



the place  
to live

# MINUTES OF THE COUNCIL MEETING

Held on Monday 20 March 2017

Released to the public on Thursday 23 March 2017

# Table of Contents

Item Number	Page Number
<b>1. PRESENT .....</b>	<b>1</b>
<b>2. APOLOGIES .....</b>	<b>1</b>
<b>3. DISCLOSURES OF CONFLICTS OF INTEREST .....</b>	<b>1</b>
<b>4. CONFIRMATION OF THE MINUTES OF COUNCIL MEETINGS .....</b>	<b>2</b>
<b>5. PUBLIC QUESTION TIME .....</b>	<b>2</b>
<b>6. CONSIDERATION OF REPORTS .....</b>	<b>8</b>
6.1 APPLICATION FOR PLANNING PERMIT D/11/2016 552-556 Plenty Road, Preston VIC 3072 .....	8
6.2 AMENDMENT C157 - 217-239 SEPARATION STREET, NORTHCOTE: DAREBIN PLANNING SCHEME AMENDMENT .....	14
6.3 NORTHLAND URBAN RENEWAL PRECINCT (NURP) STEERING COMMITTEE UPDATE AN LONG TERM PLANNING .....	16
6.4 LANDFILL REGIONAL WASTE CONTRACT - STATE GOVERNMENT LANDFILL LEVY .....	19
6.5 CLIMATE CHANGE STRATEGY CONSULTATION AND REVIEW .....	23
6.6 KINDERGARTEN WAITING LIST REVIEW .....	25
6.7 FUTURE SUSTAINABILITY OF THE BUNDOORA HOMESTEAD ART CENTRE .....	27
6.8 SIX MONTH PROGRESS REPORT FOR COMMUNITY ADVISORY COMMITTEES WITH COUNCILLOR REPRESENTATION .....	29
6.9 SCHEDULE OF COUNCIL AND COMMITTEE MEETINGS .....	31
6.10 CEO EMPLOYMENT MATTERS COMMITTEE .....	33
<b>7. CONSIDERATION OF RESPONSES TO PETITIONS, NOTICES OF MOTION AND     GENERAL BUSINESS .....</b>	<b>35</b>
7.1 CLEAN COUNCIL - PUBLIC PARTICIPATION AND DEMOCRACY .....	35
7.2 CLEAN COUNCIL - TRANSPARENCY AND ACCOUNTABILITY .....	40
<b>8. NOTICES OF MOTION .....</b>	<b>42</b>
NIL	
<b>9. URGENT BUSINESS .....</b>	<b>42</b>
9.1 #BRINGTHEMHOME#LETTHEMSTAY CAMPAIGN .....	42
<b>10. GENERAL BUSINESS .....</b>	<b>43</b>
NIL	
<b>11. PETITIONS .....</b>	<b>43</b>
11.1 TABLING OF PETITION .....	43
11.2 TABLING OF PETITION .....	43

---

# Table of Contents

---

<b>Item Number</b>		<b>Page Number</b>
<b>12.</b>	<b>REPORTS OF STANDING COMMITTEES .....</b>	<b>43</b>
	NIL	
<b>13.</b>	<b>RECORDS OF ASSEMBLIES OF COUNCILLORS.....</b>	<b>44</b>
	13.1 ASSEMBLIES OF COUNCILLORS HELD.....	44
<b>14.</b>	<b>REPORTS BY MAYOR AND COUNCILLORS .....</b>	<b>45</b>
<b>15.</b>	<b>CONSIDERATION OF REPORTS CONSIDERED CONFIDENTIAL .....</b>	<b>51</b>
	15.1 CONSTRUCTION OF NETBALL COURTS CONTRACT AWARD .....	52
	15.2 TENDER EVALUATION REPORT FOR ANIMAL WELFARE SERVICES AT THE EPPING ANIMAL WELFARE FACILITY.....	54
	15.3 FEASIBILITY OF THE FORMER RIVOLI THEATRE.....	56
	15.4 PERSONNEL MATTER .....	58
<b>16.</b>	<b>CLOSE OF MEETING.....</b>	<b>59</b>



**MINUTES OF THE ORDINARY MEETING OF THE  
DAREBIN CITY COUNCIL HELD AT DAREBIN CIVIC CENTRE,  
350 HIGH STREET PRESTON ON MONDAY 20 MARCH 2017**

---

**THE MEETING OPENED AT 6.02PM**

## **WELCOME**

The Chairperson, Cr. Le Cerf, in opening the meeting acknowledged the Wurundjeri people, the traditional owners of the land.

## **1. PRESENT**

### ***Councillors***

Cr. Kim Le Cerf (Mayor) (Chairperson)  
Cr. Steph Amir  
Cr. Gaetano Greco (Deputy Mayor)  
Cr. Tim Laurence  
Cr. Trent McCarthy  
Cr. Lina Messina (6.05pm)  
Cr. Susanne Newton  
Cr. Susan Rennie  
Cr. Julie Williams

### ***Council Officers***

Phil Shanahan - Acting Chief Executive  
Steve Hamilton - Director City Futures and Assets  
Katrina Knox - Director Community Development  
Andrew McLeod - Director Corporate Services  
Jacinta Stevens - Director Civic Governance and Compliance  
Oliver Vido - Director Operations and Environment  
Vicky Guglielmo - Manager Creative Culture and Events  
Blaga Naumoski - Manager Governance and Corporate Information  
Katia Croce - Coordinator Council Business  
Jody Brodribb - Council Business and Governance Officer  
Dave Bell – Senior Media Advisor

## **2. APOLOGIES**

An apology was lodged for the initial absence of Cr. Messina.

## **3. DISCLOSURES OF CONFLICTS OF INTEREST**

Nil

---

## 4. CONFIRMATION OF THE MINUTES OF COUNCIL MEETINGS

<b>Council Resolution</b>
---------------------------

MINUTE NO. 17-112

**MOVED:** Cr. T McCarthy  
**SECONDED:** Cr. J Williams

**That** the Minutes of the Ordinary Meeting of Council held on 27 February 2017 be confirmed as a correct record of business transacted.

**CARRIED**

Cr. Messina entered the meeting at 6.05pm.

## 5. PUBLIC QUESTION TIME

The Chairperson, Cr Le Cerf, responded to the following questions submitted for Public Question Time.

- **Brian Sanaghan of West Preston:**

*To the Mayor, Councillor Le Cerf Councillor you seem to have taken personal responsibility for the latest Council debacle, the failed Supreme Court challenge to the MAV over its non appointment of Coral Ross?*

*You claim in the local press that it was a matter of personal principle over gender inequality.*

*How much did the action cost ratepayers? If it was a matter of personal principle why did you ask ratepayers to pick up the tab for an action that was patently doomed to fail.*

*What legal advice was sought by Council before the action was embarked upon?*

*Did your legal advice indicate to you that as Ms Ross was not a member of Darebin Council any legal action was liable to fail?*

*If it was just a matter of personal principle why didn't you fund the action from your own hefty mayoral salary.*

*Do you think it is appropriate for members of the Greens party on Council to use ratepayers funds to promote personal and party political agendas.*

*Finally. When do you expect to resign?*

The Chairperson, Cr. Le Cerf, provided the following response:

*Council unanimously decided to pursue this issue with the MAV because the proportion of women in leadership roles across the local government sector falls short of community expectation. All councils have a role in promoting gender equity and Darebin Council remains committed to fostering greater female representation across the local government sector. Cr Ross was a capable and qualified candidate who deserved the opportunity to compete for the MAV presidency on merit, alongside other male and female candidates. In my role as Mayor and spokesperson for the whole Council, I've sought to explain our decision transparently through the media at every stage.*

*Council assembled a legal team willing to work on a 'no win, no fee' basis because they recognised the ambiguity in the MAV rules, saw the merit and public interest in our case and believed it should be tested. The legal team included eminent QC, Julian Burnside, a junior barrister, Penny Harris, and instructing solicitor Mr Bill O'Shea (a former president of the Law Institute). Legal advice suggested that there was a reasonable chance of successful action.*

*The cost to Council – which will only comprise the MAV's legal costs – has not been calculated and communicated to us yet.*

- **Annette Kalkbrenner**

*Can I please submit the question to tonight's council meeting asking if the local community is going to be consulted and taken into consideration on the proposal to permanently close St. Georges Road to residents?*

The Chairperson, Cr. Le Cerf, provided the following response:

*Council have been advised that VicRoads are committed to consulting with the community to determine whether any measures to improve the safety of cyclists and trams along St Georges Road will be implemented in the short or longer term. This consultation will commence in April 2017. I recently spoke to VicRoads because the decision does sit with VicRoads in terms of the future of these crossings to advocate strongly that the community be involved in the decision making, to ensure that all users have the opportunity to express their view on this. Currently Melbourne Water (as part of the M40 project) will provide full reinstatement of the Beavers Road median opening back to original condition, to the satisfaction of VicRoads. The consultation will consider the five median opening locations to ensure best and most appropriate outcome for the entire network in the area. That consultation is coming up in April.*

- **Joanne Cameron**

*Why didn't Darebin participate in the Super Tuesday Commuter Bike Count 2017?*

The Chairperson, Cr. Le Cerf, provided the following response:

*Darebin Council is planning to install at least two permanent bike counters on key on road routes this year, in addition to the existing permanent counter with display and two VicRoads permanent counters on the St Georges Road shared path. This will provide a more accurate measure of cycling in the municipality.*

*While we have collected Super Tuesday data for many years (although not through Bicycle Network) to assess changes in rates of cycling in the municipality, it has been demonstrated that data collected for just two hours annually is not a reliable means of measuring changes in cycling.*

- **Anne Laver of Northcote**

*Re: Bundoora Homestead (Agenda item 6.7)*

*Will the Council review this proposal and seek further advice?*

The Chairperson, Cr. Le Cerf, provided the following response:

*The review has been extensive and over the course of two boards of management over 18 months and has scoped options that ensure a safe, affordable and accessible visual arts service remains at the Homestead to the benefit of everyone in Darebin.*

*This matter will be discussed as part of tonight's Agenda.*

- **Anne Laver of Northcote**

*Re: Phone and Internet Plans held by Councillors.*

*Will the Council change their phone plans?*

The Chairperson, Cr. Le Cerf, provided the following response:

- *Councils are not eligible to utilise retail mobile phone contracts.*
  - *All mobile phones provided to councillors and staff by Darebin Council operate under a single contract.*
  - *Council's contract with Telstra was negotiated via the MAV and provides:*
    - *A dedicated account representative, which delivers a more response service and single point of contact for any issues that need to be escalated.*
    - *Any intra account calls are free (that calls between councillors and staff with mobile phones negotiated under this contract).*
    - *Data is in a shared pool across the organisation, reducing the chance the data limits is exceeded in which case additional charges are payable.*
    - *Local Government direct hotline support for end user support/enquiries.*
    - *Enterprise Service Level Agreement.*
    - *Reporting tools.*
- 
- **Maria Poletti (DADA)**
    1. *Why is Darebin taking so long to review the MSS?*
    2. *Can we have a genuine community consultation to begin the review of the outdated MSS begin within the next month?*

The Chairperson, Cr. Le Cerf, provided the following response:

*The Municipal Strategic Statement (MSS) contained in the Darebin Planning Scheme is the product of extensive community consultation and engagement undertaken through 2012 and 2013, being approved into the planning scheme on 15 September 2015. The MSS is less than two years old.*

*It is important to highlight that the MSS was also reviewed by an Independent Planning Panel which through its report acknowledged the level of consultation and engagement undertaken to prepare the new strategy for Darebin. Being a new Council we are however taking a look at all of our existing strategies and please note we have asked our officers to prepare a report on possible changes to the planning scheme which we would expect to include engagement with our community on any changes that may be made.*

*With any changes to the planning scheme it is important that community understands that Council does not have complete autonomy on the content of its planning scheme and any changes we make must be approved by the Minister for Planning and relevant State Planning Policy. As we found out with the residential zones not everything we put forward in the interests of our community gains the support of the Planning Minister.*



- **Craig Walters of Preston**

*Will homemade beer be allowed to enter this this years Darebin Homemade Food and Wine Festival?*

*If homemade beer is once again permitted to enter, could the title of the festival become the Darebin Homemade Food, Beer and Wine Festival or alternatively a bylaw passed declaring beer a food?*

The Chairperson, Cr. Le Cerf, took the question on notice and advised that a written response provided.

- **Nola Dillon**

*Question 1 - When is Council going to look at an fix the parking problems in Kingsbury? I sent an email this AM re the parking. I can repeat it if need be?*

*Question 2 - I am on a dual occupancy. When I submitted my plans for my house I was refused an attic bedroom. Beside my home now I have 2 double storey units and at the back of my home there are plans (which council have ok'd) for 7 double storey units. I was told I couldn't have my attic as it would invade the neighbours privacy. What about my privacy?*

The Chairperson, Cr. Le Cerf, took the question on notice and advised that a written response provided.

- **Darebin Reconciliation Group**

The Chairperson, Cr. Le Cerf said the submissions from the Darebin Reconciliation Group were statements, not questions but advised that they would be noted in the Minutes.

### **Submission 1**

#### *THE ISSUE*

*Oxygen Production, Urban Forestation & Use of Indigenous Plants*

*THE QUESTION TO COUNCILLORS IS WHETHER THEY ARE PREPARED,*

*At the request of the Reservoir Community Advocacy Group to debate a Motion that forms a Policy to generally and without exception the utilization of Indigenous trees throughout the City of Greater Darebin.*

*and*

*Prepare an Environmental Policy that enforces through that guide and encourages through enforceable targets Council and the Community to deliver the best environmental outcomes through Carbon reduction.*

*and*

*To create a Policy of Urban Forestation throughout Darebin based on studies and calculated assessments to achieve an environmental balance, that matches the number of Trees required for photosynthesis production with the Darebin population oxygen needs.*

**Submission 2***THE ISSUE*

*Respectful recognition of the Original and dispossessed Owners of these Lands, that is the Wurundjeri People & Tribe.*

*THE QUESTION WE PUT TO COUNCIL IS,*

*For Councillors to consider and introduce a Policy, that recognised and adopts the State Aboriginal & Local Government Action Plan 2016 as if that of Darebin.*

*To initiate a Policy of a Joined Network approach to Reconciliation with what we believe are 38 like Councils within the Wurundjeri Tribe boundaries complete with Memorandums of Agreements in order to create an efficient, manageable and measurable approach to recognition & Treaties.*

*Correct and overturn the existing Policy that, as advised, disrespectfully excludes referral of Works in Public Areas that are Cultural or Cross-Culturally related to the Wurundjeri People & Tribe unless, as advised, the Works are occurring in "Country or Parkland or with an Aboriginal".*

*Even then the Aboriginal or Organisation would need to be referred to the Wurundjeri Tribe as does the proposed work.*

*We consider this matter confirmation of recognition of common courtesy, simple protocol and respect.*

**Submission 3***THE ISSUE*

*Wurundjeri Tribe, Edwardes Lake Precinct and Greater Darebin Aboriginal Cultural Centre & Tourism Strategy.*

*THE QUESTION WE PUT TO COUNCIL IS,*

*That Council debates a Policy of recognition of the Unique Marketing & Selling Proposition that is the Aboriginal Culture and as an adjunct to our Proposal to locate the Wurundjeri Cultural Centre & Museum at Edwardes Lake receive a submission from the Wurundjeri Tribe to enhance the Lake Precinct through the creation of a native Parkland and Dreamtime themes, complete with amphitheatre which we have previously inferred.*

*That this Policy extends to include Public Art Works, particularly that now being prepared in haste without due and respected process at the Reservoir Leisure Centre Wall on Strathmerton Street, so as to be inclusive in an Aboriginal Art & Culture Tour.*

*We have made this Plan known since mid-2016 within our community while in discussions with the Wurundjeri Tribe and the much criticized Mural referred to above is a premature effort by fellow members and request that it is set-a-side to allow full consultation.*

*A critique and commentary on the Artistic merit and Cultural content as well as the procurement process is being prepared.*

- **John Nugent of Epping**

*Re: Sporting ground fee*

*Madam Mayor we all know when council brought this new policy in, it put some club fees up by high as 130%. All clubs fees were increased.*

*Madam Mayor could you please advise me if a club loses a girls team or boys team and don't get the same number of points as the previous year that their fees could go up by at least 30% thus bringing more pressure on clubs.*

The Chairperson, Cr. Le Cerf, took the question on notice and advised that a written response be provided.

- **Chris Erlandsen of Preston**

1. *Assuming that the standard and volume of planning applications has not changed since 2015, why has Council now in 2017 "Know Your Council" shifted their explanation to saying that the delay in processing applications is due to the number of objections from the community.*
2. *Why doesn't the planning department simply reject planning applications after the initial stages/meetings if not up to standard, thus sending a strong clear message to applicants, while saving Council time and money and much angst from the community?*

The Chairperson, Cr. Le Cerf, took the question on notice and advised that a written response be provided.

- **John Nugent of Epping**

*Re: Sporting fees going up*

*Madam Mayor, following my last question, do council officers check the application form?*

*Has the club filled out the form correctly?*

*Do council officers check last years application against the current application to find out was is the reason?*

*Do Council officers work with the junior club so they can get a better result?*

*Is this council way of putting extra burden on junior clubs with high fees?*

The Chairperson, Cr. Le Cerf, took the question on notice and advised that a written response be provided.

*Cr. Messina left the meeting during discussion of public question time at 6.14pm and returned at 6.21pm.*

## 6. CONSIDERATION OF REPORTS

### 6.1 APPLICATION FOR PLANNING PERMIT D/11/2016 552-556 Plenty Road, Preston VIC 3072

**Author:** Manager Planning and Building

**Reviewed By:** Director City Futures and Assets

Applicant	Owner	Consultant
Ikonomidis Reid	Qing Chen	West Urban Group Keystone Alliance TTM consulting LID Impact Development Consulting

#### Summary

- Development of a three (3) storey development comprising 10 dwellings with four (4) x three (3) bedroom dwellings and six (6) x two (2) bedroom dwelling. There are 16 car spaces (exceeding the planning scheme requirement of 14 car spaces) and each dwelling has a courtyard or a balcony.
- The site is zoned General Residential Zone (Schedule 3).
- A Development Contributions Plan Overlay applies.
- There is no restrictive covenant on the title for the subject land. An easement for carriage-way is along the southern boundary.
- Six (6) objections were received against this application.
- The proposal is generally consistent with the objectives and standards of Clause 55 of the Darebin Planning Scheme.
- It is recommended that the application be supported.

#### Consultation

- Public notice was given via 2 signs posted on site and letters sent to surrounding owners and occupiers.
- This application was referred internally to the capital works unit, planning arborist, transport management and planning unit and the ESD officer.
- This application was referred externally to VicRoads.

#### Recommendation

**THAT** Planning Permit Application D/11/2016 be supported and a Notice of Decision to Grant a Permit be issued subject to the following conditions:

- (1) Before the development starts, amended plans to the satisfaction of the Responsible Authority must be submitted to, and approved by, the Responsible Authority. The plans must be drawn to scale with dimensions and must be generally in accordance with the plans submitted with the application (identified as drawing nos TP02, TP03, TP04 and TP05, Revision B dated May 2016, job no. 010460 and colour schedule received 19 May 2016 prepared by Ikonomidis Reid) but modified to show:

Landscaping

- a) A minimum of two (2) semi mature canopy trees in the rear setback, one (1) within each of the secluded private open space areas of Dwellings 3 and 4 and two (2) semi mature canopy trees in the front setback of the property. All canopy trees are to have a minimum height of 1.6 metres in 40 litre containers at the time of installation. Canopy trees must have the following minimum widths at maturity: small canopy (4 metres), medium canopy (6 metres), large canopy (10 metres).

Internal amenity

- b) The first floor balconies of Dwelling 5, 6 7 and 8 setback 5.5 metres from the east boundary with the balconies to measure a minimum 8 square metres and a minimum 1.6 metre dimensions with no reduction in wall or balcony setbacks from any boundary.

ESD

- c) Sun shading devices on the north façade located 200 mm above window heads.
- d) Skylights / daylight tubes to the Dwelling 9 and 10 second floor ensuites.
- e) External operable shading devices to west facing habitable room windows / balconies.
- f) Details of window opening type shown with awning windows to habitable room windows minimised.
- g) Details of double glazing on west facing windows to limit heat loss / gain and address noise issues associated with Plenty Road.
- h) All ground and first floor sanitary flushing to operate using 12,000L rainwater tank.
- i) Individual metre boxes.
- j) Any modifications in accordance with the approved Sustainable Management Plan SMP (Refer to Condition 4 of this Permit).

Overlooking

- k) Material OG notated as fixed obscure glazing.
- l) The first floor east facing balconies and windows (where no behind balconies) of Dwelling 5, 6 7 and 8 provided with either:
  - i) a sill with a minimum height of 1.7 metres above finished floor level;
  - ii) a fixed screen with a maximum permeability of 25% to a minimum height of 1.7 metres above finished floor level; or
  - iii) fixed obscure glazing (not film) with a maximum transparency of 25% to a minimum height of 1.7 metres above finished floor level.

Where fixed screens are being utilised a section diagram must be included to demonstrate how the screens minimise overlooking of adjoining properties.

Visual amenity

- m) The location of all plant and equipment (including air conditioners and the like). These are to be co-located where possible, screened to be minimally visible from the public realm and adjacent properties, located as far as practicable from site boundaries and integrated into the design of the building.
- n) Height of clothes drying racks shown with heights to minimise visibility from the surrounding properties / public realm.
- o) Internal east elevation.

- p) A comprehensive schedule of construction materials, external finishes and colours (including colour samples) with the extent of render / painted materials at first and second floors reduced. Construction materials are to be low maintenance. External materials and finishes (including glazing) are to be of a low reflectivity level.

Internal amenity

- q) Any modifications and / or notations in accordance with the Acoustic Report (Refer to Condition No. 17 of this Permit).

Landscaping

- r) A Landscape Plan in accordance with Condition No. 5 of this Permit.
- s) Annotations detailing a Tree Protection Zone and associated Tree Protection Fence with a radius of 2 metres from the outside edge of the trunk for the two street trees in the frontage in accordance with the requirements of Condition 8 of this Permit.

When approved, the plans will be endorsed and form part of this Permit.

- (2) The development as shown on the endorsed plans must not be altered without the prior written consent of the Responsible Authority.
- (3) This Permit will expire if either:
- The development does not start within three (3) years from the date of this Permit; or
  - The development is not completed within five (5) years of the date of this Permit.

As relevant, the Responsible Authority may extend the times referred to if a request is made in writing:

- Before this Permit expires;
  - Within six (6) months after the expiry date; or
  - Within twelve (12) months after the expiry date if the request relates to the completion of the development or a stage of the development.
- (4) Before the development starts, a revised Sustainable Management Plan (SMP) generally in accordance the document identified as *ESD Management Plan dated May 2016 prepared by Westurban* detailing sustainable design strategies to be incorporated into the development to the satisfaction of the Responsible Authority must be submitted to, and approved in writing by the Responsible Authority. The document is to be revised to include a full copy of the BESS Assessment.

The development must be constructed in accordance with the requirements/ recommendations of the SMP to the satisfaction of the Responsible Authority.

Prior to the occupation of the development, a report from the author of the SMP, approved pursuant to this permit, or similarly qualified person or company, must be submitted to the Responsible Authority. The report must be to the satisfaction of the Responsible Authority and must confirm that all measures specified in the SMP have been implemented in accordance with the approved Plan.

- (5) Before buildings and works start, a revised Landscape Plan generally in accordance the document identified as Sheet A1 Rev B dated May 2016 prepared by Keystone Alliance must be submitted to, and approved in writing by the Responsible Authority. The document is to be revised to show:
- a) The proposed building accurately.

- b) A minimum of two (2) semi mature canopy trees in the rear open space of dwelling 2 and 3. All canopy trees are to have a minimum height of 1.6 metres in 40 litre containers at the time of installation. Canopy trees must have the following minimum widths at maturity: small canopy (4 metres), medium canopy (6 metres), large canopy (10 metres).
  - c) Replacement of toppings with grass or other soft landscaping.
  - d) Type and details of edge treatment between all changes in surface (e.g. grass (lawn), gravel, paving and garden beds).
  - e) Annotations detailing a Tree Protection Zone and associated Tree Protection Fence with a radius of 2 metres from the outside edge of the trunk for the two street trees in the frontage in accordance with the requirements of Condition 8 of this Permit.
- (6) The landscaping as shown on the endorsed Landscape Plan must be completed to the satisfaction of the Responsible Authority before the development is occupied and/or the use starts or at such later date as is approved by the Responsible Authority in writing.
- No later than seven (7) days after the completion of the landscaping, the permit holder must advise Council, in writing, that the landscaping has been completed.
- (7) The landscaping as shown on the endorsed Landscape Plan must be maintained, and any dead, diseased or damaged plant replaced in accordance with the endorsed Landscape Plan to the satisfaction of the Responsible Authority.
- (8) Before buildings and works (including demolition) start, a tree protection fence must be erected within in the road reserve grassed verge only) around the two tree in the road reserve at a radius of the 2 (measured from the outside edge of the trunk) to define a 'tree protection zone'.
- This fence must be constructed of star pickets and chain mesh (or similar) to the satisfaction of the Responsible Authority.
- The tree protection fence must remain in place until construction is completed.
- No vehicular or pedestrian access, trenching or soil excavation is to occur within the tree protection zone.
- No storage or dumping of tools, equipment or waste is to occur within the tree protection zone.
- The ground surface of the tree protection zone must be covered by a protective 100mm deep layer of mulch prior to the development commencing and be watered regularly to the satisfaction of the Responsible Authority.
- (9) All dwellings that share dividing walls and/or floors must be constructed to limit noise transmission in accordance with Part F(5) of the Building Code of Australia.
- (10) Before the dwellings are occupied, an automatic external lighting system capable of illuminating the entry to each unit, access to each garage and car parking space and all pedestrian walkways must be provided on the land to the satisfaction of the Responsible Authority.
- The external lighting must be designed, baffled and/or located to ensure that no loss of amenity is caused to adjoining and nearby land, to the satisfaction of the Responsible Authority.
- (11) Boundary walls facing adjoining properties must be cleaned and finished to the satisfaction of the Responsible Authority.
- (12) The land must be drained to the satisfaction of the Responsible Authority.

- (13) With the exception of guttering, rainheads and downpipes, all pipes, fixtures, fittings and vents servicing any building on the land must be concealed in service ducts or otherwise hidden from view to the satisfaction of the Responsible Authority.
- (14) No plant, equipment, services or architectural features other than those shown on the endorsed plans are permitted above the roof level of the building/s without the prior written consent of the Responsible Authority.
- (15) Provision must be made on the land for letter boxes and receptacles for newspapers to the satisfaction of the Responsible Authority.
- (16) Before the development starts, an Acoustic Assessment of the development, to the satisfaction of the Responsible Authority, must be submitted to the Responsible Authority. The assessment must be prepared by a suitably qualified acoustic engineer and must detail recommended treatments of the development and/or the adoption of appropriate measures to ensure that the design of habitable rooms of all dwellings adjacent to a road limits internal noise levels to a maximum 45 dB(A) (living areas) and 40 dB(A) (bedrooms) in accordance with relevant Australian Standards for acoustic control (including AS3671 – Road Traffic and AS2107 – Recommended Design Sound Levels).
- (17) Before occupation of the development, areas set aside for the parking of vehicles and access lanes as shown on the endorsed plan(s) must be:
- a) Constructed;
  - b) Properly formed to such levels that they can be used in accordance with the plans;
  - c) Surfaced with an all-weather sealcoat;
  - d) Line marked; and
  - e) Drained.

to the satisfaction of the Responsible Authority.

Car spaces, access lanes and driveways shown on the endorsed plans must not be used for any other purpose.

VicRoads

- (18) All disused or redundant vehicle crossings must be removed and the area reinstated to kerb and channel to the satisfaction of and at no cost to the Roads Corporation and/or Responsible Authority prior to the occupation of the buildings hereby approved.
- (19) The crossover and driveway are to be constructed to the satisfaction of the Roads Corporation and/or the Responsible Authority and at no cost to the Roads Corporation prior to the occupation of the buildings hereby approved.

## COUNCIL NOTATIONS

**(These notes are provided for information only and do not constitute part of this permit or conditions of this permit)**

- N1 Any failure to comply with the conditions of this permit may result in action being taken to have an Enforcement Order made against some or all persons having an interest in the land and may result in legal action or the cancellation of this permit by the Victorian Civil and Administrative Tribunal.
- N2 Nothing in the grant of this permit should be construed as granting any permission other than planning permission for the purpose described. It is the duty of the permit holder to acquaint themselves, and comply, with all other relevant legal obligations (including any obligation in relation to restrictive covenants and easements affecting the site) and to obtain other required permits, consents or approvals.



N3 The amendments specified in Condition 1 of this Permit and any additional modifications which are “necessary or consequential” are those that will be assessed by Council when plans are lodged to satisfy that condition. Any “necessary or consequential” amendments, in addition to those required by this condition, should be specifically brought to the attention of Council for assessment.

If any other modifications are proposed, application must also be made for their approval under the relevant sections of the *Planning and Environment Act 1987*. They can only be approved once the required and consequential changes have been approved and the plans endorsed.

It is possible to approve such modifications without notice to other parties, but they must be of limited scope. Modifications of a more significant nature may require a new permit application.

N4 This Planning Permit represents the Planning approval for the use and/or development of the land. This Planning Permit does not represent the approval of other departments of Darebin City Council or other statutory authorities. Such approvals may be required and may be assessed on different criteria to that adopted for the approval of this Planning Permit.

#### **VicRoads**

N5 The proposed development requires the removal and construction of crossovers. Separate approval under the Road Management Act for this activity may be required from VicRoads (the Roads Corporation). Please contact VicRoads prior to commencing any works.

<b>Council Resolution</b>
---------------------------

**MINUTE NO. 17-113**

**MOVED: Cr. S Rennie**  
**SECONDED: Cr. J Williams**

**That** Council defers consideration of this matter to 10 April 2017 to allow time to inform residents that it is going to the Planning Committee so they can choose whether to participate.

**CARRIED**

**6.2 AMENDMENT C157 - 217-239 SEPARATION STREET,  
NORTHCOTE: DAREBIN PLANNING SCHEME AMENDMENT****Author:** Acting Manager City Design and Strategic Planning**Reviewed By:** Director City Futures and Assets

---

**Report Background**

The purpose of this report is to seek a Council resolution to request authorisation and exhibit Amendment C157 to the Darebin Planning Scheme. Amendment C157 seeks to rezone the subject sites from the Industrial 3 Zone to the General Residential 2 Zone, supporting the sites' transition from former industrial use to residential. This transition will be achieved through the rezoning of the sites and introduction of the proposed Development Plan Overlay and the Environmental Audit Overlay.

**Previous Council Resolution**

This matter is not the subject of a previous Council resolution.

**Previous Briefing(s)**

- 28 November 2016
- 20 February 2017

**Council Plan Goal/Endorsed Strategy**

- Goal 1 - Vibrant City and Innovative Economy
- Goal 2 - Healthy and connected community

**Endorsed Strategies:**

- Darebin Housing Strategy 2013-2032
- Darebin Economic and Land Use Strategy 2014
- Darebin Open Space Strategy 2007-2017

**Summary****What the amendment does:**

Urbis, on behalf of adjoining land owners CES - Northcote (VIC) Pty Ltd and Minotaur Constructions Pty Ltd at 217, 221-223 and 235-239 Separation Street, Northcote (the land) has made a request to Council to prepare a planning scheme amendment. The request for planning scheme amendment includes the following:

- To rezone the land from Industrial 3 Zone (INZ3) to the General Residential 2 Zone (GRZ2). The GRZ2 provides flexibility to accommodate a diversity of housing types and styles which will respect and respond to the neighbourhood character and allow for increased housing density.
  - To apply the Development Plan Overlay (DPO) to the land. The DPO has been drafted to achieve specific design guidelines, including creating a high amenity residential neighbourhood through a coordinated and staged redevelopment of the land, improving accessibility to McDonnell Park, encouraging provision of affordable housing, providing a contribution to upgrading infrastructure and constructing public realm works, and providing a mix of high quality medium and high density housing typologies.
-

- To apply the Environmental Audit Overlay (EAO) to the land. Given that there is limited detailed information available regarding the current condition of the sub surface soil considering the sites' former industrial use, the EAO is proposed to be introduced to the entire site, to ensure that prior to commencement of a new sensitive use (accommodation) that either a Certificate or Statement of Environmental Audit is issued confirming that the land is suitable for sensitive use.

<b>Recommendation</b>
-----------------------

**That Council:**

- (1) Request under section 8A of the *Planning and Environment Act 1987* that the Minister for Planning authorise Darebin City Council to prepare Amendment C157 to the Darebin Planning Scheme;
- (2) When authorised by the Minister for Planning exhibit Amendment C157 to the Darebin Planning Scheme in accordance with notice requirements under section 19 of the *Planning and Environment Act 1987*;
- (3) Authorise the Manager City Design and Strategic Planning to make minor alterations and corrections, where necessary, to Amendment C157 material as attached, prior to the lodgement of authorisation request with the Minister for Planning and/or the exhibition period.

<b>Council Resolution</b>
---------------------------

**MINUTE NO. 17-114**

**MOVED:** Cr. S Rennie  
**SECONDED:** Cr. T McCarthy

**THAT Council:**

- (1) Defers consideration of this matter until May 2017 to allow Council time to consider the residential zone provision amendments recently announced by the State Government.
- (2) Notes the amended residential zone provisions, scheduled to be gazetted in March/April 2017, are required to be incorporated into all Victorian planning schemes.
- (3) Receives a briefing on this matter as soon as practicable.

**CARRIED**

**6.3 NORTHLAND URBAN RENEWAL PRECINCT (NURP)  
STEERING COMMITTEE UPDATE AN LONG TERM  
PLANNING****Author:** Acting Manager City Design and Strategic Planning**Reviewed By:** Director City Futures and Assets

---

**Report Background**

This report is to provide the Council with an update on the NURP Steering Committee December meeting outcomes and recommendations.

**Previous Council Resolution**

Council last received a report and recommendations from the Steering Committee at the meeting dated 20 June 2016. The relevant minutes from that meeting are in **Appendix A**

**Previous Briefing(s)**

- 9 December 2013
- 10 June 2014
- 10 March 2015
- 7 March 2016
- 20 February 2017

**Council Plan Goal/Endorsed Strategy**

The project delivers on several goals, including:

- Goal 1 – Vibrant City and Innovative Economy;
- Goal 3 - Sustainable and Resilient Neighbourhoods; and
- Goal 4 – Thriving and Creative Culture.

**Summary**

The Northland Urban Renewal Precinct is a program that consists of a number of projects. Progress on these projects is reported to the Steering Committee approximately 3 times per year. This paper is a summary of the December meeting.

**Recommendation**

**That Council:**

- (1) Endorse Jeff Percy and Dee Wild as community representatives on the Northland Urban Renewal Precinct Steering Committee.
- (2) Notes the recommendations included in **Appendix B** from the December meeting of the Northland Urban Renewal Precinct Steering Committee.
- (3) Support officers use of the findings from the various completed reports to progress the completion of the Urban Renewal Strategy and Structure Plan.
- (4) Endorse the findings of and adopt the draft final Joint Community Infrastructure Plan report.

**Motion**

**MOVED: Cr. S Amir**  
**SECONDED: Cr. G Greco**

**That Council:**

- (1) Endorse Jeff Percy and Dee Wild as community representatives on the Northland Urban Renewal Precinct Steering Committee.
- (2) Notes the recommendations included in **Appendix B** from the December meeting of the Northland Urban Renewal Precinct Steering Committee.
- (3) Support officers use of the findings from the various completed reports to progress the completion of the Urban Renewal Strategy and Structure Plan.
- (4) Endorse the findings of and adopt the draft final Joint Community Infrastructure Plan report.

*Cr. Greco proposed to the mover that point (5) be added to the motion as follows. This was accepted by Cr. Amir.*

- (5) Receive a comprehensive community engagement strategy report in May 2017 regarding the different phases of the project that ensures maximum community input and direction.

THE AMENDED MOTION THEN READ AS FOLLOWS:

**Amended Motion**

**MOVED: Cr. S Amir**  
**SECONDED: Cr. G Greco**

**That Council:**

- (1) Endorse Jeff Percy and Dee Wild as community representatives on the Northland Urban Renewal Precinct Steering Committee.
- (2) Notes the recommendations included in **Appendix B** from the December meeting of the Northland Urban Renewal Precinct Steering Committee.
- (3) Support officers use of the findings from the various completed reports to progress the completion of the Urban Renewal Strategy and Structure Plan.

- (4) Endorse the findings of and adopt the draft final Joint Community Infrastructure Plan report.
- (5) Receive a comprehensive community engagement strategy report in May 2017 regarding the different phases of the project that ensures maximum community input and direction.

THE AMENDED MOTION WAS PUT AND CARRIED AND BECAME THE COUNCIL RESOLUTION AS FOLLOWS:

<b>Council Resolution</b>
---------------------------

**MINUTE NO. 17-115**

**MOVED: Cr. S Amir**  
**SECONDED: Cr. G Greco**

**That Council:**

- (1) Endorse Jeff Percy and Dee Wild as community representatives on the Northland Urban Renewal Precinct Steering Committee.
- (2) Notes the recommendations included in **Appendix B** from the December meeting of the Northland Urban Renewal Precinct Steering Committee.
- (3) Support officers use of the findings from the various completed reports to progress the completion of the Urban Renewal Strategy and Structure Plan.
- (4) Endorse the findings of and adopt the draft final Joint Community Infrastructure Plan report.
- (5) Receive a comprehensive community engagement strategy report in May 2017 regarding the different phases of the project that ensures maximum community input and direction.

**CARRIED UNANIMOUSLY**

**6.4 LANDFILL REGIONAL WASTE CONTRACT - STATE GOVERNMENT LANDFILL LEVY****Author:** Manager Environment and Community Outcomes**Reviewed By:** Director Operations and Environment

---

**Report Background**

This report is in response to Council Resolution from the Council meeting held on 5 December 2016.

**Previous Council Resolution**

At its meeting held on 5 December 2016, Council resolved:

*'That Council receives a report by March 2017 on the total amount collected for the State Government landfill levy from Darebin Council, residents and traders since the introduction of the levy, compared with the amount received by Darebin in grants (after deducting funding for environmental agencies such as EPA, Sustainability Victoria and Metropolitan Waste and Resource Recovery Group). The report should also outline the various options available to Council to advocate for its fair share of the State Government landfill levy, including the unspent amount of approximately \$3.6 million.'*

**Previous Briefing(s)**

Councillor Briefing – Landfill Regional Waste Contract, on 28 November 2016

**Council Plan Goal/Endorsed Strategy**

This report relates to the 2013-2017 Council Plan Goal 3 – Sustainable and Resilient Neighbourhood's and Darebin Council's Waste and Litter Strategy 2015-2025

**Summary**

- The intent of the Victorian landfill levy is to reduce waste to landfill and increase recycling and resource recovery.
- The State Government introduced the landfill levy in 1992/1993 at \$2 per tonne of municipal waste. It now sits at \$62.03 per tonne.
- This money is distributed to State Government agencies for their own operations and to fund waste and other sustainability programs, infrastructure and initiatives.
- Much of the unspent money from the landfill levy sits in the Sustainability Fund. As of 30/6/16 this fund held \$466,252 million in unspent landfill levy funds and \$136 million of this was earmarked for expenditure in the 2016/2017 State Budget.

Since 1998/1999, it is estimated that Council on behalf of itself, residents and traders has:

- paid over \$9,782,700 in fees into the landfill levy with almost \$8 million of this in the past six years and
- received an estimated \$1,811,586 of the levy by way of grants and project funding equating to 19% of the levy paid.

A 2016 Ministerial Advisory Committee independent investigation found that the landfill levy was failing to meet its environmental regulatory objectives. It recommended the landfill levy be redesigned to address this.

The recommendations focus on working with other councils, peak bodies and organisations to progress transparency and appropriate allocation of the landfill levy to target waste reduction and improved recycling and illegal dumping outcomes; as well as writing to the Premier, relevant Ministers and MPs.

### Recommendation

**That Council:**

- (1) Note this report and work with other Councils, peak bodies and organisations to progress transparency and appropriate allocation of the landfill levy to target waste reduction and improved recycling and illegal dumping outcomes.
- (2) Write and send a copy of this report to the Premier, relevant ministers and local MPs requesting better transparency regarding the spending and allocation of the landfill levy including increased funding to councils to support waste reduction and programs to improved recycling and reduce illegal dumping.
- (3) Propose a motion to the Municipal Association of Victoria (MAV) at the May State Council and the Metropolitan Waste and Resource Recovery Group's (MWRRG) Local Government Waste Forum, requesting improved transparency regarding the spending and allocation of the landfill levy including increased funding to councils to support waste reduction and programs to improve recycling and reduce illegal dumping.

### Motion

**MOVED:** Cr. T McCarthy  
**SECONDED:** Cr. L Messina

**That Council:**

- (1) Notes this report and work with other Councils, peak bodies and organisations to progress transparency and appropriate allocation of the landfill levy to target waste reduction and improved recycling and illegal dumping outcomes.
- (2) Writes and send a copy of this report to the Premier, relevant ministers and local MPs requesting better transparency regarding the spending and allocation of the landfill levy including increased funding to councils take action on climate change and to support waste reduction and programs to improved recycling and reduce illegal dumping.
- (3) Proposes a motion to the Municipal Association of Victoria (MAV) at the May State Council and the Metropolitan Waste and Resource Recovery Group's (MWRRG) Local Government Waste Forum, requesting improved transparency regarding the spending and allocation of the landfill levy including increased funding to councils to take action on climate change and support waste reduction and programs to improve recycling and reduce illegal dumping.
- (4) Receives a further report on potential advocacy actions available to Council following the MAV State Council meeting and receipt of the replies from the MP's listed above.

*Cr. Messina proposed to the mover that point (5) be added to the motion as follows. This was accepted by Cr. McCarthy.*



- (5) Notes an urgent agenda item, highlighting Councils' concerns, is to be submitted for the 23 March 2017 Strategies and Policy Advocacy Group (SPAG) meeting.

*Cr. Greco further proposed to the mover and seconder that point (6) be added as follows. This was accepted by Cr. McCarthy and Cr. Messina.*

- (6) Receives a report on what options are available to Council in regards to withholding its landfill levy obligation and redirecting all or the part of funds towards Council initiated projects to take action on climate change and to reduce waste to landfill and increase recycling and resource recovery.

THE AMENDED MOTION THEN READ AS FOLLOWS:

**Amended Motion**

**MOVED: Cr. T McCarthy**  
**SECONDED: Cr. L Messina**

**That Council:**

- (1) Notes this report and work with other Councils, peak bodies and organisations to progress transparency and appropriate allocation of the landfill levy to target waste reduction and improved recycling and illegal dumping outcomes.
- (2) Writes and send a copy of this report to the Premier, relevant ministers and local MPs requesting better transparency regarding the spending and allocation of the landfill levy including increased funding to councils take action on climate change and to support waste reduction and programs to improved recycling and reduce illegal dumping.
- (3) Proposes a motion to the Municipal Association of Victoria (MAV) at the May State Council and the Metropolitan Waste and Resource Recovery Group's (MWRRG) Local Government Waste Forum, requesting improved transparency regarding the spending and allocation of the landfill levy including increased funding to councils to take action on climate change and support waste reduction and programs to improve recycling and reduce illegal dumping.
- (4) Receives a further report on potential advocacy actions available to Council following the MAV State Council meeting and receipt of the replies from the MP's listed above.
- (5) Notes an urgent agenda item, highlighting Councils' concerns, is to be submitted for the 23 March 2017 Strategies and Policy Advocacy Group (SPAG) meeting.
- (6) Receives a report on what options are available to Council in regards to withholding its landfill levy obligation and redirecting all or the part of funds towards Council initiated projects to take action on climate change and to reduce waste to landfill and increase recycling and resource recovery.

THE AMENDED MOTION WAS PUT AND CARRIED AND BECAME THE COUNCIL RESOLUTION AS FOLLOWS:

**Council Resolution**

**MINUTE NO. 17-116**

**MOVED: Cr. T McCarthy**  
**SECONDED: Cr. L Messina**

**That Council:**

- (1) Notes this report and work with other Councils, peak bodies and organisations to progress transparency and appropriate allocation of the landfill levy to target waste reduction and improved recycling and illegal dumping outcomes.

- (2) Writes and send a copy of this report to the Premier, relevant ministers and local MPs requesting better transparency regarding the spending and allocation of the landfill levy including increased funding to councils take action on climate change and to support waste reduction and programs to improved recycling and reduce illegal dumping.
- (3) Proposes a motion to the Municipal Association of Victoria (MAV) at the May State Council and the Metropolitan Waste and Resource Recovery Group's (MWRRG) Local Government Waste Forum, requesting improved transparency regarding the spending and allocation of the landfill levy including increased funding to councils to take action on climate change and support waste reduction and programs to improve recycling and reduce illegal dumping.
- (4) Receives a further report on potential advocacy actions available to Council following the MAV State Council meeting and receipt of the replies from the MP's listed above.
- (5) Notes an urgent agenda item, highlighting Councils' concerns, is to be submitted for the 23 March 2017 Strategies and Policy Advocacy Group (SPAG) meeting.
- (6) Receives a report on what options are available to Council in regards to withholding its landfill levy obligation and redirecting all or the part of funds towards Council initiated projects to take action on climate change and to reduce waste to landfill and increase recycling and resource recovery.

**CARRIED UNANIMOUSLY**

## 6.5 CLIMATE CHANGE STRATEGY CONSULTATION AND REVIEW

**Author:** Manager Environment and Community Outcomes

**Reviewed By:** Director Operations and Environment

---

### Report Background

In 2007 and 2009 Council adopted the Climate Change Action Plans for Council operations and for the community respectively. Council committed to zero greenhouse emissions by 2020 for both Council and community emissions. Council also adopted the Climate Change and Peak Oil Adaptation Plan in 2009. These strategies were reviewed over 2016 and consultation has taken place to inform a draft Darebin Climate Change Action Plan incorporating Council and community climate mitigation and adaptation action for Council consideration.

### Previous Council Resolution

At its meeting held on 5 December 2016, Council resolved:

*'That Council recognises that we are in a state of climate emergency that requires urgent action by all levels of government, including by local councils.'*

### Previous Briefing(s)

Councillor Briefing - Climate Change Strategy Consultation and Review - 20 February 2017

### Council Plan Goal/Endorsed Strategy

- Goal 3 - Sustainable and Resilient Neighbourhoods
- Darebin Climate Change Action Plan
- Darebin Community Climate Change Action Plan
- Darebin Climate Change and Peak Oil Adaptation Plan

### Summary

In 2007 and 2009 Council adopted the Climate Change Action Plans for Council operations and for the community respectively. Council committed to zero greenhouse emissions by 2020 for both Council and community emissions. Council also adopted the Climate Change and Peak Oil Adaptation Plan in 2009. These strategies were reviewed over 2016 and consultation has taken place to inform a draft Climate Change Plan for Council consideration.

The attached draft plan (**Appendix B**) has been prepared for consultation. It includes the adoption of a carbon budget approach aimed to keep our average global temperature warming to below 2°C (to avoid the most catastrophic effects of climate change). By implementing this plan Council aims to reduce community emissions by 16.1% or 186 kt in 2022 to stay under the 'carbon budget' and move towards a zero carbon community. Following community consultation Council will receive a further report to adopt a final plan.

**Recommendation**

**That** Council:

- (1) Endorse the draft Towards Zero Carbon Climate Change Action Plan in **Appendix B** for consultation.
- (2) Receive a further report following consultation.

**Council Resolution**

**MINUTE NO. 17-117**

**MOVED:** Cr. T McCarthy  
**SECONDED:** Cr. S Amir

**That** Council:

- (1) Adopt the proposed consultation process for the draft Climate Change Action Plan and require that officers, in consultation with Councillors, revise the draft Climate Change Action Plan to better emphasise and respond to the declared Climate Emergency before the draft is released for consultation.
- (2) Receive a further report following consultation.

**CARRIED UNANIMOUSLY**

**6.6 KINDERGARTEN WAITING LIST REVIEW****Author:** Manager Families, Diversity and Community**Reviewed By:** Director Community Development

---

**Report Background**

This report is in response to a community survey undertaken in June 2016 on proposed changes to the Darebin Kindergarten and Pre-kindergarten Centralised Waiting List application process as part of a review of the service, and compliance with the Department of Education and Training (DET) guidelines.

**Previous Council Resolution**

At its meeting held on 20 September 2010, Council resolved:

*'That Council adopt the Darebin Kindergarten Centralised Waiting List Policy and Procedures (January 2011).'*

**Previous Briefing(s)**

Councillor Briefing – 20 February 2017

**Council Plan Goal/Endorsed Strategy**

- Goal 2 - Healthy and Connected Community
- Early Years Strategy 2011-2021
- Health and Wellbeing Plan 2013-2017

**Summary**

Council conducted a survey of families with children aged 0 to 3 years, who are yet to attend kindergarten.

The purpose of the survey was to seek support for the proposed changes which involved the removal of three criteria from the waiting list process.

The majority of respondents indicated that they supported the proposed changes however given the notable proportion of respondents who did not support the proposed changes, the current priority criteria will remain.

This report also recommends a general update of the *Darebin Kindergarten Centralised Waiting List Policy and Procedures (January 2011)* to meet the changing requirements of the Department of Education and Training and provide flexibility to manage administrative changes as the need arises.

**Recommendation****That Council:**

- (1) Maintain the current priority of access criteria for the Darebin Kindergarten Centralised Waiting List system.
- (2) Work with early years services in Darebin to identify areas of practice improvement and localised strategies to improve kindergarten participation.
- (3) Endorse the revised *Darebin Kindergarten Centralised Waiting List Policy and Procedures* attached as **Appendix A** to this report.

**Council Resolution****MINUTE NO. 17-118**

**MOVED:** Cr. G Greco  
**SECONDED:** Cr. J Williams

**That Council:**

- (1) Maintain the current priority of access criteria for the Darebin Kindergarten Centralised Waiting List system.
- (2) Provide a report to Council in June 2017 on early years services in Darebin that:
  - a) identify areas of practise improvement and localised strategies to improve kindergarten participation.
  - b) provide specific practise improvements and strategies that will improve the participation of socio economically disadvantaged families.
  - c) improvements that will assist people with English language challenges to navigate the application processes
- (3) Endorse the revised Darebin Kindergarten Centralised Waiting List Policy and Procedures attached as **Appendix A** to this report subject to the following changes: *that Council will provide direct assistance and support regarding application on 'how to apply' procedures to socio economically disadvantaged and vulnerable families and parents with English language challenges.*

**CARRIED UNANIMOUSLY**

**6.7 FUTURE SUSTAINABILITY OF THE BUNDOORA  
HOMESTEAD ART CENTRE****Author:** Manager Creative Culture and Events**Reviewed By:** Director Community Development

---

**Report Background**

This report originates from a resolution of the Bundoora Homestead Board of Management (a Section 86 Board under the *Local Government Act* of Darebin Council) at their meeting on 22 November 2016.

The resolution states:

*“That the Board confirm the Future Options report with agreed changes to be made and the Gallery Manager prepares a briefing paper for the Future Options Report to be presented to Council.”*

**Previous Council Resolution**

At the meeting on 16 May 2016, Council resolved to:

- (1) *Adopt the revised Bundoora Homestead Board of Management Charter attached (Appendix B) with a change to point 2(1) to increase the number of community members from eight to eleven.*
- (2) *Appoint Giacomina Pradolin, Valentina Maxwell-Tansley, Alice Park, Lyndal Wischer, Michael Brennan, Kirsten Mathews, Kade McDonald, Christina Lew, Janette Lewis, JD Mittman and Angela Bailey as community representatives to the Bundoora Homestead Board of Management for a 24 month period in alignment with the Charter.*

Further at the meeting held on 14 November 2016, Council resolved that:

- (1) *Council, pursuant to section 86 of the Local Government Act 1989 establish the following Special Committees for the 2016/2017 Council year:*
  - *Planning Committee*
  - *Hearing of Submissions Committee*
  - *Bundoora Homestead Board of Management with the purpose, membership, scope of activity and delegated authority as detailed in the respective Committee Charters included in this report.*

**Previous Briefing(s)**

Councillor Briefing – Monday 6 March 2017

**Council Plan Goal/Endorsed Strategy**

- Goal 4 - Thriving and Creative Culture
- Darebin Arts Strategy 2014-2020

## Summary

The Bundoora Homestead Board of Management is a Section 86 Special Committee under the *Local Government Act 1989* and has delegated authority from Council in relation to Bundoora Homestead Art Centre (BHAC). The Board has been concerned that BHAC cannot continue to operate at current service levels within the current operating model and resource allocation. Accordingly the Board has reviewed various options for BHAC for consideration by Council.

Four (4) options were finally developed (that are detailed in this paper), presenting various operating models along with associated funding requirements. The Board recommends that Council adopts *Option Two: Renewal* (increased investment of \$130,000 per annum) with an agreement to move to *Option Three: Expansion* (\$250,000 per annum) over the next 3 years.

The basis for supporting *Option Two* is that it represents increased efficiency and greater value for Council, with the subsidy per visitor per annum in 2019-2020 estimated to reduce by 48% and the number of Darebin residents engaged in the service increased by 120%. Additional outcomes include an increase in social value, increase in health outcomes through engagement with the arts and increased use and activation of the amenity.

The Bundoora Homestead Board of Management Annual Report 2015/2016 that requires the endorsement of Council is attached as **Appendix A** to this report.

<b>Council Resolution</b>
---------------------------

**MINUTE NO. 17-119**

**MOVED:** Cr. S Newton  
**SECONDED:** Cr. G Greco

**That Council:**

- (1) Note and endorse the Bundoora Homestead Board of Management Annual Report 2015/2016 attached as **Appendix A** to this report.
- (2) Note the Bundoora Homestead Board of Management Future Sustainability Report February 2017 attached as **Appendix B** to this report.
- (3) Adopt in principle, *Option Two: Renewal* (increased investment of \$135,000) with an agreement to move to *Option Three: Expansion* (\$250,000 per annum) over the next three years in line with the Board of Management recommendation.
- (4) Refers \$135,000 additional expenditure to the 2017/2018 budget process.

**CARRIED UNANIMOUSLY**



**6.8 SIX MONTH PROGRESS REPORT FOR COMMUNITY ADVISORY COMMITTEES WITH COUNCILLOR REPRESENTATION****Author:** Coordinator Council Plan and Performance**Reviewed By:** Director Civic Governance and Compliance

---

**Report Background**

At the Special Meeting of Council of 9 November 2015, Councillors were appointed to Community Advisory Committees. This report provides a six month progress update on Committee activities from June 2016 to November 2016.

**Previous Council Resolution**

At its meeting held on 20 October 2014, Council resolved:

*'That Council...*

*(4) That officers report on all Committees to Council every six months.'*

**Previous Briefing(s)**

This matter has not previously been to a Councillor Briefing.

**Council Plan Goal/Endorsed Strategy**

Open and Accountable Democracy (Goal 6)

**Summary**

This report provides a six month progress report for the 19 Community Advisory Committees with Councillor representation for the period June 2016 to November 2016.

The attached Committee reports provide the following information for each Community Advisory Committee:

- Committee Summary
- Progress of key issues/challenges
- Progress of activities/outcomes
- Future plans for the next six months

<b>Recommendation</b>
-----------------------

**That** Council note the six month progress reports of the 19 Community Advisory Committees for the period June 2016 to November 2016 as attached in **Appendix A** to this report.

**Council Resolution**

**MINUTE NO. 17-120**

**MOVED: Cr. S Newton**

**SECONDED: Cr. S Amir**

**That Council:**

- (1) Notes the six month progress reports of the 19 Community Advisory Committees for the period June 2016 to November 2016 as attached in **Appendix A** to this report.
- (2) Establishes a Community Advisory Working Group to discuss how to review the advisory committees. The working group will be comprised of the Mayor and any Councillors who wish to participate and will be supported by relevant Council officers. The working group will meet on a regular basis over coming months to develop proposals for Council's consideration at a meeting in June 2017.

**CARRIED UNANIMOUSLY**

**6.9 SCHEDULE OF COUNCIL AND COMMITTEE MEETINGS****Author:** Coordinator Council Business**Reviewed By:** Director Civic Governance and Compliance

---

**Report Background**

Council demonstrates its commitment to governance through Councillor participation in, and attendance at, a range of events and activities.

At its Special Council meeting on 14 November 2016, Council resolved dates for Council and Special Committee Meetings and Councillor Briefing Sessions for the 2016/2017 Council year.

**Previous Council Resolution**

At its Special Council meeting held on 14 November 2016, Council resolved:

*That:*

- (1) *Ordinary meetings of the Council for the period ending 30 May 2017 be held in the Council Chamber at Darebin Civic Centre (or other venue as determined) at 6.00 pm on 5 December, 12 December 2016, 13 February, 27 February, 20 March, 3 April, 26 April and 8 May and 29 May 2017*
- (2) *A special (statutory) meeting of the Council be held at the Preston City Hall at 6.30 pm on Monday 13 November 2017.*
- (3) *Meetings of the Planning Committee for the period ending 30 May 2017 be held in the Council Chamber at Darebin Civic Centre at 6.00 pm on 21 November, 19 December 2016, 6 February, 14 March, 18 April and 22 May 2017.*
- (4) *Meetings of the Hearing of Submissions Committee be scheduled as required and that public notice of those meetings be given in accordance with section 89 of the Local Government Act 1989.*
- (5) *Meetings of the Bundoora Homestead Board of Management to be held at the Bundoora Homestead on dates and times to be determined in due course.*
- (6) *Council note Councillor Briefings will be held from 4.00 pm on 28 November 2016, 20 February, 27 March and 1 May 2017.'*

**Previous Briefing(s)**

This matter was discussed at the Councillor Workshop on 24 February 2016.

**Council Plan Goal/Endorsed Strategy**

Goal 6 - Open and Accountable Democracy

**Summary**

This report recommends establishing a new schedule of dates for Council and Special Committee Meetings and Councillor Briefing Sessions.

<b>Council Resolution</b>
---------------------------

MINUTE NO. 17-121

MOVED: Cr. L Messina

SECONDED: Cr. S Amir

**That:**

- (1) Ordinary meetings of the Council for the 2017 year be held in the Council Chamber at Darebin Civic Centre (or other venue as determined) at 6.00 pm on 3 April, 18 April, 1 May, 15 May, 5 June, 19 June, 3 July, 17 July, 7 August, 21 August, 4 September, 18 September, 2 October and 16 October 2017.
- (2) A special (statutory) meeting of the Council be held at the Preston City Hall at 6.30 pm on Monday 13 November 2017.
- (3) Meetings of the Planning Committee meetings for the 2017 year be held in the Council Chamber at Darebin Civic Centre at 6.00 pm on 10 April, 8 May, 13 June, 10 July, 14 August, 11 September, 9 October and 6 November 2017.
- (4) Meetings of the Hearing of Submissions Committee be scheduled as required and the public notice of those meetings be given in accordance with section 89 of the *Local Government Act 1989*.
- (5) Meetings of the Bundoora Homestead Board of Management to be held at the Bundoora Homestead on dates and times to be determined in due course.
- (6) Councillor Briefing Sessions will be held at 5.00 pm on 27 March, 13 April, 26 April, 11 May, 22 May, 15 June, 26 June, 13 July, 24 July, 10 August, 28 August, 14 September, 25 September 12 October, 23 October and 9 November 2017.

**CARRIED UNANIMOUSLY**

**6.10 CEO EMPLOYMENT MATTERS COMMITTEE****Author:** Director Civic Governance and Compliance**Reviewed By:** Acting Chief Executive Officer

---

**Report Background**

This report seeks endorsement to establish a Chief Executive Officer Employment Matters Committee (Committee), and identifies the arrangements proposed for the recruitment of a Chief Executive Officer.

**Previous Council Resolution**

This matter is not the subject of a previous Council resolution.

**Previous Briefing(s)**

This matter has not previously been to a Councillor Briefing.

**Council Plan Goal/Endorsed Strategy**

Goal 6 - Open and Accountable Democracy

**Summary**

This report seeks endorsement to establish a Chief Executive Officer Employment Matters Committee (Committee), and identifies the arrangements proposed for the recruitment of a Chief Executive Officer.

<b>Recommendation</b>
-----------------------

**That** Council:

- (1) Resolves to establish an Advisory Committee called the Chief Executive Officer Employment Matters Committee consisting of an Independent Chairperson, the Mayor and two nominated Councillors.
- (2) Notes Councillor nominations to the Chief Executive Officer Employment Matters Committee should consider their availability to attend meetings between 9am – 5pm Monday to Friday.
- (3) Nominates Cr \_\_\_\_\_ and Cr \_\_\_\_\_ to be members of the Chief Executive Officer Employment Matters Committee.
- (4) Notes the Chief Executive Officer Employment Matters Committee in consultation with an externally appointed Recruitment consultant will undertake the recruitment process seeking a preferred candidate to fill the role of Chief Executive Officer.
- (5) Notes the final decision on the appointment, and Contract of Employment for the preferred Chief Executive Officer will be made by all Councillors.
- (6) Adopts the Chief Executive Officer Employment Matters Committee Charter attached as **Appendix A** to this report.
- (7) Notes the appointment of an independent chairperson to the Chief Executive Officer Employment Matters Committee will be the subject of a future Council report.
- (8) Notes the Acting Chief Executive Officer will, under delegation and on advice from the CEO Employment Matters Committee members, formalise the engagement of the Recruitment Consultant.

**Council Resolution**

MINUTE NO. 17-122

**MOVED: Cr. S Rennie****SECONDED: Cr. G Greco****That Council:**

- (1) Resolves to establish an Advisory Committee called the Chief Executive Officer Employment Matters Committee consisting of an Independent Chairperson, the Mayor and three nominated Councillors.
- (2) Notes Councillor nominations to the Chief Executive Officer Employment Matters Committee should consider their availability to attend meetings between 9am – 5pm Monday to Friday.
- (3) Nominates the Mayor, Cr. Le Cerf, Cr. McCarthy, Cr. Greco and Cr. Rennie to be members of the Chief Executive Employment Matters Committee.
- (4) Notes the Chief Executive Officer Employment Matters Committee in consultation with an externally appointed Recruitment consultant will undertake the recruitment process seeking a preferred candidate to fill the role of Chief Executive Officer.
- (5) Notes the final decision on the appointment, and Contract of Employment for the preferred Chief Executive Officer will be made by all Councillors.
- (6) Adopts the Chief Executive Employment Matters Committee Charter attached as **Appendix A** to this report.
- (7) Notes the appointment of an independent chairperson to the Chief Executive Employment Matters Committee will be the subject of a future Council report.
- (8) Notes the Acting Chief Executive Officer will, under delegation and on advice from the CEO Employment Matters Committee members, formalise the engagement of the Recruitment Consultant.

**CARRIED**

## 7. CONSIDERATION OF RESPONSES TO PETITIONS, NOTICES OF MOTION AND GENERAL BUSINESS

### 7.1 CLEAN COUNCIL - PUBLIC PARTICIPATION AND DEMOCRACY

**Author:** Manager Governance and Corporate Information

**Reviewed By:** Director Civic Governance and Compliance

---

#### Report Background

This report seeks to address each of the reforms outlined in Council's resolution dated 5 December 2016 and, to seek Council's endorsement for a range of Council's requested process reforms. In addition, this report also outlines the status of some reforms that require further consideration and community consultation prior to being implemented.

#### Previous Council Resolution

At its meeting on 5 December 2016, Council resolved:

*'That Council officers provide a report in early 2017 to facilitate the implementation of the following 'Clean Council' reforms to improve public participation and democracy:*

- (1) Improve the role of Question Time by reinstating the capacity to ask questions without notice in Council meetings and to trial a question time model that allows for questions, comments and submissions to be asked and answered prior to the hearing of specific Council agenda items;*
- (2) Reinstating ward meetings, with the locations rotated to different neighbourhoods in each ward;*
- (3) Introduce a 'community planning forum' to be held on a monthly or bi-monthly basis, enabling all Darebin residents and ratepayers to be able to contribute to Council's policies, plans and priorities;*
- (4) Improve the use of social media, website and other communication tools to enable more regular and direct dialogue between Councillors and the community;*
- (5) Make more effective use of the Hearing of Submissions Committee process to enable regular contributions from community members to Council's policies, plans and priorities; and*
- (6) Use deliberative democracy (eg. citizens' juries) and participatory budgeting to ensure a broader range of perspectives are considered in Council decisions, from future community planning and CEO appointments through to capital works expenditure and rate rises.*
- (7) Provides free training workshops and online resources to assist community members to make submission to Council and other bodies (eg. Royal Commissions, regulatory reviews)*
- (8) Better facilitate recommendations coming from Advisory Committees.'*

#### Previous Briefing(s)

- Councillor Briefings - 19 December 2016, 5 and 25 February 2017.

**Council Plan Goal/Endorsed Strategy**

- Goal 6 - Open and Accountable Democracy

**Summary**

To encourage greater public participation and democracy during this Council term, Council has proposed a range of reforms that allows for the community to be heard. Further, this report provides options available to Council to achieve this.

<b>Recommendation</b>
-----------------------

**That Council:**

- (1) Resolves to amend 'Public Question Time' effective 3 April 2017, with a new inclusive process called 'Question and Submission Time'.
- (2) Notes the changes to the Public Question Time will be updated formally as part of the Governance Local Law review.
- (3) Note the Hearing of Submissions and Advisory Committee processes will be undertaken as part of the Governance Local Law review.
- (4) Resolve to schedule individual Ward meetings from 7.00pm to 8.30pm on the following dates:
  - LaTrobe Ward: 20 April 2017 - Reservoir Community and Learning Centre  
20 July 2017 - Bundoora Homestead Arts Centre
  - Cazaly Ward: 18 May 2017 - Preston Shire Hall  
17 August 2017 - Preston Library
  - Rucker Ward: 22 June 2017 - Northcote Library  
21 September 2017 - Northcote Town Hall
- (5) Adopt the Ward meeting communication plan attached as **Appendix A** to this report.
- (6) Endorse officers to undertake a community consultation process to establish the most appropriate and informative model for the conduct of bi-monthly community planning forums.
- (7) Note officers will report back to Council at a briefing and provide options and the resources required to hold community planning forums.
- (8) Resolve to defer the use of deliberative democracy and participatory budgeting processes to the 2018/2019 budget process for consideration.
- (9) Note the proposals outlined in this report to assist Councillors make better use of Council's digital channels to communicate directly with the community.
- (10) Receive a report in May 2017 on the options available for the community to attend public workshops on community submissions and advance writing skills.



<b>Motion</b>
---------------

**MOVED:** Cr. T McCarthy

**SECONDED:** Cr. L Messina

**That Council:**

- (1) Resolves to amend 'Public Question Time' effective 3 April 2017, with a new inclusive process called 'Question and Submission Time'.
- (2) Notes the changes to the Public Question Time will be updated formally as part of the Governance Local Law review.
- (3) Note the Hearing of Submissions and Advisory Committee processes will be undertaken as part of the Governance Local Law review.
- (4) Resolve to schedule individual Ward meetings from 7.00pm to 8.30pm on the following dates:
  - LaTrobe Ward: 20 April 2017 - Reservoir Community and Learning Centre  
20 July 2017 - Bundoora Homestead Arts Centre
  - Cazaly Ward: 18 May 2017 - Preston Shire Hall  
17 August 2017 - Preston Library
  - Rucker Ward: 22 June 2017 - Northcote Library  
21 September 2017 - Northcote Town Hall
- (5) Adopt the Ward meeting communication plan attached as **Appendix A** to this report.
- (6) Endorse officers to undertake a community consultation process to establish the most appropriate and informative model for the conduct of bi-monthly community planning forums.
- (7) Note officers will report back to Council at a briefing and provide options and the resources required to hold community planning forums.
- (8) Resolve to defer the use of deliberative democracy and participatory budgeting processes to the 2018/2019 budget process for consideration.
- (9) Note the proposals outlined in this report to assist Councillors make better use of Council's digital channels to communicate directly with the community.
- (10) Receive a report in May 2017 on the options available for the community to attend public workshops on community submissions and advance writing skills.

*Cr. Messina proposed that point (4) of the motion be amended as follows. This was accepted by Cr. McCarthy.*

- (4) Resolve to schedule individual Ward meetings from 7.00pm to 8.30pm on the following dates:
  - LaTrobe Ward: 20 April 2017 - Reservoir Community and Learning Centre  
20 July 2017 - Bundoora Homestead Arts Centre
  - Cazaly Ward: 30 May 2017 - Venue to be confirmed  
24 August 2017 - Venue to be confirmed
  - Rucker Ward: 22 June 2017 - Northcote Library  
21 September 2017 - Northcote Town Hall

THE AMENDED MOTION THEN READ AS FOLLOWS:

**Amended Motion**

**MOVED: Cr. T McCarthy**  
**SECONDED: Cr. L Messina**

**That Council:**

- (1) Resolves to amend 'Public Question Time' effective 3 April 2017, with a new inclusive process called 'Question and Submission Time'.
- (2) Notes the changes to the Public Question Time will be updated formally as part of the Governance Local Law review.
- (3) Note the Hearing of Submissions and Advisory Committee processes will be undertaken as part of the Governance Local Law review.
- (4) Resolve to schedule individual Ward meetings from 7.00pm to 8.30pm on the following dates:
  - LaTrobe Ward: 20 April 2017 - Reservoir Community and Learning Centre  
20 July 2017 - Bundoora Homestead Arts Centre
  - Cazaly Ward: 30 May 2017 - Venue to be confirmed  
24 August 2017 - Venue to be confirmed
  - Rucker Ward: 22 June 2017 - Northcote Library  
21 September 2017 - Northcote Town Hall
- (5) Adopt the Ward meeting communication plan attached as **Appendix A** to this report.
- (6) Endorse officers to undertake a community consultation process to establish the most appropriate and informative model for the conduct of bi-monthly community planning forums.
- (7) Note officers will report back to Council at a briefing and provide options and the resources required to hold community planning forums.
- (8) Resolve to defer the use of deliberative democracy and participatory budgeting processes to the 2018/2019 budget process for consideration.
- (9) Note the proposals outlined in this report to assist Councillors make better use of Council's digital channels to communicate directly with the community.
- (10) Receive a report in May 2017 on the options available for the community to attend public workshops on community submissions and advance writing skills.

THE AMENDED MOTION WAS PUT AND CARRIED AND BECAME THE COUNCIL RESOLUTION AS FOLLOWS:

**Council Resolution**

**MINUTE NO. 17-123**

**MOVED: Cr. T McCarthy**  
**SECONDED: Cr. L Messina**

**That Council:**

- (1) Resolves to amend 'Public Question Time' effective 3 April 2017, with a new inclusive process called 'Question and Submission Time'.

- (2) Notes the changes to the Public Question Time will be updated formally as part of the Governance Local Law review.
- (3) Note the Hearing of Submissions and Advisory Committee processes will be undertaken as part of the Governance Local Law review.
- (4) Resolve to schedule individual Ward meetings from 7.00pm to 8.30pm on the following dates:
  - LaTrobe Ward: 20 April 2017 - Reservoir Community and Learning Centre  
20 July 2017 - Bundoora Homestead Arts Centre
  - Cazaly Ward: 30 May 2017 - Venue to be confirmed  
24 August 2017 - Venue to be confirmed
  - Rucker Ward: 22 June 2017 - Northcote Library  
21 September 2017 - Northcote Town Hall
- (5) Adopt the Ward meeting communication plan attached as **Appendix A** to this report.
- (6) Endorse officers to undertake a community consultation process to establish the most appropriate and informative model for the conduct of bi-monthly community planning forums.
- (7) Note officers will report back to Council at a briefing and provide options and the resources required to hold community planning forums.
- (8) Resolve to defer the use of deliberative democracy and participatory budgeting processes to the 2018/2019 budget process for consideration.
- (9) Note the proposals outlined in this report to assist Councillors make better use of Council's digital channels to communicate directly with the community.
- (10) Receive a report in May 2017 on the options available for the community to attend public workshops on community submissions and advance writing skills.

**CARRIED UNANIMOUSLY**

**7.2 CLEAN COUNCIL - TRANSPARENCY AND ACCOUNTABILITY****Author:** Council Business and Governance Officer**Reviewed By:** Director Civic Governance and Compliance

---

**Report Background**

This report is to seek Council's endorsement to undertake training in relation to chairing Council and Planning Committee meetings and, to undertake online governance training specifically developed for Councillors. In addition, the report seeks to inform Council on the disclosure of gifts and hospitality either accepted or rejected.

**Previous Council Resolution**

At its meeting held on 5 December 2016, Council resolved:

*'That Council receives a report in early 2017 to facilitate the implementation of the following 'Clean Council' reforms to improve transparency and accountability:*

- 1. Require all incoming Councillors to undertake facilitation training in preparation for the role of chairing Council and Committee meetings;*
- 2. Introduce real time disclosure of donations, gifts and hospitality to the value of \$20 or more by Councillors and CEO and receive a report on current disclosure requirements for other Council officers, as nominated by the CEO under the Local Government Act 1989;*
- 3. Require all Councillors to undertake annual governance training and competency testing; and*
- 4. Encourage constructive consensus-building around Council decisions, while always allowing for open and respectful debate and disagreement in line with the Local Government Act 1989.'*

**Previous Briefing(s)**

This matter has not previously been to a Councillor Briefing.

**Council Plan Goal/Endorsed Strategy**

Goal 6 - Open and Accountable Democracy

**Summary**

Darebin City Council is committed to being accountable and transparent in its operations to minimise the risk of being placed in a compromising position that may have an adverse effect on its public endeavours and the promotion of trust within the community.

**Council Resolution****MINUTE NO. 17-124****MOVED: Cr. T McCarthy****SECONDED: Cr. S Amir****That Council:**

- (1) Note training for Councillors in relation to chairing Council and Committee meetings has been scheduled for Thursday, 11 May 2017 commencing at 7pm.
- (2) Note the *Gifts and Hospitality Policy 2014* requires Councillors and Council officers to declare the receipt, or offer, of gifts, benefits or hospitality, regardless of the value, within 48 hours of receipt or offer.
- (3) Resolves to commit to undertaking a self-paced online governance compliance training program commencing 1 May 2017 and completing it within two months.

**CARRIED UNANIMOUSLY**

**8. NOTICES OF MOTION**

Nil

**9. URGENT BUSINESS****ADMISSION OF URGENT BUSINESS****Council Resolution****MINUTE NO. 17-125****MOVED: Cr. S Amir**  
**SECONDED: Cr. S Rennie**

**That** an Urgent Business item relating to the #BringThemHome#LetThemStay Campaign be admitted to the agenda and heard at Item 9.1.

**CARRIED****9.1 #BRINGTHEMHOME #LETTHEMSTAY CAMPAIGN****Motion****MOVED: Cr. S Amir**  
**SECONDED: Cr. S Rennie****That** Council:

- (1) Opposes all offshore processing supporting the #BringThemHere #LetThemStay campaign, and calling for a humane response to asylum seekers.
- (2) Participates in the Palm Sunday Walk for Justice for Refugees on Sunday 9 April 2017.

THE MOTION WAS PUT AND CARRIED AND BECAME THE COUNCIL RESOLUTION AS FOLLOWS:

**Council Resolution****MINUTE NO. 17-126****MOVED: Cr. S Amir**  
**SECONDED: Cr. S Rennie****That** Council:

- (3) Opposes all offshore processing supporting the #BringThemHere #LetThemStay campaign, and calling for a humane response to asylum seekers.
- (4) Participates in the Palm Sunday Walk for Justice for Refugees on Sunday 9 April 2017.

**CARRIED**

## 10. GENERAL BUSINESS

Nil

## 11. PETITIONS

### 11.1 TABLING OF PETITION

<b>Council Resolution</b>
---------------------------

**MINUTE NO. 17-127**

**MOVED:** Cr. S Rennie  
**SECONDED:** Cr. T McCarthy

**That** the petition:

*We, the undersigned residents of Union St, Northcote, hereby petition Darebin Council to introduce timed parking restrictions in our street.*

*The time and extent of our preferred restrictions are (eg. 1P, 8AM-5PM Mon-Fri between road x and road y) Permit Parking: At All Times south side of Union St from High St to Northern Support Services.*

be tabled and referred to the Chief Executive for action.

**CARRIED UNANIMOUSLY**

### 11.2 TABLING OF PETITION

<b>Council Resolution</b>
---------------------------

**MINUTE NO. 17-128**

**MOVED:** Cr. S Amir  
**SECONDED:** Cr. S Rennie

**That** the petition:

*The signatories of this petition ask that VicRoads and Darebin Council keep the dangerous minor crossovers of the St Georges Road median, between Arthurton Road and Miller Street, closed to motor vehicle traffic after the completion of the Melbourne Water pipeline.*

be tabled and referred to the Chief Executive for action.

**CARRIED UNANIMOUSLY**

## 12. REPORTS OF STANDING COMMITTEES

Nil

## 13. RECORDS OF ASSEMBLIES OF COUNCILLORS

### 13.1 ASSEMBLIES OF COUNCILLORS HELD

---

An Assembly of Councillors is defined in section 3 of the *Local Government Act 1989* to include Advisory Committees of Council if at least one Councillor is present or, a planned or scheduled meeting attended by at least half of the Councillors and one Council Officer that considers matters intended or likely to be the subject of a Council decision.

Written records of Assemblies of Councillors must be kept and include the names of all Councillors and members of Council staff attending, the matters considered, any conflict of interest disclosures made by a Councillor attending, and whether a Councillor who has disclosed a conflict of interest leaves the assembly.

Pursuant to section 80A (2) of the Act, these records must be, as soon as practicable, reported at an ordinary meeting of the Council and incorporated in the minutes of that meeting.

An Assembly of Councillors record was kept for:

- Darebin Bicycle Advisory committee – 7 February 2017
- Meeting with Preston Market Owners – 8 February 2017
- Councillor Briefing Session Budget 2017/18 – 16 February 2017
- Councillors Briefing Session – 20 February 2017
- Sexuality, Sex and Gender Diversity Advisory Committee – 21 February 2017
- Darebin Bicycle Advisory Committee – 21 February 2017
- Councillors Briefing Session – 6 March 2017

<b>Council Resolution</b>
---------------------------

**MINUTE NO. 17-129**

**MOVED:** Cr. T McCarthy  
**SECONDED:** Cr. G Greco

**That** the record of the Assembly of Councillors held on 7, 8, 16, 20 and 21 February 2017 and 6 March 2017 attached as **Appendix A** to this report, be noted and incorporated in the minutes of this meeting.

**CARRIED UNANIMOUSLY**



**14. REPORTS BY MAYOR AND COUNCILLORS**

<b>Council Resolution</b>
---------------------------

**MINUTE NO. 17-130**

**MOVED:** Cr. G Greco  
**SECONDED:** Cr. T McCarthy

**That** Council note the Reports by Mayor and Councillors.

**CARRIED****REPORT OF CR. KIM LE CERF, MAYOR**

Cr. Le Cerf reported on her attendance at the following functions/activities:

- Press Briefing with Leader News
- Family Violence and Gambling: A Local Government and Public Health Forum
- Wurundjeri Land Council Meeting
- 1st Meeting – 2017 Local Government Mayoral Advisory Panel
- Fairfield Community Reference Group Meeting
- Annual Women in Business Event – Real Business, Real Women!
- Fairfield Hellenic Senior Women and Partners Inc Meeting
- Meeting with Save Our Preston Market Group
- Rucker Ward Meeting – Budget Consultation
- Northern Business Achievement Awards Breakfast
- Meeting with Zero Emissions Byron
- Clifton Street Children’s Centre Welcome Evening
- Darebin Parklands Clean Up Australia Day
- Victorian Honour Roll of Women
- Regular Meetings with Communications
- Regular Meetings with A/CEO
- Councillor Briefing Session
- Meeting with Maxwell Gratton, CEO Football Federation Victoria
- Meeting with Alphington Residents
- Meeting with Philip Sutton and Adrian Whitehead
- Senior Business Leaders Lunch
- Minister Martin Foley – Stokes Penola Planning Permit Application
- Hyllus Maris Memorial Lecture, La Trobe University
- Molly Hadfield Social Justice Oration
- Residents Meeting – Ratepayers Group Darebin
- Meeting with the Hon Robin Scott MP re Grade Separations

- Nepalese Association of Victoria – Children’s Language, Arts and Cultural Dances
- Ghana Association of Victoria – 60th Anniversary of Independence
- Planning Committee Meeting
- Meeting with Carlton Football Club and Northern Blues
- Transition Darebin/ Newlands Friends of Forest event: Good Wood and Principled Paper
- ALGWA Vic Mentoring Program Launch
- Launch of LaTrobe University’s Pacific Research Community Event
- Meeting with DHHS on housing
- Briefing – Grade Separation
- Budget Briefing #4
- Northern Councils Group – Mayors and CEOs Meeting
- Undiagnosed Children’s Awareness Day (UCAD)
- North Metro Cricket Grand Final Luncheon
- Filipino Multicultural Fiesta
- Melbourne Tomato Festival
- Islamic Museum Gala Dinner
- Guided Walk Through DAEC
- Aged Care Reform Working Group Meeting
- Council Meeting

**REPORT OF CR. STEPH AMIR**

Cr. Amir reported on her attendance at the following functions/activities:

- Meeting with representative from Byron Shire to discuss climate action approaches
- Panellist for the Ms/Mrs Earth pageant at Bell City
- Coffee meeting with Ed Gardiner, journalist from the Northcote/Preston Leader
- Meeting with Nina Springle MLC to discuss plastic bag legislation
- Briefing session 6th March
- Arts Ambassadors meeting
- Meeting with the Darebin Ratepayers Group
- Planning briefing 14th March
- Planning Committee
- MAV Cyclist safety workshop
- ALGWA Victoria mentoring program launch (speaker)
- Meeting with DHHS to discuss public housing
- Briefing on grade separations
- Budget briefing 16th March

- Meeting with representatives from the Darebin Bicycle Users Group
- Melbourne Tomato Festival

**REPORT OF CR. GAETANO GRECO**

Cr. Greco reported on his attendance at the following functions/activities

- La Trobe Ward meeting
- Darebin Aboriginal Advisory Committee meeting
- Art ambassadors meeting
- Molly Hadfield Social Justice Oration
- Nepalese cricket club final
- Planning meeting with residents
- Planning meeting
- Friends of Baucau meeting
- Meeting with DHHS
- Grade separation briefing
- Tomato Festival
- Islamic Museum Gala Dinner
- Age reform working group

**REPORT OF CR. TIM LAURENCE**

Cr. Laurence reported on his attendance at the following functions/activities

- .....

**REPORT OF CR. TRENT McCARTHY**

Cr. McCarthy reported on his attendance at the following functions/activities:

- Council Briefings
- Budget Briefings
- Planning Committee Meetings
- Darebin Ratepayers Association
- Meeting with Alphington Residents regarding Food Hub Concept
- Clean Up Australia Day Darebin Parklands
- Melbourne Tomato Festival
- Darebin Arts Centre Meeting
- YMCA Swimathon at Northcote Aquatic Centre
- Launch of Netball Courts at Darebin Community Sports Stadium
- Clifton Street Childrens Centre Opening of Wurundjeri Gardens

- Northern Business Achievement Awards
- Rucker Ward Budget Consultation
- Save Our Preston Market Meeting
- Mayer Park Outdoor Movie and Twilight Market

**REPORT OF CR. LINA MESSINA**

Cr. Messina reported on her attendance at the following functions/activities:

- Budget Briefing Sessions
- Planning Committee
- Preston Business Association Committee Meeting
- MAV Land Use Planning/Building Workshop
- MAV Training- Roles and Responsibilities of a Councillor training Day
- Meeting with Council Director
- International Women's Day 2017 –Women Inspiring Women # BeBoldForChange Event
- Tomato Festival
- Meeting with Local Sporting groups
- Several Meetings with residents/ratepayers
- Attending to residents/ratepayers queries, via text, phone calls and emails
- Advocating for sporting groups and residents/ratepayers

**REPORT OF CR. SUSANNE NEWTON**

Cr. Newton reported on her attendance at the following functions/activities:

- Annual Women in Business Event – Real Business, Real Women!
- Northern Business Achievement Awards Breakfast
- Budget Briefing Sessions
- La Trobe Ward meeting to discuss 2017/2018 Budget
- Darebin Aboriginal Advisory Committee
- Planning Committee
- MAV National Conference – Hacktivation: Transforming Local Government in the Innovation Era
- Launch of La Trobe's Pacific Research Community
- DHHS Update
- Grade Separation Update
- Guided Walk through Darebin Arts Centre
- Aged Care Reform Working Group

**REPORT OF CR. SUSAN RENNIE**

Cr. Rennie reported on her attendance at the following functions/activities:

- Metropolitan Transport Forum
- Public Housing Renewal Program meeting at Walker estate
- Rucker Ward meeting
- Clifton Street Children's Centre
- Bell Curve
- Briefing session
- Meetings with climate advocates
- Aboriginal Advisory Committee
- Building Female Participation in Sport
- Molly Hadfield Social Justice Oration
- Residents and Ratepayers meeting
- Planning Committee
- Update from DHHS
- Budget briefing
- Melbourne Tomato Festival
- Smart Planning Workshop
- Guided Walk DAEC

**REPORT OF CR. JULIE WILLIAMS**

Cr. Williams reported on her attendance at the following functions/activities:

Report on activities prior to 27 February 2017:

- Planning Briefing
- Planning Committee Meeting
- Briefing from DHS re Stokes/Penola
- Special Council Meeting
- Budget Briefings
- Briefing re Level Crossing Removals - Community Engagement
- Special Briefing on Grade Separations by LXRA
- Council Briefing
- Media Training
- Discuss Planning Applications for Preston Market
- Council Planning Weekend
- FBT Review

- Preston Business Association Committee
- Councillors to discuss the Preston Market Reference Group
- Darebin Disability Advisory Committee
- Council Meeting
- Attended to other matters such as dumping of rubbish, traffic, Graffiti, Preston Market development

Report on activities since 27 February 2017:

- Senior Business Lunch
- Budget Briefing Sessions
- Planning Committee
- Tomato Festival
- Attended to matters on graffiti, parking, St. Georges Road bus stop, Preston Market development

**15. CONSIDERATION OF REPORTS CONSIDERED CONFIDENTIAL****CLOSE OF MEETING**

<b>Council Resolution</b>
---------------------------

**MINUTE NO. 17-131**

**MOVED:** Cr. T McCarthy  
**SECONDED:** Cr. L Messina

**That** in accordance with section 89(2) of the Local Government Act 1989, Council resolves to close the meeting to members of the public to consider the following items which relate to contractual and personnel matters:

- 15.1 Construction of Netball Courts Contract Award
- 15.2 Tender Evaluation Report for Animal Welfare Services at the Epping Animal Welfare Facility.
- 15.3 Feasibility of the Former Rivoli Theatre
- 15.4 Personnel Matter

**CARRIED**

The meeting was closed to the members of the public at 7.37pm.

*Dave Bell, Senior Media Advisory left the meeting at 7.37pm.*

*Cr. Amir temporarily left the meeting at 7.37pm.*

***The Council considered and resolved on Report Items 15.1, 15.2, 15.3 and 15.4 which had been circulated to Councillors with the Council Agenda Paper.***

**RE-OPENING OF MEETING**

<b>Council Resolution</b>
---------------------------

**MINUTE NO. 17-132**

**MOVED:** Cr. S. Rennie  
**SECONDED:** Cr. T McCarthy

**That** the meeting be re-opened to the members of the public.

**CARRIED**

The meeting was re-opened to the members of the public at 8.19pm.

**CONFIDENTIAL****15.1 CONSTRUCTION OF NETBALL COURTS CONTRACT AWARD****Author:** Manager Strategic Assets Management**Reviewed By:** Director City Futures and Assets

---

**Report Background**

This report deals with the award of a construction tender.

**Previous Council Resolution**

At its meeting held on 15 August 2016, Council resolved:

*“That Council:*

- (1) Notes the report detailing the State Government program to increase the provision of netball courts in Darebin.*
- (2) Endorses the sites nominated in the report and notes the contribution additional courts will make in supporting Council’s goal of increasing participation of girls and women in sporting activity.*
- (3) Receives a report on how to improve the identified non-compliant courts with a view of making them compliant, including identifying possible funding sources and opportunities.*
- (4) Write to all local members of State and Federal Parliament requesting that they advocate to the Victorian Minister for Sport, John Eren, to expedite State Government approval of the Multi-Sports Stadium at John Cain Memorial Park.”*

**Previous Briefing(s)**

Councillor Briefing - 25 July 2016

**Council Plan Goal/Endorsed Strategy**

Goal 2 - Healthy and Connected Community

Darebin Leisure Strategy and Leisure Services Action plan 2015 - 2020

**Summary**

This report summarises the tender process including the tender responses; tender evaluation and assessment process; recommends the award of a contract to a suitably experienced civil construction contractor, and details the available budget to undertake this project to deliver the following courts:

- Northcote High School - 2 Netball Courts
- J.C. Donath Reserve - 3 Netball Courts
- J.E. Moore Park - 2 Netball Courts.



As part of the design process consultation with schools, clubs and local residents has been completed. The design documentation phase for the project was completed in November 2016 and following this a tender process was undertaken to seek the services of a suitably experienced civil contractor to construct the project.

<b>Recommendation</b>
-----------------------

**That** the Council report and resolution remain confidential with the exception of the successful tenderers name and contract period.

<b>Council Resolution</b>
---------------------------

**MINUTE NO. 17-133**

**MOVED:** Cr. T McCarthy

**SECONDED:** Cr. G Greco

**That** the Council report and resolution remain confidential with the exception of the successful tenderers name and contract period.

Successful Tenderer: Turf One Pty Ltd

Contract Period: 1 April 2017 to 31 January 2018

**CARRIED**

---

**CONFIDENTIAL****15.2 TENDER EVALUATION REPORT FOR ANIMAL WELFARE SERVICES AT THE EPPING ANIMAL WELFARE FACILITY.****Author:** Manager Health and Compliance**Reviewed By:** Director Civic Governance and Compliance

---

**Report Background**

This report seeks approval to award the successful tenderer for animal welfare services at the Epping Animal Welfare Facility.

**Previous Council Resolution**

This matter is not the subject of a previous Council resolution.

**Previous Briefing(s)**

Councillor Briefing – 20 February 2017

**Council Plan Goal/Endorsed Strategy**

Goal 2 - Healthy and Connected Community

**Summary**

This report summarises the evaluation of tenders received for the provision of animal welfare services at the new Epping Animal Welfare Facility (EAWF) under contract number Whittlesea Council 2016-70. .

The tender evaluation panel, consisting of Whittlesea, Darebin and Moreland Officers, determined the best value tender.

<b>Recommendation</b>
-----------------------

**That** the Council report and resolution remain confidential.

<b>Council Resolution</b>
---------------------------

**MINUTE NO. 17-134**

**MOVED:** Cr. T McCarthy  
**SECONDED:** Cr. S Rennie

**That** the following Council resolution:

*That Council:*

- (1) Resolves to appoint the Royal Society for the Prevention of Cruelty to Animals (RSPCA) for the provision of animal welfare services at an annual fix cost to Darebin Council of \$411,317.40 incl. GST for a period of ten years with an optional extension of a 10 year period.*

- (2) *Resolves to apply an annual increase, subject to satisfactory performance, in accordance with CPI – Melbourne All Groups Index.*
- (3) *Notes, the contract is in line with Darebin's No Kill Policy and has an option for both parties, by mutual agreement, to opt out of this contract at 5 years.*
- (4) *Authorises the Acting Chief Executive Officer to execute the contract with Royal Society for the Prevention of Cruelty to Animals.*
- (5) *Endorses the Acting Chief Executive Officer or his nominated delegate to negotiate and execute a suitable agreement with Whittlesea Council in relation to the ongoing management and use of the Epping Animal Welfare Facility.*
- (6) *Notes a report will be emailed to Councillors on a 6 monthly basis, providing information and statistics on services being provided on behalf of Darebin Council.*
- (7) *Resolves to make the Council resolution public and the report remain confidential.*

be made public, but the report remain confidential.

**CARRIED**

**CONFIDENTIAL****15.3 FEASIBILITY OF THE FORMER RIVOLI THEATRE****Author:** Manager Creative Culture and Events**Reviewed By:** Director Community Development

---

**Report Background**

This report is in response to Notice of Motion No. 319 from the Council meeting held on 12 December 2016 where Council resolved to explore the feasibility of purchasing the former Rivoli Theatre site located at 71 -75 Gilbert Road Preston within the broader context of Darebin's arts facilities and infrastructure.

**Previous Council Resolution**

At its meeting held on 12 December 2016, Council resolved:

*'That Officers prepare a report, in the broader context of art facilities in the City of Darebin, exploring the feasibility of purchasing the former Rivoli Theatre site at 71-75 Gilbert Road Preston for the community, with options including the creation of a:*

- *Multicultural Arts Centre*
- *Community arts hub for local artists*
- *Performance, teaching and gathering space for nearby primary schools, and/or*
- *Intercultural Centre.'*

**Previous Briefing(s)**

This matter has not previously been to a Councillor Briefing.

**Council Plan Goal/Endorsed Strategy**

Goal 2 - Healthy and Connected Community

Arts Strategy 2014-2020

**Summary**

The former Rivoli Theatre site located at 71 – 75 Gilbert Road is a privately owned property that has been for sale since mid-2015. The Rivoli Theatre was built in 1936 with a 900 seat theatre and two shops. It operated as a theatre until 1961, and since then, has been used as a factory, offices and warehouse. Currently the 1,054sq m property retains original features including stained glass windows, floorboards and period details. There is no heritage overlay that protects the site.

A Cultural Infrastructure Framework Plan (CIP) to be developed in 2017 will provide strategic direction on the delivery of cultural infrastructure and investment within Darebin. The CIP is intended to assist Council in its coordination and decision making on what is essential to effectively deliver new and support existing cultural infrastructure throughout the municipality.

**Recommendation**

**That** the Council report and resolution remain confidential.

**Council Resolution****MINUTE NO. 17-135**

**MOVED:** Cr. S Amir  
**SECONDED:** Cr. T McCarthy

**That** the Council report and resolution remain confidential and the Mayor, Cr. Le Cerf, release a public statement of Council's current position in relation to this matter.

**CARRIED**

*The following officers left the meeting at the conclusion of the above item – 8.11pm:*

*Steve Hamilton - Director City Futures and Assets, Katrina Knox - Director Community Development, Andrew McLeod - Director Corporate Services, Oliver Vido - Director Operations and Environment, Vicky Guglielmo - Manager Creative Culture and Events, Blaga Naumoski - Manager Governance and Corporate Information, Katia Croce - Coordinator Council Business, Jody Brodribb - Council Business and Governance Officer*

*Cr. Laurence and Cr. Williams left the meeting at the conclusion of the above item – 8.12pm.*

**CONFIDENTIAL****15.4 PERSONNEL MATTER****Author:** Director Civic Governance and Compliance**Reviewed By:** Acting Chief Executive

---

**Report Background**

This report has been circulated to Councillors separately.

**Previous Council Resolution**

This matter is not the subject of a previous Council resolution.

**Previous Briefing(s)**

Councillor Briefing 27 February 2017.

**Council Plan Goal/Endorsed Strategy**

Not applicable

**Summary**

This report has been circulated to Councillors separately.

<b>Recommendation</b>
-----------------------

**That** the Council report and resolution remain confidential.

<b>Council Resolution</b>
---------------------------

**MINUTE NO. 17-136****MOVED:** Cr. T McCarthy**SECONDED:** Cr. S Rennie

**That** the Council report and resolution remain confidential.

**CARRIED**

**16. CLOSE OF MEETING**

The meeting closed at 8.20pm.