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AGENDA OF THE ORDINARY COUNCIL MEETING

To be held on Monday 28 June 2021 at 6.00pm

**This Council Meeting will be held at Preston Town Hall,
284 Gower Street, Preston.**

**This meeting will be closed to the public pursuant to
Section 395 of the Local Government Act 2020**

**The meeting will be livestreamed and may be accessed
from Councils website www.darebin.vic.gov.au.**

Persons wishing to submit a 'Public Question' may do so
online by 12.00 noon on the day of the meeting via the
Question and Submissions form on Council website .



ACKNOWLEDGEMENT OF TRADITIONAL OWNERS AND ABORIGINAL AND TORRES STRAIT ISLANDER COMMUNITIES IN DAREBIN

Darebin City Council acknowledges the Wurundjeri Woi-Wurrung people as the Traditional Owners and custodians of the land we now call Darebin and pays respect to their Elders, past, present and emerging.

Council pays respect to all other Aboriginal and Torres Strait Islander communities in Darebin.

Council recognises, and pays tribute to, the diverse culture, resilience and heritage of Aboriginal and Torres Strait Islander people.

We acknowledge the leadership of Aboriginal and Torres Strait Islander communities and the right to self-determination in the spirit of mutual understanding and respect.



English

These are the Minutes for the Council Meeting. For assistance with any of the items in the minutes, please telephone 8470 8888.

Arabic

هذه هي محاضر اجتماع المجلس. للحصول على المساعدة في أي من البنود في المحاضر، يرجى الاتصال بالهاتف 8470 8888.

Chinese

这些是市议会会议纪要。如需协助了解任何纪要项目，请致电8470 8888。

Greek

Αυτά είναι τα Πρακτικά της συνεδρίασης του Δημοτικού Συμβουλίου. Για βοήθεια με οποιαδήποτε θέματα στα πρακτικά, παρακαλείστε να καλέσετε το 8470 8888.

Hindi

ये काउंसिल की बैठक का सारांश है। सारांश के किसी भी आइटम में सहायता के लिए, कृपया 8470 8888 पर टेलीफोन करें।

Italian

Questo è il verbale della riunione del Comune. Per assistenza con qualsiasi punto del verbale, si prega di chiamare il numero 8470 8888.

Macedonian

Ова е Записникот од состанокот на Општинскиот одбор. За помош во врска со која и да било точка од записникот, ве молиме телефонирајте на 8470 8888.

Nepali

यी परिषद्को बैठकका माइन्युटहरू हुन्। माइन्युटका कुनै पनि वस्तुसम्बन्धी सहायताका लागि कृपया 8470 8888 मा कल गर्नुहोस्।

Punjabi

ਇਹ ਵੈੱਸਲ ਦੀ ਮੀਟਿੰਗ ਵਾਸਤੇ ਸੰਖੇਪ ਸਾਰਾਂਸ਼ ਹੈ। ਸੰਖੇਪ ਸਾਰਾਂਸ਼ ਵਿਚਲੀਆਂ ਕਿਸੇ ਵੀ ਆਈਟਮਾਂ ਸੰਬੰਧੀ ਸਹਾਇਤਾ ਵਾਸਤੇ, ਕਿਰਪਾ ਕਰਕੇ 8470 8888 ਨੂੰ ਟੈਲੀਫੋਨ ਕਰੋ।

Somali

Kuwaani waa qodobadii lagaga wada hadlay Fadhiga Golaha. Caawimada mid kasta oo ka mid ah qodobada laga wada hadlay, fadlan la xiriiir 8470 8888.

Spanish

Estas son las Actas de la Reunión del Concejo. Para recibir ayuda acerca de algún tema de las actas, llame al teléfono 8470 8888.

Urdu

یہ کاؤنسل کی میٹنگ کا ایجنڈا ہے۔ ایجنڈے کے کسی بھی حصے کے بارے میں مدد کے لیے براہ مہربانی 8470 8888 پر فون کریں۔

Vietnamese

Đây là những Biên bản Họp Hội đồng Thành phố. Muốn có người trợ giúp mình về bất kỳ mục nào trong biên bản họp, xin quý vị gọi điện thoại số 8470 8888.

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Agenda

1. OPENING OF MEETING AND MEMBERSHIP

Cr. Lina Messina (Mayor) (Chairperson)

Cr. Gaetano Greco (Deputy Mayor)

Cr. Emily Dimitriadis

Cr. Tom Hannan

Cr. Tim Laurence

Cr. Trent McCarthy

Cr. Susanne Newton

Cr. Susan Rennie

Cr. Julie Williams

2. ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

3. APOLOGIES

4. DISCLOSURES OF CONFLICTS OF INTEREST

5. CONFIRMATION OF THE MINUTES OF COUNCIL MEETINGS

Officer Recommendation

That the Minutes of the Ordinary Meeting of Council held on 24 May 2021 and the Special Meeting of Council held on 15 June 2021 be confirmed as a correct record of business transacted.

6. QUESTION TIME

Members of the public can lodge questions for Council to answer at an Ordinary Council meeting.

Due to the current COVID-19 health crisis and associated requirements residents and interested persons are strongly encouraged to view this Council meeting online.

The meeting will not be open to the public and accordingly public questions to be answered at the meeting will only be received up until 12.00 noon on the day of the meeting.

QUESTIONS

Members of the public can ask up to three (3) questions at an Ordinary Council meeting.

Questions submitted online will be responded to in the first instance.

Any question not answered at the meeting will be taken on notice and a written response will be provided to the person asking the question.

In accordance with the Council Governance Rules 2020, the Chairperson may disallow a question if it:

- a) relates to a matter outside the duties, functions or powers of Council;
- b) is defamatory, indecent, abusive, offensive, irrelevant, trivial or objectionable in language or substance;
- c) may lead to a breach of Council's statutory obligations;
- d) relates to a Notice of Motion, Petition or item of urgent business;
- e) deals with a subject matter already answered;
- f) is aimed at embarrassing a Councillor or an Officer; or
- g) deals with a matter that should be, or has been, considered as a confidential matter or relates to any matter in respect of which Council may close the Meeting to the public under section 66 of the *Local Government Act 2020*.

No questions directed at an individual Councillor or Officer will be allowed

SUBMISSIONS OR COMMENTS

Due to the meeting not being open to members of the public no submissions or comments will be able to be made on reports listed on the agenda .

HOW TO SUBMIT YOUR QUESTION OR MAKE A COMMENT OR SUBMISSION

Members of the public who wish to ask a question, at this Ordinary Council Meeting may register their question before 12.00 noon on the day of the meeting in one of the following ways:

- (a) online at darebin.vic.gov.au/questionsandsubmissions; or
- (b) by mail to PO Box 91, Preston 3072.

Council meetings can be viewed at the Watch Council and Planning Committee meetings page.

Agenda's will be available for viewing on Council's website at the 'Meeting Agendas and Minutes' page by 5pm, up to 6 days prior to the date of the meeting.

7. PETITIONS

8. CONSIDERATION OF REPORTS

8.1 COMMUNITY VISION - DAREBIN 2041

Author: General Manager, Governance and Engagement
Manager Governance & Corporate Strategy

Reviewed By: General Manager, Governance and Engagement

EXECUTIVE SUMMARY

The Community Vision is a new requirement introduced through the Local Government Act 2020. The Community Vision must be for at least 10 years and must be in place by 31 October 2021, taking effect from 1 July 2021.

The Community Vision articulates the aspirations of the community for the future and extends beyond the reach of Council and its responsibilities and sets direction for individuals, community groups, organisations, businesses and government bodies that participate, influence and contribute to community life and Darebin's future.

The Darebin 2041 Community Vision is based on a 20-year horizon, enabling our community to consider the future of Darebin for the next generation. The Darebin 2041 Community Vision has been developed by the community, for the community and articulates that aspirations of the community for Darebin for 2041.

The Vision has been developed through the Design Your Darebin 2041 engagement program, which included the establishment of a Deliberative Community Engagement Panel. Community Engagement commenced in December 2020 with broad engagement and the results of this engagement informed the Deliberative Panel's work to develop the Darebin 2041 Community Vision. The Deliberative Panel met virtually 3 times between 28th February and 11th March (due to covid restrictions) and in person on 2nd May and 23rd May 2021 to undertake this work.

Since late last year, Councillors have been regularly briefed throughout the process of the development of the Community Vision. In addition, the draft Community Vision was presented to Council on 8 April 2021 for noting, and Council resolved to make changes to the draft Community Vision and the remit of the Deliberative Panel.

Following the consideration and change to the draft Community Vision, a meeting in person with Councillors and the Deliberative Panel was convened on 24 April 2021 to discuss next steps. Additional sessions were allocated for the Panel to complete their work on the Community Vision, and the sessions originally scheduled for the Council Plan and Financial Plan deliberation were adjusted to provide additional time for the Community Vision to be completed. These sessions were held in person, as originally planned, on 2nd and 23rd May 2021.

More recently, Councillors were briefed on the final Community Vision on 24 May 2021 and "met" the Deliberative Panel virtually at a stakeholder engagement session on 7 June 2021. At this session, members of the Panel presented their work on the Community Vision (and Council Plan) and shared the thinking behind the elements of the Vision statement and the themes they had established.

The Darebin 2041 Community Vision and priorities outlined below is the work of the Deliberative Panel and remains unchanged from when it was presented to Councillors on 7 June 2021.

Darebin 2041 Community Vision

Darebin is an equitable, vibrant and connected community.

Darebin respects and supports First Nations People, values country, our diverse communities and places.

Darebin commits to mitigating the climate emergency, creating prosperity for current and future generations.

Draft Priorities

Vibrant, Respectful and Connected

- Celebrating all diverse communities and uplifting different voices in places of power
- Connection to, and preservation of, local history acknowledging past harm and trauma
- Vibrant and dynamic spaces, amenities and events
- Recognising Aboriginal and Torres Strait Islander values, living culture and connection to country
- One Darebin, no suburb left behind

Prosperous, Liveable and Flourishing

- Encouraging and incentivising business investment and growth in the sustainability sector
- Creating equitable and diverse opportunities for employment and volunteering
- Being a 20-minute city with access to amenities and services close to our homes
- Sustaining community ownership of services across the lifespan and maintaining the health and wellbeing of all
- Making Darebin a Victorian centre for creative industry and the arts
- Ensuring development and the built environment is designed for liveability and sustainability

Climate, Green and Sustainable

- Taking urgent action on the climate emergency, leading and educating communities and businesses
- Making decisions that are community driven, transparent, socially and equitably just and equitable
- Providing and promoting safe and sustainable transport
- Regenerating, enhancing and protecting ecosystems and biodiversity
- Integrating ecological solutions in the built environment, promoting sustainable development and retrofitting practices, which protect natural assets and strive for zero carbon emissions

Officer Recommendation

That Council:

- (1) Adopts the Darebin 2041 Community Vision.
 - (2) Thanks the Deliberative Panel Members for their commitment and work undertaken from March to May to develop the Community Vision.
 - (3) Thanks the Aboriginal Advisory Committee, Wurundjeri Woi-wurrung Cultural Heritage Aboriginal Corporation, Young Citizen Jury and Youth Forum participants for their contribution to support the Deliberative Panel in their development of the 2041 Community Vision.
 - (4) Thanks all members of the community who participated in the engagement undertaken to inform the 2041 Darebin Community Vision, including individuals and groups who participated through both formal and less formal community engagement activities.
-

BACKGROUND / KEY INFORMATION

The Darebin 2041 Community Vision is a new requirement introduced through the Local Government Act 2020 (the *Act*) and must be in place by 31 October 2021 and takes effect from 1 July 2021. The legislative requirements to develop strategic planning, budgeting and annual reporting documents are contained in Part 4 of the *Local Government Act 2020 (the Act)*.

The *Act* introduces strategic planning principles which include a new Integrated Strategic Planning and Reporting Framework (ISPRF) with a key component being a Community Vision.

The Community Vision must include the following:

- be developed with the municipal community using deliberative engagement practices, which are to be determined through the development of the Darebin Community Engagement Policy
- be for a period of at least 10 financial years
- describe the municipal community's aspirations for the future of the municipality
- be adopted by 31 October 2021 and have effect from 1 July 2021.

The Darebin Community Vision has been based on a 20-year horizon, enabling our community to consider the future of Darebin for the next generation.

Previous Council Resolution

At its meeting on 26 April 2021, Council resolved to:

- Acknowledge the contribution and excellent work undertaken to date by the deliberative panel to develop the draft Community Vision
- Note that all future meetings of the Panel are planned to be in person and the session on 2 May 2021 will focus on the draft Community Vision in response to requests for more time on this important work.
- Provide Council's changes to the Community Vision adopted on 8 April 2021 as a submission to the Panel to be considered against their draft Community Vision, rather than a change to their work.

- Determine to send the panel's draft Community Vision for further consultation to the Darebin Aboriginal Advisory Committee, Wurundjeri Corporation and the Youth Citizens Jury, alongside Council's submission on the draft Community Vision.
- Acknowledge that Council's Community Engagement Policy provides for deliberative engagement at both the Empower and Collaborate streams.
- Determine to change the Deliberative Panel's remit from Collaborate to Empower for the remainder of the Community Vision work.
- Delegate the CEO to work to enhance representation in the membership of the Deliberative Panel to introduce ten additional members whose first language is a language other than English or equivalent input from multicultural and inclusive community groups and to increase representation from the Kingsbury, Bundoora and MacLeod area as a priority.
- Request that the Deliberative Panel be provided the opportunity to present their work to Councillors on the draft Community Vision before it is presented to Council for adoption on 28 June 2021.
- Request a report from the engagement consultants leading the panel to provide information regarding the satisfaction of panel members that their individual voices were heard and also the level of support for the final Community Vision that will be presented to Council on 28 June 2021.

At its meeting on 8 April 2021 Council resolved to :

- (1) Note the draft Darebin 2041 Community Vision and resolves to include the following amendments with reasons to amend the draft Community Vision:
 - (a) replace the word "green" from any reference in the Vision, 10 Year Financial Plan, Council Plan (Incorporating Municipal Public Health and Wellbeing Plan) and the budget 2021-22, with "sustainable".
 - (b) replace the work "connected" from any reference in the vision with "inclusive".
 - (c) Reword the third sentence of the vision to state "we are committed to a multicultural, economically thriving, sustainable and climate safe future".
 - (d) Under the priority, Vibrant, Respectful and Inclusive: Reword the second point to read "connecting, valuing and including our diverse and multicultural communities".
 - (e) Under the priority, Sustainable: Remove the word "green".
- (2) Endorse the Community Engagement Plan, for the next stage of community engagement that demonstrates the connection between the Vision, 10 Year Financial Plan, Council Plan (Incorporating Municipal Public Health and Wellbeing Plan) and draft budget 2021-22, with the following changes:
 - (a) The Engagement type for the Deliberative panel to be amended to the Collaborate level.
 - (b) In the table under Engagement methods, specifically the row on "Workshop or targeted events with CALD community members" and the column "More information" - to include "bilingual facilitators run workshops in different languages". To also include under "Resources needed" the term "bilingual facilitators".
 - (c) In the table under Engagement methods, specifically the row on "Telephone surveys" and the column "More Information" - to include "interpreters will contact and engage people who do not speak English in their native language". To also include under "Resources needed" the term "interpreters".
- (3) Note that further feedback and consultation on the Darebin 2041 Community Vision that is to be undertaken with the Darebin Youth Citizen Jury, Darebin Aboriginal Advisory Committee and Wurundjeri Woi-Wurrung Corporation before final review by the Deliberative Panel on 2 May 2021;

- (4) Provide the updated Community Vision to the Deliberative Panel, Darebin Youth Citizen Jury, Darebin Aboriginal Advisory Committee and Wurundjeri Woi-Wurrung Corporation in advance of further engagement on the Community Vision.
- (5) Note that Council will provide a submission on the draft Community Vision to the panel, through a report on 26 April 2021 for review and consideration by the Deliberative Panel on 2 May 2021; and
- (6) Authorise the Chief Executive Officer to give notice in accordance with section 88 of the Local Government Act 2020 of Council's intention to adopt, at a Council meeting proposed to be held at 6.00pm on Monday 28 June 2021, the Darebin 2041 Community Vision (Appendix A).

At its meeting on 22 February 2021 Council resolved to :

Endorse the remit to the Darebin Deliberative Engagement Panel in relation to the Community Vision, and the major dilemmas and key questions that will form the panel's deliberations including reference to the LGBTIQ Community at page 9 of the Report.

At its meeting on 27 January 2021 Council resolved to :

Endorse the approach to the first round of Deliberative Community Engagement for the development of the Community Vision 2041 and Council Plan (incorporating Municipal Health and Wellbeing Plan) 2021-2025 outlined in this report.

COMMUNICATIONS AND ENGAGEMENT

Consultation

The draft Darebin 2041 Community Vision has been informed by the Design Your Darebin 2041 engagement program, which included the establishment of a Deliberative Community Engagement Panel. The Design Your Darebin 2041 deliberative engagement program was informed by Council's Community Engagement Policy (2021).

The key characteristics of deliberative engagement practices in Council's Community Engagement Policy include:

- a process that involves an informative and engaging dialogue with an inclusive, diverse and genuine representation from our community,
- where considered views and joint outcomes can be developed.
- participants are provided with a breadth of inputs, information and enough time and opportunity to engage and discuss issues in depth in a welcoming and respectful environment,
- then provide recommendations and feedback which is reviewed and adopted by Council.

The Design your Darebin 2041 engagement program was designed to capture a broad cross-section of community aspirations for the future of Darebin and focussed on three key areas of exploration:

1. What do you love most about Darebin?
2. What is the one thing we need to change or do to make Darebin the best it can be?
3. Thinking ahead to 2041, what three words would you use to describe the Darebin you want to see?

The engagement program used a number of different methods to capture the future aspirations of the community for Darebin in 2041 including telephone surveys, place-based Community Pop-Up events, postcard (hardcopy) and an online survey.

To drive participation and program reach, Design Your Darebin 2041 was underpinned by a multi-faceted communications plan. Combining both broad-based and targeted communications, the plan leveraged a number of traditional and digital channels to ensure clear, consistent, simple and easy to understand messaging was delivered to the Darebin Community, so they understood how and where to participate in the program and were openly encouraged to help design the future of their City. Keeping the messaging simple and easy to understand was also key for translated materials to ensure effective and meaningful engagement of Darebin’s’ Culturally and Linguistically Diverse Communities.

In total there were **1631** participants in the engagement across the Darebin community.

These participants represented a diverse range of participants similar to the composition of the Darebin community, based on the 2016 census.

Engagement	Recruitment Method	Participants
Face to face events	Participation in pop-up events	770
	Completion of postcard survey	(458)
Online Survey	Community opt-in	461
Phone Survey	Random selection	400
Total		1,631

Across all forms of feedback, a very consistent pattern of themes can be seen, providing confidence that the process is robust.

The themes that can be seen across all forms of feedback are:

- greening the city,
- inclusive diversity,
- sustainability,
- safety,
- lifestyle.

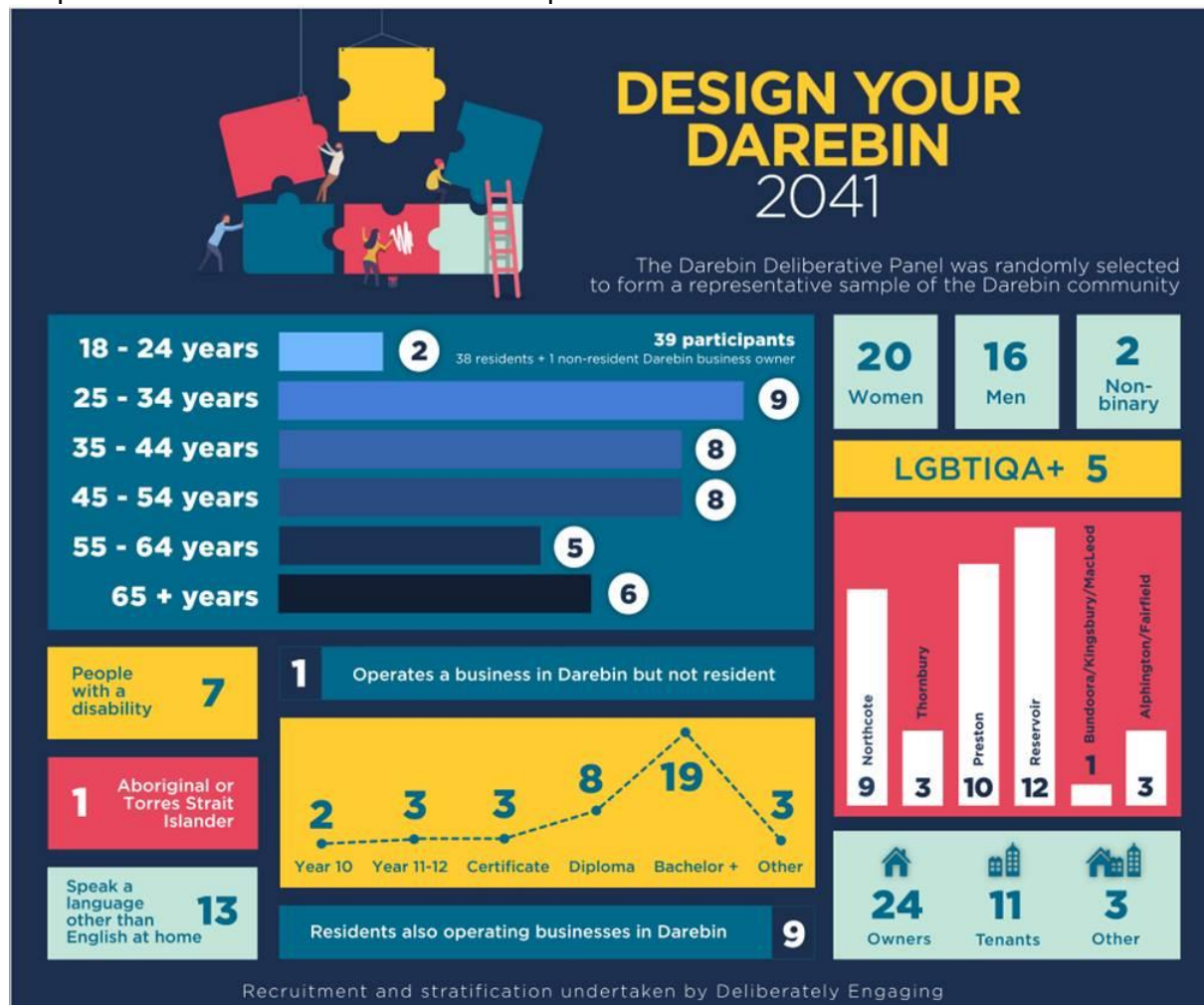
The Design your Darebin 2041 Phase 1 Engagement Findings Report is provided as **Appendix A**.

A deliberative engagement panel comprising of community members was established to inform the development of the new Community Vision 2041, Council Plan (incorporating Municipal Public Health and Wellbeing Plan) 2021-25 and the Financial Plan 2021-31. The Deliberative Panel Process Report **Appendix B** outlines the approach taken by Max Hardy Consultants to the process.

The Darebin Deliberative Panel is a randomly selected to form a representative sample of the Darebin community, and the representation of the community through the 39-member panel is shown in **Graphic A** below. It should be noted that representation may be broader than that

reflected below, as some panel members may represent multiple demographic features. For example, panel members may speak a language other than English, but may not use this other language in the home.

Graphic A: Darebin Deliberative Panel Representation



To inform their development and deliberation on the Community Vision, the panel was provided with outcomes of the Community Engagement, together with key economic and demographic data and trends, as well as the health and wellbeing profile for the municipality.

Due to low engagement from youth cohort during round 1 of engagement, further engagement was undertaken during April. The decision was taken to not include young people under the age of 18 on the Deliberative Panel due to considerations of equity and fairness in placing a small number of young people under 18 to represent the youth voice in a forum with many adults. The approach undertaken was to provide Darebin’s Youth Citizen’s Jury with the opportunity to provide inputs on the draft Community Vision separately.

The Deliberative Panel also had a clear intent to acknowledge and respect First Nation’s peoples. To honour this intent and in line with Council’s Statement of Commitment, Council arranged to seek feedback from Darebin Aboriginal Advisory Committee and Wurundjeri Woi-wurrung Cultural Heritage Aboriginal Corporation on the Vision and priority areas during April.

ANALYSIS

Alignment to Council Plan / Council policy

Goal 1 - A sustainable city

Goal 2 – Opportunities to live well

Goal 3 – A liveable city

Goal 4 – A strong economy

Goal 5 – Involving our diverse community

Environmental Sustainability Considerations

The Darebin 2041 Community Vision makes a commitment to environmental sustainability in both the draft Vision Statement and draft priorities.

Climate Emergency

The Darebin 2041 Community Vision makes a commitment to Climate Emergency in both the draft Vision Statement and draft priorities.

Equity, Inclusion and Wellbeing Considerations

The Darebin 2041 Community Vision makes a commitment to Equity, Inclusion and Wellbeing in both Vision Statement and draft priorities.

Cultural Considerations

The Darebin 2041 Community Vision makes a commitment to cultural considerations in both the Vision Statement and priorities.

Economic Development Considerations

The Darebin 2041 Community Vision makes a commitment to Economic Development in both the Vision Statement and priorities.

Financial and Resource Implications

Financial and resourcing implications from the Darebin 2041 Community Vision will be reflected in the Financial Plan 2021–31 and Asset Plan 2021-31 when established.

Legal and Risk Implications

The Darebin 2041 Community Vision is required to be established by 31 October 2021 in accordance with the *Act*. In accordance with the requirements of the *Act*, the Community Vision has been developed with the community using deliberative engagement practices, is for a period of 20 financial years and describes the municipal community's aspirations for the future of the municipality and has been developed with consideration of the principles of contained within the Act. These principles include: Financial Management principles, Strategic Planning principles, Public Transparency principles, Service Performance principles, Community Engagement principles, Governance principles.

Operational Impacts

In alignment to the Strategic Planning principles of *the Act*, the 2041 Darebin Community Vision will be used to inform future strategies developed or reviewed by Council. The 2021-25 Council Plan is aligned to the priorities of the Vision to ensure that the operational delivery of Council Action Plan actions is aligned to the Vision.

DISCUSSION

The draft Darebin 2041 Community Vision was developed in collaboration and through the deliberations of the Darebin Deliberative Panel, as informed by the broad community engagement undertaken throughout January – March 2021 and targeted engagement undertaken through April and May 2021. **Appendix C** provides a summary of the work completed by the panel over this period of time

The 2041 Darebin Community Vision developed by the Panel is:

Darebin 2041 Community Vision

Darebin is an equitable, vibrant and connected community.

Darebin respects and supports First Nations People, values country, our diverse communities and places.

Darebin commits to mitigating the climate emergency, creating prosperity for current and future generations.

Draft Priorities

Vibrant, Respectful and Connected

- Celebrating all diverse communities and uplifting different voices in places of power
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- Vibrant and dynamic spaces, amenities and events
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Prosperous, Liveable and Flourishing

- Encouraging and incentivising business investment and growth in the sustainability sector
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- Ensuring development and the built environment is designed for liveability and sustainability

Climate, Green and Sustainable

- Taking urgent action on the climate emergency, leading and educating communities and businesses
- Making decisions that are community driven, transparent, socially and equitably just and equitable
- Providing and promoting safe and sustainable transport
- Regenerating, enhancing and protecting ecosystems and biodiversity
- Integrating ecological solutions in the built environment, promoting sustainable development and retrofitting practices, which protect natural assets and strive for zero carbon emissions

The Vision has been developed through the Design Your Darebin 2041 engagement program, which included the establishment of a Deliberative Community Engagement Panel. Community Engagement commenced in December 2020 with broad engagement and the results of this engagement informed the Deliberative Panel's work to develop the Darebin 2041 Community Vision. The Deliberative Panel met virtually (due to covid restrictions) 3 times between 28 February and 11 March and in person on 2 May and 23 May 2021 to undertake this work.

The draft Community Vision was presented to Council on 8 April 2021 for noting, and Council resolved to make changes to the draft Community Vision and the remit of the Deliberative Panel. These changes arose due to concerns that the Deliberative Panel was not able to reach a higher level of consensus on the draft Community Vision at this time and concerns with the level of engagement with our culturally and linguistically diverse community members.

Following the consideration and change to the draft Community Vision, a meeting in person with Councillors and the Deliberative Panel was convened on 24 April 2021 to discuss next steps. It was acknowledged that there were varying views from the Deliberative Panel members on the draft Vision, which is a challenge for all deliberative panels, and more time was needed to complete the work than originally planned for.

Additional sessions were allocated for the Panel to complete their work on the Community Vision, and the sessions originally scheduled for the Council Plan and Financial Plan deliberation were adjusted to provide additional time for the Community Vision to be completed on 2 May 2021 and 23 May 2021.

On 26 April 2021, Council requested that the contribution and participation from people whose first language was not English be enhanced. The request was to introduce ten additional members whose first language is a language other than English or equivalent input from multicultural and inclusive community groups and to increase representation from the Kingsbury, Bundoora and MacLeod area as a priority. With only 6 days before the next Deliberative Panel session, in consultation with the Panel facilitators, officers determined to undertake additional targeted engagement sessions to reach community members who speak English as a second language and had been less represented to this time. These targeted sessions were carried out between 3 – 19 May.

Engagement sessions were undertaken with Chinese, Italian, Vietnamese, Macedonian, Nepalese, Indian, Greek, Somali and Arabic communities. 164 participants provided feedback on the draft Community Vision. There was strong support of the vision across all sessions, with the following gaps identified;

- No mention of older citizens and the role they play in the community
- No mention community wellbeing within the vision
- No mention of attracting new business and investment.

Engagement sessions were also carried out at Kingsbury, Macleod, Bundoora Park, Polaris Shopping Centre, Darebin North East Community Hub and Newlands Primary School. An additional 64 participants provided feedback on the draft Community Vision. There was strong support of the vision across all sessions, with the following gap identified:

- Need to mention development and how to address population growth.

As a result of these additional engagement sessions, a total of **1,862** community members contributed to the Community Vision. Feedback from these sessions was provided to the Deliberative Panel on the 23 May.

Feedback from the Aboriginal Advisory Committee was provided to the Deliberative Panel in advance of the session on 23 May 2021.

At the Deliberative Panel session 23 May 2021, the Panel received a presentation from **3** members of Darebin's Young Citizen Jury to share the Jury's suggestions for change to the draft Community Vision. Key elements of the Jury's feedback and suggestions included:

- The provision of an alternate draft vision statement and priorities
- Wide ranging recommendations, including identified gaps that could be included, areas that didn't make sense, references to better use of grammar, and a reduction of 3 pillars to 2.
- The representatives also clearly expressed their primary focus was to ensure Climate Change was addressed

The panel also received a presentation from a participant at the Youth Forum, involving **40 youth** from across different schools, that was held on 28 April to inform the panel's work.

The Darebin 2041 Community Vision was completed by the Deliberative Panel on 23 May 2021.

Councillors invited the Deliberative Panel to a stakeholder engagement session on 7 June 2021 to present their work on the Community Vision (and Council Plan) and to share the thinking behind the elements of the Vision statement and the themes they had established.

To provide a clear line of sight from the Community Vision to the Council Plan, Community Vision and draft priorities are used to frame the 2021- 2025 Council Plan (incorporating Municipal Public Health and Wellbeing Plan).

OPTIONS FOR CONSIDERATION

1. Adopts the Darebin 2041 Community Vision, informed by community engagement and established by the Deliberative Panel.

This is the recommended option.

2. Notes the draft Darebin 2041 Community Vision as attached with amendment and provide the reasons for any change to the community and the Deliberative Panel.

This option is not recommended.

IMPLEMENTATION STRATEGY

The 2041 Community Vision will be embedded into the 2021-2025 Council Plan (incorporating Municipal Public Health and Wellbeing Plan) and upon adoption by Council will be launched to the community.

Send thank you letters to members of the Deliberative Panel in recognition of their work, time and commitment in developing the 2041 Community Vision.

RELATED DOCUMENTS

- Financial Plan 2021-2031
- Community Engagement Policy
- 2021 -25 Council Plan (incorporating Municipal Public Health and Wellbeing Plan)
- 2021-22 Budget

Attachments

- Design your Darebin 2041 Phase 1 Engagement Findings Report (**Appendix A**) [↓](#)
- Design your Darebin - Deliberative Panel Report (**Appendix B**) [↓](#)
- Design Your Darebin - Community Vision Report (**Appendix C**) [↓](#)

DISCLOSURE OF INTEREST

Section 130 of the *Local Government Act 2020* requires members of Council staff and persons engaged under contract to provide advice to Council to disclose any general or material interest in a matter to which the advice relates.

The Officer reviewing this report, having made enquiries with relevant members of staff, reports that no disclosable interests have been raised in relation to this report.



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Report prepared for Max Hardy Consulting by: Don Sharples and Beverley de Kretser, March 2021

Acknowledgement of Country

Darebin City Council acknowledges the Wurundjeri people as the traditional owners and custodians of this land and pays respect to their Elders past and present.

Our Community

The Darebin Community embraced the opportunity to share their insights to help design the future of their City and without their participation the insights in this report would not be possible. We'd like to acknowledge the participation of the Darebin community across the various engagement activities undertaken as part of the first phase of the Design your Darebin 2041 program.

Executive Summary

In late December 2020, the City of Darebin launched the first phase of the Design your Darebin 2041 program. Designed to generate community insights to inform development of a 20-year Community Vision in line with requirements of the new Local Government Act, the findings of this engagement are outlined in this report.

The City of Darebin's goal was to engage the community in a way that is representative of the population. That is, the people who participate in community engagement should follow the demographic characteristics of the real community.

A total of 1,631 members of the Darebin community participated in the Phase 1 engagement, representing a diverse range of demographics similar to that of the 2016 Census Darebin Community Profile. Promoted through both traditional and digital council and community channels the engagement leveraged a number of methods to maximise inclusiveness including face-to-face place-based pop-up community events, hardcopy and online surveys and a phone survey. These methods focussed on the exploration of three key areas, namely:

1. What do you love most about Darebin?
2. What is the one thing we need to change or do to make Darebin the best it can be?
3. Thinking ahead to 2041, what three words would you use to describe the Darebin you want to see?

Across each of these forms of engagement, a very consistent pattern of themes is evident, these include:

- **Greening the City:** the community values 'green' spaces (parks as well as street trees) and want more of them and the ones they have to be protected and enhanced.
- **Inclusive diversity:** the Darebin community values multiculturalism and aspire to preserve inclusivity.
- **Sustainability:** there's much regard and respect for the many people in the Darebin community who care about the environment and sustainability across a range of perspectives, from promoting less car use, protecting native plants and animals as well as driving action on climate change.

- **Safety:** The community aspires for a future that is clean and safe. Safety is referenced from both a sense of personal physical and psychological safety (“feeling safe” while out) and also about safety as a cyclist and a pedestrian. Respondents also seem to connect urban design with safety. There is a clear link between poorly lit and/or unkept dirty places with a feeling of being unsafe.
- **Lifestyle:** members of the Darebin community both love the amenity of their City and also want to see it get better in the future. Amenity covers a range of things from the convenience of public transport, accessibility to local services to protection from over-population and over - development.

Consistently raised by members of the community these key areas present Council with a unique opportunity to ensure efforts and future planning are tightly focussed to deliver on the drivers and aspirations underpinning these themes. The themes also provide clear direction on Community aspirations for Darebin 2041, to be considered and addressed in deliberations and development of the 20-year Community Vision and supporting priorities.

What we did

The Design your Darebin 2041 engagement program was developed to support the development of a 20-year Community Vision and a new Council Plan in line with requirements under the new Local Government Act 2020. Under the Act Councils are required to facilitate the development of a Community Vision and it further prescribes the Community Vision:

- be developed with the municipal community using deliberative engagement practices, which are to be determined through the development of the Darebin Community Engagement Policy
- be for a period of at least 10 financial years
- describe the municipal community’s aspirations for the future of the municipality
- be adopted by 31 October 2021 and have effect from 1 July 2021.

The Design your Darebin 2041 program was designed to capture a broad cross-section of community aspirations for the future of Darebin on a 20 -year horizon and focussed on three key areas of exploration:

1. What do you love most about Darebin?
2. What is the one thing we need to change or do to make Darebin the best it can be?
3. Thinking ahead to 2041, what three words would you use to describe the Darebin you want to see?

The engagement program used a number of different methods to capture the future aspirations of the community for Darebin in 2041 including telephone surveys, place-based Community Pop-Up events, postcard surveys (hardcopy) and an online survey.

Telephone Survey

A telephone survey was conducted with 400 randomly selected community members between January 13-29, 2021. The sample comprised a good mix across the eight precincts in Darebin as well as by gender and age. It also included those who speak a language other than English at home and people with a disability. The fieldwork was conducted on our behalf by TKW Research who are specialists in data collection and ISO Accreditation in this field.

Community Pop-Up Events

ChatterBox Projects was engaged by Darebin City Council (Council) to facilitate nine place-based pop-up events from 24 January to 10 February 2021. Attracting a mix of residents and visitors of all ages from a diverse range of backgrounds the events covered each of the Darebin Council Wards. Each event provided community members the opportunity to provide their feedback and ideas for the Darebin 2041 Community Vision by:

- completing a short, hard copy, three-question survey (DL Postcard)
- participating in a voting pod activity
- commenting on one of three chatboards
- drawing their ideas using a creative response drawing sheet.

The locations, dates and times for these events were selected to target different suburbs and demographic groups and are detailed below.

Date	Time	Location
Sunday 24 January	10am -1pm	Darebin Parklands, Alphington
Thursday 28 January	12pm -3pm	Broadway, Reservoir
Saturday 30 January	9am -12pm	Regent Street, Preston/Reservoir
Saturday 30 January	2pm-5pm	High Street, Northcote
Sunday 31 January	1pm-4pm	AH Capp Reserve, Preston
Saturday 6 February	9am-12pm	Edwardes Lake Park, Reservoir
Saturday 6 February	2pm - 5pm	Penders Park, Thornbury
Sunday 7 February	8am - 1pm	Kingsbury Market, Bundoora
Wednesday 10 February	11am -2pm	Preston Market, Preston

Table 1: Community Pop-Up Event Details

Online Survey

Community members were invited to complete a short online survey on the Design Your Darebin 2041, YourSay engagement platform. Consistent with all other methods of engagement the survey comprised three vision questions, in addition to key profile questions to capture demographic characteristics of respondents. The three questions included:

4. What do you love most about Darebin?
5. What is the one thing we need to change or do to make Darebin the best it can be?
6. Thinking ahead to 2041, what three words would you use to describe the Darebin you want to see?

The survey was intentionally kept short and sharp, to maximise completion rates. While respondents were not required to complete all three questions, 99% of respondents completed all questions.

How we promoted it

To drive participation and program reach, Design Your Darebin 2041 was underpinned by a multi-faceted communications plan. Combining both broad-based and targeted communications, the plan leveraged a number of traditional and digital channels to ensure clear, consistent, simple and easy to understand messaging was delivered to the Darebin Community, so they understood how and where to participate in the program and were openly encouraged to help design the future of their City. Keeping the messaging simple and easy to understand was also key for translated materials to ensure effective and meaningful engagement of Darebin’s’ Culturally and Linguistically Diverse Communities.

Aside from strong promotion through Darebin City Council corporate channels including Darebin’s Community Engagement Platform, YourSay, the Council website, social media, mass email marketing to community groups and direct email marketing to key stakeholders the communications plan also deployed the following tactics to drive awareness and increase participation from CALD and vulnerable groups in Design Your Darebin 2041:

- Social Media designed for multilingual audiences through Council channels.
- Print including local press with language aid / multilingual support line, translated advertisements in CALD print media and letterbox drops highlighting translated materials
- Radio including 3ZZZ- Ethnic Community Broadcasting Association of Victoria

Internal communications were also key to ensuring Darebin City Council staff were aware of the Design Your Darebin 2041 program and its importance in terms of future planning. By ensuring staff were actively engaged they were best positioned to confidently promote this to community members and their key networks.

Who participated?

In total there were 1631 participants in the Phase 1 engagement across the Darebin community. These participants represented a diverse range of participants similar to the composition of the Darebin community, based on the 2016 census.

Engagement Method	Recruitment Method	Participants
Face to face events	Participation in pop-up events	770
	Completion of postcard survey	(458)
Online Survey	Community opt-in	461
Phone Survey	Random selection	400
Total		1,631

Table 2: Engagement approach & participants

Participants at the face-to-face events were also able to complete a postcard survey that was analysed with the other online survey responses. In the table above, we have only counted face-to-face participants once.

City of Darebin’s goal is to engage the community in a way that is representative of the population. That is, the people who participate in community engagement should follow the demographic characteristics of the real community.

A number of demographic characteristics were collected on the participants so that this could be monitored. Overall, the group of participants (the ‘sample’ of the community) was quite similar to the Darebin community. The sample is similar enough that the engagement team and the community can have confidence that the views of these people represent the broad majority of Darebin’s community members.

The charts below show a comparison between the different feedback collection methods and the community as shown in the census. Some methods match with different parts of the community better. For example, the phone survey was better for finding community members who speak languages other than English at home, while the pop-up events were better for involving younger members of the community.

Overall, between the different approaches to involving the community there was good coverage of many different groups and we are confident that the responses represent most people living in Darebin.

Age group : Comparison

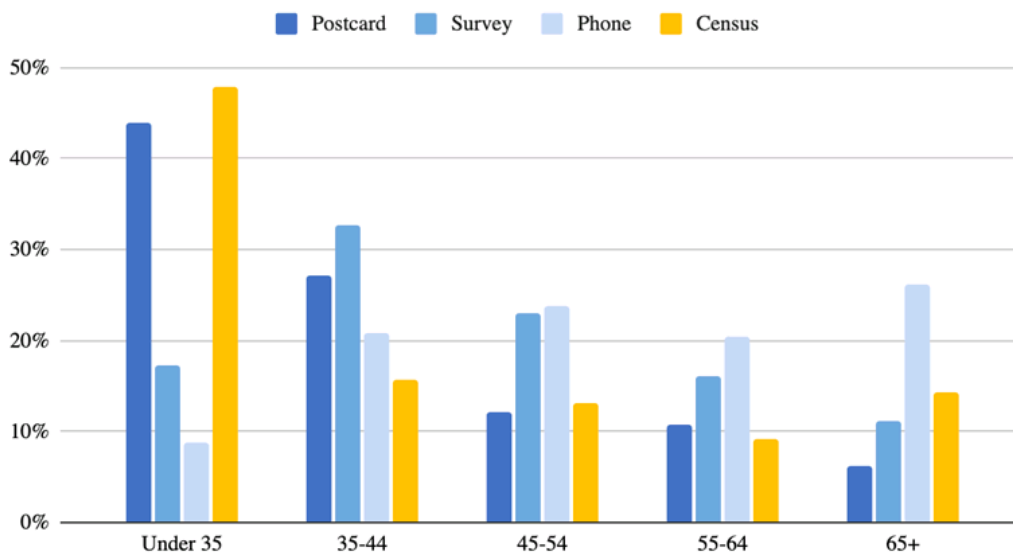


Figure 1: Age Group Comparison-Engagement vs. 2016 Census Data

All age groups have been well represented. The under 35 group was covered by the postcard/face-to-face engagement, while the other engagement methods worked more effectively to involve older age groups.

Participation by suburb

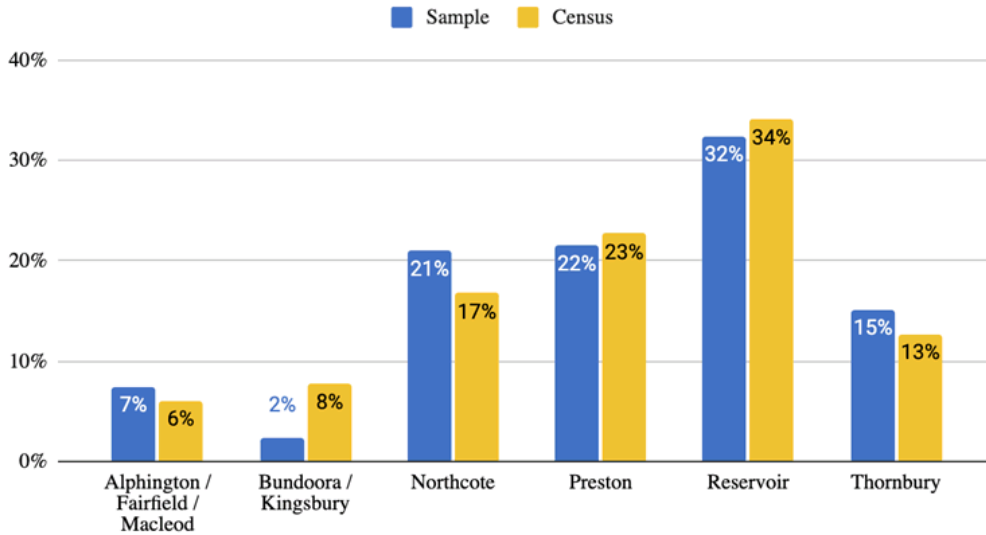


Figure 2: Suburb Participation-Engagement vs. 2016 Census Data

There is a healthy representation of people across all parts of the municipality. The one area that is less represented is Bundoora and Kingsbury. Additional efforts were made to drive participation from this area with an additional place-based Community Pop-Up at the Kingsbury market.

Language Comparison

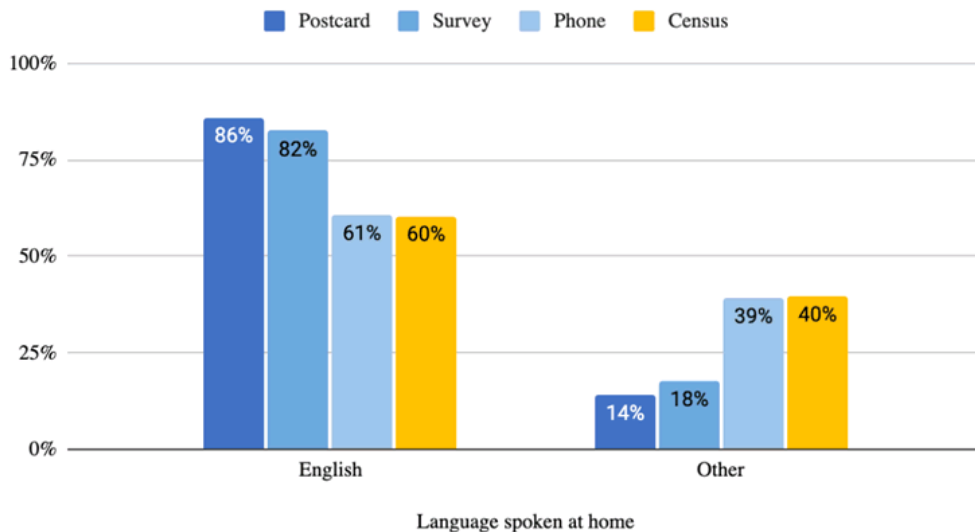


Figure 3: Language Comparison-Engagement vs. 2016 Census Data

Face-to-face (postcard) engagement and the online survey were less effective at involving people who speak other languages than the phone survey. Between these different methods we were able to collect enough people to represent Darebin residents who speak other languages.

What we heard

Darebin City Council took feedback from the community across a number of different mediums in order to maximise inclusiveness. Across all forms of feedback, a very consistent pattern of themes can be seen, providing confidence that the process is robust.

The themes that can be seen across all forms of feedback are:

Greening the City

People value ‘green’ spaces (parks as well as street trees) and want more of them and the ones we have to be protected and enhanced.

Respondents listed their favourite places as parks and gardens near their homes, or the larger parks around the city. People also mentioned the importance of ‘tree lined streets and paths’ as well as access for all residents to ‘green spaces.

“Green open spaces, including linear parks along the creeks.”

“More tree canopy please.”

“More trees especially for shade/shelter so more people can walk.”

Inclusive diversity

People value multiculturalism and want to preserve inclusivity. Across the feedback received people frequently used the following words to describe what they love about Darebin and what they hope to preserve for the future:

Diversity

Multicultural

Inclusive

Welcoming

Sustainability

Respondents love that there are many people in their community who care about the environment and sustainability across a range of perspectives, from promoting less car use, protecting native plants and animals as well as action on climate change. Across all forms of feedback, people aspire to a more sustainable, eco-friendly future.

“I love that Darebin is progressive, green and committed to community building. I love the focus of the environment and sustainability.”

[I love] “It’s leadership in sustainability initiatives.”

“I think, now that a climate emergency has been declared, it would be ideal to see the council ensuring that they act like it’s a climate emergency.”

Safety

The future is clean and safe. People talk about safety both from a sense of personal physical and psychological safety (“feeling safe” while out) and also about safety as a cyclist and a pedestrian.

Respondents also seem to connect urban design with safety. By this we understand that there is a link between poorly lit places and/or unkept dirty places with a feeling of lack of safety.

“Darebin needs to be a safer community. More community connectedness, neighbours need to look out for each other more. More localised events.”

“Safety around train stations”

“There is a dirty, dodgy little lane way between Reservoir PS and Kenilworth Street. Lots of kids use this to walk to school. Please clean it up and make it safe!!”

Lifestyle

Our respondents say they both love the amenity of Darebin and also want to see it get better in the future. By amenity people mean a lot of different things, including:

- Protection from overdevelopment/overpopulation
- The ability to shop and dine locally for anything they need or want
- Great public transport, active transport and ease to get around
- Proximity to the city and the benefits of being in a major city like Melbourne

“Making our streets green, walkable, accessible. More spots to be outside and enjoy close knit shops and restaurants. Less car-based shopping centres and parking.”

“Support the strip shopping streets and make them vibrant again. The so-called shopping centres are tawdry, dull and lifeless and do not add anything to the culture of the community.”

“Maintain (or even improve) the ratio of development to green space. “

What residents love about the City of Darebin

As a response to this question, community members frequently listed things that they love about their neighbourhood. The most frequent answers and the percentage of participants who mentioned them included:

- Parks and open public spaces (39% of participants)
- Diversity / multiculturalism / inclusivity (38%)
- Amenities / proximity to the CBD (27%)
- Public transport options (14%)

Some examples of the responses sounded like:

“The amount of green space, easy to bike around and good community facilities for families.”

“The people. It's a friendly and diverse community that has been so incredibly welcoming to me.”

“I love the diversity of: People (Cultures), Local restaurants & bars, Places (parks & outdoor activity)”

“Lots of parks and outdoor facilities and great public transport.”

Participants at the face-to-face engagements in a range of public spaces had very similar comments to those seen via the survey responses. Some notable comments that were popular on the 'chatboards' (shown above) included:

- High Street shopping
- Parks
- Music
- Diversity

We interpret these as matching strongly with themes identified in other feedback such as: local amenity, improving public open space and supporting diversity and multiculturalism.

What residents suggested could change to improve Darebin



Figure 4: Community Vision 'chatboard' at place -based Community Pop-Up event

Respondents had a wide range of ideas to improve Darebin for the future. The most common responses heard included:

- Improve paths and congestion - this related to walking and cycling and congestion due to cars (15% of participants)
- Improved greening of streets and parks (tree planting) (12%)

- Improve amenities - this includes both the transport as well as enhancing local shopping strips rather than 'large retail' (11%)
- Increase/improve open space (including maintaining existing) (11%)
- Reduce development - in some cases large apartment buildings, in other cases referring to too much 'in-fill' development (11%)
- Improve waste management - these included improvements to recycling, but also mentions of keeping curb sides and public places clean from rubbish (9%)

Some examples of the verbatim responses included:

"Reduce the traffic and make our streets greener"

"Upgrade parks and play equipment in areas that are not necessarily the busiest."

"Reduce the traffic and make our streets greener."

"Why is it so dirty and run down? The roads and pathways are in such disrepair, not to mention how neglected many of the playgrounds are. Having these be made cleaner and safer should be a priority."

"Quality designed streetscape including availability for car parking (enough time for a catch-up with friends, attracting people from other areas at least 90 minutes), good coverage of vegetation to encourage local people walking to shops and making the journey to public transport station a pleasant one."

"Provide larger bins, the green bins are tiny, and you can hardly fit anything in it especially when you have a family. Allow a second hard rubbish collection throughout the whole year, not just a winter and "limited" spring collection."

"More rubbish bins especially in dog parks, more dog parks."

Participants at the face-to-face engagements in a range of public spaces had very similar comments to those seen via the survey responses. Some notable comments that were popular on the 'chatboards' (shown above) included:

- Less littering
- Foster community urban food growing
- Climate change
- Reduce emissions, reduce vehicle usage

We interpret these as matching strongly with themes identified in other feedback such as: improving public open space, focus on sustainability and improving amenities (including local pathways to encourage active transport).

Describe the future of Darebin

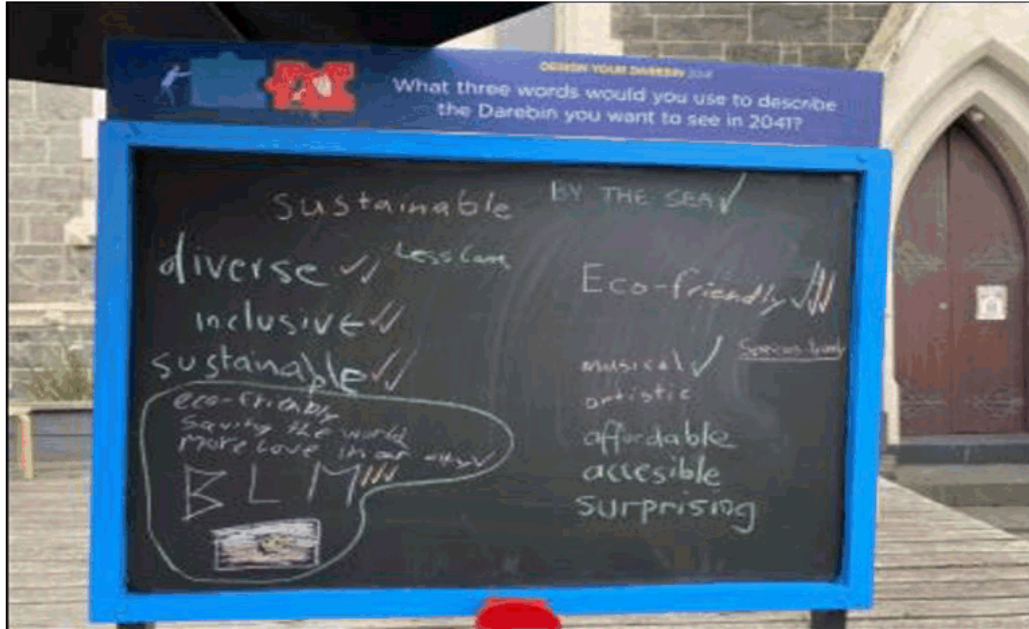


Figure 5: Community Vision 'blackboard' at place -based Community Pop-Up event

To answer this question respondents were asked to provide three words which would describe the Darebin of the future. Please note, people did not describe their answers, they just gave key words. Here are the most common themes for the words seen:

- Greener (increased vegetation, shade, streets and public spaces) (*mentioned by 28% of participants*)
- Clean / safe (25%)
- Inclusive / diverse (21%)
- Sustainable / eco-friendly (18%)



Figure 6: Word Cloud of key word phone & survey responses

Words written on the chatboards frequently matched those seen through other forms of feedback. In particular, some words and terms were seen more than others, including:

- Diverse
- Eco-friendly
- Sustainable
- Inclusive (including BLM - Black Lives Matter)

We interpret these as a strong match with other feedback we have seen particularly relating to supporting diversity and multiculturalism as well as sustainability and supporting our natural environment.

Key opportunities & considerations

As with all forms of community engagement there are always challenges in establishing program understanding and attracting participation from harder to reach or more disengaged sections of the community especially when they may be more directly impacted by the decisions arising from the engagement.

The Phase one engagement highlighted some community engagement challenges with key segments within the Darebin municipality including:

- Youth and young persons who will be directly impacted by the Vision in years to come
- Aboriginal and Torres Strait Islander communities
- Specific CALD communities i.e., African community,

While effectively engaging these community segments was identified as a challenge of the Phase one engagement, it presents key opportunities and considerations for future engagement. This includes identifying key stakeholders or segments highly impacted by the decisions arising from the engagement and ensuring more targeted and culturally relevant means of engagement are identified to increase

participation, this may mean using different techniques or approaches to engage specific groups. As an example, while there was significant representation for under 35-year olds, given the impact of the Vision on younger generations, more work could have been invested in engaging youth and young persons through preferred channels of engagement such as social media or school/ classroom-based activities. Engagement length and timing is also key, allowing sufficient time for planning, approach development and execution, program cut-through and participation. Point-in time assessment through the engagement life cycle to gauge impact with harder to reach segments also provides opportunity to innovate approaches in-train or pivot techniques/methods where necessary.

The themes consistently raised by members of the community throughout the Phase 1 Engagement also present a unique opportunity for Council. These themes, namely,

- Greening the City
- Inclusive diversity
- Sustainability
- Safety
- Lifestyle

send a very clear message around community expectations for the future of Darebin and provide a strong case for where Council ensure efforts and future planning could be tightly focussed to deliver on the drivers and aspirations underpinning these themes. The themes also provide clear direction on Community aspirations for Darebin 2041, to be considered and addressed in deliberations and development of the 20-year Community Vision and supporting priorities.

Next Steps

The key findings from the Community Vision Phase one engagement will be shared with the Design Your Darebin 2041 Deliberative Panel for consideration in their formulation of a 20-year Community Vision and their deliberations on key priorities for how to deliver on this through the Council Plan.

To help further unpack some of the Phase 1 engagement findings some additional vision activities have been developed and are currently running on the Design your Darebin 2041 YourSay page. These include the opportunity for Darebin community members to map and pinpoint the places they love or believe need more love in Darebin, share their big ideas for Darebin 2041 or visualise what Darebin 2041 could look and feel like. The findings from these additional activities will be analysed and reported back to the Deliberative Panel for finalisation of their vision and consideration in the key actions to be addressed through the Council Plan.

It is also strongly recommended that Darebin City Council circles back to the community to close the loop on the Phase 1 Engagement. In doing so, this provides Council the opportunity to share who participated in the engagement and how and most importantly what they've heard from the Community and the steps being taken to address this.



i.e.

Deliberative panel process report

City of Darebin: Design Your Darebin

Final report 21 June 2021



Introduction

This report outlines the engagement process implemented by Max Hardy Consulting and i.e., community ('the consultants') to develop and implement the Design Your Darebin 2041 - Deliberation Panel on behalf of Darebin City Council ('Council'). This process consisted of four sessions to develop the Community Vision and two sessions to provide recommendations for the Council, **Municipal Public Health & Wellbeing and Financial Plans**.

The task set for the Panel, known as the remit, for the Community Vision and major council directions is shown below.

To develop a community vision for Darebin 2041 that reflects the aspirations and needs of our community and celebrates what makes our City unique.

Our Vision will outline where and how Council and our community will focus our combined efforts to ensure we're resilient and can best navigate the future challenges facing our City.

This process has been completed in accordance with the requirements of the Local Government Act 2020 and Darebin's Council's Community Engagement Policy 2021.

This report accompanies the **Community Vision and Council, Municipal Public Health & Wellbeing and Financial Plan Recommendations Reports** providing the outputs of the deliberative panel.

At the commencement of the process, the following objectives for the process were agreed with Council.

- Build confidence in Council and the engagement process through collaboration and deliberation.
- Provide clarity about the role of the participants and the extent of community influence over the vision and key.
- Ensure community members believe their input has been valued, and their time and effort are worthwhile.
- Deliver on the intent of the Local Government Act and Council's engagement policy.
- Ensure there is a positive legacy from this project, with Council's reputation enhanced, and the relationship with the community is stronger.

The key principles that informed our approach to the deliberative process are shown below.

- Transparency and accountability – of the drivers, process, outputs, and response.
- Support for the process – commitment is made to build stakeholder confidence in the process.
- Openness – sponsors or decision-makers have not already made up their minds – they are open to advice and seriously considering it.



- Commitment to the process – sponsors or decision makers back the process and commit to responding.
- Neutrality – of recruitment and facilitation.
- Fairness – a fair spread of evidence and information is provided and drawn upon.
- Do-ability – the time allowed is sufficient for deliberators to respond to the remit with reasonable confidence.
- Clarity regarding connection to broader engagement process – it is clear how the deep deliberative process relates to broader engagement.

Methodology

Co-design process

This process was co-designed between the Consultants and Council to:

- set a mutual understanding for the panel process
- agree upon the remit and core questions to be answered
- establish the approach to recruitment and panel structure
- ensure that internal stakeholders understand and support the deliberative engagement process.

The co-design process commenced at the inception meeting and included regular design and development meetings, integration with broad engagement planning and Councillor briefings. This involved:

- understanding goals and concerns
- clarifying the purpose and possible outcomes from the deliberative process
- establishing areas of enquiry including key questions, tensions and opportunities
- testing different remits
- identifying inputs and likely contributors
- mapping out the approach and structure for the sessions.

Developing the Panel remit

Put simply, remits are the task that is set for the deliberative process - most often in the form of a questions.

The remits were developed collaboratively between Darebin City Council and the Consultants. All remits were required to meet the following criteria.

- The issues or questions are not insignificant or trivial.
- Council is genuinely open to being influenced on the question presented.
- The questions are 'tricky' enough to be worthy of deliberation.
- They relate to a topic that community members are likely to be interested and can meaningfully engage in.



The overarching remit for developed for the Deliberative Panel to encompass the Community Vision and major council directions is shown below.

To develop a community vision for Darebin 2041 that reflects the aspirations and needs of our community and celebrates what makes our City unique.

Our Vision will outline where and how Council and our community will focus our combined efforts to ensure we're resilient and can best navigate the future challenges facing our City.

Recruitment and stratification

An independent specialist, Deliberately Engaging, was engaged to recruit the Panel and ensure they were representative of the Darebin community.

At the start of the process, the Panel consisted of 39 members that were randomly selected to form a representative sample of the Darebin community.

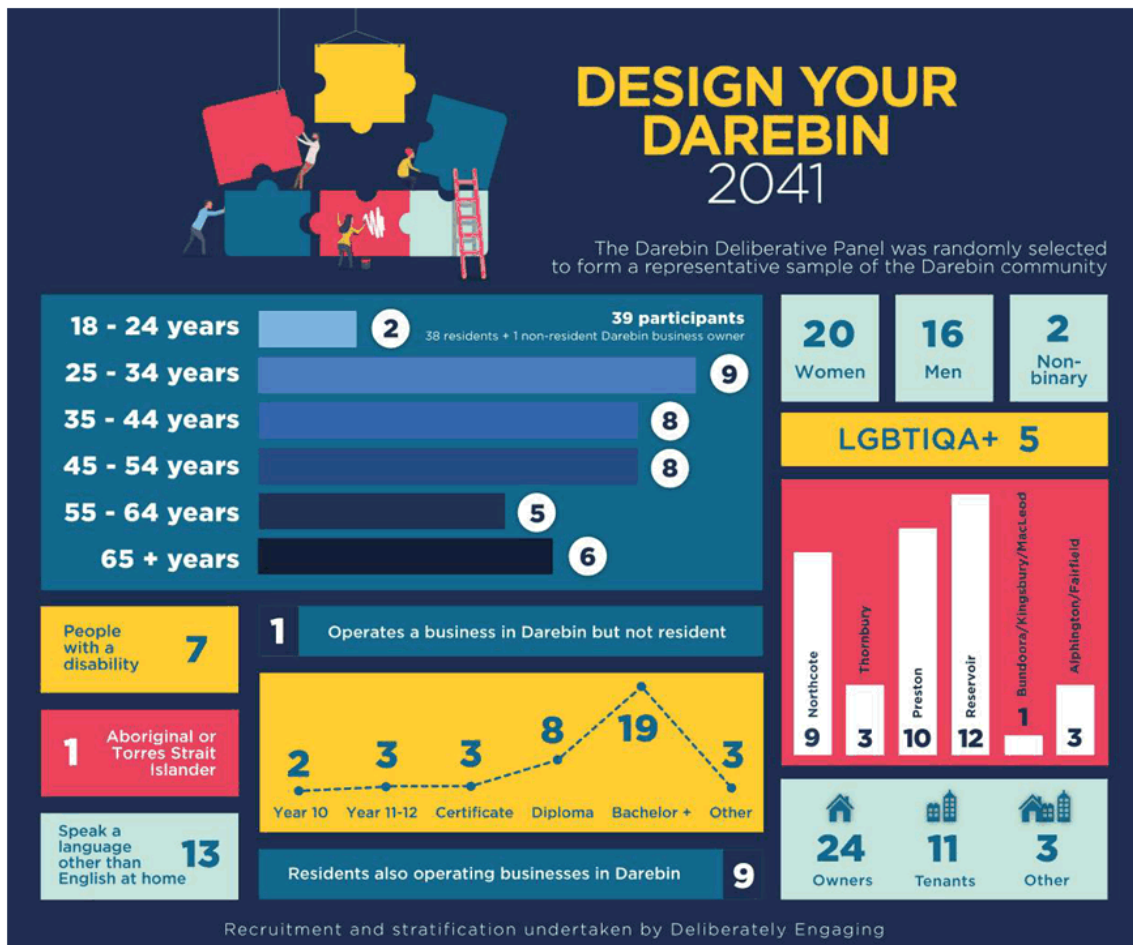
The invitation to express interest in joining the Panel was distributed through a variety of channels to reach a broad cross-section of the community. These included:

- promotion through existing Council communication channels
- targeted advertising on social media
- sharing with Council advisory groups and community groups.

Community members who registered their interest were provided with information on the Deliberative Panel process including the Panels role and remit, details of meeting times and dates and the \$300 honorarium for participation in the process. Interested members were asked to provide information on their age, gender, suburb, education, housing tenure, whether they were from a culturally and linguistically diverse background (CALD), identified as LGBTIQ+ or having a disability.



From the sample of community members that registered, a random stratification process was performed to select a panel that was broadly representative of the demographics of Darebin. The characteristics of the panel are summarised in the following infographic.



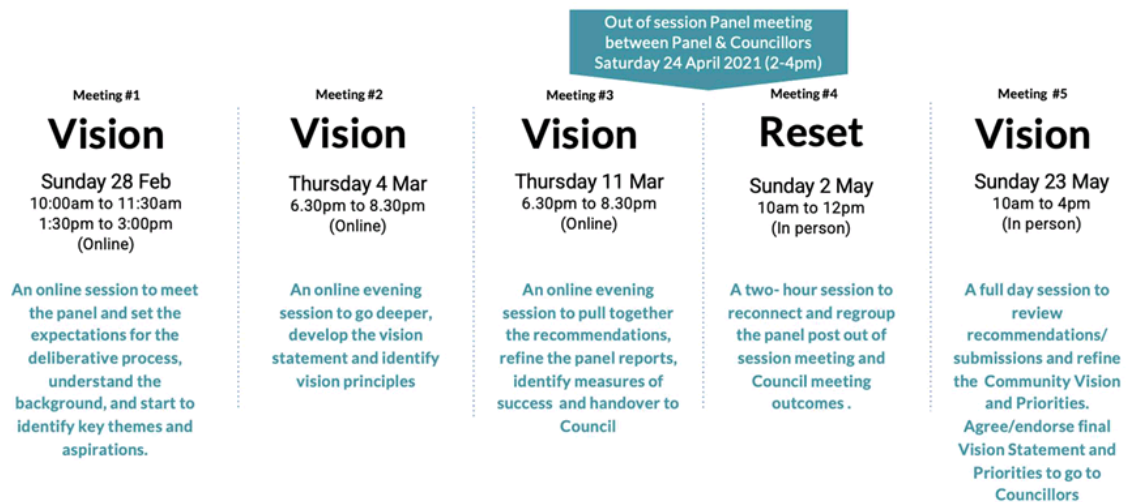
Due to unforeseen challenges and circumstances surrounding panel members and the panel process there were 21 Panel members involved in the final Community Vision Session.



Structure of the sessions

The process involved four sessions to develop the Community Vision and two sessions to develop input into the Council, Municipal Public Health & Wellbeing and Financial Plans, seven in total. There was also an out of session Panel meeting between the Panel and Councillors to discuss outcomes and decisions made on the Panel’s Community Vision Work in Progress in the early April Council meeting. This was followed by a Reset Session to agree on a way forward for Panel members keen to continue with the Deliberative Panel process.

Vision process



There was also work completed by the Panel in between sessions including pre-reading and surveys to help finalise both the Work-in Progress Vision that went to Council in early April and to finalise the Community Vision on 23 May 2021. The panel were also provided with a series of submissions/recommendations from the following groups to consider in their refinement and finalisation of the Community Vision:

- Darebin Aboriginal Advisory Committee (DAAC)
- Young Citizen’s Jury
- A variety of multicultural groups



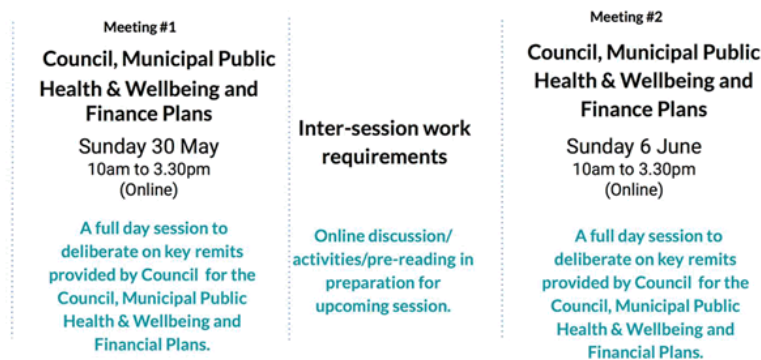
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In the Reset Session on Sunday 2 May Panel members keen to continue with the process developed and agreed on a set of expectations for how they would work together to finalise the Community Vision and Council, Municipal Public Health & Wellbeing and Financial Plan work in upcoming sessions. Their expectations of each other and the process going forward are below.

Our expectations - Darebin Deliberative Panel

- Work within the process: no going outside the process, i.e., direct to Councillors.
- Clear, strong process for support: we want a process for raising issues and an advocate.
- Communication process: clearer communications, keep it brief, aware of next steps.
- Clarity of roles: we want to understand the role of the Panel, facilitators, Council staff and Councillors in the process.
- Safe space: we want to create a safe space to have different views, be respectful and positive.
- Be open and honest, declare your interests: we want panel members to be open and honest about their intentions, play your cards upfront.
- Let's get on with it: we need to put aside issues and focus on completing the task ahead.

Council Plan (incorporating Municipal Public Health & Wellbeing Plan) and Financial Plan process



Due to disruptions to the planned Deliberative Panel process and the need for more time to finalise the Community Vision, it was agreed to provide an additional two sessions for Panel members keen to work on the Council Plan



(incorporating Municipal Public Health & Wellbeing Plan) and Financial Plan process remits. Interested Panel members were provided an additional honorarium of \$75 per session. The first Council session had **19 Deliberative Panel members** and **18 participated** in the final Council Plan (incorporating Municipal Public Health & Wellbeing Plan) and Financial Plan session. Due to COVID-19 restrictions and the accompanying lockdown, these sessions were completed online via zoom, both running from 10am to 3.30pm.

Council Plan (incorporating Municipal Public Health & Wellbeing Plan) and Financial Plan Session Remits

Further work was done with Council, Councillors and the Consulting team to define specific remits to be explored to inform the Council Plan (incorporating Municipal Public Health & Wellbeing Plan) and Financial Plans. The remits centered on the following themes and are detailed below

Council Plan (incorporating Municipal Public Health & Wellbeing Plan) and Financial Plan Session #1

- **Community safety:**

Community Safety is an important priority for Council and is proposing to develop a community Safety Framework as part of the draft Council, **Municipal Public Health & Wellbeing and Financial Plan** priorities. In addition to Council, there are other key agencies, that play a key role in providing for a safe community. There are a number of ways in which Council supports safety, including

- Keeping the city clean and tidy
- Well light and well-designed spaces
- Working in partnership other agencies to provide for safe community

Remits-

What is the expectation of the role Council has in providing for a safe community and what initiatives or relationships should be prioritised to have the most impact?

In any year, Council can improve a few public spaces because of the cost involved. How should Council prioritise where to improve first?

- **Equity and disadvantage:**

Focus on generating equity to address disadvantage and the more vulnerable in the community is a very strong focus on the current priorities in the Council, **Municipal Public Health & Wellbeing and Financial Plans**. This includes investing in social and public housing, place-based activities in socio disadvantaged neighbourhoods, improving services for youth, women and multicultural communities.

Remits-



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Has Council got it right? Is it enough? If more can be done what would this look like and what should we do less of and what is the benefit of what is proposed?

Council Plan (incorporating Municipal Public Health & Wellbeing Plan) and Financial Plan Session #2

- Waste and Recycling Charge reform:

Waste costs have been increasing and are expected to keep increasing significantly because of market forces and new state government obligations. It is estimated the cost to deliver waste services will increase from around \$16 million per year in 2020-21 to around \$25 million a year in 2030-31 (in ten years' time)

Remits-

What is the community prepared to accept to cover the full cost and also increasing cost of the waste service? Would an increase in waste charges be acceptable with the same level of service or should an increased or adjusted level of service be considered?

Many people contact council asking for higher levels of service or investment in establishing a circular economy (such as weekly pick-ups of green waste bins). This would also increase costs. Are higher levels of service something that community is happy to pay for?

How should we deal with disadvantage – should everyone pay more, or should some services be free for those experiencing disadvantage, even if this means slightly higher costs covered by others?

Conclusion

This report outlines the process that was undertaken to develop the final Community Vision and Council Plan Recommendations by the deliberative panel. These recommendations are detailed in the accompanying **Community Vision and Council Plan (incorporating Municipal Public Health & Wellbeing Plan) and Financial Plan Recommendations Reports**.

It can be concluded that the process was conducted in accordance with requirements of the Local Government Act 2020 ('the Act'), section 55 (2) and that the panel followed a robust and methodical deliberative engagement approach.



Deliberative panel report: Community Vision

City of Darebin: Design Your Darebin

Final Report 21 June 2021



Introduction

This report presents the Community Vision developed by the Design Your Darebin Deliberative Panel, a group representing the diverse demographics of the Darebin community. The Community Vision consists of an overarching Vision Statement, supported by key priorities that reflected the Panel's view of the aspirations and needs of the Darebin community (as highlighted in the Phase 1 Vision Engagement findings) and what makes the City unique.

There were four sessions held to develop and finalise the Community Vision and underlying priorities with the Design your Darebin 2041 Deliberative Panel. In addition to this, there was a Reset session held on Sunday 2 May 2021 to re-group the Panel post outcomes from the 8 April 2021 Council Meeting and subsequent, out of session meeting on Saturday 24 April 2021 between Panel members and Councillors. Agendas for the four Community Vision Deliberative Panel meetings, and Reset meeting, are provided in Appendix 1.



Panel Outputs:

On conclusion of the first three Design your Darebin Deliberative Panel sessions there was a Community Vision established, however, as this was finessed by a smaller editorial working group of panel members, there were a number of contentions and issues to be resolved. Given Council timelines to provide a Work-in -Progress (WIP) Community Vision, a series of online surveys were conducted to work through key points of issue with the Deliberative Panel and finalise a draft (WIP) Community Vision which could be presented to Councillors in early April for feedback. The draft, WIP Vision and Priorities as developed by the Panel are detailed below.

Community Vision

Darebin is equitable, vibrant, green and connected. We respect First Nations peoples, our diverse communities and places. We are committed to a sustainable, climate safe future.

Priorities

Darebin - a city that is known for:

Vibrant, Respectful and Connected

- being respecting and recognising Aboriginal and Torres Strait Islander communities' values, living culture and practices
- connecting, valuing and including our diverse communities
- its artistic community; not just venues and locations, but the people

Equitable

- being a place that has safe and secure housing for all
- providing for all aspects of health and wellbeing through all stages of life
- being a 20-minute city; where we can safely access amenities and services close to our homes

Green and Sustainable

- its commitment to a safe climate future for all
- its clean access to the outdoors, protection of wildlife, land and water
- preserving amenity and where business and development align with preserving natural assets and strengthening community
- having a diverse and healthy food system that is connected and inter-generational



The full day in person session on Sunday 23 May was used to refine the WIP Community Vision and Priorities, with the expectation the Panel would consider recommendations from the following groups in their refinement and finalisation of the Community Vision and Priorities:

- A variety of multicultural groups
- Darebin Aboriginal Advisory Committee (DAAC)
- Young Citizen Jury
- Councillor recommendations (8 April Council Meeting)

These recommendations were sent to the Panel prior to the meeting for them to review. A copy of these recommendations can be found in Appendix 2. Representatives of the Young Citizen's Jury presented their recommendations and rationale to the Panel members in attendance at the Sunday 23 May meeting.

The final Community Vision and underpinning priorities as follows were supported by 19 of the 21 panel members in attendance.

Community Vision

Darebin is an equitable, vibrant and connected community.

Darebin respects and supports First Nations peoples, values country, our diverse communities and places.

Darebin commits to mitigating the climate emergency, creating prosperity for current and future generations.

Vibrant, respectful and connected

- Celebrating all diverse communities and uplifting different voices in places of power.



- Connection to, and preservation of, local history acknowledging past harm and trauma.
- Vibrant and dynamic spaces, amenities and events.
- Recognising Aboriginal and Torres Strait Islander values, living culture and connection to country.
- One Darebin, no suburb left behind.

Prosperous, liveable and flourishing

- Encouraging and incentivising business investment and growth in the sustainability sector.
- Creating equitable and diverse opportunities for employment and volunteering.
- Being a 20-minute city with access to amenities and services close to our homes.
- Sustaining community ownership of services and maintaining the health and wellbeing of all, across all life stages.
- Making Darebin a Victorian centre for creative industry and the arts.
- Ensuring development and the built environment are designed for liveability and sustainability.

Climate, green and sustainable

- Taking urgent action on the climate emergency, leading and educating communities and businesses.
- Making decisions that are community driven, transparent, socially and equitably just and equitable.
- Providing and promoting safe and sustainable transport.
- Regenerating, enhancing and protecting ecosystems and biodiversity.
- Integrating ecological solutions in the built environment, promoting sustainable development and retrofitting practices, which protect natural assets and strive for zero carbon emissions.



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Appendices: Deliberative Panel Community Vision

Appendix 1	Deliberative Session Agendas 1.1 Vision Session #1 1.2 Vision Session #2 1.3 Vision Session #3 1.4 Panel Reset Session 1.5 Vision Session #4
Appendix 2	Recommendation Reports 2.1 Multi-cultural groups recommendations report



	<p>2.2 Darebin Aboriginal Advisory group recommendations report</p> <p>2.3 Young Citizen Jury Recommendations Report</p> <p>2.4 Councillor Recommendations Report</p>
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APPENDIX 1: Community Vision Deliberative Panel Session Agendas

1.1 Vision Session #1 Sunday 28 February 2021

Time	Item	Approach
9.30	Set-up	Sign in. Checking technology.
9.45		People checking Zoom – getting some tips
10.00	Acknowledgment of Country & Welcome from the Mayor	Acknowledgment of Country Welcome
10.10	Context	Council's commitment to process New LG Act Introducing facilitators Introducing other Darebin Council Officers
10.20	Introductions	Where are you from? How long have you been living in Darebin?

7



Time	Item	Approach
		What would you be doing if you weren't here today?
10.35	Remits and purpose of this session – about scene setting, context, understanding Council's and community's challenges and opportunities	<p>What your task is?</p> <p>Show overview of the questions to be answered by the panel over coming weeks</p> <p>Invite any top-of-mind questions</p> <p>Principles for writing useful Vision statements</p> <p>Includes 5-10 mins Q & A</p>
10.45	Megatrends/demographic shifts impacting Australia, Victoria, Melbourne, Darebin	<p>Looking to present to the panel the mega-trends/ demographic economic shifts, COVID impacts and Health & Wellbeing profile that they need to be mindful of/ consider through the deliberative process.</p> <p>Allows 2-3 mins Q&A</p>
11.05	Broader Community Engagement for Design Darebin 2041 (Vision)	<p>Community pop-up & drop-in sessions. <i>What did you do and where? What were the questions? Who did you hear (major themes identified)?</i></p> <p>Broader Engagement Findings. <i>(Channels used, participants, key themes identified)</i></p>
11.20	Q & A	
11.30pm	Lunch break	
1.30	Welcome back	<p>Check -in with Panel</p> <p>Max to share Menti results for Vision? And what make Darebin unique.</p>



Time	Item	Approach
		Group discussion- what have you found interesting so far
1.45	Imagining Darebin 2041	<p>Setting the scene for the activity and sharing some of the Council staff inputs/thinking.</p> <p>Individual activity:</p> <p>A day in the life in Darebin, 2041.</p> <p><i>Imagine if it is now 2041 in Darebin. What does this mean? What might we be doing? Describe what it is like (in the present tense) - What's so unique about Darebin 2041?</i></p>
2.05	Synthesising imaginings	<p>Break up into themed groups</p> <p>Can you reach agreement on what a day in the life might look like in 2041 for the theme you are working on?</p> <p>Themes:</p> <ul style="list-style-type: none"> • Safe & Clean spaces, accessible services • Diverse, connected and inclusive • Getting around (transport) • Greener, sustainable & Eco-friendly <p>Then reporting back to wider group.</p>
2.30	Identifying key messages/components for the Vision	<p>Small groups according to themes.</p> <p>How would you describe the main aspirations for the future of Darebin?</p> <p>Which themes do you believe need to be included in the Vision, are we missing anything?</p>



Time	Item	Approach
		What questions require more focus over the coming weeks?
2.45	Rapid report back	What have people noticed? Similar? Different
2.55	Orientation to workspace	Also, what happens next? – Potential structure of visions to be located in collaborative workspace
3.00	Thanks, and close	

1.2 Vision Session #2

Thursday 4 March 2021

Online 6.30pm to 8.30pm

Time	Item	Approach
6.00pm	Set-up	Consulting team join to test technology and run through agenda
6.15pm	Check-in with Council	Council officers join and we discuss approach and outcomes for the session.
6.15pm	Panel members join	Members start to join - assistance provided as needed
6.30pm	Acknowledgment of Country & welcome	Acknowledgment of Country Welcome
6.35pm	Re-cap on last session	<ul style="list-style-type: none"> • What we did and achieved • Understand it can be a bit overwhelming <ul style="list-style-type: none"> ◦ New people, new process, lots of information • Great input - excellent start to the process



Time	Item	Approach
		<ul style="list-style-type: none"> ○ Supporting and interacting with each other ● Summary of feedback from members and how it will be address <ul style="list-style-type: none"> ○ Process <ul style="list-style-type: none"> ■ Vision ■ Month - work through and prepare for the deliberation on Council Plan directions ○ Youth engagement ● What has happened since then? <ul style="list-style-type: none"> ○ Updated the online workspace ○ What do we do with the information? ○ Provided support to members
6.40pm	Check-in with panel	Is there anything anyone wants to ask or share?
6.45pm	Sharing and discussing input from last week	Input from last week reviewed and synthesised <ul style="list-style-type: none"> ● Summary of feedback shared ● Spreadsheet with all input themed - shared ● What are your key takeout's? <ul style="list-style-type: none"> ○ Priority areas ○ Gaps
6.55pm	What will the Vision look like	Aim to get agreement on the framework for the Vision <ul style="list-style-type: none"> ● Review of the Principles ● Vision structure - this is the proposed structure we're working with ● <i>Critical or key words for the vision</i> <ul style="list-style-type: none"> ■ <i>Three words you'd use to describe Darebin 2041 you want to see.</i> <ul style="list-style-type: none"> ● <i>Starting point is the output</i> ● Activity #1 - Sample Visions <ul style="list-style-type: none"> ○ Separate into groups - each group is provided with a sample vision and asked <ul style="list-style-type: none"> ■ What do they like? ■ What don't they like? ○ What are a must haves for the Darebin Vision (Menti)?



Time	Item	Approach
7.10pm	Drafting the statement	<p>Group work: (Don's individual slide themes will help here and words from Community)</p> <ul style="list-style-type: none"> • What are your must sees? • What would it look like included? • Sketch it out - doesn't need to be perfect (Google slides) Google slides to have principles. <p>Group reflections & Discussion on the four visions, check against the principles. Thoughts/feedback. Suggested changes. Are we comfortable with these, do we prefer one or two?</p> <p>Menti polling on four vision statements. Can we land on one or two?</p>
7.50pm	Supporting the Vision statement	<ul style="list-style-type: none"> • Outputs from broad engagement • Areas of focus in Youth Strategy • Five groups from last week <ul style="list-style-type: none"> ◦ Additional activities coming up
8.20pm	Re-cap and next steps	<p>Run through what we achieved tonight</p> <p>Reflect on key take-outs</p> <p>Clarity on next steps - online activities</p>

1.3 Vision Session #3

Thursday 11 March, 2021

Online 6.30pm to 8.30pm

Timing	Item	Approach
6.15	Log in and check tech	
6.30	Acknowledgment of Country	



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Timing	Item	Approach
	Welcome back	
6.35	Taking on board feedback	
6.45	Where we left off with the Vision and progress since then	Max Brad – panel member’s suggested structure.
7.00	Refining the Vision	Small groups
7.20	Reporting back	
7.30	Determining process for finessing/finalising	
7.40	<p>Considering how Council and community might work toward achieving the Vision.</p> <p>Given the Vision generated, what do you believe are the key priority strategies, within the control of Council and the community, to progress over the next five years? (I’m saying five as by the time strategies are implemented, they invariably take much longer – hence the ten-year horizon)</p> <p>This is not about coming up with the answers as to how to deliver, or timing, or even how to resource. That will be the focus of future sessions.</p>	<p>Need to provide an example of a priority area.</p> <p>For example:</p> <p>Public Space</p> <p>Darebin needs to review how public space is utilised given population growth/ demographic trends, ensuring equitable access, cultural diversity and how space is currently allocated/used.</p> <p>How might this help resolve thorny issues such as the contested space of council owned golf courses?</p> <p>Another example:</p> <p>Getting around:</p> <p>Developing a strategy for reducing reliance on private MVs; toward more sustainable transport and the 20 min neighbourhood – people working more from home or locally.</p> <p>Other possibilities</p> <p>Addressing disadvantage</p>



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Timing	Item	Approach
		<p>Environmental sustainability and respecting country</p> <p>Another way to ask the questions in the next sessions could be 'What objectives and targets should council set for priority areas?'. Also, how do you believe Council should fund these initiatives? What might Council spend less on to pay for new initiatives?</p> <p><i>Small group exercise</i></p>
8.15	Determining priority strategies for further deliberation	Menti polling to rank in order of importance or level of support, or both.
8.25	Next steps and feedback	

1.4 Darebin Deliberative Panel Reset Session Agenda
 Sunday 2 May, 2021



Meeting objectives

- Allowing panel to connect more in person
- Understanding of developments leading to this point
- Explanation of decision to expand the process
- Determining how we proceed from here – group agreement
- Determine how many would be interested in continuing on to work on Council Plan issues/dilemmas

Time	Item
10.00am	Acknowledgement of County Welcome and expectations Purpose
10.10am	Recent developments <ul style="list-style-type: none"> • Council decision 8/4 • Out of session meeting 24/4 • Council meeting outcomes 26/4 • Project team plan to expand the process
10.30am	Response to developments and each panel member provided with opportunity to speak/say more about themselves
11.10am	Comments by facilitators and Council Officers
11.30	Expectations going forward and establishing group agreement
12.00	Confirming group agreement
12.15	Indication of who may be willing to continue to work on Council Plan additional sessions
12.25	Next steps and close

1.5 Vision Session #4

Sunday 23 May, 2021



Time	Item	Approach
9.30	Set-up	Sign in. Checking technology.
9.45	Check-in of panel members, refreshments on arrival	People checking-in & COVID safe re-enforcement
10.00	Acknowledgment of Country & Welcome	Acknowledgment of Country Welcome from facilitators and Council staff
10.10	Group Expectations & Tasks for the day	<ul style="list-style-type: none"> • Finalise the Vision • Finalise priorities/themes • Confirmation of attendance at Council Plan deliberations
10.20	Current output; areas of agreement and contention	
10.30	Providing context: Recommendations from Young Citizens Jury Q&A with Panel.	Presentation from Emily, Rosie and Marco on Jury discussions and recommendations for the WIP version of the Vision.
10.50	Other recommendations and feedback: Councillors, DAAC (Darebin Aboriginal Advisory Committee) and Multi-cultural groups	
11.00	<i>Morning Tea break</i>	
11.15	Finalising the Vision	World Café style: groups to distill recommendations and provide revised vision statements and considerations.



Time	Item	Approach
12.00	Polling to understand level of support	
12.10	Agreement on post -lunch process to finalise priorities	
12.20 pm	<i>Lunch break</i>	
1.00	Check-in & status report	Check -in with Panel, how are we tracking, any issues?
1.05	Youth Forum Presentation – key issues, insights and considerations Q&A with Panel members	Lumina & Thomas to present
1.20	Review of priorities <ul style="list-style-type: none"> • Alignment with confirmed Vision statement • Settling on priority names 	World café style – refinement of vision priorities
1.40	Drafting priorities and points below	
2.15	Finalising priorities and refining for consistency	
2.45	<i>Afternoon Tea break</i>	
3.00	Further refinement of priorities Polling to confirm support	Working as a broader group. Menti or in person poll
3.20	Next steps: <ul style="list-style-type: none"> • Celebration/handover • Attendance at Council Plan sessions 	Discuss next steps with the Vision and understand interest in Council, Municipal Health & Wellbeing and Financial Plan sessions. Attendance or interest in handover and rationale of Vision to Councilors.
3.45	Check out, thanks and close	



**APPENDIX 2: Community Vision Deliberative Panel Recommendation
Reports**



1. Multi-cultural groups recommendations report



Results Report for Community Vision engagement

Background

At its meeting on 26 April, Council made the decision to enhance representation in the membership of the Deliberative Panel by introducing ten additional members whose first language is a language other than English or equivalent input from multicultural and inclusive community groups and to increase representation from the Kingsbury, Bundoora and MacLeod area.

The direction that was taken was the equivalent input from multicultural and inclusive community groups and to increase representation from the Kingsbury, Bundoora and MacLeod area. This report presents the results from the engagement sessions that were conducted with Culturally and Linguistically Diverse (CALD) community members and then engagement conducted in the geographic areas as required.

Participation Analysis

The following information provides details of the participants of the engagement conducted, including a demographic breakdown where participants provided this information.

A couple of additional engagement sessions were planned such as a bi-lingual facilitated session in Spanish but there were no attendees who showed up. Another session was planned with a Punjabi community group but unfortunately the group member that was planning the session caught the flu and the session was not held.

Engagement Activity	Number of participants/ people engaged	Targeted group	Demographic information
Bi-lingual facilitated engagement session at the Thornbury Italian Senior Citizen’s Club meeting	16 attendees and participants	CALD community members	<ul style="list-style-type: none"> Majority of attendees lived in Darebin Age group of 65 and over Language spoken – Italian
Bi-lingual facilitated engagement session with Preston Reservoir Indo-Chinese (Vietnamese) Elderly Group	16 attendees and participants	CALD community members	<ul style="list-style-type: none"> All participants lived in Darebin, two worked in Darebin and 2 studies in Darebin Highest proportion of participants were 65-74 (46.7%), followed by 55-64 (26.7%) then 75 and over (26.7%) Large majority indicated their gender as ‘Female’ (80%) and 20% ‘Male’ Language spoken – Vietnamese No participants were Aboriginal or Torres Strait Islander A third of participants identified as having a disability and the rest did not



Bi-lingual facilitated engagement session at Macedonian Senior Citizen's Group meeting	35 attendees but five participants	CALD community members	<ul style="list-style-type: none"> Two participants lived in Darebin and the other three did not but had the connection of being part of the group in Darebin Age group of 65 and over All attendees were Female Language spoken – Macedonian No participants were Aboriginal or Torres Strait Islander Majority of participants identified as having a disability
Bi-lingual facilitated engagement session at Kingsbury Italian Senior Citizen's Club meeting	34 attendees and 34 participants	CALD community members	<p>Note: not all participants provided demographic information</p> <ul style="list-style-type: none"> Large majority of 24 respondents lived in Darebin (83.3%) and 16.7 had the connection of being part of the group in Darebin Age group of 65 and over for the 18 respondents Large majority of 20 respondents indicated their gender as 'Female' and two as 'Male' Language spoken – Italian None of the 11 respondents were not Aboriginal or Torres Strait Islander Majority of 12 respondents (66.7%) identified as having a disability and the rest did not
Bi-lingual facilitated engagement session at Chinese Senior Group Home away from home meeting	20 attendees and 8 participants	CALD community members	<p>Note: not all participants provided demographic information</p> <ul style="list-style-type: none"> All five respondents lived in Darebin Age group 55 and over Majority of participants indicated they were 'Female' (71.4%) and the rest were 'Male' Language spoken – Mandarin No participants were Aboriginal or Torres Strait Islander Three quarters of the participants did not identify as having a disability and two chose 'I prefer not to say'
Bi-lingual facilitated engagement session with Your Community Health Senior Italian Group	14 attendees and 14 participants	CALD community members	<ul style="list-style-type: none"> All participants lived in Darebin and two had the connection of being part of the group in Darebin Age group 65 and over Majority of participants identified their gender as 'Female' and the rest as 'Male' Language spoken – Italian and one participant spoke Spanish No participants were Aboriginal or Torres Strait Islander



			<ul style="list-style-type: none"> Two participants identified as having a disability and the rest did not
<p>Engagement session with Northern Region Indian Senior Association</p> <p>Note: Bi-lingual facilitator was offered but was declined</p>	12 attendees and 10 participants	CALD community members	<ul style="list-style-type: none"> One participant lived in Darebin but most participants (88.9%) did not live in Darebin but had the connection of being part of the group in Darebin. One participant worked in Darebin and one owned a business in Darebin Age group 65 and over Majority of the participants (70%) indicated they were 'Male' and the rest 'Female' Language spoken – Hindi, Punjabi and Tamil No participants were Aboriginal or Torres Strait Islander One participant identified as having a disability and the rest did not
<p>Engagement session with the Nepalese community</p> <p>Note: Bi-lingual facilitator was offered but was declined</p>	9 attendees and 9 participants	CALD community members	<ul style="list-style-type: none"> Half of the participants lived in Darebin and the rest visited Darebin and used the sporting grounds Age group ranged from 25 to 64 Most participants except for one person indicated they were 'Male', and one person was 'Female' Language spoken – Nepalese and Hindi No participants were Aboriginal or Torres Strait Islander No participants identified as having a disability
<p>Bi-lingual facilitated engagement session at the Batman Elderly Greek Women's Group meeting</p>	24 attendees and 24 participants	CALD community members	<ul style="list-style-type: none"> Large majority of participants lived in Darebin (81.8%) and the rest had the connection of being part of the group in Darebin Age group 65 and over All participants were 'Female' Language spoken – Greek No participants were Aboriginal or Torres Strait Islander Four participants identified as having a disability and the rest did not



<p>Engagement session with Somali Australian Council of Victoria (SACOV) representatives</p> <p>Note: Bi-lingual facilitator was offered but was declined</p>	<p>12 attendees and 12 participants</p>	<p>CALD community members</p>	<ul style="list-style-type: none"> • Half of the participants lived in Darebin and more than a third worked in Darebin and visited Darebin. One participant owned a business in Darebin • Age group ranged from 16-19 to 55-64 • Half of the participants indicated they were 'Male' and the other half were 'Female' • Language spoken – Somali and Arabic • No participants were Aboriginal or Torres Strait Islander • No participants identified as having a disability
<p>Bi-lingual facilitated engagement session with Your Community Health Arabic community group</p>	<p>16 attendees and 16 participants</p>	<p>CALD community members</p>	<ul style="list-style-type: none"> • Most of the participants lived in Darebin (81.3%) and the rest had the connection of being part of the group in Darebin • Age group – ranged from 35-44 to 75 and over • The majority of the participants (68.8%) indicated they were 'Female' and the rest were 'Male' • Language spoken – Arabic • No participants were Aboriginal or Torres Strait Islander • Half of the participants identified as having a disability and the other half did not
<p>Surveys received from Kingsbury and Macleod residents</p>	<p>14 respondents and 8 provided personal information to provide feedback</p>	<p>Geographic targeted engagement</p>	<ul style="list-style-type: none"> • From the 6 respondents, 4 lived in Darebin and 2 worked in Darebin • Age group ranged from 35-44 to 65-74 • From the 6 respondents, 4 indicated they were 'Male' and 2 were 'Female' • 5 respondents spoke English only and 1 spoke Sinhala • No respondents were Aboriginal or Torres Strait Islander • No respondents identified as having a disability
<p>Surveys from 7 sessions undertaken in Bundoora Park, Polaris shopping centre and community sessions at the Darebin North East Community Hub</p>	<p>50 respondents</p>	<p>Geographic targeted engagement</p>	<ul style="list-style-type: none"> • Close to three quarters of respondents lived in Darebin (71.7%), 23.9% visited Darebin, 21.7% worked in Darebin, and 65.5 studied in Darebin • Age group ranged from 20-24 and 75 and over • The majority indicated they were 'Female' (58.3%), 39.6% were 'Male' and one person chose 'I prefer not to say' • Three quarters of the respondents spoke English only. Languages spoken by the rest of the respondents included: - Arabic



			<ul style="list-style-type: none"> - Hindi - Mandarin - Aboriginal - Dutch - Italian - Persian, Kurdish - Tagalog - Tamil
Surveys from Newlands Primary School	15 respondents and 8 provided personal information to provide feedback	Geographic targeted engagement	<p>Note: not all participants provided demographic information</p> <ul style="list-style-type: none"> • From the 5 respondents, 4 lived in Darebin and one respondent worked in Darebin • Age group ranged from 35-44 to 45-54 • 4 respondents indicated they were 'Female' • All 4 respondents spoke English only • One respondent was Aboriginal or Torres Strait Islander and the rest were not • One respondent identified as having a disability and the rest did not

Engagement Results

Multicultural targeted groups

The proposed Community Vision was presented at the 11 engagement sessions that were conducted with multicultural groups. The two questions the groups were asked were as follows:

- Do you support this Community Vision?
- Are there any gaps?

Participants from all 11 sessions indicated general support for the proposed vision. The following feedback was also provided by some of the groups:

- Improvements can be made. Wellbeing of community could be highlighted more – comment from the Nepalese community
- Loved the aspects of “greenery” – comment from the Northern Region Indian Senior Association
- “it’s excellent, I have lived in Darebin for 30 years and I am happy with Darebin” – comment from the Macedonian Senior Citizen’s Group

There was a range of feedback was received from the question regarding any gaps. While some comments did not relate directly to the question that was asked, there were some key themes identified within the feedback provided such as, types of street trees that are planted in nature strips, focusing and showcasing the multicultural aspect of Darebin, having more focus and support for senior community members but also changing the perception of older community members so they can be encouraged to remain active and have a purpose in the community, and including something about being active or sports in the vision.

The following feedback were received:



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- Types of street trees – this concern/feedback was raised in most of the multicultural group engagement sessions. Street trees that drop seeds and leaves is a major issue for older CALD community members
- Reference to sports and clubs was missing – to some communities such as the Nepalese community, these are vital and provides connection
- Would like to see a plan for aggressive growth and a way to attract business to Darebin
- Very strong theme around the need for there to be opportunities for older citizens to 'give something back' to the community through their expertise and experiences, eg, one retired participant told us that he as a CFO and would like to volunteer in opportunities where he could provide active and constructive support. The sentiment here was about feeling like an asset to the community rather than a burden (which is how they currently feel).
- Would like to include 'climate emergency' in the vision as well as 'active', 'inclusive' and 'multicultural city'
- The mothers, kids, play groups, community-based focus is missing from the vision
- Would like to see 'job opportunities' and 'employment' in the vision
- More focus is needed on multicultural communities and would like to see Darebin with more active night life/ after-hours in the next 20 year
- Would like to see Council subsidise solar panels for all community members in Darebin

Other comments received:

- Interaction opportunities with other generations, not just mixing with people of the same age.
- Cultural aged care centres, more community centre for older citizens.
- Employment opportunities for seniors.
- Assistance for self-funded retirees with regard to My Aged Care."
- Connecting, valuing and including diverse communities-would like to see specific actions on that.
- More access to sporting opportunities.
- Should include subheadings and more practical things e.g. employment, education etc.
- Promotion of what is happening in Darebin via social media etc.
- School based is always test based. There should be more broad range of pathways for children
- Government housing and community housing are not very suitable and safe for residences e.g. bathrooms are small. The house is too small, didn't have a place to place Christmas tree. Lived in a one bedroom and there is no spare room to put a spare bed.
- All council activities are great in the area and feels Council has excelled in providing activities for residence in Preston
- Been in 7 years, a mother of 4, studies at Melbourne poly...parking there is small and car park usually full. Study 4 days a week, parking 4-6 dollars, this is too much. There are issues with Council parking because of limited time.
- During Covid, Council was providing transport to elderly for e.g. to go for social support, medical appointment etc. It is important for Council to provide this kind of service to newly arrived refugee because some have a lot of medical appointments.
- Wish to see more actions in the next 20 years including; multicultural community included in the Council's plan e.g. shopping, leisure, work...Want to see more active night life/ after hours



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- Overcrowding of Bundoora, too many high rises
- High Rise platforms from Northcote Town Hall - Bolderwood Parade needed
- Support but interested to hear how this is achieved, how these priorities affect the rest of the community. Prioritising Traditional owners, unsure, as I work in the building industry and land rights will have a detrimental effect
- Treaty is necessary!
- Mental Health and Homeless services need to be areas of focus
- Overall really happy
- Equitable housing Comments: concerned about Food waste
- Equitable Housing - where is housing for pensioners
- Being a safe area to live
- Aboriginal perspectives and culture in schools - support for this
- More buildings, pools and bike gym, bedroom for homeless people

Additional engagement

Newlands Primary School

An additional engagement undertaken was some surveys conducted at Newlands Primary School. The same two questions were asked, and the 5 respondents indicated support for the proposed Community Vision.

The following verbatim comments were provided for the question regarding any gaps in the proposed vision:

- Safety-from violence, threats, assault at home and in public. Consent and respect being the norm in intimate relationships and interpersonal interactions..
- Safety for women and non-binary folks

Recommendations

The recommendation is for the deliberative engagement panel to consider the feedback provided by the multicultural groups and community members from the specific geographic areas, and consider including the key themes raised in the Community Vision.



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- Would like more assistance for the elderly e.g. community transport to go shopping. He also said that he has lived on McGraw avenue West Preston for over 40 years and it is unsafe e.g. young people breaking car windows at night"

Geographic targeted engagements

Surveys were conducted and seven engagement sessions and meetings with community members were held in the Bundoora, Kingsbury and Macleod areas of Darebin and the same two questions were asked to them regarding the proposed Community Vision.

Kingsbury and Macleod residents

From the 5 respondents, 4 indicated that they supported the proposed Community Vision and one was unsure.

The following verbatim comments were provided for the question regarding any gaps in the proposed vision:

- Issues, including parking are different across Darebin and a 'one size fits all' is not appropriate - each area should have services that suit their own area.
- I support the vision as far as it goes. However to me the main gap is that the vision has no spatial dimension and therefore provides no guidance as to how development in Darebin should be managed going forward. For example under 'green and sustainable' it will be important to locate new housing and jobs close to public transport wherever possible
- Yes I would like to see the council prioritise strengthening natural ecosystems with an extra focus on areas of flow above and below ground, by earmarking restoration of anthropogenic systems both private and public lands, to enhance the quality of ecosystems and their connections.

Bundoora engagement sessions

From the 50 participants, 48 indicated that they supported the proposed Community Vision.

The following verbatim comments were provided for the question regarding any gaps in the proposed vision:

- Supporting artists and having art and cultural activities
- Festivals / Pop-up markets / music + art, ongoing community events like the kite festival, but for adults, children and dogs/pets
- Safety and safety of children and primary school
- More basketball courts
- Student support programs, food security support for locals, local QR code for checking, and produce health events
- Support the three priorities but the third, it sometimes is prioritised at the detriments to the community's health and wellbeing. Gold course provides the enviro benefits which sometimes gets lost.
- Preston Market – housing is good - but not to the detriment of the culturally significant places like Preston market

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2. Darebin Aboriginal Advisory group recommendations report

Providing for all aspects of health and wellbeing through all stages of life

While I embrace the ideal of Equity with safe and secure and hopefully affordable housing for all as well as connecting, valuing and including our diverse communities and the artistic community; not just venues and locations, but the people. There also needs to be valuing of the cultural contribution to the community that the Aboriginal and Torres Strait Islanders have with the CoD, both as individual residents, workers at organisations and visitors to the area. Unless this is actually manifested in actions such as proper time lines for consultations and input for the area we live work and play then the city itself is not a Welcoming City, and it's not looking after the health and wellbeing of our community. Without housing affordability our community will have to move again, and at some stage due to demographic changes the organisations themselves may find it logical to move where the service can be delivered in "a 20-minute city" away from Darebin.

3. Green and Sustainable

*its commitment to a safe climate future for all
its clean access to the outdoors, protection of wildlife, land and water
preserving amenity and where business and development align with preserving natural assets and strengthening community*

With preserving natural assets and strengthening community this absolutely needs to include the Traditional Owners, it is not only a community asset that we are discussing this is also their cultural and environmental heritage which is interconnected with traditional custodial law, practice and governance. It's great to include non-Aboriginal and Torres Strait Islander people in working towards a safe climate future and access to "outdoors" but we must always remember who's land this is, and work towards better partnerships with TO's to sustain as much protection for open space, clean waterways, plant diversity of indigenous species that will sustain the wildlife, this is what caring for country is about.

This is my input into this, and I would like to say that I am hopeful that future planning for the City Of Darebin is led by the informed input of both Aboriginal residents, DACC members and key peak Aboriginal and Torres Strait Islander organisations. Otherwise we are not taking seriously the Statement of Commitment, or any other of the statements the Council develops that espouse Commitment, Equity, Respect, Recognition, Connection or Value for our way. That would be another form of lip service to tick a box, without real belief or action that backs it up it becomes an entrenched institutional racism that overlooks the importance of the work towards positive we have been striving for.

Comments:

The Vision is clear and positive, but there is a need to clarify and strengthen the connection between the Vision priority areas and how they frame and link to the objectives and actions of the Council Plan.



3. Young Citizen Jury Recommendations Report

Young Citizen Jury Submission 2041 Community Vision and Priorities

Darebin Young Citizen Jury

Darebin's Young Citizen Jury was established in 2017 as a way for young people to provide recommendations to Council, and other relevant bodies, on what Darebin young people want and need to thrive in a rapidly changing world. The Jury enables young people to contribute to Council's decision making about issues that directly affect them and have a voice about possible solutions.

(Sources: 2019 – 2021 Youth Services Strategy)

Consultation and Feedback Process

The Darebin Young Citizen Jury met over two by two-hour meetings on Thursday 13th and Tuesday 18th May 2021 to discuss the draft community vision and priorities. Members were asked to consider three questions as part of the feedback process to aid discussion. These included;

- How does this resonate with you?
- What's missing?
- What would you change/ include and why?

As a result, the range of changes has been suggested (all which are documented below) along with an alternative vision statement and merged priorities. Feedback on these changes were sought via in person and video conference meeting along with via email.

Recommendations

The following feedback and recommendations have been group in two parts; the first looking at the Vision Statement which has included an alternative statement and feedback/ rational to what the discussion involved. While the second part has examined the Priorities, again like the Vision Statement an alternative priorities list has been generated with justification and feedback attached.



1. Vision Statement

"Darebin is equitable, vibrant, green and connected. We respect First Nations peoples, our diverse communities and places. We are committed to a sustainable, climate safe future"

Draft vision prepared by the Deliberative Panel – April/ May 2021

The Young Citizen Jury has proposed the following alternative Vision Statement. Feedback and justification regarding are based on the discussion and feedback from members and is captured below.

"As the Darebin community we aim to be equitable, vibrant and connected. We are committed to mitigating and preventing the effects of the climate emergency. We will continue to be respectful and supportive of First Nations peoples, our diverse communities and places, all for the prosperity of current and future generations"

Alternative Vision Statement – prepared by members of the Young Citizen Jury – 14 & 18 May 2021

Vision Statement Feedback and Comments:

- Safety seems odd and nothing something that has stood out as a major issue – safety is more of a concern in other municipalities
- Safety could be important for some people so it's important to keep that presence
- What does safety mean? Well-lit, teenagers that hang around
- A lot of words in the Community Vision statement. It seems okay but there's something that is off about it
- Climate Emergency – why is that not used anymore – we were the first Council to use the term Climate Emergency and it was a stepping point
- Two 'we' in statement and some words are a bit weird – third person and the tense changes
- Vibrant – fun, popular, happening – what's the goal? Doesn't really make sense, and if you removed it, it won't make a difference or replace it – (this was voted on and result was 50/50)
- Green could stay through sustainability could also replace it or something similar – maybe the word green should be including in the priorities but not vision statement. Members viewed green and sustainable as interchangeable.
- Vision looks like three sentences, where's "the what" and "how to"? There seems to be the what but not the how to – even in the priorities there isn't much of a 'how to'.
- Like equitable rather than equal
- Second sentence feels like a statement and not a vision. Suggest 'support' rather than 'respect'. Respect is not enough – recommendation to add the word "support"
- Last sentence – 'current and future generations' – could be re-worded – has so much potential as children and young people will need to own this vision statement for the next 20 years so it would be good to acknowledge that.
- 'We are committed to mitigating and preventing the effects of the climate emergency for the prosperity of current and future generations' - provides who it is benefitting – it's not going around the issue and no tip toeing – strong language is going to get things done – (this was voted on and consensus was achieved)
- "As the Darebin community, we aim to be" – suggested start to the statement
- Move the last sentence to the second sentence to further emphasise its importance



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- Replace 'Darebin is' with 'Darebin will be'
- Feel like the process was rushed so maybe that explains the vision statement not being concise (comment)
- There was a vote of proposed alternative vision statement and consensus was achieved

2. Priorities

Darebin - a city that known for:

Vibrant, Respectful and Connected

- being respecting and recognising Aboriginal and Torres Strait Islander communities' values, living culture and practices
- connecting, valuing and including our diverse communities
- its artistic community; not just venues and locations, but the people

Equitable

- being a place that has safe and secure housing for all
- providing for all aspects of health and wellbeing through all stages of life
- being a 20-minute city; where we can safely access amenities and services close to our homes

Green and Sustainable

- its commitment to a safe climate future for all
- its clean access to the outdoors, protection of wildlife, land and water
- preserving amenity and where business and development align with preserving natural assets and strengthening community
- having a diverse and healthy food system that is connected and inter-generational

Draft priorities prepared by the Deliberative Panel – April/ May 2021

The Young Citizen Jury has proposed to merge, reword and add to the priorities developed by the deliberative panel. Feedback and justification regarding are based on the discussion and feedback from members and is captured below.

Darebin - a city that known for:

Equitable, Respectful and Connected

1. Challenging structural inequity
2. Being respectful of and supporting Aboriginal and Torres Strait Islander communities' values, living culture and practices
3. Connecting, valuing and including our diverse communities
4. Being a place that has safe and secure housing for all
5. Continuously engaging and implementing youth voices and solutions
6. Ensuring everyone has access to adequate employment



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7. Providing for all aspects of health and wellbeing through all stages of life
8. Being a 20-minute city; where one can safely access amenities and services close to our homes
9. it's vibrant and artistic - people , venues and locations -

Sustainable and Green

1. Being committed to mitigating and preventing the effects of the climate emergency through action and advocacy that is aligned in scale and speed with the most current science and solutions available.
2. Taking action through implementing policies and solutions in a way that is community driven, transparent, socially and ecologically just and equitable.
3. Providing and promoting access to education around climate science, advocating and affecting systematic change and sustainable and ethical lifestyle choices
4. Providing for and promoting equitable, safe and sustainable transport options to all parts of Darebin
5. It's protection of wildlife, land and water
6. Its preservation of amenities, promoting sustainable development and retrofitting practices that strive for net zero emissions and benefit biodiversity whilst preventing development from impacting natural assets
7. Having a diverse, sustainable and healthy food system catered by local primary producers and community gardens
8. Easy access to green outdoor spaces for everyone within the community

Alternative Priorities – prepared by members of the Young Citizen Jury – 14 & 18 May 2021

Through discussions the three priorities proposed by the deliberative panel did connect with young people from the Darbein Young Citizen Jury, through the feedback and discussion the feedback some to focus on two key priorities. That being Equity/ Respect/ Connected and Sustainable/ Green, both priority themes are consistent with current issues that young people care about.

Over the past two years most of the discussion and work undertaken by the Young Citizen Jury has focused on issues that directly relate to the proposed alternative priorities.

Young Citizen Jury - Priorities Feedback and Comments:

- Nothing about racism and discrimination – needs a point about not tolerating that, and something about challenging structural inequity – adding 4th point to the priority – new point needs to go to the top
- If vibrant is kept in the statement it needs to go last as it was a last point under priorities
- Recommendation – A city known for its artistic venues, locations and people
- Should there only be two priorities 1)Equitable, Respectful and Connected and 2)Sustainable and Green – vote was taken and there was consensus
- Climate emergency language should be used again in the priority is required



4. Councillor Recommendations Report



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SUMMARY OF COUNCILLOR CHANGES

In the Darebin City Council meeting on 8 April 2021 an amendment was proposed to the draft Community Vision by Council. To help the panel visualise these changes we've marked the Councillor amendments below. Strikethroughs show words they'd like removed and red wording indicates new wording or additions.

The Panel has been asked to review these amendments from Councillor's as a submission of recommendations, as noted in the 26 April Meeting, alongside the recommendations provided by the Young Citizen's Jury, Darebin Aboriginal Advisory Committee and a number of multi-cultural groups.

An excerpt of the transcript pertaining to the below amendments and changes to the remit of the Panel on 8 April 2021 and the further actions/resolutions made by Council on 26 April 2021 are also provided for your reference.

Darebin 2041 Community Vision

Darebin is equitable, vibrant, ~~sustainable green~~ and ~~inclusive connected~~. We respect First Nations peoples, our diverse communities and places. We are committed to a ~~multicultural, economically thriving~~, sustainable and climate safe future.

Priorities

Darebin - a city that known for:

Vibrant, Respectful and ~~Inclusive Connected~~

- being respecting and recognising Aboriginal and Torres Strait Islander communities' values, living culture and practices
- connecting, valuing and including our diverse ~~and multicultural~~ communities
- its artistic community; not just venues and locations, but the people

Equitable

- being a place that has safe and secure housing for all
- providing for all aspects of health and wellbeing through all stages of life
- being a 20-minute city; where we can safely access amenities and services close to our homes

~~Green and Sustainable~~

- its commitment to a safe climate future for all
- its clean access to the outdoors, protection of wildlife, land and water
- preserving amenity and where business and development align with preserving natural assets and strengthening community
- having a diverse and healthy food system that is connected and inter-generational.



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Darebin City Council Meeting

Thursday 8 April 2021 – Deliberative Panel Related Extract

“That Council:

1. Notes the draft Darebin 2041 Community Vision and resolves to include the following amendments with reasons to amend the draft Community Vision:
 1. replace the word “green” from any reference in the Vision, 10 Year Financial Plan, Council Plan (Incorporating Municipal Public Health and Wellbeing Plan) and the budget 2021-22, with “sustainable”.

Reason: The word green is vague and does not clearly reflect Darebin’s responsibility to address climate change or our commitment to native vegetation or preserving open spaces. The word green also has political influence since it also refers to a political party. Therefore, using this word in the Community Vision will potentially split the community based on political views rather than empower our community to work together for the betterment of Darebin’s future.
 2. replace the work “connected” from any reference in the vision with “inclusive”.

Reason: Darebin should not only be connected but be inclusive and actively include people in the community.
 3. Reword the third sentence of the vision to state “we are committed to a multicultural, economically thriving, sustainable and climate safe future”.

Reason: Council believes that the future of Darebin should also include a commitment to multiculturalism, economic development as well as a sustainable future.
 4. Under the priority, Vibrant, Respectful and Inclusive:

Reword the second point to read “connecting, valuing and including our diverse and multicultural communities”.

Reason: Council believes that diverse and multicultural communities should be valued and actively be involved and included in decisions about Darebin.
 5. Under the priority, Sustainable:

Remove the word “green”.

Reason: As above.
 2. Endorses the Community Engagement Plan, for the next stage of community engagement that demonstrates the connection between the Vision, 10 Year Financial Plan, Council Plan (Incorporating Municipal Public Health and Wellbeing Plan) and draft budget 2021-22, with the following changes:



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1. The Engagement type for the Deliberative panel to be amended to the Collaborate level.
2. In the table under Engagement methods, specifically the row on "Workshop or targeted events with CALD community members" and the column "More information" - to include "bilingual facilitators run workshops in different languages". To also include under "Resources needed" the term "bilingual facilitators".
3. In the table under Engagement methods, specifically the row on "Telephone surveys" and the column "More Information" - to include "interpreters will contact and engage people who do not speak English in their native language". To also include under "Resources needed the term "interpreters".

3. Notes that further feedback and consultation on the Darebin 2041 Community Vision that is to be undertaken with the Darebin Youth Citizen Jury, Darebin Aboriginal Advisory Committee and Wurundjeri Woi-Wurrung Corporation before final review by the Deliberative Panel on 2 May 2021;

4. Provides the updated Community Vision to the Deliberative Panel, Darebin Youth Citizen Jury, Darebin Aboriginal Advisory Committee and Wurundjeri Woi-Wurrung Corporation in advance of further engagement on the Community Vision.

5. Notes that Council will provide a submission on the draft Community Vision to the panel, through a report on 26 April 2021 for review and consideration by the Deliberative Panel on 2 May 2021; and

(5) Authorises the Chief Executive Officer to give notice in accordance with section 88 of the Local Government Act 2020 of Council's intention to adopt, at a Council meeting proposed to be held at 6.00pm on Monday 28 June 2021, the Darebin 2041 Community Vision (Appendix A).



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Following a meeting with members of the deliberative panel on the 24 April, the Mayor put forward an urgent motion for the 26 April Council Meeting. The council resolution from that meeting is shown below

Darebin City Council

26 April Council Meeting – Extract of resolution relevant to Deliberative Panel

That Council

- Acknowledges the contribution and excellent work undertaken to date by the deliberative panel to develop the draft Community Vision
- Note that all future meetings of the Panel are planned to be in person and the session on 2 May 2021 will focus on the draft Community Vision in response to requests for more time on this important work.
- Provide Council's changes to the Community Vision adopted on 8 April 2021 as a submission to the Panel to be considered against their draft Community Vision, rather than a change to their work.
- Determines to send the panel's draft Community Vision for further consultation to the Darebin Aboriginal Advisory Committee, Wurundjeri Corporation and the Youth Citizens Jury, alongside Council's submission on the draft Community Vision.
- Acknowledge that Council's Community Engagement Policy provides for deliberative engagement at both the Empower and Collaborate streams.
- Determine to change the Deliberative Panel's remit from Collaborate to Empower for the remainder of the Community Vision work.
- Delegate the CEO to work to enhance representation in the membership of the Deliberative Panel to introduce ten additional members whose first language is a language other than English or equivalent input from multicultural and inclusive community groups and to increase representation from the Kingsbury, Bundoora and MacLeod area as a priority.
- Request that the Deliberative Panel be provided the opportunity to present their work to Councillors on the draft Community Vision before it is presented to Council for adoption on 28 June 2021.
- Request a report from the engagement consultants leading the panel to provide information regarding the satisfaction of panel members that their individual voices were heard and also the level of support for the final Community Vision that will be presented to Council on 28 June 2021.

**8.2 ADOPTION OF THE 2021 - 2025 COUNCIL PLAN
(INCORPORATING THE MUNICIPAL PUBLIC HEALTH AND
WELLBEING PLAN)**

Author: General Manager, Governance and Engagement
Manager Governance & Corporate Strategy

Reviewed By: Chief Executive Officer

EXECUTIVE SUMMARY

The draft 2021-2025 Council Plan (incorporating Municipal Public Health and Wellbeing Plan) is a requirement under the Local Government Act 2020 and the Public Health and Wellbeing Act 2008 and must be in place by 31 October 2021 and takes effect from 1 July 2021.

The draft 2021-2025 Council Plan (incorporating Municipal Public Health and Wellbeing Plan) has been developed using the context of the governance principles, strategic planning principles, financial management principles, community engagement principles, service performance principles and asset plan integration.

Its development has also been informed by the development of the Darebin 2041 Community Vision and provides for alignment to the Vision through the Strategic Directions. This four-year plan provides a view of how Council will achieve the Community Vision aspirations.

Extensive community engagement has been undertaken on the draft Council Plan (incorporating Municipal Public Health and Wellbeing Plan) 2021-2025 priorities document released to the community in April 2021. This community engagement included telephone survey, targeted engagement, targeted conversation sessions and a formal submission process.

A total of **1,341** community members participated in the community engagement for the draft Council Plan (incorporating Municipal Public Health and Wellbeing Plan) 2021-2025 priorities document.

A hearing of submissions was held on 19 May 2021 to hear submitters that wished to speak their submission.

The draft 2021 – 2025 Council Plan (incorporating Municipal Public Health and Wellbeing Plan) has four strategic directions that will guide Council's actions and resources over the next four years:

- Vibrant, Respectful and Connected
- Prosperous, Liveable and Flourishing
- Climate, Green and Sustainable
- Responsible, Transparent and Responsive

The ten big actions contained within the draft 2021-2025 Council Plan (incorporating Municipal Public Health and Wellbeing Plan) are:

1. Build infrastructure for the future by redeveloping Northcote Aquatic and Recreation Centre, redeveloping BT Connor Pavilion in Reservoir, and building Darebin Intercultural Centre in Preston
2. Plan infrastructure for decades to come by redeveloping Reservoir Leisure Centre, activating Edwardes Lake Boat House in Reservoir, building new kindergarten facilities, and undertaking a feasibility study for a Global Learning Hub in Preston

3. Continue to lead with our response to the climate emergency by updating our Climate Emergency Plan to set out how to best achieve zero greenhouse gas emissions for Darebin by 2030, offering solar installations and energy retrofits to pensioners and vulnerable communities, delivering new business and community power purchase partnerships, supporting a shift to a circular economy and massively reducing our waste going to landfill, and delivering projects and programs aimed to improve safety for people cycling, walking and wheeling, increasing active travel which will also reduce transport emissions
4. Deepen our commitment to truth and justice for First Nations communities in partnership with the Wurundjeri Woi-wurrung Cultural Heritage Corporation and Aboriginal and Torres Strait islander peoples who live and work in Darebin
5. Support vulnerable members of our community by providing support with COVID-19 recovery, expanding our homelessness Assertive Outreach program, and supporting community-led programs in East Reservoir and East Preston, to achieve greater physical and mental health, and wellbeing for all
6. Champion local business and creative industries by providing support with COVID -19 recovery, facilitating the establishment of a Darebin Chamber of Commerce, and improving the lighting and safety of our retail precincts and business activity centres
7. Build a more inclusive community for all by supporting Darebin's multicultural communities, reducing racism and discrimination, increasing access to our Council's services and sporting assets by groups who are under-represented, developing our Disability Action Plan to improve access for all to our services and infrastructure, and achieving Rainbow Tick accreditation (best practice in LGBTQIA+ inclusion) for our services and activities
8. Improve the quality of development and work to protect all that we love about Darebin by pursuing protections for Preston Market, conducting a Planning Scheme review informed by in-depth community consultation, and reviewing our Parking Permit Policy
9. Protect our natural environment and biodiversity by improving water quality in Edwardes Lake, increasing tree canopy coverage in our parks, residential areas and retail precincts, and enhancing understorey planting
10. Expand our delivery of quality universal services by providing more three-year-old kindergarten places, continuing to deliver its flagship Age Friendly Darebin project, expanding aged care direct services, and registering to become a aged care package provider.

Officer Recommendation

That Council:

- (1) Adopts the following actions contained within the 2021-25 Council Plan (incorporating Municipal Public Health and Wellbeing Plan) (attached as **Appendix A**) for inclusion in the 2021-25 Council Plan:
 - a. **Big Action No.10** (p.39) Expand our delivery of quality universal services across the lifespan by providing more three-year-old kindergarten places, continuing to deliver our flagship Age Friendly Darebin project, expanding aged care direct services, and registering to become an aged care package provider
 - b. **Action 1-18** (p.45) Deliver Age Friendly Darebin, expand aged care direct services, and register Council to become an aged care package provider
- (2) In accordance with section 90 of the *Local Government Act 2020* and section 26 of the *Public Health and Wellbeing Act*, adopts the 2021-25 Council Plan (incorporating Municipal Public Health and Wellbeing Plan) (attached as **Appendix A**) subject to

- ministerial exemption in accordance with section 27 of the *Public Health and Wellbeing Act*; and
- (3) Notes the Municipal Health and Wellbeing Profile Report (attached as **Appendix B**); and
 - (4) Thank the Deliberative Panel for their work; and
 - (5) Notes Darebin's Integrated Strategic Planning and Reporting Framework that will guide Council's work to embed the Strategic Principles of the *Local Government Act 2020*; and
 - (6) Notes the summary of the submissions received, prepared on behalf of the Hearing of Submissions Committee (attached as **Appendix D**); and
 - (7) Advises all submitters that Council has considered their submissions relating to the 2021-25 Council Plan (incorporating Municipal Public Health and Wellbeing Plan) and that the submitters be advised of the outcome of the consideration as it relates to their specific submission, and they be thanked for their contributions; and
 - (8) Authorise the Chief Executive Officer to make any necessary administrative changes to the document to prepare it for publication, and
 - (9) Authorise the Chief Executive Officer to submit a copy of the adopted 2021 – 2025 Council Plan (incorporating the Municipal Public Health and Wellbeing Plan) to the Minister for Local Government and the Minister for Families, Fairness and Housing.
-

BACKGROUND / KEY INFORMATION

The draft Council Plan 2021-2025 is a requirement under the *Local Government Act 2020* (the *Act*) and must be in place by 31 October 2021 and takes effect from 1 July 2021. The legislative requirements to develop strategic planning, budgeting and annual reporting documents are contained in Part 4 of The *Local Government Act 2020* (the *Act*).

The *Act* introduces strategic planning principles which include a new Integrated Strategic Planning and Reporting Framework (ISPRF) with a key component being the 4-year Council Plan which must give effect to the Community Vision.

The 4-year Council Plan must include the following:

- address the Community Vision
- set the strategic direction, strategic objectives and strategies to achieve both for Council
- set strategic indicators to monitor the achievement of the strategic objectives
- a description of Council initiatives, and priorities for services, infrastructure and amenity
- be developed using deliberative engagement practices, which are to be determined by the Darebin Community Engagement Policy
- be adopted by 31 October 2021 and have affect from 1 July 2021.

The development of a 4-year Municipal Public Health and Wellbeing Plan (MPHWP) is required under the *Public Health and Wellbeing Act 2008* and sets the broad mission, goals and priorities. It strives to improve the health and wellbeing outcomes of local communities by addressing the social determinants of health. Council's plan should be consistent with Council's corporate plan and land use plan required by the *Municipal Strategic Statement* (MSS).

Achieving strategic alignment is critical to achieving health and wellbeing outcomes in local communities. In the interests of best achieving this the Municipal Public Health and Wellbeing

Plan will be incorporated into the Council Plan. A single, high-level plan will seek to drive a focus on public health and wellbeing and further enhance the capacity to improve health and wellbeing outcomes across all aspects of Council's service delivery.

Under the *Public Health and Wellbeing Act 2008*, MPHWP's must identify and respond to the local health data and health determinants, consider the focus areas and priorities of the Victorian Public Health and Wellbeing Plan 2019–2023 and guidance from the Department of Health. In line with the legislation, MPHWP's must specifically identify specific measures to prevent family violence and respond to the needs of victims of family violence in the local community and consider the impact of climate change on the health and wellbeing of the community.

Under section 27 of the *Public Health and Wellbeing Act*, an exemption will be sought from the Secretary of the Department of Health for the purposes of seeking an exemption from producing a municipal public health and wellbeing plan by including the public health and wellbeing matters required under section 26(2) in the Council Plan. A copy of the draft plan has been sent to the Minister for this purpose prior to seeking Council adoption of the plan.

The draft 2021-2025 Council Plan (incorporating Municipal Public Health and Wellbeing Plan) is provided at **Appendix A**.

The Municipal Health and Wellbeing Profile Report is provided at **Appendix B**.

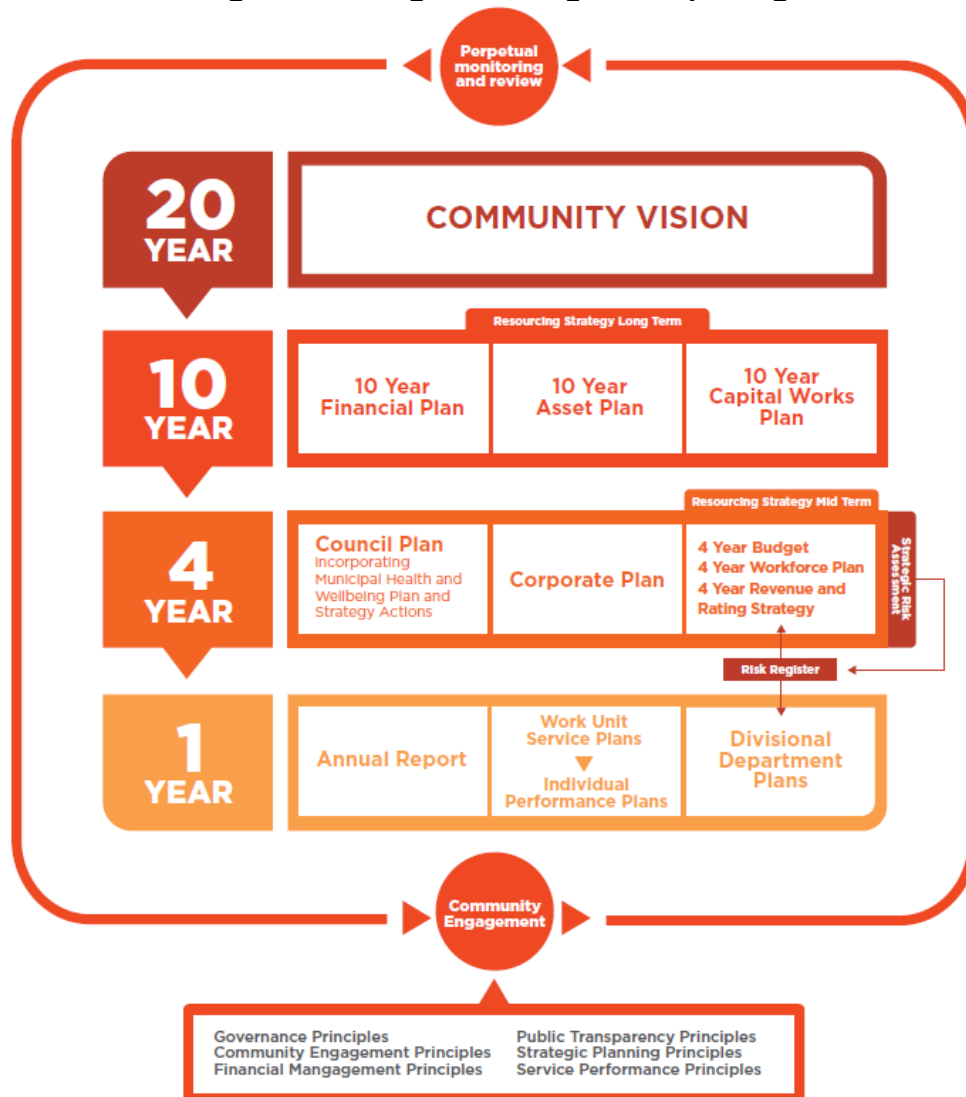
Strategic Planning Principles

The Act prescribes the need for Councils to prepare its Council Plan and other strategic plans in accordance with a Strategic Planning Principles, which include

- the adoption of an integrated approach to planning, monitoring and performance reporting
- the need to address the Community Vision through strategic planning
- the resources needed for effective implementation
- identify and address the risks to effective implementation
- ongoing review and monitoring to identify and address changing circumstances

Through the development of the Council Plan and other key plans over the past 6 months, Council has also developed an Integrated Strategic Planning and Reporting Framework (**Graphic A**), that guides how the organisation implements these strategic planning principles.

Graphic A – Darebin Integrated Strategic Planning and Reporting Framework



At a previous Council meeting that considered Council Plan Priorities on 8 April 2021, Cr. Lina Messina (Mayor) advised Council that she has a general conflict of interest with respect to the sections of the amendment relating to Aged Care Services. In accordance with the previously declared conflict on this matter and the importance of the Council Plan, the recommendation to Council has been structured to enable management of this conflict of interest disclosure and compliance with the corresponding obligations relating to the Council Plan adoption.

Previous Council Resolution

At its meeting on 27 January 2021 Council resolved to :

Endorses the approach to the first round of Deliberative Community Engagement for the development of the Community Vision 2041 and Council Plan (incorporating Municipal Health and Wellbeing Plan) 2021-2025 outlined in this report.

At its meeting on 8 April 2021 Council resolved to :

- (1) *Endorse the draft Council Plan (incorporating Municipal Public Health and Wellbeing Plan) to proceed to community consultation and deliberative engagement, with the following changes:*

- a) *Page 9, include Big Action Plans in the Council Plan as:*
1. *Construction of major facilities, including Northcote Aquatic and Recreation Centre, BT Connor Pavilion and Preston Precinct Intercultural Centre.*
 2. *Undertake a feasibility study for a Global Learning Hub in Preston.*
 3. *Commence planning for the redevelopment of the Reservoir Leisure Centre.*
 4. *Significantly improving the water quality and biodiversity at Edwardes Lake Precinct and invest in the Boathouse to support a long-term lease arrangement.*
 5. *Continued protection of Preston market to be retained in its current location as a central place of local heritage significance for the community.*
 6. *Establish a Darebin Chamber of Commerce.*
 7. *COVID relief and recovery packages to support businesses and the most vulnerable members of our community impacted by COVID.*
 8. *Increase spaces for 3-year-old children to access community based kinder, through the redevelopment and expansion of existing and new kinder infrastructure.*
 9. *Establish a Darebin Nature Plan.*
 10. *Deliver Age Friendly Darebin and expand aged care direct services, as well as Council to formally register to become a registered home care package provider.*
 11. *Improving the appearance, safety, lighting and viability of shopping strips, streetscapes and business activity areas.*
 12. *Reform the Statutory Planning scheme, underpinned by community engagement process.*
 13. *Continue increasing canopy cover across the municipality, with a focus on biodiversity and shopping areas.*
 14. *Develop a partnership with Wurundjeri Corporation to support the delivery of mutual goals.*
 15. *Undertake waste reform and take action towards a circular economy.*
 16. *Focus on supporting Darebin multicultural communities, through reduction in racism and significant improvement in access to Council's services and sporting assets.*
 17. *Community designed programs for the East Preston and East Reservoir to improve the local built environment and health and wellbeing of these communities.*
 18. *Expansion of the assertive outreach program to support people rough sleeping and experiencing homelessness.*
 19. *Solar installation and energy efficiency retrofits program for vulnerable houses including public and social housing and renters.*
 20. *Amend Council's parking permit policy to ensure it is suitable and equitable for residents outside their homes.*
- (b) *Page 10, replace "Strategic Direction: Vibrant, Respectful and Connected" with "Strategic Direction: Vibrant, Respectful and Inclusive"*
- (c) *Page 10, under Strategic Objective replace "... that celebrate people from diverse backgrounds" to "to value and include Aboriginal and Torres Strait Islander peoples and people from multicultural and diverse backgrounds"*

- (d) Page 10, under Darebin Council Indicators replace “diverse groups” with “multicultural and diverse groups” to read exactly: “Number of people or groups from multicultural and diverse groups and Aboriginal and Torres Strait Islander peoples, who access Council services and sporting assets”
- (e) Page 11, under Actions to Achieve Strategic Objectives replace, reword action item #40 to read “Support and promote a significant increase (in particular: Aboriginal and Torres Strait Islander peoples, women, girls, all abilities and multicultural and diverse communities) ...”
- (f) Page 11, under Actions to achieve the Strategic Objective, to add the following to action item #41 to read “...who demonstrate inclusion for, in particular: Aboriginal and Torres Strait Island People, women, girls, all abilities, multicultural and diverse communities”
- (g) Page 12, under Darebin Council Indicators include an additional indicator, “% of people from community satisfaction survey from a culturally diverse background that believe Darebin is more culturally inclusive”
- (h) Page 12, under City of Darebin Indicators also include an additional indicator, “% of people from community satisfaction survey from diverse backgrounds that believe Darebin values inclusiveness”
- (i) Page 12, under Actions to achieve the Strategic Objective, also include the additional action item, “Program to support middle years students (later primary school and early secondary school) from across Darebin schools to connect with each other and take action on systemic racism issues together”
- (j) Page 12, under Actions to achieve the Strategic Objective, include an additional **action** item “Develop a cultural diversity action plan to significantly improve access to services and infrastructure for culturally diverse communities”
- (k) Page 12, under Actions to achieve the Strategic Objective, reword action item #50 to “Develop programs to support international students in Darebin”
- (l) Page 14, under Actions to achieve the Strategic Objective, include an additional action item, “Provide \$200K in sports grant for increased participation of women, girls, all abilities, multicultural and Aboriginal and Torres Strait Islander peoples in community sports”
- (m) Page 14, under Actions to Achieve Strategic Objectives, replace action item #176 with “Deliver Age Friendly Darebin, expand aged care direct services and for Council to formally register to become a registered home care package provider”
- (n) Page 17, under Strategic Objectives reword to “... and respond equitably to and value the diverse needs...”
- (o) Page 21, under Actions to achieve the Strategic Objective, reword action item #224 with “Community consultation regarding future shared use of the Northcote Golf Course land”.
- (p) Page 21, under Actions to achieve the Strategic Objective, reword action item #198 with “Redevelop and rebuild the Reservoir Leisure Centre...”
- (q) Page 21, under Actions to achieve the Strategic Objective, include an additional action item “In collaboration with stakeholders the beautification and rejuvenation of Cheddar Road”
- (r) Page 21, under Actions to achieve the Strategic Objective, include an additional action item “Planning for the redevelopment of J Hall Reserve pavilion and public toilet”

- (s) *Page 25, under Strategic Objectives, add “Work with the State government to provide a safe pedestrian crossing with traffic lights at the corner of Wingrove Street and Station Street in Fairfield.”*
- (t) *Page 27, under Actions to achieve the Strategic Objective, add the following words to action item #31, “Significantly increase the roundabout renewal program across all areas of Darebin”*
- (u) *Page 32, under Actions to achieve the Strategic Objective, reword action item #9 to read “Review Council’s parking permit policy:*
 - (i) *to improve access for people with special needs*
 - (ii) *to allow owners of single lot dwellings that exist on their own Torrens title, the option to have an additional residential parking permit at the same price as current parking permits*
 - (iii) *to allow single lot dwellings built after Dec 2004 that are greater than 300sqm property with three or more bedrooms and that exist on their own Torrens title (even if the property was previously subdivided), to have the same entitlements to parking permits as dwellings built before Dec 2004*
 - (iv) *to ensure that renovations of a property that is still a single lot on its own Torrens title and is greater than 300sqm with three or more bedrooms are still entitled to parking permits”*
- (v) *Page 37, under Strategic Objective reword to read, “Advocate to reduce the harm associated with electronic machine gambling, alcohol and tobacco”*
- (w) *Page 38, under City of Darebin Indicators incorporate an additional indicator to read “Attitudes on cultural diversity (> acceptance within CALD community in four years)”*
- (x) *Page 39, under Actions to achieve the Strategic Objective, in action item #165 to read “Working with the community to deliver projects biannually which foster...”*
- (y) *Page 39, under Actions to achieve the Strategic Objective, in action item #165 add “Work with DECC, local community and local organisations to create...”*
- (z) *Page 44, under City of Darebin indicators, to read “Significantly improve the quality of water coming into lake...”*
- (aa) *Page 45, under Actions to achieve the Strategic Objective, include an additional action item that reads “Establishing and adequately resourcing the Edwardes Lake Taskforce to significantly improve the water quality and amenity of Edwardes Lake”*
- (bb) *bb) Page 45, under Actions to achieve the Strategic Objective, include an additional action item that reads “Advocate with Melbourne Water to secure funding to improve the water quality of Edwardes Lake”*
- (cc) *Page 49, under City of Darebin indicators, add an additional indicator to be worded as “Increase the number of local jobs for Aboriginal and Torres Strait Islander peoples, people from culturally and linguistically diverse backgrounds and people from disadvantaged backgrounds by 2025”*
- (dd) *Page 52, under Actions to achieve the Strategic Objective, in action item #59, change all the words ‘green’ to “sustainable”*
- (ee) *Page 56, under Actions to achieve the Strategic Objective, in action item #85, change the word ‘green’ to “sustainable”*
- (ff) *Page 60, under Actions to achieve the Strategic Objective, in action item #153, add the word “cultural” to the sentence “Consider offering Council building space to one community group/organisation to promote multiculturalism and diversity each year”.*

- (hh) Page 65, under Actions to achieve the Strategic Objective, reword action item #22 to "...and work with community to advocate for the strengthened assessment criteria in the Heart of Darebin Assessment Tool through this planning process"
- (ii) Page 67, under Actions to achieve the Strategic Objective, in action item #16 add the words ensure to read "...to advocate to ensure the protection of Strathallan..."
- (2) Endorses the Community Engagement Plan for the Council Plan (incorporating Municipal Public Health and Wellbeing Plan) and notes that the dilemmas for the deliberative engagement will be presented to Council on 26 April 2021 for consideration, with the following changes:
- (a) The Engagement type for the Deliberative panel to be amended to the Collaborate level.
- (b) In the table under Engagement methods, specifically the row on "Workshop or targeted events with CALD community members" and the column "More information" - to include "bilingual facilitators run workshops in different languages". To also include under "Resources needed" the term "bilingual facilitators".
- (c) In the table under Engagement methods, specifically the row on "Telephone surveys" and the column "More Information" - to include "interpreters will contact and engage people who do not speak English in their native language". To also include under "Resources needed the term "interpreters".
- (3) Notes that any person who makes a written submission in relation to the draft Council Plan (incorporating Municipal Public Health and Wellbeing Plan) priorities 2021-2025, and requests to be heard in support of their written submission, will be heard by Council's Hearing of Submissions Committee at a meeting to be held at 6.00pm on Thursday 20 May 2021
- (4) Notes that a draft copy of the Council Plan (incorporating Municipal Public Health and Wellbeing Plan) will be provided to the Secretary of the Department of Health under section 27 of the Public Health and Wellbeing Act for the purposes of seeking an exemption from producing a municipal public health and wellbeing plan by including the public health and wellbeing matters required under section 26(2) in the Council Plan;
- (5) Authorises the Chief Executive Officer to give notice in accordance with section 90 of the Local Government Act 2020 and section 26 of the Public Health and Wellbeing Act 2008 of Council's intention to adopt, at a Council meeting proposed to be held at 6.00pm on Monday 28 June 2021, the Council Plan (incorporating Municipal Public Health and Wellbeing Plan) 2021-25 (Appendix A).

At its meeting on 10 May 2021 Council resolved to :

Endorse the following Waste Services dilemmas for the Darebin Deliberative Engagement Panel to deliberate on for the Council Plan (incorporating Municipal Public Health and Wellbeing Plan) and Financial Plan:

- What is the community prepared to accept to cover the full cost and also increasing cost of the waste service? Would an increase in waste charges be acceptable with the same level of service or should an increased or adjusted level of service be considered?
- Many people contact council asking for higher levels of service or investment in establishing a circular economy (such as weekly pick ups of green waste bins). This would also increase costs. Are higher levels of service something that community is happy to pay for?
- How should we deal with disadvantage – should everyone pay more or should some services be free for those experiencing disadvantage, even if this means slightly higher costs covered by others?

Endorse the following Community Safety dilemmas for the Darebin Deliberative Engagement Panel to deliberate on for the Council Plan (incorporate Municipal Public Health and Wellbeing Plan) and Financial Plan:

- *What is the expectation of the role Council have in providing for a safe community and what initiatives or relationships should be prioritised to have the most impact?*
- *In any year, council can improve a few public spaces because of the cost involved. How should council prioritise where to improve first?*

Endorse the following Generating Equity to address disadvantage dilemmas for the Darebin Deliberative Engagement Panel to deliberate on for the Council Plan (incorporate Municipal Public Health and Wellbeing Plan) and Financial Plan:

- *Has Council got it right? Is it enough? If more can be done what would this look like and what should we do less of and what is the benefit of what is proposed.*

COMMUNICATIONS AND ENGAGEMENT

Consultation and Communications

The draft 2021-2025 Council Plan (incorporating Municipal Public Health and Wellbeing Plan) has been informed by the Design Your Darebin 2041 engagement program, which included the establishment of a Deliberative Community Engagement Panel. The Design Your Darebin 2041 deliberative engagement program was informed by Council's Community Engagement Policy (2021).

The key characteristics of deliberative engagement practices in Council's Community Engagement Policy include:

- a process that involves an informative and engaging dialogue with an inclusive, diverse and genuine representation from our community,
- where considered views and joint outcomes can be developed.
- participants are provided with a breadth of inputs, information and enough time and opportunity to engage and discuss issues in depth in a welcoming and respectful environment,
- then provide recommendations and feedback which is reviewed and adopted by Council.

The engagement program employed a range of engagement techniques and activities for the Council Plan (incorporating the Municipal Public Health and Wellbeing Plan) to draw feedback from the widest range of residents and people who work in the municipality.

The types of engagement included; targeted engagement, targeted conversation sessions, a telephone survey and formal submission process.

The engagement focused on specific questions:

- the level of support for Council's strategic objectives
- the importance of the three major areas of investment; being the natural environment, community programs and built environment
- key health concerns
- key health risks

A total of **1,341 participants** responded to the engagement across the four engagement types

Appendix C to this report provides a summary of Community Engagement Results

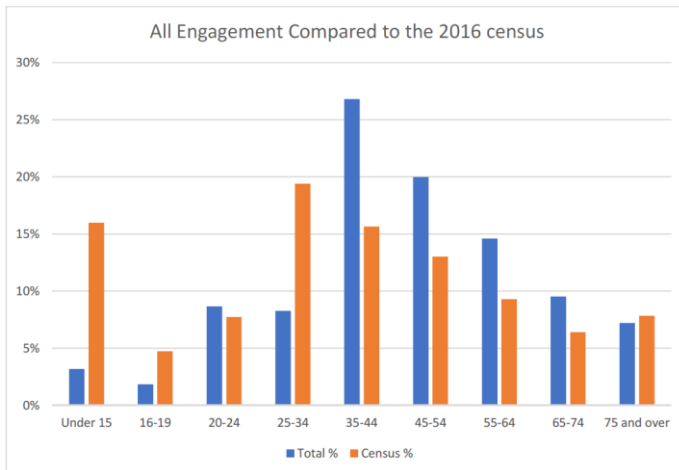
Engagement	Recruitment Method	Participants
Targeted engagement	Council identified – community members opt-in	437
Targeted conversation sessions	Council identified–members opt-in	50
Phone Survey	Random selection	742
Formal Submission	Community opt-in	85
Total		1,341

The targeted engagement and conversations included the following communities:

- Businesses
- Youth and young children
- Place based communities
- Multicultural community groups
- Senior groups
- Community organisations
- Aboriginal Community Controlled Organisations
- Faith leaders
- Residents in East Preston and East Reservoir
- Representatives from Darebin Ethnic Communities Council,
- Representatives of homelessness and family violence sectors.

The engagement results compared to the Darebin demographics shows strong representation across all key demographics.

Graph 1 – Age Groups from all engagement compared to 2016 census



Graph 2 – Targeted engagement results by postcode

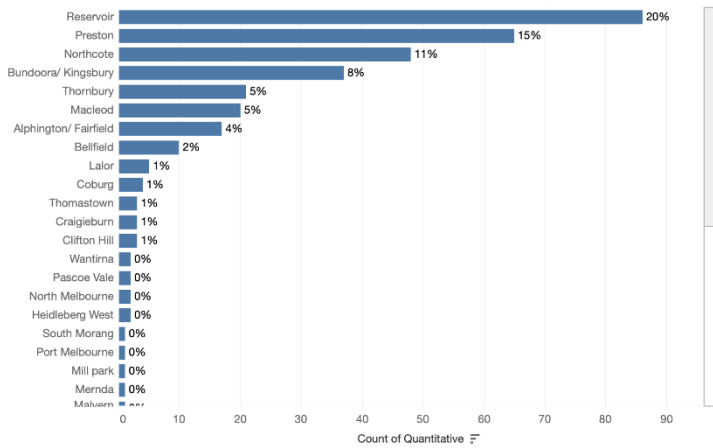
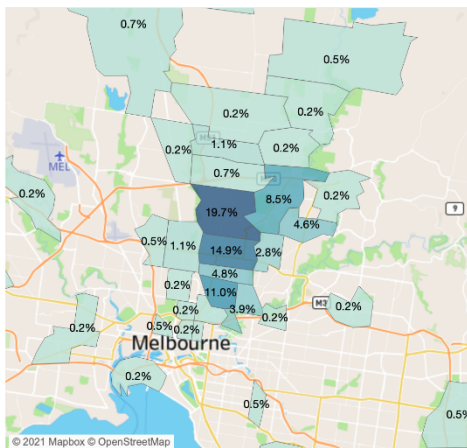
Location

Participants: 437

Map : Postcode

Count 1 83

Suburbs

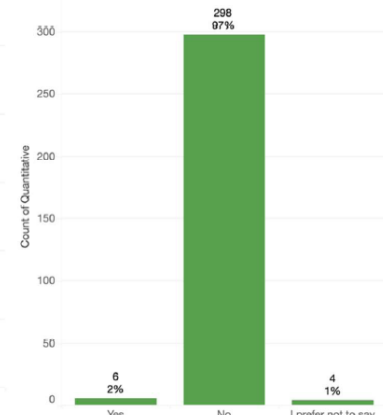
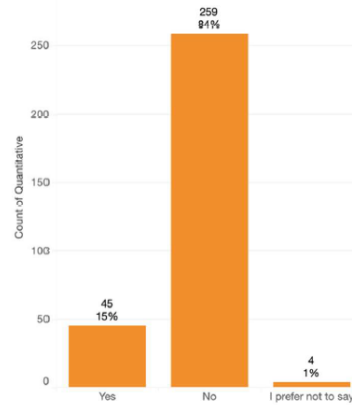
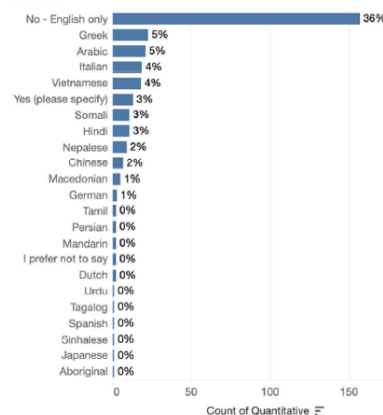


Graph 3 – Targeted engagement by Language other than English at home, identification with having a disability and as an Aboriginal or a Torres Strait Islander.

Do you speak a language other than English at home?

Do you identify as having a disability?

Are you Aboriginal or a Torres Strait Islander?



Interpreters were available for all council groups where the first language spoken was not English. Diversity of respondents was a key highlight of the targeted engagement, with about 50% of respondents nominating they spoke a language other than English at home.

Top line results from all forms of engagement were:

- All of Council's strategic objectives were supported by engagement respondents. All have support of at least 91% of respondents
- Investment Priorities – the natural environment was the highest-ranking priority across the telephone survey and engagement group. Respondents to the phone survey were more likely to rate community programs as their lowest priority, while respondents through the targeted engagement were more likely to rate the built environment as their lowest priority
- The top three health concerns were, Family Violence, Community Safety and Discrimination.
- The top four health risk concerns were, Mental Health (standout), Climate Change, COVID impacts and lack of access to appropriate services and support.

Additionally, the most common overlapping priority areas and themes from the targeted conversations were:

- Mental health
- Increasing social connection
- Increasing Council's role increasing partnerships and collaboration
- Equity of access to Council services for disadvantaged and culturally and linguistically diverse communities.
- Community safety, including the impact of alcohol and other drugs.

The formal submission process received 85 submissions from members of the community. **Appendix D** provides a summary of the 85 submissions received and officer responses to these submissions. At the Hearing of Submissions Committee meeting on the 19 May, 13 submitters spoke to their submission.

The submissions received covered a range of topics, including:

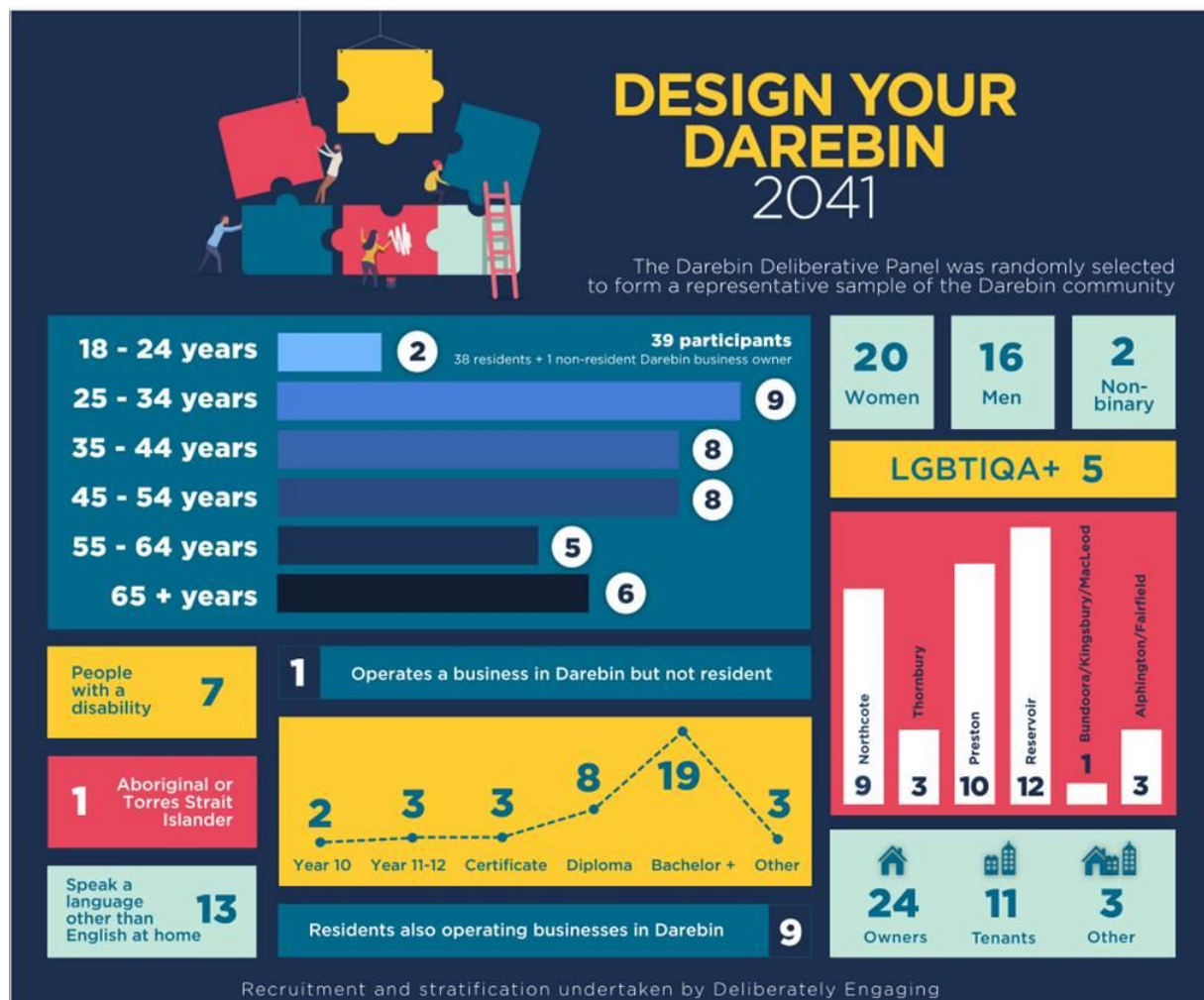
- Parking Permits and Review of the Parking Policy
- Aged Care & Home Care Packages
- Road Safety
- Multiculturalism and Diversity
- Health and Wellbeing
- Youth
- Community
- Major Facilities / Infrastructure
- Waste Management
- Environment / Sustainability and Climate Emergency
- COVID-19 Response

Council consulted with the Wurundjeri Woi-wurrung Cultural Heritage Aboriginal Corporation and received specific support on 13 May 2021 for two actions identified in the draft Council Plan priorities endorsed on 8 April 2021. These were:

- 172. Develop a partnership with Wurundjeri Woi-wurrung Cultural Heritage Aboriginal Corporation to support to the delivery of mutual goals
- 173. Through the establishment of a Darebin Nature Plan begin discussions with Traditional Owners to understand the feasibility and resources required for Council to work in partnership with Aboriginal and Torres Strait Islanders peoples to manage Darebin’s natural habitats.

A deliberative engagement panel comprising of community members was established to inform the development of the new Community Vision 2041, Council Plan (incorporating Municipal Public Health and Wellbeing Plan) 2021-25 and the Financial Plan 2021-31. The Deliberative Panel Process Report **Appendix E** outlines the approach taken by Max Hardy Consultants to the process.

Graphic B: Darebin Deliberative Panel Representation



The Panel completed two deliberative engagement sessions to respond to the dilemmas put to them by Council. These sessions were held on the 30th May and 6th June and focused on three topics

- Community Safety

- Generating Equity to address disadvantage
- Waste Services

To support their understanding of these topics, pre reading was provided to panel members and Council staff with subject matter expertise on these topics presenting more detailed information to panel members on the day. These Council staff were also on hand throughout the day to respond to queries. **Appendix F** to this report provides a summary of the Deliberative Panel in relation to the Council Plan (incorporating the Municipal Public Health and Wellbeing Plan) and Financial Plan

The outcomes from these deliberations were presented to Councillors by representatives of the panel on 7th June and included:

Community Safety

- The panel supported that Council has a role in Community Safety across the built and social environments and provided priorities for consideration
- The panel supported how Council prioritises improvement of public spaces

Generating Equity to address disadvantage

- The panel support Councils focus on equity and provided suggestions on what else Council could do to continue this focus

Waste Services

- 71% of panel members were fully supportive or mostly supportive of Council introducing a separate waste charge in the future, if Council had provisions in place. These provisions included:
 - The waste charge has clear controls that can only be used to cover waste and recycling costs
 - There is complete transparency as to how the charge is calculated
 - It is implemented equitably – with measures to protect those experiencing hardship
 - Council works with the community to reduce waste with the long-term goal of achieving zero waste
 - Council explore applying the principle of user pays
 - Consideration is given to capping the amount of a separate waste charge

Prior to the formal exemption process and as part of the consultation period, Council sought feedback from the regional Department of Families, Fairness and Housing team on the Draft Council Plan priority document.

While positive feedback was provided overall, several gaps were identified where the draft Council Plan priority document did not adequately reflect the following health and wellbeing issues:

- Bowel Cancer Screening
- Smoking/ Reducing tobacco related harm
- Risky alcohol consumption
- Health eating

Outcomes from all forms of consultation were considered and resulted in changes to the Council Plan (incorporating Municipal Public Health and Wellbeing Plan) as outlined in the discussion section below.

ANALYSIS

Alignment to Council Plan / Council policy

Goal 6 - A well governed Council

Environmental Sustainability Considerations

The draft 2021 – 2025 Council Plan (incorporating Municipal Public Health and Wellbeing Plan) acknowledges Council's commitment to environmental sustainability and includes several strategic objectives and priority strategies that focus on environmental sustainability.

Council's commitments to resource these priorities are reflected in the draft Financial Plan 2021-31 and 21/22 Annual budget.

Equity, Inclusion and Wellbeing Considerations

The draft 2021 – 2025 Council Plan (incorporating Municipal Public Health and Wellbeing Plan) acknowledges Council's commitment to equity, inclusion and wellbeing as articulated through the Towards Equality Framework. The Towards Equality Framework has been a guiding document in the development and design of the Plan to ensure the strategic objectives and priority strategies recognise and respond to the diverse needs of the Darebin community throughout all aspect of Council's work.

A key part of the application was to the community engagement process to ensure that it was not only reflective of the Darebin community, but actively sort to gain the voices and perspectives of communities who may face barriers to participation. This is especially important to ensure that the Plan, which incorporates the Health and Wellbeing Plan, considers the needs of communities who experience poorer health and wellbeing outcomes and health inequity, as identified in the Towards Equality Framework.

The Equity Impact Assessment was applied to design the targeted engagement process and to determine who and how the process would engage with members of the Darebin community, in particular those who may experience barriers to participation and poorer health and wellbeing outcomes. This considered three overlapping lenses of People, Place and Experience to ensure that the process engaged with a wide range of perspectives and needs. As outlined in the data above, this enables the engagement to engage a wide range of diverse community groups and individuals.

By incorporating the Municipal Public Health and Wellbeing Plan, the Plan also has a strong focus on, and recognition of the various roles and influence Council can have on the Environments for Health and social determinants which shape individuals and community's wellbeing outcomes. This integration also places health equity as a key principle for this work to recognise the disparity in wellbeing outcomes across the municipality and seek to address this through actions outlined in the Council Plan.

As a result other these considerations the draft plan includes many strategic objectives and priority strategies that focus on improving equity, inclusion and wellbeing across the municipality, such as expansion of the assertive outreach program to support people rough sleeping and experiencing homelessness and working with the Darebin Ethnic Communities Council and local organisations to create projects twice a year that foster respect and address

systemic racism , and to develop a partnership with the Wurundjeri Woi-wurrung Cultural Heritage Aboriginal Corporation to support to the delivery of mutual goals.

Council's commitments to resource these priorities are reflected in the draft Financial Plan 2021-31 and 21/22 Annual budget.

Cultural Considerations

The draft 2021 – 2025 Council Plan (incorporating Municipal Public Health and Wellbeing Plan) acknowledges Council's commitment to cultural considerations. The draft plan includes several strategic objectives and priority strategies that focus on improving participation and inclusion for the diverse communities of Darebin.

Council consulted with the Wurundjeri Woi-wurrung Cultural Heritage Aboriginal Corporation and received its specific support for two actions identified in the draft Council Plan priorities endorsed on 8 April 2021. These were:

172: Develop a partnership with Wurundjeri Woi-wurrung Cultural Heritage A Aboriginal Corporation to support to the delivery of mutual goals

173: Through the establishment of a Darebin Nature Plan begin discussions with Traditional Owners to understand the feasibility and resources required for Council to work in partnership with Aboriginal and Torres Strait Islanders peoples to manage Darebin's natural habitats.

Council's commitments to resource these priorities are reflected in the draft Financial Plan 2021-31 and 21/22 Annual budget

Economic Development Considerations

The draft 2021 -2025 Council Plan (incorporating Municipal Public Health and Wellbeing Plan) and acknowledges Council's significant commitment to Darebin's economy following the COVID-19 pandemic through a comprehensive package of economic relief and recovery measures and strategic economic development to support the Darebin community.

Council's continuing commitments to resource these priorities are reflected in the draft Financial Plan 2021-31 and 21/22 Annual budget.

Financial and Resource Implications

All priorities articulated in the draft 2021 – 2025 Council Plan (incorporating Municipal Public Health and Wellbeing Plan) have been reflected in the draft Financial Plan 2021–31 and 2021/22 Annual budget.

Legal and Risk Implications

The 2021-2025 Council Plan is required to be established by 31 October 2021 in accordance with the *Act*. In accordance with the requirements of the *Act*, the Council Plan addresses the Community Vision, sets the strategic direction, objectives and strategies to achieve the Vision and has been developed with consideration of the principles of contained within the Act. These principles include: Financial Management principles, Strategic Planning principles, Public Transparency principles, Service Performance principles, Community Engagement principles and the Governance principles.

The 2021-2025 Municipal Public Health and Wellbeing Plan is required to be established by 31 October 2021 in accordance with the *Public Health and Wellbeing Act 2008*. The Plan sets

the broad mission, goals and priorities and strives to improve the health and wellbeing outcomes of local communities by addressing the social determinants of health.

The draft 2021-2025 Council Plan and Municipal Health and Wellbeing Plan have been integrated into one plan to optimise the focus of the organisation on one key set of strategic priorities and to ensure Council's delivery of services and infrastructure is planned for and aligned to community needs.

Operational Impacts

The development of the annual Council Plan Action Plan will drive organisational priorities for each financial year, commencing with 2021-22. The Council Plan Action Plan is embedded throughout the organisation for delivering on the Council Plan via unit work plans. It provides a granule level of detail on what will be delivered against the Council Plan annually, and includes annual actions, outcomes and measures. Progress against the annual Council Plan Action Plan is reported quarterly to Council.

DISCUSSION

The community panel that deliberated on the Council Plan (incorporating Municipal Public health and Wellbeing Plan) also deliberated on the Community Vision. The draft Community Vision was presented to Council on 8 April 2021 for noting.

On 26 April 2021, Council requested that the contribution and participation from people whose first language was not English be enhanced. The request was to introduce ten additional members whose first language is a language other than English or equivalent input from multicultural and inclusive community groups and to increase representation from the Kingsbury, Bundoora and MacLeod area as a priority. With only 6 days before the next Deliberative Panel session, in consultation with the Panel facilitators, officers decided not to recruit additional members to the Deliberative Panel and instead focused on undertaking additional targeted engagement sessions to reach community members who speak English as a second language and had been less represented in earlier consultations. These targeted sessions were carried out between 3 – 19 May. Outcomes from these sessions were incorporated into the earlier consultation outcomes.

As a result of the consultation process inclusion of new actions have been made to the Council Plan (incorporating Municipal Public Health and Wellbeing Plan), on the following topics:

- Road safety
- Women's Health
- LGBTIQ+
- Climate Emergency
- Prioritising the voices and aspirations of Traditional Owners and Aboriginal and Torres Strait Islander communities
- Mental health
- Alcohol and substance misuse and tobacco
- Bowel Cancer Screening

And specific recommendations resulting from the outcomes of the deliberations of the panel, included:

Community Safety

Consider panel recommendations in the development of Community Safety Framework, especially the strong focus on:

- community led initiatives that build social connection
- Continuing to connect with the community to gather feedback on where and why people feel unsafe
- Consider enhancing Council's role in social crime prevention, such as diversionary programs with young people at risk of / engaging in the justice system.
- Continuing to embed community safety design considerations across all of Councils work in the public realm

Work in partnership to deliver initiatives that improve perceptions of safety and reduce the opportunity for crime

Generating Equity to address disadvantage

Consider the breadth of comments the panel provided on equity and if any changes/additions can be made through the implementation of the Towards Equity Framework

Waste Services

Note the information and responses received from the panel and incorporate into the ongoing work to consider the waste reforms and any future community engagement on this issue

Consider all waste reduction and education ideas to Council's broader waste reform and circular economy agenda

The draft 2021 – 2025 Council Plan (incorporating Municipal Public Health and Wellbeing Plan) has four strategic directions that will guide Council's actions and resources over the next four years:

Vibrant, Respectful and Connected – making sure our community is one where all our people are valued, and no one is left behind

Prosperous, Liveable and Flourishing – building on Darebin's strengths in relation to business, services and industry, and creating a city where all services and facilities to support a balanced, healthy life are easily accessible to our residents

Climate, Green and Sustainable – ensuring Darebin is a leader in climate change responsiveness, and our natural environment is protected and enhanced

Responsible, Transparent and Responsive – recognising we are here to serve our community, in all its diversity, and that we govern transparently and accountably.

Within these four strategic directions, are the following top ten priorities

1. Build infrastructure for the future by redeveloping Northcote Aquatic and Recreation Centre, redeveloping BT Connor Pavilion in Reservoir, and building Darebin Intercultural Centre in Preston

2. Plan infrastructure for decades to come by redeveloping Reservoir Leisure Centre, activating Edwardes Lake Boat House in Reservoir, building new kindergarten facilities, and undertaking a feasibility study for a Global Learning Hub in Preston
3. Continue to lead with our response to the climate emergency by updating our Climate Emergency Plan to set out how to best achieve zero greenhouse gas emissions for Darebin by 2030, offering solar installations and energy retrofits to pensioners and vulnerable communities, delivering new business and community power purchase partnerships, supporting a shift to a circular economy and massively reducing our waste going to landfill, and delivering projects and programs aimed to improve safety for people cycling, walking and wheeling, increasing active travel which will also reduce transport emissions
4. Deepen our commitment to truth and justice for First Nations communities in partnership with the Wurundjeri Woi-wurrung Cultural Heritage Aboriginal Corporation and Aboriginal and Torres Strait islander peoples who live and work in Darebin
5. Support vulnerable members of our community by providing support with COVID-19 recovery, expanding our homelessness Assertive Outreach program, and supporting community-led programs in East Reservoir and East Preston, to achieve greater physical and mental health, and wellbeing for all
6. Champion local business and creative industries by providing support with COVID -19 recovery, facilitating the establishment of a Darebin Chamber of Commerce, and improving the lighting and safety of our retail precincts and business activity centres
7. Build a more inclusive community for all by supporting Darebin's multicultural communities, reducing racism and discrimination, increasing access to our Council's services and sporting assets by groups who are under-represented, developing our Disability Action Plan to improve access for all to our services and infrastructure, and achieving Rainbow Tick accreditation (best practice in LGBTQIA+ inclusion) for our services and activities
8. Improve the quality of development and work to protect all that we love about Darebin by pursuing protections for Preston Market, conducting a Planning Scheme review informed by in-depth community consultation, and reviewing our Parking Permit Policy
9. Protect our natural environment and biodiversity by improving water quality in Edwardes Lake, increasing tree canopy coverage in our parks, residential areas and retail precincts, and enhancing understorey planting
10. Expand our delivery of quality universal services by providing more three-year-old kindergarten places, continuing to deliver its flagship Age Friendly Darebin project, expanding aged care direct services, and registering to become a aged care package provider

OPTIONS FOR CONSIDERATION

1. Adopt the 2021 – 2025 Council Plan (incorporating Municipal Public Health and Wellbeing Plan).
This is the recommended option.
2. Adopt the 2021 – 2025 Council Plan (incorporating Municipal Public Health and Wellbeing Plan) with amendments.

IMPLEMENTATION STRATEGY

Details

Following adoption of the 2021 -2025 Council Plan (incorporating the Municipal Public Health and Wellbeing Plan), the following actions are required:

- Advise the submitters of Council's decision in relation to the 2021 - 2025 Council Plan (incorporating the Municipal Public Health and Wellbeing Plan) and the reasons for the decision
- Make a copy of the 2021 -2025 Council Plan (incorporating the Municipal Public Health and Wellbeing Plan) available for the public at Customer Service Centres, other Council facilities and on Council's website
- Submit a copy of the 2021 -2025 Council Plan (incorporating the Municipal Public Health and Wellbeing Plan) to the Minister for Local Government and the Minister for Families, Fairness and Housing
- Advise Council of the outcome of the exemption request to the Minister for Families, Fairness and Housing

RELATED DOCUMENTS

- Darebin 2041 Community Vision
- 10 year Financial Plan
- 4 year Revenue and Rating Plan
- Health and Wellbeing Profile Report
- 2021/22 Budget
- Community Engagement Policy

Attachments

- 2021-2025 Council Plan (incorporating Municipal Public Health and Wellbeing Plan) (**Appendix A**) [↓](#)
- Health and Wellbeing Profile Report 2021 (**Appendix B**) [↓](#)
- Community Engagement Report (**Appendix C**) [↓](#)
- Council Plan (incorporating Municipal Public Health and Wellbeing Plan - submission summary report (**Appendix D**) [↓](#)
- Design Your Darebin Report (**Appendix E**) [↓](#)
- Deliberative Panel Report Outcomes (**Appendix F**) [↓](#)

DISCLOSURE OF INTEREST

Section 130 of the *Local Government Act 2020* requires members of Council staff and persons engaged under contract to provide advice to Council to disclose any general or material interest in a matter to which the advice relates.

The Officer reviewing this report, having made enquiries with relevant members of staff, reports that no disclosable interests have been raised in relation to this report.

At a previous Council meeting that considered Council Plan Priorities on 8 April 2021, Cr. Lina Messina (Mayor) advised Council that she has a general conflict of interest with respect to the

sections of the amendment relating to Aged Care Services. In accordance with the previously declared conflict on this matter and the importance of the Council Plan, the recommendation to Council has been structured to enable management of this conflict of interest disclosure and compliance with the corresponding obligations relating to the Council Plan adoption.

The conflict of interest provisions provided by r 7(1)(s) of the *Local Government (Governance and Integrity) Regulations 2020* in respect of Council's adoption of the Council Plan as a whole provides

- “(s) a matter related to preparing or adopting a Community Vision, Council Plan, Financial Plan, Asset Plan or Revenue and Rating Plan (a relevant document) under Part 4 of the Act if—
- (i) the relevant document includes that matter; and
 - (ii) the Council previously approved that matter for inclusion in a relevant document; and
 - (iii) a Councillor who had a conflict of interest in respect of that matter disclosed the conflict when the Council previously considered and made any decisions in respect of the matter.”

YOUR DRAFT 2021- 2025 Council Plan



Incorporating the Darebin Municipal Public Health and Wellbeing Plan and Darebin 2041 Community Vision

Arabic

هذه هي خطة مجلس داربين لـ 2021-2025. وتحدد الاتجاه والإجراءات ذات الأولوية التي سيتخذها المجلس خلال السنوات الأربع القادمة.

خطة المجلس هذه هي الخطوة الأولى نحو خلق رؤية مجتمعنا لداربين التي يريد تحقيقها بحلول عام 2041.

تتضمن خطة المجلس هذه خطة البلدية للصحة والرفاهية، والتي تحدد الإجراءات لتمكين السكان من فرصة تحسين صحتهم ورفاهيتهم.

لمزيد من المعلومات، يرجى الاتصال بخط الهاتف متعدد اللغات 8470 8470 (03) لإيصالك بمساعد لغوي أو مترجم فوري.

Chinese Simplified

这是戴瑞宾市议会的《2021-2025年计划》，其中确立了市议会未来四年的工作方针及将要采取的优先行动。

这个市议会计划是为实现我们的社区愿景迈出的第一步，我们的社区愿景是指社区想要戴瑞宾市在2041年前建设成什么模样。

在这个市议会规划中，还包括了《戴瑞宾市身心健康计划》，其中载明了为使居民有机会改善身心健康而需要采取的行动。

查询详情，请致电我们的多语种电话专线（03）8470 8470接通语言协助人员或传译员。

Greek

Αυτό είναι το Σχέδιο του Δήμου Darebin 2021-2025. Καθορίζει τις κατευθύνσεις και τις δράσεις προτεραιότητας που θα λάβει ο Δήμος τα επόμενα τέσσερα χρόνια.

Αυτό το Σχέδιο του Δήμου είναι το πρώτο βήμα προς τη δημιουργία του οράματος της κοινότητάς μας για το Darebin που θέλει να επιτευχθεί μέχρι το έτος 2041.

Σ' αυτό το Σχέδιο του Δήμου περιλαμβάνεται το Σχέδιο Υγείας και Ευεξίας του Δήμου, το οποίο θέτει δράσεις που θα επιτρέψουν στους κατοίκους την ευκαιρία να βελτιώσουν την υγεία και την ευεξία τους.

Για περισσότερες πληροφορίες, επικοινωνήστε με την Πολυγλωσσική Τηλεφωνική Γραμμή μας στο (03) 8470 8470 για να συνδεθείτε με ένα Βοηθό Γλωσσών ή μ' ένα διερμηνέα.

Hindi

यह डारेबिन काउंसिल योजना 2021-2025 है। यह तय करती है कि अगले चार सालों में काउंसिल की दिशा क्या होगी और वह किन कार्यों को प्राथमिकता देगी।

यह काउंसिल योजना वर्ष 2041 तक हम डारेबिन को कैसा बनाना चाहते हैं इस बारे में हमारे समुदाय के दृष्टिकोण की दिशा में पहला कदम है

इस काउंसिल योजना में नगरपालिका स्वास्थ्य और कल्याण योजना शामिल है, जो निवासियों को अपने स्वास्थ्य और कल्याण में सुधार करने का अवसर प्रदान करने के लिए किए जाने वाले कार्यों को निर्धारित करती है।

अधिक जानकारी के लिए, कृपया एक भाषा सहयोगी (Language Aide) या एक दुभाषिया से जुड़ने के लिए हमारी बहुभाषी टेलीफोन लाइन (03) 8470 8470 पर संपर्क करें।

Italian

Questo è il Piano Comunale di Darebin per il 2021-2025, che stabilisce la direzione e gli interventi prioritari che il Comune intraprenderà nei prossimi quattro anni.

Questo Piano Comunale rappresenta il primo passo verso la creazione della visione che la nostra comunità vuole vedere realizzata per Darebin entro l'anno 2041.

Incluso in questo Piano Comunale è il Piano Municipale per la salute e il benessere, che definisce gli interventi necessari per dare ai residenti l'opportunità di migliorare la propria salute e il proprio benessere.

Per ulteriori informazioni, si prega di contattare la nostra linea telefonica multilingue al numero (03) 8470 8470 per essere collegati a un assistente linguistico o un interprete.

Macedonian

Ова е Планот на општина Даребин 2021-2025 година. Ги поставува насоките и приоритетните активности што Општината ќе ги преземе во следните четири години.

Овој план на општината е првиот чекор кон креирање на визијата на нашата заедница што сака да биде Даребин до 2041 година.

Во овој план на општината вклучен е Општинскиот план за здравје и благосостојба, кој поставува активности за да им се овозможи на жителите можност да го подобрат своето здравје и благосостојба.

За повеќе информации, контактирајте ја нашата повеќејазична телефонска линија на (03) 8470 8470 за да бидете поврзани со лице помошник за јазик или преведувач.

Nepali

यो डारेबिन काउन्सिल योजना (Darebin Council Plan) २०२१-२०२५ हो। यसमा आगामी चार बर्षमा काउन्सिलले लिने दिशा र कार्यहरूको प्राथमिकता निर्धारण गरेको छ।

यो काउन्सिल योजना हाम्रो डारेबिनलाई सन् २०४१ सम्म कस्तो बनाउने भन्ने समुदायको मागदर्शन निर्माण गर्ने पहिलो कदम हो।

यस काउन्सिल योजनामा नगरपालिका स्वास्थ्य र आरोग्य योजना समावेश छ जसले यहाँका बासिन्दाहरूलाई उनीहरूको स्वास्थ्य र स्वस्थता सुधार्ने अवसर उपलब्ध गराउने पार्न कार्यहरू तय गरेको छ।

थप जानकारीको लागि, हाम्रो बहुभाषी टेलिफोन लाइन (03) 8470 8470 मा फोन गर्नुहोस् र भाषा सहयोगी वा दोभाषेको मद्दत लिएर कुरा गर्नुहोस्।

Punjabi

ਇਹ ਡੈਰਾਬਿਨ ਕੌਂਸਲ ਯੋਜਨਾ 2021-2025 ਹੈ। ਇਹ ਅਗਲੇ ਚਾਰ ਸਾਲਾਂ ਵਿੱਚ ਕੌਂਸਲ ਵੱਲੋਂ ਲਈ ਜਾਣ ਵਾਲੀ ਸੇਧ ਅਤੇ ਤਰਜੀਹੀ ਕਾਰਵਾਈਆਂ ਨਿਰਧਾਰਤ ਕਰਦੀ ਹੈ।

ਇਹ ਕੌਂਸਲ ਯੋਜਨਾ ਡੈਰਾਬਿਨ ਲਈ ਸਾਡੇ ਭਾਈਚਾਰੇ ਦੇ ਦ੍ਰਿਸ਼ਟੀਕੋਣ ਨੂੰ ਬਣਾਉਣ ਵੱਲ ਪਹਿਲਾ ਕਦਮ ਹੈ ਜੋ ਇਹ ਸਾਲ 2041 ਤੱਕ ਹੋਣਾ ਚਾਹੀਦਾ ਹੈ।

ਕੌਂਸਲ ਦੀ ਇਸ ਯੋਜਨਾ ਵਿੱਚ ਨਗਰ ਨਿਗਮ ਸਿਹਤ ਅਤੇ ਭਲਾਈ ਯੋਜਨਾ ਸ਼ਾਮਲ ਹੈ, ਜੋ ਵਸਨੀਕਾਂ ਨੂੰ ਆਪਣੀ ਸਿਹਤ ਅਤੇ ਭਲਾਈ ਵਿੱਚ ਸੁਧਾਰ ਕਰਨ ਦੇ ਮੌਕੇ ਨੂੰ ਸਮਰੱਥ ਬਣਾਉਣ ਲਈ ਕਾਰਵਾਈਆਂ ਨਿਰਧਾਰਤ ਕਰਦੀ ਹੈ।

ਵਧੇਰੇ ਜਾਣਕਾਰੀ ਵਾਸਤੇ, ਕਿਰਪਾ ਕਰਕੇ ਭਾਸ਼ਾ ਸਹਾਇਕ ਜਾਂ ਦੁਭਾਸ਼ੀਏ ਨਾਲ ਜੁੜਣ ਲਈ ਸਾਡੀ ਬਹੁਭਾਸ਼ਾਈ ਟੈਲੀਫੋਨ ਲਾਈਨ (03) 8470 8470 ਨਾਲ ਸੰਪਰਕ ਕਰੋ।

Somali

Tani waa Qorshaha Golaha Darebin ee 2021-2025. Waxay dejisaa tilmaamaha iyo ficilada mudnaanta Golaha waxay qaadan doontaa afarta sanno ee ku xigta.

Qorshahan Golaha waa talaabadii koowaad ee loo qaadayo abuurida aragtida bulshadeena ee Darebin oo ay dooneyso inay noqoto sannadka 2041.

Oo ay ku jirto Qorshaha Golaha waa Qorshaha Fiyoobaanta iyo Caafimaadka Degmada hoose, taas oo dejisay ficil si awood loogu siiyo deganayaasha fursada si loo horumariyo caafimaadka iyo fiyoobaanta.

Wixii macluumaad dheeraad ah, fadlan la xiriir Khadka Taleefanka Luuqadaha badan (03) 8470 8470 si laguugu xiriiriyo Caawiyaha luuqada ama turjubaan.

Spanish

Este es el Plan del Concejo Municipal de Darebin 2021-2025. Establece la dirección y las acciones prioritarias que el Concejo tomará durante los próximos cuatro años.

Este Plan del Concejo es el primer paso hacia la creación de la visión de nuestra comunidad para el Darebin que quiere ser en el año 2041.

En este Plan de del Concejo se incluye el Plan de Salud y Bienestar Municipal, que establece acciones para que los vecinos tengan la oportunidad de mejorar su salud y bienestar.

Para obtener más información, comuníquese con nuestra Línea telefónica multilingüe (03) 8470 8470, para que lo conecten con un asistente de idiomas o un intérprete

Urdu

یہ Darebin کاؤنسل کا 2021-2025 پلان ہے۔ اس میں ان اقدامات کی سمت اور ترجیح کو متعین کیا گیا ہے جو کاؤنسل اگلے چار سالوں میں اٹھائے گی۔

کاؤنسل کا پلان Darebin کے لئے ہماری کمیونٹی کے خواب کی تعبیر کی جانب پہلا قدم ہے جو اس نے 2041 کے Darebin کے لئے دیکھ رکھا ہے۔

کاؤنسل کے اس پلان میں میونسپل ہیلتھ اور بہبود کا پلان بھی شامل ہے جو یہاں کے رہائشیوں کو اپنی صحت اور بہبود میں بہتری لانے کے قابل بنانے کے لئے اقدامات کا تعین کرتا ہے۔

مزید معلومات کے لئے ہماری ملٹی لینگویئل ٹیلی فون لائن سے (03) 8470 8470 پر رابطہ کر کے زبان میں مدد فراہم کرنے والے شخص یا زبانی مترجم سے بات کریں۔

Vietnamese

Đây là Kế hoạch Hội đồng Thành phố Darebin 2021-2025. Kế hoạch này đề ra phương hướng và các hành động ưu tiên mà Hội đồng Thành phố sẽ thực hiện trong bốn năm tới.

Kế hoạch Hội đồng Thành phố này là bước đầu tiên nhằm mục đích tạo ra viễn kiến của cộng đồng cho Darebin mà chúng ta muốn sẽ trở thành vào năm 2041.

Trong Kế hoạch Hội đồng Thành phố này có Kế hoạch Sức khỏe và An sinh Thành phố, đặt ra các hành động để tạo điều kiện cho cư dân có cơ hội cải thiện sức khỏe và an sinh của họ.

Muốn biết thêm thông tin, vui lòng gọi cho Đường dây Điện thoại Đa ngữ (03) 8470 8470 của chúng tôi để được kết nối với Trợ lý Ngôn ngữ hoặc thông dịch viên.

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About Our Council Plan

The *Local Government Act 2020* sets a new approach for all local government in Victoria, that aims to bring all communities back into the core of local government and the services we provide. This requires deeper engagement, with more voices heard that truly represent the communities we serve – in a process called deliberative engagement.

The Community Vision, Council Plan, Financial Plan, Annual Report (and upcoming 10 year Asset Plan) are all required to be developed through deliberative engagement with communities.

We embrace and support this approach, as it has allowed us to bring the people of Darebin closer to our strategic planning.

This 2021-2025 Council Plan (incorporating our Municipal Public Health and Wellbeing Plan) is our Council's key strategic document for the next four years. It guides how we will move closer to our Darebin 2041 Community Vision – what areas will be our key focus, what actions we will take, how we will measure our progress, and transparently report to our community.

Each year, we will undertake priority actions – funded through our Annual Budget – and report back to our community through our Annual Report.

Our Council Plan has been informed by extensive community engagement, including the feedback collected for our Community Vision, and our current research, strategies and plans.

Our community has been involved through targeted community conversations and workshops – including with First Nations people, people from non-English speaking backgrounds and young people – and online and phone surveys with more than 800 residents and businesses. We've also heard from community members directly, at a hearing panel headed up by our Councillors.

We now have a Council Plan that truly represents the voices of our community, and sets us off in the direction of the Darebin we want to be by 2041.



Acknowledgments

Acknowledgement of Traditional Owners and Aboriginal and Torres Strait Islander people

Darebin City Council acknowledges the Wurundjeri Woi-wurrung people as the traditional owners and custodians of the land and waters we now call Darebin and affirms that Wurundjeri Woi-wurrung people have lived on this land for millennia, practising their customs and ceremonies of celebration, initiation and renewal.

Council acknowledges that Elders past, present and emerging are central to the cohesion, intergenerational wellbeing and ongoing self-determination of Aboriginal communities. They have played and continue to play a pivotal role in maintaining and transmitting culture, history and language.

Council respects and recognises Aboriginal and Torres Strait Islander communities' values, living culture and practices, including their continuing spiritual connection to the land and waters and their right to self-determination. Council also recognises the diversity within Aboriginal and Torres Strait Islander communities.

Aboriginal and Torres Strait Islander people and communities have had and continue to play a unique role in the life of the Darebin municipality. Council recognises and values this ongoing contribution and its significant value for our city and Australian society more broadly.

Extract from Darebin City Council's Statement of commitment to Traditional Owners and Aboriginal and Torres Strait Islander people 2019.

Darebin's Diversity Statement

Situated on the traditional lands of the Wurundjeri Woi-wurrung people, the City of Darebin is now home to a diverse community of people with different socio-economic status, gender, age, ability, race, culture, ethnicity, language, sexuality, sex characteristics, gender identity, beliefs, occupations, income, education, carer status and household type.

The Darebin community cherishes this diversity and values it as an important civic asset.

Darebin City Council acknowledges the history and contributions of the various communities, migrants and refugees who have made the municipality their home. Their endeavours have enriched the economic, social, cultural, artistic, community and civic character of the city, and created a cosmopolitan locality where variety and difference are welcomed and encouraged.

Council also acknowledges that who we are today as a municipality rests on the history of loss and dispossession inflicted upon Aboriginal people, past and present, despite their strengths, resilience and continued contributions to our city.

Climate Emergency and Climate Risk

Addressing climate change is a key responsibility of Local Government under Victorian legislation.

The *Climate Change Act 2017* sets a target of net zero carbon emissions by 2050 for Victoria, and requires five-yearly interim targets to be set by the State Government. It also provides guidance for state and local government decision-making across a suite of legislation - including the *Public Health and Wellbeing Act 2008* and the *Local Government Act 2020*.

The *Local Government Act 2020* now requires Local Government to address climate change and consider climate change risks, as one of the key overarching governance principles.

Darebin City Council has a proud history of leadership in relation to tackling climate change.

In 2016, our Council was the first government of any kind to declare a climate emergency - requiring urgent action by all levels of government, including Local Government.

Since then, more than 1,900 governments around the world have made similar declarations and committed to urgent action to address climate change.

In 2017, Darebin City Council adopted its Climate Emergency Plan 2017-2022, that outlined Council's commitment to aim for zero greenhouse gas emissions for our Council and community. We called on the State Government and Federal Government to declare a climate emergency and legislate programs to drive an emergency response.

On 2 December 2019, our Council further resolved to call on the State Government and Federal Government to achieve zero emissions by 2030.

Council's commitment to addressing the Climate Emergency continues through this 2021-2025 Council Plan (incorporating Municipal Public Health and Wellbeing Plan).



Quick facts about Darebin



Place of birth

59%

born in Australia

33%

born overseas

(main countries: Italy, China, India, Greece, United Kingdom, Vietnam, New Zealand and Lebanon)

8%

not stated

Aboriginal or Torres Strait Islander

0.8%

are Aboriginal or Torres Strait Islanders

Languages spoken at home



36.9%

Speak a language other than English at home

82

Languages in total

- 56% English only
- 7% Italian
- 6% Greek
- 4% Mandarin
- 3% Arabic
- 2% Vietnamese
- 15% Other
- 7% not stated



Households

60%

Live with family

26%

Live alone

8%

Live in group houses

6%

Other

Ages



16%

children 0-14

13%

young people 15-24

57%

25-64

14%

65+

Religion



40

Religions in total

- 43% Christian (all denominations)
- 36% not religious
- 5% Muslim
- 3% Buddhist
- 3% Hindu
- 1% other religions
- 9% not stated



Tertiary qualifications

40,282

32.7% Bachelor Degree (27.5% Greater Melbourne)



Employment

70,306

Darebin residents were employed in 2016

60% Full-time

38% Part-time

5,433

7.2% were unemployed (6.8% Greater Melbourne)

Income



\$1,420

Weekly median

(\$1,539 Greater Melbourne)

39%

have a personal income of less than \$500 a week

Our Community at the Heart of Our Vision

For the first time ever, our community has developed a vision to set the aspirations for the future Darebin, and the community we want to be 20 years from now.

Under the new *Local Government Act 2020*, a community vision must be informed and shaped via a deliberative process, meaning the community is heavily involved in shaping the vision.

From December 2020 to February 2021, we spoke to 1,631 people from all over our city, to gather as many ideas as possible about what they currently loved, what we could do better, and to use three words to describe the Darebin they want to see in 2041.

What our community told us they value



Greening the City

Our community values 'green' spaces (parks as well as street trees) and want more of them, and the ones they have to be protected and enhanced.



Sustainability

There is much regard and respect for the many people in our community who care about the environment and sustainability across a range of perspectives, from promoting less car use, protecting native plants and animals, and driving action on climate change.



Inclusive Diversity

Our community values multiculturalism and aspires to preserve inclusivity.



Safety

Our community aspires for a future that is clean and safe. Safety is referenced from both a sense of personal physical and psychological safety ("feeling safe" while out). It is also about safety as a cyclist and a pedestrian. Our community connects urban design with safety. There is a clear link between poorly lit and/or unkept dirty places, with a feeling of being unsafe.



Lifestyle

Our community both love the amenity of our city, and also want to see it get better in the future. Amenity covers a range of things, from the convenience of public transport and accessibility to local services, to protection from over-population and over-development.

To ensure the vision is truly one owned by our community, we then handed over the feedback from the hundreds of conversations we conducted online, in person and on the phone, to a group of 38 residents and business owners in Darebin. This group - the Darebin Deliberative Panel - was selected by independent experts to ensure community members of different ages, genders, nationalities and experiences, ultimately design our new Community Vision.

From February to May 2021, the panel met to shape and refine the vision, and we now have a clear expression of the Darebin we want to become by 2041. Our Community Vision is at the heart of our Council Plan, and all the work that flows from there - our priorities, strategic plans, investments, services, partnerships and activities. The vision is supported by three themed pillars - which form the key directions and focus of this Council Plan.



Darebin 2041 Community Vision

Darebin is an equitable, vibrant and connected community.

Darebin respects and supports First Nations People, values country, our diverse communities and places.

Darebin commits to mitigating the climate emergency, creating prosperity for current and future generations.

Supporting this Vision, are the pillars of:



Vibrant, Respectful and Connected

- Celebrating all diverse communities and uplifting different voices in places of power
- Connection to, and preservation of, local history acknowledging past harm and trauma
- Vibrant and dynamic spaces, amenities and events
- Recognising Aboriginal and Torres Strait Islander values, living culture and connection to country
- One Darebin, no suburb left behind



Prosperous, Liveable and Flourishing

- Encouraging and incentivising business investment and growth in the sustainability sector
- Creating equitable and diverse opportunities for employment and volunteering
- Being a 20-minute city with access to amenities and services close to our homes
- Sustaining community ownership of services and maintaining the health and wellbeing of all, across all life stages
- Making Darebin a Victorian centre for creative industry and the arts.
- Ensuring development and the built environment are designed for liveability and sustainability



Climate, Green and Sustainable

- Taking urgent action on the climate emergency, leading and educating communities and businesses
- Making decisions that are community driven, transparent, socially and equitably just and equitable
- Providing and promoting safe and sustainable transport
- Regenerating, enhancing and protecting ecosystems and biodiversity
- Integrating ecological solutions in the built environment, promoting sustainable development and retrofitting practices, which protect natural assets and strive for zero carbon emissions



Message from our Mayor



This past year has been a challenging one for all of us. And this was a key focus of the discussions we had developing this new Council Plan – how can we, as a Council, not only help our community recover from the COVID-19 pandemic, but how can we move our city forward to improve, and prosper?

The City of Darebin is not a simple one to govern; it is not generic. We are a diverse people in every sense – and with diversity comes many strengths, and also complexities. In developing the Community Vision 2041, which has guided this Plan, we were very keen to make sure all our voices had the opportunity to be heard. Using postcards, phone surveys and pop up events across Darebin, over 1,600 members of our community were able to tell us what they want our future to be.

We've also been privileged to work with a community deliberative panel – created to guide the Vision.

Thirty-eight community and business representatives from across our city, worked with us for months to discuss and refine all the information received from our community. We now have a Vision and a Council Plan that harnesses our community's strengths, and will meet the challenges ahead.

This Council – my fellow eight Councillors and I – was elected in October last year.

It is now our responsibility to guide and govern this wonderful city over these four years. We can only do this effectively by working with our community, our businesses, and other service organisations. If this last year has taught us anything, it is that we are in this together, and we all need to continue to work towards the Vision of our community.

The Council Plan sets, very clearly, what our goals are, and what actions we will take to meet those goals over these coming four years. It is our commitment to this community.

Every year, we will let you know how we are tracking – the achievements, but also any adjustments needed as we move ahead.

I encourage you all to please keep an eye on our progress, and let us know if there's anything we need to address. Keep talking to us. This is how a Council Plan becomes more than a document; it becomes a tool for us to continue building the Darebin we all want.

Council acknowledges the Wurundjeri Woi-wurrung people as the Traditional Owners and custodians of the land and waters we now call Darebin.

Across the ages Wurundjeri Woi-wurrung people have lived on this land, practising customs and ceremonies of celebration, initiation and renewal.

Council acknowledges that Elders past, present and emerging are central to ongoing self-determination of Aboriginal communities, and in maintaining culture, history and language. This is part of our formal Statement of Commitment to Traditional Owners and Aboriginal and Torres Strait Islander people.

We have four directions that will guide our actions and resources over the next four years:

Vibrant, Respectful and Connected – making sure our community is one where all our people are valued, and no one is left behind

Prosperous, Liveable and Flourishing – building on Darebin’s strengths in relation to business, services and industry, and creating a city where all services and facilities to support a balanced, healthy life are easily accessible to our residents

Climate, Green and Sustainable – ensuring Darebin is a leader in responding to the climate emergency, and our natural environment is protected and enhanced

Responsible, Transparent and Responsive – recognising we are here to serve our community, in all its diversity, and that we govern transparently and accountably.

We know we have an important role to play in helping our businesses and activity centres recover from the COVID-19 pandemic, and that this needs to extend further than just financial reprieve.

We want to work in partnership with our businesses and traders associations to truly revitalise our city’s economic life, and once again, see flourishing businesses, industries and shopping precincts.

We plan to be at the forefront of waste reform, which is really about all of us taking responsibility for what we consume. We want to change our behaviour as a city, by moving towards a circular economy focused on how we can re-use our waste, not only to benefit our environment and economy, but also our own health and wellbeing.

And in the spirit of leaving no one behind, we will be focusing heavily on the people in our community experiencing disadvantage, through engagement and service and program development. In the past, these community members may have not had the opportunity or means to tell us what they need, and how they can contribute their value to community life.

Through the development of the Council Plan, it has become clear we need to do better to invite our people experiencing disadvantage, to play an active role in creating the Darebin we want to become.

Cr Lina Messina
Mayor

Message from our Chief Executive Officer



As we focus on the years ahead in this Council Plan, I want to reflect on the past year, which has raised unprecedented challenges for our community, and our organisation.

It was a year that saw the introduction of a new *Local Government Act* – the first in over 30 years – and Council elections, which we would normally be a huge undertaking in itself. But of course, we also all experienced the impacts of the COVID-19 pandemic, which required whole-scale changes to how we, as an organisation, operated, to continue our services to this community.

I want to wholeheartedly thank our wonderful officers for their perseverance, patience and flexibility during this time. Our staff work here because they want to help to make our community's lives better, and they have done an amazing job in this last year to do just that.

I also want to sincerely thank the previous Councillors, who were steadfast in leading this city through this time of uncertainty. And I welcome working with our new Council – many who are returning Councillors – to continue Darebin's recovery from the pandemic, and to see in a new era of prosperity and community connectedness.

At the core of the new *Local Government Act 2020* is how we can better listen to, and work with, our communities. It also supports local governments to more easily work in partnership with each other – across municipal boundaries – to find new, more sustainable ways, to operate.

In this Council Plan, you will be able to see our Council's new planning and reporting framework – which sets out how we will deliver, and report back on, everything we do.

At the heart of this is the community-developed Community Vision 2041, and of course, the directions and actions of this four-year Council Plan. For the first time, we've embedded our health and wellbeing plan into our Council Plan, recognising it is integral to all our services and strategies.

Under the new *Act*, we are also developing 10-year finance and asset plans – to ensure we have a future view of our resources. This is important, as we need to make sure we can fund our commitments in the Council Plan, and provide the facilities and infrastructure our community will need into the future.

Ensuring our financial sustainability will be one of our greatest challenges in the years ahead. With our community and businesses recovering from the financial blow of the pandemic, we will need to find new, and better ways to maintain our infrastructure and provide our services. Partnership is the only way forward – with our services providers, organisations and businesses – and more broadly, with our local government neighbours, and state and federal government.

Partnership is also how we want to orient our Council and organisation to our community. It's a new dawn for us, and we want to grow our connectedness with our diverse communities.

The new *Act* lays a foundation for this through its focus on deliberative community engagement. This method of engagement moves us to a deeper level - ensuring all of our community has the opportunity to help to form not only our strategic work, but the services and programs they use and know best.

We look forward to working with you.

Sue Wilkinson
Chief Executive Officer



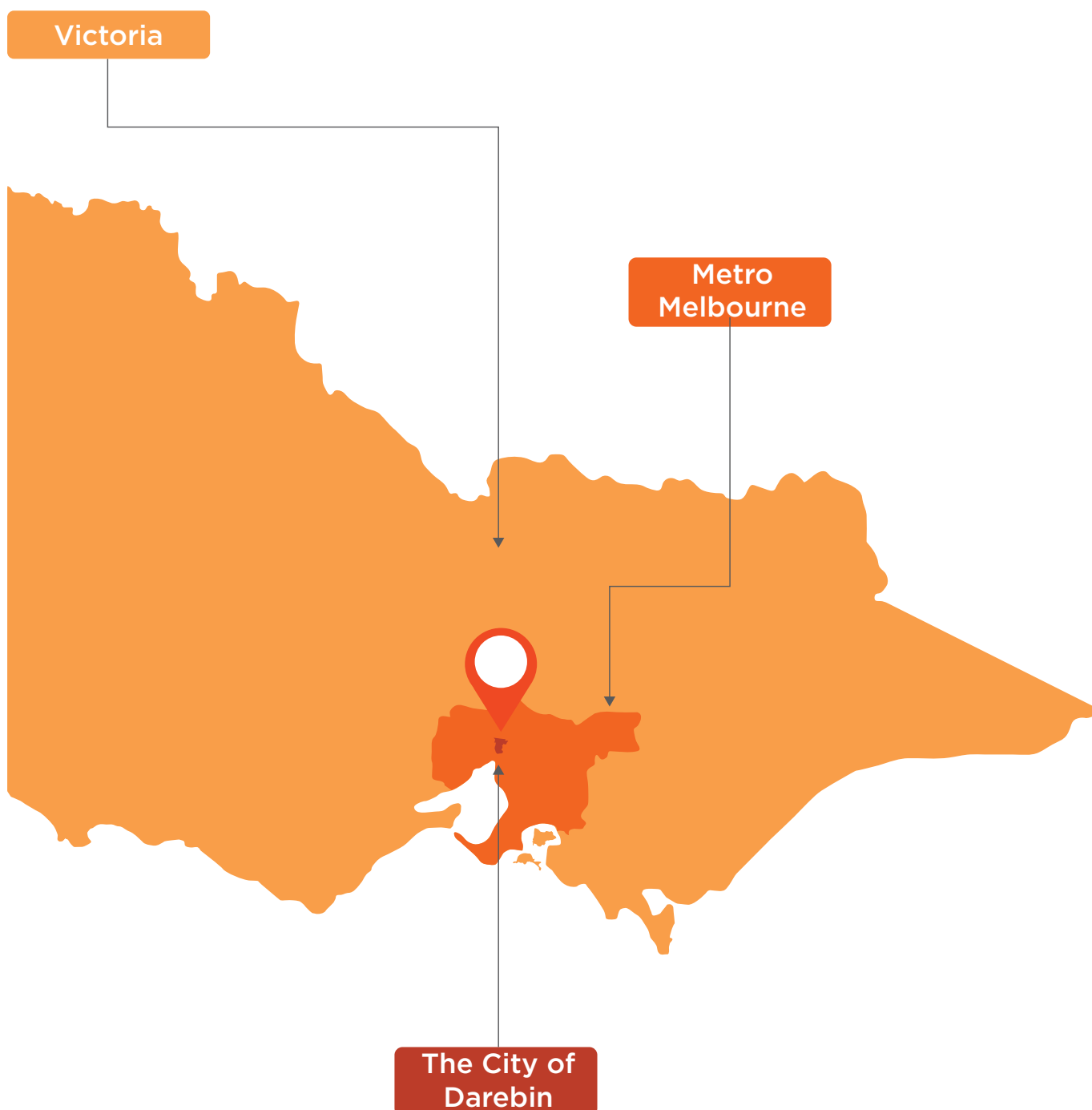
Our Darebin

The City of Darebin is located between five and 15 kilometres north of Melbourne's central business district.

It has been home to the Wurundjeri people for many thousands of years.

Our city covers 53 square kilometres of land stretching from the inner northern suburbs of Northcote and Fairfield, to Reservoir and Bundoora.

We are growing: in 2019, our city's population was 164,184 people, and this is expected to increase to 230,118 by 2041.



We are home to one of Victoria's largest and most diverse communities in the realms of culture, language, religion, socioeconomic background, employment status, occupation and housing need. In 2016, 48,842 of our residents were born overseas; 25 per cent had arrived in Australia in the five years prior.

We have a diverse mix of properties – with 67,051 residential properties, 4,637 business properties and 530 mixed-use properties. Our largest industries are education and training, retail, manufacturing, health care and social assistance.

As a Council, we are responsible for a large part of our city's infrastructure and natural habitat. We own, manage or maintain 333 buildings, 930 hectares of open space (including parks and gardens), 509 km of roads, 30 km of shared paths, 1,035 km of footpaths, 13 road bridges, 52 foot bridges, 614 km of stormwater drains, 23,370 stormwater pits, and 30 gross pollutant traps (structures that trap solid waste such as litter).

While our city's social and economic prosperity is changing, with more of our residents earning higher incomes, we still have many of our residents experiencing disadvantage.

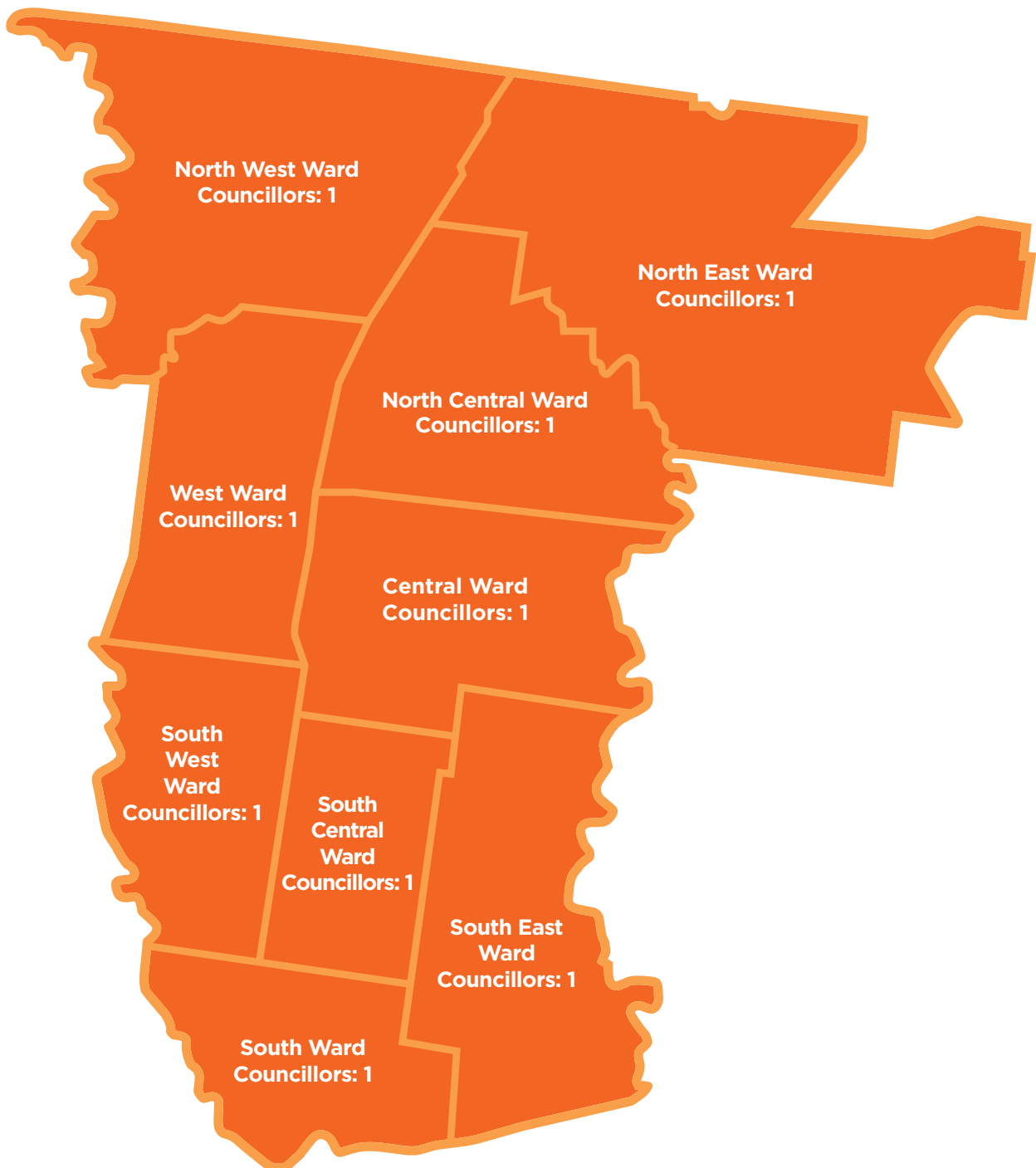
The Socio-Economic Index for Areas (SEIFA) score ranks areas based on indicators that contribute to disadvantage (including unemployment and income). In 2016, Darebin's SEIFA disadvantage score was 1004, lower than Greater Melbourne at 1018, and Victoria at 1010. This indicates Darebin is still relatively disadvantaged, compared to Greater Melbourne and Victoria.

In June 2020, our unemployment rate was 5.6 per cent. This is slightly lower than Greater Melbourne (5.7 per cent), and slightly higher than Victoria overall (5.4 per cent).

Our Council

Our City

The City of Darebin ward structure changed for the general municipal election in October 2020. Our city is now divided into nine, single member wards.



Our Councillors



Darebin City Council 2020-2024

From L to R: Cr Gaetano Greco (Deputy Mayor), Cr Emily Dimitriadis, Cr Julie Williams, Cr Lina Messina (Mayor), Cr Trent McCarthy, Cr Susan Rennie, Cr Susanne Newton, Cr Tom Hannan, Cr Tim Laurence

Our Councillors



Cr Lina Messina
Mayor
Central Ward
0419 750 504
Lina.Messina@darebin.vic.gov.au



Cr Gaetano Greco
Deputy Mayor
North West Ward
0419 750 214
Gaetano.Greco@darebin.vic.gov.au



Cr Julie Williams
North Central Ward
0419 750 152
Julie.Williams@darebin.vic.gov.au



Cr Tim Laurence
North East Ward
0419 750 234
Tim.Laurence@darebin.vic.gov.au



Cr Susanne Newton
West Ward
0419 764 245
Susanne.Newton@darebin.vic.gov.au



Cr Susan Rennie
South Central Ward
0419 750 035
Susan.Rennie@darebin.vic.gov.au



Cr Trent McCarthy
South West Ward
0419 750 604
Trent.McCarthy@darebin.vic.gov.au



Cr Emily Dimitriadis
South East Ward
0437 918 708
Emily.Dimitriadis@darebin.vic.gov.au



Cr Tom Hannan
South Ward
0437 917 078
Tom.Hannan@darebin.vic.gov.au



Our Planning Framework

Our Integrated Strategic Planning Framework is how we set the direction for Council, and ensure we are moving towards that direction. At the start of this process is the development of our new Community Vision - Darebin 2041 - that sets our horizon 20 years into the future, on the community we want to be in 2041.

From there, we have developed our medium term strategies - our four-year Council Plan and actions (incorporating our Municipal Public Health and Wellbeing Plan), our Corporate Plan for the organisation, and our Annual Budget.

In this first year of our term, our Budget is annual (2021-2022), however we will move to a four-year focused budget the following year.

Under the *Local Government Act 2020*, a longer term focus is encouraged. We now have 10 year financial plan and a 10 year asset plan to ensure we have the financial resources and infrastructure to deliver the actions we commit to.





Our People

We are proud to be one of the most diverse cities in Victoria

Population

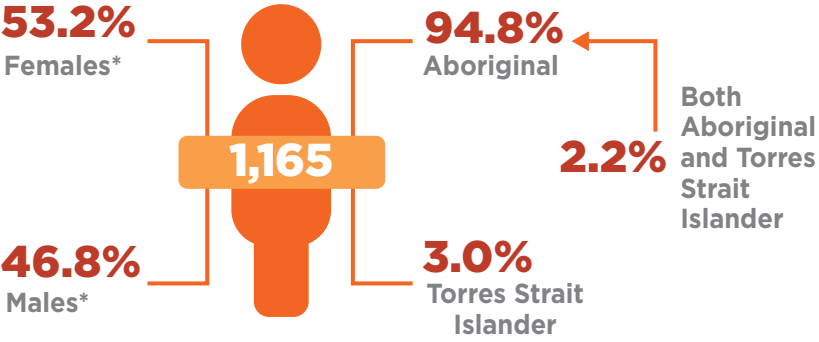


*2020

Estimated population density
31.14
people per hectare

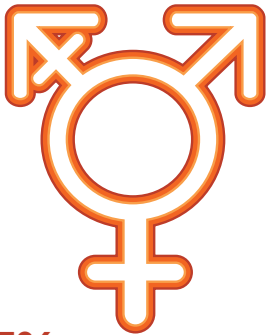
Aboriginal and Torres Strait Islander People

Residents live in
652
properties



Gender

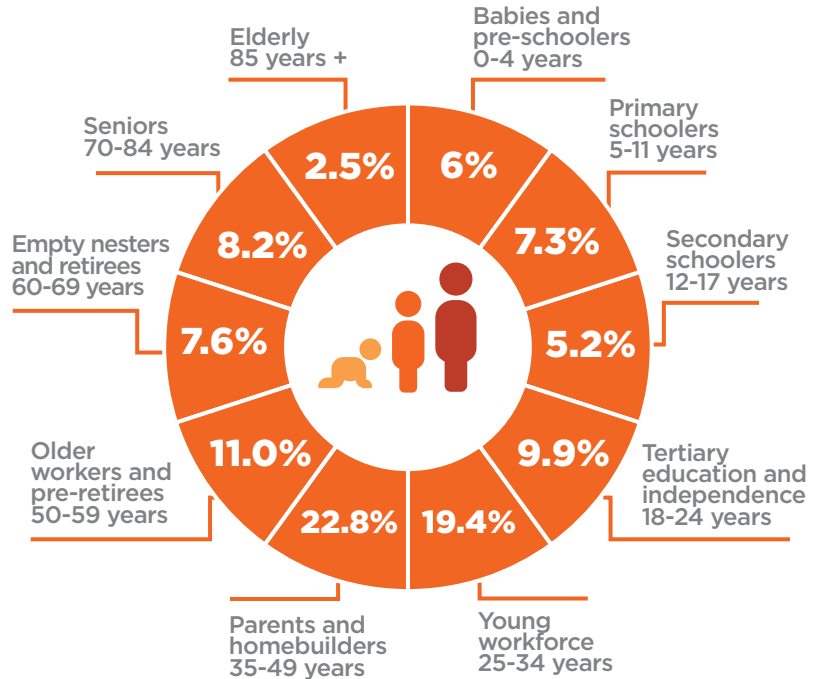
48.3%
Identify as male*



51.7%
Identify as female*

*Not all residents identify as either female or male

Age structure



Sexuality



Identify as lesbian, gay or bisexual***

***Darebin Household Survey (2014)

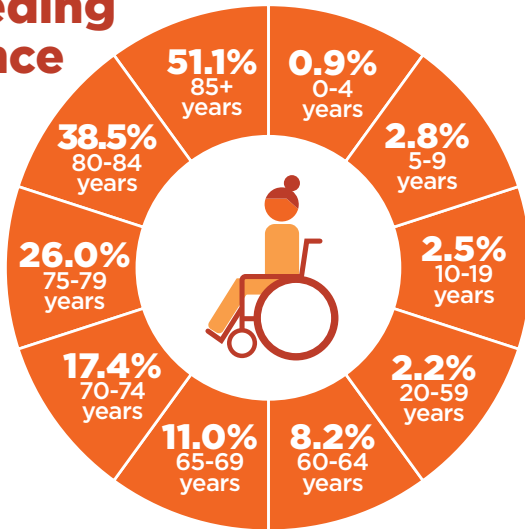
Multilingual



36.9% Spoke a language other than English at home

People with a disability and needing assistance

8,774
(6%) of people need assistance, an increase of 724 people since 2011



Place of birth

59.2%
Born in Australia

7.5%
Not stated

142
Asylum-seekers

(holders of Illegal Maritime Arrival Bridging Visa E or IMA BE)**

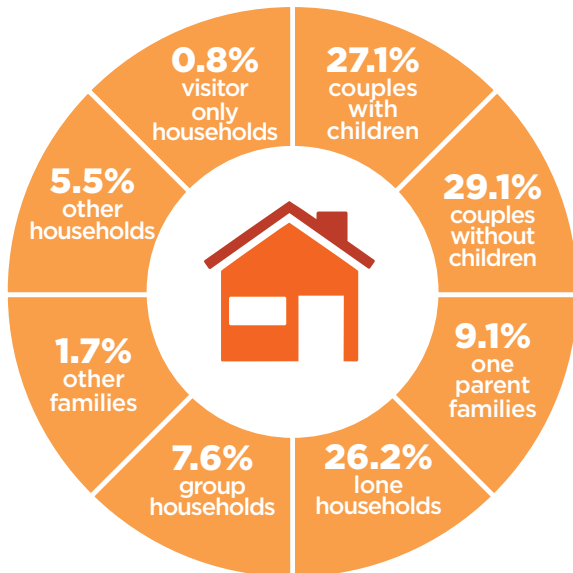
* Source ID Consulting. Estimated here as persons attending tertiary education, who were born overseas, arrived in Australia less than 4.5 years ago, and were living either in a group household, as an unrelated person in a household, as an overseas visitor in household, or alone.
** Estimation provided by the City of Greater Dandenong.

51.4%
Female
48.6%
Male

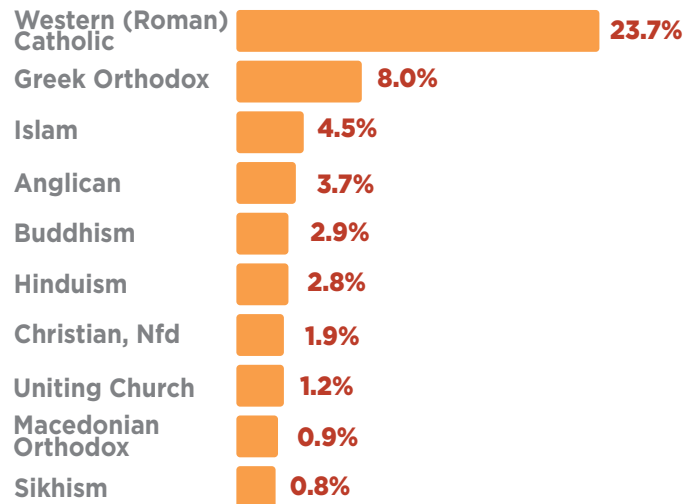
33.2%
Born in overseas

2,000
International students*

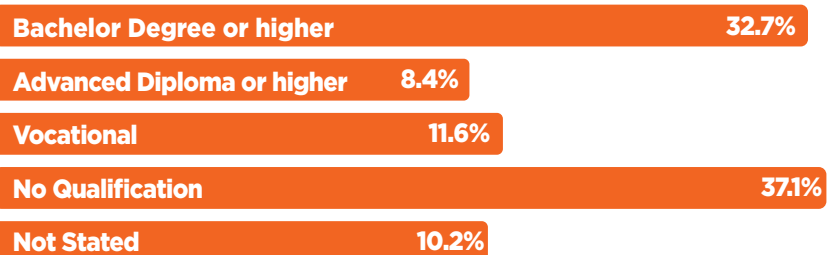
Households



Faiths and beliefs



Highest Education Qualification Achieved



¹Data sourced from Id consulting website at <https://profile.id.com.au/darebin> (11 November 2020). Data is based on the 2016 Census of Population and Housing.

Darebin Population by Suburb

(Estimated Resident Population at 30 June 2019²)

Preston (East) and Preston (West) have the highest number of people living in each suburb, in Darebin. Northcote (East) and Thornbury (West) are the most densely populated suburbs.

Suburb	Population	% of Population	Population density**
Alphington	3,505	2.1	25.86
Bundoora-Macleod	8,828	5.4	11.41
Fairfield	6,431	3.9	42.98
Kingsbury	4,426	2.7	35.01
Northcote (East)	16,759	10.2	47.32
Northcote (West)	11,080	6.7	44.46
Preston (East)	19,913	12.1	29.38
Preston (West)	17,757	10.8	37.36
Reservoir (Cheddar)	15,413	9.4	33.81
Reservoir (Edwardes Lake)	15,050	9.2	27.05
Reservoir (Merrilands)	10,616	6.5	23.70
Reservoir (Oakhill)	13,879	8.5	32.60
Thornbury (East)	11,941	7.3	38.00
Thornbury (West)	8,586	5.3	43.12
City of Darebin	164,184	100	33.72

²ERP is the official population of the area. It is updated annually and provides a more accurate population figure between Census periods.

**Persons per hectare.

Data sourced from Id consulting website at <https://profile.id.com.au/darebin> (1 June 2021).

Data is based on the 2016 Census of Population and Housing.

Our Municipal Public Health and Wellbeing Plan

Our Municipal Public Health and Wellbeing Plan is embedded in our Council Plan. Under law, the *Public Health and Wellbeing Act 2008*, we have a responsibility to protect, promote and improve the public health and wellbeing of our community.

One way we do this is to ensure our Council Plan – our key strategic plan – includes actions to enable residents the opportunity to improve their health and wellbeing.

We believe a transparent and streamlined approach is best, so rather than have a separate plan for this, our Council Plan has critical actions for the planning - and collaborative delivery with other health providers - of health and wellbeing initiatives.

Wellbeing Commitment

Darebin City Council is committed to promoting, protecting and improving the wellbeing of our community, and addressing health inequality.

Our Approach To Health and Wellbeing

To inform our planning for community health and wellbeing, our Council developed the 2021 Darebin Health and Wellbeing Profile Report. The Report examines data on the health status and health determinants of our city, including analysis of:

- Policy and laws guiding how our Council plans for the health and wellbeing of our community. This includes considering the priorities of the Victorian Public Health and Wellbeing Plan 2019-2023, and the requirements of the *Public Health and Wellbeing Act 2008* and *Climate Change Act 2017*
- The health status of our people based on data from sources including State Government departments, the Australian Bureau of Statistics (ABS), VicHealth and .id Consulting
- Local data from the 2020 Darebin Annual Community Survey, and the findings of the 2015 Reservoir East and Preston East Health and Wellbeing Survey.

How We Work

Integrated Planning

Our Council embraces a collaborative, whole-of-organisation approach to improving health and wellbeing. We have a strong commitment to partnerships with a broad range of stakeholders, service providers, and the community.

Influencing the Environments for Health

We understand health and wellbeing is influenced by the social, economic, cultural, built and natural conditions - the environments for health - in which we are born, grow, learn, live, work and age.

Our Council will continue to build on previous work, learnings, successes and partnerships with community and stakeholders, to influencing these 'environments' and improve the health and wellbeing of our community.

Addressing Health Inequalities

Our Council is committed to reducing - and eliminating where possible - unfair and avoidable differences in the health and wellbeing status of diverse groups in our community.

We are dedicated to applying the lenses of our Towards Equality Framework - People, Places and Experiences, to understand the differences in the health status across our city, and ensure the actions we take, and the resources we distribute, seek to correct these inequities.



Environments for Health



Natural

- Connection with nature
 - Climate change
 - Waste management
-



Social and Cultural

- Human rights
 - Sense of place and belonging
 - Social connection
 - Volunteering
 - Community participation
 - Arts and culture
 - Community facilities
 - Social support
 - Perceptions of safety
 - Social inclusion
 - Lifelong learning
 - Recreation programs
 - Housing and homelessness
-



Built/Physical

- Local roads
 - Urban planning
 - Parks, street lighting and footpaths
 - Playgrounds, leisure centres and sports facilities
-

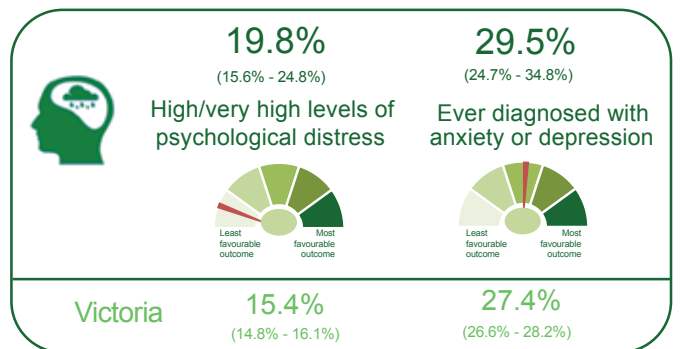
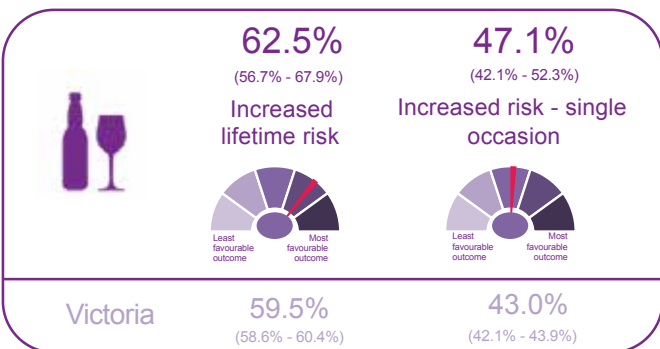
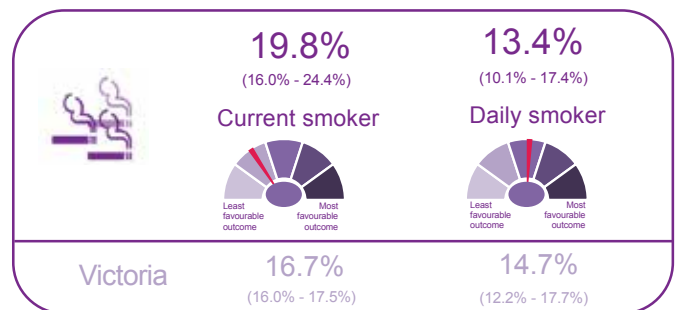
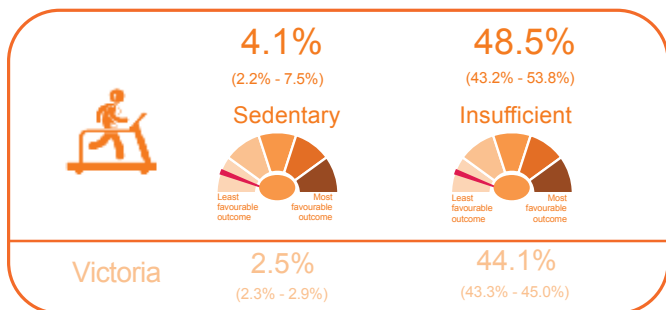
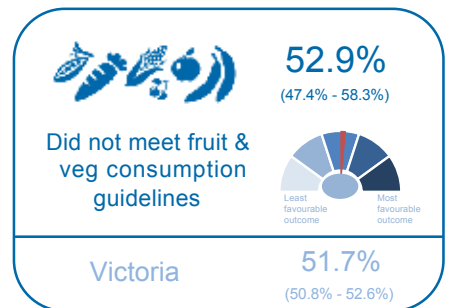
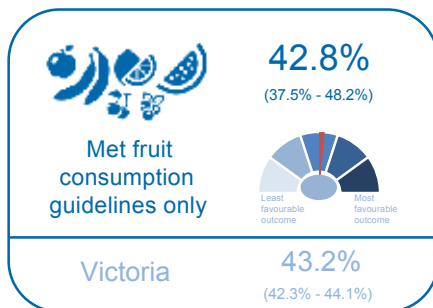
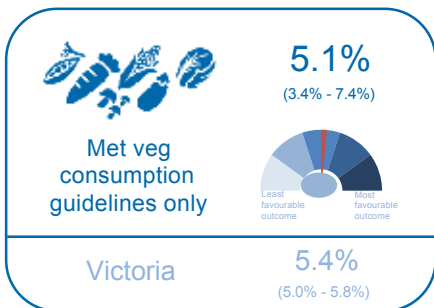
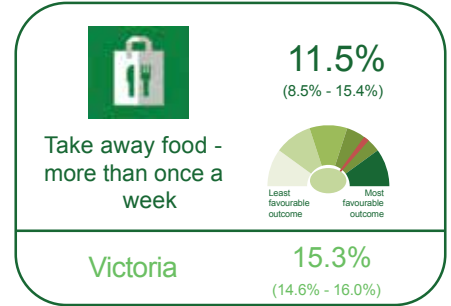
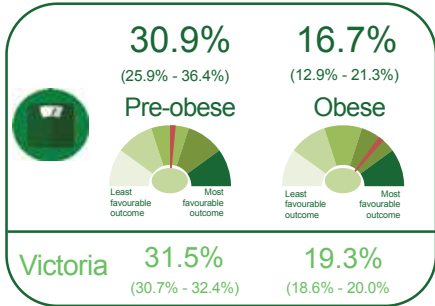


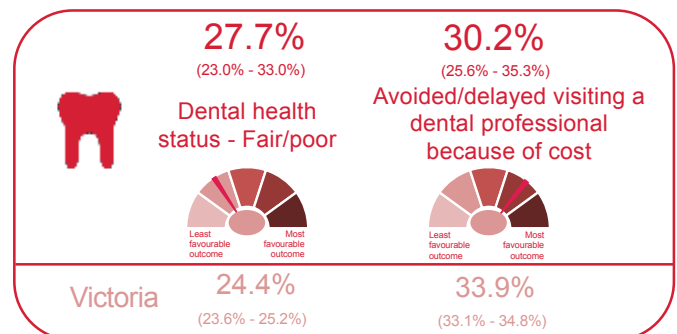
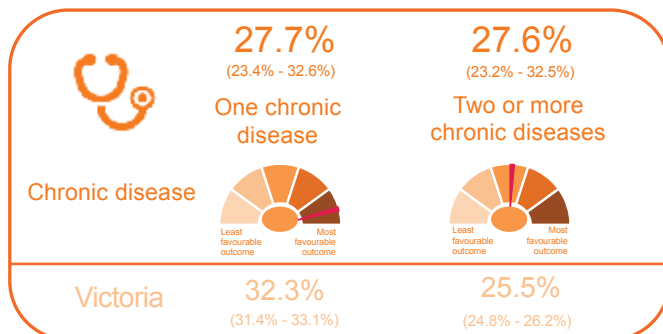
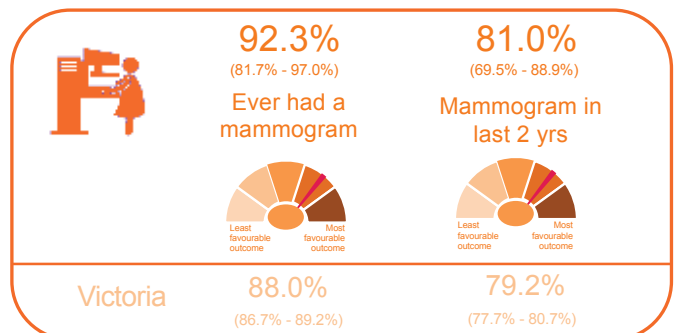
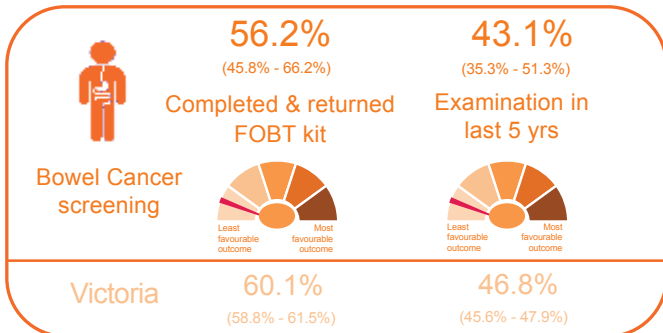
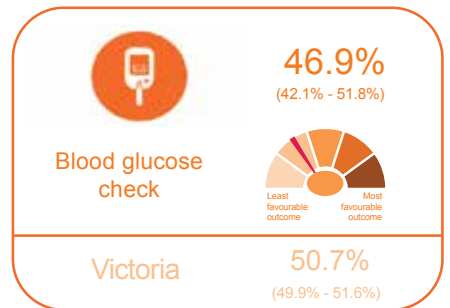
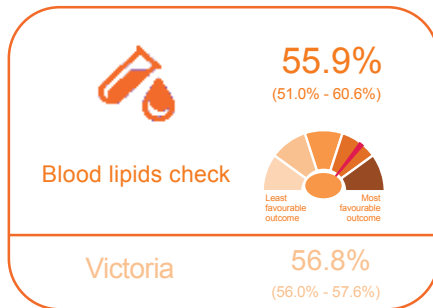
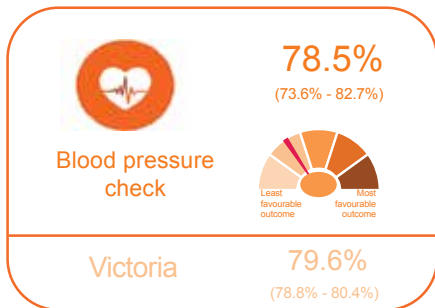
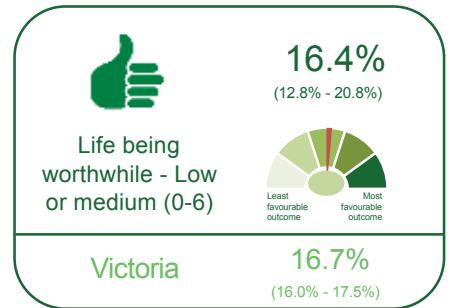
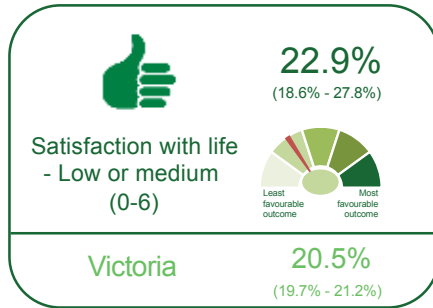
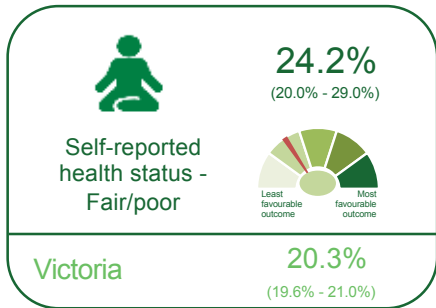
Economic

- Employment
- Local economy

Health and Wellbeing Indicators

How we compare to Victorian average for key indicators of health and wellbeing





Source: Victorian Agency for Health Information (2017) Victorian Population Health Survey <https://www2.health.vic.gov.au/public-health/population-health-systems/health-status-of-victorians/survey-data-and-reports/victorian-population-health-survey/victorian-population-health-survey-2017>

Our Health And Wellbeing Priorities

To understand the health and wellbeing needs of our people, we developed a Health and Wellbeing Profile Report. In addition to health data analysis, the report includes findings from consultations with our community and local organisations.

This report identifies five health risks as key areas of concern, and highlights the need to continue working with the community and other stakeholders to address eight determinants of health.

We have identified these 13 areas as the priorities to focus on for 2021-2025, to improve health and wellbeing outcomes for our community. These priorities also align with the Victorian Health and Wellbeing Plan 2019-2023 priorities.

Monitoring our progress

Council is committed to ongoing monitoring of the Council Plan (incorporating the Municipal Public Health and Wellbeing Plan). Council will review the public health and wellbeing matters addressed in the Council Plan each year, and if necessary, make amendments.



Priorities: Modifiable Health Risks

- Sedentary lifestyle
- Risky alcohol consumption
- Smoking
- Mental health
- Bowel cancer screening for those aged 50-74 years



Priorities: Determinants of Health

- Loneliness and social isolation
- Unemployment
- Food security
- Harm associated with gambling
- Homelessness
- Family violence and violence against women
- Community safety
- Mitigating the impact of climate change on health and wellbeing

Our approach to address these health and wellbeing priorities is three-fold:

1

Ensuring Health Equity

2

Focusing on Environments for Health

3

Taking a Life Course approach
(targeting the modifiable health risks)



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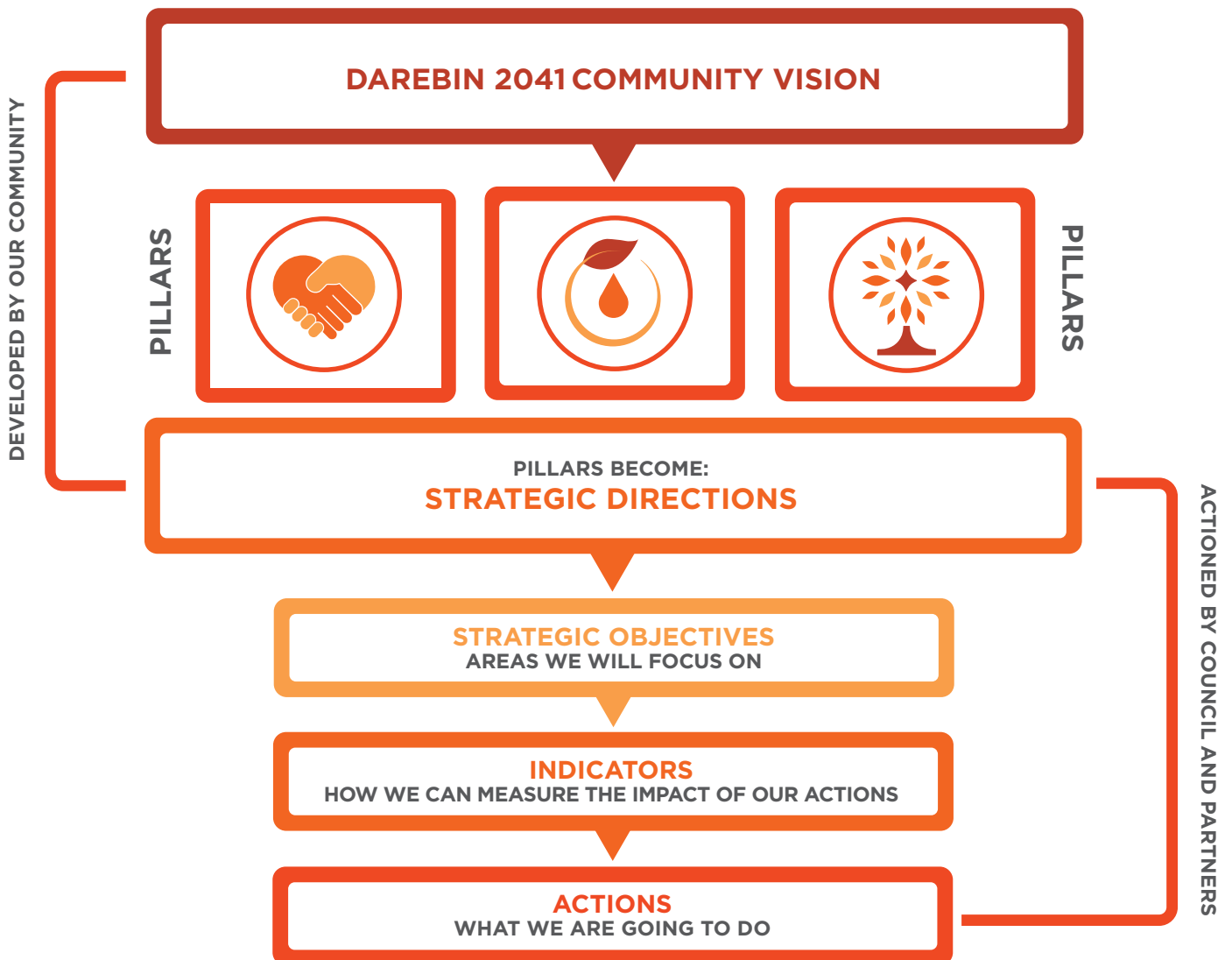
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QUARIE
THE EMERGENCY
ALL RAIN
C. JORD
DR. JONAS
PRACTICE BOOKS

Jars of food and a bowl of fruit on a counter.

How To Read Our Plan

Our Council Plan is created from our Darebin 2041 Community Vision. We have then developed three pillars to support our approach to delivering that vision. These pillars - or themes - have been selected through a deliberative community engagement process. The voices of over 1,600 members of our community, and our Darebin Deliberative Panel, were at the heart of this process.



These pillars become our strategic directions for the next four years. Under each of these pillars, we commit to strategies objectives (what we want to achieve), indicators (how we can tell if we have), key actions (what actions we will take), and the health and wellbeing priorities they will address.

We also know that we can't do it alone, and partnership is needed.

Sometimes we are responsible for delivering an action, sometimes we partner with other levels of government, the public, private and not for profit sectors, and sometimes will focus on facilitating or advocating for what our community has told us is important.

The indicators are divided into two groups: ones our Council is responsible for; and city-wide indicators we don't have ownership of, but, together with our partners and the community, we can seek to influence.



Health and Wellbeing Priorities in this Plan

Our actions in the Plan that deliver on Health and Wellbeing priorities are marked with this icon.

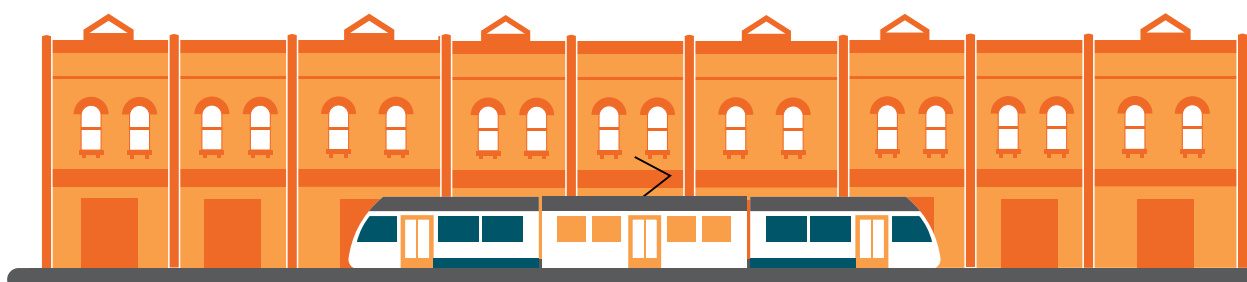
Council Plan

incorporating Municipal Public Health and Wellbeing Plan

Strategic Objectives, Indicators and Actions

Our 10 Big Actions

- 1 Build infrastructure for the future** by redeveloping Northcote Aquatic and Recreation Centre, redeveloping BT Connor Pavilion in Reservoir, and building Darebin Intercultural Centre in Preston
- 2 Plan infrastructure for decades to come** by redeveloping Reservoir Leisure Centre, activating Edwardes Lake Boat House in Reservoir, building new kindergarten facilities, and undertaking a feasibility study for a Global Learning Hub in Preston
- 3 Continue to lead with our response to the climate emergency** by updating our Climate Emergency Plan to set out how to best achieve zero greenhouse gas emissions for Darebin by 2030, offering solar installations and energy retrofits to pensioners and vulnerable communities, delivering new business and community power purchase partnerships, supporting a shift to a circular economy and massively reducing our waste going to landfill, and delivering projects and programs aimed to improve safety for people cycling, walking and wheeling, increasing active travel which will also reduce transport emissions
- 4 Deepen our commitment to truth and justice for First Nations communities** in partnership with the Wurundjeri Woi-wurrung Cultural Heritage Aboriginal Corporation and Aboriginal and Torres Strait islander peoples who live and work in Darebin
- 5 Support vulnerable members of our community** by providing support with COVID-19 recovery, expanding our homelessness Assertive Outreach program, and supporting community-led programs in East Reservoir and East Preston, to achieve greater physical and mental health, and wellbeing for all





6

Champion local business and creative industries by providing support with COVID-19 recovery, facilitating the establishment of a Darebin Chamber of Commerce, and improving the lighting and safety of our retail precincts and business activity centres

7

Build a more inclusive community for all by supporting Darebin's multicultural communities, reducing racism and discrimination, increasing access to our Council's services and sporting assets by groups who are under-represented, developing our Disability Action Plan to improve access for all to our services and infrastructure, and achieving Rainbow Tick accreditation (best practice in LGBTQIA+ inclusion) for our services and activities

8

Improve the quality of development and work to protect all that we love about Darebin by pursuing protections for Preston Market, conducting a Planning Scheme review informed by in-depth community consultation, and reviewing our Parking Permit Policy

9

Protect our natural environment and biodiversity by improving water quality in Edwardes Lake, increasing tree canopy coverage in our parks, residential areas and retail precincts, and enhancing understorey planting

10

Expand our delivery of quality universal services across the lifespan by providing more three-year-old kindergarten places, continuing to deliver our flagship Age Friendly Darebin project, expanding aged care direct services, and registering to become an aged care package provider







Strategic Direction 1: Vibrant, Respectful and Connected

Our Darebin will celebrate all our diverse communities.

We will uplift different voices in places of power, influence and decision-making.

We will recognise Aboriginal and Torres Strait Islander values, and honour their living culture and connection to country.

We will support connection to, and the preservation of, local history, and acknowledge past harm and trauma.

Our Darebin will be one filled with vibrant and dynamic spaces, amenities and events. It will be a city where no suburb, or person, will be left behind.

We are one Darebin.








Strategic Objective

1.1 We will develop partnerships with organisations from across our city, to value and include Aboriginal and Torres Strait Islander peoples and people from multicultural and diverse backgrounds

Environments for Health	Modifiable Health Risks
Social and Cultural Environment	N/A
Darebin City Council Indicators	City of Darebin Indicators
1.1.1 Number of people or groups from culturally diverse and diverse backgrounds and Aboriginal and Torres Strait Islander peoples, accessing Council services and sporting assets	

What We'll Do in 2021-2025

The Actions we've identified to support the achievement of the Strategic Objective over the next four years

Actions to Achieve the Strategic Objective			Year 1	Year 2	Year 3	Year 4
1-1	Develop a partnership with Multicultural Arts Victoria to deliver artistic opportunities for Darebin's communities		●	●	●	●
1-2	Support and promote a significant increase in participation in Darebin's sports clubs, in particular, for Aboriginal and Torres Strait Islander peoples, women, girls, people of all abilities, and multicultural and diverse communities		●	●	●	●
1-3	Encourage and reward sporting and leisure groups/sporting teams that use Council's recreation spaces, by reducing user fees to those that demonstrate inclusion for Aboriginal and Torres Strait Island peoples, women, girls, people of all abilities, and multicultural and diverse communities		●	●	●	●
1-4	Develop a memorandum of understanding with Aboriginal Housing Victoria (AHV)		●	●	●	●
1-5	Work with the Wurundjeri Woi-wurrung Cultural Heritage Aboriginal Corporation to progress "decolonising" Bundoora Park, including the farm and homestead		●	●	●	●
1-6	Develop partnerships with local Aboriginal community-controlled organisations to enhance our work towards mutual goals		●	●	●	●
1-7	Work with the Darebin Aboriginal Advisory Committee (DAAC), the Wurundjeri Woi-wurrung Cultural Heritage Aboriginal Corporation, and local Aboriginal organisations, to respond meaningfully and comprehensively to the six key requests of DAAC's Our Black Lives Matter statement to Council		●	●	●	●




Strategic Objective

1.2 We will help to build an inclusive and empowered community, where social cohesion and community harmony are fostered

Environments for Health	Modifiable Health Risks
Social and Cultural Environment	N/A
Darebin City Council Indicators	City of Darebin Indicators
1.2.1 % of people from the community satisfaction survey that believe Darebin values inclusiveness	1.2.2 % of people from community satisfaction survey from diverse backgrounds that believe Darebin values inclusiveness

What We'll Do in 2021-2025

The Actions we've identified to support the achievement of the Strategic Objective over the next four years

Actions to Achieve the Strategic Objective			Year 1	Year 2	Year 3	Year 4
1-8	Develop the Disability Action Plan to improve access to services and infrastructure for our residents and visitors		●	●	●	●
1-9	Develop programs to support international students living in Darebin		●	●	●	●
1-10	Develop a program to support middle years students (later primary school, and early secondary school-aged) from Darebin schools to connect with each other, and take action on systemic racism issues together, to support student voices		●	●	●	●
1-11	Develop a Cultural Diversity Action Plan to significantly improve access to services and infrastructure for multicultural communities		●	●	●	●




Strategic Objective

1.3 We will embrace diversity and ensure everyone is included in our society, and no one is left behind - by combating discrimination, and championing equity, inclusivity and diversity

Environments for Health	Modifiable Health Risks
Social and Cultural Environment	N/A
Darebin City Council Indicators	City of Darebin Indicators
1.3.1 Rainbow Tick Accreditation is achieved by 2023	
1.3.2 % increase in user satisfaction with Council's website	

What We'll Do in 2021-2025

The Actions we've identified to support the achievement of the Strategic Objective over the next four years

Actions to Achieve the Strategic Objective		Year 1	Year 2	Year 3	Year 4	
1-12	Work towards the Rainbow Tick accreditation (best practice in LGBTQIA+ inclusion) for Council's services and activities		●	●	●	●
1-13	Offer co-working spaces at our arts centres in Darebin		●	●	●	●
1-14	Support social enterprises that wish to work in our city, and with our Council - one per year		●	●	●	●
1-15	Provide financial and in-kind support to neighbourhood houses that bring our diverse people together		●	●	●	●
1-16	Launch Council's new website, with improved access functionality for people from diverse communities		●	●	●	●
1-17	Continue to support the inclusion, rights and wellbeing of LGBTQIA+ communities, and work to combat homophobia, biphobia and transphobia		●	●	●	●













Strategic Objective

1.4 We will increase social connection to reduce isolation and loneliness, and support positive mental health

Environments for Health	Modifiable Health Risks
Social and Cultural Environment	Mental Health
Darebin City Council Indicators	City of Darebin Indicators
1.4.1 Broader diversity participation (including culturally and linguistically diverse) in Council services and venues (> over 4 years)	1.4.2 Darebin volunteering rate over four years (> to 20%)

What We'll Do in 2021-2025

The Actions we've identified to support the achievement of the Strategic Objective over the next four years

Actions to Achieve the Strategic Objective		Year 1	Year 2	Year 3	Year 4	
1-18	Deliver Age Friendly Darebin, expand aged care direct services, and register Council to become an aged care package provider		●	●	●	●
1-19	Facilitate and support volunteer opportunities with Council across our diverse communities, to strengthen community connection and skills development		●	●	●	●
1-20	Increase the access of culturally and linguistically diverse and diverse communities to Council venues, and encourage participation in Council services (where participation rates are low)		●	●	●	●
1-21	Work in partnership to address the digital divide for public housing and high-risk accommodation residents, culturally and linguistically diverse communities and other excluded groups, including those impacted by COVID-19		●	●	●	●
1-22	Provide grants, and deliver and facilitate programs, services, and events that address loneliness, through supporting social connectedness and positive mental health		●	●	●	●
1-23	Work with our sporting and recreation clubs to increase access and participation of people from culturally diverse and disadvantaged backgrounds		●	●	●	●
1-24	Increase the opening hours of Reservoir Library to include Sundays (to align with the opening hours of Northcote and Preston libraries)		●	●	●	●
1-25	Provide the Libraries After Dark program at Reservoir and Preston libraries		●	●	●	●
1-26	Provide sports grants to encourage increased participation of women, girls, people of all abilities, multicultural and Aboriginal and Torres Strait Islander peoples, in community sports		●	●	●	●
1-27	Advocate to state and federal governments to increase investment in early intervention and tertiary mental health services		●	●	●	●
1-28	Work with other organisations to provide health information to communities on health and wellbeing issues including alcohol and other drugs, gambling, mental health support, and family violence		●	●	●	●
1-29	Work in partnership to deliver initiatives that reduce the stigma associated with mental ill-health, through awareness and education		●	●	●	●

Strategic Objective

1.5 We will prioritise and respect the voices and aspirations of Traditional Owners and Aboriginal and Torres Strait Islander communities in Darebin

Environments for Health	Modifiable Health Risks
Social and Cultural Environment	N/A
Darebin City Council Indicators	City of Darebin Indicators
1.5.1 Amount of funding provided to Aboriginal community-led organisations over four years	1.5.2 Aboriginal and Torres Strait Islander peoples living in Darebin that are working/employed (> in four years)
	1.5.3 Aboriginal and Torres Strait Islander-led businesses and organisations in Darebin (> in four years)

What We'll Do in 2021-2025

The Actions we've identified to support the achievement of the Strategic Objective over the next four years

Actions to Achieve the Strategic Objective			Year 1	Year 2	Year 3	Year 4
1-30	In consultation with the Darebin Aboriginal Advisory Committee, continue to implement and expand our Aboriginal Employment Strategy and Aboriginal Action Plan		●	●	●	●
1-31	Develop a partnership with the Wurundjeri Woi-wurrung Cultural Heritage Aboriginal Corporation to support the delivery of mutual goals		●	●	●	●
1-32	Through the establishment of our Darebin Nature Plan, begin discussions with Traditional Owners to understand the feasibility and resources required for Council to work in partnership with Aboriginal and Torres Strait Islanders peoples to manage Darebin's natural habitats		●	●	●	●
1-33	Deliver initiatives that support truth telling, and provide opportunities for culturally diverse communities, and our broader Darebin community, to learn about Aboriginal and Torres Strait Islander culture and history		●	●	●	●
1-34	Increase support to Aboriginal community-controlled organisations by incorporating a specific funding stream into our Community Grants Program			●	●	●


Strategic Objective

1.6 We will ensure our festivals, events and functions are inclusive and respond equitably to, and value the diverse needs and aspirations of, our community

Environments for Health	Modifiable Health Risks
Social and Cultural Environment	N/A
Darebin City Council Indicators	City of Darebin Indicators
1.6.1 Number of partnerships with community-based organisations	

What We'll Do in 2021-2025

The Actions we've identified to support the achievement of the Strategic Objective over the next four years

Actions to Achieve the Strategic Objective			Year 1	Year 2	Year 3	Year 4
1-35	Initiate an annual cultural diversity and social cohesion oration as part of the FUSE festival		●	●	●	●
1-36	In Partnership with Multicultural Arts Victoria (MAV), deliver a closing event for the Spring FUSE Festival at Edwardes Lake Park that showcases culturally diverse artists, music and performances		●	●	●	●

Strategic Objective

1.7 We will continue to be a local government leader in the prevention of violence against women, and gender equity

Environments for Health	Modifiable Health Risks
Social and Cultural Environment	N/A
Darebin City Council Indicators	City of Darebin Indicators
1.7.1 Number of gender and community safety audits across Darebin at relevant consultation / project sites (2 per year)	1.7.3 Proportion of women and girls participating in sports and recreation (> over four years)
1.7.2 Number of Council policies and programs that apply a gender lens (> each year)	

What We'll Do in 2021-2025

The Actions we've identified to support the achievement of the Strategic Objective over the next four years

Actions to Achieve the Strategic Objective			Year 1	Year 2	Year 3	Year 4
1-37	Continue to implement and evolve our Gender Equality and Preventing Violence Against Women Action Plan, using an intersectional approach		●	●	●	●
1-38	Implement our responsibilities under the <i>Gender Equality Act 2020</i>		●	●	●	●
1-39	Apply a Gender Impact Assessment to our Council policies and programs, as part of the Towards Equality Framework, and continue to gather data about gendered experience in public spaces, and use this to inform community safety initiatives		●	●	●	●
1-40	Identify opportunities to support the economic participation of women, as part of Council's COVID-19 recovery initiatives		●			
1-41	Continue to support regional work to promote women's sexual and reproductive health, and advocate for a dedicated sexual and reproductive health service in the Northern region		●	●	●	●

Strategic Objective

1.8 We will work towards a discrimination-free, and systemic racism-free Darebin, and reduce the impact of poverty and disadvantage

Environments for Health	Modifiable Health Risks
Social and Cultural Environment	N/A
Darebin City Council Indicators	City of Darebin Indicators
1.8.1 Welcoming Cities Standard - Mentoring Level achieved by June 2022	1.8.3 Reported incidences of racism and hate speech, sourced from Human Rights Equal Opportunity Commission (< in four years)
1.8.2 Number of Council policies and programs that apply a gender lens (> each year)	

What We'll Do in 2021-2025

The Actions we've identified to support the achievement of the Strategic Objective over the next four years

Actions to Achieve the Strategic Objective			Year 1	Year 2	Year 3	Year 4
1-42	Continue to implement our Towards Equality Framework and Equity Impact Assessment to address inequities in the distribution of resources, and ensure the needs of our most vulnerable people are prioritised		●	●	●	●
1-43	Work with the Darebin Ethnic Communities Council, our community, and local organisations, to create projects twice a year that foster respect and address systemic racism		●	●	●	●
1-44	Continue to implement the Welcoming Cities Standard, with the aim of becoming a 'Mentoring' level Council		●	●	●	●
1-45	Work with our local organisations to create an active Community Leader network comprising community leaders from our culturally diverse communities		●	●	●	●
1-46	Through our Youth Strategy, develop and implement programs to support the participation and leadership of young people from disadvantaged, and culturally diverse, backgrounds		●	●	●	●
1-47	Mitigate the impacts of climate change on the health and wellbeing of our disadvantaged communities		●	●	●	●
1-48	Partner with our community organisations to support Welcoming Community meals		●	●	●	●





Strategic Direction 2: Prosperous, Liveable and Flourishing

Our Darebin will encourage and incentivise business investment and growth in the sustainability sector.

We will create equitable and diverse opportunities for employment and volunteering.

We will make Darebin a centre for creative industry and the arts in Victoria.

We are a 20-minute city, and will ensure our community's access to amenities and services close to our homes.

We will sustain our community's ownership of services across their lifespan. We will maintain the health and wellbeing of all.

Our Darebin will ensure development, and the built environment, is designed for our liveability and sustainability.





Strategic Objective

2.1 We will deliver equitable and accessible infrastructure to provide opportunities for our community to live well

Environments for Health	Modifiable Health Risks
Built/Physical Environment	N/A
Darebin City Council Indicators	City of Darebin Indicators
2.1.1 Improved occupancy of buildings by community groups and/or for community wellbeing purposes	2.1.2 Increase in the number of 3-year-old kindergarten places

What We'll Do in 2021-2025

The Actions we've identified to support the achievement of the Strategic Objective over the next four years

Actions to Achieve the Strategic Objective			Year 1	Year 2	Year 3	Year 4
2-1	Complete construction, and commence operation of the Multi Sport Stadium in Thornbury		●	●	●	●
2-2	Redevelop Reservoir Leisure Centre, incorporating opportunities to enhance health, wellbeing and socio-economic outcomes		●	●	●	●
2-3	Invest in the Edwardes Lake Boathouse in Reservoir to support a long-term lease arrangement		●	●	●	●
2-4	Undertake community consultation about the future shared use of the Northcote Golf Course land		●			
2-5	Establish the new Ruthven Playspace in Reservoir		●			
2-6	Expand funded 3-year-old kindergarten		●	●	●	●
2-7	Improve physical access for our residents and visitors to Council-owned community buildings – at least five buildings per year		●	●	●	●
2-8	Commence design work for the construction of Darebin Creek Bridge at Bundoora Park		●	●		
2-9	Redevelop BT Connor Pavilion in Reservoir		●			
2-10	Redevelop KP Hardiman Pavilion in Kingsbury			●	●	●
2-11	Redevelop the Northcote Aquatic and Recreation Centre		●	●	●	●
2-12	Develop an Integrated Families, Youth and Children Strategy		●			
2-13	Rejuvenate and beautify Cheddar Road in Reservoir, in collaboration with stakeholders		●	●	●	●
2-14	Plan for the redevelopment of John Hall pavilion and public toilet in Kingsbury		●	●	●	●

Strategic Objective




2.2 We will design and create public spaces where our people feel safe, welcome, and respected, including improving lighting and safety for people walking, wheeling, cycling and driving

Environments for Health		Modifiable Health Risks	
Built/Physical Environment		N/A	
Natural Environment			
Darebin City Council Indicators		City of Darebin Indicators	
2.2.1 Increase in the city-wide perceptions of safety over four years (> by 1%)		2.2.3 Zero deaths of vulnerable road users on Darebin's roads and streets	
2.2.2 % of respondents who feel graffiti is a problem in the City of Darebin (< to 40% or less)		2.2.4 Increase proportion of trips made by active and public transport (from baseline of 2016 levels)	
		2.2.5 Amount of private vehicle use (from baseline of 2016 levels)	

What We'll Do in 2021-2025

The Actions we've identified to support the achievement of the Strategic Objective over the next four years

Actions to Achieve the Strategic Objective			Year 1	Year 2	Year 3	Year 4
2-15	Improve road safety, and the cycling, walking and wheeling network, by constructing high priority improvements		●			●
2-16	Investigate and prioritise road safety, accessibility, cycling, walking and wheeling improvements across Darebin by using a Local Area Placemaking approach - where one third of the city is reviewed, with community involvement, each year		●	●	●	●
2-17	Conduct a community advocacy campaign on key transport priorities, including new bus routes, walking, wheeling and cycling improvements, extension to Tram 11, accessible stops, and the suburban rail loop		●	●	●	●
2-18	Develop and implement a Community Safety Framework		●	●	●	●
2-19	Improve disability access at Bundoora Park Farm		●			
2-20	With State Government approval, reduce the speed limit in more local streets across our city		●	●	●	●
2-21	Continue to implement our Graffiti Management Strategy to prevent, remove and reduce the reoccurrence of illegal graffiti, and support the launch of a graffiti tag app		●	●	●	●

Actions to Achieve the Strategic Objective		Year 1	Year 2	Year 3	Year 4	
2-22	Identify creative opportunities to reflect Darebin's different cultures in the built environment across our city		●	●	●	●
2-23	Consider the development of a Global Learning Hub in the Preston Civic Precinct that incorporates library and community spaces, and looks at options to include social housing		●	●	●	●
2-24	Significantly increase funding to our Roundabout Renewal program across our city		●	●	●	●
2-25	Develop a Community Infrastructure Plan to inform Council's decision making on the future of our assets, based on service needs across our city for the next 10 years		●	●	●	●
2-26	Build new Intercultural Centre at Preston Civic Precinct		●	●	●	●
2-27	Update flood risk assessments across Darebin, and incorporate them into our Darebin Planning Scheme		●	●	●	●
2-28	Continue our Traffic Blackspot Design and Construction Program		●	●	●	●
2-29	Install new lighting at GH Mott Reserve in Preston		●			
2-30	Review our Transport Strategy and refresh our Bicycle Strategy		●			
2-31	Implement the Reservoir Revitalisation Project		●	●	●	●
2-32	Establish an Asset Management Plan for shopping precincts' infrastructure and cleaning		●	●	●	●
2-33	Advocate to the State Government to increase annual funding for road safety infrastructure, driver behaviour campaigns, and law enforcement, and work collaboratively with other local governments to implement the Victorian Road Safety Strategy 2021-2030		●	●	●	●
2-34	Work in partnership to deliver initiatives that improve perceptions of safety and reduce the opportunity for crime		●	●	●	●



Strategic Objective

2.3 We will facilitate more affordable, social and public housing in Darebin, to meet our community's needs

Environments for Health	Modifiable Health Risks
Built/Physical Environment Social and Cultural Environment	Bowel cancer screening for those aged 50-74 years
Darebin City Council Indicators	City of Darebin Indicators
2.3.1 Amount of affordable and social housing facilitated through planning decisions	2.3.2 Increase in affordable, social and public housing in Darebin

What We'll Do in 2021-2025

The Actions we've identified to support the achievement of the Strategic Objective over the next four years

Actions to Achieve the Strategic Objective			Year 1	Year 2	Year 3	Year 4
2-35	Enable and facilitate more affordable and social housing across our city		●	●	●	
2-36	Partner with the State Government to ensure its social and public housing investment meets our community's needs, and creates liveable, connected communities through appropriate design and construction		●	●	●	●




Strategic Objective

2.4 We will foster local urban streetscapes and activity centres that connect our community, support economic recovery, and encourage people to live, work and play locally

Environments for Health	Modifiable Health Risks
Built/Physical Environment	N/A
Natural Environment	
Darebin City Council Indicators	City of Darebin Indicators
2.4.1 Number of trees planted in activity centres	
2.4.2 Community satisfaction with our streetscapes 'look and feel'	

What We'll Do in 2021-2025

The Actions we've identified to support the achievement of the Strategic Objective over the next four years

Actions to Achieve the Strategic Objective		Year 1	Year 2	Year 3	Year 4	
2-37	Review the Parking Permit Policy to: <ul style="list-style-type: none"> (i) to improve access for people with special needs (ii) to allow owners of single lot dwellings that exist on their own Torrens title, the option to have an additional residential parking permit at the same price as current parking permits (iii) to allow single lot dwellings built after December 2004 that are greater than 300sqm property with three or more bedrooms and that exist on their own Torrens title (even if the property was previously subdivided), to have the same entitlements to parking permits as dwellings built before December 2004 (iv) to ensure that renovations of a property that is still a single lot on its own Torrens title and is greater than 300sqm with three or more bedrooms are still entitled to parking permits 		●			
2-38	Through the establishment of our Darebin Nature Plan, increase shade in our business activity centres to support footpath trading		●	●	●	●
2-39	Keep our business activity centres clean and well maintained, with a focus on reducing cigarette litter		●	●	●	●
2-40	Develop a policy setting the basis for how Council may permit commercial or private Electronic Vehicle charging infrastructure on our public streets		●	●	●	●
2-41	Through the establishment of our Darebin Nature Plan, improve streetscapes to support COVID-19 recovery		●			
2-42	Continue to implement our Street Furniture and Equipment Renewal Program		●	●	●	●



Strategic Objective

2.5 We will invest in services and the built environment to improve access for our residents and visitors

Environments for Health	Modifiable Health Risks
Built/Physical Environment	N/A
Darebin City Council Indicators	City of Darebin Indicators
2.5.1 Increased number of accessible car parking spaces	

What We'll Do in 2021-2025

The Actions we've identified to support the achievement of the Strategic Objective over the next four years

Actions to Achieve the Strategic Objective		Year 1	Year 2	Year 3	Year 4
2-43	Create two additional accessible car parking spaces in our city each year	 ●	●	●	●
2-44	Partner with Bowel Cancer Screening, Cancer Council Victoria, and local community organisations, to increase awareness of bowel cancer and improve community understanding of the benefits of screening	 ●	●	●	●


Strategic Objective

2.6 We will support the human rights, housing and wellbeing needs of our people experiencing homelessness

Environments for Health	Modifiable Health Risks
Social Environment	N/A
Darebin City Council Indicators	City of Darebin Indicators
2.6.1 Participation rate in Council services of people experiencing homelessness (> over four years)	
2.6.2 Number of people that obtain a housing outcome through our Assertive Outreach Program (> over four years)	

What We'll Do in 2021-2025

The Actions we've identified to support the achievement of the Strategic Objective over the next four years

Actions to Achieve the Strategic Objective		Year 1	Year 2	Year 3	Year 4	
2-45	Expand our Assertive Outreach Program to support people sleeping rough and experiencing homelessness		●	●	●	●
2-46	Expand our Shower Access Program and support access to Council services and programs for people sleeping rough and experiencing homelessness		●	●	●	●
2-47	Continue to support the High Risk Accommodation Response (HRAR), focusing on the coordination, support and funding of high risk accommodation settings and the emergency relief sector		●	●	●	●

Strategic Objective

2.7 We will work in partnership to address place-based socio-economic disadvantage and health inequity in East Preston and East Reservoir

Environments for Health		Modifiable Health Risks	
Social Environment		Physical Activity (sedentary lifestyle) Mental Health	
Darebin City Council Indicators		City of Darebin Indicators	
2.7.1 East Preston and East Reservoir residents' satisfaction with local amenity to improve		2.7.3 Selected social and wellbeing indicators from Socio-Economic Indexes For Areas (SEIFA) in East Reservoir and East Preston (> improvement over 4 years)	
2.7.2 East Preston and East Reservoir residents' satisfaction with Council services to improve			

What We'll Do in 2021-2025

The Actions we've identified to support the achievement of the Strategic Objective over the next four years

Actions to Achieve the Strategic Objective			Year 1	Year 2	Year 3	Year 4
2-48	In partnership with the community, deliver four place-based projects each year that respond to local community issues and need		●	●	●	●
2-49	Transition the East Preston Community Centre to a community organisation-led model, to support the needs of the surrounding community		●			
2-50	Identify opportunities to increase access to low cost and free physical activity in East Preston and East Reservoir		●			




Strategic Objective

2.8 We will advocate to reduce the harm associated with electronic machine gambling, alcohol and tobacco

Environments for Health	Modifiable Health Risks
Social Environment	Tobacco smoking Excessive alcohol consumption
Darebin City Council Indicators	City of Darebin Indicators
2.8.1 Sporting groups and clubs using a Darebin facility that are free of Electronic Gaming Machine (EGM) income or sponsorship (100% within four years)	2.8.3 Reports relating to public drinking (< over four years)
2.8.2 Number of programs supported, including through partner agencies that encourage smoking cessation	

What We'll Do in 2021-2025

The Actions we've identified to support the achievement of the Strategic Objective over the next four years

Actions to Achieve the Strategic Objective		Year 1	Year 2	Year 3	Year 4	
2-51	Implement public health approaches to address problematic public drinking, including advocating to the State Government to prioritise health and wellbeing impacts in planning applications, to reduce the saturation of packaged liquor outlets in our city		●	●	●	●
2-52	Explore the implementation of public health approaches to address problematic public drinking		●	●	●	●
2-53	Support partner and local community organisations, groups, and clubs, to deliver initiatives that encourage smoking cessation		●	●	●	●

Strategic Objective

2.9 We will focus on our economic assets and recovery to ensure Darebin is a great place to do business

Environments for Health	Modifiable Health Risks
Economic Environment	N/A
Darebin City Council Indicators	City of Darebin Indicators
2.9.1 Increased community satisfaction with the management of natural and cultural attractions, and local amenity	2.9.2 Increase in the number of local jobs by 2025
	2.9.3 Maintain or increase in the number of local businesses by 2025
	2.9.4 Increase in the number of employed residents by 2025
	2.9.5 Increase in the number of active, registered businesses by 2025
	2.9.6 Increase in the number of local jobs for Aboriginal and Torres Strait Islander peoples, people from culturally and linguistically diverse backgrounds, and people from disadvantaged backgrounds, by 2025

What We'll Do in 2021-2025

The Actions we've identified to support the achievement of the Strategic Objective over the next four years

Actions to Achieve the Strategic Objective		Year 1	Year 2	Year 3	Year 4
2-54	Develop an Economic Development Strategy, based on the principles of a circular economy, food, health, renewables, creative and digital industries, jobs of the future, and leveraging partnerships	●	●	●	●
2-55	Increase our investment in economic reactivation and recovery initiatives to support existing and new industries, to ensure Darebin's economy is robust and resilient	●	●	●	●





Strategic Objective

2.10 We will leverage investment, partnerships and advocacy to drive Darebin's growth and sustainability

Environments for Health	Modifiable Health Risks
Economic Environment	N/A
Darebin City Council Indicators	City of Darebin Indicators
2.10.1 Increase in our procurement expenditure with Darebin businesses and suppliers	2.10.2 Increase in the local employment of our community members within Darebin by 2025

What We'll Do in 2021-2025

The Actions we've identified to support the achievement of the Strategic Objective over the next four years

Actions to Achieve the Strategic Objective		Year 1	Year 2	Year 3	Year 4	
2-56	Develop and implement an advocacy strategy to: <ul style="list-style-type: none"> Increase the minimum wage, and increase Job Seeker payments Partner with other levels of government to lift their commitment to the sustainable economy, particularly in sustainable transport and sustainable skill development Encourage federal and state governments to invest in the sustainable economy, as major generator of jobs Secure manufacturing investment in Darebin through the North and West Melbourne City Deal Plan 2020-2040 		●	●	●	●
2-57	Establish a regional alliance of government, business and community organisations, to drive economic outcomes, including local, social, sustainable procurement		●	●	●	●
2-58	Continue to implement our Social and Sustainable Procurement Policy to increase the engagement of Aboriginal-led businesses, and focus on job creation for culturally and linguistically diverse peoples, and young people		●	●	●	●
2-59	Promote to Darebin businesses the benefits of voluntary adoption of our Social and Sustainable Procurement Policy		●	●	●	●
2-60	Build partnerships across all levels of government and the private sector, to attract new industries and investment into Darebin, to support its future growth		●	●	●	●
2-61	Establish a Darebin Chamber of Commerce (or an equivalent body) to strengthen and support our business community		●	●	●	●
2-62	Catalyse new jobs at scale in Darebin with businesses, new industry attraction and our partners - including Jobs Victoria Advocates - focusing on jobseekers facing multiple employment barriers including culturally and linguistically diverse peoples, young people, women, and Aboriginal and Torres Strait Islander peoples		●	●	●	●
2-63	Implement measures to increase digital capability for our businesses, including local, regional and global connectivity		●	●	●	●

Strategic Objective

2.11 We will support, promote, and attract diverse local businesses and industries

Environments for Health		Modifiable Health Risks	
Economic Environment		N/A	
Darebin City Council Indicators		City of Darebin Indicators	
2.11.1	80% level of satisfaction with industry and business programs that support the growth of our local economy	2.11.3	Increase in the proportion of knowledge-intensive and innovative industries
2.11.2	Increase in the number of community-led festivals/ events, including culturally diverse events across Darebin	2.11.4	Increase in the number and diversity of jobs
		2.11.5	Mix of businesses/industry
		2.11.6	Increase in local employment opportunities
		2.11.7	Increase in local employment opportunities

What We'll Do in 2021-2025

The Actions we've identified to support the achievement of the Strategic Objective over the next four years

Actions to Achieve the Strategic Objective			Year 1	Year 2	Year 3	Year 4
2-64	Deliver programs and services to build skills and resilience across a range of industries		●	●		
2-65	Promote, support, and market Darebin's diverse business community and precincts, including our multicultural businesses and Aboriginal and Torres Strait Islander businesses		●			
2-66	Attract and support innovation businesses, entrepreneurship, creative industries, and the tech start up ecosystem		●			
2-67	Implement a Destination Marketing campaign to position Darebin as a natural, cultural and event destination, and including an annual city-wide calendar of events		●			
2-68	Deliver an expanded Activity Centres-focused program that leverages State Government funding to shape our city of the future, including revitalisation, outdoor dining and parklets, shade, cleanliness, pride, place activations and programs, and thriving retail centres		●	●	●	●
2-69	Finalise Service Level Agreements with Darebin's four main traders associations to partner in the management of graffiti, maintenance and weeding		●	●	●	●

Actions to Achieve the Strategic Objective		Year 1	Year 2	Year 3	Year 4
2-70	Create a portal for our business community to use to connect with each other, collaborate and promote their offerings		●		
2-71	Support our businesses to leverage the sustainable economy, including providing education for businesses and customers, and assisting businesses to set and achieve sustainability targets		●		
2-72	Provide financial relief initiatives for our community by extending deferral of rate payments for our residents for 12 months (until June 2022)		●		





Strategic Direction 3: **Climate, Green and Sustainable**

Our Darebin will take urgent action on the climate emergency facing our world. We will lead and educate our community and businesses to redress the imbalance.

We will make decisions that are driven by our community. Our decisions will be transparent, and socially and equitably just. Our decisions will be equitable for our community.

We will provide and promote safe and sustainable transport across our city.

We will lead the regeneration, enhancement and protection of our natural ecosystems and biodiversity.

We will integrate ecological solutions into our built environment. We will promote sustainable development and retrofitting practices that protect our natural assets.

Our Darebin will strive for zero carbon emissions.





Strategic Objective

3.1 We will adapt to climate change and build the resilience of our community, infrastructure and the built environment, with a focus on our vulnerable communities at risk of fuel poverty, and flooding

Environments for Health	Modifiable Health Risks
Built/Physical Environment	N/A
Natural Environment	
Darebin City Council Indicators	City of Darebin Indicators
3.1.1 Number of residents supported to avoid heat stress and fuel poverty	
3.1.2 Number of actions taken to protect the built environment from flooding and extreme heat	

What We'll Do in 2021-2025

The Actions we've identified to support the achievement of the Strategic Objective over the next four years

Actions to Achieve the Strategic Objective			Year 1	Year 2	Year 3	Year 4
3-1	Through our Solar Saver 4-year program, support solar installation and energy efficiency retrofits for our vulnerable households, including public and social housing, and renters		●	●	●	●
3-2	Review our Climate Emergency Plan, including in-depth engagement with our community		●	●	●	●
3-3	Support our community members experiencing fuel poverty, to prevent heating and freezing		●	●	●	●
3-4	Assess the current and future climate risks facing our community, and identify actions Council and other levels of government can take to provide maximum protection for people, property and the natural environment, in response to the assessed climate risks		●	●	●	●
3-5	Develop a program to support middle-years students (later primary school and early secondary school-aged) from Darebin schools to connect with each other, and take action on climate and waste issues together, to support student voices		●			
3-6	Undertake a whole of Council review of existing policies and practices to identify where climate emergency outcomes could be achieved in the areas of mitigation, resilience, education and advocacy		●	●	●	●

Strategic Objective

3.2 Aim to achieve 12% canopy cover on Council owned and managed land by 2025, prioritising catchment biodiversity and shopping areas

Environments for Health	Modifiable Health Risks
Natural Environment	N/A
Darebin City Council Indicators	City of Darebin Indicators
3.2.1 Number of indigenous plants planted	
3.2.2 % canopy cover on public land	

What We'll Do in 2021-2025

The Actions we've identified to support the achievement of the Strategic Objective over the next four years

Actions to Achieve the Strategic Objective			Year 1	Year 2	Year 3	Year 4
3-7	Through the establishment of our Darebin Nature Plan, continue to deliver the Street Tree Planting Program, prioritising areas without coverage, areas with people experiencing disadvantage, and business activity centres		●	●	●	●
3-8	Through the establishment of our Darebin Nature Plan, create a roadmap to reach 40 per cent canopy cover of the city by 2050 (prioritising areas with poor coverage), and develop a Community Planting Guide in partnership with the Darebin Nature Trust		●			
3-9	Through the establishment of our Darebin Nature Plan, prioritise rehabilitating existing grasslands with controlled burns					●
3-10	Through the establishment of our Darebin Nature Plan, develop universal planting standards for our city, including a process to track progress					●
3-11	Through the establishment of our Darebin Nature Plan, develop an Indigenous Ranger Program					●
3-12	Acquire land to create new parks		●	●	●	●

Strategic Objective

3.3 We will drive significant improvements in water quality and biodiversity across Darebin, designating Edwardes Lake as a flagship project to demonstrate water recreation (in the long term)

Environments for Health	Modifiable Health Risks
Natural Environment	N/A
Darebin City Council Indicators	City of Darebin Indicators
	3.3.1 Significant improvements in the quality of water coming into Edwardes Lake from upstream

What We'll Do in 2021-2025

The Actions we've identified to support the achievement of the Strategic Objective over the next four years

Actions to Achieve the Strategic Objective		Year 1	Year 2	Year 3	Year 4
3-13	Through the establishment of our Darebin Nature Plan, establish partnerships to improve the Edwardes Lake Park precinct in Reservoir, including water quality, and the quality of water across our city	●			●
3-14	Through the establishment of our Darebin Nature Plan, rehabilitate Edwardes Lake and re-forest Edgars Creek in Reservoir, to achieve significant and measurable improvements in biodiversity by 2025	 ●	●	●	●
3-15	Establish and adequately resource the Edwardes Lake Taskforce to significantly improve the water quality and amenity of Edwardes Lake in Reservoir	●	●	●	●
3-16	Advocate with Melbourne Water to secure funding to improve the water quality of Edwardes Lake in Reservoir	●	●	●	●
3-17	Partner with our community and stakeholders to advocate to ensure the protection of Strathallan as public land for the long term, and to enable better management of the kangaroo population	●	●	●	●

Strategic Objective

3.4 We will reduce carbon emissions by switching to renewable energy on a large scale for Council buildings and through community focused initiatives

Environments for Health	Modifiable Health Risks
Natural Environment	N/A
Darebin City Council Indicators	City of Darebin Indicators
3.4.1 % Council energy supplied from renewable sources	3.4.2 % Council energy supplied from renewable sources

What We'll Do in 2021-2025

The Actions we've identified to support the achievement of the Strategic Objective over the next four years

Actions to Achieve the Strategic Objective		Year 1	Year 2	Year 3	Year 4
3-18	Progressively install solar panels and batteries, and introduce other energy efficiency initiatives, into our Council buildings	●	●	●	●
3-19	Develop and offer to our businesses a Group Power Purchase Agreement	●	●		
3-20	Develop an advocacy strategy to drive community and business use of solar panels and batteries, and other energy efficiency initiatives	●	●		
3-21	Investigate and establish programs to achieve an increase in the uptake of renewable energy sources by our community and businesses	●	●	●	●

Strategic Objective

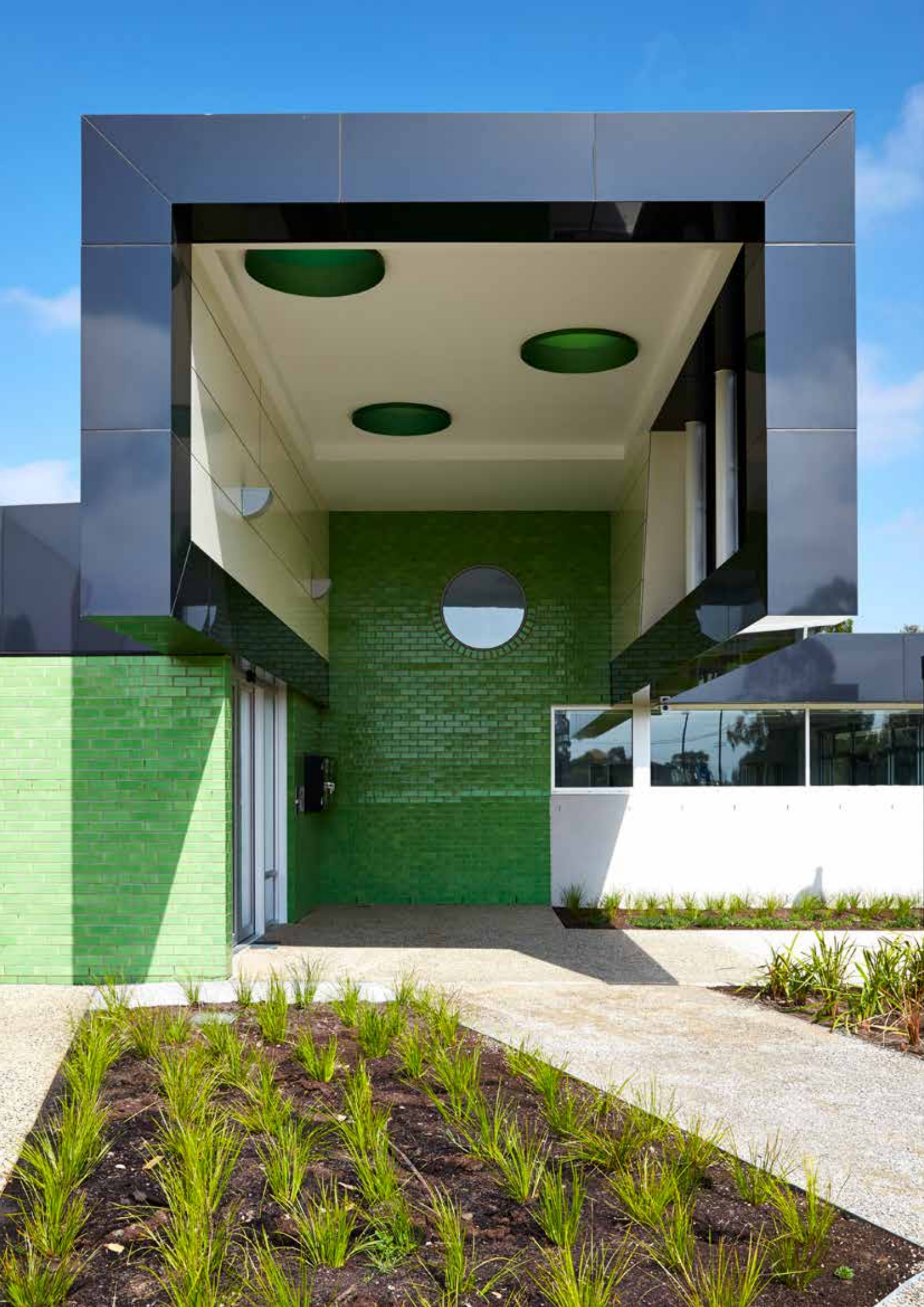
3.5 We will reduce waste and stimulate a local circular economy, where waste resources are re-used rather than discarded

Environments for Health	Modifiable Health Risks
Built/Physical Environment	N/A
Natural Environment	
Darebin City Council Indicators	City of Darebin Indicators
3.5.1 % of recycled or reused content used in Council-managed services	3.5.2 % reduction in total amount of waste generated

What We'll Do in 2021-2025

The Actions we've identified to support the achievement of the Strategic Objective over the next four years

Actions to Achieve the Strategic Objective		Year 1	Year 2	Year 3	Year 4
3-22	Develop a plan to respond to new State Government requirements for contaminated land	●			
3-23	Increase food waste recycling through Council's food and garden waste service	●			
3-24	Undertake waste reform and take action towards establishing a circular economy	●	●	●	●
3-25	Undertake waste charge reform in response to changing legislation and future operational requirements	●	●	●	●
3-26	Reduce the impact of illegal dumping in our city	●	●		





Strategic Direction 4: Responsible, Transparent and Responsive

Our Darebin is responsible, and responsive, to our community's needs, now and into the future.

We will make our decisions in the best interests of our community – transparently, and with integrity.

We will manage our resources effectively, and plan for our future growth.

We will work in partnership with our community, business, and other government, to fulfill our responsibilities as the custodians of our city.

Our Darebin is progressive. Our Darebin is accountable. Our Darebin is a leader.

Strategic Objective

4.1 We will ensure balanced and responsible financial decision making that meets the needs of our community now and into the future

Environments for Health	Modifiable Health Risks
Social Environment	N/A
Economic Environment	
Darebin City Council Indicators	City of Darebin Indicators
4.1.1 Victorian Auditor General's Office (VAGO) indicators: liquidity; net result; adjusted underlying result; internal financing; indebtedness	

What We'll Do in 2021-2025

The Actions we've identified to support the achievement of the Strategic Objective over the next four years

Actions to Achieve the Strategic Objective		Year 1	Year 2	Year 3	Year 4
4-1	Plan for adjustments in waste services due to the landfill levy and landfill gate fee increases (from 1 July 2021)	●	●	●	●
4-2	Develop and implement an Advocacy Framework and four-year Advocacy Plan, informed by our Council Plan priorities, aimed at influencing public policy change and attracting support and funding for our priorities	●	●	●	●
4-3	Develop a Revenue and Rating Plan that supports the Financial Plan and ensures fee structures support the most disadvantaged within our community, providing a guide to our budget decisions to ensure they are responsible and sustainable				●
4-4	Review our 10 year Financial Plan to ensure a level of revenue that maintains a balance between service delivery, asset maintenance and renewal, and provides a strong, sustainable base for the future				●




Strategic Objective

4.2 We will ensure our assets are optimised for the benefit of our community

Environments for Health	Modifiable Health Risks
Built / Natural Environment	N/A
Darebin City Council Indicators	City of Darebin Indicators
4.2.1 Victorian Auditor General's Office (VAGO) indicator: asset renewal and capital replacement	
4.2.2 Increase occupancy of unused and under-utilised Council buildings	

What We'll Do in 2021-2025

The Actions we've identified to support the achievement of the Strategic Objective over the next four years

			Year 1	Year 2	Year 3	Year 4
4-5	Review our Asset Portfolio, to ensure maximum benefit for our community is being realised, including the occupancy of unused and under-utilised Council buildings		●	●	●	●
4-6	Explore opportunities for Council owned and managed land (including airspace) to be used as temporary housing for people at risk or who are experiencing homelessness		●	●	●	●
4-7	Conduct an audit of the users of Council spaces and services, and develop strategies to increase the participation of under-represented groups in our community		●	●	●	●
4-8	Develop specific strategies to increase the participation of under-represented groups and develop responses to support greater inclusion where audit data collected indicates low participation rates		●	●	●	●
4-9	Explore the opportunities to offer a Council building space each year to one community group or organisation, to promote cultural diversity and diversity		●	●	●	●
4-10	Improve delivery of our services to our community by developing an Asset Management Plan for Open Space, establishing a level of service for each class of our assets, and collecting data on our drainage assets		●			
4-11	Develop a 10 year Asset Plan in compliance with <i>Local Government Act 2020</i> requirements		●			

Strategic Objective

4.3 We will transform our services and service delivery models to ensure they meet the current, emerging and future needs of our community

Environments for Health	Modifiable Health Risks
Social and Cultural Environment	N/A
Darebin City Council Indicators	City of Darebin Indicators
4.3.1 Decrease in number of days taken to approve planning applications for home owners / small applications	4.3.4 Increase in occupancy of unused and under-utilised buildings
4.3.2 Increase active library borrowers by 20%, from 14.32% in 2019-20 to 17.18% in 2024-25	
4.3.3 Key performance indicators for our key services (based on data submitted to State Government through its Local Government Performance Reporting Framework)	

What We'll Do in 2021-2025

The Actions we've identified to support the achievement of the Strategic Objective over the next four years

Actions to Achieve the Strategic Objective		Year 1	Year 2	Year 3	Year 4
4-12	Transform our models of service delivery through service reviews, to improve and ensure accessibility and consistency of our customer experience	●	●	●	●
4-13	Develop a Communications Strategy that ensures our printed and digital publications feature images of people that reflect the diversity of our community, and that our Darebin Community News includes a diverse mix of language and cultural content	●	●	●	●
4-14	Review and develop a new Domestic Animal Management Plan	●			
4-15	Develop a Leisure Strategy for our city	●			
4-16	Undertake a review of the General Local Law	●	●		

Strategic Objective

4.4 We will ensure major changes in our city achieve significant improvements in our City

Environments for Health	Modifiable Health Risks
Built/Physical Environment	N/A
Darebin City Council Indicators	City of Darebin Indicators
4.4.1 Major Council precinct investment designed	

What We'll Do in 2021-2025

The Actions we've identified to support the achievement of the Strategic Objective over the next four years

Actions to Achieve the Strategic Objective		Year 1	Year 2	Year 3	Year 4
4-17	Support our community and businesses during the construction phase of the Preston Level Crossing project	●	●		
4-18	Protect Preston Market, including advocating Council's position to the State Government during its planning consultation process, and working with our community to advocate for the strongest possible planning controls and protections	●	●	●	●

Strategic Objective

4.5 We will improve the sustainability, accessibility, and design of development on private land in our city

Environments for Health	Modifiable Health Risks
Built/Physical Environment	N/A
Darebin City Council Indicators	City of Darebin Indicators
4.5.1 % of planning permits issued incorporating sustainability features	4.5.4 Improvements in state planning and building controls
4.5.2 % of planning permits issued incorporating key design elements	
4.5.3 Improvements in local planning controls	

What We'll Do in 2021-2025

The Actions we've identified to support the achievement of the Strategic Objective over the next four years

Actions to Achieve the Strategic Objective		Year 1	Year 2	Year 3	Year 4
4-19	Progressively improve our Darebin Planning Scheme, establishing a new Municipal Planning Strategy and undertake two new major planning reform projects	●	●	●	●
4-20	Review our Housing Strategy and planning zones including engaging with our community on where housing and development should be, and strengthening neighbourhood character provisions	 ●	●	●	
4-21	Advocate for higher and mandatory Environmentally Sensitive Design (ESD) standards in building and planning controls	●	●	●	●
4-22	Complete major planning reform work to: <ul style="list-style-type: none"> Introduce an open space levy to fund open spaces in our city Introduce a Developer Contributions Scheme to help fund infrastructure for our growing population Establish Heidelberg Road Corridor controls Establish Thornbury Park Heritage Estate controls 	●	●		
4-23	Complete our Central Preston Structure Plan	●	●	●	

Our Strategies and Plans

- Aboriginal and Torres Strait Islander Employment Strategy and Action Plan 2017-2027
- Active Healthy Ageing Strategy 2011-2021
- Age Friendly Darebin Report
- Breathing Space – The Darebin Open Space Strategy 2019
- Climate Emergency Plan 2017-2022
- Community Engagement Policy 2021
- Creative and Cultural Infrastructure Framework 2018
- Darebin Design Excellence Program
- Domestic Animal Management Plan 2017-2021
- Early Years Infrastructure Plan 2011-2031
- Early Years Plan 2011-2021
- Electronic Gaming Machine Policy and Action Plan 2018-2022
- Gender Equity and Preventing Violence Against Women Action Plan 2019
- Graffiti Management Strategy and Action Plan 2019-2023
- Health and Wellbeing Plan 2017-2021
- Housing Strategy 2013-2023
- Libraries and Learning Strategy
- Natural Heritage Strategy 2015-2025
- Outdoor Sports Infrastructure Framework
- Public Toilet Strategy 2015-2025
- Safe Travel Strategy 2018-2028
- Ten Year Capital Works Plan 2020/2021 to 2029/2030
- Towards Equality Framework – People, Places, and Experiences
- Transport Strategy 2007-2027
- Urban Forest Strategy 2013-2028
- Walking Strategy 2018-2028
- Waste and Recycling Strategy 2020
- Youth Services Strategy 2019-2021



Our Services

For Our Community



- Pet registration and education
- Building services and planning permits
- Libraries
- Leisure and sports facilities
- Parks, gardens, and playgrounds
- Arts events, exhibitions, performances, festivals, and cultural programs
- Arts and heritage programs, including indoor and outdoor artworks
- Community safety and crime prevention programs
- Community publications, including Darebin Community News
- Gender equity and violence against women awareness programs
- Waste, green waste and recycling
- Road and footpath maintenance
- Local laws education and enforcement
- Graffiti removal and prevention
- Parking permits
- Pests and pollution education
- Sustainable food and environment initiatives
- Newly arrived people and refugee support
- Environmental sustainability initiatives
- Sustainable transport opportunities
- Local amenities and facilities maintenance



For Our Businesses

- Food and health business registrations and regulation
- Business support and education
- Business networking opportunities
- Business permits
- Food safety regulation programs
- Tobacco control

For Our Families



- Maternal and child health services
- Street lighting and signage
- Parents education sessions
- Kindergarten and childcare registration for community-managed services
- Immunisation
- School crossing supervisors
- Youth engagement programs
- Family services
- Playgroups and toy library

For Our Older People and People with a Disability



- Assessment for aged and disability services
- Social support groups
- Navigation support for older residents
- Domestic assistance
- Personal care
- Flexible respite care
- Delivered meals (meals on wheels)
- Community transport
- Home maintenance
- Funding and support of older adults groups and clubs
- Access to senior citizen facilities
- Information, advocacy and support of individuals and groups accessing aged and disability programs
- Older persons housing sponsorship program

Glossary

Term	Definition
Annual Report	A publication that monitors and reports back to our community on how we are going with each year of our Council Plan actions and Annual Budget performance.
Annual Budget	A publication that sets out how we will fund each year of Council Plan actions, including all the current services and facilities we provide.
Darebin 2041 Community Vision	A statement that sets our horizon 20 years into the future, on the community we want to be in 2041. Under the <i>Local Government Act 2020</i> , a community vision must be informed and shaped via a deliberative process, meaning our community is heavily involved in shaping the vision.
Council Plan	A four-year strategic plan that sets our Council's direction, objectives, strategies, and priority actions, and includes our Municipal Public Health and Wellbeing Plan.
Darebin City Council	The Council that is formed by elected representatives to govern the City of Darebin, and the organisation that implements the Council's decisions and provides services to the community.
Darebin Deliberative Panel	The Panel formed by 38 Darebin residents and business owners, of different ages, genders, nationalities and experiences, to develop the Community Vision.
The City of Darebin	The municipality of Darebin.
Municipal Public Health and Wellbeing Plan	A four-year strategic plan that provides information and analysis on the health status of the Darebin community, and sets actions to enable residents the opportunity to improve their health and wellbeing. This plan is embedded in the Council Plan.
People	Community members of the City of Darebin.

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CITY OF DAREBIN

274 Gower Street, Preston
PO Box 91, Preston, Vic 3072
T 8470 8888 **F** 8470 8877
E mailbox@darebin.vic.gov.au
darebin.vic.gov.au

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Darebin Health and Wellbeing Profile

June 2021

Acknowledgement of Aboriginal and Torres Strait Islander People

Darebin City Council acknowledges the Wurundjeri Woi Wurrung people as the Traditional Owners and custodians of the land and waters we now call Darebin and affirms that Wurundjeri Woi Wurrung people have lived on this land for millennia, practising their customs and ceremonies of celebration, initiation and renewal. Council acknowledges that Elders past, present and emerging are central to the cohesion, intergenerational wellbeing and ongoing self-determination of Aboriginal communities. They have played and continue to play a pivotal role in maintaining and transmitting culture, history and language.

Council respects and recognises Aboriginal and Torres Strait Islander communities' values, living culture and practices, including their continuing spiritual connection to the land and waters and their right to self-determination. Council also recognises the diversity within Aboriginal and Torres Strait Islander communities.

Aboriginal and Torres Strait Islander people and communities have had and continue to play a unique role in the life of the Darebin municipality. Council recognises and values this ongoing contribution and its significant value for our City and Australian society more broadly.

Extract from Darebin City Council's Statement of Commitment to Traditional Owners and Aboriginal and Torres Strait Islander people 2019.

For further information, contact: Community.Wellbeing@darebin.vic.gov.au

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Executive Summary

Darebin City Council's (Council) commitment to reduce inequalities and improve equity, inclusion and the human rights of the Darebin community is guided by the Towards Equality: Darebin City Council's Equity, Inclusion and Human Rights Framework 2019-2029 (the Framework). An Equity Impact Assessment was developed to operationalise the Framework and to embed equity, inclusion, human rights and wellbeing considerations, values and practices into all of Council's work. The Darebin Health and Wellbeing Profile complements the Framework by examining data on health status and health determinants in the municipality. This is intended to provide a deeper understanding of health inequalities in Darebin.

The report is informed by evidence from a range of sources including:

- 1) analysis of the policy and legislative context within which Council plans for the health and wellbeing of its residents. This includes considering priorities of the Victorian Public Health and Wellbeing Plan 2019-2023, and Council's legislative requirements as outlined in the Public Health Act 2008 and Climate Change Act 2017
- 2) findings from a series of consultation with the community and local organisations
- 3) analysis of the health status of Darebin population based on data from a range of sources such as the State Government departments, Australian Bureau of Statistics (ABS), VicHealth and .id Consulting
- 4) findings of the 2015 Reservoir East and Preston East Health and Wellbeing Survey. The planned 2019 neighbourhood indicator survey was postponed due to COVID-19 restrictions.

The impact of COVID-19 pandemic on communities highlights the need to support Darebin residents in the recovery process as well as improving their health and wellbeing. The report notes that Darebin community has fared relatively well compared with those living in other Local Government Areas. However, the following health risks are key areas of concern: sedentary lifestyle, risky alcohol consumption, smoking and rates of bowel cancer screening for those aged 50-74 years. In addition, the report highlights the need to continue working with the community and other stakeholders to address the following determinants of health: loneliness and social isolation, unemployment, food security, harm associated with gambling, homelessness, family violence and violence against women, and community safety. Darebin residents also reported fair or poor self-reported health status as well as high or high levels of psychological distress and anxiety or depression.

The 2020 Darebin Annual Community Survey showed that the most common reasons why respondents attributed poor health and wellbeing to COVID-19 was because of a lack of physical exercise and being inside at home due to lockdown. Other reasons included: stress, having children at home away from their usual routine and activities, interruption of health treatments, and the limited social interaction and activities. These issues require attention in order to assist the community successfully recover from the impact of COVID-19 pandemic.

This report recommends the following two distinct, but interrelated, approaches to guide Council's efforts to achieve optimal health and wellbeing outcomes for Darebin community:

- **Health Equity:** This approach acknowledges that some population groups are vulnerable to poorer health and wellbeing outcomes. Therefore, the approach focuses on reducing and eliminating unfair and avoidable or remediable conditions that lead to poor health and wellbeing outcomes for these groups.
- **Environments for Health:** This approach recognises that many factors that contribute to health inequalities and ill health lie in the complex social, economic, physical and natural environments in which people are born, grow up, live, work and age. The

approach recommends working to improve those environments in order to promote, protect and improve health and wellbeing of individuals.

This report will inform priority areas of new projects, strategies, plans, and policies including the forthcoming Darebin City Council Plan 2021-2025 (incorporating the Municipal Public Health and Wellbeing Plan). The Report will also assist community and health organisations in Darebin to identify health and wellbeing priorities of their 2021-2025 integrated health promotion (IHP) plans.

Introduction

Policy and Legislative Context

Victorian local governments have a legislated responsibility to protect, promote and improve public health and wellbeing of local communities. Under the *Public Health and Wellbeing Act 2008*, local governments are required to develop a Municipal Public Health and Wellbeing Plan (MPHWP) that outlines actions to enable residents to achieve maximum health and wellbeing. The Act also requires councils to outline measures to prevent family violence and violence against women in the municipality. In addition, the *Climate Change Act 2017* requires local governments to consider climate change in planning for health and wellbeing, and that the MPHWP is consistent with the Council Plan prepared under section 125 of the *Local Government Act 1989*, and the municipal strategic statement prepared under section 12A of the *Planning and Environment Act 1987* refer to Appendix 1 for more details on Acts and Policies that influence public health and wellbeing planning at the local government level.

Darebin people

Darebin City is one of the most diverse local government areas in Melbourne. Table 1 below summarises Darebin diversity.

Table 1: Darebin’s diverse community at a glance¹

Estimated Resident Population	The City of Darebin Estimated Resident Population for 2019 is 164,184, with a population density of 30.72 persons per hectare.
Aboriginal and Torres Strait Islander people	The Aboriginal and Torres Strait Islander Census population of the City of Darebin in 2016 was 1,165, living in 652 dwellings. 46.8% Males 53.2% Females 94.8% Aboriginal 3.0% Torres Strait Islander 2.2% both Aboriginal and Torres Strait Islander
Gender	51.7% of residents identify as female and 48.3% identify as male. (NB: Note all residents identify as either male or female)
Age structure	Babies and pre-schoolers (0 to 4) 6% Primary schoolers (5 to 11) 7.3% Secondary schoolers (12 to 17) 5.2% Tertiary education and independence (18 to 24) 9.9% Young workforce (25 to 34) 19.4% Parents and homebuilders (35 to 49) 22.8% Older workers and pre-retirees (50 to 59) 11.0% Empty nesters and retirees (60 to 69) 7.6% Seniors (70 to 84) 8.2% Elderly aged (85 and over) 2.5%
People with a disability and needing assistance (by age group)	8,774 people (6%) needed assistance in 2016. This was an increase of 724 people since 2011. 0.9% (0 to 4 years) 2.8% (5 to 9 years) 2.5% (10 to 19 years) 2.2.% (20 to 59 years)

¹ Data sourced from Id consulting website at <https://profile.id.com.au/darebin> viewed 11 November 2020. Data is based on the 2016 population census.

	<p>8.2% (60 to 64 years) 11.0% (65 to 69 years) 17.4% (70 to 74 years) 26.0% (75 to 79 years) 38.5% (80 to 84 years) 51.1% 85 and over</p>
Place of Birth	<p>59.2% of residents were born in Australia and 33.2% were born overseas, 7.5% not stated. Of the total born overseas, 48.6% were male and 51.4% female Just over 2,000 international students live in Darebin* There are 142 holders of Illegal Maritime Arrival Bridging Visa E or IMA BVE (asylum-seekers) by December 2020**</p>
Multilingual	<p>36.9% of people spoke a language other than English at home</p>
Sexuality	<p>6% identify as lesbian, gay or bisexual***</p>
Faiths and beliefs	<p>35.5% no religion 9.4% did not answer the question on religion 23.7% Western (Roman) Catholic 8.0% Greek Orthodox 4.5% Islam 3.7% Anglican 2.9% Buddhism 2.8% Hinduism 1.9% Christian, nfd 1.2% Uniting Church 0.9% Macedonian Orthodox 0.8% Sikhism 0.8% Presbyterian and Reformed 0.5% Baptist 0.3% Pentecostal 0.3% Maronite Catholic 0.2% Other Protestant 0.2% Jehovah's Witnesses 0.2% Serbian Orthodox 0.2% Lutheran 0.1% Judaism 0.1% Salvation Army 0.1% Other Eastern Orthodox 0.1% Coptic Orthodox 0.1% Other Non-Christian Religions 0.1% Churches of Christ 0.1% Latter Day Saints (Mormons) 0.1% Paganism Other Eastern Catholic 0.1% Seventh Day Adventist 0.1% Assyrian Apostolic</p>
Highest qualification achieved	<p>32.7% Bachelor or Higher degree 8.4% Advanced Diploma or Diploma 11.6% Vocational 37.1% No qualification 10.2% Not stated</p>
Household type	<p>27.1% couples with children 21.9% couples without children 9.1% one parent families 1.7% other families</p>

	7.6% group household 26.2% lone person 5.5% other not classifiable household 0.8% visitor only households
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Sources: ID Consulting, * Estimated here, as persons attending tertiary education, who were born overseas, arrived in Australia less than 4.5 years ago, and were living either in a group household, as an unrelated person in a household, as an overseas visitor in a household, or alone; ** Estimation provided by the City of Greater Dandenong *** Darebin Household Survey (2014)

Table 2a: Population trend

Trend	Darebin	Victoria
Population (2019 update)	164,184	6,596,039
Population change (ERP) 2016-19 (3 years)	+9,058 people, +5.8%	+422,867, 6.8% growth
Components of population growth (1 year)	Natural Increase +917 Overseas Migration +3,110 Internal Migration -1,504 <ul style="list-style-type: none"> Darebin City is very reliant on overseas migration for population growth. With a diverse population and a significant share of migrants, even despite a small drop in overseas-born population in 2016, the loss of overseas migration for at least a couple of years will likely halt Darebin's population growth. Darebin loses population to internal migration –this is mainly due to families ageing in place and seeking larger format housing further out (housing affordability) when they have kids of school age. This trend may accelerate as more people move outwards due to COVID-19 (Melbourne is losing population into regional Vic and interstate). Expect the next few years of population growth to be close to zero or perhaps slightly negative. 	

Source: Id Consulting

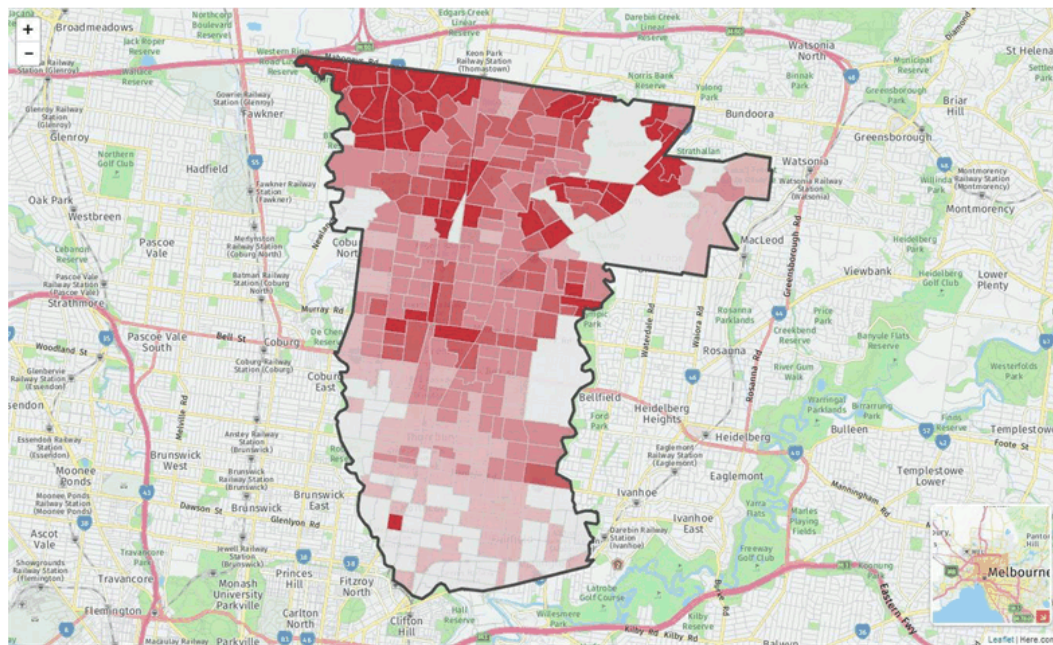
Preston (East) and Preston (West) are the most populous suburbs in Darebin while Northcote (East) and Thornbury (West) are the most densely populated. Table 2 below shows Darebin population distribution and density.

Table 2b: Darebin population by suburb, Estimated Resident Population (ERP) as of 30 June 2019²

Area	Population	% of total population	Population density**
Alphington	3,505	2.1	25.86
Bundoora-Macleod	8,828	5.4	11.41
Fairfield	6,431	3.9	42.98
Kingsbury	4,426	2.7	35.01
Northcote (East)	16,759	10.2	47.32
Northcote (West)	11,080	6.7	44.46
Preston (East)	19,913	12.1	29.38
Preston (West)	17,757	10.8	37.36
Reservoir (Cheddar)	15,413	9.4	33.81
Reservoir (Edwardes Lake)	15,050	9.2	27.05
Reservoir (Merrilands)	10,616	6.5	23.70
Reservoir (Oakhill)	13,879	8.5	32.60
Thornbury (East)	11,941	7.3	38.00
Thornbury (West)	8,586	5.3	43.12
City of Darebin	164,184	100	33.72

Source: Id Consulting

Table 2c: Darebin diversity trends in 2016 – language other than English



Source: Id Consulting

Language diversity is now very much in the north of Darebin, while the south is mainly English speaking. The northern parts of Reservoir have a large elderly Italian population. There is plenty of migration into Northcote and Thornbury, but it's mainly English-speaking migrants, with the existing Greek community declining in number.

² ERP is the official population of the area. It is updated annually and provides a more accurate population figure between Census periods. **Persons per hectare. Accessed 11 November 2020 <https://profile.id.com.au/darebin> viewed.

Community Consultation and Engagement

Council conducted intense engagement with the community as well as local community organisations to develop priorities of the Council Plan (incorporating the Municipal Public Health and Wellbeing Plan). More than 1,100 participants and respondents to community engagement activities. About half of these respondents indicated they spoke a language other than English at home. There was a good geographic representation across the municipality with Reservoir, Preston, Northcote and Bundoora/Kingsbury made up the highest proportion of postcodes in the targeted engagement sessions. There was also a good representation of binary genders and those identifying a range of sexual orientations. Approximately 15% percent of respondents identified as having a disability.

A further 85 submissions were received from a broad range of community members and groups via Council's YourSay webpage. A total of 14 meetings and events were held. These meetings involved over 50 individual participants and provided extensive qualitative feedback. There were a further 35 meetings and pop-ups held, spanning 10 language groups, capturing more than 280 people from multicultural communities and disadvantaged backgrounds, as well as four targeted geographic sessions. Council also received about 750 phone surveys and 105 surveys from local businesses and trade associations.

A comprehensive community engagement program was delivered from 20 April 2021 to 17 May 2021 to consult with the community regarding the Council Plan (incorporating the Municipal Public Health and Wellbeing Plan) and the 10-Year Financial Plan. The key questions asked as part of these consultations related to the Strategic Objectives of the plan, the investment priorities for the next ten years and which health and wellbeing risks and concerns were of the highest priority to the respondents.

In accordance with the Council resolution on 26 April 2021, a further effort was made to test the Council Plan, Municipal Public Health and Wellbeing Plan and Financial Plan with members of the CALD community. A key focus of the engagement activity was to ensure Council was making a concerted effort to involve a range of diverse voices across the community. A range of engagement techniques and activities were used to draw feedback from the widest range of residents and people who work in Darebin. All engagement methods accounted for 437 respondents, in addition to a further 742 responses as part of the Annual Community Survey Program telephone survey. A breakdown of the respondents is shown in Table 2c below:

Table 2c: Participants in the engagement activity

Engagement Activity	Number of participants/ people engaged	Targeted group	Demographic information
Businesses engagement	101	Businesses	Middle age business owners and workers, some who live in Darebin.
Bundoora targeted engagement	51	NE Darebin	20-44-year olds who live in Bundoora, Kingsbury and McLeod
Children and Youth Forum	40	Youth	Mostly under 15 (82%) who live and study in Darebin
Italian seniors	34 16 14	Kingsbury Thornbury Community Health	Over 65 group who lives in Reservoir, Kingsbury,

Newlands primary school	31	Youth	Bundoora, Thornbury – Italian heritage Most did not provide an age, but we presume they are under 12
Greek seniors	34	Greek	Over 65s from Thornbury and Northcote
Vietnamese seniors	16	Vietnamese	Over 65s from Preston
Arabic language group	16	Arabic speakers	35-75yr olds from Reservoir & Preston
Somali group	12	Somali	16-24year olds from northern parts of Darebin
Indian seniors	10	Indian	Over 65yr old group with Indian heritage who mostly visit Darebin
Nepalese group	9	Nepalese	Wide range of ages who both live in and visit Darebin
Youth Jury	10	Youth	Under 24yrs who live and study in Darebin (across 2 sessions)
Spanish Group	6	Spanish speakers	Younger Spanish speakers who visit Darebin
All abilities group	6	Disability	Those identifying as having a disability, and their carers, who live and work in Darebin
Northcote seniors	5	Elderly	Over 65s who live in Darebin
Macedonian seniors	5	Macedonian	Over 65s who live in and visit Darebin
Annual Community Survey of Darebin residents	742	Representative group	Broad spread of participants selected to be representative of the broader Darebin population

Further conversation and workshop style sessions were run by the Equity and Wellbeing Department with key services systems and community groups. A high-level breakdown of the sessions, some of which have been grouped together is outlines below:

Engagement Activity	Number of participants/ people engaged	Targeted group	Demographic information
Aboriginal and Torres Strait Islander	6	Aboriginal and Torres Strait Islander from	Members of the Darebin Aboriginal

organisations and Aboriginal Advisory Committee members		Aboriginal Community Controlled Organisations.	Advisory Committee and representatives
Faith Leaders and Multicultural community session	8	Faith Leaders and multicultural communities	Leaders from 5 different faith communities in Darebin, including Christian, Baptist, Catholic, Sikh, Islamic and Bahai communities.
Emergency relief and homelessness networks	14	Services who work with people who experience homelessness food insecurity and poverty	Representatives from a wide range of emergency relief and homelessness services including MOSS Merri Outreach Support Service, Haven: Home safe and Salvation Army Preston.
Darebin Neighbourhood House Network	6	Members of the Darebin Neighbourhood House Network	Managers of the 6 Darebin Neighbourhood Houses
Health Promotion and prevention organisations	4	Organisations who provide health promotion and prevention services to communities who experience poorer health and wellbeing outcomes	Your Community Health, North East Healthy Communities, Darebin Information Volunteer Reservoir Service
Community safety and Justice system	2	Organisations who work in community safety, crime prevention and or people involved in the justice system	Representatives from Victoria Police Fitzroy Legal Service
East Reservoir and East Preston community	13	People who live in the east Preston and east reservoir communities	Residents who live in either the east Preston or east Reservoir, specifically in the areas around the East Preston Community Centre and Reservoir Neighbourhood House. Age range from 60 – 80 years plus+

Darebin Family Violence Network	3	Services who work with people experiencing family violence	Representatives from services in the Darebin Family violence service system
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Feedback by LGBTQIA+ stakeholders and community was submitted online via Your Say page.

Outcomes of community engagement

Strategic Objectives

- All of Council's strategic objectives were supported by engagement respondents. All have support of at least 91% of respondents.
- There were no objectives that were significantly more or less supported than others.

Investment Priorities

- Council asked respondents to rank the importance of three major areas for investment – the built environment, the natural environment and community programs.
- The natural environment was consistently the highest-ranking priority across the telephone survey and the engagement sessions.

Health and Wellbeing Concerns

- Council asked respondents to score out of ten their level of concern for a range of health and wellbeing issues. Family violence, community safety and discrimination were the top three concerns.

Health Risk Concerns

- Council asked respondents to score out of ten their level of concern for a range of health risks. Mental health was a clear standout, followed by climate change, COVID impacts and lack of access to appropriate services and support.

Targeted conversations

The targeted conversations outlined above identified a broad range of issues and topics which reflect the diversity of participants involved. The most common overlapping priority areas and themes were:

- Mental health
- Increasing social connection
- Increasing Councils role increasing partnerships and collaboration
- Equity of access to Council services for disadvantaged and culturally and linguistically diverse communities.
- Community safety, including the impact of alcohol and other drugs

Feedback from the Department of Families, Fairness and Housing

Council officers also sought feedback from the regional Department of Families, Fairness and Housing team on the Draft Council Plan Priorities document. The Department recommended a few actions to respond to identified modifiable health risks including low levels of bowel cancer screening, smoking, risky alcohol consumption and health eating.

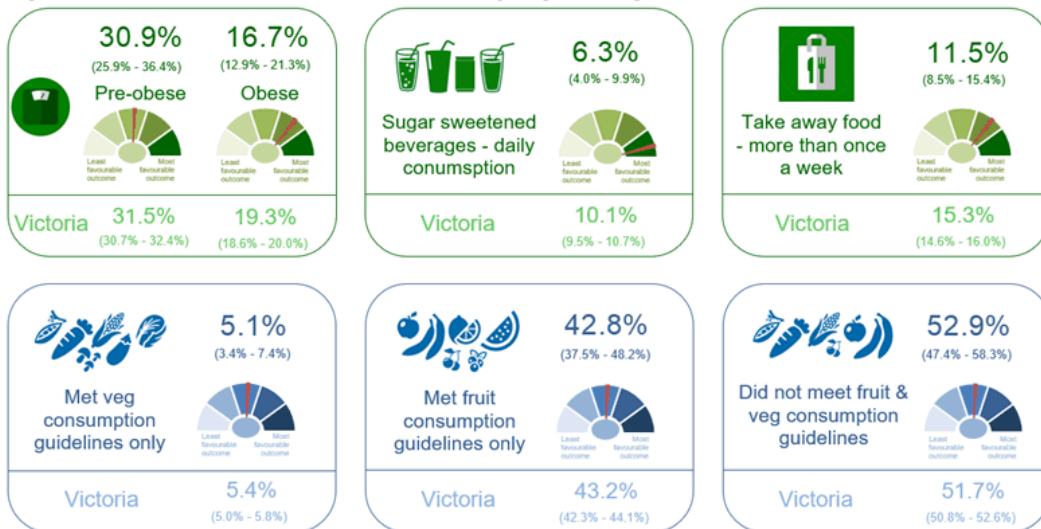
How the findings will be used

Findings from this broad consultation will inform priorities areas of the 2021-2025 Council Plan (incorporating the MPHWP). The findings will also guide Council through on ways to deliver on the priority issues for our municipality over the next four years.

Modifiable Health Risks

Council has conducted a review of evidence on health risks for Darebin community. Compared with the Victorian average³, Darebin community has fared relatively well compared with State average in a range of health and wellbeing indicators (see Figure 1 below): pre-obese, obese, consumption of sugary drink and take-away food, and breast cancer screening, accessing dental profession. Darebin also compares relatively well in relation to fruit and vegetable consumption. However, it is important to note that there is an increased number of people experiencing food insecurity.

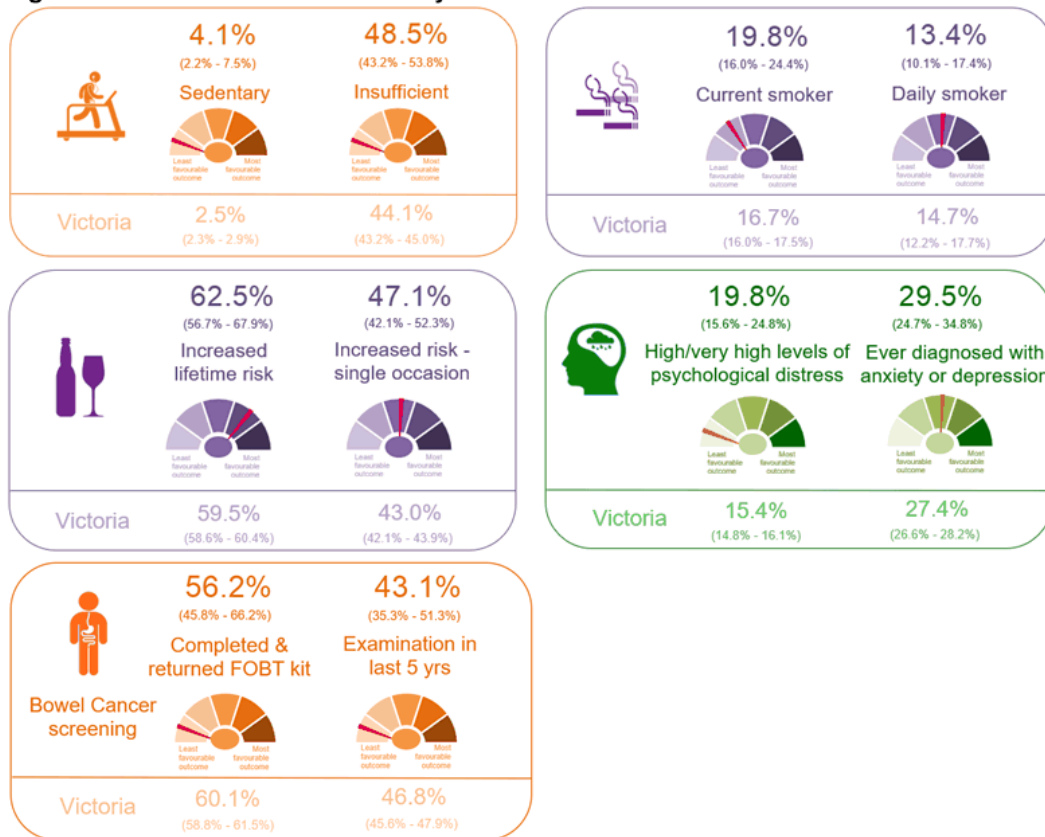
Figure 1: Modifiable health risks – areas progressing well



However, Darebin community performed less favourably than the State average (see Figure 2 below) in terms of bowel cancer screening, sedentary lifestyle, smoking, alcohol consumption and levels of psychological distress, anxiety or depression. Also, the proportion of females in Darebin who sought professional help for a mental health problem in the previous year preceding the survey was above the State average. Darebin also compares poorly in terms of bowel cancer screening, with only 56.2% of tests returned compared to 60% for the state and has poorer results in terms of self-reported dental health status.

³ Victorian Agency for Health Information. 2017. Victorian Population Health Survey. Viewed on 9 November 2020. Available <https://www2.health.vic.gov.au/public-health/population-health-systems/health-status-of-victorians/survey-data-and-reports/victorian-population-health-survey/victorian-population-health-survey-2017>

Figure 2: Modifiable health risks- key areas of concern



Sedentary lifestyle is known double the risk of cardiovascular diseases, diabetes, and obesity, and increase the risks of colon cancer, high blood pressure, osteoporosis, lipid disorders, depression and anxiety.⁴ Council will continue to identify and implement actions to assist the community in living a healthy and happy life through participation in sport and recreation.

Excessive alcohol consumption is known to contribute to excess body weight and development of chronic diseases such as liver disease, some cancers, oral health problems and cardiovascular disease.⁵ Alcohol consumption has also been associated with suicides.⁶ Tobacco smoking is known to increase the chances for cancer, heart diseases, stroke, lung diseases, eye diseases and diabetes.⁷ Council will continue to reduce the harmful effects of alcohol and tobacco smoking by enforcing various regulations. For example, Council will continue to work with the state government to enforce smoke free dining, smoking in designated areas, and display and advertisement of tobacco product.⁸

⁴ World Health Organisation. 2002. Physical inactivity a leading cause of disease and disability, warns WHO. Accessed 20 March 2020 <https://www.who.int/news/item/04-04-2002-physical-inactivity-a-leading-cause-of-disease-and-disability-warns-who>

⁵ NHMRC (National Health and Medical Research Council) 2009. Australian Guidelines to reduce health risks from drinking alcohol. Canberra: National Health and Medical Research Council.

⁶ DHHS. 2016. Victorian Population Health Survey 2014: Health and wellbeing, chronic conditions, screening and eye health, Department of Health & Human Services.

⁷ U.S. Department of Health and Human Services. 2014. The Health Consequences of Smoking—50 Years of Progress (A Report of the Surgeon General). Accessed 18 March 2021 www.cdc.gov/tobacco

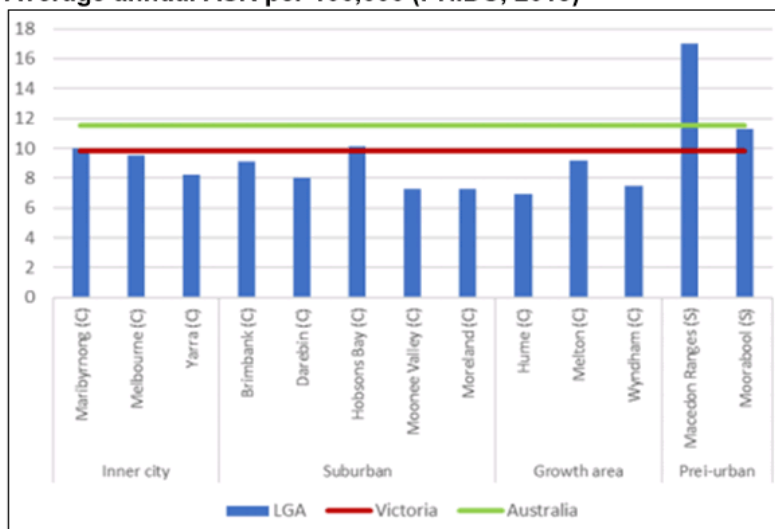
⁸ Darebin City Council 2020. Public Health and Safety, Tobacco. Accessed 25 March 2020 <http://www.darebin.vic.gov.au/en/Darebin-Living/Community-support/PublicHealthandSafety>

Bowel cancer is the second biggest cancer killer in Australia.⁹ If detected early, bowel cancer can be successfully treated in more than 90% of cases. Therefore, screening is important in detecting bowel cancer at an earlier stage when treatment can be more successful.

Psychological distress is associated with risk behaviours such as risky drinking, smoking and drug use and directly linked to a number of diseases and conditions, such as fatigue, migraine, cardiovascular disease, injury, obesity, depression and anxiety.¹⁰ International harm and suicide have been linked to mental illness in a variety of literatures.^{11,12} In 2017 intentional self-harm was a leading cause of premature mortality in Australia.¹³ Self-harm, though accounting for a relatively small proportion (1.9%) of all deaths in Australia, accounts for a high proportion of deaths among younger people. In the same year, suicide accounted for over one-third of deaths (36%) among people aged 15-24 years of age, and over a quarter of deaths (30.9%) among those aged 25-34 years.

The North Western Melbourne Primary Health Network's suicide prevention profile¹⁴ provides an overview of the rate of suicide and self-harm in the Northern Western local government areas. The report shows that the number of deaths due to suicide and self-inflicted injuries in Darebin was slightly less than the Victorian average (see Figure 3 below).

Figure 3: Deaths from suicide and self-inflicted injuries, 0 to 74 years 2011 to 2015 Average annual ASR per 100,000 (PHIDU, 2018)



Source: NWMPHN

⁹ Australian Government. 2020. National Bowel Cancer Screening Program: Monitoring Report. Accessed 10 March 2021 https://www.aihw.gov.au/getmedia/da6be503-6185-4b05-9724-953f81ad31de/aihw-can-133_31July2020.pdf.aspx?inline=true

¹⁰ Russ, T. C., Stamatakis, E., Hamer, M., Starr, J. M., Kivimaki M., and Batty G. D. 2012. Association between psychological distress and mortality: individual participant pooled analysis of 10 prospective cohort studies. *BMJ*, pp: 1-14

¹¹ Brádvík L. 2018. Suicide Risk and Mental Disorders. *International journal of environmental research and public health*, 15(9), 20-28.

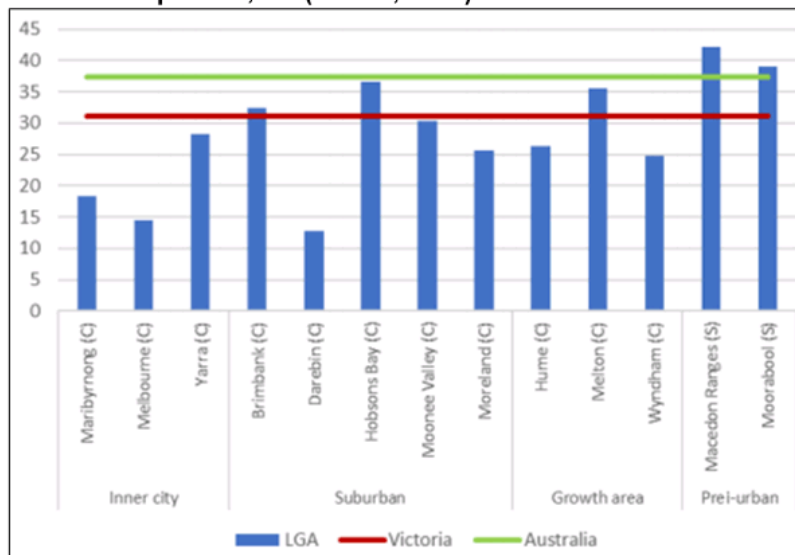
¹² Tishler, C.L., McKenry, P.C. and Morgan, K.C. (1981), Adolescent Suicide Attempts: Some Significant Factors. *Suicide and Life-Threatening Behavior*, 11: 86-92.

¹³ ABS 2017. Causes of Death, Australia 2017. Accessed 23 March 2020 www.abs.gov.au

¹⁴ North Western Melbourne Primary Health Network. 2018. Suicide Prevention Profile. Accessed 10 May 2020 <https://nwmphn.org.au/>

The report also indicates that suicide rates among young people is a key issue of concern (see Figure 4 below).

Figure 4: Youth mortality: Deaths of persons aged 15 to 24 years, 2011 to 2015, Average annual ASR per 100,000 (PHIDU, 2018)



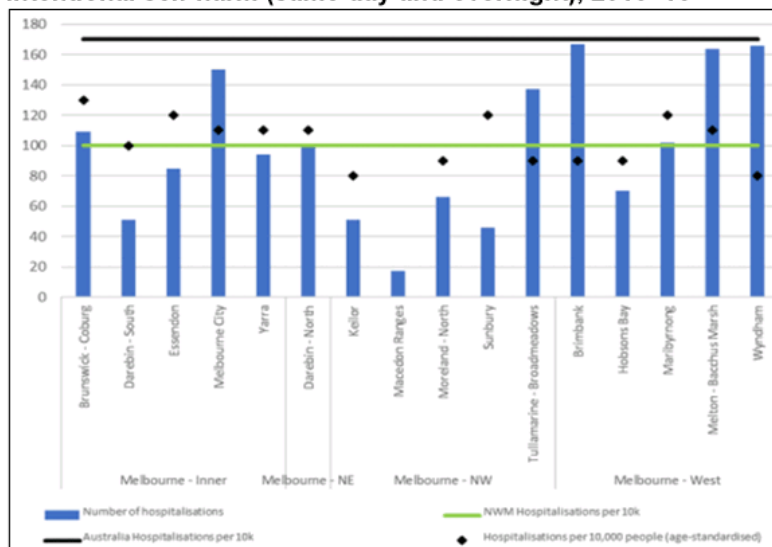
Source: NWMPHN

Darebin council’s Youth Services Strategy 2019-2021 provides framework for action to promote mental health and emotional wellbeing, and harm minimisation due to drugs and alcohol.¹⁵

The report also indicates that there are high number of people hospitalised for internal self-harm is Darebin North compared with Darebin South (see Figure 5 below).

¹⁵ Darebin City Council 2019. Youth Services Strategy 2019-2021. Accessed 20 March 2020 <http://www.darebin.vic.gov.au/Darebin-Living/Community-support/Youth-Services/youth-voice>

Figure 5: NWMPHN SA3, national and metropolitan/regional hospitalisations for intentional self-harm (same day and overnight), 2015–16



Source: NWMPHN

Council will continue to work with public health stakeholders and the community to mitigate the above modifiable health risks.

Determinants of Health

Council recognise that poor health outcomes result from inequalities in various other areas of life such as employment, life experiences, gender, education and housing. Therefore, Council has a range of policies, plans and frameworks that inform actions to address a range of determinants of health (refer to appendix 1 for key strategic plans). These determinants of health – conditions in which people are born, grow up, live, work, and age¹⁶– are key considerations for designing and delivering successful public health and wellbeing interventions. Figure 6 below shows the complex interaction of individual characteristics, lifestyle and the physical, social and economic environment that influence health and wellbeing outcomes.

¹⁶ World Health Organization (WHO) 2016. What are the social determinants of health? Accessed 16 March 2020 http://www.who.int/social_determinants/sdh_definition/en/

Figure 6: Determinants of health



Source: State of Victoria¹⁷

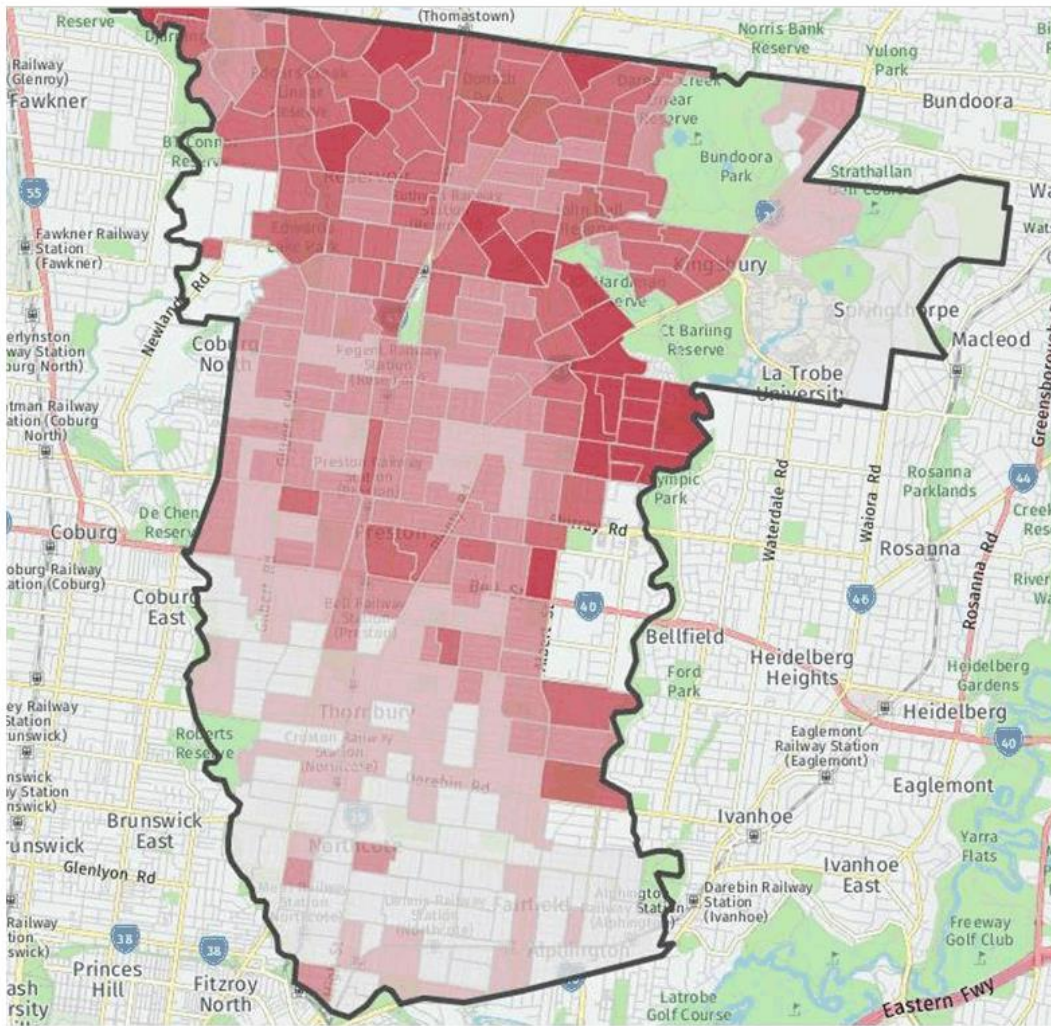
The following section provide data on key determinants of health in Darebin.

Disadvantage across suburbs

The Socio-Economic Indexes for Areas (SEIFA) is an Australian Bureau of Statistics (ABS) tool that uses Census data to measure disadvantage. The ABS broadly define relative socio-economic advantage and disadvantage as people’s access to material and social resources, and their ability to participate in society. SEIFA indexes provides a good starting point to get a general view of the relative level of disadvantage in one area compared to others. However, it is important to also look other underlying characteristics that shed more light on the type of disadvantage being experienced in a particular area. There are large pockets of disadvantage in Darebin (see Figure 7a below).

Figure 7a: Darebin index of socio-economic Advantage and Disadvantage

¹⁷ State of Victoria 2019. Victorian public health and wellbeing plan 2019–2023. Accessed November 2020 <https://www2.health.vic.gov.au/about/publications/policiesandguidelines/victorian-public-health-wellbeing-plan-2019-2023>



Source: Id Consulting

The 'south to north distribution of disadvantage' describes the trend that disadvantage increases as you travel further north in Darebin. The Southern suburbs of Darebin are strongly gentrified and have a high SEIFA . However, it is important to note that the Macleod/Gresswell Hill area just East of Latrobe University is a little enclave of high socio-economic characteristics in the north, quite different from the rest of Darebin.

In 2016, Darebin had an overall SEIFA IRSD score of 1,004. Table 3 below shows that Reservoir (Oakhill, Merrilands, Cheddar, Edwardes Lake), Kingsbury and Preston (East) are Darebin's most disadvantaged suburbs. There is a large disparity in the SEIFA indexes of these suburbs and Alphington, which is the least disadvantaged suburb in Darebin.

Table 3: IRSD score, Darebin, Northern Region¹⁸, Greater Melbourne¹⁹ and Victoria

¹⁸ Northern Region refers to the LGA's of Banyule, Darebin, Hume, Moreland, Nillumbik, Whittlesea and Yarra
¹⁹ Greater Melbourne is the geography applied to the 2016 Census to describe metropolitan Melbourne

Suburb	Index of Relative Socio-economic Disadvantage score
Alphington	1,088.9
Bundoora-Macleod	1,055.7
Fairfield	1,064.2
Kingsbury	938.4
Northcote (East)	1,065.1
Northcote (West)	1,063.4
Preston (East)	971.0
Preston (West)	1,024.4
Reservoir (Cheddar)	946.0
Reservoir (Edwardes Lake)	982.7
Reservoir (Merrilands)	941.2
Reservoir (Oakhill)	935.7
Thornbury (East)	1,026.2
Thornbury (West)	1,055.3
City of Darebin	1,004.0
Northern Region	1,006.6
Greater Melbourne	1,021.0
Victoria	1,010.0

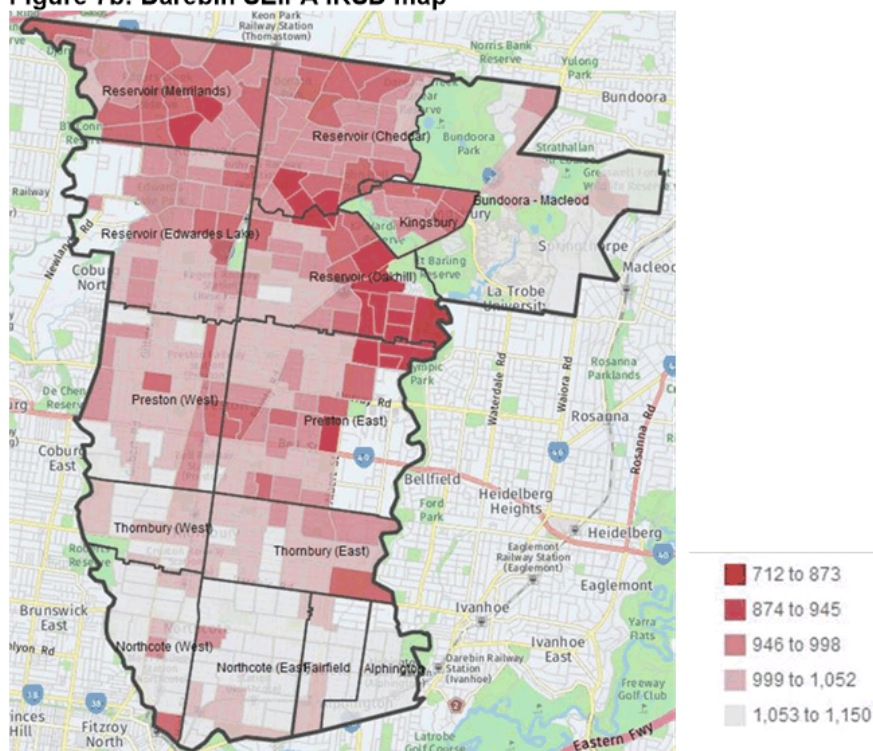
Source: Id Consulting

Parts of Preston, and large areas in Reservoir remain very disadvantaged, with lower incomes. Two particularly disadvantaged neighbourhoods fall between the suburbs defined by SEIFA as Preston (East) and Reservoir (Oakhill). Neither of these neighbourhoods fit neatly into SEIFA's statistical areas but are represented by the dark areas between Preston (East) and Reservoir (Oakhill) (see Figure 7 below).

The Preston (East) neighbourhood includes the area known as the 'Northland Activity Centre'. This area has the lowest SEIFA index in Darebin (840.5) and is ranked among the lowest in the country (fourth percentile). This indicates that approximately 96% of small areas in Australia have a SEIFA index that is higher than this area.

It is important to note that Council and SEIFA at times use different place names for neighbourhoods within Darebin's suburbs. For the purpose of this report, references to Reservoir (East), a term used by Council but not by SEIFA, relates to the area of disadvantage adjacent to the suburb of Kingsbury. References to Preston (East), a term used by Council and SEIFA, relate to two different areas. SEIFA use Preston (East) to denote the large outlined suburb in Figure 7b, while Council uses the name Preston (East) to refer to the area of disadvantage that spans across the Preston (East) and Reservoir (Oakhill) areas, from Tyler Street to Plenty Road.

Figure 7b: Darebin SEIFA IRSD map



Source: Australian Bureau of Statistics (ABS) 2016

Council prioritises its community development work in the Council-termed neighbourhoods of Reservoir (East) and Preston (East), because they experience some of the greatest health and wellbeing disparities in the municipality.

The disadvantage in Reservoir (East) has long been recognised: the area took part in the Victorian Government’s Community Renewal Program for disadvantaged neighbourhoods from 2005-2013. In 2015, Council conducted a community survey in Preston (East) and Reservoir (East) that focused on indicators of the social determinants of health. Of 1,875 households, 401 participated in the survey. A clear social gradient was identified across several health and wellbeing indicators when compared to other neighbourhoods in Darebin, the municipality as a whole and Victorian averages.

In addition, residents of disadvantaged neighbourhoods often report lower perceptions of community safety. A survey conducted in 2015 (see appendix 3) showed that the perceptions of safety in Preston (East) and Reservoir (East) during the day were 93.5 and 88.2 respectively, which was lower than the Darebin average of 95.9. In contrast, the perception of safety at night in Reservoir (East) was 36.5. This was significantly lower than the averages of both Darebin and Preston (East), which both scored 60.9. When people have lower perceptions of safety in their neighbourhoods, social connections and interactions are reduced and they may experience higher levels of anxiety. This can increase the risk of social exclusion and mental illness.²⁰

Social connection is important for the health and wellbeing of the community and exclusion can compound the experience of disadvantage. The survey found that residents in both

²⁰ Cubbin, C, Pedregon, V, Egerter, S & Braveman, P. 2008, ‘Where we live matters for our health: Neighborhoods and health’, Issue brief 3: *Neighbourhoods and health*, Robert Wood Johnson Foundation, San Francisco.

Preston (East) and Reservoir (East) scored poorly on social connectedness. Respondents in Preston (East) were more likely to have less time for friends and family than those in Reservoir (East) and reported sharing fewer meals with family per week. Residents in both Preston (East) and Reservoir (East) also produced lower scores, when asked if they felt valued by society, which could reduce the desire to reach out for social connection.

Residents in disadvantaged neighbourhoods are more likely to engage in risky health behaviours such as alcohol use and smoking, demonstrate more sedentary behaviour and consume more sugary drinks:

- Reservoir (East) had a higher percentage of people who purchased alcohol in the last seven days (41.7 per cent) compared to the Darebin average (35.1 per cent).
- Preston (East) had a larger percentage of current smokers (30.1 per cent) than Darebin (23.9 per cent) and Victoria (15.7 per cent).
- Adults in Reservoir (East) reported sitting for more than seven hours per day (43.8 per cent), which was higher than the Darebin average (40.2 per cent).
- Preston (East) adults reported consuming higher levels of sugary drinks (19.4 per cent) than the Darebin average (14.9 per cent).

The areas of Reservoir (East) and Preston (East) showed less favourable outcomes for health indicators compared to Darebin overall, highlighting that a social gradient in health exists within Darebin. This will be further explored in other social determinants throughout the report. It is important to note that disadvantage is highly but not completely correlated with the presence of social housing. While this is strong in Preston East, the northern parts of Reservoir are disadvantaged with very little public housing, due to factors such as age and poor English proficiency.

Housing tenure and affordability

Housing influences health in many ways. For example, adequate housing is protective for physical and mental health. This is because homes that are safe and free from physical hazards protect individuals and families from harmful exposures and provide a sense of privacy and security resulting in better health and wellbeing outcomes for individuals.²¹

The Darebin Housing Strategy 2013-2032²² guide outlines how land use planning and development for housing is undertaken across Darebin. The Strategy identifies land use planning actions designed to ensure that housing development meet the needs and aspirations of existing and future communities and deliver on the Vision of the Strategy.

At the time of the 2016 Census, there were 58,417 households in Darebin. Of these, 28.7 per cent were purchased or fully owned, 31.5 per cent were rented and 4.3 per cent were social housing. Twenty-six per cent of households had single occupants, 27.1 per cent comprised a couple and children, 21.9 per cent were couples (no children), 9.1 per cent were single-parent families, nine per cent were lone older adults, and 7.6 per cent were group/share houses.

Figure 8 below shows the changes in housing tenure since the 2011 census. Between 2011 and 2016, there was a slight decline in the number of purchased or fully owned households (-3 per cent) and in social housing (-0.5 per cent) accompanied by an increase in the number of rental households (three per cent). Fewer people owned their home outright and more people were renting, although there was a decline in people renting social housing.

²¹ VicHealth. 2011. Housing and Health Research Summary. Accessed 16 March 2020 <https://www.vichealth.vic.gov.au/media-andresources/publications/housing-and-health-research-summary>; Johnson, R., Craig P., Susan E., Tabashir S., Mercedes D. and Paula B. (2008). Where We Live Matters for Our Health: The Links Between Housing and Health. Accessed 16 March 2020

<http://www.commissiononhealth.org/PDF/e6244e9e-f630-4285-9ad7-16016dd7e493/Issue%20Brief%202%20Sept%2008%20-%20Housing%20and%20Health.pdf> Viewed on 12 July 2020

²² Darebin City Council. 2013. Darebin Housing Strategy 2013-2032. Accessed 5 September 2020 www.darebin.vic.gov.au

Figure 8: Housing trends 2016

TREND	City of Darebin	Victoria
% Full Home Ownership	28.7% ▼ (-3.1%)	30.7% ▼ (-2.3%)
% Mortgage	26.0% ▼ (-0.7%)	33.5% ▼ (-1.0%)
% Renters	36.3% ▲ (+2.4%)	27.5% ▲ (+1.6%)
Medium and High Density Housing	41.8% ▲ (+7.4%)	26.8% ▲ (+3.4%)
Unoccupied Dwellings	8.0% ▲ (-1.0%)	11.0% ◀ (+0.2%)

Source: Id Consulting

Figure 9 below illustrates the percentage of Darebin rental properties that were affordable for a family (two adults and children) receiving Centrelink income support compared to the Metropolitan Melbourne average.

Figure 9: Affordability of rental properties in Darebin and Metropolitan Melbourne, 2000-2019



Source: City of Greater Dandenong²³

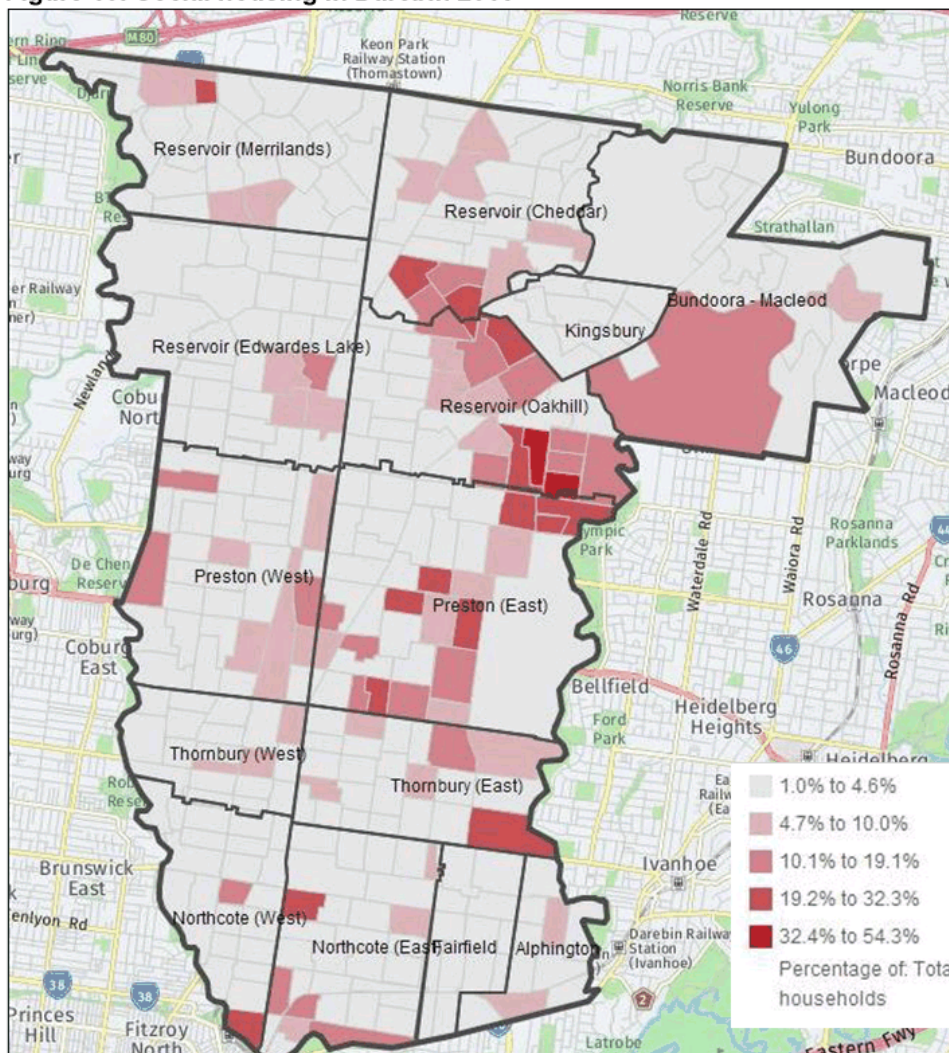
In March 2019, only 1.7 per cent of the available rental stock in Darebin was available to this cohort, which was below the Metropolitan Melbourne average of 5.6 per cent. Since the trend in Darebin is a reduction in fully owned households and an increase in rentals, the increase in demand is excluding community members who are reliant on income assistance. The reduction in social housing stock and lengthy public housing waiting lists may also contribute to the instability of housing experienced by these communities.

Darebin has one of the highest percentages of social housing dwellings in Victoria. Figure 9 shows the distribution of social housing in Darebin. The term ‘social housing’ is often used to

²³ City of Greater Dandenong 2020. Statistical Data for Victorian Communities. Accessed 2 December 2020 <https://greaterdandenong.com/document/18464/statistical-data-for-victorian-communities>

include public housing (managed by the State Government) and community housing (managed by organisations). Figure 10 below shows a cluster of social housing in Reservoir (Oakhill). These clusters of social housing are in the Council termed areas of Preston (East) and Reservoir (East) neighbourhoods. It should be noted that the areas of social housing align with some of the areas that have lower SEIFA indexes.

Figure 10: Social housing in Darebin 2016



Source: Id Consulting

Housing Stress

The National Centre for Social and Economic Modelling defines ‘housing stress’ according to the 30:40 indicator. That is, households in the lowest 40 per cent of incomes who are paying more than 30 per cent of their usual gross weekly income on housing costs are in housing stress. Housing costs can include rent, mortgage payments (principal and interest), rates, taxes, insurance, repairs and maintenance, and interest payments on loans for alterations and levies on strata-title dwellings.²⁴ Occupants of public housing are particularly vulnerable to the impacts of climate change, with research by Sustainability Victoria showing that 45% of

²⁴ Australian Housing and Urban Research Institute (AHURI) 2016, *Understanding the 30:40 indicator of housing affordability stress*. Accessed 22 May 2019 <https://www.ahuri.edu.au/policy/ahuri-briefs/2016/3040-indicator>

Victorians in public housing have had to leave their home because of extreme heat or cold²⁵. Table 3 below shows the number of households in Darebin that were experiencing household stress at the time of the 2016 census.

Table 3: Households in housing stress, Darebin, Northern Region, Greater Melbourne, Victoria and Australia 2016 (enumerated count)

Suburb	Number of households in housing stress	Total households	%
Alphington	89	1,211	7.3
Bundoora-Macleod	365	2,243	16.3
Fairfield	238	2,404	9.9
Kingsbury	240	1,366	17.6
Northcote (East)	463	6,008	7.7
Northcote (West)	298	3,981	7.5
Preston (East)	946	6,921	13.7
Preston (West)	721	6,350	11.4
Reservoir (Cheddar)	787	5,717	13.8
Reservoir (Edwardes Lake)	772	5,512	14.0
Reservoir (Merrilands)	346	3,543	9.8
Reservoir (Oakhill)	735	5,120	14.3
Thornbury (East)	523	4,615	11.3
Thornbury (West)	388	3,252	11.9
City of Darebin	6,963	58,417	11.9
Northern Melbourne	42,254	359,327	11.8
Greater Melbourne	195,262	1,664,554	11.7
Victoria	255,657	2,242,285	11.4
Australia	1,014,220	8,861,642	11.4

Source: Id Consulting

A total of 6,963 households were in housing stress in 2016, which was an increase of 810 households since the 2011 census. Reservoir (Cheddar) and Preston (East) had the highest number of households in housing stress. Kingsbury had the highest proportion of households in housing stress. The Darebin average was larger than Greater Melbourne and Victorian averages. The groups most vulnerable to housing stress include those in private rental, low-income households and lone-person households.

Unemployment

Unemployment is associated with an increased likelihood of morbidity and mortality for individuals.²⁶ The study found that unemployed people had increased risk of mortality as a result of diseases such as cardiovascular diseases or as a result of other external causes such as suicide. Individuals experiencing unemployment also had an increased risk of hospitalisation from alcohol-related causes.

In 2016, Darebin ranked 20th most advantaged local government area in Victoria on the SEIFA index of Advantage and Disadvantage. Table 4a below show the social economic trends for Darebin.

²⁵ McDonald D & Havens, C, 2021. Linking Climate Change and Health Impacts Social research exploring awareness among Victorians and our healthcare professionals of the health effects of climate change. Accessed June 2021 <https://assets.sustainability.vic.gov.au/susvic/Report-Linking-climate-change-and-health-impacts-Research-Snapshot-2020.pdf>

²⁶ Lundin, A. 2011. Unemployment and mortality and morbidity– epidemiological studies. Accessed 10 December 2020 https://openarchive.ki.se/xmlui/bitstream/handle/10616/40759/Thesis_Andreas_Lundin.pdf?sequence=1&isAllowed=y

Table 4a: Social-economic trends, 2016

TREND	Darebin City	Victoria
Median weekly individual income	\$650, +22%	\$644, +15%
Median weekly household income	\$1,420, +21%	\$1,417, +17%
Median weekly rental payment	\$339, +16%	\$325, +17%
Median weekly mortgage payment	\$450, +2.6%	\$399, +1.6%
SEIFA Index of Advantage/Disadvantage	\$1,020	Ranked 20 th most advantaged in Vic in 2016 (42 nd in 2011) –now a little above average -though SEIFA can't be directly compared, in relative terms this shows the gentrification of Darebin.

Source: Id Consulting

Since mid-March 2020, Victoria experienced extended lockdown due to COVID-19 pandemic. During this period, non-essential services were shut down and trading restrictions were implemented. This has had a significant impact on the Australian labour market. It will take some time to have reliable local data to analyse how many residents lost their job as a result of Covid-19. The most reliable data on unemployment is based on the 2016 population census. In 2016, approximately 5,479 Darebin residents were unemployed compared with 4,242 in 2011. Suburbs with lower SEIFA indexes had higher rates of unemployment than those with higher SEIFA indexes. Preston (East) had the highest number of unemployed residents and Bundoora-Macleod had the highest proportion, which was also the case in 2011.

The unemployment rates for youth aged 15-24 years showed that Bundoora-Macleod had the highest number of unemployed young people. Bundoora-Macleod and Kingsbury had the highest proportions of unemployed young people, but it should be noted that these suburbs are close to Latrobe University and home to a large number of students. Individuals and families reliant on income support are at risk of disadvantage. Table 4 below shows a snapshot of the type of Centrelink payment and the number of Darebin residents who accessed it in June 2019.²⁷

Table 4b: Centrelink payment types in Darebin, June 2019

Centrelink payment type	Number of Darebin recipients
ABSTUDY (+ living allowance)	71
Age Pension	14,866
Carer allowance	4,281
Disability support pension	5,002
Low income card	2,685
Newstart allowance	3,915
Youth allowance (student, apprentice and other)	2,530
Commonwealth rent assistance	7,602

Source: City of Greater Dandenong

²⁷City of Greater Dandenong 2020. Statistical Data for Victorian Communities viewed on 11th March 2021 Available <https://greaterdandenong.com/document/18464/statistical-data-for-victorian-communities>

Household income is another indicator of disadvantage and low socio-economic status. Table 5 below shows the number of low-income households by suburb in Darebin. In 2016, the ABS classified a low-income household as earning less than \$650 per week.

Table 5: Low-income households, Darebin, Northern Region, Greater Melbourne, Victoria and Australia 2016 (enumerated count)

Suburb	Number of low-income households	Total households	%
Alphington	133	1,106	12.0
Bundoora-Macleod	383	2,035	18.8
Fairfield	343	2,261	15.2
Kingsbury	319	1,306	24.4
Northcote (East)	850	5,595	15.2
Northcote (West)	524	3,706	14.2
Preston (East)	1,371	6,390	21.5
Preston (West)	1,060	5,922	17.9
Reservoir (Cheddar)	1,255	5,279	23.8
Reservoir (Edwardes Lake)	997	5,213	19.1
Reservoir (Merrilands)	718	3,364	21.4
Reservoir (Oakhill)	1,277	4,789	26.7
Thornbury (East)	776	4,354	17.8
Thornbury (West)	492	3,088	15.9
City of Darebin	10,636	55,229	19.3
Northern Region	56,207	342,710	16.4
Greater Melbourne	264,804	1,589,875	16.7
Victoria	390,468	2,137,444	18.3
Australia	1,514,250	8,434,530	18.0

Source: Id Consulting

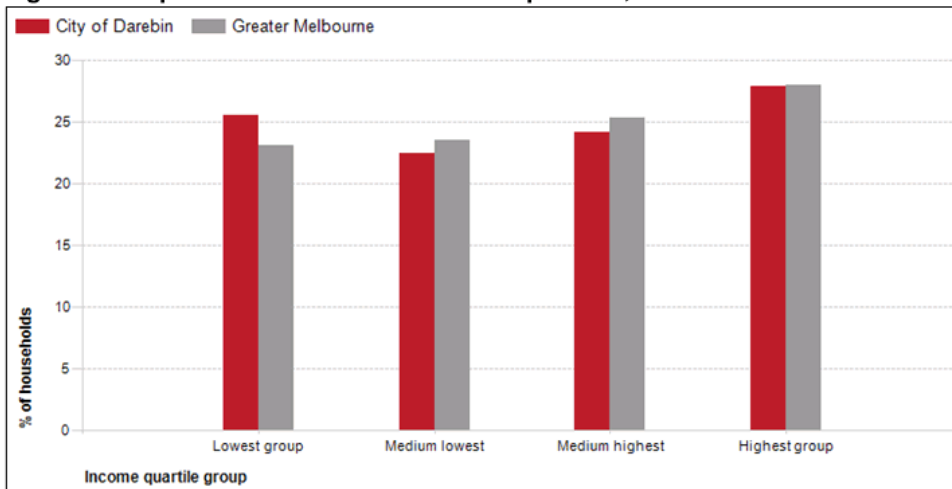
In 2016, 10,636 Darebin households had an income of less than \$650 per week. The highest proportion of these households was in Reservoir (Oakhill) at 26.7 per cent. This area also has the highest proportion of social housing in Darebin (9.5 per cent). Preston (East) had the highest number of low-income households in Darebin.

While household income is a useful measure, it is difficult to determine whether changes over time and between geographic areas are due to actual changes in income levels, or changes in household size and composition. For example, an increase in low-income households in an area could be due to job losses in key economic sectors, or to decreasing household sizes as adult children leave home.

Equivalised Household Income puts all households on an equal footing independent of household size and composition to enable a true comparison between areas over time. It is an indicator of the income resource available to a household of standard size and is the best measure of the changing economic fortunes of households in the City of Darebin.

Figure 11 below shows the 2016 equivalised household income for Darebin and Greater Melbourne. Darebin has a larger proportion of houses in the 'lowest' quartile and a lesser proportion in the 'medium lowest' and 'medium highest' quartiles than Greater Melbourne.

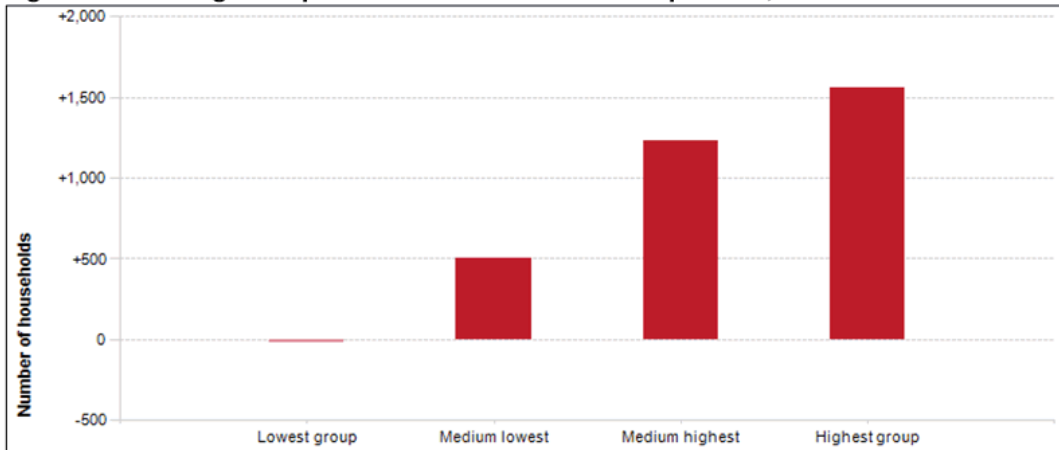
Figure 11: Equivalised household income quartiles, 2016



Source: ABS 2016

When compared to the 2011 Census data (Figure 12a) it is evident that the largest change is an increase in the 'highest' group. There is also a slight decline in the number of households in the 'lowest' group. This could be directly related to the gentrification of Darebin and does not mean there is less disadvantage. While the proportion of households in the 'highest' group has increased from 2011, the households in the 'lowest' group remained relatively stable and accounted for approximately 25 per cent of all households in Darebin.

Figure 12a: Change in equivalised household income quartiles, 2011 to 2016



Source: ABS 2016

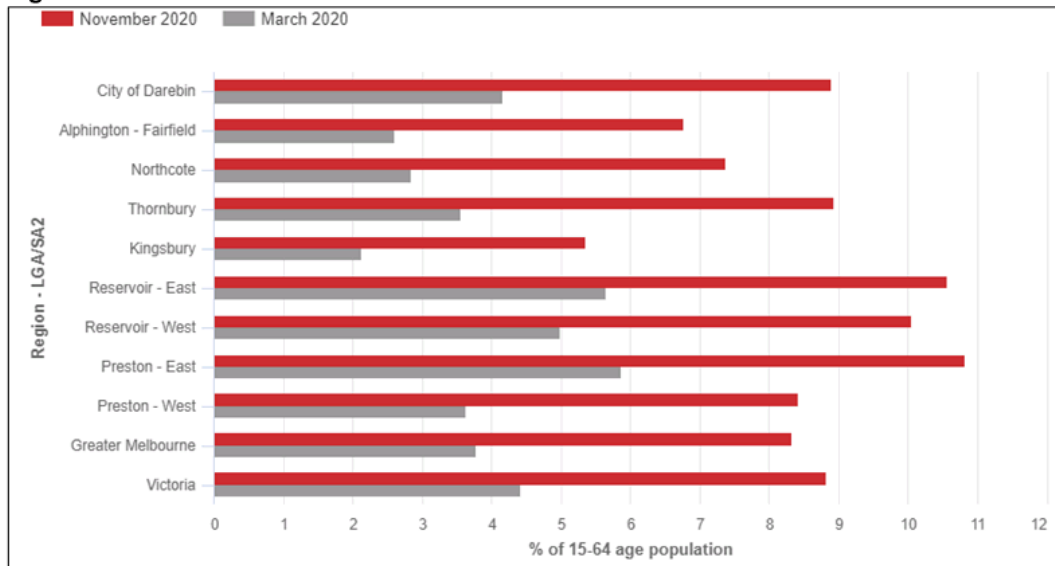
In early 2020, the Federal government introduced the JobKeeper Payment Scheme to support businesses significantly affected by coronavirus. The scheme provided income support to employees who would have otherwise lost their jobs.²⁸ The Federal Government also increased the Jobseeker payment—social security payment to individuals and households,

²⁸ Australian Government. 2021. Jobkeeper payment. Accessed 25 March 2021 <https://business.gov.au/risk-management/emergency-management/coronavirus-information-and-support-for-business/jobkeeper-payment>

received by those who are not working.²⁹ In Darebin, 4329 people were seeking jobseeker payment in March 2020, the number rose to 9816 by October 2020.³⁰

There is a clear correlation both pre-and-post pandemic, of higher rates in the lower socio-economic areas –but in relative terms the higher socio-economic areas have had a larger increase in Jobseeker recipients (see figure 12b below).

Figure 12b: Job seeker March-November 2020



Source: Department of Social Services – JobSeeker and Youth Allowance recipients- monthly profile via data.gov.au. Compiled by Id Consulting

According to ABS, 5,667 organisations in Darebin started receiving the JobKeeper payments in early 2020. This number increased to 6,826 by August 2020.³¹ A recent study suggest that these payments have contributed to significant reduction in poverty and housing stress among Australian population.³²

Homelessness

The number of people experiencing homelessness in Darebin is of growing concern. There are many different pathways into homelessness but people who are socially or economically disadvantaged are more vulnerable and homelessness is often a direct result of compounding disadvantage. There are many risk factors that may lead to people experiencing homelessness, including a lack of suitable housing, financial issues, escaping family violence, mental or physical health problems or addiction.³³ Other reported pathways into homelessness include incarceration, release from psychiatric facilities, loss of public housing, living in

²⁹ Australian Government 2021. Economic Response to the Coronavirus Increased income support. Accessed 25 March 2021 <https://treasury.gov.au/coronavirus/households/increased-income-support>

³⁰ Australian Government 2020, Jobseeker payments and youth allowance. Accessed 25 March 2021 <https://data.gov.au/data/dataset/jobseeker-payment-and-youth-allowance-recipients-monthly-profile>

³¹ Australian Government (2020), The economic response to Coronavirus, Jobkeeper postcode data: Accessed 11 March 2021 <https://treasury.gov.au/coronavirus/jobkeeper/data>

³² Phillips, B., Gray, M. and Biddle, N. (2020). COVID-19 JobKeeper and JobSeeker Impacts on Poverty and Housing Stress Under Current and Alternative Economic and Policy Scenarios. ANU Centre for Social Research & Methods.

³³ Council for Homeless Persons 2018, CHP analysis of AIHW, Specialist Homelessness Services Collection, 2017-18.

insecure accommodation such as rooming houses and loss of housing due to problem gambling.³⁴

The Australian Bureau of Statistics (ABS) define homelessness as a lack of one or more of the elements that represent 'home'. These elements may include 'a sense of security, stability, privacy, safety and the ability to control living space'.

When a person does not have suitable accommodation alternatives, they are considered homeless if their current living arrangement:

- is in a dwelling that is inadequate;
- has no tenure, or if their initial tenure is short and not extendable; or
- does not allow them to have control of, and access to, space for social relations.

Homelessness is one of the most severe forms of disadvantage and social exclusion that a person can experience. People experiencing homelessness are often excluded from participating in social, recreational, cultural and economic opportunities in their community. It is harder for people experiencing homelessness to engage in educational opportunities and they are more likely to be unemployed and to interact with the criminal justice system.³⁵ Health issues such as poor nutrition, poor dental health, mental health issues, chronic health conditions and substance misuse can be exacerbated by or be a consequence of homelessness.

Although a slightly larger number of men than women experience homelessness, it is a deeply gendered issue. The Council to Homeless Persons reported in 2019 that 61 per cent of clients needing homeless help were women. Women are more financially at risk as they often earn less than men. Family violence also contributes to women becoming homeless, with 40 per cent of women citing this as their reason for seeking homelessness assistance.³⁶ There is evidence to suggest that women over the age of 55 are increasingly experiencing homelessness and Aboriginal and Torres Strait Islander women are overrepresented in this group, with one in four women accessing homeless help being Aboriginal or Torres Strait Islander people.

In 2016, there were 966 people who experienced homelessness in Darebin (see Table 6 below). A street count conducted by the Launch Housing Assertive Outreach team estimated that there are approximately 80 people sleeping rough in Darebin on any given night. The vast majority of these people were living in supported accommodation for people experiencing homelessness. It is important to note that the most 'visible' homelessness, those sleeping rough or in improvised dwellings, accounted for the smallest percentage of people experiencing homelessness.

³⁴ Nielssen OB, Stone, W, Jones, NM, Challis, S, Nielssen, A, Elliot, G, Burns, N, Rogoz, A, Cooper, L and Large, M 2018, 'Characteristics of people attending psychiatric clinics in inner Sydney homeless hostels', *Medical Journal of Australia*, 208(4), pp. 169-173.

³⁵ Zaretsky, K, Flatau, P, Clear, A 2013, *The cost of homelessness and the net benefit of homeless programs: a national study*, Australian Housing and Urban Research Institute, Melbourne.

³⁶ Council for Homeless Persons. 2018. CHP analysis of AIHW, Specialist Homelessness Services Collection, 2017-18.

Table 6: Homelessness in Darebin 2016

Accommodation type	Number
Persons living in improvised dwellings, tents, or sleeping out	6
Persons in supported accommodation for the homeless	436
Persons staying temporarily with other households	95
Persons living in boarding houses	125
Persons in other temporary lodgings	9
Persons living in severely crowded dwellings	295
All homeless persons	966

Source: ABS 2016

Homeless people are by definition the most exposed to weather conditions and the social and economic problems caused by extreme weather and climate change and variability.³⁷

There is a growing field of evidence that people experiencing homelessness are disproportionately impacted by natural disasters due to factors such as exposure to the elements, lack of resources and services, as well as disenfranchisement, and stigma associated with homelessness, all while experiencing greater occurrences of environmental injustice.³⁸

Food Security and emergency relief

Food security is 'the state in which all persons can obtain nutritionally adequate, culturally acceptable, safe foods through non-emergency sources' (VicHealth 2005). Lack of sufficient quantity of affordable and nutritious food has a negative impact on health and wellbeing outcomes.

While the majority of households in Darebin are food secure, there is consistently around five per cent of households who have run out of food and not been able to buy more, worried about running out of food, or cut down the size of meals because there was not enough food at least once in a 12-month period. This means that approximately 3,000 of Darebin's 58,417 households experience food insecurity each year. Table 7 below shows the percentage frequency of food security in Darebin.

³⁷ Kidd, S.A., Greco, S. & McKenzie, K. 2021. Global Climate Implications for Homelessness: A Scoping Review. *J Urban Health* 98: pp. 385–393.

³⁸ Gibson, A. 2019 Climate Change for Individuals Experiencing Homelessness: Recommendations for Improving Policy, Research, and Services. *Environmental Justice* 12 (4): pp.159-163

Table 7. Frequency of food security concerns in Darebin 2015

Situation	Every month (%)	Every few months (%)	Once or twice (%)	Never (%)
Run out of food and not had enough money to buy more.	0.6	1.8	3.5	94.1
Worried about whether your food would run out before you get money to buy more.	0.7	3.7	5.3	90.4
Cut the size of your meals or skipped meals because there wasn't enough money to buy more food.	0.3	1.1	5.7	92.9

Source: Darebin City Council³⁹

The number of households that reported that they had run out of food and not had enough money to buy more, worried about running out of food, or cut the size of meals because there was not enough food every month is of concern. These households will likely experience the compounding effects of disadvantage and require additional support.

Demand for emergency food relief is growing in Darebin. The Darebin Information Volunteer Resource Service (DIVRS) is a community organisation supported by Council to provide emergency relief to the Darebin community. DIVRS support between 30 and 50 families per day seeking emergency relief. The 2019 annual community survey conducted by DIVRS revealed that the community-ranked top three contributors to food insecurity are rent, utility bills and medical expenses. There has been a significant increase in households that require emergency food relief as a result of COVID 19. The impacts of climate change are likely to increase food and water insecurity and lead to increases in the cost of food, further compounding issues of food security.⁴⁰

Backyard food production can significantly increase access to fresh, affordable and culturally appropriate produce, especially for low-income residents. For those without access to home gardens to grow food, community gardens offer an opportunity to make food growing accessible. Community gardens can also encourage the intergenerational and intercultural sharing of knowledge and skills, foster social connections and reduce social isolation.⁴¹ Increasing opportunities for new community gardens in Darebin can therefore help to realise multiple outcomes relating to health and wellbeing in addition to food security.

Education

Education and participation in learning can influence the types of industries and occupations in which Darebin residents are employed. Figure 13a below shows education qualification across Darebin.

³⁹ Darebin City Council. 2015. Food and Nutrition Survey. Accessed 15 November 2020 www.darebin.vic.gov.au

⁴⁰ Deloitte Insights – Climate Change 101 for Business Leaders. Accessed 4 June 2021

<https://www2.deloitte.com/global/en/insights/topics/strategy/economic-impact-climate-change.html>

⁴¹ Donati, K. & Rose, N. (2020). 'Every seed I plant is a wish for tomorrow' Findings and Action Agenda from the 2020 National Pandemic Gardening Survey. Melbourne, Victoria: Sustain: The Australian Food Network. Accessed 16 June 2021 https://sustain.org.au/media/documents/SUSTAIN_Pandemic-Gardening-Report_WEB.pdf

Figure 13a: Education Qualification

City of Darebin - Persons aged 15+ (Usual residence)		2016		2011		Change	
Qualification level	Number	%	Greater Melbourne %	Number	%	Greater Melbourne %	2011 to 2016
Bachelor or Higher degree	40,282	32.7	27.5	31,537	27.6	23.6	+8,745
Advanced Diploma or Diploma	10,395	8.4	9.5	8,861	7.8	8.8	+1,534
Vocational	14,341	11.6	15.3	13,160	11.5	15.0	+1,181
a No qualification	45,729	37.1	38.6	48,036	42.1	42.4	-2,307
Not stated	12,529	10.2	9.2	12,637	11.1	10.3	-108
Total persons aged 15+	123,276	100.0	100.0	114,231	100.0	100.0	+9,045

Source: Source: Australian Bureau of Statistics, Census of Population and Housing 2011 and 2016. Compiled and presented by Id consulting

Compared to Greater Melbourne, Darebin had a higher proportion of people holding formal qualifications (Bachelor or higher degree; Advanced Diploma or Diploma; or Vocational qualifications), and a lower proportion of people with no formal qualifications. Overall, 52.7% of the population aged 15 and over in Darebin held educational qualifications, and 37.1% had no qualifications, compared with 52.2% and 38.6% respectively for Greater Melbourne.

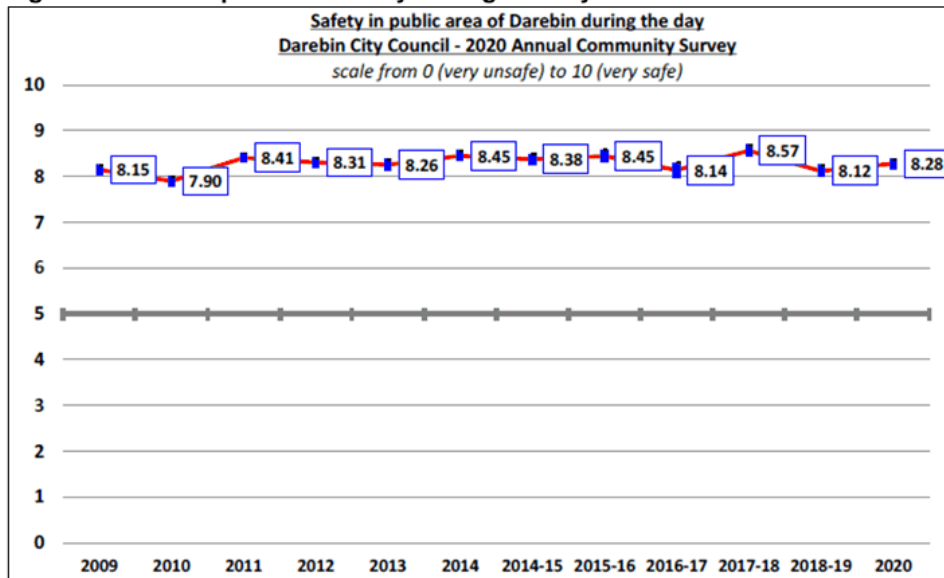
The Darebin Library and Learning Strategy 2020-2024⁴² guides Councils actions of providing a range of lifelong learning opportunities for Darebin residents. This improves social inclusion, community engagement, personal development and employability.

Perceptions of safety

Neighbourhoods which are perceived as safe foster community participation and encourage physical activity, and community connectedness. This contributes to better health and wellbeing outcomes for local residents and visitors. The 2020 Darebin Annual Community Survey reported that perception of safety in the public areas during the day has remained relatively stable since 2009 (see Figure 13b below).

⁴² Darebin City Council. 2020. Darebin Library and Learning Strategy 2020-2024. Accessed 17 November 2020 www.darebin.vic.gov.au

Figure 13b: Perceptions of safety during the day



Source:

Source: Darebin City Council⁴³

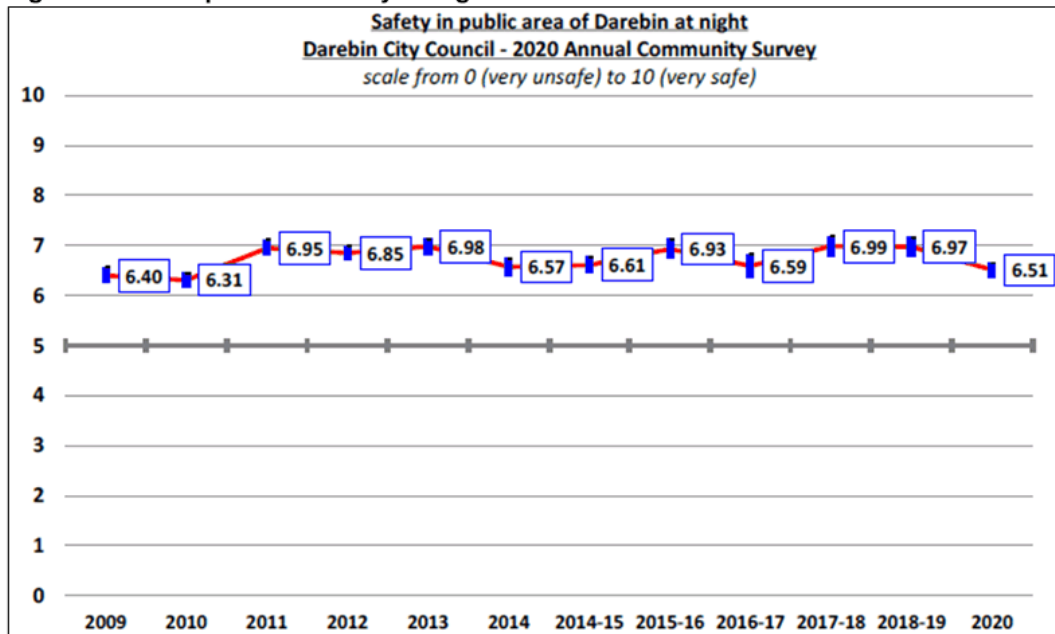
In addition, the Survey reported that:

- the perception of safety tends to decline with the respondents' age, from a high of 9.10 for adolescents (aged 15 to 19 years) to a low of 7.94 for middle aged adults (aged 45 to 59 years).
- female respondents felt measurably and significantly (4.3%) less safe in the public areas of the municipality during the day than male respondents.
- respondents from multi-lingual households felt measurably (2.7%) less safe than respondents from English speaking households.
- respondents from households with a member with a disability felt somewhat, albeit not measurably, less safe than other respondents.

According to the Survey, perception of safety in the public areas of the City of Darebin at night declined measurably and significantly in 2020. This is the lowest perception of safety in the public areas of the City of Darebin recorded in a decade (see Figure 14 below).

⁴³ Darebin City Council 2020. Annual Community Survey. Accessed 15 November 2020
<http://www.darebin.vic.gov.au/en/Discover-Darebin/Darebin-Overview/Community-Satisfaction-Survey>

Figure 14: Perceptions of safety at night



Source: Darebin City Council⁴⁴

The Survey also noted that there was measurable and significant variation in the perception of safety in the public areas of the City of Darebin at night observed by respondent profile, with attention drawn to the following:

- adolescents (aged 15 to 19 years) felt measurably safer than the average, whilst middle-aged adults (aged 45 to 59 years) felt measurably less safe.
- female respondents felt measurably and significantly (14.2%) less safe in the public areas of the municipality during the day than male respondents.
- respondents from households with a member with a disability felt somewhat, albeit not measurably, less safe than other respondents.

Finally, the survey noted that there was measurable and significant variation in the perception of safety in the public areas of the municipality at night observed across the municipality, as follows:

- *Northcote* – respondents felt measurably and significantly safer in public areas at night than the municipal average.
- *Reservoir East* – respondents felt measurably and significantly less safe in public areas at night than the municipal average.

Gambling

In Darebin, gambling through Electronic Gaming Machines (EGMs) continues to be directly associated with the greatest harms to individuals, their families and the general community with over \$80M lost every year. Between 23 March 2020 and 10 November 2020—a period when pokies venues were closed on due to COVID-19—Darebin community saved approximately \$51 million from being spent on poker machines.⁴⁵

⁴⁴ Darebin City Council 2020. Annual Community Survey. Accessed 15 November 2020 <http://www.darebin.vic.gov.au/en/Discover-Darebin/Darebin-Overview/Community-Satisfaction-Survey>

⁴⁵ This figure is based on modelling done by the Alliance for Gambling Reform (AGR)

Gambling on EGMs is widely considered a public health issue in Australia. Besides losing money, pokie users are more likely to report poor health – self-reported poor health, severe psychological distress, past-year smoking, clinical alcohol abuse – and also more likely to report poor social capital.⁴⁶ An emerging body of research has also documented association between gambling and family violence. For example, a recent study in Australia reported a statistically significant correlation between poker machine density and police-recorded family violence rates.⁴⁷ The Darebin Electronic Gaming (EGM) Policy 2018-2022⁴⁸ guides Councils actions in reducing harm caused by EGMs.

Gender inequality, family violence and violence against women

Gender inequality is the root cause of violence against women.⁴⁹ Violence against women⁵⁰ is the biggest contributor to ill health, disability and premature death in women aged 15–44 in Victoria.⁵¹ This has profound social, economic and health impacts on women, their families and the society.⁵² In addition, children who experience family violence⁵³ have poor health and wellbeing outcomes that affect their development and schooling.⁵⁴ Therefore, addressing gender inequality and preventing family violence, and violence against women is critical in promoting the health and wellbeing of women, their families and the community. Figure 15 below shows family violence incidents reports in Darebin.

⁴⁶ Victorian Responsible Gambling Foundation (2014). The Victorian gambling study; a longitudinal study of gambling and health in Victoria 2008-2012. http://www.responsiblegambling.vic.gov.au/_data/assets/pdf_file/0008/10016/A-LONGITUDINAL-STUDY-OF-GAMBLING-AND-HEALTH-IN-VICTORIA-20082012.pdf

⁴⁷ Markham, F., Doran, B. and Young, M. (2016). The relationship between electronic gaming machine accessibility and police-recorded domestic violence: A spatio-temporal analysis of 654 postcodes in Victoria, Australia, 2005-2014. *Social Science & Medicine* pp: 106-114.

⁴⁸ Darebin City Council. 2018. Darebin Electronic Gaming Machine Policy and Action Plan 2018-2022. Available <http://www.darebin.vic.gov.au/> Accessed 16 November 2020

⁴⁹ Our Watch 2015. Change the Story: A shared framework for the primary prevention of violence against women and their children in Australia. Accessed 10 October 2020 <https://www.ourwatch.org.au/what-we-do/national-primary-prevention-framework>

⁵⁰ Any act of gender-based violence that results in, or is likely to result in physical, sexual or mental harm or suffering to women, including threats of such acts, coercion or arbitrary deprivation of liberty, whether occurring in public or in private life. This includes, but is not limited to, "physical, sexual and psychological violence occurring in the family". (United Nations Declaration on the Elimination of Violence against Women)

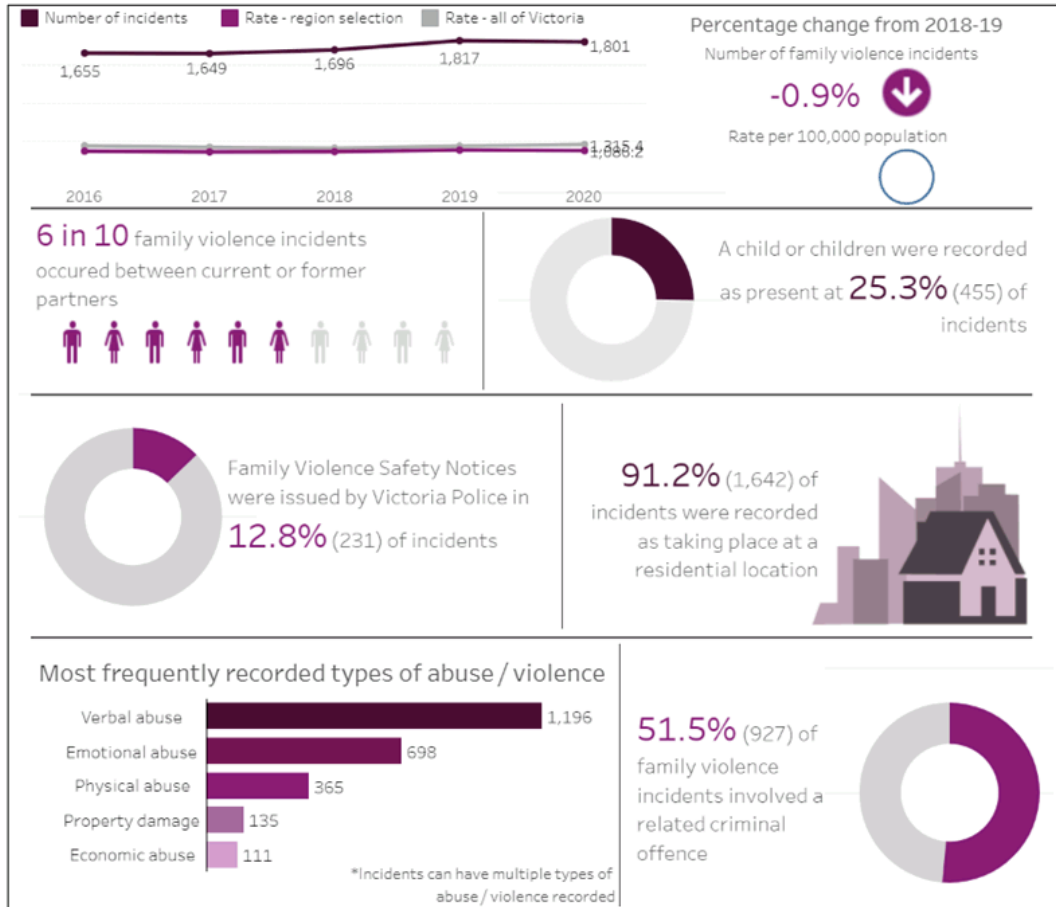
⁵¹ VicHealth. 2004. The health costs of violence: Measuring the burden of disease caused by intimate partner violence. Melbourne: VicHealth.

⁵² VicHealth 2011. Preventing Violence Against Women in Australia Research Summary: Addressing the social and economic determinants of mental and physical health. Accessed 20 May 2021 https://www.vichealth.vic.gov.au/~media/ResourceCentre/PublicationsandResources/PVAW/VH_VAW%20Research%20Summary_Nov2011.pdf?la=en&hash=92361D52E7501C26C90E75644DA3F7B8C1073DF7

⁵³ (a) Behaviour by a person towards a family member of that person if that behaviour: (i) is physically or sexually abusive; or (ii) is emotionally or psychologically abusive; or (iii) is economically abusive; or (iv) is threatening; or (v) is coercive; or (vi) in any other way controls or dominates the family member and causes that family member to feel fear for the safety or wellbeing of that family member or another person; or (b) Behaviour by a person that causes a child to hear or witness, or otherwise be exposed to the effects of, behaviour referred to in paragraph (a). (Victoria's Family Violence Protection Act, 2008).

⁵⁴ Commonwealth of Australia. 2015. Children's exposure to domestic and family violence Key issues and responses. Accessed 19 November 2020 <https://aifs.gov.au/cfca/sites/default/files/publication-documents/cfca-36-children-exposure-fdv.pdf>. Monica Campo 2015: 'Children's exposure to domestic and family violence – Key issues and responses. Child Family Community Australia CFCA Practitioner Resource. CFCA Paper No. 36, December 2015, Australian Institute of Family Studies. Accessed 19 November 2020 <https://aifs.gov.au/cfca/publications/childrens-exposure-domestic-and-family-violence>

Figure 15: Police reported family violence incidents between 1 July 2019 to 30 June 2020



Source: Crime Statistics Agency⁵⁵

The Darebin Gender Equity and Preventing Violence Against Women Action Plan 2019-2023⁵⁶ seeks to address the root causes of violence against women and improve gender equity. It also seeks to address the social and cultural conditions that enable violence against women to persist.

Racism and Discrimination

Racial discrimination is considered as a key social determinant of health and key contributor to health inequities. Several studies have linked racism with poorer health outcomes related to mental health with reduced access to healthcare and poorer patient experiences.⁵⁷

⁵⁵ Crime Statistics Agency. 2020. Police reported family violence incidents occurring in Darebin. Accessed 19 November 2020 <https://www.crimestatistics.vic.gov.au/family-violence-data-portal>

⁵⁶ Darebin City Council. 2019. Gender Equity and Preventing Violence Against Women Action Plan 2019-2023. Accessed 16 November 2020 <http://www.darebin.vic.gov.au/>

⁵⁷ Stanley, J., Harris, R., and Cormack, D. et al. 2019. The impact of racism on the future health of adults: protocol for a prospective cohort study. BMC Public Health 19 pp: 1-10

In June 2019, the Victorian Equal Opportunity and Human Rights Commission created the Community Reporting Tool (CRT) – an online form through which people can report about racism, discrimination, hate speech, religious vilification and breaches of their human rights.⁵⁸ Between June 2019-June 2020, 133 incidents of racism were reported by the CRT. Five of these reports came from Darebin. The CRT revealed that there was three times increase of reports during COVID-19 pandemic. Approximately 64% incidents were reported in metropolitan locations. According to CRT, the highest proportion of incidents (23.8%) were occurred at the shopping centres.

Darebin City Council is working towards a racism-free Darebin where all community's cultural diversity is valued, celebrated, respected, embraced, and leveraged. Council's Towards Equality- Equity, Inclusion, and Human Rights Framework 2019-2029 provides an overarching framework towards council's commitment towards anti-racism.⁵⁹ In addition, council's website provides a link to the CRT to make reporting easier for Darebin community members.

In addition to the impact of racism of health, discrimination due to sexuality and gender identity also has a significant impact on wellbeing. Research from LGBTIQ Health Australia shows that a disproportionate number of LGBTIQ+ people experience poorer mental health outcomes and have higher risk of suicidal behaviours than their peers. These health outcomes are directly related to experiences of stigma, prejudice, discrimination and abuse on the basis of being LGBTIQ+.⁶⁰

Council is committed to upholding and advocating for the rights, inclusion and wellbeing of LGBTIQ+ people and communities. Council is working towards equality for residents. Our aim is to strengthen the participation and rights of all in Darebin, regardless of sexuality, or sex or gender identity.

Disability

According to the Australian Census of Population and Housing,⁶¹ approximately 8,774 people in Darebin reported needing help in their day-to-day lives due to a disability in 2016. This equates to 6.0% of the population. Both the total number and the proportion of people with disability have increased over the last ten years. The number grew from 7,143 people in 2006 to 8,050 in 2011 and 8,774 in 2016. The proportion of the total population with disability increased, from 5.6% in 2006, to 5.9% in 2011 and 6.0% in 2016. The representation of females and males in these numbers has remained relatively similar over the years with more females in need of assistance than males (see figure 16 below)

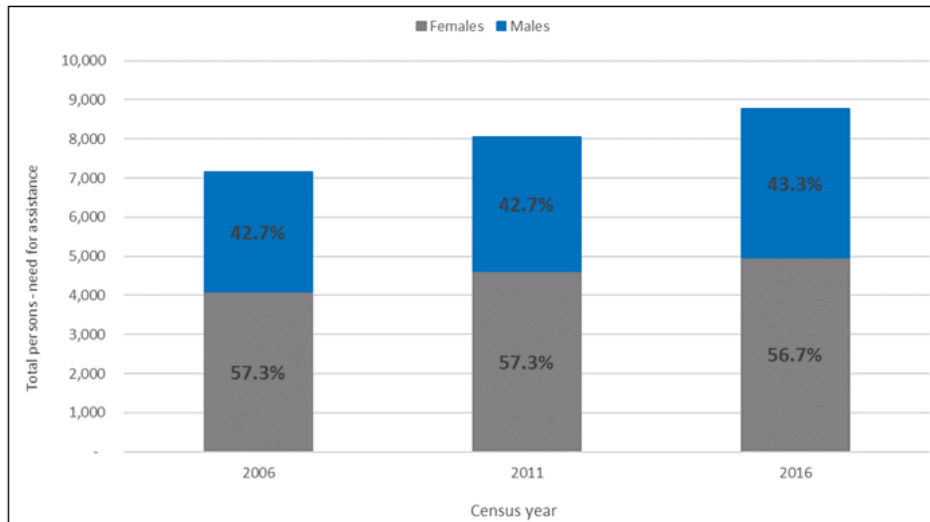
Figure 16: Total number of people with disability split by sex, Darebin, 2006-2016.

⁵⁸ Victorian Equal Opportunity and Human Rights Commission. 2020. Community Reporting Tool. Accessed 16 May 2021 <https://www.humanrights.vic.gov.au/get-help/community-reporting-tool/>

⁵⁹ Darebin City Council 2020. Diversity. Accessed 15 May 2021 <http://www.darebin.vic.gov.au/en/Darebin-Living/Community-support/Diversity#Gender-Equity-in-the-Early-Years>

⁶⁰ LGBTIQ+ Health Australia <https://www.lgbtiqhealth.org.au/statistics>

⁶¹ ID Consulting 2020. Darebin City Council – Demographic analysis for the "Disability Access and Inclusion Plan"



Source: Id Consulting

Table 8 below shows distribution of people with a need for assistance across Darebin suburbs. Changes at a local level can reveal that some areas have experienced more significant change than others.

Table 8: spatial distribution of people with a need for assistance

Suburb	2006 total	2006 % of pop	2016 total	2016 % of pop	Change 2006-2016	Change in 2006-2016
Alphington	116	4.2%	129	4.1%	13	-0.1%
Bundoora and macleod	158	3.0%	200	2.6%	42	-0.4%
Fairfield	193	3.9%	243	4.3%	50	0.4%
Kingsbury	139	4.4%	184	5.0%	45	0.6%
Northcote	1,070	5.0%	1,179	4.8%	109	-0.2%
Preston	1,648	5.7%	1,898	5.7%	250	0.0%
Reservoir	3,009	6.7%	3,814	7.6%	805	0.9%
Thornbury	828	4.9%	1,117	6.0%	289	1.1%
Total- Darebin	7,143	5.6%	8,774	6.0%	1,631	0.4%

Source: Id Consulting

The table indicates that the largest increases in the proportion of the population with a disability between 2006 and 2016 were in Thornbury (+1.1%), Reservoir (+0.9%), Kingsbury (+0.6%) and Fairfield (+0.4). Preston retained the same proportion of the population who identified as needing assistance due to disability in 2016 as in 2006 (5.7%) and three suburbs experienced declines in the proportion of people with disability – Alphington (-0.1%), Northcote (-0.2%), Bundoora and Macleod (-0.4%). Some changes at the local level can be due to the opening or expansion of institutions for aged care or disability service providers.

Internet access

Digital inclusion has been a key issue for many disadvantaged families and individuals in Darebin. According to the 2016 ABS population census, 16.9% of households in Darebin did not have any person (within the household) accessing internet— either on a mobile

or a home internet connection. This figure is higher above the Victorian average (see Table 9 below)

Table 9: Dwelling internet connection

Dwelling Internet Connection	Darebin (C)	%	Victoria	%
Internet not accessed from dwelling	9,227	16.9	287,506	13.6
Internet accessed from dwelling	43,886	80.2	1,768,050	83.7
Not stated	1,620	3.0	57,157	2.7

Source: ABS 2016

Using the internet has become an integral part of daily life. Now, more than ever, many people use the internet for a large range reasons including finding information, connecting with friends and family members, accessing health services, banking and paying bills, entertainment etc.

Consequently, people unable to access internet experience digital disadvantage since they cannot perform online activities.

According to the Australian Digital Inclusion Index⁶² the following groups of people are more likely to experience digital exclusion: people in households with a low income (particularly households with an annual income under \$35,000), those with mobile phone internet access only, older people, (particularly those aged 65+years), people with a low level of education (particularly those with less than secondary education), people living with disability, people not in the labour force, Indigenous Australians, Culturally and linguistically diverse migrants who have recently arrived in Australia, and people living in regional and country Victoria (compared to those living in Melbourne). Darebin Council will continue working with its stakeholders to improve digital inclusion among these vulnerable population groups.

Climate change

Climate change has been linked to increased intensity and frequency of heatwaves, fires, flood events and solar radiation.⁶³ Globally, the number of weather-related natural disasters has more than tripled since the 1960s.⁶⁴ These weather conditions have potential to cause poor health outcomes for individuals.

The current and expected health impacts of climate change include:

- Injury, illness or death due to extreme weather events, including bushfires, heatwaves, storms and floods;
- An increase in cardiovascular and respiratory diseases due to increased aeroallergens and air pollution;
- Food and water insecurity due to reduced crop yields and poor-quality water sources, resulting from changing weather patterns;

⁶² Thomas J, Barraket J, Wilson CK, Rennie E, Ewing S, MacDonald T. *Measuring Australia's Digital Divide: The Australian Digital Inclusion Index 2019*. RMIT University and Swinburne University of Technology for Telstra; 2019. Accessed 03 May 2020 <https://doi.org/10.25916/5d6478f373869>

⁶³ Victoria State Government, Department of Environment, Land, Water and Planning (2015). *Climate-Ready Victoria: How climate change will affect the Greater Melbourne region and how you can be climate-ready*. Accessed 20 February 2020 <http://www.eucentre.unimelb.edu.au/wp-content/uploads/2016/09/Climate-Ready-Brochure-for-Greater-Melbourne.pdf>

⁶⁴ United Nations. 2018. UN Factsheet – climate change and health. Accessed 8 June 2021 <https://www.who.int/news-room/fact-sheets/detail/climate-change-and-health>

- An increase in vector-borne diseases (e.g. dengue fever), as a result of warmer weather and changing rainfall patterns
- Mental health impacts from extreme weather events and/or changing environments as well as their associated social and economic impacts.⁶⁵

In addition, system and power outages as a result of extreme weather events such as heatwaves, bushfires, storms or floods can impact on people's access to emergency services, communications and transport, and cause food spoilage, water contamination and impact people's access to medications particularly where they require refrigeration.

Heatwaves can trigger heat strokes and dehydration in children, the older people and people with chronic diseases.⁶⁶ The Climate Council of Australia has found that major heatwaves have caused more deaths since 1890 than bushfires, cyclones, earthquakes, floods and severe storms combined.⁶⁷ A recent international study calculated that, 37% of warm-season heat-related deaths can be attributed to climate change.⁶⁸ In addition, the rise in extreme heat increases irritability and psychological stress. Hot weather affects patterns in domestic violence, interrupts sleep patterns and reduces capacity and willingness to exercise. All carry broad ramifications, such as increased accident risk, sedentary lifestyle-induced diabetes and cardiovascular diseases.⁶⁹

The *Recent Feeling the Heat Report*⁷⁰ by VCOSS explores the impacts of extreme heat on Victorians and outlines the risk factors that exacerbate heat vulnerability. It finds that those most at risk of heat-related impacts include:

- Older people
- People with chronic health conditions
- People with disabilities
- People from low income households or who live in public housing
- Recently-arrived refugees or asylum seekers, and those who aren't able to access health advice in their language

The Department of Environment, Land, Water and Planning identifies Preston and Reservoir and some of Melbourne most at risk suburbs to heat vulnerability vegetation cover, land surface temperature and the urban heat vulnerability assessment.

⁶⁵ Horsburgh, N., Armstrong, F. and Mulvenna, V. 2017. Framework for a National Strategy on Climate, Health and Well-being for Australia. Accessed 16 June 2021

https://d3n8a8pro7vwmx.cloudfront.net/caha/pages/40/attachments/original/1498008324/CAHA_Framework_for_a_National_Strategy_on_Climate_Health_and_Well-being_v05_SCREEN_%28Full_Report%29.pdf?1498008324.

⁶⁶ Bi P, Williams S, Loughnan M, Lloyd G, Hansen A, Kjellstrom T, Dear K, Saniotis A. 2011. The effects of extreme heat on human mortality and morbidity in Australia: implications for public health. *Asia Pac J Public Health*. Mar;23(2 Suppl):pp 27-36.

⁶⁷ McDonald D & Havens, C. 2021. Linking Climate Change and Health Impacts Social research exploring awareness among Victorians and our healthcare professionals of the health effects of climate change. Accessed 4 June 2021 Available at <https://assets.sustainability.vic.gov.au/susvic/Report-Linking-climate-change-and-health-impacts-Research-Snapshot-2020.pdf>

⁶⁸ Vicedo-Cabrera, A. M., N. Scovronick, F. Sera, D. Royé, R. Schneider, A. Tobias, C. Astrom, Y. Guo, Y. Honda, D. M. Hondula, R. Abrutzky, S. Tong, M. de Sousa Zanotti Stagliorio Coelho, P. H. Nascimento Saldiva, E. Lavigne, P. Matus Correa, N. Valdes Ortega, H. Kan, S. Osorio, J. Kyselý, A. Urban, H. Orru, E. Indermitte, J. J. K. Jaakkola, N. Rytli, M. Pascal, A. Schneider, K. Katsouyanni, E. Samoli, F. Mayvaneh, A. Entezari, P. Goodman, A. Zeka, P. Michelozzi, F. de'Donato, M. Hashizume, B. Alahmad, M. Hurtado Diaz, C. De La Cruz Valencia, A. Overcenco, D. Houthuijs, C. Ameling, S. Rao, F. Di Ruscio, G. Carrasco-Escobar, X. Seposo, S. Silva, J. Madureira, I. H. Holobaca, S. Fratianni, F. Acquaotta, H. Kim, W. Lee, C. Iniguez, B. Forsberg, M. S. Ragettli, Y. L. L. Guo, B. Y. Chen, S. Li, B. Armstrong, A. Aleman, A. Zanobetti, J. Schwartz, T. N. Dang, D. V. Dung, N. Gillett, A. Haines, M. Mengel, V. Huber and A. Gasparri. 2021. *The burden of heat-related mortality attributable to recent human-induced climate change* Nature climate change 11: pp 492–500

⁶⁹ HeatWatch Extreme heat in Western Sydney - The Australia Institute Mark Ogge Bill Browne Travis Hughes November 2018 available at <https://australiainstitute.org.au/wp-content/uploads/2020/12/Western-Sydney-Heatwatch-WEB.pdf> accessed 9 June 2021

⁷⁰ Victorian Council of Social Services, 2021, *Feeling the Heat*. Accessed 16 June 2021 <https://vcoss.org.au/policy/library/2021/06/feelingtheheat/>.

The built environment also influences behaviours that encourage active living and physical exercises. Active travel, for example, increases physical activity and helps individuals to maintain better health. Active transport also reduces noise and greenhouse gas emissions, and improves air quality, all of which lead to better health outcomes of a population.⁷¹ The city of Darebin has a wealth of natural beauty in our parks, creeks and streetscapes, which make up over 790 hectares of public open space. This includes including local and district parks, nature reserves, creek corridors, community gardens, large regional parks and sporting reserves (see Figure 17 below).

Figure 17: Existing open space network in Darebin.



Source: Darebin City Council

Temperature data collected by Viewbank weather station (closest to Darebin) suggest that, over last two decades, the average maximum temperature of Darebin and surrounding areas have increased by approximately 1.5-degree Celsius (see figure 18 below).

⁷¹ Commonwealth of Australia. 2013. Walking, Riding and Access to Public Transport supporting active travel in Australian communities. Viewed on 16 June 2021. Accessed 16 June 2021 https://infrastructure.gov.au/infrastructure/pab/active_transport/files/infra1874_mcu_active_travel_report_final.pdf

Figure 18: Average maximum temperature data from Viewbank station

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual
1999											33.0	24.9	
2000	25.4	30.5	26.4	22.1	16.2	13.9	13.9	15.3	17.2	18.5	23.7	26.5	20.8
2001	30.3	29.7	25.2	20.6	16.8	15.3	14.2	15.0	18.8	18.6	20.6	21.6	20.6
2002	25.6	25.3	24.3	22.0	18.1	15.1	14.9	15.5	18.1	20.5	24.0	25.4	20.7
2003	28.3	27.0	24.3	20.8	18.2	14.6	14.1	14.2	16.5	16.9	23.3	27.1	20.4
2004	25.1	26.5	24.2	21.2	16.4	14.2	13.1	15.5	16.4	20.3	21.8	24.5	19.9
2005	27.0	23.8	23.5	24.1	18.0	15.8	14.3	15.6	17.5	20.9	24.0	27.4	21.0
2006	28.6	25.7	26.6	18.7	15.7	13.4	13.8	15.9	19.0	21.7	23.3	26.0	20.7
2007	28.4	30.5	25.9	22.9	19.1	13.1	13.1	16.4	18.2	21.6	25.1	27.1	21.8
2008	28.9	25.4	27.8	20.7	16.4	14.9	13.4	13.6	18.7	21.8	22.8	23.3	20.6
2009	29.6	28.4	24.5	20.5	17.2	14.7	14.4	16.1	17.9	19.6	27.8	25.9	21.4
2010	27.6	28.7	26.0	22.3	17.4	13.6	13.6	13.6	15.5	20.2	23.0	24.6	20.5
2011	26.5	24.9	22.9	20.5	15.4	14.8	13.8	16.4	18.5	20.3	23.8	24.9	20.2
2012	27.7	27.8	23.3	21.7	16.1	13.8	14.1	14.4	17.8	20.5	23.7	26.4	20.6
2013	28.6	30.2	27.4	20.8	17.6	14.5	15.1	15.6	19.5	19.0	21.8	25.0	21.3
2014	29.7	29.7	26.2	20.9	18.7	15.0	13.9	15.3	18.5	22.2	24.6	25.7	21.7
2015	27.3	28.6	23.9	19.7	16.8	13.9	12.8	13.7	17.3	25.2	24.2	29.8	21.1
2016	27.9	27.6	26.2	22.8	18.4	13.8	14.1	15.4	16.4	19.0	21.6	27.2	20.9
2017	28.1	26.9	28.6	21.0	17.0	14.4	14.4	14.5	17.6	21.6	27.2	26.3	21.5
2018	29.1	28.7	26.2	23.3	17.6	14.2	14.5	14.9	17.3	22.2	22.7	26.9	21.5
2019	31.4	28.0	26.6	22.7	17.8	14.8	14.3	14.0	17.8	21.8	22.8	26.9	21.6
2020	28.5	25.6	23.2	19.1	16.1	14.7	13.6	14.8	18.2	19.5	25.0	24.4	20.2
2021	27.0												

Source: Australian Bureau of Meteorology

Darebin Council’s breathing Space⁷²—The Darebin Open Space Strategy—provides the overarching framework and strategic direction for public open space in the City of Darebin. The Strategy’s vision is that the future of Darebin will be a green one with more and better open spaces that respond to the climate emergency. The Strategy will contribute to better health and wellbeing health of Darebin residents, create better connected communities, and deliver a positive contribution to the character of neighbourhoods.

Council will also continue implementing the Darebin Climate Emergency Plan⁷³ that aims to:

- provide maximum protection for the community of Darebin and for people, civilisation and species globally, especially the most vulnerable
- restore a safe climate at emergency speed by eliminating greenhouse gas emissions and enabling drawdown of excess carbon dioxide in the air
- encourage research to find safe ways to protect people, species and civilisation from near-term dangerous temperatures, while zero emission and carbon dioxide drawdown strategies are being enacted
- enable our community to be resilient in the face of any unavoidable dangerous climate impacts to engage, empower and mobilise governments, communities and organisations to take action on and achieve these goals with certainty and at emergency speed.

⁷² Darebin City Council. 2019. Breathing Space: Darebin Open Space Strategy. Accessed 19 November 2020 www.darebin.vic.gov.au

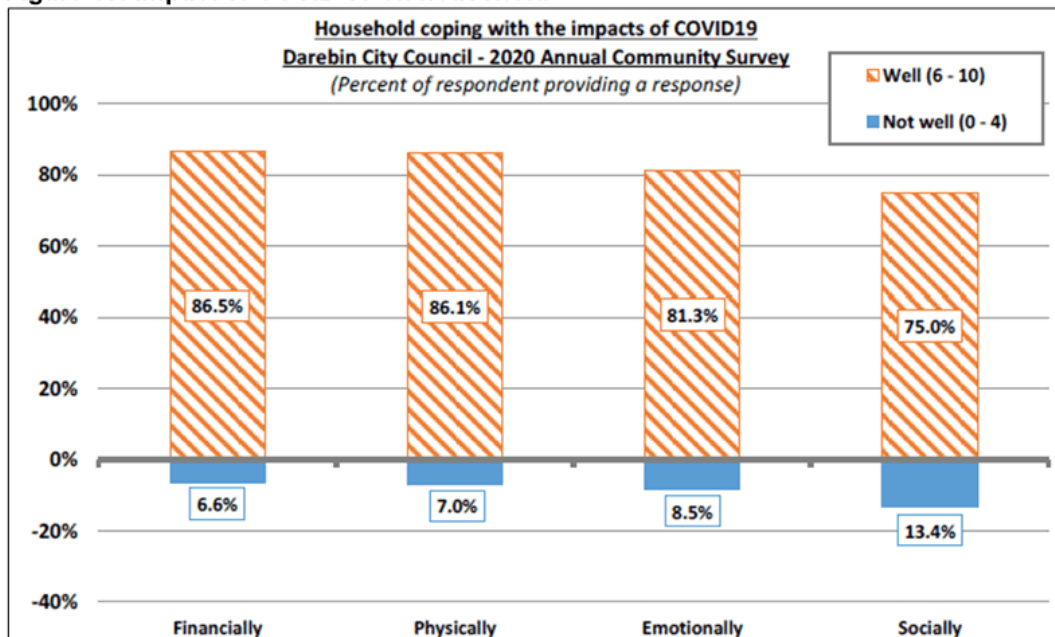
⁷³ Darebin City Council. 2017. Climate Emergency Plan 2017-2022. Accessed 18 March 2021 www.darebin.vic.gov.au

Impact of COVID-19

Households coping with the impact

The 2020 Darebin Annual Community Survey⁷⁴ assessed how well Darebin households were coping with COVID-19 pandemic, including the impact of the pandemic on their health and wellbeing. Most respondents reported that they were coping relatively well with the pandemic, financially (7.55), physically (7.22), emotionally (6.96), and socially (6.60). Only 13.4% of respondents did not feel they were coping well with the pandemic socially (see Figure 19 below).

Figure 19: Impact of COVID 19 on household



Source: Darebin City Council⁷⁵

There was measurable and significant variation in how well the respondent household was coping financially observed by respondent profile, as follows:

- **Coping better than the municipal average** – includes adolescents (aged 15 to 19 years) and senior citizens (aged 75 years and over) and respondents from English speaking households.
- **Coping less well than the municipal average** – includes adults and middle-aged adults (aged 35 to 54 years), and respondents from multi-lingual households.

There was also measurable variation in how well the respondent household was coping in terms of their physical health and wellbeing observed by respondent profile, as follows:

- **Coping better than the municipal average** – includes adolescents (aged 15 to 19 years), male respondents, and respondents from English speaking households.
- **Coping less well than the municipal average** – includes young adults (aged 20 to 34 years), female respondents, and respondents from multi-lingual households.

⁷⁴ Darebin City Council 2020. Annual Community Survey. Accessed 15 November 2020 <http://www.darebin.vic.gov.au/en/Discover-Darebin/Darebin-Overview/Community-Satisfaction-Survey>
⁷⁵ Darebin City Council 2020. Annual Community Survey. Accessed 15 November 2020 <http://www.darebin.vic.gov.au/en/Discover-Darebin/Darebin-Overview/Community-Satisfaction-Survey>

There was measurable variation in how well the respondent household was coping emotionally observed by respondent profile, as follows:

- **Coping better than the municipal average** – includes adolescents (aged 15 to 19 years) and male respondents.
- **Coping less well than the municipal average** – includes adults (aged 35 to 44 years) and female respondents.

There was relatively little variation in how well the respondent household was coping with the COVID-19 pandemic emotionally observed by respondent profile, as follows:

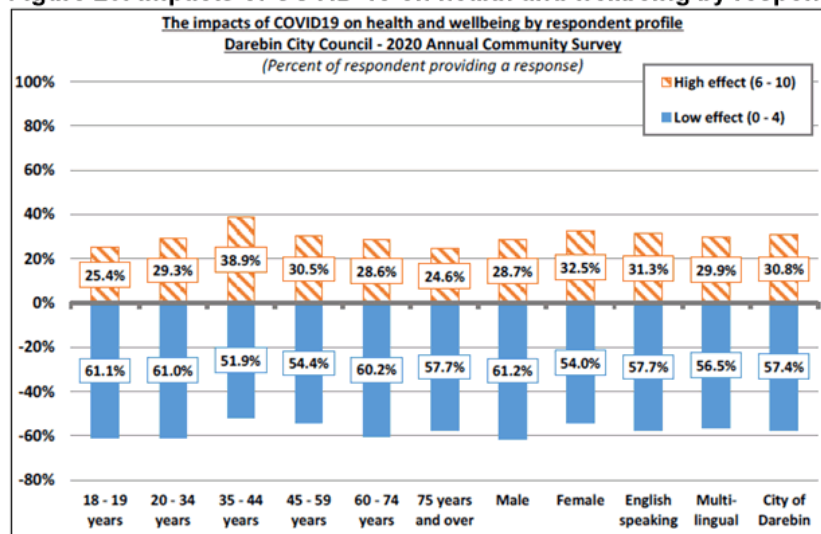
- **Coping better than the municipal average** – includes adolescents (aged 15 to 19 years) and senior citizens (aged 75 years and over) and male respondents.
- **Coping less well than the municipal average** – includes young adults (aged 20 to 34 years), and female respondents.

Impact on health and wellbeing

On average, respondents rated the effect of COVID-19 on their personal health and wellbeing at 4.19 out of a potential 10. Figure 20 below shows there was measurable variation in this result observed by respondent profile, including age structure, gender, and language spoken at home as follows:

- **Adults (aged 35 to 44 years)** – respondents rated the impact of COVID-19 on their personal health and wellbeing measurably higher than the municipal average. More than one-third (38.9%) of these adults rated the impact as high (i.e. six or more).
- **Female** – respondents rated the impact somewhat, albeit not measurably higher than male respondents.

Figure 20: Impacts of COVID-19 on health and wellbeing by respondent profile

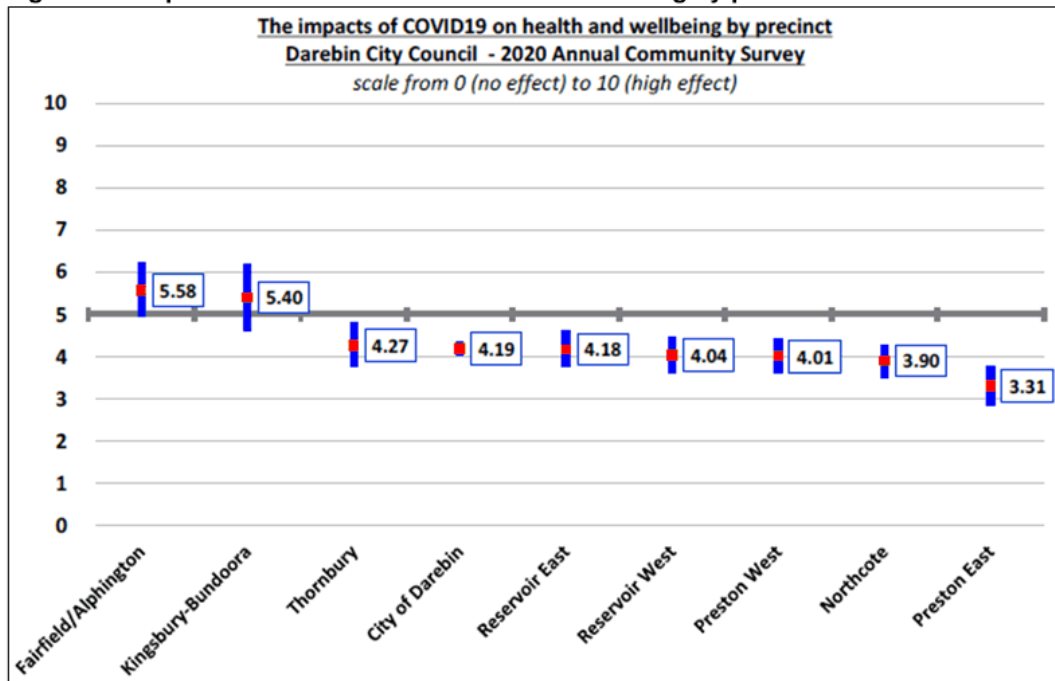


Source: Darebin City Council

Figure 21 below shows there was measurable and significant variation in the perceived impacts of COVID-19 on health and wellbeing observed across the municipality, as follows:

- **Fairfield-Alphington and Kingsbury-Bundoora** – respondents reported a measurably higher impact than the municipal average.
- **Preston East** – respondents reported a measurably lower impact than the municipal average.

Figure 21: Impacts of COVID-19 on health and wellbeing by precinct



Source: Darebin City Council

The most common reasons why respondents considered that COVID-19 was impacting on their health and wellbeing related to a lack of physical exercise due to gyms being closed and being inside at home. There were a range of other responses provided, namely: stress, having children at home away from their usual routine and activities, interruption of health treatments, and the impacts on social interaction and activities.

Edible gardening during the pandemic

The 2020 National Pandemic Gardening Survey was conducted by Sustain: The Australian Food Network to understand the impact of edible gardening on mental and physical health during COVID-19. The survey found that time spent growing food, and in the garden generally, has multiple benefits on physical health by diversifying diets, encouraging consumption of fresh fruit and vegetables and providing opportunities for physical activity outdoors. It also found that edible gardening contributed to improving mental health by reducing stress and anxiety and increasing feelings of social connectedness with family and neighbours through positive interactions and food sharing. Hundreds of comments were received about the importance of food gardening during lockdown, with examples such as: “putting my hands in the soil each day redirected my fear and anxiety about our future” and “there is a future when you garden.”⁷⁶ These benefits to health and wellbeing make a strong case for increased resourcing and support for edible gardening.

⁷⁶ Donati, K. & Rose, N. 2020. ‘Every seed I plant is a wish for tomorrow’ Findings and Action Agenda from the 2020 National Pandemic Gardening Survey. Melbourne, Victoria: Sustain - The Australian Food Network. Accessed 15 November 2020 https://sustain.org.au/media/documents/SUSTAIN_Pandemic-Gardening-Report_WEB.pdf

Social isolation and loneliness

Social isolation and loneliness can influence health and risk of mortality.⁷⁷ Social isolation is the state of having minimal contact with others while loneliness is defined as the subjective state of negative feelings about having a lower level of social contact than desired.⁷⁸ Studies show that loneliness can lead to poorer health behaviours such as smoking, physical inactivity, and poorer sleep.⁷⁹ Although it is difficult to find local data, an Australian study shows that loneliness tends to be more common in young adults, males, those living alone and those with children, either singly or in a couple.⁸⁰

Risk factors to loneliness include living alone and not being in a relationship with a partner,⁸¹ disconnection from community, unemployment and receiving income support⁸² and lack of satisfaction with the financial situation.⁸³

In Darebin household are composed of a lone person.⁸⁴The 2016 ABS census showed that the City of Darebin had a higher proportion of lone person households (26.2%). Table 10 below shows that this proportion also varied across the City.

Table 10: Proportion of lone household

Suburb	Proportion of lone household
Bundoora-Macleod	16.4%
Thornbury	29.7%
Fairfield	30.2%
Reservoir (Oakhill)	31.4%
Thornbury (East)	30.4%
Northland Activity Area	32.7%

Source: ID Consulting

One of the major adverse effects of Covid-19 pandemic is that it has led to increased social isolation and loneliness. Since March 2020, Victorians experienced extended lock down enforced by the State Government to contain the spread of the virus. Addressing social isolation and loneliness will remain a key priority in improving the health and wellbeing outcome of Darebin residents as the community recovers from the impact of COVID-19.

Research uses volunteering as an indicator of social isolation. In Darebin, 16.7% of the population reported that they were engaged in volunteer work. This rate is slightly lower than that of greater Melbourne (17.6%). In addition, the rate of volunteering varies significantly between suburbs with some rate as high as 28% (Alphington) and others as low as 12%

⁷⁷ Holt-Lunstad, J. et al. 2015. Loneliness and Social Isolation as Risk Factors for Mortality: A Meta-Analytic Review. *Perspectives on Psychological Science*, Vol. 10(2) 227–237.

⁷⁸ Scottish Public Health Network. 2017. Social Isolation & Loneliness: What is the Scope for Public Health Action? Available Accessed 15 November 2020 https://www.scotphn.net/wp-content/uploads/2017/05/2017_05_16-Loneliness-Scoping-Note-Final-formatted.pdf

⁷⁹ Theeke, L. A. 2010. Sociodemographic and health-related risks for loneliness and outcome differences by loneliness status in a sample of U.S. older adults. *Research in Gerontological Nursing*, 3, pp.113–125; Hawkey, L. C., Thisted, R. A., & Cacioppo, J. T. 2009. Loneliness predicts reduced physical activity: Cross-sectional & longitudinal analyses. *Health Psychology*, 28, pp.354–363.

⁸⁰ Relationships Australia 2018. Is Australia experiencing an epidemic of loneliness? Findings from 16 waves of the Household Income and Labour Dynamics. Accessed 20 November 2020 <https://www.relationships.org.au/what-we-do/research/an-epidemic-of-loneliness-2001-2017..>

⁸¹ Flood M 2005. Mapping loneliness in Australia. Accessed 20 November 2020 <https://www.eurekastreet.com.au/Uploads/File/611/15mappinglonelinessPDF.pdf> ; Relationships Australia 2011. Issues and concerns for Australian relationships today: Relationships Indicators Survey 2011. Accessed 20 November 2020 <https://www.relationships.org.au/what-we-do/research/australian-relationships-indicators/relationships-indicator-2011>

⁸² Relationships Australia 2018. Is Australia experiencing an epidemic of loneliness? Findings from 16 waves of the Household Income and Labour Dynamics. Accessed 20 November 2020 <https://www.relationships.org.au/what-we-do/research/an-epidemic-of-loneliness-2001-2017>

⁸³ Baker D 2012. All the lonely people: loneliness in Australia, 2001–2009. Accessed 20 November 2020 <https://www.tai.org.au/node/1866>

⁸⁴ ID Consulting 2020 City of Darebin. Households. Accessed 22 March 2021 Accessed <https://profile.id.com.au/darebin>

(Reservoir Oakhill). Table 11 below shows the number of Darebin volunteers across all suburbs according to 2016 census.⁸⁵

Table 11: The number of Darebin volunteers across all suburbs according to 2016 census.

Suburb	Volunteers
Alphington	751
Bundoora-Macleod	1278
Fairfield	1100
Kingsbury	471
Northcote (East)	2842
Northcote (West)	1884
Preston (East)	2115
Preston (West)	2252
Reservoir (Cheddar)	1361
Reservoir (Edwardes Lake)	1491
Reservoir (Merrilands)	759
Reservoir (Oakhill)	1319
Thornbury (East)	1613
Thornbury (West)	1340
City of Darebin	20,578

Source: Id Consulting

Studies show multiple health and wellbeing benefits to volunteering. Those people who volunteering find it meaningful and enjoyable.⁸⁶ Volunteering also increases satisfaction with life and helps to tackle social isolation by giving an opportunity to engage with wider community.⁸⁷ Studies also show that volunteering improves mental health and emotional wellbeing⁸⁸ and give people a sense of achievement and purpose that helps to improve self-esteem and confidence.⁸⁹ Therefore, increasing the rate of volunteering in Darebin will help decrease social isolation by enabling people to stay connected within their social circle, and as a result, improving their mental health and wellbeing.

Discussion

There is a significant and growing gap between the least disadvantaged and most disadvantaged residents in Darebin and this report provides a detailed overview of what disadvantage looks like in the municipality. This includes what it is, where it is located, how it is changing over time, and which population groups are most likely to be experiencing it. The report also illustrates the complexity of experiences of disadvantage—that it is sometimes generational or entrenched, that there are complex barriers to breaking out of disadvantage, and that there is a persistent risk of falling into further disadvantage.

⁸⁵ ID consulting 2020 City of Darebin. Unpaid work. Accessed 22 March 2021 <https://profile.id.com.au/darebin>

⁸⁶ Borgonovi, F. 2008, 'Doing well by doing good: the relationship between formal volunteering and self-reported health and happiness', *Social Science & Medicine*, vol. 66(11), pp. 2321-2334.

⁸⁷ Lum, TY & Lightfoot, E. 2005. 'The effects of volunteering on the physical and mental health of older people', *Research on Ageing*, vol. 27(1), pp. 31-55.

⁸⁸ Watson S. Volunteering may be good for body and mind [Internet]. Boston: Harvard Health Blog; 2013. Accessed 20 November 2020 <https://www.health.harvard.edu/blog/volunteering-may-be-good-for-body-and-mind-201306266428>

⁸⁹ Van Willigen, M 2000, 'Differential benefits of volunteering across the life course', *The Journals of Gerontology Series B: Psychological Sciences and Social Sciences*, vol. 55(5), pp. S308-S318.

The report provides an evidence base that will guide Council's actions to respond to disadvantage among the most vulnerable population groups in the municipality. The responsibility to act on this information is reinforced by Council's local, state, federal and international policy commitments and obligations to look after our most vulnerable residents.

Priorities

Analysis of local data and findings from engagement with the community and partner organisations show the need to continue addressing modifiable health risks and working to improve determinants of health in order to lift the health and wellbeing outcome of Darebin residents. Key modifiable health risks for Darebin community include:

- sedentary lifestyle
- risky alcohol consumption
- smoking
- mental health
- bowel cancer screening for those aged 50-74 years.

In addition, the following determinants of health require more attention:

- loneliness and social isolation
- racism and discrimination
- unemployment
- food security
- harm associated with gambling
- homelessness
- gender inequality, family violence and violence against women
- community safety
- health impacts of climate change

Besides analysing the local data, Councils are required to have regard to the Victorian Public Health Plan in identifying health and wellbeing priorities. The 2019-2023 Victorian Health and Wellbeing Plan⁹⁰ outlines the following 10 priorities: Tackling climate change and its impact on health, reducing injury, preventing all forms of violence, increasing healthy eating, decreasing the risk of drug-resistant infections in the community, increasing active living, improving mental wellbeing, improving sexual and reproductive health, reducing tobacco related harm, and reducing harmful alcohol and drug use. To drive targeted, collective and coordinated action across the sector, the State government has identified the following four focus areas: tackling climate change and its impact on health, increasing healthy eating, increasing active living and reducing tobacco-related harm. These State Government priorities together with local priorities identified in this profile report will inform development of the Council Plan (integrating the municipal public health and wellbeing plan).

Our approach

Council will continue to build on previous work, learnings, successes and partnerships with community and stakeholders to lift the health and wellbeing outcome of Darebin residents. Council's health and wellbeing planning will continue to be informed by four distinct but interrelated approaches. This is in recognition that one approach is not comprehensive to improve the health and wellbeing outcome in recognition that of the community and individuals. These approaches are:

⁹⁰ State of Victoria 2019. Victorian Public Health and Wellbeing Plan 2019–2023. Available <https://www2.health.vic.gov.au/about/publications/policiesandguidelines/victorian-public-health-wellbeing-plan-2019-2023>
Accessed 9 September 2020

- 1) **Health Equity approach:** Health equity is defined as the absence of unfair and avoidable or remediable differences in health among population groups defined socially, economically, demographically or geographically. Council recognises that good mental and social health and wellbeing cannot be achieved without equity and inclusion. Health equity means that everyone should have a fair opportunity to attain their full health potential. Because health inequalities mostly result from social and economic inequalities, they are largely preventable. To counter health inequalities, we need to work on the social determinants of health that influence individuals' and communities' health and wellbeing.
- 2) **Environments for Health approach:** The Environments for Health approach recognises that many of the factors contributing to health inequalities and ill health lie in the complex social, economic, physical and natural environments in which people live (see Table 12 below). Therefore, working to improve the determinants of health – conditions in which people are born, grow up, live, work, and age – is one of the best ways to create environments that facilitate and enhance better health and wellbeing outcomes.

Table 12: Environmental dimensions and corresponding Council Action Areas

Environmental Dimensions	Components	Characteristics	Council Action Areas- Examples
Build/Physical	<ul style="list-style-type: none"> • Transport • Roads • Urban planning outcomes, such as housing • Build form • Amenities: parks, street lighting, footpaths, shops • Permeable neighbourhoods • Recreation facilities: playgrounds, sports facilities, community gardens 	<ul style="list-style-type: none"> • liveable 	<ul style="list-style-type: none"> • Land use planning Industrial development • Transportation Traffic management Housing • Recreation • MSS, EES, works approvals
Social	<ul style="list-style-type: none"> • Demographics • Gender • Ethnicity • Language • Sense of place and belonging • Art and culture • Sense of community Participatory democracy • Social capital Community facilities • Social support • Perceptions of safety • Social inclusion or isolation • Globalisation • Lifelong learning 	<ul style="list-style-type: none"> • Equitable • Convivial 	<ul style="list-style-type: none"> • Community support services • Community safety • Art and cultural development • Library services • Adult education services • Neighbourhood houses • Recreation programs
Economic	<ul style="list-style-type: none"> • Globalising economy • Employment • Economic policy • Resources • Industrial development 	<ul style="list-style-type: none"> • Sustainable 	<ul style="list-style-type: none"> • Employment • Income distribution • Community economic development • EES, works approvals • Access and equity

Natural	<ul style="list-style-type: none"> • Climate • Ozone layer • Geography • Impact on food production • Air quality • Farming practices • Natural disasters • Water quality • Global climate change • Native vegetation 	<ul style="list-style-type: none"> • Viable 	<ul style="list-style-type: none"> • Water quality • Waste management • Energy consumption
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Source: Department of Human Services⁹¹

The Environments for Health approach acknowledges that improvement in health and wellbeing outcomes for communities is informed by the social model of health. This model takes into account the many social, cultural, environmental, biological, political and economic determinants of health and implies that interventions must be made to change those aspects of the environment that are promoting ill health across the lifespan.

Conclusion

This report will inform the health and wellbeing priorities of the 2021-2025 Council Plan (embedding Municipal Public Health and Wellbeing Plan). The two key approaches proposed in this report will assist the Council to identify appropriate strategies and actions to protect, promote and improve the health and wellbeing of Darebin residents over the next four years. This report will also assist community and health organisations in Darebin to identify the health and wellbeing priorities of their 2021-2025 integrated health promotion plans.

⁹¹ Department of Human Services. 2011. Environments for Health: Municipal Public Health Planning Framework. Accessed 20 November 2020 https://www2.health.vic.gov.au/getfile/?sc_itemid=%7BC5A714BA-B5A4-4D08-81E8-90FED76F10E2%7D

Appendices

Appendix 1: Legislative and Policy Context

Acts

The Public Health and Wellbeing Act, section 26 specifies that:

Municipal public health and wellbeing plans

(1) Unless section 27 applies, a Council must, in consultation with the Secretary, prepare a municipal public health and wellbeing plan within the period of 12 months after each general election of the Council.

(2) A municipal public health and wellbeing plan must—

(a) include an examination of data about health status and health determinants in the municipal district;

(b) identify goals and strategies based on available evidence for creating a local community in which people can achieve maximum health and wellbeing;

S. 26(2)(ba) inserted by No. 19/2017 s. 60(1).

(ba) specify measures to prevent family violence and respond to the needs of victims of family violence in the local community;

(c) provide for the involvement of people in the local community in the development, implementation and evaluation of the public health and wellbeing plan;

(d) specify how the Council will work in partnership with the Department and other agencies undertaking public health initiatives, projects and programs to accomplish the goals and strategies identified in the public health and wellbeing plan;

S. 26(2)(e) amended by No. 9/2020 s. 390(Sch. 1 item 82.3), substituted by No. 12/2021 s. 61.

(e) be consistent with the Council Plan prepared under section 90 of the Local Government Act 2020 .

(3) In preparing a municipal public health and wellbeing plan, a Council must have regard to the State Public Health and Wellbeing Plan prepared under section 49.

(4) A Council must review its municipal public health and wellbeing plan annually and, if appropriate, amend the municipal public health and wellbeing plan.

S. 26(4A) inserted by No. 19/2017 s. 60(2).

(4A) An annual review must include a review of the measures referred to in subsection (2)(ba).

(5) Despite subsection (2)(c), a Council is not required to provide for the involvement of people in the local community when reviewing or amending a municipal public health and wellbeing plan under subsection (4).

6) A Council must give a copy of the current municipal public health and wellbeing plan to the Secretary.

S. 26(6A) inserted by No. 19/2017 s. 60(3).

(6A) A Council must report to the Secretary on the measures referred to in subsection (2)(ba) at the intervals specified by the Secretary by notice in writing.

S. 26(7) amended by No. 9/2020 s. 390(Sch. 1 item 82.4).

(7) A copy of the current municipal public health and wellbeing plan must be available for inspection by members of the public at the places at which the current Council Plan must be available under section 90(1) of the Local Government Act 2020 .

Section 27 of the Public Health and Wellbeing Act specifies that:

- (1) A Council is not required to comply with section 26 if—
 - (a) the Council complies with this section; and
 - (b) the Secretary grants the Council an exemption from complying with section 26.
- (2) If a Council intends to comply with this section, the Council must—

S. 27(2)(a) amended by No. 9/2020 s. 390(Sch. 1 item 82.3).

 - (a) address the matters specified in section 26(2) in the Council Plan to be prepared under section 90 of the Local Government Act 2020 or in a Strategic Plan prepared and approved by the Council;

S. 27(2)(b) amended by No. 9/2020 s. 390(Sch. 1 item 82.5).

 - (b) if the matters specified in section 26(2) are included in the Council Plan, review the Council Plan in accordance with section 90 of the Local Government Act 2020 ;
 - (c) if the matters specified in section 26(2) are included in a Strategic Plan, review the Strategic Plan annually.
- (3) A Council may apply to the Secretary for an exemption from complying with section 26 by submitting a draft of the Council Plan or Strategic Plan which addresses the matters specified in section 26(2).
- (4) If the Secretary is satisfied that the draft Council Plan or Strategic Plan adequately addresses the matters specified in section 26(2), the Secretary must grant the Council an exemption from complying with section 26.
- (5) If the Secretary is not satisfied that the draft Council Plan or Strategic Plan adequately addresses the matters specified in section 26(2), the Secretary must—
 - (a) refuse to grant an exemption from complying with section 26(2); and
 - (b) advise the Council in writing—
 - (i) of the reasons for refusing to do so; and
 - (ii) as to the changes that should be made to the draft Council Plan or Strategic Plan.
- (6) If a Council has been granted an exemption from complying with section 26, the Council must give a copy of the current Council Plan or Strategic Plan to the Secretary if a change is made to the Council Plan or Strategic Plan which relates to the matters specified in section 26(2).

Other state legislations that influence health and wellbeing planning include:

- *Victorian Public Health Act 2008*
- *Climate Change Act 2017*
- *Local Government Act 2020*
- *Planning and Environment Act 1987*
- *Food Act 1984*
- *Tobacco Act 1987*
- *Sport and Recreation Act 1972*
- *Charter of Human Rights and Responsibilities 2006*
- *Mental Health Act 2014*
- *Gender Equality Act 2020*
- *Equal Opportunity Act 2010*

Relevant policies

- Victorian Public Health and Wellbeing Plan 2019-2023
- Victorian Climate Change Adaptation Plan 2017-2020
- Victoria's 10-year Mental Health Plan 2015-2025
- Victorian Health Priorities Framework 2012-2022: Metropolitan Health Plan

- Victoria's Plan to Prevent Violence against Women 2010-2020
- Korin Korin Balit-Djak: Aboriginal health, wellbeing and safety strategic plan 2017–2027

Appendix 2: Councils strategies and plans

- Aboriginal and Torres Strait Islander Action Plan 2017-2021
- Aboriginal and Torres Strait Islander Employment Strategy and Action Plan 2017-2027 - July 2017
- Active Healthy Ageing Strategy 2011-2021
- Breathing Space - Darebin Open Space Strategy - September 2019
- Climate Emergency Plan 2017-2022 - August 2017
- Creative and Cultural Infrastructure Framework - March 2018
- Creative Darebin - Darebin Arts Strategy 2014-2020 - December 2013
- Early Years Strategy 2011-2021
- Electronic Gaming Machine Policy 2018-2022 - December 2018
- Food Security and Nutrition Action Plan 2016-2020 - September 2016
- Gender Equity and Preventing Violence Against Women Action Plan 2019-2023 - June 2019
- Graffiti Management Strategy 2019-2023 - December 2019
- Greenstreets Streetscape Strategy 2012-2020 - December 2013 (includes Nature Strip Policy)
- Health and Wellbeing Plan 2017-2021 – December 2017
- Integrated Weed Management Strategy 2019-2023 - December 2019
- Leisure Strategy - August 2010-2020
- Safe Travel Strategy 2018-2028 – November 2018
- Towards Equality - Equity Inclusion and Human Rights Framework 2019-2029 - December 2019
- Transport Strategy October 2007-2027
- Transport Strategy October 2007-2027 Review - Appendix 1 - December 2015
- Urban Forest Strategy - December 2013-2028
- Walking Strategy 2018-2028 - November 2018
- Watershed: Towards A Water Sensitive Darebin Whole of Water Cycle Management Strategy 2015-2025 - June 2015
- Youth Services Strategy 2019-2021 - May 2019

Appendix 3: Summary results Reservoir East and Preston East Health and Wellbeing Survey (April 2015)

Indicator	Vic	Darebin	Reservoir (East)	Preston (East)
Subjective wellbeing (range 0-100)	77.5 ¹	76.1 ¹	75.1	79.1
PHYSICAL ACTIVITY & RECREATION				
Sedentary behaviour (sitting ≥7 hours per day)	32.6 ¹	40.2 ¹	43.8	31.0
Percentage of persons who <u>do not</u> meet physical activity guidelines (*moderate/vigorous)	32.1 ² 27.4 ¹	33.6 ² 26.3 ¹	*17.8/38.3	*22.6/58.7
Percentage of females who <u>do not</u> meet physical activity guidelines (*moderate/vigorous)	33.6 ² 27.2 ¹	39.0 ² 29.7 ¹	*20.7/48.3	
Percentage of males who <u>do not</u> meet physical activity guidelines (*moderate/vigorous)	30.4 ² 27.5 ¹	28.3 ² 21.4 ¹	*18.9/43.3	
ALCOHOL, TOBACCO & OTHER DRUGS				
Purchased alcohol in the last 7 days	36.3 ¹	35.1 ¹	41.7	35.9
Percentage of persons 18+ who are current smokers	15.7 ² 19.1 ¹	21.9 ² 23.5 ¹	22.4	30.1
Percentage of females 18+ who are current smokers	12.9 ² 16.9 ¹	16.2 ² 19.3 ¹	16.2	
Percentage of males 18+ who are current smokers	18.5 ² 21.4 ¹	28.0 ² 27.3 ¹	31.6	
NUTRITION				
Daily soft drink consumption	15.9 ² 12.4 ¹	14.9 ² 6.4 ¹	11.5	19.4
Percentage of persons who <u>do not</u> meet fruit dietary guidelines	54.7 ³	50.7 ³	44.3	51.1
Percentage of persons who <u>do not</u> meet vegetable dietary guidelines	92.8 ³	94.0 ³	89.1	92.4
Percentage of females who <u>do not</u> meet fruit and vegetable dietary guidelines	45.5 ² 41.9 ¹	44.5 ² 41.4 ¹	40.5/87.6 (f/v)	
Percentage of males who <u>do not</u> meet fruit and vegetable dietary guidelines	56.9 ² 54.8 ¹	56.2 ² 58.1 ¹	50.5/91.8 (f/v)	
FAMILY & SOCIAL LIFE				
Lack time for friends/family	27.4 ¹	26.7 ¹	37.3	53.3
Share a meal with family (≥ 5 days per week)	66.3 ¹	66.1 ¹	59.6	36.8
Can get help from friends/family and neighbours when needed	91.7 ¹	89.3 ¹	95.2	94.2
Can raise \$2,000 in 2 days in an emergency	85.6 ¹	80.2 ¹	95.0	95.7
COMMUNITY PARTICIPATION				
Volunteering (≥ once per month)*	34.3 ¹	22.6 ¹	20.3	12.6
Community acceptance of diverse cultures	50.6 ¹	54.8 ¹	32.4	34.7
Prepared to intervene in a situation of domestic violence	93.1 ¹	89.9 ¹	78.9	90.3
Feels valued by society	54.4 ¹	48.3 ¹	35.7	24.4

SAFETY

Percentage of residents who feel safe walking alone during day	97.0 ¹	95.9 ¹	88.2	93.5
Percentage of residents who feel safe walking alone during night*	70.3 ¹	60.9 ¹	36.5	60.9
ENVIRONMENT				
Good facilities and services like shops, childcare, schools, libraries	79.3 ¹	89.9 ¹	67.7	83.3
Pleasant environment, nice streets, well planned, open spaces	83.1 ¹	71.2 ¹	55.7	72.5

¹ 2010 Local Government Area Profiles, Department of Health, 2012
<www.health.vic.gov.au/modelling/planning/lga.htm>

² 2013 Local government area profiles, Department of Health, 2014
<<http://www.health.vic.gov.au/modelling/planning/lga.htm>>

³ Department of Health and Human Services Victorian Population Health Survey 2011-12: Survey findings, <https://www2.health.vic.gov.au/getfile//?sc_itemid={604DCF4F-A8B2-41B3-ABFF-CAECF30C2B3F}>

Community Engagement- Results Report

Council Plan and Municipal Public Health and Wellbeing Plan

City of Darebin

Prepared By:

Don Sharples
28 May 2021

Background

City of Darebin have employed a range of engagement techniques and activities for the Council Plan and Municipal Public Health and Wellbeing Plan to draw feedback from the widest range of residents and people who work in the municipality

The following is a synthesis of these methods drawing high level conclusions on respondent views

- All 'engagement' methods accounted for around 476 respondents
 - Not all participants across these engagement methods were asked the exact same questions, but responses have been incorporated as possible
- The annual survey of residents also accounted for another 742

Participation Analysis

City of Darebin have employed a wide range of techniques and activities to ask the community about issues regarding: council priorities, health and wellbeing and spending priorities.

These techniques engaged a broad range of the community with good representation across:

Characteristic	Description
Age groups	All age groups are well represented except 25-34yr olds who are under-represented
Locations around the municipality	Good geographic spread covering all parts of the council area
Gender	Good representation of binary genders and those identifying a range of sexual orientations
Languages other than English	Around half of participants nominated that they speak a language other than English at home
Those identifying as having a disability	People with disabilities have been very well covered relative to the census
Those identifying as Indigenous Australians	Representation is good relative to the census
Those with different relationships to the municipality (e.g. workers, residents and business owners)	There is a good spread of residents, workers, business owners and students

Charts are found in Appendix A.

Not all participants were happy to provide their full details, so they have been reported as a proportion of those who were prepared to answer the questions.

Engagement Activity	Number of participants/ people engaged	Targeted group	Demographic information
Businesses engagement	101	Businesses	Middle age business owners and workers, some who live in Darebin.
Bundoora targeted engagement	51	NE Darebin	20-44 year olds who live in Bundoora, Kingsbury and McLeod
Children and Youth Forum	40	Youth	Mostly under 15 (82%) who live and study in Darebin
Italian seniors	34 16 14	Kingsbury Thornbury Community Health	Over 65 group who lives in Reservoir, Kingsbury, Bundoora, Thornbury – Italian heritage
Newlands primary school	31	Youth	Most did not provide an age, but we presume they are under 12
Greek seniors	34	Greek	Over 65s from Thornbury and Northcote
Youth groups	28	Youth	A range of young people from Council's weekly programs
Vietnamese seniors	16	Vietnamese	Over 65s from Preston
Arabic language group	16	Arabic speakers	35-75yr olds from Reservoir & Preston
Somali group	12	Somali	16-24year olds from northern parts of Darebin
Indian seniors	10	Indian	Over 65yr old group with Indian heritage who mostly visit Darebin
Nepalese group	9	Nepalese	Wide range of ages who both live in and visit Darebin
Spanish Group	6	Spanish speakers	Younger Spanish speakers who visit Darebin
All abilities group	6	Disability	Those identifying as having a disability, and their carers, who live and work in Darebin
Northcote seniors	5	Elderly	Over 65s who live in Darebin
Macedonian seniors	5	Macedonian	Over 65s who live in and visit Darebin
Youth Jury	10	Youth	Under 24yrs who live and study in Darebin (across 2 sessions)
Citizen Jury	11	Representative body	Adult residents of Darebin selected to deliberate on the Council Vision
Annual survey of Darebin residents	742	Representative group	Broad spread of participants selected to be representative of the broader Darebin population

Engagement Results

Strategic objectives

All of Council’s strategic objective are also supported by engagement respondents. All have support of at least 91% of respondents.

Regarding strategic objectives, regardless of the objective, both survey and engagement respondents strongly support all objectives.

There are no objectives that are significantly more or less supported than others.

Charts for results are in Appendix B

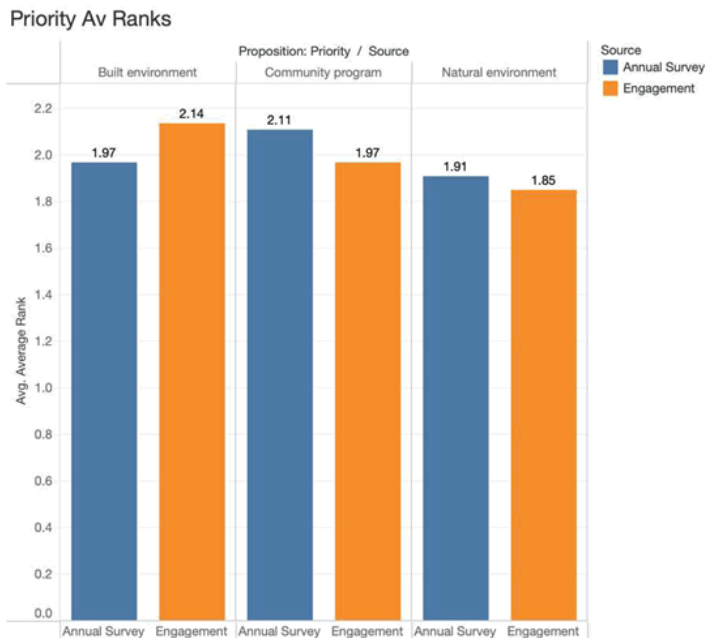
Investment priorities

Council asked respondents to rank the importance of three major areas for investment. The lower the average score to the right, the higher the rank (1 = top priority).

Natural environment was consistently the highest priority while built environment and community programs are more important to some more than others.

When it comes to prioritising built environment, community programs and natural environment findings include:

- All respondents rated Natural environment highest
- Survey respondents were more likely to rate community programs last
- Engagement respondents were more likely to rate built environment last



Charts for results are in Appendix C

‘Health and Wellbeing’ concerns

Council asked respondents to score out of ten their level of concern for a range of health and wellbeing issues.

Family violence, community safety and discrimination were the top three.

Regarding health and wellbeing concerns, regardless of the issue, both survey and engagement respondents showed concern for all propositions.

Food security was the only issue that engagement respondents showed significantly **less** concern about relative to other issues.

Charts for results are in Appendix D

On a scale of 0 (not at all concerned) to 10 (very concerned), how concerned are you with the following health and wellbeing issues? (Av..

5. Family violence and violence against women	8.29
5. Community safety	8.18
5. Racism/ discrimination and poverty	8.11
5. Climate change	7.62
5. Homelessness	7.48
5. Unemployment	7.06
5. Loneliness and social isolation	6.89
5. Harm associated with gambling	6.73
5. Running out of or having insufficient food	6.37

‘Health Risk’ concerns

Council asked respondents to score out of ten their level of concern for a range of health risks.

Mental health was a clear standout.

Climate change, COVID and access to services follow as those grouped closely as 2-4.

Regarding health risk concerns, regardless of the issue, both survey and engagement respondents showed concern for all propositions – **except 2**.

Engagement respondents are significantly less concerned than survey respondents about:

- Smoking (only 39% concerned)
- Bowel cancer screening (only 49% concerned)

Charts for results are in Appendix E

On a scale of 0 (not at all concerned) to 10 (very concerned), how concerned are you with the following health risks? (Avg Score)

6. Mental health	8.315
6. Climate impacts	7.431
6. Covid impacts	7.425
6. Lack of access to appropriate services/ support	7.268
6. Physical inactivity	6.781
6. Risky alcohol consumption	6.233
6. Rates of bowel cancer screening for those aged 50-74 years	5.873
6. Smoking rates	5.411

Recommendations

Taken in the aggregate, there is some very clear feedback from the public which Council can use to prioritise efforts over the coming council planning period and beyond.

Take away messages from the public are as follows:

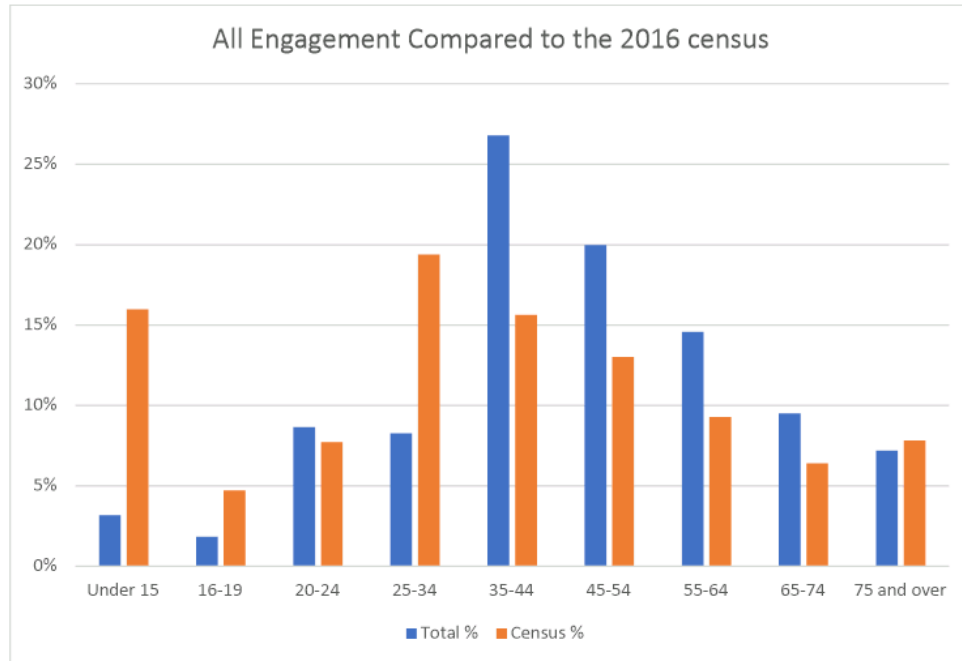
1. There is strong support for the Council's vision and for the broad strategic objectives it has proposed
2. Respondents are concerned about a broad range of issues and there is not a lot of difference between what priority they set for each one – in a sense ALL of the issues discussed in this engagement are of interest to 'someone'
3. The 'environment' is a clear matter of interest to participants in this feedback
4. With regard to health there is relatively more concern for:
 - Mental health
 - Family violence
 - Community safety
 - Discrimination and racism
 - As well as the health impacts from climate change

This feedback is very consistent with feedback received in a range of recent consultations regarding the Community Vision . It could now be useful for the Council to consider the issues of interest "identified" and any further engagement could focus on more detailed consultation on how to create lasting change in the interest areas discussed.

Appendix A: Participation

Notes:

Many of the younger participants (<15years) did not officially register their age in the feedback.

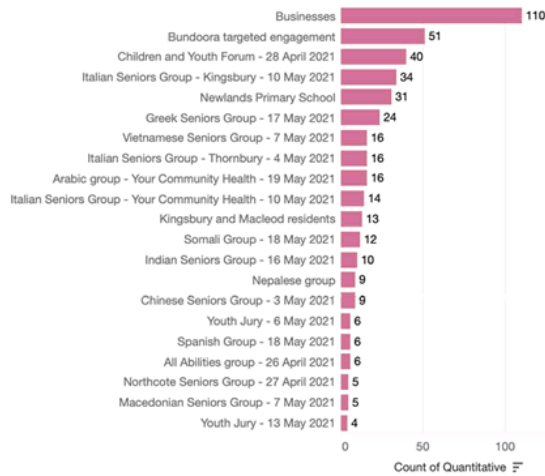


“Engagement” participants only.

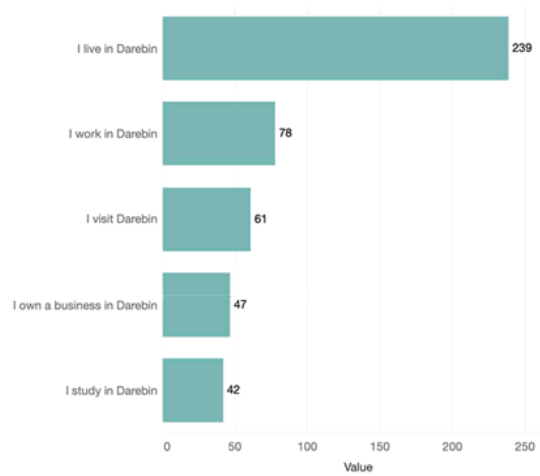
Relationship

Participants: 437

Engagement Session



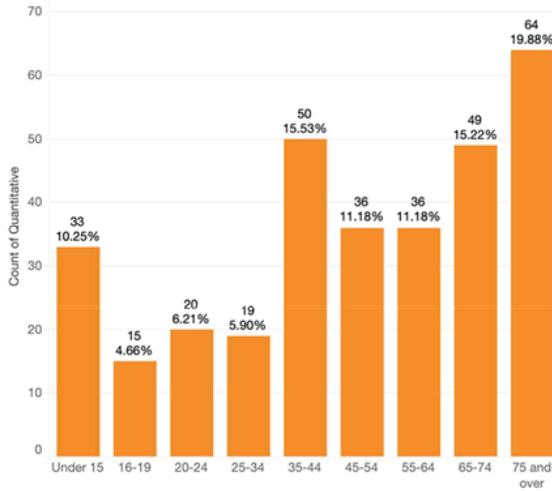
Relationship with Darebin



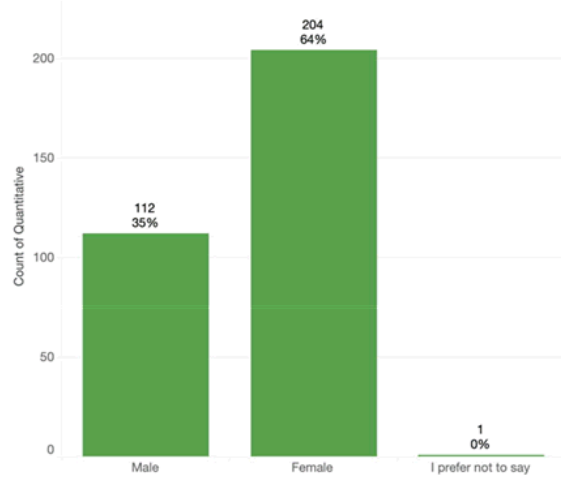
Demographic

Participants:
437

Age group

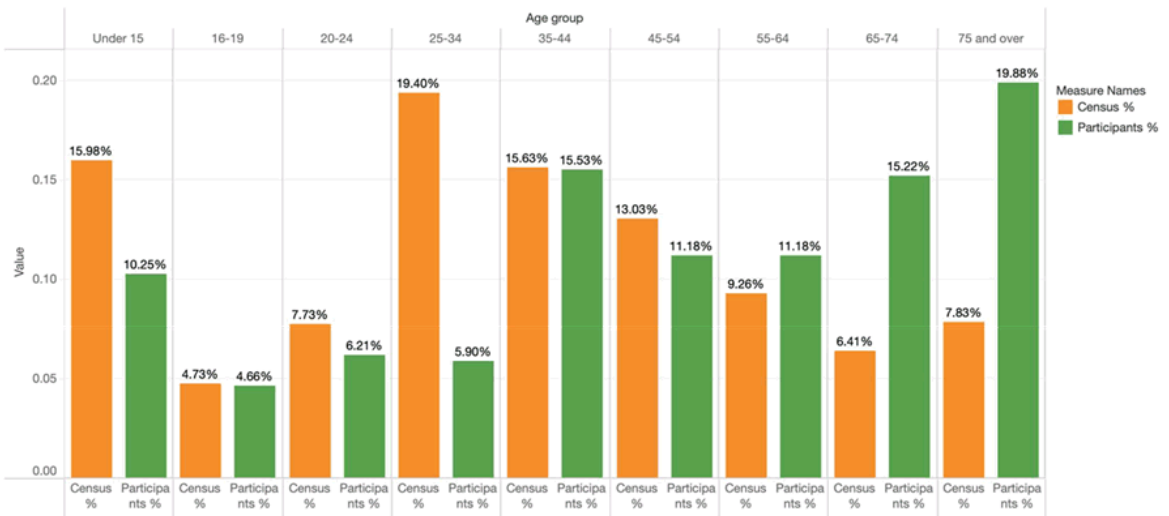


Gender



Age group comparison

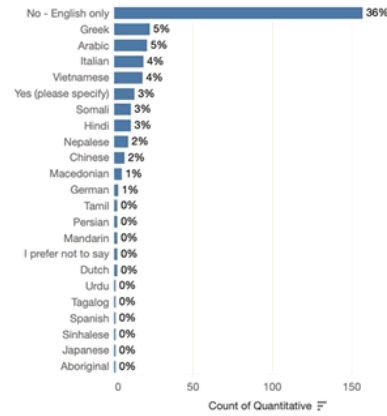
Comparison



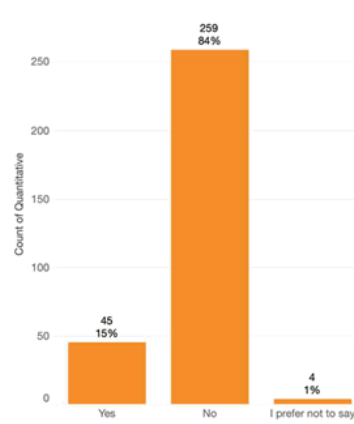
Basic Information

Participants: 437

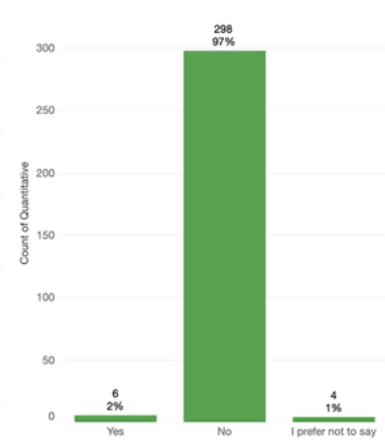
Do you speak a language other than English at home?



Do you identify as having a disability?



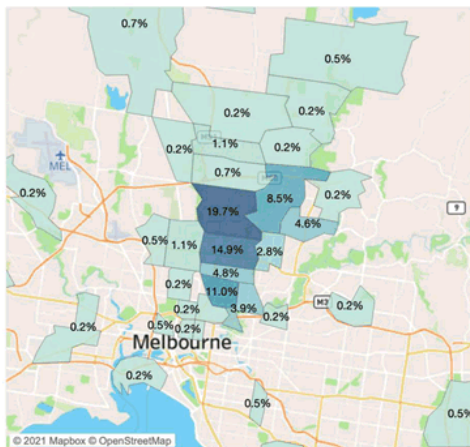
Are you Aboriginal or a Torres Strait Islander?



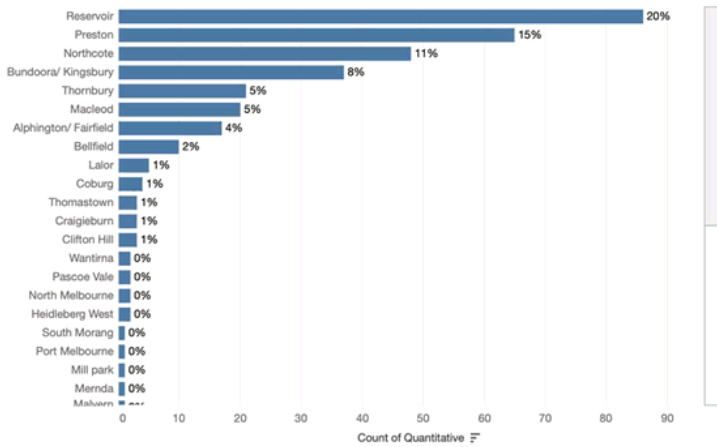
Location

Participants: 437

Map : Postcode

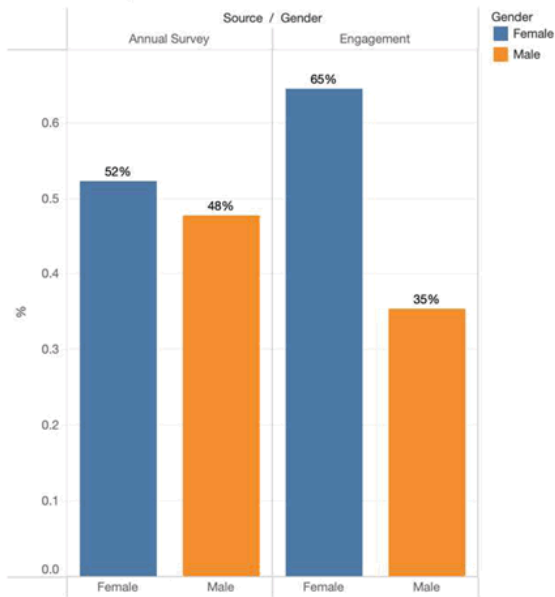


Suburbs

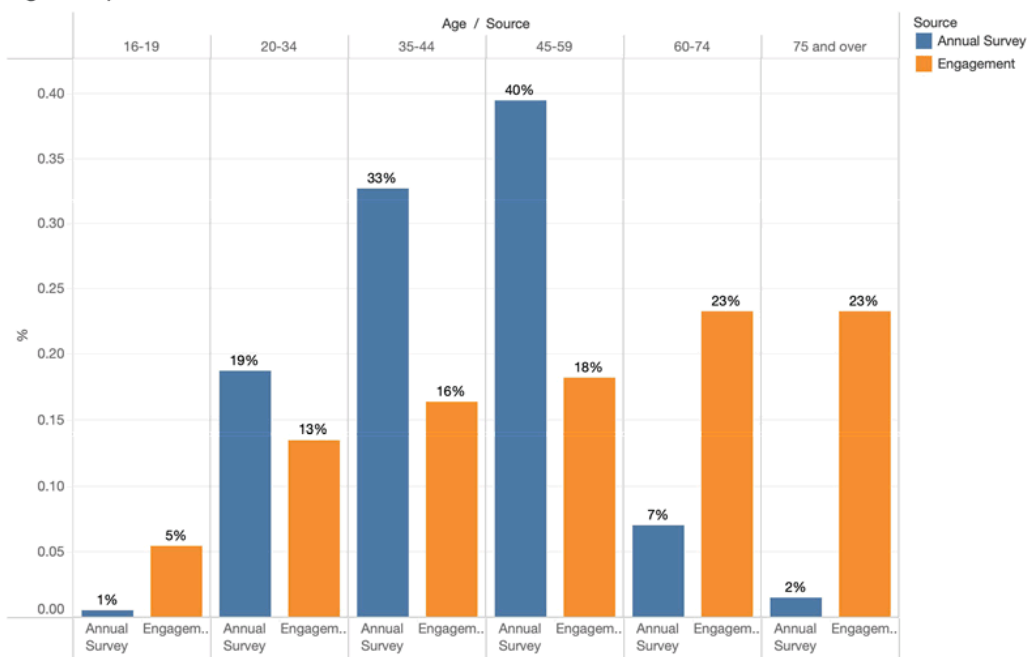


Comparison between Annual Survey participants and 'engagement' participants:

Gender Comp.



Age Comp.

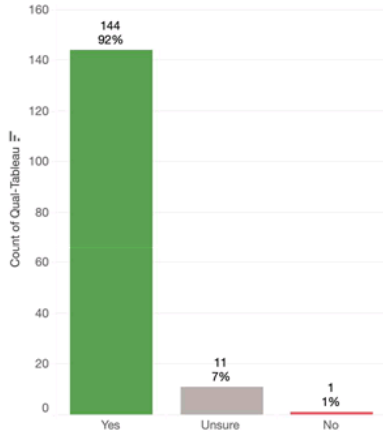


Appendix B: Strategic objectives

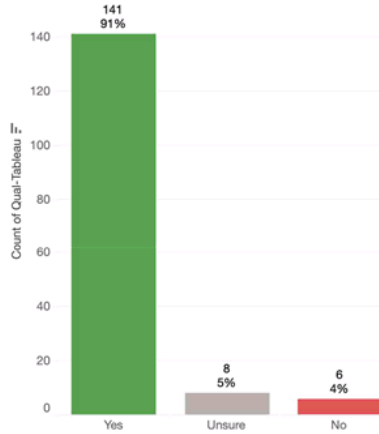
Council has established the following strategic objectives for the next four years. Do you support these objectives?

Participants: 231

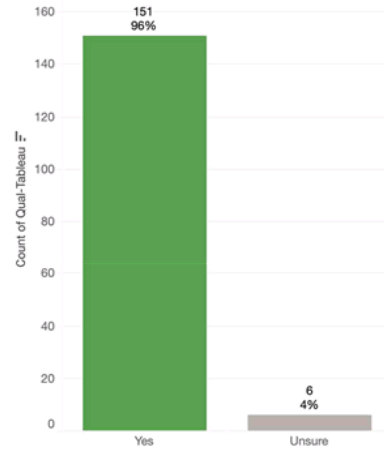
3. Develop partnerships and ensure inclusiveness and equity to celebrate diverse needs and aspirations of our community, and foster social cohesion, connection and community harmony



3. Prioritise and respect the voices and aspirations of Traditional Owners and Aboriginal and Torres Strait Islander communities



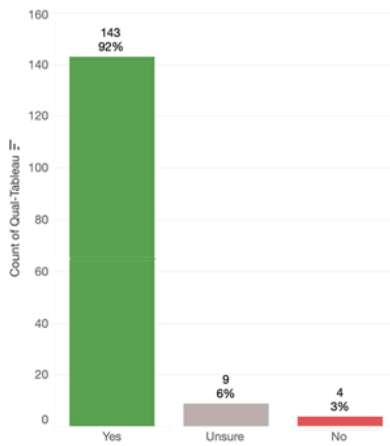
3. Design, invest and deliver equitable, accessible and safe infrastructure, public spaces and services



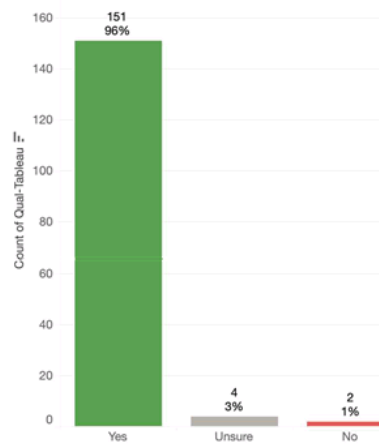
Council has established the following strategic objectives for the next four years. Do you support these objectives?

Participants: 231

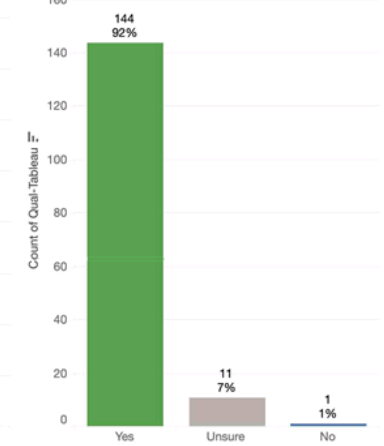
3. Facilitate more affordable, social and public housing to meet community needs and support people experiencing homelessness



3. Work towards a discrimination and systemic racism free Darebin and reduce the impact of poverty and disadvantage



3. Adapt to climate change and build resilience of infrastructure, built environment and community

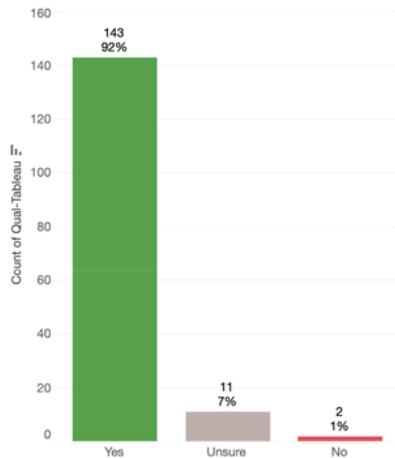


Council has established the following strategic objectives for the next four years. Do you support these objectives?

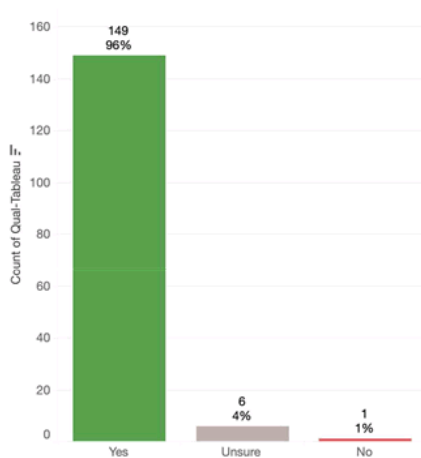
Participants:

231

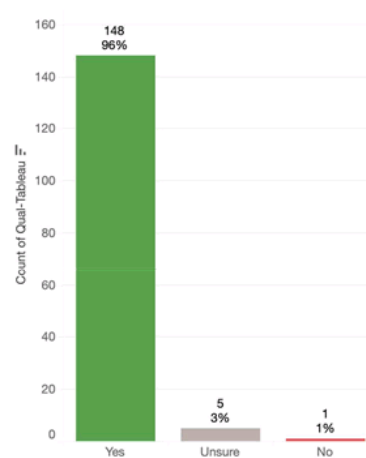
3. Achieve greater canopy cover, drive significant improvements in water quality and biodiversity, and reduce waste and stimulate local circular economy



3. Focus on economic development and recovery to ensure Darebin is a great place for a diversity of local businesses and industries



3. Ensure financial decision-making, assets and services meet the current, emerging and future needs of the community



Objective Comp.



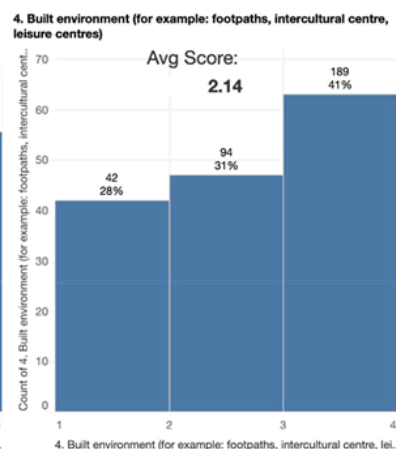
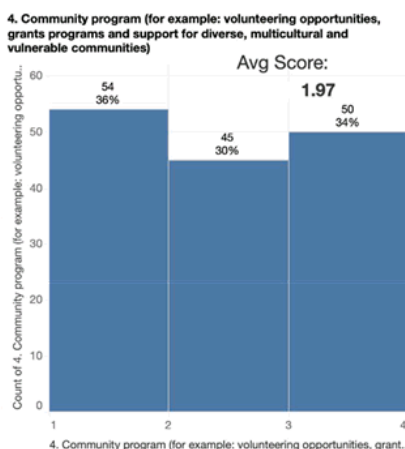
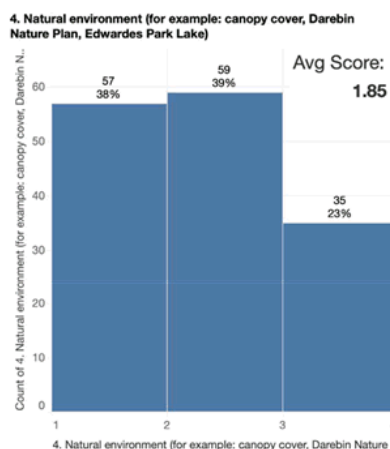
Appendix C: Investment priorities

How would you prioritise the following investments that Council is committed to in the next four years? (Please rank by order of preference starting from 1 as most preferred to 3 as least preferred) (Avg Score)

4. Natural environment	1.85
4. Community program	1.97
4. Built environment	2.14

How would you prioritise the following investments that Council is committed to in the next four years? (Please rank by order of preference starting from 1 as most preferred to 3 as least preferred)

Participants: **231**

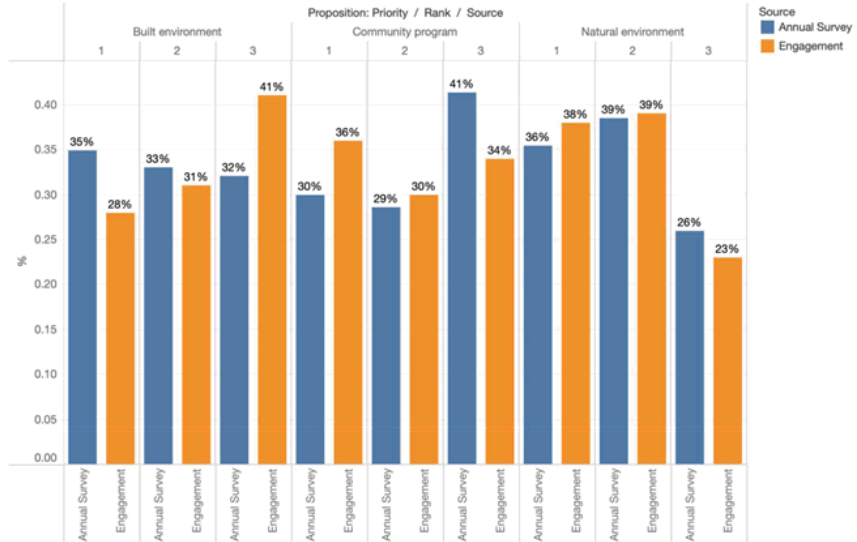


Results – Engagement & Annual Survey

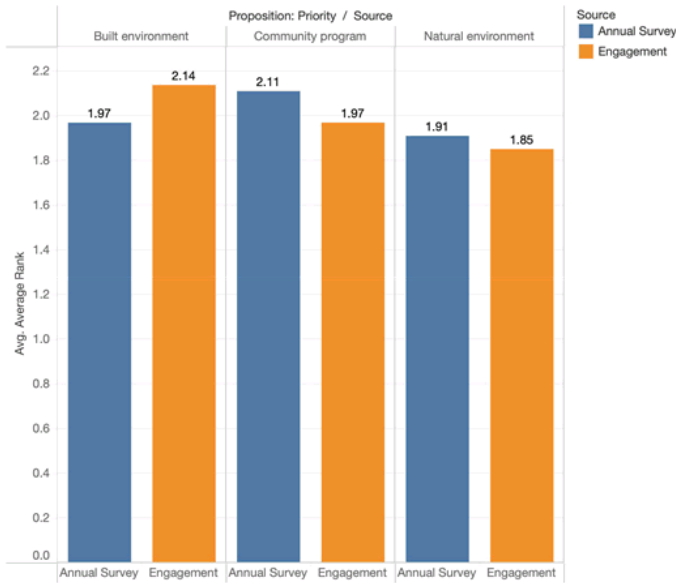
When it comes to prioritising built environment, community programs and natural environment findings include:

- All respondents rated Natural environment highest
- Survey respondents were more likely to rate community programs last
- Engagement respondents were more likely to rate built environment last

Priority Comp.



Priority Av Ranks



Appendix D: Health and Wellbeing concerns

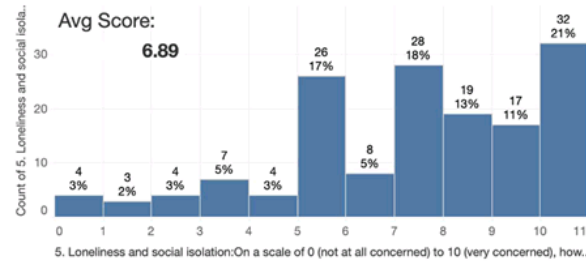
On a scale of 0 (not at all concerned) to 10 (very concerned), how concerned are you with the following health and wellbeing issues? (Av..

5. Family violence and violence against women	8.29
5. Community safety	8.18
5. Racism/ discrimination and poverty	8.11
5. Climate change	7.62
5. Homelessness	7.48
5. Unemployment	7.06
5. Loneliness and social isolation	6.89
5. Harm associated with gambling	6.73
5. Running out of or having insufficient food	6.37

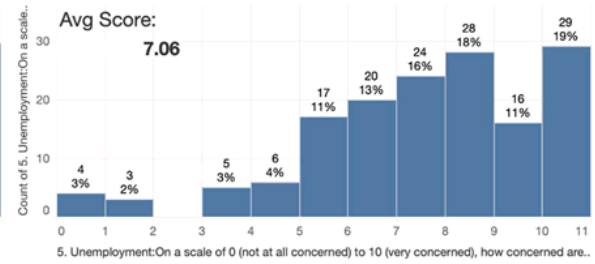
On a scale of 0 (not at all concerned) to 10 (very concerned), how concerned are you with the following health and wellbeing issues?

Participants: 231

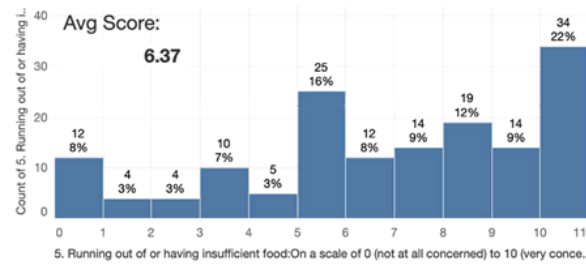
5. Loneliness and social isolation



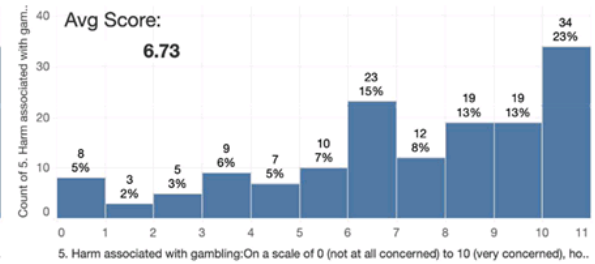
5. Unemployment



5. Running out of or having insufficient food



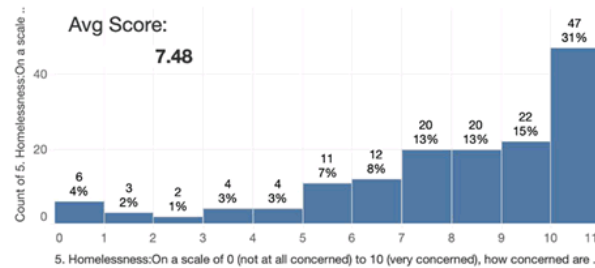
5. Harm associated with gambling



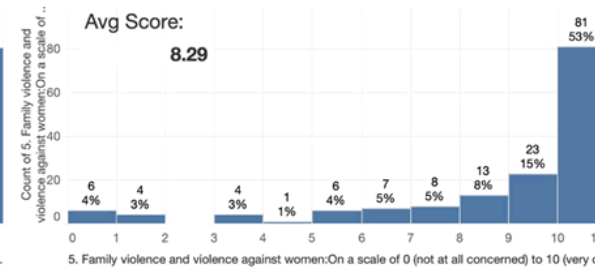
On a scale of 0 (not at all concerned) to 10 (very concerned), how concerned are you with the following health and wellbeing issues?

Participants: 231

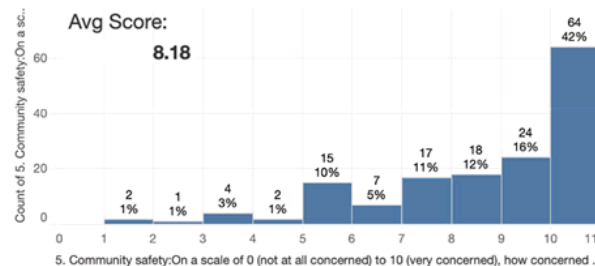
5. Homelessness



5. Family violence and violence against women

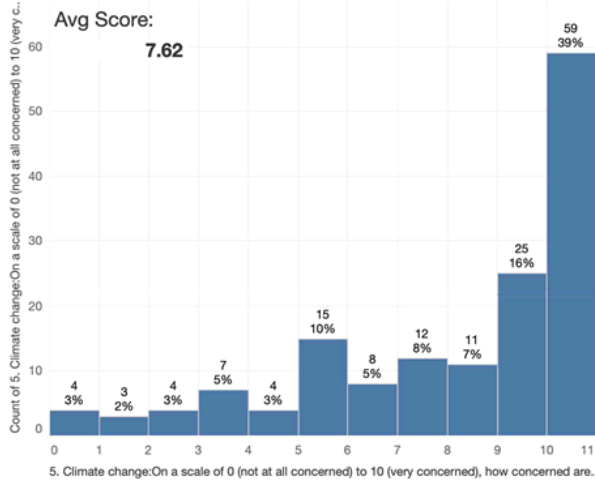


5. Community safety

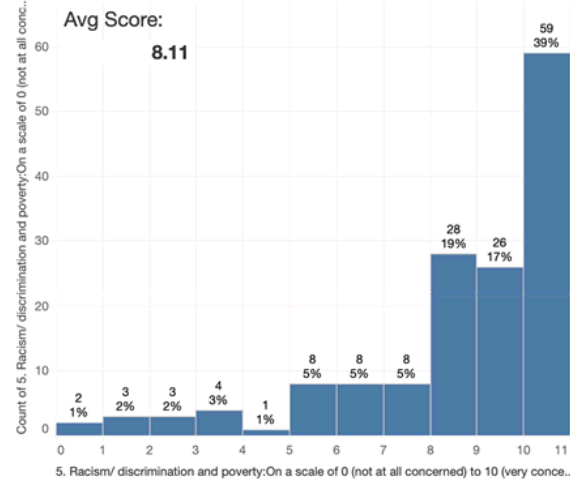


On a scale of 0 (not at all concerned) to 10 (very concerned), how concerned are you with the following health and wellbeing issues? Participants: 231

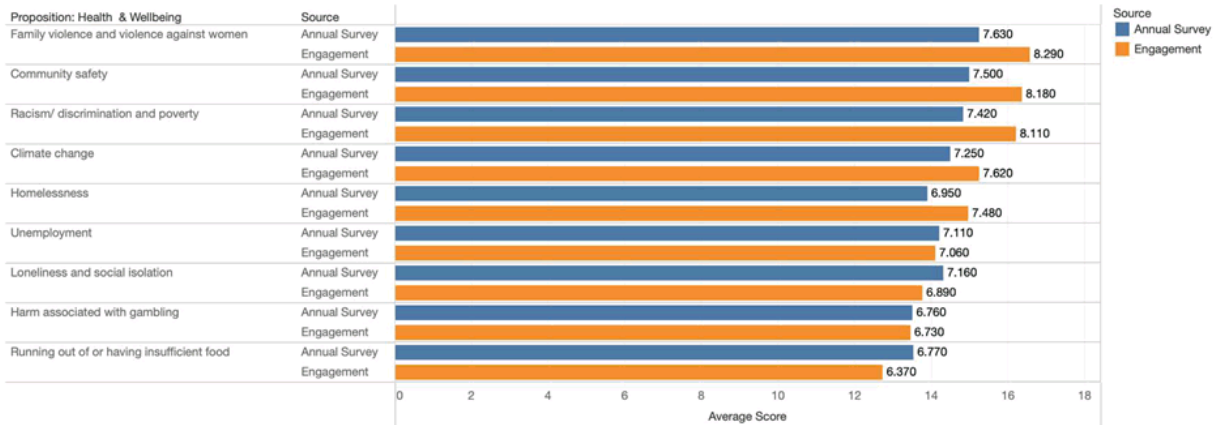
5. Climate change



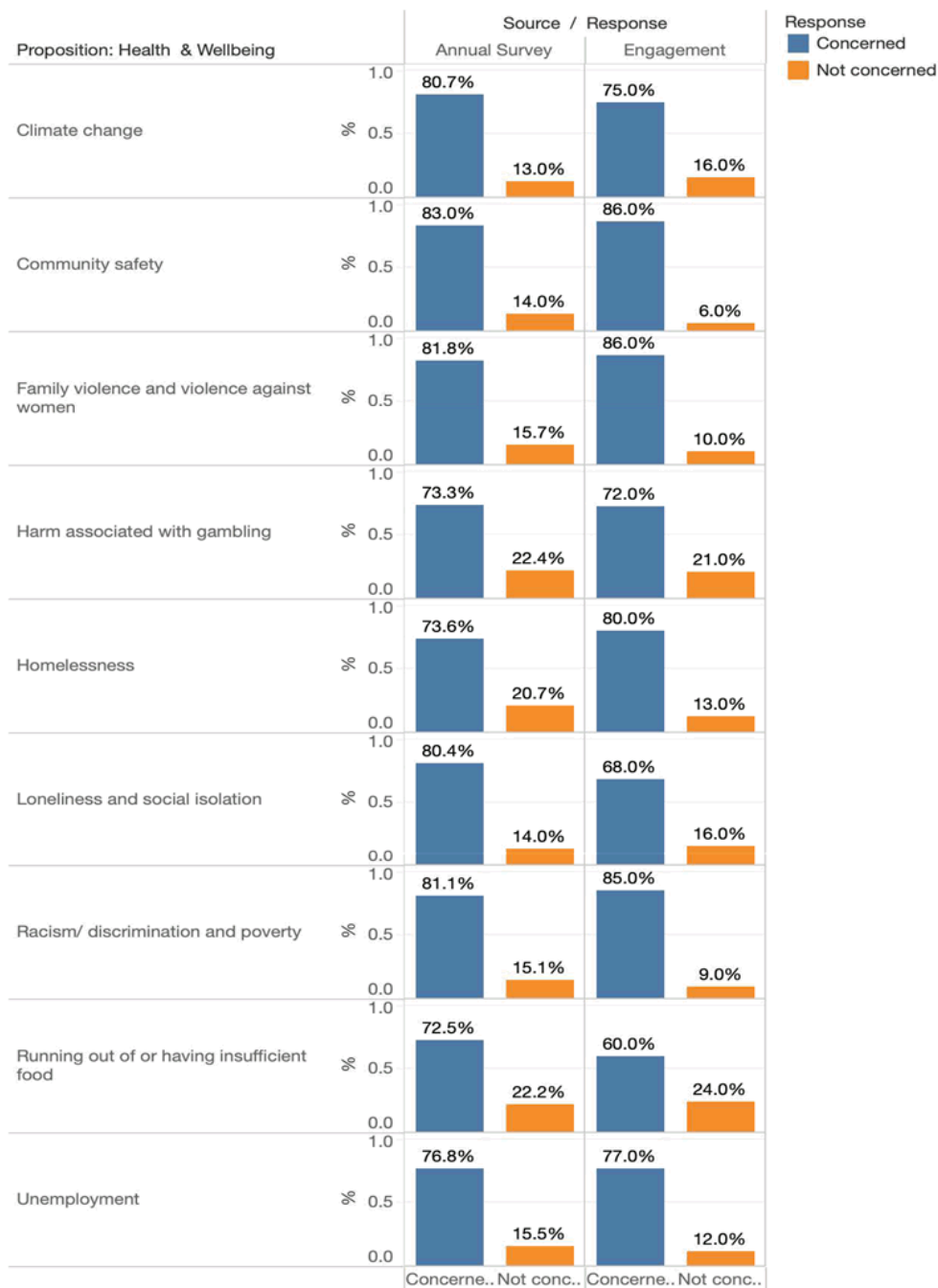
5. Racism/ discrimination and poverty



Health & Wellbeing Av Scores Comp.



Heath Comp.



Appendix E: Health Risk concerns

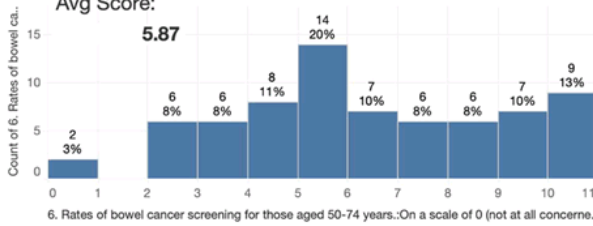
On a scale of 0 (not at all concerned) to 10 (very concerned), how concerned are you with the following health risks? (Avg Score)

6. Mental health	8.315
6. Climate impacts	7.431
6. Covid impacts	7.425
6. Lack of access to appropriate services/ support	7.268
6. Physical inactivity	6.781
6. Risky alcohol consumption	6.233
6. Rates of bowel cancer screening for those aged 50-74 years	5.873
6. Smoking rates	5.411

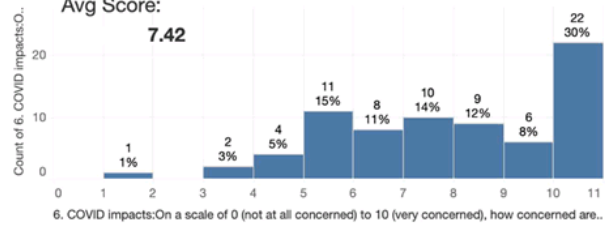
On a scale of 0 (not at all concerned) to 10 (very concerned), how concerned are you with the following health risks?

Participants: 110

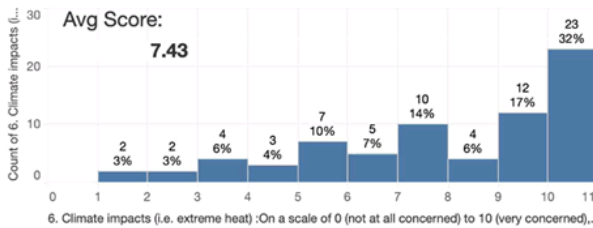
6. Rates of bowel cancer screening for those aged 50-74 years
Avg Score: 5.87



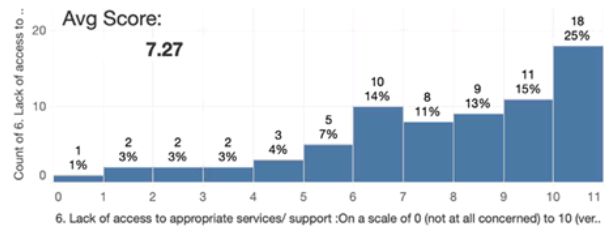
6. COVID impacts
Avg Score: 7.42



6. Climate impacts (i.e. extreme heat)
Avg Score: 7.43



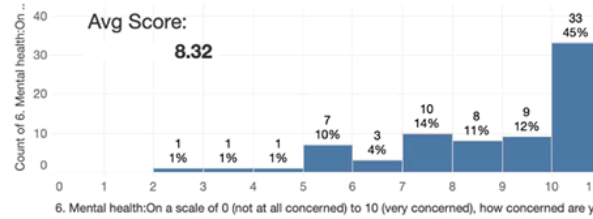
6. Lack of access to appropriate services/ support
Avg Score: 7.27



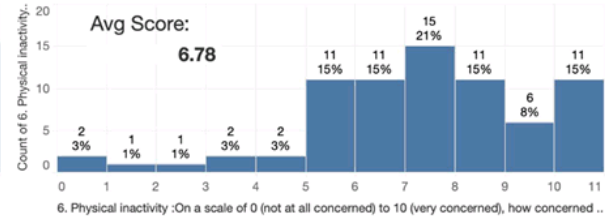
On a scale of 0 (not at all concerned) to 10 (very concerned), how concerned are you with the following health risks?

Participants: 110

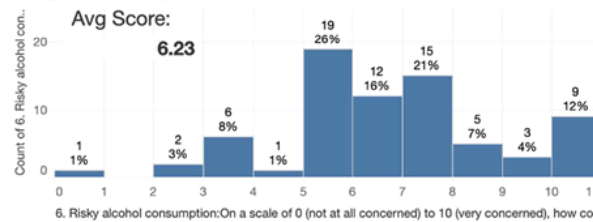
6. Mental health



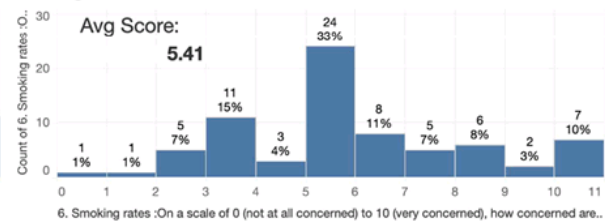
6. Physical inactivity



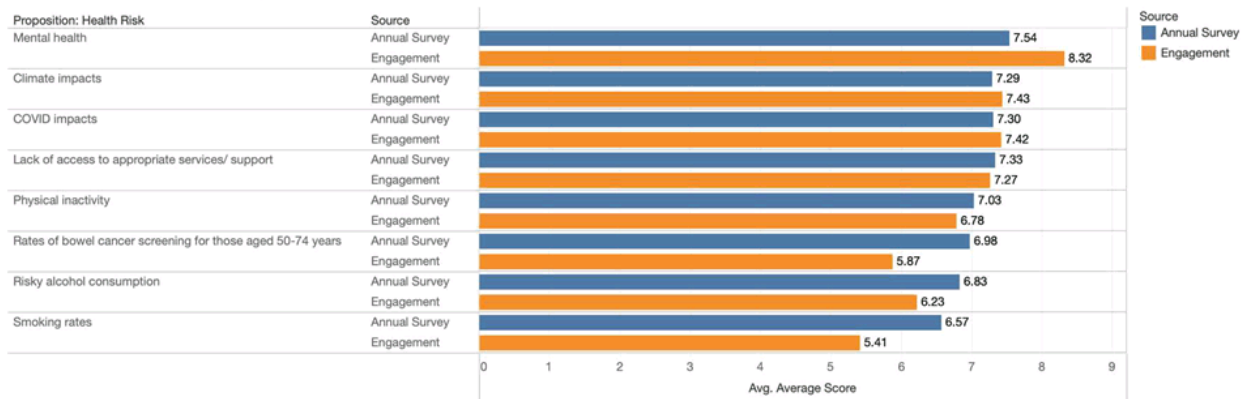
6. Risky alcohol consumption



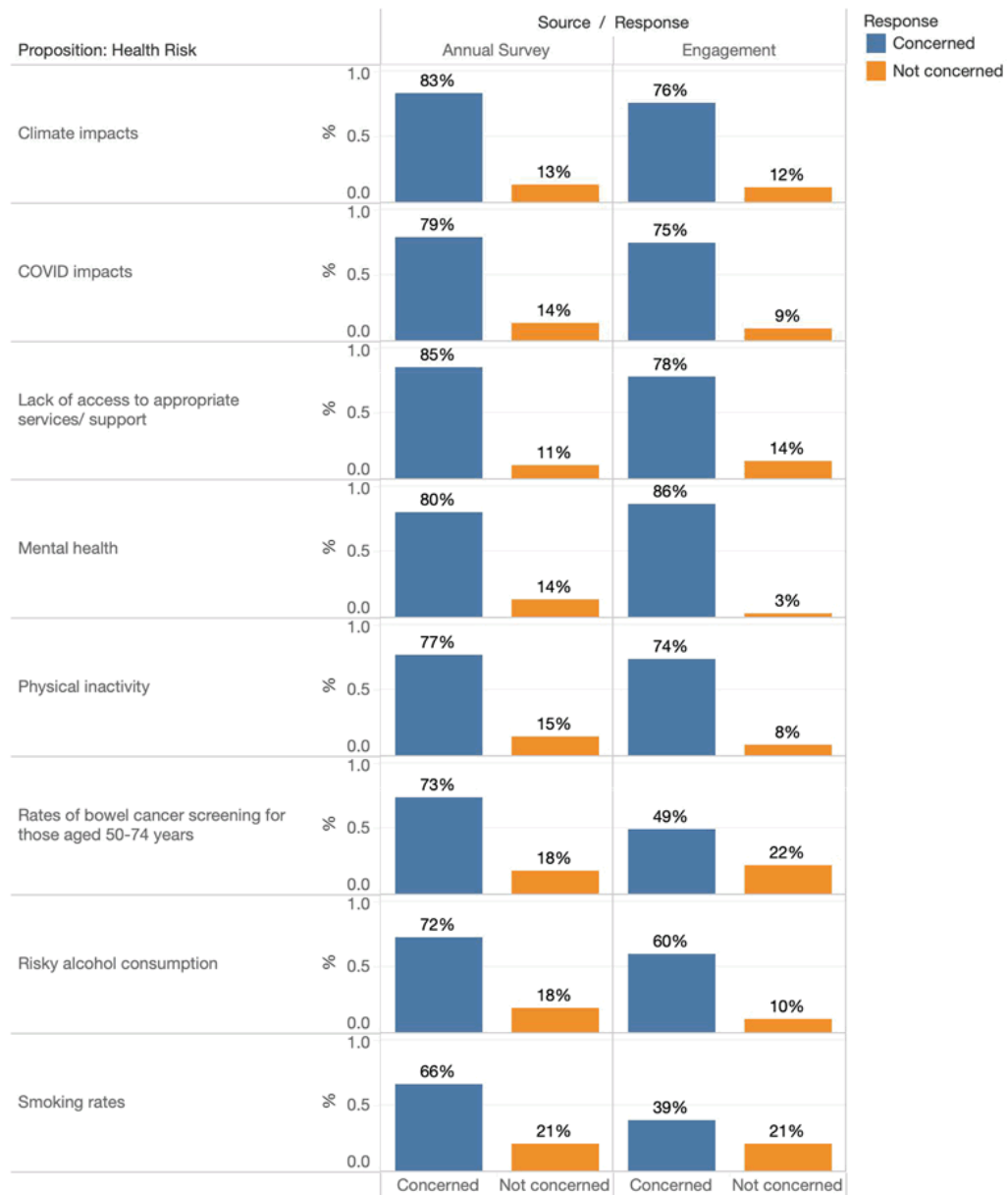
6. Smoking rates



Health Risk Av Scores Comp



Health Risk Comp.



Appendix D
Council Plan (incorporating Municipal Public Health and Wellbeing Plan) Summary Submissions

#	Issue	Officer Comments	Officer Comments
	Parking Permits / Review of Parking Permit Policy		
1, 2, 5, 6, 7, 8, 10, 11, 12, 16, 17, 18, 23, 25, 27, 30, 31, 32, 33, 34, 36, 44, 45, 46, 65	Lack of parking in Fairfield and request for restrictions to be implemented, and additional permits made available to residents	<p>The current Council Plan seeks to review the Residential Parking Permit Policy to improve access for those that need it most:</p> <ul style="list-style-type: none"> • Big Action Plans #20 • Darebin City Council indicators: Completion of parking permit policy • Action #9: Review Council's parking permit policy: <ul style="list-style-type: none"> ○ to improve access for people with special needs ○ to allow owners of single lot dwellings that exist on their own Torrens title, the option to have an additional residential parking permit at the same price as current parking permits ○ to allow single lot dwellings built after Dec 2004 that are greater than 300sqm property with three or more bedrooms and that exist on their own Torrens title (even if the property was previously subdivided), to have the same entitlements to parking permits as dwellings built before Dec 2004 ○ to ensure that renovations of a property that is still a single lot on its own Torrens title and is greater than 300sqm with three or more bedrooms are still entitled to parking permits. <p>Officers' recommend that the specific parking permit requests put forward in this submission is best considered through a comprehensive policy review process that includes community engagement, analysis of all options and consultation with industry stakeholders and experts. Officers will recommend an approached for a detailed policy review with community engagement at the 26 July 2021 Council meeting, as requested at the 26 April 2021 Council meeting:</p> <ul style="list-style-type: none"> • <i>That Council note this report and ensures the report comes back to Council after community consultation for the Council Plan is completed. (MINUTE NO. 21-110)</i> 	No changes are recommended to the Council Plan (incorporating the Municipal Public Health and Wellbeing Plan)
9	Concern that Council is trying to re-introduce severe parking and restricts parking options for residents	<p>At least two residents have requested parking changes for Cain Avenue, Northcote. Because of current parking demand in Cain Avenue, officers have confirmed they will review parking in Cain Avenue, in line with Council's Parking Change Request process.</p> <p>That said, due to current demand and a backlog of requests due to Covid 19, Council's website states "...there will be a delay in actioning parking change requests during this sensitive time. We are not yet able to confirm when Council will be in a position to commence investigating the change requests."</p> <p>When the parking change processes do recommence, it will include community engagement, as was recently undertaken for the Gillies Street and Railway Place parking change request. The Parking Permit Policy review put forward in the Council Plan (Big Action # 20 and Action #9) will review the circumstances that permits are available to residents. It is not intended to review and develop broader parking strategy considerations, such as how street parking changes are considered.</p> <p>Regarding South Crescent, officers are currently planning implementation of Council's 22 March 2021 resolution regarding parking removal, and will brief Council shortly on the proposed approach:</p> <ul style="list-style-type: none"> • That Council: "... 2. Consult on a further option of trialling a 'no standing section' on the south side of South Crescent between Plant Street and Simpson Street." 	No changes are recommended to the Council Plan (incorporating the Municipal Public Health and Wellbeing Plan)
19	Opposed to any changes to modify Parking restrictions in Cain Avenue Northcote	This is not specifically related to the Council Plan, but relates to the current operational process that Council uses to review parking restrictions in a street – based on community requests.	No changes are recommended to the Council Plan (incorporating the Municipal Public Health and Wellbeing Plan)

Appendix D
Council Plan (incorporating Municipal Public Health and Wellbeing Plan) Summary Submissions

#	Issue	Officer Comments	Officer Comments
		<p>In this case, at least two residents have requested parking changes for Cain Avenue, Northcote. Because of current parking demand in Cain Avenue, officers have confirmed they will review parking in Cain Avenue, in line with Council's Parking Change Request process. Council has not yet started investigating or consulting in relation to the request from residents in this location, and it could still be a long time before local changes are considered in this location.</p> <p>There is currently a long waiting list for requests seeking to introduce parking restrictions – officers are working through the timeline so that we can provide community a clear update on timing</p> <p>When the parking change processes do recommence, it will include community engagement, as was recently undertaken for the recent Gillies Street and Railway Place parking change request.</p> <p>The Parking Permit Policy review put forward in the Council Plan (Big Action # 20 and Action #9) would not change restrictions in Cain Ave. It would review the circumstances that permits are available to residents.</p>	
21	Request to change parking restrictions on East and West side Gillies St to 5 hours to support Fairfield Bowls Club	<p>This relates to an operational matter.</p> <p>Parking changes to Gillies Street have recently been considered through the <i>Parking Change Request</i> process, which included consultation. Officers' final recommendation will be sent to residents shortly.</p>	No changes are recommended to the Council Plan (incorporating the Municipal Public Health and Wellbeing Plan)
28	Parking issues on Mitchell St Northcote between Andrew St and Derby St	<p>This relates to an operational matter.</p> <p>At least two residents have requested parking changes for Mitchell Street, Northcote. Because of current parking demand in Mitchell Street, officers have confirmed they will review parking in Mitchell Street, in line with Council's Parking Change Request process.</p> <p>There is currently a long waiting list for requests seeking to introduce parking restrictions – officers are working through the timeline so that we can provide community a clear update on timing.</p> <p>Officers have referred this submission to its customer inquiry system, to assess the other safety matters raised in this submission.</p>	No changes are recommended to the Council Plan (incorporating the Municipal Public Health and Wellbeing Plan)
Aged Care / Home Care Packages			
13, 24, 26, 39, 43, 45, 46, 50, 64	Council should register to become a Home Care Package provider	<p>In line with Council resolution from 8 April 2021, Council will look at options, benefits and way forward to becoming a Home Care Packages (HCP) provider, including resource implications. Furthermore, the draft Council Plan 2021-2025 addresses this submission, with the Big Action number 10 as follows: "Deliver Age Friendly Darebin and expand aged care direct services, as well as Council to formally register to become a registered home care package provider."</p> <p>Council is committed to supporting to older people and their families in their homes and the community through:</p> <ul style="list-style-type: none"> - provision of services funded by the Commonwealth Home Support Programme - the trial of new and innovative programs such as the Positive Ageing (over 170 residents assisted with HCP between October and 2020 and April 2021) and the Current Home Care Program continuity of service trial, - empowerment and social participation, - improving accessibility, and - advocacy to other levels of government. 	No changes are recommended to the Council Plan (incorporating the Municipal Public Health and Wellbeing Plan)

Appendix D
Council Plan (incorporating Municipal Public Health and Wellbeing Plan) Summary Submissions

#	Issue	Officer Comments	Officer Comments
52	<p>Can the Darebin council assist the large elderly population of Darebin to navigate the federal packages for home care?</p> <p>Because of the large population of people between 50 and 90 in Darebin we would like to hear more from the council about how we can be assisted to become aware of and access services.</p>	<p>Council is a provider and contributor for funding of aged care services under the Commonwealth Home Support Program, about 3000 residents receive a diverse range of aged care services from Council annually, including:</p> <ul style="list-style-type: none"> • Aged Care Assessment • Domestic Assistance • Personal Care • Individual Respite • Social Support Individuals – including shopping • Home delivered meals • Home maintenance • Social Support Groups <p>Council is the sole funder of a number of services, including:</p> <ul style="list-style-type: none"> • Community Transport. • Windows and gutters cleaning. • Older persons clubs and groups • Meeting spaces for older adults at a large number of venues, including six Senior Citizens Centres, these were refurbished in 2020. <p>In 2019 Council endorsed the Age Friendly Darebin report and since have been implementing the 98 recommendations and have introduced a number of programs and trials, including:</p> <ul style="list-style-type: none"> • Positive Ageing, assistance with the navigation of the aged care system including Home Care Packages. • Intergenerational co-gardening trial • Café meals vouchers trial • Digital learning support trial <p>A Council officer has contacted the submitted to provide more information about our services.</p>	<p>No changes are recommended to the Council Plan (incorporating the Municipal Public Health and Wellbeing Plan)</p>
Road Safety			
37	<p>Concerned with road safety</p>	<p>The draft Council Plan includes several actions that will increase safety on Darebin Streets:</p> <ul style="list-style-type: none"> • Darebin City Council indicators: <ul style="list-style-type: none"> ○ Increase in number of traffic calming devices ○ Increase in length roads with reduced speed limits ○ Action #1: Improve road safety and the cycling, walking and wheeling network by constructing high priority improvements ○ Action #2: Investigate and prioritise road safety, accessibility, cycling, walking and wheeling improvements over the whole city using a Local Area Placemaking approach where one third of the city is reviewed, with community, each year ○ Action #6: With State approval, reduce speed limit in more streets across the City of Darebin Action #118 Blackspot design and construction program. <p>Officers will soon brief Council on their intended approach to deliver Action #2 (Local Area Placemaking) and then seek Council endorsement to commence the program. Council officers recommend that a new action be included in the Council Plan:</p> <ul style="list-style-type: none"> • Advocate to the State Government that they increase annual funding for road safety infrastructure, driver behaviour campaigns and law enforcement, and work collaboratively with Darebin and other Local Governments to implement the <i>Victorian Road Safety Strategy 2021-2030</i>. <p>Officers are currently receiving increased resident inquires about poor driver behaviour. The Department of Transport has advised Darebin that other Councils are also reporting increased poor driver behaviour during COVID recovery.</p>	<p>To include a new action '<i>Advocate to the State Government that they increase annual funding for road safety infrastructure, driver behaviour campaigns and law enforcement, and work collaboratively with Darebin and other Local Governments to implement the Victorian Road Safety Strategy 2021-2030</i>'</p>

Appendix D
Council Plan (incorporating Municipal Public Health and Wellbeing Plan) Summary Submissions

#	Issue	Officer Comments	Officer Comments
		<p>Victorian Police officers have advised Council officers that there are limited resources to enforce transport road rule compliance, including policing hooning across the western and northern suburbs of Melbourne.</p> <p>Officers will refer this submission to its customer inquiry process to investigate the specific concerns of Ms Hackett.</p>	
39	Issues with traffic management, 40k zones and broader road safety	<p>The Council Plan includes the following Action to reduce speed limits:</p> <ul style="list-style-type: none"> • Indicator: Increase in length of roads with reduced speed limits • Action #6 With state approval, reduce speed limit in more local streets across the City. <p>Research shows that a pedestrian is four times less likely to be killed if struck by a car travelling at 40 km rather than at 50 km per hour – and will almost certainly be killed if the vehicle is travelling at 60 km per hour or over. If a crash does occur, lower speeds reduce the severity of an injury, particularly to pedestrians and bike riders. Our approach is in line with the <i>Victorian Road Safety Strategy 2021-30</i> which nominates reduced speeds as providing safer conditions for those who are walking or riding a bike.</p> <p>Darebin Council's <i>Safe Travel Strategy</i> takes a proactive approach to road safety by focusing on vulnerable road users (pedestrians and bike riders, older adults and children) and contains many actions to encourage and protect vulnerable road users including advocating for reduced speed limits.</p>	No changes are recommended to the Council Plan (incorporating the Municipal Public Health and Wellbeing Plan)
Multiculturalism and Diversity			
20, 42, 48, 49, 62, 74	Lack of priorities / actions for LGBTIQ+ people in the Council Plan	<p>A number of the proposed actions outlined in the draft Council Plan Priority document intend to engage with and support LGBTIQ+ people, however it is acknowledged that this is not specified or clear in draft document.</p> <p>This document also doesn't include reference to a range of existing programs that Council will continue to deliver, such as:</p> <ul style="list-style-type: none"> • Reservoir Leisure Trans Swim nights • IDAHOBIT events and participation in Pride March and Midsumma. The draft will be updated to make this commitment clearer. • Our Creative Culture and Events team includes LGBTIQ artists, issues and topics in many of our productions and programming. This includes supporting a range of arts industry/development e.g. implementation of the Creative Victoria-funded Escape Velocity project to increase representation & visibility of young TGD people in the public realm - in partnership with St Martin's Theatre and Minus 18. • Early Years/Families programs continues to support all new parents, including those in same-sex relationships and supports printing and also distribution of <i>Who's in Your Family</i> and posters to all early childhood settings. • Council continues to be guided by the advice of Council's Sexuality, Sex and Gender Diverse Advisory Committee. • We undertake an Equity Impact Assessment and Gender Impact Assessment regarding all new/reviewed initiatives and policies. • Community Grants that support the inclusion and wellbeing of LGBTIQ+ people 	<p>Officer reinstated the missing action from the priorities document '<i>to undertake the Rainbow Tick accreditation process for Council services</i>'</p> <p>And to include a new action '<i>Council continue to support the inclusion, rights and wellbeing of LGBTIQ+ communities and work to combat homophobia, biphobia and Transphobia.</i>'</p>

Appendix D
Council Plan (incorporating Municipal Public Health and Wellbeing Plan) Summary Submissions

#	Issue	Officer Comments	Officer Comments
		<p>Further to this, \$50,000 has been allocated as part of the draft 2021/22 budget to undertake the Rainbow Tick accreditation process for Council services. This action was omitted from the draft Council Plan priority document in error and will be included in the next iteration. It is anticipated that the accreditation process will identify a range of actions required to achieve accreditation and improve Council services and programs to be more inclusive of LGBTIQ+ people.</p>	
35	Support increase multicultural community access to council services	<p>The Council Plan includes a range of objectives and action which seek to achieve the outcomes proposed in this submission. In particular, this will be through the following actions:</p> <ul style="list-style-type: none"> • Big Action #16 Focus on supporting Darebin multicultural communities, through reduction in racism and significant improvement in access to Council's services and sporting assets. • #50 Develop programs to support international students in Darebin • #177 Facilitate and support volunteer opportunities with Council across diverse communities to strengthen community connection and skill development • #178 Implement actions to increase access of CALD and broader diverse community to Council venues and participation in services where participation is low. • #174 Deliver initiatives which support truth telling and provide opportunities for culturally diverse and broader community to learn about Aboriginal and Torres Strait Islander culture and history • #37 Initiate an annual cultural diversity and social cohesion oration as part of the FUSE festival events • #163 Continue to implement the Towards Equality Framework and Equity impact Assessment to address inequities in the distribution of resources and the needs of the most vulnerable are prioritised. • #165 Work with DECC, local community and local organisations to create projects biannually which foster respect and address systemic racism. • #166 Continue to implement the Welcoming Cities Standard with the aim to become a 'mentoring' level Council. • #167 Work with local organisations to create an active Community Leader network comprising of community leaders from our culturally diverse community groups across Darebin. <p>These actions, along with a range of existing work, such as activities and events at the libraries and through the library collection, ongoing programming of the Intercultural Centre, work with the Darebin Interfaith Council and through our community partners (such as DECC and various multicultural community organisations and leaders) will provide a platform to promote inclusion and belonging of all migrant communities and foster interfaith and intercultural harmony.</p>	No changes are recommended to the Council Plan (incorporating the Municipal Public Health and Wellbeing Plan)
68	Support for newly arrived and emerging Migrant Communities	<p>Darebin Council looks forward to establishing stronger connections with the Nepalese community through a range of actions outlined in the draft Council Plan including:</p> <ul style="list-style-type: none"> • Big Action #1 Construction of major facilities, including Preston Precinct Intercultural Centre. • #50 Develop programs to support international students in Darebin • #228 Develop a cultural diversity action plan to significantly improve access to services and infrastructure for culturally diverse communities • #177 Facilitate and support volunteer opportunities with Council across diverse communities to strengthen community connection and skill development. • #178 Implement actions to increase access of CALD and broader diverse community to Council venues and participation in services where participation is low. • Actions outlined under Strategic Direction: Work towards a discrimination and systemic racism free Darebin and reduce the impact of poverty and disadvantage. <p>Mental health and wellbeing are identified in the plan as a key health and wellbeing priority. There are a number of actions where the mental wellbeing needs of new and emerging</p>	No changes are recommended to the Council Plan (incorporating the Municipal Public Health and Wellbeing Plan)

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#	Issue	Officer Comments	Officer Comments
		<p>communities will be specially considered, such as those outlined in Strategic Direction: Increase social connection to reduce isolation, loneliness and support positive mental health.</p> <p>There are also actions not listed in the draft Council Plan which form part of Council's ongoing work in this space such as community grants, events and programs at Darebin libraries and Intercultural Centre programming.</p> <p>The draft Council plan currently includes actions on supporting Darebin multicultural communities including through a significant improvement in access to Council's services and sporting assets and increase access and participation of people from culturally diverse & disadvantaged backgrounds in sporting and recreational clubs.</p> <p>These include: #40 Support and promote a significant increase (in particular: Aboriginal and Torres Strait Islander peoples, women, girls, all abilities and multicultural and diverse communities) in participation in Darebin's sports clubs. #41 Encourage and reward sporting and leisure groups/sporting teams that use Council's recreation spaces by reducing user fees to those who demonstrate inclusion for, in particular: Aboriginal and Torres Strait Island Peoples, women, girls, all abilities, multicultural and diverse communities. #183 Work with clubs to increase access and participation of people from culturally diverse & disadvantaged backgrounds in sporting and recreational clubs.</p> <p>Council's ten-year capital works plan also includes a number of sporting pavilion upgrades that provide fit for purpose female friendly facilities. Council officers will engage with members of the Nepalese community to further understand their specific needs and barriers to participation.</p>	
29	<p>Health and Wellbeing Women's sexual and reproductive health was not listed as a priority</p>	<p>Council recognises Women's Health in the North (WHIN) as a key stakeholder and partner in our efforts to increase gender equity and the full participation of women in the Darebin community. Council will continue to work closely with WHIN on the health and wellbeing identified in the Plan.</p> <p>In recognition of Council's role in promoting sexual and reproductive health, including as a supporter of WHIN's Sexual and Reproductive Health Strategy for the Northern Metro region. To reflect this an additional action will be proposed for inclusion under <i>Strategic Objective Continue to be a local government leader in the prevention of violence against women and gender equity</i>. The proposed action will be that <i>'Council continue to support regional work to promote women's sexual and reproductive health and advocate for a dedicated sexual and reproductive health service in the Northern region'</i>.</p>	<p>To include a new action <i>'Council continue to support regional work to promote women's sexual and reproductive health and advocate for a dedicated sexual and reproductive health service in the Northern region'</i>.</p>
41		<p>Council has an integrated approach to delivering health and wellbeing initiatives. This is in recognition that many departments across Council contribute to creating better health outcomes for the community across the environments for health. As a result, several objectives are likely to overlap. This allows for collaborative delivery of health and wellbeing initiatives across department to minimise duplication and maximise use of Council resources.</p> <p>The Council Plan intends to increase physical activities, with a focus on vulnerable community members. This includes an action to identify opportunities to increase access to low cost and free physical activity in East Preston and East Reservoir.</p> <p>This will also be supported through actions intended to increase perceptions of safety for vulnerable populations groups including women and children. One of the Council's big actions is</p>	

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#	Issue	Officer Comments	Officer Comments
		<p>to improve the appearance, safety, lighting and viability of shopping strips, streetscapes and business activity areas.</p> <p>Other actions that are intended to increase perceptions of safety include:</p> <ul style="list-style-type: none"> • Continue to gather data about gendered experience in public spaces and use this to inform community safety initiatives. • Develop and implement a Community Safety Framework. <p>The Council Plan Priority document has the following actions to address social isolation and loneliness in order to improve connectedness and mental health and wellbeing:</p> <ul style="list-style-type: none"> • Facilitate and support volunteer opportunities with Council across diverse communities to strengthen community. • Connection and skill development. • Implement actions to increase access of CALD and broader diverse community to Council venues and participation in services where participation is low. • Provide grants, deliver and facilitate programs, services and events that address loneliness through supporting social connectedness and positive mental health. • Work with clubs to increase access and participation of people from culturally diverse & disadvantaged backgrounds in sporting and recreational clubs. • Increase opening hours at Reservoir Library to include Sundays (to align with opening hours at Northcote and Preston). <p>These actions are intended to increase opportunities for Darebin residents to interact and connect with others.</p> <p>The Council Plan Priority document includes actions intended to encourage residents to walk and cycle. These actions include:</p> <ul style="list-style-type: none"> • Improve road safety and the cycling, walking and wheeling network by constructing high priority improvements. • Investigate and prioritise road safety, accessibility, cycling, walking and wheeling improvements over the whole city using a Local Area Placemaking approach where one third of the city is reviewed, with community, each year. • With state approval, reduce speed limit in more local streets across the City. • Action through the establishment of a Darebin Nature Plan to include increase shade in activity centres to support footpath. • Review the Transport Strategy and Bicycle Refresh Strategy. This Strategy aims to enable all Darebin residents to go wherever they want with ease while addressing the environmental and social issues caused by our existing car-based transport system. <p>In addition, Council Plan Priority document uses the 'Environments for Health' framework approach in addressing the health and wellbeing priorities. This approach recognises that many factors that contribute to health inequalities and ill health lie in the complex social, economic, physical and natural environments in which people are born, grow up, live, work and age. The approach recommends working to improve those environments in order to promote, protect and improve health and wellbeing of individuals.</p> <p>It is acknowledged that this approach is not discussed in the Council Plan Priority document. It is outlined in the Draft Darebin Health and Wellbeing Profile Report, which will form part of the Council Plan. The Report also discusses risk factors that contribute to chronic illnesses—including sedentary lifestyle and lack of physical activities. In this report, it is acknowledged that</p>	

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Council Plan (incorporating Municipal Public Health and Wellbeing Plan) Summary Submissions

#	Issue	Officer Comments	Officer Comments
		physical activity is a modifiable health risk, and this will be reflected in the future version of the Council Plan.	
70, 75B	Youth Mental Health First Aid Instructor Training	<p>Council remains committed to supporting positive mental and mental health and wellbeing outcomes for your people in our community. Mental health and emotional resilience remain key issues that affect young people in both a pre and post COVID world.</p> <p>While the provision of training for teachers in Mental Health First Aid is important, this is investment that should be provided by the State Government's Department of Training and Education (DET).</p> <p>The Council Plan includes a range of actions that seek to promote positive mental health outcomes, most notably under the Strategic Objective of "Increase social connection to reduce isolation, loneliness and support positive mental health". The specific needs of young people will be included in the design and delivery of these actions.</p> <p>New actions included in the Council Plan which will seek to improve the mental health of young people include (but not limited to): Big Action 7 COVID relief and recovery packages to support businesses and the most vulnerable member of our community impacted by COVID Big Action 16 Focus on supporting Darebin multicultural communities, through reduction in racism and significant improvement in access to Council's services Big Action 17 Community designed programs for the East Preston and East Reservoir to improve the local built environment and health and wellbeing of these communities. Big Action 18 Expansion of the assertive outreach program to support people rough sleeping and experiencing homelessness #40 Support and promote a significant increase (in particular: Aboriginal and Torres Strait Islander peoples, women, girls, all abilities and multicultural and diverse communities) in participation in Darebin's sports clubs. #41 Encourage and reward sporting and leisure groups/sporting teams that use Council's recreation spaces by reducing user fees to those who demonstrate inclusion for, in particular: Aboriginal and Torres Strait Island Peoples, women, girls, all abilities, multicultural and diverse communities. #50 Develop programs to support international students in Darebin #169 As part of Council's Youth Strategy, develop and implement programs to support the participation and leadership of young people from disadvantaged and culturally diverse backgrounds. #170 Mitigate the impacts of climate change on the health and wellbeing of already disadvantaged communities #177 Facilitate and support volunteer opportunities with Council across diverse communities to strengthen community connection and skill development #178 Implement actions to increase access of CALD and broader diverse community to Council venues and participation in services where participation is low. #179 Work in partnership to address the digital divide for public housing and high risk accommodation residents, CALD and other exclude groups, incl those impacted through COVID #180 Provide grants, deliver and facilitate programs, services and events that address loneliness through supporting social connectedness and positive mental health. #183 Work with clubs to increase access and participation of people from culturally diverse & disadvantaged backgrounds in sporting and recreational clubs. #227 Program to support middle years students (later primary school and early secondary school) from across Darebin schools to connect with each other and take actions on systemic racism issues together</p>	No changes are recommended to the Council Plan (incorporating the Municipal Public Health and Wellbeing Plan)

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#	Issue	Officer Comments	Officer Comments
		<p>There are also actions not listed in the draft Council Plan which form part of Council's ongoing work supporting mental health and social connection of young people including:</p> <ul style="list-style-type: none"> • Turn Up Program that supports LGBTIQ+ young people connect with the music industry • Rainbow Lounge a weekly program that support LGBTIQ+ young people and their allies • Friday Night Shift a safe and welcoming space that connects young people with local services at The Hub • Access Program is a daily drop in safe space at both The Hub and Decibels that provides young people with support and access to services delivered by partner agencies • Open Arts Program engages young people who have been referred due to involvement with youth justice for graffiti. The program builds connections and self confidence in young people • Health promotion initiatives delivered in partnership with the East Preston Islamic Collage Student Wellbeing team • Our Youth Services Team is a member of the William Ruthven Secondary College's SCAT (School & Community Action Team) Network which has priority goal the support the mental health of students • Our Youth Employment Support program provides young people with training and support that enhances their employment prospects • Youth Support Program provides individualised support and referrals to young people to local services and support programs <p>As part of the Youth Strategy, Council will also examine the delivery of professional development sessions for teachers and youth workers focussing on responding to mental ill health in students/ young people and provide information on how to access the local services system.</p>	
71, 75A	Darebin Youth Voice Program	<p>Amplifying the voice of young people is a core function of the Youth Services Team and a strong commitment across the organisation. Currently, a range of existing programs delivered by the Youth Services team, support the function of 'Youth Voice' e.g. Young Citizen Jury and Darebin Speak.</p> <p>Existing work that commenced in 20/21 to develop a Child and Youth Engagement Protocol will continue into 21/22. The protocol aims to strengthen Council's ability to engage with and listen to children and young people and amplify their voices so that more of our decisions are informed by the views of children and young people.</p> <p>In 21-22, Council will be hosting a series of youth forums including students from Darebin schools, co-designed and led by the Young Citizen Jury. These forums aim to identify the key issues affecting young people to ensure that the current Youth Services strategic goals remain relevant to young people.</p> <p>There are also actions not listed in the draft Council Plan which form part of Council's ongoing work supporting the voices of young people including:</p> <ul style="list-style-type: none"> • Young Citizen Jury led projects and activities • Victorian Youth Week annual events are designed and delivered by young people for young people ensuring that their voices and passions are reflected in the program (June/July 2021) • Spotighting You(th) is a social media campaign that shares the stories, achievements and voices of young people in our community • Darebin Speak develops the capacity of marginalised and vulnerable young people to amply their voice and lead local change in their school and/or community 	<p>Amend actions 226 and 227 to include the words 'to support student voices'</p> <p># 226 Develop a program to support middle-years students (later primary school and early secondary school-aged) from Darebin schools to connect with each other, to support student voices and take action on climate and waste issues together</p> <p># 227 Develop a program to support middle years students (later primary school, and early secondary school-aged) from Darebin schools to connect with each other, and take action on systemic racism issues together</p>

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		<ul style="list-style-type: none"> Rise Up Leadership Program is a young women's and non-binary leadership program delivered with schools in terms 3 and 4 2021 (NEW FOR 21/22) UN Youth Representative Consultation Series will be delivered in August 2021 will ask young people of Darebin "What would Australia look like if young people were the key drivers of decision making?" (NEW FOR 21/22) <p>It is recommended that the proposed Council plan actions 226 and 227 be amended to reflect this proposal to read in include the words "to support student voices".</p>	
	Community		
75G	The importance of Local History	<p>This can be considered at part of the ongoing delivery of Council's open space strategy as well as ongoing discussions regarding important sites and places in and around Darebin.</p> <p>Bundoora Park Precinct Currently, through the Equity and Wellbeing Unit are identifying opportunities to create place markers, heritage walking trails in the precinct. The project scope and details are being determined, however, the importance of our Aboriginal history in that place and decolonisation efforts are the underpinning drivers of this initiative.</p> <p>History on High – FUSE Festival Regarding current projects, our recent FUSE Festival delivered three self-guided heritage walking tours in 2020 that enabled locals during lockdown (and now still available for download on the FUSE website) to connect with the social history and architect of the spine of High Street. <i>History on High</i> provides a snapshot of Darebin's rich and diverse history. Three walking tours can: Dundas Street to Tyler Street, Queens Parade to Separation Street, Separation Street to Dundas Street. All are available at https://www.fusedarebin.com.au/festival-info/online-events/</p> <p>Public Art in Darebin Available through the Darebin Arts website is the Darebin Public Art Discovery Map. It's a way to connect with and find local artworks in our gardens and streets in Darebin. The map is available for download and information regarding the artists and works enables a meaningful experience for our community and visitors to Darebin.</p> <p>This Place Projects Community can also experience connections to significant places in Darebin through writing projects that have commissioned local writers to publish new literary work about significant places in Darebin. As a result of COVID lockdown this place did not occur in 2020. The 2019 project can be download online at. www.darebinarts.com.au/wp-content/uploads/2019/06/Darebin-This-Place-2019.pdf</p> <p>Darebin Play Maps http://www.darebin.vic.gov.au/Darebin-Living/Community-support/FamiliesandChildren/FamilySupport</p> <p>Darebin Play Maps is an innovative way for children to discover ways that can play and connect with a range of places in Darebin. Maps can be downloaded from Council's website and provide an alternative and child-led experience of Darebin.</p> <p>People's Tours of Reservoir Another local initiative that Darebin co-produced with Reservoir locals is the People's Audio Tours that profiles a range of locals from Reservoir. Visit http://www.truenortharts.com.au/the-peoples-tours-of-reservoir/ to listen and download locals guide you through their favourite</p>	No changes are recommended to the Council Plan (incorporating the Municipal Public Health and Wellbeing Plan)

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#	Issue	Officer Comments	Officer Comments
		<p>places and personal stories about Reservoir. Emma Peel and Nelly Thomas are some of our Reservoir locals featured in the project.</p> <p>Libraries have dedicated resources and provide ongoing opportunities for connection to Darebin's heritage, the range of resources are available through www.heritage.darebinlibraries.vic.gov.au</p>	
75H	Concern with crime rates	<p>Council understands how important community safety and feeling safe is to ensure all residents can fully participate in the community and live their lives well. Community safety is recognised as a key Health and wellbeing priorities as part of the draft Council Plan.</p> <p>While Council is not involved directly in responding to crime or supporting the victims of crime, which is a role provided by Victoria Police, there are a number of important roles Council can play that seek to reduce the likelihood of crime and make people in the community feel safer.</p> <p>This includes ongoing work such as:</p> <ul style="list-style-type: none"> - Build and design spaces that use Crime Prevention Through Environmental Design Principles (CPTED) that seek to deter crime and make people feel safe. - Undertake community safety infrastructure upgrades in public spaces where people feel unsafe - Maintain the amenity and cleanliness of the city, i.e. graffiti and dumped removal, renewal of landscapes, supporting murals and street art. - Support and facilitate opportunities for people to feel connected to their neighbours and community, including through increased levels of community volunteering - Create and foster a respectful community and work to address racism. - Continue to support the local family violence service system - Develop and maintain partnerships with Victoria Police and other key agencies to jointly address issues through education and enforcement through taking a systems approach. <p>The draft Council Plan makes new commitments to increase our investment and response to improving community safety:</p> <ul style="list-style-type: none"> - Strategic Objective: Design and create public spaces where people feel safe, welcome and respected to including improving lighting and safety for people walking, wheeling, cycling and driving - Big action #11 Improving the appearance, safety, lighting and viability of shopping strips, streetscapes and business activity areas - #5 Develop and implement a Community Safety Framework - # 53 Continue to gather data about gendered experience in public spaces and use this to inform community safety initiatives <p>There are also several indicators in the Plan to measure of progress in this work such as:</p> <ul style="list-style-type: none"> - Number of gender and community safety audits across Darebin at relevant consultation / project sites (2 per year) - Number of community safety audits held per annum (>4) - Increase in the city-wide perceptions of safety over four years (> by 1%) <p>Community safety and increasing perceptions of safety will remain a key focus of Council's work going forward. We look forward to sharing the outcomes and impact of this work and welcome further opportunities to understand and address the specific needs and experiences of young people regarding community safety.</p>	No changes are recommended to the Council Plan (incorporating the Municipal Public Health and Wellbeing Plan)

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#	Issue	Officer Comments	Officer Comments
751	Homelessness	<p>Council remains concerned regarding the increase of people experiencing homelessness in our city and the draft Council Plan makes commitments to increase our investment to responding to this issue. While Council is not a homelessness service or housing provider, Council can play a key role by providing funding to the homelessness and emergency relief sector to support localised services, ensuring our Council services and programs are accessible to people experiencing homelessness and through advocacy to the State government.</p> <p>Council also undertakes advocacy and facilitates the development of affordable, social and public housing in Darebin. For example, this can be through the provision of Council owned land, including airspace to be used as temporary housing for people at risk or experiencing homelessness or for social housing developments.</p> <p>The additional commitments to address homelessness are outlined in the following areas of the draft Council Plan:</p> <p><i>Strategic Objective: Support the human rights, housing and wellbeing needs of people experiencing homelessness in Darebin and the following actions:</i></p> <ul style="list-style-type: none"> • #192 Expand the assertive outreach program to support people rough sleeping and experiencing homelessness. This program currently funds two dedicated homelessness outreach workers to support people in Darebin and connected them in with local services and supports. The expansion of this program will explore other issues and gaps that need to be addressed. • #193 Expand the shower access program and support rough sleeper access to Council services and programs. • #194 Continue to support the High-Risk Accommodation Response (HRAR) focussing on high risk accommodation settings and emergency relief sector through coordination, support and funding. (Note – this includes a strong focus on rooming houses and other settings where people are at risk of becoming homeless). <p><i>Strategic Objectives: Facilitate more affordable, social and public housing in Darebin to meet community need</i></p> <ul style="list-style-type: none"> • #19 Enable and facilitate more affordable and social housing in the City of Darebin HW • #20 Partner with state government to ensure their social and public housing investment meets Darebin's needs, and to ensure it creates liveable connected communities through how it is built. <p>Responding to the human rights, housing and wellbeing needs of people experiencing homelessness in Darebin will remain a key focus of council's work going forward. We look forward to sharing the outcomes and impact of this work and welcome further opportunities to understand and address the specific needs of young people who experience homelessness in the community.</p>	No changes are recommended to the Council Plan (incorporating the Municipal Public Health and Wellbeing Plan)
Major Facilities / Infrastructure			
24, 45, 46, 64	Rebuild Reservoir Leisure Centre	One of the Council Plan Big Action items is to commence planning for the redevelopment of Reservoir Leisure Centre, with budget allocated to progress this work in 21/22	No changes are recommended to the Council Plan (incorporating the Municipal Public Health and Wellbeing Plan)
24	To reconsider spending \$63.5M on NARC and instead invest a good proportion of it on housing in partnership with State Government	A condition report identified that the Northcote Aquatic and Recreation Centre, built in 1968, is at the end of its life and requires a redevelopment. The redevelopment plans a range of programs and services for a growing Darebin community include aquatic facilities including a	No changes are recommended to the Council Plan (incorporating the Municipal Public Health and Wellbeing Plan)

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		<p>hydro pool for senior citizens and a Learn to Swim Pool as well as health and fitness facilities including a gymnasium and multipurpose group fitness program rooms.</p> <p>A number of proposed actions outlined in the draft Council Plan intend to improve the health and wellbeing of people experiencing homelessness and rough sleeping across Darebin, including:</p> <ul style="list-style-type: none"> - Expand the assertive outreach program to support people rough sleeping and experiencing homelessness. It is anticipated that this will also aim to increase participation of people experiencing homelessness in Council services and increase the number of housing and homelessness services who receive community grants. - Expand the shower access program and support rough sleeper access to Council services and programs. 	
24, 45, 46, 64	To rebuild and repair Edwards Lake Boathouse to become a leisure resource for the community	<p>Council Officers have established a sub-committee of the Property Assessment Committee to progress the direction of the Edwards Lake Boathouse, with a commitment to invest approximately \$350K in base infrastructure to enhance the attraction of a tenant. Works are underway to secure a planning permit to support the improvement works, with an EOI to secure a tenant to follow.</p> <p>The activation of the Boathouse is also being addressed as part of the review of Council's Unused & Underutilised Buildings.</p>	No changes are recommended to the Council Plan (incorporating the Municipal Public Health and Wellbeing Plan)
75J	Bike Paths	<p>The Council Plan includes achieving 20 Minute Neighbourhoods as a key strategic objective. One of the most important parts of working towards this outcome is ensuring that everyone is within a 20-minute walking, wheeling or cycling trip of key services, jobs and other destinations.</p> <p>The Plan and draft 2021-22 Budget include a number of items for Council to work towards this and support safe cycling in Darebin. These include:</p> <ul style="list-style-type: none"> • Review of the Darebin Transport Strategy and refresh of the Bicycle Strategy • Reducing speed limits in more local streets • Advocacy on key transport priorities (including cycling infrastructure) <p>In addition, we will continue to offer our wide range of community events and programs to support riding a bike. These include:</p> <ul style="list-style-type: none"> • Supporting community organisations such as WeCycle • Running bike skills workshops • Promoting riding a bike in Council publications and at key events <p>Our capital works investment proposes \$1.5 million to be allocated for footpaths and cycleways in the 2021-22 Financial Year. This includes maintenance of paths which include consideration of key walking, wheeling and cycling routes (e.g. the Principal Pedestrian Network) in prioritising works to be completed.</p>	No changes are recommended to the Council Plan (incorporating the Municipal Public Health and Wellbeing Plan)
	Waste Management		
40	Waste management should be higher priority	<p>Overall the timing of the waste reform work in the Council Plan has been carefully considered and sequenced in the draft council plan to ensure that the Waste Charge reform is prioritised in year one. This is important for enabling future reform.</p> <p>The views put forward in this submission broadly aligns with the draft Council Plan:</p> <ul style="list-style-type: none"> • Indicator: % recycled or reused content used in Council managed services • Indicator: % reduction in total amount of waste generated 	No changes are recommended to the Council Plan (incorporating the Municipal Public Health and Wellbeing Plan)

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		<ul style="list-style-type: none"> • Action #115: Plan for adjustments in waste service due to landfill levy and landfill gate fee increases effective 1 July 2021 • #116: Plan for adjustments in contracts and compliance relating to the recycling contract #117: Provide to address Contaminated Land solutions • #119: Food Waste into Green Bin Introduction • #138 Undertake waste reform and take action toward a circular economy. HW • #140 Waste Reform - Undertake Waste Charge Reform in response to changing legislation and future operational requirements • #143 Waste Reform - Reduce the impact of illegal dumping <p><i>Recycling education</i> Recycling education has been a major focus for Council for many years and will always continue to be. However, we agree that recycling can be confusing – especially as there are many differences between councils. That’s why Council welcomes the Victorian Government announcement in the <u>Recycling Victoria</u> policy to standardise waste and recycling across the state. This will make it much clearer for people to know how to recycle. Since this announcement Council officers have assisted the Victorian Government on this standardisation, and Council intends on supporting the new education when it is developed, while allowing more resources to focus on promoting Darebin’s other waste services.</p> <p><i>Nappies</i> Regarding nappies, Council acknowledges the significant waste challenges that disposable nappies create, including finding providers who will compost the compostable varieties. Darebin is committed to tackling the waste issues created by nappies. In the Darebin <u>Waste and Recycling Strategy</u> there is an action item to “explore innovative ways to divert nappies and other household products from landfill”. This will be explored when implementing Action #138.</p> <p>Like most Councils, Darebin does not provide disposal services itself and instead relies on third parties for recycling processing, composting and landfilling. These specialist services are very expensive, highly technical and rely on operating at a large scale to be viable. For this reason, they are better delivered by companies who have these capabilities. However, Darebin is committed to tackling the waste issues created by nappies by asserting influence on the market.</p>	
	Environmental / Climate Action		
14	Installation of electric vehicle charging infrastructure	<p>The draft Council Plan includes actions that support electric vehicle charging:</p> <ul style="list-style-type: none"> • Indicator: Number of electric car charging points • Action # 12 Establish policy about what basis council would permit commercial or private EV charging infrastructure on public streets • Action # 105 Investigate and establish programs to achieve step change increase in uptake of renewable energy by community and business. <p>The Council plan has prioritised a new EV policy in year one because this could facilitate commercial operators providing infrastructure, as well as assist homeowners without off street parking to charge vehicles on street. Officers advise that these solutions are a higher priority than infrastructure investment because of the potential for them to be rolled out more widely, and because of the other high priority demands on council’s infrastructure investment</p> <p>There is one public charging station (two public charging points) in Darebin and 9 planned for NARC. For many EV users, charging at home is preferred and sufficient. However, there are specific challenges for houses with no onsite parking (largely occurring in the south).</p>	No changes are recommended to the Council Plan (incorporating the Municipal Public Health and Wellbeing Plan)

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		If council were to consider adding an additional charging station, \$75K would need to be added in year one.	
24, 45, 46, 64	Develop the natural beauty and features of Edwards Lake Precinct	Council is making significant investment into Edwardes Lake Precinct and its environs. In 21/22 Council will establish an Edwardes Lake Task Force to explore water quality and related issues including amenity improvements.	No changes are recommended to the Council Plan (incorporating the Municipal Public Health and Wellbeing Plan)
54	Important Issues: <ul style="list-style-type: none"> • Climate Action • Reducing carbon footprint • Youth Voices • Sustainable/Inclusive/Creative Spaces • Waste Management - zero waste/sustainable waste practices 	<p>Council is in the process of developing a Child and Youth Engagement Protocol. The protocol aims to strengthen Council's ability to engage with and listen to children and young people so that more of our decisions are informed by their views. It will embed meaningful child and youth engagement across the whole organisation so that child and youth voices are heard in all decisions that affect them. The protocol will outline why it is important for Council to listen to children and young people and provide guidance to staff on how to do this ethically and meaningfully. The protocol will be informed by a review of the literature of child and youth engagement completed by leading experts at Melbourne University (completed), a baseline assessment of current practice across the organisation in engaging with children and young people (in progress) and focus groups with children and young people to ensure that our approaches align with how children and young people want to be engaged.</p> <p>The draft Council Plan seeks to address the involvement of youth in environmental matters and reduce emissions and waste via the following:</p> <ul style="list-style-type: none"> • Action #226 in the draft Council Plan: "Program to support middle years students (later primary school and early secondary school) from across Darebin schools to connect with each other and take action on climate and waste issues together (226)". The program will be an opportunity to work together with young people to help address some of the issues around sustainability, climate and waste that are the most pressing. • Actions #HW98: "Climate emergency plan review with deep community engagement" and 225: "Undertake an assessment of current and future climate risks facing the Darebin community, and identify actions that Council and other levels of government must take to provide maximum protection for people, property and the natural environment in response to assessed climate risks" • Action #HW 140: "Undertake waste reform in response to changing legislation and future operational requirements (<i>and take action toward a circular economy</i>)" and Action # 138: "Waste reform – reduce the impact of illegal dumping" • Action # HW97: "Support solar installation and energy efficiency retrofits for vulnerable households including public and social housing and renters (through Solar Saver 4-year program)" 	No changes are recommended to the Council Plan (incorporating the Municipal Public Health and Wellbeing Plan)
15/ 47	Natural Environment and Biodiversity	<p>Broadly the submission seeks an increase in investment from council towards biodiversity, water sensitive urban design and climate emergency. It seeks this investment into capital improvements as well as in detailed strategy and plan development work relating to biodiversity and programs. It is also seeking that changes be made to the council plan itself to articulate the importance of the priority matters to DNT in a different way to how the draft currently does.</p> <p>In regards to increasing investment in capital improvements, the Council Plan includes completing the work to implement a higher Open Space Levy. This is the most significant thing that council can do to enable it to consider increasing investment into capital improvements in open space. The Council plan also includes work to implement the DCP and a voluntary contributions scheme for WSUD. These are also significant things that council is doing that</p>	<p>No changes are recommended to the Council Plan (incorporating the Municipal Public Health and Wellbeing Plan)</p> <p>The submission will be referred to for reference in the development of the Darebin Nature Plan</p>

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#	Issue	Officer Comments	Officer Comments
		<p>could increase the investment that is possible into WSUD and flood management infrastructure into the future.</p> <p>The plan currently includes a range of improvements:</p> <ul style="list-style-type: none"> • #90: Action through the establishment of a Darebin Nature Plan to include Continue to deliver street tree planting program prioritising areas without coverage, with disadvantage and in activity centres. • #91 Action through the establishment of a Darebin Nature Plan to include Create a roadmap for reaching 40% canopy cover by • 2050 (prioritise areas with poor coverage) including the development of a community planting guide in partnership with the • Darebin Nature Trust • # 92 Action through the establishment of a Darebin Nature Plan to include Prioritise rehabilitating existing grasslands with burns • # 93 Action through the establishment of a Darebin Nature Plan to include Universal planting standards + tracking progress • # 94 Action through the establishment of a Darebin Nature Plan to include Indigenous ranger program HW • #131 Land Acquisition to Create New Parks • #110 Action through the establishment of a Darebin Nature Plan to include establish partnerships to improve Edwardes Lake Precinct, including water quality and water quality more broadly in the City. HW • #111 Action through the establishment of a Darebin Nature Plan to include Fix Edwardes Lake & reforest Edgars Creek – achieve significant & measurable improvement in biodiversity by 2025 HW • #112 Advocate with Melbourne Water to secure funding to support the Dole Wetlands Project HW • #233 Establishing and adequately resourcing the Edwardes Lake Taskforce to significantly improve the water quality and amenity of Edwardes Lake • #234 Advocate with Melbourne Water to secure funding to improve the water quality of Edwardes Lake <p>In regards to the policy suggestions and requests to develop new strategies and plans, the council plan includes provision for development of a Darebin Nature Plan and officers recommend that the specific suggestions in the submission be referred for consideration in this plan. Officers note that the various plans that the submission suggests council develop overlap with a number of current strategies and plans that council has, as well as with plans that are in progress including the Biodiversity Management Plan. Officers note that the number and detail of plans suggested would be costly and officers regard it as more effective to put less focus on such detailed, broad planning and put focus on specific planning required to enable works in highest priority areas and activities. The funding proposed for the Darebin Nature Plan would not enable the level of detailed planning to be done that the submission is seeking, but nor do officers recommend this as necessary or a priority.</p> <p>The nature plan items in the Council plan currently include:</p> <ul style="list-style-type: none"> • Big Action: Establish the Darebin Nature Plan • #173 Action through the establishment of a Darebin Nature Plan to include Begin discussions with Traditional Owners to understand the feasibility and resources required of Council handing back land and land management. • #10 Action through the establishment of a Darebin Nature Plan to include increase shade in activity centres to support footpath trading HW • #127 Action through the establishment of a Darebin Nature Plan to include streetscape improvements COVID recovery 	

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		<ul style="list-style-type: none"> • #90: Action through the establishment of a Darebin Nature Plan to include Continue to deliver street tree planting program prioritising areas without coverage, with disadvantage and in activity centres. • #91 Action through the establishment of a Darebin Nature Plan to include Create a roadmap for reaching 40% canopy cover by 2050 (prioritise areas with poor coverage) including the development of a community planting guide in partnership with the Darebin Nature Trust • # 92 Action through the establishment of a Darebin Nature Plan to include Prioritise rehabilitating existing grasslands with burns • # 93 Action through the establishment of a Darebin Nature Plan to include Universal planting standards + tracking progress • # 94 Action through the establishment of a Darebin Nature Plan to include Indigenous ranger program HW • #110 Action through the establishment of a Darebin Nature Plan to include establish partnerships to improve Edwardes Lake Precinct, including water quality and water quality more broadly in the City. HW • #111 Action through the establishment of a Darebin Nature Plan to include Fix Edwardes Lake & reforest Edgars Creek – achieve significant & measurable improvement in biodiversity by 2025 HW • #16 Action through the establishment of a Darebin Nature Plan to include Complete major planning reform work in progress: <ul style="list-style-type: none"> ○ Introduce an open space levy to fund open spaces ○ Introduce a developer contributions scheme to help fund infrastructure for a growing population ○ Heidelberg Road Corridor controls ○ Thornbury Park Heritage Estate controls <p>Council's strategy and policy settings are currently strong in regards to prioritising and directing that biodiversity be prioritised. This direction underpins operational work in regards to planting, design of open spaces, and planning scheme reform work amongst other things.</p>	
58	Concern with wood smoke pollution	<p>This Council Plan submission calls for budget to address woodsmoke, to go beyond what Council currently does. The draft Council Plan includes some actions where Council can prioritise encourage measures that reduce wood smoke pollution:</p> <ul style="list-style-type: none"> • Action #97 Support solar installation and energy retrofits for vulnerable households including public and social housing and renters (through Solar Saver 4 year program) • #99 Support community who are in fuel poverty to prevent heating and freezing. <p>Council also does education through its annual operational budget, although this is not as extensive as the submitter is seeking. Council's local law and environmental health teams also play a role in education and enforcement. This is an operational role, and Council investigates woodsmoke complaints. In many cases, investigations don't find grounds for enforcement under the current state government legislation relating to smoke – which can be frustrating. Council does not proactively monitor smoke – it relies on community reports of issues. Council does not proactively monitor smoke – it relies on community reports of issues, however, even if Council were to proactively monitor smoke, under the current state legislation it would be unlikely to be able to effectively enforce in many cases.</p>	No changes are recommended to the Council Plan (incorporating the Municipal Public Health and Wellbeing Plan)
51, 55, 56, 59, 60, 62,	Concern that Council is not taking urgent action to mitigate climate change	Officers understand that the submitter's are seeking more investment in climate action than the current Council Plan proposes.	To include a new action ' <i>Undertake a whole of Council review of existing policies and practices to identify where climate emergency outcomes could</i>

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Council Plan (incorporating Municipal Public Health and Wellbeing Plan) Summary Submissions

#	Issue	Officer Comments	Officer Comments
63, 66, 67		<p>Council is committed to taking action on the climate emergency and mitigate climate change in the draft Council Plan:</p> <ul style="list-style-type: none"> • #102: Progressively incorporate into Council buildings solar, batteries, and energy efficiency • #103: Develop and offer a group power purchase agreement (similar to our LG project) • Drive community and business solar, batteries and efficiency through advocacy • #105 Investigate and establish programs to achieve step change in uptake of renewable energy by community and business. • #97: Support Solar installation and energy retrofits for vulnerable households including public and social housing and renters (through Solar Saver 4 – year program) <p>The draft plan also includes several actions that continue Darebin’s climate leadership:</p> <ul style="list-style-type: none"> • #98: Climate emergency plan review with deep community engagement • 99: #Support community who are in fuel poverty to prevent heating and freezing • #225: Undertake an assessment of current and future climate risks facing the Darebin community, and identify actions that Council and other levels of Government must take in order to provide maximum protection for people, property and the natural environment in response to assessed climate risks • Program to support middle years students from across Darebin schools to connect with each other and take action on climate and waste issues together 	<p><i>be achieved in the areas of mitigation, resilience education and advocacy’</i></p>
65	Business Solar Savers Program	<p>The draft Council Plan includes the 4 year Solar Saver program (Action #97), but with clear direction that the program support vulnerable households and renters. The draft plan also includes two actions that provide scope for supporting businesses to use renewable energy:</p> <ul style="list-style-type: none"> • Action #103: Develop and offer a group businesses power purchase agreement • Action #104: Drive community and business solar, batteries and efficiency through advocacy • Action #105 Investigate and establish programs to achieve step change increase in uptake of renewable energy by community and businesses. <p>Officers consider that there may be merit in supporting small, home based cottage industries through the solar saver program if the recipient is considered vulnerable – the existing Action wording would facilitate this. Officers intend on bringing a briefing and report to Council, to confirm the approach to implementing the Solar Saver program where details such as home business support can be considered.</p>	<p>No changes are recommended to the Council Plan (incorporating the Municipal Public Health and Wellbeing Plan)</p>
69	Climate Action	<p>Officers expect more State Government grants to be made available for community batteries, and it will work with community groups to explore options and partnerships. Officers will contact the submitter to discuss their proposal.</p>	<p>No changes are recommended to the Council Plan (incorporating the Municipal Public Health and Wellbeing Plan)</p>
75C	Wildlife	<p>Thankyou for your submission regarding:</p> <ul style="list-style-type: none"> • Develop local sanctuaries (recent bushfires have destroyed habitats and ruptured our eco systems). • Promote and fund brands that are eco-friendly and focus on the need for banning animal testing. Council to purchase from these companies and present it to the wider community. <p>In relation to developing sanctuaries this has been a focus for Darebin for many years, Bundoora Park, Cherry Street Grassland and Ngarri djarrang (Central Creek Grasslands), the Darebin, Central, Edgars and Merri Creek Corridors all provide refuge and linkages for our local flora and fauna. These sites equate to around 550 hectares dedicated towards providing</p>	<p>No changes are recommended to the Council Plan (incorporating the Municipal Public Health and Wellbeing Plan)</p>

Appendix D
Council Plan (incorporating Municipal Public Health and Wellbeing Plan) Summary Submissions

#	Issue	Officer Comments	Officer Comments
		<p>habitat and are a key focus to keep enhancing to improve their value. In addition, Council's rewilding program supports these sanctuaries.</p> <p>Council's current Social and Sustainable Procurement policy encompasses an environmental weighting when purchasing. Social and sustainable procurement builds on initiatives already undertaken by Council in enhancing socially and sustainably responsible practices and initiatives with strategic procurement practice, enabling procurement to effectively contribute to building stronger communities - Eco friendly is the preferred option where that option exists.</p>	
75D	Sustainability in Schools and Businesses	<p>This submission includes many great ideas that Council can support through actions in the draft Council Plan, and by advocating to the State Government. Please see the table below.</p> <p>To ensure young people continue to be included in Council's climate work, officers recommend that the Climate Emergency Darebin Advisory Committee be refreshed to include diverse members of our community including young people.</p> <p>Submission recommendation: Lend money to businesses to support them financially in investing in renewable energy.</p> <p>Response:</p> <ul style="list-style-type: none"> • Council does not loan money to businesses. • A State Government program – called "Energy Upgrade Agreements" allows financiers to loan a business money to make environmental improvements, and then pay the money back through their rates. Darebin participates in this program. • One Darebin Business has already used an "EUA" to install solar panels, and Council can encourage and support more businesses to use this program. <p>Submission recommendation: Especially support schools to invest in renewable energy.</p> <p>Response:</p> <ul style="list-style-type: none"> • The Victorian Government runs a "Greener Government Schools Program" and Council can encourage Darebin schools to apply. • Schools could also choose to participate in the Renewable energy PPA for businesses (Action #103) <p>Submission recommendation: Pressure businesses in reducing the single use plastics. This can be implemented by suggesting plastic bags and coffee cups should be bought NOT FREE! (e.g. 10 cents buy) Education for consumers to understand the harm of single use plastic and the ease of just bringing your own bag</p> <p>Response:</p> <ul style="list-style-type: none"> • The Mayor has asked the Environment Minister that Darebin businesses pilot the single use plastic ban. • Action #138 "...take action towards a circular economy" is an opportunity to look at more action on plastic 	No changes are recommended to the Council Plan (incorporating the Municipal Public Health and Wellbeing Plan)
75E	Electric Vehicles	<p>Encouraging the uptake of electric vehicles is very important.</p> <p>The draft Council Plan includes actions that support electric vehicle charging and active transport:</p> <ul style="list-style-type: none"> • Indicator: Number of electric car charging points • Action # 12 Establish policy about what basis council would permit commercial or private EV charging infrastructure on public streets 	No changes are recommended to the Council Plan (incorporating the Municipal Public Health and Wellbeing Plan)

Appendix D
Council Plan (incorporating Municipal Public Health and Wellbeing Plan) Summary Submissions

#	Issue	Officer Comments	Officer Comments
		<ul style="list-style-type: none"> Action # 105 Investigate and establish programs to achieve step change increase in uptake of renewable energy by community and business Action #1 Improve road safety and the cycling, walking and wheeling network by constructing high priority improvements. 	
75F	Renewable Energy	<p>These are great recommendations, and there are many actions in the draft Council Plan that will encourage renewable energy uptake:</p> <ul style="list-style-type: none"> #12 Establish policy about what basis council would permit commercial or private EV charging infrastructure on public streets #97: Support Solar installation and energy retrofits for vulnerable households including public and social housing and renters (through Solar Saver 4 – year program) #98: Climate emergency plan review with deep community engagement 99: #Support community who are in fuel poverty to prevent heating and freezing #225: Undertake an assessment of current and future climate risks facing the Darebin community, and identify actions that Council and other levels of Government must take in order to provide maximum protection for people, property and the natural environment in response to assessed climate risks Program to support middle years students from across Darebin schools to connect with each other and take action on climate and waste issues together #102: Progressively incorporate into Council buildings solar, batteries, and energy efficiency #103: Develop and offer a group power purchase agreement (similar to our LG project) Drive community and business solar, batteries and efficiency through advocacy #105 Investigate and establish programs to achieve step change n uptake of renewable energy by community and business. 	No changes are recommended to the Council Plan (incorporating the Municipal Public Health and Wellbeing Plan)
	General		
72	Council Plan and Municipal Public Health and Wellbeing Plan - Strategy	<p>The Council Plan Priority document uses the "Environments for Health" framework approach in addressing the health and wellbeing priorities. This approach recognises that many factors that contribute to health inequalities and ill health lie in the complex social, economic, physical and natural environments in which people are born, grow up, live, work and age. The approach recommends working to improve the determinants of health – conditions in which people are born, grow up, live, work, and age – in order to enhance better health and wellbeing outcomes. It is acknowledged that this approach is not discussed in the Council Plan Priority document. However, this approach is included in the Draft Darebin Health and Wellbeing Profile Report, which will sit along the Council Plan.</p> <p>The Environments for Health framework is consistent with the approach taken by Victorian Government Department of Fairness, Families and Housing and the Victorian Public health and wellbeing plan 2019–2023.</p> <p>A number of proposed actions outlines in the Council Plan Draft priority document intend to improve the health, safety and wellbeing of the Darebin community, including but not limited to:</p> <ul style="list-style-type: none"> Implement public health approaches to address problematic public drinking, including advocate to State Government to prioritise health and wellbeing impacts in planning applications to reduce the saturation of packaged liquor outlets Continue to gather data about gendered experience in public spaces and use this to inform community safety initiatives; and develop and implement a Community Safety Framework Using an intersectional approach, continue to implement and expand the Gender Equality and Preventing Violence Against Women Action plan 	No changes are recommended to the Council Plan (incorporating the Municipal Public Health and Wellbeing Plan)

Appendix D
Council Plan (incorporating Municipal Public Health and Wellbeing Plan) Summary Submissions

#	Issue	Officer Comments	Officer Comments
		<ul style="list-style-type: none"> • Support and promote a significant increase (in particular: Aboriginal and Torres Strait Islander peoples, women, girls, all abilities and multicultural and diverse communities) in participation in Darebin’s sports clubs • Redevelop and rebuild the Reservoir Leisure Centre, incorporating opportunities to enhance health, wellbeing and socio-economic outcomes <p>A <i>big action</i> in the Council Plan Draft Priority document includes in partnership, deliver annual projects that respond to local community issues and need. This would see partnerships developed and projects co-designed and implemented to address place-based socioeconomic disadvantage and health inequity in East Preston and East Reservoir and is allocated \$160,000 the draft 2021/22 budget.</p> <p>The draft 2021/22 budget includes an allocation of \$50,000 to work in partnership to address the digital divide for public housing and high-risk accommodation residents, CALD and other excluded groups, incl. those impacted through COVID-19 and \$200,000 to provide in sports grant for increased participation of women, girls, all abilities, multicultural and Aboriginal and Torres Strait Islander peoples in community sports.</p> <p>The Public Health and Wellbeing Act 2008 requires the Plan to specifically consider the impact of climate change on the health and wellbeing of the community. This is reflected in the draft Council Plan Priorities document through <i>action 170: Mitigate the impacts of climate change on the health and wellbeing of already disadvantaged communities</i> and will be a key consideration in Council placed based work in already disadvantaged communities.</p> <p>There are a range of actions in the draft Council Plan to support our community to address broad ranging issues such as addressing energy poverty, supporting solar installation and energy retrofits for vulnerable houses through Solar Saver, and reviewing the Climate Emergency Plan with deep community engagement.</p> <p>It is also acknowledged that draft Council Plan Priority document does not mention other strategic documents that guide actions on improving the natural environment. Darebin Council’s Breathing Space provides the overarching framework and strategic direction for improving public open space in the City of Darebin. The Strategy’s vision is that the future of Darebin will be one with more and better open spaces that respond to the climate emergency. The Strategy will contribute to better health and wellbeing health of Darebin residents, create better connected communities, and deliver a positive contribution to the character of neighbourhoods.</p> <p>In addition, Council will continue implementing the Darebin Climate Emergency Plan¹ that aims to:</p> <ul style="list-style-type: none"> • provide maximum protection for the community of Darebin and for people, civilisation and species globally, especially the most vulnerable • restore a safe climate at emergency speed by eliminating greenhouse gas emissions and enabling drawdown of excess carbon dioxide in the air • encourage research to find safe ways to protect people, species and civilisation from near-term dangerous temperatures, while zero emission and carbon dioxide drawdown strategies are being enacted • enable our community to be resilient in the face of any unavoidable dangerous climate impacts to engage, empower and mobilise governments, communities and organisations to take action on and achieve these goals with certainty and at emergency speed. 	

¹ Darebin City Council. 2017. Climate Emergency Plan 2017-2022. Accessed 18 March 2021. Available www.darebin.vic.gov.au

Appendix D
Council Plan (incorporating Municipal Public Health and Wellbeing Plan) Summary Submissions

#	Issue	Officer Comments	Officer Comments
		<p>Council will consider how it can continue to build reliance and capacity in the community to respond to and adapt to change. This will be considered through a number of areas outlined in the Council Plan but also as part of Council's Emergency management Plan and work which isn't listed in the current document but is a legislated requirement that Council develops and implements in partnership with a range of emergency services and community organisations.</p>	
	COVID 19 Response		
51	<p>Greater support for the community to respond to COVID-19</p>	<p>Council recognises the social and wellbeing impacts that COVID-19 has had on the community and has used this as a key considered to inform our proposed health and wellbeing objectives and action. The Council Plan includes a number of new actions which recognise and seek to address these impacts such as:</p> <ul style="list-style-type: none"> • Strategic Objective: Support the human rights, housing and wellbeing needs of people experiencing homelessness in Darebin and the associated actions • Strategic Objective: Work in partnership to address place-based socioeconomic disadvantage and health inequity in East Preston and East Reservoir • Strategic Objective: Increase social connection to reduce isolation, loneliness and support positive mental health and the associated actions • #50 Develop programs to support international students in Darebin • # 55 Identify opportunities to support the economic participation of women as part of Council's COVID-19 recovery work • #163 Continue to implement the Towards Equality Framework and Equity impact Assessment to address inequities in the distribution of resources and the needs of the most vulnerable are prioritised. • #175 Increase support to Aboriginal community led organisations through incorporating a specific funding stream as part of the community grants program. • #200 Partner with community organisations to support welcoming community lunches <p>These are new actions which will be delivered in addition to ongoing supports provided by Council such as:</p> <ul style="list-style-type: none"> • Annual funding to the Darebin Neighbourhood House Network to deliver a range of social support programs and activities • Events and programs delivered at Darebin libraries and Council community centres and hubs • Provision of community grants <p>The Strategic Objective of <i>COVID Economic Recovery</i> in the draft Plan also focuses on creating jobs for people who face employment barriers. This will be achieved by attracting new industries, working with our partners, other levels of government and businesses. By creating access to local new and diverse jobs and skills can provide residents will have multiple benefits outside of economic outcomes.</p> <p>While action #179 focuses on "Work in partnership to address the digital divide for public housing and high-risk accommodation residents, CALD and other excluded groups, incl. those impacted through COVID", Council will continue to support and provide other services and programs for residents to increase their digital literacy. This will include programs delivered as part of our Age Friendly Darebin work, through libraries and through Councils ongoing support of the Darebin Neighbourhood House Network who provide a range of digital literacy programs.</p> <p>Council agrees that the community support and connection that was generated during 2020 in response to COVID 19 is a key asset to harness and use as a platform to increase community</p>	<p>No changes are recommended to the Council Plan (incorporating the Municipal Public Health and Wellbeing Plan)</p>

Appendix D
 Council Plan (incorporating Municipal Public Health and Wellbeing Plan) Summary Submissions

#	Issue	Officer Comments	Officer Comments
		<p>connection and reduce social isolation. This will be undertaken in partnership with local organisations and community groups in the co-design and delivery of a range of actions, such as those that seek to reduce social isolation and promote volunteering.</p> <p>Likewise, Council will consider how it can continue to build reliance and capacity in the community to respond to and adapt to change. This will be considered through a number of areas outlined in the Council Plan as well as in Council's Emergency Management Plan and work - this isn't listed in the current document but is a legislated requirement that Council develops and implements in partnership with a range of emergency services and community organisations.</p>	
	Miscellaneous		
<p>There were 9 submissions that were lodged with 1 or 2 words or a sentence and cannot be responded to due to limited submission content.</p>			



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Deliberative panel process report

City of Darebin: Design Your Darebin

Final report 21 June 2021



Introduction

This report outlines the engagement process implemented by Max Hardy Consulting and i.e., community ('the consultants') to develop and implement the Design Your Darebin 2041 - Deliberation Panel on behalf of Darebin City Council ('Council'). This process consisted of four sessions to develop the Community Vision and two sessions to provide recommendations for the Council, **Municipal Public Health & Wellbeing and Financial Plans**.

The task set for the Panel, known as the remit, for the Community Vision and major council directions is shown below.

To develop a community vision for Darebin 2041 that reflects the aspirations and needs of our community and celebrates what makes our City unique.

Our Vision will outline where and how Council and our community will focus our combined efforts to ensure we're resilient and can best navigate the future challenges facing our City.

This process has been completed in accordance with the requirements of the Local Government Act 2020 and Darebin's Council's Community Engagement Policy 2021.

This report accompanies the **Community Vision and Council, Municipal Public Health & Wellbeing and Financial Plan Recommendations Reports** providing the outputs of the deliberative panel.

At the commencement of the process, the following objectives for the process were agreed with Council.

- Build confidence in Council and the engagement process through collaboration and deliberation.
- Provide clarity about the role of the participants and the extent of community influence over the vision and key.
- Ensure community members believe their input has been valued, and their time and effort are worthwhile.
- Deliver on the intent of the Local Government Act and Council's engagement policy.
- Ensure there is a positive legacy from this project, with Council's reputation enhanced, and the relationship with the community is stronger.

The key principles that informed our approach to the deliberative process are shown below.

- Transparency and accountability – of the drivers, process, outputs, and response.
- Support for the process – commitment is made to build stakeholder confidence in the process.
- Openness – sponsors or decision-makers have not already made up their minds – they are open to advice and seriously considering it.



- Commitment to the process – sponsors or decision makers back the process and commit to responding.
- Neutrality – of recruitment and facilitation.
- Fairness – a fair spread of evidence and information is provided and drawn upon.
- Do-ability – the time allowed is sufficient for deliberators to respond to the remit with reasonable confidence.
- Clarity regarding connection to broader engagement process – it is clear how the deep deliberative process relates to broader engagement.

Methodology

Co-design process

This process was co-designed between the Consultants and Council to:

- set a mutual understanding for the panel process
- agree upon the remit and core questions to be answered
- establish the approach to recruitment and panel structure
- ensure that internal stakeholders understand and support the deliberative engagement process.

The co-design process commenced at the inception meeting and included regular design and development meetings, integration with broad engagement planning and Councillor briefings. This involved:

- understanding goals and concerns
- clarifying the purpose and possible outcomes from the deliberative process
- establishing areas of enquiry including key questions, tensions and opportunities
- testing different remits
- identifying inputs and likely contributors
- mapping out the approach and structure for the sessions.

Developing the Panel remit

Put simply, remits are the task that is set for the deliberative process - most often in the form of a questions.

The remits were developed collaboratively between Darebin City Council and the Consultants. All remits were required to meet the following criteria.

- The issues or questions are not insignificant or trivial.
- Council is genuinely open to being influenced on the question presented.
- The questions are 'tricky' enough to be worthy of deliberation.
- They relate to a topic that community members are likely to be interested and can meaningfully engage in.



The overarching remit for developed for the Deliberative Panel to encompass the Community Vision and major council directions is shown below.

To develop a community vision for Darebin 2041 that reflects the aspirations and needs of our community and celebrates what makes our City unique.

Our Vision will outline where and how Council and our community will focus our combined efforts to ensure we're resilient and can best navigate the future challenges facing our City.

Recruitment and stratification

An independent specialist, Deliberately Engaging, was engaged to recruit the Panel and ensure they were representative of the Darebin community.

At the start of the process, the Panel consisted of 39 members that were randomly selected to form a representative sample of the Darebin community.

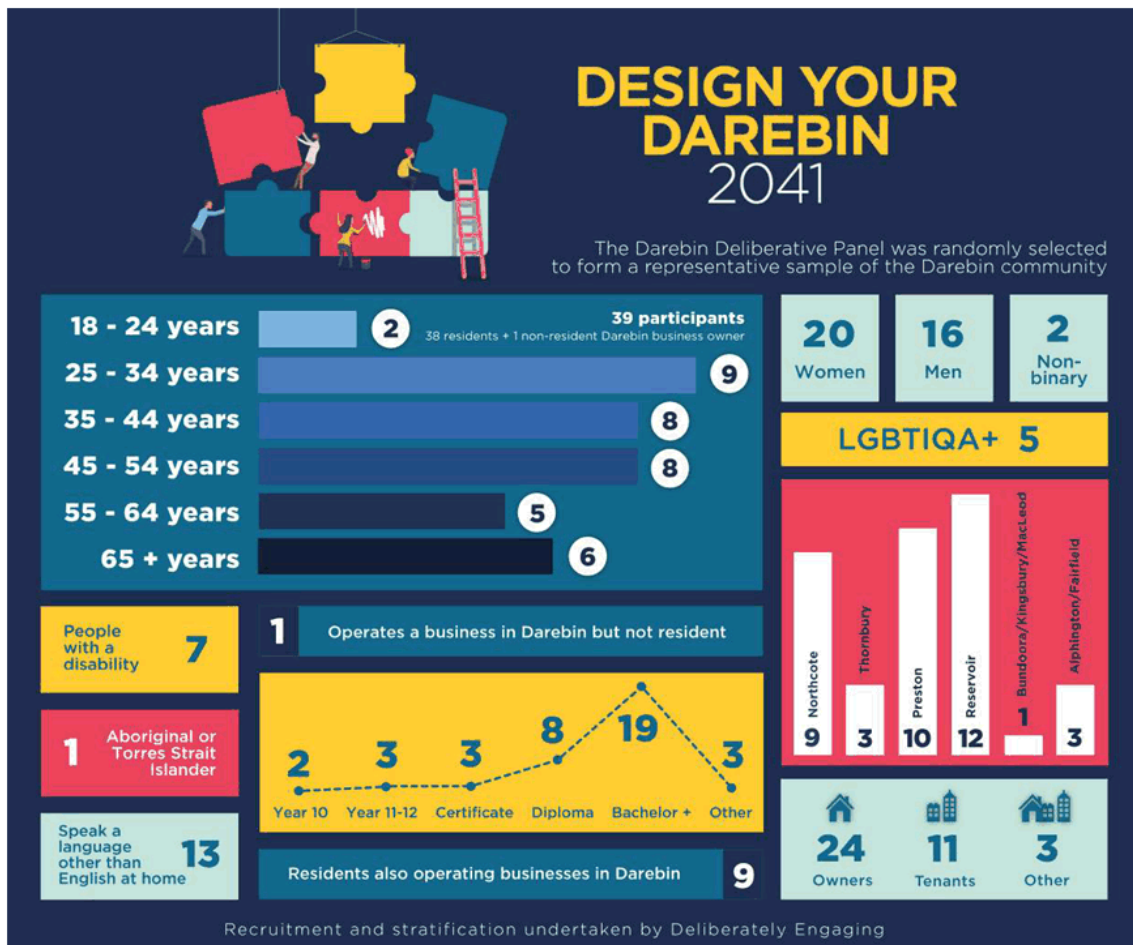
The invitation to express interest in joining the Panel was distributed through a variety of channels to reach a broad cross-section of the community. These included:

- promotion through existing Council communication channels
- targeted advertising on social media
- sharing with Council advisory groups and community groups.

Community members who registered their interest were provided with information on the Deliberative Panel process including the Panels role and remit, details of meeting times and dates and the \$300 honorarium for participation in the process. Interested members were asked to provide information on their age, gender, suburb, education, housing tenure, whether they were from a culturally and linguistically diverse background (CALD), identified as LGBTIQ+ or having a disability.



From the sample of community members that registered, a random stratification process was performed to select a panel that was broadly representative of the demographics of Darebin. The characteristics of the panel are summarised in the following infographic.



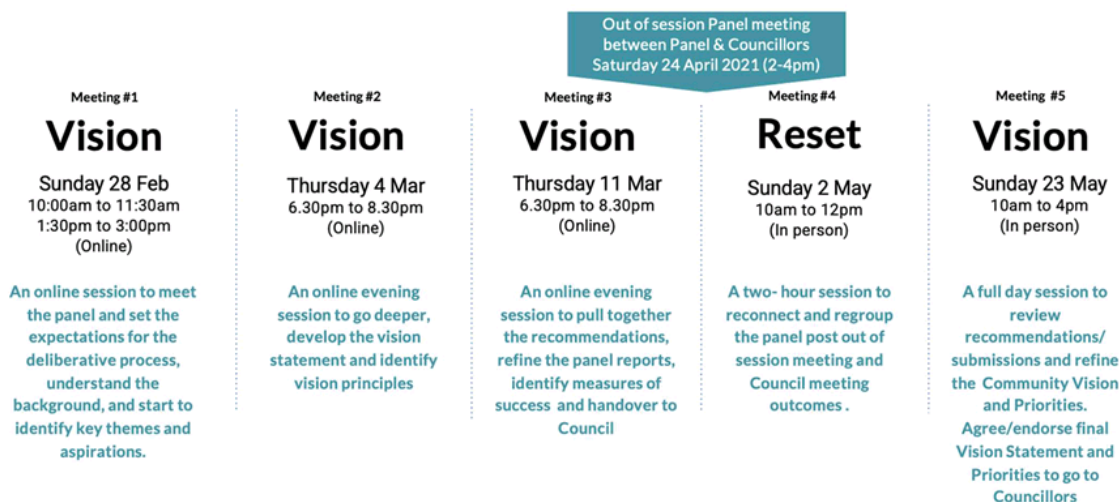
Due to unforeseen challenges and circumstances surrounding panel members and the panel process there were 21 Panel members involved in the final Community Vision Session.



Structure of the sessions

The process involved four sessions to develop the Community Vision and two sessions to develop input into the Council, Municipal Public Health & Wellbeing and Financial Plans, seven in total. There was also an out of session Panel meeting between the Panel and Councillors to discuss outcomes and decisions made on the Panel’s Community Vision Work in Progress in the early April Council meeting. This was followed by a Reset Session to agree on a way forward for Panel members keen to continue with the Deliberative Panel process.

Vision process



There was also work completed by the Panel in between sessions including pre-reading and surveys to help finalise both the Work-in Progress Vision that went to Council in early April and to finalise the Community Vision on 23 May 2021. The panel were also provided with a series of submissions/recommendations from the following groups to consider in their refinement and finalisation of the Community Vision:

- Darebin Aboriginal Advisory Committee (DAAC)
- Young Citizen’s Jury
- A variety of multicultural groups



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In the Reset Session on Sunday 2 May Panel members keen to continue with the process developed and agreed on a set of expectations for how they would work together to finalise the Community Vision and Council, Municipal Public Health & Wellbeing and Financial Plan work in upcoming sessions. Their expectations of each other and the process going forward are below.

Our expectations - Darebin Deliberative Panel

- Work within the process: no going outside the process, i.e., direct to Councillors.
- Clear, strong process for support: we want a process for raising issues and an advocate.
- Communication process: clearer communications, keep it brief, aware of next steps.
- Clarity of roles: we want to understand the role of the Panel, facilitators, Council staff and Councillors in the process.
- Safe space: we want to create a safe space to have different views, be respectful and positive.
- Be open and honest, declare your interests: we want panel members to be open and honest about their intentions, play your cards upfront.
- Let's get on with it: we need to put aside issues and focus on completing the task ahead.

Council Plan (incorporating Municipal Public Health & Wellbeing Plan) and Financial Plan process



Due to disruptions to the planned Deliberative Panel process and the need for more time to finalise the Community Vision, it was agreed to provide an additional two sessions for Panel members keen to work on the Council Plan



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(incorporating Municipal Public Health & Wellbeing Plan) and Financial Plan process remits. Interested Panel members were provided an additional honorarium of \$75 per session. The first Council session had **19 Deliberative Panel members** and **18 participated** in the final Council Plan (incorporating Municipal Public Health & Wellbeing Plan) and Financial Plan session. Due to COVID-19 restrictions and the accompanying lockdown, these sessions were completed online via zoom, both running from 10am to 3.30pm.

Council Plan (incorporating Municipal Public Health & Wellbeing Plan) and Financial Plan Session Remits

Further work was done with Council, Councillors and the Consulting team to define specific remits to be explored to inform the Council Plan (incorporating Municipal Public Health & Wellbeing Plan) and Financial Plans. The remits centered on the following themes and are detailed below

Council Plan (incorporating Municipal Public Health & Wellbeing Plan) and Financial Plan Session #1

- Community safety:

Community Safety is an important priority for Council and is proposing to develop a community Safety Framework as part of the draft Council, **Municipal Public Health & Wellbeing and Financial Plan** priorities. In addition to Council, there are other key agencies, that play a key role in providing for a safe community. There are a number of ways in which Council supports safety, including

- Keeping the city clean and tidy
- Well light and well-designed spaces
- Working in partnership other agencies to provide for safe community

Remits-

What is the expectation of the role Council has in providing for a safe community and what initiatives or relationships should be prioritised to have the most impact?

In any year, Council can improve a few public spaces because of the cost involved. How should Council prioritise where to improve first?

- Equity and disadvantage:

Focus on generating equity to address disadvantage and the more vulnerable in the community is a very strong focus on the current priorities in the Council, **Municipal Public Health & Wellbeing and Financial Plans**. This includes investing in social and public housing, place-based activities in socio disadvantaged neighbourhoods, improving services for youth, women and multicultural communities.

Remits-



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Has Council got it right? Is it enough? If more can be done what would this look like and what should we do less of and what is the benefit of what is proposed?

Council Plan (incorporating Municipal Public Health & Wellbeing Plan) and Financial Plan Session #2

- Waste and Recycling Charge reform:

Waste costs have been increasing and are expected to keep increasing significantly because of market forces and new state government obligations. It is estimated the cost to deliver waste services will increase from around \$16 million per year in 2020-21 to around \$25 million a year in 2030-31 (in ten years' time)

Remits-

What is the community prepared to accept to cover the full cost and also increasing cost of the waste service? Would an increase in waste charges be acceptable with the same level of service or should an increased or adjusted level of service be considered?

Many people contact council asking for higher levels of service or investment in establishing a circular economy (such as weekly pick-ups of green waste bins). This would also increase costs. Are higher levels of service something that community is happy to pay for?

How should we deal with disadvantage – should everyone pay more, or should some services be free for those experiencing disadvantage, even if this means slightly higher costs covered by others?

Conclusion

This report outlines the process that was undertaken to develop the final Community Vision and Council Plan Recommendations by the deliberative panel. These recommendations are detailed in the accompanying **Community Vision and Council Plan (incorporating Municipal Public Health & Wellbeing Plan) and Financial Plan Recommendations Reports**.

It can be concluded that the process was conducted in accordance with requirements of the Local Government Act 2020 ('the Act'), section 55 (2) and that the panel followed a robust and methodical deliberative engagement approach.



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**Deliberative panel report:
Council Plan (incorporating Municipal
Public Health & Wellbeing Plan) and
Finance Plan recommendations**

City of Darebin: Design Your Darebin

Final report 21 June 2021



Introduction

This report presents the Council Plan (incorporating Municipal Public Health & Wellbeing Plan) and Financial Plan recommendations developed by members of the Design Your Darebin Deliberative Panel. Please note in light of the additional two sessions that focused on the Council Plan (incorporating Municipal Public Health & Wellbeing Plan) and Financial Plan that were added on short notice a smaller number of Deliberative Panel members were available to participate in each of the sessions.

The Deliberative Panel members who were available to participate, were provided with three remits for deliberation for the Council, Municipal Public Health & Wellbeing and Financial Plan Sessions and these centered on the following themes:

Council, Municipal Public Health & Wellbeing and Financial Plan Session #1

- Community safety
- Equity and disadvantage

Council, Municipal Public Health & Wellbeing and Financial Plan Session #2

- Waste and Recycling Charge Reform



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Council Plan (incorporating Municipal Public Health & Wellbeing Plan) and Financial Plan Session #1

The first Council Plan (incorporating Municipal Public Health & Wellbeing Plan) and Financial Plan session had **19 Deliberative Panel members** in attendance. Due to COVID-19 restrictions and lockdown this session was completed online via zoom from 10am to 3.30pm. Please refer to the Appendix for the Agenda of this session.

Community safety

Community Safety is an important priority for Council and is proposing to develop a community Safety Framework as part of the draft Council, **Municipal Public Health & Wellbeing and Financial Plan** priorities. In addition to the Council, there are other key agencies that play a key role in providing for a safe community. There are a number of ways in which Council supports safety, including:

- Keeping the city clean and tidy
- Well light and well-designed spaces
- Working in partnership other agencies to provide for safe community

Remits considered by the panel:

- What is the expectation of the role Council has in providing for a safe community and what initiatives or relationships should be prioritised to have the most impact?
- In any year, Council can improve a few public spaces because of the cost involved. How should Council prioritise where to improve first?

Panel Outputs

What are your perceptions of safety issues for Darebin?

- Women feeling very unsafe - having a known point of contact for assistance welcome (not police). Using social networks to broadcast safety issues happens and could be used strategically
- Passive surveillance with social mix is a strong factor re sense of street safety.
- Sightlines can be inconsistent, particularly along main walking catchment routes to significant destinations & connections. A safety audit for walking routes to key sites welcome! Lighting not the answer.
- However, a sense of people on the street does not necessarily mean that there is a feeling of safety for all. Can a homeless person feel safe to ask for help if they feel at risk? (as an example) - hence depending on the perceived threat, having other avenues including a greater opportunity to get to know different groups in

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- community + awareness of how to be a safe and effective bystander in threatening situations
- Emotional health as cumulation of aspects especially in relation to the natural environment /
 - Being outside on the streets at night, feeling unsafe especially as a woman
 - Having to be street smart and plan for possible unsafe situations
 - Privilege playing a part in the ability to avoid unsafe situations

What do you see as the Council's role regarding safety given priorities you've identified?

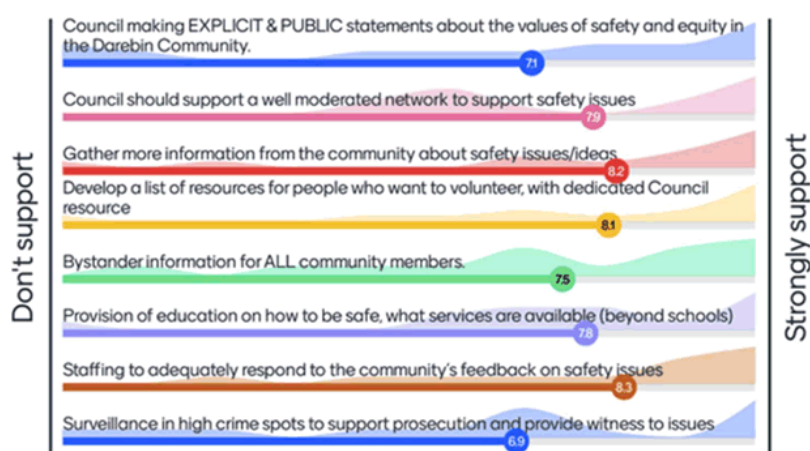
- Education, Awareness - Guides on safety, bystander risk assessment. What to do? Bystander information for ALL community members.
- Gather more information from the community about safety issues/ideas
- Generally enhancing walkability/ traffic calmed streets so more people are out walking the street. Connections between transport like community buses for
- Council making EXPLICIT & PUBLIC statements about the values of safety and equity in the Darebin Community.
- Goes beyond built environment
- Council should support a community liaison & moderated network to support safety issues
- Council should support community groups or initiatives that foster community cohesion and trust between differing social groups
- Council should seek funding to support more than one community project built
- Getting more people out. Too much emphasis on parking rather than walking.
- Council enforcing parking restrictions - clearways etc. as the North of the City continues to grow the traffic through Darebin is increasing. Congestion through High Street, St Georges Road, Plenty Road and Gilbert road etc. is really bad. More side streets are getting unsafe as cars try to cut through side streets to avoid sitting in congested traffic. Council should be enforcing clearways etc. and ensuring it does everything it can to address traffic congestion issues.
- Women feeling very unsafe - having a point of contact for assistance. Can there be a social network for women to be able to feel safer? Passive surveillance is a strong factor for women. Sightlines can be inconsistent. A sense of people on the street does not necessarily mean that there is a feeling of safety. Can a homeless person feel safe to ask for help if they feel at risk? (as an example)
- To help develop a sense of community
- Community liaison with at risk youth, focus on prevention
- Develop a list of resources for people who want to volunteer,
- A dedicated council appointee who can consult community volunteer groups for practical info, legal etc.
- Engagement of youth with programs during school holidays to keep them occupied
- Keeping public spaces looking nice so they're less likely to be vandalized (commissioning graffiti etc.), keeping shops filled
- Education
- Exerting influence with other governing bodies (Vic Track, Vic Roads, state govt, federal govt)
- public campaigns (advertisements) to raise awareness of key safety issues
- Respect of others
- Enforcement of rules/crimes with penalties
- Providing and facilitating outlets for public to report issues and encourage the reporting of issues



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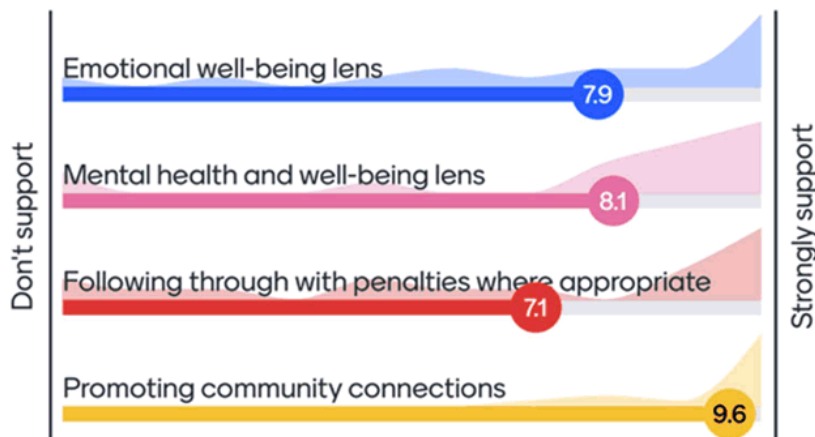
- Create expectations for how the council responds with the public (customer service + councilor's)
- Service Level Agreements
- Standards of response
- Customer Satisfaction focus
- Safe housing
- Facilitate community groups to make opportunities to connect with others
- Encourage connection with neighbours

To what extent do you support these recommendations regarding community safety?





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Council receives state grants for improving safety through urban design. What emphasis should Council place on other interventions to improve safety?

- Adding to the built environment visual inclusion of groups that feel less safe (i.e., LGBTQIA+ community, Aboriginal and Torres Strait Islander people, migrant community members, women etc.).
- Funding for education programs for DFV, Bystander awareness, active transport, incentivising active transport, better VicRoads initiatives around safe transport options and cycling safety.



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- More funding for traffic controls that make safer streets for cycling and walking.
- Increase in disabled parking spaces for all public spaces to enhance access and inclusion and safety.
- More access to more transport options for those who have limited physical capacity, making these safer and more wide ranging.
- Supporting community led initiatives
- A dedicated council appointee who can consult community volunteer groups for practical info, legal etc.
- Making a forum so community groups can collaborate and talk to one and other
- Viewing issues through a mental health lens to address prevention
- More communication with migrant community to help with mental health, normalizing the idea that everyone has mental health - providing access to mental health resources (that are culturally sensitive)
- Cross cultural communication (facilitating different members of the community coming together)
- Some sort of subsidized Shebah/rideshare for women to lessen risk, particularly for vulnerable women
- Staffing in councils to engage with and respond to the community's feedback on safety issues, and means to raise issues (e.g., websites/forums/hotlines)
 - Expectations on responsiveness, service level agreements
- Provision of education on safety, what services are available (beyond schools)
- Surveillance in high crime spots to support prosecution and provide witness to issues
- PSOs in high crime spots to deter crime and raise perception of safety
- Facilitate connection to community and 'knowing your neighbours'
 - Opportunities to connect (programs, creating engaging spaces in the physical environment)
- Protection of personal property through grants
- Programs to address underlying root cause of those committing the crimes/making people feel unsafe



Equity and disadvantage

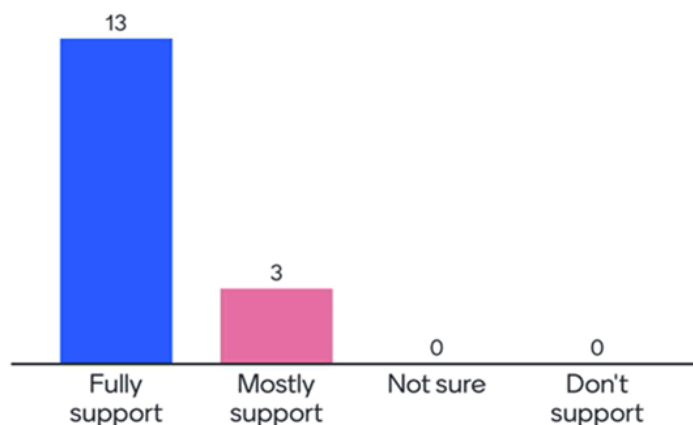
Focus on generating equity to address disadvantage and the more vulnerable in the community is a very strong focus on the current priorities in the Council Plan and Health and Wellbeing Plan. This includes investing in social and public housing, place-based activities in socio disadvantaged neighbourhoods, improving services for youth, women and multicultural communities.

Remits considered by the panel:

- Has Council got it right? Is it enough? If more can be done what would this look like and what should we do less of and what is the benefit of what is proposed?

Panel Outputs:

To what extent do you support Council's increased focus on responding to inequity/disadvantage?





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Given what you've heard, to what extent do you support Council's increased focus on responding to inequity/disadvantage?

- Is there an increase in the focus because there has been an increase in disadvantage?
- Extraordinary spending
- Greater Transparency
- Budget in more tangible detail
- Why does the community need more services?
- Hear from the homeless - reach out to the homeless so the community is aware of their stories/hear their voices/ask them how we can assist them
- More funding for education strategy, mutual respect, communication - sharing stories across community, strategically creating forums to enable this is safe for all involved.
- Everybody has culture - sharing assists joint learning - opportunities for cross cultural learning/respect.
- Strong support for an increased focus on responding to inequality and disadvantage
 - Uniquely have that visibility over the challenges
 - Best able to understand the issues, bring them forward, in a strong position to help others understand
- Advocacy very important as funding comes from multiple sources outside of the council's direct remit (state and federal)
- Direct service important where there are not other (national or state) means to support the residents - coupled with advocacy to ensure there is an ongoing commitment to addressing the challenges from a state and federal perspective
- Mainstream services = council-run leisure centres (free for some groups as the council subsidises them). Important for equity to ensure access for all
- Facilities = facilities and infrastructure (e.g., community centres). Opportunities for connection.

Supporting notes for this question

- Social hubs for people to gather - places that are warm, provide a snack, shower (free spaces to also refer to a community liaison officer for specialist info)
- Coordinating with the State Government, perhaps other organisations - perhaps with charity groups etc.
- Welcome Packs (different, for different households- could even link up with real estate agencies to supply)- Would really help residents - support community - raise awareness of what services are available.
- Perhaps some support for helping people house homeless people. (for example, streamlining the process including legals to make it easier for those who can offer short/ medium term housing in their own home for someone at risk of)
- Awareness about what is available is really important - e.g., Rotary Preston is supporting people and connecting people to services, many people aren't aware of this.
- We are unsure of the services Darebin provides - if we don't have these (e.g., women's, childcare, aged care,



supporting Arts, ATSI- if we do - we don't know enough about them - Darebin needs to communicate more about these services.

- Council should reach out to organisations like local NGO groups etc. learn from them, connect with them and support them. Coordinate with these groups so we maximise / don't double up on resources.

Direct service delivery

- Affordable housing
- Childcare - improved
- Better accessibility for migrant community - language barriers
- Community representatives to connect with communities (particularly with language and other cultural barriers)
- Consideration of days/times when events/services are held.
- Better services targeted to international students

Advocacy

- Better access to State and Commonwealth programs - providing assistance in becoming involved. (Forms clinics etc. helping those who don't speak English/have intellectual disability to participate)
- More council connection to state services such as affordable housing.
- Providing support to renters and other groups - or funding groups you can (i.e., Darebin Community Legal Centre)

Facilities

- Community rooms - multipurpose venues
- Community gardens - education - collective activities
- Better maintenance and use of existing facilities - i.e., use Northcote Townhall for farmers markets/after school activities - less focus on revenue from venues

Subsidies to access mainstream services

- Low-income health care card holders should have access for reduced fee/free.
- Advocate reforms to childcare system to make it more accessible - subsidies
- After school care subsidies/programs for low-income families (theatre, arts, sport)

Of the kinds of ways Council responds, what proportions do you believe are most appropriate?

In small groups, panel members were provided 100 points to allocate across the different ways Council responds. All groups really struggled to do this and acknowledged the complexity and pressure in these decisions. One group avoided the allocation and provided more insight around the different ways Council responds, while two of the groups responded to the allocation, but in different ways.



One group allocated their 100 points as follows:

- 30 points** Direct service delivery
- 30 points** Advocacy
- 20 points** Facilities
- 20 points** Subsidies to access mainstream services

The second group rated them in terms of priority:

1. Direct service delivery
3. Advocacy
4. Facilities
2. Subsidies to access mainstream services

If even more was to be allocated to address inequity, in what areas would you support Council spending less?

To complete this activity members were provided with the following summary, as highlighted in a presentation from Council earlier in the session:

Examples of current expenditure where you would support less spending

21/22 Operations
Libraries and learning \$4.75M Climate emergency \$4.21
Open spaces, parks \$14.49
Waste management \$14.48M
21/22 Selected capital renewals and upgrades
Roads renewals \$3.56M



Footpaths/cycleways \$0.52M
Recreation/community facilities \$0.53M
Parks/open space renewals/upgrades \$3.56M

Focus on redistribution and efficiency vs. reduction. Where should we prioritise spending where we can make the most impact, guided by the equity lens?

- Continued and increased investment to initiatives that have equity at the core (public spaces, libraries and learning, recreation/community facilities)
 - Critical that differing needs of the city are addressed
 - Facilities and services to meet community needs
 - Multi-purpose, purpose-built centres that offer opportunities for meeting different communities needs
 - How can we improve access and utility of the facilities?
 - Community-led initiatives and social enterprise
 - Funding towards fantastic initiatives to support equity
 - Support commercialisation of the initiatives to maintain long term viability
 - Guided by global best practice models - be bold
 - Work smarter not harder around waste management
 - Education opportunities to reduce our waste, address the problem at the core
 - Support community groups that facilitate redistribution
 - E.g., Compost facilities, hard rubbish re-use
 - Transparency, accountability and probity are really important.
 - Everything that the council is responsible for is important to us - we think it is important to reflect equity in all decisions made. But must get value for money
 - Confusion regarding why spending is in the proportions it is - is there value for money.
 - Early interventions - aka painting murals instead of paying for graffiti to be removed. Long term planning - we think it's important for council to think beyond its term (solar panels - big upfront cost but savings and environmental outcomes in long term).
 - Would support more appropriate street planting - less Plane Trees
 - What does it look like when a service is running lean? Can it still function in the short term while in the meantime other services are invested in?
- Reduction vs redistribution vs efficiency vs recycled into a new resource or complimentary service
- We need more detail to differentiate between core or primary functions or services and changeables re.



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Expenditure. Short term vs long term value aka lifecycle analysis factored in too. Frankly, we don't know enough, nor do we have enough expertise in these particular domains to be making resource calls over what is essential or what isn't. All we know is that we want an equity lens applied to ALL decision making. Thinking about access AND distribution. Vulnerability AND our community's strengths too!

- Could we consider having an overall equity guideline or framework (see. Vic Gov reference to Human Rights charter) given that each domain is potentially linked to welfare/ inequity and can be interlinked in many regards?



If there was a message you could deliver to Council about addressing inequity, what would it be? Any other comments are also welcome.

The gap between the haves and the have nots in darebin is huge - we need to focus on reducing before we think about the "nice to haves changes to darebin". Everyone deserves green space, safe housing and climate safe future	Support community groups to make the city greener.	Start with the basics re. housing, employment, community connection
For staff and councillors to get out into the community and visit locations and listen to all residents as we all have different needs and concerns.	Spend money in the disadvantaged areas instead of making statements	Consider the voices that aren't heard through current means
Centre decision making with equity at its core. Use best practice models from across the world that scale well to Darebin, get SMART about how we apply equitable models across all aspects of Council services and the community. BE BRAVE & AIM HIGH.	Council has to see area wise problem refugees issues international students have no support Migrant job issues their qualifications are not recognised, language issues with migrants	Non-rate payers are just as important as the skunklord owners/landlords
Residents that aren't able to vote	Non-rate payers	More CALD services, advertise the Darebin Intercultural Centre more so that it is utilised by all areas of Darebin
Consider the voices that aren't heard through current means	Consider how to engage the voices that aren't heard through current means	Center this in your decision making using 'an ethics of care'
Share your practices with other councils that are not as forward-thinking and bold	Attempt to address inequity in all council decisions and activities	Liaising with key community groups/ members to assess what support assistance they need and what are the gaps
Look outside the norms of commercial procurement and large scale business to the social enterprises, training orgs and community educators. A little to community based initiatives often would go a long, long way further!	Continually assess the efficiency of service delivery, particularly the costs of council personnel and administration, and contractors.	The on line business makes some of us feel left out!
Housing	Use the community as you have with the deliberative panel. Many people are happy to volunteer to support Council and our City/residents/community	Put people and environment at heart of decisions and you cant mess it up
Housing	teach people to create less home waste, it will reduce council spend.	Start with kindness



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Do more to mobilise volunteers to better engage the community in council work	DAREBIN's leadership has been so admirable in other areas like climate change - keep being brave!!!	It should be easy to work and live in darebin
Recycling education not use and throw policy solving homelessness issues our council is rich enough to support vulnerable people age care should be under the council	Accessibility of services is key Education across issues and cross-culturally is essentially. Build empathy. Build strength in community. Think 7 generations ahead and invest wisely. Don't increase rates but find economies and ways we can save \$\$.	Utilise those relationships with other councils and community groups- co-ordinate!
Easy access to transport across the municipality	Easy access to services across Darebin-one stop shops- servicing different community needs-rather than single purpose services	Affordable housing
Teach us to fish for ourselves.	There's no council on a 'dead' planet	Focus more on services and streetscapes etc. North of Bell Street.
We who are precariously living here want to contribute to Darebin- we want to be part of our community, but when your housing isn't stable, your work, your health- you are forced to focus on that. Help us contribute, help us connect.	Consider how we could use ideas within the 'sharing' economy to use what community strengths we already have, and become more 'circular' or self sustaining. Those who haven't the ability or resources to be connected with those who could.	



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Council Plan (incorporating Municipal Public Health & Wellbeing Plan) and Financial Plan Session #2

The second Council Plan (incorporating Municipal Public Health & Wellbeing Plan) and Financial Plan session had **18 Deliberative Panel members** in attendance. Due to COVID-19 restrictions and lockdown this session was completed online via zoom from 10am to 3.30pm. Please refer to the Appendix for the Agenda of this session.

Waste and Recycling Charge Reform

Waste costs have been increasing and are expected to keep increasing significantly because of market forces and new state government obligations. It is estimated the cost to deliver waste services will increase from around \$16 million per year in 2020-21 to around \$25 million a year in 2030-31 (in ten years' time).

Remits considered by the panel:

- What is the community prepared to accept to cover the full cost and also increasing cost of the waste service? Would an increase in waste charges be acceptable with the same level of service or should an increased or adjusted level of service be considered?
- Many people contact council asking for higher levels of service or investment in establishing a circular economy (such as weekly pick-ups of green waste bins). This would also increase costs. Are higher levels of service something that community is happy to pay for?
- How should we deal with disadvantage – should everyone pay more, or should some services be free for those experiencing disadvantage, even if this means slightly higher costs covered by others?

Panel Outputs:

What do you think makes this most difficult to resolve?

- State vs Council opposition
- Financial impacts - low income
- Lack of control with waste produced by supermarkets
- There are a number of niche groups within the community who will be disadvantaged (i.e., small turn over businesses, not-for-profits, sole traders etc.) that most likely will be significantly impacted however will not obviously fall into a category of "concession" or "disadvantage".

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- People with fewer options to compost, recycle, contain waste from supermarket packaging etc. will be impacted.
- There is not yet enough awareness around what people CAN do to reduce waste.

What are your initial thoughts about Council considering a new structure for charging for waste services?

- Should be a user pay system like other services, water, power etc.
- Why not have communal area bins
- It makes sense that things need to change however HOW they change is very important. If waste management cost increases are the biggest increase in cost to Council without any change in service delivery etc. then we MUST change the way that we approach covering these costs however the biggest question would be the HOWs of distributing these costs equitably as well as the of ongoing coping with large ongoing increases in cost.
- Blanket reform disadvantages some members of the community more than others.

What is the community (the panel) prepared to accept to cover the full cost and also increasing cost of the waste service?

- There is a willingness to accept a charge
 - Important to ensure cuts aren't made to other essential council funded services
 - Accustomed to paying for green bins, based on size. Familiar and comfortable with this.
 - It is the reality. Council would need to cut other services considerably to otherwise achieve it
- Paying for different sizes gives people some level of control over how much they pay/consume, where 'weighing' individual waste is not practical (and has considerable upfront set-up costs)
- It puts a focus on waste costs for households, which is currently hidden amongst general rates charges
 - How can we incentivise waste reduction? So, we are working towards behavioural change that will reduce the burden
 - Bold targets and education around waste reduction
 - Challenge: individualising the impact. Without 'per weight' this will be difficult to achieve
 - Challenge: organisations/businesses - how do we hold them accountable/take responsibilities to reduce waste. Who should pay the cost of this?
- Would welcome separating the charge for household vs public services
 - More equitable and usage based
- Some feel it would be better to be captured in rates - want accountability and to have it disclosed. Fear that waste costs could increase year on year on year and become unmanageable.



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- Dumped rubbish is an ongoing issue - want to make sure the cost is paid by the residents who are creating the waste.
- Owners paying fees and charging to tenants - keeping it fair and equitable is difficult- concerns that the impacted individuals from an equity point of view will bear costs unfairly

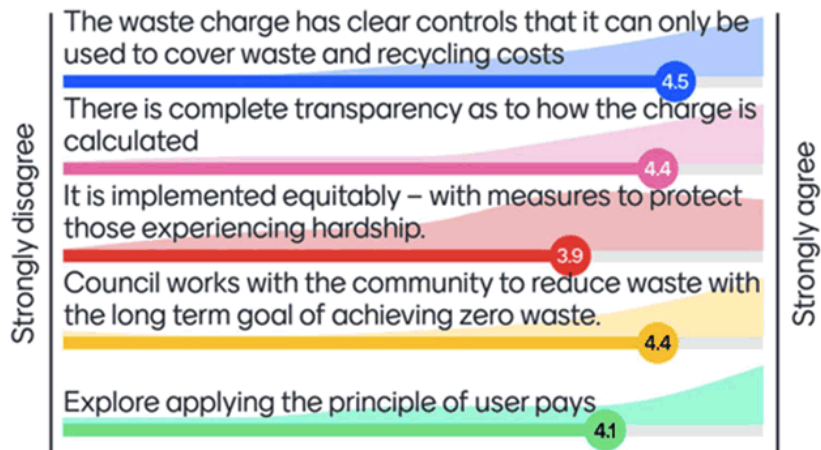
Would an increase in waste charges be acceptable with the same level of service or should an increased or adjusted level of service be considered?

- Yes, acceptable IF we can see that council are investing in multiple approaches to move towards zero waste across the whole community (education + infrastructure).
- Yes, acceptable IF Council are looking at moving towards the goal of incentivising waste reduction, a 'user pays' approach (if you produce less waste you can reduce your waste charge).
- Group agreed that a charge would be acceptable with the same level of service
 - Current level rated highly
 - Increased levels not needed
- New service opportunities that we discussed and were supported of:
 - Council begins to take on service for households that are restricted to private collection today
 - More council checks of rubbish bins to ensure compliance
 - New service to provide increased recycling facilities to broaden what can be recycled
 - E.g., textiles recycling
 - RedCycle
 - Terracycle
- Increased charge is ok - if investing in incentivising reduction and long-term solutions that will result in lower fees in the future.
- Investment in reduction, circular economy, education, infrastructure etc. Short time pain and long-term gain.
- Adjust to more recycling and green waste less.
- Incentivising business to change practices to make it easier to reduce waste as a resident.
- Fines as a way to change behaviour - policy and enforcement
- Yes, acceptable IF we can see that council are investing in multiple approaches to move towards zero waste across the whole community (education + infrastructure).
- Yes, acceptable IF Council are looking at moving towards the goal of incentivising waste reduction, a 'user pays' approach (if you produce less waste you can reduce your waste charge).



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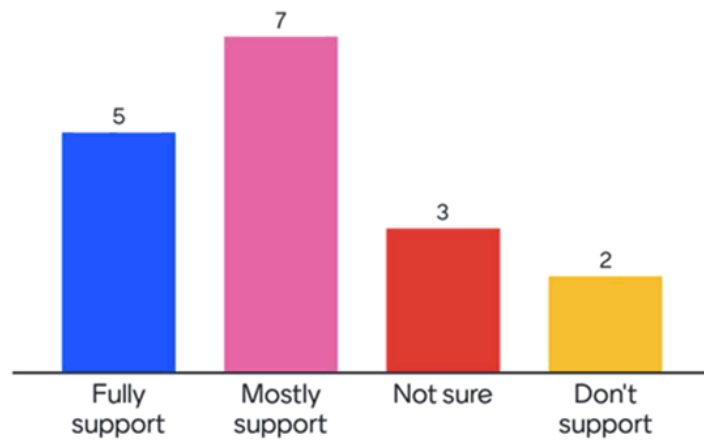
To what extent would you support these provisos?



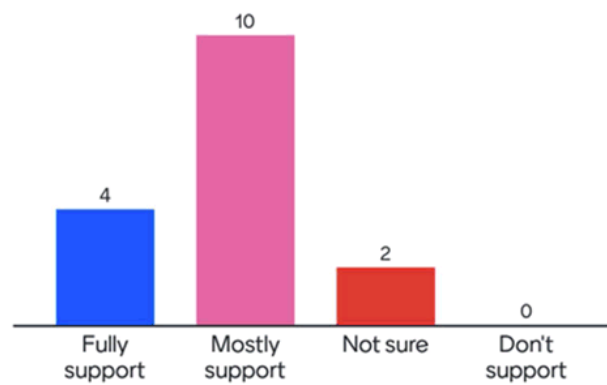


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With the provisos to what extent would you support Council introducing a separate waste charge to cover the future costs of waste services?



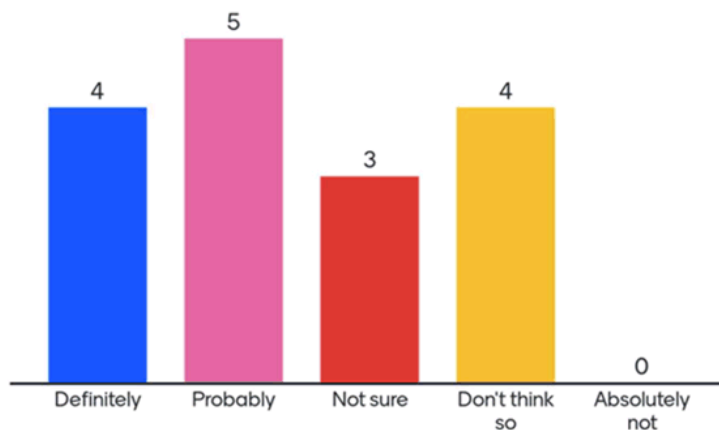
With capping added to what extent would you support council introducing a separate waste charge to cover the future cost of waste services?





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Should most people pay more to help those experiencing disadvantage, in conjunction with the user-pay principle?



What do you believe are the best ways we can reduce waste in Darebin, and beyond?

Darebin working with other LGAs to lobby the state gov to make industry more accountable to effective ways of reducing waste	Education	Advocated with State/Federal government to legislate for environmentally friendly/minimal packaging
Public education on how to use the bins. Reward adherence with correct bin use using a sticker system (eg. Christchurch in NZ)	also perhaps have people adopt some responsibility EG a park near you	Education on waste reduction in CALD languages as well.
Keep engaging with us = we are happy to give up our time, collaborate and support council staff and the community - this is important	Mass education on waste reduction (and why it is in everyone's interest) - harness the power and willingness of the community - there are SO MANY willing volunteers out there to get on board and work together with council on this!	Position Darebin as a leader in waste management - this is tied to Climate Emergency - we have to advocate for the State and Federal governments to invest in improving and not hope this problem will go offshore and disappear



Communal initiatives - larger scale waste compressors, compost collectors etc that are investments upfront but cost-effective because they are not individual imposts	Implement a user pay system	Education for residents about best practices to reduce waste within their control with information for all kinds of profile of resident (i.e. people with mobility issues, people in apartments, people with access to land etc).
Get ahead of the State on the container deposit scheme - have a darebin based initiative	Incentivise local restaurants and cafes to be more eco friendly and reduce waste	Educate people about the consequences before the ways that can reduced it. sell recyclables, get bigger bins that will reduce the trucks travel more often. watch out the imports quality materials because it is a waste of money and produce lots
Access to public composting facilities for those that do not have green bins	BIG pushes to reduce industrial and commercial waste by working with and also having requirements for waste reduction in this setting	creating aware education, council own practices I find everywhere plastic, to reduce electricity we encouraging solar panel same way we can recycle all our waste machines which will pay for recycling paper plastics, cans tyres
Residents with land and capability offset their waste fees by becoming a "hub" for others' compost if their property allows for this (worm farms, compost bins etc that can be shared by neighbours who do not have the practical options at home).	Can households reduce their waste levy by sharing a bin tied to more than one household (esp glass and plastics where houses do not generate large volumes but will be charged per bin, can they halve the cost by sharing the bin across properties?)	working groups with industry and food safety officers/policy makers to develop manageable, affordable, practical guidelines around waste reduction initiatives that are acceptable to all
Can the waste fee be tied to property value as well as means tested for households where they have been in Darebin a long time, have property equity but low income/liquid assets and may not be concession holders?	Get familiar and champion existing initiatives already undertaken by business and enterprises. so much experience and goodwill out there and so encouraging to be recognised by council	Green waste collection for community gardens, businesses and enterprises (maybe a criteria?) by application and need (rather than a small bin often) so we can do big clean ups and have our green waste efficiently processed by an efficient system
Education, education, education! Break down what a circular economy is for the general public - that it's not an economic theory only but a tangible 'closed loop' that anyone can get into because one action impacts the next in a ripple effect.	Fabricator of high quality composting tumblers in Geelong that make amazing products. Their compost tumblers are expensive but last and compost more green waste. Contract them to fabricate compost bins for residents. Provide smaller curbside bins.	Support the community to put more pressure on supermarkets to pull their weight.
Microchip bins that lock and only open if the householder unlocks with fob/are collected by the truck... stop the issue of neighbours filling other people bins (with wrong waste - my green bin gets filled with plastic :)	Increasing the proximity of communal waste depositories for glass, soft plastics, regular plastic recycling, cardboard and paper recycling etc. rather than having lots and lots of pick ups curbside at every household.	Work with local and State-wide services and producers to reduce the packaging that is used for goods across all areas so that consumers don't have to take home packaging waste that they do not want or need.
Financial incentives for households to minimise their waste	Incentivise waste reduction. Almost find a way to make this a competitive sport. How small can your waste footprint get? A bit like the water usage target 105 liters per day per person, have a waste target per person measurement.	Is there a way we can have "waste meters" for our rubbish?
See what the options are to be able to expand waste services to apartments etc and then charge accordingly. This may include having planning requirements for new developments that ensure that they are accessible to Council waste management.	Are there areas within Darebin that could be used as communal composting facilities for people living in buildings where it is not physically practical to compost at their home?	Like the open space ratio in a building proposal, developers are required to provide sustainable waste alternatives, like compost facilities, in their planning



Appendix:

Council Plan (incorporating Municipal Public Health & Wellbeing Plan) and Financial Plan Session Agendas



AGENDA: Session#1
Council Plan (incorporating Municipal Public Health & Wellbeing Plan)
and Financial Plan

Sunday 30 May 2021

10am-3.30pm (Online- Zoom link sent)

Timing	Item	Approach
9.00	Set up/tech check etc	
10.00	Acknowledgment of Country	
10.05	Check-in, intros, tasks for today and overview	
10.10	Community Safety Remit	<ul style="list-style-type: none"> • <i>What is the expectation of the role Council has in providing for a safe community and what initiatives or relationships should be prioritised to have the most impact?</i> • <i>In any year, council can improve a few public spaces because of the cost involved. How should council prioritise where to improve first?</i>
10.15	Presentation	
10.30	Q & A	
10.40	Sense making <i>Breakout rooms</i>	<ul style="list-style-type: none"> • <i>What insights/reflections from Jess's presentation?</i> • <i>What are your perceptions of safety issues for Darebin?</i> • <i>Where is it most unsafe?</i> • <i>Who is most at risk?</i> <p>Rapid report back</p>
11.15am	<i>Morning tea</i>	



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Timing	Item	Approach
11.30	Deliberation <i>Breakout rooms</i>	<i>What do you see at Council's role regarding safety given priorities you've identified?</i> <i>Council receives state grants for improving safety through urban design. What emphasis should Council place on other interventions to improve safety?</i>
12.00	Reporting back	
12.15	Polling	
12.25	Reflections and then break.	

Timing	Item	Approach
1.00	Welcome back	
1.05	Remit	Addressing disadvantage dilemmas for the Darebin Deliberative Engagement Panel is a priority for the Council Plan (incorporating Municipal Public Health and Wellbeing Plan) and Financial Plan: <ul style="list-style-type: none"> <i>Has Council got it right? Is it enough? If more can be done what would this look like and what should we do less of and what is the benefit of what is proposed?</i>
1.15	Presentation	Jess
1.30	Q & A	
1.45	Deliberation <i>Breakout rooms</i>	<i>Given what you've heard, to what extent do you support Council's increased focus on responding to inequity/disadvantage?</i> <i>Of the kinds of ways Council responds, what proportions do you believe are most appropriate?</i>



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Timing	Item	Approach
		<ul style="list-style-type: none"> • <i>Direct service delivery</i> • <i>Advocacy</i> • <i>Planning/coordination</i> • <i>Subsidies to access mainstream services</i>
2.20	Reporting back	
2.30	Break	
2.45	Deliberation	<p><i>If even more was to be allocated to address inequity, in what areas would you support Council spending less?</i></p> <p>And/or</p> <p><i>Who are the individuals/groups/locations most in need of additional support/ services from your knowledge of Darebin?</i></p>
3.15	Polling	
3.25	Reflections and check out	
3.30	Close and thanks.	



AGENDA: Session #2

Council Plan (incorporating Municipal Public Health & Wellbeing Plan) and Financial Plan Sunday 6 June 2021

10am-3.30pm (Online- Zoom link sent)

Timing	Item	Approach
9.00	Set up/tech check etc	
10.00	Acknowledgment of Country	
10.05	Check-in, intros, tasks for today and overview	
10.10	Waste Services Remit	<ul style="list-style-type: none"> • <i>What is the community prepared to accept to cover the full cost and also increasing cost of the waste service? Would an increase in waste charges be acceptable with the same level of service or should an increased or adjusted level of service be considered?</i> • <i>Many people contact council asking for higher levels of service or investment in establishing a circular economy (such as weekly pick-ups of green waste bins). This would also increase costs. Are higher levels of service something that community is happy to pay for?</i> • <i>How should we deal with disadvantage – should everyone pay more, or should some services be free for those experiencing disadvantage, even if this means slightly higher costs covered by others?</i>
10.15	The context <i>Vanessa Petrie</i>	Why this is so tough for Council and the community to move forward.
10.25	Presentation with Q & A along the way	Council's services Rising costs



i.e.

Timing	Item	Approach
	<i>Michelle and Russell.</i>	Comparisons with other councils
10.50	Sense making <i>Breakout rooms or whole group conversation facilitated by Max, with some Menti polls to capture responses</i>	<ul style="list-style-type: none"> • <i>What insights/reflections from the presentation?</i> • <i>What do you think makes this most difficult to resolve?</i> • <i>What are your initial thoughts about Council considering a new structure for charging for waste services?</i>
<i>11.20am</i>	<i>Morning tea</i>	
11.35	Deliberation <i>Breakout rooms</i> 4-5 breakout rooms depending on numbers there. Council staff attend groups as resource people – to answer any questions; not to facilitate or guide discussion.	<ul style="list-style-type: none"> • <i>What is the community (the panel) prepared to accept to cover the full cost and also increasing cost of the waste service? Would an increase in waste charges be acceptable with the same level of service or should an increased or adjusted level of service be considered?</i> • <i>Many people contact council asking for higher levels of service or investment in establishing a circular economy (such as weekly pick-ups of green waste bins). This would also increase costs. Are higher levels of service something that the community (this panel) is happy to pay for? (Need to clarify we not asking them whether the community would accept it right now; we are asking them, knowing what they know now, whether they, as a panel would support x and y”</i>
12.10	Reporting back	Rapid reporting back with key landing points and rationale.
12.20	Polling	
12.25	Reflections and then break.	

Timing	Item	Approach
1.00	Welcome back	
1.05	Focus	



i.e.

Timing	Item	Approach
1.15	Presentation with Q & A	<ul style="list-style-type: none"> • <i>How should we deal with disadvantage – should everyone pay more, or should some services be free for those experiencing disadvantage, even if this means slightly higher costs covered by others?</i>
1.45	Q & A	
1.45	Deliberation <i>Breakout rooms</i>	<ul style="list-style-type: none"> • Different groups – we recreate to mix people up a bit. • A chance to answer this question and to revisit the earlier questions if they wish
2.15	Reporting back	Rapid reporting back and polling
2.30	<i>Break</i>	
2.45	Focus Presentation followed by broader Q & A.	<i>How should Council go about explaining this 'wicked problem' to the broader community?</i>
3.10	Polling	<p>Capturing ideas and suggestion and checking for level of support</p> <p>A poll about the process</p>
3.20	Discussing upcoming (online) meeting with Councillors	
3.30	Reflections, close and thanks	

8.3 ADOPTION OF BUDGET 2021-22, FINANCIAL PLAN 2021-31 AND REVENUE AND RATING PLAN 2021-25**Author:** Manager Finance**Reviewed By:** General Manager, Governance and Engagement

EXECUTIVE SUMMARY

Three key items are presented for Council adoption.

The Financial Plan 2021-31 outlines the long term resourcing and support for the delivery of the 2041 Community Vision and Council Plan 2021-25.

The Revenue and Rating Plan 2021-25 outlines arrangements for Council revenue to support the delivery of the 2021-25 Council Plan.

The annual 2021-22 Budget is an essential planning and resource tool produced each year. The development of a considered budget is vital to the ongoing operational and financial viability of Council. The budget sets out the expected income and expenditure of both operational, strategic and capital activities for the coming year and also incorporates Council's rating strategies.

The budget documentation forms part of a comprehensive public accountability process and reporting that includes:

- A 20-year Community Vision
- A 4-year Council Plan incorporating the Municipal Public Health and Wellbeing Plan
- A 10-year Financial Plan
- A 4-year Rating and Revenue Plan
- An Annual Report

The budget seeks to continue Councils proactive approach to prioritising efforts to supporting the community still impacted by the COVID pandemic. Towards this, the budget contains a \$3.2 million financial assistance package featuring:

- A \$50 spend local voucher to pensioners who are property owners
- A \$30 spend local voucher to residential property owners
- A \$50 spend local voucher and pet registration subsidy for Darebin residents who are eligible Job Seekers
- Continued support to traders including through fee waivers such as footpath trading fees
- Fee waivers in Art venues and Community Hubs
- Leisure and Recreation vouchers and discounts
- Subsidise for 12 months the special rates that are charged to the four trading precincts
- Continuing opportunity for all ratepayers to defer 2021-22 rate payments to 30 June 2022

In addition to the above financial assistance package, Council will invest \$6.3 million towards an ongoing economic recovery package that includes:

- Investment in economic development and COVID recovery - job creation and industry sector partnerships to attract new industries and investment including food, health, renewables, creative, circular economy and digital industries.
- An expanded activity centre program that leverages state government funding to help shape the city of the future - includes revitalisation of Reservoir, outdoor dining and parklets, place activations, business support programs and building thriving retail centres.
- Continuing to adapt our existing services to meet emerging needs in new ways.
- Continued advocacy for funding and economy policy that supports new sustainable industries for the long term.

It is important to acknowledge that Council's own financial position has been significantly impacted by the pandemic and this is expected to continue at least in the short term. In responding to this challenging period, it is critical that Council maintains a sound financial position so that it can meet its financial obligations and ensure that it is in a position to support the needs of the Darebin community into the future.

In addition to the significant financial assistance package outlined above, other key features of the budget include:

- \$64.1M capital works program
- Revenue in user fees and statutory fees and fines at 75% of pre-covid level
- Significant delays in cash receipts from rates instalments (rates can be deferred to 30 June 2022)
- No interest charged on deferred rate and sundry debtors to 30 June 2022
- Borrowings of \$8 million
- No changes to current service levels (increased in some areas to continue to respond to the ongoing pandemic)
- An overall average rate increase of 1.5% in line with the rate cap set by the Victorian State government

Officer Recommendation

That Council:

- (1) In accordance with section 94 of the *Local Government Act 2020* adopts the Budget 2021-22 (attached as **Appendix A**);
- (2) In accordance with section 91 of the *Local Government Act 2020* adopts the Financial Plan 2021-2031 (**Appendix B**) including updates to reflect any consequential changes to the Budget 2021-22 and revokes the Strategic Resource Plan 2020-2024 and Ten Year Capital Works Plan 2020-21 to 2029-30;
- (3) In accordance with section 93 the *Local Government Act 2020* adopts the Revenue and Rating Plan 2021-2025 and revokes the Rating Strategy 2014 and Fees and Charges Policy 2014 (**Appendix C**);
- (4) In accordance with section 94 (2)(e) and (h) of the *Local Government Act 2020*, declares the Rates and Annual Service Charges for the 2021-22 rating year commencing 1 July 2021 and ending 30 June 2022 as detailed in the Budget 2021-22;

- (5) Declares a rebate in relation to rates of \$150 to each owner of rateable land who is an 'eligible recipient' within the meaning of the *State Concessions Act 2004* to assist the proper development of the municipal district as detailed in the Budget 2021-22 and is being granted because Council considers that it provides a benefit to the Darebin community in that it provides some relief on rates to elderly and other eligible residents in addition to the State Government rates concession and is consistent with principles of fairness and equity;
 - (6) Notes the summary of the submissions received, prepared on behalf of the Hearing of Submissions Committee (attached as **Appendix D**);
 - (7) Advises all submitters that Council has considered their submissions relating to the Draft Budget 2021-22 and that the submitters be advised of the outcome of the consideration as it relates to their specific submission, and they be thanked for their contributions; and
 - (8) Authorise the Chief Executive Officer to give public notice of the decision to adopt the Budget, and to submit a copy of the adopted Budget to the Minister for Local Government.
-

BACKGROUND / KEY INFORMATION

Council has long had an established four-year Strategic Resource Plan and last year adopted a Ten-Year Capital Works Program. The Financial Plan 2021-31 is a new requirement introduced through the Local Government Act 2020 and will supersede these documents and provide a ten year financially sustainable projection regarding how the actions of the 2021-25 Council Plan may be funded to achieve the Community Vision aspirations.

The Financial Plan 2021-31 has been developed in collaboration with Councillors, informed by the outcomes and progress of the community engagement to establish the Community Vision for Darebin in 2041 including the work of the Deliberative Panel. This has also been informed by the work to consider and develop Council's priorities for the 2021-25 Council Plan.

A deliberative engagement panel comprising of community members was established to inform the development of the Financial Plan 2021-31, new Community Vision 2041 and 2021-25 Council Plan.

The key characteristics of deliberative engagement practices included in Council's Community Engagement Policy include:

- a process that involves an informative and engaging dialogue with an inclusive, diverse and genuine representation from our community,
- where considered views and joint outcomes can be developed.
- participants are provided with a breadth of inputs, information and enough time and opportunity to engage and discuss issues in depth in a welcoming and respectful environment,
- then provide recommendations and feedback which is reviewed and adopted by Council.

The outcomes of this deliberation and other feedback received through community consultation have informed the Financial Plan 2021-31 presented for adoption.

The Revenue and Rating Plan 2021-25 is an important part of Council's integrated planning framework and aligns the existing Rating Strategy 2014 and Fees and Charges Policy 2014. These plans and policies will be revoked and superseded by the Revenue and Rating Plan 2021-25 and incorporate the financial and human resources Council requires to implement the actions and deliver the objectives set out in the 2021-25 Council Plan.

The budget has been developed in collaboration with Councillors over several months and has been informed by the work to develop and the Community Vision 2041, which has in turn informed the 2021-25 Council Plan, Revenue and Rating Plan 2021-25, the Financial Plan 2021-31 and the annual budget.

Public Release

Following Council's adoption on 8 April 2021, the draft budget was put on public exhibition providing a 28-day period for submissions to be lodged. Any person had the right to make a submission (or ask a question) in regard to the draft Budget 2021-22.

The submission period closed on Monday 10 May 2021 with forty-three (43) submissions received. A meeting of the Council's Hearing of Submissions Committee was held on Wednesday 19 May 2021, to hear those submitters who wish to be heard in support of their submissions. Nineteen (19) submitters spoke to their submissions.

Following the consideration of the submissions received, Council is now required to formally adopt the final budget for 2021-22.

Budget Adoption

The Act prescribes that Council must adopt its final budget by 30 June each year.

Previous Council Resolution

At its meeting held on 8 April 2021, Council resolved:

That Council:

- (1) Adopts the draft Budget 2021-22 for the purposes of Section 94 of the *Local Government Act 2020* including:
 - a) Subsidise for an additional six months at a cost of \$175,000 the special rates that are charged to the four trading precincts so the subsidy is for a full 12 months at a total cost of \$350,000.
 - b) As part of the 2021/2022 annual Community Grants program, allocate \$200,000 to increase the participation in sport and recreation, with a focus on women and girls, people with all abilities, Aboriginal and Torres Islander people and people from culturally and linguistically diverse backgrounds
- (2) Authorises the Chief Executive Officer to give notice of its intention to adopt, at a Council meeting to be held at 6.00pm on Monday 28 June 2021, the Budget 2021-22 (**Appendix A**).
- (3) Gives notice in accordance with section 169 of the Local Government Act 1989 of Council's intention to grant, at a Council meeting to be held at 6.00pm on Monday 28 June 2021, a rate rebate to pensioners in the 2021-22 year in the amount of \$150 to each owner of rateable land who is an 'eligible recipient' within the meaning of the *State Concessions Act 2004*.
- (4) Notes that any person who makes a written submission in relation to the draft Budget 2021-22 or in relation to the granting of a rate rebate to pensioners, and requests to be heard in support of their written submission, will be heard by Council's Hearing of Submissions Committee at a meeting to be held at 6.00pm on Thursday 20 May 2021.
- (5) Adopts the COVID Financial Hardship Policy for the period 1 July 2021 to 30 June 2022 (refer **Attachment B**).

COMMUNICATIONS AND ENGAGEMENT

Consultation and Communications

Budget 2021/22

The preparation of the 2021/22 budget has been informed by the work to develop the Community Vision 2041 including through the Design Your Darebin 2041 engagement program and the work of the Deliberative Panel. Prepared in collaboration with Councillors over many months, the budget seeks to enable the delivery of Council's priorities for year 1 of the 2021-25 Council Plan.

The draft budget was released for community consultation from 10 April to 10 May 2021. Given the current conditions and social distancing measures, the consultation did not include public-facing elements. The consultation included:

- Providing the budget information process to advisory groups and funded bodies through their Council representatives, noting the opportunity for submissions
- Correspondence with clubs etc
- Social media, including sponsored advertisements with online information and pointers on how to make a budget submission
- Comments to be received on Your Say Darebin

Financial Plan 2021-31

The Financial Plan 2021-31 was subject to a deliberative engagement panel comprising of community members. The panel completed two panel sessions on 2 May 2021 and 23 May 2021 to deliberate on key elements and provide dilemmas on the Financial Plan.

The Panel completed a deliberative engagement session to respond to the dilemma put to them by Council on 6th June. The topic centred on waste Services and informed both the Financial Plan and the Council Plan.

To support their understanding of these topics, pre reading was provided to panel members and Council staff with subject matter expertise on these topics presented more detailed information to panel members on the day and were on hand throughout the day to respond to queries. **Appendix E** to this report provides a summary of the Deliberative Panel in relation to the Council Plan (incorporating the Municipal Public Health and Wellbeing Plan) and Financial Plan. The outcomes from these deliberations were presented to Councillors by representatives of the panel on 7 June and included:

- 71% of panel members were fully supportive or mostly supportive of Council introducing a separate waste charge in the future, if Council had provisions in place. These provisions included:
 - The waste charge has clear controls that can only be used to cover waste and recycling costs
 - There is complete transparency as to how the charge is calculated
 - It is implemented equitably – with measures to protect those experiencing hardship
 - Council works with the community to reduce waste with the long-term goal of achieving zero waste
 - Council explore applying the principle of user pays

- Consideration is given to capping the amount of a separate waste charge

Outcomes from all forms of consultation were considered and informed the Financial Plan.

ANALYSIS

Alignment to 2021-25 Council Plan

The budget has been prepared to give financial effect as described in through the objectives set out in the 2021-25 Council Plan, Community Vision 2041, Financial Plan 2021-31 and Revenue and Rating Plan 2021-25.

Environmental Sustainability Considerations

The 2021-25 Council Plan contains a number of policy directions specifically designed to reflect Council's commitment to environment sustainability and the Budget 2021-22 has been prepared in this context.

The budget continues Council's funding of environmental operations in a range of areas, including waste collection and recycling services, street cleaning, litter collection, park and sporting field maintenance and improvements in the context of drought, water-saving and energy efficiency measures.

Climate Emergency

The budget acknowledges Council's commitment to acknowledge and address the Climate Emergency and includes a range of activities such as implementation of the Local Government Power Purchase Agreement for renewable energy and a carbon management plan for buildings to reduce Council's greenhouse and carbon emissions.

Council's commitments through existing strategies and the 2021-25 Council Plan are reflected in the budget.

Solar Saver Program

The budget proposes the Solar Saver program be funded at net cost of \$472,000 in the operating budget and provide upfront funding for installations in the community for up to the value of \$2,000,000 (excluding GST). The \$2,000,000 cost of these installations would be recouped by Council over time with approximately \$700,000 of this to be recouped in the 2021-22 year as contributions from solar technology credits and approximately \$1,300,000 to be recouped in the ten years from participants from repayments of Special Rates. In 2021-22, cash repayments expected relating to prior years of the program are in the amount of \$970,000.

This scale of program is more than the scale of the program in 2020-21. The program in 2021-22 would prioritise installing solar systems for households that face disadvantage who are unlikely to be able to access the benefits of solar without this program.

It is expected that the program would reach between around 100 households 2021-22 and ten social housing upgrades although the final numbers would be confirmed during the 2021-22 year and depend on the size of solar systems needed to meet the needs of participating residents and could reach more or less households. In addition, a new supply contract would be established for the next four-year program.

It is also proposed that Council offer the bulk buy stream of the Solar Saver Program in 2021-22 as this can play a valuable role in supporting households to put on solar panels by ensuring that they have confidence in the suppliers and products being offered thanks to Council's work to select them.

Equity, Inclusion and Wellbeing Considerations

The 2021-25 Council Plan contains a number of policy directions specifically designed to reflect Council's commitment to equity, inclusion and wellbeing as articulated through the Towards Equality Framework and the Budget 2021-22 has been prepared in this context.

In addition, the budget would continue Councils COVID community recovery efforts. Further, the significant financial assistance package outlined previously aims to provide assistance to the most vulnerable members of our community and those most impacted by the pandemic.

The Financial Plan 2021-31 and Revenue and Rating Plan 2021-25 approach to community engagement addressed Council's commitment to equity, inclusion and wellbeing as articulated through the Towards Equality Framework. The plan includes a number of strategic objectives and priority strategies that focus on improving equity, inclusion and wellbeing across the municipality. Further to this, the Revenue and Rating Plan 2021-25 was subject to an equity impact assessment prior to being presented to Council for adoption at this meeting.

Cultural Considerations

The 2021-25 Council Plan contains a number of policy directions specifically designed to reflect Council's commitment to our diverse community, and the Budget 2021-22 has been prepared in this context that includes Councils continued COVID community recovery efforts are significantly aimed at supporting our diverse community.

Economic Development Considerations

Economic development activities proposed for 2021-22 include supporting, promoting and attract a diversity of local businesses and industries, deliver proactive programs and services to build skills and resilience, across a range of industries removing barriers and provide relevant information, create a portal for businesses to use to connect with each other, collaborate and promote their offerings and support business to take advantage and leverage the green economy, educate businesses and consumers and set sustainability targets with businesses and work with them to achieve these goals.

Council's commitments through existing strategies, policy positions and the 2021-25 Council Plan are reflected in the budget.

Financial and Resource Implications

All matters raised in this report which have a financial implication have been reflected in the budget.

Legal and Risk Implications

The Financial Plan 2021-31 fulfils the requirement of the *Local Government Act 2020*.

The budget has been prepared in the context of minimising and mitigating the risks associated with Council's delivery of services and infrastructure to the community.

All contractual obligations are funded in the budget.

DISCUSSION

Council has prepared the budget for 2021-22 which is aligned to the objectives of the 2021-25 Council Plan. It seeks to maintain services and infrastructure as well as deliver projects and services that are valued by our community.

The budget is considered to be prudent and responsible and will ensure that Darebin remains in a sustainable financial position.

The budget is community focused, delivering projects and services that are highly valued by residents, businesses and visitors, including, but not limited to:

- Approximately 22,200 immunisations
- Library services to support approximately 620,000 visitors each year, 1 million loans and 4 million views on the library web page
- Approximately 130,000 hours of aged care services, programs and assistance
- Planting of 4,800 trees, as well as 250,000 indigenous plants in bushland and parkland
- Animal registrations for around 16,000 pets
- Maintenance of more than 56 sporting ovals and fields
- Maintenance of more than 30km of shared bike paths
- Collection of 5,500,000 bins, 14,000 tonnes of green waste and 15,000 tonnes of recycling collected per year
- Streetscape and place improvements across the city
- Expand the funded three year old kindergarten program through the development of a new Integrated Child, Youth and Families Plan
- Develop a partnership with the Wurundjeri Corporation to support the delivery of shared objectives
- Continue the assertive outreach program to support people rough sleeping and experiencing homelessness in Darebin
- Measures to address place-based socioeconomic disadvantage and health inequity in East Preston and East Reservoir
- The completion of Narrandjeri Stadium - a new stadium at John Cain Memorial Reserve
- Commence preliminary design on the long-term development of the Preston Civic Precinct including investigations for Global Learning Centre
- The commencement of the redevelopment of the Northcote Aquatic and Recreation Centre
- The completion of the redevelopment of BT Connor pavillion

The budget seeks to balance the demand for services and infrastructure with affordability and sustainability and has projected a surplus of \$5.57 million. Once adjustments have been made for the Public Open Space contributions of \$5.46 million which must be spent in accordance with the Subdivision Act 1988 and one-off capital grants for specific capital works, Council's underlying deficit for 2021-22 will be \$5.19 million.

With ageing assets and infrastructure, Council must identify and allocate funds needed to meet infrastructure costs (asset renewal) and to provide a sustainable base for Council's operations and services into the future. Council is required to fund new capital works to meet the

community's changing needs as well as its asset renewal, maintenance and expansion works program.

The budgeted capital works of \$64.1 million is funded as follows:

- Depreciation \$24.86 million
- Borrowings \$8.0 million
- Grants \$5.3 million
- External contributions \$0.37 million
- Prior years' surpluses \$25.69 including
 - Carry over capital works of \$2.52 million
 - Accumulated unallocated surplus \$23.17 million (from prior years' operations)

The Victorian State Government has introduced a new model budget which includes mandatory sections. The Budget 2021-22 adheres to the model budget.

Community Submissions

Forty-three (43) submissions were received by the closing date for submissions including nineteen (19) submitters who were heard by the Hearing of Submissions Committee on 19 May 2021. Copies of the submissions have been previously circulated separately to Councillors for information.

A summary of the matters raised in the submissions and Officer response is provided at **Appendix D**. The Officer responses are informed by an assessment of strategic alignment, project readiness, capacity to deliver and financial and resourcing implications.

Financial Plan 2021-31

The Financial Plan 2021-2031 (**Appendix B**) is a new requirement introduced through the Local Government Act 2020. It has been prepared to give financial effect as described through the objectives set out in the 2021-25 Council Plan, Community Vision 2041 and Budget 2021-22 and with consideration of the Revenue and Rating Plan 2021-25.

This new long-term plan provides a 10 year financially sustainable projection of how the actions of the Council Plan may be funded to achieve the Community Vision aspirations. It has been developed using the context of strategic planning principles, financial management principles, engagement principles, service performance principles and asset plan integration.

Council has prepared the Financial Plan 2021–31 to reflect the following:

Legislative requirements

- Council has an integrated approach to planning, monitoring and performance reporting and will finalise its Integrated Planning and Reporting Framework by June 2021.
- The Financial Plan provides a 10 year financially sustainable projection regarding how the actions of the 2021-25 Council Plan may be funded to achieve the Community Vision.
- The Financial Plan aligns to the implementation required to embed the Financial Management principles, Strategic Planning principles, Community Engagement principles and Service Performance principles of the *Act*.
- Inclusion of approach to Asset Management and reference to the Asset Plan required to be established by June 2022 by the *Act*.

Financial Plan context

- Management of financial risks relating to the financial viability of the Council.
- Services are provided in an equitable manner and are responsive to the diverse needs of the community. The Council Plan is designed to identify the key services and projects to be delivered to the community. The Financial Plan provides the mechanism to demonstrate how the service aspirations within the Council Plan may be funded.
- Financial Policy Statements are stated
- Strategic Actions are identified
- Financial Plan Assumptions are states

Financial Plan Statements

- The Financial Plan statements articulate the 10-year financial resources necessary to implement the goals and aspirations of the Council Plan to achieve the Community Vision.
- Revenue, expenses, assets, liabilities, investments and financial transactions are managed in accordance with Council's financial policies and strategic plans.
- Management of financial risks relating to the management of current and future liabilities of the Council. The estimated 10 year-liabilities are disclosed.
- Council maintains accounts and records that explain its financial operations and financial position.

Financial Performance Indicators

- The Financial Plan provides for the strategic planning principles of progress monitoring of progress and reviews to identify and adapt to changing circumstances.

Financial Strategies and Plans

- Financial policies and strategic plans are designed to provide financial stability and predictability to the community.

Governance Principles

- Council decisions are to be made and actions taken in accordance with the relevant law;
- priority is to be given to achieving the best outcomes for the municipal community, including future generations;
- the economic, social and environmental sustainability of the municipal district, including mitigation and planning for climate change risks, is to be promoted;
- the municipal community is to be engaged in strategic planning and strategic decision making;
- innovation and continuous improvement is to be pursued;
- collaboration with other Councils and Governments and statutory bodies is to be sought;
- the ongoing financial viability of the Council is to be ensured;
- regional, state and national plans and policies are to be taken into account in strategic planning and decision making;
- the transparency of Council decisions, actions and information is to be ensured.

Financial Management Principles

The following are the Financial Management principles of the *Local Government Act 2020* –

- revenue, expenses, assets, liabilities, investments and financial transactions must be managed in accordance with a Council's financial policies and strategic plans;
- financial risks must be monitored and managed prudently having regard to economic circumstances;
- financial policies and strategic plans, including the Revenue and Rating Plan, must seek to provide stability and predictability in the financial impact on the municipal community;
- accounts and records that explain the financial operations and financial position of the Council must be kept.

For the purposes of the financial management principles, **financial risk** includes any risk relating to the following—

- the financial viability of the Council;
- the management of current and future liabilities of the Council;
- the beneficial enterprises of the Council.

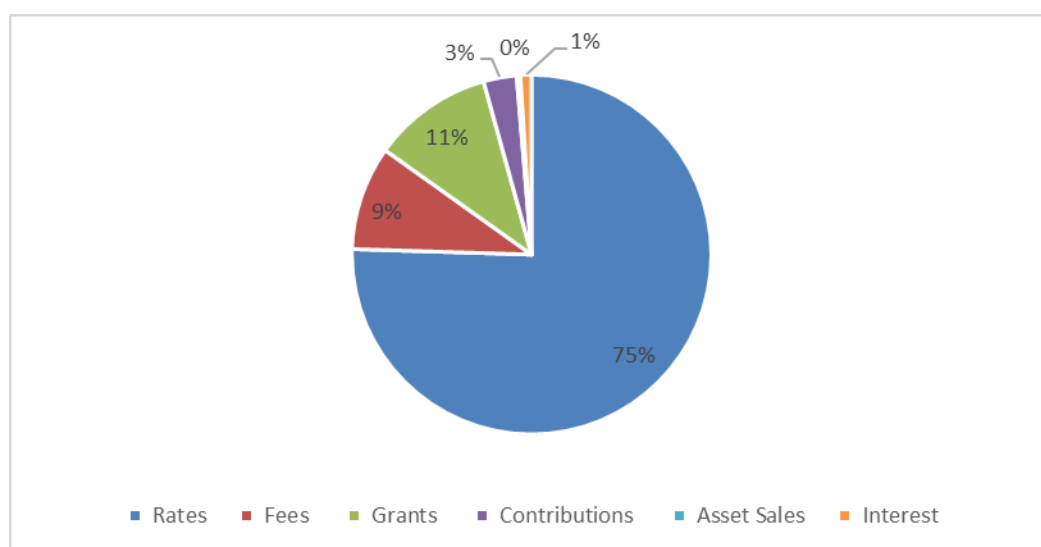
Revenue and Rating Plan 2021-2025

The Revenue and Rating Plan (**Appendix C**) is an important part of Council's integrated planning framework, all of which is created to help Council achieve its vision of being equitable, vibrant and connected

The purpose of the Revenue and Rating Plan is to determine the most appropriate and affordable revenue and rating approach for the City of Darebin which in conjunction with other income sources will adequately finance the objectives in the Council Plan.

This first year of the Revenue and Rating Plan has been prepared using a business as usual model based on the principles of the adopted Rating Strategy 2014 and Fees and Charges Policy 2014.

Council provides a number of services and facilities to our local community, and in doing so, must collect revenue to cover the cost of providing these services and facilities.



Council's revenue sources include:

- Rates and Charges

- Grants from other levels of Government
- Statutory Fees and Fines
- User Fees
- Cash and non-cash contributions from other parties (i.e. developers, community groups)
- Interest from investments
- Sale of Assets

OPTIONS FOR CONSIDERATION

1. Adopt the Budget 2021-22 as attached (**Appendix A**), Financial Plan 2021-31 (**Appendix B**) and Revenue and Rating Plan 2021-25 (**Appendix C**) and with the amendments recommended by officers as detailed in this report's recommendation.

This is the recommended option

2. Adopt the Budget 2021-22 as attached (**Appendix A**), Financial Plan 2021-31 (**Appendix B**) and Revenue and Rating Plan 2021-25 (**Appendix C**) with amendments other than those detailed in this report's recommendation.

IMPLEMENTATION STRATEGY

Details

Following adoption of the Budget 2021-22, the following actions are required:

- Advise the submitters of Council's decision in relation to the Budget 2021-22 and the reasons for the decision
- Give public notice of adoption of the Budget 2021-22
- Make a copy of the Budget 2021-22 available for the public at Customer Service Centres, other Council facilities and on Council's website
- Submit a copy of the Budget 2021-22 to the Minister for Local Government
- Generate the annual rate notices for 2021-22

RELATED DOCUMENTS

- Community Vision 2041
- 2021-25 Council Plan
- Community Engagement Policy

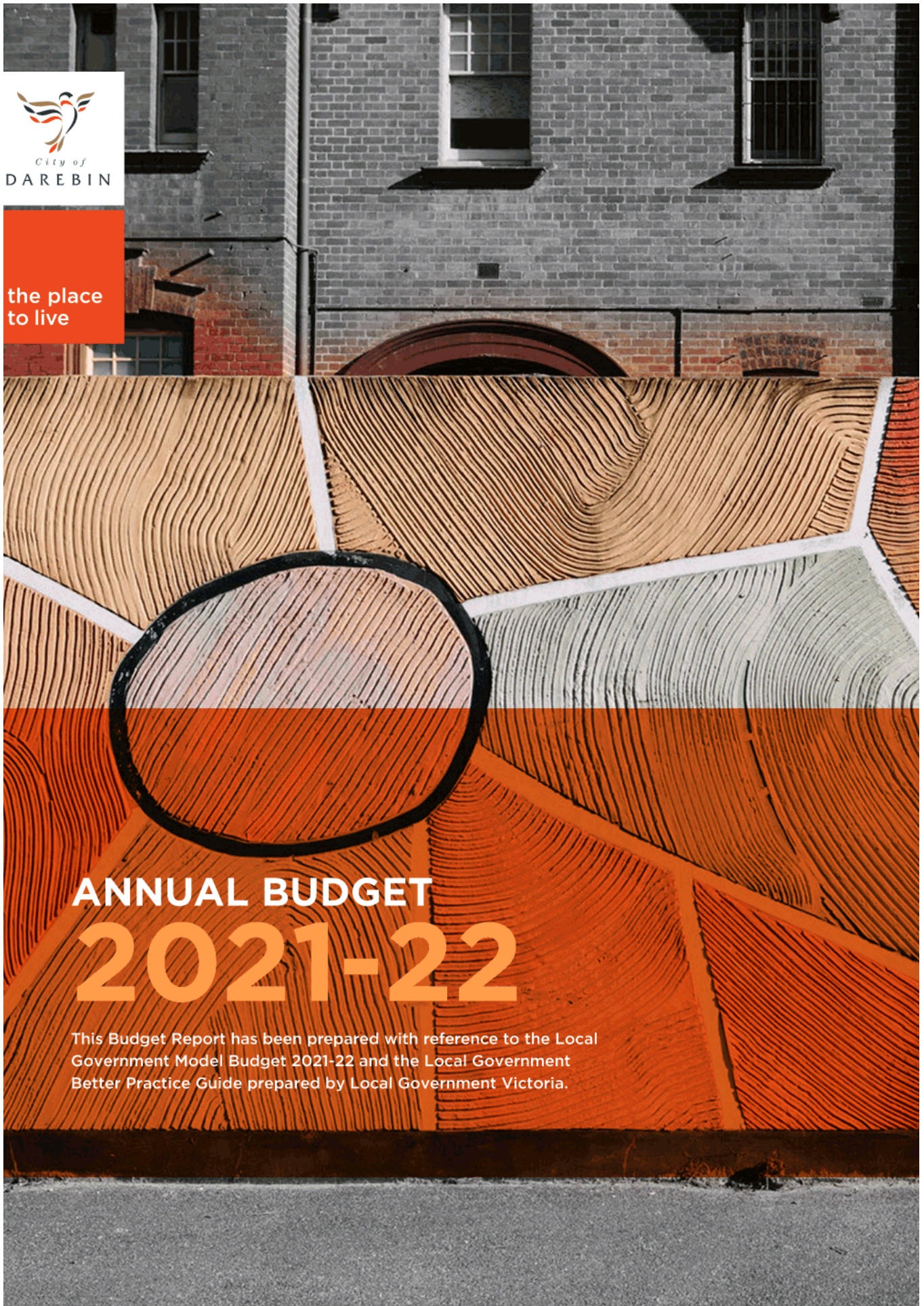
Attachments

- Budget 2021-22 (**Appendix A**) [↓](#)
- Financial Plan 2021-31 (**Appendix B**) [↓](#)
- Revenue and Rating Plan 2021-25 (**Appendix C**) [↓](#)
- Budget 2021/22 Submissions (**Appendix D**) [↓](#)
- Deliberative Panel Report - Council Plan (incorporating Municipal Public Health and Wellbeing Plan) and Financial Plan (**Appendix E**) [↓](#)

DISCLOSURE OF INTEREST

Section 130 of the *Local Government Act 2020* requires members of Council staff and persons engaged under contract to provide advice to Council to disclose any direct or indirect interest in a matter to which the advice relates.

The Officer reviewing this report, having made enquiries with relevant members of staff, reports that no disclosable interests have been raised in relation to this report.



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ANNUAL BUDGET 2021-22

This Budget Report has been prepared with reference to the Local Government Model Budget 2021-22 and the Local Government Better Practice Guide prepared by Local Government Victoria.

Acknowledgement of Traditional Owners and Aboriginal and Torres Strait Islander people

Darebin City Council acknowledges the Wurundjeri Woi-wurrung people as the traditional owners and custodians of the land and waters we now call Darebin and affirms that Wurundjeri Woi-wurrung people have lived on this land for millennia, practising their customs and ceremonies of celebration, initiation and renewal. Council acknowledges that Elders past, present and emerging are central to the cohesion, intergenerational wellbeing and ongoing self-determination of Aboriginal communities. They have played and continue to play a pivotal role in maintaining and transmitting culture, history and language.

Council respects and recognises Aboriginal and Torres Strait Islander communities' values, living culture and practices, including their continuing spiritual connection to the land and waters and their right to self-determination. Council also recognises the diversity within Aboriginal and Torres Strait Islander communities.

Aboriginal and Torres Strait Islander people and communities have had and continue to play a unique role in the life of the Darebin municipality. Council recognises and values this ongoing contribution and its significant value for our city and Australian society more broadly

Extract from Darebin City Council's Statement of commitment to Traditional Owners and Aboriginal and Torres Strait Islander people 2019

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Disclaimer

The information contained in this document is for general guidance only. It is not professional advice and should not be used, relied upon or treated as a substitute for specific professional advice. Given the changing nature of laws, rules and regulations, and the inherent hazards of electronic communication, there may be delays, omissions or inaccuracies in information contained in this document.

The model budget, including financial statements, has been prepared in accordance with the requirements of the *Local Government Act 2020* and the *Local Government (Planning and Reporting) Regulations 2020*. While every effort has been made to ensure that the information contained in this document has been accurate and complies with relevant Victorian legislation, each Council remains responsible to ensure that the budget they prepare is compliant with all statutory requirements.

Mayor Introduction

This is the first budget for the Council elected in 2020 and it sets out what Council will achieve in the coming year. The budget also reflects our new 4-year Council Plan and 20-year Community Vision, which outline our longer-term goals. Some of the plans for the coming year are:

• A Prosperous, Liveable and Flourishing community

\$3.2 million financial assistance package featuring:

- \$30 Spend Local voucher program for residential property owners, \$50 for pensioner property owners and \$50 for eligible Job Seekers that provides financial support and investment to local businesses.
- Discounts and fee freezes at many of our arts, leisure and recreation venues, and the continued ability to defer rates until June 2022 with no interest charges.
- \$530,000 to support local businesses with fees waived for footpath trading and a full subsidy of the special marketing levy for our 4 activity centres.

\$6.3 million towards an ongoing economic recovery package as the community emerges from COVID, including targeted business recovery, establishing a Chamber of Commerce, upgrades and revitalising our activity centres that leverages state government funding, new job creation and industry sector partnerships to attract new industries and investment.

We will invest \$61.6 million to upgrade community infrastructure such as the completion of the Narrandjeri Stadium (formerly the Multi-Sports Stadium), sports ovals and leisure facilities.

• A Vibrant, Respectful and Connected community

We will develop a partnership with the Wurundjeri Woi Wurrung Cultural Heritage Aboriginal Corporation.

Support for vulnerable members of our community impacted by Covid-19, by expanding our homelessness Assertive Outreach program, and supporting community-led programs in East Reservoir and East Preston, to achieve greater physical and mental health, and wellbeing for all.

We will begin delivering on Council's obligations to expand universal kindergarten services.

We will continue to deliver the flagship Age Friendly Darebin project, expand aged care direct services, and register Council to become a home care package provider.

A new multicultural event for the Spring FUSE festival at Edwardes Lake Park in partnership with Multicultural Arts Victoria.

• Darebin commits to preventing and mitigating the climate emergency

Planting 4,800 trees, and 250,000 indigenous plants in bushland and parkland.

\$2m to expand the Solar Savers program to support the people most in need to cut bills with solar installations and energy efficiency retrofits.

Help for businesses to access lower cost renewable energy to power their recovery and take actions toward a circular economy – to help reform our waste services and support economic recovery.

This budget is community focused, delivering projects and services that are highly valued by residents and businesses.

Cr Lina Messina

Mayor

Executive Summary

Council has prepared a Budget for 2021-22 which is aligned to the vision of the Council Plan 2021 – 2025 and responsive to COVID-19 and the post pandemic recovery. It seeks to continue Councils proactive approach to prioritising efforts to supporting the community still impacted by the COVID pandemic. Towards this, the budget contains a \$3.2 million financial assistance package and \$6.3 million towards an ongoing economic recovery package.

The operational and financial impact of COVID-19 has resulted in this budget projecting a surplus of \$5.6 million for 2021-22, a \$1.5 million increase on 2020-21. The short to mid-term projection post covid shows the surplus will increase to an average of \$16.9 million over the following three years which is outlined in the 10 year Financial Plan.

1). Key funding objectives

- 1) Ongoing delivery of services to the Darebin community funded by a budget of \$187.5 million. These services are summarised in Section 2.
- 2) Continued investment in property assets (\$41.1 million) and infrastructure assets (\$14.3 million) primarily for renewal works. This includes land and land improvements (\$2.0 million), buildings (\$38.0 million), roads (\$4.6 million); footpaths and bicycle paths (\$1.7 million); drainage (\$1.4 million) and parks, open space and streetscapes (\$4.9 million). The Statement of Capital Works can be found in Section 3 with further details on the capital works budget in Sections 4.5.
- 3) Implementation of a \$9.5 million financial assistance and economic recovery package.

2). The Rate Rise

- a. Rate increases have been capped at 1.5% in line with the Victorian Government's Fair Go Rates System.
- b. Key drivers to support the rate rise
 - i. To fund ongoing service delivery including the continual improvement of service delivery balanced with greater service demands from residents
 - ii. To fund renewal of infrastructure and community assets
 - iii. To respond to Darebin's population growth
 - iv. To respond to cost shifting from the State Government
 - v. To respond to a reduction in funding from the Commonwealth Government via the Victoria Grants Commission caused by their freezing of indexation for three years. Indexation of these grants restored in the 2017 Federal Budget.
- c. Valuations will be as per the General Revaluation dated 1 January 2021 (as amended by supplementary valuations).
- d. Note that for every \$100 in taxes paid by Victorian residents, rates make up approximately \$3.60. The other \$96.40 goes to the State and Federal Governments.
- e. Refer Section 4 for further Rates and Charges details.

2). 3.Key Statistics

Total Revenue: \$187.5M (2020-21= \$184.4M)
 Total Expenditure: \$181.9M (2020-21= \$180.3M)
 Accounting Result: \$5.6M Surplus (2020-21= \$4.1M Surplus)

(Refer Comprehensive Income Statement in Section 3)

(Note: Based on total income of \$187.5M which includes capital grants and contributions)

- Cash result: \$29.4M deficit (2020-21= \$26.7M)

(Refer Statement of Cash Flows in Section 3)

This is the net funding result after considering the funding requirements to meet loan principal repayments and the reserve transfers.

- Total Capital Works Program:
 - \$45.4M from Council operations (rates funded)
 - \$2.5M from reserves
 - \$5.7M from external grants and contributions
 - \$8.0M from borrowings

1. Budget Influences

External Influences

The preparation of the budget is influenced by the following external factors:

- The ongoing COVID-19 financial impact in reduced revenue and demand for temporary service and program changes.
- The Victorian State Government has introduced a cap on rate increases from 2017-21. The cap for 2021-22 has been set at 1.5%.
- The Consumer Price Index (CPI) for Victoria is forecast to be 0.8% for the March 2021 quarter (ABS release 27 April 2021).
- The minimum superannuation guarantee is legislated to increase from the current 9.5% to 10% on 1 July 2021
- The levy payable to the State Government upon disposal of waste into landfill is expected to increase by \$40 in 2021-22 from \$65.90 per tonne in 2020-21 to \$105.90 per tonne in 2021-22 (60.7% increase). This has resulted in additional waste tipping costs.
- Ongoing cost shifting. This occurs where Local Government provides a service to the community on behalf of the State and Federal Government. Over time the funds received by local governments do not increase in line with service provision real cost increases.
- Councils across Australia raise approximately 3.6% of the total taxation collected by all levels of Government in Australia. In addition, Councils are entrusted with the maintenance of more than 30% of the all Australian public assets including roads, bridges, parks, footpaths and public buildings. This means that a large proportion of Council's income must be allocated to the maintenance and replacement of these valuable public assets in order to ensure the quality of public infrastructure is maintained at satisfactory levels.
- The Fire Services Property Levy will continue to be collected by Council on behalf of the State Government with the introduction of the *Fire Services Property Levy Act 2012*.

Sustainability and Biodiversity

Achieving environmental and social outcomes has been a key element of prioritising investment across many programs in the budget. Achieving environmental outcomes is also a key factor in project design, and the capital works program plays a really important role in making the city safer, more inclusive and sustainable. Examples of sustainability and biodiversity factors that influence the budget:

- Council's Climate Emergency Plan, which is responding urgently to the climate crisis, as well as the Essential Safety Measures Building Policy, which sets out sustainable design for council buildings.
- Council's Social and Sustainable Procurement Policy that integrates environmental factors like the use of recycled materials, reducing waste and water consumption, and the use of single use plastics in our procurement decisions.
- Review the Transport Strategy and Bicycle Refresh Strategy.
- Establish partnerships to improve the Edwards Lake Precinct including water quality coming into the lake from upstream.
- Council's Open Space Strategy, which ensures our open spaces are welcoming for our diverse community and rewilding the city to enhance and protect our biodiverse flora and fauna.
- The Whole of Water Cycle Management Strategy which moves towards a city that manages water in an integrated way to enhance liveability and build resilience to drought and climate change.

Social Inclusion and Equity

Another key element of prioritising investment across the programs in the budget is social inclusion and equity. Examples of social inclusion and equity factors that influence the budget include:

- Council's Towards Equality City Council's Equality, Inclusion and Human Rights Framework 2019-2029 is ensuring we welcome and include everyone in our community, including those from culturally diverse backgrounds, older people, young people, families, Aboriginal members of our community, people of all abilities, gender considerations and those from socio-economic disadvantaged backgrounds.
- Continue the assertive outreach program to support people rough sleeping and experiencing homelessness in Darebin.
- Partnerships developed and projects co-designed and implemented to address place-based socioeconomic disadvantage and health inequity in East Preston and East Reservoir.
- Develop a partnership with the Wurundjeri Corporation to support the delivery of shared objectives.
- Increase opening hours at Reservoir Library to include Sundays (to align with opening hours at Northcote and Preston).
- Expand the funded three year old kindergarten program through the development of a new Integrated Child, Youth and Families Plan.

Other Influences

- Asset management obligations.
- Borrowing Strategy (Council resolution October 2019)
- Capital Works Principles (Council resolution October 2019)

1. Link to the Integrated Planning and Reporting Framework

This section describes how the Budget links to the achievement of the Community Vision and Council Plan within an overall integrated planning and reporting framework. This framework guides the Council in identifying community needs and aspirations over the long term (Community Vision and Financial Plan), medium term (Council Plan, Workforce Plan, and Revenue and Rating Plan) and short term (Budget) and then holding itself accountable (Annual Report).

1.1 Legislative planning and accountability framework

The Budget is a rolling four-year plan that outlines the financial and non-financial resources that Council requires to achieve the strategic objectives described in the Council Plan. The diagram below depicts the integrated planning and reporting framework that has been developed as a draft for Darebin City Council. At each stage of the integrated planning and reporting framework there are opportunities for community and stakeholder input. This is important to ensure transparency and accountability to both residents and ratepayers.



Source: Darebin City Council Draft Integrated Planning and Reporting Framework

The timing of each component of the integrated planning and reporting framework is critical to the successful achievement of the planned outcomes.

1.1.2 Key planning considerations

Service level planning

Although councils have a legal obligation to provide some services— such as animal management, local roads, food safety and statutory planning—most council services are not legally mandated, including some services closely associated with councils, such as libraries, building permits and sporting facilities. Further, over time, the needs and expectations of communities can change. Therefore councils need to have robust processes for service planning and review to ensure all services continue to provide value for money and are in line with community expectations. In doing so, councils should engage with communities to determine how to prioritise resources and balance service provision against other responsibilities such as asset maintenance and capital works.

Community consultation needs to be in line with a councils adopted Community Engagement Policy and Public Transparency Policy.

1.2 Our purpose

Our 2021-2025 Council Plan (incorporating Municipal Public Health and Wellbeing Plan)

The 2021 - 2025 Council Plan (incorporating Municipal Public Health and Wellbeing Plan) has been developed using the context of strategic planning principles, financial management principles, engagement principles, service performance principles and asset plan integration.

Its development has also been informed by the development of the Darebin 2041 Community Vision and provides for alignment to the Vision through the Strategic Directions. The draft priorities for this four year plan provides a view of how Council will achieve the Community Vision aspirations.

The 2021 - 2025 Council Plan (incorporating Municipal Public Health and Wellbeing Plan) is heavily influenced by and directed towards Councils continued response to the COVID pandemic. In response to the ongoing COVID challenges to the community, Council has prioritised a relief and recovery program that supports Darebin business community, pensioners and other members of the community more vulnerable due to the impact of COVID.

Community Vision

The Community Vision is a new requirement introduced through the Local Government Act 2020. The Community Vision must be for at least 10 years and must be in place by 31 October 2021, taking effect from 1 July 2021. The Darebin 2041 Community Vision is based on a 20-year horizon, enabling our community to consider the future of Darebin for the next generation.

Darebin 2041 Community Vision

Darebin is an equitable, vibrant and connected community.
Darebin respects and supports First Nations People, values country, our diverse communities and places.
Darebin commits to preventing and mitigating the climate emergency, creating prosperity for current and future generations.

1.3 Strategic objectives

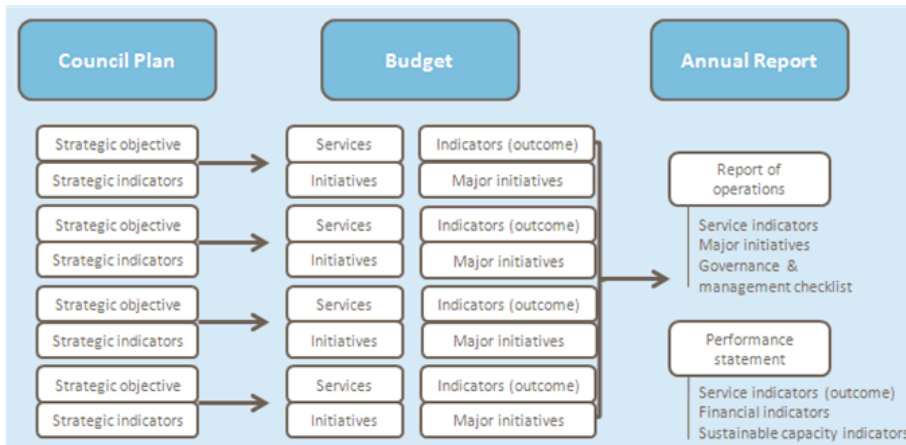
Darebin City Council's Draft Strategic direction are realised through four themes (referred to as 'Strategic Directions' by the Local Government Act). The first three themes reflect the community priorities of the Darebin 2041 Community Vision and were developed through the community and deliberative engagement processes. One additional theme has been included which recognise Darebin City Council's internal Council focus on service delivery, governance and financial sustainability. For each theme, there is a strategic framework that says what we will do, how and by when, and, how we will know we have done it well.

Council delivers services and initiatives under 22 major service categories. Each contributes to the achievement of one of the four draft Strategic Directions as set out in the draft Council Plan for the years 2021-25. The following table lists the four draft Strategic Directions as described in the 2021 - 2025 Council Plan (incorporating Municipal Public Health and Wellbeing Plan).

Strategic Objective	Description
Vibrant, Respectful and Connected	<ul style="list-style-type: none"> * Celebrating all diverse communities and uplifting different voices in places of power • Recognising Aboriginal and Torres Strait Islander values, living culture and connection to country • Connection to, and preservation of, local history acknowledging past harm and trauma • Vibrant and dynamic spaces, amenities and events • One Darebin, no suburb left behind
Prosperous, Liveable and Flourishing	<ul style="list-style-type: none"> • Encouraging and incentivising business investment and growth in the sustainability sector • Making Darebin a Victorian centre for creative industry and the arts • Creating equitable and diverse opportunities for employment and volunteering • Sustaining community ownership of services across the lifespan and maintaining the health and wellbeing of all • Being a 20-minute city, with access to amenities and services close to our homes • Ensuring development and the built environment is designed for liveability and sustainability
Climate, Green and sustainable	<ul style="list-style-type: none"> • Taking urgent action on the climate emergency, leading and educating communities and businesses • Making decisions that are community driven, transparent, socially and equitably just, and equitable • Providing and promoting safe and sustainable transport • Regenerating, enhancing and protecting ecosystems and biodiversity • Integrating ecological solutions in the built environment, promoting sustainable development and retrofitting practices, which protect natural assets and strive for zero carbon emissions
Responsible, Transparent and Responsive	<ul style="list-style-type: none"> • Our Darebin is responsible, and responsive, to our community's needs, now and into the future. • We will make our decisions in the best interests of our community – transparently, and with integrity • We will manage our resources effectively, and plan for our future growth. • We will work in partnership with our community, business, and other government, to fulfill our responsibilities as the custodians of our city. • Our Darebin is progressive. Our Darebin is accountable. Our Darebin is a leader.

2. Services and service performance indicators

This section provides a description of the services and initiatives to be funded in the Budget for the 2021-22 year and how these will contribute to achieving the strategic objectives outlined in the Council Plan. It also describes several initiatives and service performance outcome indicators for key areas of Council’s operations. Council is required by legislation to identify major initiatives, initiatives and service performance outcome indicators in the Budget and report against them in their Annual Report to support transparency and accountability. The relationship between these accountability requirements in the Council Plan, the Budget and the Annual Report is shown below



Source: Department of Jobs, Precincts and Regions

2.1 Strategic Direction 1: Vibrant, Respectful and Connected

To achieve our strategic direction:

- We will develop partnerships with organisations from across our city, to value and include Aboriginal and Torres Strait Islander peoples and people from multicultural and diverse backgrounds
- We will help to build an inclusive and empowered community, where social cohesion and community harmony are fostered
- We will embrace diversity and ensure everyone is included in our society, and no one is left behind - by combating discrimination, and championing equity, inclusivity and diversity
- We will increase social connection to reduce isolation and loneliness, and support positive mental health
- We will prioritise and respect the voices and aspirations of Traditional Owners and Aboriginal and Torres Strait Islander communities in Darebin
- We will ensure our festivals, events and functions are inclusive and respond equitably to, and value the diverse needs and aspirations of, our community
- We will continue to be a local government leader in the prevention of violence against women, and gender equity
- We will work towards a discrimination-free, and systemic racism-free Darebin, and reduce the impact of poverty and disadvantage

The services, major initiatives, initiatives and service performance indicators for each business area are described below.

Services

Service area	Description of services provided		2019/20 Actual \$'000	2020/21 Forecast \$'000	2021/22 Budget \$'000
Community wellbeing, equity and diversity	This service develops policy and implements projects which address disadvantage and make Darebin a healthier, safer and more inclusive place for all residents.	<i>Inc</i>	82	19	-
		<i>Exp</i>	2,921	3,371	4,101
		<i>Net</i>	2,839	3,353	4,101
Creative culture and community facilities	Provides a program of arts and cultural events and activities and develops policies and strategies to facilitate arts practice in the municipality. Management and operation of the Bundoora Homestead Art Centre and the Darebin Art and History Collection, and coordination of Darebin Arts Centre and Northcote Town Hall and community venues.	<i>Inc</i>	1,247	341	1,062
		<i>Exp</i>	6,916	6,379	6,857
		<i>Net</i>	5,669	6,038	5,795

Major Initiatives

- 1) Develop a partnership with Wurundjeri Corporation to support to the delivery of mutual goals
- 2) Community designed programs for the East Preston and East Reservoir to improve the local built environment and health and wellbeing of these communities

Other Initiatives

- Focus on supporting Darebin multi cultural communities, through reduction in racism, opportunities for culture diverse community groups through the establishment of Community Leader network and greater focus improving access to Council's services for non English speaking communities
- 3)
 - 4) Expansion of the assertive outreach program to support people rough sleeping and experiencing homelessness

2.2 Strategic Direction 2: Prosperous, Liveable and Flourishing

To achieve our strategic direction:

- We will deliver equitable and accessible infrastructure to provide opportunities for our community to live well
- We will design and create public spaces where our people feel safe, welcome, and respected, including improving lighting and safety for people walking, wheeling, cycling and driving
- We will facilitate more affordable, social and public housing in Darebin, to meet our community's needs
- We will foster local urban streetscapes and activity centres that connect our community, support economic recovery, and encourage people to live, work and play locally
- We will invest in services and the built environment to improve access for our residents and visitors
- We will support the human rights, housing and wellbeing needs of our people experiencing homelessness
- We will work in partnership to address place-based socio-economic disadvantage and health inequity in East Preston and East Reservoir
- We will advocate to reduce the harm associated with electronic machine gambling, alcohol and tobacco
- We will focus on our economic assets and recovery to ensure Darebin is a great place to do business
- We will leverage investment, partnerships and advocacy to drive Darebin's growth and sustainability
- We will support, promote, and attract diverse local businesses and industries

The services, major initiatives, initiatives and service performance indicators for each business area are described below.

Services

Service area	Description of services provided		2019/20 Actual \$'000	2020/21 Forecast \$'000	2021/22 Budget \$'000
Economic development	Economic Development develops and implements strategies and activities which aim to foster a resilient economy. Our services include: providing local employment opportunities; attracting a range of new industries; supporting and working with local businesses, and associations to help them improve business performance and enhance promotions; and working with neighbouring municipalities and our partners to increase economic growth	<i>Inc</i>	7	500	584
		<i>Exp</i>	2,147	4,253	4,634
		<i>Net</i>	2,140	3,753	4,050
Aged and disability	Supports, informs and advocates for the needs of Darebin's diverse older residents, people living with disability and those who care for them, to live independently and well. Programs and services include social connection, clubs, groups and venues, access to community, and Home Support services such as domestic assistance and assisted shopping.	<i>Inc</i>	8,280	8,251	8,237
		<i>Exp</i>	13,568	13,552	13,939
		<i>Net</i>	5,288	5,301	5,701
Family, youth and children	Responsible for a diverse range of services that includes immunisation, maternal and child health services, family and early parenting programs, supported playgroups, toy library, support and resourcing to early childhood education and care services, Best Start, pre-school field officer program, childcare and kindergarten registration system, and a range of services and supports to young people from the Hub at Northland, Decibels Youth Music Centre and through outreach and Youth Voice projects.	<i>Inc</i>	3,648	3,619	3,251
		<i>Exp</i>	8,358	8,337	8,650
		<i>Net</i>	4,709	4,718	5,399

Service area	Description of services provided		2019/20 Actual \$'000	2020/21 Forecast \$'000	2021/22 Budget \$'000
Libraries and learning	Responsible for our physical library services at Fairfield, Northcote, Preston and Reservoir and e-book, e-audiobook and e-magazine collection loans via our virtual library at www.darebinlibraries.vic.gov.au .	<i>Inc</i>	1,178	1,077	1,200
		<i>Exp</i>	5,320	5,181	5,996
		<i>Net</i>	4,142	4,104	4,796
Recreation and leisure	Supporting the Darebin community to get active through formal and informal opportunities including: sports clubs, programs, and facilities. Delivering recreation and leisure policy and planning – in particular infrastructure planning, delivery and activation. Responsible for Council's major recreation facilities at the Darebin Community Sports Stadium, Darebin International Sports Centre, Northcote Aquatic and Recreation Centre, the Reservoir Leisure Centre and the public golf courses at Bundoora and Northcote.	<i>Inc</i>	4,334	2,892	4,263
		<i>Exp</i>	8,230	7,221	7,546
		<i>Net</i>	3,896	4,330	3,283
Facilities and infrastructure management and maintenance	Responsible for planning, management and maintenance of roads, footpaths, drains, bridges, facilities, properties as well as network of street, directional, parking, regulatory and advisory signs. Oversees and coordinates the delivery of the capital works program including the delivery of major infrastructure projects.	<i>Inc</i>	647	495	463
		<i>Exp</i>	12,205	10,899	12,475
		<i>Net</i>	11,557	10,404	12,013
Sustainable Transport	Delivers a wide range of statutory and non statutory road management functions including: Local Area Placemaking transport investigation and improvement programs, parking change management requests, construction permits, cross-over (new driveway) applications. The service also provides transport engineering advice for capital projects, transport policies, referrals for statutory planning applications, speed limit reductions, and transport permits to use road space.	<i>Inc</i>	129	104	83
		<i>Exp</i>	2,213	1,988	2,119
		<i>Net</i>	2,084	1,884	2,036

Major Initiatives

- 1) In response to the ongoing COVID challenges to residents and businesses, Council has developed the following significant financial assistance measures:
 - Subsidise the Business Special Charge in 2021-22
 - Development and delivery of a COVID Relief and recovery program to support Darebin based businesses
 - Waiving of specific fees and charges for Darebin businesses for 2021-22, including food and health renewals and footpath trading fees
 - Spend local voucher system, reimbursements and discounts for communities impacted by COVID, including pensioners and eligible job seekers
- 2) Redevelopment of major facilities, including Northcote Aquatic and Recreation Centre, BT Connon Pavilion and Preston Precinct Intercultural Centre. At the same time planning will commence to redevelop the Reservoir Leisure Centre and to consider the feasibility for a Global Learning Hub in Preston.
- 3) Improving the appearance, safety, lighting and viability of shopping strips, streetscapes and business activity areas.
- 4) Additional spaces for 3-year old's to attend kinder, through redevelopment of existing kindergartens
- 5) Continued implementation of Age Friendly Darebin

Other Initiatives

- 6) Greater access to Reservoir library with extended opening hour to Sundays and increased hours during the week as part of the Libraries After Dark program
- 7) Improved access to digital for communities that don't use traditional digital tools
- 8) Establishment of a Darebin Chamber of Commerce

Service Performance Outcome Indicators

Service	Indicator	2019/20 Actual	2020/21 Forecast	2021/22 Budget
Maternal and Child Health*	Participation in MCH service	76.91%	94%	95%
	Participation in MCH service by Aboriginal children	84.11%	85%	87%
Libraries*	Participation	14.32%	14%	15%
Aquatic facilities*	Utilisation	3.34	3.5	5.2
Roads*	Satisfaction	43.12	72%	73%

* refer to table at end of section 2.2 for information on the calculation of Service Performance Outcome Indicators

2.2 Strategic Direction 3: Climate, Green and Sustainable

To achieve our objective, we will:

- We will adapt to climate change and build the resilience of our community, infrastructure and the built environment, with a focus on our vulnerable communities at risk of fuel poverty, and flooding
- Aim to achieve 12% canopy cover on Council owned and managed land by 2025, prioritising catchment biodiversity and shopping areas
- We will drive significant improvements in water quality and biodiversity across Darebin, designating Edwardes Lake as a flagship project to demonstrate water recreation (in the long term)
- We will reduce carbon emissions by switching to renewable energy on a large scale for Council buildings and through community focused initiatives
- We will reduce waste and stimulate a local circular economy, where waste resources are re-used rather than discarded

The services, major initiatives, initiatives and service performance indicators for each business area are described below.

Services

Service area	Description of services provided		2019/20 Actual \$'000	2020/21 Forecast \$'000	2021/22 Budget \$'000
Climate Emergency and Environment	Leads reform and improvement projects, and management of risk relating to climate, energy, waste, biodiversity, contaminated land and water. Delivers climate, energy, recycling, waste minimisation, litter and water education programs, support community led programs, runs recycling trials, work with other Councils and State Government on regional/state programs, develops / delivers circular economy proposals. Delivers Solar Saver Program, where Council installs solar panels on residents roofs, which is paid back via rates.	<i>Inc</i>	4,387	1,928	2,098
		<i>Exp</i>	7,709	5,692	5,972
		<i>Net</i>	3,322	3,764	3,874
Open spaces, parks and environment	Develops and implements policies and programs that contribute to the sustainable management of the Municipality's natural resources and environment. Includes development, oversight and implementation of strategies including Open Space Strategy, Urban Forest Strategy, Parks Asset Management Strategy Responsible for the management and maintenance of approximately 600ha of open space including 130 playgrounds, several wetlands, pathways, seating, garden beds, waterways, catchments, dams and street trees and more than 100,000 trees in parks and reserves.	<i>Inc</i>	81	44	69
		<i>Exp</i>	14,520	14,175	15,037
		<i>Net</i>	14,439	14,131	14,968
Waste management	Collection of general waste, recyclables, FOGO and dumped rubbish, street and right of way cleansing, the hard waste collection service, and management of the contract for the operation of the waste transfer station in Reservoir.	<i>Inc</i>	2,752	2,809	2,886
		<i>Exp</i>	16,212	16,205	17,489
		<i>Net</i>	13,460	13,396	14,603

Major Initiatives

- 1) A focus on improving the amenity and usage at Edwardes Lake Precinct, including improved biodiversity and water quality and Investment in the Boathouse to support a long-term lease arrangement
- 2) Continue increasing canopy cover across the municipality, with a focus on biodiversity & shopping areas
- 3) Solar installation and energy efficiency retrofits program for vulnerable houses including public and social housing and renters

Other Initiatives

- 4) Undertake waste reform and take action toward a circular economy, and the introduction Food Waste into Green Bins

Service Performance Outcome Indicators

Service	Indicator	2019/20 Actual	2020/21 Forecast	2021/22 Budget
Waste collection*	Waste diversion	50.81%	53%	52%

* refer to table at end of section 2.2 for information on the calculation of Service Performance Outcome Indicators

2.2 Strategic Direction 4: Responsible, Transparent and Responsive

To achieve our strategic direction:

- We will ensure balanced and responsible financial decision making that meets the needs of our community now and into the future.
- We will ensure our assets are optimised for the benefit of our community
- We will transform our services and service delivery models to ensure they meet the current, emerging and future needs of our community
- We will ensure major changes in our city achieve significant improvements in our City
- We will improve the sustainability, accessibility, and design of development on private land in our city

The services, major initiatives, initiatives and service performance indicators for each business area are described below.

Services

Service area	Description of services provided		2019/20 Actual \$'000	2020/21 Forecast \$'000	2021/22 Budget \$'000
City development and health	Administers the Darebin Planning Scheme through determination of planning applications in line with Council's governance practices (Statutory Planning) as well as delivering services to ensure compliance with building legislation and industry standards. Responsible for Council's environmental health service (enforcement of the Food Act, Health Act, Tobacco Act and Environment Protect Act and associated regulations).	<i>Inc</i>	3,854	2,886	3,650
		<i>Exp</i>	10,338	8,739	9,901
		<i>Net</i>	6,484	5,853	6,250
Civic compliance	Responsible for Council's animal management, Local Laws, Planning Enforcement, Traffic Enforcement and School Crossings Supervision Service.	<i>Inc</i>	5,933	3,563	6,730
		<i>Exp</i>	7,669	6,522	7,913
		<i>Net</i>	1,736	2,959	1,184
Communication, advocacy and engagement	Using demographic data to undertake consultation, facilitation, engagement and evaluation to inform the promotion and advocacy of social justice, community inclusion, infrastructure and equity. Work with other levels of government, partners, stakeholders and media on issues that are important to the Darebin community.	<i>Inc</i>	-	-	-
		<i>Exp</i>	2,090	2,084	2,515
		<i>Net</i>	2,090	2,084	2,515
Customer service	This service provides the customer interface for most services and a wide range of transactions. Service is delivered via customer service centres, a telephone call centre, our website and an after-hours emergency service.	<i>Inc</i>	-	-	-
		<i>Exp</i>	2,273	2,545	2,575
		<i>Net</i>	2,273	2,545	2,575
People and culture	Provides support to the organisation on strategic issues such as change management, workforce planning, leadership development and organisation development.	<i>Inc</i>	-	5,000	-
		<i>Exp</i>	3,260	8,013	2,734
		<i>Net</i>	3,260	3,013	2,734
Mayor and council	The Mayor and Councillors are responsible for the governance and leadership of the community, and for providing strategic direction to the organisation.	<i>Inc</i>	24	200	120
		<i>Exp</i>	1,314	1,962	1,255
		<i>Net</i>	1,290	1,762	1,135

Service area	Description of services provided		2019/20 Actual \$'000	2020/21 Forecast \$'000	2021/22 Budget \$'000
Corporate governance	This service includes direct administrative support to the Mayor and Councillors, coordination of Council and Committee meetings, and includes the Chief Executive Officer, Executive Management Team, as well as the administration of Council business, policy support, and corporate risk.	<i>Inc</i>	840	588	1,142
		<i>Exp</i>	4,990	5,609	5,238
		<i>Net</i>	4,151	5,021	4,096
Information technology services	This service provides Council with digital platforms to improve business performance by allowing timely and informed decision making that enhances improved service provision to Council and the community. The services also include cybersecurity, governance of technological systems, the maintenance of the infrastructure, and functionality of the systems overall.	<i>Inc</i>	2	2	3
		<i>Exp</i>	6,644	7,240	7,425
		<i>Net</i>	6,642	7,238	7,423
Financial services	Provides financial services and support to internal and external customers and includes management of Council's finances, raising and collection of rates and charges, and valuation of properties.	<i>Inc</i>	192	326	372
		<i>Exp</i>	4,757	4,314	4,688
		<i>Net</i>	4,566	3,988	4,316
Fleet services	Responsible for the fleet required to support all Council's in-house service delivery.	<i>Inc</i>	123	122	122
		<i>Exp</i>	3,537	3,502	3,150
		<i>Net</i>	3,414	3,380	3,028

Major Initiatives

- 1) Develop and implement an Advocacy Framework and four year Advocacy Plan, informed by the Council Plan, aimed at influencing public policy change and attracting support and funding for Councils priorities
- 2) Establishment of a volunteer program for the Darebin community

Other Initiatives

- 3) Communications Strategy that focuses on ensuring Council's publications reflect the diversity in the community
- 4) Supporting the business community to ensure that business are not adversely affected during level crossing removal
- 5) Continued protection of Preston market to be retained as a central place of significance for the community
- 6) Reforms to the Statutory Planning scheme, underpinned by a community engagement process

Service Performance Outcome Indicators

Service	Indicator	2019/20 Actual	2020/21 Forecast	2021/22 Budget
Statutory planning*	Decision making	41.18%	46%	46%
Food safety*	Health and safety	100	100	100
Animal management*	Health and safety	0	0	100%
Governance*	Satisfaction	69	69	70

* refer to table at end of section 2.2 for information on the calculation of Service Performance Outcome Indicators

Service Performance Outcome Indicators

Service	Indicator	Performance Measure	Computation
Governance	Satisfaction	Satisfaction with Council decisions. (Community satisfaction rating out of 100 with how Council has performed in making decisions in the interest of the community)	Community satisfaction rating out of 100 with the performance of Council in making decisions in the interest of the community
Statutory planning	Decision making	Council planning decisions upheld at VCAT. (Percentage of planning application decisions subject to review by VCAT and that were not set aside)	[Number of VCAT decisions that did not set aside Council's decision in relation to a planning application / Number of VCAT decisions in relation to planning applications] x100
Roads	Satisfaction	Satisfaction with sealed local roads. (Community satisfaction rating out of 100 with how Council has performed on the condition of sealed local roads)	Community satisfaction rating out of 100 with how Council has performed on the condition of sealed local roads.
Libraries	Participation	Active library borrowers. (Percentage of the population that are active library borrowers)	[The sum of the number of active library borrowers in the last 3 financial years / The sum of the population in the last 3 financial years] x100
Waste collection	Waste diversion	Kerbside collection waste diverted from landfill. (Percentage of garbage, recyclables and green organics collected from kerbside bins that is diverted from landfill)	[Weight of recyclables and green organics collected from kerbside bins / Weight of garbage, recyclables and green organics collected from kerbside bins] x100
Aquatic Facilities	Utilisation	Utilisation of aquatic facilities. (Number of visits to aquatic facilities per head of population)	Number of visits to aquatic facilities / Population
Animal Management	Health and safety	Animal management prosecutions. (Percentage of animal management prosecutions which are successful)	Number of successful animal management prosecutions / Total number of animal management prosecutions

Service	Indicator	Performance Measure	Computation
Food safety	Health and safety	Critical and major non-compliance outcome notifications. (Percentage of critical and major non-compliance outcome notifications that are followed up by Council)	[Number of critical non-compliance outcome notifications and major non-compliance outcome notifications about a food premises followed up / Number of critical non-compliance outcome notifications and major non-compliance outcome notifications about food premises] x100
Maternal and Child Health	Participation	Participation in the MCH service. (Percentage of children enrolled who participate in the MCH service)	[Number of children who attend the MCH service at least once (in the financial year) / Number of children enrolled in the MCH service] x100
		Participation in the MCH service by Aboriginal children. (Percentage of Aboriginal children enrolled who participate in the MCH service)	[Number of Aboriginal children who attend the MCH service at least once (in the financial year) / Number of Aboriginal children enrolled in the MCH service] x100

2.3 Reconciliation with budgeted operating result

	Net Cost (Revenue)	Expenditure	Revenue
	\$'000	\$'000	\$'000
Strategic Direction 1: Vibrant, Respectful and Connected	9,896	10,958	1,062
Strategic Directive 2: Prosperous, Liveable and Flourishing	37,278	55,359	18,081
Strategic Direction 3: Climate, Green and Sustainable	33,445	38,498	5,053
Strategic Directive 5: Responsible, Transparent and Responsive	35,256	47,394	12,139
Total	115,874	152,209	36,336
Expenses added in:			
Depreciation	24,862		
Finance costs	18		
Others	4,578		
Surplus/(Deficit) before funding sources	145,332		
Funding sources added in:			
Rates and charges revenue	(136,937)		
Waste charge revenue	(2,821)		
Total funding sources	(139,759)		
Operating surplus/(deficit) for the year	5,573		

Summary of Planned Human Resources Expenditure

For the four years ended 30 June 2025

	2021/22	2022/23	2023/24	2024/25
	\$'000	\$'000	\$'000	\$'000
Chief Executive				
Permanent - Full time	784	803	823	843
Female	581	596	610	626
Male	202	207	212	218
Self-described gender	0	0	0	0
Permanent - Part time	0	0	0	0
Female	0	0	0	0
Male	0	0	0	0
Self-described gender	0	0	0	0
Total Chief Executive	784	803	823	843
City Sustainability & Strategy				
Permanent - Full time	15,446	16,036	16,437	16,848
Female	8,011	8,157	8,361	8,570
Male	7,435	7,879	8,076	8,278
Self-described gender	0	0	0	0
Permanent - Part time	2,705	2,548	2,612	2,677
Female	1,770	1,696	1,739	1,782
Male	935	852	873	895
Self-described gender	0	0	0	0
Total City Sustainability & Strategy	18,151	18,584	19,049	19,525
Operation & Capital				
Permanent - Full time	18,799	18,934	19,409	19,894
Female	3,524	2,895	2,967	3,041
Male	15,275	16,040	16,442	16,853
Self-described gender	0	0	0	0
Permanent - Part time	40	327	335	344
Female	40	275	282	289
Male	0	52	54	55
Self-described gender	0	0	0	0
Total Operation & Capital	18,839	19,261	19,744	20,237
Community				
Permanent - Full time	17,285	17,570	18,010	18,460
Female	11,982	12,209	12,514	12,827
Male	5,206	5,262	5,394	5,529
Self-described gender	97	99	102	104
Permanent - Part time	15,314	15,843	16,240	16,646
Female	12,213	12,591	12,906	13,229
Male	3,101	3,252	3,334	3,417
Self-described gender	0	0	0	0
Total Community	32,599	33,413	34,250	35,106
Governance & Engagement				
Permanent - Full time	13,530	13,868	14,215	14,571
Female	6,707	6,875	7,047	7,223
Male	6,823	6,993	7,169	7,348
Self-described gender	0	0	0	0
Permanent - Part time	2,115	2,169	2,223	2,279
Female	1,693	1,735	1,779	1,823
Male	339	347	356	365
Self-described gender	84	86	88	90
Total Governance & Engagement	15,645	16,037	16,439	16,849
Casuals, temporary and other expenditure	7,880	5,671	5,813	5,959
Capitalised labour costs	1,541	1,579	1,619	1,659
Total staff expenditure	93,897	93,769	96,118	98,520

	2021/22	2022/23	2023/24	2024/25
	FTE	FTE	FTE	FTE
Chief Executive				
Permanent - Full time	4	4	4	4
Female	3	3	3	3
Male	2	2	2	2
Self-described gender	0	0	0	0
Permanent - Part time	0	0	0	0
Female	0	0	0	0
Male	0	0	0	0
Self-described gender	0	0	0	0
Total Chief Executive	4.0	4.0	4.0	4.0
City Sustainability & Strategy				
Permanent - Full time	133.2	133.2	133.2	133.2
Female	68	67	67	67
Male	65	66	66	66
Self-described gender	0	0	0	0
Permanent - Part time	36	34	34	34
Female	22	21	21	21
Male	14	13	13	13
Self-described gender	0	0	0	0
Total City Sustainability & Strategy	169.1	166.7	166.7	166.7
Operation & Capital				
Permanent - Full time	185	182	182	182
Female	32	27	27	27
Male	154	155	155	155
Self-described gender	0	0	0	0
Permanent - Part time	0	3	3	3
Female	0	2	2	2
Male	0	1	1	1
Self-described gender	0	0	0	0
Total Operation & Capital	185.4	184.8	184.8	184.8
Community				
Permanent - Full time	149.4	149.4	149.4	149.4
Female	103	103	103	103
Male	46	46	46	46
Self-described gender	1	1	1	1
Permanent - Part time	164	164	164	164
Female	129	130	130	130
Male	34	34	34	34
Self-described gender	0	0	0	0
Total Community	313.5	313.5	313.5	313.5
Governance & Engagement				
Permanent - Full time	107.0	107.0	107.0	107.0
Female	55	55	55	55
Male	52	52	52	52
Self-described gender	0	0	0	0
Permanent - Part time	22	22	22	22
Female	17	17	17	17
Male	4	4	4	4
Self-described gender	1	1	1	1
Total Governance & Engagement	129.1	129.1	129.1	129.1
Casuals and temporary staff	115.3	102.7	102.7	102.7
Capitalised labour	11.0	11.0	11.0	11.0
Total staff numbers	916.30	900.8	900.8	900.8

3. Financial Statements

This section presents information in regard to the Financial Statements and Statement of Human Resources. The budget information for the year 2021-22 has been supplemented with projections to 2024-25.

This section includes the following financial statements prepared in accordance with the *Local Government Act 2020* and the *Local Government (Planning and Reporting) Regulations 2020*.

- Comprehensive Income Statement
- Balance Sheet
- Statement of Changes in Equity
- Statement of Cash Flows
- Statement of Capital Works
- Statement of Human Resources

Comprehensive Income Statement

For the four years ending 30 June 2025

	NOTES	Forecast	Budget	Projections		
		Actual 2020/21 \$'000	2021/22 \$'000	2022/23 \$'000	2023/24 \$'000	2024/25 \$'000
Income						
Rates and charges	4.1.1	135,452	139,759	142,491	145,784	149,136
Statutory fees and fines	4.1.2	5,319	8,753	10,550	10,735	10,922
User fees	4.1.3	5,443	7,931	10,232	10,411	10,593
Grants - Operating	4.1.4	21,827	17,075	17,374	17,678	17,987
Grants - Capital	4.1.4	10,310	5,315	3,494	4,629	5,573
Contributions - monetary	4.1.5	5,007	5,456	5,456	5,531	5,561
Net gain/(loss) on disposal of property, infrastructure, plant and equipment		559	631	750	750	750
Other income	4.1.6	1,796	2,557	2,099	2,118	2,887
Total income		185,713	187,477	192,446	197,635	203,410
Expenses						
Employee costs	4.1.7	90,602	93,897	93,769	96,118	98,520
Materials and services	4.1.8	50,310	52,632	47,511	48,933	50,443
Depreciation	4.1.9	24,028	24,767	25,612	26,604	27,720
Amortisation - intangible assets	4.1.10	25	29	29	29	29
Amortisation - right of use assets	4.1.11	-	66	66	66	66
Bad and doubtful debts		840	1,706	1,450	1,450	1,450
Borrowing costs		-	18	269	905	1,180
Finance Costs - leases		-	-	-	-	-
Other expenses	4.1.12	7,083	8,790	7,118	7,444	6,009
Total expenses		172,888	181,905	175,823	181,549	185,416
Surplus/(deficit) for the year		12,825	5,573	16,623	16,086	17,994
Other comprehensive income						
Items that will not be reclassified to surplus or deficit in future periods						
Net asset revaluation increment /(decrement)		-	-	-	54	-
Share of other comprehensive income of associates and joint ventures		-	-	-	-	-
Items that may be reclassified to surplus or deficit in future periods						
		-	-	-	-	-
Total comprehensive result		12,825	5,573	16,623	16,140	17,994

Balance Sheet

For the four years ending 30 June 2025

	NOTES	Forecast	Budget	Projections		
		Actual 2020/21 \$'000	2021/22 \$'000	2022/23 \$'000	2023/24 \$'000	2024/25 \$'000
Assets						
Current assets						
Cash and cash equivalents		63,978	34,622	32,349	33,333	32,652
Trade and other receivables		13,598	14,425	14,928	15,199	15,619
Other financial assets		-	-	-	-	-
Inventories		60	60	60	60	60
Non-current assets classified as held for sale		-	-	-	-	-
Other assets		2,525	2,525	2,525	2,525	2,525
Total current assets	4.2.1	<u>80,161</u>	<u>51,632</u>	<u>49,862</u>	<u>51,117</u>	<u>50,856</u>
Non-current assets						
Trade and other receivables		9,073	9,095	9,117	9,139	9,161
Other financial assets		-	-	-	-	-
Property, infrastructure, plant & equipment		1,481,703	1,518,589	1,561,514	1,588,489	1,602,440
Right-of-use assets	4.2.4	263	197	132	66	-
Investment property		2,790	2,790	2,790	2,790	2,790
Intangible assets		578	549	520	491	462
Total non-current assets	4.2.1	<u>1,494,407</u>	<u>1,531,220</u>	<u>1,574,073</u>	<u>1,600,975</u>	<u>1,614,853</u>
Total assets		<u>1,574,568</u>	<u>1,582,852</u>	<u>1,623,935</u>	<u>1,652,092</u>	<u>1,665,710</u>
Liabilities						
Current liabilities						
Trade and other payables		13,948	8,785	8,206	8,421	8,542
Trust funds and deposits		4,527	4,527	4,527	4,527	4,527
Provisions		21,918	21,918	21,918	21,918	21,918
Interest-bearing liabilities	4.2.3	-	706	3,022	4,431	4,554
Lease liabilities	4.2.4	112	67	67	67	-
Total current liabilities	4.2.2	<u>40,505</u>	<u>36,003</u>	<u>37,740</u>	<u>39,363</u>	<u>39,541</u>
Non-current liabilities						
Provisions		1,876	1,876	1,876	1,876	1,876
Interest-bearing liabilities	4.2.3	-	7,236	30,025	40,486	35,932
Lease liabilities	4.2.4	156	134	67	-	-
Total non-current liabilities	4.2.2	<u>2,032</u>	<u>9,246</u>	<u>31,968</u>	<u>42,362</u>	<u>37,808</u>
Total liabilities		<u>42,537</u>	<u>45,249</u>	<u>69,708</u>	<u>81,725</u>	<u>77,349</u>
Net assets		<u>1,532,031</u>	<u>1,537,604</u>	<u>1,554,226</u>	<u>1,570,366</u>	<u>1,588,360</u>
Equity						
Accumulated surplus		567,853	573,876	590,498	606,584	624,578
Reserves		964,178	963,728	963,728	963,782	963,782
Total equity		<u>1,532,031</u>	<u>1,537,604</u>	<u>1,554,226</u>	<u>1,570,366</u>	<u>1,588,360</u>

Statement of Changes in Equity

For the four years ending 30 June 2025

	NOTES	Total \$'000	Accumulated Surplus \$'000	Revaluation Reserve \$'000	Other Reserves \$'000
2021 Forecast Actual					
Balance at beginning of the financial year		1,521,142	560,464	936,646	24,032
Impact of adoption of new accounting standards		-	-	-	-
Adjusted opening balance		1,521,142	560,464	936,646	24,032
Surplus/(deficit) for the year		12,825	12,825	-	-
Net asset revaluation increment/(decrement)		-	-	-	-
Transfers (to) other reserves		(1,936)	(5,436)	-	0
Transfers from other reserves		-	-	-	3,500
Balance at end of the financial year		1,532,031	567,853	936,646	27,532
2022 Budget					
Balance at beginning of the financial year		1,532,031	567,853	936,646	27,532
Surplus/(deficit) for the year		5,573	5,573	-	-
Net asset revaluation increment/(decrement)		-	-	-	-
Transfers (to) other reserves	4.3.1	-	-	-	(450)
Transfers from other reserves	4.3.1	-	450	-	-
Balance at end of the financial year	4.3.2	1,537,604	573,876	936,646	27,082
2023					
Balance at beginning of the financial year		1,537,604	573,876	936,646	27,082
Surplus/(deficit) for the year		16,623	16,623	-	-
Net asset revaluation increment/(decrement)		-	-	-	-
Transfers (to) other reserves		-	-	-	-
Transfers from other reserves		-	-	-	-
Balance at end of the financial year		1,554,226	590,498	936,646	27,082
2024					
Balance at beginning of the financial year		1,554,226	590,498	936,646	27,082
Surplus/(deficit) for the year		16,086	16,086	-	-
Net asset revaluation increment/(decrement)		54	-	54	-
Transfers (to) other reserves		-	-	-	-
Transfers from other reserves		-	-	-	-
Balance at end of the financial year		1,570,366	606,584	936,700	27,082
2025					
Balance at beginning of the financial year		1,570,366	606,584	936,700	27,082
Surplus/(deficit) for the year		17,994	17,994	-	-
Net asset revaluation increment/(decrement)		-	-	-	-
Transfers (to) other reserves		-	-	-	-
Transfers from other reserves		-	-	-	-
Balance at end of the financial year		1,588,360	624,578	936,700	27,082

Statement of Cash Flows

For the four years ending 30 June 2025

	Notes	Forecast	Budget	Projections		
		Actual 2020/21 \$'000	2021/22 \$'000	2022/23 \$'000	2023/24 \$'000	2024/25 \$'000
		Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)
Cash flows from operating activities						
Rates and charges		138,324	138,425	140,955	144,432	147,716
Statutory fees and fines		4,692	9,577	11,462	11,749	11,953
User fees		6,743	8,677	11,091	11,394	11,592
Grants - operating		22,156	16,910	17,185	17,517	17,819
Grants - capital		8,434	5,264	3,598	4,505	5,456
Contributions - monetary		5,007	5,456	5,456	5,531	5,561
Interest received		764	593	599	605	611
Other receipts		910	2,627	2,161	2,150	2,924
Net GST refund / payment		8,958	8,907	9,456	8,175	6,875
Employee costs		(85,111)	(96,014)	(93,774)	(96,038)	(98,418)
Materials and services		(49,463)	(60,506)	(52,694)	(53,718)	(55,349)
Other payments		(6,602)	(10,105)	(7,971)	(8,162)	(6,729)
Net cash provided by/(used in) operating activities	4.4.1	54,812	29,812	47,524	48,139	50,010
Cash flows from investing activities						
Payments for property, infrastructure, plant and equipment		(52,663)	(67,718)	(75,391)	(58,877)	(45,838)
Proceeds from sale of property, infrastructure, plant and equipment		1,037	694	825	825	825
Proceeds from sale of investments		17,872	-	-	-	-
Net cash provided by/ (used in) investing activities	4.4.2	(33,754)	(67,024)	(74,566)	(58,052)	(45,013)
Cash flows from financing activities						
Finance costs		-	(18)	(269)	(905)	(1,180)
Proceeds from borrowings		-	8,000	26,000	15,000	-
Repayment of borrowings		-	(58)	(895)	(3,131)	(4,431)
Net cash provided by/(used in) financing activities	4.4.3	-	7,857	24,769	10,897	(5,677)
Net increase/(decrease) in cash & cash equivalents		21,058	(29,356)	(2,273)	984	(681)
Cash and cash equivalents at the beginning of the financial year		42,920	63,978	34,622	32,349	33,333
Cash and cash equivalents at the end of the financial year		63,978	34,622	32,349	33,333	32,652

Statement of Capital Works

For the four years ending 30 June 2025

	NOTES	Forecast	Budget	Projections		
		Actual 2020/21 \$'000	2021/22 \$'000	2022/23 \$'000	2023/24 \$'000	2024/25 \$'000
Property						
Land		-	1,000	-	-	-
Land improvements		2,762	2,050	990	551	564
Total land		2,762	3,050	990	551	564
Buildings		23,872	38,023	44,919	28,044	11,359
Heritage buildings		-	-	-	-	-
Building improvements		200	-	450	450	550
Leasehold improvements		-	-	-	-	-
Total buildings		24,072	38,023	45,369	28,494	11,909
Total property		26,834	41,073	46,359	29,045	12,473
Plant and equipment						
Heritage plant and equipment		-	-	-	-	-
Plant, machinery and equipment		2,375	3,094	3,475	3,700	3,550
Fixtures, fittings and furniture		100	-	200	200	250
Computers and telecommunications		3,106	2,364	2,502	2,600	2,851
Library books		800	800	800	800	903
Total plant and equipment		6,381	6,258	6,977	7,300	7,554
Infrastructure						
Roads		4,677	4,606	5,368	5,172	6,613
Bridges		1,077	40	-	100	1,600
Footpaths and cycleways		6,449	1,732	4,263	4,786	6,146
Drainage		1,257	1,423	1,770	1,777	1,855
Recreational, leisure and community facilities		235	1,568	515	350	615
Waste management		-	-	200	200	200
Parks, open space and streetscapes		2,879	4,953	3,085	4,795	4,615
Aerodromes		-	-	-	-	-
Off street car parks		-	-	-	-	-
Other infrastructure		-	-	-	-	-
Total infrastructure		16,574	14,322	15,201	17,180	21,644
Total capital works expenditure	4.5.1	49,789	61,653	68,537	53,525	41,671
Represented by:						
New asset expenditure		14,699	19,762	3,396	3,005	3,158
Asset renewal expenditure		20,484	25,124	27,197	37,362	25,630
Asset expansion expenditure		5,517	9,099	20,772	4,079	4,983
Asset upgrade expenditure		9,089	7,669	17,173	9,079	7,900
Total capital works expenditure	4.5.1	49,789	61,653	68,537	53,525	41,671
Funding sources represented by:						
Grants		10,310	5,316	3,494	4,629	5,573
Contributions		299	375	375	450	480
Council cash		39,180	47,962	38,668	33,446	35,618
Borrowings		-	8,000	26,000	15,000	-
Total capital works expenditure	4.5.1	49,789	61,653	68,537	53,525	41,671

Statement of Human Resources

For the four years ending 30 June 2025

	Forecast	Budget	Projections		
	Actual	2021/22	2022/23	2023/24	2024/25
	2020/21				
	\$'000	\$'000	\$'000	\$'000	\$'000
Staff expenditure					
Employee costs - operating	88,658	92,356	92,190	94,499	96,861
Employee costs - capital	2,050	1,541	1,579	1,619	1,659
Total staff expenditure	90,708	93,897	93,769	96,118	98,520
	FTE	FTE	FTE	FTE	FTE
Staff numbers					
Employees	954.6	916.3	900.8	900.8	900.8
Total staff numbers	954.6	916.3	900.8	900.8	900.8

The Forecast Actual FTE in 2020/21 includes additional staff employed under the Working for Victoria Grant program. Council has employed an additional 105.4 temporary FTE until June 2021 which has been funded from the Department of Jobs, Precincts and Regions.

A summary of human resources expenditure categorised according to the organisational structure of Council is included below:

Department	Budget	Comprises			
		Permanent		Casual	Temporary
		Full Time	Part time		
2021/22	\$'000	\$'000	\$'000	\$'000	\$'000
Chief Executive	784	784	-	10	-
City Sustainability & Strategy	18,151	15,446	2,705	130	805
Operations & Capital	18,839	18,799	40	308	219
Community	31,058	15,744	15,314	3,415	3,848
Governance & Engagement	15,645	13,530	2,115	177	723
Total permanent staff expenditure	84,476	64,302	20,174	4,039	5,594
Other employee related expenditure	7,880				
Capitalised labour costs	1,541				
Total expenditure	93,897				

A summary of the number of full time equivalent (FTE) Council staff in relation to the above expenditure is included below:

Department	Budget	Comprises			
		Permanent		Casual	Temporary
		Full Time	Part time		
2021/22					
Chief Executive	4.00	4.00	-	0.16	-
City Sustainability & Strategy	169.06	133.20	35.86	0.93	7.00
Operations & Capital	174.39	174.00	0.39	5.03	2.00
Community	313.48	150.39	163.09	49.26	42.51
Governance & Engagement	129.09	107.00	22.09	2.88	5.50
Total permanent staff	790.02	568.59	221.43	58.27	57.01
Other employee related	115.28				
Capitalised labour costs	11.00				
Total staff	916.30				

4. Notes to the financial statements

This section presents detailed information on material components of the financial statements.

4.1 Comprehensive Income Statement

4.1.1 Rates and charges

Rates and charges are required by the Act and the Regulations to be disclosed in Council's budget.

As per the Local Government Act 2020, Council is required to have a Revenue and Rating Plan which is a four year plan for how Council will generate income to deliver the Council Plan, program and services and capital works commitments over a four-year period.

In developing the Budget, rates and charges were identified as an important source of revenue. Planning for future rate increases has therefore been an important component of the financial planning process. The Fair Go Rates System (FGRS) sets out the maximum amount councils may increase rates in a year. For 2021-22 the FGRS cap has been set at 1.5%. The cap applies to both general rates and municipal charges and is calculated on the basis of council's average rates and charges.

The level of required rates and charges has been considered in this context, with reference to Council's other sources of income and the planned expenditure on services and works to be undertaken for the community.

To achieve these objectives while maintaining service levels and a strong capital expenditure program, the average general rate and the municipal charge will increase by 1.5% in line with the rate cap.

This will raise total rates and charges for 2021-22 to \$139.76 million including an allowance of supplementary rates on new developments and service charges for the optional green waste service. The level of rates raised allows Council to maintain the services currently delivered to the community and deliver a substantial capital works program.

4.1.1(a) The reconciliation of the total rates and charges to the Comprehensive Income Statement is as follows:

	2020/21		2021/22	Change	
	Forecast	Actual	Budget	\$'000	%
	\$'000		\$'000	\$'000	
General rates*	132,630		135,707	3,077	2.32%
Revaluation Adjustment	-	50	-	50	-100.00%
Green waste service charge	2,789		2,821	33	1.17%
Special charges- retail activity centres	145		-	145	-100.00%
Special charges- solar saver scheme	650		1,300	650	100.00%
Supplementary rates and charges	782		800	18	2.33%
Interest on rates and charges	-	14	600	614	-4301.39%
Pensioner rate rebate		(1,480)	(1,470)	10	-0.68%
Total rates and charges	135,452		139,759	4,307	3.18%

*These items are subject to the rate cap established under the FGRS

4.1.1(b) The rate in the dollar to be levied as general rates under section 158 of the Act for each type or class of land compared with the previous financial year

Type or class of land	2020/21	2021/22	Change
	cents/\$CIV*	cents/\$CIV*	
General rate for rateable residential properties	0.1987500	0.2033440	2.31%
General rate for rateable commercial properties	0.3478120	0.3558520	2.31%
General rate for rateable vacant residential	0.5962490	0.6100320	2.31%
General rate for rateable vacant business	0.7949990	0.8133760	2.31%
General rate for rateable mixed use occupancy	0.2782500	0.2846820	2.31%
General rate for rateable vacant retail	0.7949990	0.8133760	2.31%
Rate concession for rateable recreation	0.1739060	0.1779260	2.31%

4.1.1(c) The estimated total amount to be raised by general rates in relation to each type or class of land, and the estimated total amount to be raised by general rates, compared with the previous financial year

Type or class of land	2020/21	2021/22	Change	
	\$'000	\$'000	\$'000	%
Residential	108,102,176	111,966,714	3,864,538	3.57%
Commercial	21,985,896	21,201,333	(784,562)	-3.57%
Vacant residential	452,106	580,872	128,767	28.48%
Vacant business	845,958	792,269	(53,690)	-6.35%
Mixed use occupancy	1,165,965	1,105,876	(60,089)	-5.15%
Vacant retail	55,372	37,700	(17,672)	-31.91%
Cultural and Recreational	22,103	22,703	600	2.71%
Total amount to be raised by general rates	132,629,576	135,707,468	3,077,892	2.32%

4.1.1(d) The number of assessments in relation to each type or class of land, and the total number of assessments, compared with the previous financial year

Type or class of land	2020/21	2021/22	Change	
	Number	Number	Number	%
Residential	67,051	67,601	550	0.82%
Commercial	4,637	4,660	23	0.50%
Vacant residential	95	111	16	16.84%
Vacant business	61	59	(2)	-3.28%
Mixed use occupancy	530	528	(2)	-0.38%
Vacant retail	9	8	(1)	-11.11%
Cultural and Recreational	9	9	-	0.00%
Total number of assessments	72,392	72,976	584	0.81%

4.1.1(e) The basis of valuation to be used is the Capital Improved Value (CIV)

4.1.1(f) The estimated total value of each type or class of land, and the estimated total value of land, compared with the previous financial year

Type or class of land	2020/21	2021/22	Change	
	\$'000	\$'000	\$'000	%
Residential	54,391,032,000	55,062,717,000	671,685,000	1.23%
Commercial	6,321,201,005	5,957,907,003	(363,294,002)	-5.75%
Vacant residential	75,825,000	95,220,000	19,395,000	25.58%
Vacant business	106,410,000	97,405,000	(9,005,000)	-8.46%
Mixed use occupancy	419,035,000	388,460,000	(30,575,000)	-7.30%
Vacant retail	6,965,000	4,635,000	(2,330,000)	-33.45%
Cultural and Recreational	12,710,000	12,760,000	50,000	0.39%
Total value of land	61,333,178,005	61,619,104,003	285,925,998	0.47%

4.1.1(g) The rate or unit amount to be levied for each type of service rate or charge under Section 162 of the Act compared with the previous financial year

Type of Charge	Per Rateable	Per Rateable	Change	
	Property	Property		
	2020/21	2021/22	\$	%
<i>Green waste service charge - 120 litre bin</i>	55.50	56.50	1.00	1.80%
<i>Green waste service charge - 120 litre bin (pensioner)</i>	32.00	32.60	0.60	1.88%
<i>Green waste service charge - 240 litre bin</i>	105.00	106.85	1.85	1.76%
<i>Green waste service charge - 240 litre bin (pensioner)</i>	68.00	69.50	1.50	2.21%

4.1.1(h) The estimated total amount to be raised by each type of service rate or charge, and the estimated total amount to be raised by service rates and charges, compared with the previous financial year

Type of Charge	2020/21	2021/22	Change	
	\$	\$	\$	%
<i>Green waste collection</i>	2,788,660	2,821,300	32,640	1.17%
Total	2,788,660	2,821,300	32,640	1.17%

4.1.1(i) The estimated total amount to be raised by all rates and charges compared with the previous financial year

	2020/21	2021/22	Change	
	\$'000	\$'000	\$'000	%
<i>General rates</i>	132,629,576	135,707,468	3,077,892	2.32%
<i>Green waste charge</i>	2,788,660	2,821,300	32,640	1.17%
Total Rates and charges	135,418,236	138,528,768	3,110,532	2.30%

4.1.1(j) Fair Go Rates System Compliance

Victoria City Council is required to comply with the State Government's Fair Go Rates System (FGRS). The table below details the budget assumptions consistent with the requirements of the Fair Go Rates System.

	2020/21	2021/22
Total Rates	\$ 132,629,576	\$ 135,707,468
Number of rateable properties	72,392	72,976
Base Average Rate	\$ 1,832	\$ 1,860
Maximum Rate Increase (set by the State Government)	2.00%	1.50%
Capped Average Rate	\$ 1,832	\$ 1,860
Maximum General Rates and Municipal Charges Revenue	\$ 132,629,576	\$ 135,707,468
Budgeted General Rates and Municipal Charges Revenue	\$ 132,629,576	\$ 135,707,468
Budgeted Supplementary Rates	\$ 781,810	\$ 800,000
Budgeted Total Rates and Municipal Charges Revenue	\$ 133,411,386	\$ 136,507,468

4.1.1(m) Any significant changes that may affect the estimated amounts to be raised by rates and charges

There are no known significant changes which may affect the estimated amounts to be raised by rates and charges. However, the total amount to be raised by rates and charges may be affected by:

- The making of supplementary valuations (2021-22: estimated \$800,000 and 2020-21: \$750,000)
- The variation of returned levels of value (e.g. valuation appeals)
- Changes of use of land such that rateable land becomes non-rateable land and vice versa
- Changes of use of land such that residential land becomes business land and vice versa.

4.1.1(l) Differential rates

Rates to be levied

The rate and amount of rates payable in relation to land in each category of differential are:

- A general rate of 0.2033440% (0.2033440 cents in the dollar of CIV) for all rateable residential land.
- A general rate of 0.3558520% (0.3558520 cents in the dollar of CIV) for all rateable business land.
- A general rate of 0.6100320% (0.6100320 cents in the dollar of CIV) for all rateable vacant residential land
- A general rate of 0.8133760% (0.8133760 cents in the dollar of CIV) for all rateable vacant business land.
- A general rate of 0.2846820% (0.2846820 cents in the dollar of CIV) for all rateable mixed use occupancy land.
- A general rate of 0.8133760% (0.8133760 cents in the dollar of CIV) for all rateable vacant retail land
- A general rate of 0.1779260% (0.1779260 cents in the dollar of CIV) for all rateable recreational land.

Each differential rate will be determined by multiplying the Capital Improved Value of rateable land (categorised by the characteristics described below) by the relevant percentages indicated above.

Council believes each differential rate will contribute to the equitable and efficient carrying out of Council functions. Details of the objectives of each differential rate, the types of classes of land which are subject to each differential rate and the uses of each differential rate are set out below.

Residential land

Residential Land is any land which is not Vacant Residential Land as described under the heading Vacant residential land and:

- the primary use of which is residential; or
- which is unoccupied and is zoned residential under the Darebin Planning Scheme.

The objective of this differential rate is to ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, including (but not limited to) the:

- construction and maintenance of infrastructure assets;
- development and provision of health and community services; and
- provision of general support services.

The types and classes of rateable land within this differential rate are those having the relevant characteristics described in the paragraphs immediately above.

The money raised by the differential rate will be applied to the items of expenditure described in the Budget by Council. The level of the rate for land in this category is considered to provide for an appropriate contribution to Council's budgeted expenditure, having regard to the characteristics of the land.

The geographic location of the land within this differential rate is land wherever located within the municipal district, without reference to ward boundaries.

The use of the land within this differential rate is, in the case of improved land, any use of land creating the relevant characteristics described in this section above.

The residential land affected by this rate is that which is located in any zone where residential development is permitted by the Darebin Planning Scheme and which displays the characteristics described in this section above.

The types of buildings on the land within this differential rate are all buildings which are present on the land at the date of declaration of rates for the 2020-21 financial year.

Council has considered this differential rate in the context of the range of revenue instruments available to it and has determined that this differential rate is the most appropriate means of meeting Council's stated objectives.

Business land

Business Land is any land which is not Vacant Retail Land, as described under the heading Vacant business land and:

- the primary use of which is the carrying out of the manufacture or production of, or the trade in, goods or services; or
- which is unoccupied and is zoned other than residential under the Darebin Planning Scheme

The objectives of this differential rate, having regard to principles of equity including the capacity to pay of those levied the rate, is to ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, including (but not limited to) the:

- construction and maintenance of infrastructure assets;
- development and provision of health and community services; and
- provision of general support services.

The types and classes of rateable land within this differential rate are those having the relevant characteristics described in the paragraphs immediately above.

The money raised by the differential rate will be applied to the items of expenditure described in the Budget by Council. The level of the rate for land in this category is considered to provide for an appropriate contribution to Council's budgeted expenditure, having regard to the characteristics of the land.

The geographic location of the land within this differential rate is land wherever located within the municipal district, without reference to ward boundaries.

The use of the land within this differential rate is, in the case of improved land, any use of land creating the relevant characteristics described in this section above.

The business land affected by this rate is that which is in any zone where business development is permitted by the Darebin Planning Scheme and which displays the characteristics described in this section above.

The types of buildings on the land within this differential rate are all buildings which are present on the land at the date of declaration of rates for the 2020-21 financial year.

Council has considered this differential rate in the context of the range of revenue instruments available to it and has determined that this differential rate is the most appropriate means of meeting Council's stated objectives.

Vacant residential land

Vacant Residential Land is any land which is zoned residential under the of Darebin Planning Scheme and:

- on which there is no dwelling or other building designed or adapted for permanent occupation; and
- in respect of which a building permit for demolition was issued under the Building Act 1993 since the date 18 months prior to the date of declaration of rates for the 2021-22 financial year; and
- in respect of which no building permit for the construction of a new dwelling or other building designed or adapted for permanent occupation has been issued under the Building Act 1993 in the period since demolition, with the date of demolition taken to be the date on which the building permit for demolition was issued under the Building Act 1993;

or

- on which there is no dwelling or other building designed or adapted for permanent occupation; and
- in respect of which no building permit for demolition was issued under the Building Act 1993 since the date 18 months prior to the date of declaration of rates for the 2021-22 financial year; and
- in respect of which no building permit for the construction of a new dwelling or other building designed or adapted for permanent occupation has been issued under the Building Act 1993 since the date 12 months prior to the date of declaration of rates for the 2021-22 financial year.

The objectives of this differential rate are to:

- promote responsible land management through appropriate maintenance and development of the land; and
- encourage prompt development of vacant residential land and attract new residents to the Darebin; and
- ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, including (but not limited) to the:
 - (a) construction and maintenance of infrastructure assets;
 - (b) development and provision of health and community services; and
 - (c) provision of economic development and general support services.

The types and classes of rateable land within this differential rate are those having the relevant characteristics described in this section above.

The money raised by the differential rate will be applied to the items of expenditure described in the Budget by Council. The level of the rate for land in this category is considered to provide for an appropriate contribution to Council's budgeted expenditure, having regard to the characteristics of the land.

The geographic location of the land within this differential rate is land wherever located within the municipal district, without reference to ward boundaries.

The residential land affected by this rate is that which is zoned residential under the Darebin Planning Scheme and which displays the characteristics described in this section above.

Council has considered this differential rate in the context of the range of revenue instruments available to it and has determined that this differential rate is the most appropriate means of meeting Council's stated objectives.

Vacant business land

Vacant Business Land is any land:

- which is zoned other than residential under the Darebin Planning Scheme; and
- on which no building designed or adapted for permanent occupation is constructed; and
- in respect of which no building permit for the construction of a new building designed or adapted for permanent occupation has been issued under the Building Act 1993 since the date 12 months prior to the date of declaration of rates for the 2020-21 financial year.

The objectives of this differential rate, having regard to principles of equity including the capacity to pay of those levied the rate, are to:

- promote responsible land management through appropriate maintenance and development of the land;
- ensure that foregone community and economic development resulting from underutilisation of land is minimised;
- encourage the use and occupancy of business land, leading to reinvigoration of trade and commerce within the Darebin; and
- ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, including (but not limited) to the:
 - (a) construction and maintenance of infrastructure assets;
 - (b) development and provision of health and community services; and
 - (c) provision of economic development and general support services.

The types and classes of rateable land within this differential rate are those having the relevant characteristics described in this section above.

The money raised by the differential rate will be applied to the items of expenditure described in the Budget by Council. The level of the rate for land in this category is considered to provide for an appropriate contribution to Council's budgeted expenditure, having regard to the characteristics of the land.

The geographic location of the land within this differential rate is land wherever located within the municipal district, without reference to ward boundaries.

The vacant land affected by this rate is that which is zoned other than residential under the Darebin Planning Scheme and which displays the characteristics described in this section above.

Council has considered this differential rate in the context of the range of revenue instruments available to it and has determined that this differential rate is the most appropriate means of meeting Council's stated objectives.

Mixed use occupancy land

Mixed Use Occupancy Land is any land:

- on which there is a building, at least part of which is used, designed or adapted for the carrying out of the manufacture or production of, or the trade in, goods and services and is occupied for that purpose; and
- on which there is a building, at least part of which is used, designed or adapted as a principal place of residence and is occupied as such; and
- both the part of the land which meets the requirements the first bullet point of this section and the part of the land which meets the requirements of second bullet point of this section is occupied by the ratepayer; or
- where there is more than one ratepayer, at least one of those ratepayers occupies both the part of the land which meets the requirements of the first bullet point of this section and the part of the land which meets the requirements of the second bullet point of this section.

The objectives of this differential rate, having regard to principles of equity including the capacity to pay of those levied the rate, are to:

- ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, including (but not limited to) the:
 - (a) construction and maintenance of public infrastructure assets;
 - (b) development and provision of health, environmental and community services; and
 - (c) provision of general support services; and
- address an apparent inequity for those ratepayers who reside in, and operate a business from, the same building and have previously been required to pay rates in respect of two separate assessments.

The types and classes of rateable land within this differential rate are those having the relevant characteristics described in this section above.

The money raised by the differential rate will be applied to the items of expenditure described in the Budget by Council. The level of the rate for land in this category is considered to provide for an appropriate contribution to Council's budgeted expenditure, having regard to the characteristics of the land.

The geographic location of the land within this differential rate is land wherever located within the municipal district, without reference to ward boundaries

The use of the land within this differential rate is, in the case of improved land, any use of land creating the relevant characteristics described in this section above.

The land affected by this rate is that which is in any zone where mixed use development is permitted by the Darebin Planning Scheme and which displays the characteristics described in this section above.

The types of buildings on the land within this differential rate are all buildings which are present on the land at the date of declaration of rates for the 2021-22 financial year.

Council has considered this differential rate in the context of the range of revenue instruments and options available to it and has determined that this differential rate is the most appropriate means of meeting Council's stated objectives.

Vacant retail land

Vacant Retail Land is any land:

- on which a building designed or adapted for retail occupation is constructed; and
- in respect of which:
 - (a) the building has not been open for trade since a date 24 months prior to the date of declaration of rates for the 2021-22 financial year; and
 - (b) no building permit has been issued under the Building Act 1993 since the date 12 months prior to the date of declaration of rates for the 2021-22 financial year.

The objectives of this differential rate are to:

- promote responsible land management through appropriate maintenance, development and use of the land;
- ensure that foregone community and economic development resulting from underutilisation of the land is minimised;
- encourage the use and occupancy of retail land, leading to reinvigoration of trade and commerce within the Darebin; and
- ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, including (but not limited) to the:
 - (a) construction and maintenance of public infrastructure assets;
 - (b) development and provision of health, environmental and community services; and
 - (c) provision of economic development and general support services.

The types and classes of rateable land within this differential rate are those having the relevant characteristics described in this section above.

The money raised by the differential rate will be applied to the items of expenditure described in the Budget by Council. The level of the rate for land in this category is considered to provide for an appropriate contribution to Council's budgeted expenditure, having regard to the characteristics of the land.

The geographic location of the land within this differential rate is land wherever located within the municipal district, without reference to ward boundaries.

The use of the land within this differential rate is, in the case of improved land, any use of land creating the relevant characteristics described in this section above.

The land affected by this rate is that which is in any zone where retail development is permitted by the Darebin Planning Scheme and which displays the characteristics described in this section above.

The types of buildings on the land within this differential rate are all buildings which are present on the land at the date of declaration of rates for the 2021-22 financial year.

Council has considered this differential rate in the context of the range of revenue instruments and options available to it and has determined that this differential rate is the most appropriate means of meeting Council's stated objectives.

Cultural and Recreation Land

Cultural and Recreation are any lands which are:

- vested in or occupied by any body corporate or unincorporate which exists for the purpose of providing or promoting cultural or sporting recreational or similar facilities or objectives and which applies its profits in promoting its objects and prohibits the payment of any dividend or amount to its members; and
- used for out-door sporting recreational or cultural purposes or similar out-door activities; or
- lands (whether or not otherwise rateable) which are declared by Order of the Governor in Council to be recreational land

The objective of this differential rate is to:

- promote responsible land management through appropriate maintenance, development and use of the land;

The types and classes of rateable land within this differential rate are those having the relevant characteristics described in this section above. The provision of rate relief to recreational land is provided by the Cultural and Recreational Lands Act 1963. The Act effectively provides for properties used for outdoor activities to be differentially rated and at the discretion of whether to provide a cultural and recreational lands rate rests with Council.

The geographic location of the land within this differential rate is land wherever located within the municipal district, without reference to ward boundaries.

Council has considered this differential rate in the context of the range of revenue instruments and options available to it and has determined that this differential rate is the most appropriate means of meeting Council's stated objectives

Pensioner rebate

The Budget includes a rebate in relation to rates to assist the proper development of the municipal district. The rebate is in the amount of \$150 to each owner of rateable land who is an 'eligible recipient' within the meaning of the State Concessions Act 2004.

Council considers that the granting of the rebate provides a benefit to the Darebin community in that it provides some relief on rates to elderly and other eligible residents in addition to the State Government rates concession and is consistent with principles that underpin the Council Plan 2021-2025.

4.1.2 Statutory fees and fines

	Forecast Actual		Budget		Change	
	2020/21		2021/22			
	\$'000		\$'000		\$'000	%
Animal registration	752	817	65	8.60%		
Building services	823	655	(168)	-20.44%		
Environmental health	25	687	662	2694.31%		
Statutory planning	1,506	1,454	(52)	-3.45%		
Traffic enforcement	1,737	4,664	2,927	168.57%		
Other Fees/ Fines	477	477	0	-0.01%		
Total statutory fees and fines	5,319	8,753	3,434	64.56%		

Statutory fees relate mainly to fees and fines levied in accordance with legislation and include animal registrations, Public Health and Wellbeing Act 2008 registrations and parking fines. Increases in statutory fees are made in accordance with legislative requirements

Statutory fees are forecast to increase by 64.56% or \$3.4 million due to an increase in traffic enforcement and health registrations compared to 2020-21. A detailed listing of statutory fees is included in section 6.

4.1.3 User fees

	Forecast Actual		Budget		Change	
	2020/21		2021/22			
	\$'000		\$'000		\$'000	%
Aged and health services	829	987	159	19.12%		
Arts and culture	154	560	406	264.56%		
Families, youth and children programs	161	212	52	32.19%		
Golf course attendance	1,120	1,009	(111)	-9.89%		
Leisure centres and recreation	1,280	3,007	1,727	134.87%		
Library	31	158	128	417.49%		
Registration and other permits	1,502	1,607	105	6.96%		
Other fees and charges	366	390	23	6.33%		
Total user fees	5,443	7,931	2,488	45.71%		

User fees relate mainly to the recovery of service delivery costs through the charging of fees to users of Council's services. These include use of leisure, entertainment and other community facilities and the provision of human services such as home help services. In setting the budget, the key principle for determining the level of user charges has been to reflect increases in CPI or that the fee reflects the market. A detailed listing of fees and charges is included in section 6.

4.1.4 Grants

Grants are required by the Act and the Regulations to be disclosed in Council's budget.

	Forecast Actual	Budget	Change	
	2020/21 \$'000	2021/22 \$'000	\$'000	%
Grants received:				
Summary of grants				
Commonwealth funded grants	16,425	11,708	(4,717)	-29%
State funded grants	15,197	10,682	(4,515)	-30%
Total grants received	31,622	22,390	(9,232)	-29%
(a) Operating Grants				
Recurrent - Commonwealth Government				
Victorian Grants Commission	4,350	4,514	164	4%
Aged Care	5,131	5,170	39	1%
Community Home Support Services (CHSP)	1,524	1,355	(169)	-11%
Diesel Fuel Rebate	87	87	-	0%
Recurrent - State Government				
Aged Care	307	375	68	22%
HACC Support Services	202	333	131	65%
Maternal & Child Health	1,545	1,532	(13)	-1%
Libraries	1,041	1,030	(11)	-1%
Family and Children	1,071	1,055	(16)	-1%
School Crossing Supervisors	513	538	25	5%
Immunisation	122	140	18	15%
Youth Services	41	43	2	5%
Other	8	2	(6)	-75%
Total recurrent grants	15,942	16,174	232	1%
Non-recurrent - Commonwealth Government				
Non-recurrent - State Government				
Working for Victoria	5,000	-	(5,000)	-100%
Outdoor Dining	500	-	(500)	-100%
Creative Culture & Events	91	85	(6)	-7%
Youth Services	24	-	(24)	-100%
Maternal Child Health	14	164	150	1071%
Equity & Wellbeing	80	-	(80)	-100%
Housing Strategy	22	-	(22)	-100%
Travel	9	-	(9)	-100%
Family and Children	-	70	70	0%
Building Supervision	75	-	75	100%
Other	70	582	512	100%
Total non-recurrent grants	5,885	901	(4,984)	-85%
Total operating grants	21,827	17,075	(4,752)	-22%
(b) Capital Grants				
Recurrent - Commonwealth Government				
Roads to recovery	582	582	-	0%
Total recurrent grants	582	582	-	0%
Non-recurrent - Commonwealth Government				
Footpaths	4,751	-	(4,751)	-100%
Non-recurrent - State Government				
Land Improvements	262	1,300	1,038	396%
Buildings	2,242	200	(2,042)	-91%
Footpaths	-	232	232	100%
Bridges	50	-	(50)	-100%
Recreational, Leisure and Community Facilities	263	1,142	879	334%
Parks, Open Space & streetscapes	759	1,252	493	65%
Plant and Equipment	18	18	-	0%
Drainage	-	-	-	100%
Roads	868	589	(279)	-32%
Other	515	-	(515)	-100%
Total non-recurrent grants	9,728	4,733	(4,995)	-51%
Total capital grants	10,310	5,315	(4,995)	-48%
Total Grants	32,137	22,390	(9,747)	(0)

4.1.5 Contributions

	Forecast Actual		Budget		Change	
	2020/21		2021/22			
	\$'000		\$'000		\$'000	%
Monetary	5,007	5,456	449	8.97%		
Non-monetary	-	-	-	-		
Total contributions	5,007	5,456	449	8.97%		

Contributions relate to monies paid by developers in regard to public resort and recreation, drainage and car parking in accordance with planning permits issued for property development.

4.1.6 Other income

	Forecast Actual		Budget		Change	
	2020/21		2021/22			
	\$'000		\$'000		\$'000	%
Interest	564	598	35	6.17%		
Property rentals and leases	309	381	72	23.23%		
Capital contributions from external bodies	92	736	644	699.57%		
Recovery of costs	831	842	11	1.28%		
Total other income	1,796	2,557	761	42.36%		

Other income relates to a range of items such as private works, cost recoups and other miscellaneous income items. It also includes interest revenue on investments.

Other income is forecast to increase by \$0.8 million compared to 2021-22.

4.1.7 Employee costs

	Forecast Actual		Budget		Change	
	2020/21		2021/22			
	\$'000		\$'000		\$'000	%
Wages, salaries and related oncosts	77,006	81,254	4,247	5.52%		
Superannuation	8,494	8,259	(235)	-2.77%		
Workcover	1,589	1,551	(38)	-2.36%		
Fringe Benefits tax	314	303	(11)	-3.35%		
Other employee costs	3,200	2,531	(669)	-20.92%		
Total employee costs	90,602	93,897	3,295	3.64%		

Employee costs include all labour related expenditure such as wages and salaries and on-costs such as allowances, leave entitlements, employer superannuation, rostered days off, etc.

Employee costs are forecast to increase by 3.6% or \$3.3 million compared to 2020-21. This increase relates to the increase in salary and wages under relevant industrial agreements, employee on-costs such as leave provisions and workers compensation, and resources to meet additional community and compliance demand. The increase also includes additional grant funded positions and positions to undertake work previously outsourced to contractors and consultants.

4.1.8 Materials and services

	Forecast Actual		Budget		Change	
	2020/21	2021/22	2021/22			
	\$'000	\$'000	\$'000	\$'000	%	
Advertising, marketing and promotions	598	793	195	32.65%		
Apprentices and trainees	564	697	133	23.63%		
Banking fees and charges	379	407	28	7.48%		
Consultants	4,240	2,600	(1,640)	-38.68%		
Contract payments	27,986	30,553	2,567	9.17%		
Facility rental and hire	195	361	166	85.08%		
Fleet parts and consumables	633	546	(88)	-13.84%		
Fuel and oil	750	935	185	24.69%		
Insurances and excess	1,741	2,003	262	15.07%		
License fees	224	222	(2)	-1.06%		
Materials and consumables	2,250	2,032	(218)	-9.68%		
Memberships and subscriptions	418	511	92	22.05%		
Minor equipment purchases	413	203	(211)	-50.97%		
Office administration	5,584	6,163	579	10.37%		
Registrations	195	174	(21)	-10.77%		
Repairs and maintenance	257	257	0	0.02%		
Utilities	3,527	3,760	234	6.62%		
Other materials and services	356	415	60	16.74%		
Total materials and services	50,310	52,632	2,322	4.62%		

Materials and services include the purchases of consumables, payments to contractors for the provision of services and utility costs. Materials and services are forecast to increase by 4.62% or \$2.3 million compared to 2020-21.

4.1.9 Depreciation

	Forecast Actual		Budget		Change	
	2020/21	2021/22	2021/22			
	\$'000	\$'000	\$'000	\$'000	%	
Property	8,189	8,311	122	1.49%		
Plant & equipment	4,074	4,477	403	9.89%		
Infrastructure	11,347	11,562	215	1.89%		
Total depreciation	23,610	24,350	739	3.13%		

Depreciation is an accounting measure which attempts to allocate the value of an asset over its useful life for Council's property, plant and equipment including infrastructure assets such as roads and drains. The increase of \$0.74 million for 2021-22 is due mainly to the completion of the 2020-21 capital works program and the full year effect of depreciation on the 2021-22 capital works program.

4.1.10 Amortisation - Intangible assets

	Forecast Actual		Budget		Change	
	2020/21	2021/22	2021/22			
	\$'000	\$'000	\$'000	\$'000	%	
Intangible assets	443	443	-	0.00%		
Total amortisation - intangible assets	443	443	-	0.00%		

4.1.11 Amortisation - Right of use assets

	Forecast Actual	Budget	Change	
	2020/21 \$'000	2021/22 \$'000	\$'000	%
Right of use assets	-	66	66	100.00%
Total amortisation - right of use assets	-	66	66	100.00%

4.1.12 Other expenses

	Forecast Actual	Budget	Change	
	2020/21 \$'000	2021/22 \$'000	\$'000	%
Auditors remuneration - VAGO	76	76	-	0.00%
Auditors remuneration - internal	123	232	109	88.89%
Community grants and other contributions	4,827	6,576	1,750	36.25%
Councillors emoluments	390	425	35	9.03%
Fines Victoria processing costs	87	154	67	77.27%
Fire services levy	144	147	3	2.39%
Lease payments	485	430	(55)	-11.37%
Legal expenses	951	750	(201)	-21.17%
Total other expenses	7,083	8,790	1,708	24.11%

Other items of expense relate to a range of unclassified items including contributions to community groups, legal expenses, audit fees and other miscellaneous expenditure items. Other expenses are forecast to increase by 24.1% or \$1.7 million compared to 2020-21. This is mainly due to costs such as community grants and other contributions associated with the economic recovery package .

4.2 Balance Sheet

4.2.1 Assets

Cash and cash equivalents include cash and investments such as cash held in the bank and in petty cash and the value of investments in deposits or other highly liquid investments with short term maturities of three months or less.

Trade and other receivables are monies owed to Council by ratepayers and others. A portion of this relates to Council offering extended repayment terms for ratepayers who avail themselves of solar panels through Council's Solar Saver program.

Other assets include items such as prepayments for expenses that Council has paid in advance of service delivery, inventories or stocks held for sale or consumption in Council's services and other revenues due to be received in the next 12 months.

Property, infrastructure, plant and equipment is the largest component of Council's worth and represents the value of all the land, buildings, roads, vehicles, equipment, etc which has been built up by Council over many years. The \$36.89 million increase in this balance is mainly attributable to the net result of the capital works program (\$61.65 million) and depreciation of assets (\$24.86 million).

4.2.2 Liabilities

Trade and other payables are those to whom Council owes money as at 30 June. These liabilities are budgeted to decrease by \$5.16m compared to 2020-21.

Provisions include accrued long service leave, annual leave and rostered days off owing to employees. These employee entitlements are only expected to increase marginally due to more active management of entitlements despite factoring in an increase for Collective Agreement outcomes.

4.2.3 Borrowings

The table below shows information on borrowings specifically required by the Regulations.

	Forecast Actual	Budget	Projections		
	2020/21 \$	2021/22 \$	2022/23 \$	2023/24 \$	2024/25 \$
Amount borrowed as at 30 June of the prior year	-	-	7,942	33,047	44,917
Amount proposed to be borrowed	-	8,000	26,000	15,000	-
Amount projected to be redeemed	-	(58)	(895)	(3,131)	(4,431)
Amount of borrowings as at 30 June	-	7,942	33,047	44,917	40,486

4.3 Statement of changes in Equity

4.3.1 Reserves

The asset revaluation reserve is used to record the increased (net) value of Council's assets over time.

Other reserves that are funds that Council wishes to separately identify as being set aside to meet a specific purpose in the future and to which there is no existing liability are as follows:

- **Drainage**

The drainage development reserve is used to provide partial funding for the replacement of Council's drainage network. Funding is provided from developer contributions for drainage which is initially recognised in the comprehensive income statement and then transferred to the reserve from accumulated surplus to facilitate separate tracking of the total funds received but not yet spent. There is no budgeted movement in this reserve for 2021-22.

- **Car park development**

The car park development reserve is used to provide funding for future development and ongoing maintenance of car parks within the municipality. Funding is derived from unspent contributions from commercial developers for cash in lieu of constructed car parks. This funding is initially recognised in the comprehensive income statement and then transferred to the reserve from accumulated surplus to facilitate separate tracking of the total funds received but not yet spent. There is no budgeted movement in this reserve for 2021-22.

- **Public open space and recreation**

The public open space and recreation reserve is used to provide funding for future purchases and improvements of open space. Funding is provided from developers' contributions for open space which is initially recognised in the comprehensive income statement and then transferred to the reserve from accumulated surplus to facilitate separate tracking of the total funds received but not yet spent. Budgeted movement in this reserve for 2021-22 is to decrease by \$0.45 million from \$19.87 million at the end of 2020-21 to \$19.42 million at the end of 2021-22.

- **Developer contribution scheme**

The developer contribution reserve is used to provide for the future funding of Council's asset base. These assets include community facilities, parkland, and the drainage and road networks. Funding is provided by way of a developer's contribution, whereby the developer funds only the renewal of assets from that location. This funding is initially recognised in the comprehensive income statement and then transferred to the reserve from accumulated surplus to facilitate separate tracking of the total funds received but not yet spent.

4.3.2 Equity

Total equity always equals net assets and is made up of the following components:

- Asset revaluation reserve which represents the difference between the previously recorded value of assets and their current valuations
- Other reserves that are funds that Council wishes to separately identify as being set aside to meet a specific purpose in the future and to which there is no existing liability. These amounts are transferred from the Accumulated Surplus of the Council to be separately disclosed.
- Accumulated surplus which is the value of all net assets less Reserves that have accumulated over time.

4.4 Statement of Cash Flows

4.4.1 Net cash flows provided by/used in operating activities

The decrease in cash flows from operating activities reflects a decrease of \$5.25 million in operating grants, a decrease in capital grants of \$3.17 million, an increase in statutory fees and fines received of \$4.89 million, an increase in user fees receipts of \$1.93 million, an increase of employee costs of \$10.9 million, an increase in materials and services of \$11.04 million and other payments \$3.5 million.

The net cash flows from operating activities does not equal the surplus (deficit) for the year as the expected revenues and expenses of the Council include non-cash items which have been excluded from the Cash Flow Statement.

4.4.2 Net cash flows provided by/used in investing activities

The increase in payments for investing activities represents the increase in Council cash being used for capital works expenditure of \$15.05 million disclosed in section 4.5 of this budget report and a decrease of \$17.87 million in proceeds from sale of investments

4.4.3 Net cash flows provided by/used in financing activities

The increase in cash flows from financing activities reflects new borrowings of \$8 million to fund the Northcote Aquatic & Recreation Centre redevelopment in 2021-22.

4.5 Capital works program

This section presents a listing of the capital works projects that will be undertaken for the 2021-22 year, classified by expenditure type and funding source. Works are also disclosed as current budget or carried forward from prior year.

4.5.1 Summary

	Forecast Actual 2020/21 \$'000	Budget 2021/22 \$'000	Change \$'000	%
Property	26,834	41,073	14,239	53.06%
Plant and equipment	6,381	6,258	- 123	-1.93%
Infrastructure	16,574	14,322	(2,252)	-13.59%
Total	49,789	61,653	11,864	23.83%

	Project Cost \$'000	Asset expenditure types				Summary of Funding Sources			
		New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	Contrib. \$'000	Council cash \$'000	Borrowings \$'000
Property	41,073	16,402	12,525	4,784	7,363	1,500	-	31,573	8,000
Plant and equipment	6,258	1,436	3,210	949	664	18	375	5,865	-
Infrastructure	14,322	1,924	9,389	1,936	1,073	3,797	-	10,525	-
Total	61,653	19,762	25,124	7,669	9,099	5,315	375	47,963	8,000

4.5.2 Current Budget

Capital Works Area	Project Cost \$'000	Asset expenditure types				Summary of Funding Sources			
		New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	Contrib. \$'000	Council cash \$'000	Borrowings \$'000
PROPERTY									
Land									
Land Aquisition to create new parks	1,000	-	1,000	-	-	-	-	1,000	-
Land Improvements									
Darebin Resource Recovery Centre Retaining Wall	300	-	300	-	-	-	-	300	-
Irrigation Upgrades and Renewals Program	114	29	57	29	-	-	-	114	-
Dole Wetland	1,300	1,300	-	-	-	1,300	-	-	-
Oval and Sportsground Renewal and Upgrade Program	286	-	143	143	-	-	-	286	-
Synthetic Cricket Wicket Installation	50	-	25	13	13	-	-	50	-

Capital Works Area	Project Cost \$'000	Asset expenditure types				Summary of Funding Sources			
		New	Renewal	Upgrade	Expansion	Grants	Contrib.	Council cash	Borrowings
		\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Buildings									
Narrandjeri Stadium	14,923	14,923	-	-	-	200	-	14,723	-
Northcote Aquatic and Recreation Centre	14,000	-	3,500	3,500	7,000	-	-	6,000	8,000
Reservoir Leisure Centre	1,000	-	500	500	-	-	-	1,000	-
Building Renewal Program	4,500	-	4,500	-	-	-	-	4,500	-
BT Connor Pavilion Redevelopment	2,200	-	2,200	-	-	-	-	2,200	-
Catalyst Project - Preston Civic Precinct (includes Intercultural Centre)	1,200	-	300	600	300	-	-	1,200	-
Funded Three-Year-Old Kindergarten	200	150	-	-	50	-	-	200	-
	-	-	-	-	-	-	-	-	-
TOTAL PROPERTY	41,073	16,402	12,525	4,784	7,363	1,500	-	31,573	8,000
PLANT AND EQUIPMENT									
Plant, Machinery and Equipment									
Arts Venues & Hubs Plant & Equipment Program	200	-	150	50	-	-	-	200	-
Replacement of Mobile Garbage, Green Waste and Recycling Bins	300	-	300	-	-	-	-	300	-
Vehicular Plant Replacement - Heavy Vehicle	2,000	-	2,000	-	-	-	375	1,625	-
Vehicular Plant Replacement - Light Vehicle	250	-	188	-	63	-	-	250	-
Youth Services Asset Renewal Program	68	-	51	17	-	-	-	68	-
Reservoir Leisure Centre Gym Equipment and Group Exercise Equipment	40	-	30	-	10	-	-	40	-
Art Collection Acquisitions - Bundoora Homestead Art Centre	36	36	-	-	-	-	-	36	-
Food Waste Into Green Bin Introduction	200	200	-	-	-	-	-	200	-
Computers and Telecommunications									
IT Improvement Program	1,200	600	-	300	300	-	-	1,200	-
Darebin Libraries Technology Action Plan	164	-	41	82	41	-	-	164	-
IT Infrastructure Implementation	1,000	-	250	500	250	-	-	1,000	-
Library books									
Darebin Libraries Product Purchases (Collection)	800	600	200	-	-	18	-	782	-
TOTAL PLANT AND EQUIPMENT	6,258	1,436	3,210	949	664	18	375	5,865	-

Capital Works Area	Project Cost \$'000	Asset expenditure types				Summary of Funding Sources			
		New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	Contrib. \$'000	Council cash \$'000	Borrowings \$'000
INFRASTRUCTURE									
Roads									
Blackspot Design and Construction Program	589	589	-	-	-	589	-	-	-
Kerb and Channel Renewal Program	400	-	400	-	-	-	-	400	-
Right of Way Rehabilitation Program	167	-	167	-	-	-	-	167	-
Road Rehabilitation Design & Construction Program	1,750	-	1,750	-	-	581	-	1,169	-
Road Resurfacing Program	900	-	900	-	-	-	-	900	-
Street Furniture & Equipment Renewal	50	-	50	-	-	-	-	50	-
Safe Travel Program Detailed Design and Construction	600	-	150	300	150	-	-	600	-
Accessible Parking Bays	50	-	50	-	-	-	-	50	-
Roundabout renewal program	100	-	100	-	-	-	-	100	-
Bridges									
Darebin Creek Bridge	40	-	40	-	-	-	-	40	-
Footpaths and Cycleways									
Bundoora Park Farm Pathway Safety & DDA	100	-	75	25	-	-	-	100	-
Main Drive Plenty Rd Trail	232	232	-	-	-	232	-	-	-
Shared Path - Parks Renewal Program	200	-	150	50	-	-	-	200	-
Cycling Program Detailed Design and Construction	600	-	150	300	150	-	-	600	-
Walking Program Detailed Design and Construction	600	-	150	300	150	-	-	600	-
Drainage									
Drainage System Renewal and Upgrade Program including WSUD and Reactive Works	873	-	437	218	218	-	-	873	-
Sportsground Sub-surface Drainage	293	-	147	73	73	-	-	293	-
Stormwater Pipe Relining Program	177	-	89	44	44	-	-	177	-
Pit Lid renewal program	80	-	80	-	-	-	-	80	-

Capital Works Area	Project Cost \$'000	Asset expenditure types				Summary of Funding Sources			
		New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	Contrib. \$'000	Council cash \$'000	Borrowings \$'000
Recreational, Leisure & Community Facilities									
Sportsfield Lighting Program	1,238	-	1,238	-	-	1,018	-	220	-
Early Years shade sail	30	-	30	-	-	-	-	30	-
WH Mott - New Lighting	300	-	300	-	-	124	-	176	-
Parks, Open Space and Streetscapes									
Park Asset Renewal Program including Drinking Fountains	200	-	150	50	-	-	-	200	-
Community Safety Upgrade Improvements	200	-	50	100	50	-	-	200	-
Open Space Improvements Program	800	-	200	400	200	-	-	800	-
Ruthven Playspace Renewal	150	-	38	75	38	150	-	-	-
Playspace renewal program	500	-	500	-	-	-	-	500	-
Oakover - solar lights	80	80	-	-	-	80	-	-	-
Streetscape Improvements - COVID Recovery	2,000	-	2,000	-	-	-	-	2,000	-
Revitalise Reservoir	1,023	1,023	-	-	-	1,023	-	-	-
-	-	-	-	-	-	-	-	-	-
TOTAL INFRASTRUCTURE	14,322	1,924	9,389	1,936	1,073	3,797	-	10,525	-
TOTAL NEW CAPITAL WORKS	61,653	19,762	25,124	7,669	9,099	5,315	375	47,963	8,000

4.5.3 Works carried forward from the 2020/21 year

Capital Works Area	Project Cost \$'000	Asset expenditure types				Summary of Funding Sources			
		New	Renewal	Upgrade	Expansion	Grants	Contrib.	Council cash	Borrowings
		\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
PROPERTY									
Land									
Land Improvements									
Darebin Operations Centre Retaining Wall	500	-	500	-	-	-	-	-	-
Buildings									
Bill Lawry Pavillion upgrade	721	-	721	-	-	-	-	-	-
Carbon Management- Solar Installation	50	-	50	-	-	-	-	-	-
TOTAL PROPERTY	1,271	-	1,271	-	-	-	-	-	-
PLANT AND EQUIPMENT									
Computers and Telecommunications									
IT Strategy Implementation	120	-	120	-	-	-	-	-	-
IT Infrastructure Implementation	160	-	160	-	-	-	-	-	-
TOTAL PLANT AND EQUIPMENT	280	-	280	-	-	-	-	-	-

Capital Works Area	Project Cost \$'000	Asset expenditure types				Summary of Funding Sources			
		New	Renewal	Upgrade	Expansion	Grants	Contrib.	Council cash	Borrowings
		\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
INFRASTRUCTURE									
Roads									
Safe Travel Croxton West LAPM	130	-	-	130	-	-	-	-	-
Blackspot High/Cramer/Gower	135	-	135	-	-	-	-	-	-
Blackspot High/Queen/Powell	38	-	38	-	-	-	-	-	-
Footpaths and Cycleways									
Cycling Reservoir SFP Corridor	28	-	28	-	-	-	-	-	-
Cycling Preston Activity Link SFP	30	-	30	-	-	-	-	-	-
Cycling Northcote Thornbury SFP	30	-	30	-	-	-	-	-	-
Recreational, Leisure & Community Facilities									
John Hall Lighting Upgrade	68	-	-	68	-	-	-	-	-
Parks, Open Space and Streetscapes									
Ruthven Playspace	25	-	25	-	-	-	-	-	-
Penders Park Playspace	400	-	400	-	-	-	-	-	-
Plenty Tyler Lighting Improvements	135	-	135	-	-	-	-	-	-
TOTAL INFRASTRUCTURE	1,018	-	820	198	-	-	-	-	-
TOTAL CARRIED FORWARD CAPITAL WORKS 2020/21	2,570	-	2,372	198	-	-	-	-	-

Summary of Planned Capital Works Expenditure

For the four years ended 30 June 2025

2022/23	Asset Expenditure Types					Funding Sources				
	Total \$'000	New \$'000	Renewal \$'000	Expansion \$'000	Upgrade \$'000	Total \$'000	Grants \$'000	Contributions \$'000	Council Cash \$'000	Borrowings \$'000
Property										
Land	0	0	0	0	0	0	0	0	0	0
Land improvements	990	479	270	228	13	990	0	0	990	0
Total Land	990	479	270	228	13	990	0	0	990	0
Buildings	44,919	775	14,744	11,838	17,563	44,919	3,494	0	15,425	26,000
Heritage Buildings	0	0	0	0	0	0	0	0	0	0
Building improvements	450	0	125	113	213	450	0	0	450	0
Leasehold improvements	0	0	0	0	0	0	0	0	0	0
Total Buildings	45,369	775	14,869	11,950	17,775	45,369	3,494	0	15,875	26,000
Total Property	46,359	1,254	15,139	12,178	17,788	46,359	3,494	0	16,865	26,000
Plant and Equipment										
Heritage plant and equipment	0	0	0	0	0	0	0	0	0	0
Plant, machinery and equipment	3,475	530	2,784	78	83	3,475	0	375	3,100	0
Fixtures, fittings and furniture	200	50	100	50	0	200	0	0	200	0
Computers and telecommunications	2,502	550	401	926	626	2,502	0	0	2,502	0
Library books	800	600	200	0	0	800	0	0	800	0
Total Plant and Equipment	6,977	1,730	3,484	1,054	709	6,977	0	375	6,602	0
Infrastructure										
Roads	5,368	200	4,568	400	200	5,368	0	0	5,368	0
Bridges	0	0	0	0	0	0	0	0	0	0
Footpaths and cycleways	4,263	0	2,008	1,380	875	4,263	0	0	4,263	0
Drainage	1,770	0	885	443	443	1,770	0	0	1,770	0
Recreational, leisure and community facilities	515	11	191	250	63	515	0	0	515	0
Waste management	200	200	0	0	0	200	0	0	200	0
Parks, open space and streetscapes	3,085	0	921	1,468	696	3,085	0	0	3,085	0
Aerodromes	0	0	0	0	0	0	0	0	0	0
Off street car parks	0	0	0	0	0	0	0	0	0	0
Other infrastructure	0	0	0	0	0	0	0	0	0	0
Total Infrastructure	15,201	411	8,574	3,940	2,276	15,201	0	0	15,201	0
Total Capital Works Expenditure	68,537	3,396	27,197	17,173	20,772	68,537	3,494	375	38,668	26,000

2023/24	Asset Expenditure Types					Funding Sources				
	Total \$'000	New \$'000	Renewal \$'000	Expansion \$'000	Upgrade \$'000	Total \$'000	Grants \$'000	Contributions \$'000	Council Cash \$'000	Borrowings \$'000
Property										
Land	0	0	0	0	0	0	0	0	0	0
Land improvements	551	30	276	233	13	551	0	0	551	0
Total Land	551	30	276	233	13	551	0	0	551	0
Buildings	28,044	775	23,678	3,089	503	28,044	4,629	0	8,415	15,000
Heritage Buildings	0	0	0	0	0	0	0	0	0	0
Building improvements	450	0	125	113	213	450	0	0	450	0
Leasehold improvements	0	0	0	0	0	0	0	0	0	0
Total Buildings	28,494	775	23,803	3,201	715	28,494	4,629	0	8,865	15,000
Total Property	29,045	805	24,078	3,434	728	29,045	4,629	0	9,416	15,000
Plant and Equipment										
Heritage plant and equipment	0	0	0	0	0	0	0	0	0	0
Plant, machinery and equipment	3,700	350	3,188	80	83	3,700	0	450	3,250	0
Fixtures, fittings and furniture	200	50	100	50	0	200	0	0	200	0
Computers and telecommunications	2,600	550	425	975	650	2,600	0	0	2,600	0
Library books	800	600	200	0	0	800	0	0	800	0
Total Plant and Equipment	7,300	1,550	3,913	1,105	733	7,300	0	450	6,850	0
Infrastructure										
Roads	5,172	200	4,372	400	200	5,172	0	0	5,172	0
Bridges	100	0	100	0	0	100	0	0	100	0
Footpaths and cycleways	4,786	0	2,606	1,330	850	4,786	0	0	4,786	0
Drainage	1,777	0	889	444	444	1,777	0	0	1,777	0
Recreational, leisure and community facilities	350	188	88	75	0	350	0	0	350	0
Waste management	200	200	0	0	0	200	0	0	200	0
Parks, open space and streetscapes	4,795	63	1,318	2,291	1,124	4,795	0	0	4,795	0
Aerodromes	0	0	0	0	0	0	0	0	0	0
Off street car parks	0	0	0	0	0	0	0	0	0	0
Other infrastructure	0	0	0	0	0	0	0	0	0	0
Total Infrastructure	17,180	650	9,372	4,541	2,618	17,180	0	0	17,180	0
Total Capital Works Expenditure	53,525	3,005	37,362	9,079	4,079	53,525	4,629	450	33,446	15,000

2024/25	Asset Expenditure Types					Funding Sources				
	Total \$'000	New \$'000	Renewal \$'000	Expansion \$'000	Upgrade \$'000	Total \$'000	Grants \$'000	Contributions \$'000	Council Cash \$'000	Borrowings \$'000
Property										
Land	0	0	0	0	0	0	0	0	0	0
Land improvements	564	31	282	239	13	564	0	0	564	0
Total Land	564	31	282	239	13	564	0	0	564	0
Buildings	11,359	850	7,436	1,841	1,233	11,359	5,573	0	5,786	0
Heritage Buildings	0	0	0	0	0	0	0	0	0	0
Building improvements	550	0	150	138	263	550	0	0	550	0
Leasehold improvements	0	0	0	0	0	0	0	0	0	0
Total Buildings	11,909	850	7,586	1,978	1,495	11,909	5,573	0	6,336	0
Total Property	12,473	881	7,868	2,217	1,508	12,473	5,573	0	6,900	0
Plant and Equipment										
Heritage plant and equipment	0	0	0	0	0	0	0	0	0	0
Plant, machinery and equipment	3,550	50	3,325	92	83	3,550	0	480	3,070	0
Fixtures, fittings and furniture	250	63	125	63	0	250	0	0	250	0
Computers and telecommunications	2,851	675	463	1,001	713	2,851	0	0	2,851	0
Library books	903	677	226	0	0	903	0	0	903	0
Total Plant and Equipment	7,554	1,465	4,139	1,155	796	7,554	0	480	7,074	0
Infrastructure										
Roads	6,613	200	5,813	400	200	6,613	0	0	6,613	0
Bridges	1,600	0	1,600	0	0	1,600	0	0	1,600	0
Footpaths and cycleways	6,146	0	3,876	1,395	875	6,146	0	0	6,146	0
Drainage	1,855	0	928	464	464	1,855	0	0	1,855	0
Recreational, leisure and community facilities	615	188	216	149	63	615	0	0	615	0
Waste management	200	200	0	0	0	200	0	0	200	0
Parks, open space and streetscapes	4,615	225	1,191	2,120	1,079	4,615	0	0	4,615	0
Aerodromes	0	0	0	0	0	0	0	0	0	0
Off street car parks	0	0	0	0	0	0	0	0	0	0
Other infrastructure	0	0	0	0	0	0	0	0	0	0
Total Infrastructure	21,644	813	13,624	4,528	2,680	21,644	0	0	21,644	0
Total Capital Works Expenditure	41,671	3,158	25,630	7,900	4,983	41,671	5,573	480	35,618	0

5. Financial performance indicators

The following table highlights Council's current and projected performance across a range of key financial performance indicators. These indicators provide a useful analysis of Council's financial position and performance and should be interpreted in the context of the organisation's objectives.

The financial performance indicators below are the prescribed financial performance indicators contained in Part 3 of Schedule 3 of the *Local Government (Planning and Reporting) Regulations 2020*. Results against these indicators will be reported in Council's Performance Statement included in the Annual Report.

Indicator	Measure	Notes	Actual	Forecast	Budget	Projections			Trend
			2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	+/o/-
Operating position									
Adjusted underlying result	Adjusted underlying surplus (deficit) / Adjusted underlying revenue	1	1%	-1%	-3%	4%	3%	4%	+
Liquidity									
Working Capital	Current assets / current liabilities	2	190%	198%	143%	132%	130%	129%	o
Unrestricted cash	Unrestricted cash / current liabilities	3	150%	147%	85%	75%	74%	72%	o
Obligations									
Loans and borrowings	Interest bearing loans and borrowings / rate revenue	4	0%	0%	6%	23%	31%	27%	+
Loans and borrowings	Interest and principal repayments on interest bearing loans and borrowings / rate revenue		0%	0%	0%	1%	3%	4%	+
Indebtedness	Non-current liabilities / own source revenue		0%	1%	6%	19%	25%	22%	+
Asset renewal	Asset renewal and upgrade expense / Asset depreciation	5	0%	119%	132%	173%	175%	121%	-
Stability									
Rates concentration	Rate revenue / adjusted underlying revenue	6	0%	78%	79%	77%	77%	77%	-
Rates effort	Rate revenue / CIV of rateable properties in the municipality		%	%	%	%	%	%	o

Indicator	Measure	Notes	Actual	Forecast	Budget	Projections			Trend
			2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	+/o/-
Efficiency									
Expenditure level	Total expenses/ no. of property assessments		\$0	\$2,306	\$2,433	\$2,430	\$2,510	\$2,563	+
Revenue level	Total rate revenue / no. of property assessments		\$0	\$2,496	\$2,507	\$2,647	\$2,719	\$2,798	+

Key to Forecast Trend:

- + Forecasts improvement in Council's financial performance/financial position indicator
- o Forecasts that Council's financial performance/financial position indicator will be steady
- Forecasts deterioration in Council's financial performance/financial position indicator

Notes to indicators**1. Adjusted underlying result**

An indicator of the sustainable operating result required to enable Council to continue to provide core services and meet its objectives. Improvement in financial performance expected over the period, although continued losses means reliance on Council's cash reserves or increased debt to maintain services.

2. Working Capital

The proportion of current liabilities represented by current assets. Working capital is forecast to decrease significantly over the forward periods.

3. Unrestricted Cash

Represents cash funds which are free of all specific Council commitments and are available to meet daily cash flow requirements, unexpected short term needs and any Budget commitments. Council's unrestricted cash includes total cash balances less allocations for carry forward of capital projects and amounts transferred to reserve for open space developer contributions. Unrestricted cash is budgeted to decline in 2021-22 due to the financial impacts of COVID-19 on Council's cashflow and also due to the redevelopment of the Northcote Aquatic & Recreation Centre and the use of debt to fund this project.

4. Loans and Borrowings

The increase in new borrowings indicates a trend of increase reliance on borrowings to fund the capital works program and in particular the Northcote Aquatic & Recreation Centre redevelopment from 2021-22

5. Asset renewal

This percentage indicates the extent of Council's renewal of assets against its depreciation charge (an indication of the decline in value of its existing capital assets). A percentage greater than 100 indicates Council is maintaining its existing assets, while a percentage less than 100 means its assets are deteriorating faster than they are being renewed and future capital expenditure will be required to renew assets.

6. Rates concentration

Reflects extent of reliance on rate revenues to fund all of Council's on-going services. Council's rates concentration is expected to remain consistent over the period and rate revenue continues to be an important source of revenue for Council to be able to deliver services and renew its assets.

6. Schedule of Fees and Charges

This appendix presents the fees and charges of a statutory/non-statutory nature which will be charged in respect to various goods and services during the financial year 2021-22.

Fees and charges are based on information available at the time of publishing and may vary during the financial year subject to any changes in Council's policy or legislation.

Description of Fees and Charges	Unit of Measure	GST Status	2020/21 Fee incl GST \$	2021/22 Fee incl GST \$	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %	Fee Type
STATUTORY PLANNING							
Administrative fees							
Retrieval of files before 2001 (1-5 files)	Per request	DIVISION 81	31.00	31.55	0.55	1.77%	Non-Statutory
Retrieval of files before 2001 (11-15 files)	Per request	DIVISION 81	25.00	25.45	0.45	1.80%	Non-Statutory
Retrieval of files before 2001 (15 plus files)	Per request	DIVISION 81	32.00	32.55	0.55	1.72%	Non-Statutory
Retrieval of files before 2001 (6-10 files)	Per request	DIVISION 81	26.00	26.45	0.45	1.73%	Non-Statutory
Advertising - letters							
0 - 20 letters	Per permit	DIVISION 81	170.00	173.00	3.00	1.76%	Non-Statutory
21 - 30 letters	Per permit	DIVISION 81	255.00	259.45	4.45	1.75%	Non-Statutory
31 - 40 letters	Per permit	DIVISION 81	335.00	335.00	0.00	0.00%	Non-Statutory
41 - 50 letters	Per permit	DIVISION 81	410.00	417.20	7.20	1.76%	Non-Statutory
51 - 60 letters	Per permit	DIVISION 81	490.00	498.60	8.60	1.76%	Non-Statutory
61 - 70 letters	Per permit	DIVISION 81	575.00	585.05	10.05	1.75%	Non-Statutory
71 - 80 letters	Per permit	DIVISION 81	655.00	666.45	11.45	1.75%	Non-Statutory
81 - 90 letters	Per permit	DIVISION 81	730.00	742.80	12.80	1.75%	Non-Statutory
91 - 99 letters 91-100	Per permit	DIVISION 81	820.00	834.35	14.35	1.75%	Non-Statutory
100+ letters	Per permit	DIVISION 81	825.00	0.00	-825.00	-100.00%	Non-Statutory
Per additional letter (after 100 letters)	Per permit	DIVISION 81	2.10	2.15	0.05	2.38%	Non-Statutory
Advertising - site notices							
1 site notice	Per permit	DIVISION 81	135.00	0.00	-135.00	-100.00%	Non-Statutory
2 site notices	Per permit	DIVISION 81	165.00	0.00	-165.00	-100.00%	Non-Statutory
3 site notices	Per permit	DIVISION 81	190.00	0.00	-190.00	-100.00%	Non-Statutory
4 + site notices	Per permit	DIVISION 81	210.00	0.00	-210.00	-100.00%	Non-Statutory
Replacement site notice (per site notice)	Per permit	DIVISION 81	63.00	0.00	-63.00	-100.00%	Non-Statutory
Amended Plans							
1 new dwelling, including dwelling extensions and alterations	Per permit	Division 81	200.00	203.50	3.50	1.75%	Non-Statutory
2 - 4 dwellings	Per permit	Division 81	750.00	763.10	13.10	1.75%	Non-Statutory
5 - 9 dwellings	Per permit	Division 81	1,000.00	1,017.50	17.50	1.75%	Non-Statutory
10+ dwellings	Per permit	Division 81	1,500.00	1,526.25	26.25	1.75%	Non-Statutory
Commercial / Industrial	Per permit	Division 81	1,500.00	1,526.25	26.25	1.75%	Non-Statutory

Description of Fees and Charges	Unit of Measure	GST Status	2020/21 Fee incl GST \$	2021/22 Fee incl GST \$	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %	Fee Type
Mixed Use Development - Cost of Development \$0 - \$100,000	Per permit	Division 81	750.00	763.10	13.10	1.75%	Non-Statutory
Mixed Use Development - Cost of Development \$100,000 +	Per permit	Division 81	1,500.00	1,526.25	26.25	1.75%	Non-Statutory
Mixed Use Development - Cost of Development \$100,001 - \$1,000,000	Per permit	Division 81	1,500.00	1,526.25	26.25	1.75%	Non-Statutory
Mixed Use Development - Cost of Development \$15,000,001 - \$50,000,000	Per permit	Division 81	1,500.00	1,526.25	26.25	1.75%	Non-Statutory
Mixed Use Development - Cost of Development \$5,000,001 - \$15,000,000	Per permit	Division 81	1,500.00	1,526.25	26.25	1.75%	Non-Statutory
Mixed Use Development - Cost of Development \$50,000,001 +	Per permit	Division 81	1,500.00	1,526.25	26.25	1.75%	Non-Statutory
Section 57A Amendment (after advertising) Class 1 permit	Per permit	GST Free	537.80	527.25	-10.55	-1.96%	Statutory
Section 57A Amendment (after advertising) Class 10 permit	Per permit	GST Free	79.95	79.96	0.01	0.01%	Statutory
Section 57A Amendment (after advertising) Class 11 permit	Per permit	GST Free	468.30	459.10	-9.20	-1.96%	Statutory
Section 57A Amendment (after advertising) Class 14 permit	Per permit	GST Free	3,549.95	3,480.36	-69.59	-1.96%	Statutory
Section 57A Amendment (after advertising) Class 15 permit	Per permit	GST Free	10,468.60	10,263.32	-205.28	-1.96%	Statutory
Section 57A Amendment (after advertising) Class 16 permit	Per permit	GST Free	23,529.40	23,068.04	-461.36	-1.96%	Statutory
Section 57A Amendment (after advertising) Class 2 permit	Per permit	GST Free	79.95	79.96	0.01	0.01%	Statutory
Section 57A Amendment (after advertising) Class 3 permit	Per permit	GST Free	251.75	251.76	0.01	0.00%	Statutory
Section 57A Amendment (after advertising) Class 4 permit	Per permit	GST Free	515.40	515.40	0.00	0.00%	Statutory
Section 57A Amendment (after advertising) Class 5 permit	Per permit	GST Free	556.85	556.84	-0.01	0.00%	Statutory
Section 57A Amendment (after advertising) Class 6 permit	Per permit	GST Free	598.30	598.30	0.00	0.00%	Statutory
Subdivision	Per permit	Division 81	750.00	763.10	13.10	1.75%	Non-Statutory
Application for amendments to permits under section 72							
Alteration of plan under section 10(2) of the Act	Per permit	Division 81	108.80	111.10	2.30	2.11%	Statutory
Amendment to a Class 10 Permit (VS Other)	Per permit	GST Free	203.90	199.90	-4.00	-1.96%	Statutory
Amendment to a Class 11 Permit (Other Development \$0 - \$100,000)	Per permit	GST Free	1,170.75	1,147.80	-22.95	-1.96%	Statutory
Amendment to a Class 12 (Other Development \$100,001 - \$1,000,000)	Per permit	GST Free	1,547.70	1,547.70	0.00	0.00%	Statutory
Amendment to a Class 13, 14, 15 or 16 Permit (Other Development \$1,000,001+)	Per permit	GST Free	3,413.70	3,413.70	0.00	0.00%	Statutory
Amendment to a Class 2 Permit (Single Dwelling \$0 - \$10,000)	Per permit	GST Free	199.90	199.90	0.00	0.00%	Statutory
Amendment to a Class 3 Permit (Single Dwelling \$10,001 - \$100,000)	Per permit	GST Free	629.40	629.40	0.00	0.00%	Statutory
Amendment to a Class 4 Permit (Single Dwelling \$100,001 - \$500,000)	Per permit	GST Free	1,288.50	1,288.50	0.00	0.00%	Statutory
Amendment to a Class 5 and Class 6 Permit (Single Dwelling \$500,001 - \$2,000,000)	Per permit	GST Free	1,392.10	1,392.10	0.00	0.00%	Statutory
Amendment to a Class 7 Permit (VS \$0 - \$10,000)	Per permit	GST Free	199.90	199.90	0.00	0.00%	Statutory
Amendment to a Class 8 Permit (VS more than \$10,000)	Per permit	GST Free	429.50	429.50	0.00	0.00%	Statutory

Description of Fees and Charges	Unit of Measure	GST Status	2020/21 Fee incl GST \$	2021/22 Fee incl GST \$	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %	Fee Type
Amendment to a Class 9 Permit (VS Application to subdivide or consolidate land)	Per permit	GST Free	199.90	199.90	0.00	0.00%	Statutory
Application to amend a permit to change use of land	Per permit	DIVISION 81	1,344.45	1,318.10	-26.35	-1.96%	Statutory
Application to amend a permit to subdivide an existing building, subdivide land into 2 lots, realignment of a common boundary or consolidate 2 or more lots	Per permit	DIVISION 81	1,344.45	1,344.45	0.00	0.00%	Statutory
Amendment of certified plan under section 11(1) of the Act	Per permit	Division 81	143.51	143.50	-0.01	-0.01%	Statutory
Applications for permits under section 47							
Class 1 (Change of Use)	Per permit	Division 81	1,318.10	1,318.10	0.00	0.00%	Statutory
Class 10 (any other VicSmart application)	Per permit	GST Free	203.90	199.90	-4.00	-1.96%	Statutory
Class 11 (Other development \$0 - 100,000)	Per permit	GST Free	1,170.75	1,147.80	-22.95	-1.96%	Statutory
Class 12 (Other development \$100,001 - \$1,000,000)	Per permit	GST Free	1,578.65	1,547.70	-30.95	-1.96%	Statutory
Class 13 (Other development \$1,000,001 - \$5,000,000)	Per permit	GST Free	3,481.95	3,413.70	-68.25	-1.96%	Statutory
Class 14 (Other development \$5,000,001 - \$15,000,000)	Per permit	GST Free	8,874.90	8,700.90	-174.00	-1.96%	Statutory
Class 15 (Other development \$15,000,001 - \$50,000,000)	Per permit	GST Free	26,171.45	25,658.30	-513.15	-1.96%	Statutory
Class 16 (Other development \$50,000,001+)	Per permit	GST Free	58,823.50	57,670.10	-1,153.40	-1.96%	Statutory
Class 17 Subdivide an Existing Building	Per permit	DIVISION 81	1,344.45	1,318.10	-26.35	-1.96%	Statutory
Class 18 Subdivide Land into 2 lots	Per permit	DIVISION 81	1,344.45	1,318.10	-26.35	-1.96%	Statutory
Class 19 Realign a common boundary between lots or consolidate land	Per permit	DIVISION 81	1,344.45	1,318.10	-26.35	-1.96%	Statutory
Class 2 (Single dwelling \$0 - \$10,000)	Per permit	GST Free	203.90	199.90	-4.00	-1.96%	Statutory
Class 20 To Subdivide Land (for each 100 lots created)	Per permit	DIVISION 81	1,344.45	1,318.10	-26.35	-1.96%	Statutory
Class 21 To create, vary or remove a restriction, or a right of way or ' an easement other than a right of way; or a condition in the nature of an easement other than a right of way in a Crown grant	Per permit	DIVISION 81	1,344.45	1,318.10	-26.35	-1.96%	Statutory
Class 22 A permit not otherwise provided for in the regulation	Per permit	GST Free	1,344.45	1,318.10	-26.35	-1.96%	Statutory
Class 3 (Single dwelling \$10,001 - \$100,000)	Per permit	GST Free	641.99	629.40	-12.59	-1.96%	Statutory
Class 4 (Single dwelling \$100,001 - \$500,00)	Per permit	GST Free	1,314.25	1,288.50	-25.75	-1.96%	Statutory
Class 5 (Single dwelling \$500,001 - \$1,000,000)	Per permit	GST Free	1,450.00	1,392.10	-57.90	-3.99%	Statutory
Class 6 (Single dwelling \$1,000,001 - \$2,000,000)	Per permit	GST Free	1,525.72	1,495.80	-29.92	-1.96%	Statutory
Class 7 VicSmart application if the estimated cost of development is \$10,000 or less	Per permit	GST Free	203.90	199.90	-4.00	-1.96%	Statutory
Class 8 VicSmart application if the estimated cost of development is more than \$10,000	Per permit	GST Free	438.10	429.50	-8.60	-1.96%	Statutory
Class 9 VicSmart application to subdivide or consolidate land	Per permit	GST Free	203.90	199.90	-4.00	-1.96%	Statutory
Certification							
Certification for subdivision	\$100 plus \$20 per lot	DIVISION 81	178.30	178.30	0.00	0.00%	Statutory

Description of Fees and Charges	Unit of Measure	GST Status	2020/21 Fee incl GST \$	2021/22 Fee incl GST \$	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %	Fee Type
Extensions of time							
1 new dwelling includes dwelling extensions and alterations	Per permit	DIVISION 81	260.00	264.55	4.55	1.75%	Non-Statutory
10 + dwellings	Per permit	DIVISION 81	1,050.00	1,068.35	18.35	1.75%	Non-Statutory
2-4 dwellings	Per permit	DIVISION 81	620.00	630.85	10.85	1.75%	Non-Statutory
5-9 dwellings	Per permit	Division 81	775.00	788.55	13.55	1.75%	Non-Statutory
Commercial/industrial	Per permit	DIVISION 81	720.00	733.35	13.35	1.85%	Non-Statutory
Mixed use development - Cost of Development \$0 to \$100,000	Per permit	Division 81	520.00	529.10	9.10	1.75%	Non-Statutory
Mixed use development - Cost of Development \$1,000,001 to \$5,000,000	Per permit	Division 81	1,030.00	1,048.00	18.00	1.75%	Non-Statutory
Mixed use development - Cost of Development \$100,001 to \$1,000,000	Per permit	DIVISION 81	775.00	788.55	13.55	1.75%	Non-Statutory
Mixed use development - Cost of Development \$15,000,001 to \$50,000,000	Per permit	Division 81	2,100.00	2,136.75	36.75	1.75%	Non-Statutory
Mixed use development - Cost of Development \$5,000,001 to \$15,000,000	Per permit	Division 81	1,600.00	1,628.00	28.00	1.75%	Non-Statutory
Mixed use development - Cost of Development \$50,000,001 +	Per permit	Division 81	2,600.00	2,645.50	45.50	1.75%	Non-Statutory
Subdivision	Per permit	DIVISION 81	380.00	386.65	6.65	1.75%	Non-Statutory
Other fees							
Photocopying (A3 documents 10 pages and over per page)	Per request	GST	2.00	2.05	0.05	2.50%	Non-Statutory
Photocopying (A4 documents 10 pages and over per page)	Per request	GST	1.50	1.55	0.05	3.33%	Non-Statutory
Planning enquiries	Per request	DIVISION 81	210.00	213.70	3.70	1.76%	Non-Statutory
Provide a copy of Planning Permit	Per request	DIVISION 81	40.00	40.70	0.70	1.75%	Non-Statutory
Provide a copy of an Endorsed Plan (A1- per page)	Per request	DIVISION 81	40.00	40.70	0.70	1.75%	Non-Statutory
Provide a copy of an Endorsed Plan (A4 & A3 - total set)	Per request	DIVISION 81	40.00	40.70	0.70	1.75%	Non-Statutory
Re-submission of plans to satisfy permit conditions (1st time is free)	Per request	Division 81	140.00	142.45	2.45	1.75%	Non-Statutory
Scanning fees							
Digitisation A4 and A3 sheet size (flat rate)	Per copy	Division 81	55.00	55.95	0.95	1.73%	Non-Statutory
Digitisation Larger than A3 sheet size (flat rate)	Per copy	Division 81	110.00	111.90	1.90	1.73%	Non-Statutory
Digitisation combination of sheet sizes (flat rate)	Per copy	Division 81	155.00	157.70	2.70	1.74%	Non-Statutory
Electronic copy of planning permit and/ or endorsed document/s (from 2011)	Per request	Division 81	40.00	40.70	0.70	1.75%	Non-Statutory
Section 173 Agreement							
Application to amend or end a Section 173 Agreement	Per request	DIVISION 81	659.10	670.65	11.55	1.75%	Statutory

Description of Fees and Charges	Unit of Measure	GST Status	2020/21 Fee incl GST \$	2021/22 Fee incl GST \$	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %	Fee Type
Satisfaction Matters							
Where a planning scheme specifies that a matter must be done to the satisfaction of a responsible authority, Minister, public authority or Municipal Council (satisfaction matters)	Per request	Division 81	332.30	338.10	5.80	1.75%	Statutory
ASSET PROTECTION AND PERMITS							
Building Asset Protection							
Building asset permit	Per permit	GST	370.00	380.00	10.00	2.70%	Non-Statutory
Building asset permit - bond	Per permit	DIVISION 81	1,750.00	1,800.00	50.00	2.86%	Non-Statutory
Building site compliance permit	Per permit	GST	210.00	215.00	5.00	2.38%	Non-Statutory
BUILDING SUPERVISION							
Any request for building approval							
Any Request under Section 29A	Per permit	DIVISION 81	85.00	86.40	1.40	1.65%	Statutory
Certificate of Occupancy/Insurance Policy/Building Approval	Per permit	GST	70.00	75.00	5.00	7.14%	Non-Statutory
Particulars under Regulation 51	Per permit	DIVISION 81	47.00	47.90	0.90	1.91%	Statutory
Building Documentation Fees							
A1 Copies (Per Copy)	Per copy	GST	7.00	7.50	0.50	7.14%	Non-Statutory
A3 Copies (Per Copy)	Per copy	GST	2.00	2.20	0.20	10.00%	Non-Statutory
A4 Copies (Per Copy)	Per copy	GST	1.50	1.60	0.10	6.67%	Non-Statutory
Commercial Building	Per copy	GST	315.00	325.00	10.00	3.17%	Non-Statutory
Domestic Building	Per copy	GST	110.00	115.00	5.00	4.55%	Non-Statutory
Building Inspections							
Within Darebin - per inspection	Per inspection	GST	215.00	250.00	35.00	16.28%	Non-Statutory
Building Permit Fees							
Class 1 & 10 (over \$10,000) Cost of building works - \$10,001 - \$100,000	Per permit	GST	620.00	750.00	130.00	20.97%	Non-Statutory
Class 1 & 10 (over \$10,000) Cost of building works - \$100,001 - \$500,000	Per permit	GST	1,650.00	1,850.00	200.00	12.12%	Non-Statutory
Class 1 & 10 (over \$10,000) Cost of building works - \$500,001 +	POA	GST	POA	POA	0.00	0.00%	Non-Statutory
Class 10 - Cost of building works \$0 - \$5,000	Per permit	GST	620.00	750.00	130.00	20.97%	Non-Statutory
Class 10 - Cost of building works \$5,001 - \$10,000	Per permit	GST	660.00	750.00	90.00	13.64%	Non-Statutory
Commercial & Industrial Class - cost of building works - \$0 - \$10,000	Per permit	GST	950.00	1,100.00	150.00	15.79%	Non-Statutory
Commercial & Industrial Class - cost of building works - \$1,000,001+	POA	GST	POA	POA	0.00	0.00%	Non-Statutory

Description of Fees and Charges	Unit of Measure	GST Status	2020/21	2021/22	Fee Increase	Fee Increase	Fee Type
			Fee incl GST \$	Fee incl GST \$	/(Decrease) \$	/(Decrease) %	
Commercial & Industrial Class - cost of building works - \$10,001 - \$50,000	Per permit	GST	900.00	1,100.00	200.00	22.22%	Non-Statutory
Commercial & Industrial Class - cost of building works - \$350,001 - \$650,000	Per permit	GST	POA	POA	0.00	0.00%	Non-Statutory
Commercial & Industrial Class - cost of building works - \$50,001 - \$350,000	Per permit	GST	900.00	1,100.00	200.00	22.22%	Non-Statutory
Commercial & Industrial Class - cost of building works - \$650,001 - \$1,000,000	Per permit	GST	POA	POA	0.00	0.00%	Non-Statutory
Residential - cost of building works - \$0 - \$10,000	Per permit	GST	875.00	975.00	100.00	11.43%	Non-Statutory
Residential - cost of building works - \$1,000,001 +	POA	GST	POA	POA	0.00	0.00%	Non-Statutory
Residential - cost of building works - \$10,001 - \$100,000	Per permit	GST	875.00	975.00	100.00	11.43%	Non-Statutory
Residential - cost of building works - \$100,001 - \$1,000,000	Per permit	GST	2,500.00	2,750.00	250.00	10.00%	Non-Statutory
Units - cost per unit residential	Per permit	GST	\$850/unit or permit fee on cost	\$850/unit or permit fee on cost	0.00	0.00%	Non-Statutory
Consents and report of Council by the Municipal Building Surveyor							
Consent and report - per clause	Per application	Division 81	289.00	294.70	5.70	1.97%	Statutory
Precautions over Street Alignment - application fee	Per application	Division 81	289.00	299.10	10.10	3.49%	Statutory
Precautions over Street Alignment - daily charge Commercial/Residential	Per day	GST	3.80/m2 per week	4.00/m2 per week	0.00	0.00%	Non-Statutory
Precautions over Street Alignment - daily charge Commercial/Residential Main Roads	Per day	GST	5.35/m2 per week	5.50/m2 per week	0.00	0.00%	Non-Statutory
Precautions over Street Alignment - daily charge Domestic	Per day	GST	102.00	105.00	3.00	2.94%	Non-Statutory
Report Only Per Clause	Per day	GST	410.00	420.00	10.00	2.44%	Non-Statutory
Road/ROW Closure - daily charge	Per day	GST	620.00	630.00	10.00	1.61%	Non-Statutory
Demolitions							
Additional assessment fee	Per inspection	GST	765.00	865.00	100.00	13.07%	Non-Statutory
Commercial buildings - per storey	Per inspection	GST	735.00	865.00	130.00	17.69%	Non-Statutory
Domestic buildings - for dwelling & outbuildings	Per inspection	GST	625.00	725.00	100.00	16.00%	Non-Statutory
Lapsed permits & inspections							
Additional inspection	Per inspection	GST	230.00	250.00	20.00	8.70%	Non-Statutory
Expired building permits (renewal)	Per permit	GST	735.00	835.00	100.00	13.61%	Non-Statutory
Extension of time for building permits	Per permit	GST	265.00	275.00	10.00	3.77%	Non-Statutory
Lapsed permit inspection	Per permit	GST	265.00	275.00	10.00	3.77%	Non-Statutory
Variation to Existing Building Permits	Per permit	GST	340.00	350.00	10.00	2.94%	Non-Statutory
Lodgement Fees							
Lodgement fee Section 30	Per lodgement	DIVISION 81	118.90	123.70	4.80	4.04%	Statutory

Description of Fees and Charges	Unit of Measure	GST Status	2020/21 Fee incl GST \$	2021/22 Fee incl GST \$	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %	Fee Type
Microfilming							
Commercial building	Per copy	GST	350.00	360.00	10.00	2.86%	Non-Statutory
Domestic building	Per copy	GST	160.00	160.00	0.00	0.00%	Non-Statutory
Places of Public Entertainment & Siting fees (applies to non Council land)							
Per Structure	Per application	GST	500.00	500.00	0.00	0.00%	Non-Statutory
Additional Inspections	Per application	GST	140.00	250.00	110.00	78.57%	Non-Statutory
Late fee (per structure)	Per application	GST	250.00	250.00	0.00	0.00%	Non-Statutory
500m2 to 5,000m2	Per application	GST	1,500.00	1,500.00	0.00	0.00%	Non-Statutory
5,001m2 to 15,000m2	Per application	GST	2,500.00	2,500.00	0.00	0.00%	Non-Statutory
15,001m2 to 25,000m2	Per application	GST	400.00	3,025.00	2,625.00	656.25%	Non-Statutory
25,001m2 +	Per application	GST	3,025.00	4,025.00	1,000.00	33.06%	Non-Statutory
Additional Structures over limit	Per application	GST	145.00	250.00	105.00	72.41%	Non-Statutory
Inspections per hour per officer	Per application	GST	145.00	250.00	105.00	72.41%	Non-Statutory
Late Fee 500m2 to 5,000m2	Per application	GST	710.00	710.00	0.00	0.00%	Non-Statutory
Late Fee 5,001m2 - 15,000m2	Per application	GST	1,150.00	1,150.00	0.00	0.00%	Non-Statutory
Late Fee 15,001m2 - 25,000m2	Per application	GST	200.00	200.00	0.00	0.00%	Non-Statutory
Late Fee 25,001m2 +	Per application	GST	3,015.00	3,015.00	0.00	0.00%	Non-Statutory
Property Information Building Surveyor							
Property information	Per request	Taxable	47.00	47.00	0.00	0.00%	Division 81
Property Information Request Fees							
Property Information Fast Tracked	Per request	GST	110.00	115.00	5.00	4.55%	Non-Statutory
Scanning Fees							
Digitisation A4 & A3 sheet size (flat rate)	Per copy	GST	55.00	55.00	0.00	0.00%	Non-Statutory
Digitisation combination of sheet sizes (flat rate)	Per copy	GST	155.00	155.00	0.00	0.00%	Non-Statutory
Digitisation larger than A3 sheet size (flat rate)	Per copy	GST	110.00	110.00	0.00	0.00%	Non-Statutory
Electronic copy of Building Permit and approved plans/documents	Per copy	GST	40.00	45.00	5.00	12.50%	Statutory
Swimming Pool & Spa Regulations							
Failure to register pool/spa	Per registration	Division 81	1,624.20	363.50	-1,260.70	-77.62%	Statutory
Failure to register pool/spa within 14 days	Per registration	Division 81	0.00	363.50	363.50	100.00%	Statutory

Description of Fees and Charges	Unit of Measure	GST Status	2020/21 Fee incl GST \$	2021/22 Fee incl GST \$	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %	Fee Type
Failure to lodge a compliance certificate	Per registration	Division 81	0.00	363.50	363.50	100.00%	Statutory
Certificate of Compliance lodgement fee	Per registration	Division 81	0.00	20.70	20.70	200.00%	Statutory
Lodging of pool/spa non-compliance certificate	Per registration	Division 81	0.00	390.80	390.80	200.00%	Statutory
Registration of pool/spa	Per registration	Division 81	79.00	32.30	-46.70	-59.11%	Statutory
Search Fee	Per registration	Division 81	79.00	47.90	-31.10	-39.37%	Statutory
ENVIRONMENTAL HEALTH							
Administration							
Late Registration Administrative Fee	Per request	GST Free	150.00	152.00	2.00	1.33%	Non-Statutory
Registration Certificate - Only available to current proprietor	Per request	GST Free	50.00	50.00	0.00	0.00%	Incentive pricing
Assessment							
Food Act registrations - application fee	Per application	GST Free	289.00	295.00	6.00	2.08%	Non-Statutory
Public Health & Wellbeing Act registrations - application fee	Per application	GST Free	134.00	135.00	1.00	0.75%	Non-Statutory
Inspection							
Pre-Purchase Inspection Fee	Per inspection	GST Free	224.00	230.00	6.00	2.68%	Non-Statutory
Reinspection fee - repeated follow up of major non-compliance	Per inspection	GST Free	224.00	228.00	4.00	1.79%	Non-Statutory
Requested Follow Up to Pre-Purchase Inspection	Per inspection	GST Free	100.00	100.00	0.00	0.00%	Non-Statutory
Registration							
Community Group - Multi Event (School fetes, kindergarten days) - First Event in 12 Months Free	Per permit	GST Free	100.00	50.00	-50.00	-50.00%	Non-Statutory
Food Act - Class 2, 3 or 3A Out of Hours School Care	Per permit	GST Free	165.00	170.00	5.00	3.03%	Non-Statutory
Food Act - Class 2, 3 or 3A Single Event Temporary/Mobile Stall, Vehicle Premises	Per permit	GST Free	150.00	160.00	10.00	6.67%	Non-Statutory
Food Act - Class 2 or 3 Temporary/Mobile Stall, Vehicle Premises (for 1 month operation)	Per permit	GST Free	268.00	275.00	7.00	2.61%	Non-Statutory
Food Act - Class 2 or 3 Temporary/Mobile Stall, Vehicle Premises (for 6 month operation)	Per permit	GST Free	375.00	390.00	15.00	4.00%	Non-Statutory
Food Act - registration	Per permit	GST Free	525.00	535.00	10.00	1.90%	Non-Statutory
Food Act registrations Class 1 and 2 - renewal of registration	Per permit	GST Free	525.00	535.00	10.00	1.90%	Non-Statutory
Food Act registrations Class 3 - renewal of registration	Per permit	GST Free	485.00	495.00	10.00	2.06%	Non-Statutory
Food Premises with additional cart, van or mobile (for each cart, van or mobile) - 50% of reg fee	Per permit	GST Free	262.00	267.50	5.50	2.10%	Non-Statutory
Food premises with more than 5 employees (extra \$ per employee)	Per permit	GST Free	27.50	28.00	0.50	1.82%	Non-Statutory
Food registration sporting club/canteen (seasonal fee - 6 months)	Per permit	GST Free	230.00	267.50	37.50	100.00%	Non-Statutory
Food registration sporting club/canteen (year round club)	Per permit	GST Free	230.00	535.00	305.00	132.61%	Non-Statutory

Description of Fees and Charges	Unit of Measure	GST Status	2020/21 Fee incl GST \$	2021/22 Fee incl GST \$	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %	Fee Type
Public Health & Wellbeing Act (prescribed accommodation) 4 - 10 beds	Per permit	GST Free	322.00	400.00	78.00	24.22%	Non-Statutory
Public Health & Wellbeing Act (prescribed accommodation) additional bed more than 10	Per permit	GST Free	0.00	25.00	25.00	100.00%	Non-Statutory
Public Health & Wellbeing Act (prescribed accommodation) Maximum capacity fee (21+)	Per permit	GST Free	0.00	650.00	650.00	100.00%	Non-Statutory
Public Health & Wellbeing Act - registration	Per permit	GST Free	158.00	160.00	2.00	1.27%	Non-Statutory
Public Health & Wellbeing Act - renewal (beauty & ear piercing)	Per permit	GST Free	158.00	160.00	2.00	1.27%	Non-Statutory
Public Health & Wellbeing Act - renewal (tattooing, body piercing, electrolysis, colonic irrigation)	Per permit	GST Free	370.00	376.00	6.00	1.62%	Non-Statutory
Public Health & Wellbeing Act - transfer of beauty parlour/ear piercing	Per permit	GST Free	79.00	80.00	1.00	1.27%	Non-Statutory
Public Health & Wellbeing Act - transfer of prescribed accommodation	Per permit	GST Free	255.00	0.00	-255.00	-100.00%	Non-Statutory
Public Health & Wellbeing Act - transfer of tattooing, body piercing, electrolysis, colonic irrigation	Per permit	GST Free	185.00	188.00	3.00	1.62%	Non-Statutory
Public Health & Wellbeing Act Notification (Once off registration) - Hairdressers and make up only	Per permit	GST Free	228.00	235.00	7.00	3.07%	Non-Statutory
Public Health and Wellbeing Act - Aquatic facilities registration	Per permit	GST Free	0.00	280.00	280.00	100.00%	Non-Statutory
Public Health and Wellbeing Act - Aquatic facilities registration - additional pool	Per permit	GST Free	0.00	50.00	50.00	100.00%	Non-Statutory
Transfer of registration - Class 1, 2 and 3	Per permit	GST Free	255.00	260.00	5.00	1.96%	Non-Statutory
Residential Tenancies Act							
Residential Tenancies Act (Caravan Park) cost per site	Per site	GST Free	3.40	3.50	0.10	2.94%	Non-Statutory
TRANSPORTATION PLANNING							
Car share							
Car share bay establishment fee	Per request	GST	1,100.00	1,100.00	0.00	0.00%	Non-Statutory
Directional signage							
Assessment of directional signage application	Per request	GST	175.00	180.00	5.00	2.86%	Full cost pricing
Installation of directional signage	Per request	GST	245.00	250.00	5.00	2.04%	Full cost pricing
Minor Works that are traffic impact works NOT on the roadway, pathway or shoulder							
Municipal Road or non-arterial State road speed not more than 50km/h	Per application	GST	90.45	92.50	2.05	2.27%	Non-Statutory
Minor Works that are traffic impact works on the roadway, pathway or shoulder							
Municipal Road or non-arterial State road speed not more than 50km/h	Per application	GST	140.10	145.00	4.90	3.50%	Non-Statutory
Permit - Development Cycle Parking							
Cycle parking development permit condition	Per permit	DIVISION 81	385.00	390.00	5.00	1.30%	Full cost pricing

Description of Fees and Charges	Unit of Measure	GST Status	2020/21 Fee incl GST \$	2021/22 Fee incl GST \$	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %	Fee Type
Relocation of Cycle Parking							
Customer requests to relocate cycle stands	Per permit	GST	255.00	260.00	5.00	1.96%	Non-Statutory
Traffic Management Assessment Fee (one-off fee)							
Arterial Road	Per permit	GST	120.00	122.00	2.00	1.67%	Non-Statutory
Municipal Road or non-arterial State road speed > 50km/h	Per permit	GST	120.00	122.00	2.00	1.67%	Non-Statutory
Municipal Road or non-arterial State road speed not more than 50km/h	Per permit	GST	120.00	122.00	2.00	1.67%	Non-Statutory
Builder damage cost of repairs	Per permit	GST	120.00	122.00	2.00	1.67%	Non-Statutory
Crossing permits: residential	Per permit	GST	120.00	122.00	2.00	1.67%	Non-Statutory
Crossing permits: industrial	Per permit	GST	120.00	122.00	2.00	1.67%	Non-Statutory
Work zones							
Assessment of work zone application	Fee for assessment of proposal	GST	225.00	230.00	5.00	2.22%	Non-Statutory
Installation, removal of work zones	\$600 + (\$190/bay/month)	GST	694.30	705.00	10.70	1.54%	Non-Statutory
Maintenance of work zones	\$600 + (\$190/bay/month)	GST	196.55	200.00	3.45	1.76%	Non-Statutory
Works (other than minor works) NOT on the roadway, pathway or shoulder							
Arterial Road	Per application	GST	455.15	465.00	9.85	2.16%	Non-Statutory
Municipal Road or non-arterial State road speed not more than 50km/h	Per application	GST	90.45	95.00	4.55	5.03%	Non-Statutory
Works (other than minor works) on the roadway, pathway or shoulder							
Arterial Road	Per application	GST	651.00	670.00	19.00	2.92%	Non-Statutory
Municipal Road or non-arterial State road speed > 50km/h	Per application	GST	651.00	670.00	19.00	2.92%	Non-Statutory
Municipal Road or non-arterial State road speed not more than 50km/h	Per application	GST	354.10	360.00	5.90	1.67%	Non-Statutory
WATER & WASTE EDUCATION							
General Waste							
Large Bin Permits - Up to 4 Occupants - 120 litre bin	Per permit	Division 81	85.50	85.50	0.00	0.00%	Statutory
Large Bin Permits - Up to 4 Occupants - 240 litre bin	Per permit	Division 81	265.55	265.55	0.00	0.00%	Statutory
Large Bin Permits - 5-6 Occupants - 240 litre bin	Per permit	Division 81	135.35	135.35	0.00	0.00%	Statutory
Large Bin Permits - 7-9 Occupants - 240 litre bin	Per permit	Division 81	95.65	95.65	0.00	0.00%	Statutory

Description of Fees and Charges	Unit of Measure	GST Status	2020/21 Fee incl GST \$	2021/22 Fee incl GST \$	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %	Fee Type
ANIMAL CONTROL							
Animal Registration							
Admin Fee for new animals	Per request	GST Free	6.00	6.00	0.00	0.00%	Non-Statutory
Domestic Animal Businesses	Per request	GST Free	240.00	245.00	5.00	2.08%	Non-Statutory
Multiple Animal Registration	Per request	GST Free	56.00	57.00	1.00	1.79%	Non-Statutory
Replacement Tags	Per request	GST Free	6.00	6.00	0.00	0.00%	Non-Statutory
Animal Surrender							
Animal surrender (multiple animals)	Per request	GST Free	63.00	65.00	2.00	3.17%	Non-Statutory
Animal surrender (single animal)	Per request	GST Free	46.00	50.00	4.00	8.70%	Non-Statutory
Cat Registration							
Cats -Pension Rebate - 1st Cat Free	Per permit	GST Free	No Charge	No Charge	0.00	0.00%	No Charge
Cats- Pension Sterilised Cat Concession Column 2	Per permit	GST Free	0.00	17.00	17.00	100.00%	No Charge
Cats -State Concession Column 2	Per permit	GST Free	19.50	51.00	31.50	161.54%	Non-Statutory
Cats -Sterilised Cats	Per permit	GST Free	39.00	34.00	-5.00	-12.82%	Non-Statutory
Cats -Unsterilised Cats	Per permit	GST Free	117.00	102.00	-15.00	-12.82%	Non-Statutory
Dog Registration							
Dogs - Dangerous Dogs	Per permit	GST Free	400.00	310.00	-90.00	-22.50%	Non-Statutory
Dogs - Pension Rebate - 1st Dog Free	Per permit	GST Free	No Charge	No Charge	0.00	0.00%	No Charge
Dogs - Pensioner Concession - Maximum Fee	Per permit	GST Free	102.00	84.00	-18.00	-17.65%	Non-Statutory
Dogs - Pensioner Concession - Reduced Fee	Per permit	GST Free	34.00	28.00	-6.00	-17.65%	Non-Statutory
Dogs - Sterilised Dogs - Column 2 category (Domestic Animals Act)	Per permit	GST Free	68.00	56.00	-12.00	-17.65%	Non-Statutory
Dogs - Unsterilised Dogs	Per permit	GST Free	204.00	168.00	-36.00	-17.65%	Statutory
Foster Care Animal Registration Fee							
Foster Care Animal Registration Fee Per Animal	Per request	GST Free	0.00	0.00	0.00	0.00%	Non-Statutory
Foster Care Registration							
Foster Care Registration Scheme Annual Permit Fee	Per registration	GST Free	55.00	55.00	0.00	0.00%	Non-Statutory
Pound Release Fees							
All other animals - Boarding fee including birds and poultry (per day)	Per request	GST Free	12.00	12.00	0.00	0.00%	Non-Statutory
All other animals - Release fee including birds and poultry	Per request	GST Free	50.00	51.00	1.00	2.00%	Non-Statutory

Description of Fees and Charges	Unit of Measure	GST Status	2020/21 Fee incl GST \$	2021/22 Fee incl GST \$	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %	Fee Type
Cats (extra \$ per day of stay)	Per request	GST Free	6.70	7.00	0.30	4.48%	Non-Statutory
Cats (for first day of stay)	Per request	GST Free	13.00	13.50	0.50	3.85%	Non-Statutory
Dogs with identification (extra \$ per day of stay)	Per request	GST Free	13.00	13.50	0.50	3.85%	Non-Statutory
Dogs with identification (for first day of stay)	Per request	GST Free	39.00	40.00	1.00	2.56%	Non-Statutory
Dogs with no identification (extra \$ per day of stay)	Per request	GST Free	14.00	15.00	1.00	7.14%	Non-Statutory
Dogs with no identification (for first day of stay)	Per request	GST Free	63.00	64.00	1.00	1.59%	Non-Statutory
Livestock Release Fee	Per request	GST Free	310.00	315.00	5.00	1.61%	Non-Statutory
Livestock daily boarding fee (per day)	Per request	GST Free	31.00	32.00	1.00	3.23%	Non-Statutory
Registration Transfer fee							
Admin for transfer of new residents	Per request	GST Free	6.00	6.00	0.00	0.00%	Non-Statutory
TRAFFIC ENFORCEMENT							
Equipment Hire							
Equipment delivery	Per item	GST	110.00	112.00	2.00	1.82%	Non-Statutory
Equipment loss/ damage	Per item	GST	44.00	45.00	1.00	2.27%	Non-Statutory
Equipment pick up	Per item	GST	44.00	45.00	1.00	2.27%	Non-Statutory
Fines							
Court administration and processing	Per item	GST Free	36.00	37.00	1.00	2.78%	Non-Statutory
Final reminder notice	Per item	GST Free	29.90	30.50	0.60	2.01%	Non-Statutory
Loading Zone Clearway Offences	Per item	GST Free	165.00	165.00	0.00	0.00%	Statutory
Parking Offences	Per item	GST Free	83.00	83.00	0.00	0.00%	Statutory
Penalty Reminder Fees	Per item	GST Free	25.80	25.80	0.00	0.00%	Statutory
Stopping Offences	Per item	GST Free	99.00	99.00	0.00	0.00%	Statutory
Permit							
Low impact Filming Permit fees	Per permit	GST Free	172.50	175.00	2.50	1.45%	Non-Statutory
Parking Bay Permit - Commercial	Per permit	GST Free	57.00	58.00	1.00	1.75%	Non-Statutory
Parking Bay Permit - Residential	Per permit	GST Free	26.00	27.00	1.00	3.85%	Non-Statutory
Permit 2 Temp Permits post 2004	Per permit	GST Free	300.00	300.00	0.00	0.00%	Non-Statutory
Permit 1 Temp Permits post 2004	Per permit	GST Free	100.00	100.00	0.00	0.00%	Non-Statutory
Residential Parking Permit (Type 1)	Per permit	GST Free	44.00	45.00	1.00	2.27%	Non-Statutory

Description of Fees and Charges	Unit of Measure	GST Status	2020/21	2021/22	Fee Increase	Fee Increase	Fee Type
			Fee incl GST \$	Fee incl GST \$	/(Decrease) \$	/(Decrease) %	
Residential Parking Permit (Type 2)	Per permit	GST Free	67.00	69.00	2.00	2.99%	Non-Statutory
Standard Filming Permit fee	Per permit	GST Free	345.00	350.00	5.00	1.45%	Non-Statutory
LOCAL LAWS							
Abandoned Vehicle Fees							
Release fee	Per item	GST Free	360.00	365.00	5.00	1.39%	Non-Statutory
Sale of Abandoned vehicles	Per item	GST Free	350.00	360.00	10.00	2.86%	Non-Statutory
Storage fee (per day)	Per day	GST Free	43.00	44.00	1.00	2.33%	Non-Statutory
Towing (per tow)	Per tow	GST Free	140.00	140.00	0.00	0.00%	Non-Statutory
Commercial Waste Bins							
Bin permit \$1 per litre (50L-1100L)	Per permit	GST Free	\$50 - \$1,100	\$50 - \$1,100	0.00	0.00%	Non-Statutory
Fire Hazards							
Fire hazard removal	Per inspection	GST Free	380.00	390.00	10.00	2.63%	Non-Statutory
Footpath Trading Permit							
Outdoor dining fees - A board	Per permit	GST Free	113.00	113.00	0.00	0.00%	Non-Statutory
Outdoor dining fees - application fee	Per permit	GST Free	45.00	45.00	0.00	0.00%	Non-Statutory
Outdoor dining fees - café screen (fixed or temp)	Per permit	GST Free	157.00	157.00	0.00	0.00%	Non-Statutory
Outdoor dining fees - display of goods	Per permit	GST Free	275.00	275.00	0.00	0.00%	Non-Statutory
Outdoor dining fees - heaters	Per permit	GST Free	49.00	49.00	0.00	0.00%	Non-Statutory
Outdoor dining fees - impound fee (other)	Per permit	GST Free	110.00	110.00	0.00	0.00%	Non-Statutory
Outdoor dining fees - per bench seat	Per permit	GST Free	98.00	115.00	17.00	17.35%	Non-Statutory
Outdoor dining fees - per chair	Per permit	GST Free	29.00	29.00	0.00	0.00%	Non-Statutory
Outdoor dining fees - per table	Per permit	GST Free	29.00	29.00	0.00	0.00%	Partial Cost Pricing
Outdoor dining fees - permit transfer	Per permit	GST Free	45.00	45.00	0.00	0.00%	Non-Statutory
Outdoor dining fees - planter boxes on footpath	Per permit	GST Free	50.00	50.00	0.00	0.00%	Non-Statutory
Outdoor dining fees - real estate auction/open for inspection signs per agency (annual fee)	Per permit	GST Free	605.00	605.00	0.00	0.00%	Non-Statutory
Outdoor dining fees - umbrella	Per permit	GST Free	50.00	50.00	0.00	0.00%	Non-Statutory
Local Law Permits							
Itinerant traders (per year)	Per permit	GST Free	1,937.00	1,970.00	33.00	1.70%	Non-Statutory

Description of Fees and Charges	Unit of Measure	GST Status	2020/21 Fee incl GST \$	2021/22 Fee incl GST \$	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %	Fee Type
Local Laws Impound items Release Fee							
Local Laws impound fees	Per permit	GST	102.00	105.00	3.00	2.94%	Non-Statutory
Local Laws Impound items storage fee							
Local Laws impound items storage fee (per item, per day)	Per permit	GST	45.00	50.00	5.00	11.11%	Statutory
Shopping Trolley Release Fees							
Shopping trolley release fees	Per permit	GST Free	50.00	50.00	0.00	0.00%	Non-Statutory
Skips on Roads							
Annual permit	Per permit	GST Free	1,000.00	1,050.00	50.00	5.00%	Non-Statutory
One off placement	Per permit	GST Free	50.00	55.00	5.00	10.00%	Non-Statutory
Tree Protection Permit							
To remove a tree on private property	Per permit	GST Free	200.00	204.00	4.00	2.00%	Non-Statutory
B71.Economic Development							
Business registration							
Business event attendance	Per attendance	GST	33.00	34.00	1.00	3.03%	Non-Statutory
C10.Mgr Assets & Capital Delivery							
Civil Work Plan Assessment Fee							
ROW AND Outfall Drain Construction	Per assessment	GST	370.00	370.00	0.00	0.00%	Non-Statutory
ROW OR Outfall Drain Construction	Per assessment	GST	190.00	190.00	0.00	0.00%	Non-Statutory
Engineering Service Fee							
Building over Easements	Per application	GST Free	0.00	294.70	294.70	100.00%	Non-Statutory
Legal Point of Discharge	Per application	Division 81	0.00	146.80	146.80	100.00%	Statutory Pricing
Works within roads 60km/h +	Per application	Division 81	0.00	651.05	651.05	100.00%	Statutory Pricing
Works within roads Under 50km/h	Per application	Division 81	0.00	354.96	354.96	100.00%	Statutory
Fees for Assessing and Approving Onsite Stormwater Detention Drainage Plans for Developments							
6 + Lot Developments	Per assessment	GST	260.00	260.00	0.00	0.00%	Non-Statutory
Up to 5 Lot Developments	Per assessment	GST	180.00	180.00	0.00	0.00%	Non-Statutory

Description of Fees and Charges	Unit of Measure	GST Status	2020/21 Fee incl GST \$	2021/22 Fee incl GST \$	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %	Fee Type
PROJECTS & INFRASTRUCTURE							
Engineering Service Fee							
Building over easements	Per application	GST Free	195.00	0.00	-195.00	-100.00%	Non-Statutory
Legal point of discharge	Per application	DIVISION 81	144.70	0.00	-144.70	-100.00%	Statutory
Subdivisional works - plan checking	Per application	DIVISION 81	0.00	0.00	0.00	0.00%	Statutory
Subdivisional works - supervision	Per application	DIVISION 81	0.00	0.00	0.00	0.00%	Statutory
INFRASTRUCTURE MAINTENANCE & SUPPORT							
Works NOT conducted on any part of the roadway, shoulder or pathway							
Municipal road speed greater than 50kph - minor works	Per application	DIVISION 81	88.90	88.90	0.00	0.00%	Statutory
Municipal road speed greater than 50kph - work other than minor works	Per application	DIVISION 81	348.00	348.00	0.00	0.00%	Statutory
Municipal road speed not more than 50kph - minor works	Per application	DIVISION 81	88.90	88.90	0.00	0.00%	Statutory
Municipal road speed not more than 50kph - work other than minor works	Per application	DIVISION 81	88.90	88.90	0.00	0.00%	Statutory
Works conducted on any part of the roadway, shoulder or pathway							
Municipal road speed greater than 50kph - minor works	Per application	DIVISION 81	137.70	137.70	0.00	0.00%	Statutory
Municipal road speed greater than 50kph - work other than minor works	Per application	DIVISION 81	638.30	638.30	0.00	0.00%	Statutory
Municipal road speed not more than 50kph - minor works	Per application	DIVISION 81	137.70	137.70	0.00	0.00%	Statutory
Municipal road speed not more than 50kph - work other than minor works	Per application	DIVISION 81	348.00	348.00	0.00	0.00%	Statutory
ROAD OPENING PERMITS							
Builder damage							
Cost of repairs	Per item	GST	195.00	200.00	5.00	2.56%	Full cost pricing
Crossing permits							
Crossing application fee	Per permit	GST	115.00	118.00	3.00	2.61%	Statutory
Crossing permits: industrial	Per permit	GST	225.00	230.00	5.00	2.22%	Statutory
Crossing permits: residential	Per permit	GST	225.00	230.00	5.00	2.22%	Statutory
Inspection fee							
Inspection fees	Per inspection	Division 81	200.00	202.00	2.00	1.00%	Statutory

Description of Fees and Charges	Unit of Measure	GST Status	2020/21 Fee incl GST \$	2021/22 Fee incl GST \$	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %	Fee Type
Road reinstatement							
Bitumen roads (per square metre)	Per square metre	GST	213.70	218.00	4.30	2.01%	Full cost pricing
Concrete footpath 125 - 150mm depth (per square metre)	Per square metre	GST	242.15	247.00	4.85	2.00%	Full cost pricing
Concrete footpath 75mm depth (per square metre)	Per square metre	GST	203.50	207.60	4.10	2.01%	Full cost pricing
Deep lift asphalt road/asphalt concrete road base per square metre)	Per square metre	GST	286.95	292.70	5.75	2.00%	Full cost pricing
Kerb & channel (per metre)	Per square metre	GST	213.70	218.00	4.30	2.01%	Full cost pricing
GREEN WASTE COLLECTION							
Green waste							
120 litre bin	Per bin	DIVISION 81	55.50	56.50	1.00	1.80%	Partial Cost Pricing
120 litre bin - pensioner	Per bin	DIVISION 81	32.00	32.60	0.60	1.88%	Non-Statutory
240 litre bin	Per bin	DIVISION 81	105.00	106.85	1.85	1.76%	Non-Statutory
240 litre bin - pensioner	Per bin	DIVISION 81	68.00	69.50	1.50	2.21%	Non-Statutory
RESIDENTIAL GARBAGE							
Recycling							
Business Recycling Service Establishment Fee	Per item	GST	100.10	102.00	1.90	1.90%	Partial Cost Pricing
Waste/Recycle							
Bin deliver, empty, clean, pick up including tipping fee	Per bin	GST	40.70	41.00	0.30	0.74%	Non-Statutory
Bin hire per each	Per bin	GST	12.80	13.00	0.20	1.56%	Non-Statutory
Bin not returned per each	Per bin	GST	70.40	71.00	0.60	0.85%	Non-Statutory
DAREBIN RESOURCE RECOVERY CENTRE							
CHARGED E-WASTE- DISPOSAL CHARGE							
Bulk e-waste	Per item	GST	1.00	1.00	0.00	0.00%	Non-Statutory
Large e-waste items (5kg +)	Per item	GST	10.20	10.20	0.00	0.00%	Non-Statutory
Medium e-waste items (up to 5kg)	Per item	GST	5.10	5.10	0.00	0.00%	Non-Statutory
Small e-waste items (up to 2kg)	Per item	GST	2.05	2.05	0.00	0.00%	Non-Statutory
RECYCLABLE - Residential Quantities							
Car and household batteries	Per item	GST	0.00	0.00	0.00	0.00%	Non-Statutory
Clothing - Charity disposal	Per item	GST	0.00	0.00	0.00	0.00%	Non-Statutory
Computer Key boards	Per item	GST	0.00	0.00	0.00	0.00%	Non-Statutory

Description of Fees and Charges	Unit of Measure	GST Status	2020/21	2021/22	Fee Increase	Fee Increase	Fee Type
			Fee incl GST \$	Fee incl GST \$	/(Decrease) \$	/(Decrease) %	
Computer peripherals	Per item	GST	0.00	0.00	0.00	0.00%	Non-Statutory
Computer printers	Per item	GST	0.00	0.00	0.00	0.00%	Non-Statutory
Computers	Per item	GST	0.00	0.00	0.00	0.00%	Non-Statutory
Fluorescent light tubes	Per item	GST	0.00	0.00	0.00	0.00%	Non-Statutory
Glass Containers	Per item	GST	0.00	0.00	0.00	0.00%	Non-Statutory
Paint	Per item	GST	0.00	0.00	0.00	0.00%	Non-Statutory
Paper	Per item	GST	0.00	0.00	0.00	0.00%	Non-Statutory
Televisions (No)	Per item	GST	0.00	0.00	0.00	0.00%	Non-Statutory
WASTE DISPOSAL CHARGE							
Any Waste - (Car boot load) Flat rate	Per item	GST	40.70	40.70	0.00	0.00%	Non-Statutory
Any Waste - (Half Car boot load) Flat rate	Per item	GST	20.35	20.35	0.00	0.00%	Non-Statutory
Any Waste - (Station Wagon load) Flat rate	Per item	GST	52.90	52.90	0.00	0.00%	Non-Statutory
Baby mattress	Per item	GST	20.35	20.35	0.00	0.00%	Non-Statutory
Bike tyres	Per item	GST	10.20	10.20	0.00	0.00%	Non-Statutory
Clean Bricks - (M3)	Per item	GST	69.20	69.20	0.00	0.00%	Non-Statutory
Clean Concrete - (M3)	Per item	GST	69.20	69.20	0.00	0.00%	Non-Statutory
Concrete - Per Tonne (Minimum 1 tonne limit)	Per item	GST	69.20	69.20	0.00	0.00%	Non-Statutory
Demolition & excavated material (heavy inert) - (M3)	Per item	GST	162.80	162.80	0.00	0.00%	Non-Statutory
Disposal domestic gas cylinders up to 9kg	Per item	GST	10.20	10.20	0.00	0.00%	Non-Statutory
Disposal domestic refrigerators/air conditioners	Per item	GST	27.45	27.45	0.00	0.00%	Non-Statutory
Green Waste - (M3)	Per item	GST	83.45	83.45	0.00	0.00%	Non-Statutory
Green Waste - Per Tonne (Minimum 1 tonne limit)	Per item	GST	198.41	198.40	-0.01	-0.01%	Non-Statutory
Heavy Inert - Per Tonne (Minimum 1 tonne limit)	Per item	GST	152.65	152.65	0.00	0.00%	Non-Statutory
Mattress/bed base (No)	Per item	GST	33.60	33.60	0.00	0.00%	Non-Statutory
Minimum charge	Per item	GST	20.35	20.35	0.00	0.00%	Non-Statutory
Mixed (General) Waste - Per Tonne (Minimum 1 tonne limit)	Per item	GST	241.15	241.15	0.00	0.00%	Non-Statutory
Mixed (general) waste - (M3)	Per item	GST	104.80	104.80	0.00	0.00%	Non-Statutory
PET/HDPE Plastic	Per item	GST	104.80	104.80	0.00	0.00%	Non-Statutory
Timber (non compostable) - (M3)	Per item	GST	78.35	78.35	0.00	0.00%	Non-Statutory

Description of Fees and Charges	Unit of Measure	GST Status	2020/21	2021/22	Fee Increase	Fee Increase	Fee Type
			Fee incl GST \$	Fee incl GST \$	/(Decrease) \$	/(Decrease) %	
Timber Waste - Per Tonne (Minimum 1 tonne limit)	Per item	GST	194.35	194.35	0.00	0.00%	Non-Statutory
Tyre - Agriculture - Large - (No)	Per item	GST	90.55	90.55	0.00	0.00%	Non-Statutory
Tyre - Agriculture - Small - (No)	Per item	GST	59.00	59.00	0.00	0.00%	Non-Statutory
Tyre - Medium 4 Wheel Drive - (No)	Per item	GST	17.30	17.30	0.00	0.00%	Non-Statutory
Tyre - Passenger Car - (No)	Per item	GST	15.25	15.25	0.00	0.00%	Non-Statutory
Tyre - Truck - Large - (No)	Per item	GST	54.95	54.95	0.00	0.00%	Non-Statutory
Tyre - Truck - Medium - (No)	Per item	GST	30.55	30.55	0.00	0.00%	Non-Statutory
Tyre - Truck - Small - (No)	Per item	GST	23.40	23.40	0.00	0.00%	Non-Statutory
Waste Engine oil (Litre)	Per item	GST	0.30	0.30	0.00	0.00%	Non-Statutory
BUNDOORA PARK - GOLF COURSE							
Rental							
Clubroom casual hire. (per day only - not evenings)	Per day	GST	275.00	280.00	5.00	1.82%	Non-Statutory
Rentals							
Golf club rentals (full year)	Per year	GST	1,730.00	1,760.00	30.00	1.73%	Non-Statutory
BUNDOORA PARK - PUBLIC OPEN SPACE							
User Fees and Charges							
Cross Country Small per day	Per day	GST	450.00	458.00	8.00	1.78%	Non-Statutory
Cross Country Large per day	Per day	GST	1,017.00	1,035.00	18.00	1.77%	Non-Statutory
Note: Additional fee for electricity for areas 4-5 and 7-8	Per day	GST	97.50	99.00	1.50	1.54%	Non-Statutory
Picnic shelter hire. Weekdays, weekends & public holidays - per day	Per day	GST	96.50	98.00	1.50	1.55%	Non-Statutory
Reserve Picnic Areas Weekdays Per site - per day	Per day	GST	116.00	118.00	2.00	1.72%	Non-Statutory
Reserve Picnic Areas Weekends Per site - per day	Per day	GST	126.50	129.00	2.50	1.98%	Non-Statutory
INFILL PLANTING							
Tree replacement due to vehicle crossing or development application							
Meduim or High retention value	Per application	GST	Depending on condition of the tree (calculated using the City of Melbourne amenity value method)	Depending on condition of the tree (calculated using the City of Melbourne amenity value method)	0.00	0.00%	Non-Statutory
Low retention value	Per application	GST	507.73	517.00	9.27	1.83%	Non-Statutory

Description of Fees and Charges	Unit of Measure	GST Status	2020/21 Fee incl GST \$	2021/22 Fee incl GST \$	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %	Fee Type
D0.Community							
AGED CARE SERVICES							
Community Transport Service							
Cost of transport per client per day	Per day	GST Free	5.00	5.00	0.00	0.00%	Non-Statutory
Darebin Bus (\$150 Bond)	Per booking	GST Free	53.00	54.00	1.00	1.89%	Non-Statutory
Delivered Meals							
Delivered Meals Fee	Per meal	GST Free	10.00	10.00	0.00	0.00%	Non-Statutory
Full Cost Delivered Meal - per meal	Per meal	GST Free	27.00	27.00	0.00	0.00%	Non-Statutory
Domestic Assistance							
COUPLE - over \$115,245 pa	Per hour	GST Free	46.00	46.00	0.00	0.00%	Non-Statutory
COUPLE - under \$59,802 pa	Per hour	GST Free	7.50	7.50	0.00	0.00%	Non-Statutory
COUPLE -over \$59,802 pa but under \$115,245 pa	Per hour	GST Free	18.20	18.20	0.00	0.00%	Non-Statutory
FAMILY with 1 child - over \$118,546 pa (plus an additional \$6,206 for each additional child)	Per hour	GST Free	46.00	46.00	0.00	0.00%	Non-Statutory
FAMILY with 1 child - over \$66,009 pa but under \$118,546 pa (plus and extra \$6,206 for each additional c	Per hour	GST Free	18.50	18.50	0.00	0.00%	Non-Statutory
FAMILY with 1 child - under \$66,009 pa (plus and extra \$6,206 for each additional child)	Per hour	GST Free	7.50	7.50	0.00	0.00%	Non-Statutory
Full Cost	Per hour	GST Free	75.80	75.80	0.00	0.00%	Non-Statutory
SINGLE - over \$39,089 pa but under \$86,208 pa	Per hour	GST Free	12.70	12.70	0.00	0.00%	Non-Statutory
SINGLE - over \$86,208 pa	Per hour	GST Free	46.00	46.00	0.00	0.00%	Non-Statutory
SINGLE- under \$39,089 pa	Per hour	GST Free	7.00	7.00	0.00	0.00%	Non-Statutory
Flexible Respite							
COUPLE - over \$115,245 pa (adult & children)	Per hour	GST Free	45.00	45.00	0.00	0.00%	Non-Statutory
COUPLE - over \$59,802 pa but under \$115,245 pa - (adult & children)	Per hour	GST Free	6.40	6.40	0.00	0.00%	Non-Statutory
COUPLE - under \$59,802 pa (adult & children)	Per hour	GST Free	4.10	4.10	0.00	0.00%	Non-Statutory
FAMILY with 1 child - over \$118,546 pa (plus an additional \$6,206 for each additional child) Respite care (adult & children)	Per hour	GST Free	45.00	45.00	0.00	0.00%	Non-Statutory
FAMILY with 1 child - under \$66,009 pa (plus and extra \$6,206 for each additional child) - (adult & children)	Per hour	GST Free	4.10	4.10	0.00	0.00%	Non-Statutory
FAMILY with 1 child- over \$66,009 pa but under \$118,546 pa (plus and extra \$6,206 for each additional child) - (adult & children)	Per hour	GST Free	6.40	6.40	0.00	0.00%	Non-Statutory
Full Cost	Per hour	GST Free	86.60	86.60	0.00	0.00%	Full cost pricing
SINGLE - over \$39,089 pa but under \$86,208 pa (adult & children)	Per hour	GST Free	6.40	6.40	0.00	0.00%	Non-Statutory

Description of Fees and Charges	Unit of Measure	GST Status	2020/21 Fee incl GST \$	2021/22 Fee incl GST \$	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %	Fee Type
SINGLE - over \$86,208 pa (adult & children)	Per hour	GST Free	45.00	45.00	0.00	0.00%	Non-Statutory
SINGLE- under \$39,089 pa (adult & children)	Per hour	GST Free	4.10	4.10	0.00	0.00%	Non-Statutory
Home Maintenance							
Full Cost - per hour	Per hour	GST Free	108.20	108.20	0.00	0.00%	Non-Statutory
High Level Fees COUPLE - over \$115,245 pa-	Per hour	GST Free	60.00	60.00	0.00	0.00%	Non-Statutory
High Level Fees FAMILY with 1 child - over \$118,546 pa (plus an additional \$6,206 for each additional child)	Per hour	GST Free	60.00	60.00	0.00	0.00%	Non-Statutory
High Level Fees SINGLE - over \$86,208 pa	Per hour	GST Free	58.00	58.00	0.00	0.00%	Non-Statutory
Low Level Fees COUPLE - under \$59,802 pa	Per hour	GST Free	15.00	15.00	0.00	0.00%	Non-Statutory
Low Level Fees FAMILY - under \$66,009pa	Per hour	GST Free	15.00	15.00	0.00	0.00%	Non-Statutory
Low Level Fees SINGLE - under \$39,089pa	Per hour	GST Free	14.00	14.00	0.00	0.00%	Non-Statutory
Medium Level Fees COUPLE - over \$59,802 pa but under \$115,245 pa	Per hour	GST Free	22.20	22.20	0.00	0.00%	Non-Statutory
Medium Level Fees FAMILY with 1 child - over \$66,009 pa but under \$118,546 pa (plus an extra \$6,206 for each additional child)	Per hour	GST Free	22.20	22.20	0.00	0.00%	Non-Statutory
Medium Level Fees SINGLE - over \$39,089 pa but under \$86,208 pa	Per hour	GST Free	21.20	21.20	0.00	0.00%	Non-Statutory
Personal Care							
COUPLE - over \$115,245 pa	Per hour	GST Free	48.00	48.00	0.00	0.00%	Non-Statutory
COUPLE - over \$59,802 pa but under \$115,245 pa	Per hour	GST Free	11.30	11.30	0.00	0.00%	Non-Statutory
COUPLE - under \$59,802 pa	Per hour	GST Free	5.20	5.20	0.00	0.00%	Non-Statutory
FAMILY with 1 child - over \$118,546 pa (plus an additional \$6,206 for each additional child)	Per hour	GST Free	48.00	48.00	0.00	0.00%	Non-Statutory
FAMILY with 1 child - over \$66,009 pa but under \$118,546 pa (plus and extra \$6,206 for each additional child)	Per hour	GST Free	11.30	11.30	0.00	0.00%	Non-Statutory
FAMILY with 1 child - under \$66,009 pa (plus and extra \$6,206 for each additional child)	Per hour	GST Free	5.20	5.20	0.00	0.00%	Non-Statutory

Description of Fees and Charges	Unit of Measure	GST Status	2020/21 Fee incl GST \$	2021/22 Fee incl GST \$	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %	Fee Type
Full Cost	Per hour	GST Free	97.50	97.50	0.00	0.00%	Non-Statutory
SINGLE - over \$39,089 pa but under \$86,208 pa	Per hour	GST Free	11.30	11.30	0.00	0.00%	Non-Statutory
SINGLE - over \$86,208 pa	Per hour	GST Free	48.00	48.00	0.00	0.00%	Non-Statutory
SINGLE- under \$39,089pa	Per hour	GST Free	5.20	5.20	0.00	0.00%	Non-Statutory
Social Support Group							
Full Cost Social Support Group (SSG)	Per visit	GST	63.90	63.90	0.00	0.00%	Non-Statutory
Social Support Group High (SSG)	Per visit	GST Free	14.00	14.00	0.00	0.00%	Non-Statutory
SENIOR CITIZEN CENTRES							
Room Hire							
East Preston Senior Citizens Centre Donald Street per hour	Per hour	GST	9.90	10.20	0.30	3.03%	Non-Statutory
East Reservoir Senior Citizens Centre 7a Strathmerton Street per hour	Per hour	GST	9.90	10.20	0.30	3.03%	Non-Statutory
Northcote Senior Citizens Centre 18a Bent Street per hour	Per hour	GST	9.90	10.20	0.30	3.03%	Non-Statutory
Regent Centre Senior Citizens Centre	Per hour	GST	9.90	10.20	0.30	3.03%	Non-Statutory
Reservoir Senior Citizens Centre Wright Street per hour	Per hour	GST	9.90	10.20	0.30	3.03%	Non-Statutory
YOUTH SERVICES							
Decibels							
Recording & mixing for community projects targeting under 25's (including engineer) per hour	Per hour	GST	27.50	27.50	0.00	0.00%	Non-Statutory
Studio/room hire	0	GST	33.00	33.00	0.00	0.00%	Non-Statutory
FREEZA							
Standard Event- ticket sales	Per ticket	GST	5.50	5.50	0.00	0.00%	Non-Statutory
D23.Family & Community Program							
TOY LIBRARY SERVICE							
Fines							
January 2021 - December 2021 Miscellaneous - Fines (as of 1st Jan)	Per fine	Division 81	3.50	3.60	0.10	2.86%	Non-Statutory
January 2022 - December 2022 Miscellaneous - Fines (as of 1st Jan)	Per fine	Division 81	3.60	3.60	3.60	0.00%	Non-Statutory
Membership							
January 2021 - December 2021 Additional Toy (Small)	Per membership	Division 81	2.80	3.00	0.20	7.14%	Non-Statutory
January 2021 - December 2021 Additional Toy (Large)	Per membership	Division 81	5.90	6.00	0.10	1.69%	Non-Statutory
January 2021 - December 2021 Grandparent	Per membership	Division 81	12.10	12.30	0.20	1.65%	Non-Statutory
January 2021 - December 2021 Renewal Fee - Group/Service	Per membership	Division 81	70.70	72.00	1.30	1.84%	Non-Statutory

Description of Fees and Charges	Unit of Measure	GST Status	2020/21 Fee incl GST \$	2021/22 Fee incl GST \$	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %	Fee Type
January 2021 - December 2021 Student	Per membership	Division 81	12.10	12.30	0.20	1.65%	Non-Statutory
January 2021- December 2021 Concession Rate	Per membership	Division 81	6.90	7.00	0.10	1.45%	Non-Statutory
January 2021 - December 2021 Annual Fee (as of 1st Jan)	Per membership	Division 81	50.20	51.00	0.80	1.59%	Non-Statutory
January 2022 - December 2022 Additional Toy (Small)	Per membership	Division 81	3.00	3.00	0.00	0.00%	Non-Statutory
January 2022 - December 2022 Additional Toy (Large)	Per membership	Division 81	6.00	6.00	0.00	0.00%	Non-Statutory
January 2022 - December 2022 Grandparent	Per membership	Division 81	12.30	12.30	0.00	0.00%	Non-Statutory
January 2022 - December 2022 Renewal Fee - Group/Service	Per membership	Division 81	72.00	72.00	0.00	0.00%	Non-Statutory
January 2022 - December 2022 Student	Per membership	Division 81	12.30	12.30	0.00	0.00%	Non-Statutory
January 2022 - December 2022 Concession Rate	Per membership	Division 81	7.00	7.00	0.00	0.00%	Non-Statutory
January 2022 - December 2022 Annual Fee (as of 1st Jan)	Per membership	Division 81	51.00	51.00	0.00	0.00%	Non-Statutory
EARLY YEARS SUPPORT							
Fairfield Room							
Hire Fees- Activity Room - weekends per hour	Per hour	GST	24.50	24.95	0.45	1.84%	Non-Statutory
Darebin & non profit Organisations (Per Hour)	Per hour	GST	10.40	10.60	0.20	1.92%	Non-Statutory
Non Darebin or Profit making Organisations (Per Hour)	Per hour	GST	23.00	23.40	0.40	1.74%	Non-Statutory
Thombury Early Years Facility Hire							
Darebin & non profit Organisations (Per Hour)	Per hour	GST	10.40	10.60	0.20	1.92%	Non-Statutory
Non Darebin or Profit making Organisations (Per Hour)	Per hour	GST	23.00	23.40	0.40	1.74%	Non-Statutory
IMMUNISATION							
Vaccine Sales							
BP Monitoring & Flu- Commercial Program (1-20 people) flat fee	Per program	GST Free	525.00	0.00	-525.00	-100.00%	Non-Statutory
BP Monitoring & Flu- Commercial Program (21 + people) per person	Per person	GST Free	31.50	0.00	-31.50	-100.00%	Non-Statutory
Commercial Program (travel greater than 30km from Preston)	Per person	GST Free	107.00	110.00	3.00	2.80%	Non-Statutory
VACCINES- Bexsero	Per person	GST Free	0.00	130.00	130.00	100.00%	Non-Statutory
VACCINES- Boostrix	Per person	GST Free	40.00	40.00	0.00	0.00%	Non-Statutory
VACCINES- Engerix (Hepatis B) Paediatric	Per person	GST Free	27.50	0.00	-27.50	-100.00%	Non-Statutory
VACCINES- Engerix Hep B Adult	Per person	GST Free	31.00	32.00	1.00	3.23%	Non-Statutory
VACCINES- GARDISAL 9	Per person	GST Free	175.00	190.00	15.00	8.57%	Non-Statutory
VACCINES- Hep A (per dose) Adult Havrix 1440	Per person	GST Free	82.50	82.50	0.00	0.00%	Non-Statutory
VACCINES- Hep A (per dose) Paediatric Havrix 720	Per person	GST Free	50.00	50.00	0.00	0.00%	Non-Statutory

Description of Fees and Charges	Unit of Measure	GST Status	2020/21	2021/22	Fee Increase	Fee Increase	Fee Type
			Fee incl GST \$	Fee incl GST \$	/(Decrease) \$	/(Decrease) %	
VACCINES- Hep A Paed Vaqta	Per person	GST Free	49.50	50.00	0.50	1.01%	Non-Statutory
VACCINES- IPOL	Per person	GST Free	48.50	48.50	0.00	0.00%	Non-Statutory
VACCINES- Infanrix Hexa	Per person	GST Free	102.50	0.00	-102.50	-100.00%	Non-Statutory
VACCINES- Infanrix IPV	Per person	GST Free	62.50	0.00	-62.50	-100.00%	Non-Statutory
VACCINES- Influenza	Per person	GST Free	20.00	20.00	0.00	0.00%	Non-Statutory
VACCINES- Influenza- Commercial Program (1-20 people) Flat Fee	Per program	GST Free	450.00	450.00	0.00	0.00%	Non-Statutory
VACCINES- Influenza- Commercial Program (21 + people) per person	Per person	GST Free	22.00	22.00	0.00	0.00%	Non-Statutory
VACCINES- Nimenrix	Per person	GST Free	70.00	70.00	0.00	0.00%	Non-Statutory
VACCINES- Prevenar 13V	Per person	GST Free	156.50	0.00	-156.50	-100.00%	Non-Statutory
VACCINES- Priorix	Per person	GST Free	41.00	0.00	-41.00	-100.00%	Non-Statutory
VACCINES- Priorix Tetra	Per person	GST Free	78.50	0.00	-78.50	-100.00%	Non-Statutory
VACCINES- Rotarix	Per person	GST Free	100.00	0.00	-100.00	-100.00%	Non-Statutory
VACCINES- Twinrix (Hepatitis A & B) Adult	Per person	GST Free	84.00	84.00	0.00	0.00%	Non-Statutory
VACCINES- Varilrix	Per person	GST Free	71.50	71.50	0.00	0.00%	Non-Statutory
D25.Children & Community Development							
KINDER & CHILDCARE REGISTRATION							
Application							
1st July 2021 - 31st January 2022 *Concession card holders	Per application	GST Free	No Charge	No Charge	0.00	0.00%	Non-Statutory
1st July 2021 - 31st January 2022 Centralised Child Care Application Fee	Per application	GST Free	27.00	27.00	0.00	0.00%	Non-Statutory
1st July 2021 - 31st January 2022 Centralised Kindergarten Application Fee	Per application	GST Free	27.00	27.00	0.00	0.00%	Non-Statutory
1st July 2021 - 31st January 2022 Centralised Pre- Kindergarten Application Fee	Per application	GST Free	27.00	27.00	0.00	0.00%	Non-Statutory
1 February 2022 to 30 June 2022 *Concession card holders	Per application	GST Free	No Charge	No Charge	0.00	0.00%	Non-Statutory
1 February 2022 to 30 June 2022 Centralised Child Care Application Fee	Per application	GST Free	28.00	28.00	0.00	0.00%	Non-Statutory
1 February 2022 to 30 June 2022 Centralised Kindergarten Application Fee	Per application	GST Free	28.00	28.00	0.00	0.00%	Non-Statutory
1 February 2022 to 30 June 2022 Centralised Pre- Kindergarten Application Fee	Per application	GST Free	28.00	28.00	0.00	0.00%	Non-Statutory
CHILDREN SERVICES							
Archiving Fee							
Retrieval and return delivery fee (per box)	Per box	GST Free	22.00	22.00	0.00	0.00%	Non-Statutory
Services with 0-50 enrolments (5+ boxes per annum)	Per box	GST Free	26.00	26.00	0.00	0.00%	Non-Statutory

Description of Fees and Charges	Unit of Measure	GST Status	2020/21 Fee incl GST \$	2021/22 Fee incl GST \$	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %	Fee Type
Services with 50-100 enrolments (7+ boxes per annum)	Per box	GST Free	26.00	26.00	0.00	0.00%	Non-Statutory
Services with 100+ enrolments (9+ boxes per annum)	Per box	GST Free	26.00	26.00	0.00	0.00%	Non-Statutory
SPORTS DEVELOPMENT PROGRAM							
Casual Ground Allocation							
Regional ground hire - per-day community use	Per day	GST	722.00	736.00	14.00	1.94%	Non-Statutory
Casual Ground Allocations							
District ground hire - per day for commercial access	Per day	GST	722.00	735.00	13.00	1.80%	Non-Statutory
District ground hire - per day for community access	Per day	GST	363.00	370.00	7.00	1.93%	Non-Statutory
Edwardes Lake Athletics Track & Hardiman Reserve Hockey Pitch (commercial access)	Per day	GST	722.00	735.00	13.00	1.80%	Non-Statutory
Edwardes Lake Athletics Track & Hardiman Reserve Hockey Pitch (community access)	Per day	GST	362.00	370.00	8.00	2.21%	Non-Statutory
Neighbourhood & Local ground hire - per day for School access	Per day	GST	No Charge	No Charge	0.00	0.00%	Non-Statutory
Neighbourhood & Local ground hire - per day for commercial access	Per day	GST	200.00	204.00	4.00	2.00%	Non-Statutory
Neighbourhood & Local ground hire - per day for community access	Per day	GST	99.00	101.00	2.00	2.02%	Non-Statutory
Regional ground hire - per day for commercial access	Per day	GST	1,444.00	1,470.00	26.00	1.80%	Non-Statutory
Grade 1 (District)							
Additional oval shared use	Per oval	GST	654.00	685.00	31.00	4.74%	Non-Statutory
Additional oval sole use	Per oval	GST	861.00	876.00	15.00	1.74%	Non-Statutory
Shared use of oval	Per oval	GST	1,172.00	1,193.00	21.00	1.79%	Non-Statutory
Sole use of oval	Per oval	GST	1,719.00	1,749.00	30.00	1.75%	Non-Statutory
Grade 1A (Regional)							
Additional oval shared use	Per oval	GST	3,298.00	3,356.00	58.00	1.76%	Non-Statutory
Additional oval sole use	Per oval	GST	4,341.00	4,417.00	76.00	1.75%	Non-Statutory
Shared use of oval	Per oval	GST	6,508.00	6,622.00	114.00	1.75%	Non-Statutory
Sole use of oval	Per oval	GST	8,676.00	8,828.00	152.00	1.75%	Non-Statutory
Grade 2 (Local)							
Additional oval shared use	Per oval	GST	583.00	593.00	10.00	1.72%	Non-Statutory
Additional oval sole use	Per oval	GST	782.00	797.00	15.00	1.92%	Non-Statutory
Shared use of oval	Per oval	GST	1,155.00	1,175.00	20.00	1.73%	Non-Statutory
Sole use of oval	Per oval	GST	1,562.00	1,589.00	27.00	1.73%	Non-Statutory

Description of Fees and Charges	Unit of Measure	GST Status	2020/21 Fee incl GST \$	2021/22 Fee incl GST \$	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %	Fee Type
Grade 3 (Neighbourhood)							
Additional oval shared use	Per oval	GST	396.00	403.00	7.00	1.77%	Non-Statutory
Additional oval sole use	Per oval	GST	522.00	631.00	109.00	20.88%	Non-Statutory
Shared use of oval	Per oval	GST	781.00	795.00	14.00	1.79%	Non-Statutory
Sole use of oval	Per oval	GST	1,042.00	1,060.00	18.00	1.73%	Non-Statutory
Recreation Trades							
Hot air balloon operator annual fee	Per permit	GST	2,896.00	2,947.00	51.00	1.76%	Non-Statutory
Hot air balloon per casual take- off/ landing	Per trip	GST	193.00	196.00	3.00	1.55%	Non-Statutory
D34. Leisure Contracts							
DAREBIN COMMUNITY SPORTS STADIUM							
Stadium Entry Fees							
Adult	Per visit	GST	2.55	2.60	0.05	1.96%	Non-Statutory
Concession (Student, Health Care Card, Pension Card)	Per visit	GST	2.25	2.30	0.05	2.22%	Non-Statutory
Family (2 Adults, 2 Children)	Per visit	GST	7.30	7.30	0.00	0.00%	Non-Statutory
Programs							
Group Class- Community Access	Per item	GST	6.10	6.20	0.10	1.64%	Non-Statutory
Group Fitness	Per item	GST	16.80	17.00	0.20	1.19%	Non-Statutory
Group Fitness Concession	Per item	GST	14.25	14.50	0.25	1.75%	Non-Statutory
Rock Up Netball Team Sheet	Per item	GST	71.20	73.00	1.80	2.53%	Non-Statutory
Rock Up individual	Per item	GST	10.20	10.50	0.30	2.94%	Non-Statutory
School Holiday Program	Per item	GST	61.00	62.00	1.00	1.64%	Non-Statutory
Facility Hire							
Foyer Office Hire	Per hour	GST	5.10	5.20	0.10	1.96%	Market pricing
Indoor Court Hire - Off Peak	Per hour	GST	43.75	45.00	1.25	2.86%	Non-Statutory
Indoor Court Hire - Peak	Per hour	GST	56.95	58.00	1.05	1.84%	Non-Statutory
Indoor Court Hire - Peak/ Contracted	Per hour	GST	53.95	55.00	1.05	1.95%	Non-Statutory
Mezzanine Hire	Per hour	GST	29.50	30.00	0.50	1.69%	Non-Statutory
Multi Purpose Room Hire	Per hour	GST	36.65	38.00	1.35	3.68%	Non-Statutory
Outdoor Court Hire - Lights Off	Per hour	GST	33.60	34.00	0.40	1.19%	Non-Statutory

Description of Fees and Charges	Unit of Measure	GST Status	2020/21	2021/22	Fee Increase	Fee Increase	Fee Type
			Fee incl GST \$	Fee incl GST \$	/(Decrease) \$	/(Decrease) %	
Outdoor Court Hire - Lights On	Per hour	GST	36.60	37.00	0.40	1.09%	Non-Statutory
Storage Fee	Per hour	GST	5.10	5.20	0.10	1.96%	Market pricing
Tennis Court Hire - Lights Off	Per hour	GST	33.60	34.00	0.40	1.19%	Non-Statutory
Tennis Court Hire - Lights On	Per hour	GST	36.65	37.00	0.35	0.95%	Non-Statutory
Upstairs Office Hire	Per hour	GST	15.25	15.50	0.25	1.64%	Market pricing
NORTHCOTE GOLF COURSE							
Membership Fees							
Adult 5 weekday direct debit (fortnight)	Per membership	GST	27.90	28.00	0.10	0.36%	Non-Statutory
Adult 5 weekday upfront	Per membership	GST	659.00	660.00	1.00	0.15%	Market pricing
Adult 7 day Upfront	Per membership	GST	759.00	760.00	1.00	0.13%	Market pricing
Adult 7 day direct debit (fortnight)	Per membership	GST	31.55	32.00	0.45	1.43%	Market pricing
Concession/ Pensioner 5 day direct debit (fortnight)	Per membership	GST	21.40	21.50	0.10	0.47%	Market pricing
Concession/Pensioner 5 day upfront	Per membership	GST	509.00	510.00	1.00	0.20%	Market pricing
Concession/Pensioner 7 day direct debit (fortnight)	Per membership	GST	25.45	25.50	0.05	0.20%	Market pricing
Concession/Pensioner 7 day upfront	Per membership	GST	599.00	600.00	1.00	0.17%	Market pricing
Junior 7 day direct debit (fortnight)	Per membership	GST	13.25	13.50	0.25	1.89%	Market pricing
Junior 7 day upfront	Per membership	GST	309.00	310.00	1.00	0.32%	Market pricing
Joining Fee							
Adult	Per visit	GST	101.75	102.00	0.25	0.25%	Non-Statutory
Junior	Per fee	GST	50.90	51.00	0.10	0.20%	Non-Statutory
Green Fees							
Adult 9 Holes	Per fee	GST	21.40	21.50	0.10	0.47%	Non-Statutory
Adults 18 Holes	Per fee	GST	29.00	29.50	0.50	1.72%	Non-Statutory
Concession 18 Holes	Per fee	GST	24.40	24.50	0.10	0.41%	Non-Statutory
Concession 9 Holes	Per fee	GST	17.30	17.50	0.20	1.16%	Non-Statutory
Junior 18 Holes (Weekdays Weekend & Public Holidays after midday)	Per fee	GST	14.25	14.50	0.25	1.75%	Non-Statutory
Junior 9 Holes (Weekdays Weekend & Public Holidays after midday)	Per fee	GST	12.20	12.50	0.30	2.46%	Non-Statutory

Description of Fees and Charges	Unit of Measure	GST Status	2020/21 Fee incl GST \$	2021/22 Fee incl GST \$	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %	Fee Type
DAREBIN INTERNATIONAL SPORTS CENTRE							
DCBC - State Lawn Bowls Centre							
Community hire - per person for 2 hours	Per hour	GST	11.00	11.00	0.00	0.00%	Non-Statutory
Indoor Green hire- cycling event full day	Per day	GST	610.00	615.00	5.00	0.82%	Non-Statutory
FFV - State Football Centre							
Daily Rates Commercial Booking	Per day	GST	1,282.00	1,305.00	23.00	1.79%	Non-Statutory
Daily Rates Community Booking	Per day	GST	641.00	652.00	11.00	1.72%	Non-Statutory
Daily Rates FFV Affiliated Club	Per day	GST	804.00	805.00	1.00	0.12%	Non-Statutory
Hourly Rates FFV Affiliated Club	Per day	GST	127.00	127.00	0.00	0.00%	Non-Statutory
Hourly Rates Northcote FC	Per hour	GST	56.00	56.00	0.00	0.00%	Non-Statutory
Hourly Rates Schools (After Hours)	Per hour	GST	127.00	127.00	0.00	0.00%	Non-Statutory
Hourly Rates Schools (School Hours)	Per hour	GST	80.00	80.00	0.00	0.00%	Non-Statutory
Hourly Rates Social Booking	Per hour	GST	193.00	193.00	0.00	0.00%	Non-Statutory
NARRANDJERI STADIUM							
Peak (after 5.00pm)							
Full Court (i.e. Basketball, netball, futsal, roller derby etc)	Per hour	GST	0.00	58.30	58.30	100.00%	Non-Statutory
Outdoor Court (i.e. netball, tennis etc)	Per hour	GST	0.00	39.60	39.60	100.00%	Non-Statutory
Volleyball Court	Per hour	GST	0.00	32.07	32.07	100.00%	Non-Statutory
Badminton Court	Per hour	GST	0.00	28.05	28.05	100.00%	Non-Statutory
Indoor Courts Schools	Per hour	GST	0.00	27.50	27.50	100.00%	Non-Statutory
Outdoor Courts Schools	Per hour	GST	0.00	27.50	27.50	100.00%	Non-Statutory
Multi- purpose Function Room	Per hour	GST	0.00	39.60	39.60	100.00%	Non-Statutory
Upstairs Meeting Room	Per hour	GST	0.00	16.50	16.50	100.00%	Non-Statutory
Foyer Meeting Room	Per hour	GST	0.00	16.50	16.50	100.00%	Non-Statutory
Off Peak (8.30am - 5.00pm)							
Full Court (i.e. Basketball, netball, futsal, roller derby etc)	Per hour	GST	0.00	47.30	47.30	100.00%	Non-Statutory
Outdoor Court	Per hour	GST	0.00	36.30	36.30	100.00%	Non-Statutory
Volleyball Court	Per hour	GST	0.00	26.84	26.84	100.00%	Non-Statutory
Badminton Court	Per hour	GST	0.00	24.42	24.42	100.00%	Non-Statutory
Indoor Courts Schools	Per hour	GST	0.00	27.50	27.50	100.00%	Non-Statutory

Description of Fees and Charges	Unit of Measure	GST Status	2020/21 Fee incl GST \$	2021/22 Fee incl GST \$	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %	Fee Type
Outdoor Courts Schools	Per hour	GST	0.00	27.50	27.50	100.00%	Non-Statutory
Multi- purpose Function Room	Per hour	GST	0.00	39.60	39.60	100.00%	Non-Statutory
Upstairs Meeting Room	Per hour	GST	0.00	16.50	16.50	100.00%	Non-Statutory
Foyer Meeting Room	Per hour	GST	0.00	16.50	16.50	100.00%	Non-Statutory
NORTHCOTE AQUATIC & REC. CENTRE							
10 Pass Cards							
Adult Swim (10)	Per visit	GST	62.25	62.25	0.00	0.00%	Non-Statutory
Adult Swim (10) - Concession	Per visit	GST	50.35	50.35	0.00	0.00%	Non-Statutory
Child Swim (10)	Per visit	GST	50.35	50.35	0.00	0.00%	Non-Statutory
Family Swim (10)	Per visit	GST	174.90	174.90	0.00	0.00%	Non-Statutory
Family Swim (10) Concession	Per visit	GST	151.10	151.10	0.00	0.00%	Non-Statutory
Group Fitness (10) - Concession	Per visit	GST	128.20	128.20	0.00	0.00%	Non-Statutory
Group Fitness (10) - Pryme	Per visit	GST	68.65	68.65	0.00	0.00%	Non-Statutory
Group Fitness Class (10)	Per visit	GST	151.10	151.10	0.00	0.00%	Non-Statutory
Swim, Spa, Sauna (10)	Per visit	GST	109.90	109.90	0.00	0.00%	Non-Statutory
Swim, Spa, Sauna (10) - Concession	Per visit	GST	93.40	93.40	0.00	0.00%	Non-Statutory
20 Visits							
Single Child Care Non Members (20)	Per visit	GST	192.30	192.30	0.00	0.00%	Non-Statutory
20 Visits- Child Pass							
Family Care Non Members (20)	Per visit	GST	366.30	366.30	0.00	0.00%	Non-Statutory
Single Child Care Members (20)	Per visit	GST	122.70	122.70	0.00	0.00%	Non-Statutory
20 Visits- Family Pass							
Family Care Members (20)	Per visit	GST	178.00	178.00	0.00	0.00%	Non-Statutory
Aqua							
Aqua Aerobics	Per visit	GST	16.80	16.80	0.00	0.00%	Non-Statutory
Aqua Aerobics - Concession	Per visit	GST	14.65	14.65	0.00	0.00%	Non-Statutory
Aqua Movers	Per visit	GST	7.65	7.65	0.00	0.00%	Non-Statutory
Aqua Memberships							
Concession joining fee	Per membership	GST	71.20	71.20	0.00	0.00%	Non-Statutory
Fortnightly Debit	Per membership	GST	28.50	28.50	0.00	0.00%	Non-Statutory

Description of Fees and Charges	Unit of Measure	GST Status	2020/21 Fee incl GST \$	2021/22 Fee incl GST \$	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %	Fee Type
Fortnightly Debit - Concession	Per membership	GST	24.40	24.40	0.00	0.00%	Non-Statutory
Joining fee	Per membership	GST	91.60	91.60	0.00	0.00%	Non-Statutory
Carnivals							
25M Lane Hire per Hour (Casual)	Per hour	GST	51.90	51.90	0.00	0.00%	Non-Statutory
25m whole pool hire per hour	Per hour	GST	145.50	145.50	0.00	0.00%	Non-Statutory
50M Lane Hire per Hour (Casual)	Per hour	GST	65.10	65.10	0.00	0.00%	Non-Statutory
50m whole pool Hire per Hour	Per hour	GST	305.25	305.25	0.00	0.00%	Non-Statutory
Lifeguard Hire Rate for Carnivals	Per hour	GST	40.70	40.70	0.00	0.00%	Non-Statutory
Casual Gym							
Access for All	Per session	GST	5.10	5.10	0.00	0.00%	Non-Statutory
Active Adults	Per session	GST	7.65	7.65	0.00	0.00%	Non-Statutory
Adult Gym/Swim/Spa/Steam	Per session	GST	21.90	21.90	0.00	0.00%	Non-Statutory
Gym Concession	Per session	GST	18.60	18.60	0.00	0.00%	Non-Statutory
Health Consultation	Per session	GST	71.20	71.20	0.00	0.00%	Non-Statutory
Child Care							
Members (Per Child Per Session)	Per session	GST	6.80	6.80	0.00	0.00%	Non-Statutory
Non Members (Per Child Per Session)	Per session	GST	12.70	12.70	0.00	0.00%	Non-Statutory
Family Members (2 or more from same family)							
Members (Per Child Per Session)	Per session	GST	10.70	10.70	0.00	0.00%	Non-Statutory
Non Members	Per session	GST	20.35	20.35	0.00	0.00%	Non-Statutory
Occasional Care - 1 Child (2 hours)	Per session	GST	18.30	18.30	0.00	0.00%	Non-Statutory
Group Fitness							
Group Fitness Adult	Per session	GST	16.80	16.80	0.00	0.00%	Non-Statutory
Group Fitness Concession	Per item	GST	14.25	14.25	0.00	0.00%	Partial Cost Pricing
Group Fitness Pryme (specific classes)	Per session	GST	7.65	7.65	0.00	0.00%	Partial Cost Pricing
Group Fitness Teenage (specific classes)	Per session	GST	8.15	8.15	0.00	0.00%	Partial Cost Pricing
Health & Wellness Membership Gym/Aerobics/S/S/S)							
12 Month	Per membership	GST	1,212.85	1,212.85	0.00	0.00%	Non-Statutory
12 Month - Concession	Per membership	GST	1,046.20	1,046.20	0.00	0.00%	Non-Statutory

Description of Fees and Charges	Unit of Measure	GST Status	2020/21	2021/22	Fee Increase	Fee Increase	Fee Type
			Fee incl GST \$	Fee incl GST \$	/(Decrease) \$	/(Decrease) %	
3 Month	Per membership	GST	485.35	485.35	0.00	0.00%	Non-Statutory
3 Month - Concession	Per membership	GST	412.10	412.10	0.00	0.00%	Non-Statutory
6 Month	Per membership	GST	745.85	745.85	0.00	0.00%	Non-Statutory
6 Month - Concession	Per membership	GST	630.85	630.85	0.00	0.00%	Non-Statutory
Concession joining fee	Per membership	GST	91.60	91.60	0.00	0.00%	Non-Statutory
Fortnightly Debit	Per membership	GST	42.75	42.75	0.00	0.00%	Non-Statutory
Fortnightly Debit - Concession	Per membership	GST	36.30	36.30	0.00	0.00%	Non-Statutory
Joining fee	Per membership	GST	101.75	101.75	0.00	0.00%	Non-Statutory
PrYme membership	Per membership	GST	28.50	28.50	0.00	0.00%	Non-Statutory
Other Fees							
Lockers	Per visit	GST	3.55	3.55	0.00	0.00%	Non-Statutory
Lost Locker Keys	Per item	GST	20.35	20.35	0.00	0.00%	Non-Statutory
Security Pouch	Per item	GST	3.55	3.55	0.00	0.00%	Non-Statutory
Personal Training							
Challenge Fitness Camp - Members rate (per session)	Per session	GST	15.75	15.75	0.00	0.00%	Non-Statutory
Challenge Fitness Camp - Non members rate (per session)	Per session	GST	20.85	20.85	0.00	0.00%	Non-Statutory
Personal Training 1 on 1 - 30 minutes - Member	Per session	GST	43.75	43.75	0.00	0.00%	Non-Statutory
Personal Training 1 on 1 - 30 minutes - Non Member	Per session	GST	53.95	53.95	0.00	0.00%	Non-Statutory
Personal Training 1 on 1 - 60 minutes - Member	Per session	GST	72.25	72.25	0.00	0.00%	Non-Statutory
Personal Training 1 on 1 - 60 minutes - Non Member	Per session	GST	90.55	90.55	0.00	0.00%	Non-Statutory
Personal Training 2 on 1 - 30 minutes - Member	Per session	GST	65.10	65.10	0.00	0.00%	Non-Statutory
Personal Training 2 on 1 - 30 minutes - Non Member	Per session	GST	81.40	81.40	0.00	0.00%	Non-Statutory
Personal Training 2 on 1 - 60 minutes - Member	Per session	GST	108.85	108.85	0.00	0.00%	Non-Statutory
Personal Training 2 on 1 - 60 minutes - Non Member	Per session	GST	135.35	135.35	0.00	0.00%	Non-Statutory
Personal Training 3 on 1 - 30 minutes - Member	Per session	GST	76.30	76.30	0.00	0.00%	Non-Statutory
Personal Training 3 on 1 - 30 minutes - Non Member	Per session	GST	95.64	95.64	0.00	0.00%	Non-Statutory
Personal Training 3 on 1 - 60 minutes - Member	Per session	GST	127.20	127.20	0.00	0.00%	Non-Statutory
Personal Training 3 on 1 - 60 minutes - Non Member	Per session	GST	157.70	157.70	0.00	0.00%	Non-Statutory

Description of Fees and Charges	Unit of Measure	GST Status	2020/21 Fee incl GST \$	2021/22 Fee incl GST \$	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %	Fee Type
Room Hire							
Birthday Party Per Child fee (10 children for more)	Per room	GST	16.30	16.30	0.00	0.00%	Non-Statutory
Birthday Party Room	Per room	GST	61.05	61.05	0.00	0.00%	Non-Statutory
Birthday Party additional instructor	Per room	GST	100.75	100.75	0.00	0.00%	Non-Statutory
Group Fitness Studio	Per room	GST	132.30	132.30	0.00	0.00%	Non-Statutory
Occasional Care Room	Per room	GST	86.50	86.50	0.00	0.00%	Non-Statutory
Programme Room 2	Per room	GST	111.90	111.90	0.00	0.00%	Non-Statutory
Schools Lessons- Child School Entry							
Schools T2 & T3 - Student lesson rate: Ratio 1:6	Per lesson	GST Free	11.70	11.70	0.00	0.00%	Non-Statutory
Schools T2 & T3 - Student lesson rate: Ratio 1:7	Per lesson	GST Free	11.70	11.70	0.00	0.00%	Non-Statutory
Schools T2 & T3 - Student lesson rate: Ratio 1:8	Per lesson	GST Free	10.20	10.20	0.00	0.00%	Non-Statutory
Schools T2 & T3 - Student lesson rate: Ratio 1:9	Per lesson	GST Free	10.20	10.20	0.00	0.00%	Non-Statutory
Schools T4 & T1 - Student lesson rate: Ratio 1:6	Per lesson	GST Free	12.20	12.20	0.00	0.00%	Non-Statutory
Schools T4 & T1 - Student lesson rate: Ratio 1:7	Per lesson	GST Free	12.20	12.20	0.00	0.00%	Non-Statutory
Schools T4 & T1 - Student lesson rate: Ratio 1:8	Per lesson	GST Free	11.70	11.70	0.00	0.00%	Non-Statutory
Schools T4 & T1 - Student lesson rate: Ratio 1:9	Per lesson	GST Free	11.70	11.70	0.00	0.00%	Non-Statutory
Swim Club							
Swim Club - 1 lesson per week	Per lesson	GST	16.70	16.70	0.00	0.00%	Non-Statutory
Swim Club - 2 lesson per week	Per lesson	GST	29.25	29.25	0.00	0.00%	Non-Statutory
Swim Club - 3 lesson per week	Per lesson	GST	39.70	39.70	0.00	0.00%	Non-Statutory
Swim Club - 4 lesson per week	Per lesson	GST	47.80	47.80	0.00	0.00%	Non-Statutory
Swim Club - 5 lesson per week	Per lesson	GST	56.65	56.65	0.00	0.00%	Non-Statutory
Swim Entry							
Adult Concession Restricted Swim 8 am to 4pm (During School Terms)	Per lesson	GST	4.60	4.60	0.00	0.00%	Non-Statutory
Adult Swim - 16Yrs +	Per visit	GST	6.95	6.95	0.00	0.00%	Non-Statutory
Children under 2Yrs	Per lesson	GST	No Charge	No Charge	0.00	0.00%	Non-Statutory
Concession Swim	Per visit	GST	5.60	5.60	0.00	0.00%	Non-Statutory
Family (2 Adults & 3 Child.)	Per visit	GST	19.45	19.45	0.00	0.00%	Non-Statutory
Family (2 Adults & 3 Child.) concession	Per lesson	GST	16.80	16.80	0.00	0.00%	Non-Statutory

Description of Fees and Charges	Unit of Measure	GST Status	2020/21 Fee incl GST \$	2021/22 Fee incl GST \$	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %	Fee Type
Junior Swim - 2Yrs +	Per lesson	GST	5.60	5.60	0.00	0.00%	Non-Statutory
Non Participant Entry	Per lesson	GST	5.10	5.10	0.00	0.00%	Non-Statutory
Swim Lesson Junior Life							
SS JLG Debit 1st	Per lesson	GST Free	33.60	33.60	0.00	0.00%	Non-Statutory
Swim Lessons- Joining Fee							
All Swim Lessons	Per lesson	GST Free	30.50	30.50	0.00	0.00%	Non-Statutory
Swim Lessons- Swim School Infants price per lesson							
SS Infant Debit	Per lesson	GST Free	19.85	19.85	0.00	0.00%	Non-Statutory
SS Preschool Debit	Per lesson	GST Free	19.85	19.85	0.00	0.00%	Non-Statutory
Swim Lessons- term							
12 month term payment	Per lesson	GST Free	503.65	503.65	0.00	0.00%	Market pricing
3 month term payment	Per lesson	GST Free	234.00	234.00	0.00	0.00%	Market pricing
6 month term payment	Per lesson	GST Free	315.40	315.40	0.00	0.00%	Market pricing
Swim School Adult price per lesson							
SS Adult Debit	Per lesson	GST Free	22.40	22.40	0.00	0.00%	Non-Statutory
Swim School Primary price per lesson							
SS Primary Debit	Per lesson	GST Free	19.85	19.85	0.00	0.00%	Non-Statutory
Swim, Spa & Sauna							
Adult	Per visit	GST	12.20	12.20	0.00	0.00%	Non-Statutory
After Class	Per visit	GST	4.80	4.80	0.00	0.00%	Non-Statutory
After Entry	Per visit	GST	5.10	5.10	0.00	0.00%	Non-Statutory
Concession - 6am - 4pm	Per visit	GST	10.40	10.40	0.00	0.00%	Non-Statutory
Teenage Memberships							
Fortnightly Debit	Per membership	GST	25.95	25.95	0.00	0.00%	Non-Statutory
Joining Fee	Per membership	GST	71.20	71.20	0.00	0.00%	Non-Statutory
Teenage Memberships							
12 month	Per membership	GST	503.65	503.65	0.00	0.00%	Non-Statutory

Description of Fees and Charges	Unit of Measure	GST Status	2020/21 Fee incl GST \$	2021/22 Fee incl GST \$	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %	Fee Type
Tennis							
30min Private Lesson	Per hour	GST	45.80	45.80	0.00	0.00%	Non-Statutory
45min Private Lesson	Per hour	GST	61.05	61.05	0.00	0.00%	Non-Statutory
60min Private Lesson	Per hour	GST	76.30	76.30	0.00	0.00%	Non-Statutory
Adult Group Coaching	Per hour	GST	19.35	19.35	0.00	0.00%	Non-Statutory
Cardio Tennis	Per hour	GST	13.25	13.25	0.00	0.00%	Non-Statutory
Tennis - Hot Shots Green (10 to 12 years) 60 mins	Per hour	GST	25.00	25.00	0.00	0.00%	Non-Statutory
Tennis - Hot Shots Orange (8 to 10 years) 60 mins	Per hour	GST	25.00	25.00	0.00	0.00%	Non-Statutory
Tennis - Hot Shots Red and Blue (3 to 7 years) 30 mins	Per hour	GST	20.35	20.35	0.00	0.00%	Non-Statutory
YMCA Junior Squad Program	Per hour	GST	20.35	20.35	0.00	0.00%	Non-Statutory
Tennis Court Hire							
Member 1 hour	Per hour	GST	25.45	25.45	0.00	0.00%	Non-Statutory
Member half hour	Per hour	GST	15.25	15.25	0.00	0.00%	Non-Statutory
Non-Member 1 hour	Per hour	GST	35.60	35.60	0.00	0.00%	Non-Statutory
Non-Member half hour	Per hour	GST	25.45	25.45	0.00	0.00%	Non-Statutory
Tennis Only Memberships							
12 Month	Per membership	GST	539.30	539.30	0.00	0.00%	Non-Statutory
Fortnightly Debit	Per membership	GST	24.40	24.40	0.00	0.00%	Non-Statutory
Joining fee	Per membership	GST	71.20	71.20	0.00	0.00%	Non-Statutory
RESERVOIR LEISURE CENTRE							
RLC - AQUATIC OPERATIONS							
Aquatic							
Administration Fee - All Memberships	Per membership	GST	30.60	31.15	0.55	1.80%	Non-Statutory
Adult 12 Month - Direct Debit Fortnightly	Per membership	GST	21.90	22.30	0.40	1.83%	Non-Statutory
Adult 12 Month - Direct Debit Fortnightly - Concession	Per membership	GST	17.55	17.85	0.30	1.71%	Non-Statutory
Adult 12 Month - Upfront	Per membership	GST	571.20	581.20	10.00	1.75%	Non-Statutory
Adult 12 Month - Upfront - Concession	Per membership	GST	456.65	464.65	8.00	1.75%	Non-Statutory
Adult 3 Month - Upfront	Per membership	GST	147.40	150.00	2.60	1.76%	Non-Statutory
Adult 3 Month - Upfront - Concession	Per membership	GST	117.90	119.95	2.05	1.74%	Non-Statutory

Description of Fees and Charges	Unit of Measure	GST Status	2020/21	2021/22	Fee Increase	Fee Increase	Fee Type
			Fee incl GST \$	Fee incl GST \$	/(Decrease) \$	/(Decrease) %	
Adult Flexi - Direct Debit Fortnightly	Per membership	GST	24.60	25.00	0.40	1.63%	Non-Statutory
Adult Flexi - Direct Debit Fortnightly - Concession	Per membership	GST	19.70	20.00	0.30	1.52%	Non-Statutory
Staying Active 12 Month - Direct Debit Fortnightly	Per membership	GST	14.10	14.35	0.25	1.77%	Non-Statutory
Staying Active 12 Month - Upfront	Per membership	GST	365.55	371.95	6.40	1.75%	Non-Statutory
Staying Active 3 Month - Upfront	Per membership	GST	94.95	96.60	1.65	1.74%	Non-Statutory
Staying Active Flexi - Direct Debit Fortnightly	Per membership	GST	15.80	16.10	0.30	1.90%	Non-Statutory
Teen 12 Month - Direct Debit Fortnightly	Per membership	GST	11.20	11.40	0.20	1.79%	Non-Statutory
Teen 12 Month - Upfront	Per membership	GST	292.20	297.30	5.10	1.75%	Non-Statutory
Teen 3 Month - Upfront	Per membership	GST	80.25	81.65	1.40	1.74%	Non-Statutory
Teen Flexi - Direct Debit Fortnightly	Per membership	GST	13.35	13.60	0.25	1.87%	Non-Statutory
Work Cover - Aquatic - 12 months	Per membership	GST	606.90	617.50	10.60	1.75%	Non-Statutory
Work Cover - Aquatic - 3 months	Per membership	GST	224.40	228.35	3.95	1.76%	Non-Statutory
Aquatic Various							
Birthday Parties w/o food	Per event	GST	16.70	17.00	0.30	1.80%	Non-Statutory
Lockers	Per visit	GST	2.00	2.05	0.05	2.50%	Non-Statutory
Family Swim and Visit Passes							
20 Visit Swim (Adult)	Per visit	GST	115.20	117.20	2.00	1.74%	Non-Statutory
20 Visit Swim (Child)	Per visit	GST	90.00	91.60	1.60	1.78%	Non-Statutory
20 Visit Swim (Concession)	Per visit	GST	90.00	91.60	1.60	1.78%	Non-Statutory
Family (1 Adults & 3 Child.)	Per visit	GST	13.25	13.50	0.25	1.89%	Non-Statutory
Family (1 Adults & 3 Child.) - Concession	Per visit	GST	10.60	10.80	0.20	1.89%	Non-Statutory
Family (2 Adults & 3 Child.)	Per visit	GST	17.10	17.40	0.30	1.75%	Non-Statutory
Family (2 Adults & 3 Child.) - Concession	Per visit	GST	15.00	15.25	0.25	1.67%	Non-Statutory
Hire							
Hydro Pool- Full Pool	Per visit	GST	89.90	91.45	1.55	1.72%	Non-Statutory
Hydro Pool- Half Pool	Per visit	GST	66.30	67.45	1.15	1.73%	Non-Statutory
Lane Hire	Per visit	GST	36.80	37.45	0.65	1.77%	Non-Statutory
Men's Night	Per visit	GST	372.00	378.50	6.50	1.75%	Non-Statutory
Mens/Women Night - Additional LG	Per visit	GST	62.70	63.80	1.10	1.75%	Non-Statutory

Description of Fees and Charges	Unit of Measure	GST Status	2020/21	2021/22	Fee Increase	Fee Increase	Fee Type
			Fee incl GST \$	Fee incl GST \$	/(Decrease) \$	/(Decrease) %	
Women's Night	Per visit	GST	372.00	378.50	6.50	1.75%	Non-Statutory
Swim Entry							
Adult Swim - 16Yrs +	Per visit	GST	6.40	6.50	0.10	1.56%	Non-Statutory
Children under 3Yrs	Per visit	GST	No Charge	No Charge	0.00	0.00%	Non-Statutory
Concession Swim	Per visit	GST	5.00	5.10	0.10	2.00%	Non-Statutory
Junior Swim - 3Yrs +	Per visit	GST	5.00	5.10	0.10	2.00%	Non-Statutory
Spectator Entry	Per visit	GST	2.00	2.05	0.05	2.50%	Non-Statutory
Sporting Club Class	Per visit	GST	5.90	6.00	0.10	1.69%	Non-Statutory
Sporting Club Class & SSS	Per visit	GST	9.10	9.25	0.15	1.65%	Non-Statutory
Staying Active Swim Entry	Per visit	GST	3.25	3.30	0.05	1.54%	Non-Statutory
TGD Swim Entry	Per visit	GST	3.00	3.05	0.05	1.67%	Non-Statutory
Swim, Spa & Sauna							
Adult SSS	Per visit	GST	11.20	11.40	0.20	1.79%	Non-Statutory
Adult SSS Concession	Per visit	GST	9.10	9.25	0.15	1.65%	Non-Statutory
Adult SSS Concession- Staying Active	Per visit	GST	6.75	6.85	0.10	1.48%	Non-Statutory
PLUS SSS - Staying Active	Per visit	GST	3.50	3.55	0.05	1.43%	Non-Statutory
Plus Adult SSS	Per visit	GST	4.80	4.90	0.10	2.08%	Non-Statutory
Plus SSS Concession	Per visit	GST	4.10	4.15	0.05	1.22%	Non-Statutory
RLC - FITNESS							
Aerobics & Gymnasium							
Aqua Aerobics	Per visit	GST	12.85	13.10	0.25	1.95%	Non-Statutory
Aqua Aerobics Concession	Per visit	GST	10.15	10.35	0.20	1.97%	Non-Statutory
Aqua Aerobics- 20 Visit Pass	Per visit	GST	231.30	235.35	4.05	1.75%	Non-Statutory
Aqua Aerobics- 20 Visit Pass Concession	Per visit	GST	182.70	185.90	3.20	1.75%	Non-Statutory
Arthritis Class	Per visit	GST	10.15	10.35	0.20	1.97%	Non-Statutory
Body Analysis Session Non-member	Per visit	GST	20.00	20.35	0.35	1.75%	Non-Statutory
Body Analysis Session member	Per visit	GST	No charge	No charge	0.00	0.00%	Non-Statutory
Casual Adult Gym	Per visit	GST	15.70	16.00	0.30	1.91%	Non-Statutory
Casual Adult Gym - Concession	Per visit	GST	12.55	12.75	0.20	1.59%	Non-Statutory

Description of Fees and Charges	Unit of Measure	GST Status	2020/21	2021/22	Fee Increase	Fee Increase	Fee Type
			Fee incl GST \$	Fee incl GST \$	/(Decrease) \$	/(Decrease) %	
Group Fitness Class	Per visit	GST	15.70	16.00	0.30	1.91%	Non-Statutory
Group Fitness Class - Concession	Per visit	GST	12.55	12.75	0.20	1.59%	Non-Statutory
Group Fitness Multi-Visit Pass - 20 Visits	Per visit	GST	282.75	287.70	4.95	1.75%	Non-Statutory
Group Fitness Multi-Visit Pass - 20 Visits - Concession	Per visit	GST	225.85	229.80	3.95	1.75%	Non-Statutory
Living Longer Living Strong Classes	Per visit	GST	5.20	5.30	0.10	1.92%	Non-Statutory
Living Longer Living Strong Classes- 20 Visit Pass	Per visit	GST	93.65	95.30	1.65	1.76%	Non-Statutory
Staying Active Aerobics- 20 Visit Pass	Per visit	GST	167.10	170.00	2.90	1.74%	Non-Statutory
Staying Active Casual Gym	Per visit	GST	10.00	10.20	0.20	2.00%	Non-Statutory
Staying Active Group Exercise Class	Per visit	GST	9.30	9.45	0.15	1.61%	Non-Statutory
Teen Aerobics- 20 Visit Pass	Per visit	GST	144.00	146.50	2.50	1.74%	Non-Statutory
Teen Casual Gym	Per visit	GST	8.00	8.15	0.15	1.88%	Non-Statutory
Teen Group Exercise	Per visit	GST	8.32	8.50	0.18	2.16%	Non-Statutory
Virtual Fitness Class	Per class	GST	10.00	10.20	0.20	2.00%	Non-Statutory
Virtual Fitness Class - 20 Visit Pass	Per class	GST	180.00	183.15	3.15	1.75%	Non-Statutory
Hire							
Consulting Rooms - Monthly Rent	Per month	GST	525.00	534.20	9.20	1.75%	Non-Statutory
Room Hire per Hour - Meeting Room / Creche	Per hour	GST	32.45	33.00	0.55	1.69%	Non-Statutory
Room Hire per Hour - Studio 1 / Studio 2 & Creche	Per hour	GST	53.60	54.55	0.95	1.77%	Non-Statutory
Room Hire per Hour - Studio 2 / Cycle Room	Per hour	GST	42.85	43.60	0.75	1.75%	Non-Statutory
Memberships- Health Club							
Administration Fee - All Memberships	Per membership	GST	30.00	30.50	0.50	1.67%	Non-Statutory
Adult 12 Month - Direct Debit Fortnightly	Per membership	GST	36.45	37.10	0.65	1.78%	Non-Statutory
Adult 12 Month - Direct Debit Fortnightly - Concession	Per membership	GST	29.15	29.65	0.50	1.72%	Non-Statutory
Adult 12 Month - Upfront	Per membership	GST	947.35	963.95	16.60	1.75%	Non-Statutory
Adult 12 Month - Upfront - Concession	Per membership	GST	757.85	771.10	13.25	1.75%	Non-Statutory
Adult 3 Month - Upfront	Per membership	GST	240.45	244.65	4.20	1.75%	Non-Statutory
Adult 3 Month - Upfront - Concession	Per membership	GST	192.35	195.70	3.35	1.74%	Non-Statutory
Adult Flexi - Direct Debit Fortnightly	Per membership	GST	40.10	40.80	0.70	1.75%	Non-Statutory
Adult Flexi - Direct Debit Fortnightly - Concession	Per membership	GST	32.00	32.55	0.55	1.72%	Non-Statutory

Description of Fees and Charges	Unit of Measure	GST Status	2020/21 Fee incl GST \$	2021/22 Fee incl GST \$	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %	Fee Type
Staying Active 12 Month - Direct Debit Fortnightly	Per membership	GST	23.30	23.70	0.40	1.72%	Non-Statutory
Staying Active 12 Month - Upfront	Per membership	GST	606.30	616.90	10.60	1.75%	Non-Statutory
Staying Active 3 Month - Upfront	Per membership	GST	153.85	156.55	2.70	1.75%	Non-Statutory
Staying Active Flexi - Direct Debit Fortnightly	Per membership	GST	25.60	26.05	0.45	1.76%	Non-Statutory
Teen 12 Monthly - Direct Debit Fortnightly	Per membership	GST	18.65	19.00	0.35	1.88%	Non-Statutory
Teen 12 Monthly - Upfront	Per membership	GST	485.00	493.50	8.50	1.75%	Non-Statutory
Teen 3 Month - Upfront	Per membership	GST	123.15	125.30	2.15	1.75%	Non-Statutory
Teen Flexi - Direct Debit Fortnightly	Per membership	GST	20.50	20.85	0.35	1.71%	Non-Statutory
Memberships- Health Club							
Neighbourhood House monthly	Per membership	GST	20.00	20.35	0.35	1.75%	Non-Statutory
Work Cover - Health Club - 12 Months	Per membership	GST	1,040.00	1,058.20	18.20	1.75%	Non-Statutory
Work Cover - Health Club - 3 Months	Per membership	GST	448.80	456.65	7.85	1.75%	Non-Statutory
Personal Training							
PERSONAL TRAINING - 45 MIN x 10 SESSION PASS	Per session	GST	575.00	585.05	10.05	1.75%	Non-Statutory
PERSONAL TRAINING - 60 MIN x 10 SESSION PASS	Per session	GST	675.00	686.80	11.80	1.75%	Non-Statutory
PERSONAL TRAINING SESSION (30 MINs)	Per session	GST	50.00	50.90	0.90	1.80%	Non-Statutory
PERSONAL TRAINING SESSION (45 MINs)	Per session	GST	75.00	66.15	-8.85	-11.80%	Non-Statutory
PERSONAL TRAINING SESSION (60 MINs)	Per session	GST	100.00	76.30	-23.70	-23.70%	Non-Statutory
PERSONAL TRAINING- 30 MIN x 10 SESSION PASS	Per session	GST	450.00	457.90	7.90	1.76%	Non-Statutory
PT STARTER PACK (3 SESSIONS) first time users only	Per session	GST	99.00	100.75	1.75	1.77%	Non-Statutory
PT1 MEMBERSHIP- DIRECT DEBIT	Per session	GST	80.00	81.40	1.40	1.75%	Non-Statutory
PT2 MEMBERSHIP- DIRECT DEBIT	Per session	GST	176.00	0.00	-176.00	-100.00%	Non-Statutory
SMALL GROUP TRAINING - per person	Per session	GST	12.75	0.00	-12.75	-100.00%	Non-Statutory
RLC - CRECHE							
Child Care							
Occasional Care (1 Child Per Session)	Per session	GST	7.00	0.00	-7.00	-100.00%	Non-Statutory
Occasional Care (Additional Child)	Per session	GST	3.75	0.00	-3.75	-100.00%	Non-Statutory

Description of Fees and Charges	Unit of Measure	GST Status	2020/21 Fee incl GST \$	2021/22 Fee incl GST \$	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %	Fee Type
RLC - SWIM SCHOOL							
Learn to Swim Membership							
Adult Squad Training - Per Week	Per lesson	GST	12.55	12.75	0.20	1.59%	Market pricing
Swim Lessons - Adult - Per Week	Per lesson	GST Free	16.15	16.45	0.30	1.86%	Market pricing
Swim Lessons - LTS - Concession - Per Week	Per lesson	GST Free	12.85	13.05	0.20	1.56%	Partial Cost Pricing
Swim Lessons - LTS - Per Week	Per lesson	GST Free	14.50	14.75	0.25	1.72%	Market pricing
Swim Lessons - Private - Per Week	Per lesson	GST Free	43.85	44.60	0.75	1.71%	Market pricing
Swim Lessons - Women's Night - Group Rate	Per lesson	GST Free	6.00	6.10	0.10	1.67%	Non-Statutory
Swim Lessons- LTS - Special Needs - Per Week	Per lesson	GST Free	21.40	21.75	0.35	1.64%	Non-Statutory
School Swimming							
School Swimming - 45 Minute Lesson - 1:06 Ratio	Per lesson	GST	11.70	11.90	0.20	1.71%	Non-Statutory
School Swimming - 45 Minute Lesson - 1:08 Ratio	Per lesson	GST	9.75	9.95	0.20	2.05%	Non-Statutory
School Swimming - 45 Minute Lesson - 1:10 Ratio	Per lesson	GST	8.60	8.75	0.15	1.74%	Non-Statutory
School Swimming - 45 Minute Lesson - 1:12 Ratio	Per lesson	GST	7.75	7.90	0.15	1.94%	Non-Statutory
School Swimming - Per Student	Per lesson	GST	3.75	3.80	0.05	1.33%	Non-Statutory
School Swimming - Teacher - 45 Minute Class	Per lesson	GST	47.75	48.80	1.05	2.20%	Non-Statutory
BP GOLF COURSE CONTRACT MGT							
Green Fees							
18 Hole Weekends/Public Hols. (Adult)	Per round	GST	35.00	36.00	1.00	2.86%	Non-Statutory
18 Hole Weekends/Public Hols. (Junior/After Midday)	Per round	GST	12.50	12.50	0.00	0.00%	Non-Statutory
18 holes Weekdays (Adult)	Per round	GST	33.00	34.00	1.00	3.03%	Non-Statutory
18 holes Weekdays (Concession)	Per round	GST	25.00	26.00	1.00	4.00%	Non-Statutory
18 holes Weekdays after 2pm	Per round	GST	22.50	23.00	0.50	2.22%	Non-Statutory
9 Hole Weekdays (Adult)	Per round	GST	22.00	22.50	0.50	2.27%	Non-Statutory
9 Hole Weekdays (Concession)	Per round	GST	18.50	19.00	0.50	2.70%	Non-Statutory
9 Hole Weekends/Public Hols. (Adult)	Per round	GST	22.50	23.00	0.50	2.22%	Non-Statutory
9 Hole Weekends/Public Hols. (Junior/After Midday)	Per round	GST	10.50	10.50	0.00	0.00%	Non-Statutory
Junior Promotions/Schools	Per round	GST	7.00	7.50	0.50	7.14%	Non-Statutory
Practice Fairway- per hour	Per hour	GST	6.50	7.00	0.50	7.69%	Non-Statutory

Description of Fees and Charges	Unit of Measure	GST Status	2020/21 Fee incl GST \$	2021/22 Fee incl GST \$	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %	Fee Type
D36.Bundoora Park Farm							
BUNDOORA PARK - COOPERS SETTLEMENT							
Friends of Bundoora Park Annual Membership Fees							
Friends of Bundoora Park Annual Membership Fees Adult	Per membership	GST	74.00	75.00	1.00	1.35%	Non-Statutory
Friends of Bundoora Park Annual Membership Fees Family	Per membership	GST	194.00	197.00	3.00	1.55%	Non-Statutory
Friends of Bundoora Park Annual Membership Fees Additional child in family membership	Per membership	GST	46.00	47.00	1.00	2.17%	Non-Statutory
Birthday Parties							
Birthday Barn - per 3 hours	Per session	GST	600.00	610.00	10.00	1.67%	Non-Statutory
Ibis Room - per 3 hours	Per session	GST	305.00	310.00	5.00	1.64%	Non-Statutory
Cancellation Fee							
Booking Cancellation Fee	Per booking	GST	61.00	62.00	1.00	1.64%	Non-Statutory
Casual Admission:							
Casual Admission: Adult	Per visit	GST	11.00	11.20	0.20	1.82%	Non-Statutory
Casual Admission: Child	Per visit	GST	7.30	7.50	0.20	2.74%	Non-Statutory
Casual Admission: Child Hosted Parties	Per visit	GST	41.00	42.00	1.00	2.44%	Non-Statutory
Casual Admission: Family	Per visit	GST	29.30	29.90	0.60	2.05%	Non-Statutory
Casual Admission: Group 15+/Concession Adult	Per visit	GST	7.30	7.50	0.20	2.74%	Non-Statutory
Educational Programs:							
Educational Programs: Full day Program	Per day	GST	16.20	16.50	0.30	1.85%	Non-Statutory
Educational Programs: One hour session	Per hour	GST	13.00	13.20	0.20	1.54%	Non-Statutory
Educational Programs: Registered Pre-School/play & kinder groups - Adult admission	Per visit	GST	7.30	7.50	0.20	2.74%	Non-Statutory
Recreational Programs							
Holiday Programs (external)	Per program	GST	16.20	16.50	0.30	1.85%	Non-Statutory
Holiday program (internal)	Per program	GST	61.00	62.00	1.00	1.64%	Non-Statutory
Jackaroo & Jillaroo 8 weeks (Price per 3hr session)	Per hour	GST	30.50	31.00	0.50	1.64%	Non-Statutory
Rides & Activities							
BBQ Hire	Per activity	GST	13.70	14.00	0.30	2.19%	Non-Statutory
Book of 10 ride tickets	Per activity	GST	29.50	30.00	0.50	1.69%	Non-Statutory
Community Gardens (per year)	Per year	GST	112.00	114.00	2.00	1.79%	Non-Statutory

Description of Fees and Charges	Unit of Measure	GST Status	2020/21 Fee incl GST \$	2021/22 Fee incl GST \$	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %	Fee Type
Community Gardens - Raised Plot (per year)	Per year	GST	85.00	86.50	1.50	1.76%	Non-Statutory
Community Gardens Social Group Visits (50 per year)	Per year	GST	375.00	0.00	-375.00	-100.00%	Non-Statutory
Filming (Not For Profit Organisations) - 4 hours	Per hour	GST	245.00	250.00	5.00	2.04%	Non-Statutory
Filming (Not For Profit/Community Organisations) - Full Day	Per day	GST	480.00	490.00	10.00	2.08%	Non-Statutory
Filming Commercial - 4 hours	Per hour	GST	1,070.00	1,090.00	20.00	1.87%	Non-Statutory
Filming Commercial - Full Day	Per day	GST	1,830.00	1,860.00	30.00	1.64%	Non-Statutory
Mobile Farm Hire (per 4 hours)	Per hour	GST	1,100.00	1,120.00	20.00	1.82%	Non-Statutory
Mobile Farm Hire (per 6 hours)	Per hour	GST	1,565.00	1,590.00	25.00	1.60%	Non-Statutory
Photo shoot (per 2 hours)	Per hour	GST	135.00	140.00	5.00	3.70%	Non-Statutory
Tractor Ride of Discovery (adult/ child)	Per ride	GST	3.70	3.80	0.10	2.70%	Non-Statutory
Room Hire							
Chapel - per 2 hours	Per hour	GST	265.00	270.00	5.00	1.89%	Non-Statutory
LIBRARY-MANAGEMENT & OPERATIONS							
Digital images							
Custom scanning digital image	Per image	GST	30.00	30.00	0.00	0.00%	Non-Statutory
Per digital image - private use or research	Per image	GST	10.00	10.00	0.00	0.00%	Non-Statutory
Per digital image - publication or commercial use	Per image	GST	25.00	25.00	0.00	0.00%	Non-Statutory
Inter library loans							
Inter library loans from non-Victorian public libraries or academic libraries	Per loan	GST	28.50	28.80	0.30	1.05%	Non-Statutory
Library fines							
Damaged and lost books fine	Per book	GST	Replacement cost	Replacement cost	0.00	0.00%	Non-Statutory
Debt recovery fee	Per book	GST	15.00	15.00	0.00	0.00%	Non-Statutory
Maximum fine per member per book	Per book	GST Free	10.00	10.00	0.00	0.00%	Non-Statutory
Per day fine	Per day	GST Free	0.35	0.35	0.00	0.00%	Non-Statutory
Replacement membership cards	Per card	GST	3.00	3.00	0.00	0.00%	Non-Statutory
Meeting room hire							
< 3 hour - weekday (per hour, pro rata) - non profit organisations	Per hour	GST	20.50	21.00	0.50	2.44%	Non-Statutory
3 hour (weekday) - commercial organisations	Per hour	GST	95.00	96.50	1.50	1.58%	Non-Statutory
3 hour (weekday) - non profit organisations	Per hour	GST	47.00	48.00	1.00	2.13%	Non-Statutory

Description of Fees and Charges	Unit of Measure	GST Status	2020/21	2021/22	Fee Increase	Fee Increase	Fee Type
			Fee incl GST \$	Fee incl GST \$	/(Decrease) \$	/(Decrease) %	
3 hour (weekend) - commercial organisations	Per hour	GST	144.00	146.50	2.50	1.74%	Non-Statutory
3 hour (weekend) - non profit organisations	Per hour	GST	82.00	83.50	1.50	1.83%	Non-Statutory
6 hour (weekday) - commercial organisations	Per hour	GST	156.00	158.50	2.50	1.60%	Non-Statutory
6 hour (weekday) - non profit organisations	Per hour	GST	94.00	95.50	1.50	1.60%	Non-Statutory
7 hour (weekend) - commercial organisations	Per hour	GST	175.00	178.00	3.00	1.71%	Non-Statutory
7 hour (weekend) - non profit organisations	Per hour	GST	138.00	140.00	2.00	1.45%	Non-Statutory
< 3 hour - weekday (per hour, pro rata) - commercial organisations	Per hour	GST	43.00	44.00	1.00	2.33%	Non-Statutory
< 3 hour - weekend (per hour, pro rata) - commercial organisations	Per hour	GST	68.00	69.00	1.00	1.47%	Non-Statutory
< 3 hour - weekend (per hour, pro rata) - non profit organisations	Per hour	GST	33.00	33.50	0.50	1.52%	Non-Statutory
weekday (per hour, pro rata) Northcote Library Frontroom (name TBC) - commercial organisation	Per hour	GST	32.50	33.00	0.50	1.54%	Non-Statutory
weekday (per hour, pro rata) Northcote Library Frontroom (name TBC) - non profit organisation	Per hour	GST	15.50	16.00	0.50	3.23%	Non-Statutory
weekend (per hour, pro rata) Northcote Library Frontroom (name TBC) - commercial organisation	Per hour	GST	50.50	51.50	1.00	1.98%	Non-Statutory
weekend (per hour, pro rata) Northcote Library Frontroom (name TBC) - non profit organisation	Per hour	GST	24.50	25.00	0.50	2.04%	Non-Statutory
Merchandise							
Individual book packs (per book)	Per item	GST	2.80	2.80	0.00	0.00%	Non-Statutory
Library bags	Per item	GST	2.50	2.50	0.00	0.00%	Non-Statutory
Reusable coffee cup	Per item	GST	5.50	5.50	0.00	0.00%	Non-Statutory
Printing & Copying							
Colour (A3)	Per request	GST	3.00	3.00	0.00	0.00%	Non-Statutory
Colour (A4)	Per request	GST	2.00	2.00	0.00	0.00%	Non-Statutory
Scanning	Per request	GST	0.25	0.25	0.00	0.00%	Non-Statutory
Standard black & white (A3)	Per request	GST	0.40	0.40	0.00	0.00%	Non-Statutory
Standard black & white (A4)	Per request	GST	0.25	0.25	0.00	0.00%	Non-Statutory
Storage lockers							
Double locker - commercial organisations	Per locker	GST	127.50	130.00	2.50	1.96%	Non-Statutory
Double locker - non profit organisations	Per locker	GST	98.00	100.00	2.00	2.04%	Non-Statutory
Single locker - commercial organisations	Per locker	GST	75.50	76.50	1.00	1.32%	Non-Statutory
Single locker - non profit organisations	Per locker	GST	49.00	50.00	1.00	2.04%	Non-Statutory

Description of Fees and Charges	Unit of Measure	GST Status	2020/21 Fee incl GST \$	2021/22 Fee incl GST \$	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %	Fee Type
D61.Festivals & Events							
FESTIVAL AND EVENTS ADMIN							
All Events							
Equipment- Single Instant Marquee, Chairs and Table	Per booking	GST	244.00	245.00	1.00	0.41%	Non-Statutory
Large Event							
Commercial Rate- Coffee, Juice and Ice-Cream Stall	Per booking	GST	275.00	280.00	5.00	1.82%	Non-Statutory
Commercial Rate- Food Stall	Per booking	GST	387.00	390.00	3.00	0.78%	Non-Statutory
Commercial Rate- Info Stall	Per booking	GST	165.00	170.00	5.00	3.03%	Non-Statutory
Community Rate- Coffee, Juice and Ice-Cream Stall	Per booking	GST	165.00	170.00	5.00	3.03%	Non-Statutory
Community Rate- Food Stall	Per booking	GST	220.00	225.00	5.00	2.27%	Non-Statutory
Community Rate- Info Stall	Per booking	GST	83.00	85.00	2.00	2.41%	Non-Statutory
Event Permit application fee	Per booking	GST	0.00	100.00	100.00	100.00%	Non-Statutory
Medium Event							
Commercial Rate- Coffee, Juice and Ice-Cream Stall	Per booking	GST	165.00	170.00	5.00	3.03%	Non-Statutory
Commercial Rate- Food Stall	Per booking	GST	222.00	225.00	3.00	1.35%	Non-Statutory
Commercial Rate- Info Stall	Per booking	GST	83.00	85.00	2.00	2.41%	Non-Statutory
Community Rate- Coffee, Juice and Ice-Cream Stall	Per booking	GST	111.00	115.00	4.00	3.60%	Non-Statutory
Community Rate- Food Stall	Per booking	GST	138.00	140.00	2.00	1.45%	Non-Statutory
Community Rate- Info Stall	Per booking	GST	61.00	65.00	4.00	6.56%	Non-Statutory
Event Permit application fee	Per booking	GST	0.00	50.00	50.00	100.00%	Non-Statutory
Small Event							
Commercial Rate- Coffee, Juice and Ice-Cream Stall	Per booking	GST	77.50	80.00	2.50	3.23%	Non-Statutory
Commercial Rate- Food Stall	Per booking	GST	111.00	115.00	4.00	3.60%	Non-Statutory
Commercial Rate- Info Stall	Per booking	GST	56.00	57.00	1.00	1.79%	Non-Statutory
Community Rate- Coffee, Juice and Ice-Cream Stall	Per booking	GST	61.00	65.00	4.00	6.56%	Non-Statutory
Community Rate- Food Stall	Per booking	GST	95.00	100.00	5.00	5.26%	Non-Statutory
Community Rate- Info Stall	Per booking	GST	40.00	45.00	5.00	12.50%	Non-Statutory
Event Permit application fee	Per booking	GST	0.00	20.00	20.00	100.00%	Non-Statutory

Description of Fees and Charges	Unit of Measure	GST Status	2020/21 Fee incl GST \$	2021/22 Fee incl GST \$	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %	Fee Type
D63.Arts Precincts							
DAC PRESENTER SERVICES							
AV Equipment Hire							
AV package (daily rate) (includes projector, screen and laptop)	Per session	GST	500.00	500.00	0.00	0.00%	Non-Statutory
Laptop (daily rate)	Per day	GST	95.00	95.00	0.00	0.00%	Non-Statutory
Theatre Barco Projector (daily rate)	Per day	GST	450.00	460.00	10.00	2.22%	Non-Statutory
Administration charges							
Administration fee	Per item	GST Free	10% administration fee	10% administration fee	0.00	0.00%	Non-Statutory
All day tea and coffee (daily rate)	Per day	GST	0.00	8.00	8.00	100.00%	Non-Statutory
Arrival tea and coffee (daily rate)	Per day	GST	0.00	5.00	5.00	100.00%	Non-Statutory
Artwork Sales commission	Per item	GST Free	11% commission	11% commission	0.00	0.00%	Non-Statutory
Catering	Per item	GST Free	10% administration fee	10% administration fee	0.00	0.00%	Market pricing
Cleaning fee - if venue is left requiring additional special cleaning	Per item	GST	100.00	150.00	50.00	50.00%	Non-Statutory
Crockery and cutlery	Per head	GST	1.30	1.30	0.00	0.00%	Non-Statutory
External equipment hires recoup	Per item		10% administration fee	10% administration fee	0.00	0.00%	Non-Statutory
Merchandise commission	Per item	GST Free	10% commission on all sales in venue	10% commission on all sales in venue	0.00	0.00%	Non-Statutory
Audio Equipment Hire							
not Audio package - includes PA, FOH console, all cabled mics, monitors, DIs, up to 4x wireless mics. Does	Per day	GST	500.00	500.00	0.00	0.00%	Non-Statutory
Cabled microphone per unit (daily rate) - SM58 & SM57	Per day	GST	10.00	10.00	0.00	0.00%	Non-Statutory
D.I. box per unit (daily rate)	Per day	GST	10.00	15.00	5.00	50.00%	Non-Statutory
Drum kit microphone set (daily rate)	Per day	GST	50.00	50.00	0.00	0.00%	Non-Statutory
Foldback speaker per unit (daily rate) - additional units to standard rig	Per day	GST	30.00	50.00	20.00	66.67%	Non-Statutory
Instrument (condensor) microphone per unit (daily rate)	Per day	GST	20.00	20.00	0.00	0.00%	Non-Statutory
Lectern with gooseneck microphone (daily rate)	Per day	GST	50.00	50.00	0.00	0.00%	Non-Statutory
Monitors console (daily rate) - Allen & Heath SQ6	Per day	GST	200.00	205.00	5.00	2.50%	Non-Statutory
Overhead choir mics per pair (daily rate)	Per day	GST	20.00	30.00	10.00	50.00%	Non-Statutory
Radio microphone (lapel, handheld, headset) per unit (daily rate)	Per day	GST	100.00	105.00	5.00	5.00%	Non-Statutory
Banksia Gallery							
Artist rehearsal/ development rate, non-core hours (hourly rate) 3hrs minimum	Per hour	GST	0.00	139.00	139.00	100.00%	Non-Statutory

Description of Fees and Charges	Unit of Measure	GST Status	2020/21 Fee incl GST \$	2021/22 Fee incl GST \$	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %	Fee Type
Artist rehearsal/ development rate, core hours (hourly rate) 3hrs minimum	Per hour	GST	0.00	20.00	20.00	100.00%	Non-Statutory
Not-for-profit rate, core hours (hourly rate) 3hrs minimum	Per hour	GST	0.00	25.00	25.00	100.00%	Non-Statutory
Not-for-profit rate, non-core hours (hourly rate) 3hrs minimum	Per hour	GST	0.00	144.00	144.00	100.00%	Non-Statutory
Standard rate, core hours (hourly rate) 3hrs minimum	Per hour	GST	0.00	40.00	40.00	100.00%	Non-Statutory
Standard rate, non-core hours (hourly rate) 3hrs minimum	Per hour	GST	0.00	159.00	159.00	100.00%	Non-Statutory
Casual operational staff							
Bar staff per hour (3hrs minimum) band 3	Per hour	GST	54.00	55.00	1.00	1.85%	Non-Statutory
Box Office staff per hour (3hrs minimum) band 3	Per hour	GST	54.00	55.00	1.00	1.85%	Non-Statutory
Front of House or Technical Supervisor per hour (3hrs minimum) band 5	Per hour	GST	63.00	64.00	1.00	1.59%	Non-Statutory
Front of House ushers, event staff of technical staff per hour (3hrs minimum) band 3	Per hour	GST	54.00	55.00	1.00	1.85%	Non-Statutory
Equipment Hire							
rack, Grevillea Package: 4x stage pieces, lighting console, 4x3m booms, 6x LED pars, 2x profiles, dimmer D.L.s audio console with stage box, 2x QSC KW15 speakers and 2x foldback speakers, 2x wireless mics, 2x	Per session	GST	0.00	1,000.00	1,000.00	100.00%	Non-Statutory
Wireless Comms per unit (daily rate)	Per day	GST	20.00	20.00	0.00	0.00%	Non-Statutory
Foyer Room Hire							
Not-for-profit rate, core hours (hourly rate). 3hrs minimum	Per hour	GST	55.00	60.00	5.00	9.09%	Non-Statutory
Not-for-profit rate, non-core hours (hourly rate). 3hrs minimum	Per hour	GST	172.00	179.00	7.00	4.07%	Non-Statutory
Standard rate, core hours (hourly rate). 3hrs minimum	Per hour	GST	110.00	100.00	-10.00	-9.09%	Non-Statutory
Standard rate, non-core hours (hourly rate). 3hrs minimum	Per hour	GST	227.00	219.00	-8.00	-3.52%	Non-Statutory
Grevillea Room Hire							
Artist rehearsal / classes rate, core hours (hourly rate). 3hrs minimum	Per hour	GST	25.00	50.00	25.00	100.00%	Non-Statutory
Artist rehearsal / classes rate, non-core hours (hourly rate). 3hrs minimum	Per hour	GST	142.00	169.00	27.00	19.01%	Non-Statutory
Not-for-profit rate, core hours (hourly rate). 3hrs minimum	Per hour	GST	50.00	60.00	10.00	20.00%	Non-Statutory
Not-for-profit rate, non-core hours (hourly rate). 3hrs minimum	Per hour	GST	167.00	179.00	12.00	7.19%	Non-Statutory
Standard rate, core hours (hourly rate). 3hrs minimum	Per hour	GST	100.00	100.00	0.00	0.00%	Non-Statutory
Standard rate, non-core hours (hourly rate). 3hrs minimum	Per hour	GST	217.00	219.00	2.00	0.92%	Non-Statutory
Instrument & Staging Hire							
Additional piano tuning - fee per session	Per session	GST	250.00	250.00	0.00	0.00%	Non-Statutory
Baby Grand Piano - additional days (daily rate)	Per day	GST	100.00	100.00	0.00	0.00%	Non-Statutory

Description of Fees and Charges	Unit of Measure	GST Status	2020/21 Fee incl GST \$	2021/22 Fee incl GST \$	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %	Fee Type
Baby Grand Piano - must include tuning when set in performance position	Per session	GST	355.00	350.00	-5.00	-1.41%	Non-Statutory
Megadeck staging risers - 2.4m x 1.2m piece (daily rate) 6 available. Includes legs, skirts and treads	Per day	GST	100.00	100.00	0.00	0.00%	Non-Statutory
Jacaranda Room Hire							
Artist rehearsal / classes rate, core hours (hourly rate). 3hrs minimum	Per hour	GST	12.50	25.00	12.50	100.00%	Partial Cost Pricing
Artist rehearsal / classes rate, non-core hours (hourly rate). 3hrs minimum	Per hour	GST	130.00	144.00	14.00	10.77%	Partial Cost Pricing
Not-for-profit rate, core hours (hourly rate). 3hrs minimum	Per hour	GST	25.00	30.00	5.00	20.00%	Non-Statutory
Not-for-profit rate, non-core hours (hourly rate). 3hrs minimum	Per hour	GST	142.00	149.00	7.00	4.93%	Non-Statutory
Standard rate, core hours (hourly rate). 3hrs minimum	Per hour	GST	50.00	50.00	0.00	0.00%	Non-Statutory
Standard rate, non-core hours (hourly rate). 3hrs minimum	Per hour	GST	167.00	169.00	2.00	1.20%	Non-Statutory
Kitchen Hire							
Not-for-profit rate, core hours (hourly rate). 3hrs minimum	Per hour	GST	20.00	30.00	10.00	50.00%	Non-Statutory
Not-for-profit rate, non-core hours (hourly rate). 3hrs minimum	Per hour	GST	137.00	0.00	-137.00	-100.00%	Non-Statutory
Standard rate, core hours (hourly rate). 3hrs minimum	Per hour	GST	40.00	40.00	0.00	0.00%	Non-Statutory
Standard rate, non-core hours (hourly rate). 3hrs minimum	Per hour	GST	157.00	0.00	-157.00	-100.00%	Non-Statutory
Lighting Equipment Hire							
Blinders - 3 units included (daily rate)	Per day	GST	50.00	65.00	15.00	30.00%	Non-Statutory
Booms only at 3m height - includes arms and shotbags - per boom (daily rate) - 6 available	Per day	GST	30.00	15.00	-15.00	-50.00%	Non-Statutory
Booms x2 at 3m height - includes arms, shotbags, 1x profile, 2x LED par per boom (daily rate)	Per day	GST	100.00	105.00	5.00	5.00%	Non-Statutory
Booms x6 at 3m height - includes arms, shotbags, 1x profile, 2x LED par per boom (daily rate)	Per day	GST	250.00	255.00	5.00	2.00%	Non-Statutory
ETC Profile Source 4 Juniors - per unit (daily rate) - 6 available	Per day	GST	20.00	25.00	5.00	25.00%	Non-Statutory
Followspots (2 units available total - fee for up to 2- not including operator) (daily rate)	Per day	GST	105.00	105.00	0.00	0.00%	Non-Statutory
Haze Machine (daily rate)	Per day	GST	85.00	90.00	5.00	5.88%	Non-Statutory
LED quad par - per unit (daily rate) - 12 available	Per day	GST	0.00	20.00	20.00	100.00%	Non-Statutory
Lighting package (daily rate) (includes all movers, hazer, blinders, booms and mirror ball)	Per day	GST	500.00	500.00	0.00	0.00%	Non-Statutory
Mirror Ball 24" with motor and 4 profiles (daily rate)	Per day	GST	50.00	50.00	0.00	0.00%	Non-Statutory
Moving Lights - mini pack (4 units available total) (daily rate)	Per day	GST	160.00	165.00	5.00	3.13%	Non-Statutory
Moving Lights package (8 units available total) (daily rate)	Per day	GST	320.00	325.00	5.00	1.56%	Non-Statutory
Portable dimmer rack (daily rate)	Per day	GST	40.00	40.00	0.00	0.00%	Non-Statutory
Star Curtain - first day of hire (daily rate) - comprises 3x curtains for full stage width	Per day	GST	0.00	425.00	425.00	100.00%	Non-Statutory

Description of Fees and Charges	Unit of Measure	GST Status	2020/21 Fee incl GST \$	2021/22 Fee incl GST \$	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %	Fee Type
Star Curtain - subsequent days (daily rate) - comprises 3x curtains for full stage width	Per day	GST	0.00	300.00	300.00	100.00%	Non-Statutory
Other Fees- staffing costs							
Bar manager	Per hour	GST	54.00	55.00	1.00	1.85%	Non-Statutory
Front-of- house, function or technical staff- per hour/ 3 hour minimum (Band 3)	Per hour	GST	54.00	55.00	1.00	1.85%	Non-Statutory
Front-of- house, functions or technical supervisor per hour /3 hour minimum (Band 5)	Per hour	GST	63.00	64.00	1.00	1.59%	Non-Statutory
Security & crowd control (external hire in)	Per hour	GST	52.00	55.00	3.00	5.77%	Non-Statutory
Theatre Hire							
COVID-19 capacity-reduced not-for-profit performance rate per hour (includes 1 ST and FOH staff). 3hrs minimum	Per hour	GST	0.00	370.00	370.00	100.00%	Non-Statutory
COVID-19 capacity-reduced standard performance rate per hour (includes 1 ST and FOH staff). 3hr minimum	Per hour	GST	0.00	390.00	390.00	100.00%	Non-Statutory
Internal programming, core hours (hourly rate)	Per hour	GST	50.00	0.00	-50.00	-100.00%	Non-Statutory
Internal programming, non-core hours (hourly rate). 3hrs minimum	Per hour	GST	158.00	0.00	-158.00	-100.00%	Non-Statutory
Not-for-profit non-performance rate per hour (includes 1 supervising technician). 3hrs minimum	Per hour	GST	190.00	195.00	5.00	2.63%	Non-Statutory
Not-for-profit performance rate per hour (includes 1 supervising technician & FOH staff). 3hrs minimum	Per hour	GST	415.00	425.00	10.00	2.41%	Non-Statutory
Standard non-performance rate per hour (includes 1 supervising technician). 3hrs minimum	Per hour	GST	215.00	220.00	5.00	2.33%	Non-Statutory
Standard performance rate per hour (includes 1 supervising tech and FOH staff). 3hrs minimum	Per hour	GST	440.00	450.00	10.00	2.27%	Non-Statutory
Venue Hire Deposit							
Non-refundable deposit (First-time hirer and High Risk Events)	Per booking	GST	2,200.00	2,500.00	300.00	13.64%	Non-Statutory
Non-refundable deposit (Low Risk Events)	Per booking	GST	700.00	1,000.00	300.00	42.86%	Non-Statutory
BOX OFFICE							
Darebin Arts Box Office							
Inside Charge - Not For Profit	Per booking	GST	2.50	2.50	0.00	0.00%	Non-Statutory
Inside Charge - Standard	Per booking	GST	3.00	3.00	0.00	0.00%	Non-Statutory
Inside Charge - Commercial	Per booking	GST	3.50	3.50	0.00	0.00%	Non-Statutory
Owsell Charge - Not For Profit	Per booking	GST	3.00	3.00	0.00	0.00%	Non-Statutory
Owsell Charge - Standard	Per booking	GST	4.00	4.00	0.00	0.00%	Non-Statutory
Owsell Charge - Commercial	Per booking	GST	4.00	4.00	0.00	0.00%	Non-Statutory
Owsell Administration Charge	Per booking	GST	100.00	150.00	50.00	50.00%	Non-Statutory
Internet Bookings	Per booking	GST	4.00	4.00	0.00	0.00%	Non-Statutory
Phone Bookings	Per booking	GST	5.50	5.50	0.00	0.00%	Non-Statutory

Description of Fees and Charges	Unit of Measure	GST Status	2020/21 Fee incl GST \$	2021/22 Fee incl GST \$	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %	Fee Type
Reprint Fee	Per booking	GST	0.50	0.50	0.00	0.00%	Non-Statutory
Exchange or Refund Fee - Per Ticket	Per booking	GST	4.00	4.10	0.10	2.50%	Non-Statutory
NORTHCOTE TOWN HALL PRESENTER SERVICES							
AV/ Projector Packages- Standard Rate							
Main Hall Barco & screen (daily rate)	Per day	GST	450.00	450.00	0.00	0.00%	Non-Statutory
Main Hall Barco & screen (weekly rate)	Per week	GST	1,800.00	1,350.00	-450.00	-25.00%	Non-Statutory
Portable Projector & Screen set up by NTH staff (Daily rate)	Per day	GST	103.00	103.00	0.00	0.00%	Non-Statutory
Portable Projector & Screen set up by NTH staff (Weekly rate)	Per week	GST	410.00	309.00	-101.00	-24.63%	Non-Statutory
Studio 1 projector & screen package (daily rate)	Per day	GST	103.00	105.00	2.00	1.94%	Non-Statutory
Studio 1 projector & screen package (weekly rate)	Per week	GST	410.00	315.00	-95.00	-23.17%	Non-Statutory
Studio 2 projector & screen package (daily rate)	Per day	GST	82.00	84.00	2.00	2.44%	Non-Statutory
Studio 2 projector & screen package (weekly rate)	Per week	GST	328.00	252.00	-76.00	-23.17%	Non-Statutory
Administration charges							
Admin charge per hour per booking	Per hour	GST	14.00	15.00	1.00	7.14%	Non-Statutory
Audio Equipment Individual Items- Standard Rate							
Active/ Passive D.I. (Daily Rate)	Per day	GST	10.00	15.00	5.00	50.00%	Non-Statutory
Active/ Passive D.I. (Weekly Rate)	Per week	GST	40.00	45.00	5.00	12.50%	Non-Statutory
Drum Mic Kit (Daily rate)	Per day	GST	50.00	50.00	0.00	0.00%	Non-Statutory
Drum Mic Kit (Weekly Rate)	Per week	GST	200.00	150.00	-50.00	-25.00%	Non-Statutory
Foldback Speakers - RCF Active Speakers (Daily Rate)	Per day	GST	55.00	40.00	-15.00	-27.27%	Non-Statutory
Foldback Speakers - RCF Active Speakers (Weekly Rate)	Per week	GST	220.00	120.00	-100.00	-45.45%	Non-Statutory
Grand Piano (Daily Rate)	Per day	GST	100.00	100.00	0.00	0.00%	Non-Statutory
Grand Piano - must include tuning when set in performance position	Per session	GST	350.00	350.00	0.00	0.00%	Non-Statutory
Grand Piano additional tune	Per session	GST	0.00	250.00	250.00	100.00%	Non-Statutory
Lecturn With Goose Neck Mic (Weekly Rate)	Per week	GST	200.00	150.00	-50.00	-25.00%	Non-Statutory
Lecturn with Goose Neck Mic (Daily Rate)	Per day	GST	50.00	50.00	0.00	0.00%	Non-Statutory
Mipro Battery P.A (Daily Rate)	Per day	GST	80.00	85.00	5.00	6.25%	Non-Statutory
Mipro Battery P.A (Weekly Rate)	Per week	GST	320.00	255.00	-65.00	-20.31%	Non-Statutory
Shure SM 58 // Shure SM57 (Daily rate)	Per day	GST	10.00	10.00	0.00	0.00%	Non-Statutory

Description of Fees and Charges	Unit of Measure	GST Status	2020/21 Fee incl GST \$	2021/22 Fee incl GST \$	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %	Fee Type
Shure SM 58 // Shure SM57 (Weekly rate)	Per week	GST	40.00	30.00	-10.00	-25.00%	Non-Statutory
Wireless microphone (Daily Rate)	Per day	GST	100.00	105.00	5.00	5.00%	Non-Statutory
Wireless microphone (Weekly Rate)	Per week	GST	400.00	315.00	-85.00	-21.25%	Non-Statutory
Audio Packages- Standard Rate (weekly rate based on 4 days hire)							
East wing portable audio package (daily)	Per day	GST	100.00	150.00	50.00	50.00%	Non-Statutory
East wing portable audio package (weekly)	Per week	GST	250.00	450.00	200.00	80.00%	Non-Statutory
Main hall audio package standard rig (daily rate)	Per day	GST	160.00	100.00	-60.00	-37.50%	Non-Statutory
Main hall audio package standard rig (weekly rate)	Per week	GST	640.00	300.00	-340.00	-53.13%	Non-Statutory
Portable Meyer Audio system (daily rate)	Per day	GST	650.00	610.00	-40.00	-6.15%	Non-Statutory
Portable Meyer Audio system (weekly rate)	Per week	GST	2,600.00	1,830.00	-770.00	-29.62%	Non-Statutory
Studio 1 audio package standard rig (daily rate)	Per day	GST	150.00	250.00	100.00	66.67%	Non-Statutory
Studio 1 audio package standard rig (weekly rate)	Per week	GST	600.00	750.00	150.00	25.00%	Non-Statutory
Studio 2 audio package standard rig (daily rate)	Per day	GST	130.00	130.00	0.00	0.00%	Non-Statutory
Studio 2 audio package standard rig (weekly rate)	Per week	GST	520.00	390.00	-130.00	-25.00%	Non-Statutory
Bonds/ Security Deposits							
Cleaning and repair bond (high risk events)	Per booking	Division 81	2,255.00	3,000.00	745.00	33.04%	Non-Statutory
Cleaning and repair bond (low risk events)	Per booking	GST	718.00	725.00	7.00	0.97%	Non-Statutory
Extra Equipment Individual Items- Standard Rate							
Festoons [20m] Includes (Daily rate)	Per day	GST	123.00	40.00	-83.00	-67.48%	Non-Statutory
Festoons [20m] Includes (Weekly rate)	Per week	GST	185.00	120.00	-65.00	-35.14%	Non-Statutory
Laptop (Daily Rate)	Per day	GST	90.00	95.00	5.00	5.56%	Non-Statutory
Laptop (Weekly Rate)	Per week	GST	360.00	285.00	-75.00	-20.83%	Non-Statutory
Portable Drapes [Per Length] (Daily rate)	Per day	GST	31.00	31.00	0.00	0.00%	Non-Statutory
Portable Drapes [Per Length] (Weekly rate)	Per week	GST	123.00	93.00	-30.00	-24.39%	Non-Statutory
Portable Stage 1.2m x 2.4m [per piece] (Daily Rate)	Per day	GST	46.00	50.00	4.00	8.70%	Non-Statutory
Portable Stage 1.2m x 2.4m [per piece] (Weekly Rate)	Per week	GST	185.00	150.00	-35.00	-18.92%	Non-Statutory
East & West Wing							
Not for Profit/Artists Rate - per hour	Per hour	GST	0.00	363.00	363.00	100.00%	Non-Statutory
Standard rate - per hour	Per hour	GST	0.00	483.50	483.50	100.00%	Non-Statutory

Description of Fees and Charges	Unit of Measure	GST Status	2020/21 Fee incl GST \$	2021/22 Fee incl GST \$	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %	Fee Type
East Wing							
Not for Profit/Artists Rate - per hour	Per hour	GST	0.00	117.00	117.00	100.00%	Non-Statutory
Standard rate - per hour	Per hour	GST	0.00	156.00	156.00	100.00%	Non-Statutory
Civic Square							
Not for profit/artist - Core Hours - per hour	Per hour	GST	100.00	61.00	-39.00	-39.00%	Non-Statutory
Not for profit/artist - Out of Hours - per hour	Per hour	GST	219.00	180.00	-39.00	-17.81%	Non-Statutory
Standard - Core Hours - per hour	Per hour	GST	133.00	81.50	-51.50	-38.72%	Non-Statutory
Standard - Out of Hours - per hour	Per hour	GST	239.00	200.00	-39.00	-16.32%	Non-Statutory
Lighting Equipment Individual Items- Standard Rate							
Hazer (Daily rate)	Per day	GST	85.00	90.00	5.00	5.88%	Non-Statutory
Hazer (Weekly Rate)	Per week	GST	340.00	270.00	-70.00	-20.59%	Non-Statutory
Jands 12 Channel Portable dimmer rack (Daily Rate)	Per day	GST	40.00	40.00	0.00	0.00%	Non-Statutory
Jands 12 Channel Portable dimmer rack (Weekly Rate)	Per week	GST	160.00	120.00	-40.00	-25.00%	Non-Statutory
Jands 4 PAK Controller with DMX (Daily Rate)	Per day	GST	40.00	30.00	-10.00	-25.00%	Non-Statutory
Jands 4 PAK Controller with DMX (Weekly Rate)	Per week	GST	160.00	90.00	-70.00	-43.75%	Non-Statutory
Mirrorball (Daily Rate)	Per day	GST	80.00	80.00	0.00	0.00%	Non-Statutory
Mirrorball (Weekly Rate)	Per week	GST	320.00	240.00	-80.00	-25.00%	Non-Statutory
Lighting Packages- Standard Rate							
Main Hall Performance Standard Lighting Package (daily rate rate)	Per day	GST	750.00	750.00	0.00	0.00%	Non-Statutory
Main Hall Performance Standard Lighting Package (weekly rate)	Per week	GST	3,000.00	2,250.00	-750.00	-25.00%	Non-Statutory
Main Hall Touch Pad Lighting Package A (daily rate)	Per day	GST	220.00	220.00	0.00	0.00%	Non-Statutory
Main Hall Touch Pad Lighting Package A (weekly rate)	Per week	GST	880.00	660.00	-220.00	-25.00%	Non-Statutory
Studio 1 Lighting package standard rig (daily rate)	Per day	GST	160.00	250.00	90.00	56.25%	Non-Statutory
Studio 1 Lighting package standard rig (weekly rate)	Per week	GST	640.00	750.00	110.00	17.19%	Non-Statutory
Studio 2 Lighting package standard rig (daily rate)	Per day	GST	130.00	150.00	20.00	15.38%	Non-Statutory
Studio 2 Lighting package standard rig (weekly rate)	Per week	GST	520.00	450.00	-70.00	-13.46%	Non-Statutory

Description of Fees and Charges	Unit of Measure	GST Status	2020/21 Fee incl GST \$	2021/22 Fee incl GST \$	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %	Fee Type
Main Hall							
Lights on/Development Rate - core hours - per hour	Per hour	GST	0.00	58.50	58.50	100.00%	Non-Statutory
Lights on/Development Rate -out of hours - per hour	Per hour	GST	0.00	177.50	177.50	100.00%	Non-Statutory
Not for profit/artist - performance rate - per hour	Per hour	GST	287.00	304.00	17.00	5.92%	Non-Statutory
Not for profit/artist - rehearsal rate - per hour	Per hour	GST	167.00	194.00	27.00	16.17%	Non-Statutory
Quick response artist rate - core hours - per hour	Per hour	GST	56.00	0.00	-56.00	-100.00%	Non-Statutory
Quick response artist rate - out of hours - per hour	Per hour	GST	201.00	0.00	-201.00	-100.00%	Non-Statutory
Standard - performance rate - per hour	Per hour	GST	329.00	347.00	18.00	5.47%	Non-Statutory
Standard - rehearsal rate - per hour	Per hour	GST	223.00	237.00	14.00	6.28%	Non-Statutory
Small Rooms (GFR1 & FFR3)							
Lights on/Development Rate - core hours - per hour	Per hour	GST	0.00	13.75	13.75	100.00%	Non-Statutory
Lights on/Development Rate - out of hours - per hour	Per hour	GST	0.00	132.75	132.75	100.00%	Non-Statutory
Not for profit - out of hours - per hour	Per hour	GST	136.00	150.00	14.00	10.29%	Non-Statutory
Not for profit/ artist rate - core hours - per hour	Per hour	GST	30.00	30.50	0.50	1.67%	Non-Statutory
Quick response artist rate - core hours - per hour	Per hour	GST	13.00	0.00	-13.00	-100.00%	Non-Statutory
Quick response artist rate - out of hours - per hour	Per hour	GST	119.00	0.00	-119.00	-100.00%	Non-Statutory
Standard rate - core hours - per hour	Per hour	GST	40.00	41.00	1.00	2.50%	Non-Statutory
Standard rate - out of hours - per hour	Per hour	GST	146.00	160.00	14.00	9.59%	Non-Statutory
Medium Rooms (GFR2, FFR1, FFR2A, FFR2B)							
Lights on/Development Rate -out of hours - per hour	Per hour	GST	0.00	136.00	136.00	100.00%	Non-Statutory
Lights on/Development Rate core hours - per hour	Per hour	GST	0.00	17.00	17.00	100.00%	Non-Statutory
Not for profit/ artist rate - core hours - per hour	Per hour	GST	37.50	38.00	0.50	1.33%	Non-Statutory
Not for profit/ artist rate - out of hours - per hour	Per hour	GST	143.50	157.00	13.50	9.41%	Non-Statutory
Quick response artist rate - core hours - per hour	Per hour	GST	17.00	0.00	-17.00	-100.00%	Non-Statutory
Quick response artist rate - out of hours - per hour	Per hour	GST	123.00	0.00	-123.00	-100.00%	Non-Statutory
Standard rate - core hours - per hour	Per hour	GST	50.00	52.00	2.00	4.00%	Non-Statutory
Standard rate - out of hours - per hour	Per hour	GST	156.00	170.00	14.00	8.97%	Non-Statutory

Description of Fees and Charges	Unit of Measure	GST Status	2020/21 Fee incl GST \$	2021/22 Fee incl GST \$	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %	Fee Type
Large Rooms (FFR2A&B, Roof Top)							
Lights on/Development Rate - core hours - per hour	Per hour	GST	0.00	27.50	27.50	100.00%	Non-Statutory
Lights on/Development Rate - out of hours - per hour	Per hour	GST	0.00	146.50	146.50	100.00%	Non-Statutory
Not for profit/ Artist rate - core hours - per hour	Per hour	GST	60.00	61.00	1.00	1.67%	Non-Statutory
Not for profit/ Artist rate - out of hours - per hour	Per hour	GST	166.00	180.00	14.00	8.43%	Non-Statutory
Quick response artist rate - core hours - per hour	Per hour	GST	26.00	0.00	-26.00	-100.00%	Non-Statutory
Quick response artist rate - out of hours - per hour	Per hour	GST	132.00	0.00	-132.00	-100.00%	Non-Statutory
Standard rate - core hours - per hour	Per hour	GST	80.00	81.50	1.50	1.88%	Non-Statutory
Standard rate - out of hours - per hour	Per hour	GST	186.00	200.00	14.00	7.53%	Non-Statutory
Other Fees- staffing costs							
Bar manager	Per hour	GST	54.00	64.00	10.00	18.52%	Non-Statutory
Front-of- house, function or technical staff- per hour/ 3 hour minimum (Band 3)	Per hour	GST	54.00	55.00	1.00	1.85%	Non-Statutory
Front-of- house, functions or technical supervisor per hour /3 hour minimum (Band 5)	Per hour	GST	66.00	64.00	-2.00	-3.03%	Non-Statutory
Security & crowd control (external hire in)	Per hour	GST	52.00	55.00	3.00	5.77%	Non-Statutory
Studio 1							
Lights on/Development Rate - core hours - per hour	Per hour	GST	0.00	41.00	41.00	100.00%	Non-Statutory
Lights on/Development Rate - out of hours - per hour	Per hour	GST	0.00	160.00	160.00	100.00%	Non-Statutory
Not for profit/artist - performance rate - per hour	Per hour	GST	130.00	266.00	136.00	104.62%	Non-Statutory
Not for profit/artist - rehearsal rate - per hour	Per hour	GST	173.00	156.00	-17.00	-9.83%	Non-Statutory
Quick response artist rate - core hours - per hour	Per hour	GST	40.00	0.00	-40.00	-100.00%	Non-Statutory
Quick response artist rate - out of hours - per hour	Per hour	GST	189.00	0.00	-189.00	-100.00%	Non-Statutory
Standard - performance rate - per hour	Per hour	GST	279.00	296.00	17.00	6.09%	Non-Statutory
Standard - rehearsal rate - per hour	Per hour	GST	173.00	186.00	13.00	7.51%	Non-Statutory
Studio 2							
Lights on/Development Rate - core hours - per hour	Per hour	GST	0.00	23.50	23.50	100.00%	Non-Statutory
Lights on/Development Rate - cout of hours - per hour	Per hour	GST	0.00	142.50	142.50	100.00%	Non-Statutory
Not for profit/artist - performance rate - per hour	Per hour	GST	227.00	226.00	-1.00	-0.44%	Non-Statutory
Not for profit/artist - rehearsal rate - per hour	Per hour	GST	107.00	116.00	9.00	8.41%	Non-Statutory
Quick response artist rate - core hours - per hour	Per hour	GST	30.00	0.00	-30.00	-100.00%	Non-Statutory

Description of Fees and Charges	Unit of Measure	GST Status	2020/21	2021/22	Fee Increase	Fee Increase	Fee Type
			Fee incl GST \$	Fee incl GST \$	/(Decrease) \$	/(Decrease) %	
Quick response artist rate - out of hours - per hour	Per hour	GST	181.00	0.00	-181.00	-100.00%	Non-Statutory
Standard - performance rate - per hour	Per hour	GST	249.00	243.00	-6.00	-2.41%	Non-Statutory
Standard - rehearsal rate - per hour	Per hour	GST	143.00	133.00	-10.00	-6.99%	Non-Statutory
The Loft - hot desk							
Not for profit/ artist rate - core hours - per hour	Per hour	GST	11.00	0.00	-11.00	-100.00%	Non-Statutory
Not for profit/ artist rate - out of hours - per hour	Per hour	GST	117.00	0.00	-117.00	-100.00%	Non-Statutory
Standard rate - core hours - per hour	Per hour	GST	15.00	0.00	-15.00	-100.00%	Non-Statutory
Standard rate - out of hours - per hour	Per hour	GST	121.00	0.00	-121.00	-100.00%	Non-Statutory
Tram stop							
Tram Stop Stage- Not For Profit Rate - Per Hour Booking	Per hour	GST	27.00	0.00	-27.00	-100.00%	Non-Statutory
Tram Stop Stage- standard rate - per hour booking	Per hour	GST	50.00	0.00	-50.00	-100.00%	Non-Statutory
West Wing							
Not for Profit/Artists Rate - per hour	Per hour	GST	0.00	246.00	246.00	100.00%	Non-Statutory
Standard rate - per hour	Per hour	GST	0.00	328.00	328.00	100.00%	Non-Statutory
D65.Community Hubs							
INTERCULTURAL CENTRE							
Access Card (Refundable)							
Commercial- per session	Per session	GST	20.35	21.00	0.65	3.19%	Non-Statutory
Community - per session	Per session	GST	20.35	21.00	0.65	3.19%	Non-Statutory
Amber Room- Office and Hot desk							
Commercial - per hour	Per hour	GST	29.00	29.50	0.50	1.72%	Non-Statutory
Community - per hour	Per hour	GST	21.40	22.00	0.60	2.80%	Non-Statutory
Blue-ray player (Pearl room only)							
Commercial- per session	Per session	GST	23.40	24.00	0.60	2.56%	Non-Statutory
Community - per session	Per session	GST	18.30	18.50	0.20	1.09%	Non-Statutory
Community Kitchen- (To serve food only- no cooking)							
Commercial - per meeting	Per meeting	GST	70.00	71.00	1.00	1.43%	Non-Statutory
Community - per meeting	Per meeting	GST	59.00	60.00	1.00	1.69%	Non-Statutory

Description of Fees and Charges	Unit of Measure	GST Status	2020/21 Fee incl GST \$	2021/22 Fee incl GST \$	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %	Fee Type
Data Projector and screen							
Commercial- per session	Per session	GST	23.40	24.00	0.60	2.56%	Non-Statutory
Community - per session	Per session	GST	18.30	18.50	0.20	1.09%	Non-Statutory
Flip Chart							
Commercial- per session	Per session	GST	23.40	24.00	0.60	2.56%	Non-Statutory
Community - per session	Per session	GST	18.30	18.50	0.20	1.09%	Non-Statutory
Jade Room- Function Room							
Commercial - per hour	Per hour	GST	35.00	35.50	0.50	1.43%	Non-Statutory
Community - per hour	Per hour	GST	29.50	30.00	0.50	1.69%	Non-Statutory
Laptop							
Commercial- per session	Per session	GST	23.40	24.00	0.60	2.56%	Non-Statutory
Community - per session	Per session	GST	18.30	18.50	0.20	1.09%	Non-Statutory
Lecturn with PA and fixed microphone							
Commercial- per session	Per session	GST	23.40	24.00	0.60	2.56%	Non-Statutory
Community - per session	Per session	GST	18.30	18.50	0.20	1.09%	Non-Statutory
Opal Room- Small Meeting Room							
Commercial - per hour	Per hour	GST	29.50	30.00	0.50	1.69%	Non-Statutory
Community - per hour	Per hour	GST	21.35	21.50	0.15	0.70%	Non-Statutory
Other							
Facility Cleaning Fee - minimum	Per session	GST	58.00	59.00	1.00	1.72%	Non-Statutory
Kitchen Cleaning Fee - minimum	Per session	GST	58.00	59.00	1.00	1.72%	Non-Statutory
Tea, coffee, milk, sugar and stirrers		GST	No Charge	No Charge	0.00	0.00%	Non-Statutory
Pearl Room- Function Room							
Commercial - per hour	Per hour	GST	35.00	35.50	0.50	1.43%	Non-Statutory
Community - per hour	Per hour	GST	29.50	30.00	0.50	1.69%	Non-Statutory
Staffing							
Commercial- per session	Per session	GST	52.90	54.00	1.10	2.08%	Non-Statutory
Community - per session	Per session	GST	40.70	41.50	0.80	1.97%	Non-Statutory

Description of Fees and Charges	Unit of Measure	GST Status	2020/21 Fee incl GST \$	2021/22 Fee incl GST \$	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %	Fee Type
DAREBIN NORTH EAST COMMUNITY HUB							
Function space							
After hours casual staff - hourly	Per hour	GST	50.00	51.00	1.00	2.00%	Non-Statutory
Function room commercial - hourly	Per hour	GST	32.50	33.00	0.50	1.54%	Non-Statutory
Function room community - hourly	Per hour	GST	22.50	23.00	0.50	2.22%	Non-Statutory
Early Years Room							
Early Years Room commercial - hourly	Per hour	GST	48.50	49.00	0.50	1.03%	Non-Statutory
Early Years Room community - hourly	Per hour	GST	37.50	38.00	0.50	1.33%	Non-Statutory
Meeting Room 1							
Commercial - hourly	Per hour	GST	16.50	16.75	0.25	1.52%	Non-Statutory
Community - hourly	Per hour	GST	12.00	12.25	0.25	2.08%	Non-Statutory
Meeting room 2							
Commercial - hourly	Per hour	GST	0.00	0.00	0.00	0.00%	Non-Statutory
Community - hourly	Per hour	GST	0.00	0.00	0.00	0.00%	Non-Statutory
One off charges							
AV hire commercial	Per session	GST	122.00	124.00	2.00	1.64%	Non-Statutory
AV hire community	Per session	GST	55.00	56.00	1.00	1.82%	Non-Statutory
General cleaning fee	Per session	GST	125.00	127.00	2.00	1.60%	Non-Statutory
Other							
Security bond \$300 - \$600		DIVISION 81	\$300- \$600	\$300- \$600	0.00	0.00%	Non-Statutory
Tea/coffee/sugar/milk and biscuits per person	Per person	GST	3.55	3.60	0.05	1.41%	Non-Statutory
Tea/coffee/sugar/milk per person	Per person	GST	2.85	2.90	0.05	1.75%	Non-Statutory
Flip Chart							
Commercial- per session	Per session	GST	23.40	24.00	0.60	2.56%	Non-Statutory
Community - per session	Per session	GST	18.30	18.50	0.20	1.09%	Non-Statutory
KEON PARK CHILDRENS HUB							
Facility Hire							
Commercial Kitchen Hire	Per hour	GST	122.00	124.00	2.00	1.64%	Non-Statutory
Meeting Room Darebin & non profit organisations (per hour)	Per hour	GST	17.50	17.55	0.05	0.29%	Non-Statutory
Meeting Room Internal Users	Per hour	GST	16.00	16.00	0.00	0.00%	Non-Statutory

Description of Fees and Charges	Unit of Measure	GST Status	2020/21	2021/22	Fee Increase	Fee Increase	Fee Type
			Fee incl GST \$	Fee incl GST \$	/(Decrease) \$	/(Decrease) %	
Meeting Room Non Darebin & Profit organisations (per hour)	Per hour	GST	28.50	29.50	1.00	3.51%	Non-Statutory
Multi-use Room 1 & 2 combined Darebin & non profit organisations (per hour)	Per hour	GST	34.50	35.10	0.60	1.74%	Non-Statutory
Multi-use Room 1 & 2 combined Non Darebin & Profit organisations (per hour)	Per hour	GST	58.00	59.00	1.00	1.72%	Non-Statutory
Multi-use Room 1 (half room) Darebin & non profit organisations (per hour)	Per hour	GST	17.25	17.55	0.30	1.74%	Non-Statutory
Multi-use Room 1 (half room) Non Darebin & Profit organisations (per hour)	Per hour	GST	29.00	29.50	0.50	1.72%	Non-Statutory
Multi-use Room 2 (half room) Darebin & non profit organisations (per hour)	Per hour	GST	17.25	17.55	0.30	1.74%	Non-Statutory
Multi-use Room 2 (half room) Non Darebin & Profit organisations (per hour)	Per hour	GST	29.00	29.50	0.50	1.72%	Non-Statutory
Other							
After hours casual staff costs (per hour)	Per hour	GST	50.00	51.00	1.00	2.00%	Non-Statutory
Bond for swipe card issue	Per hour	OOS	100.00	100.00	0.00	0.00%	Non-Statutory
Meeting Room Cleaning	Per hour	GST	53.00	54.00	1.00	1.89%	Non-Statutory
RESERVOIR COMMUNITY & LEARNING CENTRE							
Equipment Hire							
Audio visual system	Per session	GST	112.00	114.00	2.00	1.79%	Non-Statutory
Function Room 1							
Darebin & non profit organisations (per hour)	Per hour	GST	17.50	17.75	0.25	1.43%	Non-Statutory
Non Darebin & profit organisations (per hour)	Per hour	GST	29.50	30.00	0.50	1.69%	Non-Statutory
Function Room 2							
Darebin & non profit organisations (per hour)	Per hour	GST	17.50	17.75	0.25	1.43%	Non-Statutory
Non Darebin & profit organisations (per hour)	Per hour	GST	29.50	30.00	0.50	1.69%	Non-Statutory
Function Room combined (1 and 2)							
Darebin & non profit organisations (per hour)	Per hour	GST	35.00	35.50	0.50	1.43%	Non-Statutory
Non Darebin & profit organisations (per hour)	Per hour	GST	59.00	60.00	1.00	1.69%	Non-Statutory
Meeting Room 1							
Darebin & non profit organisations (per hour)	Per hour	GST	6.75	7.00	0.25	3.70%	Non-Statutory
Non Darebin & profit organisations (per hour)	Per hour	GST	10.25	10.50	0.25	2.44%	Non-Statutory
Meeting Room 2							
Darebin & non profit organisations (per hour)	Per hour	GST	6.75	7.00	0.25	3.70%	Non-Statutory
Non Darebin & profit organisations (per hour)	Per hour	GST	10.25	10.50	0.25	2.44%	Non-Statutory

Description of Fees and Charges	Unit of Measure	GST Status	2020/21 Fee incl GST \$	2021/22 Fee incl GST \$	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %	Fee Type
Meeting Room combined (1 and 2)							
Darebin & non profit organisations (per hour)	Per hour	GST	13.50	14.00	0.50	3.70%	Non-Statutory
Non Darebin & profit organisations (per hour)	Per hour	GST	20.50	21.00	0.50	2.44%	Non-Statutory
Other							
After hours casual staff cost	Per hour	GST	50.00	51.00	1.00	2.00%	Non-Statutory
Bond \$300- \$600		DIVISION 81	\$300-\$600	\$300-\$600	0.00	0.00%	Non-Statutory
Commercial kitchen hire	Per hour	GST	120.00	122.00	2.00	1.67%	Non-Statutory
RCLC cleaning fee	Per session	GST	117.00	119.00	2.00	1.71%	Non-Statutory
DONALD STREET COMMUNITY CENTRE							
Facility Hire							
Bond	Per booking	DIVISION 81	100.00	100.00	0.00	0.00%	Non-Statutory
Cleaning	Per hour	GST	54.00	55.00	1.00	1.85%	Non-Statutory
Darebin & non profit organisations (per hour)	Per hour	GST	11.00	11.25	0.25	2.27%	Non-Statutory
Non Darebin or profit making organisations (per hour)	Per hour	GST	23.00	23.50	0.50	2.17%	Non-Statutory
RUTHVEN COMMUNITY ROOM							
Facility Hire							
Bond for swipe card issue	Per hour	GST Free	100.00	100.00	0.00	0.00%	Non-Statutory
Cleaning	Per hour	GST	54.00	55.00	1.00	1.85%	Non-Statutory
Darebin & non profit organisations (per hour)	Per hour	GST	17.50	17.75	0.25	1.43%	Non-Statutory
Non Darebin & profit organisations (per hour)	Per hour	GST	29.50	30.00	0.50	1.69%	Non-Statutory
CLYDE STREET COMMUNITY CENTRE							
Facility Hire							
Bond	Per booking	GST Free	100.00	100.00	0.00	0.00%	Non-Statutory
Children's party's	Per hour	GST	29.50	30.00	0.50	1.69%	Non-Statutory
Cleaning	Per hour	GST	54.00	55.00	1.00	1.85%	Non-Statutory
Darebin and non profit organisations (per hour)	Per hour	GST	11.00	11.25	0.25	2.27%	Non-Statutory
Internal users (Per Hour)	Per hour	GST	10.00	10.25	0.25	2.50%	Non-Statutory
Non Darebin or profit making organisations (per hour)	Per hour	GST	23.00	23.50	0.50	2.17%	Non-Statutory

Description of Fees and Charges	Unit of Measure	GST Status	2020/21 Fee incl GST \$	2021/22 Fee incl GST \$	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %	Fee Type
FAIRFIELD COMMUNITY CENTRE							
Facility Hire							
Bond	Per booking	GST Free	100.00	100.00	0.00	0.00%	Non-Statutory
Cleaning	Per hour	GST	54.00	55.00	1.00	1.85%	Non-Statutory
Darebin & non profit organisations (per hour)	Per hour	GST	11.00	11.25	0.25	2.27%	Non-Statutory
Non Darebin or profit making organisations (Per Hour)	Per hour	GST	23.00	23.50	0.50	2.17%	Non-Statutory
GE ROBINSON COMMUNITY ROOM							
Facility Hire							
Bond	Per booking	GST Free	100.00	100.00	0.00	0.00%	Non-Statutory
Cleaning	Per hour	GST	54.00	55.00	1.00	1.85%	Non-Statutory
Darebin & non profit organisations (Per Hour)	Per hour	GST	17.50	17.75	0.25	1.43%	Non-Statutory
Non Darebin & profit organisations (per hour)	Per hour	GST	29.50	30.00	0.50	1.69%	Non-Statutory
Facility Hire							
CIVIC SERVICES							
Other							
Note: (Community group rates are 77% of scheduled fee)							
Audio Visual Hire (commercial hire rates) - per item	Per item	GST	50.75	51.50	0.75	1.48%	Non-Statutory
Glass Hire		GST	0.52	0.50	-0.02	-3.85%	Non-Statutory
Portable Sound System (with 3 microphones) per day	Per day	GST	286.09	291.00	4.91	1.72%	Non-Statutory
Portable Stage with skirt (Commercial) per day	Per day	GST	286.09	291.00	4.91	1.72%	Non-Statutory
Portable Stage with skirt (Community) per day	Per day	GST	150.23	152.50	2.27	1.51%	Non-Statutory
Security Deposit Bond- \$300- \$600		DIVISION 81	\$300-\$600	\$300-\$600	0.00	0.00%	Non-Statutory
Side Plates	Per item	GST	0.57	0.50	-0.07	-12.28%	Non-Statutory
Tea & Coffee Service per cup	Per item	GST	2.84	3.00	0.16	5.63%	Non-Statutory
Tea, Coffee & Biscuits Service per cup	Per item	GST	4.10	4.00	-0.10	-2.44%	Non-Statutory

Description of Fees and Charges	Unit of Measure	GST Status	2020/21 Fee incl GST \$	2021/22 Fee incl GST \$	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %	Fee Type
Preston City Hall							
Note: (Community group rates are 77% of scheduled fee)							
Mon - Fri (Day Rate) Per Hour	Per hour	GST	64.85	66.00	1.15	1.77%	Non-Statutory
Mon to Fri (Night Rate) Per Hour	Per hour	GST	132.40	134.00	1.60	1.21%	Non-Statutory
Saturday Per Hour	Per hour	GST	132.40	134.00	1.60	1.21%	Non-Statutory
Sunday & Public Holidays Per Hour	Per hour	GST	132.40	134.00	1.60	1.21%	Non-Statutory
Preston Shire Hall							
Note: (Community group rates are 77% of scheduled fee)							
Mon - Fri (Day Rate) Per Hour	Per hour	GST	59.35	60.00	0.65	1.10%	Non-Statutory
Mon to Fri (Night Rate) Per Hour	Per hour	GST	126.10	129.00	2.90	2.30%	Non-Statutory
Saturday Per Hour	Per hour	GST	126.10	129.00	2.90	2.30%	Non-Statutory
Sunday & Public Holidays Per Hour	Per hour	GST	126.10	129.00	2.90	2.30%	Non-Statutory
E15.Revenue							
Land certificate							
Land certificates (non urgent)	Per application	GST Free	27.00	27.50	0.50	1.85%	Statutory
Land certificates (urgent)	Per application	GST Free	50.00	50.00	0.00	0.00%	Statutory
1421 - GENERAL RATES & CHARGES							
Credit card fee							
Credit card fee for payment of rates - 0.33%	Per payment	GST Free	0.33%	0.33%	0.00	0.00%	Non-Statutory
CORPORATE INFORMATION							
Application Fee							
F.O.I. Application fee	Per application	GST Free	29.60	30.10	0.50	1.69%	Statutory
Copying							
Photocopying Charge (per black and white A4 page)	Per page	GST	0.20	0.20	0.00	0.00%	Statutory
Photocopying Charge (per black and white A3 page)	Per page	GST	0.40	0.40	0.00	0.00%	Non-Statutory
Photocopying Charge (per black and white A2 page)	Per page	GST	0.00	0.80	0.80	100.00%	Non-Statutory
Photocopying Charge (per black and white A1 page)	Per page	GST	0.00	1.60	1.60	100.00%	Non-Statutory
Photocopying Charge (per black and white AO page)	Per page	GST	1.00	3.20	2.20	220.00%	Non-Statutory

Description of Fees and Charges		Unit of Measure	GST Status	2020/21 Fee incl GST \$	2021/22 Fee incl GST \$	Fee Increase / (Decrease) \$	Fee Increase / (Decrease) %	Fee Type
Photocopying Charge (per colour A4 page)		Per page	GST	0.20	0.20	0.00	0.00%	Statutory
Photocopying Charge (per colour A3 page)		Per page	GST	0.80	0.40	-0.40	-50.00%	Non-Statutory
Photocopying Charge (per colour A2 page)		Per page	GST	0.00	0.80	0.80	100.00%	Non-Statutory
Photocopying Charge (per colour A1 page)		Per page	GST	0.00	1.60	1.60	100.00%	Non-Statutory
Photocopying Charge (per colour AO page)		Per page	GST	2.00	3.20	1.20	60.00%	Non-Statutory
Inspection Supervision								
F.O.I. Inspection Supervision per hour (to be calculated per quarter hour or part of a quarter hour)		Per hour	GST Free	22.20	22.50	0.30	1.35%	Statutory
Search Charge								
F.O.I. Application fee Search Charges (per hour or part of an hour)		Per hour	GST Free	22.20	22.50	0.30	1.35%	Statutory
RIGHTS OF WAY								
Right of way								
Sale of Discontinued Laneways admin fee- for instalment agreements		Per agreement	GST	385.00	392.00	7.00	1.82%	Non-Statutory
INSURANCES - HIRERS								
Hirers Insurance								
Casual Hirers Public Liability Scheme	Under 10 People or \$11.00/8hr booking	Per hour	GST	4.00	4.10	0.10	2.60%	Non-Statutory
Casual Hirers Public Liability Scheme	11-20 People or \$15.40/8hr booking	Per hour	GST	5.30	5.40	0.10	1.89%	Non-Statutory
Casual Hirers Public Liability Scheme	21-30 People \$36.30 per day or part thereof	Per hour	GST	43.75	44.50	0.75	1.71%	Non-Statutory
Casual Hirers Public Liability Scheme	21-30 People or \$18.70/8hr booking	Per hour	GST	6.65	6.80	0.15	2.26%	Non-Statutory
Casual Hirers Public Liability Scheme	31-40 People \$48.40 per day or part thereof	Per hour	GST	58.10	59.10	1.00	1.71%	Non-Statutory
Casual Hirers Public Liability Scheme	41-50 People \$60.50 per day or part thereof	Per hour	GST	72.90	74.20	1.30	1.78%	Non-Statutory
Casual Hirers Public Liability Scheme	51-100 People \$72.60 per day or part thereof	Per hour	GST	87.50	89.00	1.50	1.71%	Non-Statutory
Casual Hirers Public Liability Scheme	101-500 People \$96.80 per day or part thereof	Per hour	GST	117.70	120.00	2.30	1.95%	Non-Statutory
Casual Hirers Public Liability Scheme	501-1000 People \$145.20 per day or part thereof	Per hour	GST	177.10	180.20	3.10	1.75%	Non-Statutory

City of Darebin

Financial Plan 2021 to 2031

Acknowledgement of Traditional Owners and Aboriginal and Torres Strait Islander people

Darebin City Council acknowledges the Wurundjeri Woi-wurrung people as the traditional owners and custodians of the land and waters we now call Darebin and affirms that Wurundjeri Woi-wurrung people have lived on this land for millennia, practising their customs and ceremonies of celebration, initiation and renewal. Council acknowledges that Elders past, present and emerging are central to the cohesion, intergenerational wellbeing and ongoing self-determination of Aboriginal communities. They have played and continue to play a pivotal role in maintaining and transmitting culture, history and language.

Council respects and recognises Aboriginal and Torres Strait Islander communities' values, living culture and practices, including their continuing spiritual connection to the land and waters and their right to self-determination. Council also recognises the diversity within Aboriginal and Torres Strait Islander communities.

Aboriginal and Torres Strait Islander people and communities have had and continue to play a unique role in the life of the Darebin municipality. Council recognises and values this ongoing contribution and its significant value for our city and Australian society more broadly.

Extract from Darebin City Council's Statement of commitment to Traditional Owners and Aboriginal and Torres Strait Islander people 2019

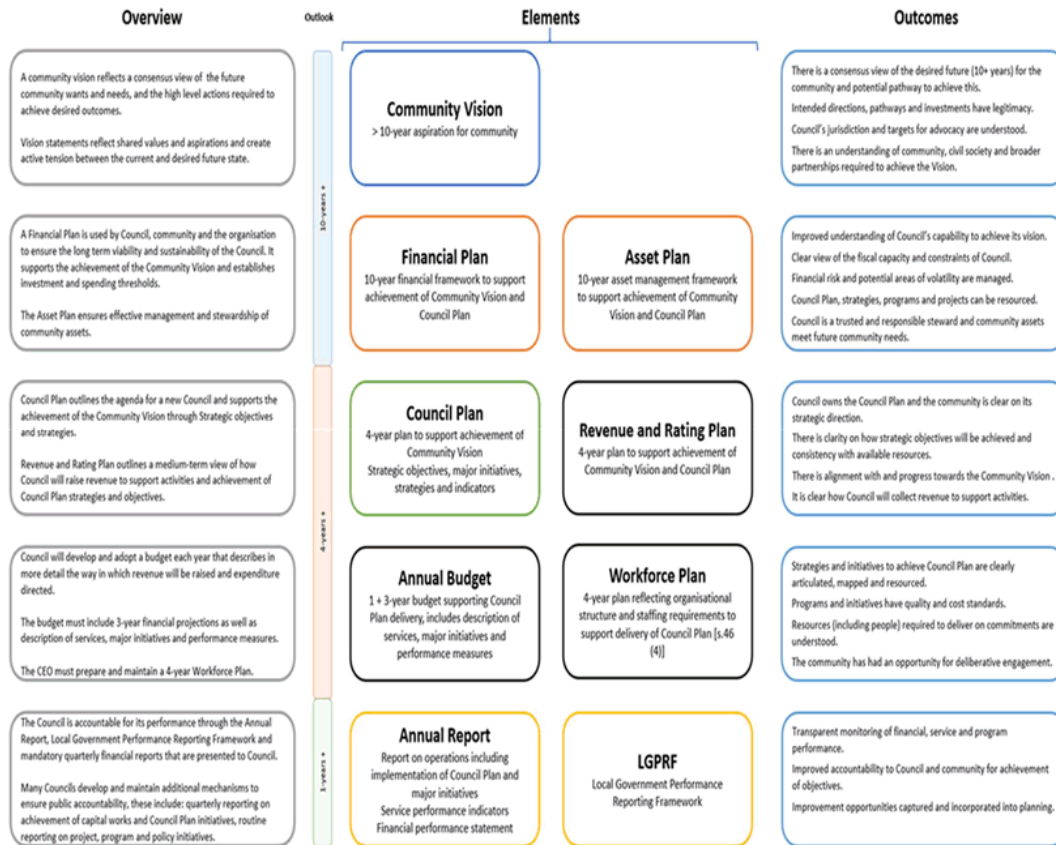
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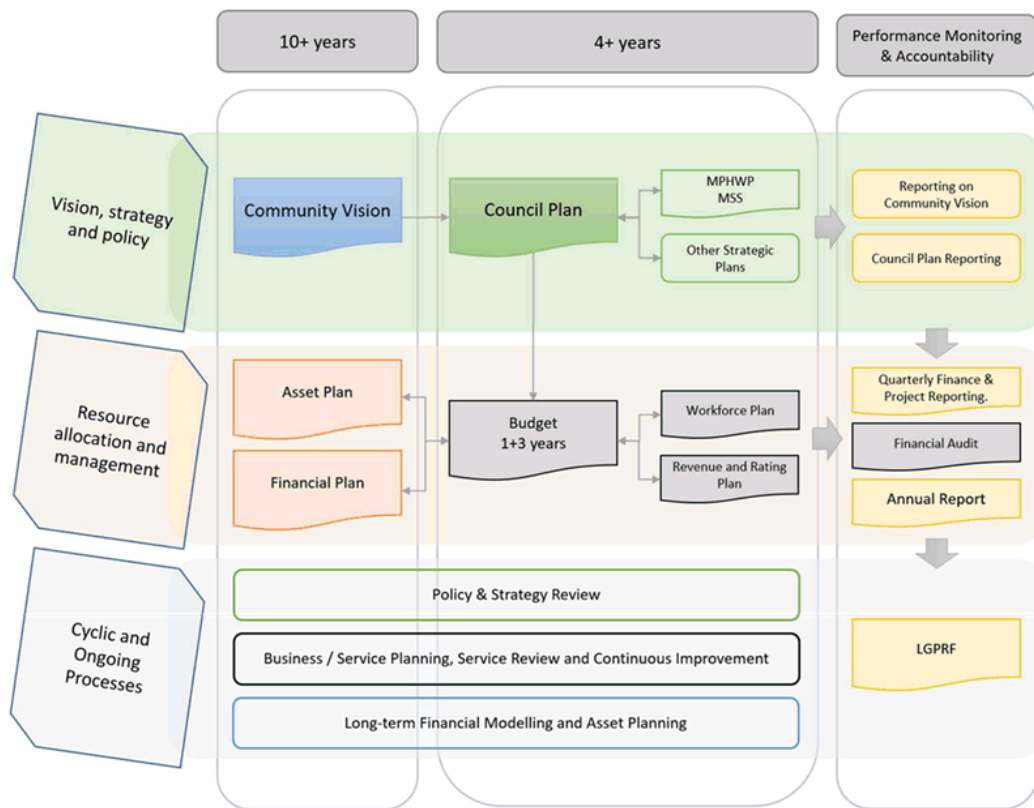
1. LEGISLATIVE REQUIREMENTS

This section describes how the Financial Plan links to the achievement of the Community Vision and the Council Plan within the Integrated Strategic Planning & Reporting framework. This framework guides the Council in identifying community needs and aspirations over the long term (Community Vision), medium term (Council Plan) and short term (Annual Budget) and then holding itself accountable (Annual Report).

The following diagram provides an overview of the core legislated elements of an integrated strategic planning and reporting framework and outcomes.



The following figure demonstrates how each element might inform or be informed by other parts of the integrated framework.



1.1 Strategic Planning Principles

The Financial Plan provides a 10 year financially sustainable projection regarding how the actions of the Council Plan may be funded to achieve the Community Vision. The Financial Plan is developed in the context of the following strategic planning principles:

- a) Council has an integrated approach to planning, monitoring and performance reporting.
- b) Council financial plan addresses the Community Vision by funding the aspirations of the Council Plan. The Council Plan aspirations and actions are formulated in the context of the Community Vision.
- c) The Financial Plan statements articulate the 10-year financial resources necessary to implement the goals and aspirations of the Council Plan to achieve the Community Vision.
- d) Council's strategic planning principles identify and address the risks to effective implementation of the Financial Plan. The financial risks are included at section 1.2.2 below.
- e) The Financial Plan provides for the strategic planning principles of progress monitoring of progress and reviews to identify and adapt to changing circumstances.


1.2 Financial Management Principles

The Financial Plan demonstrates the following financial management principles:

- 1.2.1 Revenue, expenses, assets, liabilities, investments and financial transactions are managed in accordance with Council's financial policies and strategic plans.
- 1.2.2 Management of the following financial risks:
 - a) the financial viability of the Council (refer to section 2.1 Financial Policy Statements).
 - b) the management of current and future liabilities of the Council. The estimated 10 year-liabilities are disclosed in section 3.2 Balance Sheet projections.
 - c) the beneficial enterprises of Council (where appropriate).
- 1.2.3 Financial policies and strategic plans are designed to provide financial stability and predictability to the community.
- 1.2.4 Council maintains accounts and records that explain its financial operations and financial position (refer section 3 Financial Statements)

1.3 Engagement Principles

The level of engagement will depend on each council's appetite for community input and the extent this input will impact the decision-making process. The table below describes the community engagement spectrum from a low-level engagement (inform) to a high-level engagement (empower).

Community Engagement Framework				
Inform – 1	Consult – 2	Involve - 3	Collaborate - 4	Empower - 5
Low Level  High Level				
Provide community awareness and keep them informed of the completion of the Financial Plan	Ask the community for feedback then inform them of how their input affected decision making.	Work directly with the community to ensure their views and aspirations are considered in the developing the Financial Plan.	Partner with the community to develop joint solutions and incorporate their advice to the Financial Plan.	Community decides what is implemented and included to the Financial Plan.

1.4 Service Performance Principles

Council services are designed to be purpose, targeted to community needs and value for money. The service performance principles are listed below:

- a) Services are provided in an equitable manner and are responsive to the diverse needs of the community. The Council Plan is designed to identify the key services and projects to be delivered to the community. The Financial Plan provides the mechanism to demonstrate how the service aspirations within the Council Plan may be funded.
- b) Services are accessible to the relevant users within the community.
- c) Council provides quality services that provide value for money to the community. The Local Government Performance Reporting Framework (LGPRF) is designed to communicate council's performance regarding the provision of quality and efficient services.
- d) Council is developing a performance monitoring framework to continuously improve its service delivery standards.
- e) Council is developing a service delivery framework that considers and responds to community feedback and complaints regards service provision.

1.5 Asset Plan Integration

Integration to the Asset Plan is a key principle of the Council's strategic financial planning principles. The purpose of this integration will be designed to ensure that future funding is allocated in a manner that supports service delivery in terms of the plans and the effective management of Council's assets into the future.

The Asset Plan is required to be established by 30 June 2022 in accordance with the *Local Government Act 2020*. The Asset Plan will identify the operational and strategic practices which will ensure that Council manages assets across their life cycle in a financially sustainable manner. The Asset Plan, Asset Policies (Asset Management Policy and Asset Disposal Policy) and Asset Management Strategy provide Council with a sound base to understand the risk associated with managing its assets for the community's benefit.

In addition to identifying the operational and strategic practices that ensure that Council manages assets across their life cycle in a financially sustainable manner, the Asset Plan quantifies the asset portfolio and the financial implications of those practices. Together the Financial Plan and Asset Plan seek to balance projected investment requirements against projected budgets.

The Asset Plan is designed to inform the 10-year Financial Plan by identifying the amount of capital renewal, backlog and maintenance funding that is required over the life of each asset category. The level of funding will incorporate knowledge of asset condition, the risk assessment issues as well as the impact of reviewing and setting intervention and service levels for each asset class.

Council currently has individual Asset Management Plan's for the following Asset classes, which will sit under the overarching 10 Year Asset Plan when it is developed in 2022:

- Road Asset Management Plan
- Open Space Asset Management Plan

2. FINANCIAL PLAN CONTEXT

This section describes the context and external / internal environment and consideration in determining the 10-year financial projections and assumptions.

2.1 Financial Policy Statements

This section defines the policy statements, and associated measures, that demonstrates Council's financial sustainability to fund the aspirations of the Community Vision and the Council Plan.

Policy Statement	Measure	Target	Forecast										
			Actual	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30
Consistent underlying surplus results	Adjusted underlying result greater than \$0	\$0	(\$1,911)	(\$5,199)	\$7,672	\$5,926	\$6,860	\$9,635	\$6,207	\$8,990	\$8,320	\$8,612	\$8,755
Ensure Council maintains sufficient working capital to meet its debt obligations as they fall due.	Current Assets / Current Liabilities greater than 1.25	1.20	1.98	1.43	1.32	1.30	1.29	1.37	1.34	1.29	1.37	1.43	1.35
Allocate adequate funds towards renewal capital in order to replace assets and infrastructure as they reach the end of their service life.	Asset renewal and upgrade expenses / Depreciation above 100%	100%	123%	132%	173%	175%	121%	131%	205%	196%	96%	95%	109%
That Council applies loan funding to new capital and maintains total borrowings in line with rate income and growth of the municipality.	Total borrowings / Rate revenue to remain below 60%	60%	0%	6%	23%	31%	27%	27%	42%	57%	49%	41%	39%
Council maintains sufficient unrestricted cash to ensure ongoing liquidity as well as to address unforeseen cash imposts if required.	Unrestricted cash / current liabilities to be maintained above 80%	80%	150%	102%	87%	84%	79%	83%	75%	74%	78%	80%	70%
Council generates sufficient revenue from rates plus fees and charges to ensure a consistent funding for new and renewal capital.	Capital Outlays as a % of Own Source Revenue to remain above 30%	25%	35%	37%	41%	32%	24%	26%	39%	40%	19%	19%	25%

2.2 Strategic Actions

The draft Strategic Actions (referred to in this document as draft priorities), to inform the development of the Council Plan (incorporating Municipal Public Health and Wellbeing Plan) 2021-2025, have been developed using the context of strategic planning principles, financial management principles, engagement principles, service performance principles and asset plan integration.

Its development has also been informed by the development of the Darebin 2041 Community Vision and provides for alignment to the Vision through the Strategic Directions. The draft priorities for this four year plan provides a view of how Council will achieve the Community Vision aspirations.

The draft Council Plan (incorporating Municipal Public Health and Wellbeing Plan) priorities 2021-2025 is heavily influenced by and directed towards Council's continued response to the COVID pandemic. In response to the ongoing COVID challenges to the community, Council has prioritised a relief and recovery program that supports Darebin business community, pensioners and other members of the community more vulnerable due to the impact of COVID.

The draft Strategic Directions, and key priorities are as follows:

DRAFT Darebin 2041 Community Vision

Darebin is equitable, vibrant, green and connected. We respect First Nations peoples, our diverse communities and places. We are committed to a sustainable, climate safe future.

DRAFT Strategic Directions (these are the same as the draft vision priorities)

- Vibrant, Respectful and Connected
- Equitable
- Green and Sustainable

There are two additional themes propose to frame the draft Council Plan (incorporating Municipal Public Health and Wellbeing Plan) priorities 2021-2025 that provide for the Council's priorities in responding to the COVID 19 pandemic and the role of the organisation is delivering on the Community Vision and Council Plan. These two additional themes are:

- COVID 19 Relief and Recovery
- Governance, Service and Financial Sustainability

A highlight of the draft priorities by the 5 proposed Council Plan strategic directions, are provided below:

Vibrant, Respectful and Connected

- Continued implementation of Age Friendly Darebin
- Establishment of a volunteer program for the Darebin community
- Improved access to digital for communities that don't traditional use digital tools
- Greater access to Reservoir library with extended opening hour to Sundays and increased hours during the week as part of the After Dark program
- Develop a partnership with Wurundjeri Corporation to support to the delivery of mutual goals

Equitable

- Redevelopment of major facilities, including Northcote Aquatic and Recreation Centre, BT Connon Pavilion and Preston Precinct Intercultural Centre. At the same time planning will commence to redevelop the Reservoir Leisure Centre and to consider the feasibility for a Global Learning Hub in Preston.
- Improving the appearance, safety, lighting and viability of shopping strips, streetscapes and business activity areas.
- Additional spaces for 3-year old to attend kinder, through redevelopment of existing kindergartens
- Focus on supporting Darebin multicultural communities, through reduction in racism, opportunities for culture diverse community groups through the establishment of Community Leader network and greater focus improving access to Council's services for non-English speaking communities

- Community designed programs for the East Preston and East Reservoir to improve the local built environment and health and wellbeing of these communities
- Expansion of the assertive outreach program to support people rough sleeping and experiencing homelessness

Green and Sustainable

- A focus on improving the amenity and usage at Edwardes Lake Precinct, including improved biodiversity and water quality and Investment in the Boathouse to support a long-term lease arrangement
- Continue increasing canopy cover across the municipality, with a focus on biodiversity & shopping areas
- Undertake waste reform and take action toward a circular economy, and the introduction Food Waste into Green Bins
- Solar installation and energy efficiency retrofits program for vulnerable houses including public and social housing and renters

COVID 19 Relief and Recovery

- Establishment of a Darebin Chamber of Commerce
- Subsidise six months of Business Special Charge in 21/22
- Development and delivery of a COVID Relief and recovery program to support Darebin based businesses
- Waiving of specific fees and charges for Darebin businesses for 21/22, including food and health renewals and footpath trading fees
- Spend local voucher system, reimbursements and discounts for communities impacted by COVID, including pensioners and eligible job seekers

Governance, Service and Financial Sustainability

- Communications Strategy that focuses on ensuring Council's publications reflect the diversity in the community
- Development of an Advocacy Framework and four-year Advocacy Plan to influencing public policy change and attracting support and funding for Councils priorities
- Reforms to the Statutory Planning scheme, underpinned by a community engagement process
- Supporting the business community to ensure that business are not adversely affected during level crossing removal
- Continued protection of Preston market to be retained as a central place of significance for the community

2.3 Assumptions to the Financial Plan Statements

This section presents information regarding the assumptions to the Comprehensive Income Statement for the 10 years from 2021/22 to 2030/31. The assumptions comprise the annual escalations / movement for each line item of the Comprehensive Income Statement.

Escalation Factors % movement	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31
CPI	1.50%	1.75%	2.0%	2.0%	2.25%	2.25%	2.25%	2.25%	2.25%	2.25%
Growth	1.50%	1.75%	1.75%	1.75%	2.25%	2.25%	2.25%	2.25%	2.25%	2.25%
Rates and charges	1.50%	1.75%	1.75%	1.75%	2.25%	2.25%	2.25%	2.25%	2.25%	2.25%
Statutory fees and fines	1.50%	1.75%	1.75%	1.75%	2.25%	2.25%	2.25%	2.25%	2.25%	2.25%
User fees	1.50%	1.75%	1.75%	1.75%	2.25%	2.25%	2.25%	2.25%	2.25%	2.25%
Grants - Operating	1.75%	1.75%	1.75%	1.75%	2.0%	2.0%	2.0%	2.0%	2.0%	2.0%
Grants - Capital	1.75%	1.75%	1.75%	1.75%	2.0%	2.0%	2.0%	2.0%	2.0%	2.0%
Contributions - monetary	1.75%	1.75%	1.75%	1.75%	2.0%	2.0%	2.0%	2.0%	2.0%	2.0%
Contributions - non-monetary	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%
Other income	1.5%	1.75%	1.75%	1.75%	2.25%	2.25%	2.25%	2.25%	2.25%	2.25%
Employee costs	2.5%	2.5%	2.5%	2.5%	2.0%	2.0%	2.0%	2.0%	2.0%	2.0%
Materials and services	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%
Depreciation & Amortisation	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%
Other expenses	2.5%	2.5%	2.5%	2.5%	2.5%	2.5%	2.5%	2.5%	2.5%	2.5%

2.3.1 Rates and charges

Base rate revenue will increase by 1.5% for the 2021/22 year, based on the state government rate cap, with estimated future annual increases of 1.75% per annum for the following three years then increasing to 2.25% for the ensuing years of the long- term financial plan. In addition, it is expected that during the 2021/22 year a further increase of \$650,000 per annum will be received for growth (additional properties) as a result of supplementary rates.

2.3.2 Statutory fees and fines

The Financial Plan indexes statutory fees, set by legislation, according on the estimated annual rate of CPI. This is often a best- case scenario given some fees are outside of the control by Council and therefore may be subject to increases less than CPI.

2.3.3 User fees

Revenue from user fees is expected to increase by 1.75% for the 2021/22 year. Details of user fees for the 2021/22 budget year can be found in Council’s schedule of Fees and Charges that is adopted in conjunction with the budget.

Revenue increases for the ensuing years are based on a conservative annual rate of increase of 1.75% per annum for the following three years then increasing to 2.25% for the ensuing years to reflect, as a minimum, annual increases in line with the state government rate cap.

2.3.4 Grants

Council currently receives grants for tied (specific purpose grants) and un-tied Financial Assistance grant funding received via the Victorian Local Government Grants Commission (VLGGC). Operating grants are expected to increase on an annual basis by approximately 1.75%.

2.3.5 Contributions

Council receives contributions from developers. These contributions represent funds to enable council to provide the necessary infrastructure and infrastructure improvements to accommodate development growth. The contributions are for specific purposes and often require Council to outlay funds for infrastructure works often before receipt of this income source. These contributions are statutory contributions and are transferred to a restricted reserve until utilised for a specific purpose through the capital works program or delivered as works in kind by developers.

2.3.6 Other income

Revenue from other income mainly comprises investment income plus the recovery income from a variety of sources and rental income received from the hire of Council buildings.

2.3.7 Employee Costs

The 2021/22 year includes a 2.0% increase for employee costs that mainly reflects the salary increase for all staff pursuant to the Enterprise Bargaining Agreement as well as a further 0.5% to fund increase in the Superannuation Guarantee Contributions. The following three years also reflect a 2.5% increase for the .5% increase in the Superannuation Guarantee Contribution.

The ensuing years, from 2025/26 to 2030/31, reflect annual increases of 2.0% per annum to provide for annual EBA increases, some required increases to staff salaries as well as a marginal increase to the delivery of existing services.

2.3.8 Materials and Services

Material costs include items required for the maintenance and repairs of Council buildings, roads, drains and footpaths which are more governed by market forces based on availability than CPI. Council's payments to family day carers are also included under this category.

Other associated costs included under this category are utilities, materials for the supply of meals on wheels and consumable items for a range of services. Council also utilises external expertise on a range of matters, including legal services and audit. These costs are kept to within CPI levels year on year

2.3.9 Depreciation & amortisation

Depreciation estimates have been based on the projected capital spending contained within this LTFS document. Depreciation has been further increased by the indexing of the replacement cost of Council's fixed assets.

2.3.10 Borrowing costs

Borrowing costs comprise the interest expense to service Council's loan portfolio that is described in Section 5.1 Borrowing Plan.

2.3.11 Other expenses

Other expenses include administration costs such as Councillor allowances, election costs, sponsorships, partnerships, community grants, lease expenditure, fire services property levy, audit costs and other costs associated with the day to day running of Council.

3. FINANCIAL PLAN STATEMENTS

This section presents information regarding the Financial Plan Statements for the 10 years from 2021/22 to 2030/31.

- Comprehensive Income Statement
- Balance Sheet
- Statement of Changes in Equity
- Statement of Cash Flows
- Statement of Capital Works
- Statement of Human Resources

3.1 Comprehensive Income Statement

	Forecast / Actual										
	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Income											
Rates and charges	135,452	139,759	142,491	145,784	149,136	153,292	157,544	161,893	166,341	170,892	175,546
Statutory fees and fines	5,319	8,753	10,550	10,735	10,922	11,168	11,420	11,676	11,939	12,208	12,482
User fees	5,443	7,931	10,232	10,411	10,593	10,832	11,075	11,325	11,579	11,840	12,106
Grants - Operating	21,827	17,075	17,374	17,678	17,987	18,346	18,713	19,087	19,468	19,857	20,254
Grants - Capital	10,310	5,315	3,494	4,629	5,573	7,126	3,600	3,120	7,163	5,405	3,527
Contributions - monetary	5,007	5,456	5,456	5,531	5,561	5,561	5,561	5,561	5,561	5,081	5,081
Net gain/(loss) on disposal of property, infrastructure, plant and equipment	559	631	750	750	750	750	750	750	750	750	750
Other income	1,796	2,557	2,099	2,118	2,887	3,409	3,431	3,453	3,476	3,499	3,523
Total income	185,713	187,477	192,446	197,635	203,410	210,484	212,094	216,865	226,278	229,532	233,270
Expenses											
Employee costs	90,602	93,897	93,769	96,118	98,520	100,981	103,504	106,097	108,747	111,464	114,249
Materials and services	50,310	52,632	47,511	48,933	50,443	52,000	53,605	55,292	57,031	58,826	60,680
Depreciation	24,028	24,766	25,612	26,604	27,720	28,560	29,325	30,215	31,233	32,081	33,056
Amortisation - intangible assets	25	95	95	95	95	29	29	29	29	29	29
Bad and doubtful debts	840	1,706	1,450	1,450	1,450	1,000	1,000	1,000	1,000	1,000	1,000
Borrowing costs	-	18	269	905	1,180	1,068	1,129	1,772	2,269	1,969	1,683
Other expenses	7,083	8,790	7,117	7,444	6,008	4,525	8,134	4,789	4,925	5,065	5,210
Total expenses	172,888	181,904	175,823	181,549	185,416	188,163	196,726	199,194	205,234	210,434	215,907
Surplus/(deficit) for the year	12,825	5,573	16,623	16,086	17,994	22,322	15,368	17,671	21,044	19,098	17,363
Other comprehensive income											
Items that will not be reclassified to surplus or deficit in future periods											
Net asset revaluation increment/(decrement)	-	-	-	-	-	-	-	-	-	-	-
Share of other comprehensive income of associates and joint ventures	-	-	-	-	-	-	-	-	-	-	-
Items that may be reclassified to surplus or deficit in future periods (detail as appropriate)											
Total comprehensive result	12,825	5,573	16,623	16,086	17,994	22,322	15,368	17,671	21,044	19,098	17,363

3.2 Balance Sheet

	Forecast/ Actual										
	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Assets											
Current assets											
Cash and cash equivalents	63,978	34,622	32,349	33,333	32,652	35,911	38,648	39,810	43,759	46,965	44,768
Trade and other receivables	13,598	14,425	14,928	15,199	15,619	16,694	17,018	17,351	17,934	18,200	18,629
Other financial assets	-	-	-	-	-	-	-	-	-	-	-
Inventories	60	60	60	60	60	61	61	61	61	61	61
Non-current assets classified as held for sale	-	-	-	-	-	-	-	-	-	-	-
Other assets	2,525	2,525	2,525	2,525	2,525	2,525	2,525	2,525	2,525	2,525	2,525
Total current assets	80,161	51,632	49,862	51,117	50,856	55,191	58,252	59,747	64,279	67,751	65,983
Non-current assets											
Trade and other receivables	9,073	9,095	9,117	9,139	9,161	9,183	9,206	9,228	9,251	9,274	9,296
Other financial assets	-	-	-	-	-	-	-	-	-	-	-
Investments in associates, joint arrangement and subsidiaries	-	-	-	-	-	-	-	-	-	-	-
Property, infrastructure, plant & equipment	1,481,703	1,518,589	1,561,514	1,588,489	1,602,440	1,621,001	1,658,532	1,696,557	1,702,640	1,707,522	1,725,540
Right-of-use assets	263	197	132	66	-	-	-	-	-	-	-
Investment property	2,790	2,790	2,790	2,790	2,790	2,790	2,790	2,790	2,790	2,790	2,790
Intangible assets	578	549	520	491	462	434	405	376	347	318	289
Total non-current assets	1,484,407	1,531,220	1,574,073	1,600,975	1,614,853	1,633,408	1,670,932	1,708,951	1,715,026	1,719,904	1,737,916
Total assets	1,574,568	1,582,852	1,623,935	1,652,092	1,665,710	1,688,599	1,729,184	1,768,697	1,779,307	1,787,655	1,803,899
Liabilities											
Current liabilities											
Trade and other payables	13,948	8,785	8,206	8,421	8,542	8,643	9,201	9,114	9,399	9,667	9,942
Trust funds and deposits	4,527	4,527	4,527	4,527	4,527	4,527	4,527	4,527	4,527	4,527	4,527
Provisions	21,918	21,918	21,918	21,918	21,918	21,918	21,918	21,918	21,918	21,918	21,918
Interest-bearing liabilities	-	706	3,022	4,431	4,554	5,122	7,914	10,783	11,084	11,392	12,516
Lease liabilities	112	67	67	67	-	-	-	-	-	-	-
Total current liabilities	40,505	36,003	37,740	39,363	39,541	40,210	43,560	46,343	46,928	47,504	48,903
Non-current liabilities											
Provisions	1,876	1,876	1,876	1,876	1,876	1,876	1,876	1,876	1,876	1,876	1,876
Interest-bearing liabilities	-	7,236	30,025	40,486	35,932	35,774	57,642	76,641	65,558	54,166	51,577
Lease liabilities	156	134	67	-	-	-	-	-	-	-	-
Total non-current liabilities	2,032	9,246	31,968	42,362	37,808	37,650	59,518	78,517	67,434	56,042	53,453
Total liabilities	42,537	45,249	69,708	81,725	77,349	77,860	103,078	124,860	114,362	103,546	102,356
Net assets	1,532,031	1,537,604	1,554,226	1,570,366	1,588,360	1,610,739	1,626,106	1,643,837	1,664,945	1,684,109	1,701,542
Equity											
Accumulated surplus	567,853	573,876	590,498	606,584	624,578	646,900	662,267	679,939	700,983	720,080	737,443
Reserves	964,178	963,728	963,728	963,782	963,782	963,839	963,839	963,899	963,962	964,029	964,099
Total equity	1,532,031	1,537,604	1,554,226	1,570,366	1,588,360	1,610,739	1,626,106	1,643,837	1,664,945	1,684,109	1,701,542

3.3 Statement of Changes in Equity

	Total \$'000	Accumulated Surplus \$'000	Revaluation Reserve \$'000	Other Reserves \$'000
2021 Forecast Actual				
Balance at beginning of the financial year	1,521,142	560,464	936,646	24,032
Surplus/(deficit) for the year	13,805	13,805	-	-
Net asset revaluation increment/(decrement)	-	-	-	-
Transfers to other reserves	(2,916)	_6416	-	3,500
Transfers from other reserves	-	-	-	-
Balance at end of the financial year	1,532,031	574,269	936,646	27,532
2022				
Balance at beginning of the financial year	1,532,031	574,269	936,646	27,532
Surplus/(deficit) for the year	5,573	5,573	-	-
Net asset revaluation increment/(decrement)	-	-	-	-
Transfers to other reserves	-	450	-	(450)
Transfers from other reserves	-	-	-	-
Balance at end of the financial year	1,537,604	580,292	936,646	27,082
2023				
Balance at beginning of the financial year	1,537,604	580,292	936,646	27,082
Surplus/(deficit) for the year	16,623	16,623	-	-
Net asset revaluation increment/(decrement)	-	-	-	-
Transfers to other reserves	-	-	-	-
Transfers from other reserves	-	-	-	-
Balance at end of the financial year	1,554,227	596,915	936,646	27,082
2024				
Balance at beginning of the financial year	1,554,227	596,915	936,646	27,082
Surplus/(deficit) for the year	16,086	16,086	-	-
Net asset revaluation increment/(decrement)	54	-	54	-
Transfers to other reserves	-	-	-	-
Transfers from other reserves	-	-	-	-
Balance at end of the financial year	1,570,367	613,001	936,700	27,082
2025				
Balance at beginning of the financial year	1,570,367	613,001	936,700	27,082
Surplus/(deficit) for the year	17,994	17,994	-	-
Net asset revaluation increment/(decrement)	-	-	-	-
Transfers to other reserves	-	-	-	-
Transfers from other reserves	-	-	-	-
Balance at end of the financial year	1,588,361	630,995	936,700	27,082
2026				
Balance at beginning of the financial year	1,588,361	630,995	936,700	27,082
Surplus/(deficit) for the year	22,322	22,322	-	-
Net asset revaluation increment/(decrement)	57	-	57	-
Transfers to other reserves	-	-	-	-
Transfers from other reserves	-	-	-	-
Balance at end of the financial year	1,610,740	653,317	936,757	27,082

	Total \$'000	Accumulated Surplus \$'000	Revaluation Reserve \$'000	Other Reserves \$'000
2027				
Balance at beginning of the financial year	1,610,740	653,317	936,757	27,082
Surplus/(deficit) for the year	15,368	15,368	-	-
Net asset revaluation Increment/(decrement)	-	-	-	-
Transfers to other reserves	-	-	-	-
Transfers from other reserves	-	-	-	-
Balance at end of the financial year	1,626,108	668,685	936,757	27,082
2028				
Balance at beginning of the financial year	1,626,108	668,685	936,757	27,082
Surplus/(deficit) for the year	17,671	17,671	-	-
Net asset revaluation Increment/(decrement)	60	-	60	-
Transfers to other reserves	-	-	-	-
Transfers from other reserves	-	-	-	-
Balance at end of the financial year	1,643,839	686,356	936,817	27,082
2029				
Balance at beginning of the financial year	1,643,839	686,356	936,817	27,082
Surplus/(deficit) for the year	21,044	21,044	-	-
Net asset revaluation Increment/(decrement)	63	-	63	-
Transfers to other reserves	-	-	-	-
Transfers from other reserves	-	-	-	-
Balance at end of the financial year	1,664,946	707,400	936,880	27,082
2030				
Balance at beginning of the financial year	1,664,946	707,400	936,880	27,082
Surplus/(deficit) for the year	19,098	19,098	-	-
Net asset revaluation Increment/(decrement)	67	-	67	-
Transfers to other reserves	-	-	-	-
Transfers from other reserves	-	-	-	-
Balance at end of the financial year	1,684,111	726,498	936,947	27,082
2031				
Balance at beginning of the financial year	1,684,111	726,498	936,947	27,082
Surplus/(deficit) for the year	17,363	17,363	-	-
Net asset revaluation Increment/(decrement)	70	-	70	-
Transfers to other reserves	-	-	-	-
Transfers from other reserves	-	-	-	-
Balance at end of the financial year	1,701,544	743,861	937,017	27,082

3.4 Statement of Cash Flows

	Forecast / Actual										
	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)
Cash flows from operating activities											
Rates and charges	138,324	138,425	140,955	144,432	147,716	151,845	156,440	160,802	165,163	169,755	174,390
Statutory fees and fines	4,692	9,577	11,462	11,749	11,953	12,222	12,514	12,797	13,083	13,380	13,682
User fees	6,743	8,677	11,091	11,394	11,592	11,854	12,137	12,412	12,688	12,977	13,269
Grants - operating	22,156	16,910	17,185	17,517	17,819	18,180	18,589	18,965	19,337	19,732	20,128
Grants - capital	8,434	5,264	3,598	4,505	5,456	6,952	3,864	3,143	6,803	5,521	3,661
Contributions - monetary	5,529	5,456	5,456	5,531	5,561	5,561	5,561	5,561	5,561	5,081	5,081
Interest received	764	593	599	605	611	617	623	629	636	642	648
Other receipts	388	2,627	2,161	2,150	2,924	3,514	3,597	3,617	3,632	3,651	3,628
Net GST refund / payment	8,958	8,907	9,456	8,175	6,875	7,176	9,459	9,585	6,865	6,758	8,195
Employee costs	(88,375)	(96,014)	(93,774)	(96,038)	(98,418)	(100,887)	(103,407)	(106,008)	(108,635)	(111,360)	(114,142)
Materials and services	(49,463)	(60,506)	(52,694)	(53,718)	(55,349)	(57,068)	(58,831)	(60,692)	(62,575)	(64,557)	(66,591)
Other payments	(6,602)	(10,105)	(7,971)	(8,162)	(6,729)	(5,103)	(8,622)	(5,571)	(5,405)	(5,560)	(5,719)
Net cash provided by/(used in) operating activities	51,548	29,812	47,524	48,139	50,010	54,862	51,923	55,239	57,154	56,019	56,230
Cash flows from investing activities											
Payments for property, infrastructure, plant and equipment	(49,399)	(67,718)	(75,391)	(58,877)	(45,838)	(51,770)	(73,542)	(74,998)	(40,978)	(40,586)	(56,104)
Proceeds from sale of property, infrastructure, plant and equipment	1,037	694	825	825	825	825	825	825	825	825	825
Payments for investments	17,872	-	-	-	-	-	-	-	-	-	-
Proceeds from sale of investments	-	-	-	-	-	-	-	-	-	-	-
Loan and advances made	-	-	-	-	-	-	-	-	-	-	-
Payments of loans and advances	-	-	-	-	-	-	-	-	-	-	-
Net cash provided by/ (used in) investing activities	(30,490)	(67,024)	(74,566)	(58,052)	(45,013)	(50,945)	(72,717)	(74,173)	(40,153)	(39,761)	(55,279)
Cash flows from financing activities											
Finance costs	-	(18)	(269)	(905)	(1,180)	(1,068)	(1,129)	(1,772)	(2,269)	(1,969)	(1,683)
Proceeds from borrowings	-	8,000	26,000	15,000	-	5,000	30,000	30,000	-	-	10,000
Repayment of borrowings	-	(58)	(895)	(3,131)	(4,431)	(4,590)	(5,340)	(8,131)	(10,783)	(11,084)	(11,465)
Repayment of lease liabilities	-	(67)	(67)	(67)	(67)	-	-	-	-	-	-
Net cash provided by/(used in) financing activities	-	7,857	24,769	10,897	(5,677)	(658)	23,531	20,096	(13,052)	(13,052)	(3,148)
Net increase/(decrease) in cash & cash equivalents	21,058	(29,356)	(2,273)	984	(681)	3,259	2,737	1,162	3,949	3,205	(2,197)
Cash and cash equivalents at the beginning of the financial year	42,920	63,978	34,622	32,349	33,333	32,652	35,911	38,648	39,810	43,759	46,965
Cash and cash equivalents at the end of the financial year	63,978	34,622	32,349	33,333	32,652	35,911	38,648	39,810	43,759	46,965	44,768

3.5 Statement of Capital Works

	Forecast / Actual										
	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Property											
Land	-	1,000	-	-	-	-	-	-	-	-	-
Land improvements	2,782	2,050	990	551	564	577	590	604	604	604	604
Total land	2,782	3,050	990	551	564	577	590	604	604	604	604
Buildings	23,872	38,023	44,919	28,044	11,359	20,369	41,284	42,352	10,495	11,338	25,210
Heritage buildings	-	-	-	-	-	-	-	-	-	-	-
Building improvements	200	-	450	450	550	550	550	550	550	520	520
Leasehold improvements	-	-	-	-	-	-	-	-	-	-	-
Total buildings	24,072	38,023	45,369	28,494	11,909	20,919	41,814	42,902	11,045	11,858	25,730
Total property	26,854	41,073	46,359	29,045	12,473	21,496	42,404	43,506	11,649	12,462	26,334
Plant and equipment											
Heritage plant and equipment	-	-	-	-	-	-	-	-	-	-	-
Plant, machinery and equipment	2,375	3,094	3,475	3,700	3,550	3,570	3,570	3,570	3,570	3,570	3,560
Fixtures, fittings and furniture	100	-	200	200	250	250	250	250	250	250	-
Computers and telecommunications	3,106	2,364	2,502	2,600	2,851	2,891	3,099	2,940	2,875	2,875	2,875
Library books	800	800	800	800	903	921	939	957	976	995	1,015
Total plant and equipment	6,381	6,258	6,977	7,300	7,554	7,632	7,828	7,717	7,671	7,690	7,450
Infrastructure											
Roads	4,877	4,808	5,388	5,172	6,613	6,743	6,728	7,203	7,414	7,431	7,431
Bridges	1,077	40	-	100	1,600	-	-	-	-	-	25
Footpaths and cycleways	6,449	1,732	4,263	4,786	6,146	4,080	4,080	4,080	4,080	4,440	4,440
Drainage	1,257	1,423	1,770	1,777	1,855	1,873	1,881	1,889	1,889	1,909	1,909
Recreational, leisure and community facilities	235	1,568	515	350	615	350	715	365	615	365	615
Waste management	-	-	200	200	200	-	-	-	-	-	-
Parks, open space and streetscapes	2,879	4,953	3,085	4,795	4,615	4,890	3,220	3,420	3,935	2,600	2,800
Other infrastructure	-	-	-	-	-	-	-	-	-	-	-
Total infrastructure	16,574	14,322	15,201	17,180	21,644	17,936	16,624	16,957	17,933	16,745	17,220
Total capital works expenditure	49,789	61,653	68,537	53,525	41,671	47,064	66,866	68,180	37,253	36,897	51,004
Represented by:											
New asset expenditure	14,699	19,762	3,396	3,005	3,158	5,122	2,145	4,384	2,040	4,104	4,294
Asset renewal expenditure	20,484	25,124	27,197	37,362	25,630	30,690	50,155	59,019	23,294	20,418	24,758
Asset expansion expenditure	5,517	9,099	20,772	4,079	4,983	4,667	4,513	4,678	5,209	5,446	10,637
Asset upgrade expenditure	9,089	7,669	17,173	9,079	7,900	6,588	6,513	6,782	6,710	6,928	11,315
Total capital works expenditure	49,789	61,653	68,537	53,525	41,671	47,064	72,326	74,841	37,253	36,897	51,004
Funding sources represented by:											
Grants	10,310	5,315	3,494	4,829	5,573	7,128	3,600	3,120	7,163	5,405	3,527
Contributions	299	375	375	450	480	480	480	480	480	-	-
Council cash	-	47,963	38,668	33,446	35,618	34,458	32,776	34,580	29,610	31,492	37,477
Borrowings	39,180	8,000	26,000	15,000	-	5,000	30,000	30,000	-	-	10,000
Total capital works expenditure	49,789	61,653	68,537	53,525	41,671	47,064	66,866	68,180	37,253	36,897	51,004

3.6 Statement of Human Resources

Staff expenditure	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Total staff expenditure											
Male	40,098	41,305	42,268	43,328	44,411	45,520	46,656	47,827	49,021	50,244	51,499
Female	46,132	44,531	45,844	46,785	47,955	49,154	50,383	51,642	52,933	54,257	55,613
Self-described gender	171	182	186	191	196	201	206	211	216	222	227
Total staff expenditure	86,400	86,017	88,098	90,305	92,561	94,874	97,244	99,680	102,170	104,723	107,340
Permanent full time											
Male	33,522	36,982	37,837	38,786	39,755	40,748	41,765	42,814	43,882	44,977	46,101
Female	28,315	29,301	30,034	30,784	31,554	32,343	33,151	33,980	34,830	35,700	36,593
Self-described gender	92	97	100	102	105	108	110	113	116	119	122
Total	61,929	66,380	67,970	69,673	71,414	73,198	75,026	76,907	78,828	80,796	82,815
Permanent part time											
Male	6,575	4,323	4,431	4,542	4,655	4,772	4,891	5,013	5,139	5,267	5,399
Female	17,817	15,230	15,611	16,001	16,401	16,811	17,231	17,662	18,104	18,556	19,020
Self-described gender	79	84	87	89	91	93	95	98	100	103	105
Total	24,471	19,636	20,128	20,632	21,147	21,676	22,218	22,773	23,343	23,926	24,524

Staff numbers	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31
	FTE	FTE	FTE	FTE	FTE	FTE	FTE	FTE	FTE	FTE	FTE
Total staff numbers											
Male	372	373	372	372	372	372	372	372	372	372	372
Female	426	426	424	424	424	424	424	424	424	424	424
Self-described gender	2	2	2	2	2	2	2	2	2	2	2
Total staff numbers	800	801	798	798	798	798	798	798	798	798	798
Permanent full time											
Male	320	321	321	321	321	321	321	321	321	321	321
Female	255	255	254	254	254	254	254	254	254	254	254
Self-described gender	1	1	1	1	1	1	1	1	1	1	1
Total	577	577	575	575	575	575	575	575	575	575	575
Permanent part time											
Male	51	51	51	51	51	51	51	51	51	51	51
Female	170	171	170	170	170	170	170	170	170	170	170
Self-described gender	1	1	1	1	1	1	1	1	1	1	1
Total	223	224	223	223	223	223	223	223	223	223	223
Employees	91.9	115.3	102.7	102.7	102.7	102.7	102.7	102.7	102.7	102.7	102.7
Total staff numbers	891.4	916.3	900.8	900.8	900.8	900.8	900.8	900.8	900.8	900.8	900.8

Department	Permanent Full Time				Comprises			
	Male	Female	Self-described	Total	Full Time	Part time	Self-described	Total
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Chief Executive	202	582		784	784	-		784
City Sustainability & Strategy	7,687	7,978		15,665	15,665	2,486		18,151
Operations & Capital	17,236	2,824		20,060	20,060	319		20,379
Community	5,034	11,211	97	16,341	16,342	14,716		31,058
Governance & Engagement	6,823	6,706		13,529	13,529	2,116		15,645
Total permanent staff expenditure	36,982	29,301	97	66,379	66,380	19,637	-	86,017
Casuals, temporary and other expenditure	2,995	3,343		6,339	6,339			6,339
Capitalised labour costs	834	707		1,541	1,541			1,541
Total staff	39,977	32,644	97	72,718	74,260	19,637	-	93,897

3.7 Planned Human Resource Expenditure

	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Chief Executive										
Permanent - Full time	784	803	823	843	864	886	908	931	954	978
Female	582	596	610	626	641	657	674	691	708	726
Male	202	207	212	218	223	229	234	240	246	252
Self-described gender	0	0	0	0	0	0	0	0	0	0
Permanent - Part time	0	0	0	0	0	0	0	0	0	0
Female	0	0	0	0	0	0	0	0	0	0
Male	0	0	0	0	0	0	0	0	0	0
Self-described gender	0	0	0	0	0	0	0	0	0	0
Total Chief Executive	784	803	823	843	864	886	908	931	954	978
City Sustainability & Strategy										
Permanent - Full time	15,665	16,036	16,437	16,848	17,269	17,701	18,144	18,597	19,062	19,538
Female	7,978	8,157	8,361	8,570	8,784	9,004	9,229	9,460	9,696	9,938
Male	7,687	7,879	8,076	8,278	8,485	8,697	8,915	9,138	9,366	9,600
Self-described gender	0	0	0	0	0	0	0	0	0	0
Permanent - Part time	2,486	2,548	2,612	2,677	2,744	2,813	2,883	2,955	3,029	3,105
Female	1,655	1,696	1,739	1,782	1,827	1,872	1,919	1,967	2,016	2,067
Male	831	852	873	895	917	940	964	988	1,012	1,038
Self-described gender	0	0	0	0	0	0	0	0	0	0
Total City Sustainability & Strategy	18,151	18,584	19,049	19,525	20,013	20,513	21,027	21,552	22,091	22,643
Operations & Capital										
Permanent - Full time	20,060	18,934	19,409	19,894	20,391	20,900	21,424	21,959	22,507	23,070
Female	2,824	2,895	2,967	3,041	3,117	3,195	3,275	3,357	3,441	3,527
Male	17,236	16,040	16,442	16,853	17,274	17,705	18,149	18,602	19,067	19,543
Self-described gender	0	0	0	0	0	0	0	0	0	0
Permanent - Part time	319	327	335	344	352	361	370	379	389	398
Female	268	275	282	289	296	303	311	319	327	335
Male	51	52	54	55	56	58	59	61	62	64
Self-described gender	0	0	0	0	0	0	0	0	0	0
Total Operations & Capital	20,379	19,261	19,744	20,237	20,743	21,261	21,794	22,338	22,896	23,468
Community										
Permanent - Full time	16,342	17,570	18,010	18,460	18,922	19,394	19,880	20,377	20,886	21,408
Female	11,211	12,209	12,514	12,827	13,147	13,476	13,814	14,159	14,512	14,875
Male	5,034	5,262	5,394	5,529	5,667	5,809	5,954	6,103	6,255	6,412
Self-described gender	97	99	102	104	107	110	112	115	118	121
Permanent - Part time	14,716	15,843	16,240	16,646	17,062	17,488	17,926	18,374	18,833	19,303
Female	11,614	12,591	12,906	13,229	13,559	13,898	14,246	14,602	14,967	15,341
Male	3,102	3,252	3,334	3,417	3,502	3,590	3,680	3,772	3,866	3,963
Self-described gender	0	0	0	0	0	0	0	0	0	0
Total Community	31,058	33,413	34,250	35,106	35,983	36,882	37,806	38,750	39,719	40,711
Governance & Engagement										
Permanent - Full time	13,529	13,868	14,215	14,571	14,935	15,308	15,691	16,083	16,485	16,897
Female	6,706	6,875	7,047	7,223	7,403	7,588	7,778	7,973	8,172	8,376
Male	6,823	6,993	7,169	7,348	7,531	7,719	7,913	8,110	8,313	8,521
Self-described gender	0	0	0	0	0	0	0	0	0	0
Permanent - Part time	2,116	2,169	2,223	2,279	2,336	2,394	2,454	2,515	2,578	2,643
Female	1,693	1,735	1,779	1,823	1,869	1,915	1,963	2,012	2,063	2,114
Male	339	347	356	365	374	384	393	403	413	423
Self-described gender	84	86	88	90	93	95	97	100	102	105
Total Governance & Engagement	15,645	16,037	16,439	16,849	17,270	17,702	18,145	18,598	19,063	19,539
Casuals, temporary and other expenditure	7,880	5,671	5,813	5,959	6,107	6,260	6,417	6,577	6,741	6,910
Total staff expenditure	93,897	93,769	96,118	98,520	100,981	103,504	106,097	108,747	111,464	114,249

	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31
	FTE	FTE	FTE	FTE	FTE	FTE	FTE	FTE	FTE	FTE
Chief Executive										
Permanent - Full time	4.0	4.0	4.0	4.0	4.0	4.0	4.0	4.0	4.0	4.0
Female	3	3	3	3	3	3	3	3	3	3
Male	2	2	2	2	2	2	2	2	2	2
Self-described gender	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Permanent - Part time	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Female	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Male	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Self-described gender	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Chief Executive	4.0	4.0	4.0	4.0	4.0	4.0	4.0	4.0	4.0	4.0
City Sustainability & Strategy										
Permanent - Full time	133.2	133.2	133.2	133.2	133.2	133.2	133.2	133.2	133.2	133.2
Female	67	67	67	67	67	67	67	67	67	67
Male	66	66	66	66	66	66	66	66	66	66
Self-described gender	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Permanent - Part time	35.8	33.5	33.5	33.5	33.5	33.5	33.5	33.5	33.5	33.5
Female	23	21	21	21	21	21	21	21	21	21
Male	13	13	13	13	13	13	13	13	13	13
Self-described gender	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total City Sustainability & Strategy	169.0	166.7	166.7	166.7	166.7	166.7	166.7	166.7	166.7	166.7
Operations & Capital										
Permanent - Full time	182.4	181.8	181.8	181.8	181.8	181.8	181.8	181.8	181.8	181.8
Female	27	27	27	27	27	27	27	27	27	27
Male	156	155	155	155	155	155	155	155	155	155
Self-described gender	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Permanent - Part time	3.0	3.0	3.0	3.0	3.0	3.0	3.0	3.0	3.0	3.0
Female	2	2	2	2	2	2	2	2	2	2
Male	1	1	1	1	1	1	1	1	1	1
Self-described gender	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operations & Capital	185.4	184.8	184.8	184.8	184.8	184.8	184.8	184.8	184.8	184.8
Community										
Permanent - Full time	149.4	149.4	149.4	149.4	149.4	149.4	149.4	149.4	149.4	149.4
Female	103	103	103	103	103	103	103	103	103	103
Male	46	46	46	46	46	46	46	46	46	46
Self-described gender	1	1	1	1	1	1	1	1	1	1
Permanent - Part time	164.1	164.1	164.1	164.1	164.1	164.1	164.1	164.1	164.1	164.1
Female	130	130	130	130	130	130	130	130	130	130
Male	34	34	34	34	34	34	34	34	34	34
Self-described gender	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Community	313.5	313.5	313.5	313.5	313.5	313.5	313.5	313.5	313.5	313.5
Governance & Engagement										
Permanent - Full time	107.0	107.0	107.0	107.0	107.0	107.0	107.0	107.0	107.0	107.0
Female	55	55	55	55	55	55	55	55	55	55
Male	52	52	52	52	52	52	52	52	52	52
Self-described gender	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Permanent - Part time	22.1	22.1	22.1	22.1	22.1	22.1	22.1	22.1	22.1	22.1
Female	17	17	17	17	17	17	17	17	17	17
Male	4	4	4	4	4	4	4	4	4	4
Self-described gender	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0
Total Governance & Engagement	129.1	129.1	129.1	129.1	129.1	129.1	129.1	129.1	129.1	129.1
Casuals, temporary and other expenditure	115.3	102.7	102.7	102.7	102.7	102.7	102.7	102.7	102.7	102.7
Total staff numbers	916.3	900.8	900.8	900.8	900.8	900.8	900.8	900.8	900.8	900.8

4. FINANCIAL PERFORMANCE INDICATORS

The following table highlights Council's projected performance across a range of key financial performance indicators. These indicators provide an analysis of Council's 10-year financial projections and should be interpreted in the context of the organisation's objectives and financial management principles.

Indicator	Measure	Notes	Forecast										Trend	
			Actual	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29		2029/30
Operating position														
Adjusted underlying result	Adjusted underlying surplus (deficit) / Adjusted underlying revenue		-1%	-3%	4%	3%	4%	5%	3%	4%	4%	4%	4%	+
Liquidity														
Working Capital	Current assets / current liabilities		198%	143%	132%	130%	129%	137%	134%	129%	137%	143%	135%	o
Unrestricted cash	Unrestricted cash / current liabilities		147%	85%	75%	74%	72%	79%	79%	77%	85%	90%	83%	o
Obligations														
Loans and borrowings	Interest bearing loans and borrowings / rate revenue		0%	6%	23%	31%	27%	27%	42%	54%	46%	39%	37%	+
Loans and borrowings	Interest and principal repayments on interest bearing loans and borrowings / rate revenue		0%	0%	1%	3%	4%	4%	4%	6%	8%	8%	8%	+
Indebtedness	Non-current liabilities / own source revenue		1%	6%	19%	25%	22%	21%	32%	42%	35%	28%	26%	+
Asset renewal	Asset renewal and upgrade expense / Asset depreciation		123%	132%	173%	175%	121%	131%	205%	196%	96%	85%	109%	-
Stability														
Rates concentration	Rate revenue / adjusted underlying revenue		79%	79%	77%	77%	77%	77%	77%	77%	77%	78%	78%	-
Rates effort	Rate revenue / CIV of rateable properties in the municipality		%	%	%	%	%	%	%	%	%	%	%	o

Indicator	Measure	Notes	Forecast										Trend	
			Actual	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29		2029/30
Efficiency														
Expenditure level	Total expenses/ no. of property assessments		\$2,306	\$2,433	\$2,430	\$2,510	\$2,563	\$2,602	\$2,721	\$2,755	\$2,840	\$2,912	\$2,988	+
Revenue level	Total rate revenue / no. of property assessments		\$2,496	\$2,507	\$2,647	\$2,719	\$2,798	\$2,896	\$2,964	\$3,031	\$3,113	\$3,158	\$3,210	+

5. STRATEGIES AND PLANS

This section describes the strategies and plans that support the 10-year financial projections included to the Financial Plan.

5.1 Borrowing Strategy

5.1.1 Current Debt Position

The total amount borrowed as at 30 June 2021 is \$Nil.

Council is proposing to access debt funding to complete a range of major infrastructure projects including the construction of the Northcote Aquatic & Recreation Centre, the Reservoir Leisure Centre and a Global Learning Hub.

5.1.2 Future Borrowing Requirements

The following table highlights Council's projected loan balance, including new loans and loan repayments for the 10 years of the Financial Plan.

	Forecast / Actual										
	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Opening balance	0	0	7,942	33,047	44,916	40,486	40,906	65,566	87,435	76,652	65,568
Plus New loans	0	8,000	26,000	15,000		5,000	30,000	30,000			10,000
Less Principal repayment	0	(58)	(895)	(3,131)	(4,430)	(4,580)	(5,340)	(8,131)	(10,783)	(11,084)	(11,465)
Closing balance	0	7,942	33,047	44,916	40,486	40,906	65,566	87,435	76,652	65,568	64,103
Interest payment	0	(18)	(269)	(905)	(1,180)	(1,068)	(1,129)	(1,772)	(2,269)	(1,969)	(1,683)

5.1.3 Performance Indicators

The following table highlights Council's projected performance across a range of debt management performance indicators.

Performance Indicator	Target	Forecast / Actual										
		2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31
		%	%	%	%	%	%	%	%	%	%	%
Total borrowings / Rate revenue	Below 60%	0%	5%	20%	26%	23%	23%	36%	49%	42%	35%	33%
Debt servicing / Rate revenue	Below 5%	0%	0%	1%	1%	2%	2%	2%	3%	4%	4%	4%
Debt commitment / Rate revenue	Below 10%	0%	0%	1%	2%	3%	3%	4%	5%	7%	7%	7%
Indebtedness / Own source revenue	Below 60%	1%	6%	19%	25%	22%	21%	32%	44%	37%	30%	28%

Council maintains its loan borrowing within prudent and management limits as demonstrated by the following performance indicators.

Total borrowings / Rate revenue

Performance – describe how the ratio performs against the target over the life of the Financial Plan.

Debt servicing / Rate revenue

Performance – describe how the ratio performs against the target over the life of the Financial Plan.

Debt commitment / Rate revenue

Performance – describe how the ratio performs against the target over the life of the Financial Plan.

Indebtedness / Own source revenue

Performance – describe how the ratio performs against the target over the life of the Financial Plan.

5.2 Reserves Strategy

5.2.1 Current Reserves

Public Open Space Reserve

- Purpose - The Open Space Reserve holds funds contributed by developers for works associated with developing and improved public open space and recreational facilities within Council. Funds are contributed in accordance with Section 18 of the Subdivision Act and transfers are restricted to the purpose of creating open space such as parks, playgrounds, pavilions and other such items where it is deemed that these works should occur at a later point than the initial development.
- Movements - transfers to the reserve (inflows) comprise contribution income from subdividers in lieu of the 5.0% Public Open Space requirement. Transfers from the reserve (outflows) are applied to fund Open Space capital projects on an annual basis.

Development Contributions Reserve

- Purpose – This reserve retains funds received from developers for infrastructure provision related to Council's Development Contributions Plans. Council has two (2) Development Contribution Plans with currently two reserves established to manage levy income contributed by developers. Development Contribution Plan reserves were introduced to manage proceeds from the recently adopted Precinct Structure Plans within the district A and district B within the municipality.
- Movements – Transfers from this reserve will be for nominated capital works for Development Infrastructure projects and Community Infrastructure projects. These funds are tied directly to the income received or cash funds refunded to developers for capital works completed directly by the developer.

Plant Replacement Reserve

- Purpose – This reserve is to set aside funds to replace Council's heavy plant and equipment at the end of the service life.
- Movements – Inflows to the reserve are mainly sourced from budget savings in depot maintenance and operations. Transfers from the reserve are aligned to Council's replacement schedule to fund plant acquisitions on an annual basis.

Information Technology Reserve

- Purpose – This reserve is to set aside funds for the purpose of financing Council's IT strategy over the coming years.
- Movements – Funding is derived from identified IT-related capital works project savings. Council may expend funds from the reserve for the purposes of information technology development and implementation projects.

Capital Works Reserve

- Purpose – This reserve is used for financing future capital works projects.
- Movements – Funding is derived from identified capital works project savings. Council may expend funds from the reserve for the purposes of major capital works.

Unspent Grants and Contributions Reserve

- Purpose – This reserve is used to fund future grant funded projects.
- Movements – Revenue from grants and contribution is initially recognised in the comprehensive income statement and then transferred to the reserve from accumulated surplus to facilitate the tracking of the total funds received but not yet spent.

Car Park Development Reserve

- Purpose – This reserve is used to provide funding for future development and ongoing maintenance of car parks within the municipality.
- Movements – Funding is derived from unspent contributions from commercial developers for cash in lieu of constructed car parks. This funding is initially recognised in the comprehensive income statement and then

transferred to the reserve from accumulated surplus to facilitate separate tracking of the total funds received but not yet spent.

5.2.1 Reserve Usage Projections

The table below discloses the balance and annual movement for each reserve over the 10-year life of the Financial Plan. Total amount of reserves, for each year, is to align with the Statement of Changes in Equity.

Restricted reserves are to be included to the disclosure of restricted cash assets.

Reserves	Restricted / Discretionary	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31
		\$000's	\$000's	\$000's	\$000's	\$000's	\$000's	\$000's	\$000's	\$000's	\$000's	\$000's
Public Open Space Reserve												
	Restricted											
Opening balance		17,869	17,869	17,869	17,869	17,869	17,869	17,869	17,869	17,869	17,869	17,869
Transfer to reserve			5,250	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000
Transfer from reserve			(5,250)	(5,000)	(5,000)	(5,000)	(5,000)	(5,000)	(5,000)	(5,000)	(5,000)	(5,000)
Closing balance		17,869	17,869	17,869	17,869	17,869	17,869	17,869	17,869	17,869	17,869	17,869
Development Contributions Reserve												
	Restricted											
Opening balance		3,940	3,940	3,940	3,940	3,940	3,940	3,940	3,940	3,940	3,940	3,940
Transfer to reserve												
Transfer from reserve												
Closing balance		3,940	3,940	3,940	3,940	3,940	3,940	3,940	3,940	3,940	3,940	3,940
Reserves Summary												
	Total Restricted											
Opening balance		21,809	21,809	21,809	21,809	21,809	21,809	21,809	21,809	21,809	21,809	21,809
Transfer to reserve		0	5,250	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000
Transfer from reserve		0	(5,250)	(5,000)	(5,000)	(5,000)	(5,000)	(5,000)	(5,000)	(5,000)	(5,000)	(5,000)
Closing balance		21,809	21,809	21,809	21,809	21,809	21,809	21,809	21,809	21,809	21,809	21,809
Plant Replacement Reserve												
	Discretionary											
Opening balance		559	559	559	559	559	559	559	559	559	559	559
Transfer to reserve												
Transfer from reserve												
Closing balance		559	559	559	559	559	559	559	559	559	559	559
Capital Works Reserve												
	Discretionary											
Opening balance		1,775	1,775	1,775	1,775	1,775	1,775	1,775	1,775	1,775	1,775	1,775
Transfer to reserve												
Transfer from reserve												
Closing balance		1,775	1,775	1,775	1,775	1,775	1,775	1,775	1,775	1,775	1,775	1,775
Information Technology Reserve												
	Discretionary											
Opening balance		1,422	1,422	1,422	1,422	1,422	1,422	1,422	1,422	1,422	1,422	1,422
Transfer to reserve												
Transfer from reserve												
Closing balance		1,422	1,422	1,422	1,422	1,422	1,422	1,422	1,422	1,422	1,422	1,422
Unspent Grants and Contributions Reserve												
	Discretionary											
Opening balance		898	0	0	0	0	0	0	0	0	0	0
Transfer to reserve												
Transfer from reserve		(898)										
Closing balance		0	0	0	0	0	0	0	0	0	0	0
Reserves Summary												
	Total Discretionary											
Opening balance		4,654	3,756	3,756	3,756	3,756	3,756	3,756	3,756	3,756	3,756	3,756
Transfer to reserve		-	-	-	-	-	-	-	-	-	-	-
Transfer from reserve		(898)	-	-	-	-	-	-	-	-	-	-
Closing balance		3,756	3,756	3,756	3,756	3,756	3,756	3,756	3,756	3,756	3,756	3,756
Reserves Summary												
	Restricted & Discretionary											
Opening balance		26,463	25,565	25,565	25,565	25,565	25,565	25,565	25,565	25,565	25,565	25,565
Transfer to reserve		0	5,250	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000
Transfer from reserve		(898)	(5,250)	(5,000)	(5,000)	(5,000)	(5,000)	(5,000)	(5,000)	(5,000)	(5,000)	(5,000)
Closing balance		25,565	25,565	25,565	25,565	25,565	25,565	25,565	25,565	25,565	25,565	25,565

City of Darebin

Revenue and Rating Plan 2021-25

Acknowledgement of Traditional Owners and Aboriginal and Torres Strait Islander people

Darebin City Council acknowledges the Wurundjeri Woi-wurrung people as the traditional owners and custodians of the land and waters we now call Darebin and affirms that Wurundjeri Woi-wurrung people have lived on this land for millennia, practising their customs and ceremonies of celebration, initiation and renewal. Council acknowledges that Elders past, present and emerging are central to the cohesion, intergenerational wellbeing and ongoing self-determination of Aboriginal communities. They have played and continue to play a pivotal role in maintaining and transmitting culture, history and language.

Council respects and recognises Aboriginal and Torres Strait Islander communities' values, living culture and practices, including their continuing spiritual connection to the land and waters and their right to self-determination. Council also recognises the diversity within Aboriginal and Torres Strait Islander communities.

Aboriginal and Torres Strait Islander people and communities have had and continue to play a unique role in the life of the Darebin municipality. Council recognises and values this ongoing contribution and its significant value for our city and Australian society more broadly.

Extract from Darebin City Council's Statement of commitment to Traditional Owners and Aboriginal and Torres Strait Islander people 2019

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1.1 PURPOSE

The *Local Government Act 2020* requires each council to prepare a Revenue and Rating Plan to cover a minimum period of four years following each Council election. The Revenue and Rating Plan establishes the revenue raising framework within which the Council proposes to work.

The purpose of the Revenue and Rating Plan is to determine the most appropriate and affordable revenue and rating approach for the City of Darebin which in conjunction with other income sources will adequately finance the objectives in the council plan.

This plan is an important part of Council's integrated planning framework, all of which is created to help Council achieve its vision of being equitable, vibrant, green and connected. It respects First Nations peoples, diverse communities and places. Council is committed to a sustainable, climate safe future.

Strategies outlined in this plan align with the objectives contained in the Council Plan and will feed into our budgeting and long-term financial planning documents, as well as other strategic planning documents under our Council's strategic planning framework.



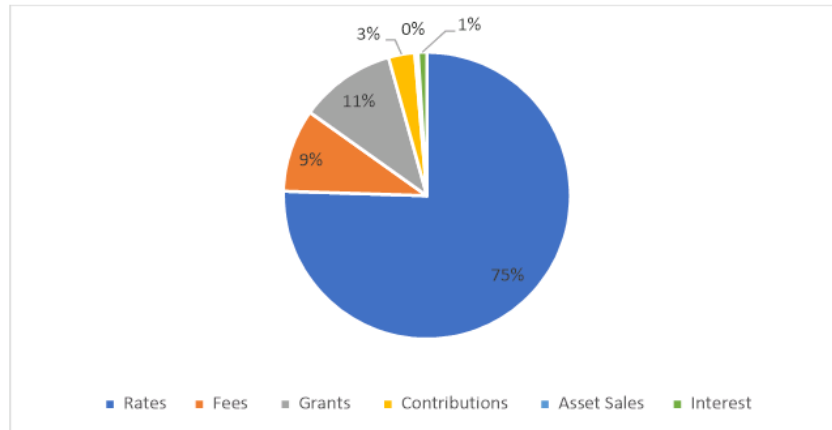
This plan will explain how Council calculates the revenue needed to fund its activities, and how the funding burden will be apportioned between ratepayers and other users of Council facilities and services.

In particular, this plan will set out decisions that Council has made in relation to rating options available to it under the *Local Government Act 2020* to ensure the fair and equitable distribution of rates across property owners. It will also set out principles that are used in decision making for other revenue sources such as fees and charges.

It is also important to note that this plan does not set revenue targets for Council, it outlines the strategic framework and decisions that inform how Council will go about calculating and collecting its revenue.

1.2 INTRODUCTION

Council provides a number of services and facilities to our local community, and in doing so, must collect revenue to cover the cost of providing these services and facilities.



Council's revenue sources include:

- Rates and Charges
- Grants from other levels of Government
- Statutory Fees and Fines
- User Fees
- Cash and non-cash contributions from other parties (i.e. developers, community groups)
- Interest from investments
- Sale of Assets

Rates are the most significant revenue source for Council and make up roughly 75% of its annual income.

The introduction of rate capping under the Victorian Government's Fair Go Rates System (FGRS) has brought a renewed focus to Council's long-term financial sustainability. The FGRS continues to restrict Council's ability to raise revenue above the rate cap unless application is made to the Essential Services Commission for a variation. Maintaining service delivery levels and investing in community assets remain key priorities for Council. This strategy will address Council's reliance on rate income and provide options to actively reduce that reliance.

Council provides a wide range of services to the community, often for a fee or charge. The nature of these fees and charges generally depends on whether they relate to statutory or discretionary services. Some of these, such as statutory planning fees are set by State Government statute and are commonly known as regulatory fees. In these cases, councils usually have no control over service pricing. However, in relation to other services, Council has the ability to set a fee or charge and will set that fee based on the principles outlined in this Revenue and Rating Plan.

Council revenue can also be adversely affected by changes to funding from other levels of government. Some grants are tied to the delivery of council services, whilst many are tied directly to the delivery of new community assets, such as roads or sports pavilions. It is important for Council to be clear about what grants it intends to apply for, and the obligations that grants create in the delivery of services or infrastructure.

1.3 COMMUNITY ENGAGEMENT

The Revenue and Rating Plan outlines Council's decision-making process on how revenues are calculated and collected. The following public consultation process will be/was followed to ensure due consideration and feedback is received from relevant stakeholders.

Revenue and Rating Plan community engagement process:

- Draft Revenue and Rating Plan prepared by officers;
- Draft Revenue and Rating Plan placed on public exhibition at the April Council meeting for a period of 28 days and calling for public submissions;
- Community engagement through local news outlets and social media;

- Hearing of public submissions (June); and
- Draft Revenue and Rating Plan (with any revisions) presented to (June) Council meeting for adoption.

1.4 RATES AND CHARGES

Rates are property taxes that allow Council to raise revenue to fund essential public services to cater to their municipal population. Importantly, it is a taxation system that includes flexibility for councils to utilise different tools in its rating structure to accommodate issues of equity and to ensure fairness in rating for all ratepayers.

Council has established a rating structure comprised of two key elements. These are:

- **General Rates** – Based on property values (using the Capital Improved Valuation methodology), which are indicative of capacity to pay and form the central basis of rating under the *Local Government Act 1989*;
- **Special Charges** - A 'user pays' component for council services to reflect benefits provided by Council to ratepayers who benefit from a service

Striking a proper balance between these elements will help to improve equity in the distribution of the rate burden across residents.

Council makes a further distinction when applying general rates by applying rating differentials based on the purpose for which the property is used. That is, whether the property is used for residential, commercial/industrial, or farming purposes. This distinction is based on the concept that different property categories should pay a fair and equitable contribution, taking into account the benefits those properties derive from the local community.

The City of Darebin rating structure comprises seven differential rates (residential or general, commercial/industrial, and farm). These rates are structured in accordance with the requirements of Section 161 'Differential Rates' of the *Local Government Act 1989*, and the Ministerial Guidelines for Differential Rating 2013.

The differential rates are currently set as follows:

- Residential 100%
- Business / Commercial 175%
- Vacant Residential 300%
- Vacant Business/Commercial 400%
- Mix Use Occupancy 140%
- Vacant Retail 400%
- Rateable Recreational 87.5%

The formula for calculating General Rates, excluding any additional charges, arrears or additional supplementary rates is:

- Valuation (Capital Improved Value) x Rate in the Dollar (Differential Rate Type)

The rate in the dollar for each rating differential category is included in Council's annual budget.

Rates and charges are an important source of revenue, accounting for over 75% of operating revenue received by Council. The collection of rates is an important factor in funding Council services.

Planning for future rate increases is therefore an essential component of the long-term financial planning process and plays a significant role in funding both additional service delivery and the increasing costs related to providing Council services.

Council is aware of the balance between rate revenue (as an important income source) and community sensitivity to rate increases. With the introduction of the State Government's Fair Go Rates System, all rate increases are capped to a rate declared by the Minister for Local Government, which is announced in December for the following financial year.

Council currently utilises a service charge to fully recover the cost of Council's waste services and provide for future landfill rehabilitation costs. The garbage service charge is not capped under the Fair Go Rates System, and Council will continue to allocate surplus funds from this charge towards the provision of waste services.

1.4.1 RATING LEGISLATION

The legislative framework set out in the *Local Government Act 1989* determines council's ability to develop a rating system. The framework provides significant flexibility for Council to tailor a system that suits its needs.

Section 155 of the *Local Government Act 1989* provides that a Council may declare the following rates and charges on rateable land:

- General rates under Section 158
- Municipal charges under Section 159
- Service rates and charges under Section 162
- Special rates and charges under Section 163

The recommended strategy in relation to municipal charges, service rates and charges and special rates and charges are discussed later in this document.

In raising Council rates, Council is required to primarily use the valuation of the rateable property to levy rates. Section 157 (1) of the *Local Government Act 1989* provides Council with three choices in terms of which valuation base to utilise. They are: Site Valuation, Capital Improved Valuation (CIV) and Net Annual Value (NAV).

The advantages and disadvantages of the respective valuation basis are discussed further in this document. Whilst this document outlines Council's strategy regarding rates revenue, rates data will be contained in the Council's Annual Budget as required by the *Local Government Act 2020*.

Section 94(2) of the *Local Government Act 2020* states that Council must adopt a budget by 30 June each year (or at another time fixed by the Minister) to include:

- a) the total amount that the Council intends to raise by rates and charges;
- b) a statement as to whether the rates will be raised by the application of a uniform rate or a differential rate;
- c) a description of any fixed component of the rates, if applicable;
- d) if the Council proposes to declare a uniform rate, the matters specified in section 160 of the *Local Government Act 1989*;
- e) if the Council proposes to declare a differential rate for any land, the matters specified in section 161(2) of the *Local Government Act 1989*;

Section 94(3) of the *Local Government Act 2020* also states that Council must ensure that, if applicable, the budget also contains a statement –

- a) that the Council intends to apply for a special order to increase the Council's average rate cap for the financial year or any other financial year; or
- b) that the Council has made an application to the ESC for a special order and is waiting for the outcome of the application; or
- c) that a special Order has been made in respect of the Council and specifying the average rate cap that applies for the financial year or any other financial year.

This plan outlines the principles and strategic framework that Council will utilise in calculating and distributing the rating burden to property owners, however, the quantum of rate revenue and rating differential amounts will be determined in the annual City of Darebin budget.

In 2019 the Victorian State Government conducted a Local Government Rating System Review. The Local Government Rating System Review Panel presented their final report and list of recommendations to the Victorian Government in March 2020. The Victorian Government subsequently published a response to the recommendations of the Panel's report. However, at the time of publication the recommended changes have not yet been implemented, and timelines to make these changes have not been announced.

1.4.2 RATING PRINCIPLES

Taxation Principles:

When developing a rating strategy, in particular with reference to differential rates, a Council should give consideration to the following good practice taxation principles:

- Wealth Tax
- Equity
- Efficiency
- Simplicity
- Benefit
- Capacity to Pay
- Diversity.

Wealth Tax

The "wealth tax" principle implies that the rates paid are dependent upon the value of a ratepayer's real property and have no correlation to the individual ratepayer's consumption of services or the perceived benefits derived by individual ratepayers from the expenditures funded from rates.

Equity

Horizontal equity – ratepayers in similar situations should pay similar amounts of rates (ensured mainly by accurate property valuations, undertaken in a consistent manner, their classification into homogenous property classes and the right of appeal against valuation).

Vertical equity – those who are better off should pay more rates than those worse off (the rationale applies for the use of progressive and proportional income taxation. It implies a "relativity" dimension to the fairness of the tax burden).

Efficiency

Economic efficiency is measured by the extent to which production and consumption decisions by people are affected by rates.

Simplicity

How easily a rates system can be understood by ratepayers and the practicality and ease of administration.

Benefit

The extent to which there is a nexus between consumption/benefit and the rate burden.

Capacity to Pay

The capacity of ratepayers or groups of ratepayers to pay rates.

Diversity

The capacity of ratepayers within a group to pay rates.

The rating challenge for Council therefore is to determine the appropriate balancing of competing considerations.

Rates and Charges Revenue Principles:

Property rates will:

- be reviewed annually;
- not change dramatically from one year to next; and
- be sufficient to fund current expenditure commitments and deliverables outlined in the Council Plan, Financial Plan and Asset Plan.

1.4.3 DETERMINING WHICH VALUATION BASE TO USE

Under the *Local Government Act 1989*, Council has three options as to the valuation base it elects to use. They are:

- **Capital Improved Value (CIV)** – Value of land and improvements upon the land.
- **Site Value (SV)** – Value of land only.
- **Net Annual Value (NAV)** – Rental valuation based on CIV.

For residential properties, NAV is calculated at 5 per cent of the Capital Improved Value. For commercial and industrial properties, NAV is calculated as the greater of the estimated annual rental value or 5 per cent of the CIV.

Capital Improved Value (CIV)

Capital Improved Value is the most commonly used valuation base by local government with over 90% of Victorian councils applying this methodology. Based on the value of both land and all improvements on the land, it is generally easily understood by ratepayers as it equates to the market value of the property.

Section 161 of the *Local Government Act 1989* provides that a Council may raise any general rates by the application of a differential rate if –

- a) It uses the capital improved value system of valuing land; and
- b) It considers that a differential rate will contribute to the equitable and efficient carrying out of its functions.

Where a council does not utilise CIV, it may only apply limited differential rates in relation to residential use land.

Advantages of using Capital Improved Value (CIV)

- CIV includes all property improvements, and hence is often supported on the basis that it more closely reflects "capacity to pay". The CIV rating method takes into account the full development value of the property, and hence better meets the equity criteria than Site Value and NAV.
- With the increased frequency of valuations (previously two year intervals, now annual intervals) the market values are more predictable and has reduced the level of objections resulting from valuations.
- The concept of the market value of property is more easily understood with CIV rather than NAV or SV.
- Most councils in Victoria have now adopted CIV which makes it easier to compare relative movements in rates and valuations across councils.
- The use of CIV allows council to apply differential rates which greatly adds to council's ability to equitably distribute the rating burden based on ability to afford council rates. CIV allows council to apply higher rating differentials to the commercial and industrial sector that offset residential rates.

Disadvantages of using CIV

- The main disadvantage with CIV is the fact that rates are based on the total property value which may not necessarily reflect the income level of the property owner as with pensioners and low-income earners.

Site value (SV)

There are currently no Victorian councils that use this valuation base. With valuations based simply on the valuation of land and with only very limited ability to apply differential rates, the implementation of Site Value in a City of Darebin context would cause a shift in rate burden from the industrial/commercial sectors onto the residential sector, and would hinder council's objective of a fair and equitable rating system.

There would be further rating movements away from modern townhouse style developments on relatively small land parcels to older established homes on quarter acre residential blocks. In many ways, it is difficult to see an equity argument being served by the implementation of site valuation in the City of Darebin.

Advantages of Site Value

- There is a perception that under site value, a uniform rate would promote development of land, particularly commercial and industrial developments. There is, however, little evidence to prove that this is the case.
- Scope for possible concessions for residential use land.

Disadvantages of using Site Value

- Under SV, there will be a significant shift from the industrial/commercial sector onto the residential sector of council. The percentage increases in many cases would be in the extreme range.
- SV is a major burden on property owners that have large areas of land. Some of these owners may have much smaller/older dwellings compared to those who have smaller land areas but well developed dwellings - but will pay more in rates. A typical example is flats, units, or townhouses which will all pay low rates compared to traditional housing styles.
- The use of SV can place pressure on council to give concessions to categories of landowners on whom the rating burden is seen to fall disproportionately (e.g. residential use properties). Large landowners are disadvantaged by the use of site value.
- SV will reduce Council's rating flexibility and options to deal with any rating inequities due to the removal of the ability to levy differential rates.
- The community may have greater difficulty in understanding the SV valuation on their rate notices, as indicated by many inquiries from ratepayers on this issue handled by council's customer service and property revenue staff each year.

Net annual value (NAV)

NAV, in concept, represents the annual rental value of a property. However, in practice, NAV is loosely linked to capital improved value for residential and farm properties. Valuers derive the NAV directly as 5 per cent of CIV.

In contrast to the treatment of residential and farm properties, NAV for commercial and industrial properties are assessed with regard to actual market rental. This differing treatment of commercial versus residential and farm properties has led to some suggestions that all properties should be valued on a rental basis.

Overall, the use of NAV is not largely supported. For residential and farm ratepayers, actual rental values pose some problems. The artificial rental estimate used may not represent actual market value, and means the base is the same as CIV but is harder to understand.

Recommended valuation base

In choosing a valuation base, councils must decide on whether they wish to adopt a differential rating system (different rates in the dollar for different property categories) or a uniform rating system (same rate in the dollar). If a council was to choose the former, under the *Local Government Act 1989* it must adopt either of the CIV or NAV methods of rating.

City of Darebin applies Capital Improved Value (CIV) to all properties within the municipality to take into account the fully developed value of the property. This basis of valuation takes into account the total market value of the land plus buildings and other improvements.

Differential rating allows (under the CIV method) council to shift part of the rate burden from some groups of ratepayers to others, through different "rates in the dollar" for each class of property.

Section 161(1) of the *Local Government Act 1989* outlines the requirements relating to differential rates, which include:

- a) A Council may raise any general rates by the application of a differential rate, if Council considers that the differential rate will contribute to the equitable and efficient carrying out of its functions.
- b) If a Council declares a differential rate for any land, the Council must specify the objectives of the differential rate, which must be consistent with the equitable and efficient carrying out of the Council's functions and must include the following:
 - i. A definition of the types or classes of land which are subject to the rate and a statement of the reasons for the use and level of that rate.
 - ii. An identification of the type or classes of land which are subject to the rate in respect of the uses, geographic location (other than location on the basis of whether or not the land is within a specific ward in Council's district).
 - iii. Specify the characteristics of the land, which are the criteria for declaring the differential rate.

Once the Council has declared a differential rate for any land, the Council must:

- a) Specify the objectives of the differential rates;
- b) Specify the characteristics of the land which are the criteria for declaring the differential rate.

The purpose is to ensure that Council has a sound basis on which to develop the various charging features when determining its revenue strategies and ensure that these are consistent with the provisions of the *Local Government Act 1989*.

The general objectives of each of the differential rates are to ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council. There is no limit on the number or types of differential rates that can be levied, but the highest differential rate can be no more than four times the lowest differential rate.

Property Valuations

The *Valuation of Land Act 1960* is the principle legislation in determining property valuations. Under the *Valuation of Land Act 1960*, the Victorian Valuer-General conducts property valuations on an annual basis. Darebin applies a Capital Improved Value (CIV) to all properties within the municipality to take into account the full development value of the property. This basis of valuation takes into account the total market value of the land including buildings and other improvements.

The value of land is always derived by the principal of valuing land for its highest and best use at the relevant time of valuation.

Council needs to be mindful of the impacts of revaluations on the various property types in implementing the differential rating strategy outlined in the previous section to ensure that rises and falls in council rates remain affordable and that rating 'shocks' are mitigated to some degree.

Supplementary Valuations

Supplementary valuations are carried out for a variety of reasons including rezoning, subdivisions, amalgamations, renovations, new constructions, extensions, occupancy changes and corrections. The Victorian Valuer-General is tasked with undertaking supplementary valuations and advises council on a monthly basis of valuation and Australian Valuation Property Classification Code (AVPCC) changes.

Supplementary valuations bring the value of the affected property into line with the general valuation of other properties within the municipality. Objections to supplementary valuations can be lodged in accordance with Part 3 of the *Valuation of Land Act 1960*. Any objections must be lodged with Council within two months of the issue of the supplementary rate notice.

Objections to property valuations

Part 3 of the *Valuation of Land Act 1960* provides that a property owner may lodge an objection against the valuation of a property or the Australian Valuation Property Classification Code (AVPCC) within two months of the issue of the original or amended (supplementary) Rates and Valuation Charges Notice (Rates Notice), or within four months if the notice was not originally issued to the occupier of the land.

A property owner must lodge their objection to the valuation or the AVPCC in writing to Darebin Council. Property owners also have the ability to object to the site valuations on receipt of their Land Tax Assessment. Property owners can appeal their land valuation within two months of receipt of their Council Rate Notice (via Council) or within two months of receipt of their Land Tax Assessment (via the State Revenue Office).

1.4.4 RATING DIFFERENTIALS

Council believes each differential rate will contribute to the equitable and efficient carrying out of council functions. Details of the objectives of each differential rate, the classes of land which are subject to each differential rate and the uses of each differential rate are set out below.

General Rate**Definition:**

General land is any rateable land which does not have the characteristics of Business/Commercial Land.

Objectives:

To ensure that Council has adequate funding to undertake its strategic, statutory, service provision and community services obligations and to ensure that the differential rate in the dollar declared for defined general rate land properties is fair and equitable, having regard to the cost and the level of benefits derived from provision of Council services.

Characteristics:

The characteristics of the planning scheme zoning are applicable to the determination of vacant land which will be subject to the rate of residential land. The vacant land affected by this rate is that which is zoned residential under the City of Darebin. The classification of the land will be determined by the occupation of that land for its best use and have reference to the planning scheme zoning.

Types and Classes:

Rateable land having the relevant characteristics described below:

- a) used primarily for residential purposes; or
- b) any land that is not defined as Business/Commercial Land.

Use of Rate:

The differential rate will be used to fund items of expenditure described in the Budget adopted by Council. The level of the differential rate is the level which Council considers is necessary to achieve the objectives specified above.

Level of Rate:

100% of General Rate.

Use of Land:

Any use permitted under the City of Darebin Planning Scheme.

Geographic Location:

Wherever located within the municipal district.

Planning Scheme Zoning:

The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the relevant City of Darebin Planning Scheme.

Types of Buildings:

All buildings which are already constructed on the land or which are constructed prior to the end of the financial year.

Business/Commercial Rate**Definition:**

Business or Commercial Land is any land which is not Vacant Business or Commercial Land, as described under the heading Vacant business/commercial land and:

- the primary use of which is the carrying out of the manufacture or production of, or the trade in, goods or services; or
- which is unoccupied and is zoned other than residential under the Darebin Planning Scheme.

Objectives:

The objectives of this differential rate, having regard to principles of equity including the capacity to pay of those levied the rate, is to ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, including (but not limited to) the:

- construction and maintenance of infrastructure assets;
- development and provision of health and community services; and
- provision of general support services.

The types and classes of rateable land within this differential rate are those having the relevant characteristics described in the paragraphs immediately above.

Characteristics:

The use of the land within this differential rate is, in the case of improved land, any use of land creating the relevant characteristics described in this section above.

Types and Classes:

Business/Commercial having the relevant characteristics described below:

- a) used primarily for business or commercial purposes; or
- b) any land that is not defined as General Land.

Use of Rate:

The money raised by the differential rate will be applied to the items of expenditure described in the Budget by Council. The level of the rate for land in this category is considered to provide for an appropriate contribution to Council's budgeted expenditure, having regard to the characteristics of the land.

Level of Rate:

175% of the General Rate.

Use of Land:

Any use permitted under the City of Darebin Planning Scheme.

Geographic Location:

Wherever located within the municipal district.

Planning Scheme Zoning:

The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the relevant City of Darebin Planning Scheme.

Types of Buildings:

All buildings which are already constructed on the land or which are constructed prior to the end of the financial year.

Vacant Residential Land Rate**Definition:**

Vacant Residential Land is any land which is zoned residential under the of Darebin Planning Scheme and:

- on which there is no dwelling or other building designed or adapted for permanent occupation; and
- in respect of which a building permit for demolition was issued under the Building Act 1993 since the date 18 months prior to the date of declaration of rates for the next financial year; and
- in respect of which no building permit for the construction of a new dwelling or other building designed or adapted for permanent occupation has been issued under the Building Act 1993 in the period since

demolition, with the date of demolition taken to be the date on which the building permit for demolition was issued under the Building Act 1993;

or

- on which there is no dwelling or other building designed or adapted for permanent occupation; and
- in respect of which no building permit for demolition was issued under the Building Act 1993 since the date 18 months prior to the date of declaration of rates for the next financial year; and
- in respect of which no building permit for the construction of a new dwelling or other building designed or adapted for permanent occupation has been issued under the Building Act 1993 since the date 12 months prior to the date of declaration of rates for the next financial year.

Objectives:

The objectives of this differential rate are to:

- promote responsible land management through appropriate maintenance and development of the land; and
- encourage prompt development of vacant residential land and attract new residents to the Darebin; and
- ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, including (but not limited) to the:
 - (a) construction and maintenance of infrastructure assets;
 - (b) development and provision of health and community services; and
 - (c) provision of economic development and general support services.

Characteristics:

The characteristics of the planning scheme zoning are applicable to the determination of vacant land which will be subject to the rate applicable to Vacant Residential Land. The classification of the land will be determined by the occupation of that land for its best use and have reference to the planning scheme zoning.

Types and Classes:

Vacant Residential land having the relevant characteristics described below:

- a) used primarily for residential purposes; or
- b) any land that is not defined as General Land.

Use of Rate:

The money raised by the differential rate will be applied to the items of expenditure described in the Budget by Council. The level of the rate for land in this category is considered to provide for an appropriate contribution to Council's budgeted expenditure, having regard to the characteristics of the land.

Level of Rate:

300% of the General Rate.

Use of Land:

Any use permitted under the City of Darebin Planning Scheme.

Geographic Location:

Wherever located within the municipal district.

Planning Scheme Zoning:

The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the relevant City of Darebin Planning Scheme.

Vacant Business/Commercial Land Rate

Definition:

Vacant Business or Commercial Land is any land:

- which is zoned other than residential under the Darebin Planning Scheme; and
- on which no building designed or adapted for permanent occupation is constructed; and
- in respect of which no building permit for the construction of a new building designed or adapted for permanent occupation has been issued under the Building Act 1993 since the date 12 months prior to the date of declaration of rates for the next financial year.

Objectives:

The objectives of this differential rate, having regard to principles of equity including the capacity to pay of those levied the rate, are to:

- promote responsible land management through appropriate maintenance and development of the land;
- ensure that foregone community and economic development resulting from underutilisation of land is minimised;
- encourage the use and occupancy of business land, leading to reinvigoration of trade and commerce within the Darebin; and
- ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, including (but not limited) to the:
 - (a) construction and maintenance of infrastructure assets;
 - (b) development and provision of health and community services; and
 - (c) provision of economic development and general support services.

Characteristics:

The characteristics of the planning scheme zoning are applicable to the determination of vacant land which will be subject to the rate applicable to Vacant Business or Commercial Land. The classification of the land will be determined by the occupation of that land for its best use and have reference to the planning scheme zoning.

Types and Classes:

Vacant Business or Commercial land having the relevant characteristics described below:

- a) used primarily for business/commercial purposes; or
- b) any land that is not defined as General Land.

Use of Rate:

The money raised by the differential rate will be applied to the items of expenditure described in the Budget by Council. The level of the rate for land in this category is considered to provide for an appropriate contribution to Council's budgeted expenditure, having regard to the characteristics of the land.

Level of Rate:

400% of the General Rate.

Use of Land:

Any use permitted under the City of Darebin Council Planning Scheme.

Geographic Location:

Wherever located within the municipal district.

Planning Scheme Zoning:

The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the relevant City of Darebin Planning Scheme.

Mixed Use Occupancy Rate**Definition:**

Mixed Use Occupancy Land is any land:

- on which there is a building, at least part of which is used, designed or adapted for the carrying out of the manufacture or production of, or the trade in, goods and services and is occupied for that purpose; and
- on which there is a building, at least part of which is used, designed or adapted as a principal place of residence and is occupied as such; and
- both the part of the land which meets the requirements the first bullet point of this section and the part of the land which meets the requirements of second bullet point of this section is occupied by the ratepayer; or
- where there is more than one ratepayer, at least one of those ratepayers occupies both the part of the land which meets the requirements of the first bullet point of this section and the part of the land which meets the requirements of the second bullet point of this section.

Objectives:

The objectives of this differential rate, having regard to principles of equity including the capacity to pay of those levied the rate, are to:

- ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, including (but not limited to) the:
 - (a) construction and maintenance of public infrastructure assets;
 - (b) development and provision of health, environmental and community services; and
 - (c) provision of general support services; and
- address an apparent inequity for those ratepayers who reside in, and operate a business from, the same building and have previously been required to pay rates in respect of two separate assessments.

Characteristics:

The types and classes of rateable land within this differential rate are those having the relevant characteristics described in this section above.

Types and Classes:

Mixed Use Occupancy having the relevant characteristics described below:

- a) used primarily for business and residential; or
- b) any land that is not defined as General Land.

Use of Rate:

The differential rate will be used to fund items of expenditure described in the Budget adopted by Council. The level of the differential rate is the level which Council considers is necessary to achieve the objectives specified above.

Level of Rate:

140% of the General Rate.

Use of Land:

Any use permitted under the City of Darebin Planning Scheme.

Geographic Location:

Wherever located within the municipal district.

Planning Scheme Zoning:

The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the relevant City of Darebin Planning Scheme.

Types of Buildings:

All buildings which are already constructed on the land or which are constructed prior to the end of the financial year.

Vacant Retail Land Rate**Definition:**

Vacant Retail Land is any land:

- on which a building designed or adapted for retail occupation is constructed; and
- in respect of which:
 - (a) the building has not been open for trade since a date 24 months prior to the date of declaration of rates for the next financial year; and
 - (b) no building permit has been issued under the Building Act 1993 since the date 12 months prior to the date of declaration of rates for the next financial year.

Objectives:

The objectives of this differential rate are to:

- promote responsible land management through appropriate maintenance, development and use of the land;
- ensure that foregone community and economic development resulting from underutilisation of the land is minimised;
- encourage the use and occupancy of retail land, leading to reinvigoration of trade and commerce within the Darebin; and
- ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, including (but not limited) to the:
 - (a) construction and maintenance of public infrastructure assets;
 - (b) development and provision of health, environmental and community services; and
 - (c) provision of economic development and general support services.

Characteristics:

The types and classes of rateable land within this differential rate are those having the relevant characteristics described in this section above.

Types and Classes:

Vacant Retail land having the relevant characteristics described below:

- a) used primarily for business purposes; or
- b) any land that is not defined as General Land.

Use of Rate:

The differential rate will be used to fund items of expenditure described in the Budget adopted by Council. The level of the differential rate is the level which Council considers is necessary to achieve the objectives specified above.

Level of Rate:

400% of the General Rate.

Use of Land:

Any use permitted under the City of Darebin Planning Scheme.

Geographic Location:

Wherever located within the municipal district.

Planning Scheme Zoning:

The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the relevant City of Darebin Planning Scheme.

Cultural and Recreational Land Rate**Definition:**

Cultural and Recreational Land is any land, which is:

- a) vested in or occupied by any body corporate or unincorporate which exists for the purpose of providing or promoting cultural or sporting recreational or similar facilities or objectives and which applies its profits in promoting its objects and prohibits the payment of any dividend or amount to its members; and
- b) used for out-door sporting recreational or cultural purposes or similar out-door activities

Objectives:

To ensure that Council has adequate funding to undertake its strategic, statutory, service provision and community services obligations and to ensure that the differential rate in the dollar declared for defined Cultural and Recreational land properties is fair and equitable, having regard to the cost and the level of benefits derived from provision of Council services.

The Cultural and Recreational differential rate is applied to promote the economic development objectives for the City of Darebin as outlined in the Council Plan. These objectives include an ongoing significant investment to create a vibrant economy and includes the maintenance and improvement of tourism infrastructure. Construction and maintenance of public infrastructure, development and provision of health and community services and the general provision of support services and promotion of business in the municipality.

Characteristics:

The characteristics of the planning scheme zoning are applicable to the determination of vacant land which will be subject to the rate applicable to Cultural and Recreational Land. The classification of the land will be determined by the occupation of that land for its best use and have reference to the planning scheme zoning.

Types and Classes:

Cultural and Recreation land having the relevant characteristics described below:

- a) used primarily for outdoor activities; or
- b) any land that is not defined as General Land.

Use of Rate:

The differential rate will be used to fund items of expenditure described in the Budget adopted by Council. The level of the differential rate is the level which Council considers is necessary to achieve the objectives specified above.

Level of Rate:

87.5% of the General Rate.

Use of Land:

Any use permitted under the City of Darebin Planning Scheme.

Geographic Location:

Wherever located within the municipal district.

Planning Scheme Zoning:

The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the relevant City of Darebin Planning Scheme.

Advantages of a differential rating system

The advantages of utilising a differential rating system summarised below are:

- There is greater flexibility to distribute the rate burden between all classes of property, and therefore link rates with the ability to pay and reflecting the tax deductibility of rates for commercial and industrial premises.
- Differential rating allows Council to better reflect the investment required by Council to establish infrastructure to meet the needs of the commercial and industrial sector.
- Allows Council to reflect the unique circumstances of some rating categories where the application of a uniform rate may create an inequitable outcome (e.g. Farming enterprises).
- Allows Council discretion in the imposition of rates to facilitate and encourage appropriate development of its municipal district in the best interest of the community. (i.e. Vacant Commercial properties still attract the commercial differential rate)

Disadvantages of a differential rating system

The disadvantages in applying differential rating summarised below are:

- The justification of the differential rate can at times be difficult for the various groups to accept giving rise to queries and complaints where the differentials may seem to be excessive.
- Differential rates can be confusing to ratepayers, as they may have difficulty understanding the system. Some rating categories may feel they are unfavourably treated because they are paying a higher level of rates than other ratepayer groups.
- Differential rating involves a degree of administrative complexity as properties continually shift from one type to another (e.g. residential to commercial,) requiring Council to update its records. Ensuring the accuracy/integrity of Council's data base is critical to ensure that properties are correctly classified into their right category.
- Council may not achieve the objectives it aims for through differential rating. For example, Council may set its differential rate objectives to levy a higher rate on land not developed, however it may be difficult to prove whether the rate achieves those objectives.

1.4.5 SPECIAL CHARGE SCHEMES

The *Local Government Act 1989* recognises that councils need help to provide improved infrastructure for their local communities. Legislation allows councils to pass on the cost of capital infrastructure to the owner of a property that generally receives a unique benefit from the construction works. The technical explanation of a Special Charge comes from legislation (under the *Local Government Act 1989*) that allows councils to recover the cost of works from property owners who will gain special benefit from that work.

The purposes for which special rates and special charges may be used include road construction, kerb and channelling, footpath provision, drainage, and other capital improvement projects.

The special rate or special charges may be declared on the basis of any criteria specified by the council in the rate (Section 163 (2)). In accordance with Section 163 (3), council must specify:

- a. the wards, groups, uses or areas for which the special rate or charge is declared; and
- b. the land in relation to which the special rate or special charge is declared;
- c. the manner in which the special rate or special charge will be assessed and levied; and
- d. details of the period for which the special rate or special charge remains in force.

The special rates and charges provisions are flexible and can be used to achieve a wide range of community objectives. The fundamental principle of special rates and charges is proof "special benefit" applies to those being levied. For example, they could be used to fund co-operative fire prevention schemes. This would ensure that there were no 'free-riders' reaping the benefits but not contributing to fire prevention.

Landscaping and environmental improvement programs that benefit small or localised areas could also be funded using special rates or charges.

1.4.6 COLLECTION AND ADMINISTRATION OF RATES AND CHARGES

The purpose of this section is to outline the rate payment options, processes, and the support provided to ratepayers facing financial hardship.

Payment options

In accordance with section 167(1) of the *Local Government Act 1989* ratepayers have the option of paying rates and charges by way of four instalments. Payments are due on the prescribed dates below:

- 1st Instalment: 30 September
- 2nd Instalment: 30 November
- 3rd Instalment: 28 February
- 4th Instalment: 31 May

Council offers a range of payment options including:

- in person at Council offices (cheques, money orders, EFTPOS, credit/debit cards and cash),
- online via Council's ratepayer portal, direct debit (on prescribed instalment due dates or monthly),
- BPAY,
- Australia Post (over the counter, over the phone via credit card and on the internet),
- By phone (credit card only)
- by mail (cheques and money orders only).

Interest on arrears and overdue rates

Interest is charged on all overdue rates in accordance with Section 172 of the *Local Government Act 1989*. The interest rate applied is fixed under Section 2 of the *Penalty Interest Rates Act 1983*, which is determined by the Minister and published by notice in the Government Gazette.

Pensioner rebates

Holders of a Centrelink or Veteran Affairs Pension Concession card or a Veteran Affairs

Gold card which stipulates TPI or War Widow may claim a \$150 rebate on their sole or principal place of residence. Upon initial application, ongoing eligibility is maintained, unless rejected by Centrelink or the Department of Veteran Affairs during the annual verification procedure. Upon confirmation of an eligible pensioner concession status, the pensioner rebate is deducted from the rate account before payment is required by the ratepayer.

With regards to new applicants, after being granted a Pensioner Concession Card (PCC), pensioners can then apply for the rebate at any time throughout the rating year. Retrospective claims up to a maximum of one previous financial year can be approved by Council on verification of eligibility criteria, for periods prior to this claims may be approved by the relevant government department.

Deferred payments

Under Section 170 of the *Local Government Act 1989*, Council may defer the payment of any rate or charge for an eligible ratepayer whose property is their sole place of residency, allowing ratepayers an extended period of time to make payments or alternatively to forestall payments on an indefinite basis until the ratepayer ceases to own or occupy the land in respect of which rates and charges are to be levied.

Deferral of rates and charges are available to all ratepayers who satisfy the eligibility criteria and have proven financial difficulties. Where Council approves an application for deferral of rates or charges, interest will continue to be levied on the outstanding balance of rates and charges but at an interest rate fixed annually by Council. This deferred interest rate will typically be well under the penalty interest rate levied by Council on unpaid rates and charges.

Ratepayers seeking to apply for such provision will be required to submit a Rates Deferment Application form which is available at the council offices, on the Council website or which can be posted upon request.

Rates Assistance Policy

It is acknowledged at the outset that various ratepayers may experience financial hardship for a whole range of issues and that meeting rate obligations constitutes just one element of a number of difficulties that may be faced. The purpose of the Rates Assistance Policy is to provide options for ratepayers facing such situations to deal with the situation positively and reduce the strain imposed by financial hardship.

Ratepayers may elect to either negotiate a rate payment plan or apply for a rate deferral. Ratepayers seeking to apply for such provision will be required to submit a Rates Deferment Application form or a Rate Arrangement Application which is available at the council offices, website or can be posted upon request.

Debt recovery

Council makes every effort to contact ratepayers at their correct address but it is the ratepayers' responsibility to properly advise Council of their contact details. The *Local Government Act 1989* Section 230 and 231 requires both the vendor and buyer of property, or their agents (e.g. solicitors and or conveyancers), to notify Council by way of notice of disposition or acquisition of an interest in land.

In the event that an account becomes overdue, Council will raise interest on the overdue amount prior to the next instalment account being issued. If the account still remains unpaid after the last instalment date, being 31st May, a Final Notice will be issued for payment of the overdue amount.

In the event that this account is not paid Council will refer the debt to our Debt Recovery Agency for follow up. This will include letters, emails, SMS's and phone calls as required. If the account is still unpaid after this follow up, Council may take Legal Action without further notice to recover the overdue amount. All fees and court costs incurred will be recoverable from the ratepayer.

If an amount payable by way of rates in respect to land has been in arrears for three years or more, Council may take action to sell the property in accordance with the *Local Government Act 1989* Section 181.

Fire Services Property Levy

In 2016 the Victorian State Government passed legislation requiring the Fire Services Property Levy to be collected from ratepayers. Previously this was collected through building and property insurance premiums. The Fire Services Property Levy helps fund the services provided by the Metropolitan Fire Brigade (MFB) and Country Fire Authority (CFA), and all levies collected by Council are passed through to the State Government.

The Fire Services Property Levy is based on two components, a fixed charge, and a variable charge which is linked to the Capital Improved Value of the property. This levy is not included in the rate cap and increases in the levy are at the discretion of the State Government.

1.5 OTHER REVENUE ITEMS

1.5.1 USER FEES AND CHARGES

User fees and charges are those that Council will charge for the delivery of services and use of community infrastructure.

Examples of user fees and charges include:

- Arts and Culture fees
- Leisure Centre, Gym, and Pool visitation and membership fees
- Family, children and community programs fees
- Aged and Health Care service fees
- Registration and other permits fees
- Golf Course attendance fees

The provision of infrastructure and services form a key part of council's role in supporting the local community. In providing these, council must consider a range of 'Best Value' principles including service cost and quality standards, value-for-money, and community expectations and values. Council must also balance the affordability and accessibility of infrastructure and services with its financial capacity and in the interests of long-term financial sustainability.

Councils must also comply with the government's Competitive Neutrality Policy for significant business activities they provide and adjust their service prices to neutralise any competitive advantages when competing with the private sector.

In providing services to the community, council must determine the extent of cost recovery for particular services consistent with the level of both individual and collective benefit that the services provide and in line with the community's expectations.

Services are provided on the basis of one of the following pricing methods:

- a. Market Price
- b. Full Cost Recovery Price
- c. Subsidised Price

Market pricing (A) is where council sets prices based on the benchmarked competitive prices of alternate suppliers. In general market price represents full cost recovery plus an allowance for profit. Market prices will be used when other providers exist in the given market, and council needs to meet its obligations under the government's Competitive Neutrality Policy.

It should be noted that if a market price is lower than council's full cost price, then the market price would represent council subsidising that service. If this situation exists, and there are other suppliers existing in the market at the same price, this may mean that council is not the most efficient supplier in the marketplace. In this situation, council will consider whether there is a community service obligation and whether council should be providing this service at all.

Full cost recovery price (B) aims to recover all direct and indirect costs incurred by council. This pricing should be used in particular where a service provided by council benefits individual customers specifically, rather than the community as a whole. In principle, fees and charges should be set at a level that recovers the full cost of providing the services unless there is an overriding policy or imperative in favour of subsidisation.

Subsidised pricing (C) is where council subsidises a service by not passing the full cost of that service onto the customer. Subsidies may range from full subsidies (i.e. council provides the service free of charge) to partial subsidies, where council provides the service to the user with a discount. The subsidy can be funded from council's rate revenue or other sources such as Commonwealth and state funding programs. Full council subsidy pricing and partial cost pricing should always be based on knowledge of the full cost of providing a service.

As per the Victorian Auditor General's Office report "*Fees and charges – cost recovery by local government*" recommendations, council has developed a user fee pricing policy to help guide the fair and equitable setting of prices. The policy outlines the process for setting fee prices and includes such principles as:

- Both direct and indirect costs to be taken into account when setting prices;
- Accessibility, affordability and efficient delivery of services must be taken into account; and
- Competitive neutrality with commercial providers.

Council will develop a table of fees and charges as part of its annual budget each year. Proposed pricing changes will be included in this table and will be communicated to stakeholders before the budget is adopted, giving them the chance to review and provide valuable feedback before the fees are locked in.

1.5.2 STATUTORY FEES AND CHARGES

Statutory fees and fines are those which council collects under the direction of legislation or other government directives. The rates used for statutory fees and fines are generally advised by the state government department responsible for the corresponding services or legislation, and generally councils will have limited discretion in applying these fees.

Examples of statutory fees and fines include:

- Planning and subdivision fees
- Building and Inspection fees
- Infringements and fines
- Land Information Certificate fees

Penalty and fee units are used in Victoria's Acts and Regulations to describe the amount of a fine or a fee.

Penalty units

Penalty units are used to define the amount payable for fines for many offences. For example, the fine for selling a tobacco product to a person aged under 18 is four penalty units.

One penalty unit is currently \$165.22, from 1 July 2020 to 30 June 2021.

The rate for penalty units is indexed each financial year so that it is raised in line with inflation. Any change to the value of a penalty unit will happen on 1 July each year.

Fee units

Fee units are used to calculate the cost of a certificate, registration or licence that is set out in an Act or Regulation. For example, the cost of depositing a Will with the supreme court registrar of probates is 1.6 fee units.

The value of one fee unit is currently \$14.81. This value may increase at the beginning of a financial year, at the same time as penalty units.

The cost of fees and penalties is calculated by multiplying the number of units by the current value of the fee or unit. The exact cost may be rounded up or down.

1.5.3 GRANTS

Grant revenue represents income usually received from other levels of government. Some grants are singular and attached to the delivery of specific projects, whilst others can be of a recurrent nature and may or may not be linked to the delivery of projects.

Council will pro-actively advocate to other levels of government for grant funding support to deliver important infrastructure and service outcomes for the community. Council may use its own funds to leverage higher grant funding and maximise external funding opportunities.

When preparing its financial plan, council considers its project proposal pipeline, advocacy priorities, upcoming grant program opportunities, and co-funding options to determine what grants to apply for. Council will only apply for and accept external funding if it is consistent with the Community Vision and does not lead to the distortion of Council Plan priorities.

Grant assumptions are then clearly detailed in council's budget document. No project that is reliant on grant funding will proceed until a signed funding agreement is in place.

1.5.4 CONTRIBUTIONS

Contributions represent funds received by council, usually from non-government sources, and are usually linked to projects.

Contributions can be made to council in the form of either cash payments or asset hand-overs.

Examples of contributions include:

- Monies collected from developers under planning and development agreements
- Monies collected under developer contribution plans and infrastructure contribution plans
- Contributions from user groups towards upgrade of facilities
- Assets handed over to council from developers at the completion of a subdivision, such as roads, drainage, and streetlights.

Contributions should always be linked to a planning or funding agreement. Council will not undertake any work on a contribution-funded project until a signed agreement outlining the contribution details is in place.

Contributions linked to developments can be received well before any council expenditure occurs. In this situation, the funds will be identified and held separately for the specific works identified in the agreements.

1.5.5 INTEREST ON INVESTMENTS

Council receives interest on funds managed as part of its investment portfolio, where funds are held in advance of expenditure, or for special purposes. The investment portfolio is managed per council's investment policy, which seeks to earn the best return on funds, whilst minimising risk.

1.5.6 BORROWINGS

Whilst not a source of income, borrowings can be an important cash management tool in appropriate circumstances. Loans can only be approved by council resolution. The following financial sustainability principles must be adhered to with new borrowings:

- Borrowings must only be applied for where it can be proven that repayments can be met in the Long-Term Financial Plan
- Borrowings must not be used to fund ongoing operations
- Borrowings are appropriate for funding large capital works where the benefits are provided to future generations.
- Council will maintain its debt at levels which are sustainable, with:
 - indebtedness <60% of rate and charges revenue, and
 - debt servicing cost <5% of total revenue (excluding capital revenue).

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Appendix D

#	Issue	Officer Comments	Officer Recommendation
Recreation & Reserves			
1	<ul style="list-style-type: none"> Installation of a shade sail at Turner Reserve, Thornbury Review of the shade policy The trees planted are one long term solution but the time they will take to mature is not an acceptable timeframe. The slides in Turner Reserve are metal and unusable when the weather is over 18 degrees and not a single part of the park has shade over equipment. 	<p>Officers agree with the health benefits of shade.</p> <p>It is recommended that a holistic approach be taken to addressing shade priorities through the development of a Shade Policy to inform an evidence based strategic investment approach.</p>	The preparation of a Shade Policy will be reflected in the Council Plan Action Plan.
2	Proposal to re-build sections of the Lower Merri Creek Trail (MCT) between Sumner Park in Brunswick and Heidelberg Road in Clifton Hill within the municipalities of Moreland, Darebin and Yarra. The proposal also incorporates a partly new route for the Capital City Trail (CCT) in the vicinity of Rushall where the MCT doubles as the CCT.	<p>Given the scale and complexity of the project, this project would be better suited to funding and delivery by the State Government. Some of the complexities include:</p> <ul style="list-style-type: none"> Requirement for multiple, complex approvals which can take up to two years; The need for coordination and agreement from multiple stakeholders including Moreland Council and a variety of State Government agencies. The need for complex engineering design to minimise impact on biodiversity as well as balance the passive nature of the linear reserve with transport needs; Significant community engagement across multiple municipalities will likely be required. <p>Given the above, this project likely has at minimum a five-year delivery timeframe. Council could extend its advocacy program to include an approach to the State Government to consider sponsoring, funding and delivering a program of works along the Merri Creek.</p>	Additional funding for this submission was not recommended for support in 2021-22.
3	<p>Request for pavilion planning and construction at KP Hardiman Reserve, Kingsbury to be included in the budget.</p> <p>The current pavilion is unsafe, far from the field and does not provide privacy facilities for women or children to shower or get changed.</p> <p>It also doesn't cater for growing teams playing hockey at KP Hardiman every weekend and during the week.</p> <p>The clubrooms are some of the worst in Victoria and players are endangering themselves having to leave the field and walk to the changerooms in the dark at night.</p>	<p>It is noted that KP Hardiman Reserve has received significant financial investment over the last two years with the very recent completion of the brand, new hockey pitch at a total project cost of approximately \$2.7m.</p> <p>This project had been postponed by one year and this had been communicated to users of the Reserve.</p> <p>It is not possible to deliver on this request, which includes planning and construction, in the 21/22 financial year.</p> <p>A project of this size and complexity requires at least two years to deliver (one year for planning and one year for construction). Project commencement is planned for 22/23 with 12 months for design and construction to commence in 23/24.</p>	Additional funding for this submission not recommended for support in 2021-22.
4	Request for installation of fencing on the perimeter of Hayes Park, Thornbury	<p>A project of this size and complexity would require 2 years to deliver (one year for planning and one year for construction). The project is not designed and it would take 12 months to undertake this part of the project. The design and construct component of the project could not be delivered within 12 months even if staffing and budget allocations were made.</p> <p>Other considerations:</p> <ul style="list-style-type: none"> Both sports club users of this facility (the Northern Falcons Football Club and the Holy Trinity Cricket Club) support the proposed high net fencing. Safety complaints have only been received from one resident regarding cricket and soccer balls entering their property and hitting their fence. A survey was conducted in 2018 to test community perceptions of need for fencing. The local area was letterboxed and invited to participate in the survey (via online, hard copy or by phone), signs at the park with a QR code also invited park users to participate in the survey. 51 completed survey were received, 2 incomplete surveys were received. 30 (58%) of respondents believed that there is a need for additional ball screening fencing at this location, whilst 42% did not. The Outdoor Sports Infrastructure Framework did not consider fencing a priority. 	Additional funding for this submission not recommended for support in 2021-22.

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<p>5</p>	<p>Joint use of Netball courts with Northcote High School:</p> <p>Funding support is requested to securely fence off the shared netball courts with a traceable and restricted keypad for access to community and hirers/ users.</p> <p>There is currently regular damage to equipment, vandalism and graffiti making the courts unusable and unsafe.</p>	<p>Council undertook construction of two netball courts at Northcote High School as part of the Inner-City Netball program funded by Sport and Recreation Victoria (SRV). SRV provided \$483,610 of funding for these courts with Council funding ancillary works and project cost over-runs.</p> <p>The courts are located on school land with a Joint User Agreement in place with the school. This details that the school has access to the courts during the day and Council allocates set training times to sports clubs during the evening and weekends with community access to the courts outside of these times. Under this agreement, Council is responsible for court maintenance. Since the courts were opened in early 2019 there has been repeated incidences of vandalism and damage to the courts and goal posts; with the courts being in an isolated area of Merri Park with no sight lines from the street.</p> <p>Officers think there is merit in this project as fencing of the court with a keypad system allowing for asset security and community access of the site. Keypad access has been used successfully at tennis facilities in Darebin. The system would allow community access as well as provide site security with the traceable component relating to each user group having their own code.</p> <p>Replacement of broken netball posts and cleaning of graffiti is an ongoing source of community complaints and cost to Council when the netball courts have been out of action due to repairs, waiting for replacement parts and having the facility covered in graffiti. Whilst officers support this project to increase the security of this asset, reducing community complaints and vandalism and enabling community access, we do not recommend it be funded in the budget because the budget constraints would require reallocation of funds from another project.</p>	<p>Additional funding for this submission not recommended for support in 2021-22.</p>
<p>6</p>	<p>Council to build a playground in the area between Gilbert Rd, Murray Rd Elizabeth and Bell St, Preston</p> <ul style="list-style-type: none"> • There are currently no parks in this area • A possible site could be along the grass on Booth St in Preston <p>Potential to acquire additional open space as part of Darebin's Open Space Strategy</p>	<p>A pocket park (12-month trial) is being implemented this financial year nearby by closing James Street between Cramer Street and Hope Street. More generally, the Preston West area has been identified as needing additional Open Space in the long term, although the specific location suggested in the submission has not been considered.</p> <p>Council is currently developing an Open Space Strategy implementation plan and this will be considered by Council and a state planning panel in the next year as part of the process to change the planning scheme to increase the Open Space Levy.</p> <p>It is recommended that consideration of any new Open Space in the Preston West area be referred for future consideration after Council has completed the work on the Open Space Levy so that Council can consider its priorities for Open Space across the whole City.</p>	<p>Additional funding for this submission not recommended for support in 2021-22.</p>
<p>7</p>	<p>1.) Council to allocate funding to plan and improve the amenity of TA Cochrane Reserve, Preston through the Open Space Improvements program:</p> <p>Priorities are:</p> <ul style="list-style-type: none"> • Improving grass and fielded areas • Community garden • Shading for the playground • Dog leash times • Install a basketball ring <p>2.) Develop a joint user agreement with Darebin Council allowing community access to school grounds outside of school times and also Preston South Primary accessing TA Cochrane reserve</p>	<p>The open space strategy recognises that amenity upgrades for Council parks are necessary as funding becomes available. Minor works are planned for TA Cochrane Reserve in the coming year (tree, shrub and indigenous grass planting) as well as minor asset renewal as required (seats and bin surround replacement). Tree planting around the playground for shading purposes will be investigated as part of the tree planting program.</p> <p>Officers do not recommend:</p> <ul style="list-style-type: none"> • turf renewal for passive recreation areas of neighbourhood parks given the ongoing investment that would be required for this • community gardens for neighbourhood parks as the space is highly valued and community gardens are better placed in lower-value areas of open spaces that could be found elsewhere • basketball rings at this site • a review of dog off-leash areas given the community support for dog off-leash areas and the resources required to undertake the community consultation <p>Joint user agreements can provide benefits for school and general community groups, but this is not considered a priority for the coming year.</p> <p>The recent parks asset condition and quality audit has examined all parks in the municipality, ranked them against a set of criteria and prioritised parks for investment based on performance. There are several parks in the network which are more urgently in need of upgrade and investment than TA Cochrane Reserve.</p> <p>At this time, officers believe Cochrane Reserve to be delivering services well to its local community.</p>	<p>Additional funding for this submission not recommended for support in 2021-22.</p>

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#	Issue	Officer Comments	Officer Recommendation
8	<p>Requesting Council to upgrade Donath Reserve, Reservoir (West) Ground 2 and surrounding areas which is used by the Kingsbury Soccer Club:</p> <ol style="list-style-type: none"> 1. New synthetic soccer pitch 2. New futsal court to complement the existing skate park/basketball court area. 3. New dedicated car park for the entire precinct 4. Security (safety) lighting around facility, especially near the skate park area 5. Pedestrian crossing on Johnson street near the skate park area 6. Soccer goals storage space 	<p>There is no budget allocation or project management capacity to deliver these projects, unless Council decided to not fund other capital projects.</p> <ol style="list-style-type: none"> 1. With regards to synthetic soccer pitch, a project of this size and complexity would require 2 years to deliver (one year for planning and one year for construction). Further analysis would be required to determine the best site for another synthetic pitch in the municipality, taking into account participation requirements across multiple Clubs. The project is not designed and no site investigations have taken place; it would take 12 months to undertake the design component part of the project. This project has not been identified as a priority in this location in the Outdoor Sports Infrastructure Framework. <p>2,3 & 6. With regards to the futsal court, car park and soccer goals storage, these items are not in line with the Donath/Dole master plan (2014) and would require further planning to understand feasibility, scope and cost of this project. An analysis has not been undertaken to determine an identified community need for additional parking at Donath Reserve. These projects have not been identified as priorities in the Outdoor Sports Infrastructure Framework.</p> <ol style="list-style-type: none"> 4. A community safety audit can be undertaken in house next financial year to assess whether lights are likely to be a good intervention and if so, this can be considered in the park's improvement budget for the following financial year. 5. The pedestrian crossing on Johnson Street has merit as it would improve access and link to the new path that has been built in the reserve, however a similar project of similar value would need to be removed from the program in order to fund this. <p>Council has previously spent approx. \$700,000 on the Pavilion Upgrade/extension at JC Donath West in 2013.</p>	<p>Additional funding for this submission not recommended for support in 2021-22.</p>
9	<p>Keon Park FC is looking to upgrade the toilets and change facilities at J.C Donath reserve, Reservoir to make them female friendly.</p> <p>We are the only community club in the Darebin precinct who has a senior women's team and two junior girl's teams currently who have to co-share facilities with the males.</p> <p>Our facilities are outdated and are not female friendly in any way. We request the upgrade of the urinals and change facilities.</p>	<p>The central changerooms were upgraded in recent years to be more female friendly. The facility has 2 shared change spaces (both male and female) and 2 male change spaces. The proposed project does not align with the priorities as listed in the Outdoor Sports Infrastructure Framework (2020). The design for this project is currently scheduled for 2032/33 with construction the following year for a major upgrade/extension.</p> <p>Council is currently waiting on the outcome of a State funding stimulus grant to floodlight the two grounds at JC Donath east 21/22. If successful, the project will have a capital improvement value of \$470,000.</p>	<p>Additional funding for this submission not recommended for support in 2021-22.</p>
10	<p>Upgrade of the facilities at Bundoora Park used by the Wiltja Dog obedience club and German Shepherd Dog Club.</p> <p>Please consider the following in order of priority:</p> <ol style="list-style-type: none"> 1.) New clubhouse with heating, cooling, improved kitchen facilities, meeting room and toilet facilities. 2.) Toilet facilities for the exclusive use of the clubs, which we would be prepared to maintain. 3.) Closer public toilet facilities. 	<p>Into the future, exclusive use of community facilities by individual clubs on public land is unsustainable.</p> <p>This request is not considered a priority and the broader community benefit may be limited to club members only. Officers consider that the dog club's existing accommodation is adequate for the club's needs and Council will continue to maintain this facility for the club in accordance with our building maintenance regime.</p> <p>Council has invested heavily at Bundoora Park over the past few years (e.g. new playspace, Aii's Meadow, Flood Mitigation, golf course investment, Homestead renewal, Farm café upgrades, rewilding and tree planting etc) and will continue to invest in facilities and open space upgrades to improve the customer experience at Bundoora Park. A new Changing Places facility at Bundoora Park has been designed and officers are actively pursuing external grants to construct this facility.</p>	<p>Additional funding for this submission not recommended for support in 2021-22.</p>

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#	Issue	Officer Comments	Officer Recommendation
11	<p>Council to allocate appropriate funds in its 2021-22 budget for the design development of the playspace in Mayer Park, Thornbury the walking track around its boundary, and further tree planting which was proposed as part of the Mayer Park Plan.</p> <p>There was a significant community involvement in the preparation of the plan over the past two years and it would be great recognition of this work to see some of these initiatives funded in this budget.</p>	<p>Council has adopted a masterplan for Mayer Park Thornbury and the budget submission aligns with the adopted masterplan. However, the development and adoption of a masterplan does not commit Council to immediately construct all elements of the masterplan – rather, a masterplan is a long-term plan for improvements to the masterplan area.</p> <p>In 21/22 Council has prioritised open space improvements for other parks and public spaces in its network including:</p> <ul style="list-style-type: none"> • A new playspace at Ruthven Park Reservoir • A new all-abilities playspace in Penders Park Thornbury (stage 2 being completed in 21/22) • The renewal of 5 playspaces that have reached the end of their useful life • A significant rewilding effort • The completion of the RAPID street tree planting program • The design of a bridge over the Darebin Creek • Streetscape improvements in activity centres across the municipality • The purchase of additional open space to add to its network <p>Council is investing heavily to improve parks and service offering to residents and visitors across the open space network.</p>	<p>Additional funding for this submission not recommended for support in 2021-22.</p>
12	<ol style="list-style-type: none"> 1. Draft 10-year financial plan: Council to be less conservative with Borrowings 2. Draft Budget for 2021/22: Renaming of the strategic objectives in section 2.2 of the budget document relating to sustainability 3. Draft Budget for 2021/22: Amendment of the wording of the major initiatives in the Draft Budget 4. Ruthven Park: No commitment for the former Ruthven Primary School Site, Reservoir. \$130,000 should be allocated for functional and detailed design. 5. Beenak Wetland and Growling grass frog: Protection and enhancement of the habitat of the Beenak Wetland, Thornbury and corridor for the Growling Grass Frog. \$25,000 should be allocated for design work 	<p>1 Draft 10-year financial plan: Council has an adopted capital works funding strategy that has been developed to ensure the maintenance of a cash balance that preserves sufficient cash to meet Council's obligations and other contingent obligations as they fall due.</p> <p>The funding strategy includes borrowing \$49 million over the next four years and \$124 million in total over the next ten year to fund a number of projects with significant expenditure including the Multi-sports Stadium, the Northcote Aquatic and Recreation Centre, the Reservoir Leisure Centre and Global Learning Hub.</p> <p>2 Draft Budget for 2021/22: The submission was considered in alignment to the Council Plan priorities and wording in draft Budget.</p> <p>3 Draft Budget for 2021/22: The submission was considered in alignment to the Council Plan priorities and wording in draft Budget.</p> <p>4 Ruthven Park: Council has adopted a masterplan for the former Ruthven Primary School (Reservoir) site and will construct a new play space in the new park in 2021/22.</p> <p>Consideration of master plan implementation will be considered for the 22/23 draft Budget.</p> <p>5 Beenak Wetland and Growling grass frog: Council is undertaking investigative works in relation to habitat creation for the Growling Grass Frog and, subject to expert advice, will then undertake works to enhance this area for this species. Officers don't believe additional budget is required to undertake this initial analysis and environmental works.</p> <p>Council is investing heavily to improve parks and service offering to residents and visitors across the open space network. Open space improvements for other parks and public spaces in its network next year include: a new playspace at Ruthven Park Reservoir; a new all-abilities playspace in Penders Park Thornbury (stage 2 being completed in 21/22); the renewal of 5 playspaces that have reached the end of their useful life; significant rewilding effort; the completion of the RAPID street tree planting program; the design of a bridge over the Darebin Creek; streetscape improvements in activity centres across the municipality and the purchase of additional open space to add to its network.</p>	<p>2 Draft Budget for 2021/22: Consideration was given to submission which did not result in change to the Council Plan wording or consequently the Draft Budget wording.</p> <p>3 Draft Budget for 2021/22: Consideration was given to submission which did not result in change to the Council Plan wording or consequently the Draft Budget wording.</p> <p>4 Ruthven Park: Additional funding for this submission not recommended for support in 2021-22.</p> <p>5 Beenak Wetland and Growling grass frog: Additional funding for this submission not recommended for support in 2021-22.</p>

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#	Issue	Officer Comments	Officer Recommendation
13	Darebin to prioritise actions to address wood smoke pollution. Budget to be allocated to deliver a more detailed and proactive communication campaign about the health and environmental impacts of wood smoke, training for Council health officers and purchase of monitoring equipment.	The draft budget includes provision for some education on woodsmoke mostly focused on promotion via social networks and specific education in response to complaints. The budget also provides for some enforcement, although the current state legislation means that we often find that woodsmoke complaints are compliant. Officers don't recommend funding PurpleAir air quality monitoring equipment funding. The data from a PurpleAir monitor is not enforceable and is therefore not useful for the Public Health team.	Additional funding for this submission not recommended for support in 2021-22.
Equity & Wellbeing			
14	1.) There is nothing in the budget or Council Plan specifically for LGBTIQ+ people 2.) Include a commitment to obtaining a rainbow tick accreditation for Council services (\$50K)	\$50,000 has been allocated as part of the draft 2021/22 budget to undertake the Rainbow Tick accreditation process for Council services. This action was omitted from the draft Council Plan priority document in error and will be included in the next iteration. A number of the proposed actions outlined in the draft Council Plan Priority document intend to engage with and support LGBTIQ+ people, however it is acknowledged that this is not specified or clear in draft document. This document also doesn't include reference to a range of existing programs that Council will continue to deliver, such as: <ul style="list-style-type: none"> • Reservoir Leisure Trans Swim nights • IDAHOBIT events and participation in Pride March and Midsumma. The draft will be updated to make this commitment clearer. • Our Creative Culture and Events team includes LGBTIQ artists, issues and topics in many of our productions and programming. This includes supporting a range of arts industry/development e.g. implementation of the Creative Victoria-funded Escape Velocity project to increase representation & visibility of young TGD people in the public realm - in partnership with St Martin's Theatre and Minus 18. • Early Years/Families programs continues to support all new parents, including those in same-sex relationships and supports printing and distribution of <i>Who's in Your Family</i> and posters to all early childhood settings. • Council continues to be guided by the advice of Council's Sexuality, Sex and Gender Diverse Advisory Committee. • We undertake an Equity Impact Assessment and Gender Impact Assessment regarding all new/reviewed initiatives and policies. Community Grants that support the inclusion and wellbeing of LGBTIQ+ people. Officers will contact the submitter to provide this information.	Additional funding for this submission not recommended for support in 2021-22.
15	Commitment to develop a new Sexuality, Sex and Gender Diversity Action Plan which expired in 2015	There is no plan to develop a standalone Sexuality, Sex and Gender Diversity Action Plan. It is anticipated that the Rainbow Tick accreditation process will identify a range of actions that align to the intent of the submission.	No Change recommended.
16	Community Development Research Project: Funding support towards Northern Community Care Works to develop a community needs assessment project. The findings of the project will be provided to Darebin Council and an assessment can be made on how they may be implemented across the Council area to benefit the community.	The submission request and proposed project would be of benefit to the Darebin community, as it aims to better understand the impacts of COVID-19 on loneliness and social isolation experienced by community. This work would support the ongoing implementation of community recovery work, which included a focus on social support and addressing the impacts of COVID-19 on Darebin's disadvantaged residents. It would build on community mapping undertaken in September 2020, which identified loneliness and social isolation as significantly impacting on the Darebin community. As an alternative to providing financial resources, it is proposed that Council support this project in-kind by entering into a partnership with Northern Community Care Works and a University to undertake the project through a student research placement.	Additional funding for this submission not recommended for support in 2021-22.

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#	Issue	Officer Comments	Officer Recommendation
Traffic Management			
17	<p>Can there be other alternatives to the Cheddar Road, Reservoir LAPM currently being undertaken?</p> <p>The solution is unnecessary and other options should be investigated as it cuts off commute for the intersection.</p> <ul style="list-style-type: none"> • Can there be a turning lane or traffic lights as an alternative? • What was the last reported accident at this intersection? 	<p>This submission relates to works Council is doing in the current financial year and is not relevant to the 2021-22 budget.</p> <p>Council is currently doing construction in this area and this will be completed by June 2021. The works are being funded by the Federal Black Spot program and are altering Cheddar Road and Carrol St. This being changed to left-in and left-out only at Carrol Street. Vehicles leaving Gladstone Ave will be able to turn left only onto Cheddar Road. Other changes include wider median island and new footpaths, new raised crossing for shared path users. Traffic signals are not an appropriate solution in this location – as they would funnel traffic through the local roads and have safety impacts.</p> <p>Council's works in this area address a reoccurring collision history that has seen 8 injuries in the previous 5 years – more than any other location in Darebin. The works will significantly improve safety and has been audited and reviewed by Department of Transport.</p>	<p>Additional funding for this submission not recommended for support in 2021-22.</p>
18	<p>Council to install a safe pedestrian crossing on Elizabeth Street between Bell St and Murray Rd, Preston and introduce a speed reduction.</p> <ul style="list-style-type: none"> • There is no safe crossing for residents to reach Merri Creek. Suggested installation is between Raymond St and Goff Street • There is a need for pram ramps • The slight hill between Bell St and Booth Streets limits visibility and is dangerous. 	<p>Council agrees that this area needs a safer crossing and that the speed should be reduced and has been advocating for this. The road is managed by the Department for Transport (DoT) With the aim of having DoT improve this area, Darebin has with City of Moreland and supported by the bus operator, agreed a design for a crossing in this area.</p> <p>Council will continue to advocate for this work to be done.</p>	<p>Additional funding for this submission not recommended for support in 2021-22.</p>
19	<p>Speed Reduction measures:</p> <p>Council to introduce speed deterrents and safety measures along Booth St, Preston:</p> <p>40 or 50 km/h speed limits Build speed humps or chicanes to force drivers to slow down.</p> <p>Intersection of Booth and James St there are no Pram ramps or stop signs.</p> <p>Booth St is used as a bypass of Bell Street.</p>	<p>Council agrees that speed reduction and safer streets are important and officers recommend this area as high priority for investigations.</p> <p>Council will investigate specific safety improvements in this area within the next three years as part of its Local Area Place Making program, which is included in the draft budget. Officers will recommend to Council that this area be investigated in year one.</p> <p>This financial year Council is constructing a pop-up pocket park on James Street which will help reduce non-local traffic from using Booth Street and heading towards the centre of Preston – along Cramer Street.</p> <p>An application to reduce the speed limit in this area on local roads (including Booth St but not Elizabeth Street) is planned for early in the 2021/22 financial year.</p> <p>Every year Council makes transport safety improvements after considering priorities across the City. Investigations done next financial year would be considered for construction in future years.</p>	<p>Additional funding for this submission not recommended for support in 2021-22.</p>

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#	Issue	Officer Comments	Officer Recommendation
Active Transport			
20	<p>The 2021-22 budget needs to support Darebin to transition to a sustainable and low-carbon municipality over the coming years in active transport initiatives</p> <p>Why is there a 45% decrease in expenditure on footpaths and cycleways from 20-21 and 21-22?</p> <ul style="list-style-type: none"> • What footpath and cycleway upgrades are planned for the 21-22 budget year? • What Streets for People corridors have been a) planned for design and consultation b) planned for capital works treatments in this budget? Please detail the individual capital works projects for construction. • What new pedestrian crossings are being a) designed and b) constructed in this budget? • The budget for footpaths and cycleways is set to more than double for 22-23 - what projects are planned for that period? • Has the Octopus Schools program been funded in this budget period? • How many disabled car parks will be constructed in this budget period? 	<p>Council has proposed budget allocation to align with the initiatives outlined in the draft Council Plan. In addition to the Walking, Cycling and Safe Travel budget items for 2021/22. Walking and Cycling programs are allocated within the Footpaths and Cycleways area of expenditure while Safe Travel program is in the Roads area. These three programs were allocated \$1.35m in the 2020/2021 financial year and combined will have an allocation of \$1.8m in the proposed budget.</p> <p>- What footpath and cycleway upgrades are planned for the 21-22 budget year?</p> <p>Footpaths and shared paths Council has invested \$5.3m in footpath renewal in its 2020/21 budget on top of the almost \$3m of footpath renewals that were undertaken in 2019/20. This increased investment of approximately \$8.3m over 2 years has significantly advanced the condition of the footpath network permitting investment in other priorities in 2021/22.</p> <p>In the Draft budget there is substantial investment in footpaths and cycling: Council will invest \$2m into activity centre renewal in the coming year which will include upgrading footpaths at those locations along with constructing a new \$100k path at Bundoora Park and \$200k in shared paths across the open space network.</p> <p>There are also three transport programs which improve safety for pedestrians, cyclists and drivers, which in total come to \$1.8m.</p> <p>Preliminary projects in the draft budget (subject to review) <u>Walking</u></p> <ul style="list-style-type: none"> - Detailed design of zebra crossing on Union ST east side of High St - Construct Edwardes St Signalised Pedestrian Crossing - Construct new concrete path on Newlands Rd - Construct footpath on Gadd St - Construction of raised intersection of Robinson Rd and bus exit from Regent Station - Construct raised threshold on Railway Place at Station St <p><u>Cycling</u></p> <ul style="list-style-type: none"> - Detailed design and construction for Oldis Gardens to East Street shared path 100m - Detailed design for Northern Reservoir Streets for People Corridor - Construction of SfP Reservoir corridor - 2 treatments - Construction of Northern Pipe Trail shared path High St South - Installation of bike repair station - Construction of Braken Ave signs and lines - Construction of SfP Northcote/Thornbury - 3 treatments (Beavers, Herbert) <p>What Streets for People corridors have been a) planned for design and consultation b) planned for capital works treatments in this budget? Please detail the individual capital works projects for construction. Council is planning consultation each year with 1/3 of the community (geographically) to investigate the way local streets are designed and function in a wholistic way (safety, parking, traffic and planting) – local area place-making projects. This project will include all strategic routes including Streets for People corridors, Principle Pedestrian Network, cycling corridors and priority traffic routes.</p> <p>The detailed design projects and construction projects that are as a result of the streets for people program are highlighted in yellow in the above lists.</p> <p>- What new pedestrian crossings are being a) designed and b) constructed in this budget? The pedestrian crossings being designed and constructed in the proposed budget include all of those in the above lists that include crossings plus all items proposed in the Safe Travel program below:</p> <p><u>Safe Travel (preliminary, subject to review)</u></p> <ul style="list-style-type: none"> - Detailed designs and construct Cheddar Rd LAPM 2 locations - Construct projects round 3 Octopus School Reservoir Views - Chifley/Ruthven contribution 	<p>Additional funding for this submission not recommended for support in 2021-22.</p>

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		<p>The budget for footpaths and cycleways is set to more than double for 22-23 - what projects are planned for that period? Work with the community through the placemaking project mentioned above will assist in determining the priorities for the next financial year. Footpath improvements in activity centres will be prioritised based on need and benefit in early 2021-22.</p> <p>- Has the Octopus Schools program been funded in this budget period? Some of the road safety projects resulting from the Octopus Schools program are planned for delivery as listed in the Safe Travel list of capital works projects above.</p> <p>Going forward, school safety remains a priority. Work on school safety is proposed to be done in a holistic way and incorporated into the annual work consulting with 1/3 of the community.</p> <p>- How many disabled car parks will be constructed in this budget period? \$50,000 has been proposed in the draft budget to upgrade at least two parking spaces for people with a disability to be fully compliant near activity centre or school. It is expected that many more will be installed in the local streets to meet the accessibility needs of our community.</p> <p>- There are possibly ways of funding other projects like these through the Federal Black Spot program. There are often opportunities to apply for grant finding through the Transport Accident Commission (TAC).</p>	
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#	Issue	Officer Comments	Officer Recommendation
Environmental Issues			
21	Installation of electric vehicle charging infrastructure – 3 EV charging parks across the municipality	<p>Council has 2 public charging points currently and in year one of the Council Plan will develop an EV charging policy to explore how to enable private residents and commercial operators to invest in public EV charging infrastructure. Council is also planning for 9 public EV charging stations as part of the new Northcote Aquatic and Recreation Centre.</p> <p>Officers note that for many EV users, charging at home is sufficient and the preferred way of charging. There is a challenge for Darebin houses with no onsite parking. That's why focusing on the EV charging policy is the first priority.</p>	Additional funding for this submission not recommended for support in 2021-22.
22	<p>Proposal for the following item to be included in the Darebin Council Budget:</p> <ul style="list-style-type: none"> An up-to-date Vulnerability/Risk Assessment be completed for the impacts of Climate Change as it is currently understood. This should include items such as identifying households that may suffer from heat stress, flooding, hail damage etc over the next 20-50 years in all areas of Darebin but particularly low SES areas. 	<p>Council has already provided for this work in the draft budget and draft Council Plan.</p> <p>It would be completed by Council's staff team with expert input from across the organisation. Council will also consult externally with community service providers and utilise existing research. The work will identify risks from climate change to both Council assets and the Darebin community. Council will have a particular focus on its vulnerable communities over the next four years and this will be reflected in the climate risk assessment work.</p>	Additional funding for this submission not recommended for support in 2021-22.
23	<p>Proposal for the following item to be included in the Darebin Council Budget:</p> <p>Funding for extra staff within the planning department to ensure the introduction of Planning Scheme Amendments such as the one being proposed in Moreland that will ensure:</p> <ul style="list-style-type: none"> Better roofs to support new development committing to the installation of solar photovoltaic systems and address the uptake of green infrastructure that reduces the urban heat island effect. Zero waste infrastructure and design guidance to target zero waste to landfill by 2030. Future proofing buildings for electric charging infrastructure. 	<p>Council has proposed a four year strategic planning reform program in its draft Council Plan which includes advocacy for stronger ESD standards and integration of ESD into other strategic planning reform projects (such as the Central Preston Structure Plan).</p> <p>Council has planned to engage with community in year one and then consider its other reform priorities based on community feedback and Council could consider further ESD reform at that time (towards the end of year one). Officers note that this would be a good time to consider further ESD reform as the state government will have finalised its ESD reform plans – so Council will know if there are remaining gaps that need to be addressed.</p>	Additional funding for this submission not recommended for support in 2021-22.

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#	Issue	Officer Comments	Officer Recommendation
24	<p>Proposal for the following item to be included in the Darebin Council Budget:</p> <ul style="list-style-type: none"> • Fund a scheme for businesses in Darebin to explore Power Purchase Agreements for 100% renewable power similar to the one Darebin Council is part of. 	<p>Council has already made provision for a project to establish a Business Power Purchase agreement. This would be developed by Council's operating team and \$50,000 is included in the draft budget as part of the Economic Recovery program.</p> <p>The draft Council Plan includes a specific action to 'Develop and offer businesses a group Power Purchase Agreement.</p> <p>No additional funding is required.</p>	<p>Additional funding for this submission not recommended for support in 2021-22.</p>
25	<p>Darebin Climate Action Now (DCAN) would like to see reference to Council's ongoing commitment to the climate emergency included in the budget by acknowledging that we are facing a climate emergency in the Mayors introduction to the annual budget.</p> <p>DCAN Proposals Budget Proposal 1: Funds be allocated in the budget to properly resource a climate emergency education, upskilling and mobilisation program.</p> <p>Budget Proposal 2: A specific allocation be included in the budget to carry out the assessment of current and future climate risks facing the Darebin community (to support action #225 in the four-year plan).</p> <p>Budget Proposal 3: A specific allocation be included in the budget in order to achieve the stated objective of <i>large scale</i> reductions in carbon emissions by Council and the community through switching to renewable energy.</p> <p>Budget Proposal 4: An annual Darebin wide estimate of GHG emissions using the Snapshot tool be included in the annual budget, starting with a 2020 calculation, with results published in community newsletters and on Council's website.</p> <p>Budget Proposal 5: Funds be included in the annual budget to support the development of zero carbon planning standards for new commercial and residential developments in Darebin, similar to Yarra Council's program.</p>	<p>Council's budget provides for work in all the areas raised in the submission as detailed below, although the submitter may be seeking that Council go further than the draft budget has proposed.</p> <p>Budget Proposal 1:</p> <ul style="list-style-type: none"> • Council is planning to work with its diverse community through skills-building workshops and with middle-school students as per Council Plan action no 226, and it will run a program to help community address fuel poverty to prevent heating and freezing • Council's solar saver program and business PPA are also programs that achieve education and mobilisation outcomes. <p>Budget Proposal 2: Council is planning to assess climate risk for council operations and community in next financial year. This is an obligation of the Local Government Act and will be done by Council's staff with expert input from across the organisation.</p> <p>Budget Proposal 3: Council's budget includes several large, scale reduction projects including: Solar saver program including the bulk buy program and the targeted support for vulnerable households; Developing a Power Purchase Agreement for Darebin businesses; Fuel poverty program; Development of a policy to enable EV charging infrastructure on public streets; Progressively incorporate ESD into Council buildings solar, batteries, and energy efficiency; Year one of renewable energy supply from Victorian Wind farms for council facilities; and Advocacy for state government ESD reform in the Planning Scheme and integration of ESD into Darebin planning scheme reform projects.</p> <p>Budget Proposal 4: Council will report on GHG emissions for the community, although it doesn't plan to use the specific 'snapshot' tool.</p> <p>Budget Proposal 5: Council is working with other councils via the Council Alliance for Sustainable Built environment to advocate for state government ESD reform including for zero carbon standards. Depending on the details of the state government's reform, it may consider further action and reform itself, but this will be considered at a later date.</p>	<p>Additional funding for this submission not recommended for support in 2021-22.</p>

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#	Issue	Officer Comments	Officer Recommendation
Public Places			
26	<p>Beautification of Keon Parade and Johnson Street shops.</p> <p>Requesting tree planting, artwork, murals, footpath repair, general beautification works, street lighting and toilets.</p>	<p>An officer will visit the activity centre and ensure that any tree planting in vacant locations is programmed for the next planting season and also arrange for any street cleaning needed.</p> <p>Council has budgeted \$2 million for improvements in activity centres across the City in 2021-22. The priorities for improvements will be considered by Council in early 2021-22 and Keon Parade and Johnson Street shops will be considered as part of this. Footpath repair, artwork, street furniture will all be considered, although depending on overall priorities, they may not all be scheduled for 2021-22.</p> <p>Installation of a new public toilet is not planned. No need has been identified in Council's adopted Public Toilet Strategy. Additional street lighting above and beyond the general level of street lighting is also not recommended as a priority and hasn't been planned in the draft budget. The cost of increasing the street lighting is high and doing this across the City would exceed the capacity of Council in one year.</p>	Additional funding for this submission not recommended for support in 2021-22.
General Matters			
27	Upgrade of Thornbury Community Hall (formerly known as Leinster Grove Community Hall), Thornbury to include improved lighting, sound, a projector and storage to improve usability and accessibility.	<p>Thornbury Community Hall is managed by Bridge Darebin. The upgrade of the Thornbury Community Hall to include improved lighting, sound and a projector has not been included in the 2021-2022 workplans for Assets and Capital Delivery and Information Services.</p> <p>During 2020, all the Senior Citizen Centres, including Thornbury Community Hall were refurbished in line with the 2017-21 Council Plan. The refurbishment work at the Thornbury Hall included:</p> <ul style="list-style-type: none"> • New carpet and window furnishings 	Additional funding for this submission not recommended for support in 2021-22.
		<ul style="list-style-type: none"> • New security swipe card system • New garden bed at front entry • New removable bollard at roller door • Removal of redundant handrails and walkways removed from roof, internal air-intake units, stair and door at stage and fence at Leinster Grove side. <p>The budget allocated for this work excluded the purchase of audio-visual equipment in the scope of works.</p> <p>Council funding provided to Bridge Darebin in 2020/21 is a total of \$245,240. This includes:</p> <ul style="list-style-type: none"> • Annual operational and program funding – \$145,240 • Food dehydrator systems budget submission - \$100,000 • Furthermore, the Moon Rabbit Café, operated by The Bridge Darebin received \$3,000 grant from Council to assist with e-commerce adaptation. <p>In 2019/20, Bridge Darebin received emergency relief \$9,000 boost from Council and support from Council staff on secondment for their Emergency Relief work.</p> <p>Given the other priorities for funding in the budget and the recent investment in the building upgrade.</p>	

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#	Issue	Officer Comments	Officer Recommendation
28	<p>In relation to a Council meeting on the 27 January, Council was to receive a report on unused and under-utilised Council buildings to inform the 2021-22 budget process.</p> <p>I would like Darebin Council to prioritise two of these empty buildings in the current budget deliberations: the former Dole Avenue Kindergarten (see photos attached to submission), and the former Reservoir Library.</p> <p>I propose that Council sets aside a contingency fund of \$250,000 for associated planning, asbestos removal, and refurbishment works so that these buildings could be put to good use by the end of the 2021/2022 financial year.</p>	<p>There is work underway to establish a full overview of Council's unused and underutilised buildings. This information will be utilised to inform a Strategic Property Review aligned to existing Structure Plans, Infrastructure Plans and the future community needs across the municipality. Once completed, a Property Strategy will be developed to prioritise actions to optimise Council's property portfolio.</p> <p>The budget submission aligns with Council's interest in establishing direction for the former Reservoir Library site and the former Dole Avenue kindergarten. However, it is important to set the strategic direction first across all properties, which will support activation opportunities and inform long term strategic direction. \$250,000 is not sufficient to undertake the works that would be required for long term future use. Estimates to ensure the building is fit for a community tenant suggest that close to \$1m is required for the former Dole Ave kindergarten</p> <p>The proposed timeframe is end of 21/22 and if Council were to set the future for either site this would likely require design in 21/22, to ensure suitable consultation, due diligence and planning is completed prior to construction in 22/23.</p> <p>The future of the former Dole Avenue Kindergarten will be considered following the Strategic Property Review.</p>	Additional funding for this submission not recommended for support in 2021-22.
Additional Funding and Grants			
29	Request for consideration of financial support for the SES in the budget and 2021-25 Council Plan	<p>Funding arrangements for local SES branches changed a few years ago when the State Government assumed funding control and responsibility. The budget submission is one that would be best put to the State Government (from the SES) given its role in funding the work of this agency.</p> <p>That said, Council currently provides ongoing support to Northcote SES unit through the following:</p> <ul style="list-style-type: none"> • Ongoing monthly payment for mobile phone use • Supply of sand & sandbags when required in times of storms • Traffic management support as required • Emergency management coordination support • Signage for water over road when required <p>Over the past few years Council has paid for the following:</p> <ul style="list-style-type: none"> • ½ cost share of Spitwater pressure pump - \$1,800 (with Banyule CC) • Payment to service/repair chainsaws when required <p>In addition, Council owns the property that the SES operate from (Wingrove St), which is leased by the Melbourne Innovation Centre (MIC). The SES operates from this location rent-free – an arrangement facilitated through Council and the MIC lease.</p>	Additional funding for this submission not recommended for support in 2021-22.
30	Requesting Council to increase its financial support of Darebin Information Volunteer and Resource Service (DIVRS) through paying the increased rent associated with a fit for purpose commercial premises that it needs to meet demand and community need for support.	<p>DIVRS is a highly valued community partner in Councils' efforts to improve community wellbeing and is a key member of the Darebin emergency relief network. Council continues to provide substantial funding to DIVRS, with \$301,136 provided in 2020/21:</p> <ul style="list-style-type: none"> • Annual operational and program funding – \$133,336 • COVID-19 Emergency Relief funds – \$137,800 • Three Year Partnership grant - \$30,000 <p>A full-time staff member was also seconded to DIVRS for 6 months as part of the Work For Victoria program.</p> <p>It is recognised that DIVRS has outgrown their current premise. Aside from the high value of its location, its size, layout and condition is no longer fit for purpose and is reducing their capacity to meet its service delivery commitments to vulnerable communities.</p> <p>Council officers have worked with DIVRS to consider some Council owned sites including use of the Robinson Road Regent site. An alternate option is for both parties to work together to explore all potential options for relocation. This will include Council buildings, how external funds could be obtained to support this or opportunities for DIVRS to co-locate with another external partner.</p>	Additional funding for this submission not recommended for support in 2021-22.



**Deliberative panel report:
Council Plan (incorporating Municipal
Public Health & Wellbeing Plan) and
Finance Plan recommendations**

City of Darebin: Design Your Darebin

Final report 21 June 2021



Introduction

This report presents the Council Plan (incorporating Municipal Public Health & Wellbeing Plan) and Financial Plan recommendations developed by members of the Design Your Darebin Deliberative Panel. Please note in light of the additional two sessions that focused on the Council Plan (incorporating Municipal Public Health & Wellbeing Plan) and Financial Plan that were added on short notice a smaller number of Deliberative Panel members were available to participate in each of the sessions.

The Deliberative Panel members who were available to participate, were provided with three remits for deliberation for the Council, Municipal Public Health & Wellbeing and Financial Plan Sessions and these centered on the following themes:

Council, Municipal Public Health & Wellbeing and Financial Plan Session #1

- Community safety
- Equity and disadvantage

Council, Municipal Public Health & Wellbeing and Financial Plan Session #2

- Waste and Recycling Charge Reform



i.e.

Council Plan (incorporating Municipal Public Health & Wellbeing Plan) and Financial Plan Session #1

The first Council Plan (incorporating Municipal Public Health & Wellbeing Plan) and Financial Plan session had **19 Deliberative Panel members** in attendance. Due to COVID-19 restrictions and lockdown this session was completed online via zoom from 10am to 3.30pm. Please refer to the Appendix for the Agenda of this session.

Community safety

Community Safety is an important priority for Council and is proposing to develop a community Safety Framework as part of the draft Council, **Municipal Public Health & Wellbeing and Financial Plan** priorities. In addition to the Council, there are other key agencies that play a key role in providing for a safe community. There are a number of ways in which Council supports safety, including:

- Keeping the city clean and tidy
- Well light and well-designed spaces
- Working in partnership other agencies to provide for safe community

Remits considered by the panel:

- What is the expectation of the role Council has in providing for a safe community and what initiatives or relationships should be prioritised to have the most impact?
- In any year, Council can improve a few public spaces because of the cost involved. How should Council prioritise where to improve first?

Panel Outputs

What are your perceptions of safety issues for Darebin?

- Women feeling very unsafe - having a known point of contact for assistance welcome (not police). Using social networks to broadcast safety issues happens and could be used strategically
- Passive surveillance with social mix is a strong factor re sense of street safety.
- Sightlines can be inconsistent, particularly along main walking catchment routes to significant destinations & connections. A safety audit for walking routes to key sites welcome! Lighting not the answer.
- However, a sense of people on the street does not necessarily mean that there is a feeling of safety for all. Can a homeless person feel safe to ask for help if they feel at risk? (as an example) - hence depending on the perceived threat, having other avenues including a greater opportunity to get to know different groups in



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community + awareness of how to be a safe and effective bystander in threatening situations

- Emotional health as cumulation of aspects especially in relation to the natural environment /
- Being outside on the streets at night, feeling unsafe especially as a woman
- Having to be street smart and plan for possible unsafe situations
- Privilege playing a part in the ability to avoid unsafe situations

What do you see as the Council's role regarding safety given priorities you've identified?

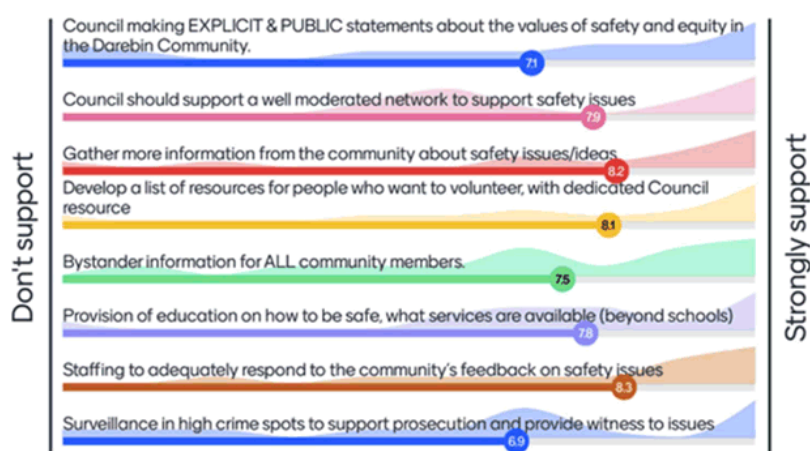
- Education, Awareness - Guides on safety, bystander risk assessment. What to do? Bystander information for ALL community members.
- Gather more information from the community about safety issues/ideas
- Generally enhancing walkability/ traffic calmed streets so more people are out walking the street. Connections between transport like community buses for
- Council making EXPLICIT & PUBLIC statements about the values of safety and equity in the Darebin Community.
- Goes beyond built environment
- Council should support a community liaison & moderated network to support safety issues
- Council should support community groups or initiatives that foster community cohesion and trust between differing social groups
- Council should seek funding to support more than one community project built
- Getting more people out. Too much emphasis on parking rather than walking.
- Council enforcing parking restrictions - clearways etc. as the North of the City continues to grow the traffic through Darebin is increasing. Congestion through High Street, St Georges Road, Plenty Road and Gilbert road etc. is really bad. More side streets are getting unsafe as cars try to cut through side streets to avoid sitting in congested traffic. Council should be enforcing clearways etc. and ensuring it does everything it can to address traffic congestion issues.
- Women feeling very unsafe - having a point of contact for assistance. Can there be a social network for women to be able to feel safer? Passive surveillance is a strong factor for women. Sightlines can be inconsistent. A sense of people on the street does not necessarily mean that there is a feeling of safety. Can a homeless person feel safe to ask for help if they feel at risk? (as an example)
- To help develop a sense of community
- Community liaison with at risk youth, focus on prevention
- Develop a list of resources for people who want to volunteer,
- A dedicated council appointee who can consult community volunteer groups for practical info, legal etc.
- Engagement of youth with programs during school holidays to keep them occupied
- Keeping public spaces looking nice so they're less likely to be vandalized (commissioning graffiti etc.), keeping shops filled
- Education
- Exerting influence with other governing bodies (Vic Track, Vic Roads, state govt, federal govt)
- public campaigns (advertisements) to raise awareness of key safety issues
- Respect of others
- Enforcement of rules/crimes with penalties
- Providing and facilitating outlets for public to report issues and encourage the reporting of issues



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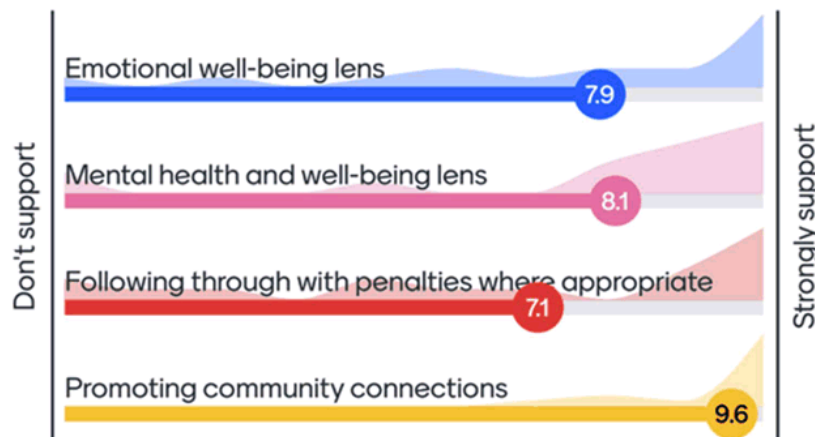
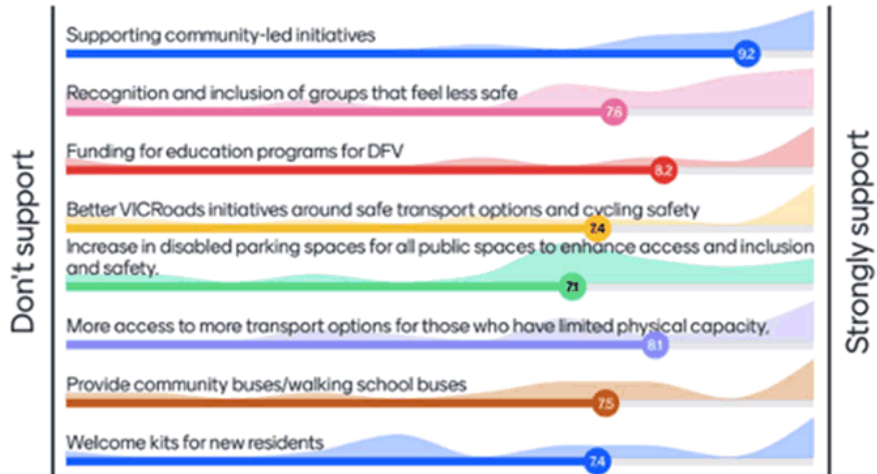
- Create expectations for how the council responds with the public (customer service + councilor's)
- Service Level Agreements
- Standards of response
- Customer Satisfaction focus
- Safe housing
- Facilitate community groups to make opportunities to connect with others
- Encourage connection with neighbours

To what extent do you support these recommendations regarding community safety?





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Council receives state grants for improving safety through urban design. What emphasis should Council place on other interventions to improve safety?

- Adding to the built environment visual inclusion of groups that feel less safe (i.e., LGBTQIA+ community, Aboriginal and Torres Strait Islander people, migrant community members, women etc.).
- Funding for education programs for DFV, Bystander awareness, active transport, incentivising active transport, better VicRoads initiatives around safe transport options and cycling safety.



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- More funding for traffic controls that make safer streets for cycling and walking.
- Increase in disabled parking spaces for all public spaces to enhance access and inclusion and safety.
- More access to more transport options for those who have limited physical capacity, making these safer and more wide ranging.
- Supporting community led initiatives
- A dedicated council appointee who can consult community volunteer groups for practical info, legal etc.
- Making a forum so community groups can collaborate and talk to one and other
- Viewing issues through a mental health lens to address prevention
- More communication with migrant community to help with mental health, normalizing the idea that everyone has mental health - providing access to mental health resources (that are culturally sensitive)
- Cross cultural communication (facilitating different members of the community coming together)
- Some sort of subsidized Shebah/rideshare for women to lessen risk, particularly for vulnerable women
- Staffing in councils to engage with and respond to the community's feedback on safety issues, and means to raise issues (e.g., websites/forums/hotlines)
 - Expectations on responsiveness, service level agreements
- Provision of education on safety, what services are available (beyond schools)
- Surveillance in high crime spots to support prosecution and provide witness to issues
- PSOs in high crime spots to deter crime and raise perception of safety
- Facilitate connection to community and 'knowing your neighbours'
 - Opportunities to connect (programs, creating engaging spaces in the physical environment)
- Protection of personal property through grants
- Programs to address underlying root cause of those committing the crimes/making people feel unsafe



Equity and disadvantage

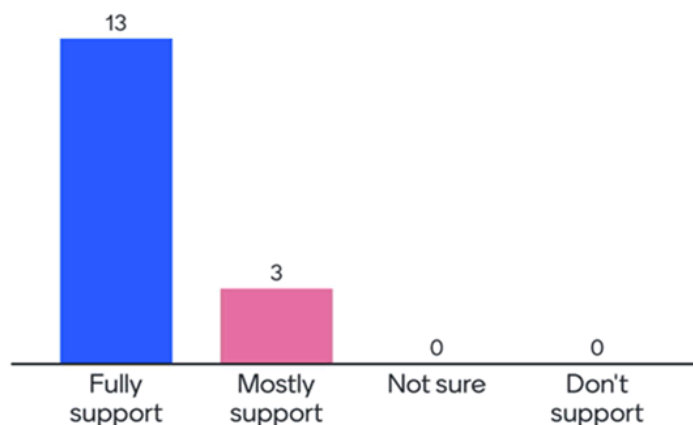
Focus on generating equity to address disadvantage and the more vulnerable in the community is a very strong focus on the current priorities in the Council Plan and Health and Wellbeing Plan. This includes investing in social and public housing, place-based activities in socio disadvantaged neighbourhoods, improving services for youth, women and multicultural communities.

Remits considered by the panel:

- Has Council got it right? Is it enough? If more can be done what would this look like and what should we do less of and what is the benefit of what is proposed?

Panel Outputs:

To what extent do you support Council's increased focus on responding to inequity/disadvantage?





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Given what you've heard, to what extent do you support Council's increased focus on responding to inequity/disadvantage?

- Is there an increase in the focus because there has been an increase in disadvantage?
- Extraordinary spending
- Greater Transparency
- Budget in more tangible detail
- Why does the community need more services?
- Hear from the homeless - reach out to the homeless so the community is aware of their stories/hear their voices/ask them how we can assist them
- More funding for education strategy, mutual respect, communication - sharing stories across community, strategically creating forums to enable this is safe for all involved.
- Everybody has culture - sharing assists joint learning - opportunities for cross cultural learning/respect.
- Strong support for an increased focus on responding to inequality and disadvantage
 - Uniquely have that visibility over the challenges
 - Best able to understand the issues, bring them forward, in a strong position to help others understand
- Advocacy very important as funding comes from multiple sources outside of the council's direct remit (state and federal)
- Direct service important where there are not other (national or state) means to support the residents - coupled with advocacy to ensure there is an ongoing commitment to addressing the challenges from a state and federal perspective
- Mainstream services = council-run leisure centres (free for some groups as the council subsidises them). Important for equity to ensure access for all
- Facilities = facilities and infrastructure (e.g., community centres). Opportunities for connection.

Supporting notes for this question

- Social hubs for people to gather - places that are warm, provide a snack, shower (free spaces to also refer to a community liaison officer for specialist info)
- Coordinating with the State Government, perhaps other organisations - perhaps with charity groups etc.
- Welcome Packs (different, for different households- could even link up with real estate agencies to supply)- Would really help residents - support community - raise awareness of what services are available.
- Perhaps some support for helping people house homeless people. (for example, streamlining the process including legals to make it easier for those who can offer short/ medium term housing in their own home for someone at risk of)
- Awareness about what is available is really important - e.g., Rotary Preston is supporting people and connecting people to services, many people aren't aware of this.
- We are unsure of the services Darebin provides - if we don't have these (e.g., women's, childcare, aged care,



supporting Arts, ATSI- if we do - we don't know enough about them - Darebin needs to communicate more about these services.

- Council should reach out to organisations like local NGO groups etc. learn from them, connect with them and support them. Coordinate with these groups so we maximise / don't double up on resources.

Direct service delivery

- Affordable housing
- Childcare - improved
- Better accessibility for migrant community - language barriers
- Community representatives to connect with communities (particularly with language and other cultural barriers)
- Consideration of days/times when events/services are held.
- Better services targeted to international students

Advocacy

- Better access to State and Commonwealth programs - providing assistance in becoming involved. (Forms clinics etc. helping those who don't speak English/have intellectual disability to participate)
- More council connection to state services such as affordable housing.
- Providing support to renters and other groups - or funding groups you can (i.e., Darebin Community Legal Centre)

Facilities

- Community rooms - multipurpose venues
- Community gardens - education - collective activities
- Better maintenance and use of existing facilities - i.e., use Northcote Townhall for farmers markets/after school activities - less focus on revenue from venues

Subsidies to access mainstream services

- Low-income health care card holders should have access for reduced fee/free.
- Advocate reforms to childcare system to make it more accessible - subsidies
- After school care subsidies/programs for low-income families (theatre, arts, sport)

Of the kinds of ways Council responds, what proportions do you believe are most appropriate?

In small groups, panel members were provided 100 points to allocate across the different ways Council responds. All groups really struggled to do this and acknowledged the complexity and pressure in these decisions. One group avoided the allocation and provided more insight around the different ways Council responds, while two of the groups responded to the allocation, but in different ways.



One group allocated their 100 points as follows:

- 30 points** Direct service delivery
- 30 points** Advocacy
- 20 points** Facilities
- 20 points** Subsidies to access mainstream services

The second group rated them in terms of priority:

1. Direct service delivery
3. Advocacy
4. Facilities
2. Subsidies to access mainstream services

If even more was to be allocated to address inequity, in what areas would you support Council spending less?

To complete this activity members were provided with the following summary, as highlighted in a presentation from Council earlier in the session:

Examples of current expenditure where you would support less spending

21/22 Operations
Libraries and learning \$4.75M Climate emergency \$4.21
Open spaces, parks \$14.49
Waste management \$14.48M
21/22 Selected capital renewals and upgrades
Roads renewals \$3.56M



Footpaths/cycleways \$0.52M
Recreation/community facilities \$0.53M
Parks/open space renewals/upgrades \$3.56M

Focus on redistribution and efficiency vs. reduction. Where should we prioritise spending where we can make the most impact, guided by the equity lens?

- Continued and increased investment to initiatives that have equity at the core (public spaces, libraries and learning, recreation/community facilities)
 - Critical that differing needs of the city are addressed
 - Facilities and services to meet community needs
 - Multi-purpose, purpose-built centres that offer opportunities for meeting different communities needs
 - How can we improve access and utility of the facilities?
 - Community-led initiatives and social enterprise
 - Funding towards fantastic initiatives to support equity
 - Support commercialisation of the initiatives to maintain long term viability
 - Guided by global best practice models - be bold
 - Work smarter not harder around waste management
 - Education opportunities to reduce our waste, address the problem at the core
 - Support community groups that facilitate redistribution
 - E.g., Compost facilities, hard rubbish re-use
 - Transparency, accountability and probity are really important.
 - Everything that the council is responsible for is important to us - we think it is important to reflect equity in all decisions made. But must get value for money
 - Confusion regarding why spending is in the proportions it is - is there value for money.
 - Early interventions - aka painting murals instead of paying for graffiti to be removed. Long term planning - we think it's important for council to think beyond its term (solar panels - big upfront cost but savings and environmental outcomes in long term).
 - Would support more appropriate street planting - less Plane Trees
 - What does it look like when a service is running lean? Can it still function in the short term while in the meantime other services are invested in?
- Reduction vs redistribution vs efficiency vs recycled into a new resource or complimentary service
- We need more detail to differentiate between core or primary functions or services and changeables re.



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Expenditure. Short term vs long term value aka lifecycle analysis factored in too. Frankly, we don't know enough, nor do we have enough expertise in these particular domains to be making resource calls over what is essential or what isn't. All we know is that we want an equity lens applied to ALL decision making. Thinking about access AND distribution. Vulnerability AND our community's strengths too!

- Could we consider having an overall equity guideline or framework (see. Vic Gov reference to Human Rights charter) given that each domain is potentially linked to welfare/ inequity and can be interlinked in many regards?



If there was a message you could deliver to Council about addressing inequity, what would it be? Any other comments are also welcome.

The gap between the haves and the have nots in darebin is huge - we need to focus on reducing before we think about the "nice to haves changes to darebin". Everyone deserves green space, safe housing and climate safe future	Support community groups to make the city greener.	Start with the basics re. housing, employment, community connection
For staff and councillors to get out into the community and visit locations and listen to all residents as we all have different needs and concerns.	Spend money in the disadvantaged areas instead of making statements	Consider the voices that aren't heard through current means
Centre decision making with equity at its core. Use best practice models from across the world that scale well to Darebin, get SMART about how we apply equitable models across all aspects of Council services and the community. BE BRAVE & AIM HIGH.	Council has to see area wise problem refugees issues international students have no support Migrant job issues their qualifications are not recognised, language issues with migrants	Non-rate payers are just as important as the slumlord owners/landlords
Residents that aren't able to vote	Non-rate payers	More CALD services, advertise the Darebin Intercultural Centre more so that it is utilised by all areas of Darebin
Consider the voices that aren't heard through current means	Consider how to engage the voices that aren't heard through current means	Center this in your decision making using 'an ethics of care'
Share your practices with other councils that are not as forward-thinking and bold	Attempt to address inequity in all council decisions and activities	Liaising with key community groups/ members to assess what support assistance they need and what are the gaps
Look outside the norms of commercial procurement and large scale business to the social enterprises, training orgs and community educators. A little to community based initiatives often would go a long, long way further!	Continually assess the efficiency of service delivery, particularly the costs of council personnel and administration, and contractors.	The on line business makes some of us feel left out!
Housing	Use the community as you have with the deliberative panel. Many people are happy to volunteer to support Council and our City/residents/community	Put people and environment at heart of decisions and you cant mess it up
Housing	teach people to create less home waste, it will reduce council spend.	Start with kindness



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Do more to mobilise volunteers to better engage the community in council work	DAREBIN's leadership has been so admirable in other areas like climate change - keep being brave!!!	It should be easy to work and live in darebin
Recycling education not use and throw policy solving homelessness issues our council is rich enough to support vulnerable people age care should be under the council	Accessibility of services is key Education across issues and cross-culturally is essentially. Build empathy. Build strength in community. Think 7 generations ahead and invest wisely. Don't increase rates but find economies and ways we can save \$\$.	Utilise those relationships with other councils and community groups- co-ordinate!
Easy access to transport across the municipality	Easy access to services across Darebin-one stop shops- servicing different community needs-rather than single purpose services	Affordable housing
Teach us to fish for ourselves.	There's no council on a 'dead' planet	Focus more on services and streetscapes etc. North of Bell Street.
We who are precariously living here want to contribute to Darebin- we want to be part of our community, but when your housing isn't stable, your work, your health- you are forced to focus on that. Help us contribute, help us connect.	Consider how we could use ideas within the 'sharing' economy to use what community strengths we already have, and become more 'circular' or self sustaining. Those who haven't the ability or resources to be connected with those who could.	



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Council Plan (incorporating Municipal Public Health & Wellbeing Plan) and Financial Plan Session #2

The second Council Plan (incorporating Municipal Public Health & Wellbeing Plan) and Financial Plan session had **18 Deliberative Panel members** in attendance. Due to COVID-19 restrictions and lockdown this session was completed online via zoom from 10am to 3.30pm. Please refer to the Appendix for the Agenda of this session.

Waste and Recycling Charge Reform

Waste costs have been increasing and are expected to keep increasing significantly because of market forces and new state government obligations. It is estimated the cost to deliver waste services will increase from around \$16 million per year in 2020-21 to around \$25 million a year in 2030-31 (in ten years' time).

Remits considered by the panel:

- What is the community prepared to accept to cover the full cost and also increasing cost of the waste service? Would an increase in waste charges be acceptable with the same level of service or should an increased or adjusted level of service be considered?
- Many people contact council asking for higher levels of service or investment in establishing a circular economy (such as weekly pick-ups of green waste bins). This would also increase costs. Are higher levels of service something that community is happy to pay for?
- How should we deal with disadvantage – should everyone pay more, or should some services be free for those experiencing disadvantage, even if this means slightly higher costs covered by others?

Panel Outputs:

What do you think makes this most difficult to resolve?

- State vs Council opposition
- Financial impacts - low income
- Lack of control with waste produced by supermarkets
- There are a number of niche groups within the community who will be disadvantaged (i.e., small turn over businesses, not-for-profits, sole traders etc.) that most likely will be significantly impacted however will not obviously fall into a category of "concession" or "disadvantage".

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- People with fewer options to compost, recycle, contain waste from supermarket packaging etc. will be impacted.
- There is not yet enough awareness around what people CAN do to reduce waste.

What are your initial thoughts about Council considering a new structure for charging for waste services?

- Should be a user pay system like other services, water, power etc.
- Why not have communal area bins
- It makes sense that things need to change however HOW they change is very important. If waste management cost increases are the biggest increase in cost to Council without any change in service delivery etc. then we MUST change the way that we approach covering these costs however the biggest question would be the HOWs of distributing these costs equitably as well as the of ongoing coping with large ongoing increases in cost.
- Blanket reform disadvantages some members of the community more than others.

What is the community (the panel) prepared to accept to cover the full cost and also increasing cost of the waste service?

- There is a willingness to accept a charge
 - Important to ensure cuts aren't made to other essential council funded services
 - Accustomed to paying for green bins, based on size. Familiar and comfortable with this.
 - It is the reality. Council would need to cut other services considerably to otherwise achieve it
- Paying for different sizes gives people some level of control over how much they pay/consume, where 'weighing' individual waste is not practical (and has considerable upfront set-up costs)
- It puts a focus on waste costs for households, which is currently hidden amongst general rates charges
 - How can we incentivise waste reduction? So, we are working towards behavioural change that will reduce the burden
 - Bold targets and education around waste reduction
 - Challenge: individualising the impact. Without 'per weight' this will be difficult to achieve
 - Challenge: organisations/businesses - how do we hold them accountable/take responsibilities to reduce waste. Who should pay the cost of this?
- Would welcome separating the charge for household vs public services
 - More equitable and usage based
- Some feel it would be better to be captured in rates - want accountability and to have it disclosed. Fear that waste costs could increase year on year on year and become unmanageable.



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- Dumped rubbish is an ongoing issue - want to make sure the cost is paid by the residents who are creating the waste.
- Owners paying fees and charging to tenants - keeping it fair and equitable is difficult- concerns that the impacted individuals from an equity point of view will bear costs unfairly

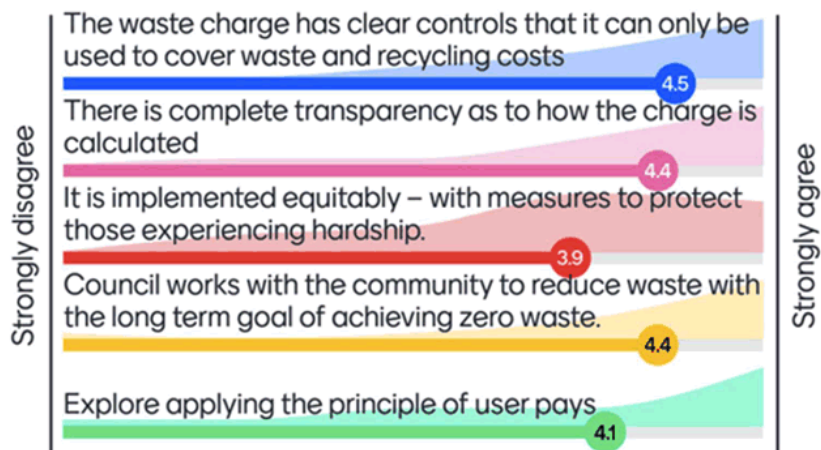
Would an increase in waste charges be acceptable with the same level of service or should an increased or adjusted level of service be considered?

- Yes, acceptable IF we can see that council are investing in multiple approaches to move towards zero waste across the whole community (education + infrastructure).
- Yes, acceptable IF Council are looking at moving towards the goal of incentivising waste reduction, a 'user pays' approach (if you produce less waste you can reduce your waste charge).
- Group agreed that a charge would be acceptable with the same level of service
 - Current level rated highly
 - Increased levels not needed
- New service opportunities that we discussed and were supported of:
 - Council begins to take on service for households that are restricted to private collection today
 - More council checks of rubbish bins to ensure compliance
 - New service to provide increased recycling facilities to broaden what can be recycled
 - E.g., textiles recycling
 - RedCycle
 - Terracycle
- Increased charge is ok - if investing in incentivising reduction and long-term solutions that will result in lower fees in the future.
- Investment in reduction, circular economy, education, infrastructure etc. Short time pain and long-term gain.
- Adjust to more recycling and green waste less.
- Incentivising business to change practices to make it easier to reduce waste as a resident.
- Fines as a way to change behaviour - policy and enforcement
- Yes, acceptable IF we can see that council are investing in multiple approaches to move towards zero waste across the whole community (education + infrastructure).
- Yes, acceptable IF Council are looking at moving towards the goal of incentivising waste reduction, a 'user pays' approach (if you produce less waste you can reduce your waste charge).



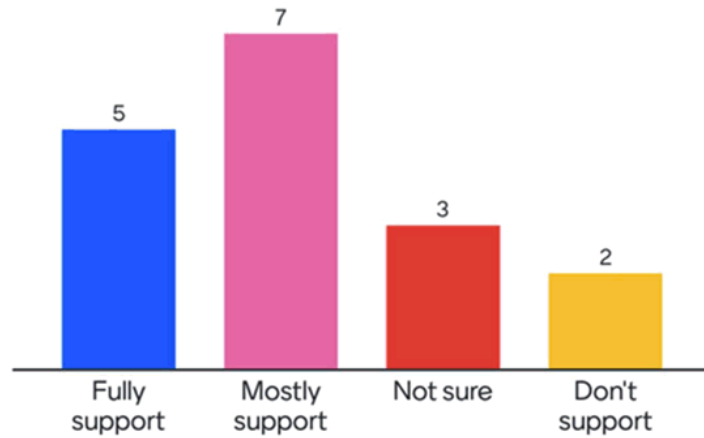
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To what extent would you support these provisos?

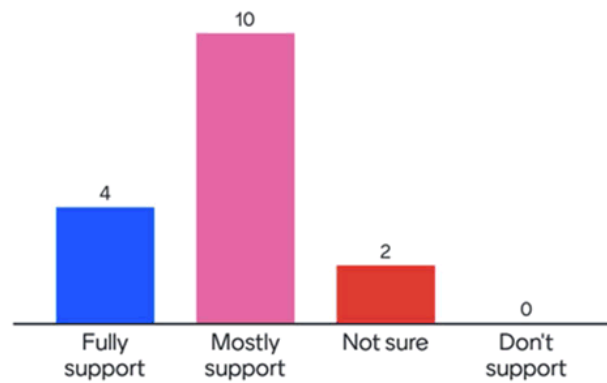




With the provisos to what extent would you support Council introducing a separate waste charge to cover the future costs of waste services?



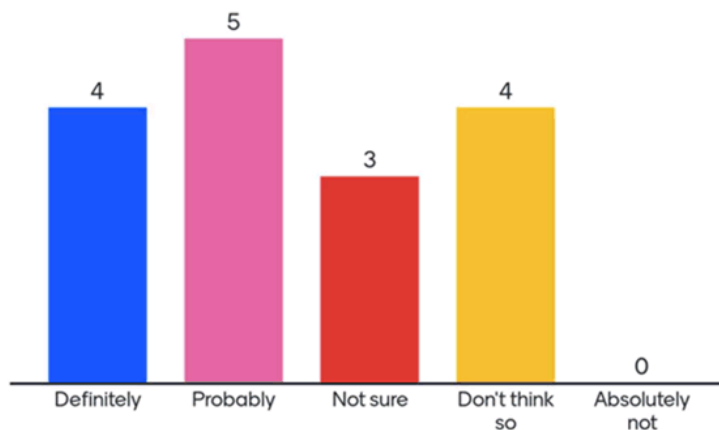
With capping added to what extent would you support council introducing a separate waste charge to cover the future cost of waste services?





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Should most people pay more to help those experiencing disadvantage, in conjunction with the user-pay principle?



What do you believe are the best ways we can reduce waste in Darebin, and beyond?

Darebin working with other LGA's to lobby the state gov to make industry more accountable to effective ways of reducing waste	Education	Advocated with State/Federal government to legislate for environmentally friendly/minimal packaging
Public education on how to use the bins. Reward adherence with correct bin use using a sticker system (eg. Christchurch in NZ)	also perhaps have people adopt some responsibility EG a park near you	Education on waste reduction in CALD languages as well.
Keep engaging with us = we are happy to give up our time, collaborate and support council staff and the community - this is important	Mass education on waste reduction (and why it is in everyone's interest) - harness the power and willingness of the community - there are SO MANY willing volunteers out there to get on board and work together with council on this!	Position Darebin as a leader in waste management - this is tied to Climate Emergency - we have to advocate for the State and Federal governments to invest in improving and not hope this problem will go offshore and disappear



Communal initiatives - larger scale waste compressors, compost collectors etc that are investments upfront but cost-effective because they are not individual imposts	Implement a user pay system	Education for residents about best practices to reduce waste within their control with information for all kinds of profile of resident (i.e. people with mobility issues, people in apartments, people with access to land etc).
Get ahead of the State on the container deposit scheme - have a darebin based initiative	Incentivise local restaurants and cafes to be more eco friendly and reduce waste	Educate people about the consequences before the ways that can reduced it. sell recyclables, get bigger bins that will reduce the trucks travel more often. watch out the imports quality materials because it is a waste of money and produce lots
Access to public composting facilities for those that do not have green bins	BIG pushes to reduce industrial and commercial waste by working with and also having requirements for waste reduction in this setting	creating aware education, council own practices I find everywhere plastic, to reduce electricity we encouraging solar panel same way we can recycle all our waste machines which will pay for recycling paper plastics, cans tyres
Residents with land and capability offset their waste fees by becoming a "hub" for others' compost if their property allows for this (worm farms, compost bins etc that can be shared by neighbours who do not have the practical options at home).	Can households reduce their waste levy by sharing a bin tied to more than one household (esp glass and plastics where houses do not generate large volumes but will be charged per bin, can they halve the cost by sharing the bin across properties?)	working groups with industry and food safety officers/policy makers to develop manageable, affordable, practical guidelines around waste reduction initiatives that are acceptable to all
Can the waste fee be tied to property value as well as means tested for households where they have been in Darebin a long time, have property equity but low income/liquid assets and may not be concession holders?	Get familiar and champion existing initiatives already undertaken by business and enterprises. so much experience and goodwill out there and so encouraging to be recognised by council	Green waste collection for community gardens, businesses and enterprises (maybe a criteria?) by application and need (rather than a small bin often) so we can do big clean ups and have our green waste efficiently processed by an efficient system
Education, education, education! Break down what a circular economy is for the general public - that it's not an economic theory only but a tangible 'closed loop' that anyone can get into because one action impacts the next in a ripple effect.	Fabricator of high quality composting tumblers in Geelong that make amazing products. Their compost tumblers are expensive but last and compost more green waste. Contract them to fabricate compost bins for residents. Provide smaller curbside bins.	Support the community to put more pressure on supermarkets to pull their weight.
Microchip bins that lock and only open if the householder unlocks with fob/are collected by the truck... stop the issue of neighbours filling other people bins (with wrong waste - my green bin gets filled with plastic :)	Increasing the proximity of communal waste depositories for glass, soft plastics, regular plastic recycling, cardboard and paper recycling etc. rather than having lots and lots of pick ups curbside at every household.	Work with local and State-wide services and producers to reduce the packaging that is used for goods across all areas so that consumers don't have to take home packaging waste that they do not want or need.
Financial incentives for households to minimise their waste	Incentivise waste reduction. Almost find a way to make this a competitive sport. How small can your waste footprint get? A bit like the water usage target 105 liters per day per person, have a waste target per person measurement.	Is there a way we can have "waste meters" for our rubbish?
See what the options are to be able to expand waste services to apartments etc and then charge accordingly. This may include having planning requirements for new developments that ensure that they are accessible to Council waste management.	Are there areas within Darebin that could be used as communal composting facilities for people living in buildings where it is not physically practical to compost at their home?	Like the open space ratio in a building proposal, developers are required to provide sustainable waste alternatives, like compost facilities, in their planning



Appendix:

Council Plan (incorporating Municipal Public Health & Wellbeing Plan) and Financial Plan Session Agendas



AGENDA: Session#1
Council Plan (incorporating Municipal Public Health & Wellbeing Plan)
and Financial Plan

Sunday 30 May 2021

10am-3.30pm (Online- Zoom link sent)

Timing	Item	Approach
9.00	Set up/tech check etc	
10.00	Acknowledgment of Country	
10.05	Check-in, intros, tasks for today and overview	
10.10	Community Safety Remit	<ul style="list-style-type: none"> • <i>What is the expectation of the role Council has in providing for a safe community and what initiatives or relationships should be prioritised to have the most impact?</i> • <i>In any year, council can improve a few public spaces because of the cost involved. How should council prioritise where to improve first?</i>
10.15	Presentation	
10.30	Q & A	
10.40	Sense making <i>Breakout rooms</i>	<ul style="list-style-type: none"> • <i>What insights/reflections from Jess's presentation?</i> • <i>What are your perceptions of safety issues for Darebin?</i> • <i>Where is it most unsafe?</i> • <i>Who is most at risk?</i> <p>Rapid report back</p>
11.15am	<i>Morning tea</i>	



i.e.

Timing	Item	Approach
11.30	Deliberation <i>Breakout rooms</i>	<i>What do you see at Council's role regarding safety given priorities you've identified?</i> <i>Council receives state grants for improving safety through urban design. What emphasis should Council place on other interventions to improve safety?</i>
12.00	Reporting back	
12.15	Polling	
12.25	Reflections and then break.	

Timing	Item	Approach
1.00	Welcome back	
1.05	Remit	Addressing disadvantage dilemmas for the Darebin Deliberative Engagement Panel is a priority for the Council Plan (incorporating Municipal Public Health and Wellbeing Plan) and Financial Plan: <ul style="list-style-type: none"> • <i>Has Council got it right? Is it enough? If more can be done what would this look like and what should we do less of and what is the benefit of what is proposed?</i>
1.15	Presentation	Jess
1.30	Q & A	
1.45	Deliberation <i>Breakout rooms</i>	<i>Given what you've heard, to what extent do you support Council's increased focus on responding to inequity/disadvantage?</i> <i>Of the kinds of ways Council responds, what proportions do you believe are most appropriate?</i>



i.e.

Timing	Item	Approach
		<ul style="list-style-type: none"> • <i>Direct service delivery</i> • <i>Advocacy</i> • <i>Planning/coordination</i> • <i>Subsidies to access mainstream services</i>
2.20	Reporting back	
2.30	Break	
2.45	Deliberation	<p><i>If even more was to be allocated to address inequity, in what areas would you support Council spending less?</i></p> <p>And/or</p> <p><i>Who are the individuals/groups/locations most in need of additional support/ services from your knowledge of Darebin?</i></p>
3.15	Polling	
3.25	Reflections and check out	
3.30	Close and thanks.	



AGENDA: Session #2
Council Plan (incorporating Municipal Public Health & Wellbeing Plan)
and Financial Plan Sunday 6 June 2021
 10am-3.30pm (Online- Zoom link sent)

Timing	Item	Approach
9.00	Set up/tech check etc	
10.00	Acknowledgment of Country	
10.05	Check-in, intros, tasks for today and overview	
10.10	Waste Services Remit	<ul style="list-style-type: none"> • <i>What is the community prepared to accept to cover the full cost and also increasing cost of the waste service? Would an increase in waste charges be acceptable with the same level of service or should an increased or adjusted level of service be considered?</i> • <i>Many people contact council asking for higher levels of service or investment in establishing a circular economy (such as weekly pick-ups of green waste bins). This would also increase costs. Are higher levels of service something that community is happy to pay for?</i> • <i>How should we deal with disadvantage – should everyone pay more, or should some services be free for those experiencing disadvantage, even if this means slightly higher costs covered by others?</i>
10.15	The context <i>Vanessa Petrie</i>	Why this is so tough for Council and the community to move forward.
10.25	Presentation with Q & A along the way	Council's services Rising costs



i.e.

Timing	Item	Approach
	<i>Michelle and Russell.</i>	Comparisons with other councils
10.50	Sense making <i>Breakout rooms or whole group conversation facilitated by Max, with some Menti polls to capture responses</i>	<ul style="list-style-type: none"> • <i>What insights/reflections from the presentation?</i> • <i>What do you think makes this most difficult to resolve?</i> • <i>What are your initial thoughts about Council considering a new structure for charging for waste services?</i>
<i>11.20am</i>	<i>Morning tea</i>	
11.35	Deliberation <i>Breakout rooms</i> 4-5 breakout rooms depending on numbers there. Council staff attend groups as resource people – to answer any questions; not to facilitate or guide discussion.	<ul style="list-style-type: none"> • <i>What is the community (the panel) prepared to accept to cover the full cost and also increasing cost of the waste service? Would an increase in waste charges be acceptable with the same level of service or should an increased or adjusted level of service be considered?</i> • <i>Many people contact council asking for higher levels of service or investment in establishing a circular economy (such as weekly pick-ups of green waste bins). This would also increase costs. Are higher levels of service something that the community (this panel) is happy to pay for? (Need to clarify we not asking them whether the community would accept it right now; we are asking them, knowing what they know now, whether they, as a panel would support x and y”</i>
12.10	Reporting back	Rapid reporting back with key landing points and rationale.
12.20	Polling	
12.25	Reflections and then break.	

Timing	Item	Approach
1.00	Welcome back	
1.05	Focus	



i.e.

Timing	Item	Approach
1.15	Presentation with Q & A	<ul style="list-style-type: none"> • <i>How should we deal with disadvantage – should everyone pay more, or should some services be free for those experiencing disadvantage, even if this means slightly higher costs covered by others?</i>
1.45	Q & A	
1.45	Deliberation <i>Breakout rooms</i>	<ul style="list-style-type: none"> • Different groups – we recreate to mix people up a bit. • A chance to answer this question and to revisit the earlier questions if they wish
2.15	Reporting back	Rapid reporting back and polling
2.30	<i>Break</i>	
2.45	Focus Presentation followed by broader Q & A.	<i>How should Council go about explaining this 'wicked problem' to the broader community?</i>
3.10	Polling	<p>Capturing ideas and suggestion and checking for level of support</p> <p>A poll about the process</p>
3.20	Discussing upcoming (online) meeting with Councillors	
3.30	Reflections, close and thanks	

8.4 PRESTON MARKET PRECINCT - RESPONSE TO VPA PLANNING CONTROLS

Author: Principal Strategic Planner

Reviewed By: General Manager City Sustainability and Strategy

EXECUTIVE SUMMARY

The Victorian Planning Authority (VPA) released the draft structure plan and planning controls for the Preston Market Precinct for public consultation on 18 May 2021. These planning controls are proposed to guide future development of the site. The plans are on public consultation for eight weeks (ending 13 July) and submissions can be made until this date.

Council has continuously advocated to protect the character, identity, and long-term success of Preston Market, and has outlined what it is seeking in its adopted 'Heart of Preston' document. While it is evident that Council's advocacy has positively influenced some elements of VPA's plans, (for example a heritage overlay is proposed, high ESD standards are included, and mandatory requirements for affordable housing and open space are included), overall, the proposed controls require substantial change to protect the market, and to ensure that overall development of the site is appropriate and liveable for the long term.

Officers' assessment is that the proposed controls provide inadequate protection of the Preston Market and scores poorly against Council's Heart of Preston objectives. Substantial changes are required, in particular:

- the proposed framework fundamentally fails to protect the social, economic, or cultural functions of the market and poses an existential threat to Preston Market.
- controls provide weak protection of the market use and heritage that allow the majority of the market to be rebuilt in new alignment
- proposed development density and heights fail to achieve best practice principles of urban design and pave the way for an insensitive overdevelopment of the site that is not commensurate with actual housing need.

A submission to the VPA has been drafted and is attached to this report (**Appendix A**). Officers recommend Council seek that the VPA change in its plan including in the following ways:

- Change the framework plan and heritage controls to retain the current market buildings which are of historical significance
- Strengthen the planning controls to protect market size and identity in any new or rebuilt sections
- Reduce proposed building heights, add mandatory overall height limits and improve urban design controls.
- Further enhance the proposed environmentally sustainable design standards, open space and affordable housing contributions.
- Consider delivery of the community hub to serve the Preston Market Site on the Civic Precinct as part of an integrated community services hub to provide more efficient and integrated service.

Officers have assessed the proposed draft controls against Council's Heart of Preston criteria, and prepared key submission points to the VPA for Council to endorse **Appendix A**.

Relevant experts have been engaged to contribute to Council's submission and to provide expert advice for Council at any upcoming Standing Advisory Committee hearings (which is expected to be similar to a planning panel).

Further detailed advice will be available in the coming weeks to input into Council's submission before submitting it to VPA on July 13. This further detail is expected to be in line with the general objectives of Council's submission as detailed in this report, providing further detailed comments and evidence to support Council's submission.

Officer Recommendation

That Council:

- (1) Endorse the recommended Submission (key points) to the VPA contained in **Appendix A** to form the basis of Council's submission to the VPA engagement on Preston Market Precinct Planning Framework.
- (2) Authorise the General Manager City Sustainability and Strategy to add further detail, including of a technical nature, to Council's submission, prior to submitting it to the VPA on 13 July 2021, and subsequently as may be required as part of Council's submission to the Standing Advisory Committee and to Authorise the Manager City Futures to make minor alterations and corrections where necessary.
- (3) Write to the Victorian Planning Authority and Planning Minister, to:
 - a. Outline Council's disappointment with the draft planning controls for Preston Market Precinct, and request significant changes be made to adequately protect the market's heritage, identity, and provide more appropriate design response to the local context.
 - b. Request that the VPA make these changes and engage the community once more, before proceeding to Standing Advisory Committee
 - c. Request that the proposed draft planning scheme amendment is not approved before the landowner commits to:
 - i. Enter into a contractual commitment to ensure the market is an ongoing use on site and to support the market traders and affordability
 - ii. Adequately resolve the Section 173 agreement to Council's satisfaction on affordable housing and public easements and carparking prior to gazettal of a planning scheme amendment.
- (4) Endorses the communications campaign outlined in this report to share Council's decision and maximise community participation in the State Government's consultation.
- (5) Immediately advises all local state and federal MPs in the Darebin area of Council's decision and advocacy and seeks their support.

BACKGROUND / KEY INFORMATION

In August 2017, following advocacy from Council and community, the Minister for Planning directed the VPA to review and update the current planning controls for the Preston Market site, designating it as a strategic development site of state significance.

The Minister outlined that the review needed to be undertaken with Council, the owners of Preston Market, the traders and the broader community.

Council's Role

Although Council is not the decision maker for the current review of planning controls, Council has long advocated for the best outcomes for the existing and future community, including businesses, residents, visitors and workers. Council has a role in advocating for planning controls that align with Council priorities and strategies to ensure the ongoing success and vitality of the Preston Market and to create an exceptional place for the heart of Preston.

Council has called for the review of the planning controls to strengthen the depth and reach of community engagement and to develop a detailed understanding of technical issues and evidence about the needs, opportunities and constraints of the site. A range of technical reports and advice have been undertaken by both the VPA and Council on transport, affordable housing, heritage, urban design, drainage, construction management and infrastructure planning, identity analysis and economic analysis.

Due to the complexity of the multiple elements that make up the market's character, planning mechanisms alone will not be sufficient to protect them. Therefore, Council has advocated for the VPA to also pursue voluntary agreements with the developer that would cover non-planning matters, such as the protection of the market use and traders, and the range and diversity of the market offer.

The VPA's role

The Minister of Planning designated the VPA as Planning Authority for the site in August 2017. The VPA was tasked with reviewing and updating the existing planning controls. The review of the controls was complete in October 2018, and the VPA have now released for a planning scheme amendment (PSA) package for public consultation, including the draft Structure Plan and draft planning controls for the site. Following public consultation, submissions will be referred to a Standing Advisory Committee (SAC) panel hearing for consideration.

The Standing Advisory Committee's role

The SAC will conduct a hearing to consider evidence and submissions before preparing a report on its findings for the Minister. Council and its technical experts will make submissions to the SAC at the hearing. The Minister will review the VPA's package of planning controls and the SAC's findings, before deciding on the amendment.

Previous Council Resolutions

Officers have campaigned in accordance with the resolutions and updated the Heart of Preston. A letter has been sent to the Minister for Planning including a request for meeting with the Mayor (no response has been received to date).

At its meeting on 24 May 2021, Council issued the following Notice of Motion:

That Council:

- (1) *Notes the release of the Victorian Planning Authority's (VPA) draft planning controls for the Preston Market site.*
- (2) *Notes the Mayor's recent media statements regarding the VPA's draft planning controls.*
- (3) *Takes immediate action to support and encourage as many residents as possible to make submissions to the VPA on the proposed draft planning controls.*
- (4) *Writes to all local state and federal MP in the Darebin area seeking a meeting with the Mayor regarding the draft planning controls released by the VPA to discuss their views on the retention of the market and its local heritage significance in line with Heart of Preston report.*

-
- (5) *Receives a report at the next Council meeting, but preferably earlier on:*
- a. *a comprehensive Council submission in line with the updated Heart of Preston position paper*
 - b. *a comprehensive community awareness and advocacy campaign that aligns with Council's updated Heart of Preston Position paper. The awareness and campaign strategy should consider but not be limited to the following:*
 - i. *Council organising a meeting with the Preston Market Traders chaired by the Mayor*
 - ii. *Council organising a Public meeting chaired by the mayor with residents*
 - iii. *Banner(s), flyers and other campaign material that promote the saving of the existing Preston Market in line with Council's Heart of Preston position paper.*
 - iv. *A radio, newspaper and social media campaign to oppose the VPA's draft planning controls.*
 - c. *Planning provisions that could be considered by VPA to ensure any development of the Preston Market site:*
 - i. *delivers excellence in environmentally sustainable design.*
 - ii. *markedly exceeds current state and local planning requirements to meet the State Government's zero emissions and circular economy objectives, as well as banning the use of gas throughout the site.*
 - iii. *ensures provision of at least 10% public open space on site, at multiple key intersections including along the main east-west market street and an additional financial contribution of up to 8.2% to enhance existing open space within the central Preston area.*
 - iv. *remain within the updated Heart of Preston position paper*

In accordance with point (3) of Council's resolution above, officers have undertaken additional communications to support and encourage residents to make submissions to the VPA on the proposed draft planning controls, including by writing to signatories of the online petition. In accordance with point (4) of Council's resolution above, letters have been sent to local state and federal MPs in the Darebin area seeking a meeting with the Mayor, and the Mayor has met with Robin Scott. This report and the recommendations provided addresses point (5) of Council's resolution.

At its meeting on 22 March 2021, Council resolved to:

- (1) *To continue its advocacy to ensure that what's important at Preston Market is protected.*
- (2) *Resolves to strengthen the assessment criteria in the Heart of Preston assessment tool to clearly reflect and incorporate the following key points to further protect Preston Market;*
 - a) *Support the continuation of Preston Market's existing expanse and extent to ensure its current footprint location, fabric and use are retained;*
 - b) *Apply strong heritage protection over the existing market footprint that ensures the social, cultural, aesthetic, technical and historical features/fabric of Preston Market are robustly protected;*
 - c) *Apply strict mandatory height limits of 12 storeys (including podium) for any new developments on the Preston Market site with an understanding that every new building on site will be within that height limit.*

- (3) *Engages the community in advocacy to the state government and the developer to protect what's important at Preston Market. Including to:*
- a) *Seek a contractual commitment from the developer in a form that would survive any sale of the land, to protect the ongoing operation of the existing market, the existing traders and its diversity and affordability.*
 - b) *Call on the Minister for Planning to ensure:*
 - i. *Strong and specific planning controls that protect Preston Markets significant built form, layout, heritage and identity elements and*
 - ii. *That the planning amendment process be customized to ensure that before any planning scheme changes are made there is a genuine developer commitment in place in a form that would survive any sale of land, to protect the ongoing operation of the market, the existing traders and its diversity and affordability*
 - iii. *Remove the Preston Market development from the fast -track list*
- (4) *Seek a meeting between the Mayor and the Minister for Planning.*

VPA Proposed Planning Framework

The draft planning documents released by the VPA include a suite of new planning controls that aim to facilitate the development of a new mixed-use precinct, comprising:

- 27,500m² retail; entertainment and commercial floor space
- 5000m² office floorspace
- 2,200 new dwellings (including up to 10% affordable housing)
- a mostly redeveloped market (retaining fruit and veg stalls)
- 1,800m² community facility - a kindergarten, maternal and child health and area for community services (value of 4.8 million).
- 10% Public open space contribution (minimum 6% onsite)

The proposed planning controls released for public consultation include, among others:

- A Preston Market Precinct Structure Plan (not incorporated into the scheme)
- Activity Centre Zone – Schedule 1
- Development Contributions Plan Overlay – Schedule 2
- Heritage Overlay – over most of the market footprint
 - Incorporated Statement of Significance
 - Incorporated Preston Market Heritage Design Guidelines
 - Incorporated Plan Preston Market – Heritage permit exemptions
- Amend Clause 53.01 to insert 10% open space levy for Preston Market precinct
- Draft Section 173 Agreement – Affordable Housing (10% mandatory)

COMMUNICATIONS AND ENGAGEMENT

Engagement

Four phases of community engagement have been conducted since January 2018 with over 2,000 people providing valuable feedback. There is consensus around the community's love

of the Market's unique character, its wide walkways and airy street market feel, its multicultural traders and its affordable and diverse product range. However, there is no community consensus about aspirations for change. Many strongly feel the market should stay as it is, while others express a view the market is tired and needs updating.

The current consultation will run for 8 weeks from 18 May until 13 July 2021. No further community consultation is planned by the VPA.

Current state government (VPA) consultation

The VPA has planned to host three community drop-in sessions during the month of June (one face-to-face, two virtual). A separate trader information session is also proposed in June for current Preston Market traders. The timing and format of in-person sessions will be dependent on COVID-19 restrictions.

Key VPA engagement info	
Letter notification	<ul style="list-style-type: none"> VPA sent letters and brochures to occupiers/owners within 800m radius of the Preston Market Precinct (approx. 7,500 properties) Hand delivered letters and brochure to traders at the market Posters (both in English and in-language) around the market Via email - key government agencies, local council, Councillors, MP Robin Scott, and prescribed ministers, supported by project brochure
Trader information session	Wednesday 23 June (new date) at the Preston Market. Interpretation services will still be offered to traders.
Community Drop-ins	
<ul style="list-style-type: none"> In-person 	Saturday 19 June Preston Conference Centre (Melbourne Polytechnic) 10:00am - 12:30pm
<ul style="list-style-type: none"> Online 	Friday 25 June 12noon Tuesday 29 June 5:30pm
Market Pop-up (2 nd of 2)	Tentatively rescheduled for Friday 2 July

Council communications and advocacy

On 4 May, the following advocacy campaign was launched by Council:

- A public petition directed calling on the Planning Minister to use his powers to change the planning process to make sure Salta Properties protects the Market in any future development of the site. The petition had approximately 5,500 signatures at time of writing.
- Promotion of the petition and Council's position on social media.
- Updates to the Heart of Preston document.
- Updates to our webpage and FAQs.
- Contacting stakeholders to inform them of our new position and current advocacy campaign.

Council's advocacy campaign is now running alongside the VPA's community consultation. In this current phase, Council communications focus on supporting and encouraging as residents to make submissions to the VPA. Further to this, officers are urgently seeking meetings for the Mayor with MPs at the state and federal level, to discuss the draft planning controls and their

views on the retention of the market and its local heritage significance, in line with the Heart of Preston.

The elements below are planned through the submission period and this campaign is in progress. Campaign elements include:

- Petition online – remains open (currently at 5,670)
- A social media campaign has been rolled out (commenced mid-June) and running through to July 13.
- A letter drop to residents within 800m of market precinct (noting that the VPA have written their own letter to notify residents) encouraging them to make a submission, and suggesting things to consider.
- An information session with the Mayor for traders scheduled in early July.
- A banner (4m x 1m) has been installed to the outside of the Gower Street building.
- A message has been sent to all signatories of Council's petition asking people to send a submission to the VPA before July 13.
- CALD network letter – delivered through our networks to CALD groups– to those CALD groups that speak the same 4 languages the VPA have engaged, translations of letter available.
- Environmental group – Sustainability e-newsletter, and email to key stakeholder groups asking them to provide expert advice on these matters
- Updates to Yoursay page.
- Inclusion in 'Your Darebin' July and in Darebin Community News July

Following this decision, the campaign messaging will be updated to reflect and the 'news' of Council's decision regarding its submission to the VPA (addressed in this report). This will be used to further increase the community participation in the State Government's consultation.

ANALYSIS

Alignment to Council Plan / Council policy

Goal 3 - A liveable city

Environmental Sustainability Considerations

The project is consistently seeking high standards for environmentally sustainable design from any future development at the site.

This precinct will both impact and be impacted by climate change. While the proposed controls include high standards for ESD, the development will contribute to greenhouse gas emissions. Officers will advocate for this impact to be minimised through the adoption of even higher ESD standards, zero carbon commitments, and will request that the precinct be gas-free and have a circular waste process. Higher standards of ESD will also mean that the development is better able to withstand extreme weather events in the future.

Equity, Inclusion and Wellbeing Considerations

Council recognises the importance of the Market for the entire community and equity, inclusion and wellbeing considerations guide Council's activities for Preston Market. The Market plays a vital role by providing easy access to fresh, affordable food which is a vital wellbeing resource for vulnerable communities. Council is seeking that the future development continues to provide this service, and further contributes to social inclusion, accessibility and connectivity. New community infrastructure is also being sought to cater for the need generated by new residents.

Cultural Considerations

Council recognises the cultural significance of the Preston Market to Darebin. Council is calling for any future development to respect the Market's cultural significance, heritage and identity of the Market. Council commissioned both heritage and identity studies and will use their findings to strongly advocate for protection of what's special about the market.

Economic Development Considerations

Preston Market is key regional attraction and draws customers to the wider Preston area. It helps with business incubation and has flow on economic benefits to Preston more broadly. Council is seeking to protect the Market, its affordability and culture, while facilitating new commercial opportunities. More mixed-use development in this central location can have benefits for businesses. Future residents can benefit from social inclusion, and easy access to jobs, services and transport.

Financial and Resource Implications

The project will require additional, dedicated resources until at least October 2021. The draft Council Budget has funds set aside for further technical work, staffing, campaign and legal representation at the SAC Hearing for next financial year, however these costs may increase if the length of the hearing is longer than expected.

Legal and Risk Implications

It is considered that there are no legal issues arising from the contents of this report. Council remains committed to maintaining high standards to the probity and ethics in all aspects of the *Local Government Act 2020*.

Council is seeking to minimise risks to the Market and surrounding precinct through its advocacy and the submission points detailed in this report.

Operational Impacts

As the site is privately owned there are limited operational impacts on Council. The draft planning controls include a Development Contribution Plan Overlay. This requires that any future developer contribute funds to provide for transport infrastructure and community facilities such as kindergartens, or other community benefits.

DISCUSSION

Officers have assessed the VPA's planning controls for Preston Market in detail against the Heart of Preston. This detailed assessment is provided in **Appendix B** and considers the level of compliance of each element of the draft planning framework against the Heart of Preston. From this assessment, officers have identified the key changes required to ensure that the asks in the Heart of Preston are represented in the future planning controls.

The proposed submission (key points) is outlined in **Appendix A** and recommended for Council endorsement. Given the tight timelines for receiving expert advice to support Council's submission, not all the detail has yet been received. Further detail will need to be included in submission before it is finalised for the consultation deadline. To manage the timelines, officers have recommended that Council authorise the General Manager to finalise the submission to incorporate the detailed evidence to support submission (key points).

Market heritage and identity

The most significant concerns stem from the inadequacy of the controls in retaining the heritage and identity of the Market and securing its ongoing operation in a form that continues its role as a diverse, accessible and affordable market.

The proposed controls support majority redevelopment of the market, building over the market, and protection of only about 20% (the fruit and vegetable stalls) from demolition and/or relocation. This allows a degree of alteration that would render the Market substantially and irrevocably changed. The VPA's planning package does not provide sufficient rationale, from a heritage nor identity perspective, for most of the market to be demolished.

Demolishing and rebuilding creates risks for the character, social and cultural roles of the market, continuity, and the commercial viability of the market. There is a risk that redevelopment of the market will attract large commercial operators and chain stores, displace the current independent operators, and erase the original market pattern of subdivision that provides the environment for economic and social inclusion, and allows opportunities for cultural diversity to flourish.

Council's submission will seek significant change in the proposed framework plan and controls to protect the market use, its heritage elements and broader aspects that contribute to the identity of the market that support its social, economic and cultural functions. The market streets and cruciform intersections are core to the function and identity of the market and need to remain in the public realm.

Market traders and operation

While the proposed controls address market operation through requiring a Market Continuity and Transition Plan and encouraging provision of affordable tenancies in the redeveloped market, there is no requirement to formalise the ongoing use of the market and protections for traders through an agreement with Council.

Council's submission will request that a s173 agreement is required and that a Charter of Community Expectations is adopted to guide the broader non-planning aspects of the market's operation, role and function in the community. Including to retain a fresh food and variety market within the Preston Market Precinct and to protect the ongoing operation of the market, the existing traders, and the market's diversity and affordability. Other requirements should include rental adjustments for traders, and measures to preserve diversity of offer, including no franchises/chains.

Sustainability, Housing & Design

Dwelling yield

The controls facilitate high rise development with a target residential yield of 2,200 new dwellings within the precinct. This yield substantially overrepresents the amount of residential development needed for the market site. It is not justified in terms of dwelling demand, and not suitable in terms of how this quantum of housing translates to built form outcomes on the site (residential towers). Across Darebin, there more than sufficient capacity to meet future housing demand and thus there is no need for the Preston Market site to accommodate the lion's share of housing growth for Preston nor the municipality. The proposed dwelling density per hectare rate also exceeds other inner-city renewal precincts which are arguably better located for this type of density, compared to this site in the middle ring northern suburbs.

Council's submission will seek for VPA's target dwelling yield to be substantially reduced and that the amount of housing sought for the site needs responsive local context and best practice urban design.

Heights

As with the proposed dwelling yield, the VPA's heights controls of between 10 to 20 storeys are considered excessive for this location and also not 'mandatory maximum' controls, which means there is potential for these heights to be exceeded. The heights are not justified in terms of dwelling yield (as discussed above) nor in terms of need for additional economic floor space. Further, the proposed heights would result in overshadowing of the market, overshadowing of public space to the south of Cramer Street, and excessive visual bulk as viewed from outside the precinct, including from High Street.

Council's submission will seek a reduction in heights across the site (generally in accordance with the height range shown below in *Image 1*) that respond to local context, and that minimise adverse amenity impacts of overshadowing and visual bulk. The following heights sought are based on no tall buildings occurring over the market and will be further tested by an independent urban design expert. Officers recommend Council request overall maximum mandatory overall building heights of:

- 14 storeys to the north of the precinct along Murray Road;
- 10 storeys to the centre of the site and to south-west corner; and
- 4-8 storeys to the south of the site, reducing in height towards Cramer Street with setbacks to meet Council's preferred overshadowing control.

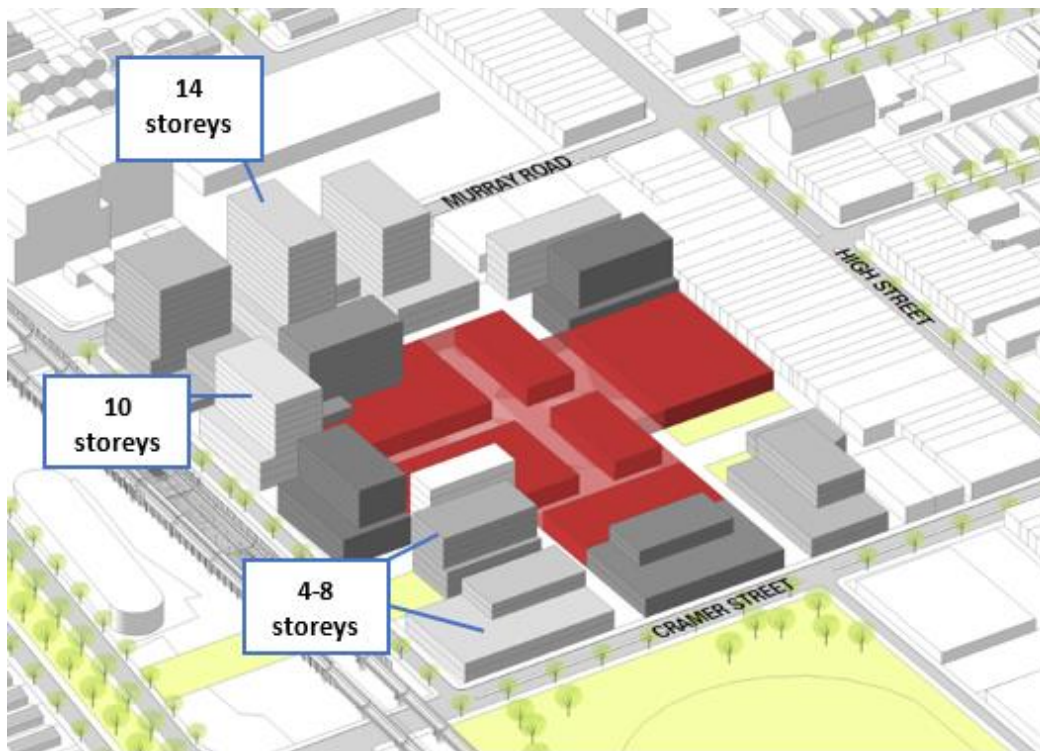


Image 1: MGS Architects (Preston Market Options Review 2020) note: buildings to west of rail line not shown in this model

Sustainability and open space

The VPA's controls include environmentally sustainable design (ESD) standards that are consistent with the asks of the Heart of Preston, including 6 - star rating Certified Green Star 'Communities' and 'Design & As Built' Assessment and a certified average 7 Star NatHERS accreditation.

However, the controls need to go further in order to support the State Government's commitment to zero carbon by 2050 and circular economy objectives. The new controls should ensure that the site is developed as a leader in environmentally sustainable development, particularly given this opportunity to develop land of this scale as a single entity. In terms of open space, further land contribution is required to ensure adequate provision of new open space to service the new Preston market population and financial contribution to improve existing open space for the broader Preston community.

Council's submission will seek: the above ESD standards (or current best practice) as mandatory; no gas on site; further improvements for comprehensive waste separation and composting; best practice water sensitive urban design; planting to reduce the urban heat island effect; and requirements for electric vehicle and bike parking for both residential and commercial uses. Council's submission will also seek open space contributions as per Council's asks in the Heart of Preston advocacy document.

Community benefit, facilities, and affordable housing

While the VPA's proposed mandatory mechanism for the delivery of affordable housing is applauded, the proposed quantum (10 per cent) falls short. Council's submission will seek 20 per cent of housing delivered as affordable housing on the site, with 20 per cent allocation prioritised for newly arrived migrants.

The proposed developer contributions for community facilities (maternal and child health and a kindergarten) are generally accepted as needed as a result of population increases. Council's submission will seek that 100 per cent of the new community facilities are funded by

the developer. Officers recommend a request to consider delivery of community hub on the Civic Precinct as part of an integrated community services hub to provide more efficient and integrated service and infrastructure provision and reinforce the Civic Precinct as the primary community destination within the activity centre.

Advocacy and communications approach

The campaign outlined in this report has been carefully designed to achieve the objective of encouraging and supporting community members to make submission to the VPA's planning consultation process.

The campaign plan and elements have been specifically chosen to achieve this objective and to maximise community participation given the short time frame until the VPA's consultation closing date (13 July 2021).

From 29 June the campaign messaging will be updated to reflect Council's decision on 28 June.

As well as more standard communications elements, the campaign specifically incorporates outreach to traders, CALD communities and stakeholder groups with special interest.

On 24 May Council decided to ask officers to specifically consider a number of communications elements. Officers recommended campaign includes most of the specific elements with a few exceptions – because we recommend a different approach to achieving the objectives. The exceptions are:

- Council asked that the campaign consider media adverts in the relevant CALD language print media and radio. Officers recommend instead focusing on stories that will get coverage in the CALD press and radio and working through our networks to reach CALD groups. We expect to receive good coverage with this approach and better reach local audiences in a way that is also more likely to be shared via social networks.
- Council asked that the campaign consider organising a Public meeting chaired by the mayor with residents. Officers recommend a meeting with traders, but not with residents. This is mainly because we think few people will attend, there is uncertainty about possible COVID restrictions and we think a more impactful use of Council's time and resources is to focus on the other campaign elements that will reach people who haven't yet made a submission.
- Officers also note that they are not recommending paid advertising in print, radio and social advertising. The elements recommended are more targeted to people in Darebin and our advice is that they are a better way to achieve the objectives. We will continue to seek mainstream and diverse media coverage. Already there has been significant media interest.

OPTIONS FOR CONSIDERATION

Option 1: Adopt the proposed submission points in **Appendix A**, and provide authority for officers to finalise the submission by adding remaining expert information to be provided in the coming weeks (recommended)

This option will allow officers to bolster Council's submission with expert technical advice in heritage, market identity, urban economics, transport and movement, and urban design before the due date for submissions. This technical advice will add further rigour and integrity to Council's proposed changes to the VPA's planning controls.

Option 2: Amend the proposed submission to the VPA in **Appendix A**

Council can choose to add to/ amend the submission points contained in **Appendix A**.

Option 3: Do not adopt the proposed submission to the VPA (not recommended)

This option would result in Council not being able to form an adopted position for its submission to the VPA's planning controls before the closing date for submissions (13 July).

IMPLEMENTATION STRATEGY**Details**

Officers will continue to work with experts to ensure there is strong technical detail and evidence to support Council's submission (key points) in **Appendix A**.

Communication

Council will submit its response to the draft planning framework by 13 July 2021. During this period,

Council will continue to support and encourage as many residents as possible to make submissions to the VPA. Council's communications plan will seek to ensure the wider community are well informed on the issues with the VPA's draft planning framework. At the conclusion of the VPA public consultation period, Council will then focus on preparation for the upcoming Panel hearing. If the local community has questions about this next phase of the planning scheme amendment process, Council will continue to provide information.

Timeline

Date	Description
Mid-Late June 2021	3 x VPA Community Consultation Sessions, 1 x VPA Preston Market Trader Consultation Session
29 June 2021 through to 13 July	Next phase of Council community advocacy campaign – based on Council's adopted position from June 28 th Council meeting.
Late June – early July 2021	Officers to receive detailed technical advice and, where necessary, update the Council submission to VPA.
13 th July 2021	Council to provide formal submission in relation to the planning package to the VPA
~ August 2021	VPA consideration of submissions Referral of submissions to the Minister
~ August 2021	Ongoing advocacy
~September 2021	Engagement summary report published VPA likely to refer plans to Standing Advisory Committee to review any unresolved submissions.
September 2021 (TBC)	Standing Advisory Committee Directions Hearing

November 2021 (TBC)	Standing Advisory Committee Hearing – 1-2 weeks
~December 2021	Standing Advisory Committee report made public.
Late 2021/early 2022	Finalisation of planning documents VPA recommends to Minister approval of PSA either with modifications (as per panel report) or not.
Early 2022	PSA approved and gazetted into the Planning Scheme by the Minister for Planning

RELATED DOCUMENTS

- The VPA's *Draft Preston Market Precinct Structure Plan May 2021* and publicly available draft planning scheme ordinance, incorporated documents and background documents
- Heart of Preston, City of Darebin

Attachments

- Preston Market Council Submission Key Points (**Appendix A**) [↓](#)
- Preston Market Assessment Table June 2021 (**Appendix B**) [↓](#)

DISCLOSURE OF INTEREST

Section 130 of the *Local Government Act 2020* requires members of Council staff and persons engaged under contract to provide advice to Council to disclose any general or material interest in a matter to which the advice relates.

The Officer reviewing this report, having made enquiries with relevant members of staff, reports that no disclosable interests have been raised in relation to this report.

Darebin City Council Submission to VPA Proposed Preston Market Precinct Framework

Council is deeply committed to the protection of Preston Market, particularly its heritage, identity and role as a gathering space and source of affordable fresh produce for our community. We have heard first-hand, from residents, traders and visitors, of the importance of this market in their daily lives. It is this commitment that has driven Council's efforts in recent years to influence the VPA's plans for the site.

Council submits that the proposed framework fundamentally fails to protect the social, economic or cultural functions of the market and poses an existential threat to Preston Market. The planning framework expresses values that are not aligned with those of market users and the broader community and shows little understanding of how the market functions or how it generates value for its community.

The proposed framework scores poorly against the criteria in Council's Heart of Preston, which was established by Council following four rounds of community engagement and technical studies. Many of these criteria are reflected in the structure plan, yet poorly implemented through the planning controls.

Already, over 5,500 community members have signed Council's petition requesting that the Market be adequately protected, and not demolished and rebuilt in another location. VPA have demonstrated through these proposed plans that they have failed to listen to the what the community wants.

The proposed development density and heights fail to achieve best practice principles of urban design and pave the way for an insensitive overdevelopment of the site that is not commensurate with actual housing need.

While there are positive aspects to the planning framework, like elevated environmentally sustainable design standards and the mandatory requirement for affordable housing, Council submits that they could go further still.

It is Council's view that the development assumptions underlying the proposed framework plan are flawed and substantial changes are required to meet good heritage and urban design practice. Council submits that the plans should be changed, and further engagement undertaken, before proceeding with the planning scheme amendment.

Market Heritage & Identity

Council Objective

Following redevelopment, the market retains its unique feel of covered streets, intersections, sheds, stalls and small shops that create a place of welcome, exchange and diversity; which would require the following key elements... (Heart of Preston, Objective 1)

Submission Request 1 – Strengthen the planning controls to protect market heritage and identity

- Stronger minimum market size controls including the market is at least the same size (including service areas + 1700m²) and a similar number, mix and size of stalls.

- Stronger heritage controls to allow only minimal change to the market, and change the framework plan and heritage guidelines to retain:
 - original parts of the market (including original sheds);
 - current market location and footprint;
 - the heritage space frame roof and tilt-up concrete walls;
 - the sunlit, open and airy feel; and,
 - two cruciform intersections which serve as important community focal points.
- Council's position is to retain the market where it is and preserve its heritage fabric. Where parts of market must be rebuilt, include stronger controls to protect the identity, amenity, access to daylight and airy feel of the market, specifically:
 - includes design guidelines for market within zone controls, not just within the structure plan;
 - guide the design of new market streets and public spaces that enable the same social function as current cruciform intersections;
 - prohibit vehicular access along market streets;
 - prohibit tall buildings over the market. The market cannot be replaced with a generic urban typology that has few streets, private walkways, large blocks, large podium buildings, large titles, and a single owner;
 - require public walkways to be at least 12m wide, covered with clear canopies, no narrow aisles within a building. Ensure that market streets and open space remain as public spaces; and
 - avoid shopping centre or mall style of market design.
- Demolishing and rebuilding the market creates risks associated with loss of character and authenticity of experience, and will impact the social and cultural roles of the market. It will also impact its continuity and commercial viability.

Market Traders & Operation

Council Objective

The vibrant mix of traders, particularly those from diverse backgrounds, are supported before, during and after redevelopment to keep the market accessible, affordable and multicultural; which would require the following key elements (Heart of Preston, Objective 2)

Submission Request 2 – Reinstate the Charter of Community Expectations to protect current traders and to keep the market accessible, affordable and multicultural.

- Reinstate a Charter of Community Expectations with the landowner/developer to ensure they commit to:
 - security and affordability for existing traders;
 - rental adjustments for traders where trading is disrupted by development;
 - retaining a diversity of independent businesses;
 - no franchises/chains; and
 - meaningfully involve migrant communities in precinct design and creation of new open spaces.

- VPA to work with developer and Council to identify which elements within the Charter they will agree to enter into a Section 173 agreement with Council, in order to provide a legal commitment.
- Strengthen the Market Continuity and Transition Plan application requirement to demonstrate how the market will be managed effectively during and after redevelopment. This includes measures to minimise disruption to trading, and to provide a clean, safe and pleasant environment for traders and shoppers.

Sustainability, Housing & Design

Council Objective

Surrounding precinct is developed as a model of a sustainable, liveable neighbourhood with world class architecture, open spaces, streetscapes, public areas and urban design that tell the stories of the migrant communities that have made this place what it is; which would require the following key elements (Heart of Preston, Objective 3)

Submission Request 3 – The site is developed as a leading example of environmentally sustainable development, housing provision, and exemplary design.

- Provide appropriate building design and height controls so density responds to best practice urban design principles, local context and minimises adverse amenity impacts of overshadowing and visual bulk, while still allowing for housing growth, as follows.
 - Development to occur only around (not over) the market.

Change to maximum mandatory overall building heights of:

 - 14 storeys to the north of the precinct along Murray Road;
 - 10 storeys to the centre of the site and to south-west corner; and
 - 4-8 storeys to the south of the site, reducing in height towards Cramer Street with setbacks to meet Council's preferred overshadowing control.
- Reassess the proposed dwelling density and heights so that development first responds to a high standard of urban design and local context, specifically:
 - substantially reduced proposed dwelling density to enable site responsive urban design and to accurately reflect local housing demand;
 - include minimum 3-bedroom typology requirements to provide housing for families; and
 - add internal amenity standards for new buildings with controls for minimum residential daylight and outlook requirements.
- Create a pedestrian friendly neighbourhood that prioritises cycling and walking, by strengthening controls to:
 - improve pedestrian permeability with additional laneways, helping to break the precinct into smaller blocks to help create a village of buildings;
 - ensure that vehicle movement is not permitted on primary pedestrian connections;
 - require a continuous north-south pedestrian-only connection from Cramer Street to Murray Road, through the market;
 - ensure that changes to transport and movement in the precinct support Cramer Street as a 'people street'; and

- identify active frontages and uses on key pedestrian connections, including the connection through to 421 High Street.
- Bolster Environmentally Sustainable Development controls to support the State Government commitment to zero carbon by 2050, and require (as a 'must'):
 - certified Green Star 'Communities' and 'Design & As Built' Assessment that identifies the development will achieve a 6-star rating, and a certified average 7-Star NatHERS accreditation;
 - ensure the controls are drafted to allow higher 'current' best practice standards as they improve over time;
 - require an 'all electric site' and no new gas connections on the site, to ensure the precinct becomes a 'renewable energy' powered site;
 - separate collection glass recycling, hard waste, e-waste, organic and green waste;
 - provide for residential and commercial composting and encourage urban agriculture facilities within the precinct, where amenity can be protected;
 - best practice water sensitive urban design and reduction of impervious services;
 - planting of canopy trees and vegetation to reduce the urban heat island effect, as part of the landscape plan requirement; and
 - require minimum electric vehicle charging and bike parking requirements.
- Improve the provision and design of open space through the following measures:
 - provide at least 10% public open space on site, at multiple key intersections including along the main east-west market street;
 - provide an additional financial contribution of up to 8.2% to enhance existing open space within the central Preston area;
 - a stronger overshadowing control to meet best practice standards to prevent overshadowing of the southern footpath of Cramer Street and Preston Oval Park (including informal open space between the Oval and Cramer Street) as measured at the winter solstice; and
 - provide design guidelines for open spaces to ensure that they are green, attractive and useable by a wide variety of people, including generous public seating.

Community benefit, facilities and affordable housing

Council Objective

Value that is created through the redevelopment is shared with the wider community through a range of state-of-the-art new community spaces, affordable housing, social programs and facilities and employment opportunities; which would require the following key elements (Heart of Preston, Objective 4).

Submission Request 4 – Secure community benefit from the development for a broad cross section of the community

- Support the proposed intention that fully funded contributions are provided by the developer for new community facilities that are required as a result of this development. Request that VPA, enable this contribution to be put towards a consolidated facility that is delivered on the Preston Civic Precinct site. There are significant benefits to the economic development of the wider Preston Central Precinct of having community

services on the Preston Civic Precinct, and an integrated 'services' hub will be a more effective way of delivering community services to new residents on the Preston Market.

- Incorporate best practice community hub location and design criteria into structure plan and planning controls.
- Provide objectives to encourage creative industries and commercial cultural facilities (such as cinemas and art galleries).
- With regard to affordable housing:
 - strongly support the proposed mandatory nature of affordable housing requirement;
 - request an increase in the amount of affordable housing delivered at the site to 20%, with both the State Government and the developer providing funding to achieve this;
 - prioritise allocation of affordable housing towards newly arrived migrants; and
 - remove delivery option 4 (non-descript delivery arrangement) which does not provide enough certainty for the delivery of affordable housing.
- Protect the economic sustainability of the market and broader High Street activity centre with controls that ensure the amount and type of commercial and office floor space targets do not diminish their economic vitality.

Protection of Preston Market use on the site

Council Objective

That any development is contingent on a contractual commitment to retain the market use at the Preston Market site (Heart of Preston, Objective 5).

Submission Request 5 – Secure the market use on site

- Strengthen the market use condition in the zone to prohibit any other use from locating within the market footprint on the framework plan.
- Require the developer enter into a s173 agreement with Council, committing to the ongoing market use on the site. This must be entered into before a planning scheme amendment is gazetted and reflected in the Charter of Community Expectations. The agreement should protect the market's diversity and affordability.

HOP Element	Met?	Comment	Requested change
Theme – Heritage and Identity			
HOP Objective one – Following redevelopment, the market retains its unique feel of covered streets, intersections, sheds, stalls and small shops that create a place of welcome, exchange and diversity; which would require the following key elements			
i). At least the same number, types and sizes of stalls	No	<ul style="list-style-type: none"> The Structure Plan supports this, but it is left out of the planning controls which makes it weak. This is crucial to market design, function and identity. 	<ul style="list-style-type: none"> Add specific control Activity Centre Zone controls: 'Retain the existing market's pedestrian and spatial qualities, including a similar number and mix of stalls, and similar sized aisle widths and floor to ceiling heights (B32 Structure Plan)'.
ii). The same sunlit, open and airy feel and characteristics of the original heritage market and not a shopping centre or mall.	No	<ul style="list-style-type: none"> There are design objectives in Structure Plan for a fine grain of tenancies and an open, light and airy feel, but these are not incorporated into controls. Controls allow market to be built over to heights between 10-16 storeys and do not discourage shopping centre style market design. 	<ul style="list-style-type: none"> Change planning controls to protect market identity: <ul style="list-style-type: none"> - Remove tall buildings over the market, these are not compatible with the market use and will compromise its function and cause overshadowing. - Add design objective to avoid shopping centre or mall style of design of the market.
iii). Retains its cruciform intersections, which act as a key focal point, and connect to the broader precinct.	No	<ul style="list-style-type: none"> No supporting planning controls. No guidelines for how the public space function within the market will be protected. Proposed retention of fruit and vegetable market stalls - however this is not where cruciform intersections are located. No guidance on function or design of the key market public space. 	<ul style="list-style-type: none"> Retain current cruciform intersections. Include design guidance in the Zone for any new cruciform intersections/key market public spaces, that enable the same function as current cruciform intersections.
iv). Support the continuation of Preston Market's existing expanse and extent to ensure its current footprint location, fabric and use are retained.	No	<ul style="list-style-type: none"> Controls compel the market use to be retained, but not mandatory. Objective seeks to retain similar size market (trading area), but not mandatory control. No supporting planning controls; only fruit and veg stall retention is supported. Proposed re-alignment of market area, allowing majority redevelopment. 	<ul style="list-style-type: none"> Retain the current market location and footprint. Require stronger minimum market size controls to ensure it is at least the same size (including service areas + 1700m2). Stronger controls to retain market use (including S173 agreement).
v). Retains a network of neighbourhood blocks and covered market streets with main public walkways at least 12 metres wide .	No	<ul style="list-style-type: none"> No planning controls for internal market layout, streets/walkways. Primary and secondary 'open to the sky' pedestrian connections are proposed to go through the market. 	<ul style="list-style-type: none"> Incorporate market design guidelines in the zone (e.g. a network of neighbourhood blocks and covered market streets) including a requirement for the main market public walkways to be at least 12m wide. "Open to the sky" can include canopies. Consistent with heritage advice, new canopies should be clear rather than opaque.

vi). Has active market streets in the evening and out of hours	No	<ul style="list-style-type: none"> No supporting planning controls. Active market streets can be achieved partly through design and partly through market business curation and management. 	<ul style="list-style-type: none"> Include planning controls and Charter of Expectations requirements that address market layout and design, that supports active streets in the evening and out of hours.
vii). Provides a wide and inviting street frontage and sense of presence along Cramer Street , in a high amenity position opposite upgraded green space next to the oval.	No	<ul style="list-style-type: none"> Market has a narrow address to Cramer Street in poor location, with open space in front, opposite the bottle shop. 	<ul style="list-style-type: none"> Shift the Cramer Street market address to centre of site, opposite the Preston Oval. Include design criteria in zone to ensure Market's sense of address is prominent and visible from main roads and not encircled by tall buildings, ensuring the market's success into the future.
viii). Integrates with existing public open space , including the Preston Oval opposite and new and upgraded open spaces as part of the level crossing removals and Council open space works.	No	<ul style="list-style-type: none"> Controls show "key public space" in front of the market opposite the bottle shop. Controls show primary vehicle accessway adjoining LXP open space; could create a poor interface and reduce amenity of (and connection with) open space on LXP land, and connection to the station. 	<ul style="list-style-type: none"> Locate market entrance in a high amenity location opposite the Preston Oval. "Key public space" in front of the market moved west to opposite the Preston City Oval, or elsewhere within the site. The north-south road (station street) adjacent to the LXP open space is blocked off centrally or relocated more centrally to the precinct. Safer east-west pedestrian movement should be a high priority.
ix). Incorporates a safe and active connection from the station through to High street that has a high level of market activity.	Yes	<ul style="list-style-type: none"> Two pedestrian connections link the station to High Street, through the market. More pedestrian permeability needed. 	<ul style="list-style-type: none"> Planning controls should indicate location and type of active frontages and preferred ground floor uses across the precinct, including along station street. Nominate additional laneways for greater pedestrian permeability and to break the precinct into smaller blocks to help create a village of buildings. Include design criteria for active streets as planning controls.
x). Has strong public space functionality with generous public seating, and market streets that remain open to the public 24/7 and are protected via easements.	No	<ul style="list-style-type: none"> There are no controls that protect the public space function within the market. Easements for public access are not shown in the controls. Strategies for the design of public space are included in the Structure Plan (L20-L23) but are not backed up by planning controls. 	<ul style="list-style-type: none"> Zone controls to include the role of different public spaces within the market, and design guidelines for public spaces throughout the precinct, including streets (which should not be designed as traditional streets where they form part of public spaces) and green open spaces. Mandatory controls for minimum dimensions of open space. Controls to show the location of current and proposed easements

			for public access, and to include controls for the protection of public easements.
xi). The market is not completely surrounded by taller buildings , hidden from view	No	<ul style="list-style-type: none"> The market is not completely surrounded by taller buildings and it has Cramer Street frontage, so it is not hidden from view. However, taller buildings to the north and west, including over one third of the market will affect the character and feel of the market. The 10 and 16 storey height limits over the market are not appropriate. 10 storey height limits so close to interface with High Street (and with no performance measures) provides a lack of height transition to high street (planning controls 4 storeys) and is likely to cause adverse visual bulk impacts. 	<p>As above,</p> <ul style="list-style-type: none"> Remove controls which enable tall buildings above the market. Provide a wider and better located frontage of the market to Cramer Street. Ensure appropriate height transitions towards High Street. Change to maximum mandatory heights between 4 storeys to the south up to 14 storeys to the north.
xii). The market undergoes minimal change to protect as many significant heritage elements as possible	No	<ul style="list-style-type: none"> Weak heritage controls allow the majority of the market to be rebuilt in new alignment (only seeks retention of fruit and veg stalls – 20% of market). The controls support majority redevelopment of the market and thus do not support retention of the heritage spaceframe roof. Structure Plan includes strategy to retain space frame and tilt-up concrete elements (strategy B34), however this is not backed up by implementation in planning controls. Moving significant elements of the market could destroy their significance. 	<ul style="list-style-type: none"> Use Council's original RBA Heritage citation and statement of significance to inform the planning controls, to implement strong heritage protections for the market. Change the framework plan and heritage guidelines to retain at least 75% of the market. Framework plan be amended to show market where it is. Application requirement for Conservation Management Plan for the market to demonstrate how any proposed change to the market is possible without destroying heritage fabric.
xiii)			
xiv			
xv)			
xvi)			
Theme – Support for Traders			
<i>Objective two: the vibrant mix of traders, particularly those from diverse backgrounds, are supported before, during and after redevelopment to keep the market accessible, affordable and multicultural; which would require the following key elements.</i>			

<p>i). Ensure continuous operation of the market before, during and after development</p> <p>ii). Ensure security and affordability for traders</p> <p>iii). Provide the same amount of Market car parking before, during and after redevelopment</p> <p>Iv). Retain the diversity of independent businesses, with no franchises or chains</p>	<p>In part</p>	<ul style="list-style-type: none"> • Controls require a Market Continuity and Transition Plan to detail how the market can continue to trade while works are underway, including support to traders and maintenance of parking and access. • Encourages provision of affordable tenancies in the redeveloped market. • However, it does not require this as a formal agreement with Council. 	<ul style="list-style-type: none"> • S.173 Agreement with the developer/landowner (not in a planning control) for: <ul style="list-style-type: none"> - Security and affordability for existing traders - rental adjustments where trading is disrupted - retaining diversity of independent businesses - ensuring no franchises/chains. • Reinstate Charter of Community Expectations (especially in the event of no above S173 agreement) • Require further details in the permit application requirement for a Market Continuity and Transition Plan on how the market will be managed effectively during and after redevelopment to minimise disruption to trading, and to provide a clean, safe and pleasant environment for traders and shoppers.
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Objective three – surrounding precinct is developed as a model of a sustainable, liveable neighbourhood with world class architecture, open spaces, streetscapes, public areas and urban design that tell the stories of the migrant communities that have made this place what it is; which would require the following key elements			
i). Meaningfully involve migrant communities in precinct design and creation of new open spaces	In part	<ul style="list-style-type: none"> No supporting planning controls. 	<ul style="list-style-type: none"> Address this in Charter of Expectations
ii). Create a fine-grain and liveable neighbourhood that is inviting and interesting from the ground floor up	In part	<ul style="list-style-type: none"> The Structure Plan includes strategies that support this, however, are not incorporated as planning controls. 	<ul style="list-style-type: none"> Add the following Structure Plan Strategy as a design guideline to the Zone: <i>Break the precinct into smaller blocks with new streets and public accessways that help create a 'village of buildings' set in a fine grained, liveable neighbourhood that is inviting and interesting from the ground floor up (B4).</i>
iii). Provide a variety of building heights and generous setbacks , with world class architecture and urban design iv). Strict, mandatory height limits of 12 storeys (including podium) for any new development across the precinct with an understanding that every new building on site will be within that height limit.	No	<ul style="list-style-type: none"> Heights are excessive, exceed 12 storeys across the site, and are not mandatory maximum controls. The proposed height controls support an overdevelopment of the site that is not justified in terms of housing need nor urban design context - and would result in overshadowing of the market and overshadowing of Preston Oval. The proposed heights will cause excessive visual bulk as viewed from the surrounding area, including from High Street. The preferred maximum building heights does not support a sensitive built form transition to the lower scale of High Street, with likely visual bulk impacts as viewed from High Street. Creates overshadowing impacts to Cramer street footpath and public open space adjoining Preston Oval. The Zone lacks detailed performance criteria for heights and grouping of buildings to minimise collective visual bulk. There are no set amenity standards in terms of daylight and outlook identified to protect amenity of occupants. 	<ul style="list-style-type: none"> The preferred maximum building heights need to be reduced across the site, particularly to the south towards Cramer Street, and above the market. Council could approach the issue of heights by putting forward a position that it is willing to accept taller heights to the north-west of the site, if the market is retained in place and not built over, and if heights to Cramer Street do cause overshadowing. Include planning controls to support design excellence. The controls should provide minimum amenity standards (clear metrics) for residential daylight and outlook.

v). Provide a permeable street network that connects to the broader neighbourhood and prioritises pedestrians and cyclists	No	<ul style="list-style-type: none"> Planned pedestrian connections and zone objectives support prioritisation of walking and cycling. Key east-west pedestrian connections are provided, however there are no continuous pedestrian connection that provides north-south access directly through the precinct. Requirements in the Structure Plan for the siting of north-south accessways are absent in planning controls. The SP includes requirements for the design of access-ways that are not backed up via implementation in the Zone. 	<ul style="list-style-type: none"> Provide greater permeability through the precinct. Require a continuous north-south pedestrian connection from Cramer Street to Murray Road, preferably through the market. Include Structure Plan Strategy B5 as a design guideline in the Zone: <i>Ensure north-south orientated public accessways ('additional pedestrian connections (laneways)') are located between 50 metres to 75 metres from a street shown on the plan.</i> Planning controls to state that vehicle movement is not to occur on primary pedestrian connections (or restricted vehicular access for loading purposes only), not just shown on plan.
vi). Wind impact is minimised through precinct and building design for pedestrian amenity and comfort, particularly at key open spaces	Yes	<ul style="list-style-type: none"> Planning controls include guidelines to for appropriate protection from the adverse impacts of sun, wind and rain for pedestrian priority streets and public spaces, and to orient large buildings and detail building façades to minimise adverse wind effects on streets and public spaces. Application requirements include Wind Assessment Report. 	<ul style="list-style-type: none"> Mitigate building heights and massing to prevent undue wind impacts occurring in the first place.
vii). Provide opportunities to grow, prepare, share and compost food in the precinct	No.	<ul style="list-style-type: none"> No planning controls to support this. 	<ul style="list-style-type: none"> Require the waste management plan to address composting. Allow for commercial composting (materials recycling) and encourage urban agriculture facilities within the precinct, where amenity can be protected.
viii). Provide at least 10% public open space on site, at multiple key intersections including along the main east-west market street.	No.	<ul style="list-style-type: none"> 10% public open space within the precinct as a combination of land and cash – with a minimum of 6% land delivered on site. 	<ul style="list-style-type: none"> Provide at least 10% of the land in the precinct as high quality usable, green open spaces. Provide an additional financial contribution of up to 8.2% to enhance existing open space within the central Preston area
ix). Provide an additional financial contribution of up to 8.2% to enhance existing open space within the central Preston area			

<p>x). Provide canopy trees on all streets and laneways</p>	<p>No</p>	<ul style="list-style-type: none"> No planning controls to support this. 	<ul style="list-style-type: none"> Add landscape plan requirement to encourage the planting of canopy trees in publicly accessible spaces. Add requirement to maximise vegetation to reduce the urban Heat Island Effect and reduce impervious surfaces to align with Clause 53.18
<p>xi). There is minimal overshadowing of open spaces on the site and to Preston Oval and its surrounds, as the premier open space destination within Central Preston</p>	<p>No</p>	<ul style="list-style-type: none"> Proposed heights and setbacks to Cramer Street will not adequately prevent overshadowing of southern footpath and open space adjoining Oval. 	<ul style="list-style-type: none"> Strengthen ACZ overshadowing control to ensure no overshadowing of the southern footpath of Cramer Street or Preston Oval Park (including informal open space between the Oval and Cramer Street) between 10am and 3pm on the winter solstice.
<p>xii). No car parking on the ground level and underground car parking wherever possible</p>	<p>Yes</p>	<ul style="list-style-type: none"> The planning controls support this. Encourages charging facilities for electric vehicles in residential car parking in structure plan but not controls 	<ul style="list-style-type: none"> Controls could show more detail for indicative locations for parking entrances. Support minimum floor to ceiling heights for above ground car parking for future adaption. A EV charging requirement and minimum amount of EV charging should be included in the zone
<p>xiii). Minimise vehicle movement within the precinct</p>	<p>No</p>	<ul style="list-style-type: none"> Controls need strengthening. Controls show vehicle access into Market Street from the west – not supported. 	<ul style="list-style-type: none"> Include stronger guidelines on minimisation of vehicle movement throughout the precinct. Consider mid-block/underground vehicle entry, instead of along LXP open space and encourage underground parking locations towards the main road. Planning controls to state that vehicle movement is not to occur on primary pedestrian connections (or restricted vehicular access for loading purposes only), not just shown on framework plan. Add minimum number of bicycle parking requirements in controls.
<p>xiv). A minimum of 6 star green star communities (or current best-practice Green Star).</p>	<p>Yes</p>	<ul style="list-style-type: none"> Included as a permit application requirement. Precinct should meet the State Government's zero carbon and circular economy objectives, as well as banning the use of gas throughout the site. 	<ul style="list-style-type: none"> Require 'current best practice' because ESD standards of best practice are constantly evolving. Strengthen renewable energy supply requirement and include requirement to avoid gas connections. Strengthen sustainability strategy to achieve net zero carbon as a precinct. Remove "as appropriate" from application requirement requiring certified green star accreditation

xv). Minimise waste and maximise reuse of materials in the redevelopment of, and future operation of the precinct	In part	<ul style="list-style-type: none"> An application requirement for a Waste Management Plan which demonstrates <ul style="list-style-type: none"> Waste minimisation strategies for construction Recycling, green waste and e-waste collection Opportunities to minimise, reuse and recycle waste on site. 	<ul style="list-style-type: none"> Require that the waste management plan 'must' include 'composting' of green waste. Add separation of glass recycling, hard waste and E-waste.
xvi). Provide a safe, active connection to 421 High Street	No	<ul style="list-style-type: none"> The controls show the primary pedestrian connection (Market Street) linking from the Station to 421 High Street via the market. However, controls are insufficient for active streets. 	<ul style="list-style-type: none"> Include design criteria for active streets as planning controls.
xvii). A minimum 6 Green Star accreditation for all buildings as built (or current best-practice)	Yes	<ul style="list-style-type: none"> Included as a permit application requirement. 	<ul style="list-style-type: none"> Require 'current best practice' because ESD standards of best practice are constantly evolving.
xviii). A minimum 7 Star Nationwide House Energy Rating Scheme (NatHERS) rating (or current best-practice)	Yes	<ul style="list-style-type: none"> Included as a permit application requirement. 	<ul style="list-style-type: none"> Require 'current best practice' because ESD standards of best practice are constantly evolving.
Objective four: value that is created through the redevelopment is shared with the wider community through a range of state-of-the-art new community spaces, affordable housing, social programs and facilities and employment opportunities; which would require the following key elements			
i). Provide a range of commercial cultural facilities like a cinema or galleries, and also office spaces for local jobs	No	<ul style="list-style-type: none"> The controls include objectives for a diversity of employment opportunities through a mix of retail, entertainment, and other commercial floor space, and office floor space. However, there is no objective to encourage commercial cultural facilities. 	<ul style="list-style-type: none"> Land use objectives could be strengthened to include commercial cultural facilities and encouragement of creative industries.
ii). Contribute towards new community facilities such as lifelong learning facilities, and/or a bigger, better neighbourhood house	In part	<ul style="list-style-type: none"> Community facilities supported by the Social Infrastructure Study (jointly commissioned by VPA and Council) are featured in the proposed Developer Contributions Plan, including a kindergarten and child and maternal health care rooms 	<ul style="list-style-type: none"> Agree community facilities proposed are required and should be 100% funded by the developer as result of their development. Preference or these new facilities to be provided from the nearby Preston Civic Precinct as part of integrated services hub. More effective for service provision and supports economic development of the activity centre. Contribution should be able to be provided as a cash contribution.
iii). Provide new maternal and child health, and kindergarten facilities			

<p>iv). Ensure new green open spaces that are usable to a broad range of people</p>	<p>No</p>	<ul style="list-style-type: none"> • Planning controls need strengthening. 	<ul style="list-style-type: none"> • Design guidelines for public spaces throughout the precinct, including streets (which should not be designed as traditional streets where they form part of public spaces) and green open spaces. Mandatory controls for minimum dimensions of open space.
<p>v). Provide affordable (20%) and diverse housing, with a proportion of tenancies weighted towards newly arrived migrants</p>	<p>In part</p>	<ul style="list-style-type: none"> • Planning controls go far beyond any current affordable housing requirement in the planning scheme – mandatory requirement of up to 10% of the precinct’s total residential yield is to be provided as affordable housing via s173 Agreement between landowner and Council. • In all delivery options (gifting of land, gifting of dwellings, discounted sale of dwellings, or alternative method) a minimum of 3 per cent of affordable housing dwellings are to be social housing (that is – available to very low and low income earners). 	<ul style="list-style-type: none"> • While strongly supporting mandatory mechanism for affordable housing – request further contribution - a voluntary increase in affordable housing between 10-20%. • Require the s173 agreement to be amended to ensure newly-arrived migrants are prioritised for 20% of total affordable housing yield. • Advocate for delivery option 1 (10 per cent yield) and request the State commit to contributing funds to achieve this. • Require removal of delivery option 4 (‘alternative method’) as this is uncertain.
<p>vi). New intercultural programs around food, language and art</p>	<p>No</p>	<ul style="list-style-type: none"> • No planning controls to support this. 	<ul style="list-style-type: none"> • Seek as part of Charter of Expectations (cannot be achieved through planning controls).
<p>Objective five: That any development is contingent on a contractual commitment to retain the market use at the Preston Market site</p>			

<p>i). The majority Landowner/developer to enter into a contractual commitment with the State Government and Council that would survive the sale of land, before a planning scheme amendment is gazetted, to retain a fresh food and variety market within the Preston Market Precinct and to protect the ongoing operation of the market, the existing traders and its diversity and affordability.</p> <p>ii). The market is an ongoing use within the precinct</p>	<p>No</p>	<ul style="list-style-type: none"> • The Structure Plan makes mention of this however cannot be mandated/achieved via planning controls. 	<ul style="list-style-type: none"> • Council will need to continue to seek this agreement with the land owner/developer, separate to planning controls.
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8.5 PROPERTY MATTERS REPORT**Author:** Acting Manager Property and Business Improvement**Reviewed By:** Chief Executive Officer

EXECUTIVE SUMMARY

This report relates to a range of current property matters that require Council's consideration including;

- (1) The proposed naming of the Beavers Road Bridge
- (2) To complete the statutory procedures for the proposed sale of land from the discontinued right of way/road at the rear of 127 to 133 Crookston Road, 10 and 12 White Street and adjoining 28 and 29 Macartney Street, Reservoir, shown hatched on the site plan in **Appendix A** and outlined black in the aerial view in **Appendix B**, and to seek approval from Council to finalise the statutory procedures for the proposed sale and/or to take title to the unsold land. (**Item 1**)
- (3) To inform Council of the outcome of preliminary investigations into the proposed sale of parcels of land from a previously discontinued road adjoining 32 to 42 Gloucester Street and 29 to 39 Pine Street, Reservoir, shown hatched on the site plan in **Appendix C** and orange in the aerial view in **Appendix D** (the Land) and request to commence the statutory procedures for the proposed sale of land from the discontinued road, and to take title to any land remaining unsold. (**Item 2**)

Officer Recommendation

A. Proposed naming of the Beavers Road Bridge**That Council:**

- (1) Formally thank the Wurundjeri Council and in particular the Wurundjeri Elders who provided Council with the proposed naming options;
- (2) Endorse, for inclusion in the voting poll, the following names for the Bridge at end of Beavers Road, Northcote connecting over the Merri Creek to Kingfisher Gardens, Brunswick East:
 - a. Bindjirru Parren Bridge; and
 - b. Warrk-warrk Bridge
- (3) Commence the statutory process in accordance with the requirements of the *Geographic Place Name Act 1998* and the Names rules for places in Victoria – Statutory requirements for naming roads, features and localities 2016;
- (4) Gives notice of the voting poll by way of an online survey and on Council's webpage. Posters will be placed at each end of the Bridge and circulated to local networks to promote; and
- (5) Receives a further report with the results of the voting poll and recommendation for Council to endorse the name for the Bridge at end of Beavers Road, Northcote connecting over the Merri Creek to Kingfisher Gardens, Brunswick East.

B. Rear of 127 to 133 Crookston Road and 10 and 12 White Street, Reservoir

That Council:

- (1) Having given public notice of the proposal under section 189 of the *Local Government Act 1989* (“the Act”) to sell the land from the discontinued road at the rear of 127 to 133 Crookston Road and 10 and 12 White Street, Reservoir, shown hatched on figure 1 in **Appendix B** to this report, contained within Certificate of Title Volume 12060 Folios 974 and 975 and known as Lots 4 and 5 on Title Plan TP023768S, in figure 4 in **Appendix B** and having heard the submission received:
 - i. Notes that none of the adjoining owners have expressed an interest in purchasing the land in accordance with Council policy.
 - ii. Transfers to itself the land from the discontinued road at the rear of 127 to 133 Crookston Road and 10 and 12 White Street, Reservoir, shown hatched on figure 1 in **Appendix B**.
- (2) Transfers to itself the land from the discontinued road adjoining the side of 28 and 29 Macartney Street, Reservoir, shown cross-hatched in figure 1 in **Appendix B** and as Lot 1 on Title Plan TP027685S, figure 4 in **Appendix B**, in accordance with its decision of 19 October 2020.
- (3) Authorises the Chief Executive Officer to sign all documents and take any action required relating to the transfer of the land to Council. (from the discontinued road at the rear of 127 to 133 Crookston Road, 10 and 12 White Street Reservoir and the land from the discontinued road adjoining 28-29 Macartney Street Reservoir.)

C. Previously discontinued road adjoining 32 to 42 Gloucester Street and 29 to 39 Pine Street, Reservoir

That Council:

- (1) Commence the statutory procedures under section 189 of the *Local Government Act 1989* (“the Act”) to sell the land from the previously discontinued road adjoining 32 to 38 Gloucester Street and 29 to 37 Pine Street, Reservoir, shown as Lots 4, 5, 6 and 7 on Title Plan TP936596E in figure 9 in **Appendix B**, to the owners of 38 Gloucester Street, 35 Pine Street, 34 Gloucester Street and 32 Gloucester Street, Reservoir, respectively, by private treaty in accordance with Council Policy, and that Council transfer to itself any land from the Road not sold.
- (2) Gives public notice under sections 189 and 223 of the Act of the proposed sale in the appropriate newspaper and on Council’s website and such notice state that Council proposes to sell the land from the former road shown as Lots 4, 5, 6 and 7 on Title Plan TP936596E in figure 9 in **Appendix B** to the owners of 38 Gloucester Street, 35 Pine Street, 34 Gloucester Street and 32 Gloucester Street, Reservoir, respectively, by private treaty in accordance with Council policy, and that Council intends to transfer to itself any land from the Road which is not sold.
- (3) Gives public notice in the appropriate newspaper and on Council’s website of its intention to take title to Lots 1 and 3 on Title Plan TP936596E in figure 9 in **Appendix B**.

BACKGROUND / KEY INFORMATION

Council is required to consider a range of property matters for decision. These include matter such as property acquisitions and disposals, statutory naming processes, Right of Way disposals, proposed Road declarations and property portfolio information.

In accordance with best practice and good governance principles reporting of property matters has been consolidated into one single standing report.

Amendments to the Local Government Act 1989

Section 189 (Restriction on power to sell land) of the *Local Government Act 1989* (Act) will be revoked on 1 July 2021 and will be replaced by Section 114 of the *Local Government Act 2020*.

Section 114 of the *Local Government Act 2020* is similar to section 189, however the exemption from compliance with section 223 (the right to make a submission) has been removed.

Because section 223 does not apply under the 2020 Act, from 1 July 2021, any sale of land from a discontinued road must first comply with the community engagement provisions of Council's Community Engagement Policy.

Accordingly, from 1 July 2021 Council will be required to undertake a 2 staged process of first resolving to discontinue a road and sell the land under clause 3 of Schedule 10 of the Act and then propose the sale of the land under section 114 of the 2020 Act

COMMUNICATIONS AND ENGAGEMENT

Consultation

As outlined in the relevant Summary Report for each matter

ANALYSIS

Alignment to Council Plan / Council policy

Goal 5 - Involving our diverse community

Goal 6 – A well governed Council

Property Assets Management Strategy

Sale of Minor Council Property Assets Policy

Environmental Sustainability Considerations

There are no factors in this report which impact upon environmental sustainability considerations.

Climate Emergency

There are no factors in this report which impact upon climate emergency.

Equity, Inclusion and Wellbeing Considerations

There are no factors in this report that impact upon equity, inclusion and wellbeing considerations.

Cultural Considerations

In relation to the proposed naming of the Beavers Road bridge, Officers have consulted with the Wurundjeri Council, following approval from Council's Aboriginal Partnerships Officer, who have proposed the names that are being considered in the community consultation.

Economic Development Considerations

There are no factors in this report which impact upon economic development considerations.

Financial and Resource Implications

This work will be undertaken within current budget parameters.

Legal and Risk Implications

Any legal or risks and governance implications associated with the items will be documented in the options provided to Council.

Operational Impacts

There are no operational impacts in this report.

DISCUSSION

OPTIONS FOR CONSIDERATION

- As outlined in the relevant Summary Report for each matter

IMPLEMENTATION STRATEGY

Details, Communication and Timeline

- As outlined in the relevant Summary Report for each matter

RELATED DOCUMENTS

- As outlined in the relevant Summary Report for each matter

Attachments

- Summary of Information - Statutory Process for the Naming of Beavers Street Bridge (**Appendix A**) [↓](#)
- Summary of Information - Property Disposals (**Appendix B**) [↓](#)

DISCLOSURE OF INTEREST

Section 130 of the *Local Government Act 2020* requires members of Council staff and persons engaged under contract to provide advice to Council to disclose any general or material interest in a matter to which the advice relates.

The Officer reviewing this report, having made enquiries with relevant members of staff, reports that no disclosable interests have been raised in relation to this report.

PROPOSED STATUTORY PROCESS FOR THE NAMING OF BEAVERS BRIDGE

SUMMARY INFORMATION

FIGURE 1. MAP OF BEAVERS ROAD BRIDGE



In the spirit of reconciliation with the Darebin Aboriginal and Torres Strait Islander community, Darebin City Council (Council) through the *Breathing Space; The Darebin Open Space Strategy* made a commitment, that when naming 50% of new public open spaces a name would be chosen in collaboration with the Wurundjeri Woi Wurrung Cultural Heritage Aboriginal Corporation (Wurundjeri Council) of a significant Aboriginal and Torres Strait Islander people, figures, symbols or items. The Wurundjeri are the Traditional Owners of the land on which Darebin stands today. Whilst this decision relates to the naming of a feature on land within Council land, the same principles have been applied to align with the intent of Council's *Breathing Space* position.

A Feasibility Study was conducted in 2016 into the provision of a footbridge across the Merri Creek in the vicinity of Beavers Road, Northcote. The study determined that a new bridge was the preferred option as other alternatives were on heavy traffic roads. In February 2019, Council awarded the contract for \$2.9M and work began on the construction of the new bridge in March 2019.

The construction of the bridge reached practical completion and was opened to the public on 16 September 2020. The Bridge is located at the end of Beavers Road, Northcote, crosses over the Merri Creek and connects to Kingfisher Gardens located within Moreland City Council.

A request was received in July 2020 to name the Bridge in collaboration with the Wurundjeri Council. Contact was made with Moreland City Council (Moreland) as the bridge is also located within the Moreland municipality. Council was informed that the bridge within the Moreland municipality was on Melbourne Water land and given this, they are only able to assist with consultation on the Moreland municipal side.

In August 2020 Council Officers, after approval from Council's Aboriginal Partnerships Officer, submitted a naming request form to the Wurundjeri Council seeking viable names for the Bridge. In September 2020, the Wurundjeri Council provided four naming options in Woi Wurrung language. The following names were received;

- Berrbang – *means Connection in Woi Wurrung language;*
- Bindjirru Parren – *means Two Way in Woi Wurrung language;*
- Warrk-warrk - *means Nimble in Woi Wurrung language;*
- Ganbu Murrup – *means One Spirit in Woi Wurrung language;*

In September 2020 Council Officers, in consultation with Council's Aboriginal Partnerships Officer, invited Darebin Aboriginal Advisory Committee (DAAC) member to select their top two preference. The following names were chosen by DAAC to be selected by the Community through the consultation period;

- Bindjirru Parren Bridge; and
- Warrk-warrk Bridge

BACKGROUND / KEY INFORMATION

In the spirit of reconciliation with the Darebin Aboriginal and Torres Strait Islander community, Darebin City Council (Council) through the *Breathing Space; The Darebin Open Space Strategy* made a commitment, that when naming 50% of new public open spaces a name would be chosen in collaboration with the Wurundjeri Woi Wurrung Cultural Heritage Aboriginal Corporation (Wurundjeri Council) of a significant Aboriginal and Torres Strait Islander people, figures, symbols or items. The Wurundjeri are the Traditional Owners of the land on which Darebin stands today. Whilst this decision relates to the naming of a feature on land within Council land, the same principles have been applied to align with the intent of Council's *Breathing Space* position.

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- Warrk-warrk Bridge

COMMUNICATIONS AND ENGAGEMENT

Consultation

Legislation

The *Geographic Place Names Act 1998* (Act) which commenced in 1999, gave the responsibility for investigation and determination of geographic names and the notification of new or altered geographic names for inclusion in the Geographic Names Register to local governing and administering bodies. Geographic names include suburbs, streets, reserves schools, parks and other geographic features, including pedestrian bridges.

When considering the naming/renaming of a road, feature or locality, the Darebin City Council (Council), as a naming authority, is required to comply with the *Naming rules for places in Victoria – Statutory requirements for naming roads, features and localities 2016* (Rules), as well as its Road and Place Naming Policy October 2014 (Policy).

Statutory Process

Council is required to undertake a statutory process (community consultation) before a public place can be named in accordance with the Rules.

The statutory process would provide the community with an opportunity to vote on their preferred naming option for the Bridge within the 30-day consultation period. People can object to the proposal, support it or provide comment on it without expressing support or opposition. Submissions must explain why a proposal is opposed/supported and include the signatories printed name and address.

In accordance with *Section 55 of the Local Government Act 2021* and Council's *Community Engagement Policy 2021*, Council is committed to reaching all sections of the diverse community and provide an opportunity to give feedback and be involved when forming decisions in a way that is accessible, appropriate and welcoming. Council, at a minimum, will engage with our diverse community and engage with the Aboriginal and Torres Strait Islander peoples.

The Geographic Names Victoria (GNV) advised that the naming of a geographic feature is slightly different than naming something where an address is affected (road or locality). The minimum requirement (currently) is to advertise in a local paper. They also advised that they would be accepting of Council proposed Consultation as shown below.

The Community Consultation with Darebin and Moreland Community will include:

- An online survey (**Figure 2**) – will include information on the demographics that are required as part of our Engagement Policy. The online survey will be translated into the top 5 languages spoken at home within that area and will be available for those that require the translated version.
- A Poster (**Figure 3**) – will be placed at either end of the Bridge and be provided to surrounding business to display and promote the naming of the Bridge
- A letter will be sent to Melbourne Water informing them of the naming of the Bridge;
- An email will be sent to local networks (Schools, Neighbourhood Houses, Libraries, Local Aboriginal Networks, and other external organisations) encouraging them to print the poster and further promote the naming of the Bridge; and
- Information will also be uploaded to Council's "Yoursay" page advising the community background to the project, naming options and how to vote.

Following the conclusion of the statutory process, the results of the vote will be provided to Council. The name that receives the most votes will be put forward as the preferred name for the Bridge. Council will, at that time, consider all information provided, including all submissions/objections, prior to deciding on whether to support the proposal and lodge it with the Registrar of Geographic Names Victoria. If the name is accepted/endorsed by the Registrar and included in the Victoria Government Gazette, then it would become the official name of the Bridge. Council must wait for formal notification from the Registrar before using the name.

FIGURE 2
6/2/2021

Naming the Beavers Road Bridge voting form



Naming the Beavers Road Bridge voting form

After consultation with the Wurundjeri Woi Wurrung Cultural Heritage Aboriginal Corporation and the Darebin Aboriginal Advisory Committee (DAAC), Darebin City Council has narrowed down the list of potential names for the new bridge to two.

They are:

- Bindjirru Parren Bridge (which means Two Way in Woi Wurrung Language).
- Warrk-warrk Bridge (which means Nimble in Woi Wurrung Language).

Statutory Process:

Council is required to undergo a statutory process before a public place can be named in accordance with the Naming rules for places in Victoria, Statutory requirements for naming roads, features and localities – 2016.

Please cast your votes by 2 August 2021. Only one vote per household.

All votes will be counted and the name with the majority of votes will become the official name of the bridge, subject to Council approval.

<p>Arabic امعرفة المزيد حول هذه الفرصة لتقديم الآراء والمقترحات للمجلس والتحدث مع أحد المواطنين بلغة، يرجى الاتصال على الرقم 8470 8470</p>	<p>Punjabi ਸੋਚਣ ਨੂੰ ਸੁਝਾਅ ਦੇ ਏਸ ਮੌਕੇ ਬਾਰੇ ਹੋਰ ਜਾਣਨ ਲਈ ਅਤੇ ਆਪਣੀ ਭਾਸ਼ਾ ਵਿੱਚ ਕਿਸੇ ਨਾਲ ਗੱਲ ਕਰਨ ਲਈ, ਸਿਰਫ਼ ਬਰਕੇ 8470 8470 ਟੂ ਡੇਨ ਕਰੋ</p>
<p>Greek Για να μάθετε περισσότερα σχετικά με αυτή την ευκαιρία από το δήμο για να σχολιάσετε και να μιλήσετε σε κάποιον στη γλώσσα σας, καλέστε το 8470 8470</p>	<p>Chinese 了解有关这次向市议会提供反馈意见机会的更多信息及使用您的母语向市议会工作人员咨询，请致电8470 8470</p>
<p>Hindi इस अवसर पर अधिक जानकारी के बारे में और जानने के लिए और अपनी भाषा में किसी के साथ बात करने के लिए, कृपया 8470 8470 पर कॉल करें</p>	<p>Somali Si aad u heshid wax badan oo ku saabsan fursada natiijo celinta Golaha oo aad kula hadashid qof luuqadaada, fadlan wac 84708470</p>
<p>Italian Per saperne di più su questa opportunità di feedback del Comune e parlare con qualcuno nella vostra lingua, chiamate il numero 8470 8470</p>	<p>Spanish Para obtener más información acerca de esta oportunidad de comentarios para el Concejo Municipal y para hablar con alguien en su idioma, llame al 8470 8470</p>
<p>Macedonian Za da doznaete повеќе за оваа можност да ја запознаете Општината со вашето мислење и за да зборувате со некој на вашиот јазик, ве молиме телефонирајте на 8470 8470</p>	<p>Urdu اس کاؤنسل کے بارے میں مزید جاننے اور اپنی زبان میں کسی سے بات کرنے کے لیے براہ مہربانی 8470 8470 پر کال کریں</p>
<p>Nepali परिचर्चा गर्न पाउँदा थप जानकारी चाहिए भने वा आफ्नो भाषामा कसैसँग कुरा गर्नको लागि कृपया 8470 8470 मा फोन गर्नुहोस्</p>	<p>Vietnamese Muốn tìm hiểu thêm về cơ hội đóng góp ý kiến này của Hội đồng Thành phố và nói chuyện với nhân viên bằng ngôn ngữ của quý vị, vui lòng gọi số 8470 8470</p>

Privacy Statement

The collection and handling of personal information is in accordance with Council's Privacy Policy which is displayed on [Council's website](#) and available for inspection at, or collection from, Council's Customer Service Centres.

<https://survey.alchemer.com/s/3/6329215/bridgenamenamevotingform>

The personal information that we collect from you in this survey will be treated confidentially in accordance with the Privacy and Data Protection Act 2014. It will only be used for the primary purpose of this engagement and for no other purpose without your consent. The information is being collected for data integrity purposes to minimise the risk of multiple submissions. Your personal information will not be linked with any of your responses provided in this engagement. When making any comments, please do not include any personal information if you would not like it to be accessible for public viewing, and please do not identify specific people by name for the sake of their privacy.

1. Darebin Council has introduced a new approach for all engagements with the community and is collecting some personal information from all participants, such as name and email address or postal address, and postcode. *

- Yes - I am happy to proceed and provide my personal information
- No - I prefer not to provide my personal information
- No - I am unable to provide this information as I do not have an email address or postal address and postcode

Please provide the following information: *

Details

Full name *	<input type="text"/>
Address *	<input type="text"/>
Postcode *	<input type="text"/>
Email *	<input type="text"/>

Would you like to receive the Your Darebin e-newsletter? *

- Yes
- No

Please select your preferred name.

- Bindjirru Parren (means Two Way in Woi Wurrung Language).
- Warrk-warrk (means Nimble in Woi Wurrung Language).

Please comment if you object to the names (you must explain why you do not support the names.)

About you

Please answer the following questions to help us understand more about you:

What is your relationship with Darebin? Tick all that apply. *

- Live Work Study Visit

What is your age group? *

- | | | |
|---|-----------------------------------|---|
| <input type="radio"/> Under 15 years old
(please let your parent
or guardian know you
are completing this
survey) | <input type="radio"/> 30-39 years | <input type="radio"/> 70-79 years |
| <input type="radio"/> 15-19 years | <input type="radio"/> 40-49 years | <input type="radio"/> 80 and over |
| <input type="radio"/> 20-24 years | <input type="radio"/> 50-59 years | <input type="radio"/> I prefer not to say |
| <input type="radio"/> 25-29 years | <input type="radio"/> 60-69 years | |

What is your gender? *

- Female Male I prefer not to say

I identify as

Do you identify as having a disability? *

- Yes No I prefer not to say

Do you speak a language other than English at home? *

What language(s) other than English do you speak at home?

Are you Aboriginal or a Torres Strait Islander?

Yes

Communications

Consultation will be completed by communication with:

- Council Departments;
- Wurundjeri Woi Wurrung Cultural Heritage Aboriginal Corporation;
- Darebin Local Community and Businesses;
- Local networks; and
- Geographic Names Victoria

DISCUSSION

Council is being asked to consider if it would commence the statutory process for the proposed naming of the Beavers Road Bridge in Northcote. Should Council wish to proceed with the naming, it must follow the statutory process. The statutory process will provide Council with an opportunity to obtain further insight into the overall consensus of the community prior to any decision being made to name the Bridge.

OPTIONS FOR CONSIDERATION

Option 1 – Abandon the Proposal or Do Nothing

Council could resolve to abandon the proposal, take no action or may make no resolution on the matter. This option would mean that the status quo would continue, and the Bridge will remain unnamed. Failing to progress the proposal may be seen as a contradiction of Council's stated objectives in the new Council plan with regard to reconciliation.

Council may, at some time in the future, resolve to commence the statutory process.

Option 2 – Commence the Statutory Procedures (Recommended)

Council could resolve to commence the statutory process for the proposed naming of the Bridge, through community consultation. This would demonstrate Council's commitment to reconciliation and acknowledge the Traditional Owners of the land for which Darebin stands today.

This will extend the consultation to the immediate and diverse community and provide them with the opportunity to make a vote on their preferred name and to make a submission. This option would assist Council in obtaining insight into the overall consensus of surrounding community and business owners.

IMPLEMENTATION STRATEGY

Details

Commence the statutory process for the proposed naming of the Beavers Road Bridge with the names provided by Wurundjeri Council and further short-listed and endorsed by DAAC.


Communication

- Council Departments;
- Darebin Local Community and Businesses;
- Wurundjeri Woi Wurrung Cultural Heritage Aboriginal Corporation;
- Local Networks; and
- Geographic Names Victoria.

Timeline

- Commence the statutory process for the proposed naming of the Beavers Road Bridge;
- Undertake a 30-Day Community Consultation;
- Return for Council Report; and
- Application with the Geographic Names Victoria, if endorsed by Council.

FIGURE 3. POSTER TO ADVERTISE/PROMOTE THE NAMING OF THE BRIDGE



VOTE TO NAME THE BEAVERS ROAD BRIDGE

Voting is open until 2 August 2021

The bridge suspends over the Merril Creek, connecting Beavers Road, Northcote to Kingfisher Gardens, Brunswick East


The two names to vote on are:

- **Bindjirru Parren Bridge** (means Two Way in Woi Wurrung Language)
- **Warrk-warrk Bridge** (means Nimble in Woi Wurrung Language)

Darebin City Council consulted with the Wurundjeri Woi Wurrung Cultural Heritage Aboriginal Corporation and the Darebin Aboriginal Advisory Committee for the list of names.

We're now asking the Darebin and Moreland community to vote for which name they think is best.

For more information and to cast your vote online, visit: www.your.saydarebin.com.au/namingthebeaversroadbridge



Voting closes on 2 August 2021. For a hard copy of the survey, please call 8470 8508.

CITY OF DAREBIN
274 Gower Street, Preston
PO Box 91, Preston, VIC 3072
T 8470 8888 F 8470 8877
E mailbox@darebin.vic.gov.au
darebin.vic.gov.au

National Relay Service
relayservice.gov.au

If you are deaf, or have a hearing or speech impairment, contact us through the National Relay Service.

Speak Your Language
T 8470 8470

العربية العربية العربية Español
繁體中文 Italiano বাংলা اردو
English Masakoson Sesotho Tiếng Việt

RELATED DOCUMENTS

- Council’s Road and Place Naming Policy 2014
- *Geographic Place Names Act 1998*
- *Local Government Act 2021*
- *Naming Rules for Places in Victoria – Statutory requirements for naming roads, features and localities 2016*
- *Darebin’s Community Engagement Policy 2021*
- Breathing Space; The Darebin Open Space Strategy

SUMMARY INFORMATION ON PROPERTY ACQUISITIONS AND DISPOSALS

ITEM 1

Former road adjoining the rear of 129 and 131 Crookston Road, 10 and 12 White Street and adjoining 28 and 29 Macartney Street Reservoir

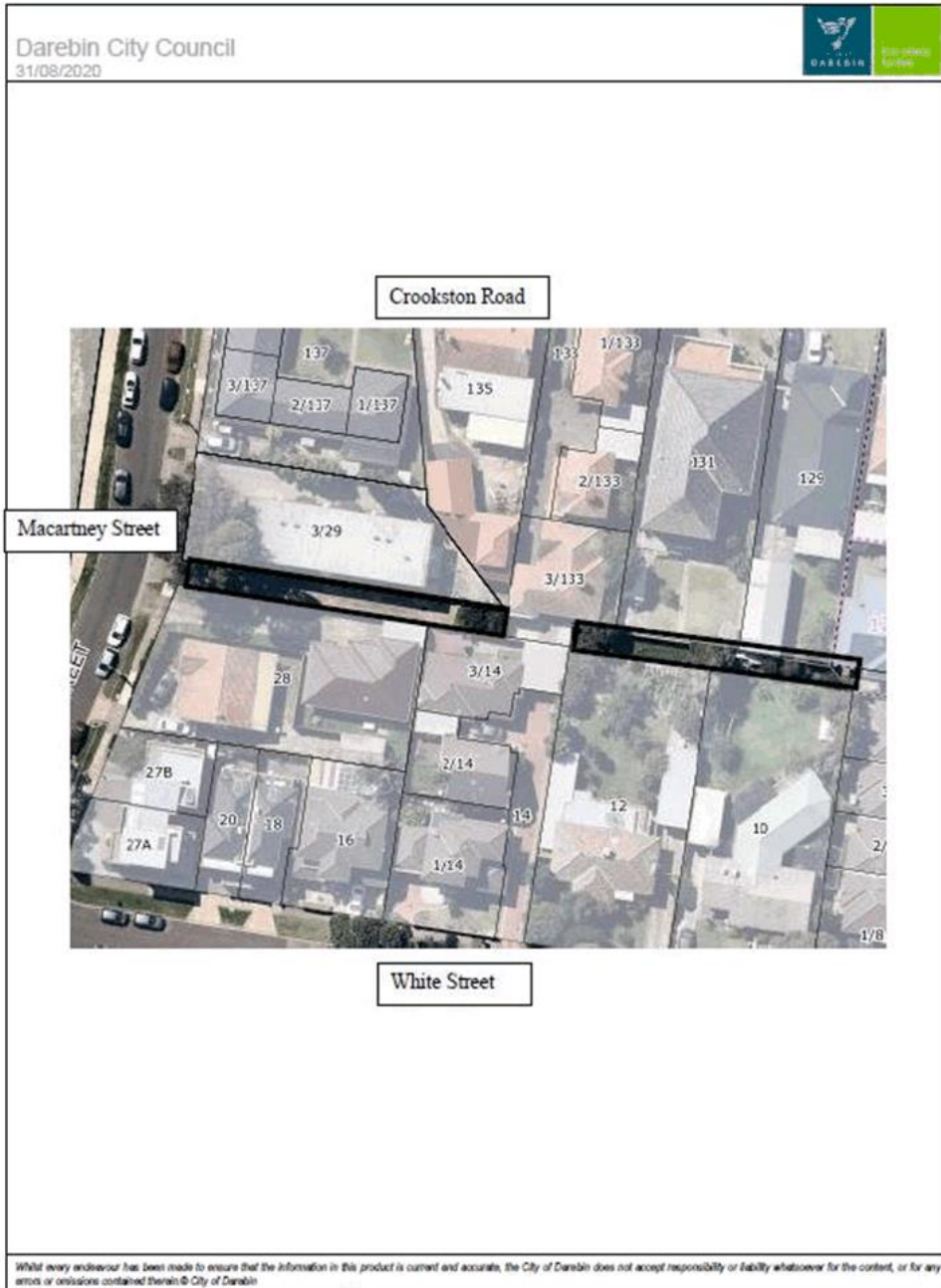
To contextualise this property matter:

- the Site Plan is shown in Figure 1.
- the Aerial view is shown in Figure 2.

Figure 1 - Site Plan discontinued road bound by Crookston Road, White Street and Macartney Street, Reservoir



Figure 2 - Aerial view discontinued road bound by Crookston Road, White Street and Macartney Street, Reservoir



Background information

On 16 December 2002, Council resolved to discontinue the road bound by Crookston Road, White Street and Macartney Street, Reservoir, and to sell the land by private treaty in accordance with Council policy (property map and aerial view shown in **Figure 1 & 2**). However not all parcels of land were sold at the time, with the unsold parcels of land continuing to vest fee simple in Council. The Discontinuance was gazetted in the Victoria Government Gazette on 13 February 2003, shown in **Figure 3**.

In 2018, Council officers initiated a proposal to deal with the remaining parcels of land from the former road shown as Lots 1, 4 and 5 in Title Plan TP023768S in **Figure 4**.

Investigations revealed that the Land in Lots 4 and 5, appears to have been enclosed within the adjoining properties at 10 and 12 White Street, Reservoir, for many years (shown in the aerial view in **Figure 2**). Furthermore, the land in Lot 1 adjoining 28 and 29 Macartney Street has been constructed and is used for vehicular access to the adjoining property at 29 Macartney Street, Reservoir. Its sale was not contemplated having regard to the fact that it is still used for access and its physical characteristics.

Once initial investigations confirmed the feasibility of the proposal, Macquarie Lawyers were commissioned to undertake further consultation with a view of Council commencing the statutory procedures to facilitate the possible sale of land with a view of taking title to any land not sold, to protect Council's interests in the land and provide for a possible future sale of the land.

At its meeting on 19 October 2020, Council resolved to commence statutory procedures under section 206 and clause 3 of Schedule 10 of the *Local Government Act 1989* regarding the proposed sale of a parcel of land from a discontinued right-of-way/road at the rear of 127 to 133 Crookston Road, 10 and 12 White Street and adjoining 28 and 29 Macartney Street, Reservoir

Public notice was given of Council's intention to sell the land or take title (if not sold) in the Herald Sun newspaper and on Council's website on 17 November 2020, in addition all adjoining owners and occupiers were consulted in writing.

Whilst consultation with the adjoining property owners at the rear of 129 and 131 Crookston Road and 10 and 12 White Street., Reservoir, had elicited no interest from owners in acquiring the land in accordance with Council policy, the statutory procedures allowed owners an opportunity to make a submission to Council regarding either the proposed sale of the land or Council's intention to take title to any land remaining unsold, if desired.

The public notice period ended on 18 December 2020. Council received one written submission requesting to be heard by Council in support of their submission. This submission was heard at the Hearing of Submissions Committee convened on 31 May 2021.

The minutes of the Hearing of Submissions Committee held on the 31 May 2021 have been distributed via Council website and are included as a component of the monthly Governance Report to the Ordinary Council Meeting on the 28th June 2021. (A copy of the section 223 submission is provided at **Figure 5**).

COMMUNICATIONS AND ENGAGEMENT

Whilst consultation with the adjoining property owners at the rear of 129 and 131 Crookston Road and 10 and 12 White Street., Reservoir, had elicited no interest from owners in acquiring the land in accordance with Council policy. The intention is to transfer title to remaining unsold land to protect Council's interests in the land and provide for a possible future sale.

Consultation with adjoining property owners, Service Authorities and Council Departments

Consultation with all adjoining property owners as well as internal Council departments and external service authorities was completed at the time of the original road discontinuance in 2002, in accordance with Council policy at that time. Additionally, easements in favour of both Council and Yarra Valley Water were saved over the Land at the time.

More recently, Public notice was given of Council's intention to sell or take title to the subject road in the Herald Sun newspaper and on Council's website on 17 November 2020, in addition all adjoining owners and occupiers were consulted in writing. The public notice period ended on 18 December 2020. Council received one written submission requesting to be heard by Council in support of their submission in regard to the proposal. This submission was heard at the Hearing of Submissions Committee convened on 31 May 2021. The minutes of the Hearing of Submissions Committee held on the 31 May 2021 have been distributed via Council website and are included as a component of the monthly Governance Report to the Ordinary Council Meeting on the 28th June 2021. (A copy of the section 223 submission has been provided to Councillors with their agenda papers for this meeting).

Consultation with the Community

The statutory procedures require Council to give public notice of its intentions to sell or take title to the land at the rear of 127 to 133 Crookston Road, 10 and 12 White Street and adjoining 28 and 29 Macartney Street, Reservoir, and invite submissions from affected parties.

Submitters may request to be heard by Council prior to a decision being made to proceed or otherwise with the proposal. In addition, all abutting property owners would be advised of the proposal in writing and informed of their right to make a submission. Following which, a report will be presented to Council for a decision on each of the matters.

DISCUSSION

In accordance with section 189 of the *Local Government Act 1989*, the Council is required to take into consideration all submissions received in relation to the proposed sale of the former road land and after it has made a decision, notify all persons who have made a submission of the decision and the reasons for the decision.

Council received one written submission in regard to the proposal and has requested to be heard in support of their submission by Council. This submission was heard at the Hearing of Submissions Committee convened on 31 May 2021

Council's property portfolio must meet current service needs while providing the flexibility to meet future requirements. Roads, reserves, verge strips and other pieces of land of unusual shape and limited usefulness that are less than 200m² in area (collectively referred to as minor Council property assets) were originally set aside in early plans of subdivision for a particular purpose, such as access or drainage. In many cases these parcels of land are still required for and need to remain open and available to the public. In situations where a minor Council property asset is no longer reasonably required for that purpose or any other strategic purposes it may be considered surplus and suitable for sale.

OPTIONS FOR CONSIDERATION

Option 1 – Abandon the Proposal or Do Nothing

Council could resolve to abandon the proposal, take no action or may make no resolution on the matter. This option would mean that the land would continue to remain vested in Council and with the adjoining property owners continuing to occupy the land. Council may be perceived as knowingly encouraging and enabling property owners to continue to occupy other parcels of land within Darebin to the detriment of the community (whether financially or as a benefiting right). Council may, at some time in the future, resolve to recommence the statutory process for the sale of the land.

Option 2 – complete the Statutory Procedures (Recommended)

Council could resolve to finalise the statutory procedures to potentially sell the Land. This would be consistent with the statutory procedures which have been completed and having considered the submission received. Benefits of finalising the statutory process, depending upon Council's decision on the proposed sale, could result in either the receipt of revenue from the sale of the Land which is no longer required for its original purpose or transfer title to the land to Council in order to protect Council's interests in the land and provide for a possible future sale.

IMPLEMENTATION STRATEGY

Details

- Arrange for any land not sold to be transferred to Council's ownership.

Communication

- Council Departments
- Macquarie Local Government Lawyers
- Owners of the adjoining properties
- Statutory Authorities

Timeline

It is expected that a further report in relation to the matter will be provided to Council within two months of this report.

Figure 3 - Victorian Government Gazette Notice discontinuance of road bound by Crookston Road, White Street and Macartney Street, Reservoir

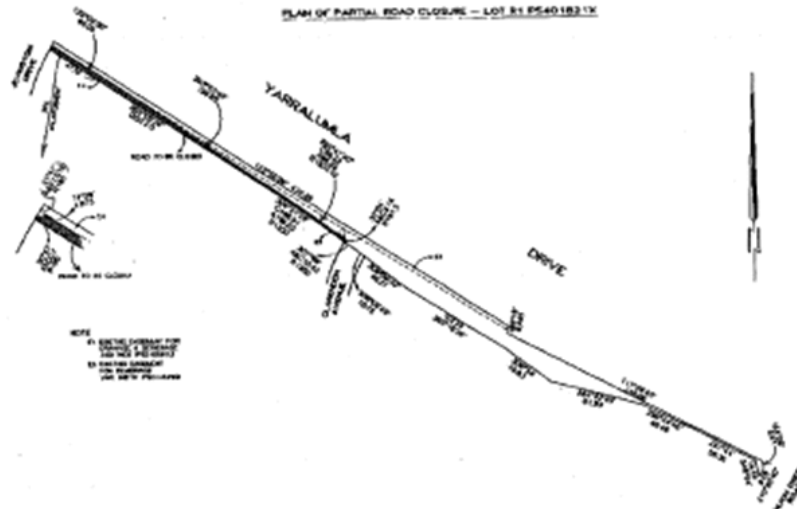
250 G 7 13 February 2003

Victoria Government Gazette



**PART ROAD CLOSURE –
YARRALUMLA DRIVE**

Pursuant to the provisions of Section 206 and Clause 3 of Schedule 10 of the **Local Government Act 1989** notice is hereby given that Wodonga Rural City Council at its meeting of 10 February 2003 resolved to close a narrow strip of Yarralumla Drive between Jevington Drive and Clarendon Avenue, Wodonga, shown hatched on the accompanying plan which will then be consolidated with the adjoining property.



PETER MARSHALL
Chief Executive Officer

**DAREBIN CITY COUNCIL
Road Discontinuance**

Pursuant to Section 206 and Schedule 10, Clause 3 of the **Local Government Act 1989**, the Darebin City Council at its ordinary meeting held on 16 December 2002, formed the opinion that the 2.74 m wide road at the rear of 119 to 133 Crookston Road, part 2 to 14 White Street and adjacent to 28 & 29 Macartney Street, Reservoir, and shown by hatching and cross-hatching on the plan below, is not reasonably required as a road for public use and resolved to discontinue the road and to sell the land from the road by private treaty to the abutting property owners.

The section of road shown hatched is to be sold subject to the right, power or interest held by the Darebin City Council in the road in connection with any drains or pipes under the control of that authority in or near the road.

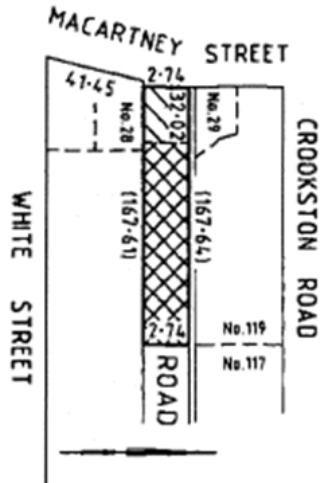
Victoria Government Gazette

G 7 13 February 2003 251

The section of road shown cross-hatched is to be sold subject to the right, power or interest held by both Yarra Valley Water and the Darebin City Council in the road in connection with any sewers, drains or pipes under the control of those authorities in or near the road.

Copies of the Local Law can be obtained from the Town Hall, Sturt Street, Ballarat during normal office hours. The Local Law came into operation on 30 January 2003.

JOHN McLEAN
Chief Executive Officer



PHILIP SHANAHAN
Chief Executive Officer



CITY OF BALLARAT
COMMUNITY (THIRD) AMENDMENT
LOCAL LAW
Local Law No. 9

The Council of the City of Ballarat at its meeting on 29 January 2003 made a Local Law to amend the Community Local Law for the purpose of providing for the peace, order and good government of the municipal district of the City of Ballarat. The amending Local Law controls and regulates refuse and rubbish emanating from building sites.

The general purport of the Local Law includes a specification of laws, which will require builders to provide an appropriate facility for the disposal and containment of refuse and rubbish generated on building sites.

Planning and Environment Act 1987
BASS COAST PLANNING SCHEME
Notice of Amendment to a Planning Scheme
Amendment C22

Bass Coast Shire Council has prepared Amendment C22 to the Bass Coast Planning Scheme. The Amendment applies to 2.047 hectares of land at 2-10 Korumburra Road, Wonthaggi. The land is more particularly described as Crown Allotment 20K, Section 100, Township and Parish of Wonthaggi, being land contained in Certificate of Title Volume 09802, Folio 199.

The Amendment seeks to facilitate the use and development of the land for a discount department store and associated retailing. More specifically, the Amendment:-

- rezones the land from the Business 4 Zone to the Business 1 Zone;
- introduces the Development Plan Overlay Schedule 9 to all of the land.

The Amendment can be inspected at the office of the planning authority, Bass Coast Shire Council, and at the Department of Sustainability and Environment at the following addresses: Department of Sustainability and Environment, Customer Service Centre, Upper Plaza, Nauru House, 80 Collins Street, Melbourne; Department of Sustainability and Environment Regional Office, 120 Kay Street, Traralgon; Bass Coast Shire Council, Customer Service Centre, 76 McBride Avenue, Wonthaggi; Bass Coast Shire Council, Customer Service Centre, 91-97 Thompson Avenue, Cowes; Bass Coast Shire Council, Customer Service Centre, 3 Reilly Street, Inverloch and Bass Coast Shire Council, Customer Service Centre, Shop 3, Bass Highway, Grantville.

Any submissions about the Amendment must be sent by 19 March to: Strategic Planner, Bass Coast Shire Council, PO Box 118, Wonthaggi, Vic. 3995.

ALLAN BAWDEN
Chief Executive Officer

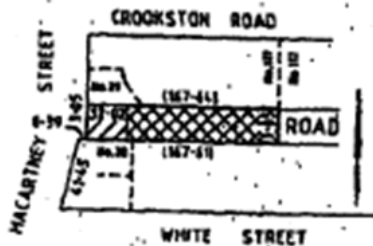
1798 G 39 17 July 2003

Victoria Government Gazette

DAREBIN CITY COUNCIL
Erratum

Road Discontinuance - Darebin City Council
Victoria Government Gazette G7
13 February 2003 - Page 251

Notice is hereby given that the plan published on page 251 of the Victoria Government Gazette G7 dated 13 February 2003 has been amended as a result of discussions with Land Registry. The plan shows below replaces that previously published to include a 0.31m wide "revenge strip" as part of the discontinuance.



PHILIP SHANAHAN
Chief Executive Officer



**PROPOSED AMENDMENT MEETING
PROCEDURE**

Local Law No. 4 - Amendment No. 4

At its meeting on 10 June 2003 the Mitchell Shire Council resolved to propose to effect an Amendment to Local Law No. 4 pursuant to the provisions of Section 119(2) of the Local Government Act 1989.

The general purpose of this Amendment is as follows:

- (a) Open Forum
 - A new clause 7.60 be introduced to allow verbal questions at Ordinary Council Meetings for up to 30 minutes;
- (b) Time Limit
 - A new clause 3.15 be introduced requiring that each Ordinary Council Meeting be no

greater than 1.5 hours in duration with provision existing for 15 minute extensions by resolution of the Council.

Persons affected by the making of the proposed Amendment are entitled to make a submission pursuant to the provisions of Section 223 of the Local Government Act 1989 and should contain an indication of whether they wish to be heard in respect of their submission. Written submissions should be addressed to the undersigned and will be received up until 4.00 p.m. on Thursday 31 July, 2003.

A copy of the Local Law with the proposed Amendment are available for inspection at the Municipal Offices, 113 High Street, Broadford and also via Council's website - www.mitchellshire.vic.gov.au.

GARRY CECIL
Chief Executive Officer

Planning and Environment Act 1987
BAYSIDE PLANNING SCHEME

Notice of the Preparation of an Amendment to a Planning Scheme
Amendment C31

Notice of an Application for Planning Permit
Application No. 2002/8190

The land affected by the Amendment is 170-171 Beach Road, Sandringham.

The land affected by the application is 170-171 Beach Road, Sandringham.

The Amendment proposes to change the Bayside Planning Scheme by Amending the Design and Development Overlay - Schedule 1 - "Building Height Control - Coastal" (DDO1) to allow for a planning permit to be considered by Bayside City Council for a three storey development of land.

The application is for a permit for the use and development of land known and described as 170-171 Beach Road, Sandringham, for the purpose of Accommodation (retirement village), basement car parking and associated building and works.

The party who requested the Amendment the applicant for the permit is Primelife Corporation Limited as agent for the owner of the land, Primelife (Red Bluff) Pty Ltd.

Figure 4 - Title Plan TP023768S Discontinued road bound by Crookston Road, White Street and Macartney Street, Reservoir

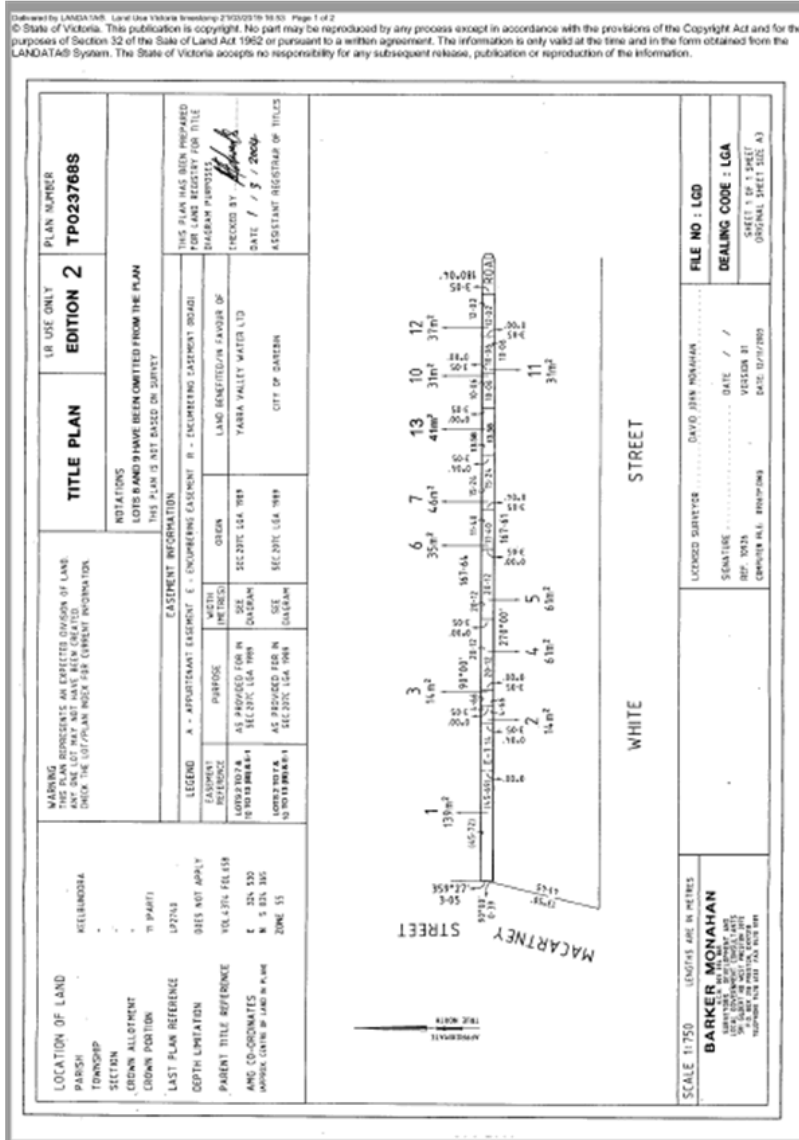


Figure 5 – Submission from Tuan Nguyen Minh 10 & 12 White Street, Reservoir

A5805676

Attention: Chief Executive Officer

My name is Tuan Nguyen of 10 and 12 White Street Reservoir. I am writing regarding the propose sale of land reference number fA74674

I strongly object and disagree with the council intention of taking title of the piece of land.

We are the one who look after the land over the past many years and we have spent a lot of capital in maintaining the area safe for the relative neighbours.

There were at least 5 trees which were very tall which was grown on this land and seem lack of attention from the council, these trees become nearly dead and post a serious threat to surrounding areas especially in windy condition.

We have made many calls to the council without any response and we have to end up spent nearly \$7000 cut don these trees. These happened back in 2013.

On the back of 12 White Street, grass overgrown every year and post serious threat of bush fire and every years since we have spent \$800 per year to get this area tidy up as this area completely lack of council attention.

We are strongly request the council to set up a meeting to resolve these matter before the council decide to take the title as we would like to claim back the cost we are spending over the year to maintain this area to be safe for everyone.

The cost will be as below

Tree cut down\$7000

Grass maintenance \$800x9=\$7200 for 10 White Street

Grass maintenance \$800x5=\$4000 for 12 White Street

Total \$18200

Regards



Tuan Nguyen Minh

24th November 2020



Item 2

Former road adjoining 32 to 42 Gloucester Street and 29 to 39 Pine Street, Reservoir

To contextualise this property matter:

- the Site Plan is shown in **Figure 6**.
- the Aerial view is shown in **Figure 7**.

Figure 6 - Site plan discontinued road bound by Gloucester & Pine Street, Reservoir

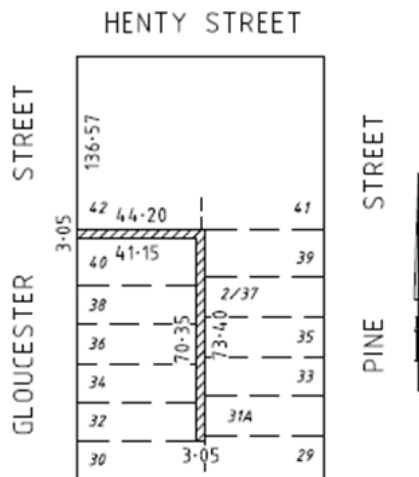


Figure 7 - Aerial view discontinued road bound by Gloucester & Pine Street, Reservoir



Background information

In 2010, Council resolved to discontinue and the sell the right-of-way/road adjoining 28 to 42 Gloucester Street and 27 to 41 Pine Street, Reservoir, shown hatched and cross-hatched in the gazettal in **Figure 8**, and shown as Lots 1-9 on the Title Plan TP936596E in **Figure 9**. However, not all of the parcels of land from the former road were sold at the time, with the remaining land continuing to vest fee simple in Council, in accordance with the *Local Government Act 1989*.

Recent consultation and negotiations with the adjoining owners has resulted in the owners of 38 Gloucester Street, 35 Pine Street, 34 Gloucester Street and 32 Gloucester Street, Reservoir, expressing an interest in acquiring the Land from the discontinued road, shown as Lots 4, 5, 6 and 7, respectively, on Title Plan TP936596E in **Figure 9**.

Furthermore, consultation and negotiations with the adjoining owners for the proposed sale of Lots 1 and 3 on Title Plan TP936596E in **Figure 9** has resulted in the owners not expressing interest in acquiring the Land in accordance with Council policy. As a result, it is recommended that Council take title to these two lots.

Given the time that has elapsed since the original procedures for the discontinuance of the road and sale of the land under section 207D of the Act, Council is required to undertake the procedures under section 189 of the Act for the sale of the Lan

COMMUNICATIONS AND ENGAGEMENT

The owners of 38 Gloucester Street, 35 Pine Street, 34 Gloucester Street and 32 Gloucester Street, Reservoir, have confirmed an interest in acquiring the Land from the discontinued road shown as Lots 4, 5, 6 and 7, respectively, on Title Plan TP936596E in **Appendix F**, as well as meeting Council's reasonable costs associated with selling the Land. The owners of the adjoining properties have been consulted regarding the proposal and no objections have been forthcoming.

Although the owners of 40 and 42 Gloucester Street were consulted in regard to the acquisition of Lots 1 and 3 on Title Plan TP936596E in **Appendix F**, none of the owners have expressed an interest in acquiring the land in accordance with Council policy. Hence the recommendation has been made for Council to take title to these two lots.

The owners of the adjoining properties have been consulted and whilst no objections have been forthcoming from the majority of owners, the following owners have expressed concerns about the proposal:

- the owner of 42 Gloucester Street has expressed an objection to the proposed sale of (or Council taking title to) Lot 1 on Title Plan TP936596E in **Appendix F** on the basis on the basis that she has accrued possessory rights over the land.
- the owner of 36 Gloucester Street, who currently occupies the land in Lot 5 on Title Plan TP936596E in **Appendix F** but has not expressed an interest in acquiring the land in accordance with Council policy, regards that the proposed sale of the land to the owner of the adjoining property at 35 Pine Street is unacceptable and had raised concerns about building and drainage issues which have been addressed by officers.

Consultation with Service Authorities and Council Departments

Internal departments and the Service Authorities were initially consulted as part of the discontinuance of the road in 2010.

Yarra Valley Water has a sewer within part of the Land and an easement was saved over the Land in favour of Yarra Valley Water as part of the discontinuance.

Whilst Council currently does not have any assets located within the discontinued road an easement for drainage purposes in favour of Council will be created over the Land which is proposed to be sold to cater for the installation of drainage in the future.

Consultation with the Community

The statutory procedures require Council to give public notice of its intention to sell the Land from the discontinued road (and in this instance to take title to Lots 1 and 3 on TP936596E) and invite submissions from affected parties. Submitters may request to be heard by Council prior to a decision being made to proceed or otherwise with the proposal. In addition, all abutting property owners would be advised of the proposal in writing and informed of their right to make a submission. Following which, a report will be presented to Council for a decision whether to sell the Land, part of the Land or not to sell the Land and whether or not to take title to any land.

OPTIONS FOR CONSIDERATION

Option 1 – Abandon the Proposal or Do Nothing

Council could resolve to abandon the proposal, take no action or may make no resolution on the matter. This option would mean that the Land would continue to vest in Council and the status quo would remain with the adjoining property owners continuing to occupy the Land.

Council may be perceived as knowingly encouraging and enabling property owners to continue to occupy land within Darebin to the detriment of the community (whether financially or as a benefiting right). Additionally, Council may lose future rights to the Land if adjoining property owners are able to accrue possessory rights.

Council may, at some time in the future, resolve to commence the sale process.

Option 2 – Commence the Statutory Procedures (Recommended)

Council could resolve to commence the statutory procedures to potentially sell the Land and to take title to the two lots. This would extend the consultation to the wider community and enable all affected property owners a formal opportunity to make a submission. This option would assist Council in obtaining further insight into the overall consensus of surrounding property owners and the community in relation to the sale of the Land and Council taking title to two parcels of Land. It would also enable Council to make an informed assessment on the proposed sale and it taking title to the Land.

Benefits of commencing the statutory procedures depend on Council's decision on the proposed sale, could result in receipt of revenue from the sale of the Land.

IMPLEMENTATION STRATEGY

Details

- Commence statutory process

- Report back to Council on outcome of statutory process

Communication

- Council Departments
- Macquarie Local Government Lawyers
- Owners of the adjoining properties
- Statutory Authorities

Timeline

It is expected that a further report in relation to the matter will be provided to Council within two months of this report.

Figure 8 - Victorian Government Gazette Notice Discontinuance of road bound by Gloucester & Pine Street, Reservoir

718 G 15 15 April 2010

Victoria Government Gazette

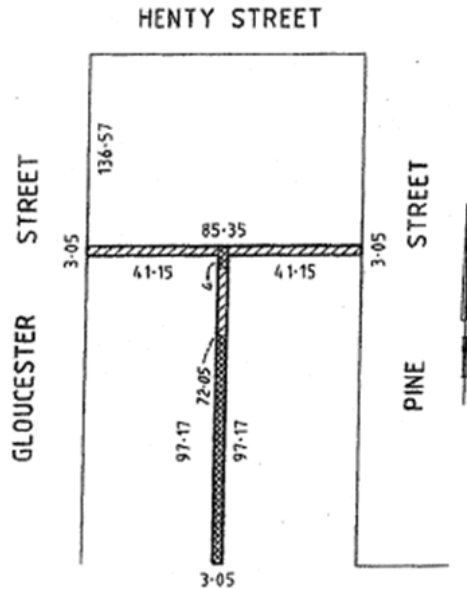
**GOVERNMENT AND OUTER BUDGET
SECTOR AGENCIES NOTICES**

DAREBIN CITY COUNCIL

Road Discontinuance

Pursuant to section 206 and schedule 10, clause 3 of the Local Government Act 1989, the Darebin City Council, at its ordinary meeting held on 6 April 2010, formed the opinion that the road adjoining 28 to 42 Gloucester Street and 27 to 41 Pine Street, Reservoir, which is shown hatched and cross-hatched on the plan below, is not reasonably required as a road for public use and resolved to discontinue the road and to sell the land from the road by private treaty to the adjoining property owners.

The section of road shown cross-hatched is to be sold subject to the right, power or interest held by Yarra Valley Water Limited in the road in connection with any sewers, drains or pipes under the control of that authority in or near the road.

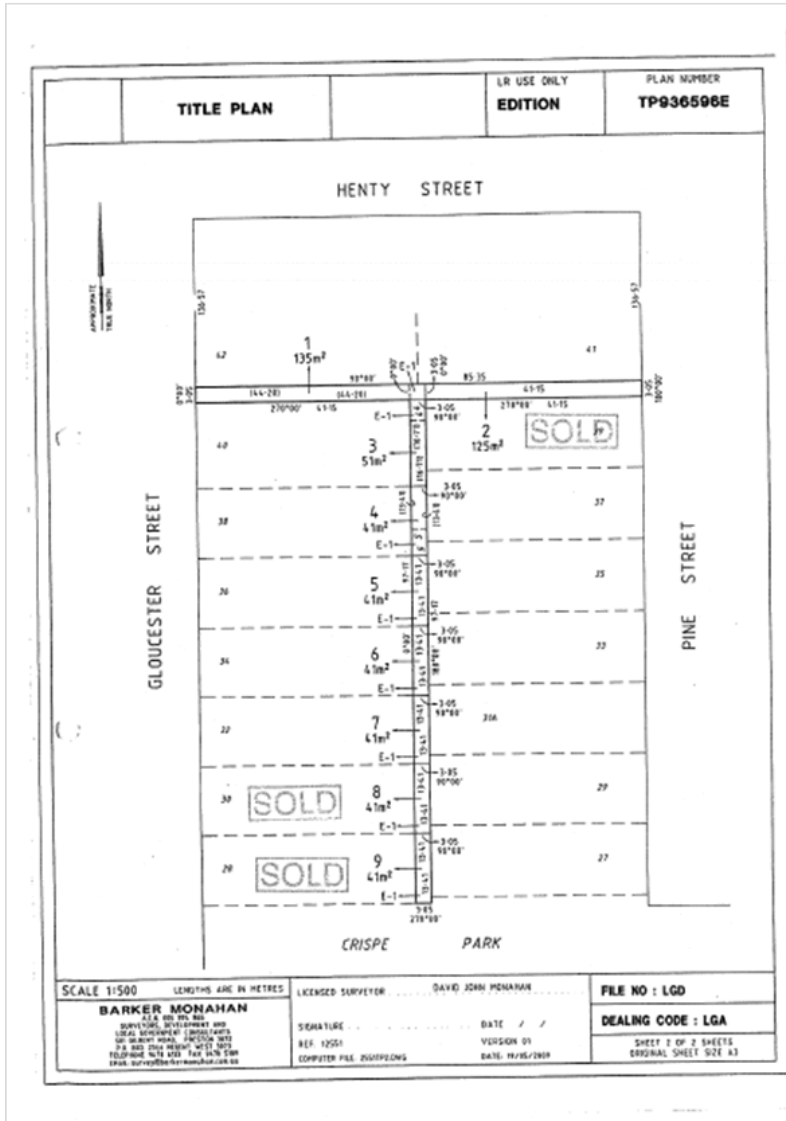


JAN BLACK
Acting Chief Executive Officer

Figure 9 – Title Plan TP936596E discontinued road bound by Gloucester & Pine Street, Reservoir

Submitted by LANDATA, version 06/09/2014 14:27 Page 1 of 3
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TITLE PLAN		EDITION 2	TP936596E
LOCATION OF LAND PARISH: KEELBURNRA TOWNSHIP: - SECTION: - CROWN ALLOTMENT: - CROWN PORTION: 12 (PART) LAST PLAN REFERENCE: LP914 & LP1832 DEPTH LIMITATION: DOES NOT APPLY PARENT TITLE REFERENCE: VOL.4211 FOL.194 & VOL.3374 FOL.698 MGA CO-ORDINATES (CENTRE OF L&M IN PLAN): E 323 585 ZONE 15 N 5 823 295		WARNING THIS PLAN REPRESENTS AN EXPECTED DIVISION OF LAND. ANY ONE LOT MAY NOT HAVE BEEN CREATED. CHECK THE LOT/PLAN INDEX FOR CURRENT INFORMATION. NOTATIONS THIS PLAN IS NOT BASED ON SURVEY.	
EASEMENT INFORMATION			
LEGEND A - APPURTENANT EASEMENT E - ENCUMBRING EASEMENT R - ENCUMBRING EASEMENT (ROAD)			
EASEMENT REFERENCE	PURPOSE	WIDTH (METRES)	ORIGIN
E-1	AS PROVIDED FOR IN SECTION 16A 1989	3.65	SECTION 16A 1989
LOT 9	DRAINAGE	3.05	AH302985
LOT 8	DRAINAGE	3.05	AH382890
LOT 2	DRAINAGE	3.05	AL06768W
			LAND BENEFITED/IN FAVOUR OF
			YARRA VALLEY WATER LTD.
			DAREBIN CITY COUNCIL
			DAREBIN CITY COUNCIL
			DAREBIN CITY COUNCIL
THIS PLAN HAS BEEN PREPARED FOR LAND REGISTRY FOR TITLE DIAGRAM PURPOSES. CHECKED BY: JAMP DATE: 31 August 2016 ASSISTANT REGISTRAR OF TITLES			
SEE SHEET 2 FOR DIAGRAM			
BARKER MONAHAN A.C.N. 001 374 461 SURVEYING, ENGINEERING AND LEGAL SERVICES (VIC) PTY LTD 100 COLLEGE ROAD, DOREVILLE VIC 3175 P.O. BOX 1244 DOREVILLE VIC 3175 TELEPHONE 03 9337 7444 FAX 03 9337 1099 EMAIL: b.monahan@barkermohan.com.au		LICENSED SURVEYOR SAVID JAMB MONAHAN SIGNATURE DATE / / REF: 12551 VERSION 01 COMPUTER FILE: 2016PPLBMS DATE: 04/05/2016	
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Environmental Sustainability Considerations

There are no factors in this report which impact upon environmental sustainability considerations.

Climate Emergency

There are no factors in this report which impact upon climate change.

Equity, Inclusion and Wellbeing Considerations

There are no factors in this report which impact upon equity, inclusion and wellbeing considerations.

Cultural Considerations

There are no factors in this report which impact upon cultural considerations.

Economic Development Considerations

There are no factors in this report which impact upon economic development considerations.

Financial and Resource Implications

The costs associated completing the statutory process will be funded from existing budget allocations.

There are no financial or resource implications as a result of commencing the statutory procedures to sell the Land from the discontinued road as contained in this report.

Costs associated with undertaking the statutory process would be recoverable from the purchaser should Council decide in the future to sell the land. Should Council decide not to sell the land then the costs associated with conducting the statutory process would be funded from existing allocations.

Legal and Risk Implications

Risks are covered under the analysis of each option.

Operational Impacts

There are no factors in this report which impact upon operations.

RELATED DOCUMENTS

- *Local Government Act 1989*
- *Local Government Act 2020*
- *Road Management Act 2004*
- Sale of Minor Council Property Assets Policy

8.6 PROPOSED ROAD DECLARATION REAR 137-143 STATION STREET, 100-104 ARTHUR STREET AND ADJOINING 2 DUNCAN STREET, FAIRFIELD

Author: Senior Property Services Officer

Reviewed By: General Manager, Governance and Engagement

EXECUTIVE SUMMARY

The purpose of this Report is to provide Council with the history and background information on the proposed road declaration of the right of way/road located at the rear of 137-143 Station Street, 100-104 Arthur Street and adjoining 2 Duncan Street, Fairfield (Road) under section 204(2) of the *Local Government Act 1989* (LGA), as being a road that is “*reasonably required for public use and to be open to public traffic*”. Specifically, and taking into consideration the recent submissions made by all submitters under section 223 of the LGA, including the property owners of 143 Station Street and 104 Arthur Street, Fairfield, for Council to consider whether or not it is of the opinion that the Road is reasonably required for public use and should be open to public traffic

Council received the original enquiry from the owner and occupier of 104 Arthur Street, Fairfield regarding the right-of-way/road at the rear of the property, in particular the right of the owner to legally use the right-of-way located at the rear of 137–143 Station Street and rear 100–104 Arthur Street and adjoining 2 Duncan Street, Fairfield coloured orange in the aerial photo in **Appendix A** and more specifically shown hatched in the site plan in **Appendix B**.

The ‘road’ land is shown set apart and appropriated on Certificate of Title Vol 9278 Fol 548, Vol 3499 Fol 622 & Vol 9297 Fol 873 in (**Appendix C**).

The Property at 104 Arthur Street, Fairfield was sold on 26 October 2013, as a 3 bedroom house with no plans and permits in place. Plans and permits were lodged following settlement of the property by the current owner/occupier which proposed to change the property from a residential dwelling into a medical practice with rear parking for 3 vehicles to be used by the practitioners of the clinic. Public notice of the proposed development was given in accordance with the *Planning & Environment Act 1987*, by way of a sign erected at the site as well as letters sent on 21 November 2015, to all adjoining properties (including the owner and occupier of 143 Station Street), no objections were received. Additionally, during the course of the development works, including the installation of the roller door at the rear of the property, no objections or concerns were raised by any person/s at that time.

In 2015, a planning permit (D/997/2014) was approved by Council, allowing the property located at 104 Arthur Street, Fairfield to be changed from a residential dwelling into a medical practice with rear parking for three vehicles to be used by the practitioners of the clinic. The property does not have vehicular access from Arthur Street.

The use of the right-of-way at the rear of the property was, amongst other reasons, authorised because the right-of-way appeared on the plans to be a road which legally benefited the property being developed. It was subsequently identified by both the property owner and Council officers (after the refurbishment and redevelopment of the property) that:

- The property did not have any legal abuttal rights (on title) to or over the road, and
- The entire road was not registered as a public road on Council’s Register of Public Roads under the *Road Management Act 2004*.

Despite this title position the *Road Management Act 2004* (section 9(1)) provides that “An owner or occupier of any land which adjoins a road is entitled as of right to access the road from that land.”

Since that time the owners and occupiers of 104 Arthur Street have been using the right-of-way to access the rear of their property, but this has often been, and is often being, restricted or prohibited, as there are often obstructions or vehicles parked in or across the Road on a regular basis (as shown in the photographs in **Appendix D**).

In an initial investigation of the matter (concerning the use of the Road), Council had conducted community consultation (preliminary consultation). The results of that preliminary consultation have previously been reported to Council. Further copies of the letters and other communications which Council officers had received in relation to the preliminary consultation have been provided to Councillors with their agenda papers for this meeting.

At its meeting on 19 October 2020, Council resolved to commence statutory procedures under sections 204(2), 207A(c) and 223 of the *Local Government Act 1989* regarding the proposed declaration of the right-of-way/road located, being the Road, at the rear of 137-143 Station Street, 100-104 Arthur Street and adjoining 2 Duncan Street, Fairfield.

Public notice was given of Council’s intention to declare the subject right of way/road as being a road that is “*reasonably required for public use and to be open to public traffic*” in the Herald Sun newspaper and on Councils website on 28 October 2020, in addition all adjoining owners and occupiers were consulted in writing. The public notice period ended on 27 November 2020. Council received two written submissions in regard to the proposal with both parties requesting to be heard by Council in support of their submission. These two submissions were heard by Council at its Hearing of Submissions Committee convened on 29 March 2021. This meeting was live streamed and recorded and is available for viewing online. A report on those proceedings, including a summary of the hearings is attached to this Report (**Appendix E**) (and further copies of the section 223 submissions have been provided to Councillors with their agenda papers for this meeting).

A report was presented to Council on 26 April 2021 for consideration, with a motion passed to defer the item to a June meeting with a request for a briefing prior to the item being taken back to Council.

Officer Recommendation

That Council acting under section 204(2) of the *Local Government Act 1989* (**Act**) and every other power given to Council enabling it to:

- 1) Having given public notice under sections 207A(c) and 223 of the *Act* and having taken into consideration the submissions made to Council, including at Council’s Hearing of Submissions Committee meeting held on 29 March 2021, hereby records that it is the opinion of Council that the section of road in Council’s municipal district which is shown coloured pink, green and yellow respectively on the site plan in **Appendix B** (section of road) is reasonably required for public use and is to be open to public traffic and, accordingly, hereby resolves, pursuant to section 204(2) of the *Act*, to declare the section of road to be reasonably required for public use and to be open to public traffic (declaration).
- 2) Acknowledges that, pursuant to section 204(3) of the *Act*, the section of road does not become a public highway by virtue of this declaration.

- 3) Further acknowledges that, pursuant to section 205(1)(b) of the Act, the section of road, as and from the date of this resolution, will be and become a road under the discretionary care and management of Council.
- 4) Directs that the Chief Executive Officer notify in writing each person who has made a separate submission of the decision of Council and the reasons for the decision, the reasons being that Council considers the section of road is reasonably required for public use and is to be open to public traffic.

BACKGROUND / KEY INFORMATION

All of the physical 'road' land located at the rear of 137-143 Station Street, 100-104 Arthur Street and adjoining 2 Duncan Street, Fairfield is comprised of land contained in three separate certificates of title. The 1.52m x 17.25m section of land located directly adjoining 2 Duncan Street and part of 100 Arthur Street (shown highlighted yellow on the cadastral plan in **Appendix A**), is contained in title Vol. 3499 Fol. 622 and is encumbered with a carriage way easement. The 1.52m x 9.98m section of land directly adjoining the rear of 137 Station Street (shown highlighted blue on the cadastral plan in **Appendix A**), is contained in title Vol. 9297 Fol. 873 and is in the ownership of 137 Station Street, however, it is also encumbered with a carriage way easement. The remainder of the land located at the rear of 139-143 Station Street and 100-104 Station Street (shown green on the cadastral plan in **Appendix A**), which is in the ownership of 143 Station Street, is in title Vol. 9278 Fol 548 and is shown set apart and appropriated as 'Road R1' on LP114710 (and being pursuant to a subdivisional requirement), and which is also encumbered by carriage way easements. Additionally, historical title documents dating back to 1918, shown in **Appendix F**, also show part of the land as a road.

In accordance with legal advice previously provided to Council, Council considers the entire section of land, being the Road, to be a 'legal road' within the meaning of the *Act*. The *Act* defines a 'road' to be, amongst other things, a 'right of way'. At common law a 'right of way' extends to, and includes, a 'carriageway easement', or an 'easement of way'. Therefore, legally and on the cadastre, a 'carriageway easement' is also a 'right of way', and in turn, it will be a 'road' for the purposes of the *Local Government Act 1989*, as well as in relation to (and for the purposes of) Council's powers over roads in the municipal district. In addition, and as previously noted, section 9(1) of the *Road Management Act 2004* provides that "[a]n owner or occupier of any land which adjoins a road is entitled as of right to access the road from that land."

A traffic study (**Appendix G**) concerning the usage of the right-of-way/road, being the Road, was undertaken in July 2019. It was previously reported to Council. This has shown (what is considered by officers to be) a 'not insignificant' use of the Road by vehicular traffic. The Trans Traffic Survey had identified that in the week between 22 July – 29 July 2019, a total of 132 vehicles used the Road. While the study has not been updated, Council officers have no reason to believe that the nature, extent and pattern of the vehicular use of the Road has in any way changed since 2019.

As previously noted, in 2017, Council received an enquiry from the owners and occupiers of 104 Arthur Street, Fairfield regarding the right-of-way/road at the rear of the property, being the Road, in particular their right to use the right-of-way located at the rear of 137–143 Station Street and rear 100–104 Arthur Street and adjoining 2 Duncan Street, Fairfield.

In 2015, a planning permit (D/997/2014) was approved by Council, allowing the property located at 104 Arthur Street, Fairfield to be changed from a residential dwelling into a medical practice/clinic, with rear parking for three vehicles to be used by the practitioners/patients of the clinic. The property does not have any physical vehicular access from Arthur Street.

The use of the right-of-way at the rear of the property was, amongst other reasons, authorised because the right-of-way appeared on the plans to be a road which legally benefited the property being developed. It was subsequently identified by both the property owner and Council officers (after the refurbishment and development of the property) that:

- The property did not have any legal abuttal rights (on title) to or over the road, and
- The entire road was not registered as a public road on Council's Register of Public Roads under the *Road Management Act 2004*.

Originally, public notice of the proposed development was given in accordance with the *Planning & Environment Act 1987*, by way of a sign erected at the site as well as letters sent on 21 November 2015, to all adjoining properties (including the owner and occupier of 143 Station Street), no objections were received. Additionally, during the course of the development works, including the installation of the roller door at the rear of the property, no objections or concerns were raised by any person/s at that time.

Since that time, the owners and occupiers of 104 Arthur Street have been using/attempting to use the right-of-way, being the Road, to access the rear of their property for the purposes of the business now being conducted on the property, but this is often restricted or completely prevented, as there have often been obstructions or vehicles parked in or across the Road on a regular basis, and more recently a shipping container was placed on the land without any approval from Council. The shipping container completely blocked the rear access to 104 Arthur Street. Action was taken by Council's Planning Enforcement department. Photographs of these obstructions are shown in **Appendix D**.

The Road shown in the aerial view in **Appendix A**, in its present physical form, is open, partially constructed and has, for many years, been used for the purposes of unobstructed access by the owners and occupiers of those properties and commercial businesses fronting Station Street. As already noted, investigations and a review of historical title documents show that the majority of the land, based on the original subdivision, was appropriated and set apart for the purposes of easements of way on 20 March 1975. The registered proprietors of the Road are, and remain, the owners of 143 Station Street, Fairfield.

The business tenant of 143 Station Street, being a supermarket, who uses the Road land on a regular basis for access to their rear loading dock, the collection and storage of industrial waste bins, the housing of a storage shed, as well as for the parking of vehicles, has informed Council officers that they believe the main section of the road land (that is, the road shown as 'Road R1' on Plan of Subdivision LP114710) is 'exclusively' theirs to occupy, use and enjoy as they wish, and they have made this position known to Council. Additionally, the owners of both the Road land and the property located at 143 Station Street have strongly objected to the proposed road declaration, and their submissions to Council refer. The supermarket, to the immediate north, is next to an Australia Post outlet and a local restaurant which also physically 'back onto' the Road (but which, at the point of physical abuttal, is fenced).

In accordance with legal advice provided to Council, the entire section of land which Council is being invited to consider to be the subject of any declaration is considered to be a 'road' within the meaning of the *Local Government Act 1989*.

Should Council decide to declare the Road to be reasonably required for public use and to be open to public traffic under section 204(2) of the Act, the Road will not vest in Council, it will not become a public highway and it will remain in the name of the current registered proprietor. The Road does not need to be, and will not be, included in Council's Register of Public Roads, and Council will only manage the section of road on a purely discretionary basis (and not by way of any statutory duty). No property in the Road is being acquired by Council.

If the declaration is made, Council will only excise out enough land to give reasonable, proper and suitable rear access to accommodate the reasonable needs and requirements of 104 Arthur Street, as well as to formalise rear access to and for the owners and occupiers of other adjoining properties (including 100-104 Arthur Street, 2 Duncan Street and 145 Station Street), and also to recognise the past, present and likely future use of the Road, while also providing for improved vehicular access (particularly where alternative access does not presently exist), and the future proper and orderly planning and development potential of adjoining lands, and other land in the vicinity of the Road, and for the area generally.

Road Land

The road located at the rear of 137-141 Station Street, rear 100 Arthur Street and adjoining 2 Duncan Street, Fairfield shown orange in the aerial photo in **Appendix A**, in its present physical form, is open, partially constructed and has, for many years, been used for the purposes of access by the owners and occupiers of those properties and businesses fronting on Station Street. Investigations and a review of historical title documents show that the majority of the land (being 'Road R1' on Plan of Subdivision LP114710 in **Appendix C**) was appropriated and set apart for the purposes of easements of way on 20 March 1975. The registered proprietors of the 'Road R1' are, and remain, the owners of 143 Station Street, Fairfield.

The land connecting to Duncan Street, at the rear of 137 Station Street and adjoining 2 Duncan Street and part of 100 Arthur Street, that will hereafter be referred to as 'the Road', consists of:

- a 1.52m x 9.98m carriage way easement (at the rear of 137 Station Street) shown yellow in **Appendix C** and in the title plan in **Appendix C**, which also forms part of the physical road;
- a 1.52m x 17.25m section of land directly adjoining 2 Duncan Street and part of 100 Arthur Street shown pink in **Appendix C** and in the title plan in **Appendix C**, which is already vested in Council, as this section of the Road is already registered as a public road on Council's Register of Public Roads under the *Road Management Act 2004*; and
- a section of 'Road R1' shown green in **Appendix C**.

Historically, it appears that only the properties and businesses fronting on Station Street have registered legal rights of access and egress over the entire section of the Road land, while the properties at 100-104 Arthur Street would appear not to have such registered legal rights over the entire section of the Road land.

The business tenant of 143 Station Street (a supermarket), who uses the Road land on a regular basis for access to their loading dock, for the collection and storage of industrial bins, for the housing of a storage shed as well as for parking vehicles, has informed Council that they believe the main section of Road land (that is, the road shown as 'Road R1' on Plan of Subdivision LP114710 in **Appendix C**) is 'exclusively' theirs to occupy, use and enjoy as they wish, and they have made this position known to Council.

For the most part, these activities taking place on the Road would not pose an issue for rear access to 104 Arthur Street, however, the parking of vehicles in the northern end of the Road does prevent access to the rear of 104 Arthur Street, and possibly for other properties such as the Australia Post outlet. Legally, as the land is considered a road, the parking of vehicles should be prohibited, however given the Road's current status, Council has no authority/arguably does not have authority to prevent/enforce this.

Road Status

There are two key pieces of legislation that deal with classifying roads in the municipal district: the *Local Government Act 1989 (LGA)* and the *Road Management Act 2004 (RMA)*. Each piece of legislation has differing definitions of what constitutes a 'road' and further, what powers, rights and privileges exist over the Road.

The LGA defines a 'road' as:

- (a) *a street; and*
- (b) *a right of way; and*
- (c) *any land reserved or proclaimed as a street or road under the Crown Land (Reserves) Act 1978 or the Land Act 1958; and*
- (ca) *a public road under the Road Management Act 2004; and*
- (d) *a passage; and*
- (e) *a cul de sac; and*
- (f) *a by-pass; and*
- (g) *a bridge or ford; and*
- (h) *a footpath, bicycle path or nature strip; and*
- (i) *any culvert or kerbing*

The RMA defines a 'road' as:

- (a) *any public highway;*
- (b) *any ancillary area;*
- (c) *any land declared to be a road under section 11 or forming part of a public highway or ancillary area;*

As noted, in accordance with legal advice provided to Council, the entire section of land which is to be the subject of any declaration is considered to be a road within the meaning of the LGA.

Should Council decide to declare the right-of-way land to be a Road that is reasonably required for public use and to be open to public traffic under section 204(2) of the LGA, the Road will not become vested in Council as a public highway and will remain in the name of the current registered proprietor. The Road does not need to be included in Council's Register of Public Roads, and Council will only manage the section of road on a purely discretionary basis (and not by way of any statutory duty), while allowing reasonable access requirements to all adjoining properties (particularly where alternative access does not presently exist), and the wider public in general. No property is being acquired by Council as a result of the decision which Council is being invited to make.

Traffic Study

A traffic study of the right-of-way/road was undertaken in July 2019. This has shown (what is considered by officers to be) a 'not insignificant' use of the Road by vehicular traffic. The Trans Traffic Survey shown in **Appendix G** has identified that in the week between 22 July – 29 July 2019 a total of 132 vehicles used the Road.

Additionally, if Council decided it needed further information into the public and private nature of the road an independent traffic consultant could be appointed to provide an expert report. The cost of this service is estimated to be between \$4,000.00 - \$5,000.00.

Previous Council Resolution

At its meeting held on 19 October 2020, Council resolved:

That Council acting under section 204(2) of the *Local Government Act 1989 (Act)* and every other power given to Council enabling it to:

- 1) Resolves that the statutory procedures be commenced under the Act to declare that part of the road in Council's municipal district which is shown coloured pink, green and yellow on the site plan in Appendix A (*section of road*) as being a road that is reasonably required for public use and is to be open to public traffic (*declaration*).
- 2) Directs that under sections 207A(c) and 223 of the Act public notice of the proposal to make the declaration be given in the Herald Sun newspaper (or equivalent) and on Council's website and to those persons who are the owners and occupiers of properties abutting onto, or immediately adjacent to, the section of road.
- 3) Authorises the Chief Executive Officer to undertake the administrative procedures necessary to enable Council to carry out its functions under section 223 of the Act, including if required, the establishment of a Committee of Council to hear any persons who in their written submissions to Council have requested that they be heard in support of their submissions.
- 4) Directs that Council receive a further report prior to Council making a final decision on the matter.

A further report was presented to Council on 26 April 2021 for consideration, with a motion passed to defer the item to a June meeting with a request for a briefing prior to the item being taken back to Council. The matter was presented to Council at the Council Briefing held on 7 June 2021.

As this matter has previously been before Council, it has not been incorporated into the Property Matters report on the meeting agenda and is provided as a report in its own right.

COMMUNICATIONS AND ENGAGEMENT

Consultation

Consultation was undertaken in accordance with Council's Community Engagement Strategy and Governance Rules, in addition to the requirements of the *Local Government Act 1989* (section 223).

Further, preliminary (non-statutory) consultation was previously undertaken by Council with all adjoining and adjacent property owners and occupiers. During this consultation process, Council received an objection from the owner of 143 Station Street, Fairfield (being the registered proprietor of the bulk of the land that comprises the Road) on the grounds that "*the right-of-way belongs to them and they have never given permission for the road to be used by the public*". Furthermore, they have indicated that they may take 'action' against Council to prevent the section of the Road which they own being declared to be a road that is reasonably required for public use and to be open to public traffic.

As will be seen, the remaining responses which Council had received during the preliminary (non-statutory) consultation period were generally in support of the proposal, with one 'neutral' response having been received.

In addition, the owners of the Road's legal representatives had separately lodged a Freedom of Information (FOI) application to Council, with a request to obtain all of Council's internal files on the matter. This application has been completed and the files were provided in accordance with the *Freedom of Information Act 1982*.

For information purposes and completeness only, Councillors are informed that the cumulative effect of the documents contained within and provided pursuant to the FOI application, arguably, could give rise to inferences that could be drawn from the material which has been released. These possible inferences are now commented upon:

- from the FOI applicants' perspective (being those persons who, ultimately, are seeking to resist the making of the section 204(2) declaration because, as they say, it is "*their road*" and that Council has no jurisdiction over it), the material could be used to 'work up' an argument, that Council is acting for an 'improper purpose', in that Council is seeking to exercise its LGA powers to address something that should have been (but was not) properly addressed at the time Council considered the planning permit application under the *Planning and Environment Act 1987*. Despite this possibility, it is considered that Council would not be, and is not, acting for any improper purpose; and
- from the proponent's perspective (being the persons (the owners and occupiers of 104 Arthur Street) who are seeking to avail themselves of the rights which have been conferred by the planning permit (including in relation to access rights over the Road), the material could be used to work up an argument, that Council has negligently given them advice in relation to the status of the Road, both in relation to the basis on which the planning permit was granted, and otherwise in relation to their access rights. Despite this possibility, it is considered that no negligent advice has been given by Council.

Any issues associated with these two points (which are covered under the analysis of each option to this Report) might/could later be used 'against' Council, particularly in the context of, and to assist in making, any challenge against any section 204(2) declaration. Despite this, there is nothing further that Council can presently do in order to 'shore-up' its position in relation to the information which was required to be released pursuant to the FOI Act, and it is considered that section 223 of the LGA has now been satisfied by Council, and that Council is otherwise being invited to act properly in the matter.

Consultation with Council Departments

Council's Transport and Public Places Unit was also consulted regarding the matter, and has no objection to the Proposal, and has otherwise recommended that the offset between the property boundary at 104 Arthur Street and the storage shed presently located within and on the Road land be increased to 4.19m to be consistent with the Planning Permit and the Endorsed Plans for the use and development of 104 Arthur Street.

Consultation and engagement with the community

As already noted, the statutory procedures under the *Local Government Act 1989* require Council to form a preliminary opinion that the road is "*reasonably required for public use and is to be open to public traffic*" (which preliminary opinion Council has already formed based on the initiating resolution already carried) and then to give formal public notice of its preliminary intention to declare the land a road under section 204(2) of the *Local Government Act 1989*, and to invite submissions from affected parties or any other person/s. Submitters have been offered the opportunity to request to be heard by Council (or a Committee of Council) prior to a final decision being made by Council. As also noted, a Committee hearing of all Councillors has already been convened, and submitters have been heard, one with the assistance of legal Counsel (a Barrister).

All submitters may, and have the right to, request to be heard by Council prior to a decision being made to proceed or not to proceed with the Proposal. In addition, all abutting property owners and occupiers have been advised of the Proposal in writing and informed of their right to make a submission, following which, this Report is being presented to Council for a final decision on the matter.

As noted, public notice was given of Council's intention to declare the subject right of way/road as being a road that is "*reasonably required for public use and to be open to public traffic*" in the Herald Sun newspaper and on Council's website on 28 October 2020, in addition all adjoining owners and occupiers were consulted in writing. The public notice period ended on 27 November 2020. Council received 3 written submissions in regard to the Proposal with two parties requesting to be heard by Council in support of their submissions. These 2 submissions were heard by Council at its Hearing of Submissions Committee convened on 29 March 2021. This meeting was live streamed and recorded and is available for viewing online.

Amendments to the Local Government Act 1989

Section 189 (Restriction on power to sell land) of the *Local Government Act 1989* (Act) will be revoked on 1 July 2021 and will be replaced by Section 114 of the *Local Government Act 2020*.

Section 114 of the *Local Government Act 2020* is similar to section 189, however the exemption from compliance with section 223 (the right to make a submission) has been removed.

Because section 223 does not apply under the 2020 Act, from 1 July 2021, any sale of land from a discontinued road must first comply with the community engagement provisions of Council's Community Engagement Policy.

Accordingly, from 1 July 2021 Council will be required to undertake a 2 staged process of first resolving to discontinue a road and sell the land under clause 3 of Schedule 10 of the Act and then propose the sale of the land under section 114 of the 2020 Act

ANALYSIS

Alignment to Council Plan / Council policy

Goal 6 - A well governed Council

Property Assets Management Strategy 2014.

Sale of Minor Council Property Assets Policy 2015.

Environmental Sustainability Considerations

There are no factors in this report which impact upon environmental sustainability considerations.

Climate Emergency

As the climate changes, our city's infrastructure and assets which includes roads will be placed under increasing pressure due to rising urban heat, storm and flood risks. Although the Road is currently unmade and through the proposed declaration it is not expected that this will change at this time, any future development plans will need to be managed to improve the resilience of Council's road assets to climate related impacts.

Equity, Inclusion and Wellbeing Considerations

There are no factors in this report that impact upon equity, inclusion and wellbeing.

Cultural Considerations

There are no factors in this report which impact upon cultural considerations

Economic Development Considerations

The proposed road declaration would formalise rear access and egress provisions for all adjoining property owners fronting either Station Street or Arthur Street, which may create conditions for future economic development within the local area.

Financial and Resource Implications

Financial and resource implications associated with this matter are covered under the analysis of each option.

Legal and Risk Implications

Legal and risks associated with this matter are covered under the analysis of each option.

Operational Impacts

There are no factors in this report that impact upon operational impacts.

DISCUSSION

Council's property portfolio, including roads for which Council is responsible, must meet current service needs, while providing the flexibility to meet future requirements. Roads and reserves, for the most, are set aside in plans of subdivisions for a particular purpose, such as access and drainage. In many cases, these parcels of land are still required for that purpose and need to remain open and available to and accessible by the public, despite some being in the name of a private entity.

The Road land has for the most, been used for 'road purposes' by adjoining property owners/occupiers, including the business tenant of 143 Station Street and the owner/occupiers of 104 Arthur Street, Fairfield. The proposed road declaration would formalise the road status of that part of the Road shown in **Appendix A** and **B** in its current form, providing adjoining and nearby property owners and occupiers (and the general public) with clear rights to use the Road, as well as to recognise the extent and type of past and present use of the Road, and likely future use, even though the Road would remain in the name of the registered proprietors, without there being any vesting in, or acquisition by, Council. It is also considered that the making of the road declaration would contribute to/assist with the orderly and proper planning for the area and encourage the future and enhanced use and development of land.

OPTIONS FOR CONSIDERATION

Option 1 – Abandon the Proposal or Do Nothing

Council could resolve to abandon the Proposal, take no action or make no resolution on the matter. This option would mean that the status quo would remain, with the registered proprietors of the road continuing to claim exclusive private use over the Road to the possible detriment of the general public, including the owners and occupiers of 104 Arthur Street, Fairfield. Their ability to access their rear parking area would continue to be problematic, restricted by obstructions and vehicles, as the registered proprietors of the Road continue to assert their position. This option would also be inconsistent with the plans and permits approved by Council in June 2015.

Importantly, Council (and whilst this is considered to be more theoretical than real and does not bear upon the discretions Council is being invited to exercise) could be held accountable by the owner of 104 Arthur Street with a potential complaint made to the Ombudsman or a legal claim for compensation for the loss of off-street parking. Advice provided by Council's valuer was that, taking into account that 104 Arthur Street does not currently have any legal off-street parking, it would be fair to say that the property having the availability of off-street parking would be considered to be more desirable, and as such could increase the property's value by approximately 5% of the property's market value. A full review and comparison of similar properties in the vicinity would need to be conducted to determine actual figures.

Council may, at some time in the future, resolve to commence the road declaration process.

Option 2 – Proceed with the Statutory Procedures under Section 204(2) of the *Local Government Act 1989* (Recommended)

Council could resolve to proceed and finalise the statutory procedures into the proposed declaration of the right-of-way/road located at the rear of 137-143 Station Street, 100-104 Arthur Street and adjoining 2 Duncan Street, Fairfield under section 204(2) of the *Local Government Act 1989* (shown hatched in **Appendix B**). This would be consistent with the intent of the planning permit approved by Council in June 2015 for the property at 104 Arthur Street, Fairfield, formalising the adjoining property owners and occupiers (and the general public's) rights to use the road, as well as to recognise the extent and type of past and present use of the Road, and the development and higher and better property use potential in the area generally. A declaration by Council of the type proposed would also be consistent with what are considered to be the reasonable access requirements of abutting/adjoining properties and the wider public, as well as in relation to the future development and planning and land use considerations which are likely to attend the subject area.

Should Council employ this option, it may result in a potential complaint made to the Ombudsman or a legal claim for compensation by the registered proprietor of the Road. Council's legal advice on any potential claim for compensation made by the owner of the road (143 Station Street) would be considered a 'weak claim' and would unlikely go in the favour of the applicant, as Council would be exercising its administrative functions to declare the Road reasonably required for public use under 204(2) of LGA, where no vesting of land occurs (i.e. no change in ownership), that is there is no change to the status of the Road other than to formalise the class of persons who may use the Road for reasonably required access purposes.

As the Road would formally convert from the asserted exclusive use of 143 Station Street (and adjoining properties in the subdivision LP114710 (137-145 Station St)) to non-exclusive use, advice provided by Council's valuer is that it would be fair to say that there would be a minor reduction of less than 5% of the property's market value which would be significantly less than the loss of market value of 104 Arthur Street having no off street parking. A full review and

comparison of similar properties in the vicinity would need to be conducted to determine actual figures.

IMPLEMENTATION STRATEGY

Details

- Finalise the statutory process.
- Council to consider the outcome of the statutory process and seek a resolution on the future of the Road.

Communication

- Macquarie Local Government Lawyers.
- Council Transport Management unit.
- Owners and occupiers of adjoining properties.
- Public notification and consultation.

Timeline

It is expected that all relevant actions will be affected within two months of this report

RELATED DOCUMENTS

- *Local Government Act 1989*
- *Local Government Act 2020*
- *Road Management Act 2004*
- Sale of Minor Council Property Assets Policy

Attachments

- Aerial View rear 137-143 Station Street, rear 100-104 Arthur Street and adjoining 2 Duncan Street, Fairfield (**Appendix A**) [↓](#)
- Site Plan rear 137-143 Station Street, rear 100-104 Arthur Street and adjoining 2 Duncan Street, Fairfield (**Appendix B**) [↓](#)
- Cadastral Plan & titles to ROW bound by Arthur Street, Station Street and Duncan Street, Fairfield (**Appendix C**) [↓](#)
- Site photos, Proposed declaration of road adjoining 143 Station Street and 104 Arthur Street, Fairfield (**Appendix D**) [↓](#)
- Hearing of Submissions minutes 29 March 2021 (**Appendix E**) [↓](#)
- Historical titles of ROW bound by Arthur Street, Duncan Street and Station Street, Fairfield (**Appendix F**) [↓](#)
- Trans Traffic Survey - rear 137-143 Station Street, rear 100-104 Arthur Street and adjoining 2 Duncan Street, Fairfield (**Appendix G**) [↓](#)
- Preliminary and Statutory Consultation Responses to the proposed road declaration rear Arthur Street, Station Street and Duncan Street, Fairfield (**Appendix H**) Confidential - enclosed under separate cover
- Road declaration Submission from 143 Station Street, Fairfield (**Appendix I**) Confidential - enclosed under separate cover

DISCLOSURE OF INTEREST

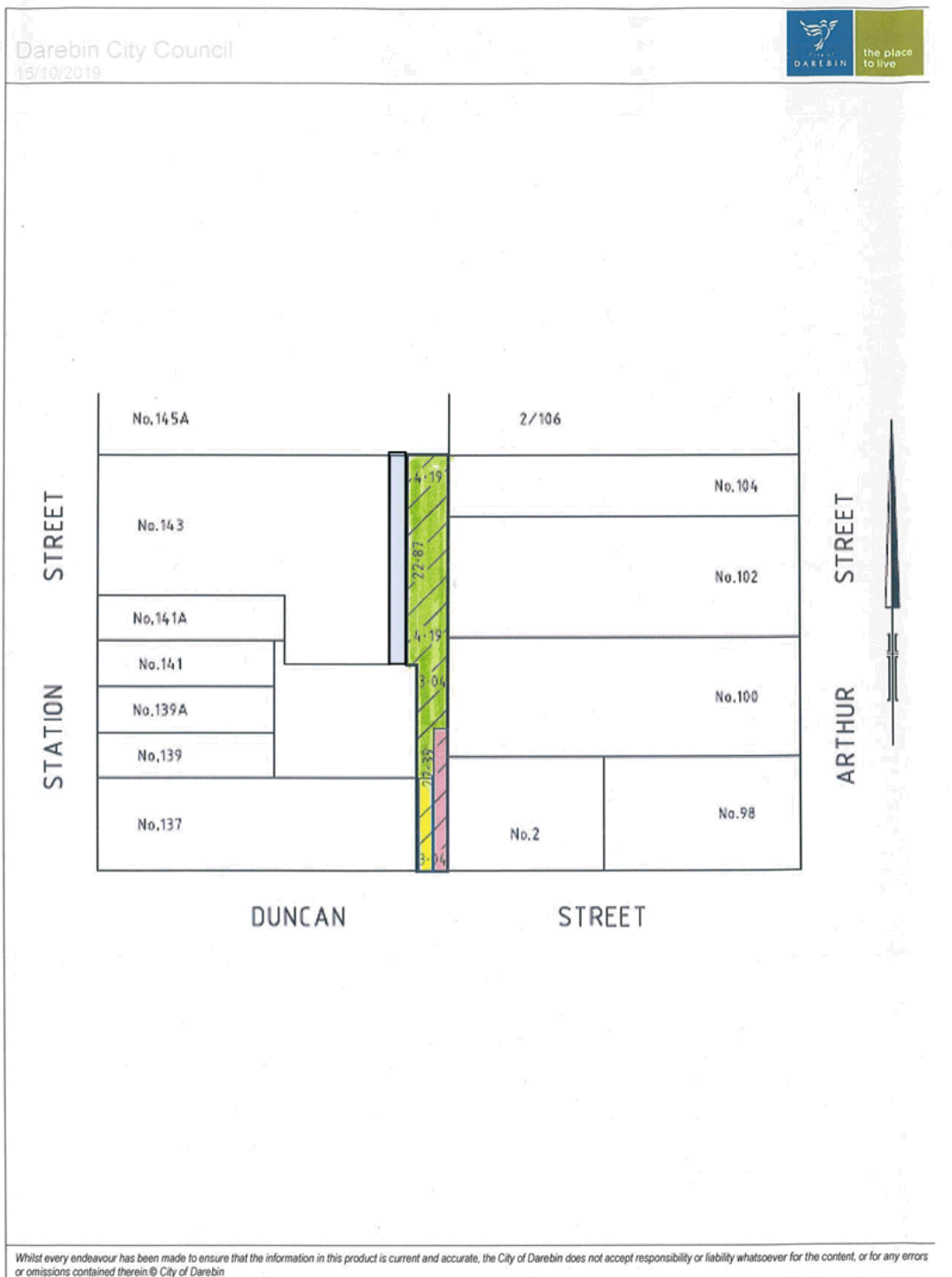
Section 130 of the *Local Government Act 2020* requires members of Council staff and persons engaged under contract to provide advice to Council to disclose any general or material interest in a matter to which the advice relates.

The Officer reviewing this report, having made enquiries with relevant members of staff, reports that no disclosable interests have been raised in relation to this report.

Darebin City Council
8/10/2019



Whilst every endeavour has been made to ensure that the information in this product is current and accurate, the City of Darebin does not accept responsibility or liability whatsoever for the content, or for any errors or omissions contained therein. © City of Darebin



Cadastral Plan & Titles – Right of Way bound by Arthur Street, Station Street and Duncan Street, Fairfield





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REGISTER SEARCH STATEMENT (Title Search) Transfer of Land Act 1958

VOLUME 03499 FOLIO 622

Security no : 124047783426W
Produced 16/10/2013 11:28 am

LAND DESCRIPTION

Lot 1 on Title Plan 911455P (formerly known as part of Lot 56 on Plan of Subdivision 000568).

PARENT TITLES :

Volume 01918 Folio 519 Volume 01969 Folio 649
Created by instrument 0648237 20/04/1911

REGISTERED PROPRIETOR

Estate Fee Simple
Sole Proprietor

ALEXANDER MACKIE YOUNGER of STATION STREET FAIRFIELD
0648237 20/04/1911

ENCUMBRANCES, CAVEATS AND NOTICES

Any encumbrances created by Section 98 Transfer of Land Act 1958 or Section 24 Subdivision Act 1988 and any other encumbrances shown or entered on the plan set out under DIAGRAM LOCATION below.

DIAGRAM LOCATION

SEE TP911455P FOR FURTHER DETAILS AND BOUNDARIES

ACTIVITY IN THE LAST 125 DAYS

NIL

DOCUMENT END

FEIGL & NEWELL
Title Searchers
GPO BOX 2343
Melb 3001
(DX 301)
Ph. 9629 3011



Account: 13500 Order: 15367397

Title 3499/622
Page 1 of 1

TITLE PLAN	EDITION 1	TP 911455P						
LOCATION OF LAND Parish: JIKA JIKA Township: - Section: - Crown Allotment: - Crown Portion: 114 (PT) Last Plan Reference: LP 568 Derived From: VOL. 3499 FOL. 622 Depth Limitation: NIL	Notations ANY REFERENCE TO MAP IN THE TEXT MEANS THE DIAGRAM SHOWN ON THIS TITLE PLAN							
Description of Land/Easement Information ENCUMBRANCES THE EASEMENTS FOR CARRIAGEWAY, DRAINAGE AND SEWERAGE CREATED BY INSTRUMENT No's. 869653 & 869654 (SEE COPY OF SKETCH IN VOL 3499 FOL 622. AND COPY OF CREATIONS ATTACHED.)		THIS PLAN HAS BEEN PREPARED BY LAND REGISTRY, LAND VICTORIA FOR TITLE DIAGRAM PURPOSES COMPILED: Date: 11/06/2008 VERIFIED: A. DALLAS Assistant Registrar of Titles						
<p style="text-align: center;"> LOT 1 STATION STREET DUNCAN STREET 57 56 81 90°00' 1.52 0°00' 17.25 17.25 180°00' 37.19 1.52 270°00' </p>								
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th colspan="2" style="text-align: center;">TABLE OF PARCEL IDENTIFIERS</th> </tr> <tr> <td colspan="2" style="font-size: small;">WARNING: Where multiple parcels are referred to or shown on this Title Plan this does not imply separately disposable parcels under Section 8A of the Sale of Land Act 1962</td> </tr> <tr> <td colspan="2" style="text-align: center;">LOT 1 = LOT 56 (PT) ON LP 568</td> </tr> </table>			TABLE OF PARCEL IDENTIFIERS		WARNING: Where multiple parcels are referred to or shown on this Title Plan this does not imply separately disposable parcels under Section 8A of the Sale of Land Act 1962		LOT 1 = LOT 56 (PT) ON LP 568	
TABLE OF PARCEL IDENTIFIERS								
WARNING: Where multiple parcels are referred to or shown on this Title Plan this does not imply separately disposable parcels under Section 8A of the Sale of Land Act 1962								
LOT 1 = LOT 56 (PT) ON LP 568								
LENGTHS ARE IN METRES	Metres = 0.3048 x Feet Metres = 0.201168 x Links	Sheet 1 of 1 Sheets						



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REGISTER SEARCH STATEMENT (Title Search) Transfer of Land Act 1958

VOLUME 09297 FOLIO 873

Security no : 124047817882U
Produced 18/10/2013 09:34 am

LAND DESCRIPTION

Lot 1 on Title Plan 226317W.
PARENT TITLE Volume 04182 Folio 393
Created by instrument H258568 06/10/1978

REGISTERED PROPRIETOR

Estate Fee Simple
Sole Proprietor
RAILWAY HOLDINGS PTY LTD of 10 DUDLEY STREET IVANHOE VIC 3079
AJ977712M 19/10/2012

ENCUMBRANCES, CAVEATS AND NOTICES

MORTGAGE AJ977713K 19/10/2012
AUSTRALIA AND NEW ZEALAND BANKING GROUP LTD

Any encumbrances created by Section 98 Transfer of Land Act 1958 or Section 24 Subdivision Act 1988 and any other encumbrances shown or entered on the plan set out under DIAGRAM LOCATION below.

DIAGRAM LOCATION

SEE TP226317W FOR FURTHER DETAILS AND BOUNDARIES

ACTIVITY IN THE LAST 125 DAYS

NIL

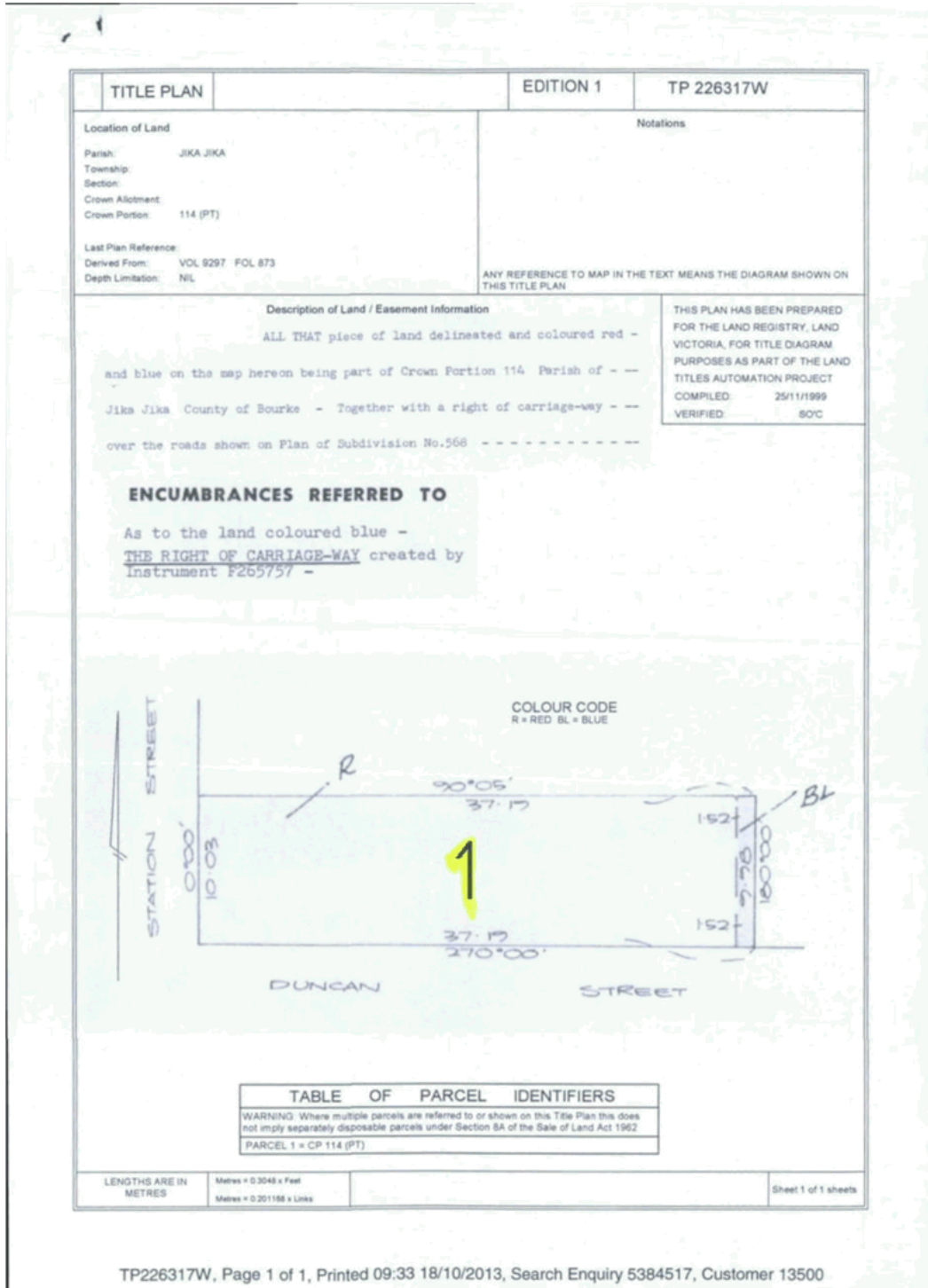
DOCUMENT END

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GPO BOX 2343
Melb 3001
(DX 301)
Ph. 9629 3011



Account: 13500 Order: 15384517

Title 9297/873
Page 1 of 1



9.40
F265757
52
32.00 G RT

REGD F265757

9-40 739173 APR-20 CONNIM VELIK & EMANUEL
VICTORIA

9027/732 MADE AVAILABLE TO ISSUE TO
CREATION OF EASEMENT
PHILLIPS Fox & Co.
under Attached 11/1/74
Commercial Bank of Australia Ltd.

4182-393 (P1)
TO
9027-732 (VH)
20/5/74
SK. 114
21/1/74
21/5/74
103375 25000
LE D 1012***4150C

CH 4182-393
MADE AVAILABLE TO ISSUE TO
COMMERCIAL BANK OF AUSTRALIA LTD.

WILLIAM POPPINS Furniture Retailer and JANE POPPINS Married Woman both of 1543 The Boulevard Kew being registered as the proprietors of an estate in fee simple in the land secondly hereinafter described subject to the encumbrances notified hereunder IN CONSIDERATION of the sum of THREE HUNDRED DOLLARS (\$300.00) paid to them by SPRING NOMINEES PTY. LIMITED formerly of 34 Arcoona Road, Caulfield but now of 4 Prospect Hill Road, Camberwell DO HEREBY TRANSFER AND GRANT unto the said SPRING NOMINEES PTY. LIMITED its assignees and successors in title the registered proprietor or proprietors for the time being of ALL THOSE pieces of land more particularly described in Certificate of Title Volume 4164 Folio 706, Volume 4164 Folio 707, Volume 4164 Folio 708 and Volume 3581 Folio 075 a right of carriageway over the land coloured red on the map endorsed hereon being part of Crown Portion 114 Parish of Jika Jika and being part of the land more particularly described in Certificate of Title Volume 4182 Folio 393.

DATED this 24th day of March. 1974.

SIGNED in Victoria by the said)
WILLIAM POPPINS in the presence of:)
William Poppins

SIGNED in Victoria by the said)
JANE POPPINS in the presence of:)
Jane Poppins

THE COMMON SEAL of SPRING NOMINEES)
PTY. LIMITED was hereunto affixed)
in the presence of:)

Henry Spring Director:
[Signature] Secretary:

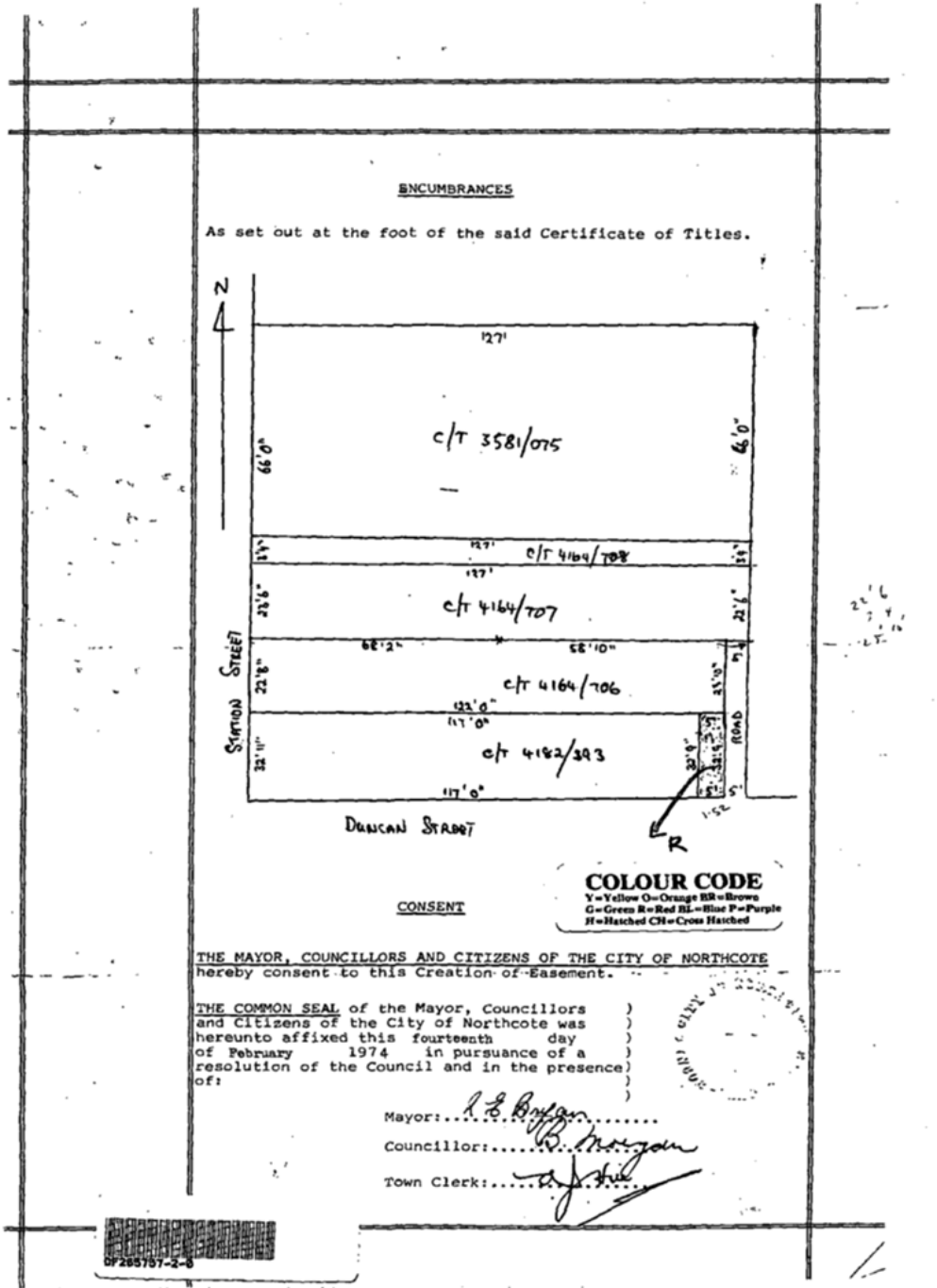
THE COMMON SEAL OF SPRING NOMINEES PTY. LIMITED

9027/732
20/5/74


9027/732

DF265757-1-3

F265757, Page 1 of 6, Printed 13:54 16/10/2013, Search Enquiry 5370022, Customer 13500



F265757. Page 3 of 6, Printed 13:54 16/10/2013, Search Enquiry 5370022, Customer 13500



Department of
Sustainability
and Environment

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REGISTER SEARCH STATEMENT (Title Search) Transfer of Land Act 1958

VOLUME 09278 FOLIO 548

LAND DESCRIPTION
Road R1 on Plan of Subdivision 114710.
PARENT TITLE Volume 09027 Folio 732
Created by instrument H084696 23/05/1978

REGISTERED PROPRIETOR
Estate Fee Simple
TENANTS IN COMMON
As to 1 of a total of 3 equal undivided shares
Sole Proprietor
TAXIARHOULA ATHANASIS of 52 WRIGHT STREET MIDDLE PARK 3206
As to 1 of a total of 3 equal undivided shares
Sole Proprietor
CONSTANTINOS ATHANASIS of 10 EDDYS GROVE BENTLEIGH 3204
As to 1 of a total of 3 equal undivided shares
Sole Proprietor
EFSTRATIOS ATHANASIS of 6 AUSTIN STREET BENTLEIGH 3204
U849842S 01/07/1997

ENCUMBRANCES, CAVEATS AND NOTICES

Any encumbrances created by Section 98 Transfer of Land Act 1958 or Section 24 Subdivision Act 1988 and any other encumbrances shown or entered on the plan or imaged folio set out under DIAGRAM LOCATION below.

DIAGRAM LOCATION
SEE LP114710 FOR FURTHER DETAILS AND BOUNDARIES


ACTIVITY IN THE LAST 125 DAYS

NIL

DOCUMENT END

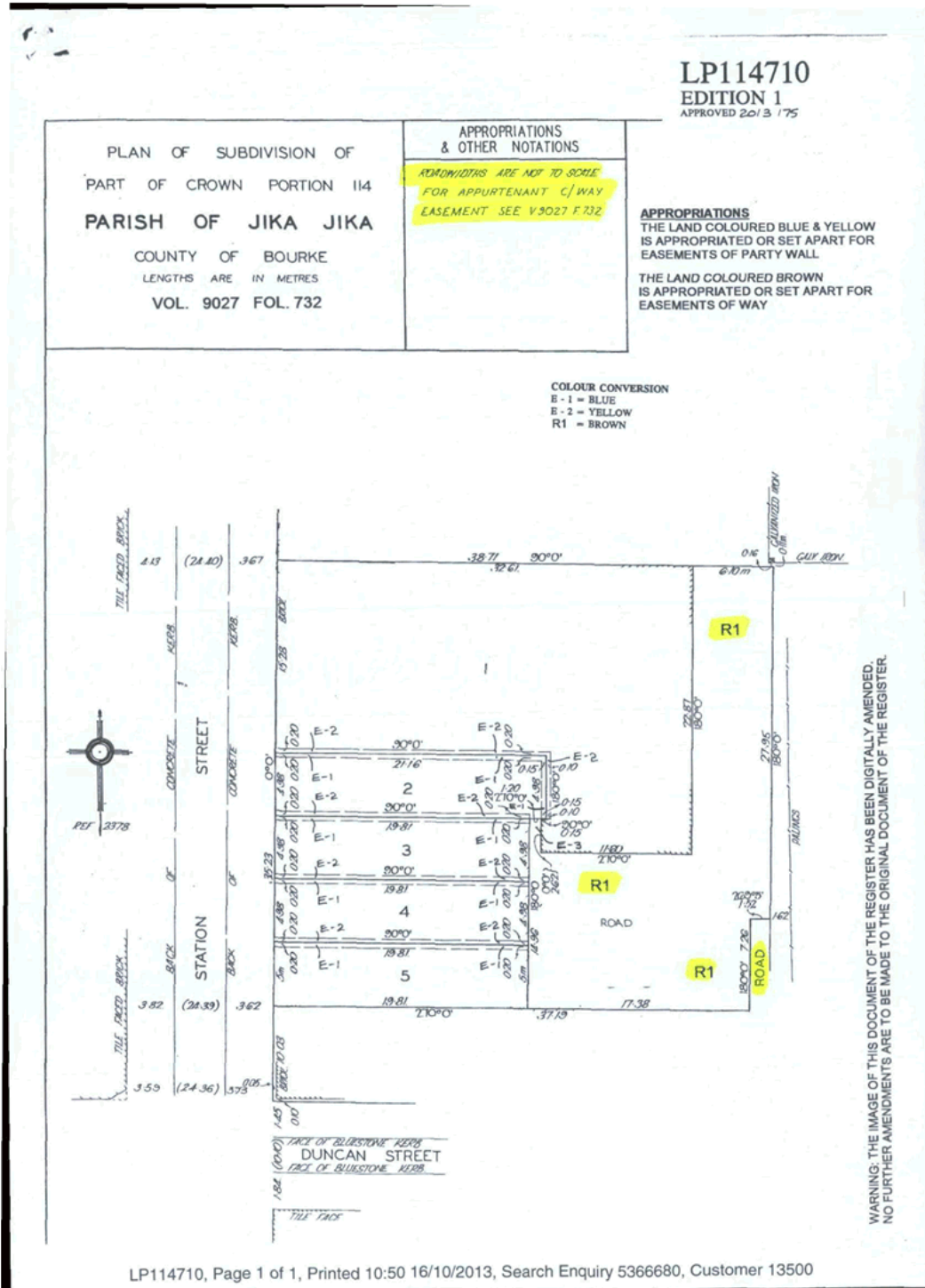
Security no : 124047782063D
Produced 16/10/2013 10:52 am

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Melb 3001
(DX 301)
Ph. 9629 3011



Account: 13500 Order: 15366680

Title 9278/548
Page 1 of 1



**Proposed declaration of road adjoining Arthur Street, Station Street and
Duncan Street, Fairfield - Section 204(2) of the *Local Government Act 1989***

Photographs of the subject site

View of road from Duncan Street



March 2017



June 2019



August 2020 – shipping container put on the land



August 2020 – Dumped rubbish accumulating behind the shipping container



March 2021





the place
to live

MINUTES OF THE HEARING OF SUBMISSIONS COMMITTEE MEETING

Held on Monday 29 March 2021

Released to the public on Thursday 1 April 2021

LIVE STREAMING OF THE HEARING OF COMMITTEE MEETING WAS MADE
AVAILABLE ON COUNCIL'S INTERNET SITE.

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HEARING OF SUBMISSIONS COMMITTEE MEETING MINUTES

29 MARCH 2021

**MINUTES OF THE MEETING OF THE HEARING OF SUBMISSIONS
COMMITTEE OF THE DAREBIN CITY COUNCIL HELD AT PRESTON
TOWN HALL,
284 GOWER STREET PRESTON ON MONDAY 29 MARCH 2021**

THE MEETING OPENED AT 4.01PM

1. PRESENT

Councillors

Cr. Lina Messina (Mayor) (Chairperson)
Cr. Gaetano Greco (Deputy Mayor)
Cr. Tom Hannan (Arrived 4.09 pm)
Cr. Tim Laurence
Cr. Susanne Newton
Cr. Susan Rennie
Cr. Julie Williams

Council Officers

Jodie Watson - General Manager Governance & Engagement
Matthew Gould – Senior Property Services Officer
Stephen Mahon - Coordinator Council Business
Georgina Steele - Council Business Officer

2. APOLOGIES

Apologies were received from Cr. Dimitriadis and Cr. McCarthy

3. DISCLOSURES OF CONFLICTS OF INTEREST

Nil

**4. CONFIRMATION OF THE PREVIOUS HEARING OF
SUBMISSIONS COMMITTEE MEETING**

Nil

5. CONSIDERATION OF REPORTS

5.1 PROPOSED DISCONTINUANCE OF THE RIGHT OF WAY/ROAD ADJOINING THE REAR OF 1 TO 11 MERRILANDS ROAD, 4 TO 10 HUGHES PARADE AND 12 ASQUITH STREET, RESERVOIR

EXECUTIVE SUMMARY

The purpose of this report is to seek the Hearing of Submissions Committee's consideration of the submissions made on the proposed discontinuance and sale of the right of way/road adjoining the rear of 1 to 11 Merrilands Road, 4 to 10 Hughes Parade and 12 Asquith Street, Reservoir.

At its meeting on 17 August 2020, Council resolved to commence statutory procedures under section 206 and clause 3 of Schedule 10 of the *Local Government Act 1989* regarding the proposed discontinuance and sale of the right of way/road adjoining the rear of 1 to 11 Merrilands Road, 4 to 10 Hughes Parade and 12 Asquith Street, Reservoir.

Public notice was given of Council's intention to discontinue and sell the subject road in the Herald Sun newspaper and on Councils website on 31 August 2020, in addition all adjoining owners and occupiers were consulted in writing. The public notice period ended on 30 September 2020. Council received 4 written submissions in regard to the proposal with 2 requesting to be heard by Council in support of their submission.

It is noted that the role of the Hearing of Submissions Committee is only to 'hear' and receive submissions. There are no options for consideration, or analysis of submissions included in this report.

Following the Hearing of Submissions Committee meeting, a further report in relation to the matter will be provided to Council at a later date seeking a final resolution on the matter.

The following persons addressed the Committee in support of their submissions

Mr Tsang Mang Kin
Mr Anthony Cappola

Recommendation

That Council:

- (1) Receives the written and verbal submissions.
- (2) Thanks all submitters and presenters for addressing the Committee in support of their written responses.
- (3) Receives a report to 26 April 2021 Council Meeting as part of Council's deliberations in considering the proposed discontinuance and sale of the right of way/road adjoining the rear of 1 to 11 Merrilands Road, 4 to 10 Hughes Parade and 12 Asquith Street, Reservoir.

HEARING OF SUBMISSIONS COMMITTEE MEETING MINUTES

29 MARCH 2021

Committee Decision

MOVED: Cr. S Rennie
SECONDED: Cr. G Greco

That Council:

- (1) Receives the written and verbal submissions.
- (2) Thanks all submitters and presenters for addressing the Committee in support of their written responses.
- (3) Receives a report to 26 April 2021 Council Meeting as part of Council's deliberations in considering the proposed discontinuance and sale of the right of way/road adjoining the rear of 1 to 11 Merrilands Road, 4 to 10 Hughes Parade and 12 Asquith Street, Reservoir.

CARRIED UNANIMOUSLY

HEARING OF SUBMISSIONS COMMITTEE MEETING MINUTES

29 MARCH 2021

5.2 PROPOSED ROAD DECLARATION REAR 137-143 STATION STREET, 100-104 ARTHUR STREET AND ADJOINING 2 DUNCAN STREET, FAIRFIELD

EXECUTIVE SUMMARY

The purposed of this report is to seek the Hearing of Submissions Committee's consideration of the submissions made on the proposed declaration of the road right-of-way/road located at the rear of 137-143 Station Street, 100-104 Arthur Street and adjoining 2 Duncan Street, Fairfield, under section 204(2) of the *Local Government Act 1989* (the Act) as being a road that is "*reasonably required for public use and to be open to public traffic*".

At its meeting on 19 October 2020, Council resolved to commence statutory procedures under sections 204(2), 207A(c) and 223 of the *Local Government Act 1989* regarding the proposed declaration of the road right-of-way/road located at the rear of 137-143 Station Street, 100-104 Arthur Street and adjoining 2 Duncan Street, Fairfield.

Public notice was given of Council's intention to declare the subject right of way/road as being a road that is "*reasonably required for public use and to be open to public traffic*" in the Herald Sun newspaper and on Councils website on 28 October 2020, in addition all adjoining owners and occupiers were consulted in writing. The public notice period ended on 27 November 2020. Council received 2 written submissions in regard to the proposal with both parties requesting to be heard by Council in support of their submission.

It is noted that the role of the Hearing of Submissions Committee is only to 'hear' and receive submissions. There are no options for consideration, or analysis of submissions included in this report.

Following the Hearing of Submissions Committee meeting, a further report in relation to the matter will provided to Council at a later date seeking a final resolution on the matter.

The following persons addressed the Committee in support of their submissions

Ms Jane Sharp (Representative of owners of 143 Station Street, Fairfield)
Mr George Ryan (Representative of owners of 104 Arthur Street, Fairfield)

HEARING OF SUBMISSIONS COMMITTEE MEETING MINUTES

29 MARCH 2021

Recommendation**That Council:**

- (1) Receives the written and verbal submissions.
- (2) Thanks all submitters and presenters for addressing the Committee in support of their written responses.
- (3) Receives a report to the 26 April 2021, Council Meeting as part of Council's deliberations in considering the proposed declaration of the road right-of-way/road located at the rear of 137-143 Station Street, 100-104 Arthur Street and adjoining 2 Duncan Street, Fairfield, under section 204(2) of the *Local Government Act 1989* as being a road that is "*reasonably required for public use and to be open to public traffic*".

Committee Decision

MOVED: Cr. S Rennie
SECONDED: Cr. T Laurence

That Council:

- (1) Receives the written and verbal submissions.
- (2) Thanks all submitters and presenters for addressing the Committee in support of their written responses.
- (3) Receives a report to the 26 April 2021, Council Meeting as part of Council's deliberations in considering the proposed declaration of the road right-of-way/road located at the rear of 137-143 Station Street, 100-104 Arthur Street and adjoining 2 Duncan Street, Fairfield, under section 204(2) of the *Local Government Act 1989* as being a road that is "*reasonably required for public use and to be open to public traffic*".

CARRIED UNANIMOUSLY

HEARING OF SUBMISSIONS COMMITTEE MEETING MINUTES

29 MARCH 2021

6. CLOSE OF MEETING


The meeting closed at 4.33pm.

**PLAN OF SUBDIVISION
OF PART OF CROWN PORTION 113&114
PARISH OF JIKA JIKA
COUNTY OF BOURKE**

V 1515 F 976
Measurements are in Feet & Inches
Conversion Factor
FEET X 0.3048 = METRES

COLOUR CODE
BR=BROWN

STREET NAME AMENDED
FROM RAILWAY PLACE
TO WINGROVE STREET
CORR. 40/31972

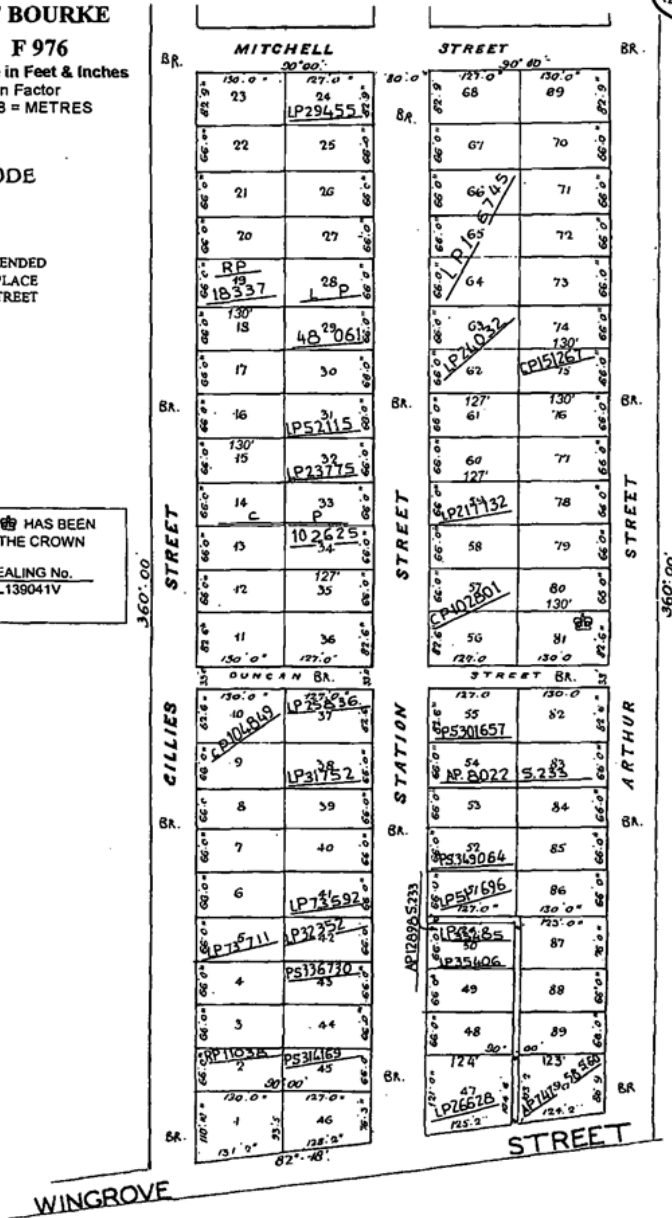
LAND SHOWN THIS  HAS BEEN
TRANSFERRED TO THE CROWN

LOT No.	DEALING No.
81 (PT.)	L138041V

WARNING: THE IMAGE OF THIS PLANDOCUMENT HAS
BEEN DIGITALLY AMENDED. NO FURTHER AMENDMENTS
ARE TO BE MADE TO THE ORIGINAL PLANDOCUMENT.

LP 568
EDITION 1

Stamp
12.3.1884



DATED October 1918.

A. N. YOUNGER
- to -
I. H. KERSLAKE.

T R A N S Y R R.

HENRY & PIERING,
Solicitors,
60 Market Street,
Melbourne.

MEMORIAL OF INSTRUMENT.

NATURE OF INSTRUMENT	TIME OF ITS PROTECTION FOR REGISTRATION	TO WHOM GIVEN	NUMBER OR SYMBOL THEREON
Transfer as to part and Creation of Easement	THE 30 th DAY OF October 1918	To Leonard Noad Kerslake.	869654

N. R. Sweeney
ASSISTANT REGISTRAR OF TITLES.

30th day THAT A MEMORIAL OF THE WITHIN INSTRUMENT WAS ENTERED AT THE TIME
LAST ABOVE MENTIONED IN THE REGISTER BOOK VOL 5499 FOL 699622.

N. R. Sweeney
ASSISTANT REGISTRAR OF TITLES.

0869654-1-1

0869654, Page 2 of 2, Printed 13:54 16/10/2013, Search Enquiry 5370027, Customer 13500

1914309

COLOUR CODE
 Y-Yellow BR-Brown G-Green
 R-Red BL-Blue P-Purple
 H-Hatched CH-Cross Hatched

869653

Rigby & Fielding,
 VICTORIA.

OFFICE OF TITLES
 30 OCT 1918

FREE
 T.O.
 T.O.
 T.O.

ccpa?

TRANSFER of LAND.

I, ALEXANDER MACKIE YOUNGER formerly of Station Street Fairfield but now of Fairfield Hall North Road Caulfield Builder being registered as the proprietor of an estate in fee simple in the land hereinafter described subject to the encumbrances notified hereunder in consideration of the sum of Five hundred and fifty pounds paid to me by HORATIO ROWLAND of 95 Station Street Fairfield Tobaccoist DO HEREBY TRANSFER to the said Horatio Rowland A 1 1 my estate and interest in ALL THAT piece of land being part of Crown Portion One hundred and fourteen Parish of Jika Jika County of Bourke and being that part of Lot Fifty-six on Plan of Subdivision Number 568 lodged in the Office of Titles delineated and colored red and blue on the map drawn hereon Together with the use of the land colored yellow on the said map for the purposes of a party wall which is now or may be hereafter erected thereon -- Reserving to myself and my transferees registered proprietor or proprietors for the time being of the said land colored yellow the use and enjoyment of the land colored blue for the purposes of a party wall which is now or may be hereafter erected thereon Together with a right of carriage-way and a right of drainage and the right to lay and relay pipes for drainage and sewerage through over and along the land colored brown on the said map drawn hereon, and together with all appurtenant rights.

DATED the *sixteenth* day of *October* One thousand nine hundred and eighteen.

SIGNED by the said ALEXANDER MACKIE YOUNGER in the State of Victoria in the presence of: *et in Younger*

SIGNED by the said HORATIO ROWLAND in the State of Victoria in the presence of: *Horatio Rowland, Clerk*

3097 St. Clk. 3095 St. Clk.

ENCUMBRANCES REFERRED TO, *By pt lot 56 on st 505*
2 pt br 1000
at 1000 John C. Brown
by Co. no. 1000 and 11
Car. no. 90 brown
by pt wall yellow
on address St. no. 1000
Shuttle Express

STATION STREET
 22' 8\"/>

DUNCHIN STREET
 13' 2\"/>

127' 0" 84' 0" E
 68' 2" 58' 53" W 58' 0" N 53' 10" E
 122' 0" 70' 0" N 10' 0" W

32' 0" 23' 30" 23' 30" 5' 6"

11

0869653-1-8

0869653, Page 1 of 2, Printed 13:54 16/10/2013, Search Enquiry 5370026, Customer 13500

DATED October 1918

FRANKS F. R.

HOSATIO HOWLAND.

- to -

A. M. YOUNGER

REGISTRAR

RIGBY & FRIDING,
Solicitors,
60 Market Street,
Melbourne.

MEMORIAL OF INSTRUMENT

NATURE OF INSTRUMENT	TIME OF REGISTRATION FOR	TO WHOM GIVEN	NUMBER OR SYMBOL THEREON
Power as to part and Creation of Easement	30 th October 1918	To Horatio Howland	869653

[Signature]
ASSISTANT REGISTRAR OF TITLES

I HEREBY CERTIFY THAT A MEMORIAL OF THE WITHIN INSTRUMENT WAS ENTERED AT THE TIME LAST ABOVE MENTIONED IN THE REGISTER BOOK VOLS 3545 3499 708831 699622

[Signature]
ASSISTANT REGISTRAR OF TITLES

0869653-1-8

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TRANS TRAFFIC SURVEY

T. 1300 82 88 82 - F. 1300 83 88 83 - E. traffic@trafficsurvey.com.au - W. www.trafficsurvey.com.au

AUTOMATIC COUNT SUMMARY

Street Name :	Private Road On Duncan Street	Location :	Between Arthur Street and Station Street
Suburb :	Fairfield	Start Date :	00:00 Mon 22/July/2019
Metrocount ID	FM15TR57	Finish Date :	00:00 Mon 29/July/2019
Site ID Number :	7889	Speed Zone :	50 km/h
Prepared By :	Vo Son Binh	Email:	binh@trafficsurvey.com.au

GPS information	Lat 37° 46' 37.00 South Long 145° 1' 8.50 East	Direction of Travel	
Traffic Volume : (Vehicles/Day)	Weekdays Average	Northbound	Southbound
	7 Day Average	21	11
Weekday Peak hour starts	AM 06:00	18	9
	PM 13:00	3	2
Speeds : (Km/Hr)	85th Percentile	2	1
	Average	6.0	3.9
Classification % :	Light Vehicles up to 5.5m	5.8	3.6
		100.0%	100.0%

Location

Load Google Map (internet required)
(Latitude, Longitude) -37.776945, 145.019029

Speed Data Speed Graph Speed Bin
Volume Data Volume Graph Classification



QUALITY ASSURED COMPANY BY ISO 9001:2015
OH&S SYSTEM CERTIFIED TO ISO 4801:2001
ENVIRONMENTAL MANAGEMENT SYSTEM CERTIFIED TO ISO14001:2015

AUTOMATIC COUNTER SUMMARY AND DATA SHEET



Site Private Road On Duncan Street

Direction Combined

[Back to Site Summary Page](#)

Day Date	Monday 22/07/2019		Tuesday 23/07/2019		Wednesday 24/07/2019		Thursday 25/07/2019		Friday 26/07/2019		Saturday 27/07/2019		Sunday 28/07/2019		7 days		Weekday		Weekend	
	AM Peak 06:00	PM Peak 14:00	09:00	14:00	06:00	13:00	07:00	12:00	06:00	14:00	07:00	12:00	08:00	12:00	Total	Average	Total	Average	Total	Average
00:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
01:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
02:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
03:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
04:00	1	0	0	0	0	0	0	0	0	0	0	0	0	1	0	1	0	0	0	0
05:00	1	0	0	0	0	0	0	0	0	0	0	0	0	1	0	1	0	0	0	0
06:00	2	3	3	3	3	3	1	1	3	3	3	1	1	15	2	13	3	2	1	1
07:00	0	2	1	2	2	5	2	2	3	3	3	2	2	16	2	13	3	3	2	2
08:00	2	1	2	2	2	2	2	2	3	2	2	2	2	14	2	10	2	4	2	2
09:00	0	5	3	3	3	3	0	2	2	2	1	1	1	11	2	10	2	1	1	1
10:00	1	0	1	2	1	2	1	2	1	1	1	1	1	7	1	5	1	2	1	1
11:00	0	1	0	4	3	4	4	3	3	3	3	2	2	16	2	11	2	5	3	3
12:00	1	1	1	2	1	2	2	2	1	2	2	2	2	9	1	5	1	4	2	2
13:00	2	1	1	5	0	5	0	0	0	0	0	0	0	10	1	8	2	2	1	1
14:00	3	4	1	1	1	1	1	1	3	1	3	0	0	12	2	12	2	2	0	0
15:00	0	0	0	2	1	1	1	1	1	1	0	0	0	4	1	4	1	0	0	0
16:00	0	0	0	0	0	0	0	0	1	1	0	0	0	2	0	2	0	0	0	0
17:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
18:00	0	1	1	0	0	0	0	0	0	0	0	0	0	2	0	1	0	1	1	1
19:00	1	3	3	2	1	1	1	0	1	1	0	0	0	8	1	8	2	0	0	0
20:00	1	1	1	0	0	0	0	0	0	0	0	0	0	2	0	2	0	0	0	0
21:00	1	1	1	0	0	0	0	0	0	0	0	0	0	2	0	2	0	0	0	0
22:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
23:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Total	16	24	25	21	22	21	12	12	22	12	12	12	12	132	17	108	21	24	14	0.00%
% Heavy	0.00%	0.00%	0.00%	0.00%	9.09%	0.00%	0.00%	0.00%	9.09%	0.00%	0.00%	0.00%	0.00%	1.52%	1.85%	0.00%	0.00%	0.00%	0.00%	0.00%

8.7 GOVERNANCE REPORT - JUNE 2021**Author:** Coordinator Council Business**Reviewed By:** General Manager, Governance and Engagement

EXECUTIVE SUMMARY

The matters covered under Governance Report for the month of June 2021 are:

- Summary of Advisory Committees, Councillor Briefing and other informal meetings of Councillors;
- Reports by Mayor and Councillors;
- Responses to the questions taken on notice during Public Question Time at the Council Meetings held on 24 May 2021;
- Summary Report of Hearing of Submissions Committee meetings held on 19 May 2021 and 31 May 2021;
- Bundoora Homestead Board of Management Annual Report 2019-20;
- Audit and Risk Committee Bi-annual Report and Minutes from 14 December 2020 and 22 March 2021;
- Community Advisory Committee (CAC) and Community Reference Groups (CRG) Model Terms of Reference;
- Councillor Support and Expense Policy 2021;
- Setting of Mayoral and Councillor Allowances for 2020-24 term

Officer Recommendation

That Council:

1. Notes the Governance Report – June 2021
2. Notes the summary of Advisory Committees, Councillor Briefings and other Informal Meetings of Councillors at **Appendix A** to this report, for incorporation in the minutes of this meeting.
3. Notes that reports by Mayors and Councillors submitted prior to the meeting and circulated to Councillors, will be incorporated in the minutes of this meeting.
4. Notes the responses to the questions taken on notice during Public Question Time at the Council meetings held on 24 May 2021, at **Appendix B** to this report.
5. Notes the Reports of Standing Committees – Summary Reports of Hearing of Submissions Committee meetings held on 19 May 2021 and 31 May 2021 at **Appendix C** to this report;
6. Notes the Bundoora Homestead Board of Management Annual Report for the Financial Year 2019-20 at **Appendix D** to this Report.
7. Notes and receives the Audit and Risk Committee Biannual Report at **Appendix E** and the summary of minutes of the Audit Committee Meetings held on 14 December 2020 and 22 March 2021 at **Appendix F** to this Report.
8. Endorses the Community Advisory Committee (CAC) and Community Reference Groups (CRG) Model Terms of Reference as provided at **Appendix G** to this Report.

9. Notes that each Advisory Committee will present their 'completed' template Model Terms of Reference to Council over the next 3 months.
 10. Adopts the Councillor Support and Expense Policy 2021 at **Appendix H** to this Report.
 11. Having complied with the requirements of sections 74 and 223 of the Local Government Act 1989, and having considered the one submission received, set the Councillor and Mayoral allowances for the 2020-2024 Council term at the top of the Category 3 range, currently being: \$100,434 per annum for the Mayor and \$31,444 per annum for Councillors.
-

BACKGROUND / KEY INFORMATION

In accordance with Council's Governance Rules 2020, the agenda for each Ordinary Meeting is required to list certain governance / administrative matters in addition to other specified items. These include the Reports of Standing Committees (for example the Hearing of Submissions Committee), Summary of Meetings (for example Briefings, Advisory Committee), Responses to Public Questions taken on notice and reports by Mayor and Councillors

Instead of having multiple reports for these governance / administrative matters on each agenda, it is considered appropriate to consolidate these matters in one single standing report to provide a single reporting mechanism for a range of statutory compliance, transparency and governance matters.

This is in accordance with best practice, good governance principles, transparent and accountable reporting of governance activities and to ensure compliance with the requirements of the Act, Council's Governance Rules and related regulations. This report additionally incorporates matters including but not limited to reporting of advisory committees, items relating to the delegation of Council powers, policy and strategy reporting, and the reporting on Councillors expenses.

COMMUNICATIONS AND ENGAGEMENT

Nil

ANALYSIS

Alignment to Council Plan / Council policy

Goal 6 - A well governed Council

Environmental Sustainability Considerations

Nil

Climate Emergency

Nil

Equity, Inclusion and Wellbeing Considerations

Nil

Cultural Considerations

Nil

Economic Development Considerations

Nil

Financial and Resource Implications

Nil

Legal and Risk Implications

This report fulfils legislative governance obligations, to provide transparent and accountable reporting of governance activity.

DISCUSSION

The matters covered under Governance Report for the month of June 2021 are:

Summary of Advisory Committees, Councillor Briefing and other informal meetings of Councillors

In accordance with Council's Governance Rules 2020 for any meeting of an Advisory Committee established by Council attended by at least one Councillor or a scheduled or planned meeting to discuss the business of Council or to brief Councillors, and which is attended by at least half of the Councillors and one member of Council staff and which is not a Council meeting, Delegated Committee meeting or Community Asset Committee meeting the Chief Executive Officer must ensure that a summary of the meeting is:-

- a) Tabled at the next convenient Council meeting; and
- b) Recorded in the minutes of that Council meeting.

The summary of the meeting should include a) the time, date and location of the meeting, b) the Councillors in attendance, c) the topics discussed, d) the positions of Council officers in attendance, e) the organisation that any attendees external to council are representing and f) any conflicts of interest declared, including the reason.

A Summary of the following Advisory Committees, Councillor Briefings or other Informal Meetings of Councillors are attached at **Appendix A** to this Report:

- Audit and Risk Committee – 14 December 2020
- Audit and Risk Committee – 22 March 2021
- Councillor Briefing Session – 31 May 2021
- Councillor Briefing Session – 7 June 2021
- Stakeholder Engagement – 7 June 2021
- Darebin Disability Advisory Committee – 7 June 2021
- Councillor Briefing Session – 15 June 2021

Reports by Mayor and Councillors

The Mayor and Councillors submit their monthly report by 4.00pm on the day of each Ordinary Council Meeting, detailing their attendance at various functions and activities since the last Council Meeting. Reports submitted by Mayor and Councillors will be recorded in the minutes of this meeting.

Responses to Public Questions taken On Notice – Council meeting 24 May 2021

Pursuant to the Councils Governance Rules the response to a question from the public taken on notice must be recorded in the minutes of the next Ordinary Council meeting. Written responses have been provided to the questions taken on notice at the Council meeting held on 24 May 2021 and are included at **Appendix B** to this report.

Reports of Standing Committees – Hearing of Submissions Committee – 19 May 2021 and 31 May 2021

The Hearing of Submissions Committee is a Delegated Committee of Council appointed, pursuant to section 63 of the *Local Government Act 2020* (the Act), to exercise Council's powers, functions and duties relating to the hearing of submissions received by Council in accordance with Section 223 of the Local Government Act 1989

Meetings of the Hearing of Submissions Committee were held on 19 May 2021 and 31 May 2021. Summary reports of the meetings are attached at **Appendix C** to this report. The minutes of the meetings, incorporating the reports considered by the Committee, have been circulated to Councillors and are available on Council website

Bundoora Homestead Art Centre Board of Management Annual Report 2019-20

The Bundoora Homestead Board of Management was a Special Committee established pursuant to section 86 of the Local Government Act 1989 to manage the operation of Bundoora Homestead Art Centre, the public art gallery within the City of Darebin.

In March 2020 a report was tabled at Council with proposed change to the governance structure of the Board of Management, in response to the amendments to the Local Government Act, and Council's concurrent review of its advisory committee model.

On 6 April 2020 Council endorsed the recommendation to discontinue the Bundoora Homestead Board and reform this group as an Art & Heritage Advisory Panel. Annual Report 2019-20 signifies the final year of operation of the Bundoora Homestead Board of Management.

Bundoora Homestead Board of Management Annual Report for the 2019/2020 financial year is attached at **Appendix D** to this Report.

The Board's Annual Report outlines highlights, exhibitions, Darebin Art Collection acquisitions, key statistics, financial overview and other outcomes from July 2019 until the Board was dissolved in April 2020.

Council is requested to note the Bundoora Homestead Board of Management Annual Report for the 2019/2020 financial year and refer any specific questions to the Art and Collections Unit.

Audit and Risk Committee Bi-annual Report

The Audit and Risk Committee is a committee established in accordance with section 53 and 54 of the Local Government Act 2020 (the Act) to assist Darebin City Council (Council) in fulfilling its responsibilities relating to external financial and performance reporting, risk and financial management, corporate governance, internal control systems and providing advice to drive continuous improvement.

The Audit and Risk Committee's role is to report to the Council and provide appropriate advice and recommendations on matters relevant to its Charter in order to facilitate decision making by the Council in relation to the discharge of its responsibilities.

This biannual report provides a summary of the activities, issues and related recommendations of the Audit and Risk Committee between December 2020 to May 2021 (**Appendix E**). This report meets the reporting requirements to Council as mandated by the Local Government Act 2020 (LGA) pursuant to section 54(5) and importantly provides Council with a summary of the matters that the Audit and Risk Committee has addressed in the reporting period in discharging its responsibilities under its Charter. It is the first such report under the new Local Government Act.

The summary minutes for the Audit and Risk Committee meetings held in December 2020 and March 2021 are provided **at Appendix F** to this Report for transparency to both Council and the Darebin community.

Upon Council noting of this report, the summary minutes of the Audit and Risk Committee will be made available on Council's website against the Audit and Risk Committee information.

The next report on the Audit and Risk Committee will be reported to Council in December 2021.

Advisory Committee Terms of Reference (TOR) Review

This report presents the finalised model Terms of Reference (ToR) for Council endorsement.

The development of the model ToR originated from the review undertaken in 2019 of the Councils Advisory Committee regime. This review foreshadowed this as a worthwhile objective to address some of the outcomes identified and this report outlines the review and engagement processes that have occurred to arrive at this point.

In summary the model ToR have been developed ;

- With feedback received from all advisory committees being considered in the drafting of the presented model ToR
- With the final updated version providing:
 - Increased clarity around role and purpose
 - Scope for committees to articulate protocols & practices that are relevant to the efficient and effective functioning of their committee
 - Clearer rules and processes around recruitment, appointment and tenure
 - Increased emphasis on member responsibilities, duties and conduct
 - More detail on meeting processes

Previous Council Resolutions

Council has made a number of resolutions on this matter since November 2019 including -

Firstly, in conjunction with the Six-Monthly Progress Report for Community Advisory Committees in February 2020 it resolved (in part):

That Council;

1. *As part of the review of the terms of references for the remaining Advisory Committees, receives a report on how to improve the effectiveness of the committees that ensures their advice formally informs Council policies and decision-making processes. In preparation of the report Advisory Committee members should be consulted on their views*

Secondly at the 7 December 2020 Council Meeting when the generic Draft Advisory Committee Standard Terms of the reference were tabled it resolved

That Council:

- (1) *Notes the draft Advisory Committee Standard Terms of Reference and proposed approach to consult with Community Advisory Committees and that the results of this consultation be reported to the February 2021 Council Meeting.*

Thirdly at the 22 February 2021 Council Meeting when the Council resolved:

That Council:

1. *Notes the engagement processes undertaken to date with Advisory Committees and receive a further report at the May Council Meeting on this matter.*
2. *Notes that the community members of the Darebin Nature Trust (DNT) have already made a formal submission rejecting the Standard Terms of Reference (TOR) and recommended new Terms of Reference which were circulated to all Councillors via email following the DNT meeting on 16 February 2021.*
3. *Temporarily approves the new TOR that have been endorsed and recommended by DNT community members, until May 2021, to allow the DNT to continue its important work.*
4. *Make a final determination on DNT's temporary TOR in the report that will come to Council in May 2021.*
5. *Circulates the DNT temporary TOR to other advisory committees for their reference in making formal submissions to Council.*
6. *The May 2021 Council report include submissions received by advisory committees.*

Fourthly, also at the 22 February Council Meeting the Council resolved:

That Council receives a report in May 2021 that:

- (1) *Outlines the role of proxy Councillors for Advisory Committees and the way in which this will be incorporated into the standard Terms of Reference which are currently being considered by Advisory Committees.*
- (2) *Includes any feedback from Advisory Committees through the consultation on the Terms of Reference, on incorporating the role of proxy Councillors into the standard Terms of Reference for Advisory Committees.*
- (3) *Provides an opportunity to re-consider appointments to ensures nominations for Advisory Committees can re-occur in light of this information.*

Lastly at the 22 March 2021 Council Meeting when the Council resolved;

That Council:

- (1) Notes the engagement processes undertaken to date with Advisory Committees and receive a further report at the May Council Meeting on this matter.*
- (2) Notes that the community members of the Darebin Nature Trust (DNT) have already made a formal submission rejecting the Standard Terms of Reference (TOR) and recommended new Terms of Reference which were circulated to all Councillors via email following the DNT meeting on 16 February 2021.*
- (3) Revokes its decision at the 22 February Council Meeting to temporarily approve the new TOR that have been endorsed and recommended by DNT community members, until May 2021, to allow the DNT to continue its important work.*
- (4) Make a final determination on DNT's temporary TOR in the report that will come to Council in May 2021.*
- (5) Revoke its decision at the 22 February Council Meeting to circulate the DNT temporary TOR to other advisory committees for their reference in making formal submissions to Council.*
- (6) Receive as part of the May 2021 Council report submissions received by Advisory Committees.*

Explanatory Note – The resolutions in February and March 2021 related to the submission by the Darebin Nature Trust (an existing Advisory Committee) of an alternative ToR developed by their members in response to the consultation with all Advisory Committees. These ToR were subsequently the subject of a motion at the February Council Meeting wherein they were temporarily adopted. Due to some inconsistencies with the Local Government Act it was necessary for this decision of Council to be in part revoked. This occurred at the 22 March Council Meeting.

Background

In 2019 Council undertook a review of its Community Advisory Committees (CAC) and Community Reference Groups (CRG) (*Advisory Committees*) regime in conjunction with a significant review of its Community Engagement Strategy & Framework.

The rationale for this joint review was to not only better understand and identify improvements in Council's engagement and consultation with the community but to also review the effectiveness of Council's engagement with the 27 Advisory Committees that existed at that time.

This work culminated in a report to Council in November 2019 that identified a range of outcomes from the review and endorsed a transition plan that recommended a number of Advisory Committees cease. The officer report also foreshadowed a review of the Terms of Reference for the remaining Advisory Committees by the 30 June 2020.

This report responds to this request and outlines the steps and engagement processes that has occurred to arrive at this point of presenting Council with the Community Advisory Model Terms of Reference for endorsement.

It should be noted that this matter was significantly delayed due to the impact of COVID-19 in the first 8 months of 2020 and the subsequent limited activity of many of our Advisory Committees and the lead up Caretaker Period prior to the October 2020 elections when all Advisory Committees were prohibited to meet.

The Role Community Advisory Committees play in community engagement by Council

Darebin Council has a long-standing commitment to building a fair, inclusive and equitable municipality. This means involving our residents, business owners, and community sector in our decision-making, particularly as we grapple with the increasingly complex challenges of population growth, climate change, and growing inequality. Effective community engagement creates better decisions, better results, and more trust in government. We know our diverse community is our greatest asset for solving our future challenges.

Darebin Council's commitment to community engagement is outlined in our *Council Plan 2017-2021*, that states, "We bring the ideas of our diverse community into our decision-making" (5.2). Our Human Rights Framework 2019 also outlines the importance of community engagement in creating a "fair city", ensuring all people can participate in decision-making on matters that are important to them. (Towards Equality Framework 2019-2029)

Darebin City Council has an established history of community engagement and civic participation through advisory committee structures. These platforms provide a structured process for a greater deliberation between Council and communities. The consistent and high-quality conduct of community advisory committees is also a respectful acknowledgement of the investment of voluntary time that communities make in the business of running the city.

Advisory Committees and Council's Governance Rules

Advisory Committees are a common feature of most Council's and although not referenced in the Local Government Act, Councils Governance Rules 2020 articulate their role viz

Advisory Committees play a key role in connecting community views and experts with the decision-making processes of Council. These committees:

- provide advice to Council and to Council officers exercising delegation to make decisions or implement policy;
- are usually comprised of community members and Councillors, and may sometimes include representatives of community organisations; and
- are essential forums to provide input to the development of Council policy and decision making in their areas of focus

Council's Governance Rules 2020 (Chapter 8) specifically address the functioning of Advisory Committees, with the key points being :

- In the first year of each Council term, Council will establish its Advisory Committees for the next four years
- Advisory Committees established by Council will be consulted for input on related policy, strategy or major operational proposals
- Advisory Committees established by Council will be chaired by a Councillor (see note 1 below)
- Each Advisory Committee will be established in accordance with Operating Guidelines (Terms of Reference) endorsed by Council that at a minimum will prescribe:
 - Membership terms that provide for renewal of membership and continuity of contribution, with provision for initial appointments to support rotation of memberships
 - Inclusive and transparent recruitment processes for community member membership and participation
 - Requirements for disclosures of conflicts of interest

- A description of the roles of members including attendance and participation requirements, role of the committee, councillor chair, reporting requirements and confidentiality
- In order to maintain transparency of Advisory Committee operations, the following information is to be published on Council's website in respect of each Advisory Committee: a) the Terms of Reference b) the names of all members c) reports of Committee activities (as reported biannually to Council)
- Advisory Committees will sunset on 30 June following each General Council election, unless they have been re-established in the new Council term

The status of the existing Advisory Committees as at June 2021

As at 1 June 2021, Council has 15 Advisory Committees involving community members, organisational representatives and Councillors. These Advisory Committees are predominately functioning in the Community Division (12), with the City Sustainability & Strategy Division having stewardship of two, and the Operations & Capital Division with one.

Below are the existing Advisory Committees.

- Active & Health Aging Community Board
- Darebin Aboriginal Advisory Committee
- Darebin Community Awards Advisory Committee
- Darebin Disability Advisory Committee
- Darebin Domestic Animal Management Reference Group
- Darebin Education Network
- Darebin Interfaith Council
- Darebin Nature Trust
- Darebin Women's Advisory Committee
- Sexuality, Sex and Gender Diversity Advisory Committee
- Welcoming Cities Community Reference Group
- Climate Emergency Darebin (CED) Advisory Committee
- Youth Jury
- Intercultural Centre Community Reference Group
- Arts & Heritage Advisory Committee

The Youth Jury and Intercultural Centre Community Reference Group do not have Councillor representation.

The Edwardes Lake Water Quality Task Force establishment is scheduled for the third quarter of 2021

Outcomes of the Advisory Committee Review in 2019 in the context of this 'Terms of Reference' review

The key insights and feedback that emerged from the 2019 Advisory Committee review engagement process (i.e. with existing Advisory Committee members at that time) included:

- The need to regularly review and renew group memberships to truly reflect the diversity and breadth of Darebin communities' views and experience
- Community members felt that they were operating well according to Terms of Reference but at times there was some ambiguity about intent and role of groups
- There was concern about the lack of (staff) resourcing for committees, frequency of meetings (it is unclear whether they felt there were too many or not enough) and the need for "less talk and more action"
- Respondents expressed a desire for more cross collaboration amongst committees to avoid duplication, working in isolation and unintended consequences that might arise from other committees' activities or advice
- Meetings were generally facilitated well
- Members mostly felt their contributions were valued by Council and other group members however some concerns were expressed about dominating members who were on groups for their own self interests
- Providing feedback on specific projects, and raising Council awareness of community concerns, were regarded as significant accomplishments by a number of the groups
- Active involvement from Council (including Councillors), collaboration and well facilitated meetings
- While most were satisfied with facilitation of meetings, some listed poor facilitation, and poor planning, as a reason for their dissatisfaction
- Constructive engagement processes and feeling like they were heard and valued were reasons given for feeling satisfied with contributions and participation in groups
- Increasing diversity of membership, representing a broad range of voices, reviewing timing/length of tenure and combing committees were suggestions given to enhance Council's engagement
- Acknowledgment of the usefulness of drawing on technical expertise and using online forums to engage with broader communities
- Appreciation for the opportunity to contribute to this review recommending it become a regular occurrence
- Reducing barriers to participation in advisory bodies such as payment to members for attending, childcare subsidies, etc

(Extract from Darebin City Council's 'Community Advisory Committees and Community Reference Groups: Engagement Summary Report of Community Members Perspectives', 11 September 2019, Max Hardy Consulting.)

Response to Areas of Concern from the 2019 Advisory Committee Review**Ambiguity about intent and role of groups**

Address by ensuring Terms of Reference are clear and unambiguous about role and purpose including being clear about what 'is not' their purpose. Provide clear context of where groups are placed in the 'decision and influencing' regime. Ensure appropriate member induction that includes discussion of this.

Lack of resources, frequency of meetings

Address by ensuring Terms of Reference are clear on the available resources – i.e., staff and staff capacity. This issue goes to the core of a group's purpose and role and the balance that must be struck between the value a group contributes to Council's current direction and its influence on altering this direction at both a policy level or operational level.

Improving cross-committee collaboration to avoid duplication and working in isolation

Address by ensuring Terms of Reference address how the Council proposes to improve and encourage collaboration. This may include promoting joint meetings of groups, and lead Council Officers updating their group/s on the work of other groups. It is noted that some other councils convene annual forums of their Advisory Committee members post the adoption of the budget and Council Plan to set the scene for the coming 12 months.

Improving facilitation

Address by ensuring Terms of Reference articulate clear standards and expectations of how meetings will be supported and conducted. For example, the number of meetings per year, standard agenda issues, processes for members to raise issues, Chairperson skills and time keeping, and using technology when appropriate. All Chairs, including Councillors, should receive induction support regarding chairing responsibilities

Reducing barriers to participation

Address by ensuring Terms of Reference establish a base line level of support and address accessibility and inclusion to reduce barriers to participation. This may include, for example, support for childcare and flexibility around participation options (such as by phone and online) but also allow the groups themselves to identify and address barriers that they are experiencing.

Domineering participants and self interest

Ensuring everyone as a voice - The Chair plays an important role to ensure everyone has an equal opportunity to participate in meetings and to moderate / intervene to ensure there is no one dominant voice. Further, the Terms of Reference should address and be clear on expected behaviours in respect to fellow members, Council Officers and dealing with alternative views, and should include a simple mechanism to address conflict and disputes.

Conflict of interest / Self interest - Whilst Advisory Committees by their very nature are not 'decision making' forums and prescriptive 'conflict of interest' rules have not generally been a feature of such forums, it is recommended that participants be required to declare relevant specific interests in matters and an appropriate set of standard words be included in the Terms of Reference.

Ensuring regular review of purpose and renewal of participants

Address by ensuring Terms of Reference enable an annual 'self-analysis review' by the group and provide Council the opportunity to annually endorse each group in conjunction with the appointment of Councillor delegates. Council should also review its Advisory Committee regime immediately after adoption of a new Council Plan to ensure it supports Council's vision and direction. Further, for *specific purpose* groups - for example those established to develop a masterplan - the Terms of Reference should be clear on the term / expiration of the group.

The process for the recruitment, appointment and renewal of participants should be open, transparent and independent and the process should reference the Towards Equality

Framework to ensure there are equity and inclusion considerations in the EOI process, selection and appointments across all Advisory Committees.

It is recommended that Council should determine the initial composition and appointment of an Advisory Committee's membership and any subsequent 'end of appointed term' of members. However, it is proposed that the process to appoint members due to a member not completing their term due to resignation or any other reason should be delegated to the Chief Executive Officer upon recommendation from the relevant General Manager.

How to ensure that Advisory Committee advice informs Council policies and decision-making processes

The achievement of this objective requires a commitment on behalf of all stakeholders to our Advisory Committee regime and an understanding of their respective obligations and duties.

This includes:

- **Council (as a whole)** – through a commitment to utilise the Advisory Committee network by referring specific matters to the relevant committee/s when appropriate, and encouraging and supporting collaboration
- **Councillors** – by continuing to actively participate in Advisory Committees to which they are appointed and to ensure that the views and input of these Committees are formally and informally communicated to the Council. Also, to continue to effectively chair meetings and promote inclusion and accountability
- **Members of Advisory Committees** – by continuing to actively contribute to the Advisory Committee they are appointed to in accordance with the terms of reference
- **Lead Officers** – through a commitment to work collaboratively with their Advisory Committee, to support its members and ensure compliance to the Terms of Reference
- **All Council Officers** – through a commitment to refer matters to relevant Advisory Committees, to actively engage with Committees when appropriate and give voice and acknowledgement to the feedback and input received, including reporting back on outcomes of any consultation process undertaken

Engagement with Advisory Committees and feedback received

In response to the above analysis officers developed a two page model Terms of Reference that was provided to all Advisory Committee Lead Officers in December 2020 who were requested to engage with their Members. This occurred in a variety of ways including specific discussion at meetings, drop in sessions which were held for a number of Advisory Committee members and direct engagement with members.

Feedback was received from the majority of Committees and this has all been considered in the drafting of the updated Model ToR that are presented to Council for endorsement. In summary the minimalist two page ToR was considered inadequate and the response has been to provide

- Increased clarity around role and purpose
- Scope for committees to articulate protocols & practices that are relevant to the efficient and effective functioning of their committee
- Clearer rules and processes around recruitment, appointment and tenure
- Increased emphasis on member responsibilities, duties and conduct
- More detail on meeting processes

Not every suggestion, idea or 'set of words' submitted as feedback by the Committees was accepted

Councillors were briefed on the matter on the 7 June 2021 and a number of issues were raised which required clarification within the model ToR. This has occurred.

Officers are of the view that the updated model ToR attached at **Appendix G** to the Report, properly respond to the feedback received from the existing Advisory Committees, the various decisions of Council that have been made (and as outlined previously in this report) and also the matters raised by Councillors at the Briefing Session on the 7 June 2021.

Next Steps

Subject to Councils endorsement of this report, those Committees who had commenced their recruitment process for members will re commence this process and bring their completed model template ToR and recommended appointees to Council for adoption.

Those Committees who have not commenced their recruitment process will do this (where appropriate) with all Committees bringing their completed model template ToR and recommended appointees to Council for adoption.

It is expected that the recruitment of members (where appropriate) and finalisation of the model template ToR for each Advisory Committee will be completed by the 30 September 2021

Councillor Support and Expense Policy 2021

In accordance with Clause 41 of the *Local Government Act 2020*, Council at its meeting held on 20 July 2020, adopted the Councillor Support and Expense Policy 2020.

In accordance with the Clause 11 of the Policy, Council shall review the Policy within 12 months of each General Election unless the Council determines that an earlier review is required.

As part of the Councils Strategic Internal Audit Program, HLB Mann Judd undertook an internal audit review of the practices and processes with respect to management of Councillor Expenses in September – October 2020. The Objective of the audit was to assess the adequacy and effectiveness of policies, processes and practices associated with Councillor's expenses and compliance with Section 39-42 of the *Local Government Act, 2020*. The Internal Audit Report was submitted to Audit and Risk Committee at its meeting held on 14 December 2020. All recommendations of the internal audit were accepted.

The current Councillor Support and Expense Policy has been reviewed and updated to address the Internal Auditor's observations as well as in line with clause 11 of the Policy.

While the reviewed policy is generally consistent with the existing Councillor Support and Expenses Policy, it is in Council's new policy template with key refinements and additions that include:

- updated and clearer forms;
- definitions of Strategic Links, Responsibilities, etc.;
- definitions of various terms used in policy;
- clearer declaration requirements and reporting processes

The draft Councillor Support and Expenses Policy 2021 attached at **Appendix H** to this Report, is presented to Council for adoption. Once adopted, the Councillor Support and Expenses Policy 2021 will be publicly available on Council's website.

Setting of Mayoral and Councillor Allowances for the 2020-2024 term**Summary**

At the Council Meeting of 8 April 2021, Council resolved to give notice for the determination of the Mayoral and Councillor allowances for the 2020-2024 term.

Subsequently, Council commenced the public consultation process in accordance with Section 223 of the *Local Government Act 1989 (the 1989 Act)* and published a notice in the Age newspaper (12 April 2021) and on Council's website.

The public notice informed the community of Council's intention to set Darebin's Mayoral and Councillor allowance at the top of the range for Category 3 Councils, being the category Darebin City Council falls under. The amounts are as follows:

- Mayor: \$100,434 per annum
- Councillors: \$31,444 per annum

One submission was received as a result of the public consultation which ended at 5.00pm on 10 May 2021. The submitter did not wish to address Council via the Hearing of Submissions Committee and accordingly this report is presented to Council to determine the matter. The report recommends setting the Darebin Mayoral and Councillor allowance at the top of the range for category 3 Councils.

Background / Key Information

Mayors and Councillors are entitled to receive an allowance while performing their duty as an elected official. Pursuant to section 39 of the *Local Government Act 2020 (2020 Act)* allowances for the Mayor, Deputy Mayor and Councillors are provided in accordance with a Determination of the Victorian Independent Remuneration Tribunal (Remuneration Tribunal) under the *Victorian Independent Remuneration Tribunal and Improving Parliamentary Standards Act 2019*.

Until the Remuneration Tribunal makes its first determination on allowances, the allowances framework under the *Local Government Act 1989 (1989 Act)* continues to apply, despite the repeal of those provisions.

It is unlikely that a determination of the Victorian Independent Remuneration Tribunal (Remuneration Tribunal) will be made before 30 June 2021, therefore Council is required to undertake a review of the allowances in accordance with section 74 of the LGA 1989.

Accordingly, Section 74(1) of *the 1989 Act* requires Councils to review and determine the level of Mayor and Councillor Allowances within 6 months after a general election or by next 30 June, whichever is later.

Councils are divided into three allowance categories based on the income and population of each Council. Darebin Council is classified as a category 3 Council and the current limits and ranges of Mayoral and Councillor allowances, adjusted in accordance with the adjustment factor are currently:

- Mayors: up to \$100,434 per annum
- Councillors: between \$13,123 and \$31,444 per annum

The Act provides for minimum and maximum allowances payable as set by Order in Council. Each Council has discretion within the allowable range to determine the allowances it will pay to its Mayor and Councillors, having regard to local circumstances and priorities.

At the Council Meeting on the 8 April 2021, Council resolved to give notice for the determination of the Mayoral and Councillor allowances for the 2020-2024 term.

Subsequently, Council commenced the public consultation process in accordance with section 223 of *the 1989 Act* and published a notice in the Age newspaper (12 April 2021) and on Council's website. The public notice informed the community of Council's intention to set Darebin's Mayoral and Councillor allowance at the top of the range for category 3 Councils, being the category Darebin Council falls under. The amounts are as follows:

- Mayor: \$100,434 per annum
- Councillors: \$31,444 per annum

The public notice period for submissions closed at 5pm on 10 May 2021. At the close of the submission period, one submission was received. The analysis of the submission received is provided later in this report

Previous Council Resolution

Council considered this matter at its Meeting on the 8 April 2020 and resolved as follows

That Council:

- (1) Having conducted a preliminary review of the Mayoral and Councillor Allowances as required by Section 74 (1) of the Local Government Act 1989, proposes that (subject to annual review by the Minister for Local Government, or a Determination by the Victorian Independent Remuneration Tribunal) the Councillor and Mayoral Allowances be set at the following amount for the current Council term:
 - Councillor \$31,444 pa
 - Mayoral \$100,434 pa
 - plus an amount equivalent to the superannuation guarantee contribution (currently 9.5% - scheduled to increase to 10.0% from 1 July 2021).
- (2) In accordance with section 74(4) of the Local Government Act 1989, give public notice on Monday 12 April 2021 and on Council's internet site, as part of the public consultation on the proposed allowances and call for submissions under section 223 of the Local Government Act 1989; and
- (3) Advises that any submissions received will be considered and heard by Councils Hearing of Submissions Committee on Monday 31 May 2021 at 6:00pm.
- (4) Following consideration of all submissions, a report recommending the Mayoral and Councillor Allowances be presented to the Council meeting 28 June 2021.

Submission from Chris Erlandsen

- Submission received on 1 May 2021.
- The submitter indicated they are satisfied with the Mayoral Allowance amount noting that the role is demanding and requires out of hours' time and effort although he notes that this should not include the provision of a motor vehicle
- The submitter indicated that the Councillor Allowance should be increased if a Councillor does not work full or part time and notes that the role requires significant sacrifice and any employment would need to be put on hold which ultimately could jeopardise future prospects
- The submitter indicated they did not wish to be heard by Council in support of their submission.

A copy of the submission has been provided to Councillors as confidential **Appendix I** to this report.

Officer Response to Submission

1. The provision of motor vehicle to the Mayor is not a matter determined by the Mayoral and Councillor Allowances process, rather this is policy decision made by Council via its 'Councillor Support and Expenses Policy'. This position is in recognition of the significant additional duties that the Mayor assumes during the course of the year and is consistent with the majority of other Council's position on support to their Mayors.
2. Council does not have the capacity to increase the Councillors allowances beyond what is being proposed ie the proposal is to set the allowances at the top of the range for category 3 Council

It is recommended to set the Mayoral and Councillor allowances, for the 2020-2024 Council term at the top of the Category 3 range, currently being: \$100,434 per annum for the Mayor and \$31,444 per annum for Councillors.

RELATED DOCUMENTS

- Nil

Attachments

- Summary of Advisory Committees Councillor Briefings and other informal meetings of Councillors (**Appendix A**) [↓](#)
- Responses to Public Questions taken on notice (**Appendix B**) [↓](#)
- Summary Hearing of Submissions Committee - 19 May 2021 and 31 May 2021 (**Appendix C**) [↓](#)
- Bundoora Homestead Board of Management Annual Report 2019-20 (**Appendix D**) [↓](#)
- Audit Risk Committee Biannual Report - December 2020 to May 2021 (**Appendix E**) [↓](#)
- Summary Minutes of Audit Risk Committee meetings held on 14 December 2020 and 22 March 2021 (**Appendix F**) [↓](#)
- Advisory Committees - Revised Model terms of Reference 2021 (**Appendix G**) [↓](#)
- Draft Councillor Support and Expenses Policy 2021 (**Appendix H**) [↓](#)
- Mayoral and Councillor Allowances Submission - Confidential 28 June 2021 (**Appendix I**) Enclosed under separate cover Confidential - enclosed under separate cover

DISCLOSURE OF INTEREST

Section 130 of the *Local Government Act 2020* requires members of Council staff and persons engaged under contract to provide advice to Council to disclose any general or material interest in a matter to which the advice relates.

The Officer reviewing this report, having made enquiries with relevant members of staff, reports that no disclosable interests have been raised in relation to this report.

SUMMARY OF AUDIT AND RISK COMMITTEE MEETING: 14 December 2020



MEETING DETAILS:	Title:	Darebin Audit and Risk Committee
	Date:	14 December 2020
	Location:	MS TEAMS meeting
PRESENT:	ARC Committee:	<p>Lisa Tripodi (Independent External Member) Craig Geddes (Independent External Member) Dr Marco Bini (Independent External Member) Cr. Lina Messina (Mayor) (Committee Member) Cr. Tom Hannan (Committee Member)</p>
	Council Staff:	<p>Sue Wilkinson, CEO Jodie Watson, GM Governance and Engagement Amanda Dunn, Manager Property & Business Improvement Gideon Van Der Westhuizen, Coordinator Risk and Business Improvement Damian Hogan, Manager Finance Natasha Ralston, A//Manager People & Culture Claudio Cavallo, Manager Information Services David Cecala, Coordinator Procurement and Contracts Michael O'Riordan, Financial Accountant Peter Hyde, Audit and Compliance Officer</p>
	Other:	<p>Internal Auditor: Mark Holloway – Partner, Audit and Assurance, HLB Mann Judd Kapil Kukreja – Senior Manager, Risk, Assurance and Advisory, HLB Mann Judd Andy Viswanath – Audit and Assurance, HLB Mann Judd</p> <p>External Auditor Sanchu Chummar – Acting Sector Director, Local Government, VAGO Kevin Chan – Acting Senior Manager, Data Analytics, VAGO</p>
APOLOGIES:		Nil

The Meeting commenced at 9.02AM

MATTERS CONSIDERED	DISCLOSURES AND COMMENTS
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MATTERS CONSIDERED		DISCLOSURES AND COMMENTS
1	Register of Interests	
2	Confirmation of the Previous Audit & Risk Committee Meeting	
3	2020 Meeting Plan & Proposed 2021 Audit & Risk Committee meeting dates and work Program	
4	Audit & Risk Committee Action Items Report	
5	Internal Audit - Child Safety Standards Update	
6	Financial Report for the three months ended 30 September 2020	
7	Investment Performance Report for the 12 months ended 30 June 2020	
8	VAGO final closing report and management letter for the year ended 30 June 2020	
9	Risk and Improvement Report	
10	Safety Report	
11	Internal Audit Status Report	
12	Outstanding Audit Actions	
13	Internal Audit - Review of Councillor Expenses	
14	Internal Audit - Review of IT General Controls	
15	Internal Audit Scope	
16	Local Government Sector Report	
17	Procurement Non-Conformance Report as at November 2020	
18	Probity Practitioners Report	
19	Audit & Risk Committee Self-Assessment Survey	
20	Audit & Risk Committee Membership	
21	IT Project Program	

The Meeting concluded at 11.10AM

RECORD COMPLETED BY:	Officer Name:	Gideon van der Westhuizen
	Officer Title:	Coordinator Risk & Improvement

This form is to be completed by the nominated Council Officer and returned to the Council Business Team within 3 working days for inclusion the agenda of the next Council meeting and in the register available for public inspection.

SUMMARY OF AUDIT AND RISK COMMITTEE MEETING: 22 March 2021



MEETING DETAILS:	Title:	Darebin Audit and Risk Committee
	Date:	22 March 2021
	Location:	MS TEAMS meeting
PRESENT:	ARC Committee:	<p>Lisa Tripodi (Independent External Member) Craig Geddes (Independent External Member) Dr Marco Bini (Independent External Member) Cr. Lina Messina (Mayor) (Committee Member) Cr. Tom Hannan (Committee Member)</p>
	Council Staff:	<p>Sue Wilkinson, CEO Jodie Watson, GM Governance and Engagement Rachel Ollivier, GM City Strategy & Sustainability Amanda Dunn, Manager Property & Business Improvement Gideon Van Der Westhuizen, Coordinator Risk and Business Improvement Damian Hogan, Manager Finance David Smith, Coordinator Tree Management Natasha Ralston, A//Manager People & Culture Claudio Cavallo, Manager Information Services David Cecala, Coordinator Procurement and Contracts Karen Leeder, Manager City Development Rebecca Ristevski, Audit & Compliance Officer</p>
	Other:	<p>Internal Auditor: Mark Holloway – Partner, Audit and Assurance, HLB Mann Judd Kapil Kukreja – Senior Manager, Risk, Assurance and Advisory, HLB Mann Judd Andy Viswanath – Audit and Assurance, HLB Mann Judd</p> <p>External Auditor Sanchu Chummar – Acting Sector Director, Local Government, VAGO Kevin Chan – Acting Senior Manager, Data Analytics, VAGO</p>
APOLOGIES :		Nil

The Meeting commenced at 9.00AM

MATTERS CONSIDERED		DISCLOSURES AND COMMENTS
1	Register of Interest	
2	Approval of Previous Minutes	
3	Election of Chair and Deputy Chair	
4	Audit & Risk Committee Action Items Report	
5	2021 Meeting Plan and 2021 Audit & Risk Committee Work Program	
6	Information Services Risk Management	
7	Information Services Projects Update	
8	Financial Report for the six months ended 31 December 2021	
9	Investment performance report for the six months ended 31 December 2020	
10	Risk & Improvement Report	
11	Safety Report	
12	An overview of risk-based approach to tree management	
13	Internal Audit status Report	
14	Outstanding audit actions	
15	Internal audit-initiation and prioritisation of capital works	
16	Review of procurement above \$150,000 (including tendering and contract management)	
17	Local Government sector report	
18	VAGO external audit strategy 2020/21	
19	Procurement non-conformance report as at January 2021	
20	Councilor expenses – response to questions from December 2020 Audit & Risk Committee	
21	Audit & Risk Committee self-assessment survey	
22	Councilor support and expenses	

MATTERS CONSIDERED		DISCLOSURES AND COMMENTS
23	Cladding report	
24	Committee Members Conference	
25	Next Meeting	Monday 21 June 2021

The Meeting concluded at 12.24PM

RECORD COMPLETED BY:	Officer Name: Gideon van der Westhuizen Officer Title: Coordinator Risk & Improvement
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SUMMARY OF ADVISORY COMMITTEES, COUNCILLOR BRIEFINGS AND OTHER INFORMAL MEETINGS OF COUNCILLORS

MEETING DETAILS:	Title:	Councillor Briefing
	Date:	31 May 2021 4:00pm – 5:54pm
	Location:	Microsoft Teams
PRESENT:	Councillors:	Cr Dimitriadis Cr Greco Cr Hannan Cr Laurence (arrived 4:12pm) Cr McCarthy Cr Messina Cr Newton Cr Rennie Cr Williams
	Council Staff:	Sue Wilkinson Jodie Watson Sam Hewett Rachel Ollivier Kerry McGrath Damian Hogan Kyle D'Souza Anita Craven Andrew George Enna Giampiccolo Vanessa Petrie Jess Fraser
	Other:	
APOLOGIES:		

The Briefings commenced at 4:00pm

MATTERS CONSIDERED		DISCLOSURES AND COMMENTS
1	Budget Submission	No disclosures of conflict were made
2	Council Plan & Municipal Public Health and Wellbeing Plan – engagement outcomes	No disclosures of conflict were made

The briefing concluded at 5:54pm

RECORD COMPLETED BY:	Officer Name:	Anita Craven
	Officer Title:	Manager Governance and Corporate Strategy

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SUMMARY OF ADVISORY COMMITTEES, COUNCILLOR BRIEFINGS AND OTHER INFORMAL MEETINGS OF COUNCILLORS

MEETING DETAILS:	Title:	Councillor Briefing
	Date:	7 June 2021 2:00pm – 6:00pm
	Location:	Microsoft Teams
PRESENT:	Councillors:	Cr Dimitriadis Cr Greco Cr Hannan Cr Laurence Cr McCarthy Cr Messina Cr Newton Cr Rennie Cr Williams
	Council Staff:	Sue Wilkinson Jodie Watson Sam Hewett Rachel Ollivier Kerry McGrath Anita Craven Enna Giampiccolo Vanessa Petrie Jess Fraser Karen Leeder Anthea Kypreos Matthew Gould Stephen Mahon Stevie Meyer
	Other:	
APOLOGIES:		

The briefings commenced at 2:00pm

MATTERS CONSIDERED		DISCLOSURES AND COMMENTS
1	Deliberative Panel Outcomes – Community Vision, Council Plan (incorporating Municipal Public Health & Wellbeing Plan) and Financial Plan	No disclosures of conflict were made
2	Strategic Planning Reform Program	No disclosures of conflict were made
3	Proposed Road Declaration Rear 137 – 143 Station Street, 100-104 Arthur Street and adjoining 2 Duncan Street, Fairfield	No disclosures of conflict were made
4	Council Advisory Committee – Model Terms of Reference Review	No disclosures of conflict were made
5	Northcote Aquatic and Recreation Centre	No disclosures of conflict were made

The briefing concluded at 6:00pm

RECORD COMPLETED BY:	Officer Name:	Anita Craven
	Officer Title:	Manager Governance and Corporate Strategy

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SUMMARY OF ADVISORY COMMITTEES, COUNCILLOR BRIEFINGS AND OTHER INFORMAL MEETINGS OF COUNCILLORS

MEETING DETAILS:	Title:	Stakeholder Engagement
	Date:	7 June 2021 6:30pm to 8:00pm
	Location:	Virtual via Microsoft Teams
PRESENT:	Councillors:	Cr. Dimitriadis Cr. Greco Cr. Hannan Cr. Laurence Cr. Messina Cr. Newton Cr. Rennie Cr. Williams Cr. McCarthy
	Council Staff:	Sue Wilkinson Jodie Watson Sam Hewett Rachel Ollivier Kerry McGrath Anita Craven Enna Giampiccolo
	Other:	<ul style="list-style-type: none"> • Community members representing the Darebin Deliberative Panel • Carolyn Lunt • Daniel Whiteford • Libby Neesham • Gerard Grant • Hanan Fatfat • Helen Evdokimou-Mina • Hugh Morris-Dalton • Jo Szczepanska

		<ul style="list-style-type: none"> • Jo Boltin • Katia Rotar • Miranda Sharp • Norbert Schaber • Rod Williams • Sharmila Kaul • Sophie Lefebvre • Vasilios Tsalkos • Vesna Josevski • Wendy Duncan <p>Max Hardy Consultant representatives</p> <ul style="list-style-type: none"> • Max Hardy • Bev de Kretser
APOLOGIES:		

The dinner commenced at 6:30pm

MATTERS CONSIDERED		DISCLOSURES AND COMMENTS
1	Presentation by members of the Darebin Deliberative Panel on their recommendations to Council	No disclosures were made

The briefing concluded at 8:00pm

RECORD COMPLETED BY:	Officer Name: Anita Craven Officer Title: Manager Governance and Corporate Strategy
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This form is to be completed by the nominated Council Officer and returned to the Council Business Team within 3 working days for inclusion the agenda of the next Council meeting and in the register available for public inspection.



SUMMARY OF ADVISORY COMMITTEES, COUNCILLOR BRIEFINGS AND OTHER INFORMAL MEETINGS OF COUNCILLORS

MEETING DETAILS:	Title:	Darebin Disability Advisory Committee
	Date:	7 June 2021
	Location:	MS Teams online
PRESENT:	Councillors:	Cr. Julie Williams
	Council Staff:	Shadi Hanna, Manager Aged and Disability Gillian Damonze, Coordinator Community Participation and Development Katherine Kiley, Senior Team Leader Access and Inclusion Ania Sieracka, Community Development Officer Access and Inclusion Jade Myconos, Community Development Officer Economic Participation Quentin Mercier, Coordinator Major Projects
	Other:	DDAC Community members Alastair Gowing – Program Communications and Engagement Lead, North Western Program Alliance Georgia Halliday – Manager, Stakeholder Relations and Communications, LXP Adelaide Levis – Senior Communications Advisor, North Western Program Alliance
APOLOGIES:		Edward Manuel (community members), Judith McLean (carer),

The Meeting commenced at 11.06am

MATTERS CONSIDERED		DISCLOSURES AND COMMENTS
1	Present and apologies	No disclosures were made.
2	Matters arising from previous minutes / drop off zone items	No disclosures were made.

MATTERS CONSIDERED		DISCLOSURES AND COMMENTS
3	Round table check in	No disclosures were made.
4	Level Crossing (X) Removal Project in Preston updates	No disclosures were made.
5	DDAC Terms of Reference (ToR)	No disclosures were made.
6	DDAC Recruitment update	No disclosures were made.
7	General Business	No disclosures were made.
8	Meeting feedback	No disclosures were made.

The Meeting concluded at 1.02 pm

RECORD COMPLETED BY:	Officer Name:	Ania Sieracka
	Officer Title:	Community Development Officer Access and Inclusion

This form is to be completed by the nominated Council Officer and returned to the Council Business Team within 3 working days for inclusion the agenda of the next Council meeting and in the register available for public inspection.



SUMMARY OF ADVISORY COMMITTEES, COUNCILLOR BRIEFINGS AND OTHER INFORMAL MEETINGS OF COUNCILLORS

MEETING DETAILS:	Title:	Councillor Briefing
	Date:	15 June 2021 2:39pm – 5:49pm
	Location:	Microsoft Teams
PRESENT:	Councillors:	Cr. Dimitriadis (arrived 2.39pm) Cr. Greco Cr. Hannan (arrived 3.44pm) Cr. McCarthy Cr. Messina Cr. Newton Cr. Rennie Cr. Williams
	Council Staff:	Sue Wilkinson Jodie Watson Sam Hewett Rachel Ollivier Kerry McGrath Anita Craven Damian Hogan Stevie Meyer Alia Slamet Wendy Dinning David Cecala
	Other:	
APOLOGIES:		Cr. Laurence

The briefings commenced at 2:00pm

MATTERS CONSIDERED		DISCLOSURES AND COMMENTS
1	Preston Market Precinct – Response to VPA planning Control Package	No disclosures of conflict were made
2	2021 – 2025 Draft Council Plan (Incorporating Municipal Public Health and Wellbeing Plan)	Cr Hannan declared a conflict on one item during this discussion and left the meeting.
3	Spend Local Voucher Program	No disclosures of conflict were made
4.	Social and Sustainable Procurement Policy 2021-2025	No disclosures of conflict were made
5.	General Business	No disclosures of conflict were made

The briefing concluded at 5:49pm

RECORD COMPLETED BY:	Officer Name:	Jodie Watson
	Officer Title:	General Manager Governance and Engagement

This form is to be completed by the nominated Council Officer and returned to the Council Business Team within 3 working days for inclusion the agenda of the next Council meeting and in the register available for public inspection.

Question and Submission Time

Council Meeting – 24 May 2021

**Question and Submission Time –
Questions taken on notice**

Pursuant to the Councils *Governance Local Law 2020* the response to a question from the public taken on notice must be recorded in the minutes of the next Ordinary Council meeting.

At the Council meeting held on 26 April and 24 May 2021, the following questions were taken on notice by the Chairperson, Mayor Messina

1. Name: Kirby (response to question taken on notice from 26 April Council meeting)

Darebin Council has declared a Climate Emergency in acknowledgement of the urgency of change required to reduce impacts from human induced climate change. As part of the acknowledgement, Darebin's own Streets for People program cites transport emissions as a significant contributor to emissions within Darebin. In response the Streets for People program was seen as an initiative that could both foster mode shift to more sustainable transport, whilst improving safety and amenity for those who move through Darebin. Accordingly the research revealed that 44 percent of trips under 2km within Darebin are travelled by car. Now with Covid-19 disrupting our travel patterns, and presenting a unique opportunity to both stay local and build back better is Council committed to the full implementation of the Streets for People program? (two more questions)

Response from Manager, Climate Emergency and Sustainable Transport

The Manager Climate Emergency & Sustainable Transport called Kirby and discussed proposed transport projects in the draft Council Plan, including the 3 year LAPM cycle and the Transport Strategy refresh.

2. Name: Serena O'Meley

1. Do you have a progress report on negotiations for land within Clements Reserve, including whether the town planning advice referred to in a letter from Darebin Council to me dated 1 April 2021 has been received, and whether the Valuer General Valuation has now been sought?

Response from Acting Manager, Property and Business Improvement

Response from Acting CEO, Jodie Watson:

Officers are continuing to progress the purchase of Clements Reserve. The matters being addressed currently are considered confidential, as they relate to a legal process being undertaken between two government agencies.

Following the response provided, it was agreed this question be taken on notice as requested due to your dissatisfaction with the response provided.

Further response:

A5818487

Question and Submission Time

Council Meeting – 24 May 2021

Upon further review of the information that would be appropriate to provide, I am able to confirm that the Town Planning advice has been received by Council. Due to the complexity and confidentiality of this matter, I am unfortunately not able to disclose any further information at this time. I can reassure you that Council is actively working with VicRoads on progressing the acquisition of Clements Reserve. Once there is news to share on this matter it will be shared with the community as soon as possible.

Thank you for your continued interest in Clements Reserve.

3. Name: David Isdale

As construction nears completion next door to me of a seven triple-storey townhouse development with underground car parking, is it possible for the street parking outside my property to become permit parking ensuring I can park outside my house?

I get that the development has parking as an inclusion but given the likelihood of multiple car ownership by residents and visitor parking being on the front street, I'm anticipating additional competition for on street parking on an already busy street.

Response from Manager, Climate Emergency and Sustainable Transport

The Manager Climate Emergency & Sustainable Transport called David on 15 June 2021, to outline the parking change process. Transport engineers will also inspect the site soon, given the level of change and works occurring in Preston.

4. Name: David Isdale

Around seven years ago, Council addressed the raising of the concrete path by tree roots from what passes for a "Nature Strip" outside my house at 252 Murray Road, Preston by adding some temporary tarmac patching to the raised section. This situation has worsened significantly in other areas of the pavement and it is a serious trip hazard now in an area which sees some significant pedestrian traffic.

When will Council address the temporary with the permanent fix and perhaps address the root cause (pun intended) being the tree?

Response from Acting Coordinator, Infrastructure Maintenance and Support

In relation to the footpath at 252 Murray Road Preston. The issue centred around tree roots causing the footpath to rise and in so doing potential tripping hazards.

Through the current capital footpath program this situation has been rectified with the removal of the current footpath and replaced with new footpath.

The contractor for Council met the resident on-site to discuss any issues with the resident being extremely happy with the works. All the problems have now been resolved.

5. Name: Carolyn Lunt

A5818487

Question and Submission Time

Council Meeting – 24 May 2021

I wish to refer to questions previously raised at a Council meeting in regard to the management and practices at the Jikka Jikka Community Centre in the Oldis Gardens.

1. Have my questions been answered as 2 were taken on notice? I did find out that a committee of management makes those decisions and that they have a pepper corn lease. A decision was made to limit the use of the centre and to turn the outdoor space into a garden.

One of my questions was 'why' the reasoning and also which plants will be used as the Merri Merri is very close and could be infiltrated by these species.

2. All the infrastructure has been removed and all things that were removed were in good condition. When I asked who removed these I was told it was Council and I was just wanting to confirm if this was true?
3. Has the agreement been tightened and when will this be completed? Will the community have an input?

Response from General Manager, Community

Hi Carolyn,

Thank you for your questions at the Council Meeting on 24 May 2021 which were taken on notice. In regards to the response to your question at the Council meeting on 22 March 2021, the following response was provided by Mayor Messina:

As you have noted, the Oldis Gardens Community Centre is managed by Jika Jika community centre. While Council provides annual funding and facility use to Jika Jika, Council is not involved in decisions regarding program delivery at this centre or their other sites. These are matters for the Jika Jika Committee of Management.

Council understands that the centre is not closing and the Jika Jika Committee of Management is planning to make changes to how the space is used.

Council also understands that the garden is being planned by the Jika Jika Committee of Management to enhance the current outdoor space at the centre. Decisions regarding the garden will be made by the Committee of Management, in consultation with Council for matters which are relevant to the current lease agreement in place.

In response to your questions at the Council meeting on the 24 May 2021, I can provide the following response and further information:

1. Which plants will be used as the Merri Merri is very close and could be infiltrated by these species?

The garden proposal is to include indigenous species. Council will work with Jika Jika to ensure the selection of plants is appropriate for the surrounding area.

2. All the infrastructure has been removed and all things that were removed were in good condition. When I asked who removed these I was told it was Council and I was just wanting to confirm if this was true?

A5818487

Question and Submission Time

Council Meeting – 24 May 2021

Yes it was Council who removed the equipment, which was removed because the equipment was at the end of its life.

3. Has the agreement been tightened and when will this be completed? Will the community have an input?

Council currently has a licence agreement in place with Jika Jika Community Centre for the use of 2 East Street Northcote until 2026. This includes a schedule of responsibilities for the tenant and Council, including for areas such as rubbish bins and the provision of sand. Jika Jika Community Centre can raise with Council any concerns they have about the provision of items under this schedule to ensure they meet the centres' and community's needs.

Please let me know if you would like any further clarification on this matter.

6. Name: Geoffrey Richards

1. Re-planned works at leisure centres, have tender documents sought to ensure that local firms are given the opportunity to participate and are tenderers being asked to specify the proposed proportion of contract monies/activities that would be undertaken by locally based providers. If not, why not and will Council now consider same?
2. The above approach is also applicable to current in-house or contracted works. Part payment through a local voucher system may be possible. If not currently being done, why not and will Council now consider same?

Response from Manager, Finance on 16 June 2021

Dear Mr. Richards,

I hope you are well and keeping warm. I am writing in response to your questions in the Public Question Time at the Council Meeting held on 24 May. Below are your questions and part of the response was provided on the night by acting CEO Jodie Watson. Her response is provided and please find further below my response to your questions.

1. Have tender documents sought to ensure they are given the opportunity to participate such as tenders being asked to specify the proposed proportion of contract monies/activities that would be undertaken by locally based providers. If not, why not and will Council now consider same?
2. The above approach is also applicable to current in-house or contracted works. Part payment through a local enterprise voucher system is possible. If not currently being done, why not and will Council now consider same?

Response from Acting Chief Executive Officer, Jodie Watson

Council is very proud to have a sustainable procurement policy which provides priority to secure local business to achieve the work for Council and to drive a social outcome through things like social enterprise and employment such as trainees.

Response from Damian Hogan, Manager Finance

A5818487

Question and Submission Time

Council Meeting – 24 May 2021

The Shop Local Voucher tender documentation aligns with generating local, social and sustainable outcomes from Council's current Social and Sustainable Procurement Policy. The documentation includes pre-determined selection criteria and weightings that contain percentage benefits which assists local businesses in the economic development of our community, local employment of aboriginal & Torres strait islanders, disadvantaged and young people, social benefits channelled through social enterprises and gender equity employment policies.

Officers are still working with Council's internal auditors to determine the risk level of creating a voucher exchange system for allowing ratepayers the option to exchange their Shop Local Voucher.

Please do not hesitate to contact me should you require any further information.

A5818487

SUMMARY REPORT OF HEARING OF SUBMISSIONS COMMITTEE MEETINGS – 19 & 31 May 2021

Summary Report of the Hearing of Submissions Committee Meeting – Wednesday 19 May 2021

1. PRESENT

Councillors

Cr. Lina Messina (Mayor) (Chairperson)
Cr. Gaetano Greco (Deputy Mayor)
Cr. Emily Dimitriadis
Cr. Tom Hannan (Arrived 6.16pm)
Cr. Trent McCarthy
Cr. Susanne Newton
Cr. Susan Rennie
Cr. Julie Williams (Arrived 6.03pm)

Council Officers

Sue Wilkinson - Chief Executive Officer
Kerry McGrath - General Manager Communities
Rachel Ollivier - General Manager City Sustainability and Strategy
Sam Hewett – General Manager Operations and Capital
Jodie Watson – General Manager Governance and Engagement
Anita Craven - Manager Governance and Corporate Strategy
Damian Hogan – Manager Finance
Stephen Mahon - Coordinator Council Business
Rachna Gupta Singh - Senior Council Business Officer

2. APOLOGIES

An apology was received from Cr. Tim Laurence

3. DISCLOSURES OF CONFLICTS OF INTEREST

Nil

SUMMARY REPORT OF HEARING OF SUBMISSIONS COMMITTEE MEETINGS – 19 & 31 May 2021

4. CONSIDERATION OF REPORTS**4.1 2021-2025 COUNCIL PLAN (INCORPORATING MUNICIPAL PUBLIC HEALTH AND WELLBEING PLAN) PRIORITIES**

EXECUTIVE SUMMARY

At its meeting on 8 April 2021, Council resolved to give public notice of its intention to adopt the draft 2021-2025 Council Plan (Incorporating Municipal Public Health and Wellbeing Plan) at a meeting of Council to be held on 28 June 2021.

Prior to adopting the Council Plan (Incorporating Municipal Public Health and Wellbeing Plan) in its final form, Council placed the Council Plan (Incorporating Municipal Public Health and Wellbeing Plan) priorities document on public display inviting submissions by Monday, 10 May 2021 with any person requesting to be heard in support of their written submission to be heard by Council's Hearing of Submissions Committee at 6.00pm on 19 May 2021. Due to the high volume of submissions and the detail contained in the priorities document, the submission process was extended until 17 May 2021.

The submissions have been themed in the following way:

- Parking Permits and Review of the Parking Policy
- Aged Care & Home Care Packages
- Road Safety
- Multiculturalism and Diversity
- Health and Wellbeing
- Major Sport and Recreation Facilities
- Waste Management
- Environment

Following the Hearing of Submissions Committee meeting, a report in relation to all submissions received will be submitted for consideration at the meeting of the Council scheduled for 28 June 2021.

The following persons addressed the Committee in support of their submissions:

- Mr. Robin Vote
- Mr. Peter Gonis
- Ms. Katia Rotar
- Ms. Ruth Jelley (read by Ms. Lumina Rotar)
- Ms. Lumina Rotar
- Ms. Angie Davidson
- Mr. Nalliah Suriyakumaran
- Ms. Audrey Grace
- Mr. David Taylor
- Mr. Geoffrey Richards
- Ms. Karen Large
- Mr. Keith Coffey
- Dr Nadine Richings

SUMMARY REPORT OF HEARING OF SUBMISSIONS COMMITTEE MEETINGS – 19 & 31 May 2021

Officer Recommendation

That Council:

- (1) Receives and notes the written and verbal submissions.
- (2) Thanks all submitters and presenters for addressing the Committee in support of their written responses.
- (3) Refers all submissions for further consideration to the Council meeting to be held on 28 June 2021 as part of Council's deliberations in the adoption of the 2021-2025 Council Plan (Incorporating Municipal Public Health and Wellbeing Plan).

Committee Decision

MOVED: Cr. T McCarthy

SECONDED: Cr. J Williams

That Council:

- (1) Receives and notes the written and verbal submissions.
- (2) Thanks all submitters and presenters for addressing the Committee in support of their written responses.
- (3) Refers all submissions for further consideration to the Council meeting to be held on 28 June 2021 as part of Council's deliberations in the adoption of the 2021-2025 Council Plan (Incorporating Municipal Public Health and Wellbeing Plan).

CARRIED UNANIMOUSLY

SUMMARY REPORT OF HEARING OF SUBMISSIONS COMMITTEE MEETINGS – 19 & 31 May 2021

4.2 DRAFT BUDGET 2021-22

EXECUTIVE SUMMARY

At its meeting on 8 April 2021, Council resolved to give notice of its intention to adopt the draft Budget 2021-22 at a meeting of Council to be held on 28 June 2021.

Prior to adopting the Budget in its final form, Council placed the Draft Budget on public display inviting submissions by Monday, 10 May 2021 with any person requesting to be heard in support of their written submission to be heard by Council's Hearing of Submissions Committee at 6.00pm on 19 May 2021.

The community submissions in total are requesting an estimated \$15.91 million (\$15.44 million for capital works projects and \$468,000 for operating projects).

The submissions have been themed in the following way:

- Recreation & Reserves
- Equity & Wellbeing
- Traffic Management
- Active Transport
- Environmental Issues
- Public Places
- General Matters
- Additional Funding, Grants and Addressing Disadvantage

Following the Hearing of Submissions Committee meeting, a report in relation to all submissions received will be submitted for consideration at the meeting of the Council scheduled for 28 June 2021.

The following persons addressed the Committee in support of their submissions:

- David Taylor
- David Brien
- Giordano Nanni
- Lucy Cahill
- Ben Biro and Leon Leonidas
- Matthew Tempone
- Evie Potter
- Ruby Mountford
- Chris Lombardo
- Robyn Edwards
- Serena O'Meley
- Christina DiPierdomenico
- Theo Tsouras
- David Taylor

SUMMARY REPORT OF HEARING OF SUBMISSIONS COMMITTEE MEETINGS – 19 & 31 May 2021

Officer Recommendation

- (1) **That** Council Receives and notes the written and verbal submissions.
- (2) Thanks all submitters and presenters for addressing the Committee in support of their written responses.
- (3) Refers all submissions for further consideration to the Council meeting to be held on 28 June 2021 as part of Council's deliberations in the adoption of the Budget 2021-22.

Committee Decision

MOVED: Cr. S Rennie
SECONDED: Cr. G Greco

- (1) **That** Council Receives and notes the written and verbal submissions.
- (2) Thanks all submitters and presenters for addressing the Committee in support of their written responses.
- (3) Refers all submissions for further consideration to the Council meeting to be held on 28 June 2021 as part of Council's deliberations in the adoption of the Budget 2021-22.

CARRIED UNANIMOUSLY

5. CLOSE OF MEETING

The meeting closed at 7.23pm.

SUMMARY REPORT OF HEARING OF SUBMISSIONS COMMITTEE MEETINGS – 19 & 31 May 2021

Summary Report of the Hearing of Submissions Committee Meeting – Monday 31 May 2021

The Mayor Cr. Messina advised that the meeting was being held virtually and streamed live and that the audio and video would be made available on the Council's website as soon as practically after the meeting.

1. PRESENT***Councillors***

Cr. Lina Messina (Mayor) (Chairperson)
Cr. Gaetano Greco (Deputy Mayor)
Cr. Emily Dimitriadis
Cr. Tom Hannan
Cr. Tim Laurence
Cr. Trent McCarthy
Cr. Susanne Newton
Cr. Susan Rennie

Council Officers

Sue Wilkinson - Chief Executive Officer
Jodie Watson - General Manager Governance & Engagement
Matthew Gould – Senior Property Services Officer
Stephen Mahon - Coordinator Council Business
Georgina Steele - Council Business Officer
Nick Van – Council Business Officer

2. APOLOGIES

An apology was received from Cr. Williams

3. DISCLOSURES OF CONFLICTS OF INTEREST

Nil

SUMMARY REPORT OF HEARING OF SUBMISSIONS COMMITTEE MEETINGS – 19 & 31 May 2021

4. CONFIRMATION OF THE MINUTES OF PREVIOUS HEARING OF SUBMISSIONS COMMITTEE MEETING**Committee Decision**

MOVED: Cr. S Rennie
SECONDED: Cr. G Greco

That the Minutes of the Hearing of Submissions Committee Meeting held on 19 May 2021 be confirmed as a correct record of business transacted.

CARRIED UNANIMOUSLY

5. CONSIDERATION OF REPORTS**5.1 PROPOSED SALE OF THE DISCONTINUED RIGHT OF WAY/ROAD AT THE REAR OF 127 TO 133 CROOKSTON ROAD, 10 & 12 WHITE STREET AND ADJOINING 28 AND 29 MACARTNEY STREET, RESERVOIR**

EXECUTIVE SUMMARY

The purpose of this report is to seek the Hearing of Submissions Committee's consideration of the submissions made on the proposed sale of a parcel of land from a discontinued right-of-way/road at the rear of 127 to 133 Crookston Road, 10 and 12 White Street and adjoining 28 and 29 Macartney Street, Reservoir.

At its meeting on 19 October 2020, Council resolved to commence statutory procedures under section 206 and clause 3 of Schedule 10 of the Local Government Act 1989 regarding the proposed sale of a parcel of land from a discontinued right-of-way/road at the rear of 127 to 133 Crookston Road, 10 and 12 White Street and adjoining 28 and 29 Macartney Street, Reservoir.

Public notice was given of Council's intention to sell the land or take title (if not sold) in the Herald Sun newspaper and on Council's website on 17 November 2020, in addition all adjoining owners and occupiers were consulted in writing. The public notice period ended on 18 December 2020. Council received one written submission requesting to be heard by Council in support of their submission.

It is noted that the role of the Hearing of Submissions Committee is only to 'hear' and receive submissions. There are no options for consideration, or analysis of submissions included in this report.

Following the Hearing of Submissions Committee meeting, a further report in relation to the matter will be provided to Council at a later date seeking a final resolution on the matter.

The following person addressed the Committee in support of his submission:

- *Tuan Nguyen Minh*

SUMMARY REPORT OF HEARING OF SUBMISSIONS COMMITTEE MEETINGS – 19 & 31 May 2021

Committee Decision**MOVED:** Cr. S Rennie**SECONDED:** Cr. T McCarthy**That Council:**

- (1) Receives the written and verbal submissions.
- (2) Thanks all submitters and presenters for addressing the Committee in support of their written responses.
- (3) Receives a report at a future Council Meeting as part of Council's deliberations in considering the proposed sale of a parcel of land from a discontinued right-of-way/road at the rear of 127 to 133 Crookston Road, 10 and 12 White Street and adjoining 28 and 29 Macartney Street, Reservoir.

CARRIED UNANIMOUSLY**6. CLOSE OF MEETING**

The meeting closed at 6.19 pm



**Bundoora
Homestead
Art Centre**



ANNUAL REPORT 2019/2020



CHAIRPERSON'S REPORT

Art has a tremendous power to inspire, inform and bring people together. In recent years Bundoora Homestead Art Centre has staked its ground as a leader in contemporary art experiences that connect and invigorate our community.

The Board of Management has been thrilled to advise and support the imaginative programming presented by Bundoora Homestead, including a focus on participatory art workshops, exhibitions that cater to diverse audience interests, and of course, the delivery of the esteemed Darebin Art Prize.

As the City of Darebin's free public art gallery, we have worked hard to position Bundoora Homestead Art Centre as a creative hub for residents to build connections through enriching visual art experiences.

Beyond the gallery, this past year has further cemented Darebin Council's reputation as a creative pioneer for their considered and forward-thinking approaches to public art and community arts services.

I would like to thank my fellow Board members for their commitment and expertise. The Board acknowledges the contribution of Janette Lewis who resigned in March 2020 after 4 years. On behalf of the Board of Management, I would acknowledge and thank all Bundoora Homestead staff and volunteers for their commitment last year, and also thank Darebin Council for its important ongoing support.

JD Mittmann

Chair - Bundoora Homestead Art Centre Board of Management



National Relay Service
relayservice.gov.au

If you are deaf, or have a hearing or speech impairment, contact us through the National Relay Service.



Speak Your Language
T 8470 8470

العربية नेपाली 繁體中文 Ελληνικά हिंदी Italiano
Македонски ਪੰਜਾਬੀ Soomalii Español اردو Tiếng Việt

CITY OF DAREBIN

274 Gower Street, Preston | PO Box 91, Preston, Vic 3072
T 8470 8888 | F 8470 8877 | E mailbox@darebin.vic.gov.au
darebin.vic.gov.au

BOARD MEMBERSHIPS

Chair, JD Mittmann

Kirsten Matthews

Lyndel Wischer

Kade McDonald

Sue Thornton

Giovanna D'Abaco

Angie Bedford

Peta Clancy

Janette Lewis (until March 2020)

Cathy Henderson (until November 2019)

COUNCILLORS

Cr. Gaetano Greco

Cr. Susanne Newton

Cr. Tim Lawrence

BOARD MEETING ATTENDANCE

One board meeting and two board workshops were held between 1 July 2019 and 30 June 2020.

Name	Number of meetings attended
JD Mittmann	3
Kirsten Matthews	3
Lyndel Wischer	2
Kade McDonald	2
Sue Thornton	2
Giovanna D'Abaco	1
Angie Bedford	1
Peta Clancy	1
Janette Lewis	2
Cathy Henderson	2
Cr. Gaetano Greco	0
Cr. Susanne Newton	3
Cr. Tim Lawrence	0

BOARD NEWS

The Bundoora Homestead Board of Management is a Special Committee appointed pursuant to section 86 of the Local Government Act 1989 to manage the operation of Bundoora Homestead Art Centre, the public art gallery within the City of Darebin. The Board comprises nominated Councillors and community representatives and has delegated authority from Council to manage Bundoora Homestead. In 2019–2020, the Board was chaired by JD Mittmann.

In April 2020, a report on future governance models for the Board was put to Council, recommending that the Bundoora Homestead Board of Management be immediately dissolved and reformed under a new model as an Art & Heritage advisory panel, with existing Board Members authorised as the inaugural panel members. This report was endorsed at the Council Meeting on 6 April 2020 and the Board ceased operating at this point. The newly formed Art & Heritage Advisory Panel will have a broader remit that extends beyond the walls Bundoora Homestead Art Centre to include visual arts offerings across the municipality. This new Panel commenced in July 2020.



△ BUNDOORA HOMESTEAD ART CENTRE

ABOUT US

OUR VISION IS TO BE A LEADER IN CONTEMPORARY ART AND HERITAGE EXPERIENCES THAT ENGAGE, EXCITE AND INSPIRE OUR COMMUNITY

Bundoora Homestead Art Centre is where contemporary art and Australian history meet. A home for creative thinking, community participation and inventive contemporary arts practice, where artists and audiences are engaged, welcomed, challenged, and where they are empowered to contribute to a conversation about the issues of our time and place, all within a rich historical setting.

We utilise our assets of art galleries, heritage house and gardens, café, and art collection to work collaboratively and deliver experiences that are relevant, accessible and engaging.

We support artists to make and present new artworks, recognising that art is vital to the wellbeing of individuals and communities.

Our service extends beyond the walls of Bundoora Homestead and engages with communities across Darebin in their own space. We manage and care for the Darebin Art Collection and Public Art Collection and ensure these valuable community assets are promoted and cared for.

AIM AND GUIDING PRINCIPALS

Bundoora Homestead Art Centre aims to become a leading visual art centre embracing and celebrating contemporary Australian art within the context of a heritage house.

There are four guiding principles which drive success of Bundoora Homestead Art Centre:

- Artistic Excellence, Heritage and Engagement
- Exceptional Visitor Experience
- Business Sustainability
- Innovative and Inclusive Management

These four areas are aligned with the Creative Darebin Arts Strategy (2014-2020) and are supported by the Darebin Creative and Cultural Infrastructure Framework (2018), the Darebin Art Collection Policy (2018) and the Darebin Public Art Framework (2019).



CURATOR'S REPORT

The 2019-2020 year has been a time of transition for Bundoora Homestead Art Centre. Our leadership positions have changed hands and the COVID-19 pandemic has spurred a flurry of new programming decisions both on and offline. Despite these opportunities and challenges, the core of our work and mission remains the same. We continue to recognise art as central to conversations about Australian life and culture and strive to position artists at the centre of everything we do.

The year has been rich with celebrations of First Nations creative practice. In July 2019 we were privileged to share a solo exhibition by Gunditjmarra painter Aunty Frances Gallagher, quickly followed by the presentation of our first publication of Aboriginal Art from the Darebin Art Collection. In December, the 2019 Darebin Art Prize was awarded to Gunditjmarra artist Hayley Millar-Baker for her powerful work *Untitled (The circumstances are that a whale had come on shore)* and at the beginning of 2020 a repatriation of cultural materials to the Wurundjeri Woi-wurrung Cultural Heritage Aboriginal Corporation was completed.

Further highlights of the exhibition program included a major solo exhibition by local mid-career artist Hanna Tai. *THIS COULD WORK/I'M SCARED!* explored hope, fear and everyday experience in relation to the climate crisis, exemplifying the anxieties that many of us encounter in the face of global warming.

The biennial Darebin Art Prize for excellence in contemporary visual art was also strong this year, receiving 460 entries and 39 finalists from across Australia presented throughout every square inch of our Queen Ann style mansion.

We've been proud to have the opportunity to strengthen our partnerships with Midsumma Festival and Arts Access whilst also developing new relationships with local organisations Arts Projects and Gertrude Contemporary in 2020. The fruits of these partnerships have resulted in a residency for performance artist Sean Miles, solo exhibitions for Sydney-based video artist EO Gill and Nimbus residency artist Adam Knapper as well as nine artist commissions produced for Dear Darebin: A Mail Art Project.



Despite the struggles that our peers and community have faced with many projects cut short or rescheduled in recent times, we have been heartened by the support and understanding offered up by the artistic community. In 2021 we will continue to create space for people to come together, explore new ideas through art, and share experiences through making.

Boe Lin Bastian

Curator - Bundoora Homestead Art Centre

JON BUTT | COLLIDER

13 JULY — 1 SEPTEMBER 2019

Collider is a site responsive video work that investigates physical and conceptual notions of landscape as matter and phenomena.

Using video sequences and discreet sculptural interventions, this exhibition places Bundoora Homestead within a shifting scale of material territories, molecular energies and entropic disorder.

Collider includes both abstracted and live video sequences shot throughout the Homestead grounds and across the Bundoora Park and Mt Cooper area, as well as temporary sculptural interventions that appear to be monitoring or signalling unknown phenomena. The work depicts time, space and place where the idea of a site is viewed as both poetic and quantum.

Jon Butt is a Melbourne artists and curator.

VISITOR COMMENTS

> *"Love the Jon Butt video!!"*

> *"We came to see something else, but we found his work the most engaging."*





AUNTY FRANCES GALLAGHER GUNDITJMARA COUNTRY

13 JULY — 1 SEPTEMBER 2019

Bundoora Homestead Art Centre is honoured to present this major retrospective exhibition by Aunty Frances Gallagher. Aunty Frances is a respected Elder who was born in Bendigo in 1926 and is proudly from the Gunditjmarra people of Western Victoria.

Aunty Frances studied at RMIT and received her Diploma at the age of 87. Within her landscape depictions of her Gunditjmarra tribal lands, and ancestral memories, Aunty Frances contemplates the significance of place, family connections, spirituality and social displacement.

VISITOR COMMENTS

> *"It's been great to see such a wide variety of pieces from one artist (Aunty Frances Gallagher)"*

> *"Aunty Frances's exhibition was fantastic!"*

COLOUR & FANTASY

AUSTRALIA'S FIRST COLONIAL ART POTTERS 1896-1910

11 JULY — 1 SEPTEMBER 2019

In the nineteenth century, Brunswick was the centre of Australia's pottery manufacturing and was accordingly dubbed "Australia's Little Staffordshire."

This exhibition focuses on three key figures from the period; The Ferry brothers, William and Graham, and Richard Sturrock. This trio's loose collaboration produced exceptional wares from 1896 to 1910 of a type never before seen in Australia. They are considered early pioneers of our studio pottery movement and went on to illuminate and inspire their predecessors.

VISITOR COMMENTS

> "The Pottery Show is great and it is something that should be accessible to the Northern Suburbs."



VICTORIAN QUILTERS

ONE STEP FURTHER

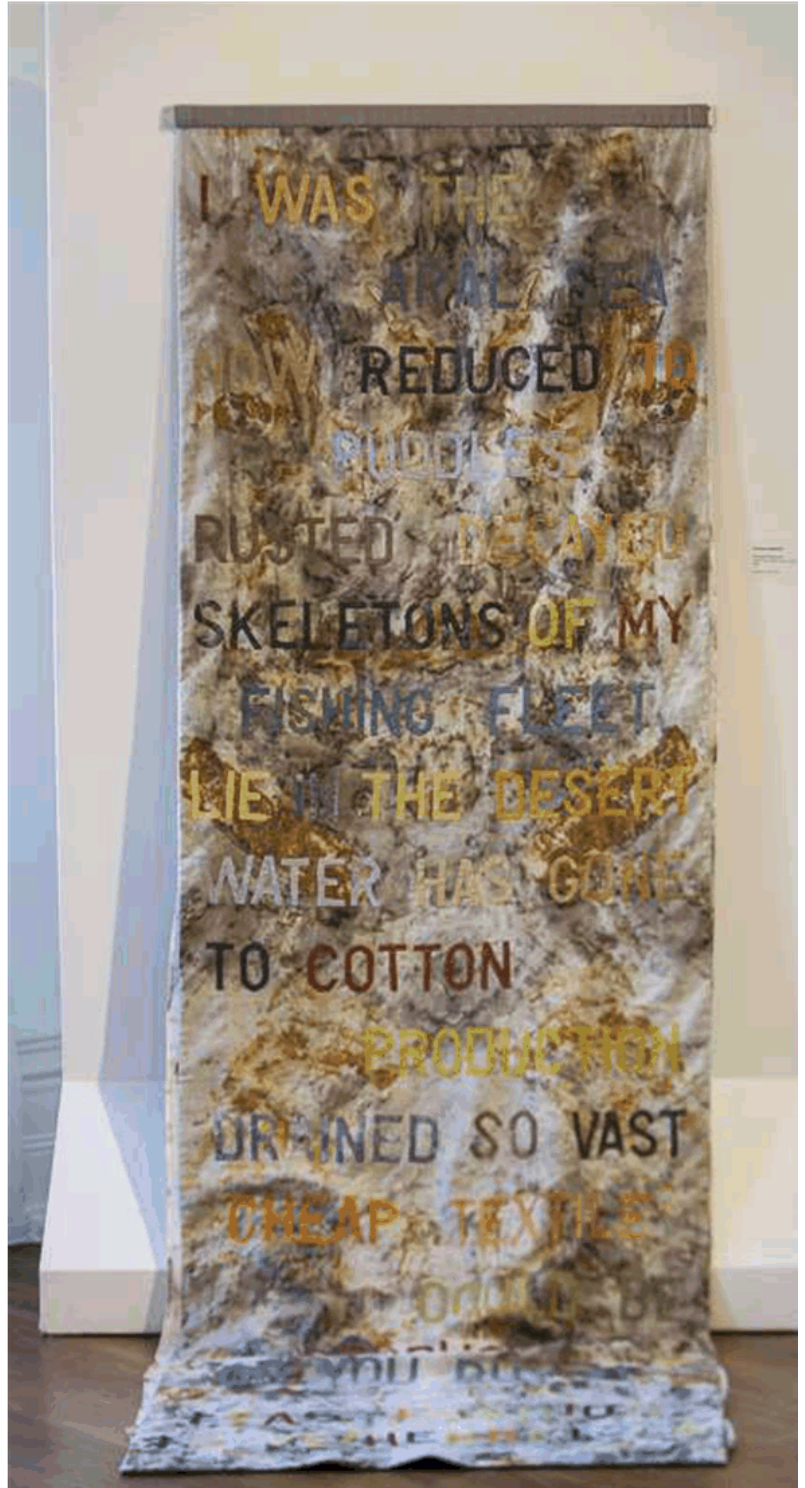
13 JULY — 1 SEPTEMBER 2019

One Step Further is a collection of new work created by leading textile artists of Australia and New Zealand.

This exhibition of contemporary and innovative textile art pushes the boundaries of colour, texture, line and shape to explore issues and themes important to the featured artists.

This prestigious biennial exhibition is organised by Victorian Quilters Inc. who recognise that many textile artists are interested in experimentation, improvisation and abstraction to create unique and inspiring work.

One Step Further explores a range of textile art techniques including collage, piecing, print making, painting, fabric manipulation, dyeing, stamping and embellishment.



DAREBIN ART PRIZE 2019

7 September 2019 - 26 January 2020

The Darebin Art Prize is a biennial multi-medium award for excellence in contemporary visual art. The exhibition celebrates contemporary artworks across all media, from painting, drawing, photography, sculpture and craft, through to video art and printmaking. Artists from across Australia are represented in this major exhibition which includes a \$10,000 acquisitive prize and \$1,000 People's Choice Award.

The judging panel this year comprised: Lisa Radford, Lecturer in Art, Victorian College of the Arts, Kimba Thompson, Director & Curator, Blak Dot Gallery, and Renee Cosgrave, Artist and Acting Curator at Bundoora Homestead Art Centre.

VISITOR COMMENTS

> *"I think this is one of the best shows you've ever had! The standard of the artwork is very high."*

Winner of the 2019 Darebin Art Prize: Hayley Millar-Baker *Untitled (The circumstances are that a whale had come on shore) 2018*





FIONA ABICARE |
DARCEY BELLA
ARNOLD | JUSTIN
BALMAIN | MARY
BARTON | NICHOLAS
CHILVERS |
MATTHEW CLARKE |
ERIN COATES |

REBECCA DELANGE | LAUREN DUNN | DAVID EGAN | TRAVIS FICARRA |
CARLY FISCHER | JULIA GORMAN | LOUISE GRESWELL | AMALA GROOM

| SOPHIA HEWSON |
DEANNA HITTI | KYM
MAXWELL | AARON
CLARINGBOLD &
REBECCA MCCAULEY |
CLARE MCCRACKEN |
HAYLEY MILLAR-BAKER |
VIV MILLER | NORIKO
NAKAMURA | LIAM
OBRIEN | MICHAEL
PRIOR | LUCRECCIA



QUINTANILLA | GEORGIA ROBENSTONE | MARK RODDA | THE RYAN
SISTERS | BRITT SALT | DEVI SEETHARAM | TAMA SHARMAN | JACQUI

SHELTON | MARK
SMITH | ADRIANE
STAMPP | EBONY
TRUSCOTT | DAVID
WADELTON | YANDELL
WALTON | DAISY
WATKINS-HARVEY



HANNA TAI

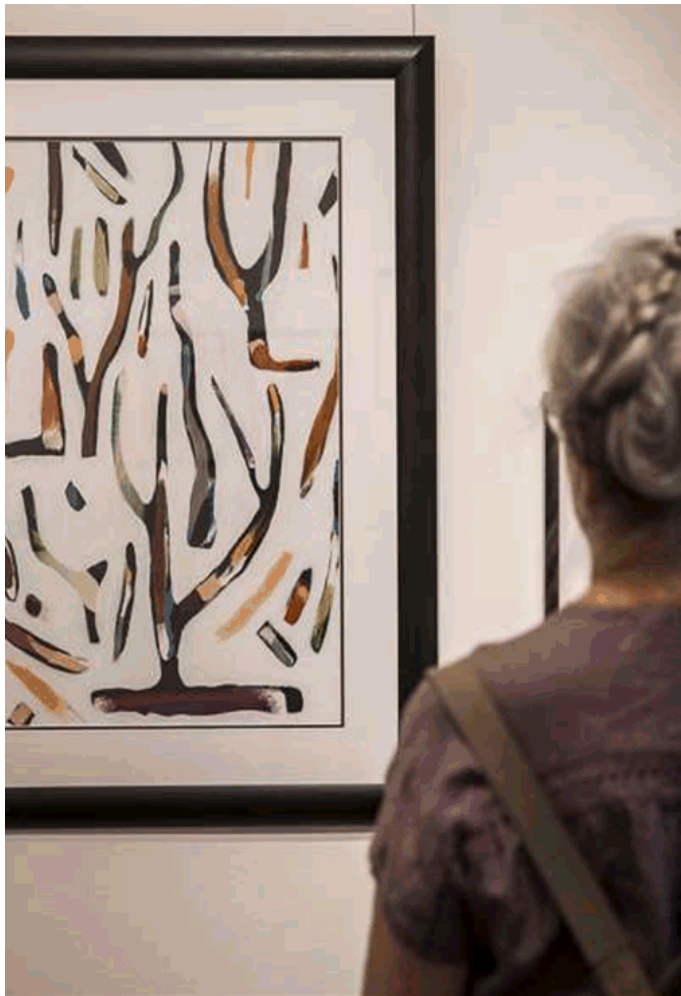
THIS COULD WORK!/I'M SCARED

1 FEBRUARY — 5 APRIL 2020

THIS COULD WORK!/I'M SCARED explores everyday experiences, thoughts and observations in relation to the unfamiliar unknowability of the climate crisis.

Using photography, video, sound and installation, Melbourne artist Hanna Tai investigates the interconnectedness of big and small things, and the possibilities in collectivising individual gestures.





ADAM KNAPPER

MIND FIELDS

1 FEBRUARY — 5 APRIL 2020

Adam Knapper is a founding member of the Nimbus studio, an Arts Access collaboration based at Bundoora Homestead Art Centre supporting artists with disability.

This suite of artworks is a direct translation of the artist's listening experience within the grounds of Bundoora Homestead.

This series is process driven, short-circuiting the everyday repetition and saturation of imagery and sonic noise.

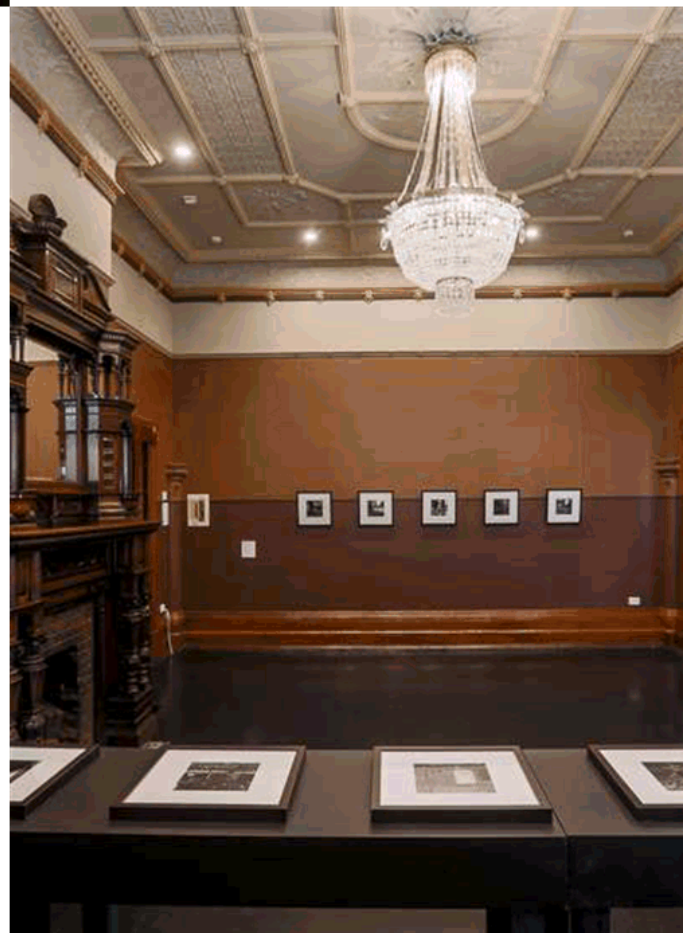
GEORGE MIFSUD

LARUNDEL

1 FEBRUARY — 5 APRIL 2020

Larundel is a series of photographs captured between 2001 to 2005 at the site of the former Larundel Psychiatric Hospital located adjacent to Bundoora Park. The hospital was closed in the late 1990s with most of the buildings being demolished to make way for a new housing estate.

It was during this period nearly a decade ago that George Mifsud came upon, and began to document, its remnants.



BENEATH OUR FEET

THE GROUNDS OF BUNDOORA

1 FEBRUARY — 5 APRIL 2020

Drawing from the Darebin Art and Heritage Collection, *Beneath our feet: The grounds of Bundoora* explores the history of the site now known as Bundoora Park. Featuring plans, photographs, botanical information, Aboriginal cultural artefacts and artworks, the exhibition highlights the cultural significance of the grounds and the use of the gardens by the Smith Family and the veterans who called Bundoora home.

Repatriation of heritage items to the Wurundjeri Aboriginal Corporation

In 2019 Darebin Council was gifted a large collection of heritage items by Merv Lia, former head of the Preston Historical Society (now deceased). Among the donated items, many were revealed to be Wurundjeri cultural artefacts collected decades ago from the grounds of Bundoora Homestead and Bundoora Park. Passed into the custodianship of Council's Art and Collections unit, the curatorial team swiftly took action to repatriate these important objects to the Wurundjeri Woi Wurrung Aboriginal Corporation. Council officers have liaised with the Corporation this year to develop a respectful working relationship, which resulted in the loan of a number of the repatriated items to Bundoora Homestead for this exhibition, *Beneath our Feet*.



EXHIBITION LIST 19-20

Prima Materia > Julie Gough, Alicia King, Linda Persson (SWE), Andre Piguet, Michael GF Prior, Yhonnie Scarce, Vittoria Di Stefano and Zilverster (Goodwin and Hanenbergh). Curated by Emily Jones > 11 May – 7 July 2019

Verge > Roseanne Bartley, Anna Gray, Tiffany Parbs, Public Assembly (Lynda Roberts & Ceri Hann) & Renée Ugazio. Curated by Claire McArdle > 11 May – 7 July 2020

Sean Miles > *Midsumma Artist in Residence* > 11 July – 1 September 2019

Jon Butt > *Collider* > 13 July – 1 September 2019

Colour & Fantasy: Australia's First Colonial Art Potters 1896-1910 > 11 July – 1 September 2019

Victorian Quilters > One Step Further > 13 July – 1 September 2019

Aunty Frances Gallagher > *Gunditjmara Country* > 13 July – 1 September 2019

Darebin Art Prize 2019 > 7 September 2019 – 26 January 2020

Hanna Tai > *THIS COULD WORK!/I'M SCARED* > 1 February – 5 April 2020

Adam Knapper > *Mind Fields* > 1 February – 5 April 2020

George Mifsud > *Larundel* > 1 February – 5 April 2020

Beneath our Feet: The Grounds of Bundoora > 1 February – 5 April 2020

WORKSHOP & EVENT LIST 19-20

Jon Butt, Colour & Fantasy, Victorian Quilters, Aunty Frances Gallagher & Sean Miles > Exhibition Opening & Artist Talk > 13 July 2019

Colour & Fantasy > Curator's Talk > 27 July 2019

Victorian Quilters > Artist Talk > 3 August 2019

Jon Butt > Trees Crashing to the Ground > 10 August 2019

Life Drawing Classes (Season 1) > Saturdays, 25 May – 13 July 2019

Darebin Art Prize > Exhibition Opening > 6 September 2019

Darebin Art Prize > Artist Talks > 21 September & 19 October 2019

Camp Craft > 26 – 28 September & 3 – 5 October 2019

The Hospital Era: History Tour & Collection Viewing > 13 October 2019

The Smith Family Home: History Tour & Collection Viewing > 25 October 2019

Life Drawing Classes (Season 2) > Sundays, 13 October – 1 December 2019

Craft in the Gardens > 2 November – 7 December 2019

NGV Kids on Tour > 17 & 18 January 2020

Hanna Tai, Adam Knapper, George Mifsud & Beneath Our Feet > Exhibition Opening > 8 February 2020

Psychology for a Safe Climate | Climate Quilting Workshop (cancelled due to COVID-19) > 15 March 2020

Brunswick Women's Choir (cancelled due to COVID-19) > 29 March 2020

Nimbus Studio > Every Thursday

Craft Club > Every Sunday

PARTNERSHIPS

- Nimbus, a weekly visual art studio for artists with disability, is run in our Mess Workshop space in partnership with Arts Access Victoria
- History tours, led by our team, presented as part of the Australian Heritage Festival
- Children's Art Workshops, presented as part of the National Gallery of Victoria's Kids on Tour program
- Sean Miles, artists in residence, was supported through a partnership with Midsumma Festival
- Adam Knapper 's exhibition *Mind Fields* was presented in partnership with Arts Access Victoria

FAMILIES & CHILDREN PROGRAMS



NGV KIDS ON TOUR

The NGV Kids on Tour program, now in its fifth year at Bundoora Homestead, takes place during the summer school holidays.

Children can immerse themselves in creative activities such as drawing, sculpting and craft making. All materials provided!

CAMP CRAFT

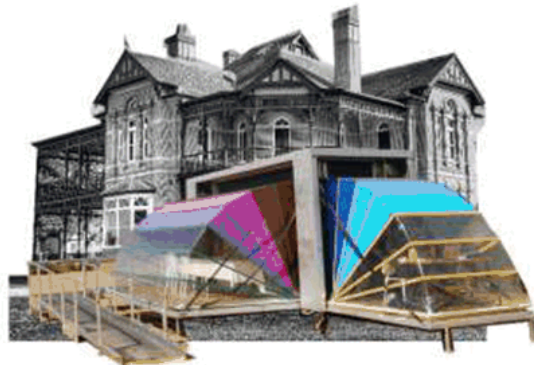
Celebrate the school holidays with some school-style camp craft. Facilitated by craft extraordinaire Ramona Barry, Camp Craft presents a program of nostalgic activities with a thoroughly modern twist, designed to entertain and inspire. Workshops include Terrariums, Marbling, Weaving, Kite-making and more.



△ AGE & DISABILITY PROGRAMS

NIMBUS

Bundoora Homestead Art Centre and Arts Access Victoria (AAV) present Nimbus, a weekly visual art studio for artists with disability. Nimbus takes place in the glorious NEBULA pop-up art studio on the grounds of Bundoora Homestead Art Centre, and provides a rare opportunity for committed artists to explore their individual arts practice in a supported environment.



HISTORY TOUR & COLLECTION VIEWING

Join this unique guided experience to hear the stories that shaped Bundoora Homestead. Two special guided experiences exploring specific periods of the Homestead's history. Both tours include a curated viewing of key heritage items from the Darebin Art Collection

CRAFT CLUB

Drop in on a Sunday afternoon to take part in our weekly Craft Club, an informal crafty catch up in our beautiful workshop space. We invite you to bring along a project, get help if you're stuck, or learn a new skill from one of the other crafters. Everyone is welcome.



STATISTICS

12	Exhibitions
37	Individual workshops & events
6	Interns & volunteers
8,850	Visitors (1 July – 17 March 2020) <small>*Bundoora Homestead closed from 17 March-30 June due to COVID-19</small>
469	Artists supported
70	Exhibition applications received
436	Art prize entries received
396	Collection items maintained
8	New acquisitions
4.8	EFT staff

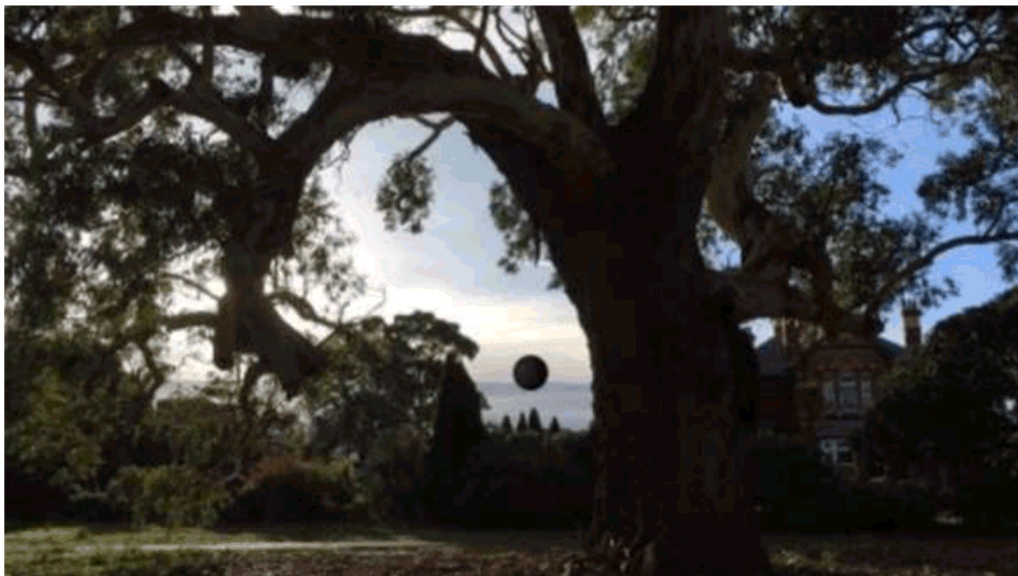
DAREBIN ART COLLECTION

INDOOR AND OUTDOOR COLLECTION

The Darebin Art collection is an important record of community history, concerns and viewpoints. In 2018-19 Council integrated its significant indoor and outdoor (public art) collections, of which the BHAC is responsible for policies relating to acquisitions, maintenance and commissions related to both collections.

In 2019/2020 we acquired six new artworks into the indoor Darebin Collection. Amongst these acquisitions, we took possession of our second indoor commission. Commissioning new works by local artists allows us to support artists to make new work that is specifically for a local art collection.

NEW ACQUISITIONS



Jon Butt
b. 1969

Collider
2017-2019
single channel 4K video; 12:45 mins
edition 1 of 5



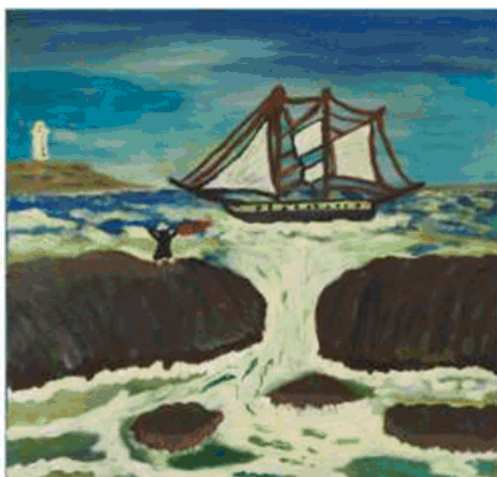
Hayley Millar -Baker
 b. 1988
 Gunditjmara

Untitled (The circumstances are that a whale had come on shore)
 2018
 inkjet on cotton rag
 67 x 67cm
[2019 Darebin Art Prize WINNER]



Elyss McCleary
 b. 1977

My Tuxedo
 2018
 oil on canvas
 140 x 125.5cm



Aunty Frances Gallagher
 b. 1926
 Gunditjmara

First Contact
 2010
 acrylic on canvas
 40 x 40cm



Aunty Frances Gallagher
 b. 1926
 Gunditjmara

Grazing Kangaroo
 2011
 acrylic on canvas
 30 x 40cm



Liam O'Brien
b. 1987

Empty Avenues (Best of Season 1)
2018
ultra-high definition single channel video, 17:34min
Edition 5 (+2AP)



Hayley Millar-Baker
 b. 1988
 Gunditjmara

Even if the race is fated to disappear 2
 (Peeneeyt Meerreeng / Before, Now,
 Tomorrow)
 2017
 Inkjet on cotton rag
 150 x 80cm



Lynda Draper
 b. 1962

Winter
 2019
 hand-built earthenware, glazes
 102 x 55 x 55cm

△ PUBLIC ART

Public Artworks maintained in 2019/2020: 39

FIDO RESTORATION

Commissioned by Darebin City Council in 1999, Fairfield Industrial Dog Object (FIDO) is one of our most beloved public artworks, designed and created by artists Ian Sinclair, Jackie Staude, David Davies and Alistair Knox.

In 2019 the Bundoora Homestead Art Centre team oversaw a large-scale refurbishment of FIDO, to see it well into the new decade. This major restoration project is now completed and has been documented by local team Tiny Empire Collective in a short film with artist Jacki Staude.

FIDO was designed to talk to passers-by, wag its tail, wiggle its ears and light up at night. Installed in the Fairfield village this monumental work was chosen specifically to respond to the friendliness and vitality of this dog-loving precinct, create a sense of pride and capture the uniqueness of the neighbourhood. FIDO is an iconic landmark artwork in Darebin with a strong sense of ownership and pride within the local community and village traders.



8

GOLD HEAD | GUERRILLA PUBLIC ARTWORKS

In January 2020 a gold headed statue appeared in All Nations Park in Northcote under cover of darkness, much to the delight of local residents and traders. The statue was knocked over shortly after, and was in storage, under the care of Darebin Council since. Two more gold heads appeared soon after. After great deliberation, Council engaged a panel of public art specialists to provide their expert advice. The public arts panel convened in March 2020 and recommended the original gold head statue should be reinstalled in All Nations Park as a temporary artwork for a 12-month period. After careful preparation by the Art & Collections unit, Gold Head #1 has been returned to the public sphere on Thursday 25 June 2020, for the enjoyment of our community. The reinstallation process was video-documented, and a short film about the project is now available, exploring the significance of this guerrilla artwork, and the role of public art in our community. View the Gold Head video here: <https://vimeo.com/439686999>



Herald Sun+

Leader | NORTH

'Gunditjmarra Country' explores place, family and spirituality

This nonagenarian is proof you should never give up doing what you love. Her amazing collection of landscape paintings, showcasing memories of her life, is on display in Bundoora in her first solo exhibition.

Richard Pearce, Preston Leader | Subscriber only | July 31, 2019 12:00pm



Aurly France Gallagher works out of her home studio in Epping.



Preston artist Hanna Tat's exhibition will use photography, video, sound and installation to explore everyday experiences and thoughts on climate change. Picture: George Sapiyakti

Climate right for artwork

Anthony Povesan
anthony.povesan@news.com.au

Bundoora Homestead is launching the new decade with four new art exhibitions.

The displays, on show from February 1, from explore nature and climate change and will reflect on the "relationship between people and the environment" at the suburb's popular Bundoora Park.

Preston artist Hanna Tat's exhibition *This Could Work / In Sound* will use photography, video, sound and installation to explore everyday experiences and thoughts on climate change.

Mind Fields by Adam Knapper will present a suite of paintings and drawings inspired by natural soundscapes and listening experiences within the grounds of the Bundoora Homestead.

Beneath our feet will display the natural history of Bundoora Park, featuring plants, photos, indigenous artefacts and artworks.

The fourth exhibition, *Larundis* by George Milford, will tap into a different part of the site's history — it presents photographs from 2001 to 2006 which shows the former Larundel Psychiatric Hospital.

An opening celebration will be held on Saturday, February 8, between 2-4pm.

Preston artist among four to feature in new exhibition

DAREBIN NEWS

Council updates and events



**Cr Susan Rennie
MAYOR**

Entries open for Darebin Art Prize

The biennial Darebin Art Prize is back and Darebin Council is once again delighted to host this \$10,000 art award and support the work of contemporary Australian artists.

The Darebin Art Prize is one of many Council initiatives supporting and encouraging arts in our community. Artists across Australia are invited to submit their artwork to this esteemed prize.

Artist entries are due at 5pm on Friday 5 July 2019.

The Darebin Art Prize exhibition will be held from 7 September 2019 - 26 January 2020.

For more information, visit bundoorahomestead.com/darebinartprize

CITY OF DAREBIN 

274 Gower Street, Preston
PO Box 91, Preston, VIC 3072
T 8470 5888 F 8470 5877
E mail@cityofdarebin.vic.gov.au
darebin.vic.gov.au

If you are a hearing impaired user, please contact National Relayser on 1800 797 328.

34 prestonleader.com.au Tuesday, June 18, 2019

Artist wins award for collage which details massacre

Courtney Beaumont
courtney.beaumont@news.com.au

The Darebin Art Prize has been awarded to Hayley Millar-Baker for a photo assemblage referencing her Aboriginal ancestors fate.

Her work, *Untitled (The circumstances are that a whale had come on shore)* depicted the 1833 Convincing Ground Massacre and fetched her the coveted \$10,000 art prize.

Millar-Baker is a Gunditjmarra woman and her ancestors clashed with settlers over a whale washed ashore, resulting in the death of 200 Aboriginals, with only two survivors.

This story was passed down to her but she instead used an excerpt from settler



Hayley Millar-Baker with her winning work. Picture: Hannah Blair

George Augustus Robinson's report that detailed the massacre as her source.

"I used white settlers accounts of it as my reference, people will believe a white person's account over any other account," Millar-Baker said.

The artwork is a photo assemblage of around 50 different images.

The judging panel included VCA lecturer Lisa Radford, Blak Dot Gallery curator Kimba Thompson and Bundoora Homestead Art Centre acting curator Renee Cosgrave.

The panel said Millar-Baker's work allowed viewers to re-narrate history through her collage.

The artwork will be acquired for the Darebin Council's permanent art collection.

"I'm always happy to be able to bring the Gunditjmarra story into the forefront and, with the prize money, I can keep telling the stories," Millar-Baker said.

MEDIA & COMMUNICATIONS

Bundoora Homestead achieved a variety of excellent media opportunities over the 2019/2020 year, in print, online, and on the radio.

The gallery continued to receive meaningful coverage from local papers including the Preston Leader, art magazines including Art Guide Australia, and radio interviews with Triple R and ABC 774.

Bundoora Homestead's online reach and following through our social media channels also grew substantially this year as a result of strategic and consistent creative content being driven through these platforms.

SOCIAL MEDIA	1 July 2019	31 December 2019	30 June 2020
Bundoora Homestead Facebook Followers	4776	4860	4964
Bundoora Homestead Instagram Followers	1100	1404	1634

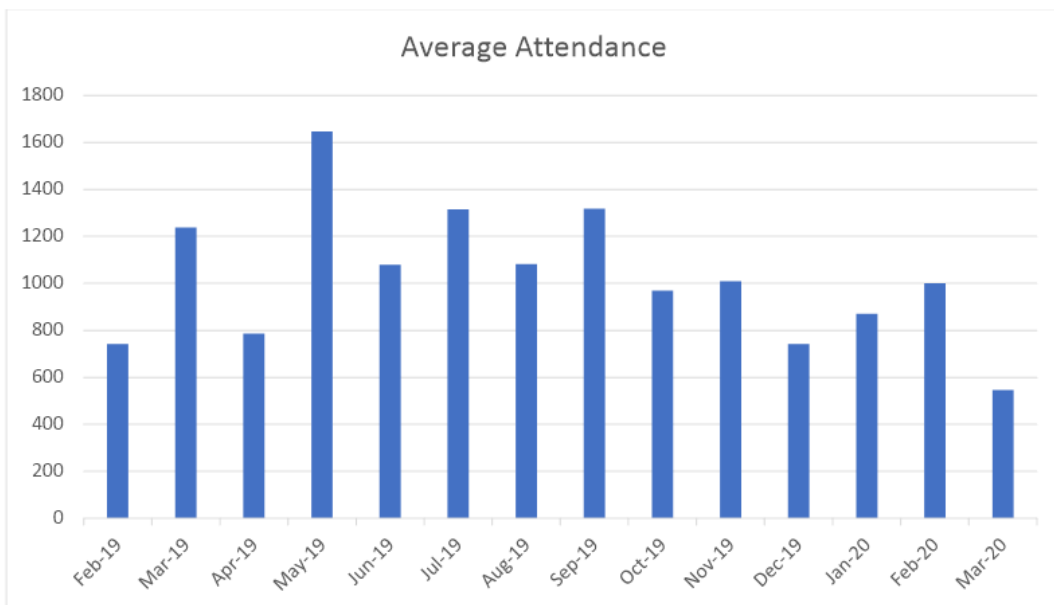
WEBSITE	1 July – 30 September 2019	1 October – 31 December 2019	1 January – 31 March 2020	1 April – 30 June 2020
Bundoora Homestead Website Users	5,522	3,601	3,355	2,392
Bundoora Homestead Website Page Views	16,423	10,332	9,383	6,866

VISITATION & ENGAGEMENT

While visitation was consistently high for most of the year at Bundoora Homestead, from mid-March 2020 with the sudden closure of the gallery due to COVID-19, visitation halted on site, and instead the Bundoora Homestead team pivoted their programming online and worked to engage their audiences through online channels for the final 3.5 months of the financial year.

It was also observed by the gallery Front of House staff this year that the duration of visits to the Homestead had increased, with visitors spending more time exploring the full spectrum of offerings, including viewing our exhibitions and heritage displays, exploring the gardens, and eating at the café.

Notably, attendance in our workshops and events this year have been higher than in previous years, with participatory art and craft workshops such as Life Drawing and Craft in the Gardens attracting particularly strong audiences.



THE KITCHEN CAFE

The Kitchen is Bundoora Homestead's on-site café, serving a mouth-watering menu of fresh meals, house-made desserts, delicious sodas, and specialty espresso coffee.

This year The Kitchen has focused on designing a menu and procuring supply chains that support Council's values of environmental sustainability, locally sourced products and minimum waste.

With the appointment of a new café supervisor in December 2019, the café has developed a strong team culture of collaboration and efficiency of process.

In February 2020, Bundoora Homestead Art Centre was thrilled to complete a major upgrade of its café kitchen facilities from domestic-grade cooking hardware units to high-grade commercial appliances.

This upgrade project was the outcome of months of planning and will allow the café to deliver a larger audience capacity along with faster and cost-effective services thus improving customer satisfactions in future years.



FINANCIAL REPORT

BUNDOORA HOMESTEAD – GALLERY

INCOME 3050	2019/2020 ANNUAL BUDGET	2019/2020 ACTUAL	NOTES
Retail Sales - Shop	-1,200.00	-3,204.00	
Program Fees	0.00	-12,534.00	
Miscellaneous Income	-12,100.00	0.00	
Unspent Grants	0.00	-5,853.00	
INCOME 3050 TOTAL	-13,300.00	-21,591.00	

EXPENDITURE 3050	2019/2020 ANNUAL BUDGET	2019/2020 ACTUAL	NOTES
Salaries + OnCosts - permanent	330,425.00	312,736.00	Underspent due to staff leave changes
Salaries + OnCosts - casual	11,505.00	68,622.00	Ovespend due to increased customer service needs & casual staff backfilling permanent staff during LSL
Travel allowance	1,000.00	713.00	
Traineeship	27,200.00	11,388.94	Underspend as trainee finished and could not recruit due to planned closure for building works. Offset by casual staff
Recruitment Costs	-	226.00	
Employee costs - efficiency	12,058.00	-	
Materials + Consumables	3,700.00	2,268.00	
Retail Purchases	1,000.00	1,960.00	
Copying Expenses	900.00	242.00	
Equipment & Purchases	1,850.00	886.00	
Printing + Stationary	13,600.00	12,555.00	
Courier Costs	100.00	70.00	
Electricity	17,700.00	26,940.00	
Gas	8,000.00	7,126.00	
Water	8,000.00	12,457.00	
Telephones	5,700.00	5,137.00	

Mobile Telephones	520.00	808.00	
Advertising	29,900.00	18,691.00	
Cleaning	22,623.00	18,681.00	
Postage	1,700.00	1,436.00	
Contractors	61,300.00	59,582.00	
Repairs and Maintenance (Garden)	21,600.00	9,430.00	
Licence Fees	1,250.00	1,699.00	
Promotions	7,500.00	2,467.00	
Storage	-	25,088.00	Overspend due to unanticipated external storage of Library Heritage collection
Bank Charges	840.00	715.00	
Catering	1,500.00	1,092.00	
EXPENDITURE 3050 TOTAL	567,355.00	603,015.94	
GALLERY NET POSITION	554055	581425	

BUNDOORA HOMESTEAD – CAFÉ

INCOME 3050	2019/2020 ANNUAL BUDGET	2019/2020 ACTUAL	NOTES
Retail Sales - Café	-63,240.00	-24,689.00	Closures and lack of capacity = reduced income.
Retail Sales - Café	0.00	-251.00	

EXPENDITURE 3064	2019/2020 ANNUAL BUDGET	2019/2020 ACTUAL	NOTES
Salaries + OnCosts - permanent CAFE	103,913.00	33,049.00	Change in staffing - no assistant just casuals. Plus acting Supervisor paid from casuals for months.
Employee Costs - efficiency	-3,792.00	0.00	
Salaries + OnCosts - casual CAFÉ	29,453.00	71,768.00	Change in staffing - no assistant just casuals. Plus acting Supervisor paid from casuals for months.
Recruitment Costs CAFÉ	0.00	1,600.00	
Travel CAFE	360.00	228.84	

Equipment & Purchases CAFÉ	1,000.00	744.52	
Materials/consumables	0.00	64.00	
Retail Purchases CAFÉ	24,000.00	12,307.00	
Electricity CAFÉ	12,800.00	6,330.00	
Advertising CAFÉ	0.00	37.00	
Contractors CAFÉ	600.00	110.00	
Contract Labour	600.00	0.00	
Subscriptions CAFÉ	680.00	452.00	
Licence Fees CAFÉ	1,600.00	0.00	Refunded due to closure of venue for COVID-19
Travel CAFÉ	0.00	210.45	
EXPENDITURE 30 3064 TOTAL	171,214.00	126,900.81	
CAFÉ NET POSITION	107974	101960	

PUBLIC ART MAINTENANCE

Expenditure	2019/2020 ANNUAL BUDGET	2019/2020 ACTUAL	
Contractors	64,800.00	50,156.00	

SUMMARY

Gallery	554,055.00	581,424.94	
Cafe	107,974.00	101,960.81	
Public Art Maintenance	64,800.00	50,156.00	
	726,829.00	733,541.75	
	Difference	-6,712.75	

IMAGE CREDITS

Front page: 2019 Darebin Art Prize install photo of The Pact by Erin Coates

Page 5: 2019 Darebin Art Prize install photo of Voice Over by Michael Prior

Page 7: Bundoora Homestead Art Centre

Page 9: 2019 Darebin Art Prize install photo of Connecting Systems by Yandell Walton

Page 10: Top: Install photo of Collider by Jon Butt, 2019. Bottom: Install photo of Gunditjmara Country by Aunty Frances Gallagher, 2019.

Page 12: Install photo of 2019 exhibition Colour & Fantasy | Australia's first Colonial Art Potters 1896 – 1910

Page 13: Install photo of 2019 exhibition One Step Further by the Victorian Quilters

Page 14: Winner of the 2019 Darebin Art Prize Hayley Millar-Baker (The circumstances are that a whale had come on shore) 2018

Page 15: Top: 2019 Darebin Art Prize install photo of The Visibility of Blackness by Amala Groom

Middle: 2019 Darebin Art Prize install photo

Bottom: 2019 Darebin Art Prize install photo

Page 16: Top: Image of Hanna Tai in their exhibition THIS COULD WORK!/I'M SCARED, 2020. Bottom: Install photo of Mind Fields by Adam Knapper, 2020. Bottom: Install photo of Larundel by George Misfud, 2020.

Page 18: Install photo of Beneath our feet: The grounds of Bundoora, 2020

Page 21: Top: Photo NGV Kids in Tour 2020. Image © National Gallery of Victoria, Photographic Services. Bottom: Camp Craft, 2020

Page 22: Top: Nimbus, 2020. Middle: Helen and J.M.V Smith, their son Dudley and his wife Jean (with her relatives) 1914, Darebin Art Collection. Bottom: Craft Club at Bundoora Homestead Art Centre 2019. Photography: Tiny Empire Collective.

Page 26: Fairfield Industrial Dog Object (FIDO), By Alistair Knox, Ian Sinclair, Jacki Staude and David Davies, 2000, Darebin Public Art Collection

Page 27: Photo collage of Gold Head a Guerrilla Public Artwork, 2020

Page 31: The Kitchen Cafe, Bundoora Homestead Art Centre

Back Page: 2019 Darebin Art Prize install photo of Shut Up Mountain, Topology by Rebecca Delange



Bundoora Homestead Art Centre





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City of Darebin Audit and Risk Committee

Bi-Annual Report
December 2020 – May 2021

1. Summary

The Audit and Risk Committee (the Committee) is a committee established in accordance with section 53 and 54 of the *Local Government Act 2020* (the Act) to assist Darebin City Council in fulfilling its responsibilities relating to external financial and performance reporting, risk and financial management, corporate governance, internal control systems and providing advice to drive continuous improvement.

The Committee's role is to report to the Council and provide appropriate advice and recommendations on matters relevant to its charter in order to facilitate decision making by the Council in relation to the discharge of its responsibilities.

The objective of the Committee is to oversee:

- the integrity of external financial reporting, including accounting policies
- the scope of work, objectivity, performance and independence of the external and internal auditors
- the establishment, effectiveness and maintenance of controls and systems to safeguard the City's financial and physical resources
- the systems or procedures that are designed to ensure that the City comply with relevant statutory and regulatory requirements
- the process for recognising risks arising from the City's operations and strategies, and consider the adequacy of measures taken to manage those risks, including compliance
- the processes and systems which protect the Council against fraud and irregularities including the Protected Disclosures Act procedures.

This report meets the reporting requirements to Council as mandated by the Local Government Act 2020 (LGA) pursuant to section 54(5) and importantly provides Council with a summary of the matters that the Audit and Risk Committee has addressed in the reporting period in discharging its responsibilities under its Charter. It is the first such report under the new Local Government Act.

2. Period of Reporting

This report covers Audit and Risk Committee activity from 1 December 2020 to 31 May 2021. In that period, the Committee has met twice – on the 14th December 2020 and 22nd March 2021.

3. Committee Membership and Meetings

The Audit and Risk Committee members, and their meeting attendance during the reporting period are:

Member	Role	14/12/2020 Quarterly	22/03/2021 Quarterly
Ms. Lisa Tripodi	Independent Member & Chairperson	✓	✓
Mr. Craig Geddes	Independent Member	✓	✓
Dr. Marco Bini	Independent Member	✓	✓
Cr. Tom Hannan	Committee Member	✓	✓
Cr. Lina Messina	Committee Member & Mayor	✓	✓

4. Committee Responsibilities

City of Darebin Audit and Risk Committee – Biannual Report (December 2020 – May 2021)

4.1 Financial and Performance Reporting

- **Quarterly Reports** – The Committee reviewed the Quarterly Financial Reports. These reports include budget comparison and forecast updates as required.
- **Annual Reports** – The Committee reviewed the final Management Letter at the December 2020 meeting. The final Management Letter detailed the findings of the audit completed by the Victorian Auditor-General's Office (VAGO). The Committee was briefed on nine issues that were listed in the summary of the audit findings, whereby one was resolved with the remaining eight issues incorporated into business unit work plans for completion.
- **Annual Budget** – The Committee reviewed the proposed Annual Budget 2020-21 at the March 2021 meeting. The Committee was briefed on the preparation process, assumptions, community consultation and timetable for Council approval. The Budget included in Council's response to the pandemic impact on Council and the community.

Recommendation to Council

At the 7 September 2020 Council meeting, the Audit and Risk Committee recommended that Council:

- Approves in principle the Financial Statements and Performance Statement for the year ended 30 June 2020 subject to a management representation letter, minor amendments to the Statements and the Auditor-General's review, and
- Authorises two Councillors to sign the Financial Statements in their final form after any changes recommended or agreed to by the Auditor-General have been made.

4.2 Risk Management

During the year, the Committee noted the reports on insurance policies and indemnity limits, as well as issues pertaining to motor vehicle incidents and claims. The Committee also noted high-level indicators and analysis of matters relating to Safety, Wellbeing and WorkCover.

The Committee also noted the update regarding the development of the Risk Management Policy and Risk Management Framework.

4.3 Fraud Prevention Systems and Controls

During the reporting period, the Committee noted the development of the Fraud and Corruption Policy, Fraud and Corruption Control Plan and associated Fraud Prevention training program.

There were no other material matters of fraud, corruption, ethics or code of conduct reported to the Committee during the period.

4.4 Compliance Management

During the reporting period, the Committee noted the appointment of a full-time Audit and Compliance Officer and the development of a new Compliance Management Framework.

4.5 Internal Audit

City of Darebin Audit and Risk Committee – Biannual Report (December 2020 – May 2021)

At each meeting, the Committee received an update on the Internal Audit Plan. Changes were made to the Plan reviews/schedule as required. The Committee also received reports on the status of prior report recommendations and actions.

The following four internal audit reports were presented to the Audit and Risk Committee during the period:

- Councillor Expenses (December 2020)
- IT General Controls (December 2020)
- Initiation and Prioritisation of Capital Works (March 2021)
- Procurement above \$150,000 (including tendering and management of contracts/agreements) (March 2021)

Management have accepted all recommendations. Implementation of actions to address findings from internal audit reports is monitored at subsequent Committee meetings.

4.6 External Audit

The Committee considered the External Audit Strategy Memorandum for the year ending 30 June 2021 at the March 2021 meeting. There were no significant changes proposed to the strategy in comparison to the previous year. As expected, the strategy highlighted the impact of COVID-19 on Council's financial performance and the need to ensure that any related disclosures are appropriate. Other than for COVID-19 there were no significant changes in the proposed audit strategy in comparison to the previous year and the Committee believes that Council is well placed to meet the challenges of the financial year end close on 30 June 2021.

4.7 Other Matters

The Committee received reports on, and discussed other matters, including:

- COVID-19 impact and actions
- Councillor and Officer Expenses
- Risk Management and Insurance Renewal
- Information Services Risk Management
- Information Services Projects update
- Risk-based approach to Tree Management and Tree Assessments
- Occupational Health and Safety
- VAGO External Audit Strategy 2020/21
- Annual Financial Report and Performance Statement
- Annual Budget 2020/21
- Local Government Performance Sector Report
- Cladding Report

5. Reporting to Council

The Committee reports formally to Council at least twice per annum. Minutes of Committee meetings are provided to Council as soon as practical after each meeting.

6. Performance Evaluation

The Committee conducted an annual performance evaluation in December 2020.

City of Darebin Audit and Risk Committee – Biannual Report (December 2020 – May 2021)

7. Meeting Schedule for 2021

The Committee's meeting schedule for the remainder of 2021 is as follows:

- Tuesday 29 June 2021
- Monday 6 September 2021
- Monday 13 September 2021*
- Monday 6 December 2021

* This meeting will consider the Annual Financial Report and the Annual Performance statement

8. Overall comments

The Committee is an advisory committee and can only make recommendations to influence change.

The Committee has an annual work plan which includes all matters required to be covered by the Committee Charter. The Committee is on schedule to meet its Charter obligations.

This is the Committee's first report to Council under the new reporting regime. The Committee welcomes feedback as to whether this report meets Council's expectations. If Council wishes to be briefed by the Committee on any matters raised in this report, I would be delighted to attend as required.

Thank you to Committee members, all Councillors and Council Officers for your support during this period and especially during these challenging times.

Lisa Tripodi

Chair on behalf of the Audit and Risk Committee

21 June 2021



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SUMMARY MINUTES OF THE AUDIT & RISK COMMITTEE MEETING

Held on Monday 14 December 2020
virtually via MS Teams due to COVID-19 social
distancing restrictions

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AUDIT & RISK COMMITTEE MEETING MINUTES

14 DECEMBER 2020

**MINUTES OF THE MEETING OF THE AUDIT & RISK COMMITTEE OF
THE DAREBIN CITY COUNCIL HELD AT DAREBIN CIVIC CENTRE
350 HIGH STREET PRESTON ON MONDAY 14 DECEMBER 2020**

THE MEETING OPENED AT 9.02 AM**WELCOME**

Chairperson, Ms Lisa Tripodi opened the meeting with the following statement:

"I would like to acknowledge the traditional owners and custodians of the land on which we stand here today, the Wurundjeri people, and pay my respects to their Elders, past and present, as well as to Elders from other communities who may be with us today."

1. PRESENT**Members**

Ms Lisa Tripodi (Independent External Member)
Mr Craig Geddes (Independent External Member)
Dr Marco Bini (Independent External Member)
Cr. Lina Messina (Mayor) (Committee Member)
Cr. Tom Hannan (Committee Member)

Internal Auditor

Mr Mark Holloway – Partner, Audit and Assurance, HLB Mann Judd
Mr Kapil Kukreja – Senior Manager, Risk, Assurance and Advisory, HLB Mann Judd
Andy Viswanath – Audit and Assurance, HLB Mann Judd

External Auditor

Sanchu Chummar – Acting Sector Director, Local Government, VAGO
Mr Kevin Chan – Acting Senior Manager, Data Analytics, VAGO

Officers

Ms Sue Wilkinson - Chief Executive Officer
Ms Jodie Watson – General Manager Governance and Engagement
Ms Amanda Dunn – Acting Manager Property & Business Improvement
Mr Gideon VanDerWesthuizen – Coordinator Risk & Improvement
Mr Damian Hogan – Manager Finance (for Agenda Item 7 and 10)
Mr Michael O’Riordan – Financial Accountant (for Agenda Item 7)
Ms Natasha Ralston – Manager People & Culture (for Agenda Item 6.3 and 8.2)
Mr Claudio Cavallo – Manager Information Services (for Agenda Item 9.4 and 13)
Mr David Cecala – Coordinator Procurement & Contracting (for Agenda Item 10)
Mr Peter Hyde – Audit & Compliance Officer

Minutes

Ms Elly Michailidis – Acting Audit and Compliance Officer

AUDIT & RISK COMMITTEE MEETING MINUTES14 DECEMBER 2020

2. APOLOGIES

Nil

3. DISCLOSURES OF CONFLICTS OF INTEREST

Nil

4. REGISTER OF INTERESTS

Audit & Risk Committee members are asked to declare any conflicts of interest. The following record of members' disclosures will remain until amended by the member concerned.

Ms Lisa Tripodi

- City of Greater Geelong
- City of Moonee Valley
- Knox City Council
- Mornington Peninsula Shire Council
- Hobsons Bay City Council
- Moreland City Council
- Frankston City Council

Mr Craig Geddes

- Glen Eira City Council

5. CONFIRMATION OF THE PREVIOUS AUDIT & RISK COMMITTEE MEETING

Committee Decision

That the Minutes of the Audit & Risk Committee Meeting held on 31 August 2020 be confirmed as a correct record of business transacted.

CARRIED

AUDIT & RISK COMMITTEE MEETING MINUTES

14 DECEMBER 2020

6. STANDING REPORTS**6.1 2020 MEETING PLAN & PROPOSED 2021 AUDIT & RISK COMMITTEE MEETING DATES AND WORK PROGRAM.****Author:** Audit & Compliance Officer**Reviewed By:** General Manager, Governance and Engagement**Summary**

The meeting plan and dates for 2020 was presented as **Appendix A**, for the Committee's review and reference. The plan outlines reports that were presented to the 2020 Audit & Risk Committee meetings, in line with the areas of responsibility identified in the Audit & Risk Committee Charter and the Internal Audit Plan.

The proposed meeting dates and plan for 2021 was presented as **Appendix B** for the Committee's reference. The proposed meeting dates for 2021 are:

- Monday 22 March 2021
- Monday 21 June 2021
- Monday 30 August 2021 or 6 September 2021
- Monday 6 December 2021

In accordance with the Audit & Risk Committee Charter and the *Local Government Act 2020*, the Committee is required to develop an annual work program that includes the timing of reporting for all the responsibilities outlined in the Charter. The 2021 Annual Work Program was presented as **Appendix C** for the Committee's reference.

Committee Decision

That the Audit & Risk Committee noted and endorsed the;

- (1) 2020 Meeting Plan as **Appendix A**;
- (2) Proposed 2021 Meeting Dates and Plan as **Appendix B**; and
- (3) 2021 Annual Work Program as **Appendix C**.

CARRIED

AUDIT & RISK COMMITTEE MEETING MINUTES14 DECEMBER 2020

6.2 AUDIT & RISK COMMITTEE ACTION ITEMS REPORT**Author:** Audit and Compliance**Reviewed By:** General Manager, Governance and Engagement

Summary

The table of outstanding action items arising from previous Audit & Risk Committee meetings was presented below for the Committee's review and reference.

Committee Decision

That the Audit & Risk Committee noted the status of the action items from previous meetings.

CARRIED**6.3 INTERNAL AUDIT - CHILD SAFETY STANDARDS UPDATE****Author:** Manager People and Culture**Reviewed By:** General Manager, Governance and Engagement

Summary

Following findings of the Internal Audit undertaken by HLB Mann Judd reviewing Council's compliance with Child Safety Standards and its related policies, procedures and systems to meet the requirements stipulated in the Victorian Child Safe Standards, Council has initiated and commenced implementation of key improvements. The key actions were discussed and will continue to be improved into the next quarter.

Committee Decision

That the Audit & Risk Committee noted and received the Child Safety Standards update.

CARRIED

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AUDIT & RISK COMMITTEE MEETING MINUTES

14 DECEMBER 2020

7. FINANCIAL REPORTS**7.1 FINANCIAL REPORT FOR THE THREE MONTHS ENDED 30 SEPTEMBER 2020**

Author: Financial Accountant
Manager Finance

Reviewed By: General Manager, Governance and Engagement

Summary

The first quarter financial review assessed the financial performance of Council's year-to-date to 30 September 2020. The outcome of the review indicated that Council had achieved a year-to-date operating surplus of \$102.38 million, which is \$2.84 million ahead of the year to date budget. The first quarter capital works expenditure was \$5.44 million, which is \$1.20 million ahead of the budget.

The forecast result for the year ending 30 June 2021 is an operating surplus of \$2.63 million and capital works expenditure of \$41.43 million. The forecast underlying result for the year ending 30 June 2021 is a deficit of \$2.23 million.

Committee Decision

That the Audit & Risk Committee:

- (1) Received the contents of the Financial report three months ended 30 September 2020 as **Appendix A** to this report and noted the year to date financial results against budget.
- (2) Noted the Council Plan Action Plan Progress Report 2020-21, Quarter 1 as **Appendix B**.

CARRIED**7.2 INVESTMENT PERFORMANCE REPORT FOR THE 12 MONTHS ENDED 30 JUNE 2020**

Author: Financial Accountant

Reviewed By: General Manager, Governance and Engagement

Summary

A comprehensive review of Council's investment portfolio had been undertaken for the 12 months ended 30 June 2020. Council's investment portfolio earned \$1.23 million in interest on investments, with term deposits, floating rate deposits and cash investments earning an annualised rate of 1.49% (December 2019: 1.71%). As at 30 June 2020, the Council's investment portfolio was valued at \$60.53 million (December 2019: \$79.56 million).

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AUDIT & RISK COMMITTEE MEETING MINUTES

14 DECEMBER 2020

Committee Decision

That the Audit & Risk Committee noted the Investment Performance Report

CARRIED**7.3 VAGO FINAL CLOSING REPORT AND MANAGEMENT LETTER FOR THE YEAR ENDED 30 JUNE 2020**

Author: Financial Accountant

Reviewed By: General Manager, Governance and Engagement

Summary

The Victorian Auditor-General's Office completed the audit of Darebin City Council for the year ended 30 June 2020. The final Management letter detailed their findings from the audit that fell into the following categories:

- Internal control weaknesses
- Financial reporting and performance statement reporting findings
- Business improvement opportunities and other findings.

Of the nine (9) issues that were listed in the summary of audit findings, one has been resolved, with the remaining eight issues being incorporated into business unit work plans for completion.

Committee Decision

That the Audit & Risk Committee noted the Final Management Letter and Closing Report for the Year Ended 30 June 2020, attached at **Appendix A** and **B**.

CARRIED

AUDIT & RISK COMMITTEE MEETING MINUTES

14 DECEMBER 2020

8. RISK MANAGEMENT**8.1 RISK AND IMPROVEMENT REPORT****Author:** Risk and Insurance Advisor**Reviewed By:** General Manager, Governance and Engagement

The report provided an update on the following:

- Audit & Compliance Update
- Fraud and Corruption Control Function
- Resourcing of the Risk Management Function
- Risk Management Policy and Framework
- Operational Risk Registers Update
- Business Continuity (Covid-19)
- Policy Reform Review

The report also contained the Motor Vehicle Incidents and Claims Report for the period of 1 July to 30 September 2020 (Q1).

Committee Decision

That the Audit & Risk Committee noted and received:

- (1) the Risk and Improvement Report update;
- (2) the Q1 Motor Vehicle Incidents and Claims Report as **Appendix A**; and
- (3) the Policies and Procedures Status Report as **Appendix B**.

CARRIED

AUDIT & RISK COMMITTEE MEETING MINUTES**14 DECEMBER 2020**

8.2 SAFETY REPORT**Author:** Senior OHS Advisor**Reviewed By:** General Manager, Governance and Engagement

Summary

The report provided an overview of high-level indicators and analysis of Safety, Wellbeing and Workcover in order to. The reporting on Safety, Wellbeing and Workcover is for the period 1 July 2020 to 30 September 2020:

- Reduce risk to the business
- Inform future initiatives, training, learning and development to support Council to achieve safety outcomes; and
- Implement continuous improvement key performance indicators that support Council to improve its performance

Committee Decision

That the Audit & Risk Committee noted the Q1 Safety, Wellbeing and WorkCover Report as **Appendix A**.

CARRIED**9. INTERNAL AUDIT****9.1 INTERNAL AUDIT STATUS REPORT****Author:** Audit & Compliance Officer**Reviewed By:** General Manager, Governance and Engagement

Summary

In accordance with the 2020-21 Internal Audit Plan , Council's Internal Auditors, HLB Mann Judd have enclosed the Internal Audit Status Report (December 2020) as **Appendix A** and provided an update on the Internal Audit activities to the Audit & Risk Committee.

Committee Decision

That the Audit & Risk Committee noted and received the Internal Audit Status Report (December 2020) as **Appendix A**.

CARRIED

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AUDIT & RISK COMMITTEE MEETING MINUTES

14 DECEMBER 2020

9.2 OUTSTANDING AUDIT ACTIONS**Author:** Audit & Compliance Officer**Reviewed By:** General Manager, Governance and Engagement**Summary**

The report provided the status of the outstanding audit actions as **Appendix A**, following the completion of the Internal Audit Report – Review of Outstanding Actions FY20 as discussed at the Audit Committee on the 11th November 2019 and following completion of all internal audits conducted by HLB Mann Judd across the 2019 and 2020 calendar years.

Through the process of adding in all outstanding audit actions from previous financial years, an additional 139 actions were identified and included in the Appendix to provide full Committee oversight. Officers had identified a business improvement process which will be reflected in the March quarter reporting to identify original timeline, revised timeline approved by Committee and any proposed revised timelines for Committee approval.

The Report outlines internal audit recommendations that comprises of:

- 44 recommendations – reported status as *Behind Schedule*; and
- 97 recommendations – reported status as *On Track*.
- 46 recommendations – reported status as *Completed*.

The Council's audit actions are monitored and updated accordingly.

Committee Decision

That the Audit & Risk Committee noted the Status of Outstanding Audit Actions as **Appendix A**.

CARRIED**9.3 INTERNAL AUDIT - REVIEW OF COUNCILLOR EXPENSES****Author:** Audit & Compliance Officer**Reviewed By:** General Manager, Governance and Engagement**Summary**

As part of the Strategic Internal Audit Program, HLB Mann Judd have undertaken an internal audit review of its practices and processes with respect to management of Councillor Expenses. The Objective of the audit is to assess Council's adequacy and effectiveness of policies, processes and practices associated with Councillor's expenses and compliance with Section 39-42 of the *Local Government Act, 2020*.

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AUDIT & RISK COMMITTEE MEETING MINUTES

14 DECEMBER 2020

Committee Decision

That the Audit & Risk Committee endorsed the Internal Audit Report – Review of Councillor Expenses as **Appendix A**, which outlines the audit recommendations and related management responses.

CARRIED

9.4 INTERNAL AUDIT - REVIEW OF IT GENERAL CONTROLS

Author: Audit & Compliance Officer

Reviewed By: General Manager, Governance and Engagement

Summary

As part of the Strategic Internal Audit Program, HLB Mann Judd have undertaken an internal audit review of Council’s IT General Controls. The primary objective of the audit is to review and report on the design effectiveness of IT environment(s), the IT applications and general IT control element(s), supporting DCC’s finance, payroll and operations.

Committee Decision

That the Audit & Risk Committee endorsed the Internal Audit Report – Review of IT General Controls attached as **Appendix A**, which outlines the audit recommendations and related management responses.

CARRIED

9.5 INTERNAL AUDIT SCOPE

Author: Audit & Compliance Officer

Reviewed By: General Manager, Governance and Engagement

Summary

Council’s Internal Auditors, HLB Mann Judd have developed a draft scope for one internal audit to commence within the 2020/21 financial year. The scope provided was for the following audit:

- Cyber Security (Pen Testing) as **Appendix A**.

The internal audit is consistent with the approved Strategic Internal Audit Plan 2020 – 2023.

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AUDIT & RISK COMMITTEE MEETING MINUTES

14 DECEMBER 2020

Committee Decision

That the Audit & Risk Committee noted and endorsed the draft internal audit scope of the Cyber Security (Pen Testing) as **Appendix A**.

CARRIED**9.6 LOCAL GOVERNMENT SECTOR REPORT**

Author: Audit and Compliance

Reviewed By: General Manager, Governance and Engagement

Summary

Council's Internal Auditors, HLB Mann Judd prepared a Local Government Sector Report for the quarter. The report provided the Audit & Risk Committee a summary of recent reports and publications by Government agencies and other sources that may impact on Local Governments.

Committee Decision

That the Audit & Risk Committee noted and received the Local Government Sector Report as **Appendix A**.

CARRIED**10. PROCUREMENT****10.1 PROCUREMENT NON-CONFORMANCE REPORT AS AT NOVEMBER 2020**

Author: Coordinator Procurement & Contracting

Reviewed By: General Manager, Governance and Engagement

Summary

Section 186 of the *Local Government Act 1989* deals with restrictions on Council's power to enter into contracts.

The report outlined goods and services or works that were not partially or fully complied with the requirements specified under the *Local Government Act 1989* or Council's Social and Sustainable Procurement Policy.

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AUDIT & RISK COMMITTEE MEETING MINUTES

14 DECEMBER 2020

Committee Decision

That the Audit & Risk Committee:

- (1) received and noted the Procurement Non-Conformance Report for the period July to November 2020; and
- (2) notedw that Nil non-compliant procurement activities have been reported.

CARRIED

10.2 PROBITY PRACTITIONERS REPORT

Author: Coordinator Procurement & Contracting

Reviewed By: General Manager, Governance and Engagement

Summary

Council's current procurement policy has a requirement that a probity auditor/advisor is appointed for all tender activities greater than \$1,000,000.

At the Audit Committee meeting of 25 March 2019, the Audit Committee requested that a probity report be provided as a standing item at every meeting.

Committee Decision

That the Audit & Risk Committee noted the Probity Practitioners Report for the first quarter ended September 2020.

CARRIED

11. GOVERNANCE

11.1 AUDIT & RISK COMMITTEE SELF-ASSESSMENT SURVEY

Author: Audit and Compliance

Reviewed By: General Manager, Governance and Engagement

Summary

In accordance with good governance practice and Council's Audit & Risk Committee Charter, the Committee undertakes an annual self-assessment to evaluate the Committee's performance, as well as the performance of the internal and external auditors, to identify possible areas of improvement and to confirm that the Committee has met its responsibilities under the Charter.

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AUDIT & RISK COMMITTEE MEETING MINUTES

14 DECEMBER 2020

The proposed questions for the self-assessment survey were attached as **Appendix A** and are consistent with the 2019 survey. The questions focus on the Committee’s key areas of responsibility under the Charter, as well as the operations of the Committee. There is benefit in having a level of consistency in the survey questions from year-to-year, to enable comparison and understanding of trends. The survey will be circulated to Committee members via the Survey Gizmo tool on 15 December 2020, with responses requested by 5 January 2021. Collated responses will be tabled at the next Audit & Risk Committee meeting in March 2021.

Committee Decision

That the Audit & Risk Committee endorsed the self-assessment survey questions at **Appendix A**, and the proposed timelines.

CARRIED

11.2 AUDIT & RISK COMMITTEE MEMBERSHIP

Author: Audit and Compliance

Reviewed By: General Manager, Governance and Engagement

Summary

Under the Audit & Risk Committee Charter 2020 (the Charter), external members are appointed for a two-year term, with an option for a further two-year term by mutual consent. The term of Ms Lisa Tripodi expires on 31 December 2020. Ms Tripodi served the full four-year term on the Audit & Risk Committee and was extended for an additional 6 months by Council resolution on 24 February 2020.

At the Council meeting held on 7 December 2020, Council appointed Ms Tripodi as the new external member of the Audit & Risk Committee for a term of two years to December 2022, with an option of a further two-year term by mutual consent (concluding December 2024). The appointment of Ms Tripodi will allow for continuity on the Audit & Risk Committee and consistency of approach for the current governance matters under consideration.

Committee Decision

That the Audit & Risk Committee noted the report on the Audit & Risk Committee membership.

CARRIED

AUDIT & RISK COMMITTEE MEETING MINUTES

14 DECEMBER 2020

12. OTHER BUSINESS**12.1 IT PROJECT PROGRAM**

Author: Audit and Compliance
Manager Information Services

Reviewed By: General Manager, Governance and Engagement

Summary

At the June Audit Committee meeting, the Audit & Risk Committee requested an update report on the IT Project Program. The report was due to be presented at the August Committee meeting. Due to limited timing at the August meeting, the Chair had requested that the report be presented at the December Committee meeting. The report outlined the specific matters raised by the Committee around the project. The projects included in the IT Project Program was attached as **Appendix A**.

Committee Decision

That the Audit & Risk Committee noted and received an update on the IT Project Program as **Appendix A**.

CARRIED**13. NEXT MEETING**

The next meeting of the Audit & Risk Committee will be held on Monday 22 March 2021 in the Darebin Civic Centre, 350 High Street Preston.

14. COMMITTEE MEMBERS CONFERENCE

In accordance with the Audit & Risk Committee Charter, Item 6, Part 5(f) and Part 6(b), an opportunity is provided for the Audit & Risk Committee to meet with the Internal Auditor and/or External Auditor to discuss any matters that the Audit & Risk Committee or the Internal Auditor and/or External Auditor believe should be discussed privately. Management will be required to leave the meeting during discussion of this item.

15. CLOSE OF MEETING

The meeting closed at 11.10 AM.

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the place
to live

SUMMARY MINUTES OF THE AUDIT & RISK COMMITTEE MEETING

Held on Monday 22 March 2021 (virtually) via MS Teams
due to COVID-19 restrictions

Released to the public on DD MM 2021

AUDIT & RISK COMMITTEE MEETING MINUTES

22 MARCH 2021

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AUDIT & RISK COMMITTEE MEETING MINUTES**22 MARCH 2021**

CONFIDENTIAL
MONDAY 22 MARCH 2021 – 9:00AM – via MICROSOFT TEAMS**Attendees****Members**

- Lisa Tripodi (Independent External Member) (Chairperson)
- Craig Geddes (Independent External Member)
- Dr. Marco Bini (Independent External Member)
- Cr. Lisa Messina (Mayor and Committee Member)
- Cr. Tom Hannan (Committee Member)

Internal Auditor

- Mark Holloway – Partner, Audit & Assurance, HLB Mann Judd
- Kapil Kukreja – Senior Manager, Risk, Assurance & Advisory, HLB Mann Judd
- Andy Viswanath – Audit and Assurance, HLB Mann Judd

External Auditor

- Sanchu Chummar – Acting Sector Director, Local Government, VAGO
- Kevin Chan – Acting Senior Manager, Data Analytics, VAGO

Council Officers

- Sue Wilkinson - Chief Executive Officer
- Jodie Watson - General Manager Governance and Engagement
- Rachel Ollivier – General Manager City Sustainability & Strategy
- Gideon VanDerWesthuizen – Coordinator, Risk & Business Improvement
- Damian Hogan – Manager, Finance (for Agenda Item 7.1, 7.2 & 9.3)
- Natasha Ralston – Manager, People & Culture (for Agenda Item 8.2)
- David Smith – Coordinator, Tree Management (for Agenda Item 8.3)
- Claudio Cavallo – Manager, Information Services (for Agenda Item 6.4 & 6.5)
- David Cecala – Coordinator, Procurement & Contracting (for Agenda Item 9.4 & 10.1)
- Karen Leeder – Manager City Development (for Agenda Item 13.1)

Minutes

- Rebecca Ristevski – Audit & Compliance Officer

DISCLAIMER:

The information contained in this report is designated confidential by the Chief Executive Officer as it is confidential information for the purposes of Section 3(1) of the Local Government Act 2020 because it is Council business information, being information that would prejudice Council's position in commercial negotiations if prematurely released. This ground applies because of the sensitive and varied nature of the information received and considered by the Audit & Risk Committee from time-to-time which can pertain to external stakeholders also.

AUDIT & RISK COMMITTEE MEETING MINUTES

22 MARCH 2021

1. WELCOME & ACKNOWLEDGEMENT OF COUNTRY

The Chair gave an Acknowledgement of Country and welcomed the Committee members and all attendees present at the meeting.

2. APOLOGIES

None.

3. DISCLOSURES OF CONFLICTS OF INTEREST

None declared.

4. REGISTER OF INTEREST

Audit & Risk Committee members are asked to declare any conflicts of interest. The following is the standing record of members' disclosures.

Ms. Lisa Tripodi

- City of Greater Geelong
- City of Moonee Valley
- Knox City Council
- Mornington Peninsula Shire Council
- Hobsons Bay City Council
- Moreland City Council
- Frankston City Council

Mr. Craig Geddes

- Glen Eira City Council

5. APPROVAL OF PREVIOUS MINUTES

The minutes of the last meeting held on 14 December 2020 were confirmed as a true and correct record of proceedings of the meeting.

The Committee approved the minutes as a true and correct record of the previous meeting held on 14 December 2020.

6. STANDING REPORTS**6.1 ELECTION OF CHAIR AND DEPUTY CHAIR**

The Committee appointed Lisa Tripodi as Chair and Craig Geddes as Deputy Chair for FY2021/22

6.2 AUDIT & RISK COMMITTEE ACTION ITEMS REPORT

The Committee noted the status of the action items from the previous meeting

6.3 2021 MEETING PLAN AND 2021 AUDIT & RISK COMMITTEE WORK PROGRAM

AUDIT & RISK COMMITTEE MEETING MINUTES

22 MARCH 2021

The report was taken as read.

The Committee noted and endorsed the 2021 ARC Meeting Plan and 2021 Annual Work Program

6.4 INFORMATION SERVICES RISK MANAGEMENT

The Committee noted the Information Services Risk Mitigation Update Report detailing its Top Five Risks

6.5 INFORMATION SERVICES PROJECTS UPDATE

The Committee noted the Information Services Projects update

7. FINANCIAL REPORTS**7.1 FINANCIAL REPORT FOR THE SIX MONTHS ENDED 31 DECEMBER 2020**

The Committee noted the contents of the Financial report six months ended 31 December 2020 to this report and noted the year-to-date financial results against budget

7.2 INVESTMENT PERFORMANCE REPORT FOR THE SIX MONTHS ENDED 31 DECEMBER 2020

The Committee noted the Investment Performance Report

8. RISK MANAGEMENT**8.1 RISK & IMPROVEMENT REPORT**

The Committee noted the Risk and Improvement Report update; the Q2 Motor Vehicle Incidents and Claims Report and the Policies and Procedures status report.

8.2 SAFETY REPORT

The Committee noted the Q2 Safety, Wellbeing and WorkCover Report

8.3 AN OVERVIEW OF RISK-BASED APPROACH TO TREE MANAGEMENT

The Committee noted the risk-based approach to tree management and tree assessment and requested the methodology for mapping the use of parkland and trees to manage the priorities of inspections be provided to the Committee.

9. INTERNAL AUDIT**9.1 INTERNAL AUDIT STATUS REPORT**

The Committee noted the Internal Audit Status Report (December 2020)

9.2 OUTSTANDING AUDIT ACTIONS

The Committee noted the status of the Outstanding Audit Actions

9.3 INTERNAL AUDIT-INITIATION AND PRIORITISATION OF CAPITAL WORKS

The Committee noted the update contained in this report.

AUDIT & RISK COMMITTEE MEETING MINUTES22 MARCH 2021

9.4 REVIEW OF PROCUREMENT ABOVE \$150,000 (INCLUDING TENDERING AND CONTRACT MANAGEMENT)

The Committee noted the update contained in this report.

9.5 LOCAL GOVERNMENT SECTOR REPORT

The Committee noted the Local Government Sector Report.

9.6 VAGO EXTERNAL AUDIT STRATEGY 2020/21

The Committee noted the update contained in this report.

10. PROCUREMENT**10.1. PROCUREMENT NON-CONFORMANCE REPORT AS AT JANUARY 2021**

The Committee noted the update contained in this report.

11. GOVERNANCE**11.1. COUNCILLOR EXPENSES – RESPONSE TO QUESTIONS FROM DECEMBER 2020 AUDIT & RISK COMMITTEE**

The Committee noted the update contained in this report.

11.2. AUDIT & RISK COMMITTEE SELF-ASSESSMENT SURVEY

The Committee noted the update contained in this report.

11.3. COUNCILLOR SUPPORT AND EXPENSES

The Committee noted the update contained in this report.

12. OTHER BUSINESS**12.1. CLADDING REPORT**

The Committee noted the update contained in this report.

13. COMMITTEE MEMBERS CONFERENCE

None required.

14. NEXT MEETING

The next meeting of the Audit & Risk Committee will be held at 09:00am on Monday 21 June 2021 in the Darebin Civic Centre, 350 High Street Preston.

15. MEETING CLOSE

As there was no further business, the Chair closed the meeting at 12:24pm.

MODEL TERMS OF REFERENCE for Community Advisory Committees and Community Reference Groups



Insert name of Committee here

<p>1. Application of these Terms of Reference</p>	<p>These Model Terms of Reference apply to all Community Advisory Committees, Community Reference Groups and similar groups formally constituted by resolution of Darebin City Council.</p> <p>For the purpose of this Model Terms of Reference, all such groups and committees are referred to as “the Committee”.</p>
<p>2. Purpose and Scope</p>	<p>The <i>purpose</i> of this Committee is to provide advice and recommendations (were appropriate) to Council in relation to the matters specified in Appendix A</p> <p>In conducting its activities associated with its purpose and scope the Committee will;</p> <ul style="list-style-type: none"> • Conduct itself according to, and within, the Terms of Reference and any relevant Council resolution; • Inform itself of issues, opportunities, constraints and urgent actions relating to maintenance and promotion of the Committee; • Provide honest, considered, constructive and impartial advice to Council that will improve Council decision making; • Provide advice on strategic and other planning work to help set short and longer-term direction and action; • Foster a Committee culture that seeks to understand and explore diverse views of Committee members so that advice to Council reflects such diversity of views, and; • Report to Council periodically on its work, in order to ensure accountability for its conduct. <p>In providing advice, all members will be given every opportunity, encouragement and support to put their views before the Committee and that this will be considered in Darebin’s policy, program and project development.</p> <p>The <i>scope</i> of this Committee is to act in an advisory capacity to the Council only and has no delegated authority to make decisions.</p> <p>The Committee does not have an operational role and neither it, nor its members, may direct Council staff in the performance of their duties.</p> <p>The Committee shall have regard to and act in accordance with Council’s strategic objectives and priorities. Specifically, the Committee will have regard to the strategies, plans, frameworks, policies and plans referenced in Appendix A.</p>

<p>3. Committee Specific Protocols and Operating Practices</p>	<p>It is acknowledged that these model Terms of Reference may not in all instances provide the required or adequate clarity regarding a Committees functioning. To this extent, Committees may develop specific protocols and operating practices to supplement these ToR</p> <p>These protocols and operating practices may deal with any matters that the Committee determines are relevant to the efficient and effective functioning of the Committee and may include matters such as consideration of the social and cultural diversity of the Darebin community, inclusiveness of multicultural, educational, indigenous, religious, disability, youth, aged, sexual and gender communities, Aboriginal and Torres Strait Islander peoples, membership numbers, support for members to facilitate participation and consideration of sitting fees.</p> <p>Any such protocols and operating practices must not conflict with these ToR and must be endorsed by the Committee, the relevant General Manager and be attached to these ToR when formally adopted by Council. Should agreement not be reached by the Committee and the relevant General Manager, this will be escalated to the Chief Executive Officer.</p>
<p>4. Composition, Recruitment, Appointment and Tenure</p>	<p>This Committee comprises Councillor(s) appointed by Council annually and a Council Officer nominated by the Chief Executive Officer (both non-voting) and any other persons, and representatives of organisations as determined by resolution of Council and as specified in Appendix A.</p> <p>All Advisory Committees will sunset on 30 June following each General Council election, unless they have been re-established in the new Council term or the work of an Advisory Committee has been completed prior to this date.</p> <p>Specified members of Committees (excluding Councillors) shall be appointed to a Committee for the term specified in Appendix A. All appointments will be for an initial period of 2 years with the option for a further maximum period through to the 30 June in the year following each General Election upon re application.</p> <p>If the Council Officer (in consultation with existing Committee members) believes that staggered appointment terms are appropriate for the Committee, these may be instituted within the parameters of the 2 years period.</p> <p>Where a member is appointed to the Committee as a representative of a particular organisation a proxy may attend meeting on their behalf if the nominated person cannot attend.</p> <p>Council will appoint one proxy Councillor to each Committee annually. Councillors appointed as a proxy through the annual appointment process may attend Committee meetings.</p> <p>All vacancies shall be publicly advertised by Council prior to appointment.</p> <p>Prospective candidates shall submit an Expression of Interest in a form and manner prescribed by Council to enable Council to consider their appointment to the Committee. The criteria for the appointment of members will be developed by the Council Officer based on the required skills and knowledge and the existing Council policy and practices that promote diversity and inclusion. The Council Officer will consult with the Committee regarding any skill or experience</p>

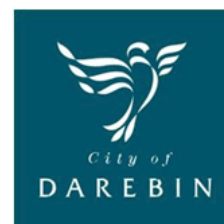
	<p>deficiency or gap in the existing Committee that may need to be specifically considered during a recruitment and appointment process</p> <p>Where vacancies occur 'mid-term', a replacement Committee member may be appointed by Council's Chief Executive Officer, subject to an Expression of Interest process as above.</p> <p>Committee members appointed as a result of a 'mid-term' vacancy will serve the balance of the former Committee member's term</p> <p>Notwithstanding any of the above, Council may at any time by resolution set a date or a milestone that when reached or completed causes the cessation of the Committee and the expiry of Committee members' terms.</p> <p>A member may not complete more than 2 successive Council terms ie 8 years unless exceptional circumstances supporting the continuation of the members participation are demonstrated.</p>
<p>5. Responsibilities, Duties and Conduct of Members</p>	<p>In performing the purpose of the Committee, members must act honestly, treat others with respect, exercise reasonable care and diligence, and not make improper use of their position or make improper use of information acquired because of their position.</p> <p>The expectation of members' behaviour is that they will behave with respect and openness by listening to one another and by allowing all members to have a voice. Respectful behaviour is inclusive of all Committee meetings, emails, correspondence, telephone calls and on-line meetings.</p> <p>Members must work co-operatively with other members, respect the authority of the Chair and meeting procedures and must not seek to dominate the meeting or insist or imply that their own views and ideas carry more weight than those of others.</p> <p>Members must respect the confidential and sensitivity of information as appropriate.</p> <p>Committee members will be required to participate in an induction workshop arranged by Council and may be required to participate in specified training relevant to the work of the Committee from time to time.</p> <p>Upon appointment, Chairs including Co-Chairs must undertake or demonstrate relevant recent training and proficiency in running effective meetings.</p> <p>Committee members must not speak for Council and are not authorised to speak to the media in respect of the Committee's activities and deliberations.</p> <p>Committee Members are required to abide by Council's Employee Code of Conduct to the extent applicable to volunteers and the Council's Volunteer Policy. Failure to abide by the conduct principles, (and relevant Council policies, including Council's Occupational Health and Safety Guidelines) will result in the member being deemed to be in breach of their obligations and may result in their removal from the Committee by a Council resolution, or in urgent circumstances by Council's Chief Executive Officer if the Chief Executive Officer considers that such action is necessary.</p>

<p>6. Meetings</p>	<p>Attendance at Committee meetings is expected in normal circumstances and is critical to fulfilment of appointment as a member.</p> <p>The Chairperson shall be appointed as specified in Appendix A</p> <p>Meetings will be held quarterly unless determined by the Committee Chair and Council Officer in order to allow for the timely consideration and provision of advice to Council on particular, time-sensitive matters from time to time. Committees may, with the approval of the relevant General Manager, meet more frequently on a limited and specific basis (if required).</p> <p>Working Groups may be established as required for a specific purpose and on a limited timeframe to enable a focus on a specific task or project. These are subject to the approval by the relevant General Manager after consideration of their specific need, the availability of resources to support their operation and their agreed timeframes and tenure.</p> <p>If the Chairperson is not present at a meeting, the Committee members will determine to appoint a Chairperson for the purposes of conducting the meeting.</p> <p>The appointed Council officer will take responsibility for providing executive support to the Committee including provision of meeting agendas and minutes.</p> <p>Committee agendas will be forward to Committee members by email no later than five working days before a scheduled meeting.</p> <p>Minutes will be provided to Committee members and all Councillors no later than 10 working days of the meeting and will include a summary of discussions, details of any conflicts of interest disclosed and any decisions made. The Chair, including Co-Chairs, shall ratify the minutes of the meeting prior to their distribution. Formal endorsement of the minutes will occur at the subsequent Committee meeting.</p> <p>Committee agenda items will be identified by Council Officers in consultation with the Chairperson. Members are able to request items to be listed subject to them being raised with the Council Officer and with the Chairpersons consent</p> <p>Notice of any additional Committee meetings will be provided 2 weeks in advance.</p> <p>Committee meetings may be held virtually</p> <p>Committee meetings are closed to the public.</p> <p>Special guests / subject matter experts may be invited to the meeting at the combined discretion of the Chair, including Co-Chairs and Council officer.</p> <p>A quorum will be half of the voting Committee members plus one. In the absence of a quorum, a Chairperson may conduct the meeting for discussion purposes. Committees have no delegated authority to make decisions on behalf of Council, therefore any vote is on a position or recommendation to be made to Council if appropriate.</p>
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	<p>Whilst voting on matters is expected to be uncommon a member must be in attendance (either virtually or in person) to vote.</p> <p>Any Conflicts of Interest must be declared and recorded at the commencement of the meeting. A member who has a conflict of interest must leave the meeting when the item is discussed.</p>
7. Transparency	<p>In order to maintain transparency of Committee operations and in alignment with Council's Governance Rules the following information is to be published on Council's website in respect of each Committee:-</p> <ol style="list-style-type: none"> a) The Terms of Reference. b) The names of all members c) Minutes of Advisory Committees meetings d) Reports of Committee activities (as reported biannually to Council) as prepared by Council Officers
8. Opportunities for Cross Collaboration and Induction of Committee members	<p>Council may, from time to time, facilitate meetings, forums, workshops and the like to enable the members of the various Committees to come together for knowledge sharing, professional development and the collaborative provision of advice as appropriate.</p> <p>Committees and new Committee members will be provided with an appropriate induction at the commencement of their term that includes an overview of the Council's structure and functions, the relationship of the Committee with Councillors and the community and any other matters to ensure they are well supported.</p>
9. Reporting, Monitoring and Evaluation	<p>The specific advice of a Committee in relation to a particular matter will be communicated to Council by the relevant Council officer in an appropriate format if and when required. The progress and activities of a Committee will be reported bi annually through a combined six-monthly Council meeting report on the progress and activities of all Committees to be prepared by Council Officers. The operation of the Committee will be evaluated annually via a number of methods including self-evaluation of the Committee (arranged by the Council Officer) to ensure that the Committee is achieving its objectives. Results of the evaluation will be reported in an annual progress report submitted to Council detailing the Committee's activities and achievements.</p>

APPENDIX A

Name of Committee	(insert name of Committee)
ToR Clause 2	<p>The <i>purpose</i> of this Committee is to provide advice and recommendations (where appropriate) to Council in relation to:</p> <p>(insert the areas of Council activities and responsibilities that the Committee will provide advice on)</p> <p>The Committee shall have regard to and act in accordance with Council's strategic objectives and priorities. Specifically, the Committee will have regard to the following strategies, plans, frameworks, policies and plans</p> <p>(insert relevant strategies, plans...)</p> <ul style="list-style-type: none"> • Community Vision • Council Plan • Towards Equality Framework • Statement of Commitment to Traditional Owners and Aboriginal and Torres Strait Islander People • XXXX (insert strategies, plans, frameworks, policies and plans relevant to this Committee) • XXXX • XXXX • XXXX
ToR Clause 3	<p>Committee Specific Protocols and Operating Practices</p> <p>(insert any specific Protocols and Operating Practices applicable to the Committee)</p>
ToR Clause 4	<p>Insert number of Councillors required</p> <p>(insert names of appointed community members and / or organisations from which a representative is requested)</p>
ToR Clause 6	<p>The Committee Chairperson shall be</p> <ol style="list-style-type: none"> a) a Councillor b) a Councillor with a Community member as Co-Chair



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**COUNCILLOR SUPPORT
AND EXPENSES POLICY
2021**

____2021

darebin.vic.gov.au



This policy, which incorporates the statutory requirements prescribed for a Councillor Expense policy in accordance with Clause 41 of the *Local Government Act 2020*, was adopted by resolution of Darebin City Council on _____ 2021.

Version	Date adopted by Council	Amendment
1.0	20 July 2020	-----2021
2.0	____ 2021	

Legislation/Regulation	Local Government Act 2020
Author	Senior Council Business Officer
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Date Effective	____ 2021
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<p>1. PURPOSE</p>	<p>Councillors are elected to provide leadership for the good governance of the municipal district and the local community.</p> <p>The objective of this policy is to establish the resources, facilities and administrative support to be provided to Councillors and members of delegated committees of Darebin City Council. It provides for Councillors and Delegated Committee members to have out-of-pocket expenses, incurred while performing their official duties either reimbursed or paid direct by the Council.</p> <p>The policy also provides guidelines for Councillors and Delegated Committee members on the process for claiming expenses and outlines the methods and standards for reporting and accountability.</p>
<p>2. SCOPE</p>	<p>This Policy applies to all Councillors and members of Delegated Committees</p>
<p>3. DEFINITIONS</p>	<ul style="list-style-type: none"> a. Act: means the <i>Local Government Act 2020</i>. b. Councillor: An elected representative of the Community. c. Council: means the Darebin City Council comprised of elected councillors and led by the Mayor. d. Carer – A Carer is defined under Section 4 of the Carers Recognition Act 2012 e. Delegated Committee - means a delegated committee established by Council under Section 63 of the Local Government Act 2020. f. Personal Activity – means activity that is conducted for purposes other than official business. g. Out of Pocket Expenses - means expenses that have been met by the Councillor or member of a Delegated Committee, using their own funds, which may later be reimbursed. h. Travel Expenses – means cost for travelling by car, taxi, bus, train or air in relation to Council business or



	business related to the delegated Committee.
4. POLICY STATEMENT	<p>This policy describes the provision of facilities, resources and support necessary or appropriate to the performance of duties by Councillors and members of delegated committees.</p> <p>This policy should also be read in conjunction with other relevant Council policies adopted from time to time, including but not limited to the Councillor Code of Conduct and specific policies and procedures regarding the use, security and maintenance of Council equipment.</p>
5. POLICY PRINCIPLES	<p>This policy has been prepared on the basis of the following principles:-</p> <ul style="list-style-type: none"> • Council Integrity - Part 6 Council Integrity – Division 1 - Improper Conduct in the Act outlines a range of actions of a Councillor or member of a Delegated Committee that would constitute misuse of position. These include the 'using of public funds or resources in a manner that is improper or unauthorised' (Section 123). This policy provides direction and clarification to Councillors to ensure that public resources are used prudently and solely in the public interest. • Encouraging Diversity in Participation, Equity and Access – This policy encourages participation in the local government democratic process as it ensures that Councillors, in the performance of their duties:- <ul style="list-style-type: none"> ❖ Will be supported in their role; and ❖ Will not be financially or otherwise disadvantaged. <p>Reimbursement of expenses and the provision of resources / facilities / support shall be applied in a non-discriminatory and equitable manner to cater for the full participation of all Councillors in Council business and with their communities, while also recognising individual needs and circumstances. Councillors work with a wide range of constituents and need to be accessible and stay informed.</p> • Accountability and Transparency - The Act (Section 40) provides that a Council must



	<p>reimburse a Councillor or a member of a delegated committee for out of pocket expenses which the Council is satisfied:-</p> <ul style="list-style-type: none"> ❖ Are bona fide expenses. ❖ Have been reasonably incurred in the performance of the role of Councillor or member of a delegated committee. ❖ Are reasonably necessary for the Councillor or member of a delegated committee to perform that role. <p>It is not appropriate for Councils to provide for general expenses and / or allowances that are unrelated to actual expenses incurred and which could be designed to supplement Councillors' annual allowances entitlements.</p> <p>Councillors shall only receive reimbursement for expenses when the expense, resource and facilities support are identified in this policy and are adequately substantiated.</p> <p>The overriding principle is that the reimbursement of expenses and the details and range of benefits provided to the Mayor and Councillors by the Council should be clearly stated, fully transparent and acceptable to their local community.</p> <ul style="list-style-type: none"> • Reasonableness and Appropriateness - This policy should ensure that Councillors are reimbursed adequately for expenses reasonably incurred in the performance of their role as a Councillor. It is acknowledged that incidental private use of Council resources and facilities may occur from time to time and that such incidental private use is not required to be reimbursed by the Councillor. <p>Substantial private use shall be reimbursed by the Councillor and is specifically addressed in Section 12.5 of this policy.</p> <ul style="list-style-type: none"> • Separation - It is a principle that an expense reasonably incurred by Councillors in the performance of their duties and the provision of resources and facilities that support Councillors to perform their duties is separate to the provision of the annual Councillor Allowance. Councillors shall not be disadvantaged or asked to subsidise their expenses from the annual Councillor Allowance.
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6. RESPONSIBILITIES	All Councillors and members of Delegated Committees are expected to read and understand this policy and effectively implement and both support and demonstrate a positive commitment to the policy.
7. ORGANISATIONAL VALUE	Council's organisational values enable and support the effective application of this policy by guiding Councillors and Members of Delegated Committee in the course of their work.
8. STRATEGIC LINKS	<p>This Policy is developed in accordance with the provisions of the <i>Local Government Act 2020</i>.</p> <p>This Policy operates in conjunction with:</p> <ul style="list-style-type: none"> ➤ Councillor Code of Conduct 2021 ➤ Public Transparency Policy 2020 ➤ Audit and Risk Committee Charter ➤ Council's Fraud and Corruption Control Policy & Risk Management Framework ➤ Governance Rules 2020 ➤ Council's Policies and Strategies ➤ Carer's Recognition Act 2012 ➤ Charter of Human Rights and Responsibilities Act 2006 ➤ Children Youth and Families Act 2005 ➤ Freedom of Information Act 1982

9. LEGISLATIVE FRAMEWORK

This policy has been set out in accordance with Part 2 (Councils), Division 6 (Entitlements), Clauses 39 – 43 of the *Local Government Act 2020* (The Act).

Clause 39 – Allowances for Mayors, Deputy Mayors and Councillors

A Mayor, Deputy Mayor or a Councillor is entitled to receive from Council an allowance in accordance with a Determination of the Victorian Independent Remuneration Tribunal under the *Victorian Independent Remuneration Tribunal and Improving Parliamentary Standards Act 2019*.

A Mayor or a Deputy Mayor is not entitled to receive an allowance as a Councillor while the Mayor or Deputy Mayor is receiving an allowance as a Mayor or a Deputy Mayor.

A Council cannot pay an allowance to a Mayor, Deputy Mayor or Councillor that exceeds the amount specified in the relevant Determination of the Victorian Independent Remuneration Tribunal under the that Act.



A Mayor, Deputy Mayor or Councillor may elect to receive the entire allowance to which they are entitled, or to receive a specified part of the allowance to which they are entitled or to receive no allowance.

Clause 40 – Reimbursement of Expenses of Councillors and members of a Delegated Committees

A Council must reimburse a Councillor or a member of a delegated committee for out-of-pocket expenses which the Council is satisfied –

- a) Are bona fide expenses.
- b) Have been reasonably incurred in the performance of the role of Councillor or member of a delegated committee.
- c) Are reasonably necessary for the Councillor or member of a delegated committee to perform that role.

Council must provide details of all reimbursements under this section to the Audit and Risk Committee.

Clause 41 – Council Expenses

Council must adopt and maintain an Expenses policy in relation to the reimbursement of out-of-pocket expenses for Councillors and members of delegated committees. A policy adopted by a Council under this section must –

- a) Specify procedures to be followed in applying for reimbursement and in reimbursing expenses.
- b) Comply with any requirements prescribed by the regulations in relation to the reimbursement of expenses.
- c) Provide for the reimbursement of childcare costs where the provision of childcare is reasonably required for a Councillor or member of a delegated committee to perform their role.
- d) Have particular regard to expenses incurred by a Councillor who is a carer in a care relationship within the meaning of Section 4 of the *Carers Recognition Act 2012*.

Clause 42 – Resources and Facilities for the Mayor and Councillors

Council must make available to the Mayor and Councillors the resources and facilities reasonably necessary to enable them to effectively perform their role. Council must:-

- a) Consider the support that may be required by a Mayor, Deputy Mayor or Councillor because of a disability.
- b) Have particular regard to the support that may be required by a Councillor who is a carer in a care relationship within the meaning of section 4 of the *Carers Recognition Act 2012*.

Clause 43 – Indemnity Provision

A Council must indemnify and keep indemnified each Councillor, member of a delegated committee and member of a Community Asset Committee against all actions or claims whether arising during or after their term of office in respect of anything necessarily done, reasonably done or omitted to be done in good faith:-

- a) In the performance of a duty or a function or the exercise of a power under this Act,



- the regulations or a local law or any other Act.
- b) In the reasonable belief that the act or omission was in the performance of a duty or a function or the exercise of a power under this Act, the regulations or a local law or any other Act.

10. DUTIES AS A COUNCILLOR OR MEMBER OF A DELEGATED COMMITTEE

'Duties as a Councillor or member of a Delegated Committee' means duties performed by a Councillor or a member of a delegated committee that are necessary or appropriate for the purposes of achieving the objectives of a Council, having regard to any relevant Act, Regulations, Ministerial guidelines or Council policies.

Duties of a Councillor or member of a delegated committee will therefore include, but not be limited to, attendance at:-

- Meetings of the Council or its delegated committees.
- Briefing sessions, workshops and civic or ceremonial functions convened or scheduled by the Council or the Mayor.
- Meetings of community groups, organisations and statutory authorities to which a Councillor or member of a delegated committee has been appointed as Council representative.
- A meeting, function or other official role as a representative of the Council, delegated committee or the Mayor.
- Other meetings, inspections or events attended by a Councillor or member of a delegated committee in an official capacity, together with the associated research, discussions and communication.

11. ALLOWANCES FOR MAYORS AND COUNCILLORS

The Victorian Government views Councillor allowances 'not as a form of salary, but as some recognition of the contributions made by those elected to voluntary, part time roles in the community'.

The Government acknowledges the value and significance of local government Councillors – both through their skills and ability to represent and engage with their constituents and their leadership in developing solutions to the pressing social and cultural, environmental and economic challenges facing communities everywhere.

Clause 39 of the *Local Government Act 2020* (the Act) provides the framework for payment of allowances to Mayors and Councillors.

The allowance framework provides a three-level structure for allowances based on Council population and total revenue. The allowance is reviewed annually through a Determination of the Victorian Independent Remuneration Tribunal under the *Victorian Independent Remuneration Tribunal and Improving Parliamentary Standards Act 2019*. In addition to the allowance, an amount equivalent to the superannuation guarantee contribution is payable.

Details of current allowances fixed for the Mayor and Councillors of Darebin City Council are available for public inspection on Council's website and at the Council offices.

Allowances are taxable income and are paid fortnightly in advance. Personal taxation implications are the responsibility of individual Councillors.



12. RESOURCES AND FACILITIES FOR THE MAYOR AND COUNCILLORS

The following resources, facilities and support will be provided to Councillors to assist in performing their duties as a Councillor.

12.1 Home Office and Mobile Communications

All Councillors will be provided with information technology devices as deemed appropriate, including an internet data plan. Councillors will also be issued with a Darebin Council email address. Indicatively, the ICT resources that have been provided over the last 4 years have been:-

- Smart phone with voice and data service.
- A laptop / tablet unit with built-in data service and associated peripherals software ("Apps").
- Both the mobile phone and the laptop/tablet have Mobile Device Management (MDM) to secure and manage the devices. This service incurs a monthly fee to Council.
- A multifunction printing, scanning, copying, fax device and all associated consumables, toners, paper etc.

The make, model and style of the ICT devices provided will be determined by the responsible Council Officer based on current telecommunications plans and offers available to Council and in consultation with the Councillor.

A Councillor may elect to use their own personal mobile phone and claim reimbursement of call charges associated with performing their duties as a Councillor, rather than being issued a Council provided mobile phone.

All equipment remains the property of Darebin City Council and must be returned at the end of a Councillor's term of office or, if requested, during leave of absence of a Councillor.

Data Costs

Council will meet the fixed charges of the smart phone and internet services. Council will also meet the call or data costs for these services incurred for duties as a Councillor.

Usage of all ICT devices will be restricted to the Councillor to whom they have been assigned and the assigned Councillor shall be responsible for all usage incurred on the devices. Councillors will take care to safeguard any personal or Council information stored on devices so as it cannot be accessed by other persons. All devices must be kept in secure locations when not in use.

Councillors may use Council provided devices for incidental private use. Incidental private use is defined as use that incurs costs of no more than 10% of the total monthly call and data costs.

Council will not provide or contribute to the costs of existing internet services or plans of a Councillor beyond what is set out in this policy.



Overseas Travel – Use of Equipment

Councillors must obtain written approval from the Chief Executive Officer prior to taking Council equipment on overseas travel.

If approval is granted by the Chief Executive Officer, the Councillor must consult with the Manager Information & Communications to discuss the most effective travel packs to be purchased for work related usage. The co-ordination of access to international voice and data services and the cost of all calls and data usage related to overseas travel for personal reasons are the responsibility of the Councillor, not the organisation.

The Councillor will be responsible to ensure phone settings are adjusted to avoid unexpected call and data charges.

Replacement of Equipment

If any Council issued equipment needs to be replaced, for whatever reason, it shall be returned to the responsible Council Officer at the same time as the replacement equipment is issued.

Equipment Not Available for Sale

All/any equipment provided to Councillors will not be available for sale or transfer to Councillors at the cessation of the Councillors term of office.

12.2 Support (Help Desk and Training)

Support for Councillors to set up their Council provided ICT resources and day to day trouble shooting assistance is provided by Council's Information and Communications Help Desk Staff.

Requests for assistance shall be made directly to the Helpdesk on 8470 8811 or via helpdesk@darebin.vic.gov.au

Training in the use of IT and Communications resources provided to Councillors may be arranged on an as required basis at the Councillor's request.

12.3 Mayoral Vehicle / Transportation

The Mayor is expected to perform a range of additional duties during the course of the mayoral year. Council will support the Mayor of the day through the provision of a vehicle or through the reimbursement of Council business vehicular travel costs. This support will be provided on the following terms and conditions:-

1. The vehicle provided will be in accordance with the Council Vehicle Policy which for passenger vehicles specifies environmentally friendly vehicles (fully electric or hybrid) (see Note 1); or
2. The reimbursement of vehicle travel costs (i.e. submitted kms claims) to an amount not exceeding the annual cost of a Council provided vehicle. (see Note 2). Any such claims must be fully substantiated

The vehicle will be fitted with a hands free mobile telephone car kit and include a fleet card for fuel purchases.



Note 1 The use and provision of the vehicle will be in accordance with Council's Vehicle Policy to the extent applicable, with full private use (and no driver contribution) and with the Mayor nominated as the assigned driver. The vehicle will be exempt from the car pool.

Note 2 The annual cost of an environmentally friendly vehicle will be determined annually by the officer responsible for Council's Fleet and will represent the total annual operating cost for this vehicle.

A Council owned bicycle can be provided in lieu of a maintained vehicle. All Councillors may use Council's electric bike fleet based at the Preston Office.

12.4 Taxi / Ride Share

Where it is not possible or convenient to use public transport or a private motor vehicle, a taxi/ ride share service can be used by Councillors for travel required for their official duties as a Councillor. Councillors will be supplied, upon request, with a cab charge card or e-tickets. Travel of a private nature will not be reimbursed or paid by Council.

If a Councillor incurs costs for the use of a cab charge card or e-ticket in any month, the Council Business Unit will send the Councillor a copy of those charges along with a '**Councillor's Declaration of Cab Charge Usage form**' (Appendix A). The Councillor's Declaration of Cab Charge Usage form must be completed and returned to the Council Business Unit through email: Council.business@darebin.vic.gov.au within 14 days of the account being sent.

Further, where a Councillor completes a Councillor's Declaration of Cab Charge Usage form and indicates that a charge/s was for personal use, an invoice shall be generated, and the Councillor shall pay the invoice within Council's normal payment terms and conditions.

Failure to complete the Councillor's Declaration of Cab Charge Usage Form or to pay an invoice within Council's normal payment terms for personal use charges, will result in a Councillor's access to the cab charge card or e-tickets being revoked. In such circumstances the Councillor will then be required to personally pay for the use of cabs and submit a claim for reimbursement of the charges upon the supply of evidence that the charge/s was / were incurred as a result of undertaking Council related business.

12.5 Substantial Private Use of Council Provided Resources

Substantial private use of resources and facilities by a Councillor must be declared by the Councillor and substantial private use must be reimbursed by the Councillor.

Council Business Unit will provide a '**Declaration of Usage of Resources**' (Appendix B) to Councillors on quarterly basis, which will specify the monthly cost of the Council provided mobile phone and internet data plan. Itemised accounts will also be provided to each Councillor of their mobile phone and data accounts.

Each Councillor must inspect the "Declaration of Usage of Resources Statement", make an estimate of their private use, and declare that no more than 10% of the call charges of the Council provided mobile phone (up to a maximum monthly cost of \$20) is attributable to incidental private use and no more than 10% of the internet connection plan is attributable to private use. Each Councillor must sign and date the *Councillor's*



Declaration of Usage of Resources Statement and return to the Council Business Unit through email: Council.business@darebin.vic.gov.au within 14 days of the details being sent.

If a Councillor discloses incidental private use of more than 10% (or in excess of the maximum monthly cost of \$20), this shall trigger a pro rata calculation of the private use. An invoice will be generated, and the Councillor must pay the invoice within Council's normal payment terms and conditions.

Example The monthly mobile phone account for Councillor X is \$300 and the internet data plan for the mobile phone and Council provided laptop are \$20 respectively. Councillor X examines the call charges and acknowledges that a series of lengthy calls they made to an ill family member overseas during the month totalled \$100. This is in excess of the allowable 10% incidental use i.e. \$30 and over the \$20 maximum incidental use threshold. Councillor X declares this on the Declaration of Usage of Resources" statement which triggers the raising of an invoice for \$80 that is send to Councillor X for payment.

13. REIMBURSEMENT OF EXPENSES

In line with the principles underlying this policy, the reimbursement of expenses incurred while performing duties as a Councillor shall be applied in a non-discriminatory way, recognising individual needs and circumstances and ensuring a Councillor is not financially or otherwise disadvantaged.

If expenses incurred by any Councillor are of a high value or higher than usual when compared to other Councillors incurring similar expenses, the Council Business Unit will liaise directly with such Councillor to examine the basis for the variance. Any such variance must be approved by Chief Executive Officer.

Councillors are entitled to be reimbursed for the following expenses while performing duties as a Councillor.

13.1 Private Vehicle Use

Councillors are entitled to be reimbursed for reasonable travel expenses incurred in the use of their private vehicle (including electric vehicles) for Council purposes.

Reasonable travel expenses include travel to and from:

- Ordinary Council Meetings, Special Council Meetings, Councillor Briefing Sessions, meetings of Committees of Council, civic functions;
- Meetings of community groups, organisations and statutory authorities to which the Councillor has been appointed the Council delegate;
- Site inspections or meetings; and
- Any meeting or other activity which the Councillor attends in performing duties as Councillor

All travel claims will be from each Councillor's notified place of residence. All expense claims will be submitted on the '**Councillor Reimbursement of Expense Claim Form for Private Vehicle Usage**' (**Appendix C**) and the Councillor shall be reimbursed, based on the distance travelled, in accordance with the applicable and current vehicle allowance as specified in the City of Darebin Enterprise Agreement in operation at the



time claims are submitted.

Councillors that have an environmentally friendly vehicle which does not fit a standard cylinder/vehicle classification are eligible for the 4 cylinder or less vehicle reimbursement classification amount.

Vehicle travel that exceeds 600km (for one event / trip in total) requires approval from the Chief Executive Officer.

13.2 Family Care

The Council will reimburse the cost of necessary expenses for childcare up to and including the age of 16 years and for the care of elderly, disabled and / or sick immediate family members of Councillors, who live with the Councillor while a Councillor is conducting Council business.

Childcare costs are not eligible for reimbursement if paid to a family member or a person who normally or regularly lives with the Councillor, except where a live-in (professional) helper such as a nanny is required to work extra time at extra expense because of the Councillor's duties.

Carer expenses may consist of:

- Childcare centre fees;
- Hourly fees;
- Agency booking fees (if claimed); and
- Reasonable travelling expenses at rates no greater than those prescribed in the City of Darebin Enterprise Agreement Part B (if claimed by the carer).

Fees that can be reimbursed are per hour (or part of an hour) rate subject to any minimum period which is part of the provider's usual terms, to a maximum hourly rate approved by the Chief Executive Officer (guided by industry rate).

Travelling expenses may cover the transport costs of the carer to and from the Councillor's residence or of the person to be cared for to and from the place of care.

Claims must be accompanied by a receipt from the care provider showing the date and time care was provided and details of the reason care was needed on each occasion. All claims shall be substantiated by an invoice or receipt or other relevant documentation provided by the caregiver.

Any claims for family care by a Councillor will be considered and have regard to the definitions and provisions of the *Carers Recognition Act 2012*.

13.3 Conferences / Training and Development

Councillors may seek approval to attend a conference or complete training and development during their term. Any Councillor funded training and development should be approved consistent with Section 14.11 prior to committing to the activity, otherwise it will not be reimbursed by Council.



13.4 Attendance at Events When Performing Duties as a Councillor

Councillors may seek approval from the Chief Executive Officer to attend events when performing duties as a Councillor and have these costs paid for by Council or reimbursed, as outlined in Section 14.11. Such events must be directly related to the municipality and must not be events organised by political parties. If requested and approved by the Chief Executive Officer Council will fund the costs associated with the attendance of the Councillor's spouse / partner when they are accompanying the Councillor. The costs shall be specifically limited to the meal and or ticket associated with the relevant event.

13.5 Mobile Phone Reimbursement

Consistent with section 12.1, Councillors may choose to use their own mobile phone and seek a reimbursement of those costs. If a Councillor elects to do so, the Councillor shall submit their mobile phone account to the Council Business Unit and shall itemise the call and data charges that are attributable to performing their duties as a Councillor.

13.6 General Expenditure

General expenditure claims must relate directly to the performance of duties as a Councillor. General expenditure may include such expenses as the reasonable and minor purchase of refreshments (i.e. a coffee) car parking and public transport tickets. A claim for reimbursement of general expenditure requires evidence in the form of a tax invoice including name and address of the supplier and details of the goods or services supplied.

13.7 Green Travel Plan

Council's Green Travel Plan encourages a range of travel options conducive to the environment. Public transport can be a convenient and efficient form of travel for many Council business events in Darebin and in the Central Business District of Melbourne.

Public travel expenses incurred by Councillors in the course of official duties as a Councillor will be reimbursed.

13.8 Submitting Claims

All claims for reimbursement must be fully substantiated and details lodged on the '**Councillor Reimbursement of Expenses Claim form**' (**Appendix D**). The period for the lodgement of any claim must not exceed three months without written approval of the Chief Executive Officer, in response to a request in writing explaining the reason for such an extension. No claims will be permitted that exceed six (6) months and / or which do not relate to the current financial year.

13.9 Approval of Claims

Claims for reimbursement of expenses by Councillors must be approved by the Chief Executive Officer or their delegate. Mayoral expenses shall be approved jointly by the Chief Executive Officer and the EA to the Mayor and Councillors.



13.10 General

The following general provisions apply to out-of-pocket expenses that will be reimbursed to, or paid on behalf of, Councillors:-

- Reimbursements will only be made in respect of expenses already incurred.
- Travel must be undertaken as efficiently and by the shortest route possible.
- Where travel is by air or by other means of public transport, economy class will be the standard.
- Travel claims will only be made on the basis of the actual form of transport used.
- Expenses incurred which are not directly related to the official Council duties of a Councillor, cannot be included in the calculation of a claim for reimbursement.
- The cost of any penalties incurred for road, traffic or parking infringements will not be reimbursed.
- If a particular expense is not claimed, this cannot be offset against a claim for an additional amount of another expense.
- Council will reimburse the cost of a Councillor's partner accompanying the Councillor to civic engagements where the presence of the partner is necessary to support the business or representation needs of the Council. The engagement will normally be of a nature where other attendees will be accompanied by partners.

14. OTHER SUPPORT AND ASSISTANCE

14.1 Mayoral Support

Administrative support will be made available by the EA to the Mayor and Councillors to assist the Mayor (and where appropriate the Mayor's partner) in performing their official duties.

Office accommodation and associated equipment will be provided to assist the Mayor at the Darebin Civic Centre at 350 High Street, Preston.

14.2 Building Access

Each Councillor will receive a key and security access card allowing 24-hour access to the Councillors office / lounge area and meeting rooms only at Darebin Civic Centre at 350 High Street, Preston.

An intercom system (linked to the Chief Executive Officers area) at the entrance to the Councillor office / lounge area is available for Councillors to use.

14.3 Car Parking

The car park at the rear of Darebin Civic Centre at 350 High Street, Preston accessed from Kelvin Grove is available for Councillors to park when attending the Council offices. The security access card will allow access to this car park.

Allocated car parking for Councillors is not provided (except for the Mayor). Access to parking spaces will be dependent on availability.

Councillors will be requested to register their vehicle at the commencement of their term (and advise of any changes to vehicle use).



14.4 Meeting Rooms and the Councillors Office / Lounge

The Civic Area on the first floor of Darebin Civic Centre includes the Councillors' office / lounge area and meeting rooms available for use by Councillors.

The Councillors' office / lounge is reserved for exclusive use by Councillors. The room is equipped with computer access and is suitable for office work, reading and research, and small meetings.

If materials and consumables are not available in the Councillors' office / lounge, Councillors must contact the EA to the Mayor and Councillors.

Light refreshments including water, tea, coffee and soft drinks will be made available in the Councillors' Lounge.

Councillors private and secure 'pigeon holes' are located adjacent to the carpark.

Other meeting rooms in the Civic Area can be booked for meetings through the EA to the Mayor and Councillors. Meeting equipment, tea / coffee and chilled water can be made available for meetings upon request.

This does not extend to use by community groups or organisations.

14.5 Administrative Support and Stationery / Mail / Miscellaneous

Reasonable administrative support will be made available by the EA to the Mayor and Councillors primarily in the form of assistance with diary management, responding to correspondence, enquiries and requests for service as part of their official duties as a Councillor.

On request, the EA to the Mayor and Councillors will manage reasonable requests for stationery held or obtained for the organisation's requirements. This may include (but is not limited to) paper, writing implements, diaries, business cards, writing pads, data storage devices, envelopes etc. Council letterhead is not available for Councillors general use. No Christmas, greeting cards or postage is available.

Each Councillor will be provided with a Darebin City Council name badge for use while on Council business. Personal mail and other Council information will predominantly be placed in Councillors pigeon holes for collection.

Council agendas / minutes, briefing agendas and the majority of information from the organisation will only be made available electronically via Council's Content Management System. Appropriate training and support for this system will be provided to all Councillors (Refer Section 12.2)

No paper/printed copies will be provided.

Meals and Refreshments - Where Council or Committee meetings are held at times which extend through normal meal times, Council will provide suitable meals served on the premises.



Access to Council Vehicle Pool - If it is assessed as the most practical means to attend a location to conduct Council related business, a vehicle from the Council motor vehicle pool may be provided for use by a Councillor or a group of Councillors.

14.6 Memberships and Subscriptions

The Chief Executive Officer will approve the costs of joining and ongoing membership of relevant professional associations (such as the Australian Institute of Company Directors) where they are satisfied that the membership will enhance the Councillor's ability to perform their role as a Councillor.

14.7 Councillors with Disabilities

The Council will meet the reasonable additional expenses to assist a Councillor with a disability to perform their duties as a Councillor. The Chief Executive Officer will be responsible to facilitate any process or plan to best support a Councillor with a disability to effectively perform their role.

14.8 Other Support and Assistance

A confidential counselling service is available for Councillors to access free of charge. This service offers confidential, short-term support for a variety of personal problems that may be affecting them in their role as a Councillor or in their personal life.

The service is free and offers private and confidential counselling on a wide range of personal and family related problems, including but not limited to: Personal and emotional stress, Relationship or family matters, Work - related stress, Financial coaching and Mental health concerns.

Contact details and background information on the Provider will be sent to all Councillors.

14.9 Civic and Community Events

From time to time, Council representatives are invited to attend community functions and events. It is usual for the Mayor to represent the Council at these functions and any payment required to attend the function is paid by the Council. If another Councillor attends the function, either representing the Mayor or in an official capacity as Council representative to that particular group, any attendance charge will be paid or reimbursed by the Council.

The cost of Council representatives attending civic functions and events hosted by other Councils will be paid by the Council.

14.10 Conferences and Training

The roles and responsibilities of Councillors are wide and varied. It is important that Council identifies the training needs of Councillors and ensures that they have access to ongoing training and professional development throughout their term.

The types of training and development activities and events at which Councillors seek approval to attend, should have a direct correlation to performing the role of Councillor. Such activities could involve seminars, conferences and more formal study courses.



Council will provide a maximum of \$7,000 per annum per Councillor for Training and Development activities (See Note 1). All approved costs related to training and development activities will be recorded against the Councillors' per term allowance.

Where it is understood that a Councillor training and development activity involves related costs such as accommodation, travel or other general costs, these should be identified by a Councillor when seeking authorisation from the Chief Executive Officer.

The Chief Executive Officer will:

- Consult with all Councillors to identify training and development opportunities that best support their individual needs on an annual basis;
- Provide a compulsory training program for a newly elected Council in line with legislation.
- Maintain an annual budget which:-
 - Accommodates the individual training requirements of Councillors across the Council term; and
 - Limits individual Councillor expenses on training and professional development to \$7,000 per Councillor per financial year (See Note 1). If this amount has been expended, or the remaining funds are insufficient, Councillors can personally pay for costs or contribute funds towards attending an approved training or development activity.

Note 1. The Chief Executive Officer may upon application consider approving Conference attendance training and development opportunities that exceeds the \$7000 per Councillor per annum threshold if the annual cost for the Councillor training and development is maintained within the adopted budget and the relevant Councillor(s) per term training and development budget is maintained within the established parameters.

Councillor Group Training and Development

In regard to the training and development of the Council Group provision will be made by the organisation during an election year to ensure effective induction training and development can be provided to Councillors (as outlined above).

During the term of Council, the Chief Executive Officer, in consultation with Councillors will identify group training and development opportunities. These agreed collective opportunities will be funded by a budget provided by the organisation.

14.11 Pre-Approval Process

Councillors will seek approval for the funding of the following activities prior to either themselves seeking a reimbursement or Council officers organising and paying for attendance:-

- Training and development.
- Attendance at events when performing duties as a Councillor.



All requests for attendance at such activities which, if approved, will be paid for by Council (subject to in relation to training and development matters the per term maximum thresholds) shall be made in writing to the Chief Executive Officer in advance.

Councillors will outline the benefit and reasons when seeking approval.

14.12 Authorisation

The Chief Executive Officer, unless otherwise resolved by Council, is authorised to approve the funding of Councillors' attendance at training and development or confirming attendance and payment for events on criteria that ensures:-

- a) The attendance is in the community interest and reflects the identified needs of the Councillor;
- b) Equity and fair and reasonable access to all Councillors to training and development, noting that events will generally be attended by the Mayor in the first instance; and
- c) A quorum of Councillors is available to attend to the normal business of the Council.

14.13 Exception for Overseas Travel

Notwithstanding the above, any overseas travel by a Councillor in an official Council business capacity must be presented to a Council Meeting for approval prior to the travel.

14.14 Costs Related to Spouses for Specified Activities

The payment of travel, accommodation or any other expenses for spouses, partners or accompanying persons attending a conference will not be borne by Council.

15. INDEMNITY PROVISION

A Council must indemnify and keep indemnified each Councillor, member of a delegated committee and member of a Community Asset Committee against all actions or claims whether arising during or after their term of office, in respect of anything necessarily done or reasonably done or omitted to be done in good faith while undertaking the duties of a Councillor.

The following insurance covers will apply to all Councillors:-

- Public Liability.
- Professional Indemnity.
- Councillors and Officers Liability.
- Workcover.
- Personal Accident (accompanying partners are also covered).

Council will pay the insurance policy excess in respect of any claim made against a Councillor arising from Council business where any claim is accepted by Council's insurers, whether defended or not.



Council equipment provided to Councillors to assist in performing their role, is covered for damage or theft under Council's insurance policies.

16. ACCOUNTABILITY AND AUDIT

16.1 Claiming of Expenses

In addition to the provisions of 13.8 the following provisions apply when making a claim for reimbursement of expenses:-

- All claims for expense reimbursements must be made on the [Councillor Reimbursement of Expense Claim Form](#). (Appendix D).
- Original receipts must be attached for all purchases (credit card receipts will not be accepted).
- Where the provider of the goods or service is registered for GST, a 'Tax Invoice' must be obtained for all purchases in excess of \$82.50 (including GST); if a 'Tax Invoice' is not submitted, the GST component cannot be reimbursed.
- Claims are to be lodged with Chief Executive Officer or General Manager Governance and Engagement in a timely manner to ensure transparency and accountability. Claims will be managed by the EA to the Mayor and Councillors.
- Reimbursements will be paid by electronic funds transfer (EFT) within 21 days of receipt of a properly completed and supported claim form.

16.2 Audit and Reporting

Councillor Expenses

Reports on Councillor expenses and reimbursements will be reported to Council on quarterly basis in conjunction with the Monthly Governance Report and in the following format i.e. details of the expense, including reimbursement of expenses for each Councillor categorised separately as;

- Travel expenses (specifying car mileage expenses and cab charge or equivalent expenses).
- Family care and Childcare expenses.
- information and communications technology (specifying mobile phone expenses and data cost).
- Conferences and training (specifying all costs associated with the attendance) and
- Functions / events (specifying all costs associated with the attendance).
- Councillor Allowances

These reports will also be submitted to Council's Audit and Risk Audit Committee on a six monthly basis.

Audits of Councillor expenses and reimbursements may be carried out from time to time as part of Council's annual audit program.

Interstate and Overseas Travel

The Chief Executive Officer will maintain a register of overseas and interstate travel in accordance with the legislation.



17. REVIEW

This policy will be reviewed within 12 months of each General Election unless the Council determines that an earlier review is required.



APPENDIX A



Councillor's Declaration of Cab Charge Usage			
<u>Purpose and Usage of this Form</u>			
This form is to be submitted to Council Business Unit within 14 days of receiving their Cab Charge bills by Councillors to declare the value of personal use of cabs (even if \$0)			
<u>Details of Councillor and Cab Charge Card Number</u>			
Name of Councillor:			
Council Supplied Cab Charge Card Number:			
<u>Councillor's Declaration</u>			
I declare that these travel costs were incurred in association with the performance of my role as a Councillor for the City of Darebin			
Or (delete as applicable)			
I declare that the following travel costs were incurred in my private capacity and were unrelated to my role as Councillor for the City of Darebin			
Start Date:		End Date:	
Total Value of Personal Cab Charge usage for Specified Period:		\$	
If appropriate attach a copy of Cab Charge Account with personal usage highlighted			
Signature of Councillor:			
Date Signed:			
Authorised By (Title)	Name (Print)	Signature	Date
Authoriser's Comments			

Please return this declaration to Council Business Unit [through email: council.business@darebin.vic.gov.au](mailto:council.business@darebin.vic.gov.au) within 14 days of receiving the details of account.



APPENDIX B



Councillor's Declaration of Usage of Resources pursuant to the 'Councillor Support and Expenses Policy' adopted by Council on _____ 2021.

I, **Councillor _____**,

hereby declare that the mobile telephone service and data service as listed below have only been used by me in my role as a Councillor of the City of Darebin for Council-related purposes with the exception of the nominated percentages (per month) listed below that is my estimated private use.

Month	Mobile Service Number - _____ Monthly A/c (See Note 1)	Laptop ISU number _____	Percentage of total account for private usage (See Note 2)
	\$	\$	
	\$	\$	
	\$	\$	

Signed Councillor _____

Date / /

Note 1: These figures are your monthly usage charges on this service.

Note 2: In line with the policy any private usage in excess of 10% of the total cost should be declared and an appropriate calculation will be made for the reimbursement of the costs associated with this usage.

For Example – If your May mobile phone a/c was \$120 and you believe 30% of the calls you made and/or data downloads were private use simply note in the column '30% private use'. This will trigger the raising of a reimbursement invoice of 20% of \$120 = \$24 (i.e. 10% private usage is deemed reasonable)

Note 3: We have attached the itemised call history of the accounts associated with your services to assist with identifying any 'abnormal' call costs. It is not expected that you forensically examine every call as this would, in our view, be an unreasonable onus on you. Your estimate of private use based on your knowledge of your call patterns and general use of the services, with reference to the itemised account, is a reasonable approach to ensure probity and accountability.

Please return this declaration to Council Business Unit [through email - council.business@darebin.vic.gov.au](mailto:council.business@darebin.vic.gov.au) within 14 days of receiving the details of account.



APPENDIX C



Councillor Reimbursement of Expense Claim Form for Private Vehicle Usage

Name of Councillor							
Vehicle make and model							
Vehicle Registration No.							
No. of cylinders of the vehicle							
Date	Trip details		Purpose (Description of Council/any other meeting/function attended)	Odometer		Total Kms.	Total Cost (Office)
	Travelling From	Travelling To		Start	End		

Notes:

- Where interstate travel has been taken, please complete a Travel Register Form (**Appendix E**)

<p>Declaration:</p> <p>I hereby declare that the expenses claimed on this form were incurred in the performance of my official duties and functions as a Councillor and that this claim complies with the Councillor Support and Expense Policy 2021</p> <p>Councillor's Signature: _____</p> <p>Date: _____</p> <hr/> <p>CEO or delegate Authorisation: _____</p> <p>Date: _____</p> <p>Submit to Council Business Unit through email - council.business@darebin.vic.gov.au</p>
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APPENDIX D



Councillor Reimbursement of Expense Claim Form

Name of Councillor						
Date expenditure was made	Expense category (travel/childcare/family care/ conference and training/ mobile phone/internet/data/other (to be specified))	Details (please clearly link the expense to your official duty or function)	Supplier/provider details	Amount (incl. GST) \$	Tax Code	GL Code (Office)
			Total	0.00		

Notes:

- All expense reimbursements must be supported by documentary evidence. Please attach tax invoices, receipts, etc. to this form.
- Where interstate travel has been taken, please complete a Travel Register Form (**Appendix E**)

Declaration:

I hereby declare that the expenses claimed on this form were incurred in the performance of my official duties and functions as a Councillor and that this claim complies with the Councillor Support and Expense Policy 2021

Councillor's Signature: _____

Date: _____

CEO or delegate Authorisation: _____

Date: _____

[Submit to Council Business Unit through email - council.business@darebin.vic.gov.au](mailto:council.business@darebin.vic.gov.au)



APPENDIX E



Travel Register Form

Name of Councillor	Purpose of travel	Destination	Date From	Date To	Days	Total expenses (\$)

8.8 SOCIAL & SUSTAINABLE PROCUREMENT POLICY 2021-2025**Author:** Coordinator Procurement & Contracting**Reviewed By:** General Manager, Governance and Engagement

EXECUTIVE SUMMARY

The current Social & Sustainable Procurement Policy under the *Local Government Act 1989* (LGA 1989) was adopted by Council on 16 December 2019.

Effective from 1st July 2021, the new *Local Government Act 2020*, Procurement s108 & s109 will replace all procurement matters previously covered under s186 of the LG Act (1989). The current *Local Government Act 1989*, which remains in effect until 30 June 2021, requires Council to review its Procurement Policy each financial year.

The new *Local Government Act 2020* requires Council to prepare and adopt a Procurement Policy in respect of the purchase of goods and services by the Council commencing 1 July 2021.

This report informs Council of the revised Social & Sustainable Procurement Policy 2021-2025 to address the requirement of the 1989 Act and align with the 2020 Act.

Officer Recommendation

That Council adopts the draft Social and Sustainable Procurement Policy 2021-2025 attached as **Appendix A** as its procurement policy in accordance with section 108 & S109 of the *Local Government Act 2020*

BACKGROUND / KEY INFORMATION

The preparation of this updated Social and Sustainable Procurement Policy realises the achievements of procurement in creating an impact above and beyond the products or services purchased by Council. The policy maintains the value and benefits that are currently in operation and in accordance with the resolution from the Council meeting held on 16 December 2019.

The draft policy continues and improves the positive screening approach as opposed to limiting or preventing opportunities to participate (via bids or tenders). Structuring the framework and evaluation criteria to support the engagement of suppliers, vendors and partners that demonstrate corporate responsibility through delivery of social and environmental outcomes will continue to be a key goal.

The draft policy continues to set weighted criteria for social procurement at minimum 10%, local business 5% and sustainability at 5% and retains the previous procurement policy aspiration of a 10% youth dividend. It should be noted that an aspirational 10% youth dividend is not in addition to the 10% social procurement weighting but would form part of it.

The draft policy is further structured to Local Government procurement practices that are compliant and strictly regulated, with all activities occurring in the context of competition and administrative law requirements.

Council's Social and Sustainable Procurement Policy Principles continue to drive:

- Understanding our procurement spend – recognising that value for money is more than price paid.
- Providing more opportunities for the local business community, in particular our social enterprises, to increase their capacity and capability to become suppliers to Council.
- Increasing opportunities for local businesses and social enterprises to create capacity for local job seekers, especially those who are marginalised, disadvantaged and under-represented in the work force.
- Working to reduce our negative impact on the environment, support our climate emergency goals and move towards our aim of carbon neutral through purchasing behaviours.
- Leading in procurement governance practices of integrity, probity and accountability while building organisational capability and expertise.
- Achieving equity, inclusion and diversity outcomes.

A legal review was also undertaken of the Policy with no matters of concerns identified.

Previous Council Resolution

At its meeting held on 16 December 2019, Council resolved:

*'That Council adopts the draft Social and Sustainable Procurement Policy attached as **Appendix A** as its procurement policy in accordance with Section 186A of the Local Government Act 1989'*

COMMUNICATIONS AND ENGAGEMENT

Consultation

In developing the policy, the consultation included:

- Council department managers.
- Northern Councils Alliance – Corporate Services Directors Group. Other regional Councils, Local Government Victoria and MAV have requested that the Northern Region standardised policy be shared, with the view that the other regions will adopt a similar policy and approach.
- Maddocks Lawyers – legal advice on compliance with the new *Act* commissioned by Northern Councils Alliance Group.
- Procurement & Contracting Teams.
- MAV.
- Local Government Victoria.
- Sustainability Victoria.

ANALYSIS

Alignment to Council Plan / Council policy

Goal 6 - A well governed Council

Environmental Sustainability Considerations

A more specific evaluation and assessment approach to Council's procurement framework will enable broader environmental sustainability outcomes to be achieved through Council's engagement with its suppliers, vendors and partners.

Climate Emergency

Darebin recognises that we are in a state of climate emergency that requires urgent action. Reducing our environmental impact is a must and this can be achieved through our purchasing activity. Darebin was the first government body in the world to declare a Climate Emergency and the Social and Sustainable Procurement Policy seeks to embed action in response to that commitment both in procurement practice and evaluation.

Equity, Inclusion and Wellbeing Considerations

The implementation of a procurement framework that includes a more specific evaluation and assessment approach to the engagement of suppliers, vendors and partners will take into account equity, inclusion and wellbeing outcomes in the best interests of our community.

Cultural Considerations

The implementation of a procurement framework that includes a more specific evaluation and assessment approach to the engagement of suppliers, vendors and partners will take into account cultural outcomes and opportunities in the best interests of our community.

Economic Development Considerations

The Social and Sustainable Procurement Policy will ensure that the quality and the value for money of the goods and services procured are not compromised and translate into a broader understanding of economic impact and economic value add.

Engagement of suppliers, vendors and partners that demonstrate corporate responsibility through social and environmental outcomes will continue to facilitate positive local economic outcomes. This will be strengthened through engagement with local businesses on how they can work with Council to achieve better community outcomes, in addition to potentially leveraging extended local networks.

Financial and Resource Implications

It is important that the implementation of a new social and sustainable procurement framework does not significantly increase Council's costs for goods, services and works or compromise value for money. However, it is recognised that procurement decisions can based on more than price alone can have significant indirect impact on the local economy, the environment and our community. This is an ongoing action as part of procurement best practice activities.

Legal and Risk Implications

There are competition law, administrative law and procurement issues associated with seeking to specifically exclude entities from participating in public purchasing processes. Doing so could leave Council open to legal challenge and potential prosecution for contravention of the *Competition and Consumer Act 2010* (Cth) (CCA).

The Social and Sustainable Procurement Policy includes assessment criteria that supports the engagement of suppliers, vendors and partners that demonstrate corporate responsibility through delivery of social and environmental outcomes. This strengthens the alignment Council's procurement practices to ensure that Council funds drive the outcomes of the Council Plan and Community Vision.

Operational Impacts

The current procurement policy under *LGA (1989)* can continue to apply, however the new Policy must be adopted by Council no later than 31 December 2021. If the Policy is not adopted prior to 30 June 2021 there is lost opportunities with process efficiencies, costs savings not gained with new public tender threshold, market and public confusion as to tender thresholds and potential complaints to Council from suppliers. Auditing of procurement processes will not be streamlined due to different policies applying during the financial year.

DISCUSSION

The updated Policy continues the strong commitment to achieving social and sustainable outcomes. Whilst the policy incorporates the provisions of the *Local Government Act 2020* relating to procurement, all objectives and aims remain consistent with the Council's commitment and new Council Plan direction. Only a few changes are proposed as outlined in the following table.

LG Act 2020	Current policy	Proposed policy	Reason
s108 (3)(a) Public Tendering Threshold	Contract values exceeding: \$150,000 for Goods and Services or \$200,000 for Works would go to tender.	All contract values exceeding \$300,000 would go to tender.	Increase determined by cumulative CPI and cost increases since 2008
S108 (3)(c) & s109(1) Collaboration with other Councils	No requirement	Council will collaborate for contracts values exceeding \$1m or contracts of less financial value that offer high value in strategic outcomes.	Policy definition. The CEO must ensure any reports entering into a procurement agreement considers opportunities for collaboration
S108(5)	Procurement Policy is reviewed once each year	Procurement Policy is reviewed at least once during each 4-year term of the Council	Change to review period
S109(1)	Nil. Currently implied and managed through accountabilities rather than explicitly stated.	Council must comply with its Procurement Policy before entering into a contract	New

The proposed Social & Sustainable Procurement Policy is structured in parts containing:

- a) Compliance aspects addressing the new LG Act provisions.
- b) Current Social & Sustainable Procurement priorities, principles, objectives.
- c) Quotation and Tendering processes.

IMPLEMENTATION STRATEGY

Training

Training across Council will be required to successfully refresh and inform staff of the policy, procedures, evaluation methodologies and reporting. It is an organisation-wide policy and will be adequately supported in the training rollout.

Further support and leadership will be provided to support the exploration of collaborative procurement opportunities.

Communication

Council will continue to proactively engage with its contractors and vendors to identify ways to improve the contractor experience and success. Training and support, including examples and frequently asked questions will also need to be available to local and other potential vendors. All relevant material and information will be available through Council's website.

Council is conscious that some smaller, local service providers will continue to seek support particularly those overwhelmed by process. Council has over time improved its engagement by lessening systems and processes so that smaller businesses are able to easily and quickly respond to opportunities with Council.

Timeline

Social and sustainable procurement practices are already underway with over 160 tender/quotations conducted which have highlighted our social and sustainable objectives.

The training program will continue with a priority focus on our social objectives. The implementation of the new policy will continue to build on the 2019 Social and Sustainable Policy achievements.

RELATED DOCUMENTS

- Social and Sustainable Procurement Policy 2019
- Local Government Act 2020
- Preface to the New Best Practice Procurement Guidelines June/July 2020
- Victorian Local Government Best Practice Guidelines 2013
- Beyond Value for Money: Social Procurement for Victorian Local Government
- Victoria's social procurement framework

Attachments

- Social and Sustainable Procurement Policy 2021 - 2025 draft (**Appendix A**) [↓](#)

DISCLOSURE OF INTEREST

Section 130 of the *Local Government Act 2020* requires members of Council staff and persons engaged under contract to provide advice to Council to disclose any direct or indirect interest in a matter to which the advice relates.

The Officer reviewing this report, having made enquiries with relevant members of staff, reports that no disclosable interests have been raised in relation to this report.



**DRAFT
DAREBIN CITY COUNCIL'S
SOCIAL AND SUSTAINABLE
PROCUREMENT POLICY**

1 JULY 2021 – 30 JUNE 2025

*ACHIEVING SOCIAL AND SUSTAINABLE OUTCOMES THROUGH OUR
PROCUREMENT ACTIVITY.*

ADOPTED BY COUNCIL: 2021

Procurement Policy

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Definitions and Abbreviations

Term	Definition
Act	Local Government Act 2020 .
Collaborative Procurement Arrangement	A contract established by the Council, government or a nominated agent, such as Procurement Australasia, Municipal Association of Victoria (MAV), Northern Region Group of Councils or local government entity, for the benefit of numerous state, federal and/or local government entities that achieves best value by leveraging combined economies of scale.
Commercial in Confidence	Information that, if released, may prejudice the business dealings or commercial interests of Council or another party, e.g. prices, discounts, rebates, profits, methodologies and process information, etc.
Contract Management	The process that ensures all parties to a contract fully meet their respective obligations as efficiently and effectively as possible, in order to deliver the contract objectives and provide Value for Money.
Council	Darebin City Council
Councillors	Council's elected representatives (the Mayor and Councillors) or Administrator(s) appointed to act in this capacity.
Council Staff	Includes all Council officers, temporary employees, contractors, volunteers and consultants while engaged by Council.
IBAC	The Independent Broad-based Anti-corruption Commission
Indigenous Business	An Indigenous Business is one that is at least 50% owned by an Aboriginal or Torres Strait Islands person(s) (consistent with Supply Nation's definition).
Local Business	A commercial business with an operational premises that is physically located within the municipal borders of the 7 Northern Regional Councils.
Northern Councils Alliance (NCA)	The 7 Councils comprising the NCA, being the Cities of Darebin, Darebin, Hume, Moreland and Whittlesea and Mitchell and Nillumbik Shire Councils.
Probity	Within government, the term "probity" is often used in a general sense to mean "good process". A procurement process that conforms to the expected standards of probity is one in which clear procedures that are consistent with the Council's policies and legislation, are established, understood and followed from the outset. These procedures need to consider the legitimate interests of suppliers and ensure that all potential suppliers are treated equitably.
Procurement	Procurement is the whole process of acquisition of external goods, services and works. This process spans the whole life cycle from initial concept through to the end of the useful life of an asset (including disposal) or the end of a service contract.
Schedule of Rates Contract	A standing offer arrangement based on a Schedule of Rates contract that sets out rates for goods and services which are available for the term of the agreement but without a commitment to purchase a specified value or quantity of goods or services.

Term	Definition
Sustainability	Activities that meet the needs of the present without compromising the ability of future generations to meet their needs.
Tender Process	The process of inviting parties from either a select list or via public advertisement to submit an offer by tender followed by evaluation of submissions and selection of a successful bidder or tenderer in accordance with pre-determined evaluation criteria.
Total Contract Sum	<p>The potential total value of the contract including:</p> <ul style="list-style-type: none"> • costs for the full term of the contract, including any options for either party to extend the contract; • applicable goods and services tax (GST); • anticipated contingency allowances or variations; • all other known, anticipated and reasonably foreseeable costs.
Value for Money	<p>Value for Money in procurement is about selecting the supply of goods, services and works taking into account both cost and non-cost factors including:</p> <ul style="list-style-type: none"> • Non-cost factors such as contribution to the advancement of Council's priorities, fitness for purpose, quality, service and support; and • Cost-related factors including whole-of-life costs and transaction costs associated with acquiring, using, holding, maintaining and disposing of the goods, services or works.

I. Procurement Policy

A. Overview

This Procurement Policy is made under Section 108 of the [Local Government Act 2020 \(the Act\)](#). The Act requires each council to:

- Prepare and adopt a procurement policy which specifies the principles, processes and procedures applying in respect of the purchase of goods and services and carrying out of works by the Council; and
- Review its Procurement Policy at least once during each 4-year term of the Council.
- This Policy has been developed collaboratively by the Northern Councils Alliance with a view to facilitating smooth collaborative procurement processes, consistent with *the Act*. This Policy also incorporates content that is specific to the Council and may differ from that of the other NCA councils and is intended to apply only to procurement involving the Council.

B. Applicability

This Policy applies to all contracting and procurement activities at the Council and is applicable to Councillors and Council Staff.

It is recognised this will enhance achievement of the Council's objectives such as sustainable and socially responsible procurement, supporting local economies and obtaining Value for Money, leading to a better result in the provision of goods, services and works for the benefit of the community.

This Policy provides direction on the conduct of procurement activities throughout the sourcing, management and disposal phases. It also covers the general procurement framework but does not extend to the related accounts payable processes.

The Council must comply with this Procurement Policy before entering into a contract for the purchase of goods or services or the carrying out of works.

C. Objectives

This Policy is consistent with the requirements of S108(2) of *the Act* and will:

- Seek to promote open and fair competition and provide Value for Money;
- Provide clear guidelines to the Council to allow consistency and control over procurement activities;
- Demonstrate accountability to ratepayers and residents;
- Provide guidance on ethical behaviour in public sector procurement;
- Demonstrate the application of best practice in procurement activities;
- Demonstrate the consideration of sustainability in procurement with respect to social, economic and environmental factors;
- Increase the probability of obtaining the best outcome for the municipal community when procuring goods and services; and
- Seek to undertake collaborative procurement in accordance with section 2.3.4 of this Policy;

These objectives will be achieved by requiring, that the Council's contracting, purchasing and contract management activities:

- Support the Council's corporate strategies, aims and objectives;
- Span the whole life cycle of an acquisition and take sustainability considerations into account;
- Achieve demonstrable Value for Money;
- Are conducted in, and demonstrate an impartial, fair and ethical manner;
- Seek continual improvement through innovative and technological initiatives; and
- Generate and support Local Business through inclusion wherever practicable.

1 Procedures

1.1 Treatment of GST

All monetary values stated in this policy include GST unless specifically stated otherwise.

2 Effective Legislative and Policy Compliance and Control

2.1 Ethics and Probity

2.1.1 Requirement

The Council's procurement activities shall be performed in an open, transparent and ethical manner with demonstrated integrity, fairness and accountability that meets relevant legal requirements.

All tender processes shall be conducted in accordance with the requirements of this Procurement Policy and any associated procedures, relevant legislation, relevant Australian Standards, Commercial Law and *the Act*.

2.1.2 Conduct of Councillors and Council Staff

Councillors and Council Staff shall at all times conduct themselves in ways that are in accordance with the Councillor Code of Conduct or the Staff Code of Conduct respectively, and will perform their duties ethically and with integrity and must:

- Treat potential and existing suppliers with equality and fairness;
- Not use their position to seek or receive personal gain in procurement matters;
- Maintain confidentiality of Commercial in Confidence information;
- Present the highest standards of professionalism and probity;
- Afford suppliers and tenderers with the same information and an equal opportunity to tender or quote for goods, services and works contracts;
- Be able to account for all decisions and demonstrate and provide evidence of the processes followed;
- Not perform any work under any Council contracts they are supervising i.e. Council Staff cannot also work for the relevant supplier;
- Query incidents, decisions or directions that appear to contradict or deviate from Council's standards of ethics or probity or established policies and procedures; and
- Ensure that this Procurement Policy and Council's Procurement Guidelines are adhered to in relation to any expenditure of Council funds.

2.1.3 Conflict of Interest

Councillors and Council Staff shall at all times avoid situations which may give rise to an actual or perceived conflict of interest. A conflict of interest may be a 'general' or a 'material' conflict of interest.

A member of Council Staff has a general conflict of interest in a matter if an impartial, fair-minded person would consider that the person's private interests could result in that person acting in a manner that is contrary to their public duty.

A member of Council Staff has a material conflict of interest in a matter if an affected person would gain a benefit or suffer a loss depending on the outcome of the matter. The benefit or loss may be direct or indirect and pecuniary or non-pecuniary. Affected persons include, among others, the member of Council Staff and their family members.

Council Staff involved in the procurement process, in particular preparing tender documentation, writing tender specifications, opening tenders, participating in tender evaluation panels, preparing a recommendation report; and Councillors and Council Staff awarding tenders must:

- **Avoid** conflicts of interest, whether material or general or actual, potential or perceived;
- **Declare** that they do not have a conflict of interest in respect of the procurement. All Council Staff participating in tender evaluation panels must complete a Conflict of Interest declaration. Council Staff must declare any actual or perceived conflicts in line with Council's internal processes for reporting conflicts of interest; and
- **Observe** prevailing Council and Government guidelines on how to prevent or deal with conflict of interest situations; and not take advantage of any tender related information whether or not for personal gain.

2.1.4 Fair and Honest Dealing

All prospective contractors and suppliers must be treated impartially and afforded an equal opportunity to tender or submit a quotation.

Any suspected improper conduct, including suspected fraud, corruption, substantial mismanagement of public resources, risk to public health and safety, risk to the environment, or detrimental action should be managed in accordance with Council's internal policies and processes.

2.1.5 Probity, Accountability and Transparency

Accountability in procurement means being able to justify and provide evidence of the process followed. An independent third party must be able to see clearly that a process has been followed and that the process was fair and reasonable.

Council Staff must be able to account for all procurement decisions and ensure all procurement activities leave an audit trail for monitoring and reporting purposes.

2.1.6 Gifts and Benefits

No Councillor or member of Council Staff shall seek or accept any immediate or future reward or benefit in return for the performance of any duty or work for Council or where it could be reasonably perceived as influencing them or their position or undermining their integrity or the integrity of the process in some way.

Any gift or benefit offered to a Councillor or Council Staff will be managed in accordance with Council's internal policies and processes.

Councillors and Council Staff, particularly contract supervisors:

- must not knowingly visit a current supplier's premises without invitation when acting in their official capacity; and
- must not knowingly engage a Council supplier for private benefit, unless that engagement is on proper commercial terms.

2.1.7 Disclosure of Information

Commercial in Confidence information received by the Council must not be disclosed and is to be stored in a secure location.

Councillors and Council Staff must take all reasonable measures to maintain confidentiality of:

- Information disclosed by organisations in tenders, quotation or during tender negotiations; and
- Commercial in Confidence information.

Councillors and Council Staff are to avoid references to current or proposed contracts in discussion with acquaintances or outside interests.

Discussion with potential suppliers during tender evaluations should not go beyond the extent necessary to resolve doubt on what is being offered by that supplier.

At no stage should any discussion be entered into which could improperly influence the procurement process or negotiation of a contract prior to the contract approval process being finalised, other than authorised pre-contract negotiations.

2.1.8 Complaints & Reporting suspicious activities

Complaints Handling

Members of the public and suppliers, are encouraged to report known or suspected incidences of improper conduct to the CEO. Councillors and Council Staff will report and manage complaints in accordance with Council's internal policies and processes.

Reporting Suspicious Activities

All Councillors, Council Staff and Council suppliers are required at all times to act honestly and with integrity and to safeguard the public resources for which they are responsible. Council is committed to protecting all revenue, expenditure and assets from any attempt to gain illegal benefits (financial or otherwise).

Council will take all reasonable steps to protect those who assist Council by providing information about suspected fraud. This will include confidentiality of identity and protection from harassment, to the extent possible.

Suspected improper conduct, offers of bribes, commissions and any other irregular approaches from suppliers, prospective suppliers or other individuals will be investigated and reported in accordance with Council's internal policies and processes.

The CEO must notify IBAC of any matter they suspect on reasonable grounds to involve corrupt conduct occurring or having occurred in accordance with mandatory reporting requirements under the *Independent Broad-based Anti-Corruption Commission Act 2011*.

2.2 Governance

2.2.1 Structure

Council has delegated a range of powers, duties and functions to the CEO in relation to procurement. The delegation aims to ensure that the Council's procurement structure operates according to processes that:

- Are flexible enough to procure in a timely manner the diverse range of goods, works and services required by Council;
- Guarantee that prospective contractors and suppliers are afforded an equal opportunity to tender or submit a quotation; and
- Encourage competition and collaboration,

even where the CEO runs a procurement process under delegation.

2.2.2 Methods

The Council's standard methods for procuring goods, services and works shall be by any of the following:

- Purchase order following a quotation process from suppliers for goods or services that represent best Value for Money under the quotation thresholds adopted by the Council. An approved purchase order must be created prior to committing expenditure on behalf of Council for the provision of services, goods or works in accordance with the Council's procurement thresholds and guidelines;
- Under contract following a quotation or tender process;
- Using Collaborative Procurement Arrangements;
- Multi-stage tenders commencing with an EOI followed by a tender process;
- Under a sole-sourcing arrangement in line with the conditions contained in section 2.3.2.3;
- Purchasing Cards; and
- Petty Cash,

unless other arrangements are authorised by Council or under appropriate delegated authority on an 'as needs' basis as required by abnormal circumstances such as emergencies.

2.2.3 Responsible Financial Management

The principle of responsible financial management shall be applied to all procurement activities. Accordingly, to give effect to this principle, the availability of existing funds within an approved budget or source of funds shall be established prior to the commencement of any procurement action for the supply of goods, services or works.

Council funds must be used efficiently and effectively to procure goods, services and works and every attempt must be made to contain the costs of the procurement process without compromising any of the procurement principles set out in this Policy.

2.3 Procurement Thresholds and Competition

Wherever it would likely achieve best value, procurements will be arranged under a relevant contractual arrangement established in accordance with section 108 of [the Act](#) and this Procurement Policy.

In every procurement activity all practicable efforts will be made to consider the sustainable procurement considerations as listed in Section 3.2.

Council will invite offers from the supply market for goods, services and works in accordance with the thresholds listed in [Appendix 1A](#).

2.3.1 Procurement Principles

Council will apply the following fundamental best practice principles to procurement, irrespective of the value and complexity of that procurement:

- Value for Money;
- Sustainability (social, economic and environmental);
- Open and fair competition;
- Accountability;
- Risk management; and
- Probity and transparency.

2.3.2 Procurement Methodology

Section 108 of the Act details that each Council will set the public tender threshold above which tenders or expressions of interest for contracts must be publicly invited.

A public tender process must be used for all procurements valued at \$300,000 and above (incl. GST) for goods, services or works.

For procurements under \$300,000 (incl. GST), the procurement methodology and thresholds detailed in [Appendix I](#) will apply.

2.3.2.1 Exemptions from tendering

The following circumstances are exempt from the general publicly advertised tender, quotation and expression of interest requirements.

Exemption Name	Explanation, limitations, responsibilities and approvals
1. A contract made because of genuine emergency or hardship	<ul style="list-style-type: none"> • Where the Council has resolved that the contract must be entered into because of an emergency (e.g. to provide immediate response to a natural disaster, declared emergency).
2. A contract made with, or a purchase from a contract made by, another government entity, government-owned entity or other approved third party.	<ul style="list-style-type: none"> • This general exemption allows engagements: <ul style="list-style-type: none"> ○ With another government entity or government owned entity. For example, Federal, State or Local Government or an entity owned by the Federal, State or Local Government; and/or ○ In reliance on contracts and arrangements established by another government entity, local authority or local government group purchasing scheme, Municipal Association of Victoria (MAV) or National Procurement network members (e.g. Local Buy), Procurement Australia (PA).
3. Extension of contracts while Council is at market	<ul style="list-style-type: none"> • Allows Council to extend an existing contract where the procurement process to replace the contract has commenced, and where the tender process or negotiations will take or are taking longer than expected. • This exemption may be used when the establishment of an interim short-term arrangement with an alternative supplier is considered not to be in the public interest, as it may be cost prohibitive and/or present a risk in the delivery of critical public services to the municipality.
4. Professional services unsuitable for tendering	<ul style="list-style-type: none"> • Legal Services. • Insurance.
5. Novated Contracts	<ul style="list-style-type: none"> • Where the initial contract was entered into in compliance with the Act and due diligence has been undertaken in respect to the new party.
6. Information technology resellers and software developers	<ul style="list-style-type: none"> • Allows Council to renew software licenses and maintenance and support, or upgrade existing systems, where there is only

Exemption Name	Explanation, limitations, responsibilities and approvals
	one supplier of the software, who holds the intellectual property rights to the software.
7. Regional Waste and Resource Recovery Groups	<ul style="list-style-type: none"> Situations where a Regional Waste and Resource Recovery Group constituted the Environment Protection Act 1970 had already conducted a public tender for and on behalf of its member councils.
8. Statutory Compulsory Monopoly Insurance Schemes	<ul style="list-style-type: none"> Motor vehicle compulsory third party WorkCover
9. Operating Leases	<ul style="list-style-type: none"> Where a lessor leases an asset (generally a vehicle or plant and equipment) to the Council and assumes the residual value risk of the vehicle.
10. Other specific Council exemptions	<ul style="list-style-type: none"> Defined in Appendix 5. Specific Council exemptions will be reviewed and updated in Appendix 5 from time to time, as per the Policy Review Process (section 5.1.2).

2.3.2.2 Contract Variations

All contract variations must be assessed to determine whether they are properly characterised as variations, or whether they are in effect a new contract. This will depend on factors like:

- The monetary value of the proposed variation, i.e. the value of the variation in the context of the thresholds fixed by the Procurement Policy; and
- The subject matter of the proposed variation, and whether it is consistent with the scope of the original contract.

2.3.2.3 Sole or select sourcing

Supply of goods, services or works can be sought from one supplier (sole sourcing) or a restricted group of suppliers (select sourcing) where it is consistent with this Procurement Policy and:

- It is in the public interest;
- There is one or a limited number of available tenderers in the market or suppliers able to submit quotations;
- The marketplace is restricted by statement of license or third-party ownership of an asset (excluding public utility plant); or
- Council is party to a joint arrangement where Council jointly owns the Intellectual Property with a third party provider.

Sole Sourcing:

If there is a current procurement or disposal process in place, that process must be terminated prior to sole sourcing being implemented.

Sole sourcing is subject to existing delegations.

Select Sourcing:

Select sourcing is subject to existing delegations.

2.3.3 Public Tender Requirements

All public tenders invited by the Council will be published via Council's eTendering Portal and may be advertised in the media.

Information regarding Current Tenders and Awarded Tenders will be published on Council's website.

2.3.3.1 Tender Evaluation

A tender evaluation panel will be established to evaluate each tender submission against the tender's selection criteria. Tender evaluation panels can include external personnel in order to ensure the best outcome for a procurement activity and must comprise of at least 3 persons as well as a chairperson.

A detailed Tender Evaluation Plan shall be developed, approved and strictly adhered to by that panel. Amongst other things, this involves the establishment of more detailed evaluation criteria (i.e. than those published with the tender) and the application of a pre-approved and robust weighted scoring system.

The Tender Evaluation Plan should be completed and signed off prior to the tender or quotation being issued.

2.3.3.2 Evaluation Criteria

The Council may include the following evaluation criteria categories to determine whether a proposed contract provides Value for Money:

- Mandatory Compliance criteria (e.g. ABN registration, OH&S, Fair Work Act);
- Tendered price;
- Capacity of the Tenderer to provide the goods and/or services and/or works;
- Capability of the Tenderer to provide the Goods and/or Services and/or Works; and
- Demonstration of sustainability.

2.3.3.3 Probity Advisor

A formal probity plan should be developed, and a probity advisor appointed in the following circumstances:

- Where the proposed Total Contract Sum exceeds \$1 million over the life of the contract or greater value set by Council from time to time; or
- Where a proposed contract is considered by Council or the CEO to be particularly complex, of a high risk or controversial nature, and requiring a high level of public confidence.

A probity advisor may be appointed to any tender evaluation panel and may be appointed to oversee the evaluation process.

2.3.3.4 Shortlisting and Negotiations

Council may conduct a shortlisting process during EOI, tender and quotation processes. Shortlisting can be based on any criterion or criteria but only in pursuit of the most advantageous outcome for the Council.

Shortlisted tenderers may be invited by the Council to submit a best and final offer in relation to all or certain aspects of their respective tenders. Once a preferred tenderer/s is/are selected, negotiations can be conducted in order to obtain the optimal solution and commercial arrangements, within the original scope and intent of the tender. Probity requirements apply to all negotiations.

2.3.4 Collaborative Procurement

In accordance with section 108(c) of *the Act*, the Council will first give consideration to collaboration with other Councils and public bodies or utilise Collaborative Procurement Arrangements, when procuring goods, services and works in order to take advantage of economies of scale.

Council Staff must consider any opportunities for Collaborative Procurement in relation to a procurement process undertaken by Council. Any Council report that recommends commencing a procurement process must set out information relating to opportunities for Collaborative Procurement, if available, including:

- The nature of those opportunities, if any, and the councils or public bodies with which they are available; and
- Why Council did, or did not, pursue the identified opportunities for collaboration in relation to that procurement process.

When collaborating with the NCA, the Council will do so in accordance with the following:

- The NCA will develop a consolidated contract register to identify joint procurement projects on an annual basis.
- Council contracts with a minimum value of \$1 million per annum (per Council), for the ongoing supply of goods or provision of services or works, other than projects that are unique to an individual Council (e.g. unique construction or works projects), will be included in the consolidated contract register for collaboration consideration;
- Other contracts which, due to the subject matter, nature or scope, are likely to deliver operational efficiencies if procured in collaboration with the NCA, must be included in the consolidated contract register for consideration as a possible joint procurement opportunity;
- Where Collaborative Procurement is to be pursued:
 - A pre-market approval submission will be submitted to each Council and the NCA prior to commitment to collaboration, seeking delegation of contract approval to CEOs;
 - The NCA will establish a Heads of Agreement that gives authority for a lead council to act as each Council's agent in the Collaborative Procurement;
 - Each of the Councils who participate will be able to enter into a contract with the preferred supplier identified through the Collaborative Procurement process, or may choose as a group to enter into a contract using "jump in/opt-in" contract provisions during the contract term, or with the Council which conducted the public tender; and
 - Each participating council must be involved in:
 - The initial decision to undertake the Collaborative Procurement;
 - Preparation of, and agreement to, the specifications;
 - Ensuring probity for the Collaborative Procurement; and
 - The acceptance of tender(s) and awarding of contract(s).

Furthermore, Council may collaborate with other Councils or other bodies such as MAV Procurement or Procurement Australasia to procure goods, services or works, or utilise existing Collaborative Procurement Arrangements for the procurement of goods, services or works established through a public tender process where it provides an advantageous, Value for Money outcome for the Council.

Any Federal or State Government grant funded projects may be excluded from collaborative procurement.

2.4 Delegation of Authority

2.4.1 Requirement

Delegations define the limitations within which Council Staff are permitted to commit Council to the procurement of goods, services or works and the associated costs. The Instrument of Delegation allows specified Council Staff to undertake certain purchases, quotation, tender and contractual processes without prior referral to the Council. This enables the Council to conduct procurement activities in an efficient and timely manner whilst maintaining transparency and integrity.

Council has delegated responsibilities relating to the expenditure of funds for the purchase of goods, services and works, the acceptance of quotations and tenders and for contract management activities to the CEO. The CEO has further delegated some of those responsibilities to other members of Council Staff, subject to specified conditions and limitations.

2.5 Internal Controls

The CEO will install and maintain a framework of internal controls over procurement processes that will ensure:

- More than one person is involved in and responsible for the authorisation and management of a transaction from end to end;
- Transparency in the procurement process;
- A clearly documented audit trail exists for procurement activities;
- Appropriate authorisations are obtained and documented;
- Systems are in place for appropriate monitoring and performance measurement; and
- A process is in place for escalation, where appropriate, of procurement matters (including procedural non-compliance) to the Executive Leadership Team, the Audit and Risk Committee and Council.

2.6 Risk Management

2.6.1 General

Risk assessments are a vital part of the procurement planning process, particularly for significant contracts. Risks will be identified for each part of the sourcing, transition, delivery and finalisation stages of procurement. Appropriate risk avoidance and mitigation strategies will be employed whenever practicable and appropriate.

2.7 Endorsement

Council Staff must not publicly endorse any products or services without the permission of the relevant Director or the CEO.

2.8 Dispute Resolution

Where relevant, all Council contracts shall incorporate dispute management and alternative dispute resolution provisions to minimise the chance of disputes escalating to legal action.

2.9 Contract Management

In order to continually improve its procurement and contract management processes and outcomes, Council will evaluate and seek to improve on all aspects of procurement and contract management, in accordance with its documented procurement processes and Contract Management Guidelines.

Good contract management ensures goods, services and works are delivered to the required standards of quality and quantity as intended by the contract through:

- Establishing a system monitoring and achieving the responsibilities and obligations of all parties under the contract;
- Providing a means for the early recognition of issues and performance problems and the identification of solutions;
- Adhering to the Council's risk management framework and relevant Occupational Health and Safety and sustainability requirements.

Council contracts are to include contract management requirements commensurate with the complexity of the procurement. Furthermore, contracts are to be proactively managed by the member of Council Staff responsible for the delivery of the contracted goods, services or works to ensure the Council and therefore the community, receives Value for Money.

Council awards some contracts that are strategically critical and of relatively high value. Council will provide additional senior oversight to the management of such significant contracts.

3 Demonstrate Sustained Value

3.1 Achieving Value for Money

3.1.1 Requirement

The Council's procurement activities will be carried out on the basis of obtaining Value for Money. This means minimising the total cost of ownership over the lifetime of the requirement consistent with acceptable quality, reliability and delivery considerations. Lowest price is not the sole determinant of Value for Money.

3.1.2 Approach

This will be facilitated by:

- Achieving continuous improvement in procurement activity in accordance with the direction set out in the Council's Strategic Procurement Plan;
- Developing, implementing and managing processes that support the co-ordination and streamlining of activities throughout the procurement lifecycle;
- Effective use of competition;
- Using existing Council contractual arrangement or Collaborative Procurement Arrangements where appropriate;
- Identifying and rectifying inefficiencies in procurement processes;
- Developing cost efficient tender processes;
- Council Staff responsible for providing procurement services or assistance within the Council providing competent advice in terms of available products and agreements; and
- Working with suppliers to create relationships that are professional, productive, and are appropriate to the value and importance of the goods, services and works being acquired.

3.2 Sustainable Procurement

3.2.1 Sustainable procurement definition

Sustainable procurement involves decision making that has the most positive environmental, social and economic impacts possible across the entire lifecycle of goods, services and works. The United Nations Environment Programme defines sustainable procurement as a "process whereby organisations meet their needs for goods, services, works and utilities in a way that achieves Value for Money on a whole of life basis in terms of generating benefits not only the organisation, but also to society and the economy whilst minimising damage to the environment."

3.2.2 Applying sustainable procurement in Council

Sustainability will be embedded in the Council’s work. All Council Staff will have a clear and shared understanding about what it means and how they can apply it to their daily tasks. The Council commits to applying the principles of sustainability to all of its decision-making and activities.

Council demonstrates sustainable procurement by:

- Being accountable for its impacts on society, the economy and the environment including the impacts of the organisation’s supply chain;
- Examining anticipated organisational, project and/or community needs;
- Continually improving sustainability specifications, practices and outcomes; and
- Planning and undertaking sustainability evaluations as part of contracting activities.

3.2.3 Principles and objectives

In its [Sustainable Procurement Policy as detailed in Appendix 2](#), Council commits to:

- Applying specific principles of sustainability to its decision-making and activities; and
- Focusing on specific Economic, Environmental and Social objectives.

The following Economic, Environmental and Social objectives have been determined in line with these principles.

Area	Principles	Objectives
Economic	<p>Council is committed to procurement that supports Local Business and economic diversity in the NCA. Where practicable and applicable Council will give preference to goods manufactured or produced in Australia and will actively seek quotations and tenders from Local Businesses in the Northern Region.</p> <p>Council’s Sustainable Procurement Policy (as detailed in Appendix 2) will be underpinned by the following principles:</p> <ul style="list-style-type: none"> • Ensuring accountability and transparency; • Ensuring Value for Money outcomes; • Ensuring open and effective competition, and development of competitive Local Business and industry; • Fostering innovation and emerging sectors; and • Considering life cycle costs 	<p>Council’s economic sustainability approach aims to:</p> <ul style="list-style-type: none"> • Achieve Value for Money on a whole of life (including disposal) basis, rather than just initial cost; • Consider broader life cycle impacts of products procured; • Ensure probity and accountability in the procurement process; • Commit to sourcing locally as detailed in Appendix 2; • Build relationships with Local Business and encourage procurement from them to help build their capacity; and • Increase local employment. <p><i>Appendix 2 details the policy by which Council will achieve the above objectives.</i></p>

Area	Principles	Objectives
<p>Environmental</p>	<p>Where applicable Council will purchase goods, services and works that reduce air, water and soil pollution, greenhouse gas emissions, waste production, natural resource depletion and biodiversity depletion whenever they present an acceptable Value for Money outcome, and in some cases where they might not. Council's sustainable procurement strategies (as detailed in Appendix 2) will be underpinned by the following principles:</p> <ul style="list-style-type: none"> • Considering a product's or asset's lifecycle; • Promoting circular economy participation; • Managing demand to reduce procurement requirements; • Encouraging innovation through specifications; and • Engaging suppliers who are also committed to reducing their environmental impact. 	<p>Council's environmental sustainability and approach aims to:</p> <ul style="list-style-type: none"> • Improve energy efficiency; • Reduce greenhouse gas emissions and contribution towards Council's carbon footprint; • Minimise waste production; • Improve water efficiency; • Reduce air, water and soil pollution; • Reduce biodiversity impacts; and • Increase the use of recycled materials to: <ul style="list-style-type: none"> ○ Reduce demand for raw materials and non-renewable resources; and ○ Close the loop on kerbside recycling. <p><i>Appendix 2 details the policy by which Council will achieve the above objectives.</i></p>
<p>Social</p>	<p>Council is committed to building stronger communities and meeting social objectives which benefit the municipality and commits to integration of measures in its procurement processes and documentation which promote improved social outcomes. Council's sustainable procurement (as detailed in Appendix 2) will be underpinned by the following principles:</p> <ul style="list-style-type: none"> • A thorough understanding of the socio-economic issues affecting the community; • Creation of training and employment opportunities for unemployed or disadvantaged residents and ratepayers in Council's municipality, and marginalised job seekers in Council's municipality, to address local socio-economic issues; • Promotion of equity, diversity and equal opportunity; and • Respect for human rights, the rule of law and international norms of behaviour. 	<p>Council's social sustainability approach aims to:</p> <ul style="list-style-type: none"> • Ensure vendors do not exploit workers and provide fair wages, including inclusive business practices; • Maintain a social procurement program to increase social procurement spend across the NCA; • Ensure sourced products are accessible by all segments of the community; • Increase employment opportunities for indigenous people, people with a disability, disadvantaged people and long term unemployed; • Improve gender equity; and • Prevent, detect and remove modern slavery from Council's supply chain. <p><i>Appendix 2 details the strategies by which Council will achieve the above objectives.</i></p>

4 Build and Maintain Supply Relationships

4.1 Managing Suppliers

Council recognises the importance of effective and open working relationships with its suppliers and is committed to managing existing suppliers via performance measurements to ensure the benefits negotiated through contracts are delivered.

4.2 Supply Market Development

A wide range of suppliers are encouraged to compete for Council work. The focus for new work need not always be with the larger more familiar businesses. Other types of organisations offering business diversity include:

- Green suppliers;
- Local, small to medium sized enterprises (SMEs) and Social enterprises;
- Ethnic and minority businesses (e.g. Indigenous Business); and
- Volunteer and community organisations.

5 Policy Key Linkages and Governance

5.1.1 Standards and Linkages

The Council's procurement activities shall be carried out to the professional standards in accordance with best practice and in compliance with the *Act* and applicable policies and procedures including Codes of Conduct for Councillors, Council Staff and suppliers.

Compliance will be monitored by the Council's Procurement Team and minor issues identified will be addressed by Council Staff in leadership positions. Where required, serious compliance issues will be reported by the CEO to the Audit and Risk Committee and Council.

All Council policies comply with the *Victorian Charter of Human Rights and Responsibilities*.

This Policy has clear linkages to a range of codes, charters, legislation and Council documents, including:

- [Local Government Act 2020](#)
- Procurement procedures and guidelines
- Purchasing and accounts payable manuals
- Codes of Conduct and associated policies
- Contract management guidelines

This policy will help guide Council's work delivered through Council's key plans, strategies and policies listed in Appendix 4.

Other relevant legislative requirements include compliance with the [Competition and Consumer Act 2010](#), [Goods Act 1958](#), [Fair Work Act 2009](#), [Working with Children Act 2005](#), [Working with Children Regulations 2016](#) and the [Environment Protection Act 1970](#) and [Environment Protection Act 2017](#) and other relevant Australian Standards.

5.1.2 Policy Review Process

In accordance with *the Act*, Council will review its Procurement Policy at least once during each 4-year term of the Council.

Members of the NCA will endeavour to work together to keep this Policy under review and to prepare any amendments to Sections 1-5.

Any amendment to the Sections within Appendices 1, 2, 3 4 and 5, which is specific to the individual Council can be made at any time during the 4-year term of the Council and is only required to be reviewed and adopted by the individual Council.

5.1.3 Policy Enquiries and Contact Details

For further information on this policy, please contact Council's Procurement Function on:

Email: ProcurementandContracts@darebin.vic.gov.au

Phone: (03) 8470 8888

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APPENDICES

All policy requirements contained within these Appendices Sections are only applicable to Darebin City Council.

Appendix I - Darebin City Council Procurement Methodology Thresholds

Requirement for quotes and tenders

The following procurement thresholds apply to procurements undertaken by Council:

Procurement Threshold Incl of GST	Procurement Methodology
<\$10,000	Obtain at least one written quotation for one-off purchase.
\$10,001 - \$50,000	<p>Minimum of three written quotes are to be invited from suppliers who are considered able to meet the requirements.</p> <p>Used for One-off or Cumulative spend.</p> <p>When seeking and or evaluating quotes, defined weightings will be applied to local and social suppliers.</p> <p>A minimum of one local and social business supplier must be invited, depending on availability of local suppliers.</p>
\$50,001 - \$300,000	<p>Undertake a formal Request for Quote process by following the process within Council's eTendering Portal.</p> <p>More than three written quotes are to be invited from suppliers.</p> <p>Inclusion of S&S objectives.</p> <p>Used for One-off or Cumulative spend.</p> <p>Defined weightings will be applied to local and social business suppliers and a minimum of one local supplier must be invited, depending on availability of local suppliers.</p>
>\$300,000	<p>A public tender process is required for goods, services or works.</p> <p>Used for One-off or on-going cumulative spend where the life of the contract is expected to exceed \$300,000.</p> <p>or</p> <p>Consideration joint regional collaborative procurement taking advantage of economies of scale and efficiencies.</p>

Obtaining sufficient quotations can sometimes be difficult, e.g. if there are few suppliers for the goods, services or works being sought or where the work is highly specialised. In such a case contact Procurement Unit to discuss options or alternative processes.

Cumulative Spend

From time to time Council will find it necessary to enter into multiple contracts with a single supplier over a longer period. The cumulative value of those individual contracts (ie. the aggregate value of the multiple contracts) may exceed the procurement thresholds stated above. In each case where multiple contracts are likely to be necessary Council will give careful consideration to:

- their likely cumulative value and, if it exceeds the thresholds stated above, consider adopting the applicable procurement process; and
- other potential suppliers of the relevant goods, services or construction works before entering into a subsequent contract with the same supplier.

This is guided by the Victorian General Auditor's Office (VAGO) and Local Government Victoria (LGV) - see the Victorian Local Government Best Practice Procurement Guidelines, published in 2013

Purchasing Methods

The City's standard methods for purchasing goods, services and works shall be via:

- Purchase order following a quotation process
- Under contract following a tender or quotation process or
- Consider beneficial advantages to sources supplier via an collaborative purchasing arrangements with other councils or aggregated schemes such as provided by Procurement Australia, Municipal Association of Victoria, State Purchase contracts, Whole of Victorian Government contracts and the construction suppliers register.

Note: Use of collaborative or aggregated schemes are to be accessed in accordance with procurement governance protocols, evaluation methods and Sub-Delegation authorisations.

Other Procurement methods include:

- Purchasing card – purchasing cards are available for select staff in accordance with Corporate Purchasing card policy
- Petty cash - a petty cash system operates to reimburse legitimate, urgent and operational business expenses incurred by city staff in the course of discharging their roles (in accordance with Petty cash policy). The maximum claim for petty cash is \$100 and must be authorised by the requesting officer's supervisor.

Measures which intentionally avoid public tendering

Procurement transactions will not be split to circumvent these thresholds. Measures which intentionally seek to avoid the requirement to give public notice, for example, contract splitting, placing multiple orders, seeking multiple quotations with a single supplier or engaging in effect a single supplier under different guises, are considered to breach the requirement to call public tenders where threshold values would otherwise be reached. Council must act with good faith in this regard.

Appendix 2 Darebin City Council – Sustainable Procurement Policy

Sustainable Procurement Commitment

INTRODUCTION

OUR VISION

Darebin City Council's (Darebin) Social and Sustainable Procurement Policy (Policy) puts social and sustainable outcomes at the heart of our procurement activity.

By leveraging Darebin's significant buying power, our Policy will enable us to increase the social benefit and economic prosperity of our community as a direct result of our purchasing of goods, services and construction work.

We want to ensure that value for money is not just about cost, but also translates into social, economic and environmental value and benefit for our community.

Glossary

<p>Social Procurement</p>	<p>Social procurement is when we use our buying power to generate social value and benefit that goes above and beyond the value of the goods, services, or construction works that are being purchased. Social procurement ensures that purchasing decisions include equity, inclusion and diversity outcomes that will collectively achieve a more holistic community result – a quadruple bottom line approach (one which delivers social, economic, environmental and governance outcomes).</p> <p>This approach aims to deliver maximum value for our community - helping to address inequality while we go about our day to day business.</p> <p>There are two primary forms of social procurement:</p> <ol style="list-style-type: none"> 1) Direct - engaging a social benefit provider to deliver goods or a service. 2) Indirect - including social benefit(s) as an outcome of a procurement contract.
<p>Sustainable Procurement</p>	<p>Separate from social procurement, sustainable procurement includes specific factors that can be considered that will deliver environmental benefits. This can include using re-usable or recycled materials, choosing low energy or low water consumption options, or designing and constructing energy efficient buildings. This ensures that our community achieves value for money for the life of the project (long term) by generating benefits not only for the organisation, but also for our community and our economy, while minimising its impact on the environment.</p> <p>Sustainable procurement involves decision-making that has the most positive environmental, social and economic impacts possible across the entire life cycle of goods and services.</p>

Social Enterprise	<p>Social enterprises are businesses that trade to intentionally tackle social problems, improve communities, provide people access to new opportunities, employment and training or support the sustainability and health of our environment and biodiversity.</p> <p>Income generating social enterprises often play a key role in supporting marginalised and disadvantaged job seekers and provide real pathways to development and employment.</p>
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Why are we doing this?

At Darebin, our mission is to preserve and improve the physical, social, environmental, cultural and economic health and wellbeing of our neighbourhoods, while ensuring quality of life for current and future generations.

Our Policy provides a key pathway to achieving this mission. Using our collective buying power, Darebin can enter into procurement contracts that will contribute to creating a fair, inclusive community that is both environmentally and socially sustainable.

As a socially responsible organisation and employer, this approach brings us into line with local, national and international practices and references the Victorian State Government's Social Procurement Framework.

Continuous improvement

Council will implement management reporting systems to monitor performance against targets and compliance with procurement policy and guidelines.

Procurement procedures, innovative practices, guidelines and costs will be benchmarked externally. Internal service standards will be agreed within Council and set performance criteria against these targets will be measured, reported and reviewed regularly to support continuous improvement.

Social and Sustainable Procurement

Council will consider Social and Sustainable procurement options in all purchasing decisions. To achieve this, customised evaluation criteria will be developed and tailored, depending on the nature of the contract.

To support Council to achieve its objectives, the following principles apply:

- Understand our procurement spend – recognising that value for money is more than price paid
- Provide more opportunities for the local business community, in particular our social enterprises, to increase their capacity and capability to become suppliers to Council
- Increase opportunities for local businesses and social enterprises to create capacity for local job seekers, especially those who are marginalised, disadvantaged and under-represented in the work force
- Work to reduce our negative impact on the environment, support our climate emergency goals and move towards our aim of being carbon neutral by 2020 by adopting thoughtful purchasing behaviours
- Focus on the quadruple bottom line in procurement which incorporates social, economic, environmental and governance considerations that can be measured, evaluated and reported on
- Lead in procurement governance practices of integrity, probity and accountability while building organisational capability and expertise
- Achieve equity, inclusion and diversity outcomes

WHAT IS SOCIAL AND SUSTAINABLE PROCUREMENT

1. Social Procurement – promoting equity and diversity

Council has a long-standing commitment to serving and responding to the diverse needs of its community. This is stated in the Council Plan 2017-2021 which places a strong emphasis on equity, diversity and inclusion considerations across all aspects of Council business.

Council strongly believes that all people, in their diversity, should have fair and equitable access to opportunities, infrastructure, services and information. Darebin is committed to creating a community where everyone can thrive and belong. We will work to eradicate discrimination and reduce the impact of poverty and disadvantage where we can throughout all aspects of our business and decision making.

Council recognises that not all in our community experience equal access to resources and opportunities, including participation in employment and economic activity, which are widely recognised as key factors keeping people healthy and well. We know that communities who experience high rates of unemployment generally experience poorer health outcomes.

This Policy seeks to further Council’s commitment to addressing disadvantage and improving health equity by ensuring that our procurement leverages social value and positive social outcomes.

Our purchasing and procurement decision making will, where relevant, take into account policies and practices that suppliers adopt as a way of further strengthening the health and wellbeing of our community. Through processes such as contract management and setting and monitoring of targets, Council seeks to encourage suppliers to consider delivering on socially inclusive outcomes. To achieve this outcome, customised evaluation criteria will be tailored to each sourcing event depending on the nature of the contract.

Table 1: Darebin City Council’s Social Procurement Objectives with example Key Performance Indicator (KPI’s)

Objectives	Outcomes	Example KPI’s (these are examples only of what may potentially be negotiated and will depend on the nature and value of the contract)
Opportunities for Aboriginal people	<ul style="list-style-type: none"> • Purchasing goods or services from Aboriginal businesses • Employment of Aboriginal people by suppliers to Darebin Council 	<p>The awarding of a contract to Aboriginal businesses either directly or through subcontracting.</p> <p>Supplier will attend Aboriginal employment expo or similar.</p> <p>Supplier will engage in cultural awareness training.</p>

		Supplier will develop a Reconciliation Action Plan (RAP).
Opportunities for people with a disability	<ul style="list-style-type: none"> • Purchasing goods or services from social enterprises and disability enterprises • Employment of people with disability by suppliers to Darebin Council 	<p>Supplier will become member of a disability employment network.</p> <p>Number of new employment opportunities created for local people with disabilities.</p>
Opportunities for disadvantaged people	<ul style="list-style-type: none"> • Purchasing goods or services from Victorian social enterprises • Job readiness and employment for including but not limited to: <ul style="list-style-type: none"> - long-term unemployed people - single parents - migrants and refugees 	<p>Awarding of a contract to a social enterprise either directly or through subcontracting.</p> <p>Number of new employees from identified disadvantaged groups.</p>
<p>Opportunities for local young people: 10% dividend</p> <p>(this is not in addition to the 10% weighting criteria social procurement but may form a component of the 10% social procurement weighting)</p>	<ul style="list-style-type: none"> • Identifying and engaging suppliers who can offer opportunities to young people (aged 15 – 25) in Darebin, including: <ul style="list-style-type: none"> - Job readiness and capacity building such as work experience, work placement or industry tours - Apprenticeships, traineeships, internships or cadetships - Those suppliers who commit to employment through Victorian government programs such as the Major Project Skills Guarantee or the Local Jobs First – 	<p>Number of employees who are apprentices and/or trainees.</p> <p>Number of work placement students engaged by supplier during contracts.</p> <p>Engagement with local school programs such as work experience or industry tours.</p>

	Victorian Industry Participation Program	
Improve gender equity	<ul style="list-style-type: none"> • Purchasing goods or services from businesses which promote the full and equal participation of women • Employment of women who experience barriers to employment by suppliers 	<p>Attendance of supplier at family-based training and/or education sessions; i.e. family violence, mental health, men’s health.</p> <p>Supplier commits to develop internal policies based on gender equity and/or health and wellbeing.</p>

Council will consider social procurement criteria in all purchases and allocate a social procurement weighting at a **minimum of 10%** in all public tender evaluation criteria. This weighting will be allocated having regard to the nature of the purchase and used in addition to provisions for environmentally sustainable criteria as outlined below.

The criteria will reflect the objectives and outcomes outlined above and will be tailored to reflect the nature of the purchase and associated opportunities to achieve social benefit.

Where possible, Council will consider purchasing from organisations with a demonstrated commitment to human rights and improving local communities, particularly where this is evidenced by social enterprise, fair trade certification, positive and inclusive employment practices, direct community involvement or other demonstrable positive impacts on society.

When assessing potential supplier relationships, Council will consider:

- Activity that promotes inclusion through social capacity building.
- Exploring joint ventures with Council and social benefits suppliers.
- The ethical procurement of goods and services.
- Engaging local businesses that generate local employment for disadvantaged residents.
- Improving equity of access to opportunities.
- Supporting social and service innovation.
- Using procurement to reinvigorate disadvantaged or marginalised communities.
- Helping to build the capacity and capability of social enterprises.

2. Environmentally Sustainable Procurement

Council recognises that we are in a state of climate emergency that requires urgent action. Reducing our environmental impact is a must and this can be achieved through our purchasing activity. Council was the first government body in the world to declare a Climate Emergency and this Policy seeks to embed action in response to that declaration.

Council will, wherever possible, seek to select energy and water efficient services and practices, choose reusable, refillable and recycled options, avoid the use of single use, minimise the purchase of items manufactured from virgin materials, minimise the use of disposable items and select items which generate less waste.

Our decision-making process will, where relevant, take into account efforts of suppliers to achieve higher standards of environmentally sustainable practices in their own businesses as a way of further strengthening the health and wellbeing of our community. Through processes such as contract management and the setting and monitoring of targets, Council will endeavour to encourage suppliers to consider delivering on sustainable policies and practices.

Wherever possible, when assessing potential supplier relationships, Council will consider:

- Reducing consumption through demand management and eliminating unnecessary purchasing.
- Alternatives such as reuse, recycle or refurbish.
- Environmental management practices of suppliers/manufacturers.
- The whole life cycle of products in terms of the impact on the environment including product manufacture, packaging, use and disposal at end of product life.
- Eliminating the use of single use plastics.
- Reducing waste to landfill.
- Improving and protecting waterways.
- Reducing water consumption and using best-fit water sources.

Council will consider environmental criteria in all purchases and allocate an environmental procurement weighting at **a minimum 5%** in all public tender evaluation criteria. This weighting will be allocated having regard to the nature of the purchase and used in addition to provisions for social procurement criteria as outlined above.

3. Local sourcing opportunities

Council is a major purchaser of goods and services within the municipality and recognises that its procurement policies and practices have the potential to influence the local economy. Council is committed to procurement that supports local businesses plus economic diversity and viability. This also supports socially inclusive activities as it works to stimulate the local economy and contribute to local job creation and reduces the reliance on goods and services that impact the environment through travel and transport.

Wherever possible, when assessing potential supplier relationships, Council will consider:

- The use of local suppliers to encourage economic development.
- Generating local employment.
- Considering the life cycle impacts of products purchased on the local economy.

In support of local suppliers, Council will allocate a local content weighting at **a minimum of 5%** in all public tender evaluation criteria. This weighting will be allocated having regard to the nature of the purchase.

Darebin City Council’s Sustainable Procurement Objectives with example Key Performance Indicator (KPI’s)

Objectives	Outcomes	Example KPI’s (these are examples only of what may potentially be negotiated and will depend on the nature and value of the contract)
Address the climate emergency by reducing CO2 emissions	<ul style="list-style-type: none"> • Reduced reliance on fossil fuels • Less energy consumed by Darebin • Less energy consumed by our suppliers 	<p>Suppliers commit to using materials that have lower levels of CO2 emissions such as recycled concrete.</p> <p>Suppliers commit to reduction of energy by engaging with Council services such as solar saver.</p> <p>Suppliers demonstrate their commitment by either investing in alternative energy or offsetting carbon emissions.</p>
Address the climate emergency by minimising waste production	<ul style="list-style-type: none"> • Reduced use of non-renewable resources • Reduced demand for raw materials and natural resources • Reduction in waste and by-products • Help to promote a market for recycled materials 	<p>Suppliers commit to recycling programs such as recycling and composting food waste.</p> <p>Supplier commits to utilising recycled content in building and construction materials such as concrete and asphalt.</p> <p>Supplier commits to using sustainably sourced FSC certified timber products in building.</p> <p>Catering suppliers commit to zero single use plastic items.</p> <p>Supplier considers all options in relation to product stewardship.</p>
Address the climate emergency by reducing water consumption and activities that impact biodiversity	<ul style="list-style-type: none"> • Less water used and less impact on water quality • Activities don’t threaten natural habitats 	<p>Suppliers engaged in major capital works projects and minor maintenance contracts adhere to Darebin Council’s Environmentally Sustainable Design (ESD) policy with reference to water management.</p> <p>Supplier commits to reduction of water use in production techniques or use of rainwater tanks on site.</p>

Note: Council officers will consider Social and Sustainable procurement options in all purchasing decisions. This will be applied on a case by case basis depending on the nature of the purchase.

DEFINITIONS

Social procurement

Social procurement is when organisations use their buying power to generate social value above and beyond the value of the goods, services, or construction works being procured (Victorian Government 2018).

Social procurement ensures that procurement decisions incorporate consideration of social value to build real quadruple bottom line value propositions into procurement processes. Quadruple bottom line incorporates social, environmental, economic/ financial and governance considerations.

It is a powerful tool that can improve value for money and community benefit by integrating and furthering social and economic objectives. Social procurement strategies demonstrate how improving 'quality of life' outcomes can be embedded in the business of all public-sector entities.

In recognition of the purchasing power which local governments have, there are many opportunities for Darebin to leverage social benefit through the goods, services, or construction being procured.

This delivers maximum value for the community - helping to address structural and systemic inequality, while conducting our core business.

Types of organisations offering diversity include (but are not limited to) businesses that are:

- Gender diverse
- Aboriginal owned and/or operated or employing Aboriginal people
- Culturally and linguistically diverse
- Employing people with disabilities or owned and/or operated by those with disabilities.

Sustainable procurement

Sustainable procurement involves decision-making that has the most positive environmental, social and economic impacts possible across the entire life cycle of goods and services. It looks beyond up-front costs to make purchasing decisions that consider associated environmental and social risks and benefits, and broader social and environmental implications.

"Sustainable Procurement is a process whereby organisations meet their needs for goods, services, works and utilities in a way that achieves value for money on a whole of life basis in terms of generating benefits not only to the organisation, but also to society and the economy, whilst minimising damage to the environment." (United Nations Environment Programme n.d.)⁷ To view the full definition <http://www.unep.fr/scp/procurement/whatisspp/>

Social enterprise

"Social enterprises are businesses that trade to intentionally tackle social problems, improve communities, provide people access to employment and training or help the environment. They derive most of their income from trade (not donations or grants) and use the majority of their profits (at least 50%) to contribute to their social or environmental mission." Source: Social Traders (<https://www.socialtraders.com.au>) and the Victorian Social Procurement Framework.

Income generating social enterprises often play a key role in supporting disadvantaged job seekers with pathways to employment into mainstream businesses.

Environmental/sustainability considerations

Specific factors that will be considered in purchasing decisions can include using re-usable or recycled materials, choosing low energy or low water consumption options, or designing and constructing energy efficient buildings. Other factors such as reducing carbon emissions or total product life cycle including products that generate less waste or waste output that can be re-purposed or recycled will also be considered.

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Appendix 3 Performance KPIs

This section lists performance indicators that have clear linkages to this Procurement Policy.

Procurement Performance Indicators

Darebin City Council will seek to improve its procurement performance by capturing and analysing data on key performance indicators including:

- Social Procurement Objectives;
- Sustainable Procurement Objectives;
- Annual spend on sustainable goods and services.
- The number of Local Businesses engaged and proportion of local spend New Collaborative Procurement contracts;
- New preferred supplier (panel) contracts;
- Value of savings and benefits achieved;
- Level of compliance with the Procurement Policy; and
- Extent of contracts delivered on time and on budget.

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Appendix 4 Council Plans, Strategies and Policies

This section lists the Council plans, policies, strategies and other legislations that have clear linkages to this Procurement Policy.

Council will adhere to all these provisions in all procurement matters consistent with the Victorian Local Government Best Practice Guidelines 2013 or replaced by newer Guidelines or regulations made by the Minister for Local Government.

Council's Procurement Guidelines detail the implementation of these legislative provisions and details the processes and procedures to be followed for the procurement of goods, services and construction works

Key legislative requirements for this Policy include:

- Part 5, Division 2, Section 108 of the Act;
- The relevant provisions of the Competition and Consumer Act 2010.

Key policies and other documents relating to this policy:

- Darebin City Council Employee Code of Conduct
- Councillor Code of Conduct
- Gifts and Hospitality Policy
- Climate Emergency Plan 2017 - 2022
- Single Use Plastic Free Events Policy
- Fraud Prevention and Control Policy
- Aboriginal and Torres Strait Islander Employment Strategy and Action Plan 2017 – 2027
- Environmentally Sustainable Design (ESD) Building Policy
- Health and Wellbeing Plan 2017-2021
- Access and Inclusion Plan 2015-2019
- Beyond Value for Money: Social Procurement for Victorian Local Government
- Victoria's social procurement framework
- Any other policies that interact with Council's procurement activities.

REFERENCES

*Victorian State government developed a *Social Procurement Framework* which enables buyers and suppliers to use the Government's buying power to deliver social, economic and environmental outcomes that benefit the Victorian community.

<https://buyingfor.vic.gov.au/social-procurement-framework>

**GROW 21* is a whole of community approach taken in the Geelong region of Victoria to tackle entrenched regional social and economic disadvantage. It led to a compact that drew in State and local government, local industry and enterprise and community groups.

<https://grow.g21.com.au/>

**Social Traders* is "Australia's leading organisation" connecting social enterprises with social procurement opportunities and supporting social enterprise to successfully deliver on the contracts they win.

<https://www.socialtraders.com.au/>

This policy document also references:

Beyond Value for Money Social Procurement for Victorian Local Government

https://www.localgovernment.vic.gov.au/data/assets/pdf_file/0020/48512/Beyond-Value-for-Money-Social-Procurement-for-Victorian-Local-Government-2nd-edition-update-4-April-2019.pdf

Queensland Government procurement policy <https://www.forgov.qld.gov.au/procurement-policy> Australian Government Sustainable Procurement Guide

<http://www.environment.gov.au/protection/waste-resource-recovery/publications/sustainable-procurement-guide>

Victorian Aboriginal Economic Strategy

[https://www.vic.gov.au/aboriginalvictoria/policy/victorian-aboriginal-economic-](https://www.vic.gov.au/aboriginalvictoria/policy/victorian-aboriginal-economic-development.html)

[development.html](https://www.vic.gov.au/aboriginalvictoria/policy/victorian-aboriginal-economic-development.html) And acknowledges the work of the MAV, ArcBlue and the GROW 21

Project

Appendix 5 Council Specific Exemptions

This section will include any additional exemptions not included in Section 2.3 from tendering applicable to Darebin City Council that are identified from time to time.

Council has a process in place to exempt a procurement from the procurement policy requirements under specific circumstances.

Exemptions from the procurement policy requirements will be issued by exception on approval by the relevant General Manager. The financial approval will be governed in accordance with the limits determined and allocated to the General Manager in the *Instrument of Financial Delegation by the Chief Executive Officer for Goods, Services or Works* under the following circumstances:

- An item or service procured which is issued under copyright laws.
- Infrastructure works which can only be procured from the Utility owner will not require a public tender process. This relates to new or maintenance of assets owned by Electricity, Gas or Water Utilities.
- A service or upgrade to an asset owned by a utility provider responsible for the provision of or maintenance of that asset.
- Software specific to one provider only.
- Maintenance and support of proprietary assets, structures or services.
- Engagement of consultants where there is continuity of history and expertise. This exemption will require consideration of services and intellectual ownership and progression of services which can demonstrate efficiencies. A business case will be required to explain the requirement.
- Software licensing or maintenance costs specific to one provider only
- Payments to other Municipalities
- Payments made by the administrator of a Special Rates Scheme (i.e. Business Associations)
- Arts Programming, as determined by the relevant General Manager.

Any exemption in excess of the relevant General Manager will be referred to the Chief Executive Officer (CEO). Where the value exceeds the financial threshold for the CEO, it must be referred to Council for approval.

8.9 DAREBIN LIBRARIES PROCUREMENT AUSTRALIA CONTRACT**Author:** Senior Coordinator Darebin Libraries**Reviewed By:** General Manager Community

EXECUTIVE SUMMARY

Procurement Australia (PA) completed national public tender 2306/0843 for library collections, furniture, equipment and associated requirements for 2021-25 on behalf of interested organisations, including Darebin City Council.

The contract enables Council to purchase library collection items, furniture and technology equipment and solutions from one or more vendors on the preferred vendor panel. The contract does not commit Council to spending a specific amount through these panel arrangements.

Officer Recommendation

That Council:

- (1) Resolves that Darebin Libraries access the vendor panel secured through Procurement Australia public tender 2306/0843 to purchase library collection items, furniture and technology equipment and solutions as and when required for the initial two-year contract term (July 2021-June 2023)
 - (2) Authorises the CEO to review and approve the option to extend the contract term for a further 2 x 1 years subject to satisfactory performance of vendors under Procurement Australia contract 2306/0843.
-

BACKGROUND / KEY INFORMATION

PA contract 1906/0836, currently used by Darebin Libraries to purchase library collection items, furniture and technology equipment and solutions, ends on 30 June 2021.

In 2020-21, PA completed national public tender 2306/0843 for library collections, furniture, equipment and associated requirements for 2021-25 on behalf of interested organisations, including Darebin City Council.

To ensure PA contract 2306/0843 is compliant with Section 186 of the *Local Government Act 1989*, Council engaged a Probity Advisor to evaluate the tender process. The Probity Report (**Confidential Appendix B**) concludes 'the process conducted by PA was conducted in a manner that is in accordance with the probity principles that Council requires in its own processes of this nature'.

Darebin Libraries has purchased library collections, furniture and technology solutions via PA panel contracts since 2012. PA panel contracts ensure compliant, efficient, fit-for-purpose and value-for-money procurement to support the Darebin community's lifelong learning needs.

Previous Council Resolution

This matter is not the subject of a previous Council resolution.

COMMUNICATIONS AND ENGAGEMENT

Consultation

Community consultation was not undertaken in relation to PA contract 2306/0843.

Purchasing decisions for library collections and technology solutions are shaped through ongoing consultation with our community. Consultation activities to ensure collections support our community's needs include:

- Collection community survey to be undertaken in 2021
- Consultation with community members from culturally and linguistically diverse backgrounds and relevant organisations using co-design principles and a partnership approach
- Ongoing ad hoc requests and suggestions by customers contribute to shaping the collection to meet community needs

Extensive consultation around library collections and technology solutions were included as part of the development of the *Darebin Libraries and Learning Strategy 2020-24*, adopted by Council in 2020.

Communications

A request for tender submissions was communicated to industry vendors through advertising in Melbourne and Sydney newspapers, an online industry briefing session and targeted notifications to existing vendors.

ANALYSIS

Alignment to Council Plan / Council policy

Goal 6 - A well governed Council

- Social and Sustainable Procurement Policy
- Darebin Libraries and Learning Strategy 2020-24

This project delivers on key objectives and actions in the draft Council Plan 2021-2025 through the Strategic Directions:

- Vibrant, Respectful and Inclusive
- Equitable
- Governance, Service and Financial Sustainability

Environmental Sustainability Considerations

Within the PA tender process, the tender evaluation included a weighting of 15% on sections related to Corporate Governance and Supply Chain Responsibility Profile with 5% allocated for Environmental and Supply Chain Impact and 5% allocated for Workplace Practices and Social Impact.

Since 2018, Darebin Libraries has successfully influenced vendors to reduce the amount of single-use plastics and unsuitable packaging materials in the delivery of resources and regularly communicates with vendors about meeting and extending this requirement.

Equity, Inclusion and Wellbeing Considerations

Embedded in the Darebin Libraries and Learning Strategy is an equity lens to actively support gender, age, socio-economic circumstances, ability, sexuality, religion, language and nationality.

Goal 1 of the Darebin Libraries and Learning Strategy is 'Equity of Access: we will provide services, resources and facilities that enable all community member to access our libraries'. Key actions identified in the strategy to achieve this include:

- Consult with our community to better understand their evolving needs and preferred collection formats.
- Increase the number of community languages in our collections.
- Collaborate with our partners, community and other Darebin City Council departments to raise awareness and use of Darebin Libraries services, especially with communities at risk of exclusion.
- Consult with communities to identify how they are using libraries, what we are doing well and where we can improve.

The PA contract enables access to vendors who provide goods and services to support this strategic focus.

Cultural Considerations

The Darebin Libraries and Learning Strategy has a focus on increasing the number of community languages in our collections and ensuring our technology can safely meet changing needs. The PA contract enables access to vendors who provide goods and services to support our community members from a culturally and linguistically diverse background, including the provision of new community language collections and the Library's commitment to spend at least 20% of the collections budget to support community members from a CALD background.

Economic Development Considerations

The Darebin Libraries and Learning Strategy includes a focus on the lifelong learning needs of local businesses including collections and technology infrastructure.

Key actions identified in the strategy include:

- Work with the Darebin Community and Business Recovery Taskforce and other Darebin City Council departments to implement services, collections and programs to help communities understand and meet the challenges of the COVID-19 recovery

The PA contract enables access to vendors who provide goods and services to support these needs, including infrastructure to support co-working.

Financial and Resource Implications

The anticipated expenditure through the PA panel contract is up to \$5.1M over four years, dependent on future operational and capital budget allocations. The contract does not commit Council to spending a specific amount through the panel arrangements.

Based on projected budget expenditure over the next four years, the anticipated expenditure is as follows:

- Collections: \$4.1M including GST

- Technology equipment and solutions: \$945K including GST

This expenditure is included in Council's 10-year Capital Works plan and the 10-year Long Term Financial Plan.

Legal and Risk Implications

To ensure PA contract 2306/0843 is compliant with Section 186 of the *Local Government Act 1989*, Council engaged a Probity Advisor to evaluate the tender process. The Probity Report (**Confidential Appendix B**) concludes 'the process conducted by PA was conducted in a manner that is in accordance with the probity principles that Council requires in its own processes of this nature'.

Use of the PA panel contract ensures compliant, efficient, fit-for-purpose and value-for-money procurement to support the Darebin community's lifelong learning needs.

If a selected vendor is no longer able to supply Council's required goods and services, the contract mitigates risk by providing a panel of alternative vendors for consideration.

Where required goods and services are not covered within the PA contract, Council procurement processes are followed to ensure compliance.

Operational Impacts

PA contract 2306/0843 will support the delivery of the Darebin Libraries and Learning Strategy and ongoing library operations. Use of the established panel contributes to more efficient procurement activities across Council departments.

DISCUSSION

PA advertised compliant tender 2306/0843 and established a panel of approved vendors under a four-year contract on behalf of members.

Using the contract as a PA member, Darebin Libraries can engage with any pre-qualified vendor on the panel for relevant tendered services. PA members can use any panel vendor at any stage during the term of the contract.

Participation in this agreement removes the requirement for Council to undertake separate procurement processes for each good and service covered by the panel arrangement. The contract arrangements are flexible to meet the changing and diverse needs of the Darebin community.

OPTIONS FOR CONSIDERATION

The following options are available to Council:

- Option 1: Adopt the recommendation for Darebin Libraries to access the vendor panel secured through Procurement Australia public tender 2306/0843 to purchase library collection items, furniture and technology equipment and solutions as and when required. This option will enable the community to continue to access library collections, furniture and technology solutions without disruption and contribute to compliant, efficient, fit-for-purpose and value-for-money procurement to support the Darebin community's lifelong learning needs. This is the recommended option.
- Option 2: Do not adopt the recommendation for Darebin Libraries to access the vendor panel secured through Procurement Australia public tender 2306/0843 to purchase

library collection items, furniture and technology equipment and solutions as and when required. This option would result in disrupted provision of library collections and technology services to and for our community (between 2-6 months) as a significant number of individual procurement activities would need to be undertaken to comply with Council's procurement policies and the Local Government Act. This is not recommended.

IMPLEMENTATION STRATEGY

Details

Following Council adoption, Darebin Libraries will begin purchasing for the 2021-22 financial year. Ongoing evaluation of vendor performance and service delivery will ensure the contract meets the needs of the Darebin community and aligns with Council requirements.

Communication

Following Council adoption, selected vendors will be notified, expectations will be negotiated, and specific agreements implemented where appropriate.

Timeline

- Procurement Australia Contract 2306/0843 commences 1 July 2021

RELATED DOCUMENTS

- Council Plan 2021-2025
- Social and Sustainable Procurement Policy
- Darebin Libraries and Learning Strategy 2020-24

Attachments

- Procurement Australia - Libraries Collections, Furniture, Equipment and Associated Requirements 2306/0843 Tender Evaluation (**Appendix A**) Confidential - enclosed under separate cover
- Probity Report - Procurement Australia - Library Collections, Furniture, Equipment and Associated Requirements 2306/0843 (**Appendix B**) Confidential - enclosed under separate cover

DISCLOSURE OF INTEREST

Section 130 of the *Local Government Act 2020* requires members of Council staff and persons engaged under contract to provide advice to Council to disclose any general or material interest in a matter to which the advice relates.

The Officer reviewing this report, having made enquiries with relevant members of staff, reports that no disclosable interests have been raised in relation to this report.

9. NOTICES OF MOTION

9.1 FOSSIL FUEL NON-PROLIFERATION TREATY

Councillor: Susanne NEWTON

NoM No.: 17/21

Take notice that at the Council Meeting to be held on 28 June 2021, it is my intention to move:

That Council:

- (1) *Endorses the community campaign calling on national governments to negotiate and ratify a Fossil Fuel Non-Proliferation Treaty to stop the expansion and begin phase out of fossil fuels and ensure a global just transition for all.*
- (2) *Writes to the Australian Foreign Minister and the Federal Member for Cooper advising of this action and calling on the Commonwealth Government to support, negotiate and, eventually, ratify this treaty.*

Notice Received: 7 June 2021

Notice Given to Councillors 7 June 2021

Date of Meeting: 28 June 2021

Attachments

Nil

9.2 PALESTINE**Councillor: Gaetano GRECO****NoM No.: 18/21**

Take notice that at the Council Meeting to be held on 28 June 2021, it is my intention to move:

That Council

1. *Views with great concern the latest outbreak of hostilities between Israel and Palestine, and the horrific loss of life and destruction of vital infrastructure, especially in Gaza. The UN High Commissioner for Human Rights (OHCHR), reports that up to 27 May, 256 Palestinians, including 66 children and 40 women were killed, of whom 128 were civilians. Almost 2,000 Palestinians were injured during the hostilities, including over 600 children and 400 women, and 52,000 Palestinians were displaced. In Israel, 13 people were killed, including two children, and less were injured. Condemns the threatened evictions of Palestinian families from East Jerusalem's Sheikh Jarrah and the violence against worshippers at the Al-Aqsa mosque during Ramadan*
2. *Condemns the threatened evictions of Palestinian families from East Jerusalem's Sheikh Jarrah and the violence against worshippers at the Al-Aqsa mosque during Ramadan*
3. *Notes Darebin's Towards Equality Framework policy "recognises the current climate change and social justice challenges that we encounter both locally and globally.*
4. *Notes that Darebin is home to and welcomes people from diverse backgrounds and therefore reaches out to support Palestinian and Israeli members of the Darebin community whose relatives and friends have been affected by the recent violence.*
5. *Stands in solidarity with the Palestinian and Israeli communities in Darebin in condemning the recent violence and with the Palestinian community who are calling for their basic human rights in the Occupied Territories to be respected in accordance with international law.*
6. *Authorises the Mayor to write to the Prime Minister, Scott Morrison; the Minister for Foreign Affairs, Marise Payne; Opposition Leader Anthony Albanese, Shadow Minister for Foreign Affairs, Penny Wong, and Leader of the Greens, Adam Bandt urging the Australian parliament to work constructively and fairly towards observance of human rights generally, which is fundamental to the achieving of a just and lasting peace in Israel-Palestine.*
7. *The aforementioned letter will urge the federal government and opposition to:*
 - a. *call for the observance of all human rights in the Occupied Territories, including Gaza, the West bank and East Jerusalem*
 - b. *call on the Israeli Government to cease its occupation of Palestine and reverse the trend which points to Apartheid rule over Palestinians, and*
 - c. *recognise the State of Palestine, thereby joining the 139 other countries that have already extended recognition.*

Notice Received: 7 June 2021

Notice Given to Councillors 7 June 2021

Date of Meeting: 28 June 2021

Attachments

Nil

10. URGENT BUSINESS

11. CONSIDERATION OF REPORTS CONSIDERED CONFIDENTIAL

Nil


12. CLOSE OF MEETING

**CITY OF
DAREBIN**

274 Gower Street, Preston
PO Box 91, Preston, Vic 3072
T 8470 8888 F 8470 8877
E mailbox@darebin.vic.gov.au
darebin.vic.gov.au

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