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AGENDA OF THE ORDINARY COUNCIL MEETING

To be held on Monday 24 April 2023 at 6.00pm

**This Council Meeting will be held in the Council Chamber,
350 High Street, Preston.**

**This meeting will be a scheduled hybrid meeting, at which
both councillors and members of the public may
participate either in person or virtually.**

**This meeting will be livestreamed and may be
accessed from Councils website www.darebin.vic.gov.au.**

Persons wishing to submit a 'Public Question' may do so online
by 12.00 noon on the day of the meeting via the Question and
Submissions form.



ACKNOWLEDGEMENT OF TRADITIONAL OWNERS AND ABORIGINAL AND TORRES STRAIT ISLANDER COMMUNITIES IN DAREBIN

Darebin City Council acknowledges the Wurundjeri Woi-Wurrung people as the Traditional Owners and custodians of the land we now call Darebin and pays respect to their Elders, past, present and emerging.

Council pays respect to all other Aboriginal and Torres Strait Islander communities in Darebin.

Council recognises, and pays tribute to, the diverse culture, resilience and heritage of Aboriginal and Torres Strait Islander people.

We acknowledge the leadership of Aboriginal and Torres Strait Islander communities and the right to self-determination in the spirit of mutual understanding and respect.



English

These are the Minutes for the Council Meeting. For assistance with any of the items in the minutes, please telephone 8470 8888.

Arabic

هذه هي محاضر اجتماع المجلس. للحصول على المساعدة في أي من البنود في المحاضر، يرجى الاتصال بالهاتف 8470 8888.

Chinese

这些是市议会会议纪要。如需协助了解任何纪要项目，请致电8470 8888。

Greek

Αυτά είναι τα Πρακτικά της συνεδρίασης του Δημοτικού Συμβουλίου. Για βοήθεια με οποιαδήποτε θέματα στα πρακτικά, παρακαλείσθε να καλέσετε το 8470 8888.

Hindi

ये काउंसिल की बैठक का सारांश है। सारांश के किसी भी आइटम में सहायता के लिए, कृपया 8470 8888 पर टेलीफोन करें।

Italian

Questo è il verbale della riunione del Comune. Per assistenza con qualsiasi punto del verbale, si prega di chiamare il numero 8470 8888.

Macedonian

Ова е Записникот од состанокот на Општинскиот одбор. За помош во врска со која и да било точка од записникот, ве молиме телефонирајте на 8470 8888.

Nepali

यी परिषद्को बैठकका माइन्युटहरू हुन्। माइन्युटका कुनै पनि वस्तुसम्बन्धी सहायताका लागि कृपया 8470 8888 मा कल गर्नुहोस्।

Punjabi

ਇਹ ਕੌਂਸਲ ਦੀ ਮੀਟਿੰਗ ਵਾਸਤੇ ਸੰਖੇਪ ਸਾਰਾਂਸ਼ ਹੈ। ਸੰਖੇਪ ਸਾਰਾਂਸ਼ ਵਿਚਲੀਆਂ ਕਿਸੇ ਵੀ ਆਈਟਮਾਂ ਸੰਬੰਧੀ ਸਹਾਇਤਾ ਵਾਸਤੇ, ਕਿਰਪਾ ਕਰਕੇ 8470 8888 ਨੂੰ ਟੈਲੀਫੋਨ ਕਰੋ।

Somali

Kuwaani waa qodobadii lagaga wada hadlay Fadhiga Golaha. Caawimada mid kasta oo ka mid ah qodobada laga wada hadlay, fadlan la xiriiir 8470 8888.

Spanish

Estas son las Actas de la Reunión del Concejo. Para recibir ayuda acerca de algún tema de las actas, llame al teléfono 8470 8888.

Urdu

یہ کاؤنسل کی میٹنگ کا ایجنڈا ہے۔ ایجنڈے کے کسی بھی حصے کے بارے میں مدد کے لیے براہ مہربانی 8470 8888 پر فون کریں۔

Vietnamese

Đây là những Biên bản Họp Hội đồng Thành phố. Muốn có người trợ giúp mình về bất kỳ mục nào trong biên bản họp, xin quý vị gọi điện thoại số 8470 8888.

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Agenda

1. OPENING OF MEETING AND MEMBERSHIP

Cr. Julie Williams (Mayor) (Chairperson)
Cr. Susanne Newton (Deputy Mayor)
Cr. Emily Dimitriadis
Cr. Gaetano Greco
Cr. Tom Hannan
Cr. Tim Laurence
Cr. Trent McCarthy
Cr. Lina Messina
Cr. Susan Rennie

2. ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

3. APOLOGIES

4. DISCLOSURES OF CONFLICTS OF INTEREST

5. CONFIRMATION OF THE MINUTES OF COUNCIL MEETINGS

Recommendation

That the Minutes of the Ordinary Meeting of Council held on 27 March 2023 and the virtual Special Council Meeting held on the 30 March 2023, be confirmed as a correct record of business transacted.

6. COUNCIL'S OCCUPATIONAL HEALTH AND SAFETY RESPONSIBILITIES

7. QUESTION AND SUBMISSION TIME

Members of the public can lodge questions for Council to answer or make a Comment or Submission prior to a specific item listed on the Agenda of an Ordinary Council meeting.

QUESTIONS

Members of the public can ask up to three (3) questions at an Ordinary Council meeting. Members of the public wishing to ask a question must register their question using the Questions and Submission Time Form before 12 noon on the day of the meeting.

Questions that are not lodged by 12 noon on the day of the Council Meeting will not be accepted, and **no questions will be taken from people *in attendance* on the night of the Council Meeting.**

In accordance with the Council Governance Rules 2020, the Chairperson may disallow a question if it:

- a) relates to a matter outside the duties, functions or powers of Council;
- b) is defamatory, indecent, abusive, offensive, irrelevant, trivial or objectionable in language or substance;
- c) may lead to a breach of Council's statutory obligations;
- d) relates to a Notice of Motion, Petition or item of urgent business;
- e) deals with a subject matter already answered;
- f) is aimed at embarrassing a Councillor or an Officer; or
- g) deals with a matter that should be, or has been, considered as a confidential matter or relates to any matter in respect of which Council may close the Meeting to the public under section 66 of the *Local Government Act 2020*.

No questions directed at an individual Councillor or Officer will be allowed

SUBMISSIONS

Members of the public wishing to make a 2 minute submission on a report listed on the Agenda (unless not permitted pursuant to the Councils Governance Rules) must register online before 12 noon on the day of the Ordinary Council Meeting or Hearing of Submissions Meeting and be in attendance on the day of the Meeting to make their submission.

If the person wishing to make a submission or their representative is not in attendance (including virtual attendance for a scheduled hybrid meeting) when the Agenda item is to be considered, their submission will not be read out.

The person making the submission must clearly state their name and their suburb. The name of the submitter will be recorded in the Minutes, as an official record.

No member of the public can make a submission to a Notice of Motion, Petition (unless originator of petition, Governance Rule 16.3(6)) or item of Urgent Business presented at a Council meeting.

HOW TO SUBMIT YOUR QUESTION OR MAKE A COMMENT OR SUBMISSION

Members of the public who wish to ask a question, or make a submission to an agenda item, at an Ordinary Council Meeting may register their question or intent to make a submission before 12.00 noon on the day of the meeting in one of the following ways:

- (a) online at darebin.vic.gov.au; or
- (b) by mail to PO Box 91, Preston 3072.

Council meetings can be viewed at the 'Watch Council and Planning Committee' meetings page via Council's website.

Agenda's will be available for viewing on Council's website at the 'Meeting Agendas and Minutes' page up to 6 days prior to the date of the meeting.

8. PETITIONS

9. CONSIDERATION OF REPORTS

9.1 RISK MANAGEMENT POLICY

Author: Manager Corporate Governance

Reviewed By: General Manager Governance and Engagement

EXECUTIVE SUMMARY

To seek Council approval of the revised Risk Management Policy, incorporating the Risk Appetite Statements as an appendix to the Policy.

Officer Recommendation

That Council approve the Risk Management Policy at Attachment A.

BACKGROUND / KEY INFORMATION

Following Councillor briefings in October 2021 and May 2022, the current Risk Management Policy was adopted by Council 23 May 2022.

The endorsed 2022 Risk Management Policy has been updated to incorporate the full Risk Appetite Statements.

Previous Council Resolution

At its meeting held on 23 May 2022, Council resolved:

That Council:

(1) *Adopt the Risk Management Policy*

ALIGNMENT TO 2041 DAREBIN COMMUNITY VISION

Strategic Direction 1: Vibrant, Respectful and Connected

Strategic Direction 2: Prosperous, Liveable and Flourishing

Strategic Direction 3: Climate, Green and Sustainable

ALIGNMENT TO 2021-25 COUNCIL PLAN

Strategic Direction 4 Responsible, Transparent and Responsive

ALIGNMENT TO COUNCIL PLAN STRATEGIC OBJECTIVES

4.3 We will transform our services and service delivery models to ensure they meet the current, emerging and future needs of our community

DISCUSSION**RISK MANAGEMENT POLICY (incorporating full Risk Appetite Statements)**

The Risk Management Policy has been updated to incorporate the full Risk Appetite Statements (**Appendix A**) and is presented to Council for adoption.

1. RISK APPETITE STATEMENTS

Council has a low appetite for risks causing failure to the achievement of the 10-year financial targets and given the current financial challenges, a change in the financial targets was necessary to ensure best practice financial management.

The financial Risk Appetite Statements have been updated to reflect Councils current risk tolerance range. The changes include amendment to the following financial sustainability indicators, as highlighted in yellow in the table below:

- Profitability indicator – Net result decreased from 0% < 0.5% to **0%**
- Profitability indicator – Adjusted underlying result increased from 0% < 5% to **5% or greater**
- Financing indicator – Liquidity increased from 0 < 1.0 to **1.0 or greater**
- Financing indicator – Internal financing increased from 95% < 100% to **100% or greater**

In addition, a new indicator has been added:

- Financing indicator – Unrestricted cash with a risk tolerance level of **80% or greater**

Category	Sub Category	Risk Appetite Statement	Specific Risk	Metric	Risk Tolerance Range
Financial / Assets / Property Damage	Financial Health	<p>Council will drive the achievement of 10-year financial targets by ensuring best practice financial management and alignment to VAGO financial sustainability indicators.</p> <p>If council is facing unavoidable long-term financial challenges, it will maintain its focus on best practice financial management and instead adjust service levels or innovate to find new income streams to maintain its financial performance.</p> <p>Council has a low appetite for risks causing failure to the achievement of the 10-year financial targets.</p>	Financial Sustainability Indicators	Profitability indicator – Net result	0% or greater
				Profitability indicator – Adjusted underlying result	5% or greater
				Financing indicator – Liquidity	1.0 or greater
				Financing indicator – Internal financing	100% or greater
				Financing indicator – Indebtedness	<40%
				Financing indicator – Unrestricted Cash	80% or greater

CONSIDERATION OF LOCAL GOVERNMENT ACT (2020) PRINCIPLES

Financial Management

The financial Risk Appetite Statements contained in the Risk Management Policy have been updated to reflect Councils current risk tolerance range.

Community Engagement

The adopted Risk Management Policy will be uploaded to the Council website.

Other Principles for consideration

Effective risk management to mitigate risk and drive continuous improvement is required to be embedded in Council through the principles of the Local Government Act 2020.

Overarching Governance Principles and Supporting Principles

- (c) the economic, social and environmental sustainability of the municipal district, including mitigation and planning for climate change risks, is to be promoted;
- (e) innovation and continuous improvement is to be pursued;

Public Transparency Principles

- (a) Council decision making processes must be transparent except when the Council is dealing with information that is confidential by virtue of this Act or any other Act;

Strategic Planning Principles

(d) strategic planning must identify and address the risks to effective implementation;

Service Performance Principles

(d) a Council should seek to continuously improve service delivery to the municipal community in response to performance monitoring;

COUNCIL POLICY CONSIDERATIONS**Environmental Sustainability Considerations (including Climate Emergency)**

The Risk Management Policy includes an Environmental Impact Risk Appetite statement.

Equity, Inclusion, Wellbeing and Human Rights Considerations:

Nil

Economic Development and Cultural Considerations

Nil

Operational Impacts

Nil

Legal and Risk Implications

Council has established governance for risk management, including

- Risk Management Framework
- Risk Management Policy
- Fraud and Corruption Framework
- Assurance Map
- Audit and Risk Committee
- Risk and Internal Audit Committee (SRIA)
- Internal Audit program
- Annual external audit

IMPLEMENTATION ACTIONS

The Risk Management Policy will be reported to Council for adoption prior to the next review date of June 2026.

RELATED DOCUMENTS

- Risk Management Policy
- Enterprise Risk Management Framework
- 2041 Community Vision
- 2021-25 Council Plan

Attachments

- Draft Risk Management Policy (**Appendix A**)

DISCLOSURE OF INTEREST

Section 130 of the *Local Government Act 2020* requires members of Council staff and persons engaged under contract to provide advice to Council to disclose any conflicts of interest in a matter to which the advice relates.

The Officer reviewing this report, having made enquiries with relevant members of staff, reports that no disclosable interests have been raised in relation to this report.



Risk Management Policy

<p>1. Purpose</p>	<p>This policy outlines Council's commitment to the key principles that guide risk management practice across the organization. Council is committed to embedding risk management practices in all business processes and ensuring that all staff understand that the management of risk is everyone's responsibility. Proactive risk management supports the protection of community, employees, business assets, service delivery and financial sustainability. This approach is referred to as "Enterprise Risk Management", i.e., the management of all aspects of risk while pursuing opportunities across the organisation.</p> <p>This policy, and its associated risk management framework, is applicable to all Council services, employees, contractors and extends to interactions with external stakeholders.</p>
<p>2. Background</p>	<p>Risk</p> <p>Risk is an everyday fact of life. In order to ensure Darebin can be innovative, plan for change, or undertake a new advocacy programme, risks need to be identified and managed. Not understanding risk or avoiding risk can be the greatest risk of all. Most importantly, risk management is about being proactive rather than reactive.</p> <p>It is common to think of risk as what might go wrong in Darebin. But a more precise definition is the effect of uncertainty on Darebin's objectives. In this regard, risk includes both (a) potential threats to achieving those objectives (negative risk), and (b) potential opportunities for achieving those objectives (positive risk).</p> <p>Threats and opportunities come and go, or evolve, as Darebin's internal dynamics change, as its relationships with stakeholders and supporters change, and as the external environment in which it operates changes. Keeping abreast of the risks that may affect Darebin must therefore be an ongoing activity.</p> <p>Risk Management</p> <p>Risk management within Darebin is the application of management policies and processes to enable the systematic identification, analysis, treatment and monitoring of risk. It allows opportunities to be taken, when appropriate, while also minimising the likelihood and impact of undesirable events or outcomes.</p> <p>Risk management aims firstly to anticipate risks. Then, in the case of negative risks, it aims to prevent them from eventuating or to minimize their impact if they do. In the case of positive risks, it aims to capitalise on opportunities that present themselves. This document is mainly concerned with managing negative risks.</p>
<p>3. Objectives</p>	<p>Council is committed to Risk Management best practice. This policy commits Council to a risk management approach that will:</p> <ul style="list-style-type: none"> • Be central to Council's strategic decision making, informs planning and budgeting processes: • Ensure systematic, structured, and timely practices aligned with excellent governance practices to identify, evaluate and mitigate risk through clear accountabilities: • Be transparent, inclusive of all lines of business top down and bottom-up:

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	<ul style="list-style-type: none"> • Promote a culture of intentional risk awareness and management that will enable achievement of strategic goals and objectives; and • Support compliance with local/national regulatory requirements relating to risk management and reporting.
<p>4. Policy Statement</p>	<p>Darebin’s Risk Management Policy is a high-level statement of its intentions and directions as to how risk management is managed. The Policy will be established by the Council and operationalised by the CEO and ELT. It is communicated to employees, contractors, and volunteers, as appropriate to ensure that all risk management processes and practices are carried out uniformly. The Policy is generally reviewed annually by Audit and Risk Committee or a relevant officer (Coordinator Risk and Improvement) to ensure it meets Darebin’s evolving needs and circumstances.</p> <p>The reason that these important core benefits are realized through improved management of risk, is because Darebin’s risk processes enhance its ability to make decisions under varying levels of uncertainty.</p>
<p>5. Risk Management Principles</p>	<p>The purpose of risk management is the creation and protection of value. It improves performance, encourages innovation, and supports the achievement of objectives.</p> <p>The principles of Risk Management provide guidance on the characteristics of effective and efficient Risk Management practice across the organisation.</p> <p>Council articulates the Risk Management Principles as follows:</p> <ul style="list-style-type: none"> • Integrated and embedded across all departments, activities, and Council services. Consistent with Council’s statutory obligations. The Strategic Risk and Audit Committee (SRIA) and Enterprise Risk Management Framework will provide a structured and comprehensive system of ensuring Risk Management is embedded across the organisation. • Risk Management practices are customised to Council through the Enterprise Risk Management Framework, which is tailored to Council’s strategic and operating context. • Inclusive of all key stakeholders and with representation across the organisation, to ensure ample engagement, accountability, and responsibility - factors that enhance Risk Management maturity. • Utilised in a proactive, ongoing, and dynamic manner, which infers that effective Risk Management at Council will evolve and adapt to changes in the internal and external context. • The best available information regarding what has occurred in the past, what is currently occurring and what may occur in the future will be obtained by the Integrity, Risk and Resilience Unit and provided to relevant stakeholders including the Risk Management Committee. • Human and cultural factors are acknowledged as being instrumental to an integrated Risk Management model, thereby embracing all contributions and viewpoints. • Council will commit to continuously improving Risk Management practices to ensure successful execution of strategic and operational objectives. <p>For this policy to be effective, it is essential that all employees demonstrate commitment to respecting the Risk Management principles in their daily work activities. Employees are supported and guided by the Risk and Business Improvement Unit and the system which records, monitors, and reports on risks.</p>

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6. Risk Appetite	Risk appetite is the type and extent of risk that Council is prepared to accept or avoid. It informs the risk process, controls, and assurance activities. Council has a low appetite in accepting risks that disrupt its services, damage its reputation, or expose it to financial loss or regulatory non-compliance. Council is willing to accept a higher level of risk only where substantial community benefits ensue and the risk can be effectively mitigated. In pursuing opportunity due consideration must be given to the level and type of risk Council is willing to accept. The following statements are a guide to Council's risk appetite. Please refer to Appendix A – Risk Appetite Statements for more information.
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Operations / IT (Activities or Service Delivery)	
Information Technology	Council has a very low appetite for risks to the security and availability of its core business systems or misuse of its ICT systems.
Operations and Service Delivery	Council has very low appetite for providing poor-quality or inadequate services approaches.
Project Delivery	Council has a high appetite for undertaking innovative projects that meet the Council's priorities and strategic objectives. These projects will not be pursued by compromising our low appetite for risks that are assessed as having potential to result in major reputational damage to Council or impact delivery of the broader Capital Works program.
Financial / Assets / Property Damage	
Financial Sustainability	Council has a low appetite for risks causing failure to the achievement of the 10-year financial targets.
Financial Management	Council has a low appetite for risks that cause anticipated budget variances and instability.
External Audit	Council has no appetite for risks that cause inaccurate reporting or breaches of Statutory deadlines
Environmental Impact	
Strategies	Council has a low-risk appetite for any risks which unfavourably impact on the environment or the achievement of Council's environmental objectives.
	Council recognises that it cannot mitigate environmental and climate risk on its own and it has a low-risk appetite for inadequate policy settings at other levels of government. Council recognises that achieving our environmental objectives may involve a degree of risk and has a high-risk appetite for strategies that respond to our sense of urgency and current climate emergency.
Governance / Compliance	
Obligations/ Compliance	Council has no appetite for deliberate or purposeful violations of law, legislative or regulatory requirements and zero tolerance for intended breaches.
Governance	Council will make and implement decisions in the best interests of the community.
	Council has a very low appetite for risks causing data leakage with zero tolerance for intended breaches.
Public Image, Political and Reputation	
Brand	Council has a low-risk appetite for things which would impact negatively upon its reputation, 'brand' or ethical standing.
People and Safety	
Safety	Council has zero appetite for OHS risks that endanger the safety of employees and visitors or impact their wellbeing.

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<p>7. Supporting Documentation</p>	<p>The Policy is supported by the following documentation:</p> <ul style="list-style-type: none"> • Risk Management Framework • Risk & Integrity Group Terms of Reference • Strategic & Operational Risk Registers • Risk Assessment Templates • Risk Matrix and the Risk Assessment Criteria • Resources and systems allocated to risk management 	
<p>Definitions and Abbreviations</p>	<p>Risk – risk is the chance of something happening that will have a positive or negative impact upon objectives. It is measured in terms of consequences and likelihood.</p> <p>Risk Management Framework - Provides a structure for the management of risk at Council. It includes guidance on methodology and describes the tools, systems and processes that support all employees in enacting their responsibilities relating to Risk Management.</p> <p>Operational Risk - The risk of loss resulting from inadequate or failed internal processes, people, and systems, or from external events. E.g., business continuity plans, environmental risk, crisis management, process systems and operations risk, people related risks, health and safety and information technology risks.</p> <p>Strategic Risk - Uncertainties and untapped opportunities that affect an organisation’s strategy and strategy execution.</p>	
<p>Roles and Responsibilities</p>	<p>Councillors</p>	<p>Councillors provide overarching leadership to Council and lead a risk-based approach informed by evidence that supports decision making. Council is required to establish an Audit and Risk Committee in accordance with Section 53 of the Local Government Act 2020. The Committee is further required to monitor and provide advice on risk management and fraud prevention systems and controls in accordance with Section 54(2c) of the Act.</p>
	<p>Executive Leadership Team (ELT)</p>	<p>Ensure that risk is managed in accordance with Council’s Risk Management Policy and Enterprise Risk Management Framework.</p> <p>Promote a risk management culture across Council and its operations.</p>
	<p>Managers</p>	<p>Responsible for the management and oversight of risk across all areas of responsibility, including identification, assessment, mitigation actions and controls.</p>
	<p>Manager Governance & Corporate Strategy</p>	<p>Mandated to provide leadership through the Audit and Risk Committee, SRIA and all associated risk management activities that integrate risk management with business operations.</p>
	<p>Coordinator Risk and Improvement</p>	<p>Lead and deliver the risk management program across Council.</p> <p>Lead the embedding of risk management and risk maturity across Council.</p>

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		<p>Provide risk management advice and tools to the Leadership Group, including reviewing key risk information to identify trends, providing training, and facilitating risk workshops.</p> <p>Support the CEO, Executive, Management and staff in the implementation and ongoing management of risk.</p> <p>Support the development and implementation of the Enterprise Risk Management Framework.</p> <p>Oversee systems, processes and committee supporting risk management practice.</p> <p>Work with GMs to ensure that risk management processes are implemented in accordance with the RMF.</p> <p>Support ELT to review and maintain the Strategic Risk Register.</p> <p>Review and revise relevant risk management policy, procedures, and documents.</p> <p>Prepare risk reports to Chief Executive Officer, ELT and Audit and Risk Committee as required.</p>
	Risk Owners	Appointed person that either has direct responsibility for the area where the risk originates (root cause) or where the risk has direct impact (consequence) and therefore, is responsible for ensuring that the risk is appropriately managed through treatments and/or controls where applicable. The appointed Risk Owner should seek support from the Risk and Integrity Group lead from their department or Risk Champion, where appropriate, to ensure the risk is accurately recorded and defined in the risk registers.
	Strategic Risk and Audit Committee (SRIA)	An internal governance group constituted to support the prevention, detection, and response to a range of risk and integrity matters.
	Audit and Risk Committee	Oversight of Council's risk management performance, internal control, and compliance processes in addition to its financial reporting responsibilities.
Breach of Policy	Breaches of this policy must be reported to Coordinator, Risk and Business Improvement (inforisk@darebin.vic.gov.au) for inclusion on the relevant register. This is in addition to any other reporting option outlined in this policy and includes suspected matters that require further investigation.	

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GOVERNANCE

Parent Strategy/ Plan	<ul style="list-style-type: none"> • Risk Management Framework
Related Documents	<p>This policy should be read in conjunction with Council's:</p> <ul style="list-style-type: none"> • Code of Conduct and Disciplinary Procedures • Fraud Prevention Policy & Corruption Control Framework • Social and Sustainable Procurement Policy, and • Gifts and Hospitality Policy.
Supporting Procedures and Guidelines	
Legislation/ Regulation	<ul style="list-style-type: none"> • Australian Standard for risk management (31000: 2018) • Local Government Act 2020 • Independent Broad-Based Anti-Corruption Commission Act 2011 • Charter of Human Rights and Responsibilities Act 2006 • Public Interest Disclosures Act 2012 • Public Interest Disclosures Regulations 2013 • Australian Standard for fraud and corruption control (8001: 2008)
Author	Coordinator Risk and Improvement
Policy Owner/ Sponsor	General Manager, Governance and Engagement
Date Effective	23 May 2022
Review Date	June 2026
Version Number	3.0
Document ID	A6409840
Content enquiries	Manager, Corporate Governance

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RISK APPETITE STATEMENTS

Appendix A

Category	Sub Category	Risk Appetite Statement	Specific Risk	Metric	Risk Tolerance Range
Operations / IT (Activities or Service Delivery)	Information Technology	<p>Council is required to continually invest in IT infrastructure and applications to enable business strategy to ensure security of systems and infrastructure.</p> <p>Council has a very low appetite for risks to the security and availability of its core business systems or misuse of its ICT systems.</p>	Business Service Disruption	Recovery time of business-critical systems	1 Hour to 24-48 Hrs (based on Business Impact analysis)
	Operations and Service Delivery	<p>Council will always seek to provide quality services and approaches that meet the needs of our diverse community.</p> <p>Council has very low appetite for providing poor-quality or inadequate services approaches.</p>	Service Quality	Community Satisfaction Survey Rating	
	Project Delivery	<p>Council will successfully manage all projects within total budget (including approved variations) and on time, achieving the agreed project outcomes.</p> <p>Council has a high appetite for undertaking innovative projects that meet the Council's priorities and strategic objectives. These projects will not be pursued by compromising our low appetite for risks that are assessed as having potential to result in major reputational damage to Council or impact delivery of the broader Capital Works program.</p>	Budget management	% actual project cost compared to total budget (including approved budget variations).	No greater than 100%
			Time management	% of projects being completed in accordance with approved Capital Works program.	>90%
			Quality management	% of projects being completed in accordance with approved scope.	90% < 100%
	Financial / Assets / Property Damage	Financial Health	<p>Council will drive the achievement of 10-year financial targets by ensuring best practice financial management and alignment to VAGO financial sustainability indicators.</p> <p>If council is facing unavoidable long-term financial challenges, it will maintain its focus on best practice financial management and instead adjust service levels or innovate to find</p>	Financial Sustainability Indicators	Profitability indicator – Net result
Profitability indicator – Adjusted underlying result					5% or greater
Financing indicator – Liquidity					1.0 or greater

RISK APPETITE STATEMENTS

Appendix A

		<p>new income streams to maintain its financial performance.</p> <p>Council has a low appetite for risks causing failure to the achievement of the 10-year financial targets.</p>		Financing indicator – Internal financing	100% or greater
				Financing indicator – Indebtedness	<40%
				Financing indicator – Unrestricted Cash	80% or greater
			Asset Renewal	Asset renewal & maintenance – Capital replacement	0 < 1.5
				Asset renewal & maintenance – Renewal gap	0 < 1.0
			Financial Management	<p>Council will ensure strong financial management with excellent budgeting and forecasting.</p> <p>Council has a low appetite for risks that cause anticipated budget variances and instability.</p>	Budgeting
	External Audit	<p>Council will produce high quality, accurate and timely financial reporting and minimise adverse findings by the Victorian Auditor General's Office (VAGO).</p> <p>Council has no appetite for risks that cause inaccurate reporting or breaches of Statutory deadlines</p>	Compliance	Number of issues identified by the Victorian Auditor General's Office-VAGO	0 < 1 high risk issue 0 < 5 medium-low risk issues
				% of Statutory reporting deadlines' breaches	No tolerance
Environmental Impact	Strategies	<p>Council has a low risk appetite for any risks which unfavourably impact on the environment or the achievement of Council's environmental objectives.</p> <p>Council will use science-based understanding of risks to guide its own work, rather than just meeting compliance requirements.</p> <p>This includes any breaches of Environment Protection and Biodiversity Conservation Act.</p>	Environmental accountability	Lifecycle funding confirmed at establishment for Council assets (eg. WSUD, SWH, Solar, EVs etc) to ensure environmental objectives are delivered over life of asset	1%-2.5% of Total Construction Cost budgeted for maintenance
				No. of reportable breaches (by Council) of Environment	0 < 2

RISK APPETITE STATEMENTS

Appendix A

				Protection and Biodiversity Conservation Act.	
		Council will prioritise innovation that helps fund carbon reduction work, and it will prioritise work to transition its assets and operations to avoid carbon emissions, even if this means slowing down investment in other types of improvements to accelerate this.	Environmental objectives	Corporate emissions reduction	Reduction in gross corporate Carbon Emissions
		Council recognises that it cannot mitigate environmental and climate risk on its own and it has a low risk appetite for inadequate policy settings at other levels of government. Council recognises that achieving our environmental objectives may involve a degree of risk and has a high-risk appetite for strategies that respond to our sense of urgency and current climate emergency.		Corporate emissions reduction	Reduction in community emissions
Governance / Compliance	Obligations/ Compliance	Council recognises that failure to adhere to legal, regulatory or policy framework requirements leads to financial and reputational damage. Council has no appetite for deliberate or purposeful violations of law, legislative or regulatory requirements and zero tolerance for intended breaches.	Legislative and Regulatory	% deliberate or purposeful violations of law, legislative or regulatory requirements	No tolerance
	Governance	Council will make and implement decisions in the best interests of the community.	Good governance	LGPRF Community satisfaction with Council decisions	Max 5% reduction < improvement
		Council will securely maintain its confidential data and information and only disclose as required by contractual & legislative obligations. Council has a very low appetite for risks causing data leakage with zero tolerance for intended breaches.	Information Privacy and Security	No. leaks in confidential data or information or breaches in its secure information holdings.	0 < 10
Public Image, Political and Reputation	Brand	Council has a low risk appetite for things which would impact negatively upon its reputation, 'brand' or ethical standing.	Reputation	Community Satisfaction Survey Rating	
People and Safety	Safety	Council will ensure it has strong controls and mitigation strategies in	OHS	Number of Public Liability	90% < 100%

RISK APPETITE STATEMENTS

Appendix A

		<p>place to ensure it complies with OHS Legislation and Regulations.</p> <p>Council has zero appetite for OHS risks that endanger the safety of employees and visitors or impact their wellbeing.</p>		Claims denied (legal liability)	
				Number of WorkSafe Prosecutions (zero tolerance)	No tolerance
				% of significant workplace injuries and fatalities.	

9.2 ADOPTION OF THE PLACE AND ROAD NAMING POLICY**Author:** Manager Property & Asset Strategy**Reviewed By:** General Manager Governance and Engagement

EXECUTIVE SUMMARY

This Report provides a summary of results and feedback from the community consultation and recommends adoption of the Place and Road Naming Policy April 2023 (Policy). A copy of the Policy is attached at **Appendix A**.

Council endorsed that the draft Road and Place Naming Policy proceed to community consultation at its meeting on 28 November 2022.

Having considered the outcome of community consultation, no amendments are proposed to be made to the draft Policy after completing community consultation. The Community Consultation brought responses from 110 respondents with 76% supporting the draft Place and Road Naming Policy. Of the 47 online surveys and 63 hard copy surveys received, 89 respondents were in support of the Naming Priorities and 88 respondents did not identify anything missing or requiring change to the Naming Priorities. Of the 22 submissions that did not support the Naming Priorities, 17 dealt with matters outside the draft Place and Road Naming Policy, 2 preferred a 50/50 split in the Naming Priorities based on gender and 3 disagreed with the Naming Priorities as a whole rather than any specific priority.

Officer Recommendation

That Council:

- (1) Notes the responses received through the community consultation undertaken on the Place and Road Naming Policy.
 - (2) Adopts the Place and Road Naming Policy April 2023 attached at **Appendix A** to this Report.
 - (3) Thank the community for their participation in the community consultation and note that Council Officers will thank the community groups who provided feedback.
-

BACKGROUND / KEY INFORMATION

The draft Place and Road Naming Policy November 2022 was presented to Council on 28 November 2022 to be endorsed on principle and placed on public exhibition for community consultation prior to adoption by Council. The draft Policy was the subject of an Equity Impact Assessment (EIA) prior to community consultation being undertaken.

The community consultation opened on 30 January 2023 and closed on 27 February 2023. At the time of closing the community consultation, there were 110 submissions which demonstrated strong support for adoption of the Policy.

No changes have been made to the proposed Policy that was presented to Council on 28 November 2022 after due consideration was given to the community feedback received.

Previous Council Resolution

At its meeting held on 28 November 2022, Council resolved:

That Council

- (1) *Note the recent changes to the Naming Rules for Places in Victoria.*
- (2) *Endorse the draft Place and Road Naming Policy (**Appendix A**) to proceed to community consultation.*
- (3) *Endorse the referral of naming opportunities for consideration in the development of the 2023/24 and 2024/25 Council Plan Action Plans.*
- (4) *Note that a further report will be provided to the Council meeting on 27 March 2023 on the outcomes of community consultation and the draft Place and Road Naming Policy for adoption.'*

ALIGNMENT TO 2041 DAREBIN COMMUNITY VISION

Strategic Direction 1: Vibrant, Respectful and Connected

ALIGNMENT TO 2021-25 COUNCIL PLAN

Strategic Direction 1: Vibrant, Respectful and Connected

ALIGNMENT TO COUNCIL PLAN STRATEGIC OBJECTIVES

1.1 We will develop partnerships with organisations from across our city, to value and include Aboriginal and Torres Strait Islander peoples and people from multicultural and diverse backgrounds

1.2 We will help to build an inclusive and empowered community, where social cohesion and community harmony are fostered

1.3 We will embrace diversity and ensure everyone is included in our society, and no one is left behind – by combating discrimination, and championing equity, inclusivity and diversity

DISCUSSION

Naming of roads and places plays a significant role in orientation, communication, vocabulary, and spiritual values within the community. As well as providing records of historical and cultural value, it ensures the capacity to unambiguously identify and locate geographical entities and places, which is essential for the delivery of infrastructure and public administration services, for example, emergency response, postal and freight delivery.

Council's Place and Road Naming Policy April 2023 has been reviewed to ensure it complies with:

- The Naming Rules established by the State Government
- 2021-2025 Council Plan
- 2041 Darebin Community Vision

The Policy also furthers Council's policy objectives in a range of areas. These include:

- Towards Equality – Darebin's Equity, Inclusion and Human Rights Framework 2019-2029;
- Breathing Space – The Darebin Open Space Strategy 2019-2029;
- Statement of Commitment to Traditional Owners and Aboriginal and Torres Strait Islander People 2019;
- Gender Equity and Preventing Violence Against Women Action Plan 2019-2023;
- Darebin's Equity, Inclusion and Human rights Framework; and
- the Welcoming Cities Standard.

The Naming Rules place significant emphasis on the use of Traditional Owner language names, and names that promote gender equality.

This emphasis of the use of Traditional Owner language is reflected in the revised policy; and in particular, in the Naming Priorities in the policy.

This Policy provides that council offices are to consult and collaborate with Traditional Owners when processing a Traditional Owner naming proposal. A flowchart has been developed to give visibility to and direction on the various stages of this process. This flowchart is included in Appendix C in the Policy.

Summary of key provisions of the Policy

The most significant initiatives in the Policy are:

- a) Revising the nomenclature in the policy to accord with the naming rules, for example "naming" includes renaming;
- b) Updating the summary of the Principles in the Naming Rules to reflect the 2022 Naming Rules;
- c) Setting Council's Naming Priorities which are shown in the Naming Priorities table below. This table is included in the policy.
- d) Referencing the quotas for the naming of new open spaces outlined in Breathing Space – The Darebin Open Space Strategy 2019-2029; being Traditional Owner language names (50%), the CALD community (25%) and significant women – naming and renaming where appropriate (80%);
- e) An expansion of section 10: Recognition and use of Aboriginal languages in naming, to reflect the 2022 Naming Rules, and Council policy;
- f) Clarifying the process for the naming of roads in new plans of subdivision and noting that Property Services will consult with developers to ensure that the Naming Rules and the priorities in the policy are complied with in naming these roads;
- g) Provision that Council may undertake community engagement to establish a bank of names for future naming projects that align with Council's Naming Priorities and Naming Themes;
- h) Alignment with the United Nations Group of Experts on Geographic Names (UNGEGN) resolutions, as applicable, which is a new inclusion to the naming rules;
- i) Recognising the United Nations Sustainable Development Goals through place naming which is also a new inclusion to the Naming Rules;
- j) Recognising and supporting the applicable goals in the Victorian Aboriginal Affairs Framework 2018-2023.

In summary, the priorities are:

Primary Priority:

- Names reflecting Wurundjeri Language, Names and First Nations heritage, in consultation with the Wurundjeri Woi-wurrung Heritage Corporation to address the lack of recognition of Aboriginal and Torres Strait Islander people, as First Peoples of Australia and demonstrate Council's support of its objectives in Statement of Commitment to Traditional Owners and Aboriginal and Torres Strait Islander People 2019;

Secondary Priority:

- Names reflecting our migrant and culturally diverse communities and their cultural heritage, recognise migration history and rich contribution of multicultural and multifaith communities to community life.

Priority:

- Names of significant women to address the lack of recognition of women and demonstrate Council's commitment to gender equity. Where naming proposals are in respect of individuals, at least 75% of all those naming proposals will be for significant women with consideration of intersectionality with other Naming Priorities.
- Names associated with diversity, equity, social justice or community leadership within our community (People with a Disability, LGBTQIA+ OR leader for diversity, equity, social justice or disadvantage) to reflect Council's strong commitment to diversity, equity and social justice.

Other Priorities:

- Names reflecting the settlement and heritage of the Darebin community, for example ANZAC commemorative names, the cultural history of Darebin, and historical land use.
- Unofficial names where a name is in common usage within the community but has not been registered with GEO Names and where Council considers that the name should become official.

NAMING PRIORITIES				
	Names reflecting Wurundjeri Language, Names and First Nations heritage, in consultation with the Wurundjeri Woi-wurrung Heritage Corporation	Names reflecting our migrant and culturally diverse communities and their cultural heritage	Names associated with diversity, equity, social justice or community leadership within our community	Other Priorities
	<i>Where naming in respect of individuals, at least 75% will be for significant women with consideration to intersectionality with other Naming Priorities</i>			
Major Roads & Bridges	Equal Priority	Equal Priority		
Secondary & Subdivisional Roads		Equal Priority	Equal Priority	Equal Priority (allowing for themes) e.g. historical and cultural heritage
Laneways		Equal Priority	Equal Priority	
Buildings/ Pavilions/ Pedestrian Bridges	Equal Priority	Equal Priority	Equal OR Priority for intersectionality	
Open Space	As per Breathing Space Strategy	As per Breathing Space Strategy	As per Breathing Space Strategy	

Current naming opportunities progressed in 2022/23

2022/23

- Wat-Ganbo Park – former Ruthven Primary School – Names from Woi-Wurrung language / people (with Geographical Names Victoria for final approval)
- Kalamata Place - Name associated with CALD/migrant communities (completed)

Future naming opportunities for incorporation into the Council Plan Action Plan

The following naming opportunities for places, buildings and Ward names have been identified to set direction for implementation of future naming / renaming priorities for Council to stimulate change that Council is seeking to ensure naming reflects the diversity of the Darebin community:

2023/24

- NARC – Name associated with CALD/migrant communities (explore intersectionality)
- New Open Space (Northcote Golf Course) – Names from Woi-wurrung language / people
- Kendal-Harding Bridge - Names from Woi-wurrung language (in consultation with Merri-bek Council)
- Ward Names – Names from Woi-wurrung language (prior Council resolution)
- Gronn St Bridge, Bundoora Park - Name from Woi-wurrung language or associated with CALD/migrant communities (deferred from 22/23)
- Playspace at Edwardes Lake - Name associated with CALD/migrant communities (deferred from 22/23)

- Auntie Patricia Ockwell Court (deferred from 22/23)

2024/25

- Darebin International Sporting Complex - Name associated with CALD/migrant communities (intersectionality)
- KP Hardiman Reserve – Pavilion - Names from Woi-wurrung language / people (intersectionality)
- John Hall Reserve – Pavilion - Names associated with diversity, equity, social justice or community leadership within our community
- JC Donath Reserve - East Pavilion - Names from Woi-wurrung language / people (intersectionality)
- 241 High Street Walkway - Name associated with CALD/migrant communities
- Libraries – Intersectionality of naming to be explored across naming priorities

CONSIDERATION OF LOCAL GOVERNMENT ACT (2020) PRINCIPLES**Financial Management**

The policy has been developed within the framework of projected resource and budgetary targets.

Funding for future naming proposals will be managed within annual budget allocations for the relevant Council Business Unit.

Should Council resolve to establish naming priorities for proactive naming / renaming, this will require additional funding in the annual financial operating budgets.

Community Engagement

Community consultation commenced on 30 January 2023. A survey was placed on Council's 'Your Say' internet page for community members to review and provide feedback.

The page included a copy of the proposed Policy, the Naming Rules, and explanatory information. This was supported by various communications channels used to raise public awareness about the availability of the proposed Policy for inspection and the opportunity to provide feedback.

There were 389 visitors to the 'Your Say' Page.

The survey included on the 'Your Say' page asked the community to respond to three questions:

Do you support the Naming Priorities in Council's Place and Road Naming Policy? (Yes/No)

1. Is there anything missing or you would like to see changes in the Naming Priorities in the Policy? (Yes/No)
2. What changes would you like to see in the Naming Priorities in the Policy?
3. Do you have any comments regarding the Place and Road Naming Policy?

There were 47 online survey responses.

In addition to the online survey Council officers met with several community groups representing Arabic, Greek, Italian, Macedonian and Vietnamese CALD communities to inform them about the draft Policy and invite them to complete the survey.

There were 63 paper surveys completed by members of these community groups. In total, 110 responses to the survey were received with 76% of the respondents supporting the Naming Priorities in the Policy.

Included at **Appendix B** is:

- a summary of the survey results;
- an overview of the community engagement;
- survey responses (de-identified) received via the online survey
- survey responses (de-identified) from CALD community groups

The survey results are summarised in the table below.

Do you support the Naming Priorities?		Is there anything missing or that you would like to see changed in the Naming Priorities?	
Yes	No	Yes	No
89	21	22	88
Total responses: 110		Total responses: 110	

¹ 2 respondents did not answer

² 5 respondents did not stipulate what they considered was missing or should be changed

The suggested changes to the Policy and comments are included in the survey responses in **Appendix B**.

A summary of the suggested changes is given in the table below.

Change Category	Number of responses	Summary of comments
Did not address the Policy	17	These suggested changes related to matters outside the Policy, for example signage, road maintenance, or did not acknowledge that Council is a naming authority under Statute and is obliged to carry out naming functions
Disagreed with Naming Priorities	3	Disagreed generally with the Naming Priorities, rather than a specific Priority
Gender equity	2	Considered that naming should be 50/50 between male and female and did not acknowledge current imbalance in gender equity in naming
	22	

Some very positive comments supportive of the Policy were made, namely:

- I strongly support this fantastic initiative
- Love the approach to uplift communities previously overlooked in place naming. Well done!
- Very glad this is happening

- Very much appreciate commitment of gender balance - I would appreciate historic women and 'invisible' women to find a place in policy
- As a resident in Darebin I was pleased to read your new naming policy. It will make our community a more vibrant place having names from more diverse sources especially First Nations names, Thank you

Other Principles for consideration**Overarching Governance Principles and Supporting Principles**

- (a) Council decisions are to be made and actions taken in accordance with the relevant law;
- (b) priority is to be given to achieving the best outcomes for the municipal community, including future generations;
- (i) the transparency of Council decisions, actions and information is to be ensured.

Public Transparency Principles

- (a) Council decision making processes must be transparent except when the Council is dealing with information that is confidential by virtue of this Act or any other Act;
- (b) Council information must be publicly available unless (i) the information is confidential by virtue of this Act or any other Act; or (ii) public availability of the information would be contrary to the public interest;
- (c) Council information must be understandable and accessible to members of the municipal community;
- (d) Public awareness of the availability of Council information must be facilitated

Strategic Planning Principles

- (b) strategic planning must address the Community Vision;

Service Performance Principles

- (a) services should be provided in an equitable manner and be responsive to the diverse needs of the municipal community;

COUNCIL POLICY CONSIDERATIONS**Environmental Sustainability Considerations (including Climate Emergency)**

There are no apparent environmental sustainability considerations associated with this matter.

Equity, Inclusion, Wellbeing and Human Rights Considerations:

An Equity Impact Assessment was undertaken and approved on 4 August 2022. This policy is designed to ensure that these considerations will be taken into account when naming proposals are put forward and evaluated.

Economic Development and Cultural Considerations

There are no apparent economic development considerations associated with this matter.

Cultural considerations have been considered in alignment with:

- Changes to the Naming Rules for Places in Victoria: Statutory requirements for naming roads, features and localities 2022;
- Council's Statement of Commitment to Traditional Owners and Aboriginal and Torres Strait Islander people; and the
- Towards Equality Framework.

Operational Impacts

There are no apparent operational impacts associated with this matter.

Legal and Risk Implications

The policy aligns with the Naming Rules and the *Local Government Act 2022*. There are no legal or risk implications within the Policy itself.

IMPLEMENTATION ACTIONS

Publish the Place and Road Naming Policy April 2023 on Council's website and commence assessing any applications in accordance with the Policy.

RELATED DOCUMENTS

- Place and Road Naming Policy 2014
- *Geographic Place Names Act 1998*
- Naming rules for places in Victoria – Statutory requirements for naming roads, features and localities – 2022
- AS/NZs4819:2011 Rural and urban addressing
- Victorian Aboriginal Affairs Framework 2018-2023
- Aboriginal Heritage Act 2006
- Aboriginal Heritage Regulations 2007
- *Equal Opportunity Act 2010*
- *Local Government Act 2020*
- *Road Management Act 2004*
- Subdivision (Procedures) Regulations 2011
- *Survey Co-ordination Act 1958*
- *Victorian Charter of Human Rights and Responsibilities Act 2006*
- United Nations Group of Experts on Geographic Names (UNGEGN) Resolutions (see 1.3.1 of the Naming Rules for the applicable resolutions)
- United Nations Sustainable Development Goals (SDGs)
- City of Darebin Council Plan 2021-2025

- Towards Equality – Darebin’s Equity, Inclusion and Human Rights Framework 2019-2029;
- Breathing Space – The Darebin Open Space Strategy 2019-2029; and
- Statement of Commitment to Traditional Owners and Aboriginal and Torres Strait Islander people 2019
- Gender Equity and Preventing Violence Against Women Action Plan 2019-2023
- The Welcoming Cities Standard

Attachments

- Appendix A - Place and Road Naming Policy April 2023 (**Appendix A**)
- Appendix B - Survey Results (**Appendix B**)

DISCLOSURE OF INTEREST

Section 130 of the *Local Government Act 2020* requires members of Council staff and persons engaged under contract to provide advice to Council to disclose any conflicts of interest in a matter to which the advice relates.

The Officer reviewing this report, having made enquiries with relevant members of staff, reports that no disclosable interests have been raised in relation to this report.



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Place and Road Naming Policy

April 2023

Document Control

Document Name	Place and Road Naming Policy
Document Objective ID	
Responsible Officer	Manager Property and Asset Strategy
Department	Property & Asset Strategy
Adopted by Council	
Version	1.1
Review Date	April 2023

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Acknowledgement of Traditional Owners and Aboriginal and Torres Strait Islander Communities in Darebin

Darebin City Council acknowledges the Wurundjeri Woi-Wurrung people as the Traditional Owners and custodians of the land and waters we now call Darebin and pays respect to their Elders, past, present and emerging.

Council also pays respect to all other Aboriginal and Torres Strait Islander communities in Darebin.

Council recognises and pays tribute to the diverse culture, resilience and heritage of Aboriginal and Torres Strait Islander people.

We acknowledge the leadership of Aboriginal and Torres Strait communities and the right to self-determination in the spirit of mutual understanding and respect.

1. Purpose

This Place and Road Naming Policy is to guide Council in exercising its powers as a naming authority under the Geographic Place Names Act 1998 (the Act) to name or rename roads, features and localities within the City of Darebin in accordance with the Naming Rules for Places in Victoria: Statutory requirements for naming roads, features and localities 2022 (the Naming Rules)

The purpose of this policy is to ensure that:

- (a) Council acts according to the Naming Rules when receiving requests to name or rename publicly owned roads, features or localities within the City of Darebin; and
- (b) Submitters of place name requests are aware of the process and principles by which Council will investigate and determine their applications.

2. Background

Under the Act, Council is a naming authority, and as such, is responsible for naming public geographic features, localities and public roads in the municipal district.

When considering naming requests, Council is required to comply with the principles and processes outlined in the Naming Rules and make application for the registration of all new or altered names to the Registrar of Geographic Names (the Registrar). If approved, the Registrar of Geographic Names will arrange for gazettal of the name and its inclusion in the Register of Geographic Names (VICNAMES) for official mapping and other purposes. The Registrar has the authority under the Act, to reject any proposal, if it does not satisfy the Naming Rules.

The Act defines place as "any geographic place or building that is, or is likely to be, of public or historical interest and includes, but is not restricted to:

- (a) township, area, park, garden, reserve of land, suburb and locality;
- (b) topographical feature, including undersea feature;
- (c) street, road, transport station, government school, government hospital and government nursing home;

The Naming Rules reference several of the resolutions of the United Nations Group of Experts on Geographic Names, the United Nations Sustainable Development Goals and the Victorian Aboriginal Affairs Framework.

When making application for registration of a name, Council should include details of how the proposed name complies with these resolutions, goals and the Victorian Aboriginal Affairs Framework, as applicable.

3. Scope

This policy applies to all requests to name or rename publicly owned roads, features or localities in the City of Darebin for which Council is the naming authority as detailed in the Naming Rules. Victorian Government authorities such as VicRoads, Parks Victoria and the Department of Education are determined to be the naming authority for public features or roads that they own or maintain.

Those places of wider than local affiliation, and therefore of regional, state and national significance, will be handled centrally by a State place naming advisory committee who will seek the input from affected communities and Council.

Council facilities (such as buildings and playgrounds) are subject to the Naming Rules.

Even though the principles and values are shared between this policy and Council's Monuments and Memorials Policy, they both will operate independently.

4. Definitions

the Act Naming Rules	<i>Geographic Place Names Act 1998</i> The abbreviated name for <i>Naming rules for places in Victoria – Statutory requirements for naming roads, features and localities – 2022</i> . This document is known as ‘Guidelines’ under the <i>Geographic Place Names Act 1998</i> .
Principles	Principles within the Naming Rules to which naming proposals must comply.
Naming Authorities	Councils, government departments or authorities and private organisations are considered to be naming authorities when they are responsible for a particular feature or road within their jurisdiction. This may apply even when they may not be the owners and/or responsible for the maintenance of the feature or road e.g. Crown Land Committees of Management or leased/licensed facilities with maintenance obligations. Traditional Owner Groups may also progress and manage the naming process in some circumstances.
GNV Geographic place Features	Geographic Names Victoria Defined by law to cover features, localities and roads. Including mountains, watercourses, buildings, structures, parks and reserves.
Locality	Where there are officially recognised boundaries including suburbs, towns, cities and regions.
Road	Including laneways, bridges, streets, highways, fire tracks, bike path, and walking tracks.
Geographic name Immediate community	The name registered in VICNAMES as the name for that place. Broadly includes people who live and work within the area and owners of properties or businesses; in particular, residents, ratepayers and businesses within the immediate area directly affected by the proposal.
Extended community	Includes residents, ratepayers and businesses surrounding the area directly affected by the proposal; in particular, any visitor groups to the area such as shoppers, tourists, recreational or dining visitors; government (neighbouring councils) or non-government organisations with an interest in or who service the area.
Petition	A petition is a request signed by people seeking to change a name, submitting a naming proposal or appealing a naming authority’s decision. The printed name and property address for each signatory must be included.
RAPs – Registered Aboriginal Parties	Registered Aboriginal Parties (RAPs) are organisations that represent the Traditional Owners and hold decision-making responsibilities under the <i>Aboriginal Heritage Act 2006</i> for the protection, management and preservation of Aboriginal cultural heritage in a specified geographical area.
Registrar	Registrar of Geographic Names Victoria appointed under section 7 of the Act.
Traditional Owners	The primary guardians, keepers and knowledge holders of Aboriginal cultural heritage, including language. Under the <i>Aboriginal Heritage Act 2006</i> , Traditional Owners may be appointed as Registered Aboriginal Parties (RAPs).

5. Legislation, Regulations and Policies

Primarily the naming of geographic places is governed by the following legislation:

- *Geographic Place Names Act 1998*
- *Naming rules for places in Victoria – Statutory requirements for naming roads, features and localities – 2022*

Other legislation, regulations and policies relevant to geographic place and road naming are:

- AS/NZs4819:2011 Rural and urban addressing
- *Aboriginal Heritage Act 2006*
- *Aboriginal Heritage Regulations 2007*
- Victorian Aboriginal Affairs Framework 2018-2023
- Darebin's Statement of Commitment to Traditional Owners and Aboriginal and Torres Strait Islander People 2019
- *Equal Opportunity Act 2010*
- *Local Government Act 2020*
- *Road Management Act 2004*
- *Subdivision (Procedures) Regulations 2011*
- *Survey Co-ordination Act 1958*
- Gender Equity and Preventing Violence Against Women Action Plan 2019-2023
- Darebin's Towards Equality Framework
- The Welcoming Cities Standard
- *Victorian Charter of Human Rights and Responsibilities Act 2006*
- United Nations Group of Experts on Geographic Names (UNGEGN) Resolutions (see 1.3.1 of the Naming Rules for the applicable resolutions)
- United Nations Sustainable Development Goals (SDGs)

6. Policy

Council, as a naming authority under the Naming Rules, is responsible for geographic place names in the municipal district and is required to abide by the Naming Rules, which is set out as step-by-step guidelines and information on naming or changing boundaries of roads, features and localities in Victoria. The term "naming" as used in the Naming Rules refers to both a new name and renaming.

Place names are an important part of Darebin's cultural, historical and geographic environment. The naming of new places and the preservation of existing ones contributes to a sense of belonging and reflects the cultural values of communities both of today and of Darebin's rich past. Place names are therefore of major social importance. Council must bear the responsibility for taking care of the place name heritage and making sure that place naming is conducted in a way that preserves Darebin's cultural heritage whilst being true to its Council Plan 2021-2025 Vision of an equitable, vibrant and connected community.

This policy is to ensure that Council follows the Naming Rules when investigating and determining naming applications, so that there is transparency and consistency in its decision making and application of this policy.

Council will not promote the process of a competition for the purposes of undertaking naming of any road, feature or locality within the municipality, however Council may seek community engagement to obtain a bank of names for its consideration for future naming opportunities (Name Bank). A competition is where the public is invited to nominate a name for a road, feature or locality, and the accepted nominations are used in a voting poll to determine the preferred name.

This policy also acknowledges that Darebin City Council has a long-standing commitment to serve and respond to the diverse needs of its community. This is articulated in the Council Plan 2021-2025 which places a strong emphasis on equity, diversity and inclusion throughout all aspects of Council business as stated in Towards Equality - Darebin City Council's Equity, Inclusion and Human Rights Framework 2019-2029.

7. Principles of the Naming Rules

Council will abide by the Principles of the Naming Rules when assessing and determining all naming applications. A summary of the Principles in the Naming Rules are as follows:

A. Ensuring public safety - Geographic names and boundaries must not risk public and operational safety for emergency response; or, cause confusion for transport, communication and mail services. Many emergency services and other public services (such as mail) are determined by locality boundaries or road extents, and proposals must ensure that operations will not be adversely affected.

B. Recognising the public interest - To preserve our cultural heritage names should be enduring. When naming or adjusting the geographic boundary of a place, naming authorities must consider the long-term benefits and short-term effects on the wider community. Changes may affect current and future residents, emergency response zones and addresses, property owners, businesses and visitors.

A proposal will only be registered if the long-term benefits to the community can be shown to outweigh any private or corporate interests, or short-term effects.

C. Linking the name to place - Names should have a link to place to ensure the preservation of our cultural heritage. Naming authorities play an important role in recognising and promoting our cultural heritage, as do surveyors, developers and the general public in suggesting names.

Place names should be relevant to the local area with preference given to unofficial names used by the immediate community. If named after a person (refer to Principle I - Using commemorative names), that person should be held in strong regard by the community.

Names that link the name to the place could relate to Traditional Owner culture and occupation of the land (Refer to Principle E). Other examples include local flora and fauna, Australian war contributions (refer to ANZAC Commemorative naming project), past exploration and settlement, local geography and geology, significant events, the cultural diversity of past and current inhabitants, or patterns of land usage and industrial/mineral/agricultural production.

D. Ensuring names are not duplicated - To protect our communities proposed names must not duplicate another name within a locality or the distances listed below, irrespective of council boundaries. Duplicates are considered to be two (or more) names within close proximity, or names that are identical or have similar spelling or pronunciation. Examples of names that are similar and considered to be both duplicates and not duplicates are provided in APPENDIX B of the naming rules.

Duplication is not allowed within the same locality or for metropolitan urban areas, within a 5 kilometre radius (metropolitan Melbourne and Geelong, city centres and surrounding suburbs).

E. Recognition and use of Traditional Owner languages - Traditional Owner languages are often based on location; languages are deeply rooted to the land and offer an ideal opportunity to connect a name to a place. The use of Traditional Owner languages enables the wider community to be educated about Traditional Owner history and shared culture.

The use of Traditional Owner languages in the naming of roads, features and localities is encouraged, and is subject to agreement from the relevant Traditional Owner group(s).

F. Names must not discriminate or be offensive - Place names must not discriminate or cause offense. Refer to *the Equal Opportunity Act 2010* for further information on what constitutes discrimination.

G. Gender Equality - Gender equality in the naming of roads, features and localities is encouraged. When developing a naming proposal consideration should be given to gender equality.

Gender equality is when people of all genders have equal rights, responsibilities, and opportunities. Everyone is affected by gender inequality - women, men, trans and gender diverse people, children, and families. It impacts people of all ages and backgrounds.

- H. Dual names** - Dual names may only be assigned to geographic features. Dual names cannot be assigned to roads or localities.

Dual names with Traditional Owner place names are encouraged as a transitional step toward the adoption of the Traditional Owner name.

Australian states and territories use dual names as a way of recognising the names given to places by different enduring cultural and language groups.

In Victoria, the approach to giving simultaneous and joint recognition of Traditional Owners and non-Traditional Owner cultures through naming is to form a dual name with two distinct name parts, usually one part of non-Traditional Owner language origin and the other of Traditional Owner language origin.

- I. Using commemorative names** - Naming often commemorates an event, person or place. Examples include recognising Traditional Owners, cultural events or following a theme such as Australian war contributions (refer to the ANZAC Commemorative naming webpage).

The names of people who are still alive must be avoided because community attitudes and opinions can change over time.

Commemorative names of a deceased person should be applied no less than two years posthumously. If a naming authority wishes to name within two years it is required to seek an exemption.

When considering a commemorative name there are several other points that need to be considered. These are found in the Naming Rules.

- J. Using commercial and business names** - For similar reasons to those outlined in Principle (I) on the naming rules, Using Commemorative Names, naming authorities should not name places after commercial businesses; trade names; estate names (which are solely commercial in nature); or not-for-profit organisations.
- K. Language** - The use of names from Australian English, Aboriginal names and names from other languages need to be given careful consideration. See the Naming Rules for further points.
- L. Directional names to be avoided** - Cardinal directions (north, south, east and west) must be avoided. A proposed name that uses a cardinal direction to distinguish itself from another similar name is considered a duplicate name. In these instances, a different name must be chosen to allow for a clear distinction between two or more roads, features or localities.
- M. Assigning extent to a road, feature or locality** - When a proposal to name a road, feature or locality is being developed, the naming authority must clearly define the area and/or extent to which the name will apply.

As noted above these Principles are in summary form. For further explanation of the principles, to which any application will be assessed by, go to the Naming Rules.

8. Council's Policy Objectives

As Council is required to abide by the Principles of the Naming Rules it is also required to abide by its own policies and commitments.

Council has identified the opportunity to use place and road naming as a way of furthering its policy objectives in a range of areas. This will be guided by but not limited to:

- City of Darebin Council Plan 2021-2025
- Towards Equality – Darebin's Equity, Inclusion and Human Rights Framework 2019-2029;
- Statement of Commitment to Traditional Owners and Aboriginal and Torres Strait Islander People 2019:
- Gender Equity and Preventing Violence Against Women Action Plan 2019-2023:

- The Welcoming Cities Standard; and
- Breathing Space – The Darebin Open Space Strategy 2019-2029.

8.1 City of Darebin Council Plan

Darebin Council Plan 2021-2025 identifies the priorities of the community for the future and guides the decision making of Council. In particular, Strategic Direction 1: Vibrant, Respectful and Connected – gives clear direction on what is to be considered in naming via the following strategic objectives:

- We will help to build an inclusive and empowered community, where social cohesion and community harmony are fostered;
- We will embrace diversity and ensure everyone is included in our society, and no one is left behind - by combating discrimination, and championing equity, inclusivity and diversity;
- We will prioritise and respect the voices and aspirations of Traditional Owners and Aboriginal and Torres Strait Islander communities in Darebin.

8.2 Towards Equality – Darebin’s Equity, Inclusion and Human rights Framework

The goals of the Towards Equality Framework are operationalised and applied through the Equity Impact Assessment. This naming policy is a practical way of addressing inequality and promoting inclusion, social justice and human rights by increasing the recognition and visibility of people, cultures and history that have had no voice, e.g. Aboriginal culture and history.

The Equity Impact Assessment will be applied to any naming process to ensure, equity, inclusion, human rights and wellbeing values are being addressed.

8.3 Statement of Commitment to Traditional Owners and Aboriginal and Torres Strait Islander People 2019

The Statement of Commitment affirms Council’s commitment to Wurundjeri Woi-wurrung Traditional Owners and Aboriginal and Torres Strait Islander communities of Darebin and strengthening the journey to reconciliation.

8.4 Gender Equity and Preventing Violence Against Women Action Plan

The Gender Equity and Preventing Violence Against Women Action Plan has several actions across two action areas that can be realised through this naming policy. The two action areas are, *Safe, inclusive and respectful communities* and *Women’s participation in community life*. Two of the key actions are:

- Embed gender equity principles into Council’s policies, practices, planning and service delivery; and
- Support initiatives that seek to promote gender equity with particular focus on groups of women who experience compounding forms of discrimination, including:
 - Aboriginal women
 - Women with disabilities
 - Women from migrant, refugee and asylum seeker backgrounds.
 - LGBTIQ+ women

In support of these principles and initiatives, Darebin will name at least 75% of all new naming requests for places, features and public roads after significant women.

8.5 The Welcoming Cities Standard

Council is committed to achieving the Welcoming Cities Standard and is working toward the principles and criteria across the six categories of the Standard. Areas of alignment to this policy include:

- Welcoming Cities recognise the importance of cultural diversity and inclusion and seek to advance and institutionalise that work through collaboration across council, the local community and other government agencies.
- Welcoming Cities facilitate relationships between migrant and receiving communities that address racism and promote social cohesion.
- Welcoming Cities value public spaces and facilities that enhance liveability, social cohesion and inclusion of all residents.

8.6 Breathing Space – The Darebin Open Space Strategy

One of the key directions in Darebin's Open Space Strategy is to meet the community's open space needs. There are three specific actions under this direction that relate to this naming policy. They are:

- A2.1 Naming at least 50% of new public open spaces, bridges, waterways and wetlands, and including infrastructure in those open spaces such as sporting grounds, pavilions, show courts, walking trails and roads for significant Aboriginal and Torres Strait Islander people, figures, symbols or items, with particular attention to Wurundjeri Woi-Wurrung people as the Traditional Owners;
- A3.2 Name at least 25% of new public open spaces for significant members, figures, symbols, items or terms of CALD communities; and
- A4.7 Achieve gender parity in the naming of open spaces as quickly as possible over the course of this strategy (and beyond) through naming at least 80% of new public open spaces (and renaming existing spaces where appropriate) for significant women.

9. Council's Place and Road Naming Priorities

Council is committed to addressing inequity and social justice and through naming opportunities seeks to visibly recognise the cultural diversity and heritage of the Darebin community, and to recognise significant contributions to the Darebin Community. Priority will be given to balance opportunities across all naming projects as shown in the Naming Priorities table below, in order of priority:

Primary Priority

Names reflecting Wurundjeri Language, Names and First Nations heritage, in consultation with the Wurundjeri Woi-wurrung Heritage Corporation to address the lack of recognition of Aboriginal and Torres Strait Islander people as First Peoples of Australia and demonstrate Council's support of its objectives in Statement of Commitment to Traditional Owners and Aboriginal and Torres Strait Islander People 2019.

Secondary Priority

Names reflecting our migrant and culturally diverse communities and their cultural heritage by equally prioritising the naming of major public roads, secondary and subdivisional roads, laneways, buildings and pavilions and pedestrian bridges to reflect migration history and rich contribution of multicultural and multifaith communities to community life.

Priority

Names of significant women to address the lack of recognition of women and demonstrate Council's commitment to gender equity. Where naming proposals are in respect of individuals, at

least 75% of all those naming proposals will be for significant women with consideration of intersectionality with other Naming Priorities.

Names associated with diversity, equity, social justice or community leadership within our community (People with a Disability, LGBTQIA+ OR leader for diversity, equity, social justice or disadvantage) to reflect Council's strong commitment to diversity, equity and social justice.

Other Priorities

Names reflecting the settlement and heritage of the Darebin community, for example ANZAC commemorative names, the cultural history of Darebin, and historical land use.

Unofficial names where a name is in common usage within the community but has not been registered with GEO Names and where Council considers that the name should become official.

The Implementation of Naming Priorities

The application and implementation of priorities will vary across the categories of naming activities, as outlined in the table below. Particular regard has been given to prioritise significant naming opportunities for the primary naming priority, with consideration to the impact that a high volume of less impactful naming consultation requests would have on the resources of the Wurundjeri Woi-wurrung Corporation.

NAMING PRIORITIES				
	Names reflecting Wurundjeri Language, Names and First Nations heritage, in consultation with the Wurundjeri Woi-wurrung Heritage Corporation	Names reflecting our migrant and culturally diverse communities and their cultural heritage	Names associated with diversity, equity, social justice or community leadership within our community	Other Priorities
	<i>Where naming in respect of individuals, at least 75% will be for significant women with consideration to intersectionality with other Naming Priorities</i>			
Major Roads & Bridges	Equal Priority	Equal Priority		
Secondary & Subdivisional Roads		Equal Priority	Equal Priority	Equal Priority (allowing for themes), eg flora and fauna, historical and cultural heritage
Laneways		Equal Priority	Equal Priority	
Buildings / Pavilions / Pedestrian Bridges	Equal Priority	Equal Priority	Equal OR Priority for intersectionality	
Open Space	As per Breathing Space Strategy	As per Breathing Space Strategy	As per Breathing Space Strategy	

10. Recognition and use of Aboriginal languages in naming

The Aboriginal community in Victoria includes the descendants of Victoria's various Traditional Owner groups, who, at the time of colonisation in 1835, maintained complex societies with languages, laws and customs, and a connection to their land. Traditional Owners today continue to assert their identity and connection to their Country and are a key stakeholder in the naming process. The use of Aboriginal languages to name roads, features and localities has played, and continues to play, a significant role in promoting Traditional Owners' relationships with Victorian landscapes.

Further information is outlined in the relevant sections (specifically, Section 2 General Principles (Principle E and Principle K), Section 4 Features and Section 7 Consultation) of the naming rules and Section 12 of this policy.

Traditional Owners can, in certain circumstances, be the naming authority or manage and progress the naming process.

Further information is outlined in the relevant sections (specifically, section 1.5.2 Traditional Owners as Naming Authorities and section 6.1.3 Traditional Owners, Traditional Owner Group(s) and Registered Aboriginal Parties (RAPs) of the naming rules.

The Domains and Objectives in the Victorian Aboriginal Affairs Framework (VAAF) inform the Naming Rules.

The use of Traditional Owner language in the naming of roads, features and localities supports the following VAAF Goals:

- Goal 18 Aboriginal land, water and cultural rights are realised.
- Goal 19 Aboriginal culture and language are supported and celebrated.

More specifically, Objectives 18.1 and 19.1 of the Domain, Culture and Country, are:

- Objective 18.1 Increase the recognition and enjoyment of Aboriginal land, water and cultural heritage rights.
- Objective 19.1 Support the preservation, promotion and practice of culture and language.

In addition, this policy and Council's Open Space Strategy support and promote the use of Traditional Owner language for place and road naming.

11. Process for naming a place


The Naming Rules provide that anyone (including the Council itself) may submit a request to name or rename a road, feature or locality to Council. Such a request must be made via the Naming Application form at Appendix A. An electronic version of this form is available on Council's website.

The word "naming" in this policy and in the Naming Rules includes "renaming".

Council will begin investigating and determining place name applications after one of the following occurs:

- a. Council/council officer identifies a need to assign or amend the name of a place or places;
- b. A member of the general public, a community interest group, an organization or a Traditional Owner Group (as applicable) submits a written request to amend a name or change the name of a road, feature or locality, including a locality's boundaries.

The process for naming places is as follows:



Step 1	Council receives a naming request from an external source, or a request is initiated from Council. The request must be via the Request to name or re-name a road or place within the City of Darebin form.
Step 2	A Council officer checks all necessary information has been provided by the party proposing the name. If insufficient, a request for additional information within 30 days will be made. Council officer also checks compliance with the Naming Rules.
Step 3	A report is prepared for Council to consider the request.
Step 4	Council formally considers the naming request at a Council meeting. At this point Council decides to either proceed to the public consultation stage, or not to proceed. If Council does not choose to proceed to public consultation, then the proposal is considered to be declined at this point.
Step 5	If approved by Council, public consultation (including submissions and objections) occurs for at least 30 days, with immediate and extended communities. This consultation period must abide by Council's Community Engagement Policy and Section 7 of the Naming Rules.
Step 6	Compile and analyse all feedback (including submissions or objections) from the public consultation and include this in a report to Council for determination as per the advice provided in Sections 7 and 8 of the Naming Rules
Step 7	Council formally considers the naming proposal and either endorses the naming proposal or not. If Council does not endorse the proposal, then it is considered to be declined at this point.
Step 8	Any party who responded to the naming proposal, during the consultation period, must be advised of Council's decision. Council must write to objectors and submitters, when they're identified, informing them of the outcome of the naming proposal as per Section 8 of the Naming Rules. Council must also respond to all submissions. Objectors must be advised that they have 30 days to object directly to the Office of Geographic Names from the later of the date of the notification to the objector or the date of application to Geographic Names for registration of the name by Council.
Step 9	If Council endorses the naming proposal, an application is lodged with GNV for consideration and final approval by the Registrar of Geographic Names as per Section 10 and 11 of the Naming Rules. All submissions and objections, and responses to them are included in the application.
Step 10	If compliant the Registrar gazettes the name as per Section 12 of the Naming Rules
Step 11	GNV registers the name in VICNAMES and sends out notification as per Section 13 of the Naming Rules
Step 12	Council installs signage and updates the history behind the name in VICNAMES as per Section 13 of the Naming Rules.

A flowchart of the Naming Process is provided in Appendix B.

Property Services is responsible for the implementation and monitoring of this policy ensuring legislative compliance and will work collaboratively across council with other relevant departments to undertake the naming process in accordance with the Naming Rules.

12. Proactive place naming proposals

As well as being responsive to naming proposals, Council shall, from time to time, undertake a proactive place naming program, where it shall first declare its intention to name a place in accordance with its Naming Priorities, and then subsequently identify a suitable location. Alternatively, it may identify a particular name to be applied, either to an identified location or not. While this process can only be formally commenced by Council resolution, it may arise as a result of an approach by a member of the community or advice from a Council officer.

Depending on Council's initial resolution, there are four different processes for naming places under the proactive program. They are as follows:

12.1 Council both proposes the name and the place

Step 1	The process is as in Section 9 of this policy and begins with Step 1.
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12.2 Council proposes the name and seeks suggestion on the place

Step 1	Prior to a Council resolution proposing a name, a Council officer should ensure all necessary information has been provided and check compliance with the Naming Rules.
Step 2	After the resolution proposing a name, conduct public consultation for at least 30 days, seeking community suggestions on places that could be named using the proposed name. This consultation period must abide by Council's Community Engagement Policy and Section 7 of the Naming Rules.
Step 3	After analysing the feedback prepare a Council report for its consideration and then follow the process as in Section 9 of this policy, beginning with Step 3. It is noted that the community must be re-consulted on the final determined name.

12.3 Council seeks name for a road, feature or locality

Step 1	Council determines a place and seeks suggestions to name the place in accordance with its Naming Priorities. (As per the Naming Rules Section 7.2.6)
Step 2	Advertise Council is seeking a name for a place.
Step 3	Multiple names are received.
Step 4	Council shortlists after checking for compliance.
Step 5	Multiple names from shortlist sent to the community for re-consultation.
Step 6	Community indicates preference on a number of names or community informed the name with the most votes will be chosen.
Step 7	Naming authority selects the name with the most votes.
Step 8	Naming authority re-consults on the final preferred name (if community not informed that the name with the most votes will be chosen).
Step 9	Follow the process as in Section 9 of this policy, beginning with Step 6.

12.4 Council seeks suggestions first on the name, then on the place

Step 1	Council determines to name places in accordance with Council’s Naming Priorities. This process is similar to the one for Council seeking a name for a road, feature or locality (3).
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An example of Council being proactive in place naming as part of its celebration of International Womens’ Day, Council determines to name five streets in recognition of women who have made a significant contribution to the City of Darebin. It resolves to commence the naming process by calling for community suggestions for suitable women.

13. Developing an Aboriginal language naming proposal

Consultation is a key component in the process of naming roads, features and localities. There is a specific process that must be used when proposing to use a name from an Aboriginal language. Refer to the principles of the Naming Rules as well as Section 7.3 for the specific process to follow when developing an Aboriginal language naming proposal.

Traditional Owner Groups may elect to manage and progress the naming process.

Consultation should begin well before a report is put to Council for an Aboriginal language name to allow the Traditional Owners sufficient time to consider the proposed name(s) in a way that is culturally appropriate and acceptable for them.

Council will provide categories of names that are applicable to the type of place to be proposed to be named in accordance with Council’s Naming Priorities, as a guideline for the names to be proposed.

See Appendix C for the flowchart for the process of Traditional Owner naming.

While there is a diverse range of Aboriginal organisations in Darebin, naming proposals should be directed to the Wurundjeri Woi-Wurrung people as the Traditional Owners. The broader Aboriginal community may provide feedback at the relevant time in this process.

14. Additional considerations

Where it is inappropriate to name a place after a person, institution or enterprise, Council may determine that it is appropriate to place a plaque or other commemorative work in a prominent position on that place to recognise the contribution of that person, institution or enterprise. This principle will be governed by Council’s Monuments and Memorials Policy.

There are additional statutory requirements contained within the Naming Rules, which are not listed in this policy, that are mandatory for Council to follow when considering specific types of place name applications. Specifically, there are requirements to be met when investigating and determining applications to name, create or amend localities, roads and features.

15. Roads

A road is considered to be any public or private land-based thoroughfare or course navigable by vehicle or foot. It can be used for assigning addresses or allowing access between points or to a feature. Examples of roads include alleyways, streets, highways, fire tracks, bike paths and walking tracks.

Council must ensure that a naming proposal for a road conforms to all relevant principles outlined in Section 2 of the Naming Rules as well as the requirements outlined in Section 3, specifically Sections 3.2.1 – 3.2.5.

15.1 Naming roads in new residential or commercial subdivisions

Surveyors and Developers are required to consult with Property Services when selecting names for roads in new subdivisions; this is part of the subdivision certification process. Property Services can suggest themes for road names that should be applied when naming these roads and provide names that fit within these themes for any Name Bank that may be developed.

Property Services will work collaboratively with the Surveyor and Developer to develop road names that are compliant with the Naming Rules and this policy. Developers will be encouraged to select names from Council's Name Bank.

In these circumstances, developers applying for subdivision permits may submit suggested road names (in accordance with the Naming Rules and this policy) and relevant documentation to support the proposed names with their permit application for Property Services' consideration. Supporting documentation and an explanation for the suggested names must be provided.

Statutory Planning is required to provide Property Services with a copy of the plan of subdivision illustrating the location of the proposed road/s together with the suggested road name/s so compliance with this policy and the Naming Rules can be checked.

Before issuing a statement of compliance for a certified plan of subdivision that creates a public road, Statutory Planning must ensure that the delineated road is not named unless it is compliant with the Naming Rules and this policy in accordance with the advice of Property Services. All such plans require certification and a statement of compliance to be issued by Council before registration with Land Use Victoria. Upon registration of the plan, the name(s) will be registered with GEO Names. See Section 3.8 of the Naming Rules for further information.

GEO Names recommends that roads and buildings in complex sites (as defined in 3.9.4 of the Naming Rules), for example caravan parks be named and that Council is consulted on the proposed name(s). Housing Estates are not named under the Naming Rules.

15.2 Unnamed Right of Way as a Street Address

Proposed developments can result in the dwelling's primary point of access and egress be from an unnamed right of way. Council's preference is not to name unnamed laneways and rights of way, however in these circumstances, if a planning permit application proposes this, Statutory Planning is required to inform Property Services who will investigate the possibility of naming the laneway with a recognisable street address. Developers may submit suggested names for consideration.

Rights of way will only be named when the development for which the naming is related, is complete.

When an unmade right of way would be utilised by a new development at a greater capacity than currently generated by the property, the unmade right of way will be required to be constructed at the developer's cost as a condition of the planning permit. All developers will be informed that naming the right of way does not infer any obligation on Council to improve, upgrade or maintain the road beyond the level of service that preceded the naming of the right of way. Nor does it require Council to provide services e.g. rubbish collection may have to be from the closest main street and there is no assurance that street lighting will be provided, as rights of way in most instances are less than 3 metres in width.

Council will also consider naming proposals of constructed rights of way where they have been experiencing location issues (i.e. causes confusion and/or a risk of delay to an emergency vehicle).

15.3 Naming Private Roads

Large private developments such as nursing homes, large multi-unit developments and shopping-centres can create private internal road systems that require naming. Developers are responsible for the naming of private roads in such developments. The owner of the private road or the complex is advised to consult with Council. Owners must ensure that the road names conform to the principles and requirements outlined in the Naming Rules and this policy. The owner must submit their proposal to Council with a plan/map for naming the roads within the property. Council will check the proposal conforms and, if suitable, will send the proposal to the Registrar of Geographic Names for endorsement.

Council is not responsible for these roads.

To enable the community to distinguish the road from a public road, it is preferred that any signage that is erected follows Darebin's Signage Strategy with a minor variation to include the words "private road" in brackets below the road name. All costs associated with the installation of signage for private roads are to be borne by the owner of the road.



16. Features

A feature is considered to be a unique geographical place or attribute that is easily distinguished within the landscape. For example, a feature can be a mountain, watercourse, building, prominent structure or park.

A list of features included in VICNAMES and the relevant naming authorities can be found on the Geographic Names website.

Council must ensure that a naming proposal conforms to all relevant principles outlined in Section 2 of the Naming Rules, as well as the requirements outlined in Section 4, specifically Sections 4.2.1–4.2.4.

17. Locality

A locality is a geographical area that has identifiable community and/or landscape characteristics. In urban areas, a locality is commonly referred to as a 'suburb'.

Every locality should have a unique and unambiguous name. It must have recognised and registered boundaries and not overlap with other localities. A locality provides an official reference area for addressing purposes.

A named neighbourhood is not a locality because it does not have officially recognised and registered boundaries; therefore, a neighbourhood name cannot be used for addressing purposes.

A named residential estate is not recognised as a locality name.

Council must ensure that a naming proposal conforms to all relevant principles outlined in Section 2 of the Naming Rules, as well as the requirements outlined in Section 5, specifically Sections 5.2.1–5.2.7.

18. Delegation of authority

Section 10 of the Naming Rules allows for naming to occur by delegation of authority:

- the naming of localities, important public features and major roads are required to be resolved by Council at an Ordinary Council Meeting;
- the Chief Executive Officer, has delegated authority to reject a naming application and decline to present to Council for their consideration any proposal that the Chief Executive Officer has assessed as:
 - being non-compliant with principle (D) Ensuring Names are Not Duplicated and/or principle (F) Names Must Discriminate or be Offensive, of the Naming Rules; or
 - being substantially similar to an application which has already been decided upon by Council.
- the Manager, City Development has delegated authority to approve new names on plans of subdivision on behalf of Council.

19. Related documents

Geographic Place Names Act 1998

Naming Rules for Places in Victoria: Statutory requirements for naming roads, features and localities 2016

AS/NZs4819:2011 Rural and urban addressing

Aboriginal Heritage Act 2006

Aboriginal Heritage Regulations 2007

Victorian Aboriginal Affairs Framework 2018-2-23

Darebin's Statement of Commitment to Traditional Owners and Aboriginal and Torres Strait Islander People 2019

Equal Opportunity Act 2010

Local Government Act 2020

Road Management Act 2004

Subdivision (Procedures) Regulations 2011

Survey Co-ordination Act 1958

Victorian Charter of Human Rights and Responsibilities Act 2006

United Nations Group of Experts on Geographic Names (UNGEGN) Resolutions (see 1.3.1 of the Naming Rules for the applicable resolutions)

United Nations Sustainable Development Goals (SDGs)

City of Darebin Council Plan 2021-2025

Towards Equality – Darebin's Equity, Inclusion and Human Rights Framework 2019-2029;

Breathing Space – The Darebin Open Space Strategy 2019-2029; and

Gender Equity and Preventing Violence Against Women Action Plan 2019-2023

The Welcoming Cities Standard

Appendix A – Request to name or re-name a road or place within the City of Darebin (online form)

Request to name or re-name a road or place within the City of Darebin Application

Do you want to name/rename a:

- Major Road
- Bridge
- Secondary or Subdivisional Road
- Laneway
- Building / Pavilion / Pedestrian Bridge
- Open Space

Existing Name of road/place (if applicable): _____

Provide location / address details: _____

The proposal

Proposed Name _____

Reason for proposal?

Please tell us about the origin / justification of the proposed name

Background / History of the proposed name?

Please tell us about the origin /justification of the proposed name

Which of Council’s Naming Priorities does the proposed name support:

- Primary Priority - Names reflecting Wurundjeri Language, Names and First Nations heritage, in consultation with the Wurundjeri Woi-wurrung Heritage Corporation
- Secondary Priority - Names reflecting our migrant and culturally diverse communities and their cultural heritage
- Names of significant women to address the lack of recognition of women and demonstrate Council’s commitment to gender equity.
- Names associated with diversity, equity, social justice or community leadership within our community (People with a Disability, LGBTQIA+ OR leader for diversity, equity, social justice or disadvantage)
- Names reflecting the settlement and heritage of the Darebin community, for example ANZAC commemorative names, the cultural history of Darebin, and historical land use.

- Unofficial names where a name is in common usage within the community but has not been registered with GEO Names and where Council considers that the name should become official.
- None of the above

Does the proposed name align to Council's priorities for the road / lane / bridge / building / space proposed to be named, as shown in section 9 of the Place and Road Naming Policy?

- Yes
- No

If the name relates to an individual, have you obtained:

- Family members consent
- Other

Supporting Documentation

Please upload site plan and/or map of location proposed for naming

Please upload history and background of the proposed name including source material, references and photographs or images

Applicant Details

First Name _____

Last Name _____

Contact Number _____

Email _____

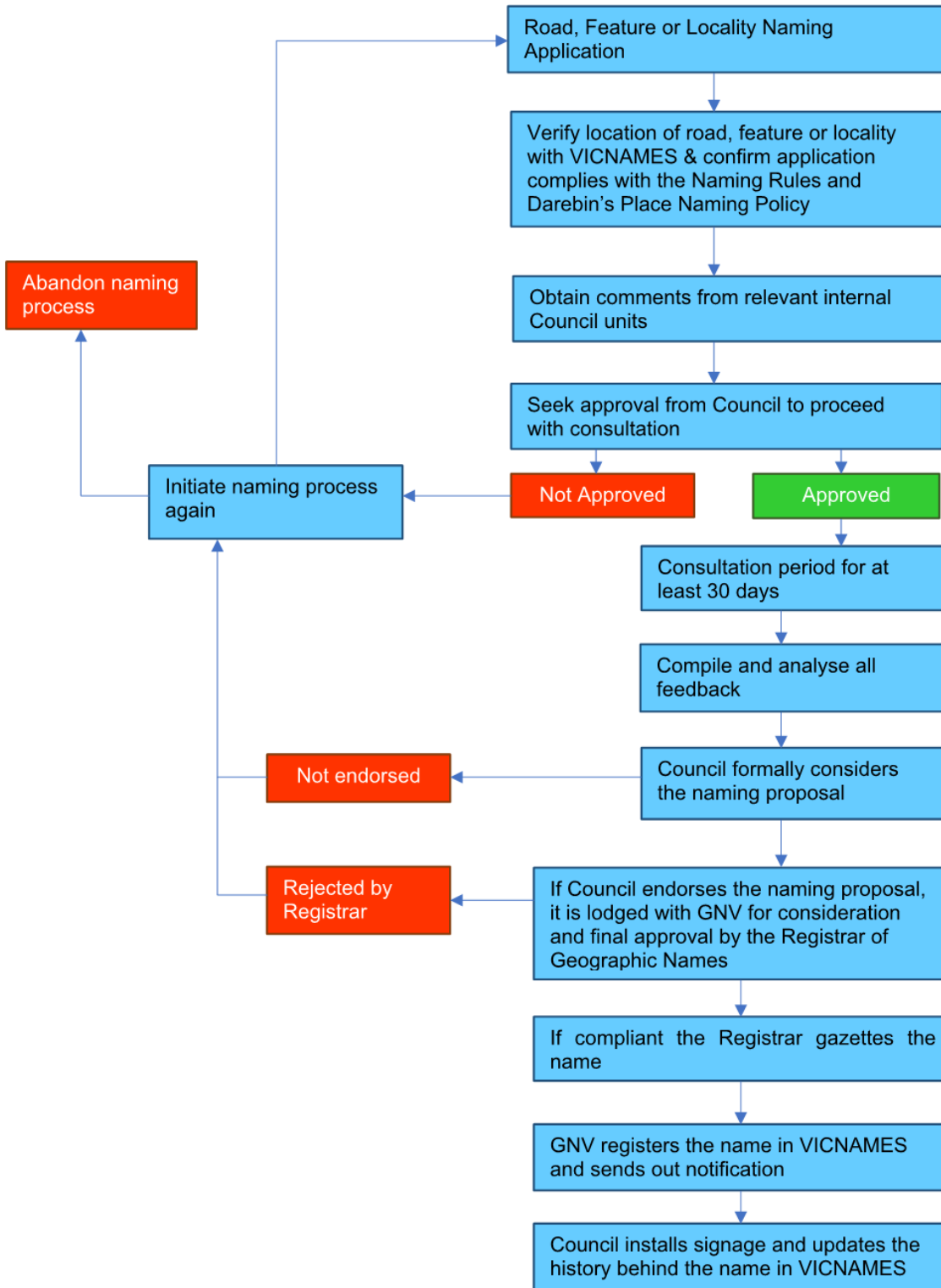
Preferred method of contact

- Phone
- Email
- Either

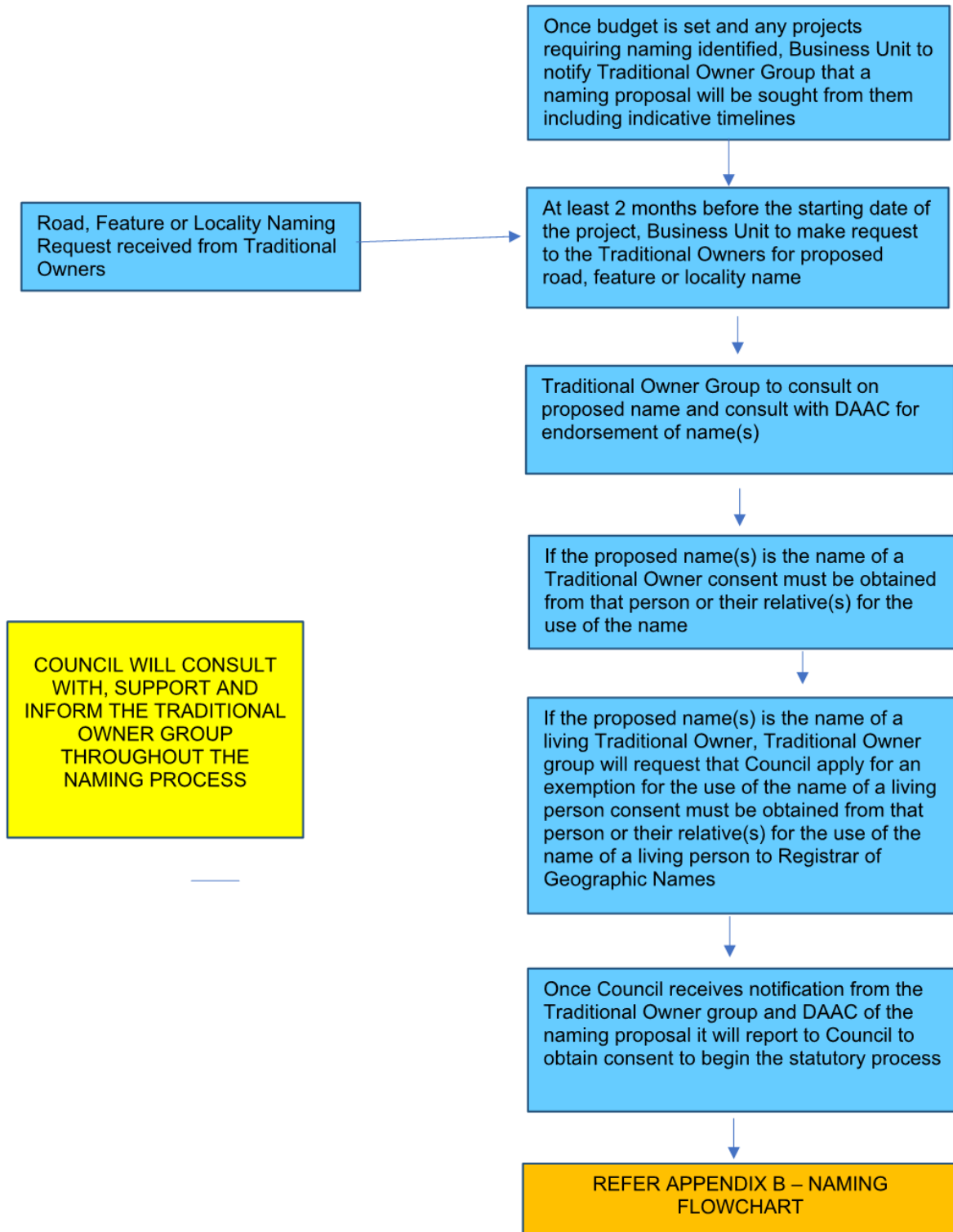
The collection and handling of personal information is in accordance with Darebin Council's [Privacy Policy](#).

You can also collect the policy in person from Council's [Customer Service Centres](#).

Appendix B – Naming Flowchart



Appendix C – Traditional Owner language Naming Flowchart



Annexure B

- summary of the survey results
- overview of the community engagement
- survey responses (de-identified) received via the online survey
- survey responses (de-identified) from CALD community groups

Your Say Darbin

Report Type: Form Results Summary
 Date Range: 30-01-2023 - 27-02-2023
 Exported: 28-02-2023 09:02:04

Closed

Take the survey
[Place and Road Naming Policy](#)

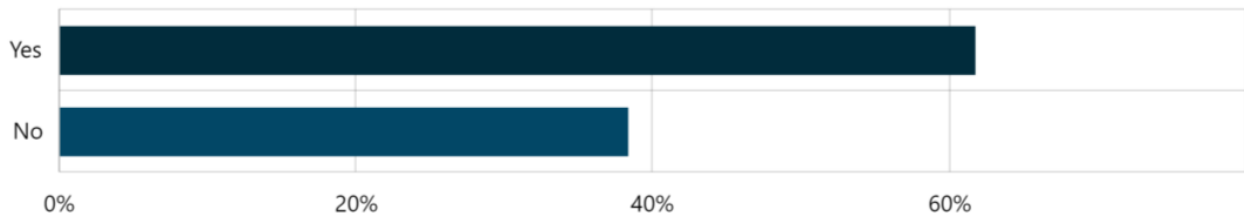
46
Contributors

47
Contributions

Contribution Summary

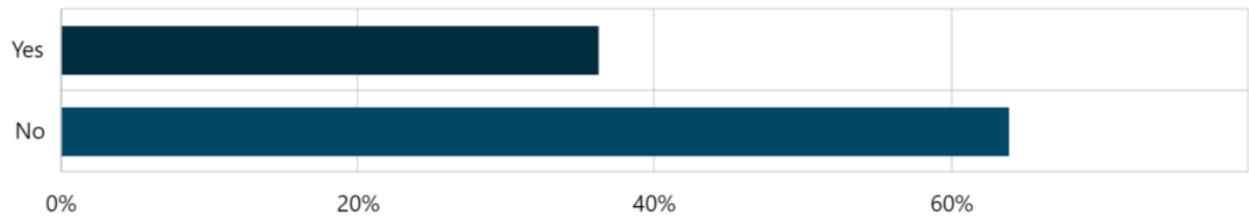
1. Do you support the Naming Priorities in Council's Place and Road Naming Policy? Required

Multi Choice | Skipped: 0 | Answered: 47 (100%)



Answer choices	Percent	Count
Yes	61.70%	29
No	38.30%	18
Total	100.00%	47

2. Is there anything missing or you would like to see changed in the Naming Priorities in the Policy? Required
 Multi Choice | Skipped: 0 | Answered: 47 (100%)



Answer choices	Percent	Count
Yes	36.17%	17
No	63.83%	30
Total	100.00%	47

3. What changes would you like to see in the Naming Priorities in the Policy? Required
Short Text | Skipped: 30 | Answered: 17 (36.2%)

Sentiment

No sentiment data

Tags

No tag data

Featured Contributions

No featured contributions

4. Do you have any other comments regarding the Place and Road Naming Policy?
Short Text | Skipped: 16 | Answered: 31 (66%)

Sentiment

No sentiment data

Tags

No tag data

Featured Contributions

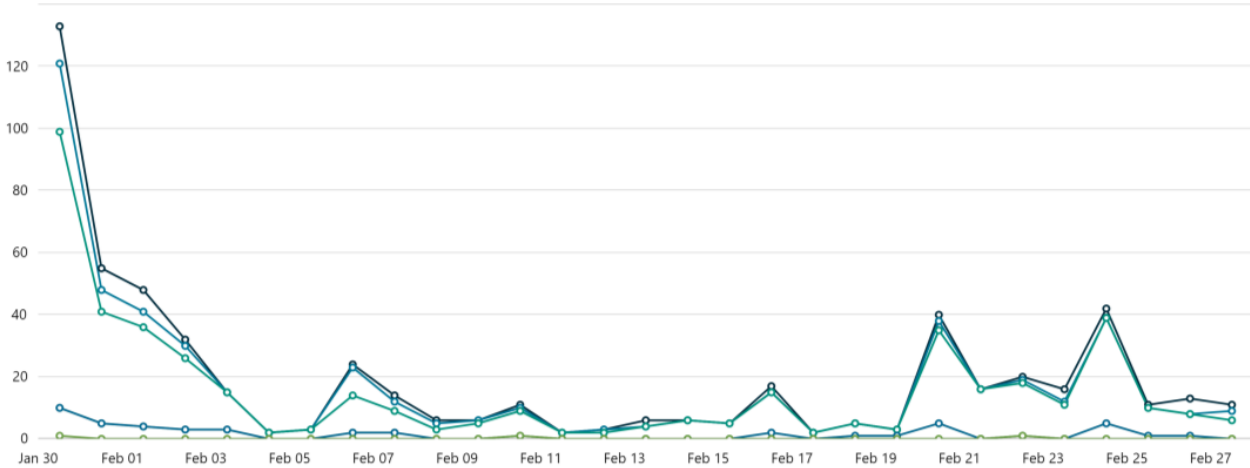
No featured contributions

Your Say Darbin

Report Type: Project
 Project Name: Place and Road Naming Policy
 Date Range: 30-01-2023 - 27-02-2023
 Exported: 28-02-2023 09:05:30

Performance Summary

Information regarding key visitation and utilisation metrics for your Site or projects.



567
Views

512
Visits

389
Visitors

47
Contributions

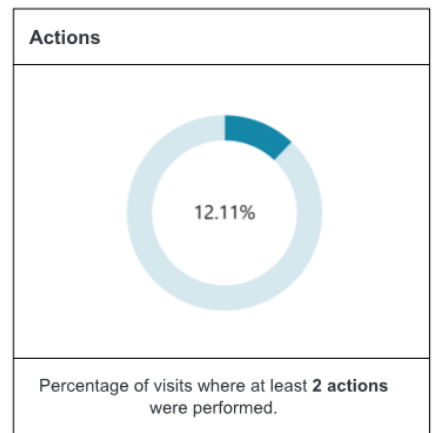
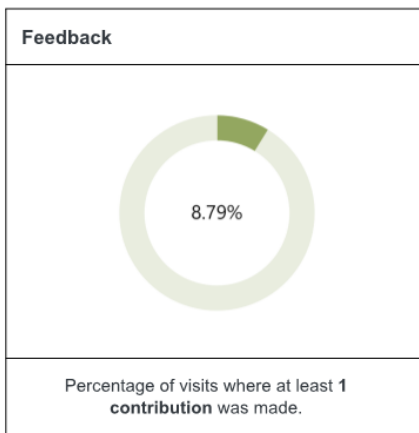
46
Contributors

3
Followers

Views - The number of times a Visitor views any page on a Site.
Visits - The number of end-user sessions associated with a single Visitor.
Visitors - The number of unique public or end-users to a Site. A Visitor is only counted once, even if they visit a Site several times in one day.
Contributions - The total number of responses or feedback collected through the participation tools.
Contributors - The unique number of Visitors who have left feedback or Contributions on a Site through the participation tools.
Followers - The number of Visitors who have 'subscribed' to a project using the 'Follow' button.


Conversions


Information regarding how well your engagement websites converted Visitors to perform defined key actions.



Participation

Information regarding how people have participated in your projects and activities.

Contributions by Activity			
Contributions by Activity is a breakdown of contributions across each tool			
Activity	Contributions		%
 Form	47	<div style="width: 100%; height: 10px; background-color: #004a7c;"></div>	100%

Top Activities			
Top Activities is the top 5 tools that received the highest contributions			
Activity	Page Name	Contributions	Contributors
 Form	Place and Road Naming Policy	47	46

Projects

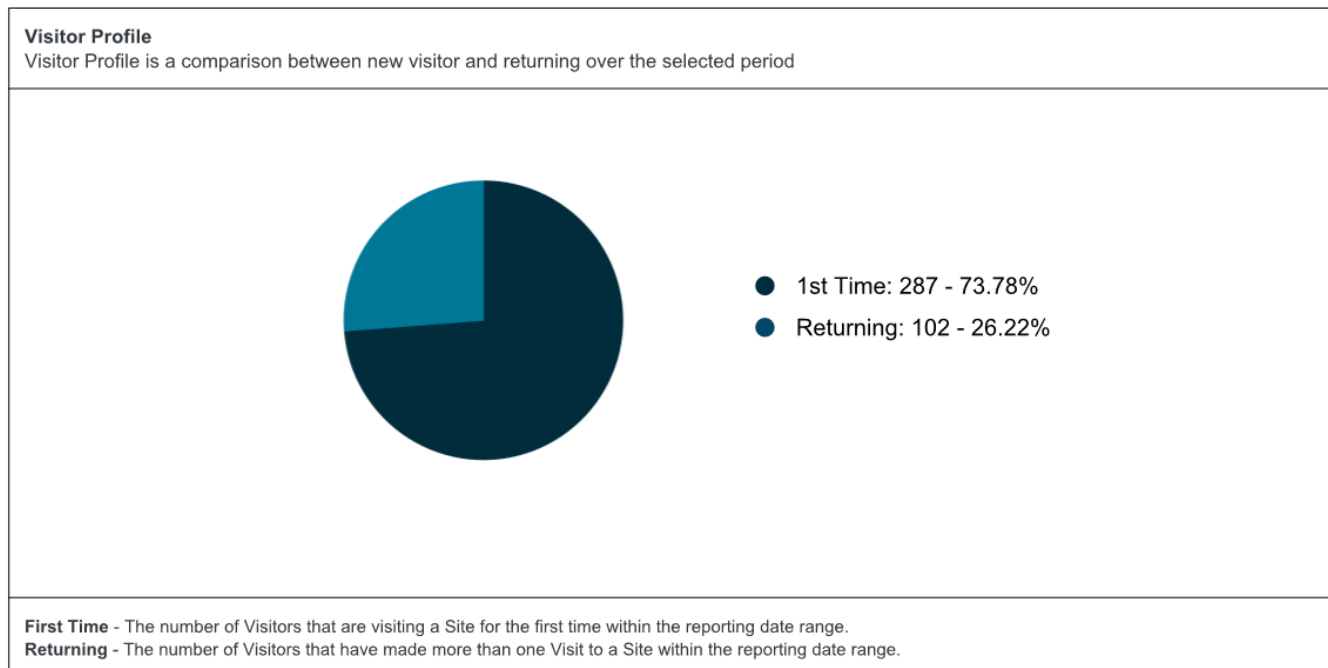
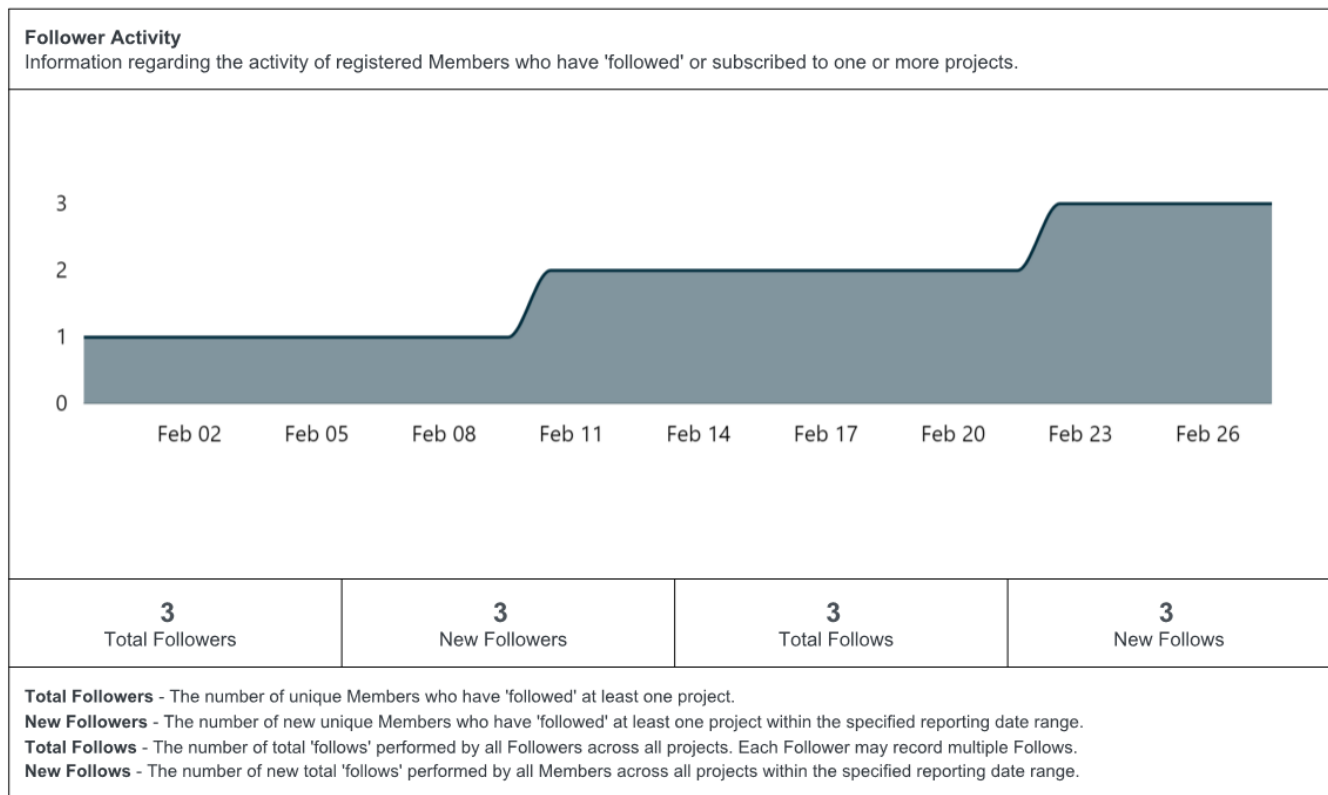
The current number and status of your Site's projects (e.g. engagement websites)

Engagement Time	
<p>0 Days</p>	<p>13 Hours</p>
<p>19 Minutes</p>	
<p>Jan 30th 2023 Peak Visitation Date</p>	<p>Monday Peak Visitation Day</p>

Top Visited Pages			
Summary information for the top five most visited Pages.			
Page Name	Visitation %	Visits	Visitors
Place and Road Naming Policy	100%	512	389

People

Information regarding who has participated in your projects and activities.

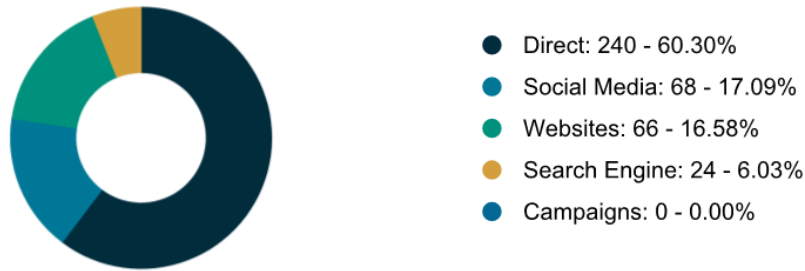


Acquisition

Information regarding the method by which Visitors arrived to your Site or projects.

Referral Types

Referral traffic is the segment of traffic that arrives on your website through another source, like through a link on another domain.



Direct - Visitors who have arrived at a Site by entering the exact web address or URL of the page.

Search Engine - Visitors who have arrived at a Site via a search engine. Such as Google, Yahoo, etc.

Websites - Visitors who have arrived at the Site after clicking a link located on an external website.

Social Media - Visitors who have arrived at a Site by clicking a link from a known social media site such as Facebook, Twitter, LinkedIn, etc.

Campaigns - Visitors who have arrived through a campaign (using a UTM). See your email campaign report for more details on campaigns sent from this platform.

Downloads




Information regarding your downloads, the total set of unique documents downloaded, total downloads of all files, and your top downloads.

 <p>12 Total Documents</p>	 <p>29 Total Downloads</p>
--	--

Top Downloads		
Top file downloads in your selection, ordered by the number of downloads.		
File Title	File Type	Downloads
Draft Place Naming Policy 2022 V8.12 - 12 Dec 2022 - clean_ (003).pdf	PDF	29
MattKrumins_COD_Fairfield_101831_220422_LowRes (1).jpg	JPG	0
iStock-490279442.jpg	JPG	0
Kalamata 1crop.jpg	JPG	0
Kalamata 2.jpg	JPG	0

Email Campaigns

Information regarding your email campaigns, your total campaigns, the total number of recipients, and your top campaigns by click-through rate (clicks as a percentage of total recipients).

 <p>1 Email Campaigns Sent</p>	 <p>506 Total Recipients</p>	 <p>17.98% Click-through Rate</p>
--	--	---

Top Campaigns			
Top email campaigns that have activity in your selection, ordered by click-through rate (clicks as a percentage of total recipients).			
Campaign Name	Recipients	Clicks	Click-through Rate
Place and Road Naming Policy	506	91	17.98%

Survey responses - online survey

Do you support the Naming Priorities in Council's Place and Road Naming Policy?		Is there anything missing or you would like to see changed in the Naming Priorities in the Policy?		What changes would you like to see in the Naming Priorities in the Policy?	Do you have any other comments regarding the Place and Road Naming Policy?	What is your connection with Darebin? (Choose all that apply)	What is your Suburb?	Gender	Year of Birth	Do you speak a language other than English at home?	Are you of Aboriginal and/or Torres Strait Islander Origin?	Do you identify as having a disability?
Yes	No	Yes	No									
1		1		Consistent design in street signs/name indicators on paths, signage around history of the name or indigenous meaning to learn about our places	Removal of old signage, audit on signage visibility for all modes of transport, more signage around how long it takes by foot to encourage walking	I live in Darebin	Thornbury VIC 3071	Female	1984	No	I prefer not to say	No
		1	1	It's discriminatory to not have equal weighting of make/female. Women shouldn't be given 75% it should be equal. That's the premise of your policy yet for gender you don't uphold. Male and female 50/50	Equality is not giving 75% to women and 25% to men. Needs to be 50/50 for your 'equality' to be upheld. Also we speak English, so first and foremost English needs to be visible over any other language	I live in Darebin	Thornbury VIC 3071	Female	1983	No	No	No
1			1			I live in Darebin	Preston VIC 3072	Female		No		
1			1			I live in Darebin; I work in Darebin	Reservoir VIC 3073	Female	1980	I prefer not to say	No	No
		1	1		How about fixing some of our roads rather than renaming them.... Eg the humps in Botha Ave from the gum tree roots that have lifted the roads	I live in Darebin	Reservoir VIC 3073	Female	1972	Other: Assyrian and arabic	No	No
		1	1		It will not have a tangible effect on the quality of life of Darebin residents. This is a waste of time and resources. Council should address real and practical issues, not empty gestures.	I live in Darebin	Preston VIC 3072	Female				
		1	1	Priority Street and building names SHOULD NOT be limited to one ethnic group/gender over the other. The way you agender is written shows the you will be prioritizing one over the other.t	Should be a pool of names of all genders and ethnicities, with names selected at random, with equal quantities of each category represented	I live in Darebin	Reservoir VIC 3073	I prefer not to say	1970	No	I prefer not to say	I prefer not to say

Survey responses - online survey

Do you support the Naming Priorities in Council's Place and Road Naming Policy?	Is there anything missing or you would like to see changed in the Naming Priorities in the Policy?	What changes would you like to see in the Naming Priorities in the Policy?	Do you have any other comments regarding the Place and Road Naming Policy?	What is your connection with Darebin? (Choose all that apply)	What is your Suburb?	Gender	Year of Birth	Do you speak a language other than English at home?	Are you of Aboriginal and/or Torres Strait Islander Origin?	Do you identify as having a disability?
1	1	Extend use of Wurundjeri names/words to streets and parks to embed community consciousness of our place and traditional owners	Review places and streets named for politicians, councillors. Provide context for all newly named and renamed places	I live in Darebin	Northcote South VIC 3070	Female	1969	No	No	No
	1		Concentrate on doing existing council duties properly, you are creating a divisive community, everyone is equal now.	I live in Darebin	Reservoir VIC 3073	Male	1954	No	No	No
	1	Secondary & Subdivisional Roads should NOT be included in this naming priorities policy should be neutral not sure about laneways, but the others is fine		I live in Darebin	Reservoir VIC 3073	Male	1975	No	No	No
	1	Take out all the woke'ism. Certainly do not change any existing name, possibly just apply the policy to new infrastructure in new estates.	A75% weighting on female names is inequitable. Naming of anything not already named should reflect contemporary times, to add relevance to those living, or seeking to live in the area.	I live in Darebin; I work in Darebin	Fairfield VIC 3078	Male	1954	No	No	No
	1		Don't waste our rate contributions on this - more important issues at hand.	I live in Darebin	Fairfield VIC 3078	Female	1967	No	No	No
	1	names in accordance with percentage of that group in the community	names in accordance with percentage of that group in the community	I live in Darebin	Northcote VIC 3070	Male	1950	No	No	No
1				I live in Darebin; I work in Darebin	Reservoir VIC 3073	Male	1981	No	No	No
	1	Why discriminate and name 75% after women, it should be an equal % same with first nations people, they should reflect their contribution to the overall population of Darebin by %,	Stop trying to wipe a culture from the books	I live in Darebin	Reservoir VIC 3073	Male				

Survey responses - online survey

Do you support the Naming Priorities in Council's Place and Road Naming Policy?	Is there anything missing or you would like to see changed in the Naming Priorities in the Policy?	What changes would you like to see in the Naming Priorities in the Policy?	Do you have any other comments regarding the Place and Road Naming Policy?	What is your connection with Darebin? (Choose all that apply)	What is your Suburb?	Gender	Year of Birth	Do you speak a language other than English at home?	Are you of Aboriginal and/or Torres Strait Islander Origin?	Do you identify as having a disability?
1	1	1	There shouldn't be a policy at all. After so many years you want to change them now? For goodness sake.. STOP THIS WOKE BS and move on! How's about fixing roads and attending to request from residents in the community. More emphasis is needed!	I live in Darebin	Thornbury VIC 3071	I prefer not to say	1999	I prefer not to say	I prefer not to say	I prefer not to say
1	1	1	Your building should be painted in rainbows	I live in Darebin	Reservoir VIC 3073	Male	1965	No	No	No
1	1	1		I live in Darebin	Reservoir VIC 3073	Female	1973	No	No	No
1	1	1	Try to avoid names of Darebin councillors and council employees, unless they've made a very substantial contribution outside their council positions. Don't reward them just for doing the jobs they're paid to do.	No						
1	1	1		no	I live in Darebin	Thornbury VIC 3071	Female	No		
1	1	1	The first priority should be for clearly pronounceable and unique names so that it is easy for people to use the names	no where does it state renaming should be avoided to reduce confusion	I live in Darebin	Thornbury VIC 3071	Male			
1	1	1		I live in Darebin; I work in Darebin	Reservoir VIC 3073	Male	1981	No	No	No
1	1	1		I strongly support this fantastic initiative!	I live in Darebin	Northcote VIC 3070	Male	1978: Other: Spanish	No	No
1	1	1	As we are one race, the human race, none of this should be a consideration. It should be merit based and voted on by a cross section of the community that has no agenda.	This is the most blatant waste of rates, apart from the vote to free Assange, that I have ever seen. This council is a joke and I want my area to leave Darebin and move to Banyule. Please stop wasting ratepayers money on woke non-issues.	I live in Darebin; I work in Darebin; I study in Darebin	Macleod VIC 3085	Other: a human	1900	I prefer not to say	I prefer not to say
1	1	1		I live in Darebin	Northcote VIC 3070	Female	1961	No	No	No

Survey responses - online survey

Do you support the Naming Priorities in Council's Place and Road Naming Policy?	Is there anything missing or you would like to see changed in the Naming Priorities in the Policy?	What changes would you like to see in the Naming Priorities in the Policy?	Do you have any other comments regarding the Place and Road Naming Policy?	What is your connection with Darebin? (Choose all that apply)	What is your Suburb?	Gender	Year of Birth	Do you speak a language other than English at home?	Are you of Aboriginal and/or Torres Strait Islander Origin?	Do you identify as having a disability?
1	1	Name something after Jack Charles.	Rename the bike path that goes down St George's road the Jack Charles highway. Maybe name a bunch of other things after him too. I always used to see him riding his scooter down that path and would exchange a 'g'day' with him. What a great man!	I live in Darebin	Preston VIC 3072	Male	1989	No	No	No
1				I live in Darebin	Reservoir VIC 3073	Female	1985	No	No	No
1			No	I live in Darebin	Thornbury VIC 3071	Female	1992	No	No	No
1			Love the approach to uplift communities previously overlooked in place naming. Well done!	I live in Darebin; I visit Darebin	Thornbury VIC 3071	Female	1979	No	No	No
1				I live in Darebin; I work in Darebin	Reservoir VIC 3073	Female	1988	No	No	Yes
1			I understand the principles of the policy but I think having practical geographical names makes everything much easier for everyone. Bridges should be named as whatever street they end at, eg. The Kendall St bridge should be called "Kendall Street Bridge"	I live in Darebin; I own a business in Darebin	Preston VIC 3072	Female	1984	No	No	Yes
	1		No	I own a business in Darebin; I visit Darebin	Brunswick VIC 3056	Other: A 12 inch strap on Female	1982	Other: Spanish	Yes	Yes
1				I visit Darebin		Female		No	No	No

Survey responses - online survey

Do you support the Naming Priorities in Council's Place and Road Naming Policy?	Is there anything missing or you would like to see changed in the Naming Priorities in the Policy?	What changes would you like to see in the Naming Priorities in the Policy?	Do you have any other comments regarding the Place and Road Naming Policy?	What is your connection with Darebin? (Choose all that apply)	What is your Suburb?	Gender	Year of Birth	Do you speak a language other than English at home?	Are you of Aboriginal and/or Torres Strait Islander Origin?	Do you identify as having a disability?
1		1	Choosing words/names that are fairly easy to read and pronounce is important to keep be accessible to as many residents as possible, especially for local names that we might not hear spoken as much but instead become familiar with through reading them.	I live in Darebin; I work in Darebin	Northcote VIC 3070	Female				
1		1	Very glad this is happening.	I live in Darebin	Preston VIC 3072	Female	1959	Other: Italian and some French	No	No
	1	1	In 'Things to Note'. It is clearly discriminatory to use the policy as put forward - it should 50:50 women:men significant individual names.	I live in Darebin	Reservoir VIC 3073	Male				
1		1	very much appreciate commitment of gender balance- I would appreciate historic women and 'invisible' women to find a place in policy	I live in Darebin	Northcote VIC 3070	Female	1970	No	No	No
1		1		I live in Darebin	Northcote South VIC 3070	Male	1961	No	No	No
	1	1	Council should be writing more about more relevant social problems than on something people could not care less about.	I live in Darebin	Preston VIC 3072	Male	1962	No	No	No
1		1		I live in Darebin; I own a business in	Preston VIC 3072	Female	1980	No	No	No

Survey responses - online survey

Do you support the Naming Priorities in Council's Place and Road Naming Policy?	Is there anything missing or you would like to see changed in the Naming Priorities in the Policy?	What changes would you like to see in the Naming Priorities in the Policy?	Do you have any other comments regarding the Place and Road Naming Policy?	What is your connection with Darebin? (Choose all that apply)	What is your Suburb?	Gender	Year of Birth	Do you speak a language other than English at home?	Are you of Aboriginal and/or Torres Strait Islander Origin?	Do you identify as having a disability?
1	1	Update railway station names to reflect the suburbs they are in. For example, Keon Park station should be renamed to reflect that it is in Reservoir and Keon Park no longer exists (such as North Reservoir).	A great idea as long as names are accessible for people to be able to sensibly use (i.e. not too long or complicated).	I live in Darebin; I work in Darebin	Reservoir VIC 3073	Female	1991	No	No	No
1	1		I think it's a great idea - but let's not go overboard and renaming everything	I live in Darebin	Thornbury VIC 3071	Female	1964	No	No	No
1	1	TRANSPARENCY! What will be actually "changed" or renamed?	Apply to NEW places & roads only. eg: Edward's Lake is post settlement development, not Wurundjeri. However, on a lighter note Cripple Creek beats Central Creek any day?	I live in Darebin	Reservoir VIC 3073	Male	1950	Other: some danish	No	Yes
1	1			I live in Darebin	Alphington VIC 3078	Male	1980	No	No	No
1	1			I live in Darebin	Preston VIC 3072	Female	1977	No	No	No
	1			I live in Darebin	Northcote VIC 3070	Male	1973	Other: Italian	No	No

Survey Results
CALD Community Groups

	Respondent Number	Do you support the Naming Priorities in Council’s Place and Road Naming Policy?	Is there anything missing or you would like to see changed in the Naming Priorities in the Policy?	What changes would you like to see in the Naming Priorities in the Policy?	Do you have any other comments regarding the Place and Road Naming Policy?
<i>Arabic Group</i>	1	Yes	No		No comment
	2	Yes	No		
	3	Yes	No		No comment
	4	Yes	No		No comment
	5	Yes	No		No comment
	6	Yes	No		Sheik Fahmy Al-Imam has served the Australian Community for and Darebin Community over 50 years and he deserves his name to be honoured on a street, landmark or anything of that nature within Darebin.
<i>Greek Group</i>	7	Yes	No		
	8	Yes	No		
	9	Yes	No		
	10	Yes	No		
	11	Yes	No		
	12	Yes	No		
	13	Yes	No		
	14	Yes	No		
	15	Yes	No		
	16	Yes	No		
	17	Yes	No		
	18	Yes	No		
	19	Yes	No		
	20	Yes	No		
<i>Italian Group</i>	21	Yes	No		
	22	Yes	No		

Survey Results
CALD Community Groups

	Respondent Number	Do you support the Naming Priorities in Council’s Place and Road Naming Policy?	Is there anything missing or you would like to see changed in the Naming Priorities in the Policy?	What changes would you like to see in the Naming Priorities in the Policy?	Do you have any other comments regarding the Place and Road Naming Policy?
Macedonian Group	23	Yes	No		
	24	Yes	No		
	25	No	No		
	26	No	No		
	27	Yes	No		
	28	Yes	No		
Vietnamese Group	29	Yes	Yes (nothing further stipulated)		Saigon
	30	Yes	Yes (nothing further stipulated)		Yes I do. If we have a new road we want to put the name for a new road, or bridge. Saigon Bridge.
	31	Yes	No		Saigon bridge
	32	Yes	No		Bridge Saigon
	33	Yes	No		Saigon bridge
	34	Yes	No		Saigon bridge
	35				Saigon bridge
	36	Yes	No		If a new bridge is built, I would like it to be named Saigon Bridge
	37	Yes	No		Saigon
	38	Yes	Yes (nothing further stipulated)		If a new bridge is built, I would like it to be named Saigon Bridge
	39	Yes	Yes (nothing further stipulated)		Saigon bridge
	40	Yes	No		Saigon bridge
	41	Yes	No		Saigon bridge
	42	Yes	No		Saigon bridge
	43	Yes	No		Saigon bridge
44	Yes	No		Saigon bridge	
45	Yes	No		Saigon bridge	

Survey Results
CALD Community Groups

	Respondent Number	Do you support the Naming Priorities in Council’s Place and Road Naming Policy?	Is there anything missing or you would like to see changed in the Naming Priorities in the Policy?	What changes would you like to see in the Naming Priorities in the Policy?	Do you have any other comments regarding the Place and Road Naming Policy?
	46	Yes	No		I like the name of the bridge is Saigon
	47	Yes	No		Saigon bridge
	48	Yes	No		Saigon bridge
	49	Yes	No		Saigon bridge
	50	Yes	No		Saigon bridge
	51	Yes	No		Saigon bridge
	52		No		Saigon bridge
	53	Yes	Yes (nothing further stipulated)		Saigon bridge
	54	Yes	No		Saigon bridge
	55	Yes	No		Saigon bridge
	56	Yes	No		
	57	Yes	No		We would like to name Saigon for new bridge
	58	Yes	No		If the council have new bridge we would like the name is Saigon
	59	Yes	No		I like the name of the bridge is Saigon
	60	Yes	No		I like the name of the bridge is Saigon
	61	Yes	No		If the Council have build new bridge we would like the name is Saigon
	62	Yes	No		We would like the name Saigon for new bridge
	63	Yes	No		If the Council build new bridge we would like the name is Saigon

9.3 PROPERTY MATTERS REPORT APRIL 2023**Author:** Manager Property & Asset Strategy**Reviewed By:** General Manager Governance and Engagement

EXECUTIVE SUMMARY

This report relates to:

- 1) For Item 1: the completion of the statutory procedures for the proposed sale of the discontinued adjoining 9 Kelvin Grove, Thornbury, shown hatched on the site plan in **Appendix A** and shown as Lot 4 on Title Plan TP023764B in **Appendix A**. This report further recommends that the land from the discontinued road be sold to the owner of 9 Kelvin Grove, Thornbury who have agreed in principle to purchase the land for of \$29,700.00 (incl GST) plus the recovery of Council's legal costs, and that if no submissions are received, that the Chief Executive Officer be delegated authority to complete the statutory procedures for the sale of the land to the owners of 9 Kelvin Grove, Thornbury. A further report will be presented to Council for noting regarding the Chief Executive Officer's decision.
- 2) For Item 2: the Chief Executive Officer's acceptance to sell Lots 5 and 15 on Title Plan TP023783W, to the owner of 22 and 24 Darebin Boulevard, Reservoir, as per Council's resolution on 28 November 2022.

Officer Recommendation

Item 1: Sale of discontinued road adjoining 9 Kelvin Grove, Thornbury**That Council:**

- (1) Commences the statutory procedures under section 114 of the Local Government Act 2020 to sell the land from the discontinued road adjoining 9 Kelvin Grove, Thornbury, shown hatched on the site plan in **Appendix A** and shown as Lot 4 on Title Plan TP023764B in **Appendix A** to the owner of 9 Kelvin Grove, Thornbury, by private treaty in accordance with Council's Sale of Minor Assets Policy 2022.
- (2) Gives notice of its intention to sell the land on Council's website and in such notice states that Council proposes to sell the land from the former road to the owner of 9 Kelvin Grove, Thornbury, by private treaty and to transfer to itself any land not sold, in accordance with Council policy.
- (3) Invites written submissions on the proposed sale and deal with any submissions received in line with the principles set out in section 223 of the *Local Government Act 1989*.
- (4) Notes that any submissions received be considered by Council's Hearing of Submissions Committee at a meeting to be held on 10 July 2023.
- (5) If no submissions are received, a further report be presented to the Chief Executive Officer for a decision under delegation to consider completion of the statutory procedures for the sale of the land to the owner of 9 Kelvin Grove, Thornbury, and sign all necessary documentation for the sale of the land in accordance with Council policy and / or the transfer to Council of any land that remains unsold.

- (6) Note that the outcome of this matter will be reported through the Property Matters report following any decision under delegation, should there be no submissions received.
- (7) Note that in the event that submissions are received from other adjoining property owners or interested parties, Council reserves the right to reallocate the manner in which the land is to be sold in accordance with the Sale of Minor Council Asset Policy.

Item 2: Sale of Land from discontinued road – rear 22 and 24 Darebin Boulevard and 14 and 16 Banff Street, Reservoir

That Council notes the matter of the sale of Lots 5 and 15 on Title Plan TP023783W, to the owner of 22 and 24 Darebin Boulevard, Reservoir has been completed under delegation by the CEO in accordance with Council's resolution on 28 November 2022.

BACKGROUND / KEY INFORMATION

Council is required to consider a range of property matters for decision. These include matters such as property acquisitions and disposals, statutory naming processes, Right of Way disposals, proposed Road declarations and leasing of Council property.

This Report relates to the statutory procedures for the sale of a discontinued road.

In accordance with best practice and good governance principles reporting of property matters has been consolidated into one single standing report.

Local Government Act

Section 189 (Restriction on power to sell land) of the *Local Government Act 1989* (Act) was revoked on 1 July 2021 and replaced by Section 114 of the *Local Government Act 2020*.

Section 114 of the *Local Government Act 2020* is similar to section 189, however the exemption from compliance with section 223 (the right to make a submission) has been removed.

Because section 223 does not apply under the *Local Government Act 2020*, from 1 July 2021, any sale of land from a discontinued road must first comply with the community engagement provisions of Council's Community Engagement Policy.

From 1 July 2021 Council is required to undertake a two staged process of first resolving to discontinue a road and sell the land under clause 3 of Schedule 10 of the *Local Government Act 1989* Act and then propose the sale of the land under section 114 of the *Local Government Act 2020*.

The statutory procedures under section 114 of the *Local Government Act 2020* requires that Council publish a notice of its intention to sell the Land on the Council's website and undertake a community engagement process in accordance with its community engagement policy.

In contrast to the now repealed s. 189 of the *Local Government Act 1989*, Section 114 of the *Local Government Act 2020* does not require Council to publish a public notice in a newspaper circulated within the municipality nor provide for the lodgement of submissions to Council and the consideration of those submissions, pursuant to section 223 of the *Local Government Act 1989*.

Nevertheless, in order to provide a mechanism for feedback from interested parties as part of Council's community engagement process, it is recommended that Council invite both written and verbal submissions on the proposal, and deal with any submissions received, in line with the principles set out in section 223 of the *Local Government Act 1989*.

Under the principles, the notice of intention to sell the Land will afford affected parties the right to lodge a written submission with Council. Submitters may request to be heard by Council prior to a decision being made to proceed or otherwise with the proposal. Any verbal submissions received will be considered by Council's Hearing of Submissions Committee.

Previous Council Resolution

Item 1: Sale of discontinued road adjoining 9 Kelvin Grove, Thornbury

At its meeting held on 1 December 2003, Council resolved:

'That Council having given public notice of a proposal to discontinue an approx. 2.4m wide section of the road at the rear of 7 to part 15 Kelvin Grove, Thornbury, and shown hatched on the plan enclosed as Appendix A to this report, and having considered submissions received in relation to the proposal in accordance with Section 223 of the Local Government Act 1989:

- (1) discontinues the road in accordance with section 206 and Schedule 10, Clause 3 of the Local Government Act, 1989;*
- (2) advises each person who lodged a submission in relation to the proposal of Council's decision and the reasons for the decision as follows:*
 - (a) Council is of the opinion that the section of road proposed to be discontinued is not reasonably required for public use as most of it has been enclosed within abutting properties for many years and access has not been possible.*
 - (b) the formal discontinuance and sale of the section of road is consistent with the current physical status of the land and formalises actions taken in the past by owners of the abutting properties.*
 - (c) the land from the discontinued section of road is proposed to be sold to the owners of the abutting properties at market value by private treaty in accordance with Council policy guidelines.*
- (3) directs that a notice be published in the Victoria Government Gazette;*
- (4) directs that the land from the road be sold by private treaty to the abutting property owners in accordance with Council policy guidelines.*
- (5) directs that the discontinuance and sale will not affect any right, power or interest held by Yarra Valley Water, in the road in connection with any sewers, drains or pipes under the control of that Authority in or near the road; and*
- (6) signs and seals all documents relating to the sale of any land from the discontinued right of way to the owners of abutting properties."*

Item 2: Sale of Land from discontinued road – rear 22 and 24 Darebin Boulevard and 14 and 16 Banff Street, Reservoir

At its meeting on 28 November 2022, Council resolved:

- (1) *Commences the statutory procedures under section 114 of the Local Government Act 2020 to sell the land from the discontinued road adjoining the rear of 22 and 24 Darebin Boulevard and 14 and 16 Banff Street, Reservoir, shown as Lots 5 and 15 on Title Plan TP023783W in **Appendix A** to the owner of 22 and 24 Darebin Boulevard, Reservoir, by private treaty in accordance with Council's Sale of Minor Council Assets Policy May 2022.*
- (2) *Gives notice of its intention to sell the land on Council's website and in such notice states that Council proposes to sell the land from the former road to the owner of 22 and 24 Darebin Boulevard, Reservoir, by private treaty and to transfer to itself any land not sold, in accordance with Council policy.*
- (3) *As part of its community engagement process, Council invites both written and verbal submissions on the proposed sale and deal with any submissions received in line with the principles set out in section 223 of the Local Government Act 1989.*
- (4) *That any submissions received be considered by Council's Hearing of Submissions Committee at the Hearing of Submissions Committee on 6th February 2023.*
- (5) *If no submissions are received, a further report be presented to the Chief Executive Officer for a decision under delegation to consider completion of the statutory procedures for the sale of the land to the owners of 22 and 24 Darebin Boulevard, Reservoir and sign all necessary documentation for the sale of the land in accordance with Council policy and / or the transfer to Council of any land that remains unsold. A Governance Report will be presented to Council to report on the Chief Executive Officer's decision.*
- (6) *Notwithstanding the present intention to sell the land to the owner of 22 and 24 Darebin Boulevard, Reservoir in the event that submissions are received from other adjoining property owners or interested parties, this matter will be subject to a meeting of the Hearing of Submissions Committee on 6th February 2023 and decision of Council.*

ALIGNMENT TO 2041 DAREBIN COMMUNITY VISION

Strategic Direction 2: Prosperous, Liveable and Flourishing

ALIGNMENT TO 2021-25 COUNCIL PLAN

Strategic Direction 4 Responsible, Transparent and Responsive

ALIGNMENT TO COUNCIL PLAN STRATEGIC OBJECTIVES

4.2 We will ensure our assets are optimised for the benefit of our community

DISCUSSION

Item 1: Sale of discontinued road adjoining 9 Kelvin Grove, Thornbury

On 1 December 2003, Council resolved to discontinue the road at the rear of 7 to 15 Kelvin Grove, Thornbury, and to sell the land by private treaty in accordance with Council policy. The discontinuance was gazetted in the Victoria Government Gazette on 4 March 2004, shown in Figure 1 of **Appendix A**.

In April 2022, Council received an enquiry from the owner of 9 Kelvin Grove, Thornbury, looking to purchase the land at the rear of her property, being part of the unsold land from the discontinued road. The land is known as Lot 4 on Title Plan TP023764B in **Figure 2** of **Appendix A**.

Investigations revealed that the parcel of land, shown hatched in the site plan in **Figure 3** of **Appendix A** remains unsold.

The land appears to have been enclosed within the applicant's property for many years, as shown in the aerial view in **Figure 4** of **Appendix A**.

The owner of 9 Kelvin Grove, Thornbury, has agreed, in principle, to purchase the land adjoining her property at market value of \$29,700.00 (incl GST) as well as meeting 50% of the reasonable costs associated with the statutory process, should Council resolve to sell the land. Council will transfer to itself any land that remains unsold, protecting its interest in the land.

Item 2: Sale of Land from discontinued road – rear 22 and 24 Darebin Boulevard and 14 and 16 Banff Street, Reservoir

On 28 November 2022, Council resolved to sell the land from the discontinued road adjoining the rear of 22 and 24 Darebin Boulevard and 14 and 16 Banff Street, Reservoir, beings lots 5 and 15 on TP023783W by private treaty in accordance with Council's Sale of Minor Council Assets Policy and having received no submissions in respect of this proposal it, authorised the Chief Executive Officer to sign all the documents relating to the sale of this land and undertake all actions required to transfer any land not sold to Council.

CONSIDERATION OF LOCAL GOVERNMENT ACT (2020) PRINCIPLES

Financial Management

Item 1: Sale of discontinued road adjoining 9 Kelvin Grove, Thornbury

Council's Valuer has placed a market value of \$29,700.00 (incl GST) on the 20m² of land shown as Lot 4 on Title Plan TP023764B intended to be sold to the owner of 9 Kelvin Grove, Thornbury.

Council's legal and administrative costs associated with undertaking the project are estimated at \$9,200.00 (incl GST). The owner will be meeting 50% of these costs, being \$4,600.00 (incl GST). The land will also attract Council rates once transferred.

Community Engagement

Item 1: Sale of discontinued road adjoining 9 Kelvin Grove, Thornbury

The owner of 9 Kelvin Grove, Thornbury, has confirmed an interest in acquiring the land shown as Lot 4 on Title Plan TP023764B in **Figure 2 of Appendix A** at current market value, as well as agreeing to meet 50% of the reasonable legal costs associated with Council selling the land.

The land from the discontinued road only directly abuts the property at 9 Kelvin Grove, Thornbury and as such none of the other owners in the vicinity have been consulted about the proposal at this stage.

Internal Council Departments and Service Authorities were consulted when the road was discontinued in 2004 and an easement was saved over part of the land in favour of Yarra Valley Water as part of the discontinuance.

Whilst Council currently does not have any assets within the land, an easement for drainage purposes in favour of Council will be created over the land to cater for the installation of drainage in the future.

In addition to the notice on Council's website, all abutting property owners will be advised of the proposal in writing and informed of their right to make a submission. The notice public notice and letters will be uploaded/distributed on Friday 28 April 2023 and seek submissions or responses by no later than Friday 26 May 2023.

At the conclusion of the above consultation, a further report will be presented to Council for a decision whether to sell the land, part of the land or not to sell the land and whether or not to take title to any of the land.

Other Principles for consideration**Overarching Governance Principles and Supporting Principles**

(a) Council decisions are to be made and actions taken in accordance with the relevant law;

Public Transparency Principles

(c) Council information must be understandable and accessible to members of the municipal community;

Strategic Planning Principles

(d) strategic planning must identify and address the risks to effective implementation;

Service Performance Principles

(e) service delivery must include a fair and effective process for considering and responding to complaints about service provision.

COUNCIL POLICY CONSIDERATIONS**Environmental Sustainability Considerations (including Climate Emergency)**

The land is currently occupied as passive open space within a private residence and is not considered essential (or viable) for retention as public open space. The land will be consolidated within the Applicant's property and the future use of the land will be guided through planning and building regulations and controls.

Equity, Inclusion, Wellbeing and Human Rights Considerations:

The proposed sale of land process accords with suitable EIA measures. This includes that all adjoining landowners were:

- Afforded an equal opportunity to purchase the land
- And were not prohibited by language barriers or covid related issues (which affected their ability to respond).

Economic Development and Cultural Considerations

There are no factors in this report which impact upon economic development considerations.

Operational Impacts

There are no operational impacts for this. The discontinued road is not actively managed as public open space.

Legal and Risk Implications

Council has engaged Macquarie Lawyers and Strategists to manage the discontinuance and sales as an outsourced function and mitigate any potential risk borne by Council. Council officers will retain specific functions to ensure that the process is supported and that critical timelines are met to ensure the ongoing viability of the project.

IMPLEMENTATION ACTIONS

- Commence the statutory process by giving notice of Council's intentions to sell the land on Council's website and written notification to adjoining property owners and occupiers.
- Report back to Council on outcome of the statutory process and seek a resolution on the sale of the land.

RELATED DOCUMENTS

- *Local Government Act 1989*
- *Local Government Act 2020*
- *Road Management Act 2004*
- Sale of Minor Council Property Assets Policy 2015
- Sale of Minor Council Property Assets Policy 2022
- Toward Equality Framework

Attachments

- Appendix A - Title and Plan titles (**Appendix A**)

DISCLOSURE OF INTEREST

Section 130 of the *Local Government Act 2020* requires members of Council staff and persons engaged under contract to provide advice to Council to disclose any conflicts of interest in a matter to which the advice relates.

The Officer reviewing this report, having made enquiries with relevant members of staff, reports that no disclosable interests have been raised in relation to this report.

APPENDIX A

Sale of discontinued road rear of 9 Kelvin Grove, Thornbury

To contextualise the property matter:

- Victoria Government Gazette notice is shown as **Figure 1**.
- The Title Plan is shown as **Figure 2**.
- The Site Plan is shown as **Figure 3**.
- The Aerial View is shown as **Figure 4**.

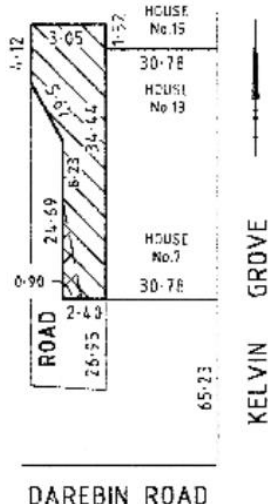
Figure 1 - Victoria Government Gazette notice sale of discontinued road rear of 9 Kelvin Grove, Thornbury

Victoria Government Gazette G 10 4 March 2004 465

DAREBIN CITY COUNCIL
Road Discontinuance

Pursuant to Section 206 and Schedule 10, Clause 3 of the **Local Government Act 1989**, the Darebin City Council at its ordinary meeting held on 1 December 2003, formed the opinion that the road at the rear of 7 to part 15 Kelvin Grove, Thornbury, and shown by hatching and cross-hatching on the plan below, is not reasonably required as a road for public use and resolved to discontinue the road and to sell the land from the road by private treaty to the abutting property owners.

The section of the road shown cross-hatched is to be sold subject to the right, power or interest held by Yarra Valley Water Limited, in the road in connection with any sewers, drains or pipes under the control of that authority in or near the road.



PHILIP SHANAHAN
Chief Executive Officer



Colac Otway
SHIRE

Notice is hereby given that Colac Otway Shire Council has applied for a lease pursuant to section 134 of the **Land Act 1958** for a term of 21 years in respect of part of Crown allotment 5F, No Section, Parish of Barwon Downs for the purpose of "Construction, maintenance and operation of a television transmission tower".

ROB SMALL
Chief Executive Officer



Colac Otway
SHIRE

Notice is hereby given that Colac Otway Shire Council has applied for a lease pursuant to section 134 of the **Land Act 1958** for a term of 21 years in respect of part of Crown allotment 25H, Parish of Yaeger for the purpose of "Construction, maintenance and operation of a television transmission tower".

ROB SMALL
Chief Executive Officer

Planning and Environment Act 1987
BANYULE PLANNING SCHEME
Notice of Amendment to a Planning Scheme
Amendment C44

Banyule City Council has prepared Amendment C44 to the Banyule Planning Scheme. Banyule City Council is the planning authority for the Amendment.

The Amendment proposes to:

1. rezone land at 212-220 Henry Street, Greensborough from Residential 1 to Mixed Use Zone;
2. make changes to the Municipal Strategic Statement to update references to the Greensborough Principal Activity Centre and include the Greensborough Principal Activity Centre Structure Plan and updated references to activity centre business plans in the list of reference documents;

Figure 2 – Title Plan sale of discontinued road rear of 9 Kelvin Grove, Thornbury

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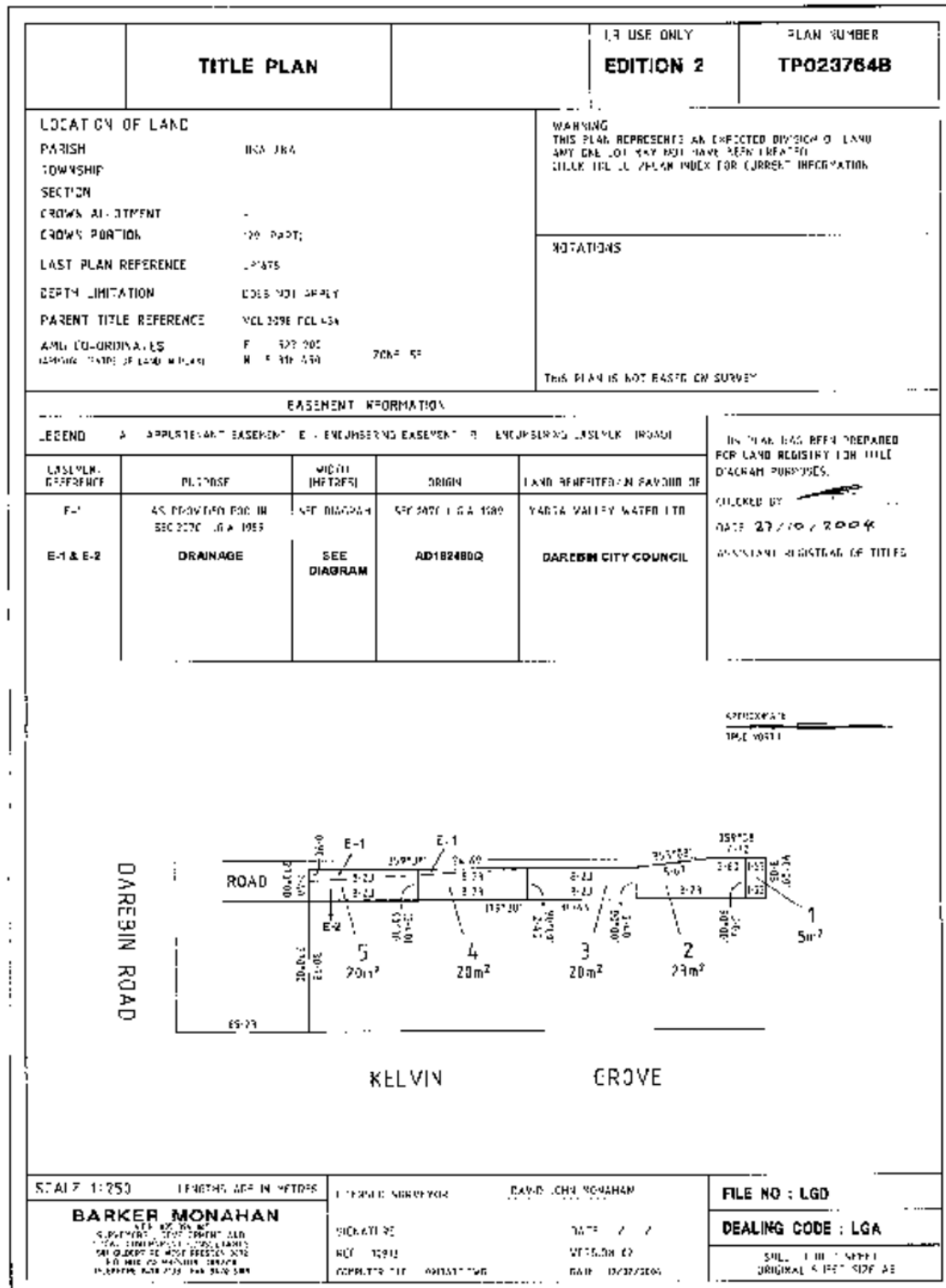


Figure 3 - Site Plan sale of discontinued road rear of 9 Kelvin Grove, Thornbury.



Figure 4 - Aerial View sale of discontinued road rear of 9 Kelvin Grove, Thornbury (Outlined in red)



9.4 GOVERNANCE REPORT - APRIL 2023**Author:** Senior Governance Services Officer**Reviewed By:** General Manager Governance and Engagement

EXECUTIVE SUMMARY

The matters covered under the Governance Report for the month of April 2023 are:

- Summary of Advisory Committees, Councillor Briefing and other informal meetings of Councillors (**Appendix A**)
- Reports by Mayor and Councillors.
- Quarterly Freedom of Information (FOI) statistics (1 July 2022 to 31 March 2023).
- Confidential CEO Employment Matters Committee Minutes 27 February 2023 and 20 March 2023 (**Appendix B** circulated to Councillors separately).
- Minutes of the Hearing of Submissions Committee Meeting held on 14 March 2023 (**Appendix C**).
- Mayor attendance at the Australian Local Government Association's National General Assembly 2023.

Officer Recommendation

That Council:

- (1) Notes the Governance Report – April 2023.
 - (2) Notes the Summary of Advisory Committees, Councillor Briefings and other Informal Meetings of Councillors at **Appendix A** to this report, for incorporation in the minutes of this meeting.
 - (3) Notes that reports by Mayors and Councillors submitted prior to the meeting and circulated to Councillors, will be incorporated in the minutes of this meeting.
 - (4) Notes the FOI statistics for the period 1 July 2022 to 31 March 2023 in table shown below.
 - (5) Notes the Confidential CEO Employment Matters Committee Minutes 27 February 2023 and 20 March 2023 (**Appendix B** circulated separately to Councillors only).
 - (6) Notes the Summary Minutes of the Hearing of Submissions Committee Meeting held on 14 March 2023 at **Appendix C** to this report.
 - (7) Notes in late April 2023, officers will commence a form of deliberative engagement in relation to Council's 10-year Financial Plan in accordance with section 91 and the Council Plan in accordance with section 90(3) of the *Local Government Act 2020*.
 - (8) Approves the Mayor's attendance at the Australian Local Government Association's National General Assembly 2023 being held in Canberra during the period 13 – 16 June 2023. The cost of the National General Assembly is \$895
-

BACKGROUND / KEY INFORMATION

In accordance with Council's Governance Rules 2020, the agenda for each Ordinary Meeting lists consideration of reports. Instead of having multiple reports for governance / administrative matters listed in each agenda, it is considered appropriate to consolidate these matters in one standing report to provide a single reporting mechanism for a range of statutory compliance, transparency and governance matters.

This is in accordance with best practice, good governance principles, transparent and accountable reporting of governance activities and to ensure compliance with the requirements of the *Local Government Act 2020* (the Act), Council's Governance Rules and related regulations.

This report additionally incorporates governance matters including but not limited to reporting of advisory committees, items relating to the delegation of Council powers, policy and strategy reporting, and the reporting on Councillors expenses.

Previous Council Resolution

This matter is not the subject of a previous Council resolution.

ALIGNMENT TO 2041 DAREBIN COMMUNITY VISION

Strategic Direction 1: Vibrant, Respectful and Connected

ALIGNMENT TO 2021-25 COUNCIL PLAN

Strategic Direction 4 Responsible, Transparent and Responsive

ALIGNMENT TO COUNCIL PLAN STRATEGIC OBJECTIVES

4.1 We will ensure balanced and responsible financial decision making that meets the needs of our community now and into the future

DISCUSSION

The matters covered in this Governance Report are:

Summary of Advisory Committees, Councillor Briefing and other informal meetings of Councillors

In accordance with Council's Governance Rules 2020, for any meeting of an Advisory Committee established by Council attended by at least one Councillor or a scheduled or planned meeting to discuss the business of Council or to brief Councillors, and which is attended by at least half of the Councillors and one member of Council staff and which is not a Council meeting, Delegated Committee meeting or Community Asset Committee meeting the Chief Executive Officer (CEO) must ensure that a summary of the meeting is:

- a) Tabled at the next convenient Council meeting; and
- b) Recorded in the minutes of that Council meeting.

The summary of the meeting should include:

- a) The time, date and location of the meeting,
- b) The councillors in attendance,
- c) The topics discussed,
- d) The positions of council officers in attendance,
- e) The organisation that any attendees external to council are representing, and
- f) Any conflicts of interest declared, including the reason.

A Summary of the following Advisory Committees, Councillor Briefings or other Informal Meetings of Councillors are attached as **Appendix A** to this Report:

- Darebin Aboriginal Advisory Committee – 1 March 2023
- Councillor Briefing Session – 6 March 2023
- Darebin Disability Advisory Committee – 7 March 2023
- Darebin Nature Trust Advisory Committee – 7 March 2023
- Darebin Gender Equity Advisory Committee – 7 March 2023
- Darebin Art & Heritage Advisory Panel – 7 March 2023
- Darebin Domestic Animal Management Group Meeting – 8 March 2023
- Councillor Capital Works Meeting – 9 March 2023
- Councillor Briefing Session – 14 March 2023
- Audit and Risk Committee Meeting – 20 March 2023
- Councillor Briefing Session – 20 March 2023
- Councillor Briefing Session – 3 April 2023

Reports by Mayor and Councillors

The Mayor and Councillors submit their monthly report by 4.00pm on the day of each Ordinary Council Meeting, detailing their attendance at various functions and activities since the last Council Meeting. Reports submitted by Mayor and Councillors will be recorded in the minutes of this meeting.

Freedom of Information (FOI) Statistics (July 2022 - March 2023)

The *Freedom of Information Act 1982* extends as far as possible, the right of the community to access information in the possession of the government bodies constituted under the law of Victoria (such as Council) for certain public purposes by:

- a. *making available to the public information about the operations of agencies and, in particular, ensuring that rules and practices affecting members of the public in their dealings with agencies are readily available to persons affected by those rules and practices; and*
- b. *creating a general right of access to information in documentary form in the possession of Ministers and agencies limited only by exceptions and exemptions necessary for the protection of essential public interests and the private and business affairs of persons in respect of whom information is collected and held by agencies.*

As part of Councils commitments made under the Public Transparency Policy, a snapshot of the number of FOI requests made and the outcomes of those requests will be presented to Council on a quarterly basis. The below snapshot encompasses the period 1 July 2022 to 31 March 2023.

	COUNT	COMMENTS
Total Number of Requests Received	43	This number excludes 'Not yet finalised (60 days to pass) per s34 of the FOI Act' and 'VCAT appeals lodged' as it would result in a double count.
Outcome of Requests		
Access granted in full (no exempt material)	10	Personal affairs details redacted in some circumstances
Access granted in part (some exempt material)	5	
Access denied in full (all material exempt)	6	
Withdrawn	4	Resolved outside FOI
Not Proceeded With	6	Lapsed - Applicant did not respond to letters
Act does not apply	4	
No Documents found	4	
Not yet finalised (60 days to pass) per s34 of the FOI Act	0	Individuals consulted during an FOI assessment can seek a review of a decision to release documents with the Victorian Civil and Administrative Tribunal (VCAT). They have 60 days from the date of the decision notice date to do so.
Not yet finalised	8	
VCAT appeals lodged	6	Decision on 3 has been made.
Outcome of VCAT Decision on Appeals Arising from Your Decision on Access		
VCAT confirmed agency decision	1	
VCAT varied agency decision	1	
VCAT Overturned agency decision	1	

Deliberative Engagement

Section 91(1) of the *Local Government Act 2020* requires Council to develop, adopt and keep in force a Financial Plan in accordance with its deliberative engagement practices. Further, section 91(4) of the *Local Government Act 2020* requires Council to develop or review the Financial Plan in accordance with its deliberative engagement practices.

Section 90(3) of the *Local Government Act 2020* requires Council to develop or review the Council Plan in accordance with its deliberative engagement practices.

Following on from the February and March Councillor workshops officers, at the Councillor briefing on 3 April 2023, outlined the approach to deliberation for the Financial Plan and Council Plan.

In accordance with Council's Community Engagement Policy, officers have commenced deliberative engagement practices at the 'involve' level with members of our community. The outcome from this engagement is planned to be a set of principles that guide decision making related to the two dilemmas, to inform the Financial Plan and Council Plan. This engagement will inform the draft 10yr Financial Plan and revised Council Plan.

Dilemma 1 - Expenditure on Property

Many community organisations contact council seeking to use Council owned properties under license (like a lease) for a peppercorn amount (i.e. \$65 per year) and existing users often seek improvements or additions to Council owned properties they use under license. Examples include sporting clubs, committee operated kindergartens and community organisations.

These arrangements can deliver significant community benefit for the Darebin community, but they do come with the financial subsidy of Council on behalf of the community.

For example, a property license fee to community organisations often does not recover the cost of maintenance and upgrades over the life of the agreement to maintain the property. This could mean that a license for use of a Council property for a sporting pavilion might be \$65 per annum, but the cost to Council could be \$10,000 - \$50,000 or more.

More than 50 Council owned properties are currently used under lease or license for a peppercorn or nominal contribution.

Council is currently developing a leasing and licensing policy for consideration in 23/24, what are the principles that should guide Council when they are considering this policy?

Capital Investment and Expenditure

Many people contact council asking for higher levels of new capital investment. However, Council also needs to invest in maintaining and renewing existing infrastructure, particularly, if tenants and licensees are not paying for maintenance as part of their arrangement.

As a minimum Council needs to fund depreciation on its assets and property so that a large liability is not left for future generations. Council should also be putting away funds from income from the asset or property to pay for the replacement or renewal of the asset or property when it comes to the end of its useful life. This Council has already inherited a number of legacy issues including increasing compliance and regulatory requirements (i.e. disability access, contamination management).

What are the considerations and principles that Council should apply to guide its capital investment decisions. In particular, what should be the balance between maintenance, renewal AND new capital investment?

National General Assembly 2023

The Australian Local Government Association (ALGA) is the national voice of local government, representing 537 councils across the country, and works to primarily raise the profile and concerns of local government at a national level by lobbying the Commonwealth Government and Federal Parliamentarians on issues of national significance to local government.

Convened annually by ALGA, the National General Assembly (NGA) is the peak annual event for Local Government across the country, attracting in excess of 800 Mayors and Councillors each year. This year the NGA will be held in Canberra from 13 to 16 June.

The Theme of the 2023 NGA is '**Our Communities, Our Future**', which aims to focus on new federal programs and policies that would support councils to build stronger communities in the future.

CONSIDERATION OF LOCAL GOVERNMENT ACT (2020) PRINCIPLES

Financial Management

Not applicable.

Community Engagement

This report contains noting of the approach to engagement for the review of the 10yr Financial Plan and Council Plan, aligned to Council's Community Engagement Policy and the requirements of the *Local Government Act 2020*.

Other Principles for consideration

Overarching Governance Principles and Supporting Principles

- (i) the transparency of Council decisions, actions and information is to be ensured.

Public Transparency Principles

- (b) Council information must be publicly available unless (i) the information is confidential by virtue of this Act or any other Act; or (ii) public availability of the information would be contrary to the public interest;

Strategic Planning Principles

Not applicable

Service Performance Principles

- (a) services should be provided in an equitable manner and be responsive to the diverse needs of the municipal community;

COUNCIL POLICY CONSIDERATIONS

Environmental Sustainability Considerations (including Climate Emergency)

Nil

Equity, Inclusion, Wellbeing and Human Rights Considerations:

Nil

Economic Development and Cultural Considerations

Nil

Operational Impacts

Nil

Legal and Risk Implications

Nil

IMPLEMENTATION ACTIONS

Nil

RELATED DOCUMENTS

- *Local Government Act 1989 (Vic)*
- *Local Government Act 2020 (Vic)*

Attachments

- Summary of Meetings of Councillors - April 2023 (**Appendix A**)
- Confidential CEO Employment Matters Committee Meeting Minutes (circulated separately) (**Appendix B**) Confidential - enclosed under separate cover
- Summary Report of the Hearing of Submissions Committee Meeting -14 March 2023 (**Appendix C**)

DISCLOSURE OF INTEREST

Section 130 of the *Local Government Act 2020* requires members of Council staff and persons engaged under contract to provide advice to Council to disclose any conflicts of interest in a matter to which the advice relates.

The Officer reviewing this report, having made enquiries with relevant members of staff, reports that no disclosable interests have been raised in relation to this report.



SUMMARY OF ADVISORY COMMITTEES, COUNCILLOR BRIEFINGS AND OTHER INFORMAL MEETINGS OF COUNCILLORS

MEETING DETAILS:	Title:	Darebin Aboriginal Advisory Committee
	Date:	1 March 2023
	Location:	350 High Street Preston
PRESENT:	Councillors:	Mayor Cr Julie Williams, (Co-Chair), Cr Susan Rennie, Cr Trent McCarthy, Cr Gaetano Greco, Cr Susanne Newton
	Council Staff:	Record Council officers (names only) in the following format: Uncle Stuart McFarlane – Aboriginal Partnership Officer Cecile Tache – Diversity Policy Officer Kylie Bennetts – General Manager Community Jodie Watson – General Manager Governance and Engagement Chris Ryan - Manager Property and Asset Strategy Tracey Hamilton – Senior Property Officer Wendy Dinning – A/Manager Equity and Wellbeing
APOLOGIES:		Cr Laurence

The Meeting commenced at 4pm

MATTERS CONSIDERED		DISCLOSURES AND COMMENTS
1	Recruitment of new DAAC members	No disclosures were made.
2	Voice to Parliament discussion	No disclosures were made
3	Employment update	No disclosures were made
4	Citizenship Ceremonies	No disclosures were made
5	Place and Road Naming Policy	No disclosures were made
6	NAIDOC Week	No disclosures were made

The Meeting concluded at 5.55pm

RECORD COMPLETED BY:	Officer Name:	Wendy Dinning
	Officer Title:	A/Manager Equity and Wellbeing



SUMMARY OF ADVISORY COMMITTEES, COUNCILLOR BRIEFINGS AND OTHER INFORMAL MEETINGS OF COUNCILLORS

MEETING DETAILS:	Title:	Councillor Briefing Session
	Date:	6 March 2023
	Location:	Hybrid: - In person – Chamber - Virtual
PRESENT:	Councillors:	Mayor Williams, Cr. Dimitriadis*, Cr. Greco*, Cr. Hannan, Cr. Messina*, Cr. Newton, Cr. Rennie. Cr. McCarthy* joined the briefing at 4.24pm Cr. Laurence joined the briefing at 4.36pm
	Council Staff:	Peter Smith, CEO Jodie Watson, GM Governance & Engagement (Items, 4.4, 4.5) Rachel Ollivier, GM City Sustainability and Strategy Kylie Bennetts, GM Community (Items 4.1, 4.2, 4.3) Sam Hewett, GM Operations & Capital (Item 4.2) Wendy Dinning, A/Manager Equity and Wellbeing (Items 4.1, 4.3) Jo Smale, Manager Families, Youth and Children (Item 4.2) Melanie McCarten, Manager Recreation and Libraries (Item 4.2) Dave Godden (Item 4.2) Jacinta Stevens, Manager Corporate Governance (Item 4.4) Sadiq Mohammad, Chief Finance Officer (Item 4.5) Dean Gibbons, Coordinator Management Accounting (Item 4.5)
	Other:	
APOLOGIES:		Cr. Laurence

The Meeting commenced at 4.04pm

MATTERS CONSIDERED		DISCLOSURES AND COMMENTS
4.1	Towards Zero - Homelessness	
4.2	Update on RLC, Bill Lawry Oval & Kindergarten Expansion -	

RECORD OF SUMMARY OF MEETINGS CONT.

MATTERS CONSIDERED		DISCLOSURES AND COMMENTS
	Building Blocks Agreement	
4.3	Review of Electronic Gaming Machine (EGM) Policy	
4.4	Councillor Gift Policy	
5.1	Hearing of Submissions Consultation Update - Heading Only	

The Meeting concluded at 7.54pm

RECORD COMPLETED BY:	Officer Name:	Jodie Watson
	Officer Title:	GM Governance & Engagement



SUMMARY OF ADVISORY COMMITTEES, COUNCILLOR BRIEFINGS AND OTHER

MEETING DETAILS:	Title:	Darebin Disability Advisory Committee
	Date:	7 March 2023
	Location:	MS Teams
PRESENT:	Councillors:	Cr. Williams
	Council Staff:	Katie Kiley, Senior Team Leader, Access and Inclusion Tobi Evans, Community Development Officer, Access and Inclusion
	Other:	Darebin Disability Advisory Committee
APOLOGIES:		

The Meeting commenced at 11 am

MATTERS CONSIDERED		DISCLOSURES AND COMMENTS
1	Darebin Disability Website	No disclosures were made.
2	2023 DDAC Priority Planning Activity	No disclosures were made.

The Meeting concluded at 6:50pm

RECORD COMPLETED BY:	Officer Name:	Tobi Evans
	Officer Title:	Community Development Officer (Access and Inclusion)



SUMMARY OF ADVISORY COMMITTEES, COUNCILLOR BRIEFINGS AND OTHER INFORMAL MEETINGS OF COUNCILLORS

MEETING DETAILS:	Title:	Darebin Nature Trust Advisory Committee
	Date:	7 March 2023
	Location:	Gleeson Environment Centre, Darebin Parklands
PRESENT:	Councillors:	Cr. Tom Hannan
	Council Staff:	Sofia Enrigue Michelle Perry Hannah Lopez
	Other:	Members (3)
APOLOGIES:		Members (3); Councillors (2)

The Meeting commenced at 5.15pm

MATTERS CONSIDERED		DISCLOSURES AND COMMENTS
1	Welcome & Acknowledgements	No disclosures were made
2	Update on DNT survey responses	No disclosures were made
3	Presentation on Ruthven Park Wetland project	No disclosures were made
4	Discussion: Strategic use of iNaturalist data	No disclosures were made
5	Project updates: <ul style="list-style-type: none"> • Cheddar Rd. Revitalisation Project – community consultation • Edgars Creek and Edwardes Lake Taskforce • White's skink research project 	No disclosures were made
6	DNT member resignation and new members recruitment	No disclosures were made
7	Other business	No disclosures were made
9		No disclosures were made

SUMMARY OF MEETINGS PUBLIC RECORD (CONT)

The Meeting concluded at 7.05pm

RECORD COMPLETED BY:	Officer Name:	Officer Name: Sofia Enrigue
	Officer Title:	Officer Title: Urban Ecology and Biodiversity Officer



SUMMARY OF ADVISORY COMMITTEES, COUNCILLOR BRIEFINGS AND OTHER INFORMAL MEETINGS OF COUNCILLORS

MEETING DETAILS:	Title:	Darebin Gender Equity Advisory Committee
	Date:	Tuesday 7 March 2023
	Location:	Council Chambers
PRESENT:	Councillors	Cr. Susan Rennie
	Council Staff:	Kathie Duncan (Acting Coordinator Equity and Diversity) Jade Myconos (Gender Equity Officer) Joshua Williams (Community Safety Officer)
	Other:	<u>Advisory Committee members:</u> Megan Burke, Emily Fraresso, Sandra Morris (online), Rosa Vasseghi, Amanda (online) Wilczynski,
APOLOGIES:		Cr. Emily Dimitriadis, Carmen Lahiff-Jenkins, Jo Van-Dort, Felicity Rorke, Anna Scovelle, Melissa Collins, Samantha, Zeldia Harper-Balsmo, Diana Pais.

The Meeting commenced at 5.30pm

MATTERS CONSIDERED		DISCLOSURES AND COMMENTS
1	Gender Equality Map	No disclosures were made.
2	Gender Equity and Preventing Violence Against Women Action Plan	No disclosures were made
3	Rainbow Tick Accreditation	No disclosures were made
4	General Business	No disclosures were made

The Meeting concluded at 7pm

RECORD COMPLETED BY:	Officer Name:	Jade Myconos
	Officer Title:	Gender Equity Officer



SUMMARY OF ADVISORY COMMITTEES, COUNCILLOR BRIEFINGS AND OTHER INFORMAL MEETINGS OF COUNCILLORS

MEETING DETAILS:	Title:	Darebin Art & Heritage Advisory Panel
	Date:	Tuesday 7 March 2023
	Location:	Online (MS Teams)
PRESENT:	Councillors:	Cr. Susanne Newton
	Council Staff:	Leah Crossman, Art & Collections Coordinator Shona Johnson, Acting Art & Collections Coordinator
	Other:	<u>Advisory Committee members:</u> Diego Ramirez Jane O'Neill Sue Thornton Ramona Barry
APOLOGIES:		Giovanna D'Abaco Madeleine McClelland Bridie Mackay

The Meeting commenced at 6pm

MATTERS CONSIDERED		DISCLOSURES AND COMMENTS
1	DISPLAY OF THE DAREBIN ART COLLECTION STRATEGY & CRITERIA	No disclosures were made.
2	A1 DAREBIN ART SALON	No disclosures were made.
3	8. SETTING PRIORITIES FOR THE YEAR AHEAD	No disclosures were made.
4	9. PANEL MEMBER RECRUITMENT UPDATE	No disclosures were made.

The Meeting concluded at 7.00pm

RECORD COMPLETED BY:	Officer Name:	Leah Crossman
	Officer Title:	Art & Collections Coordinator



SUMMARY OF ADVISORY COMMITTEES, COUNCILLOR BRIEFINGS AND OTHER INFORMAL MEETINGS OF COUNCILLORS

MEETING DETAILS:	Title:	Darebin Domestic Animal Management Group Meeting
	Date:	8 March 2023
	Location:	Online Teams Meeting
PRESENT:	Councillors:	Mayor Julie Williams
	Council Staff:	Yash Duggal Michael Groenewaldt Jasmine Genuis Yash Duggal Michael Groenewaldt Jasmine Genuis
	Other:	Skye Cook Nadine Richings Beth Healy Nell Thompson
APOLOGIES:		Rhett English Samantha McKernan Robyn Edwards

The Meeting commenced at 5:30pm

MATTERS CONSIDERED		DISCLOSURES AND COMMENTS
1	Animal Management Update List each separate matter considered for example:	New Northcote Golf Course Park Edwardes Park Lake Seized Dogs OR
2	Responsible Pet Ownership	Pet Registrations Friends of Edwardes Park Lake
3	Animal Infringements	Introducing more infringements Off lead fenced areas

SUMMARY OF MEETINGS – PUBLIC RECORD (CONT)

MATTERS CONSIDERED		DISCLOSURES AND COMMENTS
4	EAWF Update Example only:	Independent Review Process Panleukopenia Outbreak 3 Day Pet Adoption Drive Mandatory cat desexing for Darebin

The Meeting concluded at 7pm

RECORD COMPLETED BY:	Officer Name: Officer Title:	Jasmine Genuis City Safety Operational Support Officer
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SUMMARY OF ADVISORY COMMITTEES, COUNCILLOR BRIEFINGS AND OTHER INFORMAL MEETINGS OF COUNCILLORS

MEETING DETAILS:	Title:	Councillor Capital Works Meeting
	Date:	9 March 2023
	Location:	MS Teams
PRESENT:	Councillors:	Mayor Julie Williams Cr. Suzanne Newton Cr. Lina Messina Cr. Gaetano Greco Cr. Trent McCarthy Cr. Susan Rennie Cr. Tim Laurence Cr. Tom Hannan Cr. Emily Dimitriadis
	Council Staff:	Peter Smith, Chief Executive Officer Sam Hewett, General Manager Operations & Capital
	Other:	NIL
APOLOGIES:		NIL

The Meeting commenced at 8pm

MATTERS CONSIDERED		DISCLOSURES AND COMMENTS
1	Capital works program 23/24 planning General discussion on capital works planning and prioritisation for 23/24 and beyond.	Cr. Laurence declared a conflict of interest (family interest nearby) when a very short discussion of the Northcote Golf Course took place.

The Meeting concluded at 916pm

RECORD COMPLETED BY:	Officer Name:	Sam Hewett
	Officer Title:	General Manager Operations & Capital



SUMMARY OF ADVISORY COMMITTEES, COUNCILLOR BRIEFINGS AND OTHER INFORMAL MEETINGS OF COUNCILLORS

MEETING DETAILS:	Title:	Councillor Briefing Session
	Date:	14 March 2023
	Location:	Hybrid: - In person – Chamber - Virtual
PRESENT:	Councillors:	Mayor Williams, Cr. Dimitriadis (arrived 4.16pm during item 4.1; virtual), Cr. Greco, Cr. Hannan (arrived 4.16pm during item 4.1; virtual; then face to face from 4.50pm), Cr. Laurence (arrived 4.44pm during item 4.2; virtual; then face to face from 5pm) Cr. McCarthy (Arrived 4.05pm during item 4.1; virtual, then face to face from 4.10), Cr. Newton, Cr. Rennie (arrived at 4.13pm).
	Council Staff:	Peter Smith, CEO (from item 4.3 onwards) Rachel Ollivier, Acting GM Governance and Engagement Kathryn Pound, Manager City Development (item 4.1 & 4.2) Neil Cooney, Assistant Manager City Development (item 4.1 & 4.2) Alex McKenna Cox, Statutory Planner (item 4.1 and 4.2) Vanessa Petrie, Acting GM City Sustainability and Strategy Chad Griffiths, Manager City Futures (item 4.1 and 4.2) Sophie Jordan, Coordinator City Projects (item 4.1 and 4.2) Stevie Meyer, Coordinator Strategic Planning (item 4.1 and 4.2) Brad Spinks, Strategic Planner (item 4.1 and 4.2) Kylie Bennetts, GM Community (From Item 4.3) Jeanne Poustie, Manager Supported and Connected Living (Acting) (From item 4.3)
	Other:	
APOLOGIES:		Cr Messina Jodie Watson, GM Governance & Engagement

The Meeting commenced 4.05pm

RECORD OF SUMMARY OF MEETINGS CONT.

MATTERS CONSIDERED		DISCLOSURES AND COMMENTS
4.1a	Planning Committee Pre Meeting Briefing & Questions Planning Permit Application PA2201557: 57-59 Showers Street, Preston	None
4.2	Proposed Proponent-led Planning Scheme Amendment and Permit - 24 Leinster Grove, Northcote	None
4.3	Parking Permit Policy - Draft Policy for Consultation	None
4.4	Parking Operations Management	None
4.5	General Business	
5.1	Promoting Women and Girls in Sport Partnership Agreement - Year Four Outcomes Report	None

The Meeting concluded at 5.41pm

RECORD COMPLETED BY:	Officer Name: Officer Title:	Rachel Ollivier GM Governance & Engagement (Acting)
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SUMMARY OF ADVISORY COMMITTEES, COUNCILLOR BRIEFINGS AND OTHER INFORMAL MEETINGS OF COUNCILLORS

MEETING DETAILS:	Title:	Audit and Risk Committee Meeting
	Date:	Monday 20 March 2023
	Location:	Council Chambers, Darebin Civic Centre
PRESENT:	Committee Members:	<ul style="list-style-type: none"> • Lisa Tripodi (Independent External Member) (Chairperson) • Dr. Marco Bini (Independent External Member) # • Jonathan Kyvelidis (Independent External Member) • Cr. Julie Williams (Committee Member)
	Council Staff:	<ul style="list-style-type: none"> • Peter Smith – Chief Executive Officer • Jodie Watson – General Manager Governance and Engagement • Rachel Ollivier – General Manager City Sustainability and Strategy • Sam Hewett – General Manager Operations and Capital • Kylie Bennetts – General Manager Community • Jacinta Stevens – Manager Corporate Governance • Bobbie-Lea Bright - Coordinator Risk and Improvement • Lalitha Koya – Manager Information Services (Item 6.3) • Anton Fernando – Cyber Security Specialist (Item 6.3) • Winston Fernando – Cyber Security Specialist (Item 6.3) • Sadiq Mohammad – Chief Finance Officer (Item 7.1) • Kathryn Pound – Manager city Development (Item 8.1) • Vanessa Petrie – Manager Climate Emergency and Sustainable Transport (Item 8.1) • Yvette Fuller – Manager People and Culture (Item 8.2) • Vicky Guglielmo – Manager Creative Culture and Events (Item 9.2) <p>Minutes</p> <ul style="list-style-type: none"> • Ilker Destan – Audit and Compliance Officer <p># attended virtually</p>

SUMMARY OF MEETINGS – PUBLIC RECORD (CONT)

	Other:	<p>Internal Auditor</p> <ul style="list-style-type: none"> • Kapil Kukreja (Partner - HLB Mann Judd) • Mark Holloway (Partner - HLB Mann Judd) <p>External Auditor</p> <ul style="list-style-type: none"> • Josh Porker (Principal, RSD Audit) # • Daniel Distiller (Manager, RSD Audit) #
APOLOGIES:		<ul style="list-style-type: none"> • Cr. Lina Messina – Councillor Member • Michael O’Riordan -Coordinator Financial Accountant

The Meeting commenced at 09:23 AM

MATTERS CONSIDERED		DISCLOSURES AND COMMENTS
1	Welcome and Acknowledgement of Country	
2	Apologies	
3	Disclosures of Conflicts of Interest	None declared
4	Confirmation of the Minutes of the previous Audit Committee Meeting	
5	CEO Quarterly Update	
6	Standing Reports	6.1 – Actions Arising from Previous Meeting Action 1 6.2 - Committee Work Plan Report 6.3 – Information Services Report Action 2
Item 7	Financial Reports	7.1 – Quarterly Financial Report Action 3, Action 4 7.2 – VAGO External Audit Strategy 2022-23
Item 8	Risk Management	8.1 – Quarterly Risk Management Report Action 5, Action 6, Action 7, Action 8 8.2 – Quarterly Safety Report Action 9
Item 9	Internal Audit	9.1 – Internal Audit Program Status and Audit Scopes for Approval 9.2 – Completed Internal Audits Action 10 9.3 – Three-Year Rolling and Annual

SUMMARY OF MEETINGS – PUBLIC RECORD (CONT)

MATTERS CONSIDERED		DISCLOSURES AND COMMENTS
		Strategic Internal Audit Plan Action 11 9.4 – Outstanding Audit Actions Status Report Action 12 9.5 – Recent Report and Publications
Item 10	Governance	10.1 – Committee Management Report Action 13 10.2 – LGPRF 2022/23 Mid-Year Report
Item 11	Other Business	

The Meeting concluded at 12:03 PM

RECORD COMPLETED BY:	Officer Name:	Ilker Destan
	Officer Title:	Audit and Compliance Officer

This form is to be completed by the nominated Council Officer and returned to the Council Business Team within 3 working days for inclusion the agenda of the next Council meeting and in the register available for public inspection.



SUMMARY OF ADVISORY COMMITTEES, COUNCILLOR BRIEFINGS AND OTHER INFORMAL MEETINGS OF COUNCILLORS

MEETING DETAILS:	Title:	Councillor Briefing Session
	Date:	20 March 2023
	Location:	Hybrid: - In person – Chamber - Virtual*
PRESENT:	Councillors:	Mayor Williams, Cr. Hannan, Cr. McCarthy, Cr., Rennie* Cr. Newton joined the briefing at 4.24pm Cr. Dimitriadis* and Cr. Laurence* joined the briefing at 4.37pm Cr. Greco* joined the briefing at 4.45pm Cr. Messina* joined the briefing at 5.58pm Cr. Hannan left the briefing at 7.07pm Cr. McCarthy left the briefing at 7.09pm Cr. Laurence left the briefing at 7.16pm
	Council Staff:	Peter Smith, CEO Rachel Ollivier, General Manager City Sustainability and Strategy Kylie Bennetts, General Manager Community (Item 4.3) Jodie Watson, General Manager Governance & Engagement (Item 4.1, 4.2, 4.4) Sam Hewett, General Manager Operations & Capital Yvette Fuller, Manager People & Culture (Item 4.1) Jacinta Stevens, Manager Corporate Governance (Item 4.2) Jeanne-Marie Poustie, Manager Supported and Connected Living (Item 4.3) Sadiq Mohammad, Chief Finance Officer (Item 4.4) Dean Gibbons, Coordinator Management Accounting (Item 4.4)
	Other:	
APOLOGIES:		

The Meeting commenced 4.15pm

MATTERS CONSIDERED		DISCLOSURES AND COMMENTS
4.1	CEO Employment - Revised CEO Employment Matters Committee Charter & Revised CEO Employment and Remuneration Policy <i>This briefing was held with Councillors only</i>	
4.2	Community Complaints About a Councillor Policy	

RECORD OF SUMMARY OF MEETINGS CONT.

MATTERS CONSIDERED		DISCLOSURES AND COMMENTS
4.3	Aged Care Reform - Heading Only	Cr Messina was not present for this briefing, having previously declared a conflict on matters relating to aged care.
4.4	Financial Report - 7 Months ended 31 January 2023 (Including Q2 Mid-year Forecast update)	
5.1	Council Meeting Agenda Discussion / Questions Draft Parking Permit Policy	
5.2	General Business	

The Meeting concluded at 7.17pm

RECORD COMPLETED BY:	Officer Name:	Jodie Watson
	Officer Title:	GM Governance & Engagement



SUMMARY OF ADVISORY COMMITTEES, COUNCILLOR BRIEFINGS AND OTHER INFORMAL MEETINGS OF COUNCILLORS

MEETING DETAILS:	Title:	Councillor Briefing Session
	Date:	3 April 2023
	Location:	Hybrid: - In person – Chamber - Virtual*
PRESENT:	Councillors:	Mayor Williams, Cr. Newton*, Cr. Hannan, Cr. McCarthy, Cr. Rennie, Cr. Dimitriadis*, Cr. Laurence, Cr. Greco*, Cr. Messina*,
	Council Staff:	Peter Smith, CEO Vanessa Petrie, Acting General Manager City Sustainability and Strategy Kylie Bennetts, General Manager Community Jodie Watson, General Manager Governance & Engagement (item 4.1 & 4.2) Rachel Ollivier, General Manager City Sustainability and Strategy Sam Hewett, General Manager Operations & Capital Jacinta Stevens, Manager Corporate Governance (Item 4.1) Julie Wyndham, Coordinator Corporate Strategy (Item 4.1) Sadiq Mohammad, Chief Finance Officer (Items 4.2/4.3) Enna Giampiccolo, Manager Communications Engagement & Customer Experience (Item 4.3)
	Other:	
APOLOGIES:		

The Meeting commenced 4pm

MATTERS CONSIDERED		DISCLOSURES AND COMMENTS
4.1	Council Plan Action Plan Priorities 23/24	No Disclosures
4.2	Submissions (hearing submissions) to be included in the 23/24 budget	No Disclosures
4.3	Approach to deliberative engagement	No Disclosures
4.4	General Business	EBA update – designated confidential by the CEO Citizenship Ceremonies update

MATTERS CONSIDERED		DISCLOSURES AND COMMENTS
		Preston Market update MIC update Cr McCarthy declared a direct conflict of interest and left at 6.38pm prior to update and questions

The Meeting concluded at 6.42pm

RECORD COMPLETED BY:	Officer Name:	Jacinta Stevens
	Officer Title:	Manager Corporate Governance



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to live

Appendix C

Summary Report of the Hearing of Submissions Committee Meeting held on Tuesday 14 March 2023

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**MINUTES OF THE MEETING OF THE HEARING OF SUBMISSIONS
COMMITTEE OF THE DAREBIN CITY COUNCIL HELD IN THE
COUNCIL CHAMBER, 350 HIGH STREET PRESTON ON
TUESDAY 14 MARCH 2023**

THE MEETING OPENED AT 7.00PM

WELCOME

The Chairperson, Mayor Julie Williams opened the meeting with the following statement:

"I would like to start by acknowledging the Wurundjeri Woi-wurrung people, the Traditional Owners of this land and pay my respects to Elders past and present, and recognise their continuing connection to land, water and culture."

1. PRESENT

Councillors

Cr. Julie Williams (Mayor) (Chairperson)
Cr. Susanne Newton (Deputy Mayor)
Cr. Trent McCarthy
Cr. Emily Dimitriadis
Cr. Gaetano Greco
Cr. Tom Hannan
Cr. Tim Laurence
Cr. Susan Rennie

Council Officers

Peter Smith - Chief Executive Officer
Rachel Ollivier – General Manager City Sustainability and Strategy
Sam Hewett – General Manager Operations and Capital
Kylie Bennetts - General Manager Community
Jacinta Stevens - Manager Corporate Governance
Sadiq Mohammed – Chief Financial Officer
Dean Gibbons – Coordinator Management Accountant
Jody Brodribb – Coordinator Governance Services
Georgina Steele – Senior Governance Officer
Jeme Liang – IT Support Officer

2. APOLOGIES

Cr Lina Messina

3. DISCLOSURES OF CONFLICTS OF INTEREST

Nil

**4. CONFIRMATION OF THE PREVIOUS HEARING OF
SUBMISSIONS COMMITTEE MEETING**

Committee Decision

MOVED: Cr. S Rennie
SECONDED: Cr. T Laurence

That the Minutes of the Hearing of Submissions Committee Meeting held on 26 May 2022 be confirmed as a correct record of business transacted.

CARRIED UNANIMOUSLY

5. CONSIDERATION OF REPORTS

5.1 HEARING OF BUDGET SUBMISSIONS

Author: Coordinator Management Accountant

Reviewed By: General Manager Governance and Engagement

EXECUTIVE SUMMARY

Working in partnership with community to identify priorities, will allow Council to make important financial decisions, balance current and future needs, while also ensuring Darebin is financially sustainable well into the future.

Our current economic landscape presents additional challenges. Rising inflation and construction costs has and will continue to place significant cost pressures on Councils budget over the short to medium term at levels not previously seen. We recognise the need for a stronger focus on financial sustainability whilst meeting community's expectations.

To help Council prioritise its deliverables in this financially challenging time, Council undertook community consultation prior to the establishment of a draft budget, so meaningful engagement with the community can occur to help understand their priorities early in the process and consequential information can be utilised to help shape and develop Councils 2023-24 budget, four year budget and the Long Term Financial Plan.

Community engagement occurred between 6th – 26th February 2023 through multiple channels. The engagement process included a combination of an online/hardcopy survey, online/hardcopy budget submission form and various pop-up sessions. We invited budget submissions, with any person requesting to be heard in support of their written submission to be heard by Council's Hearing of Submissions Committee at 7.00pm on 14 March 2023.

This year we asked the community to prioritise what is most important to them through completing an online/hardcopy survey. This survey asked community members to distribute 100 'points' across 12 key themes/services aligned to our Council Plan 2021-25.

Two Hundred and Five (205) community members completed the survey. Summary of results as follows:

SUMMARY REPORT HEARING OF SUBMISSIONS COMMITTEE MEETING

14 MARCH 2023

Council Service	Total No. of points allocated	% of total points allocated
Open spaces, parks and natural environment	2,760	13.6%
Sustainable transport	2,260	11.1%
Aged and disability	2,260	11.1%
Facilities, infrastructure and maintenance	2,220	10.9%
Community wellbeing and social policy	1,880	9.3%
Recreation and leisure	1,840	9.1%
Waste management	1,520	7.5%
Built environment and natural resources	1,500	7.4%
Creative culture and community facilities	1,180	5.8%
Families, youth and children	1,120	5.5%
Learning and libraries	1,040	5.1%
Economic development	700	3.5%
Totals	20,280	100%

Twenty-four (24) budget submissions were received by the closing date, including ten (10) submitters requesting to be heard in support of their written submission. A break-down on the number of submissions by major theme is as follows:

- Recreation & Reserves: 8 (33%)
- General Matters: 5 (21%)
- Active Transport / Sustainable Transport: 5 (21%)
- Environmental issues: 3 (13%)
- Traffic Management: 1 (4%)
- Additional Funding and Grants: 1 (4%)
- Public Places: 1 (4%)

Submissions

The following people addressed the Committee in support of their submission:

- Jessie Sadovsky
- Josephine Montalto
- Jim Crosthwaite
- Kelvin Hui
- Ruth Jelly
- Christina DiPierdomenico
- Louise Kenny-Shen
- Molly Hoak
- Luke Smith

The following submitter did not attend the Committee Meeting:

- Carol McConville

7.45pm - Cr Rennie left the meeting

The CEO advised the Committee that the Officers Recommendation had been amended to provide clarity around the next steps.

Amended Officer Recommendation

That the Committee:

- 1) Receives and notes the Committee’s receipt of written and verbal submissions on the priorities for Council’s preparation of the draft Budget 2023-24.
- 2) Thanks all submitters for making their submissions and presenters for addressing the Committee in support of their submissions.
- 3) Provides copies of all written submissions and a report on verbal submissions received to Council.
- 4) Recommends that Council:
 - a. Receives and notes the Committee’s receipt of written and verbal submissions on the priorities for Council’s preparation of the draft Budget 2023-24 and its report on same.
 - b. Thanks all submitters for making their submissions and presenters for addressing the Committee in support of their submissions.
 - c. Directs officers to provides all submissions to it for further consideration at the Council meeting to be held on 22 May 2023 as part of Council’s deliberations in the adoption of the draft Budget 2023-24, or the subsequent three financial year draft budgets as required by the *Local Government Act 2020*.
 - d. Resolves to conduct a further community engagement process on the draft Budget 2023-24 once it has been prepared.

Committee Decision

MINUTE NO. 23-029

MOVED: Cr. T Laurence

SECONDED: Cr. T Hannan

That the Committee:

- 1) Receives and notes the Committee’s receipt of written and verbal submissions on the priorities for Council’s preparation of the draft Budget 2023-24.
- 2) Thanks all submitters for making their submissions and presenters for addressing the Committee in support of their submissions.
- 3) Provides copies of all written submissions and a report on verbal submissions received to Council.
- 4) Recommends that Council:
 - a. Receives and notes the Committee’s receipt of written and verbal submissions on the priorities for Council’s preparation of the draft Budget 2023-24 and its report on same.

SUMMARY REPORT HEARING OF SUBMISSIONS COMMITTEE MEETING

14 MARCH 2023

- b. Thanks all submitters for making their submissions and presenters for addressing the Committee in support of their submissions.
- c. Directs officers to provides all submissions to it for further consideration at the Council meeting to be held on 22 May 2023 as part of Council's deliberations in the adoption of the draft Budget 2023-24, or the subsequent three financial year draft budgets as required by the Local Government Act 2020.
- d. Resolves to conduct a further community engagement process on the draft Budget 2023-24 once it has been prepared.

CARRIED UNANIMOUSLY

6. CLOSE OF MEETING

The meeting closed at 7.50pm.

10. ITEMS TO BE TABLED

Nil

11. NOTICES OF MOTION

11.1 NOTICE OF AMENDMENT, ITEM 9.6 - NORTHCOTE PUBLIC GOLF COURSE (COUNCIL MEETING 27 MARCH 2023 MINUTE NO. 23-034)

Councillor: Emily DIMITRIADIS

NoM No.: 05/2023

Take notice that at the Council Meeting to be held on 24 April 2023, it is my intention to move:

That Council:

Amend the previous resolution of Item 9.6 – Northcote Public Golf Course that was decided at the Council meeting on the 27 March 2023 at 8:56pm with the following amended motion:

That Council:

- 1) *Notes the State Government’s \$200,000 grant criteria and conditions for the Northcote Golf Course as confirmed by representatives at Sport & Recreation Victoria (SRV):*
 - a) *Designs for golf course/construction of new fairway, green and tees/decommission southern fairway (\$30,000);*
 - b) *Designs and due diligence of new eastern pedestrian and cycling pathway (from Warrk-Warrk Bridge to Normanby Avenue) (\$70,000);*
 - c) *Designs and due diligence of new northern park adjacent to Mayer Park (\$90,000); and*
 - d) *Designs and due diligence of improvements to the golf clubrooms to support community use (\$10,000).*
- 2) *Accepts the \$200,000 grant funding offered by the State Government and delegates to the Chief Executive Officer to finalise the negotiations with SRV and to execute the funding agreement.*
- 3) *Allocates the \$30,000 of the \$200,000 grant described in 1a above for a golf course masterplan/concept plan undertaken by a golf course architect to help inform any future investment in golf and non-golf improvements to the site.*
- 4) *Receives a report from officers when the masterplan/optimal layout plan is complete later in 2023 or in early 2024.*
- 5) *Notes that the grant is for design and due diligence work only and that completion of work following design is subject to funding being allocated by Council in future capital works budgets.*
- 6) *Notes that whilst the completion of a masterplan/concept plan for the 9 hole layout will be useful to inform future investment in golf and non-golf improvements to the site, further expenditure would be required to progress a revised 9 hole layout to “shovel ready status”. This would include consideration of staging, detailed design, documentation, procurement costs and a feasibility study to consider how to maximise private investment in the future redevelopment of the golf course.*

- 7) *Receives all the design and due diligence reports together (as described in points 1(a), (b), (c), (d) and point 3 above, as well as the report from officers in point 4), at the November 2023 Ordinary Council meeting. No spending, community consultation or works are to be undertaken at the Northcote Golf Course precinct until council receives all these reports.*

Rationale:

The resolution needs to be amended because council has not been adequately informed about this item, especially point 7 of the adopted resolution which states; *“Works with Wurundjeri Woi-wurrung Cultural Heritage Aboriginal Corporation, Darebin Aboriginal Advisory Committee, local residents and other interested stakeholders to seek Council endorsement to begin a process to name the areas of open space at the Northcote Golf Course in Woi-wurrung language or after Woi-wurrung People, as per Council’s Place and Road Naming Policy and identified naming opportunities for 2023/24, as for consultation after endorsement on 28 November 2022”*. Councillors did not have a briefing about this.

We are also particularly concerned about the breakdown of the State Government grant, in particular that only \$40,000 will be spent on golf, yet \$160,000 will be spent on designs for a pathway and park, which we believe does not support council’s decision for shared-use. Furthermore, we believe all councillors require more information about what specific works are occurring at the Northcote Golf Course Precinct both within this budget and the next few years and how much this will cost council. We note that in the report on Item 9.1 – Q2 Financial Report of this meeting, it states that “Northcote Golf Course works is \$204K less than budget” and we would also like to know how this will impact the project moving forward, given we have not been informed of this.

Notice Received: 30 March 2023

Notice Given to Councillors 30 March 2023

Date of Meeting: 24 April 2023

Attachments

Nil

11.2 MIGRATION MONUMENT, ANNUAL MULTICULTURAL ART INSTALLATION, BACKYARD HARVEST, MULTICULTURAL ORATION & HOMEMADE FOOD & WINE FESTIVAL**Councillor: Lina MESSINA****NoM No.: 06/2023**

Take notice that at the Council Meeting to be held on 24 April 2023, it is my intention to move:

That Council:

- (1) Notes the success of the Backyard Harvest & Homemade Food & Wine Festival prior to merging with the Fuse festival.*
- (2) Notes that the Municipality has a vibrant thriving multicultural community that have generational sustainable cultural practices from the garden to the table.*
- (3) Notes that there are Council Plan actions that profile and celebrate Darebin's migration history and contribution to the municipality, and that projects and initiatives need to be realised and completed in the current term.*
- (4) Notes that Council Plan actions to deliver cultural diversity and social justice orations can be realised at the relocated Intercultural Centre located at 350 High Street Preston. The centre, that has been recently officially opened, is designed to support individuals and groups to come together, with programs that invite people to engage in the cultural life of our city, to share insights and encourage understanding.*
- (5) Notes that Council has identified prior a public art commission project, the installation of a civic art work that elevates and celebrates the history of migration to the municipality, and that this project has not been delivered.*
- (6) Refers for consideration to the budget process for 2023/2024 the following;*
 - a) The Backyard Harvest Festival*
 - b) The Homemade Food & Wine Festival*
 - c) 3)The Multicultural Civic Artworks that elevates & celebrates the story of Migration*
 - d) An annual celebration of artworks that identifies elevates and celebrates our multicultural champions, either community groups or individuals. Via plaques, moving animation or external artworks that these become a place of destination.*
 - e) Annual Cultural diversity and social justice orations*

Rationale:

Darebin acknowledges the history and contributions of the various communities, migrants and refugees who have made the municipality their home. Their endeavors have enriched the economic, social, cultural, artistic, community and civic character of the city, and created a locality where variety and difference are welcomed and encouraged. This council agree to various council action plans that have not been delivered and ask this council to support their own commitment to multiculturalism.

Notice Received: 6 April 2023

Notice Given to Councillors 6 April 2023

Date of Meeting: 24 April 2023

Attachments

Nil

11.3 PRESTON MARKET**Councillor: Gaetano GRECO****NoM No.: 07/2023**

Take notice that at the Council Meeting to be held on 24 April 2023, it is my intention to move:

That Council:

- (1) *Notes that on the 3 April 2023 the Minister for Planning announced:*
 - a) *That new planning controls, including a Heritage Overlay, will now be introduced to protect Preston Market's heritage and put beyond any doubt the importance of the market to the community.*
- (2) *Notes that the VPA Standing Advisory Committee Report dated on 16 December 2022:*
 - a) *Recognised the heritage significance of the whole market extent, and has recommended that the heritage controls reflect this, including that the heritage design guidelines emphasise the substantial retention of the market as a starting point.*
 - b) *Recommended that the VPA's structure plan and framework plan is reviewed and updated to reflect substantial retention of the market.*
 - c) *Supports a large central open space and recommends amending the public open space quantum provision in land to a minimum of 7 per cent or adjusted to reflect the final version of the Framework Plan.*
 - d) *Supports further work on ESD controls, such as how the Structure Plan can support the precinct to become a renewable energy hub and one that delivers a zero carbon energy network.*
 - e) *Found that the mid-rise approach building height is appropriate, considering that a potential yield of 1,200 dwellings is a balanced outcome and makes a significant contribution to housing provision within Preston and the City of Darebin.*
- (3) *Notes that contrary to the developer's statements, the VPA Standing Advisory Committee did not find that the market would have to be closed during construction. It recommends a staging/continuity plan to manage temporary development impacts to minimise trader disruption.*
- (4) *Notes that Council's construction and staging expert demonstrated how Council's plan (market retention with surrounding development) could be staged to ensure ongoing operation of the market*
- (5) *Thanks Darebin officers and the community for their tireless work and dedication to protect the Preston Market over many years.*
- (6) *Write to the Minister for Planning, stating that Council would welcome the opportunity to meet with her.*
- (7) *Write to local and Upper House MPs, asking them to unequivocally back the heritage recommendations of the VPA Standing Advisory Committee Report dated on 16 December 2022.*

(8) *Calls for a report that outlines options for supporting Preston Market Traders, including advocacy.*

Rationale:

- Council needs to thank the community for mobilising to project the Preston Market.
- While the Minister has issued a very positive statement stating her intent to protect Preston Market's heritage and put beyond any doubt the importance of the market to the community, Council needs to continue to strongly encourage the Minister to remain as coherent and consistent in her commitment.
- The developer has made comments indicating that there is no choice but to close the market for 12 to 24 months during construction. Council needs to continue to elevate its own expert advice that construction can be staged to support trading.
- Market traders are feeling disconnected and need support to ensure they are part of the process, and to ensure trade continues through construction.

Notice Received: 6 April 2023

Notice Given to Councillors 6 April 2023

Date of Meeting: 24 April 2023

Attachments

Nil

11.4 PRESTON MARKET STAGING AND BUSINESS CONTINUITY**Councillor: Lina MESSINA****NoM No.: 08/2023**

Take notice that at the Council Meeting to be held on 24 April 2023, it is my intention to move:

That Council:

- (1) *Notes that on the 3 April 2023 the Minister for Planning announced:
 - a) *That new planning controls, including a Heritage Overlay, will now be introduced to protect Preston Market's heritage and put beyond any doubt the importance of the market to the community.**
- (2) *Notes that contrary to the developer's statements, the VPA Standing Advisory Committee did not find that the market would have to be closed during construction. It recommends a staging/continuity plan to manage temporary development impacts to minimise trader disruption.*
- (3) *Notes that Council's construction and staging expert demonstrated how Council's plan (market retention with surrounding development) could be staged to ensure ongoing operation of the market.*
- (4) *Calls for a report that outlines options for supporting Preston Market Traders, including advocacy and convening a committee.*
- (5) *Writes to the Minister for Planning for Salta to provide a Market Business Continuity Plan, to the satisfaction of the Responsible Authority.*

Rationale:

The Minister has issued a very positive statement stating her intent to protect Preston Market's heritage, Council has undertaken professional advice that the Market can trader during construction however the developer has publicly made comments that there is no choice but to close the market for 12 to 24 months during construction. Council need to continue to elevate its own expert advice that construction can be staged to support the traders. Market traders are feeling disconnected and need support to ensure they are a part of the process and to ensure trade continues through construction.

Notice Received: 6 April 2023**Notice Given to Councillors 6 April 2023****Date of Meeting: 24 April 2023****Attachments**

Nil

11.5 STARTING THE PROCESS OF ESTABLISHING A NEW RLC

Councillor: Gaetano GRECO

NoM No.: 09/2023

Take notice that at the Council Meeting to be held on 24 April 2023, it is my intention to move:

That Council refers to the 2023/24 budget deliberation process funding for the scoping of the redevelopment and rebuilding of the RLC.

Rationale

This should be included as a way of starting the process of establishing a new RLC.

Notice Received: 10 April 2023

Notice Given to Councillors 10 April 2023

Date of Meeting: 24 April 2023

Attachments

Nil

11.6 VOICE TO PARLIAMENT**Councillor: Emily DIMITRIADIS****NoM No.: 10/2023**

Take notice that at the Council Meeting to be held on 24 April 2023, it is my intention to move:

That Council:

- (1) Notes Council's 2019 Statement of Commitment to Traditional Owners and Aboriginal and Torres Strait Islander people which "proudly embodies the Uluru Statement from the heart (2017)" and states that:
 - a) Council acknowledges the powerful call contained in the Uluru Statement from the heart and its aspirations for justice, truth-telling, Makarrata (agreement-making) and a voice.
 - b) Council hears this call and will continue to seek guidance from Traditional Owners and Aboriginal and Torres Strait Islander communities on, and respect their leadership towards, self determination (as per the recommendations of United Nations Declaration on the rights of Indigenous people) and toward]s a fairer Australian society, and at our own, local level, a fairer Darebin.
- (2) Notes that later in 2023, Australians will have their say in a referendum to recognise Aboriginal and Torres Strait Islander peoples in the Constitution through an Aboriginal and Torres Strait Islander Voice.
- (3) Notes the First Peoples' Assembly of Victoria (which is the independent and democratically elected body that represents Traditional Owners of Country and Aboriginal and Torres Strait Islander peoples in Victoria) has voted to support a First Nations Voice to Parliament.
- (4) Notes that various Victorian Councils (such as the City of Melbourne and Moonee Valley councils) have passed motions in support of the Voice to Parliament.
- (5) Following cultural protocols and upholding Aboriginal cultural rights as per the Victorian Charter of Human Rights and Responsibilities, seek advice and views from the First People's Assembly of Victoria, the Darebin Aboriginal Advisory Committee and the Wurundjeri Woi-wurrung Cultural Heritage Aboriginal Corporation on this matter.
- (6) Receives a report at the June Council meeting on options from the First People's Assembly of Victoria, the Darebin Aboriginal Advisory Committee and the Wurundjeri Woi-wurrung Cultural Heritage Aboriginal Corporation on how to support and promote the upcoming Voice to Parliament referendum.

Rationale:

In 2019 Council co-developed and signed with the Darebin Aboriginal Advisory Committee and the Wurundjeri Woi-wurrung Cultural Heritage Aboriginal Corporation, The [Statement of Commitment to Traditional Owners and Aboriginal and Torres Strait islander people](#), which embodies the Uluru Statement from the heart and acknowledges the powerful call contained in the Uluru Statement from the heart and its aspirations for justice, truth-telling, Makarrata (agreement-making) and a voice.

Later this year, the Federal Government has announced they will be honouring their commitment to fully implementing the Uluru Statement from the heart by holding a referendum to recognise Aboriginal and Torres Strait Islander peoples in the Constitution through an Aboriginal and Torres Strait Islander Voice.

Council recognises that the First Peoples' Assembly of Victoria (which is the independent and democratically elected body that represents Traditional Owners of Country and Aboriginal and Torres Strait Islander peoples in Victoria) have voted to support the Voice to Parliament. In addition, Victorian councils have also voted in support of the Voice and have already begun advocacy within their communities.

After receiving advice from the First Peoples' Assembly of Victoria, the Darebin Aboriginal Advisory Committee and the Wurundjeri Woi-wurrung Cultural Heritage Aboriginal Corporation in June, Council can choose how to proceed on this matter.

Notice Received: 10 April 2023

Notice Given to Councillors 10 April 2023

Date of Meeting: 24 April 2023

Attachments

Nil

12. URGENT BUSINESS

13. CONSIDERATION OF REPORTS CONSIDERED CONFIDENTIAL

Nil


14. CLOSE OF MEETING

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