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AGENDA

Council meeting to be held
at Darebin Civic Centre,
350 High Street Preston
on Monday, 7 March 2016
at 7.00pm.

Public question time will
commence shortly after 7.00pm



ACKNOWLEDGEMENT OF DAREBIN'S ABORIGINAL AND TORRES STRAIT ISLANDER COMMUNITY

**(Council adopted this Acknowledgment on 1 July 2013 in order
to confirm the commitment of Council to the process of
Reconciliation)**

Darebin City Council acknowledges the Wurundjeri people and the Kulin Nations as the traditional landowners and the historical and contemporary custodians of the land on which the City of Darebin and surrounding municipalities are located.

Council recognises, and pays tribute to, the diversity of Darebin's Aboriginal and Torres Strait Islander community, valuing the unique and important role Aboriginal and Torres Strait Islander community members play in progressing reconciliation, respect and the building of mutual understanding across the City, amongst its people, and in the achievement of shared aspirations. Council recognises and pays tribute to, and celebrates, Darebin's long standing Aboriginal and Torres Strait Islander culture and heritage.



Italian

Questo è l'ordine del giorno della riunione del Consiglio Comunale di Darebin per la data che compare sulla prima pagina di questo documento. Se desiderate informazioni in lingua italiana sugli argomenti dell'ordine del giorno, siete pregati di chiamare la Linea Telefonica Multilingue del Comune al 8470 8888.

Greek

Αυτή είναι η ημερήσια διάταξη για τη συνεδρίαση του Δημοτικού Συμβουλίου Darebin, για την ημερομηνία που φαίνεται στο εξώφυλλο αυτού του εγγράφου. Αν θα θέλατε πληροφορίες στα Ελληνικά σχετικά με τα θέματα σ' αυτή την ημερήσια διάταξη, παρακαλούμε καλέστε την Πολυγλωσσική Τηλεφωνική Γραμμή του Δήμου στον αριθμό 8470 8888.

Chinese

這是一份戴瑞濱市議會議程表，其開會日期顯示於此文件之封面。如果您欲索取有關此議程表的中文資料，敬請致電 8470 8888 聯絡市議會的多語種電話專線。

Arabic

هذا هو جدول أعمال اجتماع مجلس بلدية داربيبن والذي سيحدد في التاريخ الوارد في الصفحة الأولى من هذه الوثيقة. إذا أردت الحصول على مزيد من المعلومات في اللغة العربية حول المواضيع المذكورة في جدول الأعمال، فيرجى الاتصال برقم هاتف البلدية المتعدد اللغات 8470 8888

Macedonian

Ова е дневниот ред за состанокот на Општината на Градот Даребин, која ќе биде на датумот покажан на предната корица од овој документ. Ако Вие сакате некои информации на Македонски јазик, за предметите на овој дневен ред, Ве молиме повикајте ја Општинската Повеќејазична Телефонска Линија на 8470 8888.

Vietnamese

Đây là nghị trình cho cuộc họp của Hội đồng Thành phố Darebin; ngày họp có ghi ở trang bìà tài liệu này. Muốn biết thêm về chương trình nghị sự bằng Việt ngữ, xin gọi cho Đường dây Điện thoại Đa Ngôn ngữ của Hội đồng Thành phố qua số 8470 8888.

Bosnian

Ovo je dnevni red za sastanak Gradske općine Darebin čiji je datum održavanja naznačen na prvoj strani ovog dokumenta. Ako želite više informacija o tačkama ovog dnevnog reda na bosanskom jeziku, molimo nazovite općinsku višjejezičnu telefonsku službu na 8470 8888.

Croatian

Ovo je dnevni red sastanka u Darebin City Council za dan koji je naveden na prednjem ovitku ovog dokumenta. Ako želite informacije o tačkama ovog dnevnog reda na hrvatskom jeziku, molimo da nazovete Council Multilingual Telephone Line (Višjejezičnu telefonsku liniju) na 8470 8888.

Portuguese

Esta é a pauta para a reunião da Câmara Municipal de Darebin a ser realizada na data que consta na capa deste documento. Se você deseja informação em Português sobre os itens desta pauta, por favor ligue para a Linha Telefônica Multilíngue da Câmara no 8470 8888.

Serbian

Ово је дневни ред за састанак Darebin City Council-а (Градско веће Darebin) који ће се одржати на дан који је наведен на насловној страни овог документа. Ако желите информације на српском о тачкама дневног реда, молимо вас да назовете Council Multilingual Telephone Line (Вишејезичку телефонску линију Већа), на 8470 8888.

Somali

Kuwani waa qodobada shirka lagaga wada hadli doono ee Degmada Degaanka Darebin ee taariikhda lagu xusey boga ugu sareeya ee qoraalkan. Haddii aad doonysid wararka ku saabsan qodobadan oo ku qoran Af-Somali, fadlan ka wac Khadka Taleefanka Afafka ee Golaha oo ah 8470 8888.

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Agenda

1. MEMBERSHIP

Cr. Vince Fontana (Mayor) (Chairperson)
Cr. Gaetano Greco
Cr. Tim Laurence
Cr. Bo Li
Cr. Trent McCarthy
Cr. Steven Tsitas
Cr. Angela Villella
Cr. Oliver Walsh (Deputy Mayor)
Cr. Julie Williams

2. APOLOGIES

3. DISCLOSURES OF CONFLICTS OF INTEREST

4. CONFIRMATION OF THE MINUTES OF COUNCIL MEETINGS

Recommendation

That the Minutes of the Ordinary Meeting of Council held on 15 February 2016 be confirmed as a correct record of business transacted.

Recommendation

That the Minutes of the adjourned Special Meeting of Council held on 22 February 2016 be confirmed as a correct record of business transacted.

5. PUBLIC QUESTION TIME

PLEASE NOTE: Questions from the public must be submitted prior to the commencement of Council meetings.

- Questions can be submitted online up to 4.00 pm on the day of the meeting:
 - At darebin.vic.gov.au/publicquestiontime; or
 - By email to PQT@darebin.vic.gov.au
- Question can also be submitted in person:
 - At the counter of the Preston Customer Service, 274 Gower Street, Preston until 5.00 pm on the day of the meeting
 - At the Council Chamber from 6.45 pm to 7.00 pm on the day of the meeting

Council officers are available to assist residents in the preparation of questions between 3.00 pm and 5.00 pm on the day of the Council meeting. For assistance please call (03) 8470 8888 and you will be directed to the appropriate department.

No questions will be accepted after 7.00 pm on the night of the Council meeting.

Questions that relate to items that are listed on the Agenda can not be responded to.

The Mayor will read the question and provide a response. If a question cannot be answered at the meeting, a written response will be prepared and forwarded to the person raising the question.

Residents do not need to attend the meeting for a question to be answered.

A period of up to 30 minutes will be set aside to enable the Chairperson to read out the questions submitted by the public in accordance with the above guidelines and to provide responses.

6. CONSIDERATION OF REPORTS

6.1 COMMENCEMENT OF STATUTORY PROCEDURES FOR THE PROPOSED DISCONTINUANCE OF ROAD LOCATED REAR 58 TO 60 KENDALL STREET AND REAR 9 TO 11 WILLOW STREET, PRESTON

Author: Manager Assets and Properties

Reviewed By: Director Assets and Business Services

Report Background

To report on the outcome of preliminary investigations into the proposed discontinuance and sale of part of the right-of-way located at the rear of 58 to 60 Kendall Street and rear of 9 to 11 Willow Street, Preston.

Previous Resolution

This matter is not the subject of a previous Council resolution.

Previous Briefing(s)

Council was provided with a briefing presentation on this matter on 10 August 2015.

Council Plan Goal/Endorsed Strategy

Goal: Excellent Service – Strategy 5.4 Long term responsible financial planning

Strategy: Property Asset Management Strategy - May 2015

Summary

This report provides the history and background relating to the right-of-way located rear of 58 to 60 Kendall Street and rear 9 to 11 Willow Street, Preston as shown in **Appendix A** (Road) as well as the outcome of preliminary investigations into its proposed discontinuance.

Investigations into the proposed discontinuance and sale of the Road have been underway since 2013. Whilst the overall response to the discontinuance of the enclosed section of Road from adjoining property owners had been favourable, one adjoining owner has made numerous requests for the enclosed section of the Road to be reopened in order to enable access the rear of their property. The occupation of the Road (**Appendix B**) by the property owners of 9 Willow Street, Preston was noted by the former City of Preston in a letter which provided that Council would not object to the occupation provided that certain conditions were met (City of Preston Letter).

A survey of the site, undertaken as part of the investigation into the discontinuance, identified discrepancies with the surrounding property boundaries which became the subject of legal proceedings between the affected property owners. For that reason the proposed discontinuance was placed on hold to allow the two property owners to resolve their boundary issues.

Notification was recently received from lawyers representing the owners of 9 Willow Street that the owners of 9 Willow Street intend to issue legal proceedings for a declaration from the Court that they have accrued possessory rights and are entitled to the land they currently occupy. It is presumed that this adverse possession claim would include part of the land contained in the certificate of title for 58 Kendall Street and part of the Road that that is currently under occupation.

Despite this recent development and following extensive consultation with all adjoining property owners, the general consensus from all adjoining property owners has been in support of the discontinuance of the Road.

Recommendation

THAT Council:

- (1) Commence the statutory procedures under section 206 and clause 3 of Schedule 10 to the *Local Government Act 1989* (“the Act”) to discontinue and sell the road located rear 58 to 60 Kendall Street and rear 9 to 11 Willow Street, Preston (shown on **Appendix A**).
- (2) Give public notice under Sections 207A and 82A and 223 of the Act of the proposed discontinuance in the appropriate newspapers and on Council’s website and such notice state that if discontinued, Council proposes to sell the land from the road to the adjoining property owners by private treaty in accordance with Policy guidelines, transfer to itself title to the balance of land in the discontinued road.

Introduction

Since 2013, Council has undertaken investigations into the proposed discontinuance and sale of the right-of-way adjoining the rear of 9 to 11 Willow Street and rear 56 to 58 Kendall Street, Preston (**Appendix A**). Whilst the overall response had been favourable to the discontinuance, the enclosed section of Road has been subject to numerous requests from an adjoining owner for it to be reopened (**Appendix B**).

The Road, which is not constructed nor currently used for access, is not listed on Council’s Register of Public Roads under the *Road Management Act 2004*.

A survey of the site identified discrepancies with surrounding property boundaries (fences in incorrect positions and various property owners in occupation of other’s land – refer to **Appendix D**). The boundary issues became subject to the engagement of legal counsel and potential court proceedings between the affected property owners.

Officers were advised that the legal action was in relation the occupation of a portion of the rear of 58 Kendall Street by the owners of 9 Willow Street. It was noted that should 9 Willow Street adversely possess this land from 58 Kendall Street it would result in 58 Kendall Street losing their abuttal to the Right-of-Way. Given this the proposed discontinuance was placed on hold to allow the involved property owners to sort out the matter amongst themselves.

Issues and Discussion

Occupation of the Road – City of Preston Letter

The occupation of the Road by the property owners of 9 Willow Street, Preston was noted by the former City of Preston via a letter which stated that Council would not have an objection to the temporary closure of the road provided that:

- a) *“The approval of the abutting owners is obtained*
- b) *No buildings are erected over the Right-of-Way*
- c) *Any existing drainage from neighbouring properties is not disturbed*
- d) *Fences are to be erected only across the full width of the Right-of-Way. That is the whole width of the Right-of-way is to be occupied by the one party*
- e) *The future rights of the public authorities, including the Council, and those of the other properties have rights over the Right-of-Way are not affected.”*

The City of Preston Letter stated that if any objections to the closure are received that the occupier would be required to remove the barriers immediately.

Inspection of the site has revealed that a shed and roller door have been built on the Road (the shed would be in contravention of the conditions in the City of Preston Letter). Objection to the occupation has been received from the adjoining property owner at 58 Kendall Street.

To date, no enforcement action has been taken to end the occupation of the Road by the owners of 9 Willow Street. It has been considered (should the discontinuance process be successful and the land from the Road be sold) that as 9 Willow Street may be a potential purchaser of the land, action to have these owners remove structures on the Road may be premature and could be seen as putting these owners to unnecessary expense if they were likely to end up purchasing the land and then have to replace the structures.

The owner of 58 Kendall Street has been urging Council to take action to remove the occupying structures from the Road. It is understood that such action by Council would support legal efforts by this property owner to recover the occupied portion of 58 Kendall Street. The owner of 58 Kendall Street has advised that demolition and construction work at the property (in relation to the construction of a new dwelling on the lot) will require access from the Road, which is currently blocked by 9 Willow's occupation.

Consultation with owners

All of the immediate adjoining owners have been consulted regarding the proposal and were afforded the opportunity to provide Council with a submission on whether the Road should be opened or remain closed. The overall response from adjoining owners was in favour of the closure of the Road.

The owner of 58 Kendall Street has agreed in-principle to the proposal and has expressed interest in acquiring the land but reserved his rights to take legal action based on trespass. The owners of 9 Willow Street, via their legal advisors, Tartaglia Lawyers, assert that their client has accrued possessory rights over the land (includes part of 58 Kendall Streets land and that part of the Road for which the former City of Preston granted occupation) and intend to make application to the courts on the basis of adverse possession.

A potential allocation/division of the land is shown in **Appendix C**.

Whilst it is acknowledged that the occupation of the road by the owners of 9 Willow Street is based on the 1989 City of Preston Letter, Council reserved the right to withdraw the agreement and reinstate access to the Road. Therefore the claim of adverse possession is would be negated as the land was never 'adversely' possessed.

It was determined that due to the complexity of the overall situation (and to remove the need for costly litigation between the parties), Council could commence procedures to discontinue the road and allocate the land in accordance with policy.

Service Authorities and Internal Departments

Internal departments and all necessary service authorities have been consulted in respect to the proposal and no objections have been received.

Yarra Valley Water Corporation has a sewer within the land and will require an easement to be saved over the land if the Road is discontinued. Similarly, Council has a drain within the land and will also require an easement to be saved over the land if the Road is discontinued.

Implementation

The statutory procedures require Council to give public notice of its intention to reopen, discontinue, sell and/or take title part or all of a Road and invite submissions from affected parties. Submitters may request to be heard by Council prior to a decision being made to proceed or otherwise with the proposal.

All adjoining property owners would be advised of the proposal in writing and informed of their right to make a submission. Following which, a report would be presented to Council for a decision on the future of the Road.

Options for Consideration

Option 1 (Recommended)

Council could commence the statutory procedures to potentially discontinue the Road and sell the land from the Road to the adjoining property owners.

The statutory procedures would extend the consultation to the wider community and enable all, including affected property owners, further opportunity to make a submission.

This option would assist Council in obtaining further insight into the overall consensus and positions of surrounding property owners and the community in relation to the Road. This insight as well as the information obtained from initial investigations would enable Council to make an informed assessment on the future of the Road.

Option 2

Council could abandon the proposal to discontinue the road.

This option may be perceived as Council knowingly encouraging and enabling property owners to continue to occupy other roads or Rights-of-Way within Darebin to the detriment of the wider community whether financially or as a benefiting right to use the land for access.

Council may, as part of this option, take action to remove the occupation of the Road by 9 Willow Street to enable the rights of 58 Kendall Street to access their property via the Road.

Council may, as part of this option, continue to allow/permit the occupation of the Road by 9 Willow Street.

Option 3

Council could declare the Road as required for access.

This option would require action to be taken to remove the occupation of the road by 9 Willow Street to reopen the Road for public use.

Financial and Resource Implications

There are no financial or resource implications as a result of the commencing the statutory procedures as contained in this report.

Sufficient funds exist within the operating budget for the Assets and Properties area to facilitate the statutory advertisement and investigation of the proposed discontinuance.

Costs associated with taking action to re-open the Road would be borne by the occupying property owner in the first instance. Action to re-open the Road would be undertaken at Council's expense if owner were to refuse to comply with any lawful notice provided by Council to remove the occupation. Council may seek recompense for any costs incurred in physically re-opening the Road.

Risk Management

Should Council not further progress the statutory procedures to potentially discontinue and sell and/or reopen the Road, then there is a risk that future use of the Road could be lost due to action by the owners of 9 Willow Street to adversely possess the Road. It is noted that such action has of a very low likelihood of being successful due to the presence of the City of Preston Letter and the advantage this document confers upon Council to counter any claim that the land was 'adversely' possessed when it was clearly occupied with the knowledge and (in effect) permission of Council.

Policy Implications**Economic Development**

There are no factors in this report which impact upon economic development.

Environmental Sustainability

There are no factors in this report which impact upon environmental sustainability.

Human Rights, Equity and Inclusion

Initial consultation with the immediate adjoining owners has been undertaken. The statutory procedures will extend this to the whole of the community by giving public notice of the proposal and providing the opportunity to make formal submissions to Council regarding the proposal.

Other

This report has been prepared having regard to Council's Sale of Minor Council Property Assets Policy.

Future Actions

Arrange for the statutory procedures for the discontinuance of the road to be undertaken pursuant to the provisions of section 206 and clause 3 of Schedule 10 and section 223 of the *Local Government Act 1989*.

Consultation and Advocacy

- Macquarie Local Government Lawyers
- Owners of adjoining properties
- Statutory Authorities
- Council Departments

Related Documents

- Site Plan (**Appendix A**)
- Survey plan showing occupation (**Appendix B**)
- Proposed land allocation (**Appendix C**)
- Diagram of Current Land Occupation (**Appendix D**)
- *Local Government Act 1989*
- *Road Management Act 2004*
- *Council's Sale of Minor Council Property Assets Policy – May 2015*

Disclosure of Interest

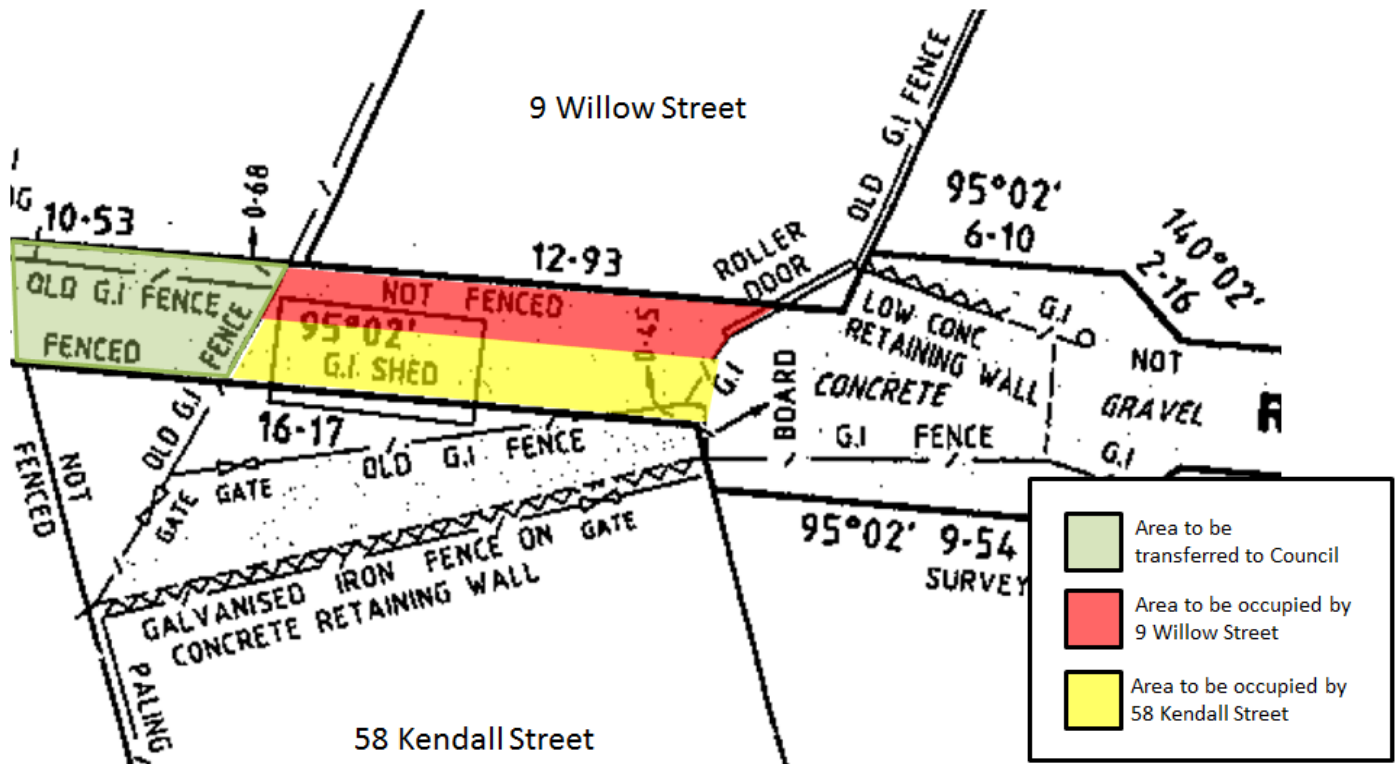
Section 80C of the *Local Government Act 1989* requires members of Council staff and persons engaged under contract to provide advice to Council to disclose any direct or indirect interest in a matter to which the advice relates.

The officer reviewing this report, having made enquiries with relevant members of staff, reports that no disclosable interests have been raised in relation to this report.



ROW at rear of 58 Kendall Street and 9 Willow Street, Preston

Proposed temporary occupation of land



APPENDIX D

DIAGRAM OF CURRENT LAND OCCUPATION

Rear 9 Willow Street and 58 Kendall Street, Preston



- Portion of 58 Kendall occupied by 9 Willow
- Road occupied by 9 Willow
- Unoccupied and unfenced portion of 58 Kendall
- 9 Willow Street
- 58 Kendall Street

6.2 COMMUNITY AWARDS PROGRAM

Author: Manager Children, Family and Community

Reviewed By: Director, Community Development

Report Background

On 19 September 2011, Council passed a resolution to establish and administer two awards the *Better Neighbourhoods and Corporate Citizen Awards*, to recognise efforts made to foster positive neighbourly relations to improve community life. Following the evaluation of the program in 2012, several changes were made which have been implemented over the past three years. Following a review of the 2015 program further changes are proposed to improve efficiency and the use of resources.

Previous Resolution

At its meeting on 1 October 2012 Council resolved:

'That Council note the changes to the Better Neighbourhoods Award and Corporate Citizen Award as detailed in this report.'

Previous Briefing(s)

This matter has not previously been to a Councillor briefing.

Council Plan Goal/Endorsed Strategy

Council Plan Goal 3 Healthy and Connected Community.

Summary

This report provides an evaluation of the Darebin Community Awards program and recommended changes to improve efficiency and the use of resources.

As the *Better Neighbourhood Award* receives few nominations and is duplicating the objectives of both the Community Support Program and the Australia Day Awards it is recommended that it ceases and the resources incorporated into the Community Support Program.

As the *Business Award for Community Contribution* provides a unique opportunity to highlight and celebrate the contribution that businesses can make to community wellbeing, it is recommended that it continues and is celebrated as a component of the annual gala business lunch.

Recommendation

That Council:

- (1) Continue the Business Award for Community Contribution in 2016 and 2017.
- (2) Cease the Better Neighbourhood Awards and incorporate funds into the Community Support Program funding pool.

Introduction

In 2011 Council commenced two awards, the Better Neighbourhoods and Corporate Citizen Awards. The award period ran from November 2011 to January 2012, with awards presented at an event in March 2012. Following an evaluation of the 2012 Awards the following changes were implemented:

- Simplify the application process for both awards.
- Better Neighbourhoods Award focus on a theme that reflects Council and communities' priorities around Community Safety and Wellbeing.
- Corporate Citizen Award be available to for-profit businesses and social ventures, and include publicity/promotional package rather than a cash prize.
- Awarding of the Corporate Citizen Award be incorporated into the annual Business Gala Lunch.

In 2013 awards the Corporate Citizen Award was also renamed to the Darebin Business Award for Community Contribution to better reflect the type of activity being recognised and to attract more applicants. Since 2013, three iterations of the Community Awards in this format have been held.

The Better Neighbourhoods Award is available to not-for-profit organizations or individuals. Each year the theme reflects Council's safety and wellbeing priorities. The winner receives \$5000 to implement their project.

The Darebin Business Award for Community Contribution is open to businesses and social ventures that have made a significant contribution to address disadvantage, promote social inclusion and improve safety and wellbeing in the Darebin community that exceed their normal role as a business. There is no cash prize, however the winner is acknowledged at the Darebin Gala Business Lunch and promoted in various avenues over the following 12 months.

Issues and Discussion

Interest and uptake

Over the past three years only six applications have been received for the Better Neighbourhoods Award, one of which was ineligible. As the Better Neighbourhoods Award is thematic, it only appeals and is relevant to select groups in the community. While the award has facilitated the delivery of several excellent community initiatives, there has not been a high level of interest.

The Business Award has received slightly more interest, with ten nominations over the past three years. The incorporation of the award into the Business Gala Lunch has been a successful way to recognise the winner and promote the award objectives to the wider business community of Darebin.

Duplication

As the Better Neighbourhoods Award is thematic, reflecting Council's health and wellbeing priorities, it largely duplicates Council's Community Support Program grants. In addition to providing funding for topics already recognised for funding in the Community Support program, the award prize is administered as a grant, with groups required to provide an evaluation report following the completion of their project.

The objectives of this award could be achieved by incorporating these funds into the Community Support Program. In addition it would ensure that the distribution of these funds is managed by the same governance procedures of the Community Support Program.

Further to this, the objectives of the Better Neighbourhood award to “*recognise and support the contribution that individuals, groups have made to address disadvantage, promote social inclusion and improve safety and wellbeing in the Darebin community*” are also recognised in the three categories of the annual Australia Day Awards, in particular the Community Group of the Year category.

Contrasting this, the Business Award does not overlap with existing Council programs and provides a unique opportunity to highlight and celebrate the contribution that businesses can make to community wellbeing and social inclusion. The Economic Development unit has commenced promotion of the nomination process for the 2016 Business Award through a range of communication channels.

Inefficient use of resources

The awards program is currently delivered as an activity of the community safety portfolio. With growing demand for community safety and crime prevention initiatives, the program is not identified as core business to meet Council’s community safety objectives. Relocating these funds into the Community Support program would still enable the objectives of the program to be met and community safety resources allocated to initiatives that more effectively meet our community safety objectives.

Options for Consideration

Option One

- Discontinue the Better Neighbourhoods Award as a standalone program and incorporate the \$5,000 funding into the Community Support Program funding pool. This option has minimal risk, as it will still enable community groups to seek resources to deliver activities that reflect Council’s community wellbeing priorities, but will ensure that the funds are distributed under the same governance procedures of the Community Support Program.
- Continue the Business Award for Community Contribution as a standalone award that is recognised at the annual Business Gala Lunch. It is recommended that the program continue for 2016 and 2017, with a review to be undertaken following the completion of the 2017 program.

Option Two

- Discontinue the Better Neighbourhoods Award and reallocate the \$5,000 to other community programs.
- As above, continue the Business Award for Community Contribution as a standalone award that is recognised at the annual Business Gala Lunch.

Option Three

- Retain the program in the current form with no changes.

Financial and Resource Implications

\$10,500 is allocated annually to the Community Awards Program.

If the above recommendation is endorsed, \$5,000 will be allocated to the Community Support Program and \$5,500 retained to deliver the Business Award for Community Contribution.

Risk Management

Distributing public funds to community groups as grants outside of the Community Support Program increases the risk for the mis-management and incorrect administration of these funds. This risk can be mitigated by moving the funds into the Community Support Program to be distributed under the existing program governance.

Policy Implications

Economic Development

The Business Award category recognises local business that has made a significant contribution to the community outside their core role. It promotes local business but also showcases businesses that may have made efforts to enhance employment opportunities for Darebin residents.

Environmental Sustainability

Conscious effort is made to ensure adherence to Council's Environmental policies; this will translate into reduced wastage and paper use, promoting activities through environmentally sustainable methods, and stipulating that the winners of the Awards utilize their Awards in an environmentally sustainable way.

Human Rights, Equity and Inclusion

The Darebin Community Awards recognise and support the contribution that individuals, groups and businesses have made to address disadvantage, promote social inclusion and improve safety and wellbeing in the Darebin community. In ceasing the program and shifting these resources to the Community Support Program there will still be a continuing support for Council's community wellbeing and equity objectives.

Other

There are no other factors which impact on this report.

Future Actions

- Implementation of the 2016 Business Award for Community Contribution.

Consultation and Advocacy

- Business Development Coordinator
- Community Wellbeing Coordinator
- Community Safety Officer

Related Documents

- Council Minutes – 19 September 2011 and 1 October 2012

Disclosure of Interest

Section 80C of the *Local Government Act 1989* requires members of Council staff and persons engaged under contract to provide advice to Council to disclose any direct or indirect interest in a matter to which the advice relates.

The Officer reviewing this report, having made enquiries with relevant members of staff, reports that no disclosable interests have been raised in relation to this report.

6.3 IMPLEMENTATION OF THE SPORTING FEES, CHARGES AND OCCUPANCY AGREEMENT POLICY

Author: Manager Leisure and Public Realm

Reviewed By: Director Culture, Leisure and Works

Report Background

This paper provides Council with an update on the application and implementation of the Darebin Sporting Fees, Charges and Occupancy Agreement (SFCOA) Policy 2014 (**Appendix A**) in accordance with the Council resolution of 6 October 2014, and with particular regards to the allocation of Council sporting facilities.

Previous Council Resolution

- Council adopted the Darebin Sporting Fees, Charges and Occupancy Agreement (SFCOA) Policy 2014 on 6 October 2014.
- Council considered a progress report on the implementation of this policy on 7 September 2015.

Previous Briefing(s)

Councillor Briefing - 1 February 2016

Council Plan Goal/Endorsed Strategy

- **Council plan 2013 – 2017** - 2.6 Community health and fitness; and access to opportunities; 2.10 Social and physical connectedness; 2.13 equitable access for all; 2.15 equity in sport; 5.2 access and inclusion
- **Darebin Health and Wellbeing Plan 2013 – 2017** goal 4 – build healthy, safe and accessible places for people to play and connect; goal 5 protect and promote Darebin people's physical health (5.3 – increase regular physical activity for all)
- **Darebin Leisure Strategy (2010 – 2020) and Leisure Services Action Plan 2015 - 2020**

Summary

- Sports ground allocations are a complex task where Council is required to balance the needs and demands of thousands of sporting stakeholders and community members over the municipality. Officers must accommodate the competing demands of Darebin sporting clubs and make allocations in line with the principals outlined in the policy equally and transparently to maximise the use of sporting facilities and promote increased participation in sport and physical activity.
- Allocation of Darebin sporting grounds and facilities is managed by the Leisure Services team following submissions of Club applications online.
- As nominated in the SFCOA policy, where there is competing demand for access to a particular facility, allocation will be determined by a panel of Council officers determined by the Manager Leisure and Public Realm, after assessment of the Club's application against set criteria and applied weightings.
- This policy is in its first year of effect and as such clubs and user groups are reacting to the changed conditions resulting from the application of the policy.

- Overall, the policy has been rolled out effectively with a more equitable fee structure with clubs offering opportunities for participation by women and target groups, receiving reductions in their fees.
- The 2016 winter seasonal ground allocation process opened on 11 January and closed on 1 February with clubs notified of their allocations from 18 February 2016. The 2016 winter season allocations commence from 25 March.

Recommendation

That Council notes this report on the Implementation of the Sporting Fees, Charges and Occupancy Agreement Policy.

Introduction

- Following significant community consultation, the Darebin Sporting Fees, Charges and Occupancy Agreement Policy was adopted by Council on 6 October 2014 to increase participation opportunities for diverse groups and individuals in sport and ensure optimum utilisation of Darebin's sporting assets.
- The broad objectives of the Darebin Sporting Fees, Charges and Occupancy Agreement policy 2014 are:
 - To provide greater transparency and correspondence between the fees that are levied and the venue facilities provided;
 - To provide incentives for sporting clubs to achieve increased participation, social equity and inclusion, good governance and financial sustainability targets;
 - To balance the need for sustainable and equitable revenue collection with incentives to achieve participation targets;
 - To encourage shared use of sporting infrastructure by other community groups and;
 - To reflect the organisation's capacity to generate revenue, and make sustainable payments for venue access, and to encourage capital co-contributions.
- The SFCOA policy outlines Council's position with regards to:
 - Casual occupancy
 - Seasonal occupancy
 - Fees for use
 - Performance subsidies
 - Licence agreements
 - Lease agreements
 - Miscellaneous charges.
- As per the SFCOA policy, allocation of Darebin sporting grounds and facilities is managed by the Leisure Services team overseen by the Manager Leisure and Public Realm. Where there is competing demand for access to a particular facility, allocation is determined by a panel of Council officers determined by the Manager Leisure Services and Public Realm.

Issues and Discussion

As the population increases, the demand for access to Darebin sporting facilities continues to grow; and because of this growth, many of the existing clubs are requesting increased access to facilities. However, Darebin's existing facilities and assets are at capacity in terms of the number of clubs that can be accommodated. Council officers will continue to use the SFCOA policy to work with clubs throughout upcoming seasons to best accommodate their needs through the allocation process.

Historically, sporting facilities in Darebin have been availed to sports clubs on an ongoing annual basis, with little consideration given to the activities a club is undertaking in the Council asset; their willingness to grow as a club; social inclusion policies; capacity to create additional teams or willingness to be inclusive of all ages and abilities. A firm Council commitment over the past 3 years has been to improve inclusiveness and grow participation in sport and physical activity. This initiative has been successful with close to a five per cent increase in female participation over the period, from five per cent in 2013 to ten per cent in 2016.

It is anticipated that in the first few years of application of the SFCOA Policy 2014, some groups may not be supportive of policy aims or changes to the way grounds are allocated and fees are charged. The Policy aims do not support political lobbying for prioritisation of ground allocations.

The growth in demand for Darebin's sporting facilities and increased diversity in participation requires Council to adopt a competitive process for clubs to gain access to a ground and this process is outlined in the Policy. These changes are necessary in order to achieve the goal of increased diversity in sporting participation; equitable use of Darebin's sporting facilities for all; and for Council to receive fair and equitable fees for the use of community facilities and grounds.

Priority for allocation of seasonal sporting grounds

The SFCOA Policy states that to be eligible for a seasonal occupancy agreement:

- The applicant must be an incorporated body with an appropriate level of public liability insurance;
- The applicant's previous utilisation of facilities must have conformed to Council's behavioural, maintenance, waste and litter management expectations, strategic priorities and Club Kit Conditions of Use;
- The applicant must have no unpaid user charges including utilities, ground fees and overdue capital co-contributions.

Where there is competing demand for access to a particular facility, allocation will be determined by a panel of Council officers determined by the Manager Leisure Services and Public Realm. Allocation will be guided by the following criteria:

- Proportion of participants residing in Darebin. This criterion will attract a weighting of 35%.
- Demonstrated inclusive practice and increasing participation of target groups from the Darebin Equity and Inclusion Policy. This criterion will attract a weighting of 50%.
- Capital contributions made to developing and improving the facility within the last four seasons. This criterion will attract a weighting of 15%.
- Not-for-profit community groups will be given priority of access over any commercial applicants.

The ground allocation priority outlined above encourages sharing of resources where demand for facilities is strong.

Fees charged for use of Darebin sporting facilities

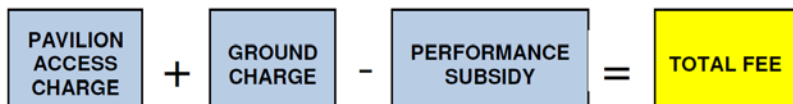
The fee structure for seasonal access and licence club access to Council sporting facilities is based on the following elements:

- (1) Pavilion access charge (calculated at 0.15% of building's insurable value)
- (2) Ground charge fee (see table 2 of policy document).

These two elements form the base fee. The base fee may be reduced by up to 50 per cent pending application of a performance subsidy which is detailed in the SFCOA policy, and is based on the following three principals:

- (1) Social inclusion and growth
- (2) Good governance
- (3) Council / community engagement.

The diagram below demonstrates shows how fees are calculated:



Universal application of this policy ensures fair and equitable charges for use of sporting facilities. Benchmarking shows the fees charged by Darebin City Council for use of sporting assets are at a similar level to other local government areas.

Since implementation, the policy has raised awareness within clubs regarding Council's strategic goals in relation to increasing participation and diversity. Council is now in a better position to monitor the development and diversity of Darebin's sporting demographic.

Negative impacts of the policy

The main issue resulting from the policy has been the impact on micro-clubs who had previously enjoyed nominal access fees. A number of these clubs have an elderly membership base that has limited capacity to raise revenue. The Leisure Services team will continue to work with these clubs to identify alternative revenue opportunities or to access a more affordable venue.

Winter 2016 seasonal ground allocations

The 2016 winter seasonal ground allocation process opened on 11 January and closed on 1 February with clubs notified of their allocations from 18 February. The 2016 winter season allocations commence from 25 March.

Clubs apply for their ground allocations through the online Integrated Management System (IMS) platform. All ground allocations will be made in line with the SFCOA policy (2014).

Summary

- Equity and inclusion for Darebin's diverse populations guides the Sports Fees and Charges and Occupancy Agreement policy.

- In order to effectively apply the SFCOA policy and see social change as per the adopted SFCOA policy where there is competing demand for access to a particular facility, allocation will be determined by a panel of Council officers determined by the Manager Leisure Services and Public Realm.
- The SFCOA provides a platform for all of Darebin's sporting groups to be treated equally and transparently and ends any historic informal or in-principal agreements with individuals clubs for use of facilities.
- The SFCOA policy provides a vehicle for Council to receive fair fees and charges for the use of facilities and assets that will allow the maintenance and upkeep of the same facilities.
- The SFCOA policy implements change to the way that fees are paid and grounds area allocated. User groups will react, positively and negatively to this change.
- In its first year, the SFCOA policy appears to be working with an increase in participation numbers for women.

Options for Consideration

There are no further options for consideration.

Financial and Resource Implications

- Fees and charges related to the cost of Darebin sports ground hire (ground classification) is adopted by Council as part of their annual budget process.
- The majority of Darebin clubs have been responsive to the new fee structure. Officers continue to help and assist clubs with any issues arising out of the implementation of the policy
- Any amendment to the policy that further reduces fees will have a significant impact on Council revenue and ability to maintain grounds and facilities to a high standard.

Risk Management

The allocation of Darebin sporting grounds will be made in line with the adopted SFCOA Policy, which promotes fairness and equality.

Policy Implications

Economic Development

The policy encourages increased participation in physical activity through sport and increased volunteer experiences in local club environments. The policy has little direct impact on local economic development and employment.

Environmental Sustainability

Environmental and waste management issues have been identified and addressed in the draft policy.

Human Rights, Equity and Inclusion

The Equity and Inclusion Planning and Audit Tool (EIPAT) has been applied in the development of the Policy. The Policy is strongly focussed on broadening participation and inclusion of groups targeted in the *Darebin Equity and Inclusion Policy*.

Other

There are no other factors which impact on this report.

Future Actions

- Council to note this briefing paper.
- Council to note that future seasonal sporting ground allocations will be made by officers in line with the SFCOA Policy (2014); and where there is competing demand for access to a particular facility, allocation will be determined by a panel of Council officers determined by the Manager Leisure Services and Public Realm.
- Officers will report back to Council in April 2016 as to the continued effects of the SFCOA Policy, including participation of marginalised groups.

Consultation and Advocacy

- Details of community consultation undertaken during development of SFCOA policy is contained in **Appendix B**

Related Documents

- Darebin Sporting Fees, Charges and Occupancy Agreement Policy (**Appendix A**)
- Copy of Council resolution adopting policy on 6 October 2015 (**Appendix B**)

Disclosure of Interest

Section 80C of the *Local Government Act 1989* requires members of Council staff and persons engaged under contract to provide advice to Council to disclose any direct or indirect interest in a matter to which the advice relates.

The Officer reviewing this report, having made enquiries with relevant members of staff, reports that no disclosable interests have been raised in relation to this report.



Sporting Fees, Charges and Occupancy Agreement Policy 2014

Version Control

Version	Date	Author
V1	October 2014	DN
V2	December 2014	DN
V3	July 2015	DN
V4	August 2015	DN

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1. INTRODUCTION

Darebin City Council caters to a wide range of sports and currently maintains a diverse portfolio of outdoor sporting venues. These include:

- 29 outdoor sporting reserves comprising servicing outdoor sports such as cricket, Australian rules football, soccer and rugby
- Three lawn bowling facilities
- One outdoor asphalt track cycling velodrome and one indoor timber international velodrome
- Ten tennis facilities comprising 39 separate courts
- One X six lane athletic track with provision for jumps, javelin and shot-put field events
- One baseball facility with one hard surface and one turf diamond
- One hockey facility with synthetic pitch

In 2013 Council resolved to formulate a new policy for fees, charges and occupancy agreements for Council owned sporting and recreational venues based on the following broad objectives:

- To provide greater transparency and correspondence between the fees that are levied and the venue facilities provided;
- To provide incentives for sporting clubs to achieve increased participation, social equity and inclusion, good governance and financial sustainability targets;
- To balance the need for sustainable and equitable revenue collection with incentives to achieve participation targets;
- To encourage shared use of sporting infrastructure by other community groups;
- To reflect the organisation's capacity to generate revenue, and make sustainable payments for venue access, and to encourage capital co-contributions.

To achieve these objectives the Sporting Fees, Charges and Occupancy Agreement Policy was developed and is based on the size and quality of the venue provided and incorporates performance subsidies targeting increased social inclusion and participation, whilst rewarding good governance and financial sustainability.

The Sporting Fees, Charges and Occupancy Agreement Policy (2014) sets out the fees applicable for the hire of all sports and leisure facilities, pavilions and ovals within the City of Darebin.

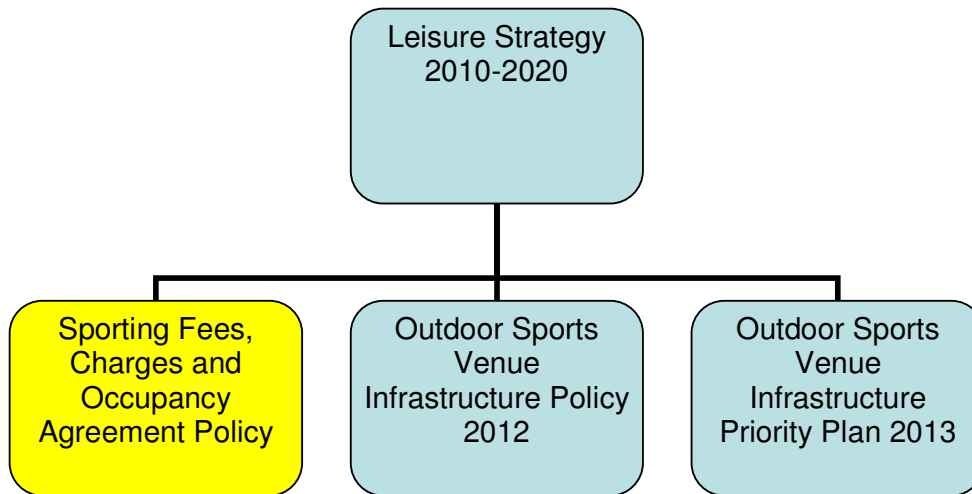
The sports ground fee structure currently in use assumes the recovery of a percentage (approximately 15%) of the maintenance costs for the reserve. This has been used as a basis for the new fees and charges policy.

A suite of occupancy agreements have been created to meet the needs of user groups while providing the Council with a level of monitoring and control with respect to user performance and community access.

1.1 Strategic framework

The Sporting Fees, Charges and Occupancy Agreement Policy complements other key strategies for the delivery of leisure opportunities across the municipality. These include:

- Darebin Leisure Strategy 2010 – 2020
- Outdoor Sports Venue Infrastructure Policy 2012
- Outdoor Sports Venue Infrastructure Priority Plan 2013



2. CASUAL OCCUPANCY AGREEMENTS

Casual use agreements allow persons or organisations to use parkland, buildings and sporting facilities for a one-off or limited number of daily usages.

2.1 Casual access eligibility criteria

To be eligible for a casual occupancy agreement:

- Applicant must be an incorporated body with an appropriate level of public liability insurance;
- Access must be for the purposes of sport and recreation or other use deemed appropriate by Council.

2.2 Key access conditions

- Access between 9.00am and 4.00pm unless otherwise approved in writing by an appropriate Council officer;
- Access to grounds will be subject to ground condition, relevant ground usage caps and availability;
- Access to the playing surface and public toilets only;
- No access to change rooms and amenities unless negotiated with the tenant club.
- Approved casual access will also be subject to Sporting Reserves Conditions of Use Casual Ground Hire.

2.3 Fees for casual access

Table 1 below shows the fee structure for casual access. It should be noted that:

- Synthetic surface charges reflect the higher replacement and maintenance costs associated with these venues and are in line with similar fees charges by other Councils;
- Fees will be reviewed annually in accordance with CPI.

Table 1 Casual access fees for 2015/16

Venue type	Community group fee	Commercial/elite fee
Neighbourhood & Local level turf venues	Local schools – no charge. Others - \$88 per day	\$176 per day
District level turf venues	\$320 per day	\$640 per day
Regional level turf venues	\$640 per day	\$1,280 per day
Edwardes Lake Athletics track - synthetic	Local schools – no charge. Others - \$320 per day	\$640 per day
Hardiman Reserve hockey pitch - synthetic	Local schools – no charge. Others - \$320 per day	\$640 per day

3. SEASONAL OCCUPANCY AGREEMENTS

Seasonal agreements allow persons or organisations to use parkland, buildings and sporting facilities for the duration of a winter and/or summer season of competition over a period of approximately six to twelve months. Seasonal changeover occurs annually in March (summer to winter) and September (winter to summer).

The seasonal agreement is the preferred base arrangement for sporting club access to facilities in Darebin.

3.1. Seasonal access eligibility criteria

To be eligible for a seasonal occupancy agreement:

- Applicant must be an incorporated body with an appropriate level of public liability insurance;
- Applicant's previous utilisation of facilities must have conformed to Council's behavioural, maintenance, waste and litter management expectations, strategic priorities and Club Kit Conditions of Use;
- Applicant must have no unpaid user charges. This includes utilities, ground fees and overdue capital co-contributions;

Applications by junior development or foundation programs (e.g Auskick, Milo cricket) may be submitted and processed under the umbrella of an affiliate tenant club.

3.2. Priority for allocation of seasonal access agreements

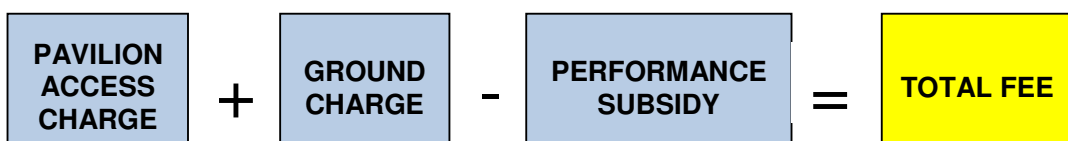
Where there is competing demand for access to a particular facility, allocation will be determined by a panel of Council officers determined by the Manager Leisure Services and Public Realm. Allocation will be guided by the following criteria:

- Proportion of participants residing in Darebin. This criterion will attract a weighting of 35%.
- Demonstrated inclusive practice and increasing participation of target groups from the Darebin Equity and Inclusion Policy. This criterion will attract a weighting of 50%.
- Capital contributions made to developing and improving the facility within the last four seasons. This criterion will attract a weighting of 15%.
- Not-for-profit community groups will be given priority of access over any commercial applicants.

Ground allocations encourage sharing of resources where demand for facilities is strong.

3.3. Fees for seasonal access

The fee structure for seasonal access is based on three components – a pavilion access charge plus a ground charge that form the base fee. The base fee may be reduced by a performance subsidy component. The diagram below demonstrates how seasonal fees are calculated.



3.4. Pavilion Access charge

The pavilion access charge establishes a link between the fees paid by the user group and the quality, amenities and size of the pavilion.

A figure of 0.15 per cent of the building's insurable value has been calculated to retain revenue recoup of approximately 15 per cent of maintenance. Larger, better appointed facilities record a higher value and therefore attract a higher pavilion access charge.

User groups accessing sporting pavilions on a seasonal basis will pay 50 per cent of the annual pavilion access charge where access is limited to a summer or winter season.

To further encourage sharing of pavilion facilities, the pavilion access charge will be apportioned between sharing parties where pavilion facilities are co-tenanted in the same season. Apportionment will be on the basis of the number of user groups using the facility simultaneously.

The insurable value of Council owned buildings is reviewed annually by the City Valuer.

3.5. Ground charge

Ground charges reflect the levels of amenity and support infrastructure at each category level of the reserve hierarchy. All grounds in the city of Darebin have been assigned a ground rating by Council as part of the Outdoor Sports Venues Infrastructure Policy 2012.

Table 2. Ground charge schedule per season for sporting reserves in Darebin (community sporting clubs) 2015/16

Ground Rating	\$ Sole use	\$ Shared use (75% sole use)	\$ Additional Oval Sole use (50% of sole use)	\$ Additional Oval Shared use (38% sole use)
Regional	\$7,687	\$5,766	\$3,845	\$2,921
District	\$1,522	\$1,038	\$762	\$578
Local	\$1,384	\$1,023	\$692	\$526
Neighbourhood	\$923	\$692	\$481	\$351

4. PERFORMANCE SUBSIDIES

Upon clubs meeting certain performance requirements, they become eligible for performance subsidies. The level of performance subsidy applicable is based on the following criteria:

1. Social inclusion and participation growth,
2. Governance,
3. Community/Council relations.

Table 3 - Performance subsidy assessment criteria

Assessment criteria	Performance requirements	Score/100 total
Part 1	In this section clubs can provide evidence on their social inclusion and diversity for the following population groups. 10 points per criteria met (max. 50 points)	
Social inclusion and participation growth	Women's participation	10 points
	Junior participation	10 points
	Older adults (55 years and older) participation	10 points
	Inclusion of culturally and linguistically diverse (CALD) groups	10 points
	Inclusion activities for people with disabilities or socio economic disadvantage or Aboriginal, Torres Strait Islanders; or gay, lesbian, bisexual, transgendered, Intersex, Queer (GLBTIQ) people	10 points
	In this section clubs can provide evidence of new teams and participation (max. 10 points)	
	Evidence of new team(s) registration OR Evidence of >10% per cent increase in participants for non-team based activities	10 points
	In this section clubs can demonstrate promotion of women in sports administration (max. 10 points)	
	Current serving female committee member(s).	5 points
	Club representative is an active member of the Darebin Women in Sport Network (DWISN)	5 points
Part 2	In this section clubs can demonstrate a current Code of Conduct, and accreditation or involvement with club development and quality programs. 2.5 points per criteria met (max. 10 points)	
Governance	Club Code of Conduct	2.5 points
	Public commitment to increasing participation of disadvantaged groups. E.G. Press Release or Mission Statement	2.5 points
	Participation in certified club development/accreditation scheme E.G. Good Sports, Respect and Responsibility	2.5 points
	Accreditation with a State or Local Sporting Association's club quality program. E.G. AFL Community Club Improvement Program	2.5 points
Part 3	In this section clubs can demonstrate a record of community and Council engagement, with participation in community health promotional events, programs or projects targeting the environment and Council club development events. 5 – 10 points per criteria met (max. 20 points)	

Community/ Council engagement	Club involvement in community initiatives E.G White Ribbon Campaign, Fair Go Sport	5 points
	Environmental sustainability programs or projects, including waste, litter, water and energy. E.G Cleaning Up Our Game	5 points
	Attendance at 2 or more Council club development events or workshops. E.G Presidents' Breakfast, International Women's Day	10 points

4.1. Sporting fee performance subsidy application process

User groups will be annually assessed for performance subsidies based on the criteria presented in Table 3 (above). Clubs will be required to complete a sporting fee performance subsidy application form to determine the performance subsidy applicable for each season.

The Darebin City Council Leisure Services team will appraise club performance against the criteria to determine fees payable for a given season. Evidence must be provided where required. Darebin City Council Leisure Services maintain the final right of authority in determining the fees due. All membership data must relate to the current playing season. Any activities recorded must have been undertaken in the past 12 months.

Note – it the responsibility of each club to annually complete the sporting fee performance subsidy application form and return it to Council by the specified due date. Late applications will not be accepted.

4.2. Scoring

Based on the assessment criteria detailed in Table 3 user groups will receive a total score, and the level of performance subsidy for which the group may be eligible will depend on the number of points gained. The levels of performance subsidy discount are shown in Table 4 below.

Table 4. Levels of fee subsidies

Level	Score	Fee subsidy
Gold	85 plus	50%
Silver	70 - 84	25%
Bronze	55 - 69	10%

3.9 Eligibility for subsidies

Community groups with seasonal, licence or lease sporting occupancy agreements with the Council are eligible. Only not-for-profit community groups are eligible to apply for, and receive, performance subsidies.

5. LICENCE AGREEMENTS

A licence is a form of permission to enter and use land or a facility for an agreed purpose for a stated period. The licensee does not have exclusive use of the facility allowing Council to allocate to other user groups at different times and for access by the general public.

5.1. Licence Agreement access eligibility criteria

A licence will be the preferred arrangement where user groups:

- Have an exemplary access history over at least five seasons;
- Wish to secure a longer period of tenancy in exchange for a partnership program or capital contribution to develop a facility Capital contributions made by the club towards a project, must be paid in full prior to the commencement of the project;
- Demonstrate financial resources to ensure continued operational viability and sustainability.

Not-for-profit community groups will be given priority of access over any commercial applicants.

5.2. Length of tenure

Licence agreements will be for a standard period of three years, with options to extend for a further one or two periods of three years (3x3 or 3x3x3). This will depend on the duration of the partnership program and/or extent of capital contribution.

The following contribution thresholds will be used to determine the length of tenure for longer term licence agreements:

Capital contribution	Length of agreement
<\$10,000	Season
\$10,000 - <\$50,000	3 years
\$50,000 - \$100,00	6 years
Over \$100,000	9 years

Where clubs negotiate longer term agreements based on participation partnership programs, the tenure of the agreement would match the expected duration of the participation program.

5.3. Fees for licensed access

Fees for licenced access will be the same as those for seasonal access detailed in Section 3 above.

6. LEASE AGREEMENTS

A Lease is a contract under which a tenant (or lessee) is granted exclusive possession of property for an agreed period in return for rental fees.

Leases will be restricted to a relatively small number of venues where single users such as tennis, or bowls clubs have exclusive use or management responsibilities for the entire year. Leases are subject to relevant laws and regulations, in particular:

- The *Local Government Act 1989* that legislates restrictions on the maximum duration of leases and specifies advertising requirements for leases of 10 years or more and for properties with rental fee value of more than \$50,000 per annum and;
- The *Retail Leases Act 2003* that controls leases for premises that are used wholly or predominantly for retail goods and services.

6.1. Lease agreement access criteria

Eligibility for the granting of lease agreements will be determined by the following:

- Where the facility is occupied by one user group exclusively;
- That the organisation is a legal entity registered under appropriate legislation such as the Associations Incorporations Act 1981;
- That the organisation has an Australian Business Number (ABN);
- That the organisation is financially viable, with annual financial statements provided to Council, audited according to relevant legislative requirements;
- That the organisation complies with relevant legislation governing its activities, and holds any licenses or registration certificates required for continued operation;
- That the organisation has a committee or team of management and appropriate governance arrangements with established accountability and reporting methods to Council, its members and/or to the community;
- That the organisation has a business plan for the period of the lease detailing current and projected access hours, participation and memberships, social inclusion initiatives, revenue and expenditure forecasts;
- That there are reasonable grounds to believe a need or demand exists for the service or activity to be provided;
- That the facility use is consistent with Council's vision, mission and goals as stated in the Council Plan;
- That the service or activity can be accessed by groups targeted in the Darebin Equity and Inclusion Policy, with strategies in place to review and remove barriers to participation;
- That the proposed use of the facility is suitable for the nature and location of the site.

6.2. Length of tenure

Length of tenure will be negotiated taking into account the particular circumstances of the facility and tenant, including capital investment and long term planning, and the intended use of the facility in line with the vision and goals of the Council Plan and Leisure Strategy. Length of tenure will be guided by the following principles:

- The preferred lease term will be five years. Terms longer than five years may be offered where a prospective tenant invests or has invested significantly in a fixed asset (such as a building or playing surface) and/or assumes a portion of maintenance of the asset. The term offered will be calculated with reference to the projected asset life and the capital contribution by the tenant.
- Options to extend will be broken into periods of no longer than five years with options for the tenant to review on the same terms and conditions dependent on meeting community benefit criteria and continued demand for the activity and service.
- Terms up to ten years or longer may be offered for categories of tenants who do not meet these criteria but who are identified by Council from time to time as requiring long term planning certainty.

6.3. Fees for lease access

The rental fees for lease access will be calculated as per the following table

Category	User type	Basis for rental calculation
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Category 1	Lease for Commercial purposes only – no Community Benefit	Market rental plus 50 per cent for loss of community benefit.
Category 2	Lease for commercial purposes with Community Benefit	Market rental – no discount
Category 3	Lease for non-profit community use	As per Seasonal and Licence Agreements

6.4. Leases for tennis club and users of synthetic playing surfaces

Where leases are proposed at tennis or other venues that have synthetic or hard court surfaces, the contribution to a replacement sinking fund may be negotiated as part of the lease. Tennis clubs are responsible for 50 per cent of resurfacing costs in accordance with Darebin Council's Outdoor Sports Venue Infrastructure Policy 2012.

Replacement costs will be determined by values within the Rawlinson's Construction Cost Guide current at the time of lease negotiation.

7. MISCELLANEOUS CHARGES

7.1. Utility Charges

All tenant clubs will continue to be responsible for the payment of utilities in accordance with the occupancy agreement terms and conditions.

7.2. Security Bonds

A key security bond of \$50 will be payable for casual users wishing to be issued key to public toilets attached to pavilions repayable on the return of keys

A security bond of \$400 per season will be payable by seasonal and licence agreement holders as an incentive for user groups to maintain venues in good order. The bond will be repaid at the completion of the season following the return of all keys, an inspection of the venue and review of the club's record of behaviour.

Where a security bond is revoked due to behavioural issues, non-return of keys or unsatisfactory cleaning or maintenance, the bond will be increased by \$100 in the following season. Clubs with a continual poor record may be denied a ground allocation in the following season.

8.2 SPORTING FEES, CHARGES AND OCCUPANCY AGREEMENT POLICY**MINUTE NO. 470****AUTHOR: Manager Leisure and Public Realm****REVIEWED BY: Director Culture Leisure and Works****SUMMARY**

At its Special Meeting on 23 June 2014 Council considered a draft Sporting Fees, Charges and Occupancy Agreement Policy and resolved:

'That Council:

- (1) Release the Draft 'Sports Fees, Charges and Occupancy Policy' as attached at Appendix A for Community consultation*
- (2) Seek a further report with an analysis of all stakeholder feedback in September 2014.'*

This report details the consultation undertaken with the community and stakeholders and feedback received. On the basis of an analysis of feedback received, an amended draft policy is attached and recommended for adoption.

CONSULTATION

- Council Briefing – 8 September 2014
- Manager Assets and Properties
- Manager Communications and Marketing
- Manager Community Planning and Customer Service
- Manager Environment and Natural Resources
- Manager Parks and Vegetation
- Coordinator Performance Support
- Coordinator Youth Services
- State sporting associations
- Local sporting clubs and recreational groups
- General community

RECOMMENDATION

THAT Council:

- (1) Adopt the Sporting Fees, charges and Occupancy Agreement Policy attached as **Appendix A** to this report.
- (2) Officers provide a further report in October 2015 on outcomes and issues arising from the implementation of the policy.

MOTION

MOVED: Cr. J. Williams
SECONDED: Cr. A. Villella

THAT Council:

- (1) Adopt the Sporting Fees, charges and Occupancy Agreement Policy attached as **Appendix A** to this report.
- (2) Officers provide a further report in October 2015 on outcomes and issues arising from the implementation of the policy.

Cr. Walsh proposed to the mover (Cr. Williams) and seconder (Cr. Villella) that point (2) be amended as follows and point (3) be added as follows. This was accepted by Cr. Williams and Cr. Villella.

- (2) Officers provide **6 monthly reports** on outcomes and issues arising from the implementation of the policy.
- (3) Officers continue to help and assist clubs with any issues arising out of the implementation of this policy.

THE AMENDED MOTION THEN READ AS FOLLOWS:

AMENDED MOTION

MOVED: Cr. J. Williams
SECONDED: Cr. A. Villella

THAT Council:

- (1) Adopt the Sporting Fees, charges and Occupancy Agreement Policy attached as **Appendix A** to this report.
- (2) Officers provide 6 monthly reports on outcomes and issues arising from the implementation of the policy.
- (3) Officers continue to help and assist clubs with any issues arising out of the implementation of this policy.

THE AMENDED MOTION WAS PUT AND CARRIED AND BECAME THE COUNCIL RESOLUTION AS FOLLOWS:

COUNCIL RESOLUTION

MOVED: Cr. J. Williams
SECONDED: Cr. A. Villella

THAT Council:

- (1) Adopt the Sporting Fees, charges and Occupancy Agreement Policy attached as **Appendix A** to this report.
- (2) Officers provide 6 monthly reports on outcomes and issues arising from the implementation of the policy.

- (3) Officers continue to help and assist clubs with any issues arising out of the implementation of this policy.

CARRIED

A Division was called for by Cr. Laurence:

<u>For</u>	<u>Against</u>
Cr. B. Li	Cr. T. Laurence
Cr. J. Williams	
Cr. V. Fontana	
Cr. O. Walsh	
Cr. G. Greco, Chairperson	
Cr. S. Tsitas	
Cr. A. Villella	
Cr. T. McCarthy	

The Chairperson, Cr. Greco, declared the Motion to be carried.

REPORT

INTRODUCTION AND BACKGROUND

The current sporting fees and occupancy agreement policy has been in place since the late 1990's. At its meeting on 5 August 2013, Council resolved to form a Temporary Reference Group to guide the formulation of a new policy.

The Temporary Reference Group held four meetings between September 2013 and April 2014. A new policy was developed with the following broad objectives:

- Greater transparency and alignment between fees and venue amenity,
- Incentives for sporting clubs to achieve greater participation, social equity and inclusion, good governance and community relations,
- Encourage the sharing of sporting amenities,
- Encouraging partnerships with the Council on program and venue development.

The draft policy was detailed in a report to Council at its meeting on 23 June 2014. Council resolved at this meeting to approve the release of the draft policy for community consultation.

ISSUES AND DISCUSSION

Community consultation was undertaken from 24 June 2014 and concluded 18 July 2014. A range of consultation methods was used including:

- Direct mail and email
- Open Information Session
- Darebin Community Survey
- Summary Fact Sheet
- Direct meetings with sporting and recreational club representatives

- Direct meetings with Council officers
- Survey and feedback form (in hard copy, electronic and on-line formats)
- Media pitch
- Information on Darebin Council website
- Radio interview

The table below summarises the stakeholders consulted, consultation methods undertaken and level of response achieved during the consultation process.

Stakeholder(s)	Consultation methods	Level of Response
Local sporting and recreation clubs	Direct mail and email containing Draft Policy, Fact Sheet and Survey and Feedback form. Direct meeting with club representatives Open Information Session – 2 July 2014	29 surveys received in total Meetings held with 13 clubs 21 attendees in total
General community	2014 Community Survey Council website linking to Draft Policy, Fact Sheet and on-line Survey and Feedback form. Open Information Session – 2 July 2014 Media pitch	200 respondents 29 surveys received in total 21 attendees in total Article in local Leader Newspapers Radio interview with Director Culture Leisure and Works
State Sporting Associations/peak bodies	Direct mail and email containing Draft Policy, Fact Sheet and Survey and Feedback form. Open Information Session	Responses from 2 associations 21 attendees in total – no representation from SSA's
Local schools	Direct mail and email containing Draft Policy, Fact Sheet and Survey and Feedback form. Open Information Session	29 surveys received in total – no respondents identified as local schools 21 attendees in total – no local school representation
Internal Council Departments	Email containing Draft Policy and Summary Fact Sheet. Direct meetings with departmental representatives.	Responses and meetings with 5 units/departments

FEEDBACK ANALYSIS

1. General community

Data collected from 200 respondents from the 2014 Community Survey found broad agreement for the policy's aims and principles (**Appendix B**).

In relation to the level of fees charged, 46% of respondents thought existing fees were "about right" and 19% "too much". Only 3% of respondents thought existing fees were "too little".

A very high percentage of Darebin Community Survey respondents agreed that clubs should be rewarded for good performance in the areas of social diversity and accessibility (87.4%), improved management and governance (85.1%), and working with Council to look after the community (90.2%).

2. Local sporting and recreational clubs

Survey data and feedback from local sporting and recreational groups found a high level of support for the policy's broad aims, principles and structure as shown in **Appendix C**.

With respect to the **level of fees charged**, 51% of survey respondents thought the existing fee level was "About right" and 17.2% "Too much".

In relation to having **fees linked to the quality and size of the amenity** provided, stakeholder feedback survey respondents generally agreed (72.3%) that fees should reflect the quality and size of the venue provided.

With respect to the provision of **incentives for performance**, a high percentage of stakeholder feedback survey respondents agreed that clubs should be rewarded for good performance in the areas of social diversity and accessibility (79.3%), improved management and governance (79.2%), and working with Council to look after the community (82.7%).

A high percentage of stakeholder feedback survey respondents (68.9%) agreed that **longer term licence and lease agreements should be granted only where clubs partner with Council** in program or venue development.

3. State sporting associations and peak bodies

Feedback responses were received by two sporting associations – AFL Victoria and the Northern Football League.

Both raised issues in relation to removal of the current cap on junior fees and the treatment of clubs who make capital development contributions. These issues are addressed further in this report in the section entitled "Issues identified during consultation".

4. Local schools

No feedback respondents specified that they represented local schools. 58.5% of stakeholder feedback survey respondents, however, agreed that schools in Darebin should continue to have access at no charge to most Council maintained sporting ovals.

ISSUES IDENTIFIED DURING CONSULTATION

Whilst feedback was largely positive during the consultation process, a number of issues were identified by external stakeholders.

These are detailed in Table 1 below along with council officer comments and recommended impacts on the draft policy.

Table 1 - Summary of feedback from consultation

WHO WAS CONSULTED	CONSULTATION FEEDBACK	OFFICER COMMENTS	RECOMMENDED IMPACT ON POLICY
Sporting clubs, associations and peak bodies	Query whether the depreciated value of buildings is a more equitable base measure for calculating pavilion access fee than insurable value.	The wide range in depreciated building values would make setting a fair recoup percentage difficult. This would also result in large rises in fees when buildings are refurbished or replaced.	Retain existing policy with insurable value as base for pavilion access fee.
	Request for greater rewards or fee relief where capital contributions are made by clubs towards venue improvements.	Council substantially subsidises building refurbishment or replacement and undertakes all significant maintenance. The new policy rewards clubs who make capital contributions with longer occupancy tenure period of the community asset.	Retain existing policy provisions of rewarding contributions with increased occupancy tenure.
	Concern expressed regarding removal of the current cap on fees for foundation programs such as AusKick.	Retaining a cap on fees for junior-only clubs negates the incentive provided by performance subsidies for improvement. Junior participation in Darebin is currently healthy at around 30%.	Retain existing policy provision with incentive for junior clubs to reduce fees through performance subsidies.
	Concern expressed regarding removal of the current cap on fees for junior-only clubs.	Limited ability for foundation programs to raise revenue and formally affiliate with other clubs.	Policy amended to allow venue access by foundation programs under the umbrella of an existing tenant club and not be charged separately.
	Clubs that are currently charged low, nominal fees or servicing areas with socio-economic disadvantage may experience difficulty raising revenue if fees are increased significantly.	Charging nominal fees does not encourage clubs to increase participation or broaden revenue streams. Leisure Services will identify and work with these clubs to assist in broadening and strengthening their revenue streams and participation base.	Retain existing policy provision with incentive to reduce fees through performance subsidies.
	More detail requested as to which groups targeted under Council's Equity and Inclusion Policy make clubs eligible for performance subsidy points.	Provide greater clarity for user groups.	Policy amended to provide this detail.

WHO WAS CONSULTED	CONSULTATION FEEDBACK	OFFICER COMMENTS	RECOMMENDED IMPACT ON POLICY
Sporting clubs, associations and peak bodies	More detail requested as to the community initiatives and programs clubs can undertake to be eligible for performance subsidy points.	Provide greater clarity for user groups.	Policy amended to provide this detail.
	Query the requirement for groups negotiating longer term lease arrangements to fully maintain the asset.	Maintenance responsibilities may vary and be negotiated according to the type of venue and capacities of proposed licensee or tenant.	Policy amended to clarify that maintenance levels are open to negotiation.
	Provide City Valuer report confirming insurable value of the relevant buildings.	Only one club raised this as an issue. Providing City Valuer's reports to all user groups is deemed unnecessary.	City Valuer's reports provided on request.
	Classification of the Edwardes Lake Park athletics track to District level does not accurately reflect the level of venue amenity.	The number of running lanes (six as compared with the standard eight) and lack of amenity to hold some field sports limit the level of competition able to be held at this venue.	Reclassify venue to Local level facility.

IMPLEMENTATION

Should the Draft Fees, Charges and Occupancy Agreement Policy be adopted by Council, clubs commencing their summer season (2014/2015) will be asked to provide further information in October and November to determine subsidies to their base fee. Budget impacts will be felt both this financial year and subsequent financial year.

For the 2015 winter season, clubs will provide all information relevant to subsidies through their ground application process. A new Information Management System will be in place and used to calculate fees.

Longer term occupancy agreements – licence agreements and leases - will be negotiated with the users in the following months after the policy is adopted.

POLICY IMPLICATIONS

Environmental Sustainability

Environmental and waste management issues have been identified and addressed in the draft policy.

Human Rights, Equity and Inclusion

The Equity and Inclusion Planning and Audit Tool (EIPAT) has been applied to the draft policy. The policy is strongly focussed on broadening participation and inclusion of groups targeted in the Darebin Equity and Inclusion Policy.

Economic Development

The policy encourages increased participation in physical activity through sport and increased volunteer experiences in local club environments. The policy has little direct impact on local economic development and employment.

FINANCIAL AND RESOURCE IMPLICATIONS

The current system of sports fees and charges provides annual revenue of approximately \$154,870 (including GST). The draft fees and charges model is likely to reduce annual revenue recoup as per the following estimates:

Current fee per annum	New base fee	Inc. gold subsidy 50%	Inc. silver subsidy 25%	Inc. bronze subsidy 10%
\$154,870	\$196,204	\$98,503	\$147,354	\$176,664

Performance subsidy percentages may be lowered or raised to provide greater incentive for clubs or, conversely, to limit the reduction in annual revenue recoup. It is expected that initially the average club performance will be in the silver range.

The proposed implementation of separate fee schedule for commercial and elite sport users for casual ground access is likely to increase annual revenue by \$3,000 per annum (to approximately \$21,000 per annum excluding GST).

CONCLUSION

The Draft policy has been amended based on the consultation feedback and is now ready for adoption.

FUTURE ACTIONS

- Officers to implement policy and negotiate occupancy agreements
- Future Council Report evaluating outcomes and issues arising from the implementation of the policy.

DISCLOSURE OF INTERESTS

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council to disclose any direct or indirect interest in a matter to which the advice relates.

The Officer reviewing this report, having made enquiries with relevant members of staff, reports that no disclosable interests have been raised in relation to this report.

RELATED DOCUMENTS

- Final Draft - Sporting Fees, Charges and Occupancy Agreements Policy (**Appendix A**)
- 2014 Annual Community Survey 2nd Quarter Report – Sports and recreational facilities questions (**Appendix B**)
- Summary Report - Survey and Feedback Form data (**Appendix C**)
- Council Meeting Minutes – 23 June 2014

Darren Rudd, Manager City Development left the meeting during discussion of the above item – 7.49 pm.

6.4 W.H. ROBINSON AND A.H. CAPP MASTER PLAN COMMUNITY OUTCOMES

Author: Manager Leisure and Public Realm

Reviewed By: Director Leisure, Culture and Works

Report Background

This report outlines plans for implementation of the adopted W.H. Robinson and A.H. Capp Master Plan elements including budget recommendations for the refurbishment of the W.H. Robinson reserve sporting pavilion over the 2016/2017 and 2017/2018 financial years in accordance with the 7 September 2015 Council resolution below.

Previous Resolution

‘THAT Council:

- (1) *Adopt the W.H. Robinson and A.H. Capp Master Plan for implementation as budgets allow.*
- (2) *Consult with local residents and relevant clubs regarding the potential to include a broader mix of community facilities, e.g. community meeting rooms and workshop spaces, as part of the redevelopment of G.E. Gayther Pavilion.*
- (3) *A further report should be presented to Council on the outcomes of this consultation, including any budget recommendations.*

Previous Briefing(s)

Councillor Briefing - 8 February 2016

Council Plan Goal/Endorsed Strategy

- (1) **Council plan 2013 – 2017** strategies - 2.6 Community health and fitness; and access to opportunities; 2.10 Social and physical connectedness; 2.13 equitable access for all; 2.15 equity in sport; 5.2 access and inclusion
- (2) **Darebin Health and Wellbeing Plan 2013 – 2017** goal 4 – build healthy, safe and accessible places for people to play and connect; goal 5 protect and promote Darebin people’s physical health (5.3 – increase regular physical activity for all)
- (3) **Darebin Leisure Strategy (2010 – 2020) and Leisure Services Action Plan 2015 - 2020**
- (4) **Darebin Open Space Strategy 2007-2017**

Summary

This report outlines plans for implementation of the W.H. Robinson and A.H. Capp Master Plan; as well as investigations and community consultation undertaken in relation to the refurbishment of W.H. Robinson Reserve Pavilion.

There are significant site constraints present at W.H Robinson Reserve, which limit the ability of Council to upgrade this pavilion to community expectations. Officers will continue to work with interested parties including the two tenant sporting clubs and Friends of Robinson Capp Reserve to develop the concept designs for this building.

Officers are recommending that funding be allocated in the 2016-2017 and 2017-2018 financial years for nominated W.H. Robinson and A.H. Capp Master Plan elements, including the refurbishment of the W.H. Robinson Reserve Pavilion.

Recommendation

That Council:

- (1) Notes this report on W.H. Robinson and A.H. Capp Master Plan Community Outcomes.
- (2) Will consider as part of the 2016/2017 budget development process:
 - a) An allocation of \$160,000 to implement nominated elements from the W.H. Robinson and A.H. Capp Master Plan, including development of the picnic area, bike path relocation and fence heightening; and
 - b) Budget bids of \$200,000 in 2016/2017 and \$790,000 in 2017/2018 to complete refurbishment works at W.H. Robinson Reserve pavilion.

Introduction

On 7 September 2015 Council passed a resolution to adopt the W.H Robinson and A.H Capp master plan for implementation. The resolution also stated that officers should consult with local residents and relevant clubs regarding the potential to include a broader mix of community facilities. A further report to Council was requested presenting the outcomes of this consultation, including any budget recommendations.

On 21 September 2015 Council resolved to support an application for grant funding to Sport and Recreation Victoria under the Community Infrastructure Facilities Program 2016/2017 for the refurbishment of the W.H. Robinson Reserve pavilion. This funding application has been lodged.

The following tenant sporting user groups at the precinct have been consulted in the development of the Robinson/Capp reserves and plans for refurbishment of W.H. Robinson pavilion:

- (1) *A.H. Capp Reserve* – Darebin Women’s Sporting Club (12 month use)
- (2) *W.H. Robinson Reserve* – Preston Druids Cricket Club (summer tenant) and Darebin Women’s Sporting Club (winter tenant)

In addition to these sporting groups, the Friends of Robinson Capp (FORC) community group maintain a keen interest in the future development of the precinct. They have developed a good working relationship with the sporting user groups outlined above.

Officers have met several times with representatives of the tenant user groups and FORC to outline the major site encumbrances that exist and the limitations to development of the sporting pavilion to support a community hub. The associated issues are further discussed in this report.

Issues and Discussion

The tenant sporting clubs

Preston Druids Cricket Club and Darebin Women's Sporting Club are both long standing tenants that have played at the W.H. Robinson venue for many years.

These clubs interact harmoniously and are both committed to the upgrade of sporting facilities at this venue. Both clubs have contributed financially towards the upgrade of facilities.

W.H. Robinson Reserve Pavilion refurbishment / Sports and Recreation Victoria grant application

W.H. Robinson Reserve pavilion is considered a priority for refurbishment works due to the pavilion's current state and its assessment as being unsuitable for female participation. The current layout accommodates only one team. Both tenant clubs, who utilise the pavilion currently field women's teams, state that it is becoming increasingly difficult to accommodate these teams as the clubs grow. The participation details for the tenant clubs operating out of this pavilion are listed in the table below:

Team	Number of teams	Total participants
Preston Druids Cricket Club	6 X men's teams	132 players
	2 X women's teams	
	4 X under 17 teams	195 club members
	1 X junior development team	
Darebin Women's Sports Club	8 X AFL teams	333 female players
	7 X soccer teams	
	4 X cricket teams	

Over the past 18 months Council's Leisure Services Officers have been working closely with the tenant clubs on the proposed upgrade. Concept designs have been created based on previous consultations with the Darebin Women's Sports Club and the Preston Druids Cricket Club, and endorsed by both clubs (**Appendix A**). The estimated cost for this project is \$1,100,000.

Concept plans drawn up in October 2014 have formed the basis of the \$100,000 grant application, which has been lodged with Sport and Recreation Victoria under the 'Female Friendly Facilities' category. Officers are now seeking Council's agreement to consider funding towards this project in the 2016/2017 and 2017/2018 budgets.

There are significant site constraints and these limit the extent of works that can be undertaken for refurbishing the pavilion. These include:

- (1) Overhead transmission lines easement, which covers approximately three-quarters of the existing pavilion. Dispensation has been secured from AusNet to undertake works under the existing roof line only. This means it is not possible to create a second storey.
- (2) Bordered by the ground to the south and east, the easement to the west and Goodwin Street to the north, there is very limited scope for extension to the existing footprint. Regulations require the building to be at least six metres from the existing road.
- (3) The large hill to the north east: a pavilion extension in this direction towards the hill would require significant excavation ground works and the creation of a large retaining wall. This would come at significant cost.

- (4) Requirement to obtain planning permits for works due to site encumbrances.

These site constraints have been communicated with Preston Druids Cricket Club and FORC who have confirmed their understanding of the limitations.

There is scope to include community access to this pavilion; however the groups have been advised that it is not possible to replicate the likes of the recently completed Ruthven Reserve pavilion at this site. It is noted that the cost of developing the Ruthven pavilion was in excess of \$2 million.

FORC and Preston Druids Cricket Club proposal for development of a community hub

FORC and Druids Cricket Club approached officers in mid-2015 with a proposed community hub project based at W.H. Robinson Pavilion. An alternative design for pavilion refurbishment, based on the aspirations of interested parties, was forwarded to officers at this time (**Attachment A**). Officers met with FORC and the Preston Druids President on 18 September 2015 to discuss their submission and site encumbrances. It is proposed that officers continue to work with key stakeholders throughout 2016 to refine and finalise the design of the refurbished pavilion.

It is anticipated that construction of the facility will commence in early 2017, and be completed towards the end of the same year, pending Council adoption of the recommendations in this report.

Implementation of W.H. Robinson and A.H. Capp Master Plan

In October 2015, letters were mailed to community members within 500m of the Reserves informing them that the W.H. Robinson and A.H. Capp Master Plan had been adopted (**see Appendix B**). Community members were informed that the first stage of master plan implementation would include the construction of the Robinson / Capp play space and outdoor gym. Community members were asked to vote on their preferred multi-play unit. A total of 25 votes were registered, with 75% of this preferring option 1 (multi-level tower with seating, enclosed senior slide, large rock climbing wall). An additional letter was sent to the same addresses in November 2015 asking residents to vote on a preferred colour scheme for the multi-play unit (**Appendix C**).

Construction of stage 1 of the master plan commenced in February 2016 and will take approximately two months to complete. Stage 2 has been scheduled for the following financial year and will include the development of the picnic area, bike path relocation and fence heightening, subject to Council funding. These works are estimated to cost no more than \$160,000 and a capital bid has been submitted as part of the 2016/2017 budget cycle.

Conclusion

There are significant site constraints present at W.H. Robinson Reserve, which limit the ability of Council to upgrade this pavilion to community expectations. Officers will continue to work with interested parties including the two tenant sporting clubs and Friends of Robinson Capp Reserve to develop the concept designs for this building.

Budget bids of \$200,000 for 2016/2017 and \$790,000 for 2017/2018 have been submitted to complete refurbishment works at W.H Robinson Reserve pavilion. Officers have also requested that \$160,000 be allocated in the 2016/2017 budget for nominated W.H. Robinson and A.H. Capp Master Plan elements, including picnic area, bike path relocation and fence heightening.

Options for Consideration

- (1) **Do not consider funding for** the implementation of stage 2 of the W.H. Robinson and A.H. Capp Master Plan (development of the picnic area, bike path relocation and fence heightening) or pavilion refurbishment as part of the 2016-2017 budget development process.
- (2) **Consider funding for stage 2 of the master plan** only at a cost of \$160,000 as part of the 2016/2017 budget development process.
- (3) **Consider funding for the implementation of stage 2 of the master plan implementation and refurbishment of pavilion** as part of the 2016/2017 budget development process with \$360,000 in 2016/2017 and \$900,000 in 2017/2018.

Financial and Resource Implications

- (1) Council endorsed submission of a \$100,000 grant application to Sport and Recreation Victoria for the refurbishment works at W.H. Robinson Reserve pavilion. The total cost of the pavilion works at WH Robinson Reserve is estimated to be \$1,100,000. Subject to a successful Sport and Recreation Victoria funding application, Council's contribution would be \$990,000 towards the pavilion refurbishment. The tenant sports clubs Darebin Women's Sporting Club and Preston Druids Cricket Club have committed to contributing \$10,000
- (2) \$990,000 will be requested from Council in total. The breakdown is 2016/2017 (\$200,000) and 2017/2018 budgets (\$790,000).

Risk Management

Risk management and community engagement plans will be developed as key components of the overall project management plan.

Policy Implications

Economic Development

Preston Druids Cricket Club and Friends of Robinson Capp (FORC) propose that a community hub style operation be based out of the refurbished W.H. Robinson sporting pavilion. Such a model may generate economic benefits to the clubs and local employment.

Environmental Sustainability

The proposed refurbished pavilion will incorporate environmentally sensitive design principals. Products used for stage 2 of the master plan will be manufactured from recycled and environmentally sustainable source material, where possible.

Human Rights, Equity and Inclusion

W.H. Robinson Reserve pavilion is considered a priority for refurbishment works due to its current state and assessment as being unsuitable for female participation. A refurbished pavilion with appropriate amenities will facilitate greater participation and club growth.

Other

There are no other factors which impact on this report.

Future Actions

1. Will consider as part of the 2016-2017 budget development process:
 - An allocation of \$160,000 to implement nominated elements from the W.H. Robinson and A.H. Capp Master Plan, including development of the picnic area, bike path relocation and fence heightening; and
 - Budget bids of \$200,000 in 2016-2017 and \$900,000 in 2017-2018 to complete refurbishment works at W.H. Robinson Reserve pavilion.
2. At the time of going to print Council had not been advised of the outcome of the 2016/2017 Sport and Recreation Victoria grants in relation to W.H Robinson pavilion. The outcome will be known late February 2016 and Council will be advised at its 7 March 2016 meeting.
3. Officers will report back to Council on the outcome of discussions with tenant sporting clubs, FORC and other interested parties on the finalised plans for refurbishment of the WH Robinson sporting pavilion.

Consultation and Advocacy

- Previous Council meetings
- Coordinator Leisure Services
- Coordinator Public Realm
- Coordinator Facility Design

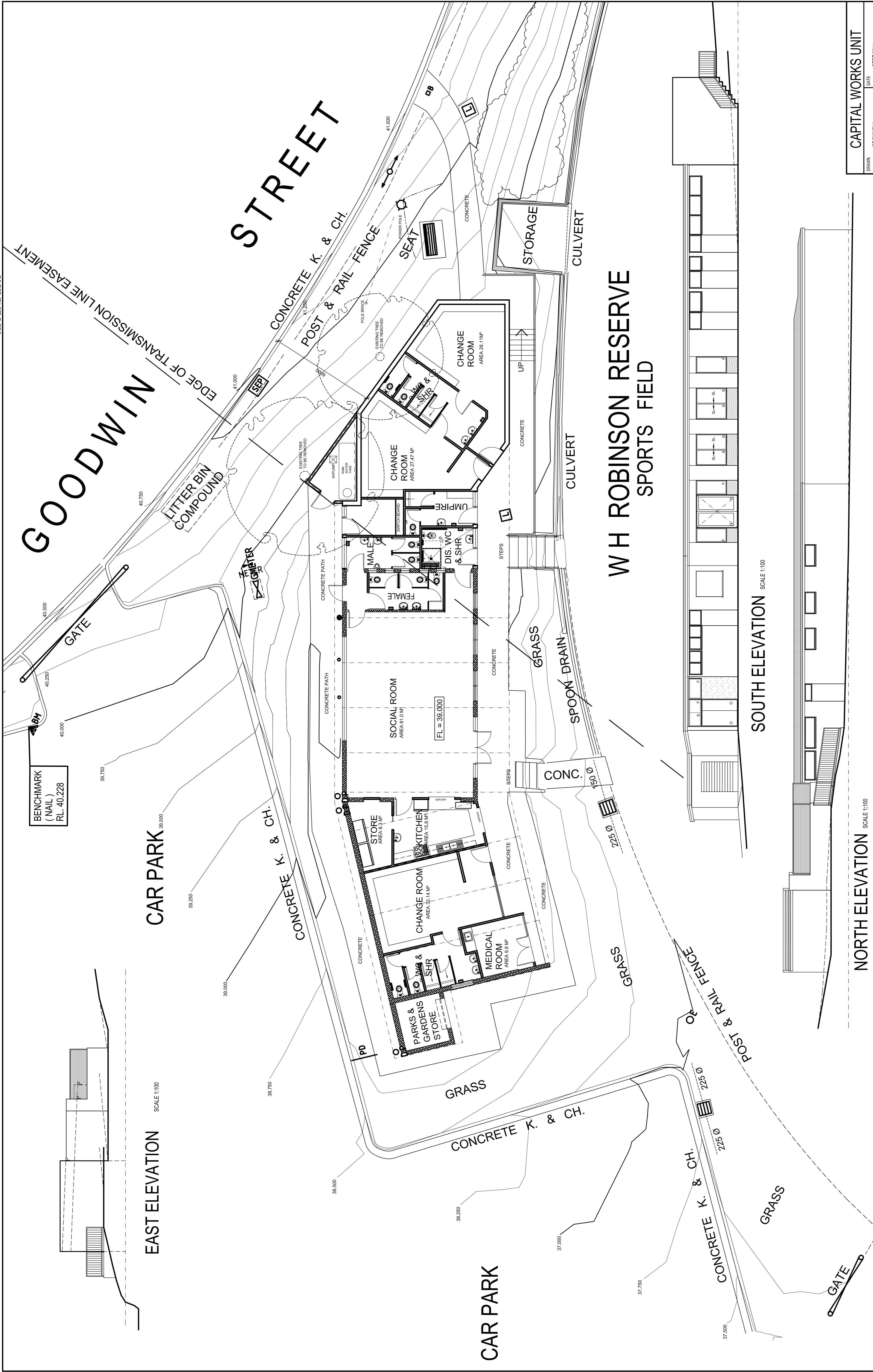
Related Documents

- Concept plans for refurbishment of W.H Robinson pavilion (**Appendix A**)
- Playspace and outdoor gym concept plan and multi-play unit options (**Appendix B**)
- Playspace Upgrade Colour Scheme Letter (**Appendix C**)

Disclosure of Interest

Section 80C of the *Local Government Act 1989* requires members of Council staff and persons engaged under contract to provide advice to Council to disclose any direct or indirect interest in a matter to which the advice relates.

The Officer reviewing this report, having made enquiries with relevant members of staff, reports that no disclosable interests have been raised in relation to this report.



AMENDMENT		BY	DATE	GENERAL NOTES	PROJECT	CONTENTS	CAPITAL WORKS UNIT	
				1. ALL DIMENSIONS ARE TO FACE UNLESS SPECIFIED OTHERWISE. 2. MATERIALS AND WORKMANSHIP ARE TO BE IN ACCORDANCE WITH THE RELEVANT CURRENT SAA CODES EXCEPT WHERE VARYED BY THE PROJECT SPECIFICATION. 3. THE CONTRACTOR SHALL CHECK AND VERIFY ALL DIMENSIONS ON SITE BEFORE PROCEEDING WITH ANY WORK. 4. WRITTEN DIMENSIONS SHALL TAKE PRECEDENCE OVER SCALING AND LARGE DIMENSIONS SHALL TAKE PRECEDENCE OVER SMALLER DIMENSIONS. 5. ALL DIMENSIONS ARE IN METERS AND OUR MILLIMETRES.	PROPOSED EXTENSIONS AND MODIFICATIONS TO WH ROBINSON RESERVE PAVILION. AT:- GOODWIN ST WEST PRESTON	PROPOSED SITE LAYOUT AND ELEVATIONS	DRAWN: CDONNOLI CHECKED: AS NOTED SCALE: AS NOTED	DATE: SEPT 2014
							PO Box 91 Preston VIC 3072 T 03 8470 8888 darebin.vic.gov.au Contact Council darebin.vic.gov.au/contact-us	SHEET 2 OF 2 SHEETS DRAWING No. 5331-14-AR-WD-01



NORTH ELEVATION SCALE 1:100

SOUTH ELEVATION SCALE 1:100

21 October 2015

In reply please quote reference:

Ref: A2753802



Dear Community Member

Re: W.H. Robinson and A.H. Capp Reserves Playspace Upgrade and Outdoor Fitness Concept

Following the adoption of the A.H. Capp and W.H. Robinson Reserve Masterplan in September 2015, we are pleased to announce the first stage of the implementation of the Masterplan. This stage will include the construction of a new playspace and outdoor exercise equipment. Please see Concept Plan on the reverse of this letter. As part of this process, we are asking community to vote on their preferred Multi-play unit. Please see images attached. The main differences between the two units are:

Option1: Multi-level tower with seating, enclosed senior slide, large rock climbing wall

Option 2: Elevated net bridge, enclosed twisty slide, medium rock climbing wall

The playspace upgrade will also incorporate the following elements:

- basketball court with three point line and hit up wall
- an accessible basket swing
- circulus spinner
- drinking fountain
- a large natural play area incorporating elements such as large rocks, recycled logs, and native plants and a timber cubby using the existing timber structure

The outdoor gym will offer a diverse range of activities including the following:

- chest press and pull downs
- elliptical trainer and leg press,
- 10 degree sit up bench and body pulls and push ups combo

Construction of the playspace and outdoor gym is due to commence in March 2016.

Stage 2 is proposed for the following financial year and will include the development of the picnic area, bike path relocation and fence heightening subject to Council funding.

Please contact me on the details below by 4 November 2015 should you have any questions or comments and to register your preferred Multi-play unit (Option1 or 2).

Yours sincerely

Jules Martin

Landscape Architect

Leisure and Public Realm

Jules.martin@darebin.vic.gov.au

T 03 8470 8435

Darebin City Council
ABN 75 815 980 522

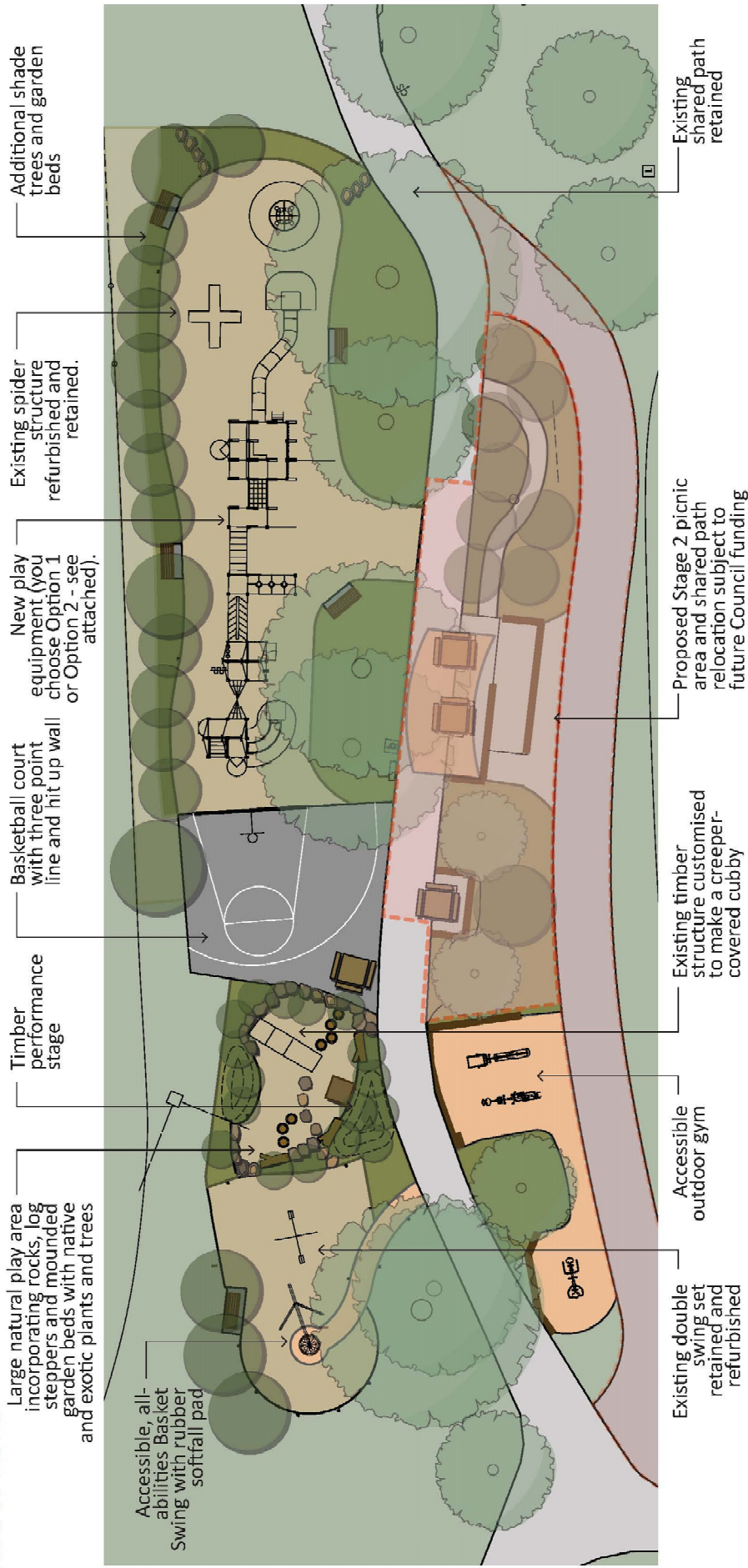
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Italiano
Македонски
Soomalii
Tiếng Việt

WH Robinson & AH Capp Reserve Playspace and Outdoor Gym Concept

October 2015



LEGEND

- New tree
- Existing tree to be retained
- Feature rocks
- Recycled timber stepping logs
- Recycled timber sleeper seat
- Recycled timber seat
- Recycled timber picnic table
- Softfall mulch to play areas
- Softfall rubber mulch to gym and play equipment
- New garden beds
- Concrete surface
- Proposed Stage 2 (subject to Council budget)



Aerial: Existing site conditions



CITY OF DAREBIN
the place to live

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Nākekohekohe
Soomali
English
Tiếng Việt



Option 1 – Multi-Play Unit with multi-level tower with seating, enclosed senior slide and large rock climbing wall



Option 2 – Multi-Play Unit with elevated net bridge, enclosed twisty slide and medium rock climbing wall

20 November 2015

In reply please quote reference:

Ref: A2788737



the place
to live

Dear Community Member

Re: W.H. Robinson and A.H. Capp Reserves Playspace Upgrade Colour Scheme

Votes are in for the play equipment options at Robinson/Capp Playspace and we're pleased to announce Option 1 is the overwhelming winner scoring over 75% of the votes. Thanks to those who voted. We can confirm that construction works are due to commence in February 2016. Below are two colour schemes for the Multi-Play Unit that we'd like the community to vote on:



Option 1: Purple, silver and grey colour scheme



Option 2: Deep green, light green and blue colour scheme

Please contact me on the details below by 4 December 2015 to register your colour preference or for further information regarding the Robinson/Capp Playspace Upgrade.

Yours sincerely

Jules Martin

Landscape Architect

Leisure and Public Realm

Jules.martin@darebin.vic.gov.au

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6.5 DAREBIN MUSIC FEAST 2015**Author:** Manager Creative Culture**Reviewed By:** Director Culture, Leisure and Works**Report Background**

The purpose of this report is to inform Councillors of the benefits derived from the Darebin Music Feast held in 2015 for ten days from 23 October to 1 November 2015.

Previous Council Resolution

This matter is not the subject of a previous Council resolution.

Previous Briefing(s)

A briefing paper was provided to Councillors at the 8 February 2016 Councillor Briefing.

Council Plan Goal/Endorsed Strategy

Darebin Arts Strategy 2014 - 2020

Summary

Darebin Music Feast is an annual event that aims to celebrate and showcase Darebin's diverse music community. In 2015, 138 events were delivered as part of the 19th Music Feast; and 1,284 artists participated (776 male artists and 508 female artists).

Recommendation

That Council notes this report on the 2015 Darebin Music Feast.

Introduction

Every year Darebin's thriving music community comes together to celebrate the wonderful diversity of the music community through the Darebin Music Feast. Darebin Music Feast 2015 presented a broad program of events across three program streams:

- Local Venue Shows
- Shop Talk
- Town Hall on High

The festival also presented the following special events:

- Darebin Music Feast Songwriters' Award
- Hello Sunday

The Darebin Music Feast featured a broad range of genres from classical to cabaret to rock. The most represented genres were: World (23); Jazz (14); Folk (14); and Indie (14). An estimated 361 hours of activity was generated.

Creative Culture staff worked with the following music industry partners to deliver the festival:

- APRA AMCOS
- Music Victoria
- The Push/Freeza
- Arts Centre Melbourne
- Head Gap Studios
- Implant Media
- Jack the Bear's Deluxe Mastering
- Guitar World
- Listen
- Songlines Aboriginal Music Corporation
- The Boite
- (no) Signal: RMIT School of Art
- Beat Magazine
- Triple R

A summary of the overall results of the Music Feast are contained in the following table:

Darebin Music Feast 2015 – Summary of Results			
	Item	Number	Representation as %
Events	Events Presented	138	100%
	Free events	52	38%
Participants	Artists participating	1284	100%
	Female artists	508	39.6%
	Male artists	776	60.4%
Hours	Hours of activity generated	361	N/A
Venues	# of local venue shows	72	N/A
	# local venues participating	21	100%
	# privately owned venues participating	18	86%
Shop Talk	# workshops, seminars, conferences	31	N/A
Northcote Town Hall	Number of shows presented at NTH	25	100%
	Sell-out shows @ NTH	4	16%

Issues and Discussion

Local Venue Shows

Seventy two shows were presented at twenty one local venues, of which eighteen are privately owned venues. The list of venues that participated include:

- Bar 303, Northcote
- Carters, Northcote
- Darebin Arts and Entertainment Centre, Preston
- Farouk's Olive, Thornbury
- Grays Piano World, Reservoir
- Open Studio, Northcote
- Northcote Social Club, Northcote
- Tago Mago, Thornbury
- Thornbury Bowls Club, Thornbury
- Northcote Gallery (The Push Pop Up Shop), Northcote
- The Thornbury Local, Thornbury
- Wesley Anne, Northcote
- Ydance Ballroom on High, Thornbury
- 24 Moons, Northcote

- Northcote Town Hall, Northcote
- Northcote Library, Northcote
- Northcote Uniting Church, Northcote
- Salvo's Thornbury, Thornbury
- Lentil as Anything, Thornbury
- Stuzzi, Northcote
- Woolarium, Northcote

Highlights of the 2015 festival included sold out *Darebin Arts Presents* show 'Pony Face Plays Nebraska' at the Darebin Arts and Entertainment Centre; Kavisha Mazzella and Andy White at Open Studio; Lounge Leopards - Sugar Fed Leopards at Wesley Anne, Northcote; and Carus Thompson and Band at Northcote Social Club.

Shop Talk

Thirty one workshops, seminars and conferences were presented. Many of these events were presented in partnership with peak music industry organisations including Music Victoria, APRA AMCOS and The Push. Highlights included the inaugural **Listen Conference**, an extraordinary event that saw over thirty female and gender-diverse panellists speak on issues around music and feminism across two days at Northcote Town Hall; and **Northcote: Country Music Capital?** hosted by Dobe Newtown, which bought together a panel to discuss what makes Melbourne's inner-North such fertile ground for country music.

Nick Cooper from Music Victoria said, "*The discussion was fantastic and the audience really got a kick out of it. Jemma and Van's performance at the end was the perfect way to close it out and show what a great country music scene the inner Melbourne suburbs have going on.*"

Town Hall on High

A total of 25 shows were presented at Northcote Town Hall as part of the Town Hall on High program. When compared with figures for the 2014 program, ticket sales increased by 660 in 2015.

Of these 25 shows, four sold out:

- *I Feel Like Going Back* – eight local songwriters including Mick Thomas, Charles Jenkins and Jemma Rowlands performed new original songs inspired by an image from the Darebin Heritage Collection.
- *Orkeztra Glasso Bashalde Composition Competition* – local world music orchestra presented three finalists in their state-wide composition competition. The industry prize was awarded to Robbie Melville for his piece 'Tango in Pusan'.
- *Game of Throats* – much loved local choirs, *Shaking the Tree* and *Expressive Women's Choir*, battled it out in this comedy choral cabaret.
- *Vassilis Tsitsanis: Songs of the People* – a tribute to the iconic Greek composer and bouzouki player.

Other highlights of the Town Hall on High program included:

- *Sophie Koh and Strings* – premiere of new pop works influenced by Chinese poetry and performed on Western classical instruments.
- *'It takes a nation of minions to hold us back'* - A free showcase of Indigenous Hip-Hop presented by Songlines Aboriginal Music Corporation.

The following is a snapshot of feedback from performers:

"I would really like to have it noted that the Songlines Hip Hop show we did at Town Hall on the opening night was really well attended by women and children and the feedback in the lead up and on the night was that women were really pleased to be able to see these hip hop artists at a time and a venue that they felt really safe and welcome at." Songlines Aboriginal Music Corporation.

"I just wanted to say thanks heaps for selecting me to put on the Woodface show. I'm so happy with how it all went and all of us involved had a really great time. Thanks for giving us a shot and for helping to make it all happen." James McGuffie of Mcrobin.

Darebin Music Feast Songwriters' Award

A total of 10 finalists were selected from 73 entrants. Judging panellists included Peter Farnan, Emily Ulman and Tristan Goodalle Town Hall. The Darebin Music Feast Songwriters' Award 2015 was presented to Mabel Windred-Wornes for her song 'Paper and Ink'. Mabel performs with her sister Ivy as *Charm of Finches* and is our youngest winner at 15 years of age. Mabel joins an extraordinary alumnus of past winners that includes Jordie Lane, Sal Kimber and Ben Mason.

Hello Sunday

Hello Sunday opened the festival in 2015. A free event at Northcote Town Hall that featured Public Opinion Afro Orchestra, Emma Donovan and The Putbacks and the Melbourne Mass Gospel Choir. Surveys undertaken on the day found that respondents rated the event 8.1 out of 10, indicating that attendees were very satisfied with the event. Respondents felt welcome at the event, and when asked what they enjoyed most about the day, unanimous feedback was 'the music' and 'the atmosphere'.

Other highlights of the day included:

- *Northcote Campfire* - a community led sing-along around a campfire.
- *Hello Uke* - working with Melbourne Ukulele Kollektive, *Hello Uke* - a mass, uke procession up High Street from the Northcote Social Club to the Northcote Town Hall for a pop up, flash-mob style performance in the Civic Square.

"My daughter and I have thoroughly enjoyed the rehearsals so far. The sessions have been so inclusive in nature and she and I access the songs at our own beginners level."
Joanna, Hello Uke Participant

Options for Consideration

There are no options for consideration.

Financial and Resource Implications

There are no financial and resource implications to be considered for the report.

Risk Management

There are no risk management factors to be considered for this report.

Policy Implications**Economic Development**

There are no factors in this report which impact upon economic development.

Environmental Sustainability

There are no factors in this report which impact upon environmental sustainability.

Human Rights, Equity and Inclusion

There are no factors in this report which impact on human rights, equity and inclusion.

Other

There are no other factors which impact on this report.

Future Actions

- 2016 will mark the 20th anniversary of Darebin Music Feast, and plans are in place to celebrate the festival's milestone which will be presented from 28 October to 6 November, 2016.
- The 2016 festival will begin with a curated takeover of the Northcote Uniting Church, and end with a venue hop and an outdoor concert curated by local label, Milk Records. Milk Records and Preston are home to four time ARIA Award winner, Courtney Barnett.

Consultation and Advocacy

- Festivals and Events Officer
- Casual Arts Officers
- Darebin Arts Ambassadors
- The Background production company
- Music Feast performers
- Music Feast Venues

Related Documents

Darebin Arts Strategy 2014 - 2020

Disclosure of Interest

Section 80C of the *Local Government Act 1989* requires members of Council staff and persons engaged under contract to provide advice to Council to disclose any direct or indirect interest in a matter to which the advice relates.

The Officer reviewing this report, having made enquiries with relevant members of staff, reports that no disclosable interests have been raised in relation to this report.

6.6 DAREBIN CITY BOWLS CLUB GREEN FEES AND CHARGES

Author: Manager Leisure and Public Realm

Reviewed By: Director Culture, Leisure and Works

Report Background

It is a requirement of the existing license agreement between Darebin City Bowls and Darebin City Council that any changes to the fee structure for Darebin International Sports Stadium (DISC) must be submitted to and approved by Council. This briefing report presents two options for a fee structure for the daily hire of the indoor synthetic green that is located in the centre of the velodrome.

Previous Council Resolution

This matter is not the subject of a previous Council resolution.

Previous Briefing(s)

Councillor Briefing - 8 February 2016

Council Plan Goal/Endorsed Strategy

- **Council Plan 2013 – 2017** Goals - 2.6 Community health and fitness; and access to opportunities; 2.10 Social and physical connectedness; 2.13 equitable access for all; 2.15 equity in sport; 5.2 access and inclusion
- **Darebin Health and Wellbeing Plan 2013 – 2017** Goal 4 – build healthy, safe and accessible places for people to play and connect; goal 5 protect and promote Darebin people’s physical health; 5.3 – increase regular physical activity for all
- **Darebin Leisure Strategy (2010 – 2020) and Leisure Services Action Plan 2015 - 2020**

Summary

Darebin City Bowls Club holds a lease agreement for a period of 30 years to 2034 for use of the following facilities at the Darebin International Sports Centre:

- 4 outdoor lawn bowling greens
- 1 indoor synthetic bowling green (located in the middle of the velodrome)
- Bistro and function room
- Office space.

The license agreement enables Darebin City Bowls Club to make use of and take bookings for these greens and spaces. Currently there is no fee structure in place for co-tenants to rent the indoor synthetic green at Darebin International Sports Centre. It is a requirement of the existing license agreement between Darebin City Bowls and Darebin City Council that any changes to the fee structure be submitted to and approved by Council.

In this instance, Darebin City Bowls Club has been approached by Cycling Victoria (also a tenant at Darebin International Sports Stadium), to nominate a fee for a daily rental for the synthetic green that is located in the centre of the velodrome. Cycling Victoria is planning to hold two major events in 2016 that require access to the indoor green.

Cycling Victoria holds a lease agreement for a period of 30 years to 2034 for use of the following facilities at the Darebin International Sports Centre:

- Indoor velodrome
- Office space.

Recommendation

That Council:

- (1) Notes the report;
- (2) In accordance with the lease agreement between Darebin City Bowls and Darebin City Council, approves of Darebin City Bowls Club charging a fee of \$600 for the daily hire of the indoor synthetic green, within the velodrome at the Darebin International Sports Centre.

Introduction

Up until now Darebin City Bowls gave Cycling Victoria permission to use a portion of their leased area inside the Darebin International Sports Stadium (Rink 1) during Cycling Victoria events. Under this arrangement, Darebin City Bowls Club still had access to their indoor synthetic green while Cycling Victoria made use of the space at Rink 1. Darebin City Bowls Club chose not to charge Cycling Victoria for the use of Rink 1.

In late 2014, Cycling Victoria approached Darebin City Bowls requesting the full use of the indoor green for the Australian Elite Track Championships that were scheduled to be held within the velodrome at Darebin International Sports Stadium from 28 to 31 January 2015. The event was conducted over four days, and over 200 competitors and 2,000 spectators attended Darebin International Sports Stadium. As part of this event, Cycling Victoria hired portable event flooring to cover the indoor green to protect Council's asset and Darebin City Bowls' licensed area. Once again, Cycling Victoria was not charged by Darebin City Bowls for the use of the indoor green for this event.

Issues and Discussion

Cycling Victoria has now requested the use of the indoor green for a further two events throughout 2016. These events are:

- 2016 National Championships - Australian Masters National Track Cycling Championships – 28 March – 4 April 2016 (inclusive); and
- 2016 UCI Level event – International Track Series (ITS) Melbourne including the Melbourne Cup on Wheels (MCOW) – 20 to 27 June 2016 (inclusive).

This is a fantastic opportunity for both Cycling Victoria and Darebin City Council to be hosting international cycling events within local sporting facilities. It is expected these two events will attract 420 competitors, 280 support staff and 2,750 spectators to Darebin International Sports Centre.

With these additional, longer term requests from Cycling Victoria to utilise the indoor green, Darebin City Bowls Club has proposed a daily hire fee. As Cycling Victoria has requested the sole use of indoor synthetic green, Darebin City Bowls will not be able to use the indoor green for extended periods of time. With this in mind, the proposed introduction of a fee structure for hire of the indoor synthetic green will go some way to compensate Darebin City Bowls for reduced access and use of the indoor green.

It should be noted both Darebin City Bowls and Cycling Victoria are co-tenants at Darebin International Sports Centre, and it is imperative for these two organisations to continue working towards a positive relationship.

Council's Leisure Contracts Coordinator has hosted mediated meetings between DCBC and Cycling Victoria on numerous occasions regarding the indoor synthetic green usage and conflicting scheduling of events. It is an ongoing operational issue that each organisation is trying to grow and provide additional opportunities for its members and host events within their leased areas, however the design of the velodrome and central indoor synthetic green does not favour either party.

Meeting held on Thursday 25 February to discuss the impending Council report and implications on operations for Cycling Victoria's proposed events was discussed. The meeting concluded with the following stated by each organisation:

- Darebin City Bowls Club would not approve Cycling Victoria's request to utilise the full indoor synthetic green at any amount less than proposed (\$600 per day)
- Cycling Victoria would not be able to afford these fees within their event budgets and therefore would not be able to provide participants with the infrastructure needed to host an International event.

Options for Consideration

Darebin City Bowls Club have proposed a fee of \$600 per day for the use of the indoor synthetic green at Darebin International Sports Stadium. This fee is based on the following calculations:

- Individual bowling rate is \$10 per 2 hours.
- Indoor bowling green accommodates 48 bowlers (6 rinks with 8 bowlers each) = \$480.
- Maximum of 3 sessions per day (morning, afternoon and evening) = \$1,440.
- Because Cycling Victoria is a co-tenant this fee would be reduced to \$600 for exclusive use of the indoor green.
- It would also be a requirement of the booking that temporary flooring be put in place over the indoor synthetic surface for the duration of the event. The booking organisation would be responsible for these costs in addition to the booking fee.

It needs to be noted that Cycling Victoria, within its current event operating budgets, will not be able to afford these fees, therefore will opt not to utilise the full use of the indoor synthetic green during their major events. Instead, they will use rink 1 only at no cost and bowlers and cyclists will operate concurrently during events.

Financial and Resource Implications

There are no known financial impacts or benefits for Council as a result of this report.

The impact on Cycling Victoria on an annual basis (averaging two major events of eight days length for each event) would be \$9,600, exclusive of installation/removal costs for protective, temporary flooring.

Risk Management

Council and Darebin City Bowls Club have complied with the requirement of the existing license agreement between the parties in that any changes to the fee structure be submitted to and approved by Council.

Policy Implications**Economic Development**

Local businesses would positively benefit from an increase in visitors resulting from the events held at Darebin International Sports Centre.

Environmental Sustainability

There are no Environmental Sustainability impacts related to this report.

Human Rights, Equity and Inclusion

Events held by Cycling Victoria encourage participation by a diversity of people in sport, and cycling in particular.

Other

There are no other factors which impact on this report.

Future Actions

Advise Darebin City Bowls Club and Cycling Victoria of Council's resolution regarding the fee schedule for the daily hire of the indoor synthetic green at the Darebin International Sports Centre.

Consultation and Advocacy

- Darebin City Bowls Club
- Cycling Victoria
- Leisure Contracts Coordinator
- Leisure Services Coordinator

Related Documents

Council Licence for Darebin International Sports Centre, John Cain Memorial Park – Darebin City Bowls Club 2004

Disclosure of Interest

Section 80C of the *Local Government Act* 1989 requires members of Council staff and persons engaged under contract to provide advice to Council to disclose any direct or indirect interest in a matter to which the advice relates.

The Officer reviewing this report, having made enquiries with relevant members of staff, reports that no disclosable interests have been raised in relation to this report.

6.7 SIX MONTH PROGRESS REPORT FOR COMMUNITY ADVISORY COMMITTEES WITH COUNCILLOR REPRESENTATION

Author: Coordinator Performance Support

Reviewed By: Executive Manager, Corporate Governance and Performance

Report Background

At its Special Meeting of Council of 10 November 2014, Councillors were appointed to Community Advisory Committees. This report provides a six month progress update on Committee activities.

Previous Resolution

At the meeting on 20 October 2014, Council resolved:

'That Council

.....

(4) That officers report on all Committees to Council every six months.'

Previous Briefing(s)

This matter has not previously been to a Councillor Briefing.

Council Plan Goal/Endorsed Strategy

Open and Accountable Democracy (Goal 6)

Summary

This report provides a six month progress report for the twenty Community Advisory Committees with Councillor representation for the period June 2015 to November 2015.

The attached Committee reports provide the following information for each Community Advisory Committee:

- Committee Summary
- Progress of key issues/challenges
- Progress of activities/outcomes
- Future plans for the next six months

Recommendation

That Council notes the six month progress reports of the listed Community Advisory Committees as attached in **Appendix A** to this report.

Introduction

Council has established a number of Community Advisory Committees to facilitate community participation and input into policy and service development, or to assist with facility, project and event management.

Community Advisory Committees typically comprise one or more Councillors, Council officers and a number of community representatives. The community representatives may be local residents or stakeholders appointed in their own right or representatives of service authorities, support agencies or community organisations.

The progress, advice and recommendations of Community Advisory Committees are reported to Council through formal officer reports (supplemented from time to time by verbal reports by Councillors).

This is the six month progress report for the following Committees:

- Active and Healthy Ageing Community Board
- Darebin Aboriginal Advisory Committee
- Darebin Arts Ambassadors
- Darebin Australia Day Committee
- Darebin Bicycle Advisory Committee
- Darebin Child Friendly City
- Darebin Disability Advisory Committee
- Darebin Domestic Animal Management Reference Group
- Darebin Education Committee
- Darebin Environmental Reference Group
- Darebin Housing Committee
- Darebin Interfaith Council
- Darebin Women's Advisory Committee
- Darebin Youth Advisory Group
- Edwardes Lake Park Reference Group
- Municipal Emergency Management Steering Committee
- Northland Urban Renewal Precinct Committee
- Preston Business Advisory Committee
- Reservoir Structure Plan Community Advisory Committee
- Sexuality, Sex and Gender Diversity Advisory Committee

Issues and Discussion

Based on a review for Community Advisory Committees conducted in October 2014, these are the 20 Community Advisory Committees that are to be reported to Council.

Every Committee has its own particular outcomes and challenges. Please see each individual report for details.

Options for Consideration

See each individual report for details.

Financial and Resource Implications

There are no financial implications from this report. All activities and actions are conducted within current budgets.

Risk Management

There are no risks identified in Council's risk management framework that are associated with Advisory Committees.

Policy Implications

Economic Development

Beyond the advisory committees/groups that support economic development, policies, strategies and actions, this report has no economic development implications.

Environmental Sustainability

Over the course of their discussion and deliberation, every advisory committee considers environmental implications as part of its recommendations. Committees with specific environmental terms of reference include the Darebin Environmental Reference Group (DERG) and the Darebin Bicycle Advisory Committee.

Human Rights, Equity and Inclusion

Community Advisory Committees are one of a number of community engagement tools that ensure our community voice, in all its diversity, is reflected in Council's services, programs and activities. They are a successful model for citizen engagement and democratic participation, advancing Council's commitment toward access, equity and inclusion for our community.

Other

There are no other factors that impact on this report.

Future Actions

It is proposed that the next six month progress report for Community Advisory Committees will occur in July 2016.

Consultation and Advocacy

Please see each individual report for the staff consulted. Each report was compiled by the relevant responsible officer, department manager and director.

Related Documents

Six month progress report on twenty Community Advisory Committees with Councillor representation. (**Appendix A**)

Disclosure of Interest

Section 80C of the *Local Government Act 1989* requires members of Council staff and persons engaged under contract to provide advice to Council to disclose any direct or indirect interest in a matter to which the advice relates.

The officer reviewing this report, having made enquiries with relevant members of staff, reports that no disclosable interests have been raised in relation to this report.

APPENDIX A



1. ACTIVE AND HEALTHY AGEING COMMUNITY ADVISORY BOARD

AUTHOR: Marketing & Community Engagement Officer

REVIEWED BY: Director, Community Development

COMMITTEE SUMMARY:

The Active and Healthy Ageing Community Advisory Board (AHAB) is a community representative body whose role is to assist Council in considering and understanding the issues, policies and drivers that influence aged care and their relevance to and impact on older people living in Darebin.

Committee Members

Community Representatives:

- Nine community members

Service Representatives:

- University of the Third Age
- La Trobe University

Council Staff:

- Director Community Development
- Manager Aged and Disability
- Coordinator Community Participation and Development
- Community Development Officer x 2
- Marketing and Community Engagement Officer

Councillor Representatives:

- Cr Julie Williams
- Cr Gaetano Greco

PROGRESS REPORT

Key Issues and Challenges for June 2015 to November 2015

- **Membership of the Board**

This relates to not only the Board's composition, but also member attendance and participation in Board meetings. Representation of older community members from Aboriginal and Torres Strait Islander and other cultural and linguistic backgrounds on the Board remains an issue that needs to be addressed.

- **Board's work plan**

In 2015, the Board adopted a work plan identifying a range of projects that would assist the Board to become better informed about Council's approach to considering older people in planning and delivery of services/programs. This work plan requires review, and priorities need to be identified for the 2016 calendar year.

- **Sector Changes**

Through use of the standing agenda item: 'Sector Changes' the Board have received updates on the Aged Care Reforms and the National Disability Insurance Scheme. The Board have found it challenging to provide meaningful insight and advice regarding Council's future in aged and disability service provision, due largely to the limited information received from the Commonwealth. Nonetheless, the Board have provided insight and advice where possible and appropriate.

Key Activities / Outcomes for June 2015 to November 2015

- The Board hosted Darebin Seniors Expo during Victorian Seniors Festival in October. This was a Board led event, supported by Council staff.
- The Board assisted in the planning and delivery of the Council-led Reservoir Village Festive Day for Seniors, also hosted during Victorian Seniors Festival in October.
- A number of organisations were approached to assist in recruitment of appropriate Board members. As a result two new members were welcomed to the Board.
- Council staff from Creative Culture, and Leisure and Public Realm presented at Board meetings.

FUTURE PLANS

- Explore how the Active and Healthy Ageing Committee at Knox City Council have engaged with other areas of Council to better plan for the needs of the ageing population.
- Identify ways in which the Board can build on the 2015 Darebin Seniors Expo, to continue engaging older people in local Victorian Seniors Festival events.
- Review and update the Board's brochure.
- Ensure the diversity within Darebin is reflected in the Board's membership through active and targeted recruitment approaches.

RELATED DOCUMENTS

- Active and Healthy Ageing Community Board Terms of Reference
-

1. DAREBIN ABORIGINAL ADVISORY COMMITTEE

AUTHOR: Aboriginal Contact Officer

REVIEWED BY: Director, Community Development

COMMITTEE SUMMARY:

The purpose of this committee is to provide clear advice, direction and cultural overlay to Council's project initiatives including the monitoring and implementation of Darebin's Aboriginal Action Plan (2015- 2017).

Committee Members

- There are 10 Aboriginal and Torres Strait Islander community members and 1 Wurundjeri Council Elder/representative.
- Organisations represented include SEIMA 3KND Radio, Wongia Torres Strait Islander Corporation, Gurwidj Neighbourhood House, Link-Up Victoria, Victorian Aboriginal Health Service, Minajalku Spiritual Healing Place.

Councillor Representative:

- Between June and November 2015, Mayor Stephen Tsitas and proxy Cr. Trent McCarthy were appointed to the committee. In November 2015, the Mayor Vince Fontana was appointed as Chair with Cr Gaetano Greco as proxy.

PROGRESS REPORT

Key Issues and Challenges for June 2015 to November 2015

The committee met in July and September 2015 for this period and was actively engaged in providing strategic guidance and advice to Council on services, programming and policies.

The committee met in July, August and November. Key issues for this semester included:

- Consolidation of the committee
- Advice and feedback to Council on services, programming and policies
- Forward planning for 2016
- Treaty and constitutional reform
- Employment issues and youth
- Anti-Racism strategies

Key Activities / Outcomes for June 2015 to November 2015

Committee members were involved in providing advice and consultation on:

- Darebin Gateway Signage project
 - Advice and consultation of draft Memorandum of Understanding with Wurundjeri Tribe Land and Compensation Cultural Heritage Council and Darebin Council.
 - Consultation in the process of renaming Batman Park and Federal Electorate of Batman.
-

-
- Darebin Council Action Plan renewal – with interviews with Aboriginal Community members to seek input into priority areas and emerging issues for consideration over the next period.
 - Consultation in the Darebin’s Say No To Racism Training and Report Racism Pilot.
 - Advice and consultation sought in Darebin Council’s Aboriginal Employment Strategy.
 - Advice and direction on Recognise campaign - Constitutional Recognition.
 - Aboriginal youth and safe spaces issues.
 - Violence Against Women Action Plan.
 - Feedback on Darebin Aboriginal Employment Strategy process.
 - Input and participation in NAIDOC and Wurundjeri Week activities.

FUTURE PLANS

DAAC committee will continue to provide proactive advice and key leadership around key issue including:

- Continued relevant cultural advice and voice around Council strategic policy and planning.
- Continued Aboriginal representation in the renewal of Darebin Aboriginal Action Plan (2012-2015).
- Continued cultural advice and representation to Darebin Aboriginal Employment Strategy.
- Advice and direction on Council projects in relation to Aboriginal and Torres Strait Islander issues.

RELATED DOCUMENTS

- Darebin Aboriginal Action Plan (2012-2015)
 - Darebin Equity and Inclusion Policy (2012-2015)
 - Darebin Anti-Racism Strategy (2012-2015)
 - Darebin Aboriginal Advisory Terms of Reference (A2464958)
-

1. DAREBIN ARTS AMBASSADORS

AUTHOR: Manager, Creative Culture

REVIEWED BY: Director, Culture Leisure & Works

COMMITTEE SUMMARY

The purpose of the Darebin Arts Ambassadors Reference Group is to advise Council on matters relating to the arts and the arts community in Darebin. The Group is also focused on supporting Council in the development and delivery of the *Creative Darebin Arts Strategy 2014-2020*.

Committee Members

The Reference Group comprises of two Councillors and ten community representatives including professional artists, arts industry professionals, local and interested qualified community members who provide support, guidance and feedback on strategic matters relating to the arts in Darebin.

Current Councillor Members:

- Cr Oliver Walsh
- Cr Angela Villella

PROGRESS REPORT

Key Issues and Challenges for June 2015 to November 2015

- On Tuesday 4th August a meeting of the Darebin Arts Ambassadors Group was held. The main focus of the meeting was the *Creative Darebin Arts Strategy 2014-2020*, and discussion on the successes and challenges of achieving aims under each of the Strategy pillars: Inclusive; Enterprising; Infrastructure and Amenity; Community Connectedness; Artistic Vibrancy; and Best Practice. Discussion then moved to the Arts Ambassadors program and how Ambassadors can assist the Creative Culture on the future implementation of Strategy priorities and actions.
 - At the Tuesday 10th November meeting, Group members were introduced to the new Manager Creative Culture. The agenda included a facilitated conversation on festivals, exploring opportunities to celebrate the 20th anniversary of the Darebin Music Feast in 2016. Members discussed how the Reference Group will collectively review Arts Strategy achievements and identify future priority areas/initiatives to be progressed in the financial year 2016/17.
 - Challenges raised included discussion on the way forward with Public Art beyond 2016; the new Agent of Change principles and new laws regarding noise abatement; as well as actions to assess the value and impact of local arts and culture in Darebin, including Council's contribution to the creative economy.
-

Key Activities / Outcomes for June 2015 to November 2015

- Focus on *Creative Darebin Arts Strategy 2014-2020* achievements.
- Progress on signature festivals and events.
- Live Music Report to Council on Agent of Change and legislation relating to SEPPN2.
- Introduction of new leadership roles within the Culture, Leisure and Works Directorate including the appointment of a new Director and new Manager Creative Culture Department.

FUTURE PLANS

- Progress key actions of the Arts Strategy for 2015-16 and report back on achievements at the March 2016 meeting.
- Facilitate a workshop and identify key priorities and focus areas for 2016-17.
- Review current membership and terms. Potential recruitment of five new community representatives aligned to the Terms of Reference to be actioned in mid-2016.

RELATED DOCUMENTS

- Darebin Arts Ambassadors Terms of Reference.
 - Council Minutes 6 May 2013.
-

1. DAREBIN AUSTRALIA DAY COMMITTEE

AUTHOR: Events & Marketing Projects Coordinator

REVIEWED BY: Director, Corporate Services

COMMITTEE SUMMARY:

The role of the Darebin Australia Day Committee is to promote the Australia Day Award nominations and Australia Day event in the community, and to judge the entries for the Awards in accordance with the stipulated criteria, select winners and attend celebrations in January each year. Australia Day celebrations include an Awards ceremony and Citizenship Ceremony on Australia Day.

The Committee is supported by the Project Officer, Communication and Marketing.

Committee Members

The current Committee includes:

- Cr Vince Fontana (Mayor) Chair
- Representative of the Darebin Ethnic Communities Council
- Community representatives x 3

Councillor Representative:

- No additional Councillors were nominated as representatives on this committee on Monday 9 November, 2015 at the Special Council Meeting.

PROGRESS REPORT

Key Issues and Challenges for June 2015 to November 2015

- There were no key issues or concerns raised by the Committee during this time.

Key Activities /Outcomes for June 2015 to November 2015

- Through a community expression of interest process, four new community representatives were appointed on 15 September 2015.
 - Two Australia Day Ambassadors for the Darebin Australia Day Awards event and Citizenship Ceremony were appointed.
-

FUTURE PLANS

- Committee to meet in early December to review nominations for the 2016 Awards and select the recipients of the Awards.
- Committee meetings to be scheduled for 2017.
- Event planning for two events in January 2017 to commence.

RELATED DOCUMENTS

- Darebin Australia Day Awards and Event Policy
-

1. DAREBIN BICYCLE ADVISORY COMMITTEE

AUTHOR: Sustainable Transport Officer

REVIEWED BY: Director, Assets & Business Services

COMMITTEE SUMMARY:

The Darebin Bicycle Advisory Committee (DBAC) provides strategic advice to Council on cycling issues affecting the community and informs Council on decision making in relation to cycling policy, programs, and service delivery.

Committee Members

Ten Community members including a member of the Darebin Bicycle User Group, one Councillor and two Council Officers (Sustainable Transport Officer, Team Leader Transport Strategy)

Councillor Representative:

Councillor Bo Li (Councillor Trent McCarthy is the proxy)

PROGRESS REPORT

Key Issues and Challenges for June 2015 to November 2015

The Darebin Bicycle Advisory Committee had meetings in August, October and November. Key issues were covered were:

- Presentation at the August meeting from Melbourne Water Project Team about upcoming M40 Water Main Renewal Project Team on St Georges Road and how they might impact on this bicycle route.
- A special workshop was held in October to inform the group about the implementation of the Junction Urban Master Plan implementation and provide an opportunity to have input into the development of the Thornbury Master Plan.

Key Activities / Outcomes for June 2015 to November 2015

- Members provided feedback and suggestions on a range of cycling projects including:
 - Bicycle Provision at Miller St and St Georges intersection.
 - The alignment of the Great Western Shimmy bicycle route.
 - Bicycle Provision at Miller and High St intersection.
 - The recently installed Tyler Street contraflow bike lane and improving signage and bicycle access.
 - Bicycle access at Turner Reserve in Thornbury.
 - Members volunteered at the Darebin Ride 2 Work Day event held in Preston.
 - Members attended a co-design workshop to help develop a behaviour change initiative for Darebin's shared paths.
 - Members provided input for the Council submission on the update of the Victoria Cycling Strategy.
-

-
- Members put forward suggestions for improving our ongoing cycling programs including Ride to Work Day and community bicycle training.

FUTURE PLANS

- The committee will continue to provide valuable advice on delivery of the Darebin Cycling Strategy 2013-18 and delivery of key bicycle projects.
- Council sought expressions of interest for 5 new members to begin with the committee in 2016. A selection panel will meet in January to review applications and decide on new members with the aim of ensuring membership reflects our diverse community.
- An induction will be held for new members in mid-February.
- A university student will be recruited to the committee in early March when the first university semester has begun.

RELATED DOCUMENTS

Darebin Bicycle Advisory Committee Terms of Reference November 2014

1. DAREBIN CHILD FRIENDLY CITY ADVISORY COMMITTEE

AUTHOR: Acting Coordinator, Family & Community Programs

REVIEWED BY: Director, Community Development

COMMITTEE SUMMARY:

The Darebin Child Friendly City Advisory Committee is comprised of community representatives and officers from each work area within council. The committee provide advice to Council in the planning and development phase of Darebin's Child Friendly City Framework.

Committee Members

- **Community Members**
10 Community Members
- **Council Members**
Director, Community Development
Manager, Aged and Disability
Manager, Assets and Properties
Coordinator, Collections and Community Programs, Darebin Libraries
Manager, Creative Culture
Community Safety Officer
Manager, Parks and Vegetation
Climate Change Action Officer
Manager, Leisure and Public Realm
Council Business and Governance
Town Planner
Manager Family and Children

Councillor Representative:

Cr. Steven Tsitas (Mayor) – Chair
Cr. Julie Williams

PROGRESS REPORT

Key Issues and Challenges for June 2015 to November 2015

- The Darebin Child Friendly City Advisory Committee met in September, 2015
- The Draft document: 'Darebin Child Friendly City Framework' was the main agenda item. Following discussions relevant changes were included in the document.

Key Activities / Outcomes for June 2015 to November 2015

- Development of Draft Darebin Child Friendly City Framework
-

FUTURE PLANS

- Completion of the Darebin Child Friendly City Framework
- Submission of Darebin Child Friendly City Framework to Council for endorsement
- Exploration by the committee, to identify sections of the Darebin Child Friendly City Framework that could be further developed as projects
- New Initiatives application to further the work of the Darebin Child Friendly City Framework

RELATED DOCUMENTS

- Darebin Child Friendly City Advisory Committee Terms of Reference
-

1. DAREBIN DISABILITY ADVISORY COMMITTEE

AUTHOR: MetroAccess Officer

REVIEWED BY: Director, Community Development

COMMITTEE SUMMARY:

The Darebin Disability Advisory Committee (DDAC) is Council's advisory committee on issues relating to access and inclusion for people with disabilities living, working, studying or visiting Darebin. To promote and advocate for, improved access and inclusion within Council and the wider community.

Committee Members

Community Representatives – ten residents with a disability and carers of people with a disability

Service Representatives:

- Melbourne Polytechnic (formerly NMIT) Work Education Unit
- Northern Support Services (NSS)
- Darebin Community Health
- Encompass House
- Interact Australia
- Department of Health and Human Services Disability Accommodation Services (DAS)

Council staff:

- Director Community Development
- Manager Aged and Disability
- Coordinator Community Participation & Development
- MetroAccess Officer
- Social (Disability) Planner
- Safe Transport Officer
- Coordinator Children and Development

Councillor Representatives:

- Cr Steven Tsitas (Chair)
- Cr Julie Williams (proxy)

PROGRESS REPORT

Key Issues and Challenges for June 2015 to November 2015

In 2014 a review was conducted on all of Council's operational and strategic committees, including DDAC. One of the recommendations involved reducing the number of meetings the committee hosted per calendar year. Consequently, DDAC went from meeting 6 times a year to quarterly. DDAC members expressed concerns regarding this change. DDAC has a number of standard agenda items, which relate to significant sector changes (the National Disability Insurance Scheme and Aged Care Reforms) as well as the implementation of the

Darebin Disability Access and Inclusion Plan, as well as allowing time for presentations, consultations and group discussion. For 2016, members have requested the reinstatement of 6 meetings a year.

Key Activities/Outcomes for 2015 (mid-year)

- DDAC has continued to be updated and engaged in issues relating to the NDIS and Aged Care Reforms.

FUTURE PLANS

- DDAC will meet as scheduled in April, June, October and December.

RELATED DOCUMENTS

- Active and Healthy Ageing Community Board Terms of Reference

1. DAREBIN DOMESTIC ANIMAL MANAGEMENT REFERENCE (DDAMRG) MEETING

AUTHOR: Manager, Economic Development & Civic Compliance

REVIEWED BY: Director, Corporate Services

COMMITTEE SUMMARY:

The Darebin Domestic Animal Management Reference Group (DDAMRG) was formed approximately two years ago to provide advice on issues relating to the reduction of euthanasia of dogs and cats. The Group is focussed on ensuring that Council achieves the target of 50% euthanasia rate for cats and 10% euthanasia rate for dogs as set out in Darebin's Domestic Animal Management (DAM) Plan 2013-2017.

Committee Members

Membership is open to all members of the community with an interest in animal management and welfare. Members include representatives from various animal welfare groups, Australian Veterinary Association, local veterinarians and local residents. The Group meets three times per year.

- The Lost Dogs Home
- Noah's Bark Dog Rescue
- Western Suburbs Cat & Kitten Rescue Inc
- Maneki Neko Cat Rescue
- Paws of Love Animal Rescue
- Forever Friends Animal Rescue
- Pound Reform Alliance Australia
- Cheltenham Cat Rescue
- Blue Cross Animal Society of Victoria
- Getting 2 Zero
- City of Darebin
- Department of Justice x 2
- 3 community members

Councillor Representative:

Cr. Julie Williams as the Councillor representative &
Cr. Trent McCarthy as the proxy.

PROGRESS REPORT

Key Issues and Challenges for June 2015 to November 2015

- Developing proactive measures to manage the domestic animal population
 - Increasing ownership, registration and identification of pets
 - Reducing the number of animals entering the shelter
 - Identifying better ways for residents, local vets, Council and rescue organisations to work collaboratively.
-

Key Activities / Outcomes for June 2015 to November 2015

- Consistently achieved euthanasia rates for dogs and cats lower than the target set in Council's Domestic Animal Management Plan
- The Group has assisted the Council to reduce euthanasia rates to below 10% for dogs and below 50% for cats (most other Councils are above 90%). This has been achieved by increasing rehoming rates (especially for cats) through creating a Darebin Lost Animal Facebook page and a referral process for unwanted animals to rescue organisations.
- Implementation of Council's Animal Rescue Program has proved to be very successful through saving the lives of in excess of 1000 animals since inception. To assist local Animal Rescue Groups with the costs associated with the re-homing of animals a new initiative was introduced, whereby the treatment costs for de-sexing, worming and/or flea treatment of Darebin cats which are to be rehomed by rescue groups have been covered by Council.
- The Group has helped Council work towards lowering the number of unwanted or abandoned cats in the community by saving the lives where possible of healthy, adoptable cats through seeking re-homing opportunities in partnership with local service providers.

FUTURE PLANS

- Promotion of animal adoption and fostering initiatives.
- Assisting Council with forming a position in relation to the mandatory desexing of cats
- Provide input and assistance towards a potential TNR trial
- Provision of input into the development of the new regional animal shelter
- Assessment and evaluation of community cat programs

RELATED DOCUMENTS

Darebin Domestic Animal Management Terms of Reference
Council Minutes – 9 November 2015
Domestic Animal Management Plan 2013-2017

1. DAREBIN EDUCATION COMMITTEE

AUTHOR: Community Renewal Officer

REVIEWED BY: Director, Community Development

COMMITTEE SUMMARY:

The Darebin Education Committee is an advisory Committee to Council with one nominated Councillor. The main purpose is to oversee and advise on the implementation of the recommendations arising from the 2014 Darebin Education Inquiry.

Committee Members

City of Darebin Officers
Department of Education and Training
Representatives of Darebin schools
Darebin Principals' Network
Inner Local Learning and Education Network (INLLEN)
Victorian Council of School Organisations Inc (VICCSO)
Our Schools, Our Children
High School for Preston
La Trobe University
Melbourne Polytechnic

Councillor Representative:

Cr. Gaetano Greco

PROGRESS REPORT

Key Issues and Challenges for June 2015 to November 2015

- Promotion and discussion of educational initiatives by DET. These included *Linking Learning 0 – 12, New Pedagogies for Deep Learning*.
 - Recognition of the need to strengthen the transition process and relationships for students between primary and secondary schools, especially for students who experience exclusion.
 - Consultation and final development by DET regarding new State-wide Education Policy – *Victoria, The Education State*.
 - New Education policy and funding model has placed further expectations and requirements on schools – positive but also extensive with short timelines.
 - Consultation by DET regarding high school provision review for Preston.
-

Key Activities / Outcomes for June 2015 to November 2015

- Launch of *Our Darebin Schools* Resource, with guest speakers from Northern School for Autism and Melbourne University and showcase by 13 schools.
- Development of MOU with INLLEN for facilitation of transition reviews and support to feeder primary schools and Reservoir High School.
- Finalisation and distribution of a resource following School's request for access to Council: *Essentials for Darebin Schools - A quick guide to opportunities and contacts at Darebin City Council August 2015*.
- Successful partnerships with key schools that have students from high equity groups:
 - Croxton School Careers Tour of Council, followed by six student work placements across Council;
 - Feasibility studies and comprehensive reports by Cultivating Communities for Reservoir High and East Preston Islamic College regarding school/community food gardens;
 - Successful 2015-2015 Capital Works project for school and community garden development at the Pavilion School.
- Professional development forum for schools regarding *Strengthening resiliency with children and young people in their middle years* by Berry Street.

FUTURE PLANS

- Ongoing thematic discussions at DEC meetings that promote exchange of experiences and initiatives including:
 - Aboriginal and Reconciliation Education
 - Social and emotional wellbeing
 - Parent and school-community engagement
 - Promote the Darebin Spiritual Healing Trail as a local resource for schools to further their reconciliation teaching and learning.
 - Explore the potential for Darebin-based First Nations historical and socio-cultural curriculum development with DET, Aboriginal controlled organisations and schools.
 - Ongoing partnership developments and strengthening to support local school initiatives that respond to student needs and equitable education.
 - Follow-up on priorities that arise from work undertaken to strengthen the transition process.
 - Ongoing communication of *Our Darebin Schools* Resource.
 - Facilitate and support a clear process of communication and agreement for embedding resiliency teaching and learning in a cluster of interested Darebin schools.
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- Facilitate opportunities for primary and secondary schools to showcase their strengths and initiatives, including a part of 'Lifelong Learning for Wellbeing' events during 2016.
- Need for ongoing flexibility and responsiveness to school's priorities in order to strengthen partnerships with schools with students from high equity groups and ongoing participation in DEC.

RELATED DOCUMENTS

- 2015 Darebin Education Committee Terms of Reference (A2622136)
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1. DAREBIN ENVIRONMENTAL REFERENCE GROUP

AUTHOR: Environmental Education & Promotions Officer

REVIEWED BY: Director, Assets & Business Services

COMMITTEE SUMMARY:

The Darebin Environmental Reference Group (DERG) provides community feedback and assistance to Council regarding local environmental and sustainability issues, and operates as a 'sounding board' for key environmental and sustainability strategies and policies.

Committee Members

- 12 community representatives
- 2 Councillor representatives including 1 proxy
- 2 Council officer representatives

Councillor Representative:

- Councillor Trent McCarthy
- Councillor Steven Tsitas (proxy)

PROGRESS REPORT

Key Issues and Challenges for June 2015 to November 2015

DERG held meetings in August, September and November. The key issues discussed included:

- the draft Darebin Natural Heritage strategy 2015 - 2025
 - the draft Darebin Waste and Litter Strategy 2015 - 2025
 - the draft Watershed, towards a water sensitive Darebin, whole of water cycle management strategy 2015-2025
 - Council 2015/2016 budget and the implications for environmental programs and projects.
 - Project updates including the Solar \$aver, streetlight upgrades, and Food Know How projects.
 - Proposed changes to policy including Council's ESD planning policy and the introduction of the significant tree register.
-

Key Activities / Outcomes for June 2015 to November 2015

The key activities and outcomes for the period June 2015 to November 2015 were as follows:

- Provided community feedback in relation to the Natural Heritage, Water, and Waste and Litter strategies which were all finalised in the period June to November 2015.
- Provided community feedback in relation to the many and various projects, programs and events which took place between June and November 2015 including the Solar \$aver project.
- Provided community feedback in relation to Council policies which have an environmental sustainability impact including changes to Council's ESD planning policy.

FUTURE PLANS

- DERG will continue to provide community feedback in relation to environmental sustainability policies, strategies and plans and other Council policies, strategies and plans which impact environmental sustainability.
- In November Council sought expressions of interest for 6 new members to join the committee in 2016. New members will be inducted in early February, with the first formal meeting to be held on 17 February.

RELATED DOCUMENTS

- Darebin Environmental Reference Group Terms of Reference (adopted by Council in December 2014)
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1. DAREBIN HOUSING ADVISORY COMMITTEE

AUTHOR: Community Planner

REVIEWED BY: Director, Community Development

COMMITTEE SUMMARY:

The Darebin Housing Advisory Committee has been created to provide timely advice to Council about social, affordable and appropriate housing in the municipality.

Committee Members

Residents
Spectrum
Council to Homeless Persons
Community Housing Limited
Victorian Women's Housing Association
Community Housing Federation of Victoria
Affordable Housing Solutions
Wishin Women's Information Housing and Support
Community Housing Limited
Northern Support Services
NEAMI Victoria
Northcote Rental Housing Coop
Office of the Victorian Architect
Justice Advocacy
Victorian Women's Housing Association
Salvation Army
Affordable Housing Victoria
Housing Choices Australia
Home at Last
Urban Coup
Department Human Services
Darebin City Council
Community Housing Limited
Unitarian Church

Councillor Representative:

Cr. Tim Laurence

PROGRESS REPORT

Key Issues and Challenges for June 2015 to November 2015

- Continued sale of public housing stock in Darebin
 - Deterioration of living conditions in rooming houses
 - Lack of housing for older persons (especially older women)
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- That the Darebin Planning Scheme and in particular the amendments above currently before Council seem to privilege private developers and amenity above social housing.
 - That Council's submissions to the Minister are silent with regards to Council's stated position to increase the level of social and affordable housing in the city.
 - That C147 will result in an intensification of development on land (with relatively low value) that will be attractive to developers but with no guarantee of social housing (privileges private developers and prices out the poor).
 - That some of these amendments unintentionally preclude existing public housing areas from the capacity to increase density and therefore potentially reduces the level of public housing in the future under any urban renewal proposals.
 - Particularly concerned that the current Planning Minister does not support a 'salt and pepper' model for social housing without providing a clear policy / strategic rationale.

Key Activities / Outcomes for June 2015 to November 2015

- Plan and design a Rooming House Forum at La Trobe University to promote best practice for current and potential rooming house operators.
- Increased advocacy around inconsistent State Government application of the State Planning scheme.
- Promotion of 'Granny Flats' for older people through Council's other Advisory Committees and local aged care networks.

FUTURE PLANS

- Re invigoration of the Northern Council's Affordable Housing Network.
- Contribute to the planning and design of the Darebin Social Housing Pilot Program on Council owned land.

RELATED DOCUMENTS

Darebin Housing Advisory Committee Terms of Reference (A1594061)

1. DAREBIN INTERFAITH COUNCIL

AUTHOR: Multicultural Affairs Officer

REVIEWED BY: Director, Community Development

COMMITTEE SUMMARY:

The Darebin Interfaith Council (DIFC) acts as a reference group to the City of Darebin. It seeks to promote activities that are consistent with the aims and values of the Darebin City Council and that foster interfaith dialogue and collaboration relevant to the interfaith community within the municipality of Darebin.

During this semester DIFC met on the 6th of August and on the 26th of November. The meetings were held at different places of worship to enable members to increase their knowledge of Darebin's religious diversity and to foster dialogue and understanding.

Committee Members

- Preston Mosque & Co-Chair
- CEO, Victorian Council of Churches (VCC)
- Al Sadeq Education & Charity Association
- Leading Senior Constable, Victoria Police
- Baptcare Sanctuary Centre for Asylum Seekers
- East Melbourne Hebrew Congregation
- Anglican Church of Australia
- Marymede Catholic College
- Bahai Community of Darebin
- St Mary's Holy Spirit Catholic Church
- Northern Community Church of Christ
- Northcote Uniting Church
- Sikh Interfaith Council of Victoria

Councillor Representative:

June to November 2015: Cr Gaetano Greco, Chair and Cr Bo Li, Proxy

After the November elections Cr Tim Laurence replaced Cr Bo Li as Council proxy representative. Cr Gaetano Greco continues to be the Chair of this Committee.

PROGRESS REPORT

Key Issues and Challenges for 2015 (mid-year)

The Committee met in August and November during this period. Key issues for this period included:

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- Acceptance of two new members in November 2015
 - Advice and feedback to Council on the implementation of the Darebin Interfaith Work Plan
 - Planning for the Victorian Interfaith Network Conference

Challenges:

DIFC Terms of Reference: Ensuring Members understood their obligations as guided by the Terms of Reference.

Member's attendance to meetings: There was some difficulty in obtaining a quorum at the beginning of the period but after coordinating with individual members this issue was resolved.

Key Activities / Outcomes for June 2015 to November 2015

Refugee Week: Darebin Interfaith Council supported the organisation of an event to mark Refugee Week and Refugee Day in partnership with community groups and Council. This event also concluded the Darebin Asylum Seekers Support Project.

Interfaith Tour in August: Darebin Interfaith Council successfully organised an interfaith tour to three iconic places of worship in the municipality. The event attracted 37 participants from diverse faith communities. A report was tabled and discussed at a DIFC meeting to identify improvements for next year.

Ramadan, Eid El Fitr and Eid El Adha: Effective partnership formed with Islamic Society of Victoria / Preston Mosque to hold the Eid El Fitr and Eid El Adha morning services outside the Preston Mosque. Events delivered with no disruption to Mosque visitors and residents. DIFC provided support and advice regarding these events. Preston Mosque is an active member of this Committee.

Victorian Interfaith Network Conference 2016: Darebin Council is hosting this event in response to a FCCV's interest to partner with Darebin Council and after Council's Expression of Interest to host this event was approved by FCCV. FCCV has presented on this conference to DIFC and discussions have started regarding the organisation of this event and in particular in regard to themes and logistics.

FUTURE PLANS

DIFC will provide input and strategic directions in regard to DIFC's Work Plan for 2016 which will include the following activities:

- Development and implementation of Darebin Community Inclusion Plan and stakeholders consultations during 2016;
 - Organisation of International Interfaith Harmony Day in February 2016;
 - Organisation of Victoria Interfaith Network Conference 2016;
 - Support to Equity and Diversity portfolios;
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- Support development of a Guide for Muslim Leaders on Preventing Violence Against Women;
 - Provide input regarding the implementation of MOU with Preston Mosque;
 - Provide input in regard to the implementation of DIFC 2016 Work Plan.

RELATED DOCUMENTS

- Terms of Reference of the Darebin Interfaith Council

1. DAREBIN WOMEN'S ADVISORY COMMITTEE

AUTHOR: Diversity Policy Officer

REVIEWED BY: Director, Community Development

COMMITTEE SUMMARY:

Darebin Women's Advisory Committee (DWAC) was initially established in 2009 as a conduit between women in Darebin and Council. Its purpose has evolved to

- advise Council on issues and barriers to equality affecting women in Darebin, notably by providing a gender lens on issues, policies, services or programs
- promote and advocate for gender equity and women's full and equal participation

Committee Members

The committee comprises of women who live, work or study in the City of Darebin. At least two of those members have strong links to local community organisations that service or represent women in our municipality. Executive support is provided by the Diversity Policy Officer and the Coordinator Equity and Diversity.

Councillor Representative:

Between June and November 2015, Cr Angela Villella and Cr Julie Williams were appointed to the committee (external chair/Convenor). In November 2015, Cr Julie Williams was appointed as Chair for the coming year (Cr Angela Villella as proxy).

PROGRESS REPORT

Key Issues and Challenges for June 2015 to November 2015

The committee met in July, August and November. Key issues for this semester included:

- Consolidation of the committee following renewal of members in March 2015
- Advice and feedback to Council on services, programming and policies
- Forward planning for 2016

Key Activities / Outcomes for June 2015 to November 2015

- Committee members developed a sense of cohesion as they got to know one another, their role and the workings of Council
 - Members provided advice on:
 - extension of the *Women's Equity Strategy, Gender Equity Action Plan and Preventing Violence Against Women Action Plan* beyond 2015, by strategically reflecting on the 2012-2015 plans, identifying strengths and weaknesses as well as areas for improvement and ways forward
 - women's leadership and participation, notably ways for Council to take part in upcoming projects to support women to run for local elections
 - Members provided feedback and suggestions on:
 - Leisure Strategy Action Plan 2015-2020
 - Report Racism Project and Anti-Racism Strategy
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- Public Toilet Strategy
 - Pilot Project to Develop Social and Affordable Housing
 - Council's work in Preventing Violence Against Women
 - Young Women's Leadership Fund
 - Members contributed to event support and planning by:
 - Offering reflections and suggestions on International Women's Day 2015 and how to build on it
 - Supporting Council's planning for International Women's Day 2016

FUTURE PLANS

- Continued feedback and application of a gender lens on Council's services, programmes and policies as the need arises
- Continued advice on the implementation of the *Gender Equity Action Plan* as it is extended beyond 2015 to coincide with the planning cycle for the Council Plan and Municipal Health and Wellbeing Plan
- Involvement of the committee in planning and support for International Women's Day Celebrations 2016
- Involvement in the VLGA-run workshops to be organised in Darebin to support women in the northern metro region and Aboriginal women to run for local elections

RELATED DOCUMENTS

- Darebin Women's Advisory Committee Terms of Reference (A2485931)
 - Darebin Equity and Inclusion Policy 2012-2015
 - Darebin Women's Equity Strategy 2012-2015
 - Darebin Gender Equity Action Plan & Darebin Preventing Violence Against Women Action Plan 2012-2015
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1. DAREBIN YOUTH ADVISORY GROUP

AUTHOR: Coordinator, Youth Services

REVIEWED BY: Director, Community Development

COMMITTEE SUMMARY:

The Darebin Youth Advisory Group was established in 2013 as a key action of the Darebin Youth Engagement Strategy 2012–2017. The Advisory Group's purpose is to provide advice and guidance to Council on youth-related issues in Darebin. Council acknowledges the need to consider and understand the issues, policies and drivers that influence young people within the City of Darebin.

Committee Members

- 10 young people aged between 12–25 years who live, work, study or reside in the City of Darebin
- Darebin Community Health – Representative
- Victoria Police – Representative
- Darebin Council – Coordinator Youth Services
- Darebin Council – Manager Libraries, Learning and Youth

Councillor Representative:

- Councillor Oliver Walsh

PROGRESS REPORT

Key Issues and Challenges for June 2015 to November 2015

- Ongoing regular attendance at meetings has been a key challenge over this period due to a range of competing priorities for young people along with the purpose and expectations of the group.
- Managing member expectations in terms of a balance between providing strategic advice to Council and delivering operational activities for young people remains an ongoing challenge. Redefining the group's purpose through the new recruitment phase in February 2016 should address these challenges.

Key Activities / Outcomes for June 2015 to November 2015

- Evaluation of the Darebin Youth Advisory Group was undertaken with officers examining different delivery models through benchmarking similar advisory groups that target young people.
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- Recruitment campaign for new membership has been drafted with feedback collected from previous and existing members to support the development of the process.

FUTURE PLANS

- Implement revised Youth Advisory Group model in February 2016 involving the implement of a recruitment campaign.
- Continue to identify strategic opportunities for Advisory Group members to support operational activities and themes via sub-working groups.

RELATED DOCUMENTS

- Darebin Youth Advisory Group – Terms of Reference

1. EDWARDES LAKE PARK REFERENCE GROUP

AUTHOR: Manager, Parks & Vegetation

REVIEWED BY: Director, Culture Leisure & Works

COMMITTEE SUMMARY:

The Committee consists of members of the community, Councillors and officers. The Committee has been established to:

- Provide advice to help shape the key directions, projects and actions nominated in the renewed master plan.
- Provide advice and feedback on the design of any custom public areas developed as part of the renewed master planning process.
- Provide an avenue of community consultation regarding implementation projects identified in the Edwardes Lake Park Master Plan.

Committee Members

- Eight community members
- Two City of Darebin officers

Councillor Representative:

- Cr Tim Laurence
- Cr Gaetano Greco
- Cr Angela Villella

PROGRESS REPORT

Key Issues and Challenges for June 2015 to November 2015

- None identified

Key Activities / Outcomes for June 2015 to November 2015

- None as the Reference Group is being established.

FUTURE PLANS

- Terms of Reference for the Edwardes Lake Park Master Plan Reference Group to be discussed at the Councillors Briefing Session on 22 February 2016.
- Advertise for a community representative to the Committee.

RELATED DOCUMENTS

- Terms of Reference for the Edwardes Lake Park Reference Group
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1. MUNICIPAL EMERGENCY MANAGEMENT PLANNING COMMITTEE

AUTHOR: Director Culture, Leisure & Works (Municipal Emergency Manager)

REVIEWED BY: Director Culture, Leisure & Works (Municipal Emergency Manager)

COMMITTEE SUMMARY

This Committee is formed pursuant to Section 21(3) and (4) of the *Emergency Management Act 1986*:

- (3) A municipal council must appoint a municipal emergency planning committee constituted by persons appointed by the municipal council being members and employees of the municipal council, response and recovery agencies and local community groups involved in emergency management issues.
- (4) The function of a municipal emergency planning committee is to prepare a draft municipal emergency management plan for consideration by the municipal council.

Committee Members:

- Mayor (Chairperson)
- Municipal Emergency Manager (MEM)
- Municipal Emergency Resource Officer (MERO)
- Deputy Municipal Emergency Resource Officer (D/MERO) x 2
- Municipal Recovery Manager (MRM)
- Deputy Municipal Recovery Manager (D/MRM)
- Municipal Community Safety Manager (MCSM)
- Municipal Fire Prevention Officer (MFPO)
- Municipal Emergency Response Coordinator (MERC)
- MEMPC Executive Officer (PA to Director Culture, Leisure and Works)

Agency Representation:

- Police
 - SES
 - Ambulance Victoria
 - Metropolitan Fire Brigade
 - Department of Health and Human Services
 - Red Cross
 - Darebin Community Health
 - CentreLink/Medicare
 - VicRoads
 - Salvation Army
 - VicRoads
 - Victorian Council of Churches
 - DIVRS
-

Councillor Representative:

Mayor, Cr Vince Fontana

PROGRESS REPORT

Key Issues and Challenges for June 2015 to November 2015

- Review and update sections of the Municipal Emergency Management Plan (MEMP) and update regularly. The MEMP will be reviewed by representatives from the SES, Police, MFB and the Department of Health and Human Services, and corrections incorporated.
- Identify any emergency management issues that are likely to arise.
- Debrief on any incidents that have occurred since the last meeting.
- Review and update all sub-plans annually.

Key Activities / Outcomes for June 2015 to November 2015

- Worked with SES Authority on a mock exercise using Council's contact list in the MEMP.

FUTURE PLANS

- Maintain the MEMP to ensure currency.
- Continue ongoing meetings with all emergency authorities and agencies.
- Updating Council's CERA in preparation for next audit.
- Updating of the Municipal Fire Management Plan to ensure it is current.
- Review exposure draft of amendments to the *Emergency Management Act* that will set out obligations for councils (April 2016).

RELATED DOCUMENTS

- Municipal Emergency Management Plan
 - MEMPC - Terms of Reference
 - EMMV (Emergency Management Manual Victoria)
 - *Emergency Management Act 3 December 2013*
-

1. NORTHLAND URBAN RENEWAL PRECINCT STEERING COMMITTEE

AUTHOR: Team Leader, Northland Urban Renewal Precinct

REVIEWED BY: Director, Assets & Business Services

COMMITTEE SUMMARY:

The Northland Urban Renewal Precinct Steering Committee will work collectively to provide a clear direction for the efficient and timely delivery of the ongoing work program, including the Joint Community Infrastructure Plan project. The Committee has a five point priority focus as follows:

1. Advocacy and Promotion;
2. Sound Design Concept Foundation;
3. Working in Partnerships;
4. Engagement; and
5. New Delivery Models (Fostering Innovation).

Committee Members

The Committee comprises of 18 members as follows:

- 3 x Darebin ward Councillors
- 2 x Banyule ward Councillors
- 2 x Council Directors (one from each Council)
- 2 x Institutional representative (La Trobe University and Northern College of Arts and Technology)
- 2 x Community representatives (one from Darebin and one from Banyule)
- 2 x Representatives with specialist development industry experience not directly involved in the Precinct
- 1 x Community Infrastructure (Health sector)
- 1 x Metropolitan Planning Authority
- 1 x DELWP (formerly DTPLI)
- 1 x DHHS (Housing)
- 1 x Project Manager

Councillor Representative:

- Mayor/Councillor Fontana
 - Councillor Li
 - Councillor Williams
-

PROGRESS REPORT

Key Issues and Challenges for June 2015 to November 2015

- The Steering Committee did not meet during 2015 as there were no NURP work program matters to report.
- The Terms of Reference have been updated to reflect the role of the Committee in directing the work program for 2016/2017 financial year

Key Activities / Outcomes for June 2015 to November 2015

- There were no Steering Committee activities conducted during this period.

FUTURE PLANS

- The next Steering committee meeting is scheduled for 23rd February 2016. A report with recommendations from the committee will go to Darebin Council in the April cycle.

RELATED DOCUMENTS

- Updated Terms of Reference (taken to Council 7 July 2014)
-

1. PRESTON BUSINESS ADVISORY COMMITTEE

AUTHOR: Manager, Economic Development & Civic Compliance

REVIEWED BY: Director, Assets & Business Services

COMMITTEE SUMMARY:

The Preston Business Advisory Committee (PBAC) is an advisory committee to Council.

The objectives for PBAC are to:

- Provide ongoing input, advice and feedback in the promotions, marketing and administration of the Preston Central Special Rate Levy.
- Improve and develop Preston Central as a business and community hub as one of Darebin's Principal Activity Centres.

Committee Members

The PBAC membership is represented by Preston Central businesses and organisations. The 2015 membership comprised of representatives from the following businesses and organisations:

- Preston Market
- Matchworks
- Snap Printing
- Bendigo Bank
- Delphi Bank
- Mantra Bell City
- Beard Financial Services
- Northern Blues Football Club – Community Member
- Community Member
- Preston Centre Manager – paid position

Council endorsed the membership for the Committee 2015 at its September 7 meeting.

Councillor Representative:

- Cr Julie Williams
- Cr Vince Fontana (proxy)

Frequency of meetings:

Meetings are held on the first Wednesday of every month. Six meetings were held in the period between June and November 2015.

PROGRESS REPORT

Introduction and Background

The role of the PBAC is to provide advice to Council on how best to develop and promote Preston as a vibrant and sustainable shopping centre. The Committee provides a forum for the business community of Preston to partner with Council and provide ongoing input, advice

and feedback in the development, management, promotions, marketing and administration of the Preston Central Special Rate Levy.

The Committee seeks to achieve the vision reflected in the Preston Central five year Business Plan. It also seeks to guide the implementation and effectiveness of the marketing activities in the Centre and provide advice and assistance on marketing and communication activities to promote Preston Central Shopping Centre. Six meetings were held between June and November.

PROGRESS REPORT

Key Issues and Challenges for 2015

Issues for Preston Central include:

- Developing and delivering the calendar of promotional events.
- Lack of diversity in retail offering and increase in number of restaurants.
- Poor or lack of attractive window displays in Preston Central.
- Increased number of vacant shops in High Street.
- Beautification of shopping strip.
- Begging, security and trading on footpaths.
- Redevelopment of Preston Market has not commenced.

Challenges for Preston Central include:

- The retail environment has changed significantly.
- There is a lack of variety in the mix of retail in Preston Central.
- The Committee does not have representation from multicultural businesses owners.
- Redevelopment of Preston Market has not commenced.

Key Activities/Outcomes for 2015

- Endorsement of the 2015 members of the Preston Business Advisory Committee.
- Endorsement of the amended Terms of Reference by Council
- George Skiotis from Delphi Bank was appointed as the Committee's spokesperson.
- Delivery of five promotional events, four of which are uniquely designed for Preston Central and included the Preston Food Event, Race to Preston Market.
- Planned Christmas Decorations and entertainment in the centre.
- Planned a Visual Merchandising project for local businesses to engage in window dressing in the lead up to Christmas.
- Profiled Preston Central businesses on the Preston Central website and social media platforms.
- Sponsored the Northern Blues annual Leukaemia Lunch.
- Sponsored the Darebin Homemade Food and Wine Festival.

FUTURE PLANS

- Review calendar of events to ensure that promotional opportunities are maximised.
 - The Luna New Year event is being held on the 13th February 2016.
 - The Family Fun Day event is scheduled to be held in March 2016.
-

RELATED DOCUMENTS

- Business Development and Employment Strategy 2012 – 2015
- Council Minutes – 7 September 2015
- Preston Business Advisory Committee Terms of Reference 2015

1. RESERVOIR STRUCTURE PLAN COMMUNITY REFERENCE GROUP

AUTHOR: Principal Strategic Planner

REVIEWED BY: Director, Assets & Business Services

COMMITTEE SUMMARY:

The Reservoir Structure Plan Community Reference Group (CRG) brings together the experiences and ideas of a range of community stakeholders to provide a balanced and representative understanding of the future needs of the Reservoir Major Activity Centre. The CRG represents and acts as a sounding board on a range of community opinions and views to enrich and add value to the preparation of the Reservoir Structure Plan.

Committee Members

The Committee comprises members as follows:

- LaTrobe Ward Councillors (as Co-Chairs)
- Local business representative(s) (Reservoir Village and Broadway)
- Community organisation/group representative(s)
- Local community representative(s)

Councillor Representatives:

- Councillor Greco
- Councillor Laurence
- Councillor Villella

PROGRESS REPORT

Key Issues and Challenges for June 2015 to November 2015

- None

Key Activities / Outcomes for June 2015 to November 2015

- None

FUTURE PLANS

- The Reservoir Structure Plan was adopted by Council in August 2012. The Committee is not expected to be required to meet in the foreseeable future.

RELATED DOCUMENTS

- Reservoir Structure Plan Project Terms of Reference: Community Reference Group
 - Reservoir Structure Plan, August 2012
-

**1. DAREBIN SEXUALITY, SEX AND GENDER DIVERSITY
ADVISORY COMMITTEE**

AUTHOR: Diversity Policy Officer

REVIEWED BY: Director, Community Development

COMMITTEE SUMMARY:

The Sexuality, Sex and Gender Diversity Advisory Committee (SSGDAC) supports Darebin City Council's commitment to social inclusion by recognising sexual orientation and sex and gender diversity as significant aspects of community diversity. The committee also enhances Council's capacity to address barriers to access and inclusion that lesbian, gay, bisexual, transgender, intersex and queer (LGBTIQ) residents face.

Committee Members

The committee comprises of people who identify as lesbian, gay, bisexual, transgender, intersex or queer (LGBTIQ) and who live, work or study in the City of Darebin. Executive support is provided by the Diversity Policy Officer and the coordinator Equity and Diversity.

Councillor Representative:

Between June and November 2015, two appointed Councillors acted as Co-Chair: Cr. Angela Vilella and Cr. Trent McCarthy. In November 2015, Cr Bo Li was appointed as Chair for the coming year (Cr Trent McCarthy as proxy).

PROGRESS REPORT

Key Issues and Challenges for June 2015 to November 2015

The committee met in June, September and November. Key issues for this semester included:

- Consolidation of the committee following renewal of members in March 2015
- Advice to Council on a number of human rights issues, notably marriage equality
- Feedback on services, programming and policies
- Advice and support for LGBTIQ-inclusive events
- Forward planning for 2016

Key Activities / Outcomes for June 2015 to November 2015

- Committee members developed a sense of cohesion as they got to know one another, their role and the workings of Council
- Members provided advice on:
 - Council's position in support of marriage equality
 - consideration of legal and human rights issues affecting LGBTIQ communities highlighted by the Australian Human Rights Commission Report 2015

-
- extension of the *Sexuality, Sex and Gender Diversity Action Plan* beyond 2015, by strategically reflecting on the 2012-2015 plan, identifying strengths and weaknesses as well as areas for improvement and ways forward
 - Members provided feedback and suggestions on:
 - Council's arts programming
 - Public Toilet Strategy
 - Preliminary proposal for LGBTI Health and Wellbeing Research Project
 - Affordable Housing
 - Members contributed to event support and planning by:
 - Offering reflections and suggestions on LGBTIQ-inclusive events in 2015 and how to build on them and improve them
 - Supporting Council's planning for Midsumma Carnival and Pride March 2016

FUTURE PLANS

- Participation of members in Midsumma Carnival and Pride March 2016, in support of Council's presence
- Continued advice on the implementation of the *Sexuality, Sex and Gender Diversity Action Plan* as it is extended beyond 2015 to coincide with the planning cycle for the Council Plan and Municipal Health and Wellbeing Plan
- Continued feedback on Council's services, programmes and policies as the need arises
- Planning and support for Council celebration of International day against homophobia, biphobia and transphobia 2016

RELATED DOCUMENTS

- Sexuality, Sex and Gender Diversity Advisory Committee Terms of Reference (A2523530)
 - Darebin Sexuality, Sex and Gender Diversity Action Plan (2012-2015 – extended)
 - Darebin Equity and Inclusion Policy (2012-2015)
-

6.8 COUNCILLOR BRIEFING POLICY**Author:** Director Culture, Leisure and Works**Reviewed By:** Acting Chief Executive**Report Background**

On 7 April 2014, Council adopted a *Councillor Briefing Policy*. The Policy was recently reviewed and updated to enhance the function of Councillor Briefing sessions, and to outline the manner in which information is provided to Councillors about matters to come before an Ordinary Council meeting for resolution.

Previous Council Resolution

The Policy was adopted by resolution of Darebin City Council on 7 April 2014.

Previous Briefing(s)

Councillor Strategic Workshop – 12 December 2015

Council Plan Goal/Endorsed Strategy

The *Councillor Briefing Policy* is in line with the Councillor Code of Conduct, Excellence in Governance – Employee Code of Conduct.

Summary

The *Councillor Briefing Policy* (**Appendix A**) incorporates changes that enhance the purpose and structure of briefings; as well as conduct guidelines for Councillors and Council officers attending briefings to present information. By adopting and implementing the revised Policy, it is expected that Councillor Briefings will be undertaken in a more efficient and effective manner, enhancing the quality of information provided to Councillors.

Recommendation

That Council adopt the *Councillor Briefing Policy* attached as **Appendix A** to this report.

Introduction

A Councillor Briefing is an 'assembly of Councillors' as defined by the Local Government Act 1989 (the Act) and, as such, Councillors are bound by the relevant provisions of the Act.

Briefings provide an opportunity for Councillors to ask more general questions of Council staff and others in relation to matters coming to Council for decision, and discuss matters with other Councillors and Council staff in a more informal way.

Issues and Discussion

Recent work by the Councillors, Chief Executive and Executive Management Team, which was facilitated by Municipal Inspectors, looked at a variety of activities to improve the:

- Guidance on the manner in which Councillor Briefings will be conducted, including the structure of Councillor Briefings.
- Guidance for Councillors on their behaviour during the course of Councillor Briefings.
- Quality of information provided to Councillors and discussion on matters to come to Council for resolution.

The main change to the *Councillor Briefing Policy* is in relation to Section 4, Purpose of Councillor Briefings:

- 4.1 Councillor Briefings, in the form of strategic and operational briefings, will be held on a Monday, commencing at 5.30pm, prior to Council Meetings, Planning Committee Meetings and at such other times as Council or the Chief Executive Officer (CEO) determine.
- 4.2 Strategic briefings held prior to Council Meetings are designed to better inform and encourage robust discussion, relating to Council initiatives, policies, plans and strategies that contribute to the achievement of Council Plan objectives.

The Policy applies to all Councillors, and operates in conjunction with Council's Councillor Code of Conduct 2013 and to Council staff who attend Briefings, and operates in conjunction with Council's Employee Code of Conduct.

Options for Consideration

There are no further options for consideration.

Financial and Resource Implications

There are no financial implications in relation to the Policy.

Risk Management

There are no risk management factors associated with this report.

Policy Implications

Economic Development

There are no factors in this report which impact upon economic development.

Environmental Sustainability

There are no factors in this report which impact upon environmental sustainability.

Human Rights, Equity and Inclusion

There are no factors in this report which impact on human rights, equity and inclusion.

Other

There are no other factors which impact on this report.

Future Actions

Nil

Consultation and Advocacy

Not applicable.

Related Documents

- Councillor Briefing Policy (**Appendix A**)
- Inspectors of Municipal Administration – Darebin City Council – Final Report to the Minister for Local Government
- Councillor Code of Conduct, 2013
- Local Government Act, 1989
- Council Minutes – 7 April 2014

Disclosure of Interest

Section 80C of the *Local Government Act 1989* requires members of Council staff and persons engaged under contract to provide advice to Council to disclose any direct or indirect interest in a matter to which the advice relates.

The Officer reviewing this report, having made enquiries with relevant members of staff, reports that no disclosable interests have been raised in relation to this report.



COUNCILLOR BRIEFING POLICY

This Policy was approved by resolution of Darebin City Council on 7 March 2016

1. Purpose of the Policy

1.1 The purpose of the Councillor Briefing Policy (**Policy**) is to provide:

1.1.1 guidance on the manner in which Councillor Briefings will be conducted, including the structure of Councillor Briefings;

1.1.2 guidance for Councillors on their behaviour during the course of Councillor Briefings; and

1.1.3 powers for the Mayor with respect to the conduct of Councillor Briefings.

1.2 By complying with the Policy, it is expected that Councillor Briefings will be undertaken in a more efficient and respectful manner, enhancing the quality of information provided to Councillors.

2. Scope

2.1 The Policy applies to all:

2.1.1 Councillors, and operates in conjunction with Council's Councillor Code of Conduct 2013 (**Councillor Code**); and

2.1.2 Council staff who attend Briefings, and operates in conjunction with Council's Employee Code of Conduct (**Employee Code**).

2.2 The Policy is to be applied during all Councillor Briefings.

3. Preliminary Matters

3.1 A Councillor Briefing is an 'assembly of Councillors' as defined by the *Local Government Act 1989 (Act)* and, as such, Councillors are bound by the relevant provisions of the Act.

3.2 Without limiting the generality of paragraph 3.1 above, Councillors must:

3.2.1 disclose any conflict of interest in a matter before the Councillor Briefing and leave the Councillor Briefing, in accordance with section 80A(3) and (4) of the Act; and

3.2.2 respect and maintain the confidentiality of any confidential information (as defined by section 77 of the Act) before and after a Councillor Briefing.

4. Purpose of Councillor Briefings

4.1 Councillor Briefings, in the form of strategic and operational briefings, will be held on a Monday, commencing at 5.30pm, prior to Council Meetings, Planning Committee Meetings and at such other times as Council or the Chief Executive Officer (**CEO**) determine.

4.2 Strategic briefings held prior to Council Meetings are designed to better inform and encourage robust discussion, relating to Council initiatives, policies, plans and strategies that contribute to the achievement of Council Plan objectives.

4.3 The primary purpose of Operational Briefings held prior to Planning Committee Meetings is to provide Councillors with information on matters coming to Council for resolution.

- 4.4 Councillor Briefings are an Assembly of Councillors and are not subject to Council's Governance Local Law. This means that Councillor Briefings offer a less formal environment in which Councillors can:
- 4.4.1 be provided with more detailed information about matters for determination without the time constraints that apply to an ordinary Council meeting;
 - 4.4.2 ask more general questions of Council staff and others in relation to matters coming up for Council decision; and
 - 4.4.3 discuss matters with other Councillors and Council staff without the constraints of Council's Governance Local Law.

5. Prohibition on Determination of Matters at Councillor Briefings

- 5.1 A matter presented to Councillors at a Councillor Briefing is for discussion only and cannot be finally determined in that forum. Any matter requiring a Council decision (ie those that are not to be dealt with by a member of Council staff with the appropriate delegated authority) will be presented to a meeting of the Council.
- 5.2 In addition to paragraph 5.1 above, where a matter before a Councillor Briefing is within the power of, and therefore capable of being considered and determined by, Council, the Councillors present at the Councillor Briefing may refer a matter to Council for consideration if:
- 5.2.1 a Councillor proposes that the matter be referred to Council for decision, rather than determined by a delegate; and
 - 5.2.2 a majority of the Councillors present at the Councillor Briefing indicate its agreement with that proposal.

The Mayor (or, if the Mayor is absent from the Councillor Briefing, the Deputy Mayor) will then declare whether the majority of Councillors has indicated its agreement with the proposal.

6. Attendance at Councillor Briefings

- 6.1 Councillor Briefings will generally be attended by all Councillors, the CEO, Directors and any other members of Council staff who may be required due to their involvement in a matter which is listed on the Agenda for discussion.
- 6.2 Persons external to Council may be invited to attend a Councillor Briefing from time to time. Their attendance will be noted on the Agenda for the relevant Councillor Briefing.

7. Information Considered at Councillor Briefings

- 7.1 The CEO will determine the matters to be considered at a Councillor Briefing.
- 7.2 The types of matters deemed appropriate for consideration at a Councillor Briefing include matters which:
- 7.2.1 are of particular strategic significance for Council;
 - 7.2.2 involve notable community engagement, impact or concern;
 - 7.2.3 involve complex procedural, legal or factual considerations; or
 - 7.2.4 the CEO otherwise considers appropriate for a Councillor Briefing.

8. Procedure for Councillor Briefings

- 8.1 The CEO will prepare an Agenda for each Councillor Briefing, which will adhere to the following structure, unless the CEO determines otherwise:

Briefing Sessions Prior to Planning Committee Meetings

- 8.1.1 Presentations – 10 minutes each, plus 5 minutes of question time to be provided for each, with a maximum of three presentations;
- 8.1.2 External Presenter – time to be determined by CEO;
- 8.1.3 Clarification Reports – 5 minutes of question time to be provided for each;
- 8.1.4 Information Only Reports – presented for information purposes only.
- 8.1.5 Information Requests/Questions – a total of 5 minutes allocated for Councillors to seek information or clarification on matters that are not listed on the Agenda.

Strategic Briefings Prior to Council Meetings

- 8.1.6 Presentations – a maximum of four presentations at 10 minutes each, plus 10 minutes of question for each.
- 8.1.7 External Presenter – time to be determined by CEO;
- 8.1.8 Open Forum – a total of 8 minutes allocated for Councillors to discuss, seek information or clarification on matters that are not listed on the Agenda.

- 8.2 The time allowed for presentations, questions and information requests can be amended by the Mayor in consultation with the CEO.
- 8.3 All presentations will be completed within the allocated time, without interruption, before Councillors will be invited by the Mayor (or, if the Mayor is absent from the Deputy Mayor) to ask questions.
- 8.4 Questions which remain to be asked and answered after the expiry of the allocated time will, subject to a decision of the Mayor (or, if the Mayor is absent, the Deputy Mayor) to extend the time allocated for questions, be sent by email to the CEO, copied to all Councillors. The CEO will then refer the question to the appropriate member of Council staff, who will respond to the question by return email, also copied to all Councillors.
- 8.5 The CEO may refuse to accept a question submitted by a Councillor under paragraph 8.3 above if the CEO is of the opinion that it:
- 8.5.1 has already been answered during the Councillor Briefing;
 - 8.5.2 is objectionable in language or nature; or
 - 8.5.3 is vague or unclear.

In the event that a question is rejected, the CEO will advise the Councillor of the reason for the rejection and invite the Councillor to submit a revised question.

9. Conduct at Councillor Briefings

9.1 Councillors attending Councillor Briefings will:

9.1.1 treat other Councillors, members of Council staff and external persons invited to attend a Councillor Briefing with courtesy and respect at all times; and

9.1.2 adhere to the Councillor Code, to the extent that its terms are relevant, and can be applied, to Councillor Briefings.

9.2 Council staff who attend Councillor Briefings will:

9.2.1 treat Councillors, other members of Council staff and external persons invited to attend a Councillor Briefing with courtesy and respect at all times; and

9.2.2 adhere to the Employee Code.

10. Role of the Mayor at Councillor Briefings

10.1 While Councillor Briefings are not subject to Council's Governance Local Law, it is important that they are conducted in an orderly and timely fashion.

10.2 To ensure that paragraph 10.1 above is complied with, the Mayor (or, if the Mayor is absent from the Councillor Briefing, the Deputy Mayor) will:

10.2.1 ensure that the timeframes specified in paragraph 8.1 above are adhered to;

10.2.2 call on Councillors, who indicate that they have a question, to ask it;

10.2.3 direct that questions or comments that are irrelevant to the matter being considered are to be disregarded;

10.2.4 direct that the Councillor Briefing move to the next item on the Agenda;

10.2.5 ask that Councillors refrain from behaviour that might contradict paragraph 9.1 above; and

10.2.6 reduce or extend the time allocated for presentations or questions under paragraph 8.1 above, if he/she considers it appropriate to do so.

11. Review

This Policy will be reviewed annually, unless Council determines, by resolution, that the Policy should be reviewed sooner.

7. CONSIDERATION OF RESPONSES TO NOTICES OF MOTION AND GENERAL BUSINESS

7.1 DAREBIN SPORTING HISTORY

Author: Manager Leisure and Public Realm

Reviewed By: Director Culture, Leisure and Works

Report Background

This report is in response to a General Business resolution from the 29 April 2015 Council Meeting and provides a proposed methodology to report on and document Darebin's sporting history.

Previous Council Resolution

On 29 April 2015, Council resolved to receive a report on how Darebin's sporting history can be documented and celebrated, including possible inclusion of signs, plaques and other commemorative items from Darebin.

Previous Briefing(s)

Councillor Briefing - 30 November 2015

Council Plan Goal/Endorsed Strategy

- **Council Plan 2013 – 2017** strategies 2.13 equitable access for all; 5.2 access and inclusion.
- **Darebin Health and Wellbeing Plan 2013 – 2017:** (goal 5 protect and promote Darebin people's physical health).

Summary

The City of Darebin's sporting facilities support a large array of sporting clubs from traditional sports such as cricket, football and netball to emerging sports like soccer, gridiron and ultimate frisbee.

It is proposed that Council partners with a tertiary institution and engages students to collect and detail elements of Darebin's sporting history as part of their relevant sporting studies.

Recommendation

That Council notes this report in relation to Darebin's Sporting History.

Introduction

The City of Darebin's sporting facilities support a large array of sporting clubs from traditional sports such as cricket and football; to emerging sports like soccer, gridiron and ultimate frisbee.

Following on from the Council request of 29 April 2015 that they receive a report on how Darebin's sporting history can be documented and celebrated, it is proposed that Council partners with a tertiary institution and utilises students to collect and detail elements of Darebin's sporting history as part of their relevant sporting studies.

Issues and Discussion

It is proposed that Council partner with La Trobe University to enlist the assistance of students to research and compile elements of Darebin's sporting history.

Universities, such as La Trobe, are frequently looking for opportunities for student placements. This project will present a good opportunity to strengthen the working relationships between Darebin City Council and La Trobe University.

La Trobe University runs a nationally regarded Bachelor of Sports Management program. It is intended that placement students from this course undertake research on Darebin sporting clubs and compile a report on their history and achievements.

Any further mandate to showcase or publish a history book will require the allocation of an officer resource and budget. Due to the preliminary stages of this project it is recommended that any budget be considered for allocation in the 2017/2018 budget process.

Options for Consideration

- Leverage existing partnership with La Trobe University to have students undertake research and reporting about Darebin's sporting history.
- Provision for publishing or showcasing the outcomes should be considered in the 2017/2018 budget process.

Financial and Resource Implications

Any further mandate to publish, showcase or print any of the result of this project will require the allocation of an officer resource to oversee the project and budget. Due to the preliminary stages of this project it is recommended that this initiative be submitted for consideration as part of the 2017/2018 budget process.

This project is unable to be undertaken in-house as current Leisure Services staff resources are at capacity.

Risk Management

Project opportunities far outweigh low level risks identified. La Trobe University, now regarded as a leading provider of tertiary education in sport in Australia, has the research capability and capacity to compile Darebin's sporting history. A collaborative partnership between Council and the University would benefit students seeking placements as part of their sports degree; reduce the overall research costs incurred by Council; and result in more comprehensive sporting history documentation.

Policy Implications**Economic Development**

There are no factors in this report which impact upon economic development.

Environmental Sustainability

There are no factors in this report which impact upon environmental sustainability.

Human Rights, Equity and Inclusion

The project provides the opportunity to showcase sporting achievements of local people, those with disabilities, indigenous and cultural backgrounds.

Other

There are no other factors which impact on this report.

Future Actions

- It is proposed to partner with La Trobe University in 2017/2018 to compile and document Darebin's sporting history.
- It is intended to use tertiary placement students to undertake the task of compiling elements of Darebin's sporting history.
- An initiative bid would be submitted as part of the 2017/2018 budget process for a project manager as well as funds to celebrate and document Darebin's sporting history.

Consultation and Advocacy

Consultation has not been undertaken.

Related Documents

There are no related documents.

Disclosure of Interest

Section 80C of the *Local Government Act 1989* requires members of Council staff and persons engaged under contract to provide advice to Council to disclose any direct or indirect interest in a matter to which the advice relates.

The Officer reviewing this report, having made enquiries with relevant members of staff, reports that no disclosable interests have been raised in relation to this report.

7.2 GOWOMENLG2016**Author:** Manager Children, Families and Community**Reviewed By:** Director Community Development**Report Background**

Darebin City Council has a long standing commitment to supporting women's full and equal participation in community life, including civic leadership. This report details two initiatives that will be hosted by Darebin City Council, aimed at increasing the number of female candidates in the 2016 Victorian local government elections.

Previous Council Resolution

At the Council meeting on 7 December 2015 Council resolved that:

'Officers provide a report on different ways council can support the VLGA's Go Women Campaign leading up to the 2016 local government elections. Consultation is to include, but not limited to, both women councillors, the Darebin Women's Advisory Committee, Darebin Aboriginal Advisory Committee and DECC. Possible ideas to be considered include a series of workshops with a Darebin community focus and an effective communication strategy. The report is to come to council early 2016.'

Previous Briefing(s)

There have been no previous briefings to Councillors in relation to this report.

Council Plan Goal/Endorsed Strategy

Council Plan Goal 2: Healthy and Connected Community: *Strategy 2.16: promote gender equity, prevent violence against women and support the right of women to engage and participate fully and equally in all aspects of community life.*

- Darebin Equity and Inclusion Policy 2012-2015 (extended until 2017)
- Darebin's Gender Equity Action Plan 2016

Summary

Darebin City Council will be hosting two events as part of the GoWomenLG2016 project. GoWomenLG2016 is an initiative of the Victorian Local Governance Association (VLGA) in conjunction with the Victorian Government and provides support, networking and resources for women candidates in the 2016 Victorian local government elections. These events are:

- Oxfam Straight Talk - State-wide Master Class for Aboriginal Women
- GoWomenLG2016 - Northern Metro Region Event

Recommendation

That Council:

- (1) Note the GoWomenLG2016 project supporting female candidates at the next local government election and the hosting by Council of two key events as part of this project.
- (2) Endorse Cr Villella and Cr Williams to present at these events, on behalf of Council as the two elected female Councillors.

Introduction

Darebin City Council is hosting two key activities as part of the GoWomenLG2016 project aimed at increasing the number of female candidates in the forthcoming elections.

Darebin City Council conducted similar workshops in 2012 supported by the Darebin Women's Advisory Committee (DWAC) in partnership with the VLGA and Koorie Women Mean Business. These earlier workshops saw strong levels of participation by the community and Darebin welcomes the opportunity to host a similar initiative in the lead-up to the forthcoming 2016 elections.

Issues and Discussion**Event Details**Oxfam Straight Talk - State-wide Master Class for Aboriginal Women

Thursday 14 April 2016, 10.00am – 5.00pm and Friday 15 April 2016, 10.30am – 2.30pm, Council Chambers.

This event is delivered by Oxfam Australia as part of their Oxfam Straight Talk program aimed at supporting Aboriginal women's leadership and engagement in political life. It is the first time that Oxfam has partnered with a local government in delivering this program locally. The master classes will run over two days culminating in a celebratory afternoon tea in the Council Chambers.

GoWomenLG2016 - Northern Metro Region Event

Thursday 26 May 2016, 7.00pm – 9.00pm, Council Chambers.

This is a general forum organised by the Victorian Local Governance Association (VLGA), in collaboration with Darebin as the host Council, for women living in the Northern Metro local government region. The workshop is free. The program aims to inspire and encourage women to stand and will include speakers from a specially appointed Councillor Panel, information on running a campaign, being a voice for community and how to be an effective councillor.

Other areas hosting these events across the state include: North West, Eastern Metro, West, South West, Gippsland, Northern East Alps, Northern East Rivers and Barwon South West with events running from February until June 2016.

Engagement and communication

The workshops are an opportunity for local women, who are considering nominating for Council or want to get involved in civic life, to come along to listen, learn and network. Council will promote the events through our media and communications channels, as well as our advisory Committees (notably DWAC, Darebin Aboriginal Advisory Committee, but also including, the Sexuality, Sex and Gender Diversity Advisory Committee, Disability Advisory Committee, Active and Healthy Ageing Board, Youth Advisory Group, Interfaith Council, as well as other issue-based committees), community groups (including Darebin Ethnic Communities Council) and networks (e.g. Women's Health in the North, Darebin's Women in Sports network).

Councillor participation

As part of the template followed by VLGA to organise the GoWomenLG2016 events, it is standard process for female Councillors only to speak on the panels and for VLGA to source these speakers in the neighbouring municipalities of the host Council.

Darebin female Councillors, Cr Villella and Cr Williams have the opportunity to play an important and formal role in both programs as representatives of the host Council. This includes:

- Oxfam Straight Talk Master class on 14 and 15 April 2016:
 - leading a tour of Council by participants of the Master class on 14 April 2016 in the morning (time TBC) to explain the operation of Council;
 - attending the celebratory afternoon tea on day two (VLGA has also extended the invitation to the Mayor and all male Councillors for this specific celebration).
- Northern Metro Region event on 26 May 2016:
 - sharing the welcoming and closing addresses to event participants as hosts of the event;
 - attending the event so that they are available for informal exchanges and mentoring participants in the second part of the event.

Darebin Women's Advisory Committee

The Darebin Women's Advisory Committee (DWAC) has had a long standing interest in supporting women's participation and has been actively involved in advancing women's leadership and influence. The Committee will be acknowledged in both events and will be invited to play a role in promoting the project and attending the Northern Metro event on 26 May 2016.

Options for Consideration

Council was requested by the VLGA to host and participate in these events. There are no other requirements beyond what has been requested.

Financial and Resource Implications

As host Council, Darebin will contribute toward venue, promotional and catering costs. These activities will be supported through existing operational budgets.

Risk Management

The Victorian Local Governance Association, as coordination body, will work with Council officers to develop a risk management plan for this event, however there are no perceived risks beyond the standard of event management.

Policy Implications

Economic Development

Full and equal participation of women in community life, including economic participation, has a positive impact on the health and wellbeing of our community and our economy.

Environmental Sustainability

There are no environmental sustainability implications from this report.

Human Rights, Equity and Inclusion

Darebin City Council is a signatory to the Victorian Local Government Women's Charter and its three principles of gender equity, diversity and active citizenship.

This initiative seeks to increase representation of women, including Aboriginal women, within our political decision-making structures, supporting a greater voice and leadership of women at the local government level.

Other

There are no other policy implications from this report.

Future Actions

Planning and hosting of events in conjunction with the VLGA.

Consultation and Advocacy

- Diversity Policy Officer
- Preventing Violence Against Women Officer
- Aboriginal Affairs Officer
- Darebin Women's Advisory Committee
- Darebin Aboriginal Advisory Committee
- Victorian Local Governance Association
- Oxfam Straight Talk

Related Documents

- Darebin's Gender Equity Action Plan 2015/2016
- Darebin Equity and Inclusion Policy 2012-2015
- Victorian Local Government Women's Charter
- A Gender Agenda, 2015 (MAV/VLGA)

Disclosure of Interest

Section 80C of the *Local Government Act 1989* requires members of Council staff and persons engaged under contract to provide advice to Council to disclose any direct or indirect interest in a matter to which the advice relates.

The Officer reviewing this report, having made enquiries with relevant members of staff, reports that no disclosable interests have been raised in relation to this report.

8. NOTICES OF MOTION

8.1 VISION SUPER'S INVESTMENT IN FOSSIL FUEL AND ASSOCIATED INDUSTRIES

NOTICE OF MOTION NO. 263

CR. TRENT MCCARTHY

Take notice that at the Ordinary meeting to be held on 7 March 2016, it is my intention to move:

That Council resolves to:

- (1) *Write to Vision Super expressing Council's concern about Vision Super's investments in fossil fuel and associated industries, ask that Vision Super share with Council what plans they have in place for divestment from fossil fuel companies and infrastructure and what steps Vision Super is taking to manage climate risk for its members (as outlined by the Market Forces recommendations attached to this Motion) including:*
 - a) *Quantify and manage climate risk to its current portfolio*
 - b) *Disclose fossil fuel exposed holdings to its members*
 - c) *Divest from pure play fossil fuel companies*
 - d) *Increase investment in renewable energy and energy efficiency*
 - e) *Engage with diversified companies and companies at risk and encourage them to phase out fossil fuel exposure*
 - f) *Minimisation of fossil fuel exposure in portfolio by divesting from diversified companies that continue to do business in fossil fuels without a plan for avoiding stranded assets and climate risk.*
 - g) *Ongoing reporting to members of climate risk and fossil fuel exposure as the above steps are undertaken.*
- (2) *Write to all Councils in Victoria, the Australian Services Union (ASU), Municipal Association of Victoria (MAV) and Victorian Local Governance Association (VLGA) outlining Council's position on fossil fuel divestment and its support for divestment from fossil fuel investments by superannuation companies and request their support for this action.*

Notice Received: 15 February 2016

Notice Given to Councillors: 29 February 2016

Date of Meeting: 7 March 2016

8.2 SECLUDED PRIVATE OPEN SPACE PROVISIONS**NOTICE OF MOTION NO. 264****CR. BO LI**

Take notice that at the Ordinary meeting to be held on 7 March 2016, it is my intention to move:

That Council:

- (1) *Notes the lack of site context in assessing private open space (including secluded private open space) provisions in ResCode, particularly for yield driven high density developments with reverse living arrangements.*
- (2) *Writes to the Minister for Planning highlighting this issue, citing one recent example in City of Darebin where a three bed room reverse living unit with no backyard or court yard except an eight square meter first floor balcony was assessed as being compliant under current ResCode provisions, and urge him to issue a Ministerial directive to set minimum secluded private open space provisions for reverse living developments in ResCode so as to protect the residential amenity of occupants.*
- (3) *In the above correspondence, the council should also alert the Minister for Planning of the loop hole allowing for upper floor balconies to be provided as a substitute for the provision of adequate on site private open space under Clause 55.05-4 of the Victoria Planning Provisions relating to the provision of private open space. These provisions should be reviewed to reduce the opportunity for yield focused developments from disrupting the openness and landscape character of residential neighbourhoods such as those in Darebin. The provisions should be amended to strengthen decision guidelines setting a better context and site criteria requirement to ensure this form of development is limited to areas where increased residential densities are encouraged and supported by appropriate Infrastructure, services and proximity to an activity centre.*

Notice Received: 22 February 2016

Notice Given to Councillors: 29 February 2016

Date of Meeting: 7 March 2016

8.3 DAREBIN - SANCTUARY FOR 240 ASYLUM SEEKERS**NOTICE OF MOTION NO. 265****CR. GAETANO GRECO**

Take notice that at the Ordinary meeting to be held on 7 March 2016, it is my intention to move:

That Council:

- (1) *Write to Premier Daniel Andrews supporting and congratulating him on his courageous and humanitarian decision to declare the State of Victoria a sanctuary for the 240 asylum seekers and 37 babies born in Australia to asylum seeker mothers facing transfer and detention in Nauru for an indefinite time.*
- (2) *Notes the letter received from DECC on 13th February 2016 highlighting Council's long standing support in welcoming asylum seekers and supports DECC proposals to;*
 - a) *Declare the City of Darebin to be a sanctuary for any of the 237 asylum seekers including any of the 37 babies born in Australia to asylum seeker mothers;*
 - b) *Display a large banner and other signage identifying that "Darebin is a Local Government Area of Sanctuary for Asylum Seekers"*
 - c) *Provide practical assistance to places of worship or other agencies that choose to declare their premises as sanctuaries for asylum seekers;*
 - d) *Partner with DECC and other organisations to explore ways to foster the compassionate engagement of Darebin residents, local primary and secondary schools with the asylum seekers*

Notice Received: 22 February 2016

Notice Given to Councillors: 29 February 2016

Date of Meeting: 7 March 2016

8.4 DAREBIN HOMEMADE WINE AND FOOD FESTIVAL 2016**NOTICE OF MOTION NO. 266****CR. GAETANO GRECO**

Take notice that at the Ordinary meeting to be held on 7 March 2016, it is my intention to move:

That Council:

- (1) *Immediately set up a short term reference group to provide support and advise for the 2016 expanded Darebin Homemade Wine and Food Festival.*
- (2) *Nominate the following representatives on the reference group:*
 - a) *Representative from DECC*
 - b) *Relevant Council officers*
 - c) *Interested Councillors, Crs.....*
 - d) *Two community representative to be nominated by officers.*

Notice Received: 22 February 2016

Notice Given to Councillors: 29 February 2016

Date of Meeting: 7 March 2016

8.5 PRESTON MARKET**NOTICE OF MOTION NO. 267****CR. GAETANO GRECO**

Take notice that at the Ordinary meeting to be held on 7 March 2016, it is my intention to move:

That Council:

- (1) *Note the letter received on 18th February 2016 from James Renkin, Development Manager for the Preston Market Developments Pty Ltd, owners of the Preston Market site*
- (2) *Note that the above letter only indicates that the site owners intend to preserve the Preston Market but are refusing to enter into a legally binding Section 173 Agreement with Council to protect the market component of the site as part of any proposed development on the grounds that it is unnecessary and onerous.*
- (3) *Immediately write to the site owners again expressing its concern that they are unwilling to enter into a Section 173 Agreement that provides certainty and legal protection to maintaining the market as part of any future development.*

Notice Received: 22 February 2016

Notice Given to Councillors: 29 February 2016

Date of Meeting: 7 March 2016

8.6 POP UP PARKS**NOTICE OF MOTION NO. 268****CR. TIM LAURENCE**

Take notice that at the Ordinary meeting to be held on 7 March 2016, it is my intention to move:

That:

- (1) *Council put on a freeze on any further pop up parks in the City of Darebin and that any current unexpended funds in this budget year be redirected to increasing our urban forest canopy cover with increased plantings on council owned and publicly owned parklands and open space.*
- (2) *Council officers report back to council on the location of any additional plantings across the city.*

Notice Received: 22 February 2016**Notice Given to Councillors: 29 February 2016****Date of Meeting: 7 March 2016****8.7 MERRI COMMON AND NORTHCOTE RIFLE CLUB****NOTICE OF MOTION NO. 269****CR. TRENT MCCARTHY**

Take notice that at the Ordinary meeting to be held on 7 March 2016, it is my intention to move:

That the Mayor writes to the Minister for Transport and all local MPs requesting that:

- a) *Land adjacent to Merri Station, encompassing Merri Common and the Northcote Rifle Club; and*
- b) *Land adjacent to Alphington Station, known as the Alphington Railway Reserve be declared crown land and be provided to Darebin Council on a long term lease arrangement, at no cost.*

Notice Received: 22 February 2016**Notice Given to Councillors: 29 February 2016****Date of Meeting: 7 March 2016**

8.8 FOSSIL FUEL DIVESTMENT STRATEGY

NOTICE OF MOTION NO. 270

CR. TRENT MCCARTHY

Take notice that at the Ordinary meeting to be held on 7 March 2016, it is my intention to move:

That Council receives a report in May on a draft Fossil Fuel Divestment Strategy, drawing on the work of other councils, such as Moreland City Council.

Notice Received: 22 February 2016

Notice Given to Councillors: 29 February 2016

Date of Meeting: 7 March 2016

9. URGENT BUSINESS

10. GENERAL BUSINESS

Nil

11. RECORDS OF ASSEMBLIES OF COUNCILLORS

11.1 ASSEMBLIES OF COUNCILLORS HELD

An Assembly of Councillors is defined in section 3 of the *Local Government Act 1989* to include Advisory Committees of Council if at least one Councillor is present or, a planned or scheduled meeting attended by at least half of the Councillors and one Council Officer that considers matters intended or likely to be the subject of a Council decision.

Written records of Assemblies of Councillors must be kept and include the names of all Councillors and members of Council staff attending, the matters considered, any conflict of interest disclosures made by a Councillor attending, and whether a Councillor who has disclosed a conflict of interest leaves the assembly.

Pursuant to section 80A (2) of the Act, these records must be, as soon as practicable, reported at an ordinary meeting of the Council and incorporated in the minutes of that meeting.

An Assembly of Councillors record was kept for:

- Councillor/Chief Executive Briefing Session – 1 February 2016
- Councillor Briefing Session – 8 February 2016
- Councillor/Chief Executive Briefing Session – 15 February 2016
- Councillor Briefing Session – 22 February 2016

Recommendation

That the record of the Assembly of Councillors held on 1, 8, 15 and 22 February 2016 be noted and incorporated in the minutes of this meeting.



ASSEMBLY OF COUNCILLORS PUBLIC RECORD

ASSEMBLY DETAILS:	Title:	Councillor/Chief Executive Briefing Session
	Date:	Monday, 1 February 2016
	Location:	Function room
PRESENT:	Councillors:	Cr. Vince Fontana, (Mayor), Cr. Oliver Walsh (Deputy Mayor) Cr. Gaetano Greco, Cr. Tim Laurence, Cr. Bo Li, Cr. Trent McCarthy, Cr. Steven Tsitas, Cr. Angela Villeda and Cr. Julie Williams
	Council Staff:	Rasiah Dev
	Other:	Nil
APOLOGIES:		Nil

The Assembly commenced at 5.30 pm

MATTERS CONSIDERED		DISCLOSURES AND COMMENTS
1.	Centralised Kindergarten Placements	No disclosures were made
2.	NDIS	No disclosures were made
3.	Preventing Violence Extremism – National Agenda Conference	No disclosures were made
4.	General Discussion and Questions and Answers	No disclosures were made

The Assembly concluded at 6.00 pm

RECORD COMPLETED BY:	Officer Name:	Rasiah Dev
	Officer Title:	Chief Executive Officer



ASSEMBLY OF COUNCILLORS PUBLIC RECORD

ASSEMBLY DETAILS:	Title: Councillor Briefing Session Date: Monday 8 February 2015 Location: Function Room, Darebin Civic Centre
PRESENT:	Councillors: Cr. Vince Fontana (Mayor), Cr. Oliver Walsh (Deputy Mayor – from 5.46 pm), Cr. Steven Tsitas Cr. Gaetano Greco, Cr. Bo Li, Cr. Trent McCarthy, Cr. Julie Williams, Cr. Angela Villella, Cr. Tim Laurence (from 6.15 pm). Council Staff: Rasiah Dev, Steve Hamilton, Patti Wenn, Gavin Cator, Katrina Knox, Chris Meulblok, Alexis Young, Vicky Guglielmo, Darren Rudd. Other: Peter Lucas (Macquarie Local Government Lawyers – until 6.40 pm))
APOLOGIES:	

The Assembly commenced at 5.40 pm

MATTERS CONSIDERED		DISCLOSURES AND COMMENTS
1.	Briefing on Adverse Possession (Verbal)	No disclosures were made. Cr. Walsh absent from 5.52 pm to 5.54 pm and 6.08 pm to 6.10 pm Cr. Williams absent from 6.12 pm to 6.18 pm
2.	Council's Commitment to Refugees and Asylum Seekers (Verbal)	No disclosures were made. Cr. Tsitas absent from 6.32 pm to 6.48 pm
3.	Darebin City Bowls Greens Fees and Charges	No disclosures were made. Cr. Villella absent from 6.40 pm to 6.48 pm
4.	Planning Matters (Verbal)	No disclosures were made. Cr. Walsh absent from 6.51pm to 6.53 pm Cr. Greco left the meeting at 6.52 pm
5.	Green Army	No disclosures were made.
6.	W.H. Robinson and A.H. Capp Master Plan Community Consultation Outcomes	No disclosures were made.

MATTERS CONSIDERED		DISCLOSURES AND COMMENTS
7.	Darebin Music Feast 2016	No disclosures were made.
8.	Financial Report 6 Months ended 31 December 2015	No disclosures were made.

The Assembly concluded at 6.59 pm

RECORD COMPLETED BY:	Officer Name:	Katrina Knox
	Officer Title:	Director Community Development



ASSEMBLY OF COUNCILLORS PUBLIC RECORD

ASSEMBLY DETAILS:	Title:	Councillor/Chief Executive Briefing Session
	Date	Monday, 15 February 2016
	Location:	Function room
PRESENT:	Councillors:	Cr. Vince Fontana, (Mayor), Cr. Oliver Walsh (Deputy Mayor) Cr. Gaetano Greco, Cr. Tim Laurence, Cr. Bo Li, Cr. Trent McCarthy, Cr. Steven Tsitas, Cr. Julie Williams
	Council Staff:	Rasiah Dev
	Other:	Nil
APOLOGIES:		Cr. Angela Villella

The Assembly commenced at 5.30 pm

MATTERS CONSIDERED		DISCLOSURES AND COMMENTS
1.	State Government will shortly announce funding of approximately \$350,000 to complement Darebin's allocation of \$385,000 towards new netball courts for women and girls of Darebin.	No disclosures were made
2.	NARC require urgent repair renewal works (in the order of \$760,000) to its facilities in 2016/2017	No disclosures were made
3.	Council to host Parliamentarians briefing of Council prioritised on or around 29 April 2016.	No disclosures were made
4.	Council to deal with increased level of noise related complaints; will provide information to community via the internet.	No disclosures were made
5.	Discussions about rate capping, Council information to make decisions and media interest.	No disclosures were made

The Assembly concluded at 6.00 pm

RECORD COMPLETED BY:	Officer Name:	Rasiah Dev
	Officer Title:	Chief Executive Officer



ASSEMBLY OF COUNCILLORS PUBLIC RECORD

ASSEMBLY DETAILS:	Title:	Councillor Briefing Session
	Date:	Monday 22 February 2015
	Location:	Conference Room, Darebin Civic Centre
PRESENT:	Councillors:	Cr. Vince Fontana (Mayor), Cr. Oliver Walsh (Deputy Mayor) Cr. Steven Tsitas, Cr. Gaetano Greco, Cr Bo Li, Cr Trent McCarthy, Cr Julie Williams.
	Council Staff:	Steve Hamilton, Patti Wenn, Gavin Cator, Katrina Knox, Jacinta Stevens, Sally Johnson, Karin Linden.
	Other:	
APOLOGIES:		Cr Angela Villella, Cr Tim Laurence.

The Assembly commenced at 5.40pm

MATTERS CONSIDERED		DISCLOSURES AND COMMENTS
1.	Continuous Improvement – Customer Service (Confidential)	No disclosures were made.
2.	Significant Tree Register – Community Consultation Outcome	No disclosures were made.
3.	DECC Community Monument	No disclosures were made.
4.	Rate Rebates for Specific Vacant Land Properties	No disclosures were made.
5.	Online Budget Tool	No disclosures were made.

The Assembly concluded at 6.00pm

RECORD COMPLETED BY:	Officer Name:	Katrina Knox
	Officer Title:	Director Community Development



ASSEMBLY OF COUNCILLORS PUBLIC RECORD

ASSEMBLY DETAILS:	Title:	Darebin Bicycle Advisory Committee
	Date:	Tuesday 23 February 2016
	Location:	Conference Room, Darebin Council Offices
PRESENT:	Councillors:	Cr. Bo Li
	Council Staff:	Anna Haygreen, Che Sutherland
	Other:	Representative of the Darebin Bicycle User group.
APOLOGIES:		

The Assembly commenced at 6.30 pm

MATTERS CONSIDERED		DISCLOSURES AND COMMENTS
1	Reducing Speed Limits in Darebin	No disclosures were made.
2	Melbourne Water Pipe Works on St Georges Road	No disclosures were made.
3	Update on Level Crossings in Darebin	No disclosures were made.
4	Chandler Highway	No disclosures were made.
5	High Street/ St Georges Rd Intersection	No disclosures were made.
6	Shimmy route refuge crossings	No disclosures were made.
7	Great Western Shimmy bike route	No disclosures were made.
8	Cycle Training Courses	No disclosures were made.
9	Shared Path Program	No disclosures were made.
10	Bike Ed Evaluation	No disclosures were made.
11	Ride 2 School Day 4 March	No disclosures were made.
12	Be Bright at Night Campaign	No disclosures were made.
13	Upcoming Council Festivals and Events	No disclosures were made.
14	Darebin Tourism Strategy development	No disclosures were made.

MATTERS CONSIDERED		DISCLOSURES AND COMMENTS
15	Thornbury Master plan	No disclosures were made.
16	Walking Strategy development	No disclosures were made.

The Assembly concluded at 8.40 pm

RECORD COMPLETED BY:	Officer Name: Anna Haygreen Officer Title: Sustainable Transport Officer
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9. REPORTS BY MAYOR AND COUNCILLORS

Recommendation

That Council note the Reports by Mayor and Councillors.

10. CONSIDERATION OF REPORTS CONSIDERED CONFIDENTIAL**CLOSE OF MEETING**

MOVED: Cr.
SECONDED: Cr.

That in accordance with section 89(2) of the *Local Government Act 1989*, Council resolves to close the meeting to members of the public to consider the following items which relate to contractual and governance matters:

- 13.1 East Preston Neighbourhood House
- 13.2 Adverse Possession Claim over land rear 1 Bower Street and 185 Westgarth Street, Northcote
- 13.3 Asbestos and Hazardous Materials Removal Services

RE-OPENING OF MEETING

MOVED: Cr.
SECONDED: Cr.

That the meeting be re-opened to the members of the public.

CONFIDENTIAL**13.1 EAST PRESTON NEIGHBOURHOOD HOUSE CONSTRUCTION UPGRADE**

Author: Manager Major Projects and Infrastructure

Reviewed By: Director Assets and Business Services

Report Background

Building works are to be commenced at the East Preston Neighbourhood House and a tender process has been undertaken to appoint a contractor to undertake the works.

Previous Resolution

At the Council meeting held 15 February 2016, Council resolved:

'That the report be deferred to the next Council meeting to allow for officers to further inform Councillors.'

Briefing Date

Following the request for additional information to was sent to Councillors via email from the Director Community Development.

Council Plan Goal/Endorsed Strategy

Goal 2 – Healthy and Connected Community

Summary

This report summarises the tender process, including the tender responses, tender evaluation and assessment process and recommends the award of a contract to a suitable building contractor to upgrade a Department of Health and Human Services (DHHS) property as the East Preston Neighbourhood House (EPNH).

Recommendation

That the Council report and resolution remain confidential with the exception of the successful tender(s) name and contract period.

CONFIDENTIAL**13.2 ADVERSE POSSESSION CLAIM OVER LAND REAR 1
BOWER STREET AND 185 WESTGARTH STREET,
NORTHCOTE**

Author: Manager Assets and Properties

Reviewed By: Director Assets and Business Services

Report Background

This report is provided to Council on a confidential basis because it is to be considered by Council under section 89(2) of the *Local Government Act 1989* on the grounds that it contains legal advice on an adverse possession claim over what is now a discontinued road.

Previous Resolution

At its meeting held on 7 December 2015, Council resolved:

‘That Council, having given public notice of the proposed discontinuance of the road and acquisition of title to the land adjoining 1 Bower Street and 185 Westgarth Street, Northcote, shown hatched on the plan enclosed as Appendix A to this report, and having considered a submission received in relation to the proposal in accordance with Section 223 of the Local Government Act 1989:

- (1) Discontinues the road in accordance with Section 206 and schedule 10, Clause 3 of the Local Government Act 1989;*
 - (2) Directs that a notice concerning the discontinuance of the road be published in the Victoria Government Gazette;*
 - (3) Resolves to acquire title to the land from the discontinued road;*
 - (4) Signs and seals all documents relating to the acquisition of land from the discontinued road;*
 - (5) Advises the person who lodged the submission in relation to the proposal of Council’s decision and the reasons for the decision as follows:*
 - (a) the road, in Council’s opinion is not reasonably required for public use;*
 - (b) as no agreement is attainable between both adjoining owners in accordance with Council’s Right-of-Way and Road Closure Policy (1997)-*

“5(a) - In offering the land for sale, due recognition be afforded to;

 - (i) The original applicant;*
 - (ii) All other interested parties on the basis of an equitable distribution provided no section of any discontinued road is landlocked”*
- Council therefore intends to transfer title to itself in order to enable future negotiations with land owners regarding its distribution; and*
- (c) that the discontinuance and acquisition of title from the road is within Council’s delegated power, in accordance with Section 206 and schedule 10, Clause 3 of the Local Government Act 1989;*

- (6) *A further report be presented to Council to commence the statutory process for sale of the land under Section 189 of the Local Government Act 1989, should agreement be reached with adjoining owners.'*

Further, at its meeting on 15 February 2016, Council resolved:

'That the report be deferred to the next Council meeting to allow for officers to further inform Councillors.'

Briefing Date

Councillor briefing – 8 February 2015

Further information has also been provided to Councillors via email from the Manager Assets and Properties.

Council Plan Goal/Endorsed Strategy

Goal: Excellent Service – Strategy 5.4 Long term responsible financial planning

Strategy: Property Asset Management Strategy – May 2015

Summary

This report seeks Council approval to initiate legal proceedings, in the Supreme Court of Victoria, to challenge a claim of adverse possession over a former right-of-way located at the rear of 185 Westgarth Street and adjoining 1 Bower Street, Northcote (Road).

Recommendation

That the Council report and resolution remain confidential.

CONFIDENTIAL**13.3 ASBESTOS AND HAZARDOUS MATERIALS REMOVAL SERVICES**

Author: Manager Assets and Properties

Reviewed By: Director Assets and Business Services

Report Background

This report provides the outcome of the tender process for asbestos and hazardous materials removal services.

Previous Council Resolution

This matter is not the subject of a previous Council resolution.

Previous Briefing(s)

This matter has not previously been to a Councillor briefing.

Council Plan Goal/Endorsed Strategy

The Building Asset Management Plan 2007 reflects the purposes and objectives of Council as outlined in the Darebin City Council Plan 2013- 2017, which includes:

“review and continue to manage the existing asset base, ensuring that the city’s public spaces, drains roads, footpaths, facilities, street trees, parks and other infrastructure are maintained to the highest standard.”

Summary

The Asbestos Removal and Hazardous Materials services contract to Council facilities will enable to Council to meet its statutory obligations.

Recommendation

That the Council report and resolution remain confidential with the exception of the successful tender(s) name and contract period

11. CLOSE OF MEETING

