	Full cost pricing	Non-Statutory		32.0	32.0	0.0%	
Cost of transport per client per day (Concession).	Per day	GST Free	Partial Cost Pricing	Non-Statutory	5.0	5.0	0.0	0.0%	
Darebin Bus (\$150 Bond)-Full Day	Per booking	GST Free	Partial Cost Pricing	Non-Statutory	65.0	70.0	5.0	7.7%	
Darebin Bus (\$150 Bond)-Half Day	Per booking	GST Free	Partial Cost Pricing	Non-Statutory		45.0	45.0	0.0%	
Internal Mini Bus Hire	Per booking	GST Free	Partial Cost Pricing	Non-Statutory	105.5	110.0	4.5	4.3%	
<b>Total Governance &amp; Engagement</b>									
<b>Corporate Information</b>									
<b>Copying</b>									
Photocopying Charge (per black and white A1 page)	Per page	GST	Full cost pricing	Non-Statutory	1.6		-1.6	-100.0%	
Photocopying Charge (per black and white A2 page)	Per page	GST	Full cost pricing	Non-Statutory	0.8		-0.8	-100.0%	
Photocopying Charge (per black and white A3 page)	Per page	GST	Full cost pricing	Non-Statutory	0.4		-0.4	-100.0%	
Photocopying Charge (per black and white A4 page)	Per page	GST	Full cost pricing	Non-Statutory	0.2	0.2	0.0	0.0%	
Photocopying Charge (per black and white AO page)	Per page	GST	Full cost pricing	Non-Statutory	3.2		-3.2	-100.0%	
Photocopying Charge (per colour A1 page)	Per page	GST	Full cost pricing	Non-Statutory	1.6		-1.6	-100.0%	
Photocopying Charge (per colour A2 page)	Per page	GST	Full cost pricing	Non-Statutory	0.8		-0.8	-100.0%	
Photocopying Charge (per colour A3 page)	Per page	GST	Full cost pricing	Non-Statutory	0.4		-0.4	-100.0%	
Photocopying Charge (per colour A4 page)	Per page	GST	Full cost pricing	Non-Statutory	0.2		-0.2	-100.0%	
Photocopying Charge (per colour AO page)	Per page	GST	Full cost pricing	Non-Statutory	3.2		-3.2	-100.0%	
<b>Insurances</b>									
<b>Hirers Insurance</b>									
Casual Hirers Public Liability Scheme 101-500 People	Per day or part th	GST	Full cost pricing	Non-Statutory	126.4	129.9	3.5	2.8%	
Casual Hirers Public Liability Scheme 11-20 People or \$15.40/8hr booking	Per hour	GST	Full cost pricing	Non-Statutory	5.7	5.9	0.2	2.8%	
Casual Hirers Public Liability Scheme 21-30 People	Per day or part th	GST	Full cost pricing	Non-Statutory	46.9	48.2	1.3	2.8%	
Casual Hirers Public Liability Scheme 21-30 People or \$18.70/8hr booking	Per hour	GST	Full cost pricing	Non-Statutory	7.2	7.4	0.2	2.8%	
Casual Hirers Public Liability Scheme 31-40 People	Per day or part th	GST	Full cost pricing	Non-Statutory	62.2	64.0	1.7	2.7%	
Casual Hirers Public Liability Scheme 41-50 People	Per day or part th	GST	Full cost pricing	Non-Statutory	78.1	80.3	2.1	2.8%	
Casual Hirers Public Liability Scheme 501-1000 People	Per day or part th	GST	Full cost pricing	Non-Statutory	189.8	195.0	5.2	2.8%	
Casual Hirers Public Liability Scheme 51-100 People	Per day or part th	GST	Full cost pricing	Non-Statutory	93.7	96.3	2.6	2.7%	
Casual Hirers Public Liability Scheme Under 10 People or \$11.00/8hr booking	Per hour	GST	Full cost pricing	Non-Statutory	4.3	4.4	0.1	2.8%	
<b>Rights of Way</b>									
<b>Right of way</b>									
Sale of Discontiuened Laneways admin fee- for instalment agreements	Per agreement	GST	Full cost pricing	Non-Statutory	440.0	440.0	0.0	0.0%	
<b>Total Operations &amp; Capital</b>									
<b>Darebin Resource Recovery Centre</b>									
<b>CHARGED E-WASTE- DISPOSAL CHARGE</b>									
Large e-waste items (5kg +)	Per item	GST	Full cost pricing	Non-Statutory		11.0	11.0	0.0%	
Medium e-waste items (up to 5kg)	Per item	GST	Full cost pricing	Non-Statutory		5.5	5.5	0.0%	
Small e-waste items (up to 2kg)	Per item	GST	Full cost pricing	Non-Statutory		2.0	2.0	0.0%	



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User Fee or Charge	Units of Measure	GST Status	Pricing Method	Fee Type	2023/24 Fee incl GST \$	2024/25 Fee incl GST \$	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %	
<b>WASTE DISPOSAL CHARGE</b>									
Any Waste - (Car boot load ) Flat rate	Per item	GST	Full cost pricing	Non-Statutory	58.0	58.0	0.0	0.0%	
Any Waste - (Half Car boot load ) Flat rate	Per item	GST	Full cost pricing	Non-Statutory	29.0	29.0	0.0	0.0%	
Any Waste - (Station Wagon load ) Flat rate	Per item	GST	Full cost pricing	Non-Statutory	75.0	75.0	0.0	0.0%	
Baby mattress	Per item	GST	Full cost pricing	Non-Statutory		22.0	22.0	0.0%	
Bike tyres	Per item	GST	Full cost pricing	Non-Statutory		15.0	15.0	0.0%	
Clean Bricks - (M3)	Per item	GST	Full cost pricing	Non-Statutory	110.0	110.0	0.0	0.0%	
Clean Concrete - (M3)	Per item	GST	Full cost pricing	Non-Statutory	110.0	110.0	0.0	0.0%	
Concrete - Per Tonne (Minimum 1 tonne limit)	Per item	GST	Full cost pricing	Non-Statutory	168.0	168.0	0.0	0.0%	
Demolition & excavated material (heavy inert) - (M3)	Per item	GST	Full cost pricing	Non-Statutory	198.0	198.0	0.0	0.0%	
Disposal domestic gas cylinders up to 9kg	Per item	GST	Full cost pricing	Non-Statutory	12.0	12.0	0.0	0.0%	
Disposal domestic refrigerators/air conditioners	Per item	GST	Full cost pricing	Non-Statutory	58.0	35.0	-23.0	-39.7%	
Extra FOGO bin - 240 litre (Standard)	Per Annum	GST Free	Full cost pricing	Non-Statutory	115.0	0.0	-115.0	-100.0%	
Extra garbage bin 240L	Per Annum	GST Free	Full cost pricing	Non-Statutory	270.0	276.8	6.8	2.5%	
Extra recycling bin 240L	Per Annum	GST Free	Full cost pricing	Non-Statutory	81.0	83.0	2.0	2.5%	
Green Waste - (M3)	Per item	GST	Partial Cost Pricing	Non-Statutory	58.0	75.0	17.0	29.3%	
Green Waste - Per Tonne (Minimum 1 tonne limit)	Per item	GST	Partial Cost Pricing	Non-Statutory	225.0	225.0	0.0	0.0%	
Heavy Inert - Per Tonne (Minimum 1 tonne limit)	Per item	GST	Full cost pricing	Non-Statutory	238.0	238.0	0.0	0.0%	
Kerbside waste charge - small business	Per Annum	GST Free	Full cost pricing	Non-Statutory	270.0	276.8	6.8	2.5%	
Larger FOGO bin from 120 - 240 Litre (Concession)	Per Annum	GST Free	Full cost pricing	Non-Statutory	41.0	0.0	-41.0	-100.0%	
Larger FOGO bin from 120 - 240 Litre (standard)	Per Annum	GST Free	Full cost pricing	Non-Statutory	62.0	0.0	-62.0	-100.0%	
Mattress/bed base (No)	Per item	GST	Full cost pricing	Non-Statutory	35.0	36.0	1.0	2.9%	
Minimum charge	Per item	GST	Full cost pricing	Non-Statutory	29.0	29.0	0.0	0.0%	
Mixed (general) waste - (M3)	Per item	GST	Full cost pricing	Non-Statutory	158.0	158.0	0.0	0.0%	
Mixed (General) Waste - Per Tonne (Minimum 1 tonne limit)	Per item	GST	Full cost pricing	Non-Statutory	398.0	260.0	-138.0	-34.7%	
PET/HDPE Plastic	Per item	GST	Incentive pricing	Non-Statutory		130.0	130.0	0.0%	
Residential larger bin 80-120L	Per item	GST Free	Full cost pricing	Non-Statutory	60.0	61.5	1.5	2.5%	
Residential larger bin 80-240L	Per item	GST Free	Full cost pricing	Non-Statutory	270.0	276.8	6.8	2.5%	
Timber (non compostable) - (M3)	Per item	GST	Full cost pricing	Non-Statutory	102.0	83.0	-19.0	-18.6%	
Timber Waste - Per Tonne (Minimum 1 tonne limit)	Per item	GST	Full cost pricing	Non-Statutory	308.0	215.0	-93.0	-30.2%	
Tyre - Medium 4 Wheel Drive - (No)	Per item	GST	Full cost pricing	Non-Statutory	54.0	54.0	0.0	0.0%	
Tyre - Passenger Car - (No)	Per item	GST	Full cost pricing	Non-Statutory	24.0	24.0	0.0	0.0%	
Tyre - Truck - Large - (No)	Per item	GST	Full cost pricing	Non-Statutory	105.0	105.0	0.0	0.0%	
Tyre - Truck - Medium - (No)	Per item	GST	Full cost pricing	Non-Statutory	65.0	65.0	0.0	0.0%	
Tyre - Truck - Small - (No)	Per item	GST	Full cost pricing	Non-Statutory		30.0	30.0	0.0%	
Waste Engine oil (Litre)	Per item	GST	Full cost pricing	Non-Statutory	1.0	1.0	0.0	0.0%	
<b>Facilities Management</b>									
<b>Facilities Management Fee</b>									
Access Cards (Lost/Stolen)	Per Unit	GST	Full cost pricing	Non-Statutory	66.0	67.8	1.8	2.7%	
Emergency/Maintenance Call-Outs	Per Call-Out	GST	Full cost pricing	Non-Statutory	308.0	308.0	0.0	0.0%	
FM Officer Alarm Call-Outs (Caused by Licensee/Tenant)	Per Call-Out	GST	Full cost pricing	Non-Statutory	308.0	316.5	8.5	2.8%	
Lost Keys (Single Key)	Per Unit	GST	Full cost pricing	Non-Statutory	77.0	79.1	2.1	2.8%	
Security Patrol/Officer Alarm Call-Outs (Caused by Licensee/Tenant)	Per Call-Out	GST	Full cost pricing	Non-Statutory	220.0	220.0	0.0	0.0%	
<b>Green Waste Collection</b>									

Darebin City Council - Draft 2024-25 Fees & Charges Price Schedule									
User Fee or Charge	Units of Measure	GST Status	Pricing Method	Fee Type	2023/24 Fee incl GST \$	2024/25 Fee incl GST \$	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %	
<b>Green waste</b>									
Extra Food and Green waste bin 240L (Standard rate)	Per Permit	DIVISION 81	Full cost pricing	Non-Statutory	115.0	117.9	2.9	2.5%	
Larger Food and Green Waste bin from 120 - 240 Litre (Concession rate)	Per Permit	DIVISION 81	Full cost pricing	Non-Statutory	41.0	42.0	1.0	2.5%	
Larger Food and Green waste bin from 120 - 240 Litre (Standard rate)	Per Permit	DIVISION 81	Full cost pricing	Non-Statutory	62.0	63.6	1.6	2.5%	
<b>Infill Planting</b>									
<b>Tree replacement due to vehicle crossing or development application</b>									
Low retention value	Per application	GST	Full cost pricing	Non-Statutory	605.0	621.3	16.3	2.7%	
Medium or High retention value	Per application	GST	Full cost pricing	Non-Statutory	1200.0	1232.4	32.4	2.7%	
<b>Infrastructure Inspections</b>									
<b>Works conducted on any part of the roadway, shoulder or pathway</b>									
Municipal road speed greater than 50kph - minor works	Per application	DIVISION 81	Statutory Pricing	Statutory		147.9	147.9	0.0%	
Municipal road speed greater than 50kph - work other than minor works	Per application	DIVISION 81	Statutory Pricing	Statutory		685.3	685.3	0.0%	
Municipal road speed not more than 50kph - minor works	Per application	DIVISION 81	Statutory Pricing	Statutory		147.9	147.9	0.0%	
Municipal road speed not more than 50kph - work other than minor works	Per application	DIVISION 81	Statutory Pricing	Statutory		373.7	373.7	0.0%	
<b>Works NOT conducted on any part of the roadway, shoulder or pathway</b>									
Municipal road speed greater than 50kph - minor works	Per application	DIVISION 81	Statutory Pricing	Statutory		95.4	95.4	0.0%	
Municipal road speed greater than 50kph - work other than minor works	Per application	DIVISION 81	Statutory Pricing	Statutory		373.7	373.7	0.0%	
Municipal road speed not more than 50kph - minor works	Per application	DIVISION 81	Statutory Pricing	Statutory		95.4	95.4	0.0%	
Municipal road speed not more than 50kph - work other than minor works	Per application	DIVISION 81	Statutory Pricing	Statutory		95.4	95.4	0.0%	
<b>Integrated Water Management</b>									
<b>Civil Work Plan Assessment Fee</b>									
ROW OR Outfall Drain Construction	Per assessment	GST	Market pricing	Non-Statutory	599.0	615.5	16.5	2.8%	
<b>Engineering Service Fee</b>									
Building over Easements	Per application	GST Free	Market pricing	Non-Statutory	400.0	411.0	11.0	2.8%	
Legal Point of Discharge	Per application	DIVISION 81	Statutory Pricing	Statutory	151.2	155.4	4.2	2.8%	
OSD - 10+ Lots, Commercial, Apartments	Per assessment	GST	Market pricing	Non-Statutory	957.3	983.6	26.3	2.8%	
OSD - 2 to 3 Lot Developments	Per assessment	GST	Market pricing	Non-Statutory	255.3	262.3	7.0	2.8%	
OSD - 4 to 9 Lot Developments	Per assessment	GST	Market pricing	Non-Statutory	638.1	655.7	17.5	2.8%	
Works within roads 60km/h +	Per application	DIVISION 81	Statutory Pricing	Statutory	670.6	689.0	18.4	2.8%	
Works within roads Under 50km/h	Per application	DIVISION 81	Statutory Pricing	Statutory	365.6	375.7	10.1	2.8%	
<b>Residential Garbage</b>									
<b>General Waste</b>									
<b>Revenue</b>									
<b>Land certificate</b>									
Land certificates (non urgent)	Per application	DIVISION 81	Statutory Pricing	Statutory	28.5	29.7	1.3	4.5%	
<b>Road Opening Permits</b>									
<b>Builder damage</b>									
Cost of repairs	Per item	DIVISION 81	Full cost pricing	Non-Statutory	750.0	768.8	18.8	2.5%	
<b>Crossing permits</b>									
Crossing application fee	Per Permit	DIVISION 81	Statutory Pricing	Statutory	198.0	203.0	4.9	2.5%	
Crossing permits: industrial	Per Permit	DIVISION 81	Statutory Pricing	Statutory	320.0	328.0	8.0	2.5%	
Crossing permits: residential	Per Permit	DIVISION 81	Statutory Pricing	Statutory	320.0	328.0	8.0	2.5%	
<b>Inspection fee</b>									
Inspection fees	Per inspection	DIVISION 81	Statutory Pricing	Statutory	298.0	305.5	7.4	2.5%	

Darebin City Council - Draft 2024-25 Fees & Charges Price Schedule										
User Fee or Charge	Units of Measure	GST Status	Pricing Method	Fee Type	2023/24 Fee incl GST \$	2024/25 Fee incl GST \$	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %		
<b>Roads Maintenance</b>										
<b>Road reinstatement</b>										
Bitumen roads (per square metre)	Per square metre	DIVISION 81	Full cost pricing	Non-Statutory		231.3	231.3	0.0%		
Concrete footpath 125 - 150mm depth (per square metre)	Per square metre	DIVISION 81	Full cost pricing	Non-Statutory		262.0	262.0	0.0%		
Concrete footpath 75mm depth (per square metre)	Per square metre	DIVISION 81	Full cost pricing	Non-Statutory		495.4	495.4	0.0%		
Deep lift asphalt road/asphalt concrete road base (per square metre)	Per square metre	DIVISION 81	Full cost pricing	Non-Statutory		310.8	310.8	0.0%		
Kerb & channel (per metre)	Per square metre	DIVISION 81	Full cost pricing	Non-Statutory		231.3	231.3	0.0%		

Draft 4-year Capital Works Program - Summary				
Program/Project Title	Year 1 2024/25	Year 2 2025/26	Year 3 2026/27	Year 4 2027/28
<b>Buildings &amp; operational sites</b>	<b>9,443,000</b>	<b>10,720,000</b>	<b>11,370,000</b>	<b>9,700,000</b>
Funded Three-Year-Old Kindergarten	1,000,000	3,350,000	3,100,000	
John Hall - Pavilion Redevelopment	2,039,000	-		
KP Hardiman Pavilion Redevelopment	1,300,000	1,700,000		
Northcote Aquatic and Recreation Centre				
Reservoir Leisure Centre	200,000	200,000	200,000	500,000
Building Renewal Program	3,834,000	3,700,000	5,000,000	5,000,000
Workplace office accomodation	400,000	500,000	500,000	500,000
Darebin Furniture Purchases (including libraries)	50,000	50,000	50,000	50,000
DRRC asset renewal	300,000	300,000	150,000	100,000
OTHER	320,000	320,000	320,000	350,000
Edwardes Lake Boathouse		350,000	150,000	
JC Donath East Pavilion (design with funding to match state government funding rounds)		250,000	1,200,000	
Bill Lawry Oval			700,000	3,200,000
<b>Transport, footpaths &amp; streetscapes</b>	<b>9,058,470</b>	<b>8,555,000</b>	<b>10,200,000</b>	<b>10,050,000</b>
Transport Safety Projects Construct (including Blackspot Program)	1,520,000	1,050,000	1,050,000	1,050,000
Transport Safety Projects Design	200,000	200,000	200,000	200,000
Footpath Renewal Program	3,016,000	3,000,000	3,000,000	3,000,000
Kerb and Channel Renewal Program	400,000	400,000	400,000	400,000
Right of Way Rehabilitation Program	100,000			150,000



Draft 4-year Capital Works Program - Summary				
Program/Project Title	Year 1 2024/25	Year 2 2025/26	Year 3 2026/27	Year 4 2027/28
Road Rehabilitation Design & Construction Program	1,800,000	1,700,000	2,500,000	2,500,000
Road Resurfacing Program	1,722,971	1,500,000	1,500,000	2,000,000
Street lighting safety renewal program (High St Preston and Gillies St car park)	200,000	100,000	500,000	100,000
Street Furniture and Equipment Renewal Program	55,000	50,000	50,000	50,000
Northcote Golf Course Eastern Path and Northern Park				600,000
Replace Kendal-Harding Bridge	44,499	555,000	1,000,000	
<b>Recreation &amp; open space</b>	<b>6,313,010</b>	<b>8,611,000</b>	<b>6,711,000</b>	<b>7,352,520</b>
Drainage System Renewal and Upgrade Program including WSUD and Reactive Works and stormwater pipe relining	1,620,000	1,750,000	2,200,000	2,400,000
Sportsground Sub-surface Drainage	290,000	320,000	330,000	400,000
Irrigation Upgrades and Renewals Program	270,000	200,000	130,000	217,520
Oval and Sportground Renewal and Upgrade Program	441,000	401,000	411,000	450,000
Synthetic Cricket Wicket Installation	90,000	50,000	50,000	50,000
Open Space Improvements Program	1,128,500	1,800,000	1,800,000	2,000,000
Park Asset Renewal Program including Drinking Fountains (including swing at Susan Walsh)	438,360	400,000	400,000	400,000
Soil contamination	400,000	400,000	400,000	200,000
Playspace Renewal Program	395,150	400,000	700,000	795,000
Reservoir Leisure Centre Gym Equipment and Group Exercise Equipment	40,000	40,000	40,000	40,000
Cricket Practice Nets and Cages	250,000		250,000	400,000
Civic Square Northcote Town Hall	30,000	400,000		
Land purchase		2,450,000		

Draft 4-year Capital Works Program - Summary				
Program/Project Title	Year 1 2024/25	Year 2 2025/26	Year 3 2026/27	Year 4 2027/28
Clements Reserve Remediation	920,000			
<b>IT, Equipment, Collections</b>	<b>6,260,000</b>	<b>5,755,000</b>	<b>5,755,000</b>	<b>6,480,000</b>
IT Infrastructure Implementation	1,960,000	1,700,000	1,700,000	2,000,000
IT Improvement Program	1,200,000	1,000,000	1,000,000	1,500,000
Darebin Libraries Product Purchases (Collection)	800,000	800,000	800,000	800,000
Replacement of Mobile Garbage, Green Waste and Recycling Bins	330,000	250,000	250,000	250,000
Vehicular Plant Replacement - Heavy Vehicle	1,500,000	1,500,000	1,500,000	1,500,000
Vehicular Plant Replacement - Light Vehicle	250,000	250,000	250,000	250,000
Youth Services Asset Renewal Program	15,000	50,000	50,000	50,000
Pit lid renewal program	80,000	80,000	80,000	80,000
Art Collection Acquisitions - Bundoora Homestead Art Centre	50,000	50,000	50,000	50,000
Arts Venues Asset and Equipment Renewal	75,000	75,000	75,000	-
<b>Total Draft 4 Year Capital Works Program</b>	<b>31,074,480</b>	<b>33,641,000</b>	<b>34,036,000</b>	<b>33,582,520</b>

Draft 2024-25 Budget Capital Works Program - Detailed			
Program name	Project/sub-program name	Draft budget	Suburb
Building Renewal Program	Mains Electrical supply capacity upgrade - A H Capp	\$ 180,000	Preston
Building Renewal Program	Mains Electrical supply capacity upgrade - Crisp Park	\$ 96,000	Reservoir
Building Renewal Program	Mains Electrical supply capacity upgrade - JE Moore Park	\$ 180,000	Reservoir
Building Renewal Program	Emergency Power - new generator Preston Maternal Child Health	\$ 84,000	Preston
Building Renewal Program	Electrical supply upgrade at Operations Centre (Stage 1)	\$ 120,000	Reservoir
Building Renewal Program	Electrical switchboard upgrades	\$ 144,000	Various
Building Renewal Program	Darebin North East Community Hub - New Fire Indicator Panel and smoke / fire detectors	\$ 48,000	Bundoora
Building Renewal Program	Emergency and Exit Lighting Renewals - Preston Offices Precinct	\$ 72,000	Preston
Building Renewal Program	Building Fire Safety Compliance works	\$ 144,000	Various
Building Renewal Program	Preston City Hall toilet refurbishments	\$ 180,000	Preston
Building Renewal Program	Kitchen appliance replacements as required	\$ 90,000	Various
Building Renewal Program	Painting and Flooring Renewals for Council buildings	\$ 144,000	Various
Building Renewal Program	Airconditioning and Generator control upgrades	\$ 64,000	Various
Building Renewal Program	Air Conditioning Renewal - Northcote Library Main Cooling System Replacement	\$ 216,000	Northcote
Building Renewal Program	Northcote Library Air Conditioning Renewal	\$ 252,000	Northcote
Building Renewal Program	Air Conditioning Renewal (Gas Removal stage 1) - Preston Library	\$ 240,000	Preston
Building Renewal Program	Plumbing Renewal - Gas appliances removals (will mean Gas no longer at these sites)	\$ 180,000	Various
Building Renewal Program	Plumbing - building renewal program at various locations	\$ 300,000	Various
Building Renewal Program	Plumbing Renewals - New Roof (part ONLY) includes Gutters and Downpipes at IW Dole Reserve Pavilion	\$ 72,000	Reservoir
Building Renewal Program	Plumbing Renewals - New Roof includes Gutters and Downpipes at Donald Street Community Hall	\$ 72,000	Reservoir
Building Renewal Program	Preston offices precinct security and access control system renewal	\$ 144,000	Preston
Building Renewal Program	Electronic Security Systems & CCTV renewals	\$ 90,000	Various
Building Renewal Program	Darebin Childcare Centre - Veranda repairs	\$ 48,000	Reservoir
Building Renewal Program	Asbestos removal at priority locations	\$ 144,000	Various
Building Renewal Program	Jika Jika Community Centre flooring project stage 2 (construction)	\$ 240,000	Northcote
Building Renewal Program	Removal of gas appliances at various sites	\$ 200,000	Various
Building Renewal Program	Upgrading accessibility to various buildings	\$ 90,000	Various

Draft 2024-25 Budget Capital Works Program - Detailed			
Program name	Project/sub-program name	Draft budget	Suburb
Funded Three-Year-Old Kindergarten	Works to support Kindergarten expansion program	\$ 1,000,000	Various
Reservoir Leisure Centre	Essential reactive maintenance works Reservoir Leisure Centre	\$ 200,000	Reservoir
Drainage System Renewal and Upgrade Program	Drainage system renewal & upgrade at Intersection Glasgow Avenue and Massey Avenue, Reservoir to Edgars Creek	\$ 510,000	Reservoir
Drainage System Renewal and Upgrade Program	Drainage System renewal upgrade 5 Hartington St, Spain Crt, Potter Crt, Northcote	\$ 420,000	Northcote
Drainage System Renewal and Upgrade Program	New storm water pipe installation at Summerhill Avenue	\$ 400,000	Reservoir
Drainage System Renewal and Upgrade Program	Drainage system renewal & upgrade @ 19 Bourke Street, 13 Knox Street, 7 Dwyer Avenue, 5 Academy Avenue & 636 Gilbert Road Reservoir	\$ 50,000	Reservoir
Drainage System Renewal and Upgrade Program	Drainage system renewal & upgrade - 256 Plenty Road, Preston	\$ 50,000	Preston
Drainage System Renewal and Upgrade Program	Drainage system renewal & upgrade - 440 St Georges Road Thornbury	\$ 50,000	Thornbury
Drainage System Renewal and Upgrade Program	Repairs and upgrades to existing drainage network	\$ 140,000	Various
Sportsground Sub-surface Drainage	AH Capp - drainage renewal	\$ 290,000	Preston
Transport Safety Projects Design	Accessible Parking Spaces Design and Construction	\$ 40,000	Various
Transport Safety Projects Design	Priority projects identified in the Your Street Your Say Program	\$ 85,000	Various
Transport Safety Projects Design	Design of raised zebra crossing on Cramer Street	\$ 25,000	Preston
Transport Safety Projects Design	Design of speed humps on Radford Road between Edwardes Street and Broadhurst Avenue	\$ 20,000	Reservoir
Transport Safety Projects Design	Design Pedestrian Operated Signal and Raised Shared Path Crossing Cheddar Road at Crookston Road	\$ 30,000	Reservoir
Transport Safety Projects Construct (including Blackspot Program)	Quick Wins YSYS	\$ 100,000	Various
Transport Safety Projects Construct (including Blackspot Program)	Street Lighting Projects	\$ 100,000	Various
Transport Safety Projects Construct (including Blackspot Program)	Construct Raised children's crossing on Clifton Grove at Sacred Heart School	\$ 180,000	Preston
Transport Safety Projects Construct (including Blackspot Program)	Construct Clarendon Street raised zebra crossing - Psorakos Market	\$ 100,000	Thornbury
Transport Safety Projects Construct (including Blackspot Program)	Construct raised school crossing opposite James Street at St Joseph Primary school gates	\$ 120,000	Northcote
Transport Safety Projects Construct (including Blackspot Program)	Construct McIntosh at James Street	\$ 85,000	Northcote
Transport Safety Projects Construct (including Blackspot Program)	Construct raised threshold Clapham Street (north) at Hutton Street	\$ 90,000	Thornbury

Draft 2024-25 Budget Capital Works Program - Detailed			
Program name	Project/sub-program name	Draft budget	Suburb
Transport Safety Projects Construct (including Blackspot Program)	Blackspot - Bell Street and Gilbert Road intersection Traffic Signal safety improvements	\$ 290,000	Preston
Transport Safety Projects Construct (including Blackspot Program)	Blackspot - High Street and Crawley Street (application pending)	\$ 220,000	Reservoir
Transport Safety Projects Construct (including Blackspot Program)	Blackspot - Edwardes Street and Banbury Road (application pending)	\$ 235,000	Reservoir
Footpath Renewal Program	Minor Footpath renewal works Andrew Street	\$ 32,174	Northcote
Footpath Renewal Program	Minor Footpath renewal works Bastings St	\$ 60,621	Northcote
Footpath Renewal Program	Minor Footpath renewal works Westgarth St	\$ 75,000	Northcote
Footpath Renewal Program	Minor Footpath renewal works Mahoneys Road	\$ 40,000	Reservoir
Footpath Renewal Program	Minor Footpath renewal works Hughes PDE	\$ 45,000	Reservoir
Footpath Renewal Program	Minor Footpath renewal works Yarralea St	\$ 14,500	Alphington
Footpath Renewal Program	Minor Footpath renewal works Sugargum Dr	\$ 15,000	Bundoora
Footpath Renewal Program	Minor Footpath renewal works Shoalhaven St	\$ 12,000	Bundoora
Footpath Renewal Program	Minor Footpath renewal works Grange BLvd	\$ 18,000	Bundoora
Footpath Renewal Program	Minor Footpath renewal works Palm St	\$ 18,000	Fairfield
Footpath Renewal Program	Minor Footpath renewal works Railway Pl	\$ 9,000	Fairfield
Footpath Renewal Program	Minor Footpath renewal works Darling St	\$ 9,000	Fairfield
Footpath Renewal Program	Minor Footpath renewal works Separation St	\$ 9,000	Fairfield
Footpath Renewal Program	Minor Footpath renewal works Bradshaw ST	\$ 15,000	Kingsbury
Footpath Renewal Program	Minor Footpath renewal works Link ST	\$ 12,000	Kingsbury
Footpath Renewal Program	Minor Footpath renewal works Beauchamp ST	\$ 30,000	Preston
Footpath Renewal Program	Minor Footpath renewal works Young ST	\$ 36,000	Preston
Footpath Renewal Program	Minor Footpath renewal works Rene ST	\$ 47,000	Preston
Footpath Renewal Program	Minor Footpath renewal works – reactive renewal	\$ 246,831	Various
Footpath Renewal Program	Additional segments to be nominated to accelerate addressing backlog	\$ 200,000	Various
Footpath Renewal Program	Further additional segments to be nominated to accelerate addressing backlog	\$ 66,000	Various
Footpath Renewal Program	Footpath Renewal - NORMANBY AVENUE, THORNBURY	\$ 127,695	Thornbury
Footpath Renewal Program	Footpath Renewal - NORMANBY AVENUE, THORNBURY	\$ 95,771	Thornbury

Draft 2024-25 Budget Capital Works Program - Detailed			
Program name	Project/sub-program name	Draft budget	Suburb
Footpath Renewal Program	Footpath Renewal - NORMANBY AVENUE, THORNBURY	\$ 123,907	Thornbury
Footpath Renewal Program	Footpath Renewal - ROSEBERRY AVENUE, PRESTON	\$ 127,154	Preston
Footpath Renewal Program	Footpath Renewal - BARRY STREET, NORTHCOTE	\$ 32,826	Northcote
Footpath Renewal Program	Footpath Renewal - BROADHURST AVENUE, RESERVOIR	\$ 70,070	Reservoir
Footpath Renewal Program	Footpath Renewal - REGENT STREET, PRESTON	\$ 64,930	Preston
Footpath Renewal Program	Footpath Renewal - EVANS CRESCENT, RESERVOIR	\$ 77,645	Reservoir
Footpath Renewal Program	Footpath Renewal - Kelvin Grv, THORNBURY	\$ 26,296	Thornbury
Footpath Renewal Program	Footpath Renewal - Kelvin Grv, THORNBURY	\$ 26,296	Thornbury
Footpath Renewal Program	Footpath Renewal - Kelvin Grv, THORNBURY	\$ 57,138	Thornbury
Footpath Renewal Program	Footpath Renewal - Kelvin Grv, THORNBURY	\$ 57,138	Thornbury
Footpath Renewal Program	Footpath Renewal - GILLIES STREET, FAIRFIELD	\$ 85,851	Fairfield
Footpath Renewal Program	Footpath Renewal - HAYES STREET, NORTHCOTE	\$ 92,705	Northcote
Footpath Renewal Program	Footpath Renewal - NORMANBY AVENUE, THORNBURY	\$ 81,162	Thornbury
Footpath Renewal Program	Footpath Renewal - MERRI PARADE, NORTHCOTE	\$ 63,577	Northcote
Footpath Renewal Program	Footpath Renewal - BEACONSFIELD PARADE, NORTHCOTE	\$ 105,781	Northcote
Footpath Renewal Program	Footpath Renewal - BEACONSFIELD PARADE, NORTHCOTE	\$ 98,729	Northcote
Footpath Renewal Program	Footpath Renewal - CLIFTON STREET, NORTHCOTE	\$ 101,939	Northcote
Footpath Renewal Program	Footpath Renewal - TRUDGEON AVENUE, RESERVOIR	\$ 36,938	Reservoir
Footpath Renewal Program	Footpath Renewal - GLADSTONE AVENUE, NORTHCOTE	\$ 104,158	Northcote
Footpath Renewal Program	Footpath Renewal - REGENT STREET, PRESTON	\$ 58,437	Preston
Footpath Renewal Program	Footpath Renewal - HIGH STREET, PRESTON	\$ 103,022	Preston
Footpath Renewal Program	Footpath Renewal - WILCOX STREET, PRESTON	\$ 78,493	Preston
Footpath Renewal Program	Footpath Renewal - HENRY STREET, NORTHCOTE	\$ 108,216	Northcote
IT Infrastructure Implementation	IT Improvement Program - IT Refresh (Laptops, Desktops and Mobile Devices)	\$ 950,000	Various
IT Infrastructure Implementation	IT Improvement Program - Upgrade of important Applications (Pathway)	\$ 280,000	Various
IT Infrastructure Implementation	IT Improvement Program - Addressing existing Cyber Security Risks	\$ 130,000	Various
IT Infrastructure Implementation	IT Improvement Program - Asset Management Systems Remediation	\$ 140,000	Various

Draft 2024-25 Budget Capital Works Program - Detailed			
Program name	Project/sub-program name	Draft budget	Suburb
IT Infrastructure Implementation	IT Improvement Program - Customer Data Management	\$ 160,000	Various
IT Infrastructure Implementation	IT Improvement Program - Accelerated deployment: Customer Data Management	\$ 120,000	Various
IT Infrastructure Implementation	IT Improvement Program - Deployment of ICT Packaging & Monitoring Tools	\$ 40,000	Various
IT Infrastructure Implementation	IT Improvement Program - Infrastructure improvement (Switch & hardware replacement)	\$ 140,000	Various
IT Improvement Program	IT Improvement Program - Development of ICT Capabilities of Meeting Rooms	\$ 150,000	Various
IT Improvement Program	IT Improvement Program - Accelerated deployment: Development of ICT Capabilities of Meeting Rooms	\$ 100,000	Various
IT Improvement Program	IT Improvement Program - Website and Intranet upgrade	\$ 250,000	Various
IT Improvement Program	IT Improvement Program - Software Licencing Improvements	\$ 40,000	Various
IT Improvement Program	IT Improvement Program - Bookings, Events and Ticketing Management Systems	\$ 400,000	Various
IT Improvement Program	IT Improvement Program - Objective software upgrade	\$ 80,000	Various
IT Improvement Program	IT Improvement Program - Development and Enhancement of BI Reporting Functions	\$ 80,000	Various
IT Improvement Program	IT Improvement Program - Accelerated deployment: Development and Enhancement of BI Reporting Functions	\$ 100,000	Various
Irrigation Upgrades and Renewals Program	New sportsground irrigation system at D.R. Atkinson Reserve, Reservoir	\$ 120,000	Reservoir
Irrigation Upgrades and Renewals Program	Sportsground irrigation system power upgrade at H.P. Zwar Park, Preston	\$ 150,000	Preston
Oval and Sportsground Renewal and Upgrade Program	Design and prepare sportsground renewal at C.H. Sullivan Reserve, Reservoir	\$ 50,000	Reservoir
Oval and Sportsground Renewal and Upgrade Program	Design and prepare sportsground drainage renewal at G.H. Mott Reserve, Preston	\$ 25,000	Preston
Oval and Sportsground Renewal and Upgrade Program	Design and prepare sportsground drainage renewal on ground eight at J.C. Donath Reserve, Reservoir	\$ 25,000	Reservoir
Oval and Sportsground Renewal and Upgrade Program	Three new coaches boxes at Preston City Oval	\$ 90,000	Preston
Oval and Sportsground Renewal and Upgrade Program	Replace the drainage pit at B.T. Connor Reserve, Reservoir	\$ 6,000	Reservoir
Oval and Sportsground Renewal and Upgrade Program	CH Sullivan - Main and second pitch, Design, permits	\$ 80,000	Reservoir
Oval and Sportsground Renewal and Upgrade Program	Renew the turf wicket at Bill Lawry Oval, Northcote	\$ 60,000	Northcote
Oval and Sportsground Renewal and Upgrade Program	Two new AFL goals for Preston City Oval	\$ 50,000	Preston
Oval and Sportsground Renewal and Upgrade Program	Relocate the vehicle entry on pitch two at B.T. Connor Reserve, Reservoir	\$ 2,500	Reservoir
Oval and Sportsground Renewal and Upgrade Program	Remove the coaches box at L.E. Cotchin Reserve, Reservoir	\$ 2,500	Reservoir
Oval and Sportsground Renewal and Upgrade Program	Additional security measures for sportsground lighting at J.C. Donath Reserve, Reservoir	\$ 50,000	Reservoir
Synthetic Cricket Wicket Installation	Replace the synthetic cricket wicket on ground five at J.C. Donath Reserve, Reservoir	\$ 90,000	Reservoir
Darebin Libraries Product Purchases (Collection)	Darebin Libraries Product Renewal Purchases (Collection)	\$ 800,000	Various



Draft 2024-25 Budget Capital Works Program - Detailed			
Program name	Project/sub-program name	Draft budget	Suburb
Open Space Improvements program	Design and prepare for Edwards Lake water quality improvements for Edgers Creek Pollution Trap	\$ 60,000	Reservoir
Open Space Improvements program	replacement of 2 Seats at John Hall Reserve Kingsbury	\$ 7,000	Kingsbury
Open Space Improvements program	Project: Park Asset Gap Fill :  AG Davis Park Preston, Swing Surfacing (accessibility)  CT Barling Reserve Reservoir - Drinking Fountain  Florence Adams Reserve Preston - Install Bollard at entrance - Milton Cr sweeping bend  Judith Scott Memorial Park Kingsbury - Fence at Tennis Courts,  Newman Park Preston - Water Tap for plant watering at southern end  The Parade Northcote - Signage  Preston City Oval - Wash Bay, Soil Bal and Goal Sleeves (storage and maintenance)  TA Cochrane Reserve East Preston - Drainage at East Preston Tennis Courts (New pits and line)	\$ 91,500	Various
Open Space Improvements program	New park fencing at Bundoora Park	\$ 50,000	Bundoora
Open Space Improvements program	Native planting in second year to establish the Rewilding at Edwardes Lake Park, All Nations Park, Clements Reserve, Merri and Edgars Creek Corridors, K.P. Hardiman, Scott Reserve, John Cain Memorial Park, Ray Brahman Gardens, Newman Reserve, Keon Park Childrens Hub, Cypress Court Macleod, Springthorpe, A.G. Davis Reserve, TW Blake Reserve, Turner Reserve, W.K. Larkins Reserve, Environmental Volunteer sites and Cheddar Road Median.	\$ 120,000	Various
Open Space Improvements program	Replacement of failed trees across the municipality due to extreme weather conditions, storm damage, vandalism or unexplained loss	\$ 150,000	Various
Open Space Improvements program	Prioritisation of areas where shade is needed along pathways and trails, playgrounds and other park assets to create shadeways and establish canopy cover	\$ 150,000	Various
Open Space Improvements program	Tree planting streetscapes in Preston and Reservoir to mitigate urban heat island effects	\$ 300,000	Various
Open Space Improvements program	Planting sites to fill gaps to increase canopy cover across the entire municipality (Thornbury, Northcote, Macleod, Kingsbury, Fairfield, Bundoora, and Alphington)	\$ 200,000	Various
Park Asset Renewal Program including Drinking Fountains	New planter boxes at Blake St. Kindergarten, Reservoir	\$ 2,070	Reservoir
Park Asset Renewal Program including Drinking Fountains	One new basketball backboard, ring and net at Shand Reserve, Reservoir	\$ 3,000	Reservoir
Park Asset Renewal Program including Drinking Fountains	One new basketball backboard, ring and net at Pitcher Park, Alphington	\$ 3,000	Alphington
Park Asset Renewal Program including Drinking Fountains	Two new basketball backboards, rings and nets at Judith Scott Memorial Park, Kingsbury	\$ 6,000	Kingsbury
Park Asset Renewal Program including Drinking Fountains	One new basketball backboard, ring and net at A.G. Davis Park, Preston	\$ 3,000	Preston

Draft 2024-25 Budget Capital Works Program - Detailed			
Program name	Project/sub-program name	Draft budget	Suburb
Park Asset Renewal Program including Drinking Fountains	Renewal of Shelter and sign at All Nations Park	\$ 34,500	Northcote
Park Asset Renewal Program including Drinking Fountains	One new entrance bollard at Bundoora Park	\$ 2,760	Bundoora
Park Asset Renewal Program including Drinking Fountains	New amphitheatre seating at Bundoora Park Farm	\$ 34,500	Bundoora
Park Asset Renewal Program including Drinking Fountains	One new drinking fountain at Merri Park, Northcote	\$ 10,000	Northcote
Park Asset Renewal Program including Drinking Fountains	One new drinking fountain at Clifton St Northcote Tennis Courts	\$ 8,000	Northcote
Park Asset Renewal Program including Drinking Fountains	One new drinking fountain at A.G. Davis Park, Preston	\$ 8,000	Preston
Park Asset Renewal Program including Drinking Fountains	Renew multiple pedestrian and vehicle tracks at Edwardes Lake Park Reservoir, Strettle Reserve Thornbury; and Merri Park, Northcote	\$ 250,000	Various
Park Asset Renewal Program including Drinking Fountains	Two new bench seats along the Darebin Creek Corridor, Kingsbury	\$ 4,830	Kingsbury
Park Asset Renewal Program including Drinking Fountains	Line mark the basketball key at Hartington St. Basketball Court, Northcote	\$ 1,380	Northcote
Park Asset Renewal Program including Drinking Fountains	Paint Park Table & Seats at H.L.T. Oulton Reserve Preston	\$ 9,000	Preston
Park Asset Renewal Program including Drinking Fountains	New retaining wall seating at J.E. Moore Park, Reservoir	\$ 34,500	Reservoir
Park Asset Renewal Program including Drinking Fountains	New concrete pads for seating at Northcote Senior Citizens Centre	\$ 13,800	Northcote
Park Asset Renewal Program including Drinking Fountains	Paint and refurbish the bridges at Ray Bramham Park, Preston	\$ 5,520	Preston
Park Asset Renewal Program including Drinking Fountains	Paint and refurbish two seats at Lakeview Tennis Courts, Reservoir	\$ 1,000	Reservoir
Park Asset Renewal Program including Drinking Fountains	One new bench seat along the Darebin Creek Corridor, Reservoir	\$ 3,500	Reservoir
Replacement of Mobile Garbage, Green Waste and Recycling Bins	Replacement of mobile garbage, green waste and recycling bins	\$ 330,000	Various
Vehicular Plant Replacement - Heavy Vehicle	Replacement of fleet 594 (side loader) for waste collection of garbage bins	\$ 510,000	Various
Vehicular Plant Replacement - Heavy Vehicle	Replacement of fleet 564 (rear loader) for hardwaste truck for dumped rubbish collection	\$ 385,000	Various
Vehicular Plant Replacement - Heavy Vehicle	Replacement of fleet 591 (side loader) for waste collection of garbage bins	\$ 510,000	Various
Vehicular Plant Replacement - Heavy Vehicle	Replacement of parks equipment (mowers etc.)	\$ 95,000	Various
Vehicular Plant Replacement - Light Vehicle	Replacement of light vehicle for Health Inspectors	\$ 49,000	Various
Vehicular Plant Replacement - Light Vehicle	Replacement of light vehicle for Youth Services	\$ 51,000	Various
Vehicular Plant Replacement - Light Vehicle	Additional funding to achieve appropriate renewal rate for size of fleet	\$ 150,000	Various
Youth Services Asset Renewal Program	Decibels Music equipment and sound production equipment	\$ 15,000	Reservoir
Kerb and Channel Renewal Program	Kerb & Channel renewal works - Preston (various)	\$ 72,000	Preston
Kerb and Channel Renewal Program	Kerb & Channel renewal works - Reservoir (various)	\$ 70,000	Reservoir
Kerb and Channel Renewal Program	Kerb & Channel renewal works - Thornbury (various)	\$ 43,000	Thornbury

Draft 2024-25 Budget Capital Works Program - Detailed			
Program name	Project/sub-program name	Draft budget	Suburb
Kerb and Channel Renewal Program	Kerb & Channel renewal works - Northcote (various)	\$ 79,000	Northcote
Kerb and Channel Renewal Program	Kerb & Channel renewal works - Bundoora (various)	\$ 13,000	Bundoora
Kerb and Channel Renewal Program	Kerb & Channel renewal works - Fairfield (various)	\$ 78,000	Fairfield
Kerb and Channel Renewal Program	Kerb & Channel renewal works - Alphington (various)	\$ 18,000	Alphington
Kerb and Channel Renewal Program	Kerb & Channel renewal works - Kingsbury (various)	\$ 27,000	Kingsbury
Right of way rehabilitation program	Laneway (ROW) renewal at various locations	\$ 100,000	Various
Road Rehabilitation Design & Construction Program	Road Design & Construction - Hickford St. / Darebin Blvd Intersection - Preston	\$ 625,000	Preston
Road Rehabilitation Design & Construction Program	Road Design & Construction - Botha Avenue (Allenby to McFadzean Av )	\$ 1,025,000	Reservoir
Road Rehabilitation Design & Construction Program	Testing & Design for future year Road Rehabilitation Works (High Street)	\$ 150,000	Preston
Road Resurfacing Program	Road resurfacing - REGENT STREET (ROBINSON TO RAIL X-ING)	\$ 12,900	Reservoir
Road Resurfacing Program	Road resurfacing - DENNIS STREET-SALISBURY to REID	\$ 38,303	Northcote
Road Resurfacing Program	Road resurfacing - BORRIE STREET-MIRANDA to ST. VIGEONS	\$ 17,677	Reservoir
Road Resurfacing Program	Road resurfacing - CUTHBERT ROAD-ROYAL to MERCHANT	\$ 19,404	Reservoir
Road Resurfacing Program	Road resurfacing - VICTORIA ROAD-RALEIGH to CLARENDON	\$ 30,444	Thornbury
Road Resurfacing Program	Road resurfacing - HICKFORD STREET-DUNDEE to BORRIE/DAREBIN	\$ 32,651	Reservoir
Road Resurfacing Program	Road resurfacing - MASSEY AVENUE-GODLEY to GLASGOW	\$ 78,996	Reservoir
Road Resurfacing Program	Road resurfacing - HIGH STREET-LAWRY to SEPARATION	\$ 13,643	Northcote
Road Resurfacing Program	Road resurfacing - SOUTH CRESCENT-SIMPSON to PARSONS	\$ 31,696	Northcote
Road Resurfacing Program	Road resurfacing - HIGH STREET-OAKOVER to SHOWERS	\$ 26,170	Preston
Road Resurfacing Program	Road resurfacing - HIGH STREET-OAKOVER to SHOWERS	\$ 25,780	Preston
Road Resurfacing Program	Road resurfacing - SOUTH CRESCENT-PARSONS to JAMIESON	\$ 17,929	Northcote
Road Resurfacing Program	Road resurfacing - DAVIDSON STREET-LOCKTON to DAWSON	\$ 33,823	Reservoir
Road Resurfacing Program	Road resurfacing - VICTORIA ROAD-CLYDE to SPEIGHT	\$ 38,402	Thornbury
Road Resurfacing Program	Road resurfacing - MCFADZEAN AVENUE-BARRY to O'CONNOR	\$ 29,295	Reservoir
Road Resurfacing Program	Road resurfacing - ORRONG AVENUE-MCMAHON to STRATHMERTON	\$ 16,760	Reservoir
Road Resurfacing Program	Road resurfacing - ARTHURTON ROAD-SHAKESPEARE to WINIFRED	\$ 54,600	Northcote
Road Resurfacing Program	Road resurfacing - HIGH STREET-MC CUTCHEON to BEAVERS	\$ 9,642	Northcote

Draft 2024-25 Budget Capital Works Program - Detailed			
Program name	Project/sub-program name	Draft budget	Suburb
Road Resurfacing Program	Road resurfacing - DUNDAS STREET-NEWCASTLE to VICTORIA RD	\$ 53,275	Thornbury
Road Resurfacing Program	Road resurfacing - MARSHALL DRIVE-MURIEL to INVERMAY	\$ 6,684	Northcote
Road Resurfacing Program	Road resurfacing - BASTINGS STREET-NEWMARKET to SHARP	\$ 30,643	Northcote
Road Resurfacing Program	Road resurfacing - HIGH STREET-BEAVERS to BEACONSFIELD	\$ 25,155	Northcote
Road Resurfacing Program	Road resurfacing - BASTINGS STREET-OXFORD to NEWMARKET	\$ 23,163	Northcote
Road Resurfacing Program	Road resurfacing - TYLER STREET-JOFFRE to PLENTY	\$ 23,734	Preston
Road Resurfacing Program	Road resurfacing - HIGH STREET-COLLINS to PENDER	\$ 12,469	Thornbury
Road Resurfacing Program	Road resurfacing - VICTORIA ROAD-CHRISTMAS to CLIFTON	\$ 63,110	Fairfield
Road Resurfacing Program	Road resurfacing - VICTORIA ROAD-JENKINS to CHRISTMAS	\$ 39,950	Northcote
Road Resurfacing Program	Road resurfacing - VICTORIA ROAD-MANSFIELD to ROSSMOYNE	\$ 31,136	Thornbury
Road Resurfacing Program	Road resurfacing - TYLER STREET-ARLINGTON to JEFFREY	\$ 25,636	Preston
Road Resurfacing Program	Road resurfacing - TAYLOR STREET-HUTTON to RENNIE	\$ 39,950	Thornbury
Road Resurfacing Program	Road resurfacing - TYLER STREET-JEFFREY to ELLISON	\$ 24,499	Preston
Road Resurfacing Program	Road resurfacing - DUNDAS STREET-STATION to JONES	\$ 34,828	Thornbury
Road Resurfacing Program	Road resurfacing - TYLER STREET-ELLISON to JOFFRE	\$ 16,829	Preston
Road Resurfacing Program	Road resurfacing - LEINSTER GROVE-NORMANBY to WOOLTON	\$ 41,377	Thornbury
Road Resurfacing Program	Road resurfacing - ELIZABETH STREET-HORTON to JENKIN	\$ 22,381	Reservoir
Road Resurfacing Program	Road resurfacing - WOOLHOUSE STREET-ARTHURTON to BEAVERS	\$ 43,530	Northcote
Road Resurfacing Program	Road resurfacing - CHIFLEY DRIVE-BRUTHEN to BELL	\$ 42,994	Preston
Road Resurfacing Program	Road resurfacing - HICKFORD STREET-JOHNSON to SMITH	\$ 29,295	Reservoir
Road Resurfacing Program	Road resurfacing - REGENT STREET-HIGH to ROBINSON	\$ 82,235	Reservoir
Road Resurfacing Program	Road resurfacing - HIGH STREET-BEAVERS to BEACONSFIELD	\$ 24,641	Northcote
Road Resurfacing Program	Road resurfacing - GILBERT ROAD-EDWARDES to LAKE	\$ 13,258	Reservoir
Road Resurfacing Program	Road resurfacing - SEPARATION STREET-PERRY to GRANGE	\$ 27,320	Northcote
Road Resurfacing Program	Road resurfacing - BANBURY ROAD-BROADHURST to BOGONG	\$ 41,850	Reservoir
Road Resurfacing Program	Road resurfacing - VICTORIA ROAD-FLINDERS to MANSFIELD	\$ 17,744	Thornbury
Road Resurfacing Program	Road resurfacing - INVERMAY STREET-HICKFORD to ST. VIGEONS	\$ 20,389	Reservoir

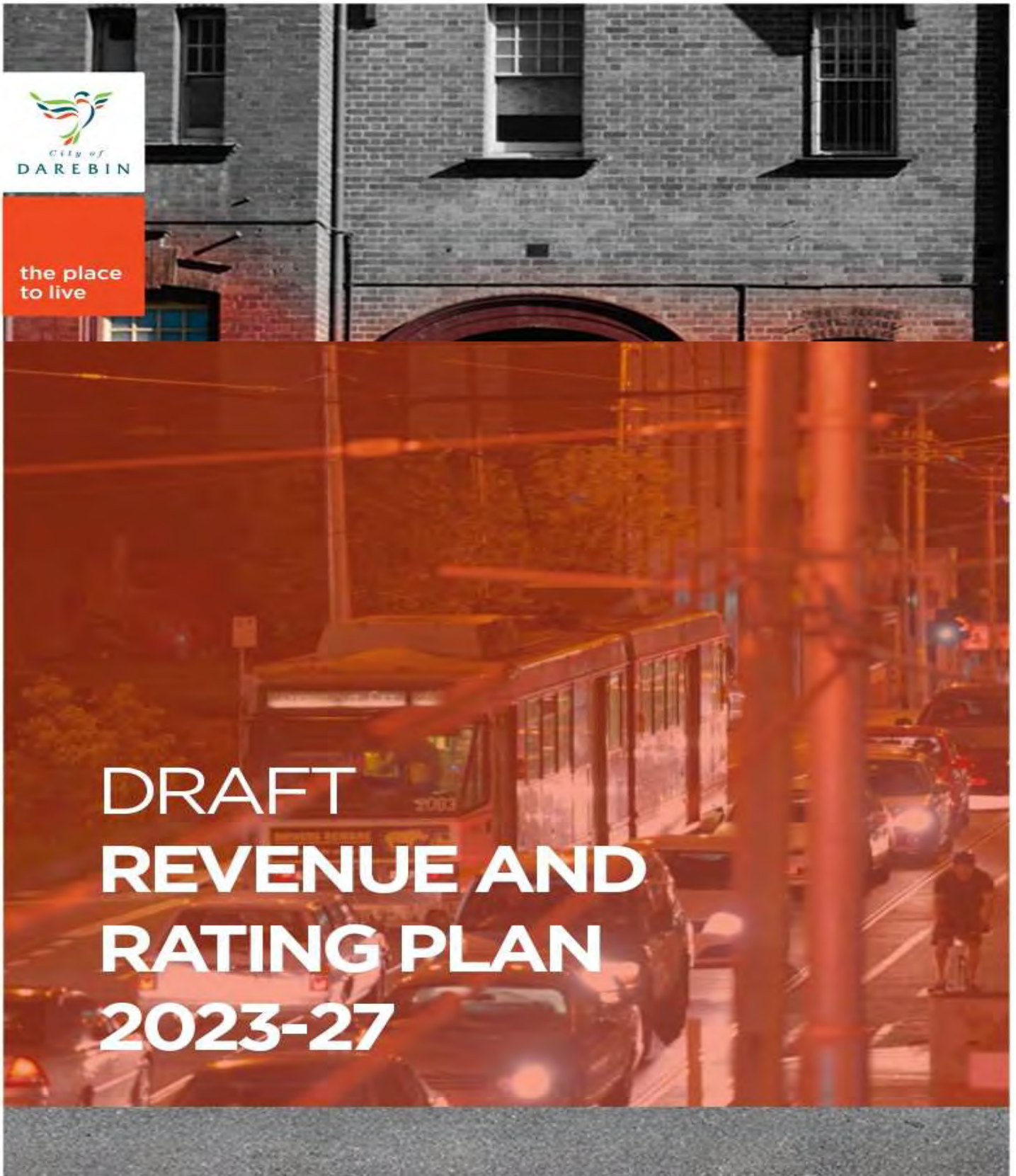
Draft 2024-25 Budget Capital Works Program - Detailed			
Program name	Project/sub-program name	Draft budget	Suburb
Road Resurfacing Program	Road resurfacing - SOUTH CRESCENT-VICTORIA to LEES	\$ 15,528	Northcote
Road Resurfacing Program	Road resurfacing - HIGH STREET-GOOCH to MANSFIELD	\$ 22,845	Thornbury
Road Resurfacing Program	Road resurfacing - GILBERT ROAD-KANE to COLLINS	\$ 22,900	Preston
Road Resurfacing Program	Road resurfacing - BANBURY ROAD-LUKE to THROWER	\$ 55,462	Reservoir
Road Resurfacing Program	Road resurfacing - BANBURY ROAD-BOGONG to LUKE	\$ 50,159	Reservoir
Road Resurfacing Program	Road resurfacing - BANBURY ROAD-THROWER to EMMA	\$ 48,167	Reservoir
Road Resurfacing Program	Road resurfacing - REGENT STREET-SPRING to MYRTLE	\$ 63,311	Reservoir
Road Resurfacing Program	Road resurfacing - VICTORIA ROAD-CLARENDON to CLYDE	\$ 22,727	Thornbury
Road Resurfacing Program	Road resurfacing - ELIZABETH STREET-FURZER to COOL	\$ 25,780	Reservoir
Road Resurfacing Program	Road resurfacing - GILBERT ROAD-BURGESS to MILLER	\$ 9,902	Preston
Pit Lid Renewal Program	Replacing Broken Pit Lids throughout the municipality	\$ 80,000	Various
Soil Contamination	Various remediation sites	\$ 400,000	Various
Playspace Renewal Program	Playspace - Batman - Replace Timber Uprights & Wood Repairs	\$ 33,900	Preston
Playspace Renewal Program	Playspace - Blake St Kinder - Swing	\$ 16,950	Reservoir
Playspace Renewal Program	Playspace - BP Farm Playground (ALL)	\$ 90,400	Bundoora
Playspace Renewal Program	Playspace - Woolhouse (Croxtton School) - Replace Roll Over Bars	\$ 16,950	Northcote
Playspace Renewal Program	Polaris (Lancaster Gate) playspace - full renewal	\$ 110,000	Bundoora
Playspace Renewal Program	Judith Scott playspace - full renewal	\$ 110,000	Kingsbury
Playspace Renewal Program	Playspace - Pearl Reserve - Swing Surface Repairs	\$ 16,950	Thornbury
Street lighting safety renewal program	Central Preston lighting renewal (part)	\$ 80,000	Preston
Street lighting safety renewal program	Street lighting renewal forward design	\$ 100,000	Preston
Street lighting safety renewal program	Public lighting audit in community areas, car parks, open spaces (not street lights)	\$ 20,000	Various
Street Furniture and Equipment Renewal Program	Street Furniture Renewal Program	\$ 55,000	Various
Workplace Office Accommodation	Workplace office accommodation	\$ 400,000	Various
Art collection acquisitions	Art Collection Acquisitions - Bundoora Homestead Art Centre	\$ 50,000	Bundoora
Reservoir Leisure Centre Gym Equipment and Group Exercise Equipment	Reservoir Leisure Centre: New Gym and Group Exercise Equipment	\$ 40,000	Reservoir
Darebin Furniture Purchases (including Libraries)	Darebin Furniture Renewal Purchases (including libraries)	\$ 50,000	Various

Draft 2024-25 Budget Capital Works Program - Detailed			
Program name	Project/sub-program name	Draft budget	Suburb
John Hall - Pavilion Redevelopment	John Hall - Pavilion Redevelopment	\$ 2,039,000	Bundoora
KP Hardiman Pavilion Redevelopment	KP Hardiman Pavilion Redevelopment	\$ 1,300,000	Kingsbury
Cricket Practice Nets and Cages	TW Blake Cricket Nets	\$ 250,000	Reservoir
Replace Kendal-Harding Bridge	Kendall / Harding Street shared path bridge renewal and improved accessibility	\$ 44,499	Preston
Civic Square Northcote Town Hall	Civic Square Northcote Town Hall essential design to address a structural renewal need	\$ 30,000	Northcote
DRRC Asset Renewal	Pavement works at the Darebin Resource Recovery Centre	\$ 300,000	Reservoir
Clements Reserve Remediation	Clements Reserve remediation of Council owned portion	\$ 920,000	Reservoir
Arts Venues Asset and Equipment Renewal	Arts Venues Asset and Equipment Renewal	\$ 75,000	Various
Other	Various improvements, to be prioritised	\$ 150,000	Various
Other	new music and sound production equipment	\$ 20,000	Reservoir
Other	Additional skate park equipment for new site	\$ 15,000	Various
Other	BR-3000- Dunne Street bridge wingwall repair	\$ 75,000	Kingsbury
Other	10 CLEELAND ST CARPARK	\$ 25,000	Reservoir
Other	RALPH ST CPK 3 CARPARK	\$ 35,000	Reservoir
<b>Total</b>		<b>\$ 31,074,480</b>	

Draft 2024-25 Budget Operating Projects		
Item	Project Description	2024-25
Aboriginal Action Plan	Implementation of the Aboriginal Action Plan (3-year plan).	\$ 50,000
Aboriginal Grants Program	Continue the new Aboriginal and Torres Strait Islander community grants program launched in 2023-24	\$ 43,000
Wurundjeri Woi-worrung Partnership	This project seeks to progress and formalise, in a culturally-appropriate and respectful way, the partnership Council has with the Wurundjeri Woi-wurrung Cultural Heritage Aboriginal Corporation (WWCHAC) and strengthen it to support the delivery of mutual goals.	\$ 70,000
Cultural Diversity Action Plan	Implementation of the Cultural Diversity Action Plan (3-year plan).	\$ 50,000
Housing Strategy	Commence a planning scheme amendment to implement the recommendations of the Darebin Housing Supply and Demand and Neighbourhood Character Study	\$ 50,000
Homelessness Assertive Outreach	The Darebin Assertive Community Outreach program provides outreach and short-term case management to rough sleepers and people experiencing homelessness to help them find pathways out of homelessness.	\$ 380,000
Darebin Towards Zero	Establish Towards Zero program, a structured approach between organisations and agencies to provide support for people experiencing homelessness while working to secure housing. This project will also provide a real time approach to track and improve the effectiveness of services offered for people who are sleeping rough or at risk of experiencing homelessness.	Budget Carry Forward
Community Infrastructure Plan	Continue development of a plan to guide the provision of community infrastructure – buildings, facilities, places and spaces – within Darebin over a 20-year period.	\$ 55,000
Old Reservoir library site and adjoining carpark	Continue Masterplanning to understand the possible building profile on the land together with its constraints to realise the land's potential opportunities.	Budget Carry Forward
Community Vision Review and Council Plan (including Health and Wellbeing Plan), Financial Plan and Asset Plan development	Integrated project to deliver on Local Government Act 2020 requirements to review Community Vision and develop the Council Plan, Asset Plan and Financial Plan in accordance with Council's deliberative engagement approach and Council's Engagement Policy. Project outcomes will also inform the 2025-26 Budget.	\$ 300,000
Asset Plans	Funding to develop the Asset Plan required under the Local Government Act 2020	\$ 45,000
Councillor Induction	Funding to deliver the Councillor induction program	\$ 60,000
Council election promotion	Promote the 2024 Council election to raise awareness for potential Councillor candidates across the municipality	\$ 10,000
Place-based Projects	The place-based projects aim to address socio-economic disadvantage and health inequity in East Preston and East Reservoir through place-based community projects.	\$ 140,000
Service Review program	Continue the Service Review program to inform Council decision-making on future service levels.	\$ 150,000



Draft 2024-25 Budget Operating Projects		
Item	Project Description	2024-25
Solar Saver Program	Funding to support residents to switch to electrical equipment through the revised Solar Saver program	\$ 300,000
WaterWatch	WaterWatch is a citizen science program for monitoring waterway health. It also includes an educational component for schools.	\$ 25,688
Merri Merri Wayi	Merri Merri Wayi collaboration with the City of Merri-bek, Wurundjeri Woi-wurrung Cultural Heritage Aboriginal Corporation, CERES and other partners - a community-led collaboration to enable our natural and urban worlds to thrive along the Merri Creek.	\$ 25,000
Water Sensitive Urban Design (WSUD) in-lieu scheme	Commence implementing a voluntary Water Sensitive Urban Design (WSUD) in-lieu scheme for developers to meet a proportion of their planning requirements to treat and re-use stormwater on private land	\$ 40,000
Special Building Overlay (Flood Risk Assessments) (Planning scheme amendment)	In conjunction with Melbourne Water, a new flood mapping study was developed which demonstrates an overall increase in flood risk for the City affecting a large number of properties. This will inform development advice and will require a planning scheme amendment.	\$ 130,000
Flood and Risk Assessment	Consultation and expert assistance related to Flood and Risk Assessments.	\$ 100,000
Drainage Condition Inspections	Undertake a drainage condition survey to assess the structural condition of the drainage system and proactively plan for renewal and maintenance requirements to inform the Drainage Asset Management Plan.	\$ 200,000
LGBTIQA+ Action Plan	Funding to deliver actions from Rainbow Tick Accreditation or the Action Plan due to be completed in 2023-24	\$ 20,000
Climate Emergency Plan	Design and run a pilot 'concierge' program to ..... before it is upscaled across LGA in future years.	\$ 50,000
Placemaking Program	Project funding to support Council's placemaking priorities	\$ 100,000
e-Scooter Trial	Commence implementation of an e-Scooter trial from January 2025	\$ 50,000
Graffiti	Funding to increase graffiti management	\$ 50,000
<b>Total</b>		<b>\$ 2,493,688</b>



**Acknowledgement of Traditional Owners and Aboriginal and Torres Strait Islander people**

Darebin City Council acknowledges the Wurundjeri Woi-wurrung people as the traditional owners and custodians of the land and waters we now call Darebin and affirms that Wurundjeri Woi-wurrung people have lived on this land for millennia, practicing their customs and ceremonies of celebration, initiation and renewal. Council acknowledges that Elders past, present and emerging are central to the cohesion, intergenerational wellbeing and ongoing self-determination of Aboriginal communities. They have played and continue to play a pivotal role in maintaining and transmitting culture, history and language.

Council respects and recognises Aboriginal and Torres Strait Islander communities' values, living culture and practices, including their continuing spiritual connection to the land and waters and their right to self-determination. Council also recognises the diversity within Aboriginal and Torres Strait Islander communities.

Aboriginal and Torres Strait Islander people and communities have had and continue to play a unique role in the life of the Darebin municipality. Council recognises and values this ongoing contribution and its significant value for our city and Australian society more broadly.

*Extract from Darebin City Council's Statement of commitment to Traditional Owners and Aboriginal and Torres Strait Islander people 2019*

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### 1.1 PURPOSE

The *Local Government Act 2020* requires Council to prepare a Revenue and Rating Plan to cover a minimum period of four years following each Council election. The Revenue and Rating Plan establishes the revenue raising framework within which the Council proposes to work.

The purpose of the Revenue and Rating Plan is to determine the most appropriate and affordable revenue and rating approach for the City of Darebin which in conjunction with other income sources will adequately finance the objectives in the Council Plan.

This plan is an important part of Council’s integrated planning framework, all of which is created to help Council achieve its vision of being equitable, vibrant, green and connected. It respects First Nations peoples, diverse communities and places. Council is committed to a sustainable, climate safe future.

Strategies outlined in this plan align with the objectives contained in the Council Plan and will feed into our budgeting and long-term financial planning documents, as well as other strategic planning documents under our Council’s integrated planning and reporting framework.

Diagram 1 – Council’s Integrated Planning and Reporting Framework



This plan explains how Council calculates the revenue needed to fund its activities, and how the funding burden will be apportioned between ratepayers and other users of Council facilities and services.

In particular, this plan sets out decisions that Council has made in relation to rating options available to it under the *Local Government Act 2020* to ensure the fair and equitable distribution of rates across property owners. It also sets out principles that are used in decision making for other revenue sources such as fees and charges.

It is also important to note that this plan does not set revenue targets for Council, it outlines the strategic framework and decisions that inform how Council will go about calculating and collecting its revenue.



## 1.2 INTRODUCTION

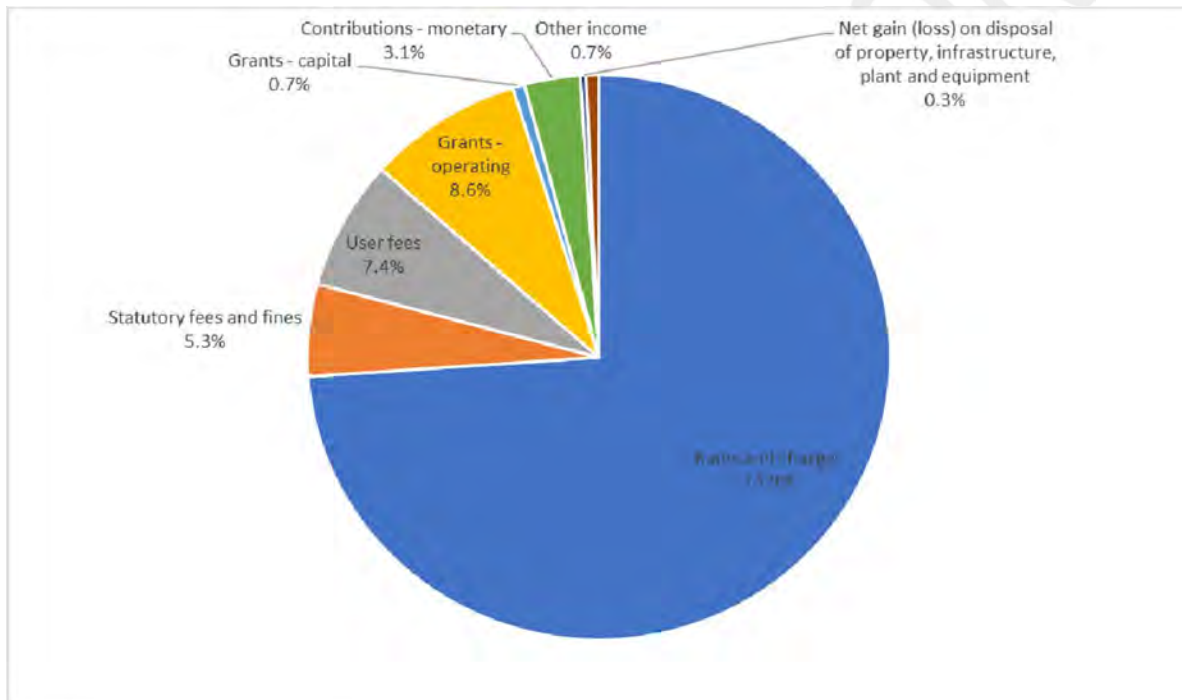
Council provides a number of services and facilities to our local community, and in doing so, must collect revenue to cover the cost of providing these services and facilities.

Council's revenue sources include:

- Rates and Charges
- Grants from other levels of Government
- Statutory Fees and Fines
- User Fees
- Cash and non-cash contributions from other parties (i.e. developers, community groups)
- Interest from investments included in other income
- Sale of Assets

Rates are the most significant revenue source for Council and make up roughly 74% of its annual income as depicted in the chart below.

**Chart 1: Financial Revenue by Percentage – Source Budget for financial year 2022-23**



The introduction of rate capping under the Victorian Government's Fair Go Rates System (FGRS) has brought a renewed focus to Council's long-term financial sustainability. Rate Capping continues to restrict Council's ability to raise revenue to maintain service delivery levels and invest in community assets. It is not possible for Council to raise rate revenue above the rate cap unless application is made to the Essential Services Commission for a variation. Maintaining service delivery levels and investing in community assets remain key priorities for Council. This strategy will address Council's reliance on rate income and provide options to actively reduce that reliance.

Council provides a wide range of services to the community, often for a fee or charge. The nature of these fees and charges generally depends on whether they relate to statutory or discretionary services. Some of these, such as statutory planning fees are set by State Government statute and are commonly known as regulatory fees. In these cases, councils usually have no control over service pricing. However, in relation to other services, Council has the ability to set a fee or charge and will set that fee based on the principles outlined in this Revenue and Rating Plan.

Council revenue can also be adversely affected by changes to funding from other levels of government. Some grants are tied to the delivery of council services, whilst many are tied directly to the delivery of new community assets, such as roads or sports pavilions. It is important for Council to be clear about what grants it intends to apply for, and the obligations that grants create in the delivery of services or infrastructure.

### 1.3 RATES AND CHARGES

Rates are a property tax on the local community to help fund local infrastructure and services and subsequently a ratepayer will not necessarily receive services to the extent of the tax (rates) paid. Benefits are consumed in different quantities and types over the lifecycle of the ratepayer (e.g. maternal and child health, libraries, aged care, roads and footpaths, local laws). This taxation system that includes flexibility for councils to utilise different tools in its rating structure to accommodate issues of equity and to ensure fairness in rating for all ratepayers.

Council has established a rating structure comprised of four key elements. These are:

- **General Rates** – Based on property values (using the Capital Improved Valuation methodology), which are indicative of capacity to pay and form the central basis of rating under the *Local Government Act 1989*;
- **Service Rate** for public waste collection (also based on the Capital Improved Valuation methodology)
- **Service Charge** for kerbside waste collection
- **Special Charges** – is a charge levied on property owners who benefit from infrastructure works on assets affecting their property. Council has a Solar Saver charge scheme in operation.
- **Special Rate** – a levy for particular works or services on a limited number of ratepayers. Council has four special rates in operation shown at Appendix A. The rate collected under this category is forwarded to traders' association

Council makes a further distinction when applying general rates by applying rating differentials based on the purpose for which the property is used. That is, whether the property is used for residential, commercial/industrial, or farming purposes. This distinction is based on the concept that different property categories should pay a fair and equitable contribution, taking into account the benefits those properties derive from the local community.

The City of Darebin rating structure comprises seven differential rates (residential or general, commercial/industrial, and farm). These rates are structured in accordance with the requirements of Section 161 'Differential Rates' of the *Local Government Act 1989*, and the Ministerial Guidelines for Differential Rating 2013.

The differential rates are currently set as follows:

- Residential 100%
- Business / Commercial 175%
- Vacant Residential 300%
- Vacant Business/Commercial 400%
- Mix Use Occupancy 140%
- Vacant Retail 400%
- Rateable Recreational 87.5%

The formula for calculating General Rates, excluding any additional charges, arrears or additional supplementary rates is:

- Valuation (Capital Improved Value) x Rate in the Dollar (Differential Rate Type)

The rate in the dollar for each rating differential category is included in Council's annual budget.

Rates and charges are an important source of revenue, accounting for over 74% of operating revenue received by Council. The collection of rates is an important factor in funding Council services.

Planning for future rate increases is therefore an essential component of the long-term financial planning process and plays a significant role in funding both additional service delivery and the increasing costs related to providing Council services.

Council is aware of the balance between rate revenue (as an important income source) and community sensitivity to rate increases. With the introduction of the State Government's Fair Go Rates System, all rate increases are capped to a rate declared by the Minister for Local Government, which is announced in December for the following financial year.

Council introduced a service rate and service charge in 2022 to fully recover the cost of Council's waste services and provide for the future impact of Recycling Victoria Reforms and waste sector impacts. The Kerbside Service Collection Charge and Service Rate for Public Waste Collection are not capped under the Fair Go Rates System, and Council will continue to allocate funds from this charge towards the provision of waste services.

While service charges are fixed, the formula for calculating service rates is:

- Valuation (Capital Improved Value) x Rate in the Dollar



### 1.3.1 RATING LEGISLATION

The legislative framework set out in the *Local Government Act 1989* determines council's ability to develop a rating system. The framework provides significant flexibility for Council to tailor a system that suits its needs.

Section 155 of the *Local Government Act 1989* provides that a Council may declare the following rates and charges on rateable land:

- General rates under Section 158
- Municipal charges under Section 159
- Service rates and charges under Section 162
- Special rates and charges under Section 163

The recommended strategy in relation to municipal charges, service rates and charges and special rates and charges are discussed later in this document.

In raising Council rates, Council is required to primarily use the valuation of the rateable property to levy rates. Section 157(1) of the *Local Government Act 1989* provides Council with three choices in terms of which valuation base to utilize. They are: Site Valuation, Capital Improved Valuation (CIV) and Net Annual Value (NAV).

The advantages and disadvantages of the respective valuation basis are discussed further in this document. Whilst this document outlines Council's strategy regarding rates revenue, rates data will be contained in the Council's Annual Budget as required by the *Local Government Act 2020*.

Section 94 (1 and 2) of the *Local Government Act 2020* states that Council must adopt a budget by 30 June each year (or at another time fixed by the Minister) to include:

- a) the total amount that the Council intends to raise by rates and charges;
- b) a statement as to whether the rates will be raised by the application of a uniform rate or a differential rate;
- c) a description of any fixed component of the rates, if applicable;
- d) if the Council proposes to declare a uniform rate, the matters specified in section 160 of the *Local Government Act 1989*;
- e) if the Council proposes to declare a differential rate for any land, the matters specified in section 161(2) of the *Local Government Act 1989*;

Section 94(3) of the *Local Government Act 2020* also states that Council must ensure that, if applicable, the budget also contains a statement –

- a) that the Council intends to apply for a special order to increase the Council's average rate cap for the financial year or any other financial year; or
- b) that the Council has made an application to the Essential Services Commission (ESC) for a special order and is waiting for the outcome of the application; or
- c) that a special Order has been made in respect of the Council and specifying the average rate cap that applies for the financial year or any other financial year.

This plan outlines the principles and strategic framework that Council will utilise in calculating and distributing the rates to property owners. The quantum of rate revenue and rating differential amounts will be stated in the annual City of Darebin budget.

The Victorian Government has passed the *Local Government Legislation Amendment (Rating and Other Matters) Act 2022 (Act)*, making a number of amendments including a particular focus on ratepayers experiencing hardship and improving the way rates are collected. This change has amended both the *Local Government Act 1989* and the *Local Government Act 2020*.

Some of the key changes are:

- a) service rates and charges: Waste charges were previously limited to the collection and disposal of refuse. The Act updates the description of waste charges to include all modern waste management activities such as collection, transport, processing, storage and treatment of waste and recyclable material.
- b) rebates and concessions: The previous arrangements for rate rebates and concessions were confined to the preservation of buildings and the environment, the Act recommends a new, contemporary public benefit test for councils to offer rate rebates and concessions for land uses that provide a public benefit to the community
- c) hardship and payment plans: The alternative means of paying rates via a payment plan has been formalised in the Act which ensures consistent application across all councils. The Act supports people who are struggling to pay their debt and limits the use of court proceedings for recovering unpaid rates in situations where rates or charges have not been paid for two years or more. It also requires interest rate on unpaid rates to be set by the Minister of Local Government instead of being levied pursuant to Penalty Interest Rate Act 1983 at.
- d) Special rates and charges: The Act require Councils to levy special rates and charges within 12 months of declaring such a scheme, else the scheme itself lapses.

### 1.3.2 RATING PRINCIPLES

#### Taxation Principles:

When developing a rating strategy, in particular with reference to differential rates, a Council should give consideration to the following good practice taxation principles:

- Wealth Tax
- Equity
- Efficiency
- Simplicity
- Benefit
- Capacity to Pay
- Diversity

#### **Wealth Tax**

The “wealth tax” principle implies that the rates paid are dependent upon the value of a ratepayer’s real property and have no correlation to the individual ratepayer’s consumption of services or the perceived benefits derived by individual ratepayers from the expenditures funded from rates.

#### **Equity**

*Horizontal equity* – ratepayers in similar situations should pay similar amounts of rates (ensured mainly by accurate property valuations, undertaken in a consistent manner, their classification into homogenous property classes and the right of appeal against valuation).

*Vertical equity* – those who are better off should pay more rates than those worse off (the rationale applies for the use of progressive and proportional income taxation. It implies a “relativity” dimension to the fairness of the tax burden).

Council has determined that the issues concerning equity within the community and the impact of rates is best dealt within application of the entire Rating framework having regard to:

- Land use – differential groups;
- Valuation – valuation relative to other properties within land use groups;
- Rate in the dollar – based on the City’s revenue requirements and % contribution by differential group;
- Collection arrangements – access to multiple payment methods to suit; and
- Concessions aligned to equity principles – access to concessions, rebate
- Hardship being taken into consideration – subject to application for individuals.

Darebin also provides an overlay in alignment with the following principles of the Toward Equality Framework:

1. Recognising Australia’s First peoples
  - a. Concession for Aboriginal Housing Victoria properties that provide affordable housing
  - b. Exemption for Aboriginal Victoria Housing Properties used for charitable purposes
3. Advancing social justice
  - a. Concession for Aboriginal Housing Victoria properties that provide affordable housing
  - b. Pensioner Concessions aligned to equity principles
  - c. Concessions aligned to equity principles for the principle place of residence for properties valued at \$500k or less
  - d. Rates Financial Hardship policy

#### **Efficiency**

Economic efficiency is measured by the extent to which production and consumption decisions by people are affected by rates.

#### **Simplicity**

How easily a rates system can be understood by ratepayers and the practicality and ease of administration.

#### **Benefit**

The extent to which there is a nexus between consumption/benefit and the rate burden.

#### **Capacity to Pay**

The capacity of ratepayers or groups of ratepayers to pay rates.

#### **Diversity**

The capacity of ratepayers within a group to pay rates.

The rating challenge for Council therefore is to determine the appropriate balancing of competing considerations.

Rates and Charges Revenue Principles:

Property rates will:

- be reviewed annually;
- not change dramatically from one year to next; and
- be sufficient to fund current expenditure commitments and deliverables outlined in the Council Plan, Financial Plan and Asset Plan.

### 1.3.3 DETERMINING WHICH VALUATION BASE TO USE

Under the *Local Government Act 1989*, Council has three options as to the valuation base it elects to use. They are:

- **Capital Improved Value (CIV)** – Value of land and improvements upon the land.
- **Site Value (SV)** – Value of land only.

**Net Annual Value (NAV)** – Rental valuation based on CIV. For residential properties, NAV is calculated at 5 per cent of the Capital Improved Value. For commercial and industrial properties, NAV is calculated as the greater of the estimated annual rental value or 5 per cent of the CIV.

#### Capital Improved Value (CIV)

Capital Improved Value is the most commonly used valuation base by local government with over 90% of Victorian councils applying this methodology. Based on the value of both land and all improvements on the land, it is generally easily understood by ratepayers as it equates to the market value of the property.

Section 161 of the *Local Government Act 1989* provides that a Council may raise any general rates by the application of a differential rate if –

- a) It uses the capital improved value system of valuing land; and
- b) It considers that a differential rate will contribute to the equitable and efficient carrying out of its functions.

Where a council does not utilise CIV, it may only apply limited differential rates in relation to residential use land.

#### Advantages of using Capital Improved Value (CIV)

- CIV includes all property improvements, and hence is often supported on the basis that it more closely reflects “capacity to pay”. The CIV rating method takes into account the full development value of the property, and hence better meets the equity criteria than Site Value and NAV.
- With the increased frequency of valuations (previously two year intervals, now annual intervals) the market values are more predictable and has reduced the level of objections resulting from valuations.
- The concept of the market value of property is more easily understood with CIV rather than NAV or SV.
- Most councils in Victoria have now adopted CIV which makes it easier to compare relative movements in rates and valuations across councils.
- The use of CIV allows council to apply differential rates which greatly adds to council’s ability to equitably distribute the rating burden based on ability to afford council rates. CIV allows council to apply higher rating differentials to the commercial and industrial sector that offset residential rates.

#### Disadvantages of using CIV

- The main disadvantage with CIV is the fact that rates are based on the total property value which may not necessarily reflect the income level of the property owner as with pensioners and low-income earners.

#### Site value (SV)

There are currently no Victorian councils that use this valuation base. With valuations based simply on the valuation of land and with only very limited ability to apply differential rates, the implementation of Site Value in a City of Darebin context would cause a shift in rate burden from the industrial/commercial sectors onto the residential sector, and would hinder council’s objective of a fair and equitable rating system.

There would be further rating movements away from modern townhouse style developments on relatively small land parcels to older established homes on quarter acre residential blocks. In many ways, it is difficult to see an equity argument being served by the implementation of site valuation in the City of Darebin.

#### Advantages of Site Value

- There is a perception that under site value, a uniform rate would promote development of land, particularly commercial and industrial developments. There is, however, little evidence to prove that this is the case.
- Scope for possible concessions for residential use land.

### Disadvantages of using Site Value

- Under SV, there will be a significant shift from the industrial/commercial sector onto the residential sector of council. The percentage increases in many cases would be in the extreme range.
- SV is a major burden on property owners that have large areas of land. Some of these owners may have much smaller/older dwellings compared to those who have smaller land areas but well developed dwellings - but will pay more in rates. A typical example is flats, units, or townhouses which will all pay low rates compared to traditional housing styles.
- The use of SV can place pressure on council to give concessions to categories of landowners on whom the rating burden is seen to fall disproportionately (e.g. residential use properties). Large landowners are disadvantaged by the use of site value.
- SV will reduce Council's rating flexibility and options to deal with any rating inequities due to the removal of the ability to levy differential rates.
- The community may have greater difficulty in understanding the SV valuation on their rate notices, as indicated by many inquiries from ratepayers on this issue handled by council's customer service and property revenue staff each year.

### Net annual value (NAV)

NAV, in concept, represents the annual rental value of a property. However, in practice, NAV is loosely linked to capital improved value for residential and farm properties. Valuers derive the NAV directly as 5 per cent of CIV.

In contrast to the treatment of residential and farm properties, NAV for commercial and industrial properties are assessed with regard to actual market rental. This differing treatment of commercial versus residential and farm properties has led to some suggestions that all properties should be valued on a rental basis.

Overall, the use of NAV is not largely supported. For residential and farm ratepayers, actual rental values pose some problems. The artificial rental estimate used may not represent actual market value, and means the base is the same as CIV but is harder to understand.

### Recommended valuation base

In choosing a valuation base, councils must decide on whether they wish to adopt a differential rating system (different rates in the dollar for different property categories) or a uniform rating system (same rate in the dollar). If a council was to choose the former, under the *Local Government Act 1989* it must adopt either of the CIV or NAV methods of rating.

City of Darebin applies Capital Improved Value (CIV) to all properties within the municipality to take into account the fully developed value of the property. This basis of valuation takes into account the total market value of the land plus buildings and other improvements.

Differential rating allows (under the CIV method) council to shift part of the rate burden from some groups of ratepayers to others, through different "rates in the dollar" for each class of property.

Section 161(1) of the *Local Government Act 1989* outlines the requirements relating to differential rates, which include:

- A Council may raise any general rates by the application of a differential rate, if Council considers that the differential rate will contribute to the equitable and efficient carrying out of its functions.
- If a Council declares a differential rate for any land, the Council must specify the objectives of the differential rate, which must be consistent with the equitable and efficient carrying out of the Council's functions and must include the following:
  - A definition of the types or classes of land which are subject to the rate and a statement of the reasons for the use and level of that rate.
  - An identification of the type or classes of land which are subject to the rate in respect of the uses, geographic location (other than location on the basis of whether or not the land is within a specific ward in Council's district).
  - Specify the characteristics of the land, which are the criteria for declaring the differential rate.

Once the Council has declared a differential rate for any land, the Council must:

- Specify the objectives of the differential rates;
- Specify the characteristics of the land which are the criteria for declaring the differential rate.

The purpose is to ensure that Council has a sound basis on which to develop the various charging features when determining its revenue strategies and ensure that these are consistent with the provisions of the *Local Government Act 1989*.

The general objectives of each of the differential rates are to ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council. There is no limit on the number or types of differential rates that can be levied, but the highest differential rate can be no more than four times the lowest differential rate.

### Property Valuations

The *Valuation of Land Act 1960* is the principle legislation in determining property valuations. Under the *Valuation of Land Act 1960*, the Victorian Valuer-General conducts property valuations on an annual basis. Darebin applies a Capital Improved Value (CIV) to all properties within the municipality to take into account the full development value of

the property. This basis of valuation takes into account the total market value of the land including buildings and other improvements.

The value of land is always derived by the principal of valuing land for its highest and best use at the relevant time of valuation.

Council needs to be mindful of the impacts of revaluations on the various property types in implementing the differential rating strategy outlined in the previous section to ensure that rises and falls in council rates remain affordable and that rating 'shocks' are mitigated to some degree.

### **Supplementary Valuations**

Supplementary valuations are carried out for a variety of reasons including rezoning, subdivisions, amalgamations, renovations, new constructions, extensions, occupancy changes and corrections. The Victorian Valuer-General is tasked with undertaking supplementary valuations and advises council on a monthly basis of valuation and Australian Valuation Property Classification Code (AVPCC) changes.

Supplementary valuations bring the value of the affected property into line with the general valuation of other properties within the municipality. Objections to supplementary valuations can be lodged in accordance with Part 3 of the *Valuation of Land Act 1960*. Any objections must be lodged with Council within two months of the issue of the supplementary rate notice.

### **Objections to property valuations**

Part 3 of the *Valuation of Land Act 1960* provides that a property owner may lodge an objection against the valuation of a property or the Australian Valuation Property Classification Code (AVPCC) within two months of the issue of the original or amended (supplementary) Rates and Valuation Charges Notice (Rates Notice), or within four months if the notice was not originally issued to the occupier of the land.

A property owner must lodge their objection to the valuation or the AVPCC in writing to Darebin Council. Property owners also have the ability to object to the site valuations on receipt of their Land Tax Assessment. Property owners can appeal their land valuation within two months of receipt of their Council Rate Notice (via Council) or within two months of receipt of their Land Tax Assessment (via the State Revenue Office).

## **1.3.4 RATING DIFFERENTIALS**

Council believes each differential rate will contribute to the equitable and efficient carrying out of council functions. Details of the objectives of each differential rate, the classes of land which are subject to each differential rate and the uses of each differential rate are set out below.

### General Rate

#### **Definition:**

General land is any rateable land which does not have the characteristics of Business/Commercial Land.

#### **Objectives:**

To ensure that Council has adequate funding to undertake its strategic, statutory, service provision and community services obligations and to ensure that the differential rate in the dollar declared for defined general rate land properties is fair and equitable, having regard to the cost and the level of benefits derived from provision of Council services.

#### **Characteristics:**

The characteristics of the planning scheme zoning are applicable to the determination of vacant land which will be subject to the rate of residential land. The vacant land affected by this rate is that which is zoned residential under the City of Darebin. The classification of the land will be determined by the occupation of that land for its best use and have reference to the planning scheme zoning.

#### **Types and Classes:**

Rateable land having the relevant characteristics described below:

- a) used primarily for residential purposes; or
- b) any land that is not defined as Business/Commercial Land.

#### **Use of Rate:**

The differential rate will be used to fund items of expenditure described in the Budget adopted by Council. The level of the differential rate is the level which Council considers is necessary to achieve the objectives specified above.

#### **Level of Rate:**

100% of General Rate.

#### **Use of Land:**

Any use permitted under the City of Darebin Planning Scheme.

#### **Geographic Location:**

Wherever located within the municipal district.

**Planning Scheme Zoning:**

The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the relevant City of Darebin Planning Scheme.

**Types of Buildings:**

All buildings which are already constructed on the land or which are constructed prior to the end of the financial year.

Business/Commercial Rate**Definition:**

Business or Commercial Land is any land which is not Vacant Business or Commercial and, as described under the heading Vacant business/commercial land and:

- the primary use of which is the carrying out of the manufacture or production of, or the trade in, goods or services; or
- which is unoccupied and is zoned other than residential under the Darebin Planning Scheme.

**Objectives:**

The objectives of this differential rate, having regard to principles of equity including the capacity to pay of those levied the rate, is to ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, including (but not limited to) the:

- construction and maintenance of infrastructure assets;
- development and provision of health and community services; and
- provision of general support services.

The types and classes of rateable land within this differential rate are those having the relevant characteristics described in the paragraphs immediately above.

**Characteristics:**

The use of the land within this differential rate is, in the case of improved land, any use of land creating the relevant characteristics described in this section above.

**Types and Classes:**

Business/Commercial having the relevant characteristics described below:

- a) used primarily for business or commercial purposes; or
- b) any land that is not defined as General Land.

**Use of Rate:**

The money raised by the differential rate will be applied to the items of expenditure described in the Budget by Council. The level of the rate for land in this category is considered to provide for an appropriate contribution to Council's budgeted expenditure, having regard to the characteristics of the land.

**Level of Rate:**

175% of the General Rate.

**Use of Land:**

Any use permitted under the City of Darebin Planning Scheme.

**Geographic Location:**

Wherever located within the municipal district.

**Planning Scheme Zoning:**

The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the relevant City of Darebin Planning Scheme.

**Types of Buildings:**

All buildings which are already constructed on the land or which are constructed prior to the end of the financial year.

Vacant Residential Land Rate**Definition:**

Vacant Residential Land is any land which is zoned residential under the of Darebin Planning Scheme and:

- on which there is no dwelling or other building designed or adapted for permanent occupation; and
- in respect of which a building permit for demolition was issued under the Building Act 1993 since the date 18 months prior to the date of declaration of rates for the next financial year; and



- in respect of which no building permit for the construction of a new dwelling or other building designed or adapted for permanent occupation has been issued under the Building Act 1993 in the period since demolition, with the date of demolition taken to be the date on which the building permit for demolition was issued under the Building Act 1993;
- or
- on which there is no dwelling or other building designed or adapted for permanent occupation; and
  - in respect of which no building permit for demolition was issued under the Building Act 1993 since the date 18 months prior to the date of declaration of rates for the next financial year; and
  - in respect of which no building permit for the construction of a new dwelling or other building designed or adapted for permanent occupation has been issued under the Building Act 1993 since the date 12 months prior to the date of declaration of rates for the next financial year.

**Objectives:**

The objectives of this differential rate are to:

- promote responsible land management through appropriate maintenance and development of the land; and
- encourage prompt development of vacant residential land and attract new residents to the Darebin; and
- ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, including (but not limited) to the:
  - (a) construction and maintenance of infrastructure assets;
  - (b) development and provision of health and community services; and
  - (c) provision of economic development and general support services.

**Characteristics:**

The characteristics of the planning scheme zoning are applicable to the determination of vacant land which will be subject to the rate applicable to Vacant Residential Land. The classification of the land will be determined by the occupation of that land for its best use and have reference to the planning scheme zoning.

**Types and Classes:**

Vacant Residential land having the relevant characteristics described below:

- a) used primarily for residential purposes; or
- b) any land that is not defined as General Land.

**Use of Rate:**

The money raised by the differential rate will be applied to the items of expenditure described in the Budget by Council. The level of the rate for land in this category is considered to provide for an appropriate contribution to Council's budgeted expenditure, having regard to the characteristics of the land.

**Level of Rate:**

300% of the General Rate.

**Use of Land:**

Any use permitted under the City of Darebin Planning Scheme.

**Geographic Location:**

Wherever located within the municipal district.

**Planning Scheme Zoning:**

The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the relevant City of Darebin Planning Scheme.

Vacant Business/Commercial Land Rate**Definition:**

Vacant Business or Commercial Land is any land:

- which is zoned other than residential under the Darebin Planning Scheme; and
- on which no building designed or adapted for permanent occupation is constructed; and
- in respect of which no building permit for the construction of a new building designed or adapted for permanent occupation has been issued under the Building Act 1993 since the date 12 months prior to the date of declaration of rates for the next financial year.

**Objectives:**

The objectives of this differential rate, having regard to principles of equity including the capacity to pay of those levied the rate, are to:

- promote responsible land management through appropriate maintenance and development of the land;
- ensure that foregone community and economic development resulting from underutilisation of land is minimised;



- encourage the use and occupancy of business land, leading to reinvigoration of trade and commerce within the Darebin; and
- ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, including (but not limited) to the:
  - (a) construction and maintenance of infrastructure assets;
  - (b) development and provision of health and community services; and
  - (c) provision of economic development and general support services.

**Characteristics:**

The characteristics of the planning scheme zoning are applicable to the determination of vacant land which will be subject to the rate applicable to Vacant Business or Commercial Land. The classification of the land will be determined by the occupation of that land for its best use and have reference to the planning scheme zoning.

**Types and Classes:**

Vacant Business or Commercial land having the relevant characteristics described below:

- a) used primarily for business/commercial purposes; or
- b) any land that is not defined as General Land.

**Use of Rate:**

The money raised by the differential rate will be applied to the items of expenditure described in the Budget by Council. The level of the rate for land in this category is considered to provide for an appropriate contribution to Council's budgeted expenditure, having regard to the characteristics of the land.

**Level of Rate:**

400% of the General Rate.

**Use of Land:**

Any use permitted under the City of Darebin Council Planning Scheme.

**Geographic Location:**

Wherever located within the municipal district.

**Planning Scheme Zoning:**

The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the relevant City of Darebin Planning Scheme.

Mixed Use Occupancy Rate

**Definition:**

Mixed Use Occupancy Land is any land:

- on which there is a building, at least part of which is used, designed or adapted for the carrying out of the manufacture or production of, or the trade in, goods and services and is occupied for that purpose; and
- on which there is a building, at least part of which is used, designed or adapted as a principal place of residence and is occupied as such; and
- both the part of the land which meets the requirements the first bullet point of this section and the part of the land which meets the requirements of second bullet point of this section is occupied by the ratepayer; or
- where there is more than one ratepayer, at least one of those ratepayers occupies both the part of the land which meets the requirements of the first bullet point of this section and the part of the land which meets the requirements of the second bullet point of this section.

**Objectives:**

The objectives of this differential rate, having regard to principles of equity including the capacity to pay of those levied the rate, are to:

- ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, including (but not limited to) the:
  - (a) construction and maintenance of public infrastructure assets;
  - (b) development and provision of health, environmental and community services; and
  - (c) provision of general support services; and
- address an apparent inequity for those ratepayers who reside in, and operate a business from, the same building and have previously been required to pay rates in respect of two separate assessments.

**Characteristics:**

The types and classes of rateable land within this differential rate are those having the relevant characteristics described in this section above.

**Types and Classes:**

Mixed Use Occupancy having the relevant characteristics described below:

- a) used primarily for business and residential; or
- b) any land that is not defined as General Land.

**Use of Rate:**

The differential rate will be used to fund items of expenditure described in the Budget adopted by Council. The level of the differential rate is the level which Council considers is necessary to achieve the objectives specified above.

**Level of Rate:**

140% of the General Rate.

**Use of Land:**

Any use permitted under the City of Darebin Planning Scheme.

**Geographic Location:**

Wherever located within the municipal district.

**Planning Scheme Zoning:**

The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the relevant City of Darebin Planning Scheme.

**Types of Buildings:**

All buildings which are already constructed on the land or which are constructed prior to the end of the financial year.

Vacant Retail Land Rate**Definition:**

Vacant Retail Land is any land:

- on which a building designed or adapted for retail occupation is constructed; and
- in respect of which:
  - (a) the building has not been open for trade since a date 24 months prior to the date of declaration of rates for the next financial year; and
  - (b) no building permit has been issued under the Building Act 1993 since the date 12 months prior to the date of declaration of rates for the next financial year.

**Objectives:**

The objectives of this differential rate are to:

- promote responsible land management through appropriate maintenance, development and use of the land;
- ensure that foregone community and economic development resulting from underutilisation of the land is minimised;
- encourage the use and occupancy of retail land, leading to reinvigoration of trade and commerce within the Darebin; and
- ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, including (but not limited) to the:
  - (a) construction and maintenance of public infrastructure assets;
  - (b) development and provision of health, environmental and community services; and
  - (c) provision of economic development and general support services.

**Characteristics:**

The types and classes of rateable land within this differential rate are those having the relevant characteristics described in this section above.

**Types and Classes:**

Vacant Retail land having the relevant characteristics described below:

- a) used primarily for business purposes; or
- b) any land that is not defined as General Land.

**Use of Rate:**

The differential rate will be used to fund items of expenditure described in the Budget adopted by Council. The level of the differential rate is the level which Council considers is necessary to achieve the objectives specified above.

**Level of Rate:**

400% of the General Rate.

**Use of Land:**

Any use permitted under the City of Darebin Planning Scheme.

**Geographic Location:**

Wherever located within the municipal district.

**Planning Scheme Zoning:**

The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the relevant City of Darebin Planning Scheme.

Cultural and Recreational Land Rate**Definition:**

Cultural and Recreational Land is any land, which is:

- a) vested in or occupied by any body corporate or unincorporate which exists for the purpose of providing or promoting cultural or sporting recreational or similar facilities or objectives and which applies its profits in promoting its objects and prohibits the payment of any dividend or amount to its members; and
- b) used for out-door sporting recreational or cultural purposes or similar out-door activities

**Objectives:**

To ensure that Council has adequate funding to undertake its strategic, statutory, service provision and community services obligations and to ensure that the differential rate in the dollar declared for defined Cultural and Recreational land properties is fair and equitable, having regard to the cost and the level of benefits derived from provision of Council services.

The Cultural and Recreational differential rate is applied to promote the economic development objectives for the City of Darebin as outlined in the Council Plan. These objectives include an ongoing significant investment to create a vibrant economy and includes the maintenance and improvement of tourism infrastructure. Construction and maintenance of public infrastructure, development and provision of health and community services and the general provision of support services and promotion of business in the municipality.

**Characteristics:**

The characteristics of the planning scheme zoning are applicable to the determination of vacant land which will be subject to the rate applicable to Cultural and Recreational Land. The classification of the land will be determined by the occupation of that land for its best use and have reference to the planning scheme zoning.

**Types and Classes:**

Cultural and Recreation land having the relevant characteristics described below:

- a) used primarily for outdoor activities; or
- b) any land that is not defined as General Land.

**Use of Rate:**

The differential rate will be used to fund items of expenditure described in the Budget adopted by Council. The level of the differential rate is the level which Council considers is necessary to achieve the objectives specified above.

**Level of Rate:**

87.5% of the General Rate.

**Use of Land:**

Any use permitted under the City of Darebin Planning Scheme.

**Geographic Location:**

Wherever located within the municipal district.

**Planning Scheme Zoning:**

The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the relevant City of Darebin Planning Scheme.

**Advantages of a differential rating system**

The advantages of utilising a differential rating system summarised below are:

- There is greater flexibility to distribute the rate burden between all classes of property, and therefore link rates with the ability to pay and reflecting the tax deductibility of rates for commercial and industrial premises.
- Differential rating allows Council to better reflect the investment required by Council to establish infrastructure to meet the needs of the commercial and industrial sector.
- Allows Council to reflect the unique circumstances of some rating categories where the application of a uniform rate may create an inequitable outcome (e.g. Farming enterprises).

- Allows Council discretion in the imposition of rates to facilitate and encourage appropriate development of its municipal district in the best interest of the community. (i.e. Vacant Commercial properties still attract the commercial differential rate)

**Disadvantages of a differential rating system**

The disadvantages in applying differential rating summarised below are:

- The justification of the differential rate can at times be difficult for the various groups to accept giving rise to queries and complaints where the differentials may seem to be excessive.
- Differential rates can be confusing to ratepayers, as they may have difficulty understanding the system. Some rating categories may feel they are unfavourably treated because they are paying a higher level of rates than other ratepayer groups.
- Differential rating involves a degree of administrative complexity as properties continually shift from one type to another (e.g. residential to commercial,) requiring Council to update its records. Ensuring the accuracy/integrity of Council's data base is critical to ensure that properties are correctly classified into their right category.
- Council may not achieve the objectives it aims for through differential rating. For example, Council may set its differential rate objectives to levy a higher rate on land not developed, however it may be difficult to prove whether the rate achieves those objectives.

**1.3.5 SPECIAL CHARGE SCHEMES**

The *Local Government Act 1989* recognises that councils need help to provide improved infrastructure for their local communities. Legislation allows councils to pass on the cost of capital infrastructure to the owner of a property that generally receives a unique benefit from the construction works. The technical explanation of a Special Charge comes from legislation (under the *Local Government Act 1989*) that allows councils to recover the cost of works from property owners who will gain special benefit from that work.

The purposes for which special rates and special charges may be used include road construction, kerb and channelling, footpath provision, drainage, and other capital improvement projects.

The special rate or special charges may be declared on the basis of any criteria specified by the council in the rate (Section 163 (2)). In accordance with Section 163 (3), council must specify:

- a. the wards, groups, uses or areas for which the special rate or charge is declared; and
- b. the land in relation to which the special rate or special charge is declared;
- c. the manner in which the special rate or special charge will be assessed and levied; and
- d. details of the period for which the special rate or special charge remains in force.

The special rates and charges provisions are flexible and can be used to achieve a wide range of community objectives. The fundamental principle of special rates and charges is proof "special benefit" applies to those being levied. For example, they could be used to fund co-operative fire prevention schemes. This would ensure that there were no 'free-riders' reaping the benefits but not contributing to fire prevention.

Landscaping and environmental improvement programs that benefit small or localised areas could also be funded using special rates or charges.

In recognition of the *Local Government Legislation Amendment (Rating and Other Matters) Act 2022*, the declaration of a Special Charge of Special Rate made after 9 August 2022 will expire if the special rate or special charge is not levied within 12 months of declaring such a scheme.

**Calculate the Maximum Total Special Charge**

In order to calculate the maximum total Special Rate **S**, the following formula is used:

$$S = R \times C$$

Where **R** is the benefit ratio and **C** is the cost of all works

**R** is the 'benefit ratio' which is the percentage of the total cost that Council determines is able to be charged. It takes into account whether there are properties Council believes will derive a 'special benefit' and are to be charged, and others which also receive such a benefit, but which aren't to be levied (such as non-commercial community facilities).

**S** is the maximum amount that can be charged.

The total maximum amount that can be levied on liable property owners is 100% of the total cost of the Special Rate Scheme established for each business precinct.

Note there is no community benefit amount payable by Council. The community benefit has been assessed and equates to zero for these charges.

**Estimate Total Special Benefits**

As per the Ministerial Guideline for Special Rates and Charges, total special benefits are defined according to the formula below:

$$TSB = TSB_{(in)} + TSB_{(out)}$$

- **TSB** is the estimated total special benefit for all properties that have been identified to receive a special benefit.
- **TSB<sub>(in)</sub>** is the estimated total special benefit for those properties that are included in the scheme.
- **TSB<sub>(out)</sub>** is the estimated total special benefit for those properties with an identified special benefit that are not included in the scheme.

For the purposes of each scheme, total special benefits have been calculated as follows:

- **TSB<sub>(in)</sub>** – The estimated total special benefit is based on the request from the Business Association required for their annual budget.
- **TSB<sub>(out)</sub>** – This is not applicable as all participating properties are included.

**TCB – Total Community Benefit is assessed to be 0 benefit units**

**H. Calculate the Benefit Ratio**

The benefit ratio is calculated as:

$$R = \frac{TSB_{(in)}}{TSB_{(in)} + TSB_{(out)} + TCB}$$

Special Charge for Solar Saver Scheme

In August 2018 Council resolved to offer the Darebin Solar Saver Program to all residential properties, with no interest charged as part of the special charge scheme and authorised the inclusion of non-residential properties up to 30kW in size with no interest charged. This commitment formed part of the Climate Emergency Plan 2017.

Council’s commitment to the Solar Saver program was reaffirmed through the Council Plan 2021-25. In November 2021 Council endorsed the revised program parameters, which included only making the special charge mechanism available to households experiencing disadvantage and meeting set criteria, including reverse cycle air-conditioning in the offering, and introducing a household financial cap of \$6,000.

The Solar Saver Special Charge Scheme provides opportunity for ratepayers to access solar power systems and other approved energy efficiency equipment with Council paying the upfront costs for the installation and supply, and ratepayers repaying these costs over 10 years in accordance with the special charge. Through the Solar Saver program and Special Charge for Solar Saver Scheme, Council is able to effectively offer an interest free loan to ratepayer participants.

There are a number of Special Charges for Solar Saver Scheme in effect, declared by Council in batches throughout the course of each year in accordance with the Solare Saver Program to improve affordability and access to solar power systems and to reduce fuel poverty.

Special Rate for Business Precincts

Council has established a series of Special Rates for Business Precincts in collaboration with Trader Associations for retailing precincts for the purposes of marketing, promotion, and development of business precincts. The funds collected from the special rate schemes assist precincts to market and promote the businesses within the precinct and are also used to market the precinct to attract new visitors and shoppers.

The rate set is informed by the respective Traders Association to provide the necessary funding to sustain a proactive marketing approach and promotional campaign to assist the business precinct to remain competitive. The viability of each precinct is dependent on its ability to represent as a cohesive management group of businesses, allowing them to unite in effectively responding to external threats or opportunities so to protect their investment in the Darebin community; and provide an integrated approach to marketing and promotion of the precinct.

100% of the money raised by these Special Rates is paid directly to the business association’s elected account, over instalments throughout the year in accordance with a Memorandum of Understanding established to govern the arrangement. The relevant association spends the funds as specified in the Special Rate declaration and in accordance with an agreement between them and Council which requires annual budgets, regular financial reporting and audited annual financial statements. The administration of the charge is provided by Council within existing resources at no charge.

The community benefit which is calculated in circumstances where Council considers that the services and activities to be provided from the proceeds of the special rate, all being for the purpose of marketing, management, and development of the Centre, will only benefit the commercial properties (all of which are ratable land) specified in the Special Rate area.

If a property will receive a special benefit but is not included in the scheme, the calculation of the benefit ratio will result in Council paying the share of costs related to the special benefits for that property. Only those properties at which are included in the Business Precinct receive a special benefit from the scheme. Accordingly, only commercial properties are charged the Special Rate. Council will not, then, be required to pay a share of costs related to special benefits for any property that is not included in the scheme.

The following Special Rates have been established by Council, noting the introduction of a new Special Rate for the Reservoir Business Precinct from 1 July 2022 following expiry of the previous charge on 30 June 2022. Note that the rate set for each Business Precinct varies depending on the needs of each identified by the relevant Association in consultation with traders.

Business Precinct	Rate	Benefit Ratio	Community Benefit (163(2b))	Timeframe for Special Rates
Fairfield Village Business Precinct	<p>Declared at \$76,500 for 2024 to 2029 increased each year by \$2500.00 for the next five years.</p> <p>Primary Benefit 0.00066645c in 24/25</p> <p>Secondary Benefit 0.00049984c in 24/25</p> <p>The rate per property is calculated annually based on the amount to be collected as per the special rate calculation.</p>	1:1	Zero	1 July 2024 – 30 June 2029
Preston Central Business Precinct	<p>Declared at \$108,901 for 2024 to 2029 + CPI increase annually in future years Note this was not raised in 2021/22 due to the pandemic.</p> <p>The rate per property is calculated annually based on the amount to be collected as per the special rate calculation.</p>	1:1	Zero	1 July 2024– 30 June 2029
Northcote Business Association Precinct	<p>Declared at \$96,555 for 2024 to 2029</p> <p>Increased each year in line with the Rate Cap released by the Minister for Local Government.</p> <p>Primary Benefit 0.00066645c in 24/25</p> <p>Secondary Benefit 0.00049984c in 24/25</p>	1:1	Zero	1 July 2024 – 30 June 2029

The following Special Charge has been established by Council. It is important to note that the charge set for each Business Precinct varies depending on the needs of each Precinct identified by the relevant Association in consultation with traders.

Business Precinct	Special Charge	Benefit Ratio	Community Benefit (163(2b))	Timeframe for Special Rates
Reservoir Traders Precinct	Declared at \$75,000 for 2022 to 2027 + CPI increase annually in future years.  The rate per property is calculated annually based on the amount to be collected as per the special rate calculation.	1:1	Zero	1 July 2022 – 30 June 2027

Specified Properties for the above Special Rates and Special Charges for Business Precincts are provided in **Appendix A**.



**1.3.6 SERVICE RATES AND CHARGES**

Section 162 of the *Local Government Act 1989* provides Council the authority to raise service rates and charges for any of the following services:

- a) waste, recycling or resource recovery services;
- b) any other prescribed service.

**Key Definitions**

Division 2 of the *Circular Economy (Waste Reduction and Recycling) Bill 2021* defines waste, recycling or resource recovery services as:

- a) a service that collects, transports, stores, treats, processes, sorts or recycles waste or recycling materials; or
- b) a service that collects, transports, stores, treats, processes or sorts materials for resource recovery; or
- c) a service that disposes of waste; or
- d) a municipal residual waste service; or
- e) a municipal recycling service; or
- f) a service prescribed to be a waste, recycling or resource recovery service.

Under the Act, municipal residual waste means residual waste arising from municipal or residential activities. A municipal residual waste service means a service provided by or on behalf of a council or Alpine Resort Management Board—

- a) that collects, manages, transports, and disposes or processes, municipal residual waste; or
- b) that is prescribed to be a municipal residual waste service.

Under the Act, municipal recycling service means a service provided by or on behalf of a council or Alpine Resort Management Board—

- a) that collects, manages, transports, and processes or sorts, municipal recycling material; and
- b) that is prescribed to be a municipal recycling service.

Municipal recycling material means the following arising from municipal or residential activities:

- a) recycling (other than glass);
- b) glass

Other key policies & guides:

- a) Recently introduced (December 23) Local Government Service Rates and Charges - Minister’s Good Practice Guidelines (the Guidelines) -

The guidelines are not a legally binding instrument – it is the underlying legislation and associated legal precedence which sets out Council’s obligations. The guidelines as they are currently written raise a number of questions and complexities. Council is reviewing these currently and will consider implementation in future financial years.

In 2024-25, Council is using its established approach to setting service charges, which it understands is aligned with the obligations under legislation. This was explored and tested in detail in 2022 as part of establishing Darebin’s current waste charge framework.

**Service Charges**

Council introduced a Kerbside Waste Collection Service Charge for the collection and disposal of refuse through the kerbside service from July 2022.

The Kerbside Waste Collection Service charge covers the costs of collection, recycling and landfill disposal. Council operates a full domestic general waste, recycling and green waste system providing a three-bin service to all residential and participating small businesses. Private contractors generally undertake all non-residential refuse collections by direct arrangement with the landowner, tenant or business owner.

The Kerbside Waste Collection Service charge is levied on the following criteria:

- Geographic existence within those areas of the municipal district in which Council provides a domestic kerbside waste collection and disposal service.
- The charge will be raised for rateable and non-rateable properties, irrespective of whether the service is used or not unless it has been identified as:
  - a. a multi-unit dwelling via the planning process where the traditional kerbside waste collection service cannot be used.
  - b. a multi-unit dwelling that has elected to contract a private waste service, even if this is contrary to the planning permit.
  - c. a business that is not serviced by the kerbside waste collection service.

d. a non-rateable property that is not serviced by the kerbside waste collection service.

Note: Businesses or non-rateable properties may be eligible to receive a kerbside waste service where only some bin types are provided. Where a business or non-rateable property is in receipt of any element of a kerbside waste collection service, the full kerbside waste collection service charge will apply, irrespective of the provision of the full suite of kerbside waste collection services. This is provided as an alternative to private commercial waste collection services for organisations within the Darebin community.

Property owners currently receiving the kerbside waste collection service can apply for additional bins or larger bins via an application form. The property owner will be required to make upfront payment for the additional service and agree to meet the additional costs annually through the rates notice from 1 July 2024. All applications for food and green waste bins and garbage and recycling bins are subject to approval.

Applications for additional or larger bins will be charged on a pro rata basis through the rates notice.

The following service options and charges will be available for additional bin service per year, and fees will be subject to annual review of Council's Fees and Charges each year through the Budget process that is subject to community consultation:

- Extra food and green waste bin 240L
- Larger food and green Waste bin from 120L to 240L
- Larger food and green waste bin from 120L to 240L (Concession)\*\*
- Extra garbage bin 240L \*\*\*
- Larger garbage bin from 80L to 120L\*
- Larger garbage bin from 80L to 240L
- Extra recycling bin 240L \*\*\*

Note: the maximum number of additional bins is one additional bin per household, for each bin type

\*charge not applicable until 1 July 2024

\*\*concession applies to Pension Card holders only.

\*\*\* service not available until after 1 July 2023

The charges for a larger garbage waste bin may be waived for households with special waste needs including:

- Category A: households with six or more members
- Category B: households with two or more children in nappies
- Category C: households with additional waste for medical reasons

The advantage of the kerbside waste service collection fee is that it will be readily understood by residents as a fee for a direct service that they receive. It further provides equality in the rating system in that all residents who receive the same service level all pay an equivalent amount. The disadvantage of the waste service charge is that it is regressive in nature,

and a fixed charge to a property with a low value comprises a far greater proportion of the overall rates than it does to a property with a higher value.

### Service Rates

Council introduced a Service Rate for Public Waste Collection Service for the collection and disposal of refuse through the public waste collection service from July 2022.

The Public Waste Collection Service rate covers the costs of collection, transport, processing, education, storage and treatment of waste and recyclable materials. Darebin City Council applies a Public Waste Collection Service Rate annually for the collection and disposal of public refuse applicable to all rateable properties\* within the municipality.

The advantage of the public waste collection service rate is that all properties ratepayers will contribute to the cost of keeping our municipality clean through public waste services and is aligned to the rateable value (CIV).

The service rate for public waste service collection services is set annually per rateable property and subject to the annual valuation by the Valuer General of Victoria.

*\*excluding advertising signs, telecommunication poles and non-rateable properties*

## 1.3.7 COLLECTION AND ADMINISTRATION OF RATES AND CHARGES

**The purpose of this section is to outline the rate payment options, processes, and the support provided to ratepayers facing financial hardship.**

### Payment options

In accordance with section 167(1) of the *Local Government Act 1989* ratepayers have the option of paying rates and charges by way of four instalments. Payments are due on the prescribed dates below:

- 1st Instalment: 30 September
- 2nd Instalment: 30 November
- 3rd Instalment: 28 February
- 4th Instalment: 31 May

Council offers a range of payment options including:

- in person at Council offices (cheques, money orders, credit/debit cards and cash\*),
- online via Council's ratepayer portal, direct debit (on prescribed instalment due dates or monthly),
- BPAY,
- Australia Post (over the counter, over the phone via credit card and on the internet),
- By phone (credit/debit card )
- by mail (cheques and money orders only).

*\*subject to maximum permitted cash payments*

## SPECIFIED EXEMPTION / CONCESSION

### Aboriginal Housing Victoria Concession

In 2019 Darebin reviewed its Statement of Commitment to renew, strengthen and formalise Council's long standing commitment and relationship with the diverse Aboriginal and Torres Strait Islander communities of Darebin. Darebin City Council acknowledges the Wurundjeri Woi-wurrung people as the traditional owners and custodians of the land and waters we now call Darebin and affirmed that the Wurundjeri Woi-wurrung people have lived on this land for millennia practicing their customs and ceremonies of celebration, initiation and renewal.

Council also has a firm commitment through the Toward Equality Framework in recognising Australia's First peoples and advancing social justice.

It is noted that Council has established Memorandum of Understanding with Aboriginal Housing Victoria, and this concession is further commitment to the ongoing relationship.

Toward these commitments, Council established a 100% concession for general rates for all properties owned or managed by Aboriginal Housing Victoria as a 'registered agency', relating to the provision of affordable housing, in accordance with s169 (1d) of the *Local Government Act 1989*. Further, Council confirms the existing exemption from general rates for properties owned or managed by Aboriginal Housing Victoria for charitable purposes, excluding those used for affordable housing.

Note: 'registered agency' is identified in the *Local Government Act 1989* as being that defined in the *Housing Act 1983*.

Note: This concession applies only to general rates. Other charges still apply (for example and not limited to: the Fire Services Property Levy, the Kerbside Waste Collection Service Fee, the Public Waste Service Rate and any other requested service such as a larger or additional FOGO bin).

This concession has been granted “to assist the proper development of the municipal district” in accordance with s169 (1(a)) and (1B(b)) of the *Local Government Act 1989*, the Statement of Commitment to Aboriginal and Torres Strait Islander Peoples and the Toward Equality Framework. The concession will apply to the rateable properties who satisfy the terms specified by Council that directly relate to the community benefit. Given the concession is based on property value, it will be applied directly by Council for all eligible properties based on CIV as informed by the Valuer General of Victoria and no application will be necessary.

The benefit to the broader community through the concession (aligned to equity principles) include:

- Recognising Australia’s First peoples. (Statement of Commitment)
- Recognising and seeking to address financial inequity within our community through targeted and customised responses that prioritise the application of equity.
- Advancing social justice. (Towards Equality Framework)

## RELIEF

*Local Government Legislation Amendment (Rating and Other Matters) Bill 2022* has amended the *Local Government Act 1989* section 169. The amended changes have expanded the circumstances in which Councils may grant a rebate or concession through a new subsection (1AA) to Section 169 (1) to enable Councils to grant a rebate or concession in relation to any rate or charge if all of the following are satisfied:

- The land is being used for a public benefit
- The land is being used for the direct provision of goods or services that are available to the public, or a substantial portion of the public, free of charge or for a nominal charge; and
- the land is not being, or will not be, used primarily for the purposes of the distribution of profit to owner (s), members or shareholders of the entity from the operation of the entity, the winding up the entity or the estimated annual value of the land.

This change expands the options available to Council at its discretion, through the legislation and aligns with Councils commitment through the Toward Equality Framework.

Council has established a range of concessions, aligned to equity principles and the Toward Equality Framework in accordance with the provisions of the *Local Government Act 1989*. These concessions are funded through Council’s rating system and the redistribution across ratepayers, aligned to equity principles.

## Standard Concessions

To support the community, four concessions have been introduced. These four concessions align to equity principles in accordance with the Toward Equality Framework, to address inequity across the municipality and the impact of this change.

### Public Waste Service Rate

- A concession for residential properties with a CIV value at \$500,000 or less by the Valuer General of Victoria that equates to 100% of the public waste rate. This concession will automatically be applied to the principal place of residence for ratepayers and will not require an application.

This concession has been granted “to assist the proper development of the municipal district” in accordance with s169 (1(a)) and (1B(b)) of the *Local Government Act 1989* and the Toward Equality Framework. Given the concession is based on property value, it will be applied directly by Council for all eligible properties based on CIV as informed by the Valuer General of Victoria and no application will be necessary.

The benefit to the broader community through the concession (aligned to equity principles) include:

- Recognising and seeking to address financial inequity within our community through targeted and customised responses that prioritise the application of equity.
- Addressing service inequity through the recently introduced Kerbside Waste Collection Service Charge and Public Waste Service Rate (Toward Equality Framework).
- Advancing social justice and climate justice to support the recently introduced Kerbside Waste Collection Service Charge and Public Waste Service Rate. (Towards Equality Framework)
- Seeking to ensure that our processes and decisions do not inadvertently compound and exacerbate existing disadvantage. (Toward Equality Framework).
- Seeking to ensure that our processes and decisions do not create a further barrier for community members to live their lives well.
- Improved fairness and transparency in the collection of waste costs.

### *Kerbside Waste Service Charge*

- A concession for residential properties with a CIV value at \$500,000 or less by the Valuer General of Victoria that caps the kerbside waste collection service fee to a maximum amount for residential properties. This concession will automatically be applied to the principal place of residence for ratepayers and will not require an application.

*Please note: the concession will be applied on 1 July for all existing properties. Where a new property is established or subject to supplementary valuation after 1 July the concession will not be applied as the impact of this change has no comparison for new properties or is impacted by increase as a result of property redevelopment rather than this change.*

This concession has been granted "to assist the proper development of the municipal district" in accordance with s169 (1(a)) and (1B(b)) of the *Local Government Act 1989* and the Toward Equality Framework. Given the concession is based on property value, it will be applied directly by Council for all eligible properties based on CIV as informed by the Valuer General of Victoria and no application will be necessary.

The benefit to the broader community through the concession (aligned to equity principles) include:

- Recognising and seeking to address financial inequity within our community through targeted and customised responses that prioritise the application of equity.
  - Addressing service inequity through the recently introduced Kerbside Waste Collection Service Charge and Public Waste Service Rate (Toward Equality Framework).
  - Advancing social justice and climate justice to support the recently introduced Kerbside Waste Collection Service Charge and Public Waste Service Rate. (Towards Equality Framework)
  - Seeking to ensure that our processes and decisions do not inadvertently compound and exacerbate existing disadvantage. (Toward Equality Framework).
  - Seeking to ensure that our processes and decisions do not create a further barrier for community members to live their lives well.
  - Improved fairness and transparency in the collection of waste costs.
- A Pensioner Concession of \$150 for pensioners who are holders of an eligible Centrelink or Veteran Affairs Pension Concession Card or a Veteran Affairs Gold Card which stipulates TPI or War Widow for the Kerbside Waste Collection Service Charge. This concession will be provided by direct provision (without application where information is known) for the Kerbside Collection Service Charge on their principal place of residence only.

Ongoing eligibility is maintained, unless rejected by Centrelink or the Department of Veteran Affairs during the annual verification procedure. Upon confirmation of an eligible pensioner concession status, the pensioner concession is deducted from the Kerbside Waste Charge on the rates notice.

*Please note: the concession will be applied on 1 July for all existing property where pensioner status is known. s. Where a new property is established or subject to supplementary valuation after 1 July the concession will not be applied as the impact of this change has no comparison for new properties or is impacted by increase as a result of property redevelopment rather than this change.*

This concession has been granted "to assist the proper development of the municipal district" in accordance with s169 (1(a)) and (1B(b)) of the *Local Government Act 1989* and the Toward Equality Framework. Given the concession is based on property value, it will be applied directly by Council for all eligible properties based on CIV as informed by the Valuer General of Victoria and no application will be necessary.

The benefit to the broader community through the concession (aligned to equity principles) include:

- Recognising and seeking to address financial inequity within our community through targeted and customised responses that prioritise the application of equity.
- Addressing service inequity through the recently introduced Kerbside Waste Collection Service Charge and Public Waste Service Rate (Toward Equality Framework).
- Advancing social justice and climate justice to support the recently introduced Kerbside Waste Collection Service Charge and Public Waste Service Rate. (Towards Equality Framework)
- Seeking to ensure that our processes and decisions do not inadvertently compound and exacerbate existing disadvantage. (Toward Equality Framework).
- Seeking to ensure that our processes and decisions do not create a further barrier for community members to live their lives well.
- Improved fairness and transparency in the collection of waste costs.

**General Rates**

- A Pensioner Safety Net Concession of \$150 for pensioners who are holders of a Centrelink or Veteran Affairs Pension Concession Card or a Veteran Affairs Gold Card which stipulates TPI or War Widow and who are not eligible for the Pensioner Concession for the Kerbside Waste Collection Service Charge, for the principal place of residence. Ongoing eligibility is maintained, unless rejected by Centrelink or the Department of Veteran Affairs during the annual verification procedure. Upon confirmation of an eligible pensioner concession status, the pensioner concessions deducted from the rate account before payment is required by the ratepayer.

*Please note: the concession will be applied on 1 July for all existing property where pensioner status is known. Where a new property is established or subject to supplementary valuation after 1 July the concession will not be applied as the impact of this change has no comparison for new properties or is impacted by increase as a result of property redevelopment rather than this change.*

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- Seeking to ensure that our processes and decisions do not create a further barrier for community members to live their lives well.
- Improved fairness and transparency in the collection of waste costs.

**Rates Financial Hardship Policy**

It is acknowledged at the outset that various ratepayers may experience financial hardship for a whole range of issues and that meeting rate obligations constitutes just one element of a number of difficulties that may be faced. The purpose of the Rates Financial Hardship Policy is to provide options for ratepayers facing such situations to deal with the situation positively and reduce the strain imposed by financial hardship.

The Rates Financial Hardship Policy provides the options available to ratepayers and the options available to address hardship in accordance with legislative requirements and in alignment to the Toward Equality Framework. Access to the Hardship Provisions available from Council in the Rates Financial Hardship Policy are accessed through one streamlined Rates Financial Hardship Application Form.

**OTHER****Fire Services Property Levy**

In 2016 the Victorian State Government passed legislation requiring the Fire Services Property Levy to be collected from ratepayers. Previously this was collected through building and property insurance premiums. The Fire Services Property Levy helps fund the services provided by the Metropolitan Fire Brigade (MFB) and Country Fire Authority (CFA), and all levies collected by Council are passed through to the State Government.

The Fire Services Property Levy is based on two components, a fixed charge, and a variable charge which is linked to the Capital Improved Value of the property. This levy is not included in the rate cap and increases in the levy are at the discretion of the State Government.



## 1.4 OTHER REVENUE ITEMS

### 1.4.1 USER FEES AND CHARGES

User fees and charges are those that Council will charge for the delivery of services and use of community infrastructure.

Examples of user fees and charges include:

- Arts and Culture fees
- Leisure Centre, Gym, and Pool visitation and membership fees
- Family, children and community programs fees
- Aged and Health Care service fees
- Registration and other permits fees
- Golf Course attendance fees

The provision of infrastructure and services form a key part of council's role in supporting the local community. In providing these, council must consider a range of 'Best Value' principles including service cost and quality standards, value-for-money, and community expectations and values. Council must also balance the affordability and accessibility of infrastructure and services with its financial capacity and in the interests of long-term financial sustainability.

Councils must also comply with the government's Competitive Neutrality Policy for significant business activities they provide and adjust their service prices to neutralise any competitive advantages when competing with the private sector.

In providing services to the community, council must determine the extent of cost recovery for particular services consistent with the level of both individual and collective benefit that the services provide and in line with the community's expectations.

Services are provided on the basis of one of the following pricing methods:

- a. Market Price
- b. Full Cost Recovery Price
- c. Subsidised Price

In addition, Council will apply an equity lens to pricing in alignment with the Toward Equality Framework. This will include undertaking an equity impact assessment on fees and charges annually.

Market pricing (A) is where council sets prices based on the benchmarked competitive prices of alternate suppliers. In general market price represents full cost recovery plus an allowance for profit. Market prices will be used when other providers exist in the given market, and council needs to meet its obligations under the government's Competitive Neutrality Policy.

It should be noted that if a market price is lower than council's full cost price, then the market price would represent council subsidising that service. If this situation exists, and there are other suppliers existing in the market at the same price, this may mean that council is not the most efficient supplier in the marketplace. In this situation, council will consider whether there is a community service obligation and whether council should be providing this service at all.

Full cost recovery price (B) aims to recover all direct and indirect costs incurred by council. This pricing should be used in particular where a service provided by council benefits individual customers specifically, rather than the community as a whole. In principle, fees and charges should be set at a level that recovers the full cost of providing the services unless there is an overriding policy or imperative in favour of subsidisation. It is acknowledged that in applying an equity lens to full cost recovery, some users may be charged more than other service users in order to subsidise those identified as having lesser means or access to services. The overall effect being full cost recovery with adjustments aligned to equity principles committed to by Council's Toward Equality Framework.

Subsidised pricing (C) is where Council subsidises a service by not passing the full cost of that service onto the customer. Subsidies may range from full subsidies (i.e. council provides the service free of charge) to partial subsidies, where council provides the service to the user with a discount. The subsidy can be funded from council's rate revenue or other sources such as Commonwealth and state funding programs. Full council subsidy pricing and partial cost pricing should always be based on knowledge of the full cost of providing a service.

Council will develop a table of fees and charges as part of its annual budget each year. Proposed pricing changes will be included in this table and will be communicated to stakeholders before the budget is adopted, giving them the chance to review and provide valuable feedback before the fees are locked in.

### 1.4.2 STATUTORY FEES AND CHARGES

Statutory fees and fines are those which council collects under the direction of legislation or other government directives. The rates used for statutory fees and fines are generally advised by the state government department responsible for the corresponding services or legislation, and generally councils will have limited discretion in applying these fees.

Examples of statutory fees and fines include:

- Planning and subdivision fees
- Building and Inspection fees



- Infringements and fines
- Land Information Certificate fees

Penalty and fee units are used in Victoria's Acts and Regulations to describe the amount of a fine or a fee.

### Penalty units

Penalty units are used to define the amount payable for fines for many offences. For example, the fine for selling a tobacco product to a person aged under 18 is four penalty units.

One penalty unit is currently \$184.92, from 1 July 2022 to 30 June 2023.

The rate for penalty units is indexed each financial year so that it is raised in line with inflation. Any change to the value of a penalty unit will happen on 1 July each year.

### Fee units

Fee units are used to calculate the cost of a certificate, registration or licence that is set out in an Act or Regulation. For example, the cost of depositing a Will with the supreme court registrar of probates is 1.6 fee units.

The value of one fee unit is currently \$15.29. This value may increase at the beginning of a financial year, at the same time as penalty units.

The cost of fees and penalties is calculated by multiplying the number of units by the current value of the fee or unit. The exact cost may be rounded up or down.

## 1.4.3 GRANTS

Grant revenue represents income usually received from other levels of government. Some grants are singular and attached to the delivery of specific projects, whilst others can be of a recurrent nature and may or may not be linked to the delivery of projects.

Council will pro-actively advocate to other levels of government for grant funding support to deliver important infrastructure and service outcomes for the community. Council may use its own funds to leverage higher grant funding and maximise external funding opportunities.

When preparing its financial plan, council considers its project proposal pipeline, advocacy priorities, upcoming grant program opportunities, and co-funding options to determine what grants to apply for. Council will only apply for and accept external funding if it is consistent with the Community Vision and does not lead to the distortion of Council Plan priorities.

Grant assumptions are then clearly detailed in council's budget document. No project that is reliant on grant funding will proceed until a signed funding agreement is in place.

## 1.4.4 CONTRIBUTIONS

Contributions represent funds received by council, usually from non-government sources, and are usually linked to projects.

Contributions can be made to council in the form of either cash payments or asset hand-overs.

Examples of contributions include:

- Monies collected from developers under planning and development agreements
- Monies collected under developer contribution plans and infrastructure contribution plans
- Contributions from user groups towards upgrade of facilities
- Assets handed over to council from developers at the completion of a subdivision, such as roads, drainage, and streetlights.

Contributions should always be linked to a planning or funding agreement. Council will not undertake any work on a contribution-funded project until a signed agreement outlining the contribution details is in place.

Contributions linked to developments can be received well before any council expenditure occurs. In this situation, the funds will be identified and held separately for the specific works identified in the agreements.

## 1.4.5 INTEREST ON INVESTMENTS

Council receives interest on funds managed as part of its investment portfolio, where funds are held in advance of expenditure, or for special purposes. The investment portfolio is managed per council's investment policy, which seeks to earn the best return on funds, whilst minimising risk.

**APPENDIX A – Properties subject to Special Rates**

**Preston Business Precinct**

Properties enjoying a benefit within the geographic district identified in the map below:



**Preston Business Precinct**

- 317-509 High Street, Preston (inclusive)
- 274-444 High Street, Preston (inclusive)
- 241A-251 Murray Road, Preston (inclusive)
- 2-26 Cramer Street, Preston (inclusive).
- 25 Preston Street, Preston (inclusive)
- 14-32 The Centreway, Preston (inclusive)

- 1-12 The Strand, Preston (inclusive)
- 1 Cook Street, Preston (inclusive)
- 19-29 Mary Street, Preston (inclusive)
- 267-275 Gower Street, Preston (inclusive)
- 88 Roseberry Avenue, Preston (inclusive).

**Northcote Business Precinct**

Properties enjoying a benefit within the geographic district identified in the map below:



Properties enjoying a “primary” special benefit (as shown below)

Property	Property Classification
203 to 385 High Street (inclusive)	Primary
200 to 360, 360A High Street (inclusive)	Primary

Properties enjoying a “secondary” special benefit (as shown below)

Property	Property Classification
387 to 409 High Street (inclusive)	Secondary
372 to 392 High Street (inclusive)	Secondary
176 to 198 High Street (inclusive)	Secondary
2A and 4A Mitchell Street (inclusive)	Secondary
The property known as Northcote Central Shopping Centre Secondary (corner of High and Separation Streets Northcote)	Secondary



**Fairfield Business Precinct**

Properties enjoying a benefit within the geographic district identified in the map below:



Properties enjoying a “primary” special benefit (as shown below)

Property	Property Classification
74-152 Station Street (inclusive)	Primary
85-157 Station Street (inclusive)	Primary

Properties enjoying a “secondary” special benefit (as shown below)

Property	Property Classification
3-29 Railway Place (inclusive)	Secondary

256-288 Wingrove Street (inclusive)	Secondary
68-152 Station Street (second floor) (inclusive)	Secondary
75-157 Station Street (second floor) (inclusive)	Secondary
99a Station Street	Secondary
68-72 Station Street (inclusive)	Secondary
75 – 83 Station Street (inclusive)	Secondary

**Reservoir Business Precinct**

Properties enjoying a benefit within the geographic district identified in the map below:



2A Byfield Street	52 Edwardes Street	2C Edwardes Street	291 Spring Street
1 Edwardes Street	54 Edwardes Street	30A Edwardes Street	293 Spring Street
2 Edwardes Street	56 Edwardes Street	38A Edwardes Street	295 Spring Street
3 Edwardes Street	58 Edwardes Street	42A Edwardes Street	297 Spring Street
4 Edwardes Street	60 Edwardes Street	48-50 Edwardes Street	299 Spring Street
5 Edwardes Street	62 Edwardes Street	52A Edwardes Street	301 Spring Street
8 Edwardes Street	64 Edwardes Street	84A Edwardes Street	307 Spring Street
10 Edwardes Street	66 Edwardes Street	84B Edwardes Street	313 Spring Street
12 Edwardes Street	68 Edwardes Street	1 Ralph Street	315 Spring Street
14 Edwardes Street	70 Edwardes Street	2 Ralph Street	317 Spring Street
20 Edwardes Street	72 Edwardes Street	257 Spring Street	319 Spring Street
22 Edwardes Street	74 Edwardes Street	263 Spring Street	321 Spring Street
24 Edwardes Street	75 Edwardes Street	265 Spring Street	325 Spring Street
32 Edwardes Street	76 Edwardes Street	267 Spring Street	1/291A Spring Street
34 Edwardes Street	77 Edwardes Street	273 Spring Street	2/291A Spring Street
36 Edwardes Street	78 Edwardes Street	275 Spring Street	269-271 Spring Street
38 Edwardes Street	82 Edwardes Street	277 Spring Street	3/291A Spring Street
40 Edwardes Street	2/38 Edwardes Street	279 Spring Street	303-305 Spring Street
41 Edwardes Street	16-18 Edwardes Street	281 Spring Street	309-311 Spring Street
42 Edwardes Street	26-30 Edwardes Street	283 Spring Street	4/291A Spring Street
43 Edwardes Street	2A Edwardes Street	285 Spring Street	Rear of 283 Spring Street
44 Edwardes Street	2AA Edwardes Street	287 Spring Street	
46 Edwardes Street	2B Edwardes Street	289 Spring Street	



COUNCIL MEETING

29 APRIL 2024

**0.0 WAIVING LICENSE FEES FOR SPORTING CLUBS**

**Author:** Acting Team Leader Leisure Services

**Reviewed By:** General Manager Community

**EXECUTIVE SUMMARY**

This report responds to a Council decision on 1 February 2024, where Council requested a report in April 2024 with respect to Waiving Licensing Fees for Sporting Clubs.

Sporting Fees and Charges are one lever which Council can use to encourage and support diverse participation in sport.

Council’s *Sporting Fees, Charges and Occupancy Agreement Policy* was endorsed in October 2016. The policy sets out the fees applicable for the hire of all sports and leisure facilities, pavilions, and ovals within the City of Darebin. An existing Performance Subsidy Program is a key component of this policy which balances sustainable and equitable revenue collection for use of Council assets with financial incentives to encourage sporting clubs to achieve increased participation targets, social equity and inclusion, and good governance targets. Darebin’s current Performance Subsidy Program is well-regarded in the recreation and leisure sector.

Council’s Sporting Fees policy is overdue for review (the review has been delayed given other service and Council priorities); it would be timely to commence a review of this policy in 2025 to ensure alignment with the new Council Plan, further refine the Performance Subsidy Program with diverse participation targets, establish new baseline data to enable impact measurement of any revised criteria and explore and implement initiatives to support clubs to be more inclusive of Darebin’s diverse community to increase participation. The review would also support further alignment with the *Fair Access Policy Roadmap* focused on gender-inclusion. Time is required to undertake the review in a wholistic manner which it is envisaged would include consultation with sporting clubs, peak bodies such as sports associations, Victorian Multi-Cultural Commission and interested community members.

**Officer Recommendation**

**That** Council:

- (1) Acknowledges and thanks all sporting club volunteers who commit their time to support the 90+ sporting clubs in Darebin to enable participation for all players.
- (2) Notes this report that responds to the Council decision of 1 February 2024 seeking information about Waiving Licensing Fees for Sporting Clubs to encourage diversity of participation in sport at the April 2024 Council meeting.
- (3) Notes that Sporting Fees and Charges are one lever which Council can use to encourage and support diverse participation in sport.
- (4) Maintains Darebin’s current performance subsidy program and requests that officers commence a wholistic review of the Sporting Fees, Charges and Occupancy Agreement Policy, in 2025, including consultation with sporting clubs, with a view to adjusting performance subsidy criteria to incentivise diverse participation more strongly.

**BACKGROUND / KEY INFORMATION**

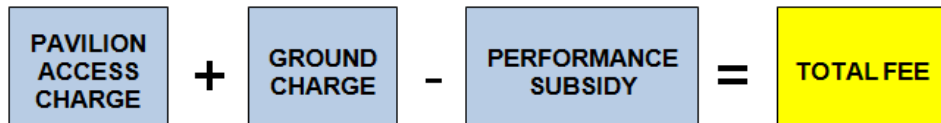
**Sporting Fees, Charges and Occupancy Agreement Policy (October 2016)**

The *Sporting Fees, Charges and Occupancy Agreement Policy* (Policy) was endorsed by Council in October 2016 and sets out the fees applicable for the hire of all sports and leisure facilities, pavilions, and ovals within the City of Darebin. The Policy is overdue for review; this review is currently proposed for 2025.

The objectives of the current policy are to:

- Provide greater transparency and correspondence between the fees that are levied and the venue facilities provided.
- Provide incentives for sporting clubs to achieve increased participation, social equity and inclusion, good governance, and financial sustainability targets.
- Balance the need for sustainable and equitable revenue collection with incentives to achieve participation targets.
- Encourage shared use of sporting infrastructure by other community groups.
- Reflect the organisation’s capacity to generate revenue, and make sustainable payments for venue access, and to encourage capital co-contributions.

The current fee structure is based on the following components:



Pavilion and Sportsground Charges

The Policy provides a consistent approach to underpin the fees and charges for sport grounds and occupancy of pavilions using the following rationale:

- Pavilions – tenant clubs pay 0.15% of the insurable value of their allocated pavilion. Seasonal clubs pay 50% of that amount, clubs with an annual lease pay the full amount. For example: the annual fee for a pavilion valued at \$1.8M is \$2,700; if a club uses it for the winter season only, the fee is \$1,350.
- Sportsgrounds – tenant clubs pay fees based on the ground classification: Regional, District, Local and Neighbourhood. This ensures the fee structure is based on the quality, supporting structure and levels of service of each reserve. The intent is to recover 15% of the annual maintenance costs while providing community clubs access to sporting facilities at a nominal percentage of the cost required to upkeep Council facilities.

Sportsground fees are reviewed annually in accordance with CPI with the pavilion charge dependent on annual pavilion valuation and insurance data.

## COUNCIL MEETING

29 APRIL 2024

Performance Subsidy Program

Council has a Performance Subsidy Program which encourages and rewards tenanted sports clubs for achievement of criteria aligned with Council Plan priorities. Clubs apply for this subsidy after the start of their season and score points based on the criteria outlined below.

CLUB PERFORMANCE SUBSIDY PROGRAM CRITERIA		
<b>Women and girls participation</b>	Your club has 1+ girls and 1+ women's teams, and 30+ female players and coaches.	20 points
<b>Inclusive participation</b>	Inclusion activities or programs that support social inclusion, participation of people from groups such as culturally diverse/ multicultural, Aboriginal and Torres Strait Islander, LGBTIQ, low income. Provide evidence of adopted policies and processes.	20 points
<b>Participation</b>	Club has current junior team/s or 20+ junior players, run or partner on junior starter programs e.g MiniRoos, Auskick or school partnership. Club has added new team/s (senior or junior) or increased number of total players from 2021 season or implement a new participation program in the last 9 months.	20 points
<b>Women's committee and capacity building</b>	Provide the current percentage of women serving as committee members, women coach/es and officials.	10 points
<b>Club Governance</b>	Club has run an AGM in past 12 months (Provide evidence e.g. minutes, financials, previous years statement to Consumer Affairs) Active/current club (business/strategic) plan (provide attachment in IMS)	10 points
<b>Council Engagement</b>	Attended 2+ Council webinars in past 12 months eg. season launches, return to play. Can include face to face meeting with Leisure Services staff member (list meetings attended) or contribution in Get Active in Darebin programs.	10 points
<b>Community Engagement</b>	1+ community engagement initiative or event driven by club, including online in past 12 months. Eg. Pride Round, Charity Support, COVID response support, Mental Health Seminars, Community partnership/s developed etc.	10 points

Pending their score, applicant clubs receive a percentage discount on their seasonal fees. Should clubs choose to participate and apply, the following subsidies are available:

<b>Gold</b>	85+ points	50%
<b>Silver</b>	70-80 points	25%
<b>Bronze</b>	50-65 points	10%
<b>No subsidy</b>	0-45 points	No discount

Darebin's program is well-regarded in the recreation and leisure sector and at least three Councils have implemented incentive programs influenced by Darebin in their municipalities.

The current Performance Subsidy Program operates with immediate impact, meaning participating clubs receive a discount on what is happening in the current and most recent season rather than what may happen in future. The program seeks useful and easy-to-provide evidence to fulfil evaluation requirements, recognising most sporting clubs are run by volunteers.

The Performance Subsidy Program encourages gender inclusion with a strong emphasis on women and girl's participation across all facets of a sporting club. This component directly supports the implementation of the State Government's *Fair Access Policy Roadmap* which requires all Victorian local government authorities to have in place a gender equitable access and use policy (or equivalent) by 1 July 2024 to remain eligible for State Government community sports infrastructure funding. Officers believe that Council's current policy is compliant with this requirement.

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**COUNCIL MEETING****29 APRIL 2024**

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The current Performance Subsidy Program offers clear and targeted financial assistance for clubs who show their alignment with Council's aspirations and incentives. To demonstrate this program's contribution to increased gender-inclusive participation:

- In 2015-16, the total number of females participating in Darebin sporting clubs was 974.
- In 2022-23, female participation has risen to 3,105 – a 219% increase.

**Benefits of Sporting Participation**

In 2022-23, the City of Darebin participation snapshot was:

- Total players = 10,057
- Total male players = 6,952 (69%)
- Total female players = 3,105 (31%)
- Total players with a disability = 711 (7%)
- Total players from CALD\*, Aboriginal and/or Torres Strait Islander background = 2,015 (20%).

*\* Based on anecdotal evidence officers believe CALD data is likely to be under-reported. Officers are currently exploring ways to improve the collection of CALD data.*

COUNCIL MEETING

29 APRIL 2024

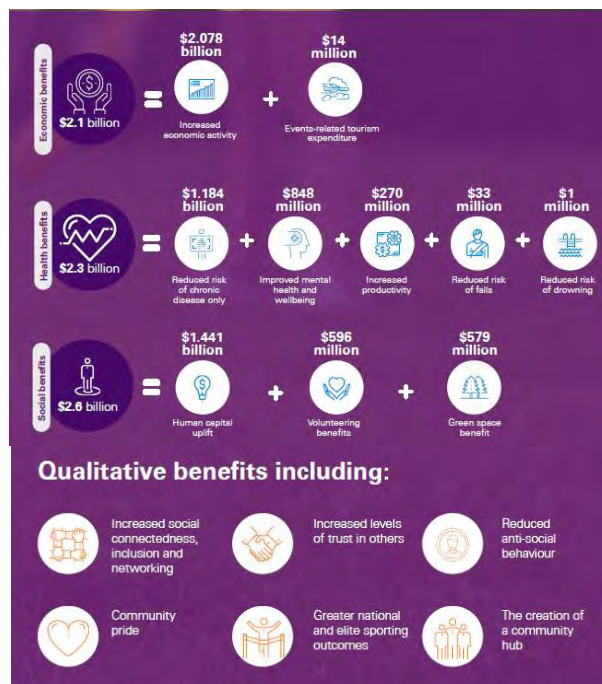
Participation in sport and recreation has a number of benefits which address Council’s Health and Wellbeing Priorities including the impacts of:

- Sedentary lifestyle.
- Mental health.
- Loneliness and social isolation.
- Community safety.

The *Active Victoria 2022-2026* strategic framework identifies five benefits of sport and active recreation:

- (1) Establishing thriving places and communities that are safe, fair, and inclusive.
- (2) Supporting the health and wellbeing of all.
- (3) Building quality infrastructure.
- (4) Developing a strong and innovative economy.
- (5) Contributing to the transition to a net-zero emissions and climate resilient economy by 2050.

According to *The Value of Community Sport and Active Recreation Infrastructure* report (KPMG, 2020), the annual value of support by community sport and active recreation infrastructure in Victoria is at least \$7.04 billion.



## COUNCIL MEETING

29 APRIL 2024

**Benchmarking**

Officers undertook a benchmarking exercise to understand Darebin's approach compared with other local Councils, particularly focused on financial assistance to sporting clubs and the current trends in the local government sector in relation to sporting club fees and charges.

Council	Performance Subsidy Program?	Fees & Charges Policy?	Allocation Policy?	Notes
Banyule City Council	✓	✓	✓	Banyule's User Guide & Allocation Policy includes a subsidy program which rewards alignment with criteria. fees are applied per team with 50% discounts for women and veteran teams, 90% discount for junior teams, with additional 2.5-5% discounts if you meet the subsidy criteria
Boroondara City Council	-	WIP	WIP	Currently offer individual participation grants
Cardina Shire Council	-	✓	✓	Cardinia is currently reviewing their Fees & Charges and Allocation policies
Knox City Council	✓	✓	✓	Fees are 10% of operational costs based on ground, pavilion, and number of teams. Performance subsidies are team based, approx. 85% discount for women, juniors, and veterans teams
Manningham City Council	✓	✓	✓	Up to 50% team fee subsidies offered for under-represented groups, allocation is weighted for inclusive participation and good governance
Maribyrnong City Council	-	✓	✓	Fees are 15% of operational costs
Moonee Valley City Council	✓	✓	✓	Fees are 10% of operational costs. Subsidies of between 5-50% based on a range of criteria
Nillumbik Shire Council	WIP	WIP	WIP	Previously offered discounts for women, juniors, and veterans teams
Whittlesea City Council	-	✓	✓	Fees being reviewed to ensure alignment with Fair Access Policy Roadmap
Yarra City Council	-	✓	✓	Fees are currently 7.5% of operational costs with phased increase to 25% of operational costs by 2025-26

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**COUNCIL MEETING****29 APRIL 2024**

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**Previous Council Resolution**

At its meeting held 1 February 2024, Council resolved:

***That Council***

- (1) *Notes that sporting clubs are required to pay Council for the use of sporting pavilions and sporting grounds.*
- (2) *Notes that many clubs experience financial stress in maintaining the viability of their clubs.*
- (3) *Notes that for many years Council has sought to increase the participation of under-represented groups in sport, such as women and girls, people from CALD backgrounds, people with a disability, people from socioeconomic disadvantaged backgrounds, LGBTIQA+ people and First Nations peoples.*
- (4) *Receives a report at the April 2024 council meeting about waiving the licensing fees to commence from the FY 2023/2024 and FY 2024/2025 for sporting clubs that can demonstrate in future years a significant increase in participation rates of the above-mentioned diverse groups.'*

**ALIGNMENT TO 2041 DAREBIN COMMUNITY VISION**

Strategic Direction 1: Vibrant, Respectful and Connected

**ALIGNMENT TO 2021-25 COUNCIL PLAN**

Strategic Direction 2: Prosperous, Liveable and Flourishing

**ALIGNMENT TO COUNCIL PLAN STRATEGIC OBJECTIVES**

2.1 We will deliver equitable and accessible infrastructure to provide opportunities for our community to live well

4.3 We will transform our services and service delivery models to ensure they meet the current, emerging and future needs of our community

**DISCUSSION**

Sporting Fees and Charges are one lever which Council can use to encourage and support diverse participation in sport. Other levers include Council investment in infrastructure to make this more inclusive for all members of the Darebin community and Council investment in program and club development initiatives. Other levers include seeking funding from other levels of government and sporting codes to improve infrastructure and support development programs in addition to broader advocacy to the wider community about the importance and benefits of diversity in sports participation.

Darebin's current Performance Subsidy Program is well-regarded in the recreation and leisure sector. Despite this, officers acknowledge that Council's Sporting Fees policy is overdue for review (the review has been delayed given other service and Council priorities); and it would be timely to commence a review of this policy.



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**COUNCIL MEETING****29 APRIL 2024**

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In line with the request from Council in February 2024 for advice on this matter, officers put forward the following options for Council consideration:

- **Option 1: Change the current performance subsidy program to focus on future actions rather than past results**

Should Council wish to provide the subsidy in advance, the acquittal process for evidence and account adjustments would likely become more onerous for clubs and Council officers. The future focus would create the need to seek refunds from or apply increased fees to sporting clubs if they don't achieve their increased future diverse participation targets (pending criteria). Chasing refunds or imposing increased fees could lead to an adversarial relationship with Council, rather than the supportive and positively focused relationships officers are nurturing with Darebin based sporting clubs. Officers are mindful of the volunteer status of most club officials and attempt to minimise evidence requirements to documents and information already in existence to demonstrate achievement of a criteria. The future focus of this option, rather than the existing program's retrospective and current focus, could create unrealistic expectations and is highly likely to be unworkable for both clubs and officers.

Note: Council has an existing Sporting Fees Policy which includes a performance subsidy program with criteria which has already been applied during and for the 2023-24 financial year. Retrospectively applying a fee waiver would be a significant challenge and workload for both clubs and officers given there is no established criteria for what changed subsidy program criteria would look like regarding diverse participation or the targets a club may set. Transition time would be required to develop and implement this option, given the current performance subsidy program that is in operation.

- **Option 2: Keep the current performance subsidy program**

The current program is having a positive impact on participation, particularly for targeted cohorts and is aligned with the State Government's *Fair Access Policy Roadmap* to support gender inclusion. As noted above, officers are mindful of the volunteer status of most club officials and attempt to minimise evidence requirements to documents and information already in existence to demonstrate achievement of a criteria.

- **Option 3: Review the Sporting Fees, Charges and Occupancy Agreement Policy, and adjust the performance subsidy criteria to more strongly align with diverse participation targets**

Officers propose to review the Sporting Fees, Charges and Occupancy Agreement Policy in 2025 (subject to other service, Council priorities and unscheduled work). This work has not commenced earlier due to other service and Council priorities as well as unscheduled work. It will be critical to ensure that sufficient time is allocated to the review of this important policy to enable Council to explore gaps in current data, engage with sporting clubs, sporting associations, peak bodies e.g., the Multi-Cultural Commission and other interested community members and develop any new criteria and processes.

A review of this nature would enable Council to explore personalisation of the program based on sporting codes to ensure the program is relevant and meaningful e.g. tennis may be different to cricket or soccer and evidence requirements may be different depending on how the sport operates.

It would also enable Council to explore with clubs whether there are further ways to streamline and simplify evidence requirements, while ensuring that appropriate governance arrangements are in place.

As the current policy aims to recoup 15% of maintenance costs, through the policy review Council could also update and deepen its understanding of the costs to maintain each of Council's facilities in relation to service level agreements based on sports field classification.

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As part of this process, Council could also consider the level of subsidy and whether any changes are required. In doing so, Council would need to be mindful and balance support of sporting clubs with its financial sustainability requirements and the increasing costs associated with renewal and maintenance of sporting and recreation assets. Council's current 15% charge for maintenance (operational) costs is a slightly higher percentage than other municipalities, however Council's Performance Subsidy Program offers an additional incentivised fee reduction opportunity of up to 50%, a significant discount for clubs.

**CONSIDERATION OF LOCAL GOVERNMENT ACT (2020) PRINCIPLES****Financial Management**

Council invests significant funds into the provision, maintenance, and capital development of sporting club infrastructure.

In 2022-23, Council spent:

- \$1,273,784 to maintain 40 pavilions including reactive works and capital works investment.
- \$969,266 to maintain 53 sporting reserves including irrigation, drainage, and sports ground lighting.
- \$476,000 for turf maintenance officer salaries to maintain our sports grounds to their required service level agreement standards.
- \$474,500 for Leisure Team salaries to undertake leasing arrangements, support sports club development and encourage participation.

Council also pays for professional indemnity, public liability and building insurances for Darebin sporting clubs and infrastructure particularly to cover incidents and damages; however, officers have been unable to identify specific costs at this time.

In 2022-23, Council recouped approximately \$158,125 from fees and charges from the 90+ sporting clubs in Darebin. In 2024-25, the expected net fees from sports clubs (including the current performance subsidy offsets) is \$137,000. Should Council wish to increase the performance subsidy, further savings would be required to offset the reduced income and Council would need to identify what should be reduced to enable this to occur. If compliance activities increased in complexity, increased operational resourcing may be required to support this program.

Maintaining the wide range of community assets and facilities that Council provides remains an important priority for Council's overall capital works program. As noted above, Council invests significantly in sporting infrastructure both operationally and from a capital works program perspective. It's not unreasonable to expect users of these facilities to contribute to their upkeep via incentivised fees.

The impact of increased fee waivers over and above the current performance subsidy program would compound significantly over the term of Council's LTFP. Using the assumption that all fees are waived for sporting clubs over the next 10-year period, with a conservative CPI figure of 2.5%, Council would not collect more than \$1.5 million dollars (lost revenue) for the use of these Council assets.

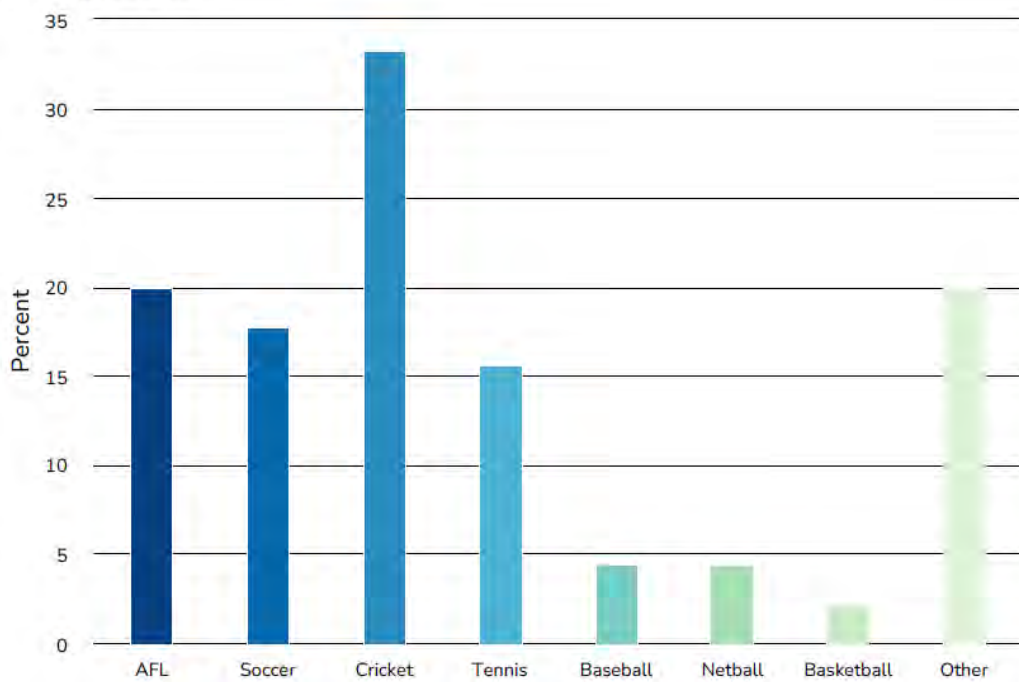
**Community Engagement**

Officers conducted an online survey to the sporting clubs to gather information regarding the current Performance Subsidy Program. Forty-five sports clubs from across the municipality

provided responses to the survey with 70% from Preston, Reservoir, Bundoora, and Kingsbury across a range of sporting codes.

**Graph 1: Sporting code survey participation**

Sporting code:



Key findings include:

- 82.2% of respondent clubs take part in the current performance subsidy program. At least one club was not aware of the program and two clubs said they had no need for the subsidy.
- 60% of these clubs found their club meets the current criteria with ease. Some smaller clubs struggle to meet some criteria and gather the evidence required; however, many clubs found it easy to complete and appreciated officer support when needed.
- The gender inclusion criteria focused on women and girls participation was ranked as most important to these clubs, followed by current juniors and new teams participation and inclusive participation.
- 69% of these clubs find the weighted scores of the criteria appropriate. There was some feedback regarding the criteria around gendered participation. However, it's important to note that this criteria is both aligned with Council's policies as well as the State Government's *Fair Access Policy Roadmap* requirements. Opportunities are being considered by officers to support the respectful gathering of diversity information.
- 66% of clubs offered various areas for Council to consider improving the current program while 24% were happy with the current practice.

Access to grounds was cited as a barrier to increased participation in general, along with lack of gender-inclusive facilities. A number of respondents felt their own investment in the facilities should be considered as part of the fee structure and at least one club raised the issue of fees charged by each club/sport to be taken into consideration. Officers sought to benchmark these fees but it was difficult to gather relevant information in a comparable form in the timeframe for this report. This could be included as part of a holistic review of the Policy.

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**Other Principles for consideration****Overarching Governance Principles and Supporting Principles**

- (b) priority is to be given to achieving the best outcomes for the municipal community, including future generations;
- (e) innovation and continuous improvement is to be pursued;
- (g) the ongoing financial viability of the Council is to be ensured;
- (h) regional, state and national plans and policies are to be taken into account in strategic planning and decision making;

**Public Transparency Principles**

- (c) Council information must be understandable and accessible to members of the municipal community;

**Strategic Planning Principles**

- (c) Strategic planning must take into account the resources needed for effective implementation;
- (d) strategic planning must identify and address the risks to effective implementation;
- (e) strategic planning must provide for ongoing monitoring of progress and regular reviews to identify and address changing circumstances;

**Service Performance Principles**

- (a) services should be provided in an equitable manner and be responsive to the diverse needs of the municipal community;
- (c) quality and costs standards for services set by the Council should provide good value to the municipal community;
- (d) a Council should seek to continuously improve service delivery to the municipal community in response to performance monitoring;

**COUNCIL POLICY CONSIDERATIONS****Environmental Sustainability Considerations (including Climate Emergency)**

Officers have previously hosted club workshops focused on sustainability themes.

**Equity, Inclusion, Wellbeing and Human Rights Considerations:**

The current performance subsidy program is strongly aligned with Council's gender, equity, and inclusion policies; however, officers recognise more could be done through a review of the Policy and associated Performance Subsidy Program.

**Economic Development and Cultural Considerations**

The current performance subsidy program is strongly aligned with Council's diversity policies. Further work will be undertaken to support the gathering of diversity demographics with sporting clubs.

**Operational Impacts**

A change to the current Performance Subsidy Program that increases the need for acquittals against future targets would increase the resourcing required to support this program and reduce efficiency. This may lead to a reduction in other support provided to sporting clubs.

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**Legal and Risk Implications**

License and lease agreements are established with each tenant sporting club for the relevant time period. Council's policies and approaches are embedded into these agreements to ensure alignment with expectations as well as roles and responsibilities of each party.

**IMPLEMENTATION ACTIONS**

Pending Council endorsement of the Officer Recommendations:

- Continue to charge and waive fees as per the Sporting Fees, Charges and Occupancy Agreement Policy (October 2016) and current Performance Subsidy Program.
- In 2024-25, undertake a review of the Sporting Fees, Charges and Occupancy Agreement Policy (October 2016) including the Performance Subsidy Program to realign and refine the criteria to incentivise and reward clubs who are aligned with Council Plan participation targets, specifically but not limited to culturally diversity, and establish baseline data to measure impact of the subsidy program.

**RELATED DOCUMENTS**

- Sporting Fees, Charges and Occupancy Agreement Policy (October 2016)

**Attachments**

Nil

**DISCLOSURE OF INTEREST**

Section 130 of the *Local Government Act 2020* requires members of Council staff and persons engaged under contract to provide advice to Council to disclose any conflicts of interest in a matter to which the advice relates.

The Officer reviewing this report, having made enquiries with relevant members of staff, reports that no disclosable interests have been raised in relation to this report.

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**0.0 JOHN CAIN MEMORIAL PARK GENDER INCLUSIVE FACILITIES PROJECT UPDATE**

**Author:** Recreation Planner  
Team Leader Leisure Services

**Reviewed By:** General Manager Community

**EXECUTIVE SUMMARY**

In October 2022, then Premier Daniel Andrews and Kat Theophanous MP announced an election funding commitment on behalf of the State Labor Government of \$500,000 to provide female-friendly change facilities in the north-west corner of John Cain Memorial Park (JCMP) in Thornbury to support the Northcote City Football Club (NCFC). This report responds to Council’s resolution from February 2024, requesting a status report on the project, required works and how Council can accelerate the process.

**Officer Recommendation**

**That Council:** Notes this status report which outlines the required works and next steps for the John Cain Memorial Park gender-inclusive facilities project.

**BACKGROUND / KEY INFORMATION**

JCMP’s north-west precinct, located on Clarendon Street, Thornbury, is home to tenant club NCFC. The site features two turf soccer pitches, a grandstand pavilion hosting social and spectator viewing, and a northern change pavilion providing change facilities for players, coaches, and officials.

Funding was provided in the 2023-24 Victorian State Budget through the Community Sport and Recreation Directly Funded Projects allocation managed by Sport and Recreation Victoria (SRV). The funds are provided to Council as the delivery partner and Council is required to enter into a Funding Agreement with the Department of Jobs, Skills, Industry and Regions (DJSIR) by June 2026, preferably by June 2024.

To access the allocated funding, a project application is required which includes project scope, timelines, budget, stakeholders, engagement activities and other supporting documentation. Officers have commenced engagement with tenant club, NCFC, relevant Council teams and SRV to understand needs and expectations.

**Election Commitment Funding Agreement Requirements – SRV, Project Funding and Resourcing**

Officers were briefed by SRV in July 2023 on expectations and timelines related to relevant 2023-24 budgeted projects supported by election commitments. SRV indicated the desire for



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the funding agreement to be signed by June 2026 with flexible completion dates; however, they acknowledged NCFC were very keen to get this project completed.

To date, Council have allocated a project manager to support the current scoping stage and an internal Project Control Group has been established; there is no funding specifically committed to the project in Council's 4- or 10-year Capital Works Program endorsed by Council in June 2023. A general funding allocation for Gender Inclusive Facilities at Sporting Venues was included with \$750,000 included in 2029-30 and \$500,000 included in 2031-32.

To secure funding and progress this project, the next steps are to:

- Develop a viable, 'shovel-ready' project and submit an application with key planning and design documentation.
- Execute a funding agreement with SRV by June 2026 (at the latest) to access the funding (with Council approval).
- Ideally, begin construction of the project before November 2026 (next State Government election).

SRV have outlined the compulsory (and desired) documentation required from Council to support the application process and to demonstrate the project is viable. Undertaking some of these activities (e.g. concept designs, cost plans and site investigation reports) requires project funding prior to the application submission and receipt of funds from the State Government.

As such, Council would need to expend its own funds on planning and design work but can recoup those funds if/when the agreement is executed as part of the project budget. Should the project be deemed not viable by either Council or the State Government, SRV would not provide funding to cover these sunk costs. Planning, design works and investigations are approximately \$20-\$50,000; the current project budget (\$500,000) needs to cover planning and design, site investigations, construction, project management (7.5%) and contingency (10%).

Officers have sought to include this project in the 2024-25 Capital Works Program to ensure resourcing is allocated to commence the planning, design work and site investigations required. At this stage, the inclusion in the capital works program does not include Council funding, as it relies on receiving the State Government grant at some point during the financial year. Agreement to commence pre-application work has been sought, noting the risk should the project not proceed, that Council would need to fund any costs associated with planning and due diligence.

**Current Facilities and Proposed Scope**

JCMP's North Change Pavilion, which services JCMP Pitches 1 and 2, does not fully meet NCFC's current needs to support their existing teams (11 teams, 433 players of which 106 are women and girls), nor does it meet the State Government's *Female Friendly Sport Infrastructure Guidelines* or Football Victoria's (FV) *Football Facilities Building Development Guide* requirements for gender-inclusive participation.

This project and funding commitment provides the opportunity to plan and deliver new or upgraded gender-inclusive changerooms at the site. Refer Project Site Map (**Appendix A**). Council's *Outdoor Sports Infrastructure Framework* (OSIF) informs infrastructure investment, development, and renewal of Council's outdoor sports facilities. A 2022 review of OSIF increased focus on gender inclusion to align more closely with the State Government's *Fair Access Policy Roadmap* expectations. While yet to be endorsed by Council, the 2022 re-evaluation recommended that this change pavilion would be one of the top 5 priority pavilions for Council to address.



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There is a known soil contamination risk at JCMP, so site investigations at specific proposed locations will be critical in the planning and scoping stage of this project.

The high-level scope officers are working to deliver includes:

- Gender-inclusive changerooms and amenities adjacent to NCFC's allocated pitches to support their current and future needs.
- Compliance with FV and State Government facility guidelines.
- Compliance with National Construction Codes including accessibility.

**Future Use of John Cain Memorial Park**

It is important to note that the Future Use of John Cain Memorial Park Project will likely run concurrently to this project in partnership with SRV. This project will explore and consult widely on potential future uses for the entire precinct including the north-west corner. NCFC would be one of the key stakeholders consulted as part of this project which will commence in 2024-25. The MOU is currently being negotiated prior to finalisation; Council will be briefed on this prior to acceptance.

**Previous Council Resolution**

At its meeting held on 1 February 2024, Council resolved:

*'That Council:*

- (1) *Notes that in 2022, the State Government committed \$500,000 for the installation of Female-Friendly Facilities at John Cain Memorial Park in Thornbury.*
- (2) *Notes that to date Councillors have not been updated about this project.*
- (3) *Receives a report at the April 2024 Council Meeting on the status of the installation of Female-Friendly Facilities at John Cain Memorial Park, including what works need to be done, where the contract with SRV is at, how council can work with Northcote City Football Club to make the project a success, the date of completion of the project and how council can accelerate the process.*

**ALIGNMENT TO 2041 DAREBIN COMMUNITY VISION**

Strategic Direction 2: Prosperous, Liveable and Flourishing

**ALIGNMENT TO 2021-25 COUNCIL PLAN**

Strategic Direction 2: Prosperous, Liveable and Flourishing

**ALIGNMENT TO COUNCIL PLAN STRATEGIC OBJECTIVES**

2.1 We will deliver equitable and accessible infrastructure to provide opportunities for our community to live well

**DISCUSSION****Site and Build Options**

Officers have been investigating the site for viable location and build options, understanding approximate costs and risks, and considering how we might meet high-level scope

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requirements within the allocated budget available. This is proving difficult within the allocated budget envelope given site limitations.

The most viable site options are the existing JCMP North Change Pavilion and adjacent car park area directly behind this facility.

**Accelerating the Project**

In response to the request to explore acceleration of the project, the only viable option to consider given site and budget constraints, is an internal refurbishment of the existing North Change Pavilion to support gender inclusion.

Table 1: Build and Accelerate Option

Option & Indicative Scope	Benefits, Challenges & Risks	High-level \$ estimates
<p><b>Option 1: Internal refurbishment of existing JCMP North Change Pavilion</b></p> <p>Indicative scope focuses on minor works to improve existing fixtures &amp; amenities to support gender-inclusion:</p> <ul style="list-style-type: none"> <li>• Provision of gender-neutral shower cubicles in existing shower area</li> <li>• Provision of internal accessible toilet</li> <li>• Creation of separated home &amp; away team amenity areas</li> <li>• Refresh existing public toilets</li> <li>• Minor internal building works eg painting, mirrors, basins, etc.</li> </ul>	<ul style="list-style-type: none"> <li>• \$20-50K budget allocation is required for the planning, due diligence &amp; design phase to keep the project progressing to application stage, noting if/when the funding agreement is executed, these sunk costs can be covered by the State Government funding. There is a risk Council may not recoup these sunk costs if the project is deemed unviable</li> <li>• While broadly meeting the election commitment &amp; budget constraints, this option is unlikely to meet State Government or FV facility guidelines or club expectations</li> <li>• Prior to proceeding, further due diligence is required in the planning &amp; design phase to avoid escalation risks relating to building permit &amp; building code triggers that would require an unfunded building upgrade</li> <li>• The works would likely reduce changeroom space, storage capacity &amp; shower spaces</li> <li>• This scope may not meet the funding agreement requirements &amp; needs to be tested with SRV</li> </ul>	<ul style="list-style-type: none"> <li>• \$20-\$50K advance allocation for planning, due diligence &amp; design prior to funding agreement executed</li> <li>• Deliverable within State Government \$500K funding commitment</li> </ul>

**Alternate Options**

Considering the State Government funding agreement requirements, club expectations, and site and budget constraints, officers have explored additional options; however, there are a number of barriers and challenges that are currently unresolved.

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Options 3, 4, 5 and 6 require additional funding over and above the State Government election commitment funding to deliver. Please refer to the Financial Management section of this report for further information.

Table 2: Alternate Options

Option & Indicative Scope	Benefits, Challenges & Risks	High-level \$ estimates
<p><b>Option 2: Do nothing (&amp;/or seek additional external funding)</b></p>	<ul style="list-style-type: none"> <li>• Current facilities remain not fit-for-purpose, don't meet FV guidelines &amp; are not gender-inclusive</li> <li>• Creates pressure &amp; reputational damage for Council &amp; State Government with project on hold, delayed or funding rejected</li> <li>• Club would be dissatisfied with no plan to support women &amp; girls with suitable change facilities</li> <li>• Club may request access to the funds to undertake the works themselves – an auspice arrangement creates its own risks, particularly in relation to procurement, building code compliance &amp; contamination management</li> </ul>	<p>\$0</p>
<p><b>Option 3: Modular building with minimum scope components located in existing carpark behind JCMP North Change Pavilion</b></p> <p>Provides 2 gender-inclusive changerooms with amenities, referees room, accessible toilet to meet all relevant guidelines</p>	<ul style="list-style-type: none"> <li>• Less construction time compared to traditional build, minimal disruption to club operations</li> <li>• Reduces carpark spaces</li> <li>• No change to existing public toilets in North Change Pavilion, meaning some players &amp; spectators would share amenities which is a safety issue</li> <li>• This building could be relocated if a more significant build was proposed as part of Future Use of JCMP Project; SRV have indicated a strong reluctance to fund portable facilities</li> <li>• Requires a further \$1 million above the election commitment to complete so would require additional budget to be a viable option</li> </ul>	<p>\$1.5 million</p>
<p><b>Option 4: Modular building with ideal scope components located in existing carpark behind JCMP North Change Pavilion</b></p> <p>Scope as per Option 3 (above) with additional public toilets for spectators</p>	<ul style="list-style-type: none"> <li>• Safer experience for players to access &amp; be separate from spectators with improved amenities for spectators on match days</li> <li>• Less construction time compared to traditional build, minimal disruption to club operations</li> <li>• Reduces carpark spaces</li> <li>• This building could be relocated if a more significant build was proposed as part of Future Use of John Cain Memorial Park</li> </ul>	<p>\$2 million</p>

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Option & Indicative Scope	Benefits, Challenges & Risks	High-level \$ estimates
Existing public toilets in North Change Pavilion would be converted for player use only	<p>Project; SRV have indicated a strong reluctance to fund portable facilities</p> <ul style="list-style-type: none"> <li>Requires a further \$1.5 million above the election commitment to complete so would require additional budget to be a viable option</li> </ul>	
<p><b>Option 6: Alterations &amp; additions to North Change Pavilion (single storey)</b></p> <p>Reconfiguration of North Change Pavilion within existing footprint to accommodate 4 gender-inclusive changerooms, referee's room, &amp; medical room that meets FV guidelines</p>	<ul style="list-style-type: none"> <li>Longer construction time (9 months) &amp; disruptions to club operations</li> <li>Higher risk with soil contamination issues due to deeper foundation work required</li> <li>Reduces carpark spaces</li> <li>Requires a further \$3 million above the election commitment to complete so would require additional budget to be a viable option</li> </ul>	\$3.5 million
<p><b>Option 6: Alterations &amp; additions to North Change Pavilion (double-storey)</b></p> <p>Scope as per Option 5 above but as a double-storey building</p>	<ul style="list-style-type: none"> <li>Additional due diligence is required as is most complicated &amp; highest-risk option</li> <li>Existing carpark spaces remain</li> <li>Requires a further \$5.1 million above the election commitment to complete so would require additional budget to be a viable option</li> </ul>	\$5.6 million

## CONSIDERATION OF LOCAL GOVERNMENT ACT (2020) PRINCIPLES

### Financial Management

In addition to information outlined in the 'Election Commitment Funding Agreement Requirements' section of this report and the tables above, to accelerate or move the project forward, the following could be considered:

#### Seeking external funding opportunities to expand project budget and viability

External funding sources could supplement the budget to expand the project scope and support project viability. Officers have explored current grant opportunities relevant to this project:

- The Federal Government's Play Our Way grant program is now open for Expressions of Interest. The program provides funding for local solutions and improvements that address participation barriers faced by women and girls with funding of up to \$1.5 million available in a competitive process for sporting infrastructure. This project would be eligible; however, Council could only submit one application for this funding stream. Council resolved on 18 April 2024 the sporting facilities project to be submitted to the expression of interest stage.
- Council could advocate to FV and/or Football Australia for a funding contribution. Please note: neither body has an infrastructure funding program.
- Council could seek a clear funding commitment from NCFC.

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- There may be additional State Government funding available to support redevelopment of the whole precinct following the Future Use of JCMP project. However, this would be a medium- to long-term option.

Considering additional funding via Council's Capital Works Program

Council could consider committing additional budget to the design and construction phases across two financial years to ensure use of the election commitment funding. However, other community or sporting infrastructure projects and priorities would need to be reassessed or delayed to accommodate this project in line with Council's Long Term Financial Plan (LTFP). Should Council wish to delay other projects to accommodate additional Council funding, the following projects are the next priorities currently included in the 4- and 10-year capital works program: JC Donath East pavilion (currently scheduled to commence in 2025-26; the State Government committed \$600,000 as election commitment funding and is, therefore, subject to the same considerations) and the Bill Lawry Oval pavilion (currently scheduled to commence in 2026-27). Given the current condition and priority of these two pavilions and the status of both the currently progressing John Hall and KP Hardiman pavilion projects, officers recommend continuing these projects as planned.

The LTFP has provided the overall budget envelopes that Council needs to meet to achieve financial sustainability. The affordable funding envelope for Council's total capital works program has been analysed through to 2033 and is set out in its LTFP.

As noted previously, this funding envelope needs to cover the renewal of all existing assets including roads, drainage, buildings, playgrounds, footpaths, as well as any adaptations or improvements needed for infrastructure to be able to deal with changing needs, risks, or preferences.

The long-term estimates in Council's 10-year capital program (from 2023-24 to 2032-33) include a total of \$20.29M of capital expenditure from years 5 to 10 that is not yet specifically assigned to a renewal program or project. Should Council wish to allocate some of this funding to supplement the JCMP project, it would reduce the amount of funding that can be provided to other projects including the Reservoir Leisure Centre (RLC) redevelopment. As noted in previous reports, there is risk in directing all unassigned funding towards a single project as there are very few large renewal or improvement projects currently programmed over the period. It is expected that in addition to RLC, there will be other facilities that will need significant renewal and/or redevelopment.

**Community Engagement**

A Community Engagement and Communications Plan will be developed to support the project along with an Equity and Gender Impact Assessment.

Key external stakeholders engaged in this project include:

**Northcote City Football Club**

A kick-off meeting was held with NCFC in November 2023 to share the high-level project plan, timings, and the election commitment funding agreement guidelines, and seek to understand the club's expectations and needs.

NCFC shared at this session that with three girls' teams (with 85 players), plus 21 Mini Roos (10/under) junior starter program participants and a growing club with over 400 players, that the current change facility doesn't enable the club to support all players to get changed in a safe and comfortable space which creates negative experiences for participation. NCFC put

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forward their options for achieving gender-inclusive change facilities at the site, with a preference for a separate modular building which officers have included in considerations.

NCFC will be consulted at key stages of planning and designing the project to ensure meaningful engagement. An upcoming focus is to engage with NCFC on project scope and deliverables including components, site location and design elements with the aim of securing their letter of support for the application.

NCFC have offered to financially contribute to the project; however, neither an indicative nor definitive amount has been confirmed at this stage.

**Sport and Recreation Victoria**

Officers have regularly engaged with SRV representatives to seek advice, clarity around guidelines and manage agreed project timelines and deliverables. Officers also provide updates to SRV as requested to inform Ministers on project status; the last update was provided in January 2024.

Officers are currently working towards submitting the application to SRV by COB June 2024; however, any changes to this will be communicated pending the outcome of this April 2024 Council Meeting.

**Other Principles for consideration****Overarching Governance Principles and Supporting Principles**

- (b) priority is to be given to achieving the best outcomes for the municipal community, including future generations;
- (g) the ongoing financial viability of the Council is to be ensured;
- (i) the transparency of Council decisions, actions and information is to be ensured.

**Public Transparency Principles**

- (a) Council decision making processes must be transparent except when the Council is dealing with information that is confidential by virtue of this Act or any other Act;

**Strategic Planning Principles**

- (c) Strategic planning must take into account the resources needed for effective implementation;
- (d) strategic planning must identify and address the risks to effective implementation;
- (e) strategic planning must provide for ongoing monitoring of progress and regular reviews to identify and address changing circumstances;

**Service Performance Principles**

- (a) services should be provided in an equitable manner and be responsive to the diverse needs of the municipal community;
- (b) services should be accessible to the members of the municipal community for whom the services are intended;

**COUNCIL POLICY CONSIDERATIONS****Environmental Sustainability Considerations (including Climate Emergency)**

Officers would apply appropriate considerations from the *2023 Environmentally Sustainable Development (ESD) Building and Infrastructure Policy*.

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**Equity, Inclusion, Wellbeing and Human Rights Considerations:**

This project provides the opportunity to plan and deliver new or upgraded gender-inclusive changerooms at the site which includes alignment to meet the State Government's Female Friendly Sport Infrastructure Guidelines and Football Victoria's *Football Facilities Building Development Guide* requirements for gender-inclusive participation.

The project's planning phase will include an Equity and Gender Impact Assessment, consultation with the club on their needs, and align to the industry guidelines mentioned above to ensure women and girls have equitable access and facilities at the venue, leading to greater retention and attracting participants of all genders, ages, and backgrounds.

**Economic Development and Cultural Considerations**

Construction projects contribute to employment opportunities. NCFC supports participation by community members from a CALD background.

**Operational Impacts**

The main operational impacts are project management and Leisure Team resourcing. Pending which option is chosen, there would be operational impacts on the NCFC during construction.

**Legal and Risk Implications**

Risks have been incorporated into options outlined above in Tables 1 and 2.

A funding agreement is required to be executed with the State Government to access the election commitment funding, which includes acknowledgement guidelines and requirements that Council will need to abide by.

**IMPLEMENTATION ACTIONS**

While Council may be able to accelerate certain components of the project, the wholistic timeline is subject to State Government execution of funding agreements and payment of funds. Availability of due diligence contractors (and results), and construction tendering and timelines will all impact the delivery of this project along with Council and State Government risk mitigation strategies and adherence to procurement policies and other compliance obligations including building permits, if required.

**Next Steps and Timeline**

- Discuss next steps with NCFC representatives – April-May 2024
- Discuss next steps with SRV representatives – April-May 2024
- Planning, consultation and site investigation works to determine project viability – TBA pending Council decision
- Detailed scoping and schematic design works - TBA pending Council decision

**Indicative Dates**

Officers are currently working to the following indicative timeframes (which are subject to change pending project planning, due diligence, and funding application). These timeframes also may alter dependent upon the option and funding strategy Council wishes to adopt. For example, if Council is keen to seek alternate funding sources rather than re-prioritising



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Council's capital program or wishes to seek alternative sources in addition to a Council contribution, the timeframes below would need to be re-considered.

Project stage	Indicative Timeframe
Planning, consultation and site investigations	July 2023-May 2024
Concept plan development, consultation	April-June 2024
Submit project funding application to SRV	30 June 2024
Site investigations, due diligence, design and approvals	August-December 2024
Tender and construction	January-June 2025

## RELATED DOCUMENTS

## Attachments

- JCMP Site Map and Options (**Appendix A**)

## DISCLOSURE OF INTEREST

Section 130 of the *Local Government Act 2020* requires members of Council staff and persons engaged under contract to provide advice to Council to disclose any conflicts of interest in a matter to which the advice relates.

The Officer reviewing this report, having made enquiries with relevant members of staff, reports that no disclosable interests have been raised in relation to this report.

COUNCIL MEETING

29 APRIL 2024

**0.0 PLANT BASED TREATY AND VICTORIAN FOOD CONSENSUS STATEMENT**

**Author:** Coodinator Climate Emergency and Environment Programs

**Reviewed By:** General Manager City Sustainability and Strategy

**EXECUTIVE SUMMARY**

The purpose of this report is to respond to:

- Council resolution made on 28 August 2023 which calls for a report to provide advice about endorsing and committing to the Plant Based Treaty
- Council resolution made on 8 January 2024 which calls for a report to provide advice about endorsing the Victorian Food Systems Consensus Statement.

This report outlines the options and implications of Darebin City Council endorsing both.

Endorsing either initiative will require staff time and budget resourcing to fulfill the requirements, and, expectations of the community thereafter.

There is work in train through the draft Climate Emergency Plan and preparation of the new Municipal Health & Wellbeing Plan to ensure Council’s approach to food access is strategic, meets community need and can achieve best value.

The relevant action in the draft Climate Emergency Plan is:

*“Develop a scoping study on food resilience and security in the context of a changing climate, to identify opportunities and need in Darebin. This will include opportunities for value-driven urban agriculture initiatives and sustainable food-related enterprises across Darebin” (Action 3.6.2).*

Developing and implementing the Climate Emergency Plan and the Health and Wellbeing Plan provide Council and its community with the opportunity to consider food resilience, security and climate risk, adaptation and mitigation.

Officers’ recommendation is to rely on the action in the draft Climate Emergency Plan to consider the principles of the Victorian Food Consensus Statement, and preparation of the upcoming Municipal Health & Wellbeing Plan to consider the principles of the Plant Based Treaty.

**Officer Recommendation**

**That Council:**

- (1) Notes that food resilience and security will be considered in future work of implementing the Climate Emergency Plan and developing and implementing the Municipal Health & Wellbeing Plan.

## COUNCIL MEETING

29 APRIL 2024

**BACKGROUND / KEY INFORMATION**

The Plant Based Treaty initiative is a grassroots campaign calling for individuals, groups, businesses and councils to put pressure on national governments to negotiate an international Plant Based Treaty as a companion to the UNFCCC Paris Agreement. The treaty puts food systems at the heart of combating the climate crisis, aiming to halt the widespread degradation of critical ecosystems caused by animal agriculture, to promote a shift to more healthy, sustainable plant-based diets and to actively reverse damage done to planetary functions, ecosystem services and biodiversity.

The treaty can be found here: [The Plant Based Treaty | Eat Plants, Plant Trees](#)

The Victorian Food Systems Consensus Statement sets out a shared vision to guide the transition of Victoria's food system, adopting a rights-based approach to ensure the path of transition is fair and inclusive.

The consensus statement can be found here: [Towards a Healthy, Regenerative and Equitable Food System in Victoria: A Consensus Statement \(sustain.org.au\)](#)

**Previous Council Resolution**

In relation to the previous Council decision about the Plant Based Treaty at its meeting held 28 August 2023, Council resolved:

**That Council:**

1. *Receives a report that considers:*
  - a. *Council endorsing the Plant Based Treaty, joining 21 municipalities worldwide including the cities of Edinburgh, Los Angeles, and Norwich*
  - b. *An Equity Impact Assessment undertaken to inform the report that considers cultural, spiritual, health and wellbeing and community connections to food.*
  - c. *How the goals of the treaty could be implemented within Darebin, including but not limited to:*
    - i. *Including a plant-based approach to food and food purchasing in the review of our climate emergency plan*
    - ii. *Using council's communication channels to promote sustainable and affordable food and drink practices, including details of the climate and health benefits of plant-based food and drinks*
    - iii. *Liaise with local businesses, schools and community groups to promote campaigns such as Meat Free Mondays and Plant Powered Fridays*
    - iv. *Explore potential for increasing plant-based food options/ having plant-based only options at council events and meetings*
    - v. *Partnering with community groups to establish seed distribution hubs in libraries to promote homegrown produce and improve access to fresh fruits and vegetables*
    - vi. *When events occur on council land, ensure that environmentally friendly plant-based options are included and available (i.e. minimum*

## COUNCIL MEETING

29 APRIL 2024

*from at fifty per cent of caterers), secured through the use of terms and conditions of hire (where reasonably and appropriately possible)*

- vii. Work with community groups across the city to promote the establishment of new and appropriate community gardens and orchards.*
- d. Advocacy options for the Plant Based Treaty, including writing to the Federal Government, sharing details with the community through Darebin's communication channels, and circulating the Treaty and Council's position, to all other Victorian Council's, the MAV, the VLGA and Darebin's sister city Hefei in China.*

In relation to the previous Council decision about the Victorian Food Systems Consensus Statement, Towards A Healthy Regenerative and Equitable Food System in Victoria, at its meeting held 8 January 2024, Council resolved:

***That Council:***

- 1. notes that this motion moves to confirm support for the Victorian Food Systems Consensus Statement, Towards A Healthy, Regenerative and Equitable Food System in Victoria, facilitated by VicHealth and in carriage with Sustain: The Australian Food Network.*
- 2. Refers to the budget process for 2024/25 alongside other councillor initiated proposals a report that considers options for Darebin to:*
  - a. affirm a commitment to the leverage points laid out in the Consensus Statement, including:*
    - i. The legislation of the Right to Food in Victoria*
    - ii. Establishing a governmental food systems committee to undertake a food systems inquiry and subsequently develop a Victorian food systems plan*
    - iii. The advancement of a comprehensive food systems monitoring framework*
    - iv. Regenerative and agroecological food production*
    - v. The creation of a local food investment fund*
    - vi. That all public sector food procurement and retail is healthy and sustainable*
    - vii. Strengthening food literacy in schools in collaboration with educators*
    - viii. Resourcing and empowerment of local councils to lead food system strategies*
    - ix. The revision of the Victorian planning provisions legislation to promote health*
    - x. Improving dignified access to healthy food through the food relief sector*
  - b. undertake the VicHealth "building better food systems for healthier communities" module.*
- 3. supports the Food Systems and Food Security Working Group's advocacy efforts to lobby state politicians to begin a Food Systems Inquiry similar to the Food Production and Supply Inquiry in NSW (2021-22), including writing to the Victorian Minister for Health. This motion will be used for this end.*

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**COUNCIL MEETING****29 APRIL 2024**

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**ALIGNMENT TO 2041 DAREBIN COMMUNITY VISION**

Strategic Direction 3: Climate, Green and Sustainable

**ALIGNMENT TO 2021-25 COUNCIL PLAN**

Strategic Direction 3: Climate, Green and Sustainable

**ALIGNMENT TO COUNCIL PLAN STRATEGIC OBJECTIVES**

3.1 We will adapt to climate change and build the resilience of our community, infrastructure and the built environment, with a focus on our vulnerable communities at risk of fuel poverty, and flooding

**DISCUSSION*****Animal agriculture and climate change***

Animal agriculture is a major contributor to greenhouse gas emissions, deforestation and water pollution. According to the United Nations Food and Agriculture Organization, livestock production accounts for approximately 14.5% of global greenhouse gas emissions, with meat and dairy production being particularly intensive in resource usage.

Darebin Council has declared a climate emergency and committed to taking action to reduce carbon emissions and mitigate the impacts of climate change. The Plant Based Treaty (Treaty) could represent public acknowledgment that food production and consumption are key drivers of the climate emergency.

This is a sensitive matter involving people's personal and cultural food practices and preferences. There is some research indicating that more people are moving to plant-based foods driven by health concerns.

***Council work that aligns with the Plant Based Treaty and Consensus Statement***

Council has undertaken work that aligns to the principles of the Plant Based Treaty. These programs will be reviewed as part of implementing the proposed Climate Emergency Plan action - to undertake a scoping study of food security and resilience. The study would consider community need and value-driven options for responding to these needs, and consider the effectiveness of existing food programs in meeting these needs.

Developing the new Municipal Health and Wellbeing Plan is also likely to consider food access. The current Municipal Health and Wellbeing Plan recognises that food security is a key determinate of health.

The food activities Council has delivered include:

1. Council's Community Garden Program - supports 12 community gardens across Darebin. Council worked with the community to establish new community gardens, small-scale urban farms and other sustainable food initiatives that promote local food production and distribution.
2. Council has partnered with community gardens, community centres, Northcote Library and Bundoora Park Farm to host 6 seed libraries, which facilitate access to resources to grow fresh vegetables at home through seed sharing amongst the community.

**COUNCIL MEETING**

**29 APRIL 2024**

- 3. Ongoing education, campaigns and events support residents to grow fresh, healthy, culturally appropriate food, save seeds, make sustainable food choices and avoid food waste in the home.
- 4. Review of the Ad-hoc Catering Services Panel and related procurement documents to ensure selection of vendors and suppliers meet sustainability criteria, including food miles, packaging and local food sources.
- 5. Plant based milks have been introduced to Council office tea rooms.

**CONSIDERATION OF LOCAL GOVERNMENT ACT (2020) PRINCIPLES**

**Financial Management**

Implementing the Plant Based Treaty would impact multiple services across Council. To implement new activities outside of operational tasks and ensure their success, an additional part time officer would be needed to oversee and implement the Treaty for 12 months, at an expected cost of \$25,000. In the following years, program staff resourcing can be covered by current staffing.

Developing a new Food Systems Strategy will take an officer 12 months full-time (\$120,000) and budget (\$40,000). Budget will need to be allocated through the annual budget process if Council wants to proceed.

**Other Principles for consideration**

**Overarching Governance Principles and Supporting Principles**

- (b) priority is to be given to achieving the best outcomes for the municipal community, including future generations;

**Public Transparency Principles**

- (a) Council decision making processes must be transparent except when the Council is dealing with information that is confidential by virtue of this Act or any other Act;

**Strategic Planning Principles**

- (b) strategic planning must address the Community Vision;

**Service Performance Principles**

- (a) services should be provided in an equitable manner and be responsive to the diverse needs of the municipal community;

**COUNCIL POLICY CONSIDERATIONS**

**Environmental Sustainability Considerations (including Climate Emergency)**

Implementing the Plant Based Treaty has the potential to lead to food waste if not managed effectively through over-purchasing, changes in menu offerings or catering practices that result in unused or leftover food items, or other reasons.

Moving away from meat and dairy would avoid the harm these industries have on the environment<sup>1</sup>. There are industry efforts underway to mitigate impacts.

<sup>1</sup> [Avoiding meat and dairy is 'single biggest way' to reduce your impact on Earth | Farming | The Guardian](#)

COUNCIL MEETING

29 APRIL 2024

**Equity, Inclusion, Wellbeing and Human Rights Considerations:**

As part of developing a food security and resilience scoping study, and the new Municipal Health and Wellbeing Plan, a detailed Equity and Gender Impact Assessment will be undertaken. Food choice is both personal and cultural. Any future council work on food needs to be aligned to Towards Equality and other inclusion strategies and programs.

Access to affordable and nutritious plant-based foods may be limited in certain communities, particularly those from low income communities or living in food deserts. There might be sections of the community with specific dietary intolerances or allergies that restrict some of the vegetables they are able to consume. Additionally, while plant-based options are often perceived as healthier alternatives, some highly processed plant-based products may not necessarily be more nutritious compared to some animal-based products.

Studies have shown that animal foods can be harmful to personal health and increase the risk of early death in both adults and children<sup>2</sup>.

**Cultural Considerations**

There is a diversity of views around food choices and preferences, and discussing plant-based diets has the potential to be a sensitive subject for our community. Encouraging plant-based diets must be inclusive of diverse cultural and culinary traditions. Many cultures have deeply ingrained culinary practices centred around particular cultural dishes, some of which may contain animal products. Therefore, encouraging plant-based diets should be done sensitively, recognizing and respecting cultural preferences and dietary norms.

**Legal and Risk Implications**

Endorsing the Plant Based Treaty is non-binding and carries no legal risk. However, Council is at reputational risk if it endorses the Treaty without any action towards the goals.

Supporting the Victorian Food Consensus Statement carries no legal risk.

**RELATED DOCUMENTS**

- Council Plan 2021-2025 (including the Municipal Health and Wellbeing Plan)
- Draft Darebin Climate Emergency Plan 2024-2030
- Darebin Social Sustainable Procurement Policy 2021-2025

**Attachments**

Nil

**DISCLOSURE OF INTEREST**

Section 130 of the *Local Government Act 2020* requires members of Council staff and persons engaged under contract to provide advice to Council to disclose any conflicts of interest in a matter to which the advice relates.

The Officer reviewing this report, having made enquiries with relevant members of staff, reports that no disclosable interests have been raised in relation to this report.



<sup>2</sup>

<https://www.sciencedirect.com/science/article/pii/S0002916522008565#:~:text=In%20the%20process%2C%20consumption%20of,%2C%20obesity%2C%20and%20other%20disorders.>



**9.3 DRAFT 2024-25 COUNCIL PLAN ACTION PLAN****Author:** Coordinator Corporate Strategy**Reviewed By:** Acting General Manager Customer & Corporate

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**EXECUTIVE SUMMARY**

The purpose of this report is to seek Council endorsement of the Draft 2024-25 Council Plan Action Plan to proceed to community exhibition for a period of 21 days.

The draft 2024-25 Council Plan Action Plan delivers Year 4, the final year, of the revised Council Plan 2021-25 (incorporating the Municipal Health and Wellbeing Plan) adopted by Council on 26 June 2023.

<b>Officer Recommendation</b>
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**That Council:**

- (1) Endorses the draft 2024-25 Council Plan Action Plan at Appendix A to proceed to community exhibition.
  - (2) Authorises the CEO to amend the draft 2024-25 Council Plan Action Plan to reflect any amendments resolved by Council in the draft 2024-25 Budget being considered on 29 April 2024.
  - (3) Notes that any person who makes a written submission in relation to the draft 2024-25 Council Plan Action may be heard by Council's Hearing of Submissions Committee at 6.00pm on 3 June 2024.
  - (4) Notes the endorsement of the draft 2024-25 Council Plan Action Plan will be considered by Council at its scheduled meeting on Monday 24 June 2024.
- 

**BACKGROUND / KEY INFORMATION**

Each year, Council develops a Council Plan Action Plan based on the Strategic Actions contained in the Council Plan. Financial Year 2024-25 is the fourth and final year of the revised Council Plan 2021-25 (incorporating the Health and Wellbeing Plan) adopted by Council on 26 June 2023.

A draft 2024-25 Council Plan Action Plan has been developed, for Council consideration, based on the Year 4 strategic actions in the Council Plan 2021-25. The Council Plan works toward achieving Darebin 2041 Community Vision. Our community sees Darebin in 2041 as "an equitable, vibrant and connected community" which "respects and supports First Nations People, values country, our diverse communities and places." and our community's vision is that "Darebin commits to mitigating the climate emergency, creating prosperity for current and future generations".

The draft 2024-25 Council Plan Action Plan is funded through the draft 2024-25 Budget. Financial challenges continue to impact us all. High inflation, increasing labour, materials, and construction costs, coupled with rising interest rates, has placed significant pressures on the Council's draft budget. These challenges have required the review of the strategic plans and priorities to ensure delivery of projects and priorities that matters most to the Darebin community, whilst being financially sustainable and fiscally responsible.

Following a period of public exhibition from 30 April to 20 May [21 days], the 2024-25 Council Plan Action Plan will be considered by Council for endorsement at its scheduled meeting on Monday 24 June 2024.

Submissions received during the exhibition period and requesting to be heard in support of their submission, will be considered by Council at a Hearing of Submissions meeting on 3 June 2024.

### **Previous Council Resolution**

At its meeting held on Monday 24 June 2023, Council resolved:

*That Council:*

- (1) *Note the revised Council Plan 2021-25 (incorporating the Municipal Public Health and Wellbeing Plan) and 2023-24 Council Plan Action Plan were out on community exhibition seeking community feedback during the period 23 May to 6 June 2023.*
- (2) *Acknowledge the community feedback provided and note officers will write thanking individuals for their time in responding to the revised Council Plan 2021-25 and Council Plan Action Plan.*
- (3) *Adopt the revised Council Plan 2021-25 (incorporating the Municipal Public Health and Wellbeing Plan) at Appendix A.*
- (4) *Adopt the draft 2023-24 Council Plan Action Plan at Appendix B.*
- (5) *Authorise the CEO to amend the Council Plan 2021-25 and 2023-24 Council Plan Action Plan to reflect any amendments resolved by the Council in the 2023-24 Budget.*

### **ALIGNMENT TO 2041 DAREBIN COMMUNITY VISION**

The draft 2024-25 Council Plan Action Plan delivers Year 4 of the Council Plan 2021-25 that addresses the Darebin 2041 Community Vision.

Strategic Direction 1: Vibrant, Respectful and Connected

Strategic Direction 2: Prosperous, Liveable and Flourishing

Strategic Direction 3: Climate, Green and Sustainable

### **ALIGNMENT TO 2021-25 COUNCIL PLAN**

Strategic Direction 1: Vibrant, Respectful and Connected

Strategic Direction 2: Prosperous, Liveable and Flourishing

Strategic Direction 3: Climate, Green and Sustainable

Strategic Direction 4 Responsible, Transparent and Responsive

### **ALIGNMENT TO COUNCIL PLAN STRATEGIC OBJECTIVES**

The draft 2024-25 Council Plan Action Plan delivers Year 4 of the Council Plan 2021-25 and aligns to all Strategic Objectives in the Plan.

## DISCUSSION

The draft 2024-25 Council Plan Action Plan delivers the Year 4 priorities in the final year of the Council Plan 2021-25 (incorporating the Health and Wellbeing Plan). Council adopted a revised Council Plan on 24 June 2023.

There are 68 actions proposed in the draft 2024-25 Council Plan Action Plan distributed across all four Strategic Directions. The Council Plan 2021-25 incorporates the Municipal Health and Wellbeing (HWB) Plan. The draft 2024-25 Council Plan action Plan includes 31 HWB action priorities.

Strategic Direction	# Actions	Incl # HWB Actions
1: Vibrant, Respectful and Connected	21	16
2: Prosperous, Liveable and Flourishing	29	12
3: Climate, Green and Sustainable	6	2
4: Responsible, Transparent and Responsive	12	1

This year, 2024-25 continues to realise the aspirations of Darebin 2041 Community Vision and completes the 4-year Council Plan 2021-25. Actions being delivered include:

### Vibrant, Respectful and Connected

- Finalise and commence implementation of the Aboriginal Action Plan.
- Finalise and commence implementation of the Cultural Diversity Action Plan.
- Prepare for and implement aged care reforms.
- Continue to develop a partnership with Wurundjeri Corporation to support the delivery of mutual goals.
- Provide funding to local, aboriginal-controlled organisations through a dedicated grant program.
- Finalise and commence implementation of the LGBTIQ+ Action Plan to support the inclusion, rights and wellbeing of LGBTIQ+ communities and work to combat homophobia, biphobia and transphobia.

### Prosperous, Liveable and Flourishing

- Undertake essential building renewal works, gym equipment and group exercise equipment at Reservoir Leisure Centre, while scoping longer term options for the redevelopment of the centre.
- Commence construction of the KP Hardiman Pavilion.
- Complete construction of the John Hall Pavilion.
- Deliver the Assertive Outreach program to support people sleeping rough and experiencing homelessness.
- Advocate for funding to initiate the Towards Zero approach to support people sleeping rough and experiencing homelessness.
- Complete the Integrated Families Youth and Children Strategy.
- Deliver the kindergarten expansion program to increase kindergarten places in areas of greatest unmet demand.
- Finalise the draft Community Infrastructure Plan.

- improve road safety and the cycling, walking and wheeling network through delivery of the footpath and road renewal programs.
- Commence a planning scheme amendment to implement the recommendations of the Darebin Housing Supply & Demand and Neighbourhood Character Study.
- Finalise the Economic Development Strategy.

#### **Climate, Green and Sustainable**

- Remediate parcels of land at Clements Reserve, prior to transfer of land to Council, to increase green, open space.
- Commence implementing the new Climate Emergency Plan, including supporting residents to switch to electrical equipment through the revised Solar Saver program.
- Support our community by delivering the heat health and fuel poverty first year actions in the renewed Climate Emergency Plan.
- Continue to monitor the health of the lake and invest in activities that improve water quality.
- Prepare for and deliver review of the kerbside waste services including glass.

#### **Responsible, Transparent and Responsive**

- Continue to implement the Organisational Strategy, Leading Darebin, to drive organisational performance and customer improvements.
- Develop key strategic documents including the review of the Community Vision, Council Plan, Long Term Financial Plan and Asset Plan including deliberative engagement with the community.
- Invest in IT systems to improve customer experience, enable our people and deliver effective governance, compliance, improved data and cyber risk management.
- Conduct service reviews, to improve service delivery, drive efficiencies and improve customer experience.
- Complete the Property Strategy to ensure maximum community benefit is being realised from Council's property portfolio.
- Continue to undertake drainage condition assessments to proactively plan for the renewal and maintenance of Darebin's drainage assets.

### **CONSIDERATION OF LOCAL GOVERNMENT ACT (2020) PRINCIPLES**

#### **Financial Management**

Actions in the draft 2024-25 Council Plan Action Plan are funded in the draft 2024-25 Budget, which is being considered by Council to proceed to community exhibition, at its meeting on 29 April 2024.

Financial challenges continue to impact us all. High inflation, increasing labour, materials, and construction costs, coupled with rising interest rates, has placed significant pressures on the Council's draft budget. These challenges have required the review of the strategic plans and priorities to ensure delivery of projects and priorities that matter most to the Darebin community, whilst being financially sustainable and fiscally responsible.

## Community Engagement

Following Council's endorsement on 29 April 2024, the draft 2024-25 Council Plan Action Plan will proceed to community exhibition and engagement, with the draft 2024-25 Budget and associated documents, for a period to 21 days from 30 April to 20 May 2024.

During this time, the community will be invited to provide feedback and can make a formal submission and request to speak to their submission at a Hearing of Submissions meeting on 3 June 2024. Council will consider the submissions at the meeting on 3 June 2024, prior to the Council Meeting on 24 June 2024 when the 2024-25 Budget (and associated documents) and 2024-25 Council Plan Action Plan are scheduled to be adopted.

The draft 2024-25 Budget and Council Plan Action Plan engagement will be promoted via:

- Your Say Darebin page and email to Your Say subscribers
- Darebin City Council website home page banner and Budget page
- Video for social media and You Tube channel
- Facebook, Instagram, organic posts
- LinkedIn
- Article in Darebin Community News
- Article in e-newsletters:
  - Sustainable Darebin
  - What's on for Families
  - East Preston Community Centre news
  - Disability Access and Inclusion
  - What's on for Older Active Darebin
  - Darebin Business Update
- Website news item
- Communication to advisory groups
- Hard copy information will be distributed to customer service centre, libraries, community centres and neighbourhood houses.
- Posters will include a paragraph in 12 community languages and the Your Say Darebin page is translatable.

## Other Principles for consideration

### Overarching Governance Principles and Supporting Principles

- (b) priority is to be given to achieving the best outcomes for the municipal community, including future generations;
- (d) the municipal community is to be engaged in strategic planning and strategic decision making;
- (g) the ongoing financial viability of the Council is to be ensured;

### Public Transparency Principles

- (a) Council decision making processes must be transparent except when the Council is dealing with information that is confidential by virtue of this Act or any other Act;

**Strategic Planning Principles**

- (a) an integrated approach to planning, monitoring and performance reporting is to be adopted;
- (b) strategic planning must address the Community Vision;
- (c) Strategic planning must take into account the resources needed for effective implementation;
- (d) strategic planning must identify and address the risks to effective implementation;
- (e) strategic planning must provide for ongoing monitoring of progress and regular reviews to identify and address changing circumstances;

**COUNCIL POLICY CONSIDERATIONS****Environmental Sustainability Considerations (including Climate Emergency)**

There are no environmental sustainability considerations related to putting the draft 2024-25 Council Plan Action Plan on public exhibition for community engagement.

**Equity, Inclusion, Wellbeing and Human Rights Considerations:**

Engagement on the draft 2024-25 Council Plan Action Plan includes online and hard copy information. This will be distributed widely including advisory groups, community centres, libraries and neighbourhood houses as well as articles in cohort and/or issue specific e-newsletters.

Diverse communications include a paragraph in 12 community languages on promotional posters and the Your Say Darebin page is translatable.

**Economic Development and Cultural Considerations**

There are no economic development or cultural considerations related to putting the draft 2024-25 Council Plan Action Plan on public exhibition for community engagement.

**Operational Impacts**

There are no operational impacts related to the Council Plan Action Plan being put out on public exhibition.

**Legal and Risk Implications**

There are no legal or risk implications related to this report.

**IMPLEMENTATION ACTIONS**

Publicly exhibit the draft 2024-25 Council Plan Action Plan for 21 days from 30 April to 20 May 2024

The closing date for feedback in relation to the Draft 2024-25 Council Plan Action Plan (**Appendix A**) is Monday 20 May 2024 at 5:00pm.

Community members are invited to submit feedback on the draft 2024-25 Council Plan Action Plan, with any person requesting to be heard in support of their written submission to be heard by Council's Hearing of Submissions Committee at 6.00pm on 3 June 2024.

Council will consider the endorsement of the 2024-25 Council Plan Action Plan in its final form at a Council meeting on 24 June 2024

**RELATED DOCUMENTS**

- Draft 2024-25 Budget
- 10 Year Financial Plan
- Council Plan 2021-25
- Darebin 2041 Community Vision
- Darebin Community Engagement Policy

**Attachments**

- Draft 2024-25 Council Plan Action Plan (**Appendix A**) [↓](#) 

**DISCLOSURE OF INTEREST**

Section 130 of the *Local Government Act 2020* requires members of Council staff and persons engaged under contract to provide advice to Council to disclose any conflicts of interest in a matter to which the advice relates.

The Officer reviewing this report, having made enquiries with relevant members of staff, reports that no disclosable interests have been raised in relation to this report.

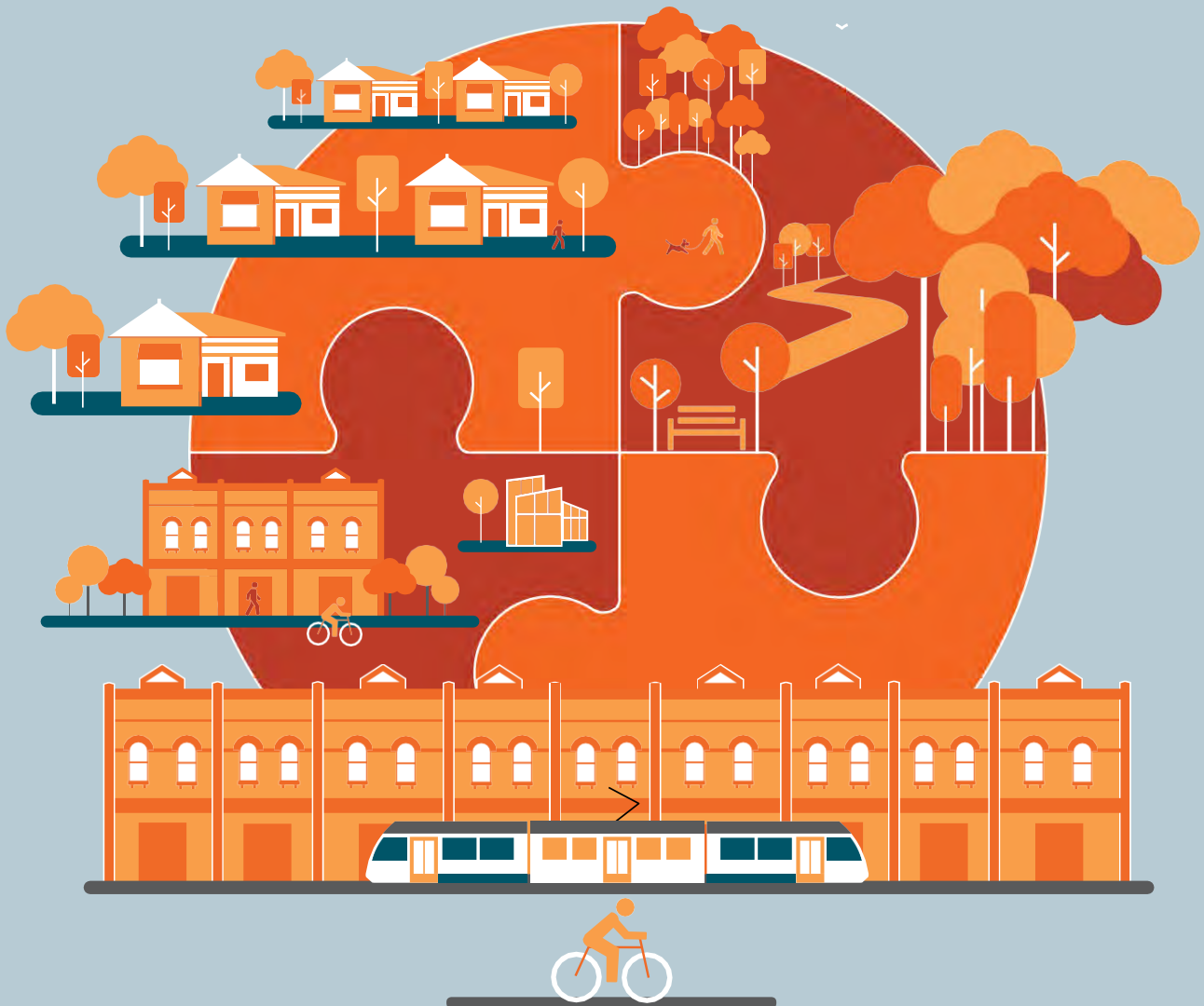




the place  
to live

# DRAFT COUNCIL PLAN ACTION PLAN 2024-25

Incorporating the  
Municipal Public Health and Wellbeing Plan



## Acknowledgements

### Acknowledgement of Traditional Owners and Aboriginal and Torres Strait Islander people

Darebin City Council acknowledges the Wurundjeri Woi-wurrung people as the traditional owners and custodians of the land and waters we now call Darebin and affirms that Wurundjeri Woi-wurrung people have lived on this land for millennia, practising their customs and ceremonies of celebration, initiation and renewal.

Council acknowledges that Elders past, present and emerging are central to the cohesion, intergenerational wellbeing and ongoing self-determination of Aboriginal communities. They have played and continue to play a pivotal role in maintaining and transmitting culture, history and language.

Council respects and recognises Aboriginal and Torres Strait Islander communities' values, living culture and practices, including their continuing spiritual connection to the land and waters and their right to self-determination. Council also recognises the diversity within Aboriginal and Torres Strait Islander communities.

Aboriginal and Torres Strait Islander people and communities have had and continue to play a unique role in the life of the Darebin municipality. Council recognises and values this ongoing contribution and its significant value for our city and Australian society more broadly.

*Extract from Darebin City Council's Statement of commitment to Traditional Owners and Aboriginal and Torres Strait Islander people 2019.*

### Darebin's Diversity Statement

Situated on the traditional lands of the Wurundjeri Woi-wurrung people, the City of Darebin is now home to a diverse community of people with different socio-economic status, gender, age, ability, race, culture, ethnicity, language, sexuality, sex characteristics, gender identity, beliefs, occupations, income, education, carer status and household type. The Darebin community cherishes this diversity and values it as an important civic asset.

Darebin City Council acknowledges the history and contributions of the various communities, migrants and refugees who have made the municipality their home. Their endeavours have enriched the economic, social, cultural, artistic, community and civic character of the city, and created a cosmopolitan locality where variety and difference are welcomed and encouraged.

Council also acknowledges that who we are today as a municipality rests on the history of loss and dispossession inflicted upon Aboriginal people, past and present, despite their strengths, resilience and continued contributions to our city.

# Council Plan

## incorporating Municipal Public Health and Wellbeing Plan Strategic Objectives, Indicators and Actions

### Our 10 Big Actions

- 1** **Build infrastructure for the future** by redeveloping Northcote Aquatic and Recreation Centre, redeveloping BT Connor Pavilion in Reservoir, and building Darebin Intercultural Centre in Preston

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- 2** **Plan infrastructure for decades to come** by commencing scoping for the redevelopment of Reservoir Leisure Centre, activating Edwardes Lake Boat House in Reservoir, building new kindergarten facilities.

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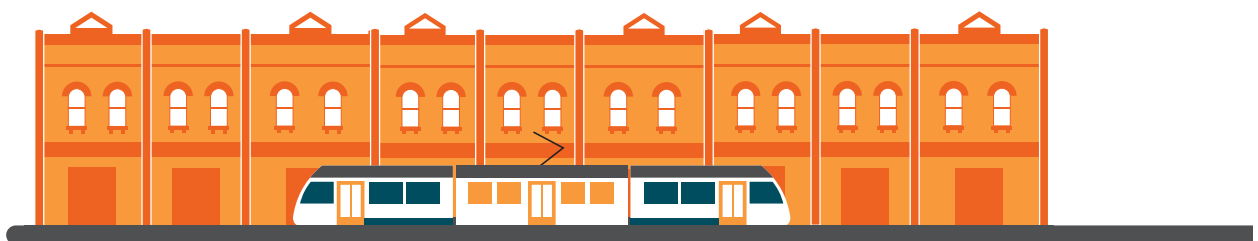
- 3** **Continue to lead with our response to the climate emergency** by updating our Climate Emergency Plan to set out how to best achieve zero greenhouse gas emissions for Darebin by 2030, offering solar installations and energy retrofits to pensioners and vulnerable communities, delivering new business and community power purchase partnerships, supporting a shift to a circular economy and massively reducing our waste going to landfill, and delivering projects and programs aimed to improve safety for people cycling, walking and wheeling, increasing active travel which will also reduce transport emissions

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- 4** **Deepen our commitment to truth and justice for First Nations communities** in partnership with the Wurundjeri Woi-wurrung Cultural Heritage Aboriginal Corporation and Aboriginal and Torres Strait islander peoples who live and work in Darebin

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- 5** **Support vulnerable members of our community** by providing support with COVID-19 recovery, expanding our Homelessness Assertive Outreach program, and supporting community-led programs in East Reservoir and East Preston, to achieve greater physical and mental health, and wellbeing for all





- 6** **Champion local business and creative industries** by providing support with COVID-19 recovery, undertaking engagement to inform the future development of an Economic Development Strategy, and improving the lighting and safety of our retail precincts and business activity centres

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- 7** **Build a more inclusive community for all** by supporting Darebin’s multicultural communities, reducing racism and discrimination, increasing access to our Council’s services and sporting assets by groups who are under-represented, developing our Disability Action Plan to improve access for all to our services and infrastructure, and developing a Sexuality, Sex and Gender Diversity Action Plan to support the inclusion, rights and wellbeing of our LGBTIQ+ communities, including Rainbow Tick Accreditation for several services

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- 8** **Improve the quality of development** and work to protect all that we love about Darebin by pursuing protections for Preston Market, conducting a Planning Scheme review informed by in-depth community consultation, and reviewing to amend our Parking Permit Policy

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- 9** **Protect our natural environment and biodiversity** by significantly improving water quality in Edwardes Lake, increasing tree canopy coverage in our parks, residential areas and retail precincts, and enhancing understorey planting

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- 10** **Expand our delivery of quality universal services** across the lifespan by providing more three-year-old kindergarten places, continuing to deliver our flagship Age Friendly Darebin project, implementing aged care reforms, and registering to become a home care package provider



# Darebin 2041 Community Vision

Darebin is an equitable, vibrant and connected community.

Darebin respects and supports First Nations People, values country, our diverse communities and places.

Darebin commits to mitigating the climate emergency, creating prosperity for current and future generations.

Supporting this Vision, are the pillars of:



### Vibrant, Respectful and Connected

- Celebrating all diverse communities and uplifting different voices in places of power
- Connection to, and preservation of, local history acknowledging past harm and trauma
- Vibrant and dynamic spaces, amenities and events
- Recognising Aboriginal and Torres Strait Islander values, living culture and connection to country
- One Darebin, no suburb left behind



### Prosperous, Liveable and Flourishing

- Encouraging and incentivising business investment and growth in the sustainability sector
- Creating equitable and diverse opportunities for employment and volunteering
- Being a 20-minute city with access to amenities and services close to our homes
- Sustaining community ownership of services and maintaining the health and wellbeing of all, across all life stages
- Making Darebin a Victorian centre for creative industry and the arts
- Ensuring development and the built environment are designed for liveability and sustainability





### Climate, Green and Sustainable

- Taking urgent action on the climate emergency, leading and educating communities and businesses
- Making decisions that are community driven, transparent, socially and equitably just and equitable
- Providing and promoting safe and sustainable transport
- Regenerating, enhancing and protecting ecosystems and biodiversity
- Integrating ecological solutions in the built environment, promoting sustainable development and retrofitting practices, which protect natural assets and strive for zero carbon emissions

2024-25 Council Plan Action Plan





## **Strategic Direction 1: Vibrant, Respectful and Connected**

Our Darebin will celebrate all our diverse communities.

We will uplift different voices in places of power, influence and decision-making.

We will recognise Aboriginal and Torres Strait Islander values, and honour their living culture and connection to country.

We will support connection to, and the preservation of, local history, and acknowledge past harm and trauma.

Our Darebin will be one filled with vibrant and dynamic spaces, amenities and events. It will be a city where no suburb, or person, will be left behind.

We are one Darebin.








## Strategic Direction 1: Vibrant, Respectful and Connected



### 1.1: We will prioritise and respect the voices and aspirations of Traditional Owners and Aboriginal and Torres Strait Islander communities in Darebin

H&W	Strategic Action	Action
	<p>[1-1] In consultation with the Traditional Owners, Darebin Aboriginal Advisory Committee and local Aboriginal and Torres Strait Islander Communities develop and commence implementation of a three-year Aboriginal Action Plan</p> <p>Key elements of this Plan, in addition to items mentioned in the Council Plan, to include:</p> <ul style="list-style-type: none"> <li>• Develop partnerships with local Aboriginal Community Controlled Organisations to enhance our work towards mutual goals</li> <li>• A meaningful and comprehensive response to the six key requests of DAAC’s Our Black Lives Matter statement to Council</li> <li>• Continue to implement and expand our Aboriginal Employment Strategy and Aboriginal Action Plan</li> <li>• Begin discussions with Traditional Owners to understand the feasibility and resources required for Council to hand back land and responsibility for land management</li> </ul>	<p>Finalise and commence implementation of the Aboriginal Action Plan.</p>
	<p>[1-2] Progress a partnership with the Wurundjeri Woi- wurrung Cultural Heritage Aboriginal Corporation and continue to progress “decolonising” Bundoora Park</p>	<p>Progress a partnership with the Wurundjeri Woi- wurrung Cultural Heritage Aboriginal Corporation and continue to progress “decolonising” Bundoora Park</p>
	<p>[1-3] Deliver initiatives that support truth telling, and provide opportunities for culturally diverse communities, and our broader Darebin community, to learn about Aboriginal and Torres Strait Islander culture and history</p>	<p>Deliver initiatives that support truth telling, and provide opportunities for culturally diverse communities, and our broader Darebin community, to learn about Aboriginal and Torres Strait Islander culture and history</p>
	<p>[1-4] Increase support to Aboriginal community-controlled organisations by incorporating a specific funding stream into our Community Grants Program</p>	<p>Implement the Aboriginal community-controlled Grants stream which was established in 2023-24</p>

**1.2: We will develop partnerships with organisations from across our city, to value and include people from multicultural and diverse backgrounds**

H&W	Strategic Action	Action
	[1-6] Support and promote a significant increase in participation in Darebin’s sports clubs, in particular, for Aboriginal and Torres Strait Islander peoples, women, girls, people of all abilities, and multicultural and diverse communities	Support and promote a significant increase in participation in Darebin’s sports clubs, in particular, for Aboriginal and Torres Strait Islander peoples, women, girls, people of all abilities, and multicultural and diverse communities
	[1-7] Encourage and reward sporting and leisure groups/sporting teams that use Council’s recreation spaces, by reducing user fees to those that demonstrate inclusion for Aboriginal and Torres Strait Island peoples, women, girls, people of all abilities, and multicultural and diverse communities	Encourage and reward sporting and leisure groups/sporting teams that use Council’s recreation spaces, by reducing user fees to those that demonstrate inclusion for Aboriginal and Torres Strait Island peoples, women, girls, people of all abilities, and multicultural and diverse communities
	[1-9] Partner with Bowel Cancer Screening, Cancer Council Victoria and local community organisations to increase awareness of bowel cancer and improve community understanding, including for Aboriginal and culturally and linguistically diverse communities, of the benefits of screening, with a particular focus on underrepresented groups undertaking bowel cancer screening	Partner with Bowel Cancer Screening, Cancer Council Victoria and local community organisations to increase awareness of bowel cancer and improve community understanding, including for Aboriginal and culturally and linguistically diverse communities, of the benefits of screening, with a particular focus on underrepresented groups undertaking bowel cancer screening

**1.3: We will help to build an inclusive and empowered community, where social cohesion and community harmony are fostered**



H&W	Strategic Action	Action
	[1-10] Develop the Disability Action Plan to improve access to services and infrastructure for our residents and visitors	Implement the Disability Action Plan to improve access to services and infrastructure for our residents and visitors
	[1-12] Develop and deliver a program to support middle years students (later primary school, and early secondary school-aged) from Darebin schools to connect with each other, and take action on systemic racism issues together, to support student voices	Undertake advocacy to seek funding to deliver anti-racism programs

H&W	Strategic Action	Action
	<p>[1-13] Develop a Cultural Diversity Action Plan to improve access, participation and engagement of people from culturally and linguistically diverse backgrounds including:-</p> <ul style="list-style-type: none"> <li>• Access to venues and encourage participation in Council services where participation is low</li> <li>• Work with our sporting and recreation clubs to increase participation</li> <li>• Identify creative opportunities to reflect Darebin’s different cultures in the built environment across our city</li> <li>• Work with our local organisations to create an active Community Leader network comprising community leaders from our culturally diverse communities</li> </ul>	<p>Finalise a Cultural Diversity Action Plan to improve access, participation and engagement of people from culturally and linguistically diverse backgrounds including:-</p> <ul style="list-style-type: none"> <li>• Access to venues and encourage participation in Council services where participation is low</li> <li>• Work with our sporting and recreation clubs to increase participation</li> <li>• Identify creative opportunities to reflect Darebin’s different cultures in the built environment across our city</li> <li>• Work with our local organisations to create an active Community Leader network comprising community leaders from our culturally diverse communities</li> </ul>


**1.4: We will embrace diversity and ensure everyone is included in our society, and no one is left behind - by combating discrimination, and championing equity, inclusivity and diversity**

H&W	Strategic Action	Action
	<p>[1-14] Continue to become more LGBTIQA+ inclusive across Council’s services and activities including work towards Rainbow Tick accreditation for several services</p>	<p>Continue to become more LGBTIQA+ inclusive across Council’s services and activities including work towards Rainbow Tick accreditation for several services</p>
	<p>[1-19] Develop a Sexuality, Sex and Gender Diversity Action Plan to support the inclusion, rights and wellbeing of LGBTIQA+ communities and work to combat homophobia, biphobia and transphobia</p>	<p>Finalise and commence implementation of an LGBTIQA+ Action Plan to support the inclusion, rights and wellbeing of LGBTIQA+ communities and work to combat homophobia, biphobia and transphobia</p>

**1.5: We will increase social connection to reduce isolation and loneliness, and support positive mental health**

H&W	Strategic Action	Action
	<p>[1-20] Deliver Age Friendly Darebin and implement aged care reforms</p>	<p>Deliver Age Friendly Darebin and implement aged care reforms</p>
	<p>[1-23] Provide grants, and deliver and facilitate programs, services, and events that address loneliness, through supporting social connectedness and positive mental health</p>	<p>Provide grants, and deliver and facilitate programs, services, and events that address loneliness, through supporting social connectedness and positive mental health</p>

**1.6: We will ensure our festivals, events and functions are inclusive and respond equitably to, and value the diverse needs and aspirations of, our community**

H&W	Strategic Action	Action
	[1-28] Deliver an annual cultural diversity and social cohesion oration as part of the FUSE festival	Deliver Molly Hadfield cultural diversity and social cohesion oration.
	[1-29] Deliver a signature cultural event as part of the FUSE festival in and around the grounds of the Bundoora Homestead Art Centre that showcases culturally diverse artists, music, food, participatory workshops and performances.	Deliver annual FUSE festival model

**1.7: We will continue to be a local government leader in the prevention of violence against women, and gender equity**

H&W	Strategic Action	Action
	[1-30] Implement and extend our Gender Equality and Preventing Violence Against Women Action Plan, using an intersectional approach	Extend the implementation of our Gender Equality and Preventing Violence Against Women Action Plan, using an intersectional approach

**1.8: We will work towards a discrimination-free, and systemic racism-free Darebin, and reduce the impact of poverty and disadvantage**

H&W	Strategic Action	Action
	[1-34] Address inequities in the distribution of resources, and ensure the needs of our most vulnerable people are prioritised by implementing our Towards Equality Framework	Address inequities in the distribution of resources, and ensure the needs of our most vulnerable people are prioritised by implementing our Towards Equality Framework
	[1-35] Work with the Darebin Ethnic Communities Council, our community, and local organisations, to foster respect and address systemic racism	Work with the Darebin Ethnic Communities Council, our community, and local organisations, to foster respect and address systemic racism
	[1-36] Continue to implement the Welcoming Cities Standard, with the aim of becoming a 'Mentoring' level Council	Monitor the progress of improvement actions from the Welcoming Cities evaluation report
	[1-38] Mitigate the impacts of climate change on the health and wellbeing of our disadvantaged communities	Through the implementation of the year 1 actions of the Climate Emergency Plan, mitigate the impacts of climate change on the health and wellbeing of our disadvantaged communities



## **Strategic Direction 2: Prosperous, Liveable and Flourishing**

Our Darebin will encourage and incentivise business investment and growth in the sustainability sector.

We will create equitable and diverse opportunities for employment and volunteering.

We will make Darebin a centre for creative industry and the arts in Victoria.

We are a 20-minute city, and will ensure our community's access to amenities and services close to our homes.


We will sustain our community's ownership of services across their lifespan. We will maintain the health and wellbeing of all.

Our Darebin will ensure development, and the built environment, is designed for our liveability and sustainability.



## Strategic Direction 2: Prosperous, Liveable and Flourishing

2.1: We will deliver equitable and accessible infrastructure to provide opportunities for our community to live well



H&W	Strategic Action	Action
	[2-2] Redevelop Reservoir Leisure Centre, incorporating opportunities to enhance health, wellbeing and socioeconomic outcomes	Undertake minor renewal works while continuing scoping for the longer-term redevelopment of the Reservoir Leisure Centre to enhance health, wellbeing and socioeconomic outcomes
	[2-3] Invest in the Edwardes Lake Boathouse in Reservoir to support a long-term lease arrangement	Continue to advocate to the descendants of the original owner to remove the restrictive covenants so appropriate renewal works of the boat house can occur  Undertake a broad Expression of Interest process to identify interested parties and proposed uses (commercial, community or recreational) for the facility and provide an opportunity for the community to provide feedback about the uses they would like to see and any issues for Council to consider.
	[2-6] Expand funded 3-year-old kindergarten	Expand kindergarten places in areas of greatest unmet demand; including work in partnership with State Government to deliver additional Kindergartens on School Sites (KOSS)
	[2-9] Redevelop KP Hardiman Pavilion in Kingsbury	Commence construction of the KP Hardiman Pavilion
	[2-11] Develop an Integrated Families, Youth and Children Strategy	Complete the Integrated Families Youth and Children Strategy and present to Council for adoption
	[2-13] Plan for the redevelopment of John Hall pavilion and public toilet in Kingsbury	Complete construction of the John Hall Pavilion

**2.2: We will design and create public spaces where our people feel safe, welcome, and respected, including improving lighting and safety for people walking, wheeling, cycling and driving**

H&W	Strategic Action	Action
	[2-15] Improve road safety, and the cycling, walking and wheeling network, by constructing high priority improvements	Improve road safety, and the cycling, walking and wheeling network, by constructing high priority improvements
	[2-16] Investigate and prioritise road safety, accessibility, cycling, walking and wheeling improvements across Darebin by using a Local Area Placemaking approach - where one third of the city is reviewed, with community involvement, each year	Investigate and prioritise road safety and strategic transport improvements across Darebin by using a Local Area Placemaking approach - where one third of the city is reviewed, with community involvement, each year
	[2-17] Develop and implement a Community Safety Framework	Finalise and commence implementation of the Community Safety Framework
	[2-19] With State Government approval, reduce the speed limit in more local streets across our city	With State Government approval, reduce the speed limit in more local streets across our city
	[2-21] Develop a Community Infrastructure Plan to inform Council's decision making on the future of our assets, based on service needs across our city for the next 10 years	Finalise the draft Community Infrastructure Plan
	[2-23] Update flood risk assessments across Darebin, and incorporate them into our Darebin Planning Scheme	Continue to work with Melbourne Water to implement and apply the updated flood mapping for Darebin, including incorporation into the planning scheme
	[2-24] Continue our Traffic Blackspot Design and Construction Program	Develop at least two scoping reports for submission to the Federal Blackspot program targeting places with history of crashes
	[2-27] Actively participate in the Reservoir Revitalisation Board to improve outcomes for the Reservoir community	Actively participate in the Reservoir Revitalisation Board to improve outcomes for the Reservoir community
	[2-30] Undertake a review of the General Local law	Complete the review of Darebin's General Local Law and present to Council for adoption



**2.3: We will facilitate more affordable, social and public housing in Darebin, to meet our community's needs**

H&W	Strategic Action	Action
	[2-31] Enable and facilitate more affordable and social housing across our city	Complete the Housing Strategy and report to Council on opportunities for more affordable and social housing
	[2-32] Partner with the State Government to ensure its social and public housing investment meets our community's needs, and creates liveable, connected communities through appropriate design and construction	Continue to negotiate with developers for the inclusion of social and public housing as part of major developments

**2.5: We will invest in services and the built environment to improve access for our residents and visitors**

H&W	Strategic Action	Action
	[2-39] Create additional accessible car parking spaces in our city	Construct at least two accessible car parking spaces

**2.6: We will support the human rights, housing and wellbeing needs of our people experiencing homelessness**


H&W	Strategic Action	Action
	[2-40] Deliver programs that support people sleeping rough and experiencing homelessness including Assertive Outreach and advocate for funding for Towards Zero	Deliver programs that support people sleeping rough and commence the establishment of a Towards Zero program for Darebin

**2.8: We will advocate to reduce the harm associated with electronic machine gambling, alcohol and tobacco**

H&W	Strategic Action	Action
	[2-47] Support partner and local community organisations, groups, and clubs, to deliver initiatives that encourage the cessation of vaping and smoking	Support partner and local community organisations, groups, and clubs, to deliver initiatives that encourage the cessation of vaping and smoking

**2.9: We will leverage investment, partnerships and advocacy to drive Darebin's growth and sustainability and ensure Darebin is a great place to do business**

H&W	Strategic Action	Action
	[2-48] Develop an Economic Development Strategy, based on the principles of a circular economy, food, health, renewables, creative and digital industries, jobs of the future, and leveraging partnerships	Undertake further consultation and engagement on the Economic Development Framework Present Economic Development Strategy to Council for adoption. Commence delivery
	[2-49] Invest in economic reactivation and recovery initiatives to support existing and new industries, to ensure Darebin's economy is robust and resilient	Invest in place revitalisation of Darebin's key activity centres to ensure Darebin's economy is robust and resilient.

H&W	Strategic Action	Action
	[2-50] Continue to implement our Social and Sustainable Procurement Policy to increase the engagement of Aboriginal-led businesses, and focus on job creation for culturally and linguistically diverse peoples, and young people	Review, amend and adopt our Social and Sustainable Procurement Policy to increase the engagement of Aboriginal-led businesses, and focus on job creation for culturally and linguistically diverse peoples, and young people
	[2-51] Build partnerships across all levels of government and the private sector, to attract new industries and investment into Darebin, to support its future growth	Build partnerships across government and the private sector, to attract new industries and investment into Darebin, to support its future growth
	[2-53] Catalyse new jobs at scale in Darebin with businesses, new industry attraction and our partners - including Jobs Victoria Advocates - focusing on jobseekers facing multiple employment barriers including culturally and linguistically diverse peoples, young people, women, and Aboriginal and Torres Strait Islander peoples	Catalyse new jobs at scale in Darebin with businesses, new industry attraction and our partners focusing on jobseekers facing multiple employment barriers including culturally and linguistically diverse peoples, young people, women, and Aboriginal and Torres Strait Islander peoples

**2.11: We will improve the sustainability, accessibility, and design of development on private land in our city**

H&W	Strategic Action	Action
	[2-64] Review our Housing Strategy and planning zones including engaging with our community on where housing and development should be, and strengthening neighbourhood character provisions	Commence a planning scheme amendment to implement the recommendations of the Darebin Housing Supply and Demand and Neighbourhood Character Study.
	[2-65] Complete major planning reform work to: <ul style="list-style-type: none"> <li>• Introduce an open space levy to fund open spaces in our city</li> <li>• Introduce a Developer Contributions Scheme to help fund infrastructure for our growing population</li> <li>• Establish Heidelberg Road Corridor controls</li> <li>• Establish Thornbury Park Heritage Estate controls</li> </ul>	Progress a planning scheme amendment to deliver an interim 5% Open Space Levy
	[2-66] Complete our Central Preston Structure Plan	Work with the State Government to finalise a Central Preston Structure Plan



### **Strategic Direction 3: Climate, Green and Sustainable**

Our Darebin will take urgent action on the climate emergency facing our world. We will lead and educate our community and businesses to redress the imbalance.

We will make decisions that are driven by our community. Our decisions will be transparent, and socially and equitably just. Our decisions will be equitable for our community.

We will provide and promote safe and sustainable transport across our city.

We will lead the regeneration, enhancement and protection of our natural ecosystems and biodiversity.

We will integrate ecological solutions into our built environment. We will promote sustainable development and retrofitting practices that protect our natural assets.

Our Darebin will strive for zero carbon emissions.



## Strategic Direction 3: Climate, Green and Sustainable

**3.1: We will adapt to climate change and build the resilience of our community, infrastructure and the built environment, with a focus on our vulnerable communities at risk of fuel poverty, and flooding**

H&W	Strategic Action	Action
	[3-1] Through our Solar Saver 4-year program, support solar installation and energy efficiency retrofits for our vulnerable households, including public and social housing, and renters	Commence implementing the new Climate Emergency Plan including supporting residents to switch to electrical equipment through the revised Solar Saver program
	[3-3] Support our community members experiencing fuel poverty, to prevent heating and freezing	Support our community by delivering the heat health and fuel poverty first year actions in the renewed Climate Emergency Plan

**3.2: Aim to achieve 12% canopy cover on Council owned and managed land by 2025, prioritising catchment biodiversity and shopping areas**

H&W	Strategic Action	Action
	[3-8] Acquire land to create new parks	Undertake site investigation works at Clements Reserve as required by the Environmental Action Notice and subsequently undertake the required remediation works to remove contamination  Continue to progress the acquisition of the three parcels of land at Clements Reserve from the Department of Transport and Planning.

**3.3: We will drive significant improvements in water quality and biodiversity across Darebin, designating Edwardes Lake as a flagship project to demonstrate water recreation (in the long term)**

H&W	Strategic Action	Action
	[3-11] Establish and adequately resource the Edwardes Lake Taskforce to significantly improve the water quality and amenity of Edwardes Lake in Reservoir	Continue to monitor the health of the lake and invest in activities that improve water quality (as recommended by the taskforce)

**3.5: We will reduce waste and stimulate a local circular economy, where waste resources are re-used rather than discarded**

H&W	Strategic Action	Action
	[3-18] Undertake waste reform and take action towards establishing a circular economy	Prepare for and deliver review of the kerbside waste services including glass



## **Strategic Direction 4: Responsible, Transparent and Responsive**

Our Darebin is responsible, and responsive, to our community's needs, now and into the future.

We will make our decisions in the best interests of our community – transparently, and with integrity.

We will manage our resources effectively, and plan for our future growth.

We will work in partnership with our community, business, and other government, to fulfill our responsibilities as the custodians of our city.

Our Darebin is progressive. Our Darebin is accountable. Our Darebin is a leader.




## Strategic Direction 4: Responsible, Transparent and Responsive

4.1: We will ensure balanced and responsible financial decision making that meets the needs of our community now and into the future

H&W	Strategic Action	Action
	<p>[4-2] Develop and implement an Advocacy Framework and four year Advocacy Plan, informed by our Council Plan priorities, aimed at influencing public policy change and attracting support and funding for our priorities including:</p> <ul style="list-style-type: none"> <li>Investment in early intervention and tertiary mental health services</li> <li>Dedicated sexual and reproductive health service in the Northern region</li> <li>Key transport priorities</li> <li>Increased funding for road safety infrastructure, driver behaviour and law enforcement</li> <li>Towards Zero approach to address homelessness</li> <li>Local Economic Development priorities</li> <li>Protection of Strathallan as public land</li> <li>Community and business use of energy efficiency initiatives</li> <li>Higher and mandatory Environmentally Sensitive Design (ESD) standards in building and planning controls</li> </ul>	<p>Develop and implement an annual statement of advocacy priorities including:</p> <ul style="list-style-type: none"> <li>Investment in early intervention and tertiary mental health services</li> <li>Dedicated sexual and reproductive health service in the Northern region</li> <li>Key transport priorities</li> <li>Increased funding for road safety infrastructure, driver behaviour and law enforcement</li> <li>Towards Zero approach to address homelessness</li> <li>Local Economic Development priorities</li> <li>Protection of Strathallan as public land</li> <li>Community and business use of energy efficiency initiatives</li> <li>Higher and mandatory Environmentally Sensitive Design (ESD) standards in building and planning controls</li> </ul>
	<p>[4-3] Develop a Revenue and Rating Plan that supports the Financial Plan and ensures fee structures support the most disadvantaged within our community, providing a guide to our budget decisions to ensure they are responsible and sustainable</p>	<p>Review the Revenue and Rating Plan in accordance with the Local Government Act and present to Council for adoption by 30 June 2025</p>
	<p>[4-4] Review our 10 year Financial Plan to ensure a level of revenue and expenditure that maintains a balance between service delivery, asset maintenance and renewal, and provides a strong, sustainable base for the future</p>	<p>Review the 10 Year Financial Plan in accordance with the Local Government Act and present to Council for adoption by 30 June 2025</p>

4.2: We will ensure our assets are optimised for the benefit of our community

H&W	Strategic Action	Action
	<p>[4-5] Review our Asset Portfolio, to ensure maximum benefit for our community is being realised, including the occupancy of unused and under-utilised Council buildings</p>	<p>Complete the Property Strategy</p>

H&W	Strategic Action	Action
	[4-6] Explore opportunities for Council owned and managed land (including airspace) to be used as temporary housing for people at risk or who are experiencing homelessness	Incorporate the consideration of temporary housing opportunities for people at risk or who are experiencing homelessness into the development of the Property Strategy for Council owned land
	[4-8] Improve delivery of our services to our community by developing an Asset Management Plan for Open Space, establishing a level of service for each class of our assets, and collecting data on our drainage assets	Continue to undertake drainage asset condition inspections to support the early detection of damage and deterioration
	[4-9] Develop a 10 year Asset Plan in compliance with Local Government Act 2020 requirements	Review and update the Asset Plan in accordance with the Local Government Act and present to Council for adoption

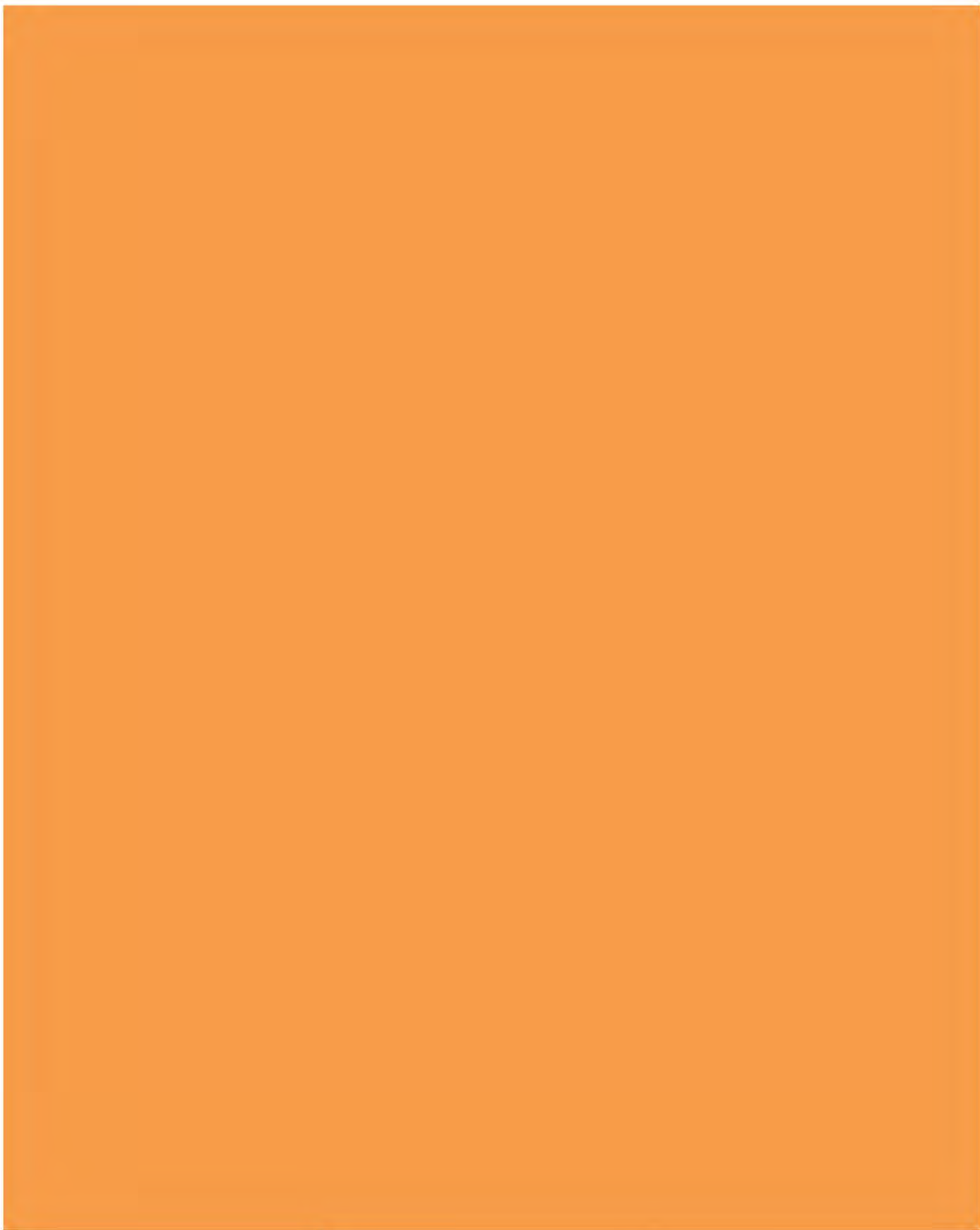
**4.3: We will transform our services and service delivery models to ensure they meet the current, emerging and future needs of our community**

H&W	Strategic Action	Action
	[4-10] Transform our models of service delivery through the development of service profiles and conduct service reviews, to improve and ensure accessibility, inclusivity for under-represented groups and consistency of our customer experience	Conduct service reviews, to improve service delivery, drive efficiencies and improve customer experience
	[4-12] Develop and implement a new 4 year Organisational Strategy to deliver on Council Plan Strategic Direction 4 and other organisational improvement priorities in an integrated and efficient way	Implement year 2 actions of the Organisational Strategy that will deliver on Council Plan Strategic Direction 4 : Responsible, Transparent and Responsive, and drive organisational performance in an integrated and efficient way
	[4-13] Establish a long-term investment in IT systems to improve our customer experience, enable our people and deliver effective governance, compliance, improved data and cyber risk management	Complete the procurement process for the ERP program and commence implementation

**4.4: We will improve the effective governance and public accountability of Council**

H&W	Strategic Action	Action
	[4-14] Improve effective governance and accountability of Council	Provide regular reporting to Council to improve transparency on matters including: the status of Council resolutions, the number of Notices of Motion, training undertaken by Councillors, the number of complaints received - customer complaints and complaints about Councillors, matters referred to or received from integrity agencies and the cost of Councillor Conduct matters.  Promote the 2024 Council election to raise awareness for potential Councillor candidates across the municipality





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**9.4 DRAFT LEASING & LICENSING POLICY - RELATING TO NEIGHBOURHOOD HOUSES****Author:** Coordinator Property Services**Reviewed By:** General Manager Infrastructure, Operations & Finance

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**EXECUTIVE SUMMARY**

This report provides Council with the option to consider a particular aspect of its Leasing and Licensing Policy (Policy), as relates to the provision of Neighbourhood House Services, ahead of full consideration of the overall Policy. While this is an unusual process, there was strong community feedback received during consultation on this particular aspect of the draft Policy and this aspect could be reasonably considered separately to the broader Policy. On balance, separating this matter is considered a reasonable approach. Council could either make a decision on this policy matter now, or it could defer this and consider it when it considers the Policy holistically.

Analysis of community feedback in relation to all the elements of the draft Leasing and Licencing Policy is currently in progress and it is expected that the full analysis will be reported to Council at a future Council meeting. However high-level analysis of feedback on the Policy as it related to Neighbourhood House Services is available and attached as **Appendix A** (summary). The survey results and submissions received have been confidentially attached to **Appendix B** (survey results) and **Appendix C** (submissions) respectively.

Key elements of feedback highlighted:

- Neighbourhood houses all requested that the requirement for them to share 10% or 20% of any derived commercial-like revenue be removed from the draft policy with a key reason being because any revenue raised by hiring out parts of the premises is used by the neighbourhood houses to help provide services for increased community benefit and/or for operating the buildings. Feedback included that if funding is to be shared with Council, it would reduce the amount of funds available for the neighbourhood houses to support our community.
- The majority of feedback received (over 60%) specifically mentioned neighbourhood Houses. This means there is good information about neighbourhood house views, although overall, the feedback received is not representative of the whole community.
- While not specifically referring to neighbourhood house services, an analysis of the survey responses showed:
  - 67% of respondents disagreed with all of the revenue generating activities set out in the draft policy.
  - 80% of the respondents disagreed with the Council's approach to seek revenue sharing from Category A and B occupants deriving a commercial income.
  - 61% of respondents disagreed with the proposed percentages of revenue to be shared with Council.
  - 19% of respondents either supported Council's approach to revenue sharing from Category A and B occupants or were unsure of their position on this matter.

Council's draft Policy proposed that not-for-profit tenants/licensees with income generating capacity who earn commercial-like income from sub-letting, advertising, room-hire and bar and restaurant operations would be required to share a proportion of that revenue with Council. Unlike kindergartens and childcare centres, who do not typically hire our rooms, neighbourhood houses often hire out rooms for community uses, but also sometimes for private or business uses and therefore a key part of the consultation process has been seeking to understand views of neighbourhood houses.

Having considered the feedback from neighbourhood houses, it is recommended that Council, in relation to neighbourhood houses, establish a policy principle at this time to provide clarity and assurance for these valued service partners. This position would then be incorporated into the final Policy by officers and reported to Council at a future meeting when the Policy is considered in full. The policy principle that is recommended is as follows:

- That neighbourhood houses who lease Council properties on a peppercorn basis would retain all commercial-like revenue on the basis that:
  - broad information is provided about the amount of room-hire revenue generated.
  - this revenue is reinvested within the neighbourhood house organisation to deliver community benefit / social outcomes, aligned with Council's strategic goals.
  - The primary use of room hire is to deliver community benefit/social outcomes
- That the method of providing assurance to Council reinvestment and use about this would be via the annual Neighbourhood House Council report as an attestation and noting that this already provides information about room-hire revenue.

While neighbourhood houses undertake room hire, much of this is for community uses and is provided as a community service. There is not a large amount of commercial-like room hire. The services provided by neighbourhood houses are generally aligned with Council's high priority strategic goals and those in the community in need. As such, the implications of shifting away from the draft Policy approach to revenue generation and sharing are minimal.

Note that analysis of community feedback is continuing and that this information will be brought to Council for a decision on the draft Policy in full at a future Council meeting. Note that whilst the analysis of community feedback is continuing, the feedback in regard to neighbourhood house services is clearly evident from preliminary analysis and that information is being presented to council to make a decision in regard to how it would like these services treated in the draft policy at this time.

### **Officer Recommendation**

**That Council:**

- (1) Notes it has received community feedback in relation to its draft Leasing and Licencing Policy and this feedback and policy adjustment options arising from this are currently being analysed by Council officers.
- (2) Notes that Council will consider this feedback in full, along with proposed Policy adjustments and final policy wording at a future Council Meeting.
- (3) Notes that preliminary analysis has identified one key aspect of the Policy for which community feedback has been clear and which can be reasonably considered separately, and that is in relation to the treatment of commercial-like revenue from neighbourhood houses.
- (4) Recognises the community services Neighbourhood Houses provide and the important support they play day to day in our community.

- (5) Resolves to incorporate into its future leasing and licensing policy the principle that all commercial revenue derived by a neighbourhood house using a council property under lease or licence would be retained by the neighbourhood house organisation on the basis that they demonstrate that such derived revenue has been used directly to provide community services; they provide broad information detailing the amount of commercial revenue earned from room-hire and sub-letting annually; and that they demonstrate that its facility remains primarily used for provision of community services and that community benefit is not compromised by hiring of parts of the leased premises for commercial income
- (6) Directs the CEO (or delegate) to incorporate the policy principle as detailed in item 5 above into the recommended Leasing and Licencing Policy Document which will be reported to future Council meeting, and notes that to incorporate this principle into the draft Policy effectively, it may be necessary to reflect it in several parts of the document and/or refine wording, however that the intent of clause 5 should be clearly reflected.
- 

## BACKGROUND / KEY INFORMATION

At its ordinary meeting in December 2023, council endorsed a draft Leasing and Licensing Policy to proceed to community consultation. Consultation commenced on 22 January 2024 and closed on 18 March 2024. To fully understand community views on the draft policy, Council officers met with stakeholders and tenants, answered questions, recorded feedback provided in meetings, by email and phone, and undertook a survey seeking community feedback.

The establishment of a Leasing and Licensing Policy is important for effective corporate governance across the suite of leases and licenses that Council manages on behalf of community and to the benefit of community and commercial organisations and government utilities. A policy will support decision-making in relation to occupancy agreements on Council owned or managed land in accordance with its obligations under the *Local Government Act 2020* and where applicable, the *Crown Land (Reserves) Act 1978*. This will ensure that:

- There is consideration to provide return on investment for community (via Council as steward), whether this be in the form of community benefits and outcomes or financial return to be invested in other community services.
- Our community have visibility as to the expected terms and conditions that will be provided when entering into a lease or licence agreement with council.
- There is consistency and transparency in the approach to establishing, managing and reviewing leases and licenses.
- There is adequate oversight on compliance to lease and licence conditions.

The draft Policy does not cover:

- Agreements on sporting pavilions and sporting facilities.
- Seasonal ground allocations.
- Ad-hoc or casual hire of halls or rooms.
- Where Council is a Tenant or Licensee.
- Some other minor exclusions included in the draft Policy.

The draft Policy proposed the following in relation to rent, outgoing, maintenance and utility charges:

- That Council continue to provide substantial support for not-for-profit organisations in Darebin by supporting our community via access to facilities and properties and where rental would be set on a peppercorn basis, at \$104 per annum (plus GST), incorporating a near full rental subsidy contribution from Council.
- That the Policy would be applied to a lease or license when a new agreement is established or when an agreement is renewed. It would not affect current agreements during the current term.
- For not-for-profit organisations, that there would be no change or increase to outgoings, utilities and maintenance obligations on any existing Tenant or Licensee even if a new Lease/Licence agreements or renewal of Lease/Licence agreements takes place.
- That the outgoings, utilities and maintenance obligations in a Lease/Licence for any new not-for-profit Tenant or Licensee will be in line with existing Lease/Licence agreement for similar type uses.
- That for commercial and government tenants/licensees, rent would be set on a commercial basis to ensure that commercial arrangements can benefit community by returning financial income to Council for use for community purposes.
- Not-for-profit tenants with income generating capacity and who earn an income from sub-letting, advertising, room hire and bar and restaurant operations will be required to share a portion of that revenue Council (10% or 20% depending on the circumstances as detailed in the draft Policy).

The draft Policy outlines other terms and conditions that are proposed to be managed across Council's leases and licenses.

### Previous Council Resolution

At its meeting held on 18 December 2023, Council resolved:

*That Council:*

- (1) *Notes that establishing a Leasing and Licencing Policy is an action identified in an internal audit Review of Lease Management in November 2021.*
- (2) *Notes that establishment of a Leasing & Licensing Policy is proposed to provide consistent and transparent management of Council's Lease and Licence portfolio so that tenants, prospective tenants and community have clarity about:*
  - (a) *How Council allocates access to community buildings; and*
  - (b) *The community benefits that arise from Council's contributions to community groups through the provision of rental subsidies and payment of other costs in relation to land, buildings and facilities.*
- (3) *Reconfirms Council's long-standing commitment to supporting its community by providing facilities and properties for community uses through leasing and licensing arrangements. This includes making properties available on a peppercorn rental to support Darebin not-for-profit organisations.*
- (4) *Notes that a key purpose of the Policy is to provide greater transparency in regard to the community benefits derived by community organisations from Council's investment, which is made on behalf of ratepayers.*
- (5) *Notes that the draft Leasing & Licensing Policy does not apply to recreation and leisure tenants/licensees (including seasonal ground allocations, agreements on sporting pavilions, sporting facilities), ad-hoc or casual hire of halls, where Council is a Tenant or Licensee, agreements on EV stations and Neighbourhood battery installations.*

- (6) Notes that if adopted as proposed, the Leasing and Licensing Policy would mean:
- (a) The rental for not-for-profit Tenants or Licensees would be set on a peppercorn basis, at \$104 per annum (plus GST) with:
    - i. no change or increase to outgoings, utilities and maintenance obligations on any existing Tenant or Licensee even if a new Lease/Licence agreement or renewal of Lease/Licence agreement occurs.
    - ii. the outgoings, utilities and maintenance obligations in a Lease/Licence for any new Tenant or Licensee will be in line with existing Lease/Licence agreement for similar type uses.
  - (b) The rent for a commercial and government tenant/licensee is to be set on a commercial market rent basis as determined by Council's valuer.
  - (c) A not-for-profit tenant/licensee who earns an income from sub-letting/sub-licensing, advertising, room hire, the operation of a bar or restaurant or from a commercial licensing arrangement, would have its rental increased by a factor of 10% or 20% (as detailed in the draft Policy) of the gross revenue derived.
- (7) Endorses the draft Leasing & Licensing Policy (**Appendix A**) to proceed to community consultation.
- (8) Endorses the community engagement approach, which includes:
- (a) A consultation period open from 22 January 2024 to 18 March 2024.
  - (b) Communications with all tenant/licensee organisations in the fortnight starting 22 January 2024 to bring to their attention the consultation period and their opportunity to participate in this process.
  - (c) Opportunities for all tenant/licensee organisations to meet directly with Council staff and/or to join a workshop to provide feedback.
- (9) Requests a further report be provided to the Council at its Ordinary Council meeting in April 2024 to consider community consultation feedback and any recommended changes to be incorporated into the Leasing and Licensing Policy.
- 10) Ensures that consideration is given to the primary use and suitability of the premises in regard to maximising utilisation of the council property, by adding the following under the sub-heading 'Maximising Utilisation of Council Property':
- "When assessing and Expression of Interest application for exclusive use, Council will also take into account the primary use and suitability of the property and will not disadvantage an application if it is not appropriate for the organisation to operate every day of the week."*

## **ALIGNMENT TO 2041 DAREBIN COMMUNITY VISION**

Strategic Direction 2: Prosperous, Liveable and Flourishing

## **ALIGNMENT TO 2021-25 COUNCIL PLAN**

Strategic Direction 4 Responsible, Transparent and Responsive

## **ALIGNMENT TO COUNCIL PLAN STRATEGIC OBJECTIVES**

4.2 We will ensure our assets are optimised for the benefit of our community

## DISCUSSION

### Community Engagement

In line with the Council Resolution of 18 December 2023, officers sought feedback from the community on the draft Leasing and Licensing Policy. This community engagement process included:

- a) A consultation period from 22 January 2024 to 18 March 2024.
- b) An online survey made available to any respondents which was advertised via social media platforms.
- c) Several written responses during the consultation period.
- d) Multiple in-person sessions held with key groups of lease and licence holders to discuss the draft policy and answer questions. These groups included meetings with Neighbourhood Houses and Early Years Services.

It became evident in the initial review of the survey results that a high number of respondents (61%) referred specifically to Neighbourhood Houses in their responses. This represented 181 of the 295 responses received.

The largest subject matter in responses related to the Revenue Generation clause. These responses are as follows;

- 67% (197) did not agree with all the Revenue Generating activities set out in the policy.
- 6% (17) agreed with the Revenue Generating activities and 27% (81%) were unsure.
- 80% (236) did not agree with the approach to seek revenue sharing from Category A & B occupants deriving a commercial income where Council subsidises rent and building operating expenses).
- 7% (20) agreed with the approach to seek revenue sharing for these occupants and 13% (39) were unsure.
- 61% (179%) did not agree with the proposed percentages of revenue sharing to be applied.
- 4% (13) agreed with the proposed percentage of revenue sharing and 35% (103) were unsure.

It was noted that 41% (121) of the responses received were 'formed' copy and paste responses and that this formed response.

It was further noted that 22% (66) of the responses initiated from outside of Darebin.

### Options to Separately Consider the Revenue Generation Clause

Given the strong community feedback received on this particular aspect of the draft policy, the matter of Revenue Generation can be reasonably considered separately to the broader policy issues and on balance, separating this matter is considered a reasonable approach. In this regard, Council could either make a decision on this policy matter now, or it could defer the policy item.

The options for Council are:

1. Continue as per the draft policy and seek a commercial-like revenue sharing for NFP Neighbourhood Houses with commercial like income from sub-letting/sublicensing, advertising, room hire, the operation of a bar or restaurant or from a commercial licensing arrangement



2. **Enable NFP Neighbourhood Houses to retain any commercial like income on the basis that they report the revenue received, the community purposes that has been used for, that these align with Council's strategic goals, and ensure that the community use of the building is not compromised. (Recommended)**
3. Seek a revenue sharing arrangement as proposed but commit to using it for a particular purpose – such as for allocation via Council's grants program, or for facility maintenance.
4. Note the community feedback received but consider a wholistic Policy decision at a future meeting.
5. Prohibit or put requirements on some types of commercial like use (eg, serving of alcohol etc).

#### Further Meeting with Neighbourhood House Executive

The Council CEO and the GM Infrastructure, Operations & Finance met with representatives of the Neighbourhood Houses on Wednesday 17 April 2024. The purpose of this meeting was to inform them of the discussion on the Revenue Generation clause in the draft policy that took place with councillors at the Council Briefing on the previous Monday, and further seek feedback on the proposed changes to that clause officers will be taking for a decision at the forthcoming Council meeting.

Subsequent that meeting, the Neighbourhood House provided Council with an email confirming the addition of an attestation for the Neighbourhood House Council annual council on the matter of room hire (**Appendix D** email re: Attestation on NHC reporting on room hire).

#### Recommendation

Is recommended that Council adjust the Revenue Generation parts of the draft policy to effect the following principles:

- All commercial revenue derived by a neighbourhood house using a council property under lease or licence would be retained by the neighbourhood house organisation on the basis that:
  - they demonstrate that such derived revenue has been used directly to provide community services.
  - they provide broad information detailing the amount of commercial revenue earned from room hire and sub-letting annually.
  - they demonstrate that this facility remains primarily used for provision of community services and that community benefit is not compromised by hiring of parts of the leased premises for commercial income

It is proposed that officers will brief Councillors with the wider results from the analysis of the draft Leasing and Licensing community engagement in May 2024.

#### Current Draft Leasing and Licensing Policy

The Revenue Generation clause in the draft Leasing and Licensing policy as endorsed to proceed to community engagement is as follows:

*This clause will apply where a Category A or B Tenant/Licensee is paying a peppercorn rent and derives income from any of the following activities:*

- a) *Subletting/Sublicensing*
- b) *Hiring rooms for private use (personal or commercial uses)*

- c) *Hiring rooms to not-for-profit groups where the room hire fee is greater than the Room Hire Fee for Senior Citizen Centres as detailed in Council's Fees and Charges budget for that applicable year. (\$11/hr in 2022/23)*
- d) *Advertising revenue*
- e) *Regular income from ongoing bar or restaurant operations excepting where that operation is used primarily to deliver a funded training program rather than generating income to the occupant.*
- f) *Commercial licensing arrangements on the premises*

*For the purposes of assessing income for this clause, this does not include the occupier's fundraising events, nor community events or training that is run by not-for-profit entities.*

*The rental of Lease/License fee will be adjusted for the following increases:*

1. *Where the Council has provided the building from which the abovementioned income is derived, Council will receive additional annual income in the amount of 20% of the Tenant's or Licensee's gross revenue (excluding GST).*
2. *Where the Tenant or Licensee has provided the building from which the abovementioned income is derived, Council will receive additional annual income in the amount of 10% of the Tenant's or Licensee's gross revenue (excluding GST).*

*Notwithstanding anything in this provision, the additional income received by council in any one year cannot be greater than the assessed market rent for the Lease/Licence (GST exclusive) for that same period.*

*The Tenant or Licensee is responsible for the Council's legal costs in approving and executing any sublease or sublicense for a commercial activity.*

## **CONSIDERATION OF LOCAL GOVERNMENT ACT (2020) PRINCIPLES**

### **Financial Management**

The implementation of the recommended principle will have no adverse effect on Council's income position as there is no budget reliance on the proposed income received to Council from the original Revenue Generation clause in the draft policy and the potential amount of commercial-like income is small.

The decision in this report would not change Council's ongoing commitment and substantial funding provision in the form of the community properties and their ongoing maintenance and upkeep. This is provided for in the budget and Council's long term financial plan.

### **Community Engagement**

#### Processes

Community Engagement was undertaken on the Draft Leasing and Licensing Policy ('Draft Policy') from 21 January 2024 to 18 March 2024, in line with Council's resolution at its meeting held on 18 December 2023.

Feedback was received from the community via:

- Survey
  - Made available online to any respondents, advertised via Council's social media platforms and also able to be submitted in paper form.
- Written correspondence (letters, email)

- Several written responses to the Draft Policy received during the consultation period.
- In-person engagement sessions
  - Multiple in-person sessions held with key groups (lease and licence holders) to answer questions and inform the feedback process.

### Results Summary

The results from the survey are set out below. Analysis has identified that the results are not representative and it is important to understand that they cannot be interpreted as being representative of the whole community. There is also not sufficient data to enable 'weighting' of this data to enable discussion of these as representative results. What the data does provide is good information about the views of neighbourhood houses and their communities. There is also some feedback relating to kindergartens.

295 unique survey results were received during the engagement period.

Additionally, although submission of written feedback via the survey was encouraged as the primary source of feedback, 4 pieces of written correspondence were received.

4 in-person information sessions were held with current lease and licence holders. Both the written correspondence and feedback from the in-person sessions have been included in the feedback discussion and consideration of results.

The large majority of the feedback was provided by respondents who classified themselves as community members, with a smaller portion classifying themselves as lessees, licensees or 'other'.

The overall perceptions of the approach to leasing and licensing Council assets as proposed in the Draft Policy were that:

- In terms of fairness, most viewed it as not fair (55%)
- In terms of consistency, most respondents viewed it as inconsistent (41%) or were unsure (40%)
- In terms of transparency, more respondents were unsure of the transparency (41%) or viewed it as not transparent (38%)

The survey questions with the clearest responses (based on largest majorities) related to the revenue generation clauses. The majority of respondents indicated that they disagreed with:

- All of the revenue generating activities set out in the Draft Policy (67%).
- The approach to seek revenue sharing from a Category A and B occupants deriving a commercial income (80%); and
- The proposed percentages of revenue to be shared with Council (61%).

The opposition to revenue sharing was also reflected in the written correspondence received by Council, and the verbal feedback received at the in-person sessions.

In relation to the proposed approach to assessing rent for Category A & B occupants, the feedback indicates that, on average, respondents considered this neither fair nor unfair.

A majority of respondents were either unsure of or chose not to address:

- Appropriateness of proposed standard maximum term (62%)

- Whether Category A & Category B should cover their own utility costs (46%)
- Whether they agreed with the proposed approach to maximising utilisation of assets when assessing applications (54%)

A majority of respondents believed it was fair that Council covered the maintenance and outgoings for Category A & B occupants (59%) and a majority also agreed there should be a requirement for annual community benefit reporting for Category A & B occupants (42%). Roughly two thirds (65%) of respondents also responded to the survey's request for any further comments.

Also of note, 44% (130) of respondents made specific reference to kindergartens/childcare centres in their responses, and 61% (181) of respondents made specific reference to neighbourhood houses/community centres.

### Survey Questions

#### Survey

The survey was made available through Council's 'YourSay' web page and could be completed by anyone, including but not limited to tenants, licensees, residents and non-residents.

The online survey was opened on January 21, 2024, and closed at 5:00pm on March 18 2024.

A total of 295 surveys were completed using the online survey format, with two of these being duplicates (completed by the same individuals). To accurately reflect the feedback from the community, the duplicate surveys were removed and only one survey from each of these individuals was included in the final results.

Additionally, one survey was completed in paper format and a copy emailed through to Council officers, and one survey was completed after 5:00pm, but was emailed through. The answers from both surveys have been entered and included in the results.

The following questions were asked as part of the survey and results for each are discussed below:

1. In my view, the approach to leasing and licensing of Council property assets proposed in the draft policy is:
  - a. Fair (yes/no/unsure)
  - b. Consistent (yes/no/unsure)
  - c. Transparent (yes/no/unsure)
2. Does the proposed standard maximum term of a lease and licence appear appropriate given the objectives set out in the draft policy? (yes/no/unsure)
  - a. If no, why not?
3. In my view, Council's approach to how it assesses the rent charged to Category A and B occupants is: (Scale of 0-9 where 0 is unfair, 9 is fair)
4. Do you agree with Council covering outgoings and maintenance costs for Category A and B occupants? (yes/no/unsure)
  - a. If no, why not?
5. Do you agree that all Category A and B occupants should cover their utility costs? (yes/no/unsure)

- a. If no, why not?
6. Do you agree with all the Revenue Generating activities that are set in the draft policy? (yes/no/unsure)
  - a. If no, why not?
7. Do you agree with Council's approach to seek revenue sharing from a Category A and B occupants where that organisation derives a commercial income from a Council property in circumstance where Council is subsidising the rent and building operating expenses? (yes/no/unsure)
  - a. If no, why not?
8. Do you agree with Council seeking 10% of revenue of occupants who provided the building and 20% of those occupying building installed by Council? (yes/no/unsure)
  - a. If no, why not?
9. Do you agree with the requirement for Category A and B occupants to annually report to Council on community benefit, subject to such reporting not causing an administrative burden to occupants? (yes/no/unsure)
  - a. If no, why not?
10. Do you agree with Council's approach to maximise the use of council's assets when assessing leasing and licensing applications? (yes/no/unsure)
  - a. If no, why not?
11. Any other comments?

### Summary

A summary of the responses relating to the Revenue Generation clause are as follows:

- 67% (197) did not agree with all the Revenue Generating activities set out in the policy
  - 6% (17) agreed, 27% (81) unsure or did not answer
- 80% (236) did not agree with the approach to seek revenue sharing from Category A & B occupants deriving a commercial income (where Council subsidises the rent and building operating expense)
  - 7% (20) agreed, 13% (39) unsure or did not answer
- 61% (179) did not agree with the proposed percentages of revenue sharing to be applied
  - 4% (13) agreed, 35% (103) unsure or did not answer

### Key Messages

Key Message from the Community Engagement results relating to Revenue Generation are:

- Largest response was disagreement with the implications of the revenue sharing clauses, particularly for not-for-profit organisations (e.g. Neighbourhood Houses)
- Desire for additional/revised category without revenue sharing requirement
- General message coming through that this policy was intended as a way for Council to easily generate extra income.
- What constitutes revenue (and what is exempt) needs to be clearer to allay fears – e.g. childcare fees, funding, grants

## **Other Principles for consideration**

### **Overarching Governance Principles and Supporting Principles**

- (a) Council decisions are to be made and actions taken in accordance with the relevant law;
- (b) priority is to be given to achieving the best outcomes for the municipal community, including future generations;
- (g) the ongoing financial viability of the Council is to be ensured;
- (i) the transparency of Council decisions, actions and information is to be ensured.

### **Public Transparency Principles**

- (a) Council decision making processes must be transparent except when the Council is dealing with information that is confidential by virtue of this Act or any other Act;

### **Strategic Planning Principles**

- (e) strategic planning must provide for ongoing monitoring of progress and regular reviews to identify and address changing circumstances;

### **Service Performance Principles**

- (a) services should be provided in an equitable manner and be responsive to the diverse needs of the municipal community;
- (b) services should be accessible to the members of the municipal community for whom the services are intended;
- (d) a Council should seek to continuously improve service delivery to the municipal community in response to performance monitoring;

## **COUNCIL POLICY CONSIDERATIONS**

### **Environmental Sustainability Considerations (including Climate Emergency)**

The Assessment Criteria contained in the draft Leasing and Licensing Policy sets out that any application to Lease or Licence council property must have regard to Council's cultural alignment with Darebin's values and community, quality, environmental and sustainable objectives outlined in the Council Plan.

The draft Policy further advises that it should be read in conjunction with council's Climate Emergency Policy 2017.

### **Equity, Inclusion, Wellbeing and Human Rights Considerations:**

An Equity Impact Assessment was undertaken on 24 March 2023.

### **Economic Development and Cultural Considerations**

The draft Policy enables Council to measure in a transparent way the economic impact and community benefit generated through the leasing and licensing of Council facilities.

### **Operational Impacts**

Due to the reporting information that will be provided to Council's internal stakeholders, Council will be in a better position to understand and measure the level of benefit its Tenants/Licensees provide to the community.

### Legal and Risk Implications

This draft Policy has been developed to increase Council's level of governance and reduce risk implications.

### IMPLEMENTATION ACTIONS

1. Evaluation of Community Engagement responses – April 2024
2. Council consider community feedback on the draft Leasing and Licensing Policy at Briefing - May 2024
3. Seek Council endorsement of the draft Leasing and Licensing Policy – Meeting to be confirmed.


### RELATED DOCUMENTS

The draft Leasing and Licensing policy should be read in conjunction with Council's:

- 2021-2025 Council Plan.
- 10 Year Financial Plan: 2021-2031
- 2023-24 Annual Budget.
- Community Engagement Policy 2021.
- Breathing Space – The Darebin Open Space Strategy
- Toward Equality Framework – Darebin City Council's Equity, Inclusion and Human Rights Framework 2019-2029.
- Climate Emergency Policy 2017.

These can be accessed from the intranet under Council policies and strategies.

### Attachments

- High Level analysis - Neighbourhood Houses (**Appendix A**) [↓](#) 
- Survey Results (**Appendix B**) Confidential - enclosed under separate cover
- Submissions (**Appendix C**) Confidential - enclosed under separate cover
- Email re - Attestation on NHC reporting on Room Hire. (**Appendix D**) Confidential - enclosed under separate cover

### DISCLOSURE OF INTEREST

Section 130 of the *Local Government Act 2020* requires members of Council staff and persons engaged under contract to provide advice to Council to disclose any conflicts of interest in a matter to which the advice relates.

The Officer reviewing this report, having made enquiries with relevant members of staff, reports that no disclosable interests have been raised in relation to this report.

**Findings from Survey Data so far**

295 unique survey results were received during the engagement period with an additional 4 pieces of written correspondence received outside the survey format.

4 in-person information sessions held with lease and licence holders:

- Neighbourhood Houses/Community Centres
- Early Years Service Providers
- Bundoora Park Farm Occupants
- General Lease and Licence Holders

81% (238) of survey respondents identified as community members, 7.5% (22) as lessees or licensees.

Community Members who referred to Neighbourhood Houses/Community Centres – 66% (157 / 238)

Community Members who referred to Childcare/Kindergartens - 45% (108 / 238)

Below results of how the draft policy was perceived by the survey respondents:

		yes	no	unsure	no answer
In my view, the approach to leasing and licensing of Council property assets proposed in the draft policy is:	fair	10% (30)	55% (163)	31% (91)	4% (11)
	consistent	13% (37)	41% (122)	40% (117)	6% (19)
	transparent	15% (44)	38% (112)	41% (121)	6% (18)

**Postcodes:**

Postcode	Suburb	Total
3072	Gilberton, Northland Centre, Preston, Preston Lower, Preston South, Preston West, Regent West	61
3073	Reservoir	51
3070	Northcote, Northcote South	42
3078	Alphington, Fairfield	35
3071	Thornbury	33
(blank)	did not answer	18
3083	Bundoora, Kingsbury, La Trobe University	7
3058	Batman, Coburg, Coburg North, Merlynston, Moreland	5
3068	Clifton Hill, Fitzroy North	4
3089	Diamond Creek	4
3011	Footscray, Seddon, Seddon West	2
3055	Brunswick South, Brunswick West, Moonee Vale, Moreland West	2



3056	Brunswick, Brunswick Lower, Brunswick North	2
3084	Banyule, Eaglemont, Heidelberg, Rosanna, Viewbank	2
3085	Macleod, Macleod West, Yallambie	2
3094	Montmorency	2
3095	Eltham, Eltham North, Research	2
3121	Burnley, Burnley North, Cremorne, Richmond, Richmond East, Richmond North, Richmond South	2
3000	Melbourne	1
3012	Brooklyn, Kingsville, Maidstone, Tottenham, West Footscray	1
3013	Yarraville, Yarraville West	1
3024	Fieldstone, Mambourin, Manor Lakes, Mount Cottrell, Wyndham Vale	1
3044	Pascoe Vale, Pascoe Vale South	1
3052	Melbourne University, Parkville	1
3057	Brunswick East, Sumner	1
3064	Craigieburn, Donnybrook, Kalkallo, Mickleham, Roxburgh Park	1
3067	Abbotsford	1
3074	Thomastown	1
3081	Bellfield, Heidelberg Heights, Heidelberg Rgh, Heidelberg West	1
3087	Watsonia, Watsonia North	1
3109	Doncaster East, Doncaster Heights	1
3111	Donvale	1
3146	Glen Iris, Tooronga	1
3450	Castlemaine, Moonlight Flat	1
3717	Flowerdale, Ghin Ghin, Glenburn, Homewood, Killingworth, Limestone, Murrindindi, Yea	1
3754	Doreen, Mernda	1
3939	Boneo, Cape Schanck, Fingal, Rosebud, Rosebud Plaza	1
<b>Total</b>		<b>295</b>
<b>Darebin Postcode</b>		<b>229</b>

The largest clear responses were those relating to revenue generation:

- 67% (197) did not agree with all the Revenue Generating activities set out in the policy
  - o 6% (17) agreed, 27% (81) unsure or did not answer
- 80% (236) did not agree with the approach to seek revenue sharing from Category A & B occupants deriving a commercial income (where Council subsidises the rent and building operating expense)

- 7% (20) agreed, 13% (39) unsure or did not answer
- 61% (179) did not agree with the percentages of revenue sharing applied
  - 4% (13) agreed, 35% (103) unsure or did not answer

Other majorities:

- 56% (165) were unsure whether the proposed standard maximum term appeared appropriate
  - Followed by 24% (72) believing it was not appropriate
- 59% believe it is fair that Council cover maintenance and outgoings for Category A & B
- 44% (129) were unsure whether Category A & B occupants should cover their own utility costs
  - Followed by 32% (95) agreeing they should
- 42% (124) agreed with the reporting requirements outlined for Category A & B occupants, subject to such reporting not being an administrative burden
- 52% (152) were unsure of whether they agreed with Council's approach to maximising utilisation of Council's assets when assessing applications
  - Followed by 27% (79) disagreeing with the approach

121 of the respondents utilised a 'form' response circulated by a Neighbourhood House:

*I object to a 20% levy on neighbourhood houses, childcare centres, and kindergartens. These not-for-profits should all remain solely in Category A of the proposed lease and licensing policy and become exempt from the levy. I object to this proposed tax being placed on neighbourhood houses as it will adversely affect their services to our community.*

Other takeaways from the survey data:

- There was a general view that this was an effort by Council to money grab
- A strong desire to have a category for entities which did not seek revenue sharing
- Where there was objections to reporting, a lot interpreted the policy as adding 'additional reporting' for entities, beyond what is already provided under their agreements
- Need more exemptions from what is isn't commercial revenue
  - Confusion over eg funding, grants, childcare fees

**9.5 CONTRACT AWARD - CT202366 PROVISION OF HARD WASTE COLLECTION SERVICES**

**Author:** Coordinator Climate Emergency and Environment Strategy

**Reviewed By:** General Manager Infrastructure, Operations & Finance

**EXECUTIVE SUMMARY**

The hard waste service provides households with a Council kerbside waste service the opportunity to dispose of items not normally accepted or possible to fit into a garbage, recycling or garden organics bin.

Following community consultation in late 2023, Council at its February 2024 meeting endorsed its preferred hard waste collection service model for the community on the basis of an initial 2 year booked hard waste collection service trial period. The adopted hard waste service to be offered is outlined below:

- A blanket collection service to occur in June and July 2024
- One booked collection service available to all households receiving the kerbside waste service of 2m3 per year (with an additional booked collection for people experiencing financial hardship) - set to commence in 2025
- Additional customer pays booked collection options for all residents - set to commence at the same time as the booked collection service.

This report recommends a preferred contractor to deliver these services to community. It provides information about the hard waste tenders received and compares the tender submissions in regard to their ability to deliver Council’s preferred hard waste service model.

This report recommends a preferred contractor to deliver these services to community and seeks contract award accordingly. It provides information about the hard waste tenders received and compares the tender submissions in regard to their ability to deliver Council’s preferred hard waste service model.

Based on financial analysis, the report recommends commencing the blanket collection services in June 2024 through to July 2024, and the booked service in July 2025. Consequently, the proposed initial contract term will be 3 years and 1 month to include both the blanket and booked collection services. This will provide a 2-year booked collection term that will allow Council to assess the community’s satisfaction with the new booked hard waste collection service model and make any adjustments or changes if deemed necessary. It also provides appropriate transition from the blanket service. Subject to review and confirmation of preferred hard waste service types, Council will have the option to exercise 3 x 2 year contract extension options.

**Officer Recommendation**

**That Council:**

- (1) Award contract CT202366 for the delivery in June / July 2024 of a blanket hard waste collection service based on lump sum and schedule of rates fees outlined in confidential attachment **Appendix B** to .....

- 
- (2) Award contract CT202366 for the delivery of a booked hard waste collection service and customer pays booked hard waste collection service based on schedule of rates fees outlined in confidential attachment **Appendix B** for an initial 2 year term to .....
  - (3) Authorises the Chief Executive Officer to finalise and execute the contract documents on behalf of Council.
  - (4) Authorises the Chief Executive Officer (or their delegate) to implement Council's preferred hard waste service type model and exercise the 3 x 2 year contract extension options (with CPI increase) subject to:
    - a. Council's endorsement of the findings of the initial 2 year booked hard waste collection service trial, and the adoption of a preferred hard waste service type model (subject to a future report for Council consideration).
    - b. the contractor achieving satisfactory performance reviews.
  - (5) Note the estimated contract cost over first 3 years 1 month of the contract is \$..... (incl. GST) and cap the total contract costs (inclusive of the option to exercise of all contract extensions) at \$..... (incl. GST).
  - (6) Authorises the Chief Executive Officer (or their delegate) to review and approve variations up to a maximum of an additional .....% of the contract value for the contract term.
- 

## BACKGROUND / KEY INFORMATION

For approximately 12 years Council has offered residents with a Council kerbside waste service both a blanket hard waste collection service as well as a seasonal booked hard waste collection service which was limited in the number of people that could access it. Both services have been well used by the community.

One of the main reasons for providing a hard waste collection service is to minimise the incidence of illegal dumping across the municipality. Dumped rubbish can take many forms including household garbage, tyres, mattresses, furniture and electronics being dumped in parks, bushland and laneways.

In late 2023 Council undertook community consultation on the waste services it provides the community. This consultation also included consideration of the current hard waste collection service.

Council at its February 2024 meeting considered the outcomes of the community consultation and endorsed a preferred hard waste collection service model on the basis of an initial 2 year booked hard waste collection service trial period. The hard waste service to be offered is as follows:

- blanket hard waste collection service in 2024
- one booked hard waste collection service of 2m<sup>3</sup> per year (with an additional booked collection for people experiencing financial hardship) - set to commence in 2025
- customer pays booked hard waste collection service option for all residents - set to commence in 2025 in line with the booked hard waste collection service.

Darebin City Council market tested the provision of the hard waste collection service. Subsequently, this report considers the hard waste tenders received, compares the tender submissions with Council's preferred hard waste service model and recommends a preferred contractor to deliver these services to the community.

The contract commencement date is 1 June 2024. This commencement date will accommodate the delivery of the blanket hard waste collection service scheduled for June / July of this year.

Following financial analysis and budget review, it is proposed that booked collections commence July 2025. This will provide a good service at a time of cost pressures. As such, the initial term of the contract will be for 3 years 1 month as the contract end date will be aligned with the commencement date of the booked hard waste collection service. Council may opt to bring forward commencement of hard rubbish services to earlier in 2025 with subsequent financial implications and impact on waste charges. These impacts are outlined in **Appendix A** issued under separate cover.

Council at its discretion will have the ability to nominate the preferred hard waste service type model and extend the contract with up to 3, 2 year extension options at the end of the initial term subject to the contractor achieving satisfactory performance reviews.

The initial 2 year period for the booked collection will allow Council to assess the community's satisfaction with the new booked hard waste collection service model and make any adjustments or changes if deemed necessary. It will also ensure that all households have appropriate access to the service and it does not lead to unintended user behaviour such as a full year's worth of bookings being made in the first 6 months of the contract term.

### **Previous Council Resolution**

In May 2011 Council resolved:

*Consider as part of the 2011/2012 budget, the transition of the current booked hard waste service to an area based hard waste collection in 2012.*

In March 2013 Council resolved:

*A seasonal booked hard waste collection between October and December every year be introduced starting from October 2013.*

In March 2014 Council resolved:

*Continue to provide an annual seasonal booked hard waste collection between October and December every year.*

In February 2024 Council resolved:

*That Council endorses a 2 year trial booked hard waste collection for residents that receive Council's kerbside waste service, which will comprise of 1 blanket collection service in 2024, 1 booked collection of 2m<sup>3</sup> per year, with 1 additional booked collection of 2m<sup>3</sup> for people experiencing financial hardship, and extra collections available for all other residents at cost.*

### **ALIGNMENT TO 2041 DAREBIN COMMUNITY VISION**

Strategic Direction 3: Climate, Green and Sustainable

### **ALIGNMENT TO 2021-25 COUNCIL PLAN**

Strategic Direction 3: Climate, Green and Sustainable

## ALIGNMENT TO COUNCIL PLAN STRATEGIC OBJECTIVES

3.5 We will reduce waste and stimulate a local circular economy, where waste resources are re-used rather than discarded

4.1 We will ensure balanced and responsible financial decision making that meets the needs of our community now and into the future

4.3 We will transform our services and service delivery models to ensure they meet the current, emerging and future needs of our community

## DISCUSSION

### Procurement method

In accordance with Council's Social and Sustainable Procurement Policy, a public tender methodology was adopted. Tenders were advertised on Council's online portal website and in The Age newspaper. Tender conditions were based on Council's standard request for tender documentation and contract conditions were based on agreement for the supply of services.

### Request for Tender

The request for tender was issued on 18 November 2023 and closed on 4 January 2024.

Details of the contractor(s) that submitted a proposal by the closing date and time and the tender evaluation process are outlined in the confidential attachment **Appendix A** issued under separate cover.

### Tender Evaluation

All submissions were assessed for conformance and adherence to the tender compliance criteria, including requirements for insurances, OH&S policy and conflict of interest.

Details of the tender evaluation panel and the methodology for assessing the tenders received, reference checks and financial checks on tenderers are detailed in the confidential attachments **Appendix A** and **Appendix C** circulated to councillors under separate cover.

All tenders received were evaluated against the following pre-established criteria:

- Tender price
- Past performance & current work
- Availability and responsiveness
- Resources
- Quality
- Sustainability initiatives
- Local Young People - Employment pathways for young people
- Aboriginal People - Opportunities for Indigenous staff
- Empowerment of People with Disability
- Disadvantaged People - Opportunities for people experiencing disadvantage
- Gender Equity - Practices to Achieve Gender Equality
- Local Business content
- Conflict of interest declaration, OH&S plan

- Certificates of currency for insurances and WorkCover
- Compliance to specifications

## **CONSIDERATION OF LOCAL GOVERNMENT ACT (2020) PRINCIPLES**

### **Financial Management**

This service is to be funded via the waste service charge. Provision will be made within the annual waste operational budget for this service.

All cost estimates are based on assumptions of a 30% uptake of booked collection services, and blanket collections matching FY23/24 hard rubbish volumes and quantities. This assumption was established after benchmarking with similar councils was undertaken with the aim of providing a reasonable estimate of likely service demand. As such, overall costs may vary from those estimated. Any changes will be accommodated by adjusting waste charges in subsequent financial years.

It is recommended that introduction of booked hard waste services commence July 2025. This will deliver good service outcomes in a time of cost pressures. However, Council could opt to bring forward booked collection services to March 2025. This would require additional budget in FY24/25 of \$355,000, resulting in an increase of \$5 per property on average for the FY24/25 public waste rate.

### **Community Engagement**

Community engagement on preferred hard waste collection models was undertaken in August – September 2023. The consultation was designed to be inclusive and collected information primarily via a combination of the Darebin Your Say page and workshops.

The outcomes of the community consultation were considered by Council at its February 2024 meeting. Council resolved to adopt a blanket hard waste collection service for 2024 and implement a booked collection service of 2m<sup>3</sup> per year (with an additional booked collection for people experiencing financial hardship) as well as customer pays option for all residents. The blanket collection will be carried out over June and July of this year with the booked (and customer pays) service set to commence in July 2025. This may lead to some community dissatisfaction with a reduced service offering in FY24/25 compared to previous years. Communications plans will be developed in advance to manage this dissatisfaction.

### **Other Principles for consideration**

#### **Overarching Governance Principles and Supporting Principles**

- (a) Council decisions are to be made and actions taken in accordance with the relevant law;
- (c) the economic, social and environmental sustainability of the municipal district, including mitigation and planning for climate change risks, is to be promoted;
- (i) the transparency of Council decisions, actions and information is to be ensured.

#### **Public Transparency Principles**

- (a) Council decision making processes must be transparent except when the Council is dealing with information that is confidential by virtue of this Act or any other Act;

**Strategic Planning Principles**

- (c) Strategic planning must take into account the resources needed for effective implementation;

**Service Performance Principles**

- (b) services should be accessible to the members of the municipal community for whom the services are intended;
- (e) service delivery must include a fair and effective process for considering and responding to complaints about service provision.

**COUNCIL POLICY CONSIDERATIONS****Environmental Sustainability Considerations (including Climate Emergency)**

The Waste and Recycling Strategy in 2020 approved by Council maps a direction towards sustainable waste management in the Darebin community. The hard waste collection service is one of the delivery mechanisms in this strategy.

The Darebin Climate Emergency Plan 2017-2022 includes an action to continue providing the community with options for hard waste collections that separate recyclable material.

The preferred tenderer demonstrated a strong commitment to environmental sustainability. The contractor has a greenhouse gas reduction policy and implemented it by purchasing carbon-neutral energy and operating a number of fully electrical hard waste collection trucks.

**Equity, Inclusion, Wellbeing and Human Rights Considerations:**

The preferred tenderer demonstrated a strong commitment to social initiatives and practices. It has a workplace diversity policy and works with different community groups.

The hard waste services have been designed to allow access for all that want the service.

**Economic Development and Cultural Considerations**

The public tender did not identify a local provider who was able to deliver this service as per the specifications. The waste and recycled product collected throughout the service is disposed of by the contractor.

The service is open to all residents and translators are available to assist residents from a culturally and linguistically diverse communities are aware of how to access the service.

**Operational Impacts**

Hard waste collection is an ongoing program for the collection, recycling and disposal of hard waste from residences across Darebin.

This contract is to replace the previous contract CT2021160 which has expired. This contract gives Council the flexibility to review its new hard waste collection service model throughout the life of the contract and implement any changes that better meets the community's needs.

**Legal and Probity**

Council's Procurement Policy mandates that a probity advisor be engaged for all projects valued over \$1,000,000. A probity advisor was engaged to provide an overview of the probity tasks and findings in relation to the tender evaluation process.



A report was received from the probity advisor dated 12 March 2024 that concluded all probity requirements had been met – Refer to confidential attachment **Appendix D** issued under separate cover.

### Risk and Environmental Implications

A risk management plan has been developed for this service. It has identified hazards associated with the delivery of hard waste collection services and proposed actions to manage those risks. To ensure risks are managed in line with the processes and practices set out in the Council guidelines, officers will monitor the risk management plan and take appropriate action.

Key environmental risks have been identified by the preferred tenderer and included in the submission. An environmental management policy and emergency procedures are contained in the submission.

## IMPLEMENTATION ACTIONS

### Communication

Once a contract has been established, residents will be informed of the new hard waste service via a communication plan.

### Timeline - Tentative dates

Milestone / Tasks	Date / Timeframe
Council resolution to appoint the preferred Tenderer	29 April 2024
Contractor notification and letter of intent formalisation of contract documentation	May 2024
Formalisation and execution of contract documentation	May 2024
Contract commencement	1 June 2024
Blanket collection	June/July 2024
Booked collection services commence	July 2025
Contract end date	July 2027 (indicative)
Option to extend	July 2033 (indicative)

**Note** – The contract end date will be aligned with the commencement date of the booked hard waste collection service. However, as the booked collection commencement date is yet to be finalised an indicative end date has been listed above as July 2025.

## RELATED DOCUMENTS

NA

### Attachments

- Contract Award CT202366 Provision of Hard Waste Collection Services (**Appendix A**) Enclosed under separate cover Confidential - enclosed under separate cover
- Pricing Schedule (**Appendix B**) Enclosed under separate cover Confidential - enclosed under separate cover
- Financial Check (**Appendix C**) Enclosed under separate cover Confidential - enclosed under separate cover

- Probity Report (**Appendix D**) Enclosed under separate cover Confidential - enclosed under separate cover

### **DISCLOSURE OF INTEREST**

Section 130 of the *Local Government Act 2020* requires members of Council staff and persons engaged under contract to provide advice to Council to disclose any conflicts of interest in a matter to which the advice relates.

The Officer reviewing this report, having made enquiries with relevant members of staff, reports that no disclosable interests have been raised in relation to this report.

**9.6 CT 202368 CONTRACT AWARD FOR JOHN HALL RESERVE PAVILION****Author:** Capital Project Manager**Reviewed By:** General Manager Infrastructure, Operations & Finance**EXECUTIVE SUMMARY**

John Hall Reserve is a 3.07 hectare reserve located at 184-186 Dunne Street, Kingsbury. The facility is used by Darebin Soccer and Cricket Clubs. Anecdotally, the reserve is known to be accessed by residents for recreational walking and running activities and informal usage of the cricket nets.

Redevelopment of the pavilion at John Hall Reserve was identified as a priority in the Outdoor Sports Infrastructure Framework (OSIF) which was endorsed by Council in 2020. The building is outdated and has reached the end of its expected life. The pavilion does not meet female friendly facility requirements for multi-gender sports participation.

In September 2022, the design of the new John Hall Reserve Pavilion was brought forward to address the current gap in gender inclusive facilities for sporting clubs in Darebin. Council allocated \$200,000 in the 2022/2023 budget to support this initiative, \$570,000 in 2023/2024 and \$1,800,000 in 2024/2025. The tender has identified that the project cost will be higher than the cost estimate in Council's four-year Capital works Program by \$222,000. Generally, this reflects recent rapid construction sector price inflation in Victoria. The draft 2024/2025 budget proposes project funding reflects the updated cost estimate.

The design of the project was completed by Cohen Leigh Architects at the end of 2023. Shortly after, officers tendered a construction contract to build the new facility through a public open tender process in accordance with Council's Social and Sustainable Procurement Policy and procurement guidelines.

A tender evaluation was completed through a detailed evaluation process, financial checks and risk assessment.

**Officer Recommendation****That Council:**

1. Awards contract No. CT202368 John Hall Reserve Pavilion to \_\_\_\_\_ for the contract sum of \$\_\_\_\_\_ (exclusive of GST).
2. Approves a contingency amount of \$\_\_\_\_\_ (exclusive of GST), being approximately 10% of the contract sum, to be used if required for variations and other unforeseen items as part of contract No. CT202368 and authorise the Chief Executive officer to vary the contract.
3. Authorises the Chief Executive Officer (or their delegate) to finalise and execute the contract documentation.

## BACKGROUND / KEY INFORMATION

The John Hall Reserve Pavilion facility has been licensed to the Camrea Cricket Club in summer since 2016 and Azaad Club Darebin (soccer) in winter since 2011. Local residents consistently use the reserve and surrounds for recreational activities.

**Table: Usage and Participation**

	Azaad Club Darebin	Camrea Cricket Club
Usage per week	9* hours	22 hours
Teams	7 (in total)	5
Women / girls	12 / 20 (29.6%)	11 / 0 (17.5%)
Men / boys	36 / 40	42 / 10
Culturally & linguistically diverse	18.5%	39.7%
Aboriginal & Torres Strait Islander	0	11%
Low socio-economic	4.6%	47.6%

\* With the gender-inclusive upgrade of facilities, it is expected Azaad Club Darebin would increase their weekly usage by at least an additional 8-9 hours to accommodate three junior teams and their women's team at the ground.

The current pavilion creates a challenge for the sporting clubs based at John Hall Reserve in attracting and maintaining female and junior players. The lack of dedicated changerooms, and absence of gender inclusive changerooms, has restricted the potential growth of both clubs.

The new design by Cohen Leigh Architects was commissioned to address this and to expand the social space and include canteen facilities which will enable the club to generate revenue and contribute to their ability to be financially sustainable. Their design is thoughtfully considered, with much attention given to materiality, passive design principles and inclusive design.

### Scope Deliverables

The main construction deliverables of the new pavilion are:

- Gender-inclusive home and away team changerooms and amenities
- Larger social function room
- Kitchen/kiosk and associated storage
- Referee gender-inclusive changerooms and amenities
- Public amenities
- Accessible amenities (accessible by public and players)
- Storage (internal, external and enough space for services)
- First Aid Room
- Cleaner Store
- Minimal landscaping and external works

**Previous Council Resolution**

This matter is not the subject of a previous Council resolution.

**ALIGNMENT TO 2041 DAREBIN COMMUNITY VISION**

Strategic Direction 2: Prosperous, Liveable and Flourishing

**ALIGNMENT TO 2021-25 COUNCIL PLAN**

Strategic Direction 2: Prosperous, Liveable and Flourishing

**ALIGNMENT TO COUNCIL PLAN STRATEGIC OBJECTIVES**

- 1.2 We will help to build an inclusive and empowered community, where social cohesion and community harmony are fostered
- 1-13 Develop a Cultural Diversity Action Plan to improve access, participation and engagement of people from culturally and linguistically diverse backgrounds including:
  - Work with our sporting and recreation clubs to increase participation.
- 2.1 We will deliver equitable and accessible infrastructure to provide opportunities for our community to live well
- 2-13 Plan for the redevelopment of John Hall pavilion and public toilet in Kingsbury.

**DISCUSSION*****Recommendation to Appoint Preferred Contractor***

In accordance with Council's Social and Sustainable Procurement Policy 2021, a public tender methodology was adopted to identify Council's preferred contractor. The tender sought lump sum tender prices based on the project specifications. Further details of the tender and evaluation process can be found in the *Financial Management – The Tender Process* section of this report below.

Through a thorough evaluation process, the Tender Evaluation Panel unanimously agreed that the preferred contractor for the project represented the best value for money with the lowest price received. They also received the highest score in the *Experience & Capacity* and *Methodology* criteria, demonstrating that they have the capability and capacity to complete the project, and can complete the works as per Council requirements.

**CONSIDERATION OF LOCAL GOVERNMENT ACT (2020) PRINCIPLES****Financial Management**

This project has been planned to be delivered across two financial years, starting in the 2023-24 financial year. Council included it in its four-year *Capital Works Program* endorsed in June 2023. The funding source is 100% Council funds.

The tender has identified that the project cost will be higher than the cost estimate in Council's four-year Capital works Program by \$222,000. Generally, this reflects recent rapid construction sector price inflation in Victoria.

**Table: Project Budget**

Year	Project Budget (ex. GST)
2022/2023	\$200,000
2023/2024	\$570,000
2024/2025	\$2,022,000
Total	\$2,792,000

A detailed Total Project Cost Estimate and further financial details of the project can be found in the confidential attachment **Appendix A** issued under separate cover.

## THE TENDER PROCESS

### Public Tender

In accordance with Council's Social and Sustainable Procurement Policy 2021, a public tender methodology was adopted. Tenders were advertised on Council's online portal website and in The Age newspaper. Tender conditions were based on Council's Standard Request for Tender document and contract conditions were based on AS4000 - 1997 General Conditions of Contract. The tender sought lump sum tender prices based on the project specifications.

### Request for Tender (RFT)

The Request for Tender was issued on 11 November 2023 and closed on 14 December 2023. Interested tenderers were given the opportunity to visit the site on 22 November 2023. Subsequently, clarification requests were received and addressed in the form of addenda.

Details of the contractors that submitted proposals by the closing date and time are outlined in the confidential attachment **Appendix A** issued under separate cover.

### Tender Evaluation

All submissions were assessed for conformance and adherence to the tender compliance criteria, including requirements for insurances, OH&S policy and conflict of interest.

Details of the tender evaluation panel and the methodology for assessing the tenders received, reference checks and financial checks on tenderers are detailed in the confidential attachments **Appendix A**, **Appendix C** and **Appendix D** and circulated to councillors under separate cover.

All tenders received were evaluated against the following pre-established criteria:

- Tender price
- Experience & Capacity
- Methodology
- Program/Availability
- Socially Responsible Initiative and Practices
- Sustainably Responsible Initiative and Practices
- Local Business Objectives

- Compliance: Conflict of interest declaration, OH&S and WWCC
- Compliance: Certificates of currency for required insurances and Workcover
- Compliance: Financial Viability and Corporate Scorecard Assessment
- Compliance with Specifications
- Compliance with Agreement

The tender review process was conducted with an external probity advisor, Pitcher Partners. A representative from Pitcher Partners attended all evaluation meetings (via MS Teams) conducted on 22 January, 25 January and 7 February. The probity report can be found attached under separate cover, **Appendix E**.

### **Community Engagement**

Community engagement and communication was undertaken in October 2023 to inform residents, the wider community and relevant stakeholders of the impending tender and construction. Activities undertaken (with translations to community language) were as follows:

- Letter drop to properties within 400m radius of John Hall Reserve (approximately 900 properties)
- Onsite signage
- Signage at Preston Library
- Darebin website project page (John Hall Reserve Pavilion Redevelopment | City of Darebin)

### **Stakeholder Consultation**

Officers have undertaken thorough stakeholder consultation throughout all stages of design including with various internal specialists within Council. This consultation has informed the design and optimised the functional performance of the building. The following external stakeholders have been consulted:

- Wurundjeri Woi Wurrung Cultural Heritage Aboriginal Corporation
- External Heritage Advisor
- Darebin Creek Management Committee
- Zoologist
- Azaad Club Darebin
- Camrea Cricket Club
- Football Victoria
- Cricket Victoria
- External services authorities e.g. Yarra Valley Water, Melbourne Water, Telstra

### **Re-Naming Engagement**

The Pavilion at John Hall Reserve was included in a recent community engagement project where Council sought new name ideas for a number of significant Darebin facilities with a particularly focus on names associated with diversity, equity, social justice or community leadership within our community for the John Hall Reserve Pavilion. Everyone was invited to contribute ideas celebrating Darebin's vibrant, multilingual, and multicultural community and

representing our history and the cultural richness that defines and connects us today. Consultation closed on 16 February and results will be presented to Council in due course.

### **Other Principles for consideration**

#### **Overarching Governance Principles and Supporting Principles**

- (b) priority is to be given to achieving the best outcomes for the municipal community, including future generations;

#### **Public Transparency Principles**

- (a) Council decision making processes must be transparent except when the Council is dealing with information that is confidential by virtue of this Act or any other Act;

#### **Strategic Planning Principles**

- (a) an integrated approach to planning, monitoring and performance reporting is to be adopted;

#### **Service Performance Principles**

- (a) services should be provided in an equitable manner and be responsive to the diverse needs of the municipal community;
- (c) quality and costs standards for services set by the Council should provide good value to the municipal community;

## **COUNCIL POLICY CONSIDERATIONS**

### **Environmental Sustainability Considerations (including Climate Emergency)**

Officers have consulted with ESD colleagues to ensure the John Hall Pavilion redevelopment meets Council's ESD policy. For a project of this size, the pavilion is required meet the BESS (Built Environment Sustainable Scorecard) rating of 60%. This design is currently anticipated to achieve a BESS rating of 64%.

The design incorporates many sustainability measures including:

- Reticulation of catchment water
- Solar PV system
- Heat pump hot water units
- All electric, high efficiency appliances
- Great passive design principles.

The preferred contractor has an impressive environmental policy and environmental management system. They have a strong commitment to recycling waste, aiming to recycle up to 90% of salvage and undertake several environmentally sustainable practices within their organisation.

### **Equity, Inclusion, Wellbeing and Human Rights Considerations:**

Officers undertook an Equity Impact Assessment at the commencement of the project (8 November 2022) to ensure an equity, accessibility and gendered lens was applied to project. This supports design work, with a particular focus on accessibility and gender inclusion, which is important to comply with the Fair Access Policy Roadmap.



The main points discussed and explored include:

- Renaming the pavilion. This project is running in parallel.
- Ensure inclusivity throughout design. The design is compliant with the building code and Disability Discrimination Act. All areas accessibly by people of all abilities. An inclusive player changeroom (toilets and shower) has been included, over and above sporting guideline requirements.
- Gender equity in design has been achieved by providing increased privacy in changerooms, security, amenity, improved lighting around the building, better passive surveillance, gender neutral material palette and increased family friendly facilities.
- Cultural considerations through design including privacy, additional spaces providing better quality areas to gather with greater general amenity.
- Physical comfort for all users including access to shade, water, and increased amenity.
- Sustainability considerations including resilience to climate change and ability to use in climate emergency.
- Ability to support, advance and promote human rights through increased sports participation and access for all, including the right to non-discrimination and equality before the law, right to participation in public life, right to movement, right to freedom of assembly, right to security.

During the tender process, officers engaged with Dardi Munwurro and Kinaway Chamber of Commerce. Representatives from these organisations attended the tenderers site visit, allowing the contractors to establish relationship directly with these organisations.

The preferred contractor has committed to the employment of local sub-contractors and companies owned by Aboriginal and/or Torres Strait Islander people. The project manager will ensure that this commitment is maintained throughout the project.

### **Economic Development and Cultural Considerations**

Tenderers who were able to demonstrate a local economic contribution and to deliver on positive social value were viewed favourably, in line with the established evaluation criteria. The preferred contractor is partially located in Darebin (operational warehouse) and employs four Darebin residents. There is an expectation that the employment of local Darebin suppliers and subcontractors will be high for the direct financial benefit of the local community.

### **Operational Impacts**

Operational impacts have been considered with Parks and Open Space and Facilities Management to ensure the project doesn't create unintended consequences relating to access to the sports field, maintenance of surrounds and ongoing building asset management activities.

The John Hall Reserve pavilion and carpark will be closed during the construction period (likely to be 10 months). Part of the sports field access will be closed for a short time while adjustment works to surrounding fences and gates are undertaken. The sports field will be able to be accessed from other points during this time.

Community access to the function space will be considered in future once the pavilion is operational; officers will assess opportunities and resource impacts as well as leasing arrangements.

## Legal and Risk Implications

### Probity

Council's Procurement Policy mandates that a probity advisor be engaged for all projects valued at \$1,000,000 or greater. An independent probity advisor was engaged to provide an overview of the probity tasks and findings in relation to the tender evaluation process.

### Telstra Cell Tower

Telstra are currently leasing a portion of the John Hall Reserve for their cell tower. This project is ongoing and is not yet completed. Telstra are waiting on Jemena to connect the tower to mains power. The pavilion redevelopment needs to ensure power is retained to the Telstra cell tower (if connected at the time of construction) to maintain compliance with the lease.

### Implications of not meeting State Sporting Association Guidelines

As outlined at Councillor Briefing in October 2023, some State Sporting Association guidelines are not met by the proposed design, due to budget limitations.

After consulting with Football Victoria and Cricket Victoria, they have indicated the non-compliant components would not impact matches being played at the venue. Both sporting bodies are supportive of the proposed design.

### SRV Grant Application

At the end of 2023, following consultation with Councillors, officers submitted a grant application to the 2023/2024 Local Sports Infrastructure Fund (LSIF) for the John Hall Reserve Pavilion Redevelopment.

The allocated funding pool has been significantly reduced due to State Government budget constraints and it is expected to be an extremely competitive funding round. Maximum grant amounts available under the Community Facilities stream is \$300,000 per Council.

Council has requested a minimum grant contribution of \$300,000, due to the size of the project. If our grant application is successful, the funding would offset Council's contribution to the construction phase of the project and ultimately save Council on capital budget spend. A \$300,000 grant would be approximately 10.6% of the total project amount.

The LSIF guidelines indicate a clear requirement for standard State Government signage, acknowledgement and a launch.

Successful applications will likely be announced from May 2024, however, a condition of the grant is that no construction can commence until grants are formally awarded, which, if successful, is likely to be July 2024. This would delay the current construction program by only a few weeks but it should be noted that there is a low risk that the grant may take longer to be formally awarded should Council's application be successful.

## IMPLEMENTATION ACTIONS

Subject to the outcome of the grant application, the contract is scheduled to commence in May 2024, with works on site to commence in June 2024. It is expected to reach practical completion within 35 weeks at the end of January 2025, subject to extensions of time granted or inclement weather.

This contract has a defects liability period of 52 weeks from the date the practical completion certificate is issued by Council's superintendent to the contractor.



**Table: Project Program**

Stage	Indicative Dates
Council Meeting (Award Construction Contract)	April 2024
Award Construction Contract	May - June 2024
Commence Construction	July 2024
Complete Construction – Practical Completion	May 2025
Defects rectification, final completion and handover	June 2025
End of Defect Liability Period	May 2026

## RELATED DOCUMENTS

NA

### Attachments

- Contract Award CT202368 for John Hall Reserve Pavilion (**Appendix A**) Enclosed under separate cover Confidential - enclosed under separate cover
- Architectural Renders & Floor Plan (**Appendix B**) Enclosed under separate cover 
- Final Tender Evaluation Matrix (**Appendix C**) Enclosed under separate cover Confidential - enclosed under separate cover
- Contractor Financial Report (**Appendix D**) Enclosed under separate cover Confidential - enclosed under separate cover
- Probity Advisor Report (**Appendix E**) Enclosed under separate cover 

## DISCLOSURE OF INTEREST

Section 130 of the *Local Government Act 2020* requires members of Council staff and persons engaged under contract to provide advice to Council to disclose any conflicts of interest in a matter to which the advice relates.

The Officer reviewing this report, having made enquiries with relevant members of staff, reports that no disclosable interests have been raised in relation to this report.

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**9.7 GOVERNANCE REPORT - APRIL 2024****Author:** Coordinator Governance Services**Reviewed By:** Acting General Manager Customer & Corporate

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**EXECUTIVE SUMMARY**

- Summary of attendance at Advisory Committees Meetings, Councillor Briefings, and other informal meetings of Councillors (**Appendix A**)
- Activity Reports by Mayor and Councillors
- Responses to public questions taken on notice at the Council Meeting held on 25 March 2024 (**Appendix B**)
- Audit and Risk Committee Meeting Summary Minutes – 4 December 2023 (**Appendix C**) and 19 February 2024 (**Appendix D**)
- Councillor Leave of Absence – Cr McCarthy

<b>Officer Recommendation</b>
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**That Council:**

- (1) Notes the Governance Report – April 2024.
- (2) Notes the Summary of attendance at Advisory Committees Meetings, Councillor Briefings, and other informal meetings of Councillors at **Appendix A** to this report, for incorporation in the minutes of this meeting.
- (3) Notes that the Activity Reports by Mayors and Councillors submitted prior to the meeting and circulated to Councillors, will be incorporated in the minutes of this meeting.
- (4) Notes the responses to the public questions taken on notice at the Council Meeting on 25 March 2024 (**Appendix B**).
- (5) Notes the Summary Minutes of the Audit and Risk Committee Meetings held on 4 December 2023 (**Appendix C**) and 19 February 2024 (**Appendix D**)
- (6) Notes that Cr McCarthy was on a leave of absence for the period 7 – 13 April 2024.

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**BACKGROUND / KEY INFORMATION**

In accordance with Council's Governance Rules 2020, the agenda for each Ordinary Meeting is required to list certain governance/administrative matters in addition to other specified items.

These include Reports of Standing Committees i.e. Hearing of Submissions Committee, Summary of Meetings i.e. Briefings, Advisory Committee, responses to Public Questions taken on notice, reports by Mayor and Councillors, Councillor expenses and a range of other governance matters.

In accordance with best practice, good governance principles, transparent and accountable reporting, officers deem it appropriate to consolidate governance/administrative reports into one standing report to provide a single reporting mechanism for a range of statutory compliance, transparency and governance matters.

This also ensure compliance with the requirements of the *Local Government Act 2020* ('the Act'), Council's Governance Rules and related regulations.

### **Previous Council Resolution**

This matter is not the subject of a previous Council resolution.

### **ALIGNMENT TO 2041 DAREBIN COMMUNITY VISION**

Strategic Direction 1: Vibrant, Respectful and Connected

### **ALIGNMENT TO 2021-25 COUNCIL PLAN**

Strategic Direction 4 Responsible, Transparent and Responsive

### **ALIGNMENT TO COUNCIL PLAN STRATEGIC OBJECTIVES**

4.1 We will ensure balanced and responsible financial decision making that meets the needs of our community now and into the future

### **DISCUSSION**

Matters covered in this report for the month of April 2024 are:

#### **Summary of Advisory Committees, Councillor Briefing and other informal meetings of Councillors**

Council's Governance Rules 2020 require any meeting of an Advisory Committee established by Council and attended by at least one Councillor, or a scheduled or planned meeting to discuss the business of Council, including briefing Councillors, and which is attended by at least half of the Councillors and one member of Council staff (excluding Council, Delegated Committee or Community Asset Committee meetings), the Chief Executive Officer must ensure that a summary of the meeting is:

- a) Tabled at the next convenient Council meeting; and
- b) Recorded in the minutes of that Council meeting.

The summary of the meeting should include:

- a) Time, date and location of the meeting
- b) Councillors in attendance
- c) Topics discussed
- d) Positions of council officers in attendance
- e) The organisation that any attendees external to council are representing; and
- f) Conflicts of interest declared, including the reason.

The Advisory Committees, Councillor Briefings or other Informal Meetings of Councillors are summarised at **Appendix A**.

**Activity Reports by Mayor and Councillors**

By 4.00pm on the day of each Ordinary Council Meeting, the Mayor and Councillors submit an Activity Report detailing their attendance at various functions and activities since the last Council Meeting. These reports will be recorded in the minutes of this meeting.

**Responses to Public Questions taken On Notice – Council Meeting 25 March 2024**

Questions taken on notice at the Ordinary Council Meeting held on 25 March 2024 and subsequently responded to, are provided in **Appendix B** to this report.

**Audit and Risk Committee Meeting Summary Minutes – 4 December 2023 and 19 February 2024.**

The summary minutes for the Audit and Risk Committee meetings held on 4 December 2023 (**Appendix C**) and 19 February 2024 (**Appendix D**) are attached to this report and are provided for transparency for both Council and the Darebin Community.

The above summaries relate to a range of governance and legislative requirements. If there are any questions regarding councillor requests for leave (if applicable), this item will need to be deferred to the confidential section of the agenda.

**CONSIDERATION OF LOCAL GOVERNMENT ACT (2020) PRINCIPLES****Financial Management**

Not Applicable.

**Community Engagement**

Not Applicable.

**Other Principles for consideration****Overarching Governance Principles and Supporting Principles**

(i) the transparency of Council decisions, actions and information is to be ensured.

**Public Transparency Principles**

(a) Council decision making processes must be transparent except when the Council is dealing with information that is confidential by virtue of this Act or any other Act;

**Strategic Planning Principles**

Not Applicable.

**Service Performance Principles**

Not Applicable.

## COUNCIL POLICY CONSIDERATIONS

### Environmental Sustainability Considerations (including Climate Emergency)

Not applicable

### Equity, Inclusion, Wellbeing and Human Rights Considerations:

Not applicable

### Economic Development and Cultural Considerations

Not applicable

### Operational Impacts

Not applicable

### Legal and Risk Implications

Not applicable





## IMPLEMENTATION ACTIONS

Not applicable

## RELATED DOCUMENTS

- *Local Government Act 2020*
- Governance Rules

### Attachments

- Summary of Councillor Attendance Records - March - April 2024. (**Appendix A**) [↓](#) 
- Record of questions taken on notice from Council Meeting 25 March 2024 (**Appendix B**) [↓](#) 
- Audit and Risk Committee Meeting Summary Minutes - 4 December 2023 (**Appendix C**) [↓](#) 
- Special Audit and Risk Committee Meeting Summary Minutes - 19 February 2024 (**Appendix D**) [↓](#) 

## DISCLOSURE OF INTEREST

Section 130 of the *Local Government Act 2020* requires members of Council staff and persons engaged under contract to provide advice to Council to disclose any conflicts of interest in a matter to which the advice relates.

The Officer reviewing this report, having made enquiries with relevant members of staff, reports that no disclosable interests have been raised in relation to this report.



## SUMMARY OF COUNCILLOR ATTENDANCE AT ADVISORY COMMITTEES, COUNCILLOR BRIEFINGS AND OTHER INFORMAL MEETINGS OF COUNCILLORS

<b>MEETING DETAILS:</b>	<b>Title:</b>	Darebin Disability Advisory Committee Meeting
	<b>Date:</b>	5 March 2024
	<b>Location:</b>	Virtual Meeting
<b>PRESENT:</b>	<b>Councillors:</b>	Cr. Williams
	<b>Council Staff:</b>	Tobi Evans, Acting Senior Team Leader, Access and Inclusion Bronwyn Ryan-Mercer, Senior Producer Naretha Williams, Festivals and Events Coordinator Martti Martinson, Strategic Project Officer
	<b>External Attendees:</b>	NIL
<b>APOLOGIES:</b>		NIL

The Meeting commenced at 5.00pm.

Cr Williams left at 5.30pm and returned at 6.30pm.

MATTERS CONSIDERED		DISCLOSURES AND COMMENTS
1	Darebin Disability Website	No disclosures were made.
2	Darebin Community Awards	No disclosures were made.
3	LGBTIQA+ Action Plan	No disclosures were made.

### SUMMARY OF MEETINGS – PUBLIC RECORD (CONTINUED)

The Meeting concluded at 6.50pm

<b>RECORD COMPLETED BY:</b>	<b>Officer Name:</b>	Tobi Evans
	<b>Officer Title:</b>	Acting Senior Team Leader Access and Inclusion





## SUMMARY OF COUNCILLOR ATTENDANCE AT ADVISORY COMMITTEES, COUNCILLOR BRIEFINGS AND OTHER INFORMAL MEETINGS OF COUNCILLORS

<b>MEETING DETAILS:</b>	<b>Title:</b>	Darebin Education Network
	<b>Date:</b>	13 March 2024
	<b>Location:</b>	Islamic Museum of Australia, 15A Anderson Road, Thornbury 3071 Dhumbali Room
<b>PRESENT:</b>	<b>Councillors:</b>	Cr. Trent McCarthy
	<b>Council Staff:</b>	Jackie Mansourian, Community Development Officer, Equity and Wellbeing Suranga Dissakarunaratne, Acting Coordinator Juliet Fisher, Acting Team Leader; Darebin Recreation and Leisure Services
	<b>External Attendees:</b>	Two representatives from Department of Education and Training, North-Eastern Melbourne Area (NEMA), North- Western Victoria Region Six Principals/Representatives of Darebin primary and secondary schools Representatives/Educators of the Islamic Museum of Australia
<b>APOLOGIES:</b>		N/A

The Meeting commenced at 2.05pm

MATTERS CONSIDERED		DISCLOSURES AND COMMENTS
1	<b>Minutes of Previous Meeting, 15 November 2023</b>	No disclosures were made.
2	<b>Tour of the IMA - What the IMA offers students, teachers and schools?</b>  Tour and discussion by and with IMA staff	No disclosures were made.
3	<b>Darebin Recreation and Leisure Services – Existing program and potential collaboration with</b>	No disclosures were made.

MATTERS CONSIDERED		DISCLOSURES AND COMMENTS
	<p><b>Darebin schools</b></p> <p>- Darebin City Council Presentation and discussion Families, Youth and Children Strategy- Darebin City Council</p>	
4	<p><b>Looking ahead – School priorities for collaboration with Council</b></p> <p>Digital Safety Student placements Open discussion Whole- of- school community learning for Digital Safety – Reservoir Views Primary</p>	No disclosures were made.
5	<p><b>Embed and sustain learning and teaching Aboriginal History and Culture and truth-telling within Darebin schools?</b> - Darebin City Council</p> <p>Submission to Yoorrook Justice Commission and PD with Yoorrook Justice Commission in late Term II Embed and sustain learning and teaching Aboriginal History and Culture and truth-telling within Darebin schools?</p>	No disclosures were made.
6	<p><b>General Matters – Venue and timing of future meetings</b></p>	No disclosures were made.

**SUMMARY OF MEETINGS – PUBLIC RECORD (CONTINUED)**

The Meeting concluded at 4.00pm

<b>RECORD COMPLETED BY:</b>	<b>Officer Name:</b>	Jackie Mansourian
	<b>Officer Title:</b>	Community Development Officer



## SUMMARY OF COUNCILLOR ATTENDANCE AT ADVISORY COMMITTEES, COUNCILLOR BRIEFINGS AND OTHER INFORMAL MEETINGS OF COUNCILLORS

<b>MEETING DETAILS:</b>	<b>Title:</b>	Councillor Briefing Session
	<b>Date:</b>	18 March 2024
	<b>Location:</b>	Council Chamber (Hybrid Meeting)
<b>PRESENT:</b>	<b>Councillors:</b>	Cr. Newton (Mayor) (Chairperson), Cr. Greco, Cr. Hannan, Cr. McCarthy (in person from 4.40pm) Cr. Laurence (Deputy Mayor) (online from 4.18pm) (off at 5.05pm), in person from 5.21pm. Cr. Williams (online from 4.19pm), in person from 5.19pm Cr Rennie (online from 5pm), in person from 5.29pm
	<b>Council Staff:</b>	Peter Smith, CEO Caroline Buisson, General Manager Customer & Corporate Enna Giampiccolo, Acting General Manager Customer & Corporate Kylie Bennetts, General Manager Community Rachel Ollivier, General Manager Infrastructure, Operations & Finance Vanessa Petrie, General Manager City Sustainability & Strategy Melanie McCarten, Manager Recreation and Libraries (Item 4.1) Srini Krishnan, Chief Financial Officer (Item 4.1) Lalitha Koya, Chief Information Officer (Item 4.2) Bobby Bassi, Senior Project Manager (Item 4.2) Carmel Ganino, Coordinator, Communications & Engagement (Item 4.2) Chad Griffiths, Manager, City Futures (Item 4.3) Neil Cooney, Acting Manager, City Development (Item 4.3)
	<b>External Attendees:</b>	Nil
<b>APOLOGIES:</b>		Cr Dimitriadis is on a period of suspension. Cr Messina

The Meeting commenced at 4.05pm

MATTERS CONSIDERED		DISCLOSURES AND COMMENTS
4.1	Reservoir Leisure Centre Scoping Study	No disclosures were made.
4.2	ICT & Digital Strategy - ERP discussion follow up	No disclosures were made.
4.3	Council Response to State Government Control of Statutory Planning Applications	No disclosures were made.
4.4	Changes to Council Meeting Procedures	No disclosures were made.
4.5	Council Meeting Agenda Questions	No disclosures were made.
4.6	General Business	No disclosures were made.
<b>INFO ONLY REPORT</b>	Northcote Town Hall compliance works - cost variation.	Cr McCarthy declared his work involvement with MAV, a tenant of the Northcote Town Hall.

### SUMMARY OF MEETINGS – PUBLIC RECORD (CONTINUED)

The Meeting concluded at 6.42pm

<b>RECORD COMPLETED BY:</b>	<b>Officer Name:</b>	Enna Giampiccolo
	<b>Officer Title:</b>	Acting GM Customer and Corporate



## SUMMARY OF COUNCILLOR ATTENDANCE AT ADVISORY COMMITTEES, COUNCILLOR BRIEFINGS AND OTHER INFORMAL MEETINGS OF COUNCILLORS

<b>MEETING DETAILS:</b>	<b>Title:</b>	LGBTIQA+ Advisory Committee
	<b>Date:</b>	19 March 2024
	<b>Location:</b>	Birnum Djirri Room Hybrid Meeting
<b>PRESENT:</b>	<b>Councillors:</b>	Cr. Newton (Mayor) (Chairperson),
	<b>Council Staff:</b>	Amelia Basset (Human Rights Lead) Martti Martinson (Strategic Projects Officer, equity & Wellbeing) Genna Farrell (Project Officer, Youth Services)
	<b>External Attendees:</b>	Members of Advisory Committee (7)
<b>APOLOGIES:</b>		N/A

The Meeting commenced at 6.15pm.

MATTERS CONSIDERED		DISCLOSURES AND COMMENTS
<b>1</b>	Welcome to new members and information regarding recruitment process.	No disclosures were made.
<b>2</b>	Development of new LGBTIQA+ Action Plan	No disclosures were made.
<b>3</b>	Discussion regarding potential areas of focus for the Committee over 2024	No disclosures were made.

### SUMMARY OF MEETINGS – PUBLIC RECORD (CONTINUED)

The Meeting concluded at 8.15pm

<b>RECORD COMPLETED BY:</b>	<b>Officer Name:</b>	Amelia Basset
	<b>Officer Title:</b>	Human Rights Lead



## SUMMARY OF COUNCILLOR ATTENDANCE AT ADVISORY COMMITTEES, COUNCILLOR BRIEFINGS AND OTHER INFORMAL MEETINGS OF COUNCILLORS

<b>MEETING DETAILS:</b>	<b>Title:</b>	Darebin Art & Heritage Advisory Committee
	<b>Date:</b>	Wednesday 20 March 2024
	<b>Location:</b>	Conference Room, Darebin Council, 350 High Street Preston
<b>PRESENT:</b>	<b>Councillors:</b>	Cr. Susanne Newton – Mayor of Darebin
	<b>Council Staff:</b>	Leah Crossman, Art & Collections Coordinator Valli Morphett, Manager, Creative Culture & Economic Development
	<b>External Attendees:</b>	Advisory Committee Members
<b>APOLOGIES:</b>		

The Meeting commenced at 6.30pm

MATTERS CONSIDERED		DISCLOSURES AND COMMENTS
1	<b>WELCOME &amp; INTRODUCTIONS</b>	No disclosures were made.
2	<b>DAREBIN ART COLLECTION – WORKS OF UNKNOWN PROVENANCE</b>	No disclosures were made.
3	<b>MIGRATION SCULPTURE PUBLIC ART PROJECT EOI</b>	No disclosures were made.
4	<b>WHAT'S COMING UP AT BUNDOORA HOMESTEAD</b>	No disclosures were made.

### SUMMARY OF MEETINGS – PUBLIC RECORD (CONTINUED)

The Meeting concluded at 8.00pm

<b>RECORD COMPLETED BY:</b>	<b>Officer Name:</b>	Leah Crossman
	<b>Officer Title:</b>	Art & Collections Coordinator



## SUMMARY OF COUNCILLOR ATTENDANCE AT ADVISORY COMMITTEES, COUNCILLOR BRIEFINGS AND OTHER INFORMAL MEETINGS OF COUNCILLORS

<b>MEETING DETAILS:</b>	<b>Title:</b>	Climate Emergency Darebin Advisory Committee
	<b>Date:</b>	20 March 2024
	<b>Location:</b>	Gleeson Environment Centre Darebin Parklands
<b>PRESENT:</b>	<b>Councillors:</b>	Cr. Trent McCarthy
	<b>Council Staff:</b>	Natalie Jamieson (Environment Officer – Climate Emergency) Kristie Dunn (Senior Environment Officer – Climate Emergency) Stephanie Kuisma (Senior Environment Officer – Climate Emergency) Michele Burton (Coordinator Climate Emergency and Environment Programs)
	<b>External Attendees:</b>	Members (6)
<b>APOLOGIES:</b>		Members (1); Councillors (1)

The Meeting commenced at 6.05pm

MATTERS CONSIDERED		DISCLOSURES AND COMMENTS
1	Open meeting, acknowledgements & apologies	No disclosures were made
2	Membership	No disclosures were made
3	Feedback from members on draft Climate Emergency Plan	No disclosures were made
4	Stage 2 Community Consultation	No disclosures were made
5	Climate Emergency Plan next steps	No disclosures were made
6	High Life Expo	No disclosures were made
7	Electrify Darebin update – Solar for apartments and Sustainable House Day	No disclosures were made
8	Advocacy and Action updates - members	No disclosures were made

**SUMMARY OF MEETINGS – PUBLIC RECORD (CONTINUED)**

The Meeting concluded at 7.06pm

<b>RECORD COMPLETED BY:</b>	<b>Officer Name:</b>	Officer Name: Natalie Jamieson
	<b>Officer Title:</b>	Officer Title: Environment Programs Officer – Climate Emergency





## SUMMARY OF COUNCILLOR ATTENDANCE AT ADVISORY COMMITTEES, COUNCILLOR BRIEFINGS AND OTHER INFORMAL MEETINGS OF COUNCILLORS

<b>MEETING DETAILS:</b>	<b>Title:</b>	Darebin Gender Equity Advisory Committee
	<b>Date:</b>	Tuesday 26 March 2024
	<b>Location:</b>	Council Conference Room
<b>PRESENT:</b>	<b>Councillors:</b>	Cr Susan Rennie (Online. Present from 5.30 – 6pm only)
	<b>Council Staff:</b>	Jade Myconos (Gender Equity Officer) Kathie Duncan (Coordinator Equity and Diversity) Jade Myconos (Gender Equity Officer) Martti Martinson (Strategic Project Officer, Darebin) Natalie Jamieson (Environment Programs Officer, Darebin) Stephanie Lai (Senior Environment Strategy Officer, Darebin) Yash Duggal (Manager City Safety and Compliance, Darebin) Rhett English (Coordinator Civic Compliance, Darebin) Jessica Creed (Team Leader Local Laws and Animal Management, Darebin) Narelle Wilkins (City Safety Operational Support Officer, Darebin)
	<b>External Attendees:</b>	Advisory Committee Members
<b>APOLOGIES:</b>		

The Meeting commenced at 5.30pm

MATTERS CONSIDERED		DISCLOSURES AND COMMENTS
<b>1</b>	LGBTQIA+ Action Plan development, consultation.	No disclosures were made.
<b>2</b>	Draft Climate Emergency Plan, presentation.	No disclosures were made
<b>3</b>	Local Laws, consultation.	No disclosures were made

### SUMMARY OF MEETINGS – PUBLIC RECORD (CONTINUED)

The Meeting concluded at 7.35pm

<b>RECORD COMPLETED BY:</b>	<b>Officer Name:</b>	Jade Myconos
	<b>Officer Title:</b>	Gender Equity Officer



## SUMMARY OF COUNCILLOR ATTENDANCE AT ADVISORY COMMITTEES, COUNCILLOR BRIEFINGS AND OTHER INFORMAL MEETINGS OF COUNCILLORS

<b>MEETING DETAILS:</b>	<b>Title:</b>	Councillor Briefing
	<b>Date:</b>	2 April 2024
	<b>Location:</b>	Hybrid Meeting
<b>PRESENT:</b>	<b>Councillors:</b>	Cr Newton (Mayor) (Chairperson – Online from 4pm) Cr Rennie (in person from 4.05pm) Cr Hannan (online from 4pm) Cr Messina (online from 4.05pm) Cr McCarthy (in person from 4.20pm) Cr Dimitriadis (online from 4.25pm) Cr Greco (online from 4.25pm – 5.49pm)
	<b>Council Staff:</b>	Peter Smith, Chief Executive Officer (online from 4pm) Vanessa Petrie, General Manager City Sustainability and Strategy Jo Smale, Acting General Manager Community (online from 4pm) Rachel Ollivier, General Manager Operations and Capital Yvette Fuller, Acting General Manager Customer and Corporate Valli Morphett, Manager Creative Culture & Economic Development Neil Cooney, Assistant Manager City Development Jody Brodribb, Coordinator Governance Services
	<b>External Attendees:</b>	Advisory Committee Members
<b>APOLOGIES:</b>		Cr Williams

The Meeting commenced at 4.04pm

MATTERS CONSIDERED		DISCLOSURES AND COMMENTS
4.1	Placemaking Workshop	No disclosures made
4.2	Mini Session on Planning Delegations	No disclosures made

### SUMMARY OF MEETINGS – PUBLIC RECORD (CONTINUED)

The Meeting concluded at 5.59pm

<b>RECORD COMPLETED BY:</b>	<b>Officer Name:</b>	Jade Myconos
	<b>Officer Title:</b>	Gender Equity Officer



## SUMMARY OF COUNCILLOR ATTENDANCE AT ADVISORY COMMITTEES, COUNCILLOR BRIEFINGS AND OTHER INFORMAL MEETINGS OF COUNCILLORS

<b>MEETING DETAILS:</b>	<b>Title:</b>	Councillor Briefing
	<b>Date:</b>	9 April 2024
	<b>Location:</b>	Hybrid Meeting
<b>PRESENT:</b>	<b>Councillors:</b>	Cr Newton (Mayor) (Chairperson) Cr Rennie (in person from 4.05pm) Cr Hannan (online from 4.07pm, then in person from 4.15pm) Cr Messina (online from 4.07- 4.10pm and then 5.40pm) Cr Dimitriadis (online from 4pm) Cr Greco (online from 4pm) Cr Williams (in person from 4.54pm)
	<b>Council Staff:</b>	Peter Smith, Chief Executive Officer Vanessa Petrie, General Manager City Sustainability and Strategy Jo Smale, Acting General Manager Community (online from 4pm) Rachel Ollivier, General Manager Operations and Capital Yvette Fuller, Acting General Manager Customer & Corporate Anthony Smith – Acting Manager Governance & Communications Chad Griffiths – Manager City Futures & Development (4pm-4.40pm) Neil Cooney, Assistant Manager City Development (4pm-4.40pm) Matt Cullen – Coordinator Statutory Planning (4pm-4.40pm) Ann Taylor – Principal Planner (4pm-4.40pm) Harry Grange – Senior Statutory Planner (4pm-4.40pm) Paul Moriarty – Senior Statutory Planner (4pm-4.40pm) Srini Krishnan, Chief Financial Officer (4.40pm-5.54pm) Lisa Wheelhouse – Manager Customer & Transformation (4.40pm-5.54pm) Daryl Whitfort – Senior Advisory (4.40pm-5.54pm) Julie Wyndham - (4.40pm-5.54pm) Kassia Gibbs – Coordinator Corporate Reporting (4.40pm-5.54pm) Jody Brodribb, Coordinator Governance Services
	<b>External</b>	

	<b>Attendees:</b>	
<b>APOLOGIES:</b>		Cr McCarthy – leave of absence

The Meeting commenced at 4.04pm

<b>MATTERS CONSIDERED</b>		<b>DISCLOSURES AND COMMENTS</b>
<b>4.1</b>	Pre-Planning discussion 5.1 Application for Planning Permit D/114/2016/A, 61 High Street Northcote 5.2 Planning Permit Application D/330/2023, 199-203 Broadway, Reservoir 5.3 26 Jenkins Street, Northcote (Amended VCAT Position), 26 Jenkins Street, Northcote	Nil disclosures
<b>4.2</b>	2024-25 Integrated Planning and Budgeting Workshop #3	Nil disclosures.
	General Business:	Nil disclosures.

The Meeting concluded at 5.59pm

<b>RECORD COMPLETED BY:</b>	<b>Officer Name:</b> <b>Officer Title:</b>	Jody Brodribb Coordinator Governance Services
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## Questions Taken on Notice at the Council Meeting – 25 March 2024

**Public Question Time – Questions taken on Notice.**

At the Council meeting held on 25 March 2024, the following questions were taken on notice:

- **Cath Rouse**

1. Can Council confirm they will not allow any rubbish from Darebin to go to industrial incinerators?
2. Will Council prepare an EPA submission expressing the harms to Darebin residents of this planned incinerator, and this would be in line with the stated policy against waste to energy incinerators on page 9 of the Waste and Recycling Strategy. Submissions to the EPA on this are due on 14 April 2024.
3. Will Council agree to not contract Cleanaway for any services if they continue to pursue this proposal?

**Response from General Manager City Sustainability and Strategy**

Thank you for your questions, Cath, I acknowledge that your questions were emailed to us before 12pm today, however we unfortunately haven't been able to respond. A member of my team will respond to you this week.

*A voice message was left for Cath Rouse on Tuesday 9 April 2024, and phone calls with updates and responses to Cath Rouse's questions, were made on Friday 12 April 2024 and Monday 15 April 2024 from Allan Middlemast, Acting Manager – Climate Emergency & Sustainable Transport.*

*The responses to the questions taken on notice are as follows:*

1. *Darebin's medical and immunisation waste is currently sent to a processing facility in Dandenong South that includes an incinerator.*
2. *A submission was not made to the planning process for the proposed incinerator in Whittlesea. However, a letter was sent to executive of EPA highlighting Darebin's Waste and Recycling strategy that avoids burning waste.*
3. *Darebin will continue to use our Social and Sustainable Procurement Policy to ensure the best outcomes are achieved for the community.*

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Questions Taken on Notice at the Council Meeting – 25 March 2024

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***A further follow up in relation to the Your Street Your Say questions raised at the Council Meeting 26 February 2024, was provided to Karl Charika on Monday 8 April 2024, via email from Allan Middlemast, Acting Manager – Climate Emergency & Sustainable Transport:***

*“Thank you for taking my call this afternoon. As discussed briefly on the phone, officers from my team left you a voicemail and follow-up email about how to participate in the Your Street, Your Say consultation. I understand this was not the information you were after and I apologise for the delay in providing this response.*

*As requested, I have provided the information here via email.*

***Q1 - Following the motions, amendments and recisions over the Area B Your Street Your Say implementation plan, can you please say where on the list of 26 priorities is the plan to reduce through traffic on South Crescent, Northcote?***

*The draft concept plan for South Crescent is included as one of the top 22 priorities included in the consultation.*

***Q2 - Can you share the results and dates of the most recent counts of pedestrians, bikes and through traffic motor vehicles (not parked) along South Crescent, Northcote?***

*Bike and vehicle volume data from February 2021 shows 717 bikes and 1150 vehicles travelling along South Crescent per day. Information has not been collected on pedestrian volumes.*

***Q3 - When did Council most recently approach the Department of Transport and Infrastructure, the Member for Northcote, VicTrack or other State Government body or agency to seek cooperation in relation to a walking or cycling track alongside South Crescent, Northcote?***

*Considering the design guidance for Strategic Cycling Corridors, possible impacts on trees and land ownership along the south side of South Crescent, State Government has not been approached about creating an off-road walking or cycling track.*

*If you have any further queries, please let me know.”*





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## SUMMARY MINUTES OF THE AUDIT & RISK COMMITTEE MEETING

Held on Monday 4 December 2023 at Darebin Civic Centre, 350 High Street Preston, Ngurungaeta Room, (Council Chamber)

AUDIT & RISK COMMITTEE MEETING SUMMARY MINUTES

4 DECEMBER 2023

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## CONFIDENTIAL

**MONDAY 4 DECEMBER 2023 - 9.00AM - DAREBIN CIVIC CENTRE  
350 HIGH STREET PRESTON  
NGURUNGAETA ROOM  
(COUNCIL CHAMBER)**

### Attendees

#### Members

- Ms Lisa Tripodi (Independent External Member) (Chairperson)
- Jonathan Kyvelidis (Independent External Member)
- Dr. Marco Bini (Independent External Member)
- Cr. Lisa Messina (Committee Member)\*
- Cr. Julie Williams (Committee Member)

#### Internal Auditor

- Pat Scanlon – Partner, Global NTT Digital
- Ben Owens – Manager, Global NTT Digital\*

#### External Auditor

*Nil*

#### Council Officers

- Peter Smith – Chief Executive Officer
- Caroline Buisson – General Manager Customer and Corporate
- Rachel Ollivier – General Manager Operations and Capital
- Vanessa Petrie – General Manager City Sustainability and Strategy
- Kylie Bennetts – General Manager Community
- Enna Giampiccolo – Manager Governance and Communications
- Lalitha Koya – Chief Information Officer (Item 7.3)
- Michael O’Riordan – Acting Chief Financial Officer (Item 8.1)
- Yvette Fuller – Chief People Officer (Item 9.2)

#### Observers

- Cr. Susanne Newton (Mayor)

#### Minutes

- Nick Van – Governance Officer

\* These participants attended virtually

### DISCLAIMER:

The information contained in this report is designated confidential by the Chief Executive Officer as it is confidential information for the purposes of Section 3(1) of the Local Government Act 2020 because it is Council business information, being information that would prejudice Council’s position in commercial negotiations if prematurely released. This ground applies because of the sensitive and varied nature of the information received and considered by the Audit & Risk Committee from time-to-time which can pertain to external stakeholders also.

**AUDIT & RISK COMMITTEE MEETING SUMMARY MINUTES****4 DECEMBER 2023****1. WELCOME & ACKNOWLEDGEMENT OF COUNTRY**

The Chair gave an Acknowledgement of Country and welcomed the Committee members and all attendees present at the meeting.

**2. IN-CAMERA DISCUSSION**

The Audit and Risk Committee noted the Confidential - Flood Mapping Implementation Update.

**3. APOLOGIES**

No apologies declared.

**1. DISCLOSURES OF CONFLICTS OF INTEREST**

No Conflicts of Interest declared.

**5. CONFIRMATION OF THE MINUTES OF THE PREVIOUS AUDIT COMMITTEE MEETING**

The Committee approved the minutes as a true and correct record of the previous meeting held 11 September 2023.

**2. CEO QUARTERLY UPDATE (VERBAL)**

The Audit and Risk Committee noted the verbal update provided by the CEO.

**3. STANDING REPORTS****7.1 ACTIONS ARISING FROM PREVIOUS MEETING**

The Audit and Risk Committee noted the status of the action items from the previous meeting.

**KEY FINDING**

- Management will continue to work towards the completion of the open actions and provide an update at the 20 March 2024 meeting.

**7.2 COMMITTEE WORK PLAN REPORT**

The Audit and Risk Committee noted the Committee Work Plan Report.

**KEY FINDINGS**

**AUDIT & RISK COMMITTEE MEETING SUMMARY MINUTES****4 DECEMBER 2023**

- Council is taking appropriate actions to comply with the latest legislative changes and work to progress the compliance register project remains a priority and focus will resume following resourcing of the risk team.
- Darebin City Council's internal review function was found to be generally compliant with the Infringements Act 2006 (Act) and the Director, Fines Victoria's Internal Review Guidelines and management will continue to monitor the actions arising from the fines Victoria Review.
- Management is monitoring the performance and the review of the internal audit services contract.

**7.3 INFORMATION SERVICES REPORT**

The Audit and Risk Committee noted the Information Services Report.

**KEY FINDINGS**

- Management is comfortable with the timeframe for Cyber Posture Improvement. Based on maturity level tracking in level 1 (well over 50%) and level 2 (20%) the timeframe can also be shifted forward.
- Positive behaviour linked to 'reported users' is increasing.
- A new provider will be responsible for training exercises for staff online security.

**8. FINANCIAL REPORTS****8.1 QUARTERLY FINANCIAL REPORT**

The Audit and Risk Committee noted the Quarterly Financial Report.

**KEY FINDING**

- Council is monitoring and managing its financial position and key controls and addressing procurement capability and compliance.

**9. RISK MANAGEMENT****9.1 QUARTERLY RISK MANAGEMENT REPORT**

The Audit and Risk Committee noted the Quarterly Risk Management Report.

**KEY FINDINGS**

- Northcote Town Hall can only be used for smaller events. It cannot be used for office accommodation or larger events.
- Council no longer wishes to be auspicing body for the Aboriginal Advancement League, this project has stopped. The Minister will make a decision on whether this will be refunded or not.
- Council is seeking confirmation that the previous proponent of the old police station no longer wants to use the premises to convert it into a community radio station.
- Melbourne Innovation Centre tenants have been given notice of the last 5 months of their lease.
- Council is being briefed on aged care reforms.
- Number of unregistered pools has been reduced to 350, there are 51 high risk sites. A role is being recruited to focus exclusively on pools.
- The transition to a new ERP system has begun with State Government funding. Current building records are being digitised and data is being cleansed as part of this process, this will improve confidence in our data.
- Grants have been secured from Cladding Victoria.

**AUDIT & RISK COMMITTEE MEETING SUMMARY MINUTES**

**4 DECEMBER 2023**

**9.2 QUARTERLY SAFETY REPORT**

The Audit and Risk Committee noted the Quarterly Safety Report.

**KEY FINDINGS**

- Driver training and reassessment training has been increasing, however the types of objects that are being struck by Council vehicles are not objects that can be moved.
- While occupational violence at customer service centres can be perpetrated by the same person, it is rare. A language barrier does not appear to be a reason for occupational violence.

**10. INTERNAL AUDIT**

**10.1 RECENT REPORTS AND PUBLICATIONS**

The Audit and Risk Committee noted the Recent Reports and Publications.

**KEY FINDING**

- Management has reviewed recent reports and publications related to issues of management controls, integrity and continuous improvement that impact the local government sector and initiated action to mitigate Council's risk in response.

**10.2 OUTSTANDING AUDIT ACTIONS STATUS REPORT**

The Audit and Risk Committee noted the Outstanding Audit Actions Status Report

**KEY FINDING**

- Actions are managed from an achievability standpoint as previous optimistic completion dates have required extensions. This should not be the norm hence the longer completion dates.

**10.3 COMPLETED INTERNAL AUDITS**

The Audit and Risk Committee noted the Completed Internal Audits.

**KEY FINDINGS**

- A holistic approach is preferred for consistent contract management within Council hence the recommendation for a contract management forum.
- There is no Darebin approach to contract management.
- Contract meetings are minuted in sporadic fashion, more likely for larger contracts.
- Cybersecurity roadmap is good and should continue to be rolled out.
- Cybersecurity training is very important for all staff, needs to be rolled out and updated due to changing landscape.
- Cybersecurity risks are well documented but require further detail.

**10.4 INTERNAL AUDIT PROGRAM STATUS & AUDIT SCOPES FOR APPROVAL**

The Audit and Risk Committee noted the Internal Audit Status & Audit Scopes for Approval

**KEY FINDING**

**AUDIT & RISK COMMITTEE MEETING SUMMARY MINUTES****4 DECEMBER 2023**

- The key focus is to continue the delivery of the 2023/24 internal audit program.

**11. GOVERNANCE****11.1 COMMITTEE MANAGEMENT REPORT**

The Audit and Risk Committee:

- noted the Committee Management Report.
- endorsed the Bi-Annual Report for June to November 2023.

**KEY FINDING**

- Compliance with the Local Government Act 2020 has been met by preparing the Bi-Annual Report.

**12. OTHER BUSINESS**

Nil.

**13. NEXT MEETING**

The next meeting of the Audit Committee will be held at 2.00pm on 20 March 2024 in person at the Darebin Civic Centre, 350 High Street Preston.

**14. CLOSE OF MEETING**

As there was no further business, the Chair closed the meeting at 11.20am.



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# SUMMARY MINUTES OF THE SPECIAL AUDIT AND RISK COMMITTEE MEETING

Held on Monday 19 February 2024 at Darebin Civic Centre, 350 High Street Preston (Online).



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**MONDAY 19 FEBRUARY 2024 - 1:00 PM - DAREBIN CIVIC CENTRE  
350 HIGH STREET PRESTON – MEETING HELD VIRTUALLY**

**Attendees**

**Members**

- Ms Lisa Tripodi (Independent External Member) (Chairperson)
- Dr. Marco Bini (Independent External Member)
- Jonathan Kyvelidis (Independent External Member)
- Cr. Lina Messina (Committee Member)

**Council Officers**

- Peter Smith – Chief Executive Officer
- Kylie Bennetts – General Manager Community
- Caroline Buisson – General Manager, Customer & Corporate
- Rachel Ollivier – General Manager Operations & Capital
- Vanessa Petrie - General Manager City Sustainability & Strategy
- Enna Giampiccolo – Manager Governance & Communications
- Yvette Fuller – Chief People Officer (*Item 5.1*)
- Lalitha Koya – Chief Information Officer (*Item 6.1*)

**Observers**

- Cr. Susanne Newton (Mayor)

**Minutes**

- Mr Tristan Glennon – Audit & Compliance Officer

**External Advisors (*Item 5.1*)**

- Kate Oliver – Partner, Maddocks
- Amber Davis – Senior Associate, Maddocks
- Matthew Salter – Principal Consultant and Managing Director, SafeT Now

**DISCLAIMER:**

The information contained in this report is designated confidential by the Chief Executive Officer as it is confidential information for the purposes of Section 3(1) of the Local Government Act 2020 because it is Council business information, being information that would prejudice Council's position in commercial negotiations if prematurely released. This ground applies because of the sensitive and varied nature of the information received and considered by the Audit and Risk Committee from time-to-time which can pertain to external stakeholders also.

## AUDIT AND RISK COMMITTEE MEETING SUMMARY MINUTES

19 FEBRUARY 2024

**1. WELCOME & ACKNOWLEDGEMENT OF COUNTRY**

The Chair gave an Acknowledgement of Country and welcomed the Audit and Risk Committee (Committee) members and all attendees present at the meeting.

**2. APOLOGIES**

Apologies:

- Cr. Tom Hannan (Committee Member)

**3. DISCLOSURES OF CONFLICTS OF INTEREST**

Committee members are asked to declare any conflicts of interest.

None were declared.

**4. APPROVAL OF THE PREVIOUS MINUTES**

Not required – to be considered at the ordinary Committee meeting on 20 March 2024.

**5. CONFIDENTIAL****5.1 CONDUCT CONCERNS - COUNCIL CHAMBER**

This item is confidential because it is legal privileged information, being information to which legal professional privilege or client legal privilege applies, pursuant to Section 3(1) (e) of the Local Government Act 2020.

**6. STANDING REPORTS****6.1 INFORMATION SERVICES REPORT**

The Audit and Risk Committee noted the Information Services Report.

**KEY FINDING**

Management have taken appropriate action to mitigate the high risks in IT.

**7. OTHER BUSINESS**

Nil.

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**AUDIT AND RISK COMMITTEE MEETING SUMMARY MINUTES****19 FEBRUARY 2024**

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**8. COMMITTEE MEMBERS CONFERENCE**

Not required.

**9. NEXT MEETING**

The next meeting of the Audit and Risk Committee will be held at 2.00pm on 20 March 2024 in person at the Darebin Civic Centre, 350 High Street Preston.

**10. CLOSE OF MEETING**

As there was no further business, the Chair closed the meeting at 2:15.

**10. ITEMS TO BE TABLED**

Nil

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## 11. NOTICES OF MOTION

### 11.1 SAFETY CONCERNS - UPGRADES TO JONES AND COLLINS STREET, THORNBURY

**Councillor:** Emily DIMITRIADIS

**NoM No.:** 09/2024

---

Take notice that at the Council Meeting to be held on 29 April 2024, it is my intention to move:

***That Council:***

- (1) *Notes that Jones Street and Collins Street in Thornbury are located next to Thornbury High School.*
- (2) *Notes that Councillors have received complaints from residents about road safety issues in and around Jones Street and Collins Street, particularly about safety concerns for students attending Thornbury High School due to dangerously speeding vehicles.*
- (3) *Notes that in the current 2023/2024 budget, Darebin Council put aside money for quick safety upgrades to Jones and Collins Street and according to residents, promised them “small wins”, such as physical restrictions to stop cars speeding down the street, better located and more signage in the area, including the installation of “Wrong Way, Go Back” signs and changing “Give Way” signs to “Stop” signs.*
- (4) *Receives a report at the next council meeting on the status of these upgrades, including, but not limited to the type of work to be done and when the work will be completed*

**Notice Received:** 15 April 2024

**Notice Given to Councillors** 15 April 2024

**Date of Meeting:** 29 April 2024

#### **Rationale**

Over the past few years, residents have raised complaints with Councillors and local Members of Parliament regarding the safety concerns around Jones Street and Collins Street in Thornbury. Since these are Council owned roads, money was set aside in the 23/24 budget for some quick upgrades to Jones and Collins Street, however, to date no work has been done in the area. This motion requests a report on the status of these upgrades while ensuring that the works will be completed in this financial year, as planned by Council.

#### **Attachments**

Nil

**11.2 THE NAPPY COLLECTIVE****Councillor: Emily DIMITRIADIS****NoM No.: 10/2024**

---

Take notice that at the Council Meeting to be held on 29 April 2024, it is my intention to move:

***That Council***

- (1) Notes that around 1 in 10 Australian families cannot afford an adequate number of nappies for their babies and are forced to make the difficult choice to go without other essentials like food or medicine.*
- (2) Notes that with the current cost-of-living crisis, one in six children are now living in poverty and more than 280,000 children across Australia and around 150,000 families are currently experiencing nappy stress and these figures are expected to rise.*
- (3) Notes that The Nappy Collective is Australia's only not-for-profit organisation that focuses solely on collecting disposable nappies and distributing them to families in crisis.*
- (4) Notes that we can simply and effectively assist local families experiencing nappy stress by registering to have collection points around the City of Darebin for a small once-off fee of \$60 per collection point.*
- (5) Notes that all nappy donations collect from Darebin will be delivered locally by the organisation to families in need.*
- (6) Introduces The Nappy Collective by authorising the CEO to register at least ten collection points in Darebin buildings for the public to donate unused nappies, in consultation with Maternal and Child Health Centres, Childcare Centres, Neighbourhood Houses and other family friendly council run organisations such as libraries.*

**Notice Received: 15 April 2024****Notice Given to Councillors 15 April 2024****Date of Meeting: 29 April 2024****Rationale**

With the current cost-of-living crisis, this is a simple and effective opportunity for Council to support families in need and ultimately create a better tomorrow for all Australians by providing collection points for nappy donations around the City of Darebin to support families in crisis.

**Attachments**

Nil

**11.3 RESURFACE THE ENTRANCE TO THE PITCHER PARK OVAL****Councillor: Emily DIMITRIADIS****NoM No.:** 11/2024

---

Take notice that at the Council Meeting to be held on 29 April 2024, it is my intention to move:

***That Council***

- (1) Notes that for years, members of the public have repeatedly asked Council to resurface the entrance to the Pitcher Park oval in Alphington because it has resulted in serious injuries and hospitalisations of players and spectators.*
- (2) Notes that the entrance to the Pitcher Park oval is also the central thoroughfare for access to both pavilions and spectator areas. This entrance is gravel which is why it has resulted in many injuries.*
- (3) Notes that during the last footy season, various incidents occurred due to the gravel surface, including an elderly spectator needing medical attention and an All Abilities player from the Parkside Football Club who was hospitalised with a concussion before running onto the oval.*
- (4) Notes that Parkside Sports Club is based at Pitcher Park in Alphington, with over 1000 playing members in football, cricket and netball, with two All Abilities teams and hundreds of spectators on game days.*
- (5) Notes that over the many years, the club has not been a priority for council, despite there being many reported incidents of falls on the gravel entrance to Pitcher Park.*
- (6) Notes that with the beginning of the new footy season, the Club, coaches, players, spectators, and the general public are seriously concerned about everyone's safety at Pitcher Park.*
- (7) Receives a report prior to the budget being adopted, listing the cost of resurfacing the gravel entrance to Pitcher Park and when it can be delivered by Council.*

**Notice Received: 15 April 2024****Notice Given to Councillors 15 April 2024****Date of Meeting: 29 April 2024****Rationale**

For many years, residents have been contacting Councillors expressing concerns about the gravel surface at the entrance of the Pitcher Park oval. For the last three budgets, I have requested support from Councillors to fix this issue, but unfortunately this safety issue has not been supported. This motion simply requests a report on the cost of resurfacing the gravel entrance to Pitcher Park and a timeframe of when it can be delivered.

**Attachments**

Nil



**11.4 PARTICIPATORY BUDGET****Councillor: Gaetano GRECO****NoM No.: 12/2024**

---

Take notice that at the Council Meeting to be held on 29 April 2024, it is my intention to move:

***That Council:***

- (1) Notes that Participatory Budgeting is a democratic process in which community members decide how to spend Council rates as part of annual budget processes.*
- (2) Notes In 2014, Darebin Council was one of the pioneers in local government to apply participatory budgeting principles.*
- (3) Receives a report in May 2024 on developing a participatory budget process that gives residents, community groups, sporting clubs, businesses and organisations a say in putting forward projects, initiatives, or programs (that demonstrate a strong community benefit) which Council would commit to deliver in the 2024/25 financial year.*
- (4) The report should consider, amongst other details:*
  - a. Allowing for an allocation of \$250,000 (or other appropriate amount) to fund once-off community projects, initiatives or programs that can be delivered between 1 July 2024 and 30 June 2025.*
  - b. A transparent Council selection process for determining how community ideas will be selected and delivered in 2024/25.*
  - c. Appropriate terms and conditions that must be followed for eligible initiatives, with an emphasis on initiative that address socio-economic disadvantage in Darebin.*
  - d. Appropriate funding limits for single initiatives.*

**Notice Received: 15 April 2024****Notice Given to Councillors 15 April 2024****Date of Meeting: 29 April 2024****Rationale**

Participatory budgeting is a deliberative process used by some Councils, that gives residents real power over the money they pay in rates.

Merri-Bek Council has had a participatory budgeting process in place for three years now.

The fundamental basis of participatory budgeting is creating a platform for community members to not only share and create ideas but also make real decisions about how money is spent to implement those ideas with Council playing an important role in facilitating the highly transparent process.

Darebin Council successfully applied participatory budgeting principles to determine what certain infrastructure funds would be used for. At the time the project delivered eight specific infrastructure developments focused on supporting disadvantaged areas of the community with the establishment of the now much liked neighbourhood house in East Preston.

Its time Darebin Council once again gives our residents a direct say in how Council rates ought to be spent to primarily support disadvantaged areas of the community.

**Attachments**

Nil

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**11.5 PRESTON MARKET - CALL FOR COUNCIL AND COMMUNITY CONSULTATION ON FUTURE DEVELOPMENT PLANS****Councillor: Gaetano GRECO****NoM No.: 13/2024**

---

Take notice that at the Council Meeting to be held on 29 April 2024, it is my intention to move:

***That Council:***

- (1) *Notes the new planning controls adopted by the Minister for Planning in August 2023 make the Minister the responsible authority for the development plan and all planning permits for the Preston Market precinct.*
- (2) *Notes the new planning controls require that Preston Market be substantially retained in its current place, while allowing sympathetic change and renewal.*
- (3) *Notes Preston Market will also be protected by a Heritage Overlay which will require any development to conserve and enhance the heritage significance of the site.*
- (4) *Notes a planning permit will be required for any new buildings and works, including alteration or demolition of any existing buildings.*
- (5) *Notes the new planning controls will guide a mixed-use development for the Preston Market precinct which features:*
  - (a) *Approximately 1,200 new dwellings.*
  - (b) *Building heights varying between one and 14 storeys across the site.*
  - (c) *Approximately 3,700 square metres of public open space that complements the market experience for all visitors.*
  - (d) *Protection of sunlight to Preston City Oval and other public open space.*
  - (e) *Street and pedestrian networks that connect the precinct to the new Preston Station & High St.*
- (6) *Notes that as part of any redevelopment, the landowner must prepare a development plan in accordance with the new planning provisions to the satisfaction of the Minister for Planning.*
- (7) *Notes the development plan must be prepared and approved before a planning permit can be granted for new use and development.*
- (8) *Resolves to write to the Minister for Planning requesting clear direction and information on what processes the Minister will put in place for the Darebin community, The Save the Preston Market Action Group and Council to have a say before any development plan is approved and any planning permits are granted by the Minister.*

**Notice Received: 15 April 2024****Notice Given to Councillors 15 April 2024****Date of Meeting: 29 April 2024**

**Rationale**

While new planning controls have been put in place to substantially protect Preston Market and help define the future development features of the precinct it is still unclear as to whether the Minister for Planning as the responsible authority will enable the community and Council to have a say on any future development plans and permit request proposed by landowners before any decision is made by the Minister.

**Attachments**

Nil

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**11.6 MOTION FOR SUBMISSION TO THE NATIONAL GENERAL ASSEMBLY OF LOCAL GOVERNMENTS REGARDING THE CONFLICT IN GAZA****Councillor: Gaetano GRECO****NoM No.: 14/2024**

---

Take notice that at the Council Meeting to be held on 29 April 2024, it is my intention to move:

***That Council:***

- (1) *Endorses and acts accordingly in support of Merri-bek Council's unanimously endorsed motion for submission to the National General Assembly of Local Governments which reads as follows:*

*"ALGA Mourns the tragic and horrific loss of civilian lives in the conflict in Gaza and condemns all attacks that target civilians. This pain resonates deeply worldwide and within our communities across Australia.*

*ALGA calls on the Australian government to help stop the starvation of people in Gaza by immediately restoring funding to UNRWA and doubling the funding.*

*ALGA also calls on the Australian government to advance the cause of peace by calling for:*

- (a) An immediate and permanent ceasefire.*
  - (b) The immediate lifting of the siege to allow an unlimited supply of all of the essentials of life to be delivered to people in Gaza.*
  - (c) Ending any weapons sales to Israel and ending any deals with weapons companies that supply weapons to the Israeli military.*
  - (d) Urge all parties to uphold international law, including decisions of the International Court of Justice."*
- (2) *Supports and acts accordingly to Merri-bek's unanimously endorsed motion to requests the Australian Local Government Association to invite a speaker from either the Australian Palestine Advocacy Network or the Palestinian Delegation to Australia and New Zealand, to address the 2024 National General Assembly of Local Governments.*
- (3) *Consistent with Council's long-standing support for refugees and asylum seekers provide immediate support of up to \$5,000 in total, to faith, cultural, refugee and asylum seeker organisations to assist in their support of recently arrived families from Palestine in Darebin, in line with the same motion unanimously endorsed by Merri-bek Council.*
- (4) *Council signs on to the Statement by Current and former Australian Elected Representatives on the Situation in Israel and the Occupied Palestinian Territories in support of an immediate, permanent ceasefire and a just and lasting peace:*

*Link to the Statement and full list of signatories as follows:*  
[https://docs.google.com/document/d/182u4eJnJUZ\\_Uruf1GlchLnF8XotnpxAX/edit](https://docs.google.com/document/d/182u4eJnJUZ_Uruf1GlchLnF8XotnpxAX/edit)

**Notice Received:** 15 April 2024

**Notice Given to Councillors** 15 April 2024

**Date of Meeting:** 29 April 2024

### **Rationale**

1. Almost 1,000 councillors and local government leaders from Councils across Australia came together at the 2022 National General Assembly of Local Government in Canberra to support the people of Ukraine, by unanimously passing a resolution to stand in solidarity with the people of Ukraine in seeking peace, security and stability. Therefore, it is incumbent on ALGA to consider the same action in regard to the humanitarian catastrophe in Gaza.

2. At the time, in 2022, the passing of the resolution followed an address to the Assembly by the Ukraine Ambassador, His Excellency Vasyl Myroshnychenko who sought more support due to the destruction of hospitals, schools and important infrastructure. In the same vein, this motion above requests the Australian Local Government Association invite a speaker from either the Australian Palestine Advocacy Network or the Palestinian Delegation to Australia and New Zealand, to address the 2024 National General Assembly of Local Governments.

3. For many years Darebin Council has shown strong leadership in supporting asylum seekers and refugees. One of the practical ways Council can assist in this humanitarian crisis is by supporting recently arrived families from Palestine in Darebin through faith and cultural groups and refugee service providers.

4. The situation in Gaza is becoming more and more desperate with famine setting in and the decision by western governments to cut aid money to UNRWA (United Nations Relief and Works Agency for Palestine Refugees). So far, the death toll from the bombing in Gaza is over 33,000 people, with the majority of them being women and children. The death toll in West Bank is more than 360 Palestinians. Using publicly available data, Oxfam has calculated that the average number of deaths per day in Gaza is higher than any other major armed conflict in the 21st century – higher than Syria, Sudan, Iraq, Ukraine, Afghanistan, and Yemen.

The scale of the genocide led more than 320 elected and formerly elected representatives across Australia from all levels of government to sign a statement titled A Statement by Current and former Australian Elected Representatives on the Situation in Israel and the Occupied Palestinian Territories The statement calls for an immediate, permanent ceasefire and a just and lasting peace.

The full statement and the list of signatories can be seen here:

[https://docs.google.com/document/d/182u4eJnJUZ\\_Uruf1GlchLnF8XotnpnAX/edit](https://docs.google.com/document/d/182u4eJnJUZ_Uruf1GlchLnF8XotnpnAX/edit)

The statement has been signed by elected and formerly elected representatives of all political persuasions – Labor, Greens, Socialist, Liberals, Nationals, and independents. Local councils are now being encouraged to sign on to the Statement by Current and former Australian Elected Representatives on the Situation in Israel and the Occupied Palestinian Territories in addition to individuals.

This is because there needs to be a worldwide response to stop the genocide and permanent displacement of Palestinians that is occurring before the world's eyes. This worldwide response includes local councils as well as civil society organisations, other levels of government and ordinary people who are aghast at the horrendous genocide that they are witnessing.

The full statement is below:

*A Statement by Current and former Australian Elected Representatives on the Situation in Israel and the Occupied Palestinian Territories As current and former Australian elected representatives from all levels of government, we make the following statement in support of an immediate, permanent ceasefire and a just and lasting peace:*

- 1. All states have an obligation to contribute to upholding international law, including human rights, international humanitarian law and the other universally accepted norms of the international legal system.*
- 2. For too long the human rights of the Palestinian people have been grossly violated, in the context of broader circumstances that also breach international law and pose a grave threat to international peace and security.*
- 3. These violations began in 1948 with the violent displacement of some 700,000 Palestinian people from their homeland. These people, and hundreds of thousands more displaced since, have all been denied a right of return.*
- 4. The occupation by Israel of the West Bank and Gaza, ongoing since 1967, continues to involve military occupation, illegal settlement expansion, land theft, violence, discrimination, restrictions on movement and the subjugation of the Palestinian people. The situation is intolerable and to the shame of the international community.*
- 5. While Gaza was cleared of illegal Israeli settlements in 2005, the ongoing blockade clearly constitutes an occupation under applicable international law standards.*
- 6. It is beyond dispute that Israel is committed to policies designed to entrench the domination of one people over another in the territories of Israel and the Occupied Palestinian Territories. Attempts to deny this, or smear those who allege it, are an attempt to defy truth and reality.*
- 7. These events and policies have involved the destruction of Palestinian society and the denial of the legitimate national aspirations of the Palestinian people.*
- 8. On 3 March 2021 the International Criminal Court announced it had opened an investigation into Israel and certain Palestinian armed groups. The Chief Prosecutor of the Court has announced it, “encompasses conduct that may amount to Rome Statute crimes committed since 13 June 2014 in Gaza and the West Bank, including East Jerusalem”.*
- 9. We note Australia is a state party to the International Criminal Court and bound by its statute which makes criminal the gravest international crimes.*
- 10. The deliberate or reckless killing of innocent civilians is never defensible, whatever the context, and both the horrific acts of Hamas on 7 October and the horrendous scale of the civilian death toll caused by the Israeli military response will properly form part of that investigation.*
- 11. We call on the Australian Government to publicly advocate for an immediate permanent ceasefire, to continue to call for the release of all hostages and urge that all parties fully comply with international standards.*
- 12. We call on the Australian Government to recognise Palestine as a state that is entitled to be free of occupation.*
- 13. We call on the Australian Government to examine its relationship with Israel, with a focus on positively contributing to the resolution of this intolerable and dangerous situation that threatens the people of Israel and Palestine and the entire international community.*

14. *We stand with Palestine, the Palestinian people, including Palestinian Australians and with all others who support truth and justice, including the many Jewish people protesting Israeli violence against Palestinians.*

**Attachments**

Nil



**12. URGENT BUSINESS**

### 13. CONSIDERATION OF REPORTS CONSIDERED CONFIDENTIAL

In accordance with Section 66(2) of the *Local Government Act 2020*, Council may resolve to close the meeting to members of the public to consider the following items, deemed to be confidential by the Chief Executive Officer in accordance with Section 3(1) of the Act for the reasons indicated:

#### 13.1 Contract Award - CT202374 Provision of Recycling Processing Service

This item is designated confidential because it is private commercial information, being information provided by a business, commercial or financial undertaking that if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage, pursuant to Section 3(1) (g(ii)) of the Act.

#### CLOSE OF MEETING

<b>Recommendation</b>
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**That** in accordance with section 66(2) of the *Local Government Act 2020*, Council resolves to close the meeting to members of the public to consider the items designated confidential by the Chief Executive Officer on the basis that the matters are confidential in accordance with Section 3(1) of the Act.

#### RE-OPENING OF MEETING


<b>Recommendation</b>
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That the meeting be re-opened to the members of the public.


### 14. CLOSE OF MEETING

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DAREBIN**

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 **National Relay Service**  
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If you are deaf, or have a hearing or speech impairment, contact us through the National Relay Service.

 **Speak your language**  
T 8470 8470

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