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MINUTES OF THE COUNCIL MEETING

Held on Monday 2 July 2018

Released to the public on Friday 6 July 2018




ACKNOWLEDGEMENT OF TRADITIONAL OWNERS AND ABORIGINAL AND TORRES STRAIT ISLANDER COMMUNITIES IN DAREBIN

Darebin City Council acknowledges the Wurundjeri people as the traditional owners and custodians of the land we now call Darebin and pays respect to their Elders, past, present and future.

Council pays respect to all other Aboriginal and Torres Strait Islander communities in Darebin.

Council recognises, and pays tribute to, the diverse culture, resilience and heritage of Aboriginal and Torres Strait Islander people.

We acknowledge the leadership of Aboriginal and Torres Strait Islander communities and the right to self-determination in the spirit of mutual understanding and respect.



English - Minutes

These are the minutes for the Council meeting. For assistance with any of the items in the minutes, please telephone 8470 8888.

Arabic

وهذه هي محاضر اجتماع المجلس. للحصول على المساعدة في أي من البنود في المحضر، يرجى الاتصال بالرقم 8470 8888.

Chinese

这是市议会会议纪要。如需协助了解其中的任何事项，请致电8470 8888。

Greek

Αυτά είναι τα πρακτικά της συνεδρίασης του Δημοτικού Συμβουλίου. Για βοήθεια σε οποιοδήποτε θέμα των πρακτικών, παρακαλούμε τηλεφωνήστε στο 8470 8888.

Hindi

ये काउंसिल की बैठक का ब्यौरा है. ब्यौरे के किसी भी आइटम के साथ सहायता के लिए कृपया 8470 8888 पर टेलीफोन करें।

Italian

Questo è il verbale per la riunione municipale. Per assistenza su uno dei punti del verbale chiamate il numero 8470 8888

Macedonian

Ова е записникот од состанокот на Советот на Општината. За помош за било која точка во записникот, ве молиме телефонирајте на 8470 8888.

Somali

Warbixintan koobani waa wixii lagaga wada hadlay kulankii Golaha Degmada. Wixii caawima ah oo ku saabsan qodob kasta oo ku jira warbixintan kooban, fadlan la xiriir tel: 8470 8888.

Vietnamese

Đây là biên bản buổi họp của Hội đồng Thành Phố. Muốn biết thêm các thông tin về biên bản buổi họp, xin hãy gọi số 8470 8888.

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**MINUTES OF THE ORDINARY MEETING OF THE
DAREBIN CITY COUNCIL HELD AT DAREBIN CIVIC CENTRE,
350 HIGH STREET PRESTON ON MONDAY 2 JULY 2018**

THE MEETING OPENED AT 6.00PM

WELCOME

The Chairperson, Acting Mayor Cr. Lina Messina opened the meeting with the following statement:

“I would like to acknowledge the traditional owners and custodians of the land on which we stand here today, the Wurundjeri people, and pay my respects to their Elders, past and present, as well as to Elders from other communities who may be with us today.”

1. PRESENT

Councillors

Cr. Lina Messina (Acting Mayor)
Cr. Steph Amir
Cr. Trent McCarthy
Cr. Susanne Newton
Cr. Susan Rennie

Council Officers

Sue Wilkinson - Chief Executive Officer
Vito Albicini - General Manager Operations and Capital
Ingrid Bishop - General Manager Governance and Engagement
Cathy Henderson - General Manager Community
Rachel Ollivier - General Manager City Sustainability and Strategy
Vicky Guglielmo - Manager Creative Culture and Events
Darren Rudd - Manager City Development
Melinda Viksne - Manager Governance and Performance
Karlee Ferrante - Acting Coordinator Governance, Council Business and Civic Services
Alexis King - Council Business Officer
Christina Plant - Council Business Officer
Gerard Daly - IT Support Engineer
Milan Nagda - Service Desk Support Officer

2. APOLOGIES

Cr. Kim Le Cerf (Mayor), Cr. Gaetano Greco, Cr. Tim Laurence, Cr. Julie Williams are on approved leave of absence.

3. DISCLOSURES OF CONFLICTS OF INTEREST

Nil

4. CONFIRMATION OF THE MINUTES OF COUNCIL MEETINGS

Council Resolution

MINUTE NO. 18-173

MOVED: Cr. S Rennie
SECONDED: Cr. T McCarthy

That the Minutes of the Ordinary Meeting of Council held on 12 June 2018 be confirmed as a correct record of business transacted.

CARRIED

5. QUESTION AND SUBMISSION TIME

The Chairperson, Cr Messina, responded to the following questions submitted for Public Question Time.

- **Fred Johansen**

Question One:

Darebin Community Legal Centre

Is the Darebin Community Legal Centre funded by or in anyway supported by the Darebin City Council and if so to what amount and what percentage of rate payers funds?

Response from Chairperson, Acting Mayor Cr. Messina:

Thank you for your question.

Since 2011, Council has funded the Darebin Community Legal Centre on an annual funding agreement to provide a free legal outreach service in areas of need.

In 2017–18, Council funded the Centre \$14,157 to provide free legal outreach one day per week from the Whitelaw Street Community Hub in East Reservoir.

In 2017–18, Council also provided an additional one-off payment of \$35,000 to support the Centre to relocate from High Street Thornbury to Spring Street Reservoir, which will better align the service location to community need.

The \$49,157 provided to the Centre in 2017–18 represents 0.04% of the total rates and charges income for the 2017–18 budget.

In 2015–16 and 2016–17, Council also funded the Centre \$35,000 each year to deliver family violence education programs to culturally and linguistically diverse women in Darebin.

Figures provided are exclusive of GST

Percentage of rate payer funding is calculated based on the figure of \$123,775,000.

- **Anne Laver of Northcote**

Question One:

Budget/Financial Report

- a) The Northcote Leader Reported \$53m outstanding in Fines for Darebin, however the March 2018 Financial Reports only state \$816k in total for Bad and Doubtful Debts - Why is this? Where are all these debts indicated in the Financial Report?
- b) The Budget indicates 14 Capital Projects as carried over from 2017/18 - Totalling over \$4million - will they be completed in 2018/19?

Response from Chairperson, Acting Mayor Cr. Messina:**Question 1a)**

The balance of Darebin's outstanding infringements is in the order of \$6 million.

The \$816K is an expense item in the Comprehensive Income Statement relating to the recognition of debts that are not going to be collected.

The balance of outstanding fines is recognised in the Balance Sheet under 'Trade and other receivables', which is for all outstanding debtors, including rates, services provided by Council and infringements. The forecast balance for 'Trade and other receivables' at 30 June 2018 is \$13.7 million.

Question 1b)

The Budget 2018–19 details 19 items of capital works totalling \$6.789 million being carried forward from 2017–18. These projects are currently being designed or constructed and will be completed in 2018–19.

Question Two:

The Council advised there is no money in the budget for Lighting in the Parks to be improved which is a safety issue. Why cannot solar lights which are cost effective be installed? Can this be programmed for 2018/19 if not this year please?

Response from Chairperson, Acting Mayor Cr. Messina:

Council has a long-held commitment to improve community safety. We are continuing to identify priority areas of concern across Darebin and implementing actions to improve safety and reduce crime.

While there is no specific program in the budget for lighting in parks, Council is progressively improving safety in parks through its park improvements programs. In 2018–19, safety and other improvements are being developed through master planning and design work for future years, including at Edwardes Lake Park, Mayer Park and Pender's Park. A number of playspaces will be also improved during the year. All Council's design work in parks prioritises safety.

All of our public open spaces are designed in accordance with the Crime Prevention Through Environmental Design principles and all spaces are inspected regularly for safety and compliance with Australian Standards and other legislation. We also work closely with Victoria Police regarding public safety and use a formal safety auditing process involving

several site visits and inspections at different times of day. Whether lighting would improve safety is assessed on a case-by-case basis for each park.

Solar Lighting

Solar lighting is not usually the solution that proves most cost-effective in urban parks because these parks can readily access electricity via the grid. Solar lighting requires batteries as well as solar panels and the batteries push the costs up above other solutions. Generally a more cost-effective solution is standard lighting and then purchase of renewable energy from wind farms or other Australian sources.

- **Brian Fairman of Preston**

Question One:

Florence Adams Reserve

Dear Council

72 members of the community partitioned Darebin Council in January 2016, to provide 'lighting' in Adams Reserve, along with a BBQ and Water Fountain. We have the BBQ, however this is still NOT operational, and fortunately we have a water fountain. However, on the substantive concern regarding 'lighting' we remain in the dark.

Question 1: Could Council please inform the community about their intentions to provide 'adequate lighting' in Adams Reserve?

Question 2: When will the BBQ will be turned on?

We have communicated to Councillors (Old and New) many times regarding our concerns.

We await a positive outcome to this matter.

Response from Chairperson, Acting Mayor Cr. Messina:

Council considers priorities across the City as a whole and at this stage, there are no plans to install additional lighting in Adams Reserve.

As part of the 2016–17 capital budget, a sum of \$50,000 was allocated for the upgrade of Adams Reserve. This sum funded several works nominated in the petition, including upgrades to the BBQ area, landscaping and seating.

To prioritise and develop works at Adams Reserve, the community was consulted and there were strong views both for and against lighting and BBQs in the park. Officers assessed safety at the park in 2016 and lighting was assessed as low priority. This assessment considered amongst other things the number of people using the area, and the fact that there are alternative pedestrian routes with lighting.

I acknowledge that the BBQ is not working and I apologise for this. Since installation, Council officers have been pressing Jemena to turn the power on to the new BBQ. Because of a clerical error on their part, this has not yet taken place. We are still working on this and hope to have it working as soon as possible.

- **Maria Poletti, President DADA**

Question One:

Three Bedroom Dwellings

Data from the 2016 ABS census show that there has been a decline in the number of three bedroom dwellings in Darebin since 2011.

Darebin's Housing Policy, 2015 estimates that an increase of 27% of three bedroom dwellings is required to meet our future housing needs.

ABS data shows there has been a 22% increase in homelessness of children under 12 since 2001.

What has this council done, different to the last, to ensure the future housing needs of families with children are met, in part through the required increase in the number of three bedroom dwellings?

Response from Chairperson, Acting Mayor Cr. Messina:

Council is acting in accordance with the Darebin Housing Strategy and has been clear in its advocacy for a mix of dwelling types to meet the diverse needs of our population. This includes all dwelling types, as opposed to a single focus on three-bedroom dwellings. In recent times there has however been a significant increase in planning permits approved that include three-bedroom dwellings, where previously this was minimal.

Council has a strong and long-standing commitment to trying to address needs for housing for all our community and has been actively advocating for affordable housing and housing to meet the needs of the whole community. This financial year, Council is reviewing its Housing Strategy and associated policies to see what else may be needed to meet future needs. Council is exploring use of some of its own land for affordable housing and also calling on all other levels of government to tackle this challenge.

Question Two:

What will this council do to ensure an increase in three bedroom dwellings in Darebin during their tenure?

Response from Chairperson, Acting Mayor Cr. Messina:

Council will continue to focus on encouraging a mix of housing to support the diverse needs of our population and this includes advocating and requiring three-bedroom dwellings as part of an integrated response to future housing needs.

- **Reservoir Newsagency, Reservoir**

Statement

We are writing to inform you that drinking on the Edwardes Street shopping strip is still happening quite a bit. Out the front of our store (Reservoir Newsagency) we have a seat that attracts a lot of people who think its ok to use it as a space to sit, drink and be rowdy. We had an incident on Friday afternoon in which a customer complained to us about their behaviour and their blatantly obvious consumption of alcohol.

We notified the police who then moved them on which we were extremely thankful for. Whatever has been organised as a deterrent is not working, whether that may be the chance of receiving a fine or otherwise. This is a problem affecting the entire shopping strip and quite honestly making a lot of people feel uncomfortable.

We simply wish to make you aware of this issue as we know that it has been addressed before and is unfortunately still so commonplace. We hope that some kind of penalty to these people can be enforced. It would also be good if the consequences for drinking in a public place were printed out and placed in areas for all to see.

Response from Chairperson, Acting Mayor Cr. Messina:

Question five is a comment about the shopping strip of Edwardes Street Reservoir, it is submitted by the Reservoir Newsagency regarding the streets seating and drinking issues. Your question has been taken on notice and a written response will be provided.

- **Peter Thomson of Reservoir**

Question One:

Consumption of alcohol in defined dry zones in Reservoir

Out of a duty of conscience on my part I find I must bring to your attention yet again the above subject.

I bring to your attention that on the 5th Dec 2016 during public question time I lodged a hand written CofD proforma re the above subject, this was accordingly minuted as received and attested by your minute no 29 as per 12th Dec 2016 and replied to accordingly to me in part as delegating enforcement to Vicpol via a local law clause in your power and thus addressed.

It is with much concern that I discover that the above activity continues up to and including today, 2nd July 18 as has also been confirmed by other interested parties /stakeholders when canvassed in this shopping zone that a constant cohort of recidivists persist.

I therefore remind you that as a local government area defined as 'The City of Darebin' you have mandate as defined under the Local Government Act to provide to the public both a healthy and safe environment with amenity to all who use it lawfully which should be addressed/reviewed regularly by your Community Safety Taskforce.

I find this though contradicted in this instance. Therefore I ask the following questions;

- Is this defined zone mandated as a statutory law or local law or by law or other?
- If so what is the law designation and number as it is not seen on the signage in this area, also who takes authority of ownership the State or Local government in its application?
- In ensuring the best quality outcome in this matter to the public / stakeholders , is the CofD working in the best interest of the population and not just avoiding/ignoring this situation and its obligations by not taking full ownership and application to remedy it?

In summary the people of Reservoir are getting a raw deal from this situation and frankly if this matter is not resolved then if it is a valid law and cannot or will not be enforced should it not be repealed / annulled since clearly it is not one law for all and is thus discriminating to the people who are law abiding.

Response from Chairperson, Acting Mayor Cr. Messina:

The alcohol free areas in Darebin are designated by Council under the provision of clause 11(1) of the Darebin City Council General Local Law No.1.

No we are not avoiding or ignoring our obligations. Local Laws concerning alcohol are instigated in consultation with the Victoria Police. They are introduced to provide the Police with another enforcement tool to assist them in dealing with situations which may escalate into more serious anti-social behaviour. The Police only rely on the Council's Local Law when there is no other tool available to them under State legislation to appropriately respond to the person/s consuming alcohol in public.

Section 224A of the *Local Government Act 1989* is the section of State legislation that enables the Police to be authorised under a council's local law for enforce any provisions of a local law that deals with the consumption or possession in a designated area.

Question Two:

I bring your attention to a series of community workshops held on both the 27th February and 1st March this year and ask what is the status and outcomes of the community consultation and inputs given to you the CofD?

I attended the second event and had my name recorded etc but since then have seen or heard nothing from some four plus months ago.

In the best interest of public safety and amenity for the people in Reservoir I await your reply at your earliest convenience by return correspondence.

Response from Chairperson, Acting Mayor Cr. Messina:

Council has been working with the consultant to refine the draft report, which has now been completed. There will be further community consultation in July to form a reference group to discuss the concept plans.

- **David Schulz of Reservoir**

Question One:

Multi Sports Stadium

\$33 million was been budget for this stadium with \$5million from the Darebin Council

The State Government have refused to fund the Stadium so how does the Council propose to fund this stadium?

Response from Chairperson, Acting Mayor Cr. Messina:

Council has allocated \$5.989 million in the Budget 2018/19 to commence the design of the Women's Multi-Sports Stadium, car park, entry and the construction of the outdoor courts.

It is Council's intention to continue to seek grant funding opportunities and advocate for funding in relation to the Women's Multi-Sports Stadium from both State and Federal governments.

At this stage, no commitment has been given by the State Government, but nor has it actually refused the grant/funding.

Question Two:

Councillor Tim Laurence stated at the last Council meeting that \$94m was allocated to the southern end of Darebin in the Budget

Apart from the Multi Sport Stadium and Beavers Road Bridge what other projects make up this amount? And more importantly why is there little monies set aside for the Northern end of the City which is seeing significant increase in development?

Response from Chairperson, Acting Mayor Cr. Messina:

Budget allocations are made according to prioritised need, taking into account asset conditions, existing master plans and established policy. As a result, expenditure varies across different parts of the municipality each year.

Responses to Public Questions taken on notice at the Council meeting on 30 April 2014.

At the Council meeting held on 30 April 2018, the following question was taken on notice by the Chairperson, Mayor Le Cerf.

- **Robin Vote submitted the following question regarding disability services.**

In 2016 Darebin Council withdrew from the provision of disability services with almost no consultation. How have the resulting savings been spent and has the promised Disability Advocacy and advice service been funded and implemented?

Email response dated 22 May 2018, provided to Ms Vote by Cathy Henderson, General Manager Community:

In April 2016 Council voted to not register to be an NDIS provider, which meant that there was a two year transition period for clients over 2016/17 to 2017/18. To give an idea of how the service has transitioned, in 2015-16 there were 658 clients aged under the age of 65 and potentially eligible for the NDIS. At present, there are approximately 150 clients aged under 65 years, and it is expected that this is a steady count moving forward.

In terms of the "savings" referred to in the question, staff estimate that the Council contribution to direct service delivery for people aged under 65 years will be about \$292K less in 2017/18 than in 2016/17. These savings have partially funded initiatives to support people with disability including two staff positions to support clients through transition and ongoing work to promote accessibility in Darebin. In 2017/18 the costing allowed for these new initiatives was about \$239K, a difference of about \$52K.

In the last 12 months this service provided support to over 330 clients to transition to the National Disability Insurance Scheme, or explore alternative services. This has involved actively informing and supporting clients to make informed decisions. For those clients with identified vulnerability indicators there has been assertive information provision and extensive follow-up with clients to ensure that they have engaged with the NDIS and have the supports in place that they need. This work is ongoing as there are still clients on the NDIS phasing schedule who have yet to transition. Darebin is working closely with the Local Area Coordinator, the Brotherhood of St Laurence to ensure that these clients will receive the supports they need.

In terms of a Disability Advocacy and advice service as mentioned in your question, these would be the resources referred to above. I believe that you expected that new advocacy service would include strengthened advocacy on NDIS issues generally, probably public advocacy. The staff positions created do advocate for individual client needs and outcomes, but this is on an individual basis. I acknowledge this is different to what you have said was promised in 2016.

I am happy to discuss this with you further and also to discuss at an Active and Healthy Ageing Board meeting should this be useful.

6. PETITIONS

Nil

7. URGENT BUSINESS

Nil

8. CONSIDERATION OF REPORTS**8.1 VICTORIAN STATE ELECTION 2018****Author:** Chief Executive Officer**Reviewed By:** Chief Executive Officer

PURPOSE

To agree advocacy priorities for the upcoming State election.

Council Resolution

MINUTE NO. 18-174**MOVED:** Cr. S Rennie
SECONDED: Cr. T McCarthy**That Council:**

1. Prioritises the following issues for Council advocacy for the upcoming State election:
 - (a) Commitment to the level crossing removal program and associated works (Preston and Reservoir)
 - (b) Preparation of a detailed feasibility study for an extension of the No. 11 Tram to Reservoir Station
 - (c) Financial commitment towards funding for Council's recreation infrastructure projects for the Women's Multi Sports Stadium, Northcote Aquatic Centre (NARC) and Reservoir Leisure Centre (RLC)
2. Notes that structured advocacy activities which seek to complement Council's ongoing policy and planning priorities will continue to occur.

CARRIED

8.2 ENVIRONMENTAL UPGRADE AGREEMENT OPPORTUNITY FOR COUNCIL AND BUSINESSES**Author:** Coordinator Energy and Adaptation**Reviewed By:** General Manager City Sustainability and Strategy

PURPOSE

To consider the establishment of Environmental Upgrade Agreements program for Darebin. Environmental Upgrade Agreements (EUAs) support Council's Climate Emergency Plan goals to support industries and enterprises to prosper and develop sustainably by:

- Facilitating zero carbon businesses
- Stimulating a green economy, and
- Facilitating resource efficient businesses

EXECUTIVE SUMMARY

EUAs are a proven mechanism of providing finance to assist businesses to invest in energy efficiency, renewable energy and resource efficiency work. EUAs provide a number of benefits to businesses such as cheaper finance, a single administration partner to develop projects and reduced operational costs, along with the associated environmental benefits.

EUAs, administered by Sustainable Melbourne Fund (SMF) can provide an effective and efficient program to engage businesses in reducing greenhouse gas emissions, enabling Council and the community to work towards a safe climate.

Council Resolution

MINUTE NO. 18-175**MOVED:** Cr. T McCarthy
SECONDED: Cr. S Amir**That Council:**

- (1) Resolves to establish an Environmental Upgrade Agreement program to be administered by Sustainable Melbourne Fund Support commencing 19 June 2018;
- (2) Delegate to the Chief Executive Officer the authority to enter into an Environmental Upgrade Agreement on behalf of the Council; and
- (3) Delegate to the Chief Executive Officer the authority to declare and levy an environmental upgrade charge;
- (4) Review the appointment of Sustainable Melbourne Fund as Council's administrator of the Environmental Upgrade Agreement program in July 2021 or as needed based on relevant market opportunities.

CARRIED

**8.3 ENVIRONMENTALLY SUSTAINABLE DESIGN (ESD)
BUILDING POLICY****Author:** Environmentally Sustainable Development Officer**Reviewed By:** General Manager City Sustainability and Strategy

PURPOSE

To present the draft of the Darebin ESD Building policy (**Appendix A**) to Councillors prior to finalising the policy.

EXECUTIVE SUMMARY

The Darebin ESD Building Policy 2018 was written in response to the need for council to design and construct buildings that achieve a higher level of Environmental Sustainable Development (ESD) than the minimum requirements.

The policy enables Council to lead by example through its own building construction and management practices in responding to the Climate Emergency. The policy replaces the previous guidelines, with the aim of ensuring ESD is checked for compliance at all stages of the construction process.

To ensure this is implemented as built, ESD will be integrated into the Project Management Framework to become an embedded practice within the organisation. The goal is to create buildings that set an example by reducing energy, water, stormwater and waste, minimise harmful material use, encourage bike riding and maximise vegetation.

Council Resolution

MINUTE NO. 18-176**MOVED:** Cr. S Amir
SECONDED: Cr. S Rennie**That Council:**

- (1) Adopt the Darebin ESD Building Policy (Final version May 2018);
- (2) Note that the policy has been reviewed for alignment with the Climate Emergency Plan and the six Council goals 2017 - 2021;
- (3) Note that the policy sets a standard for Council buildings that is equal to or higher than what is expected of planning applicants in Darebin.

CARRIED

**8.4 ENDORSEMENT OF DAREBIN COMMUNITY AWARDS
ADVISORY COMMITTEE NEW MEMBERS**

Author: Manager Creative Culture and Events

Reviewed By: General Manager Community

PURPOSE

The purpose of the paper is to seek Council's endorsement of the new committee members for the Darebin Community Awards Advisory Committee.

EXECUTIVE SUMMARY

An Expression of Interest process was undertaken for new sitting members of the Darebin Community Awards Advisory Committee for a two year term to 2019. This report summarises the expressions of interest received and recommends endorsement of submissions based on merit and capacity to fulfil the obligations of a committee member, as conveyed in the Terms of Reference endorsed by Council on 30 April 2018.

The committee will comprise:

- The Mayor of the day, to act as Chairperson
- Two applicants who are current Darebin Aboriginal Advisory Committee (DAAC) members
- A representative of the Darebin Ethnic Communities Council (DECC)
- Four Community Members
- A Council Officer (for administrative purposes)

This report is to advise Council of the people selected by the panel and seeks Council endorsement of new appointees to the Committee, the names of the proposed members are provided to Councillors separately as a confidential document (in accordance with Privacy Legislation).

Council Resolution

MINUTE NO. 18-177

MOVED: Cr. S Rennie

SECONDED: Cr. S Newton

That Council endorse the recommended committee members, as outlined in the attached **Appendix B:**

- 1) Alan Brown
- 2) Carol Harrison
- 3) Andrew Kalon & Mojgan Tosif
- 4) George Jiang
- 5) Marie Sloan
- 6) Seynab Farah

CARRIED

Darren Rudd, Manager City Development left the meeting during discussion of the above item at 6.42pm.

8.5 BUNDOORA HOMESTEAD BOARD MEMBERSHIP**Author:** Manager Creative Culture and Events**Reviewed By:** General Manager Community

PURPOSE

To seek Council's endorsement of second term tenures for seven Bundoora Homestead Board of Management members and to appoint Cathy Henderson, General Manager Community, as the senior Council staff member to the Board.

EXECUTIVE SUMMARY

- The Bundoora Homestead Board of Management is a Section 86 Special Committee of the Local Government Act. The Charter (**Appendix A**) sets out the membership of the Board as three Councillors, one Council officer and between five and eleven external members.
- Eleven external (community) members were appointed by Council on 16 May 2016 for a two year term. The Charter provides for the opportunity for Council to extend membership terms for a further two years.
- Four community members resigned during or at the end of their first term.
- Seven community members would like to continue in their Board role for a further two years.
- This report seeks Council's endorsement of second term tenures for seven Bundoora Homestead Board of Management members and to appoint Cathy Henderson, General Manager Community, as the senior Council staff member to the Board.
- An Expression of Interest process will then be implemented to recruit four new Board members to the remaining community member spaces on the Board.

Recommendation

That Council:

- (1) Endorse Kirsten Mathews, Valentina Maxwell-Tansley, Kade McDonald, JD Mittman, Lyndel Wischer, Angela Bailey and Janette Lewis as members of the Bundoora Homestead Board of Management for a second two year term from 2 July 2018 to 1 July 2020.
- (2) Endorse Cathy Henderson, General Manager Community, as a member of the Bundoora Homestead Board of Management to be reviewed at the Special Meeting of Council each year.

Council Resolution

MINUTE NO. 18-178

MOVED: Cr. S Newton
SECONDED: Cr. T McCarthy

That Council:

- (1) Endorse Kirsten Mathews, Valentina Maxwell-Tansley, Kade McDonald, JD Mittman, Lyndel Wischer and Janette Lewis as members of the Bundoora Homestead Board of Management for a second two year term from 2 July 2018 to 1 July 2020.
- (2) Endorse Cathy Henderson, General Manager Community, as a member of the Bundoora Homestead Board of Management to be reviewed at the Special Meeting of Council each year.

CARRIED

9. CONSIDERATION OF RESPONSES TO PETITIONS, NOTICES OF MOTION AND GENERAL BUSINESS

Nil

10. NOTICES OF MOTION

Nil

11. REPORTS OF STANDING COMMITTEES

Nil

12. RECORDS OF ASSEMBLIES OF COUNCILLORS

12.1 ASSEMBLIES OF COUNCILLORS HELD

An Assembly of Councillors is defined in section 3 of the *Local Government Act 1989* to include Advisory Committees of Council if at least one Councillor is present or, a planned or scheduled meeting attended by at least half of the Councillors and one Council Officer that considers matters intended or likely to be the subject of a Council decision.

Written records of Assemblies of Councillors must be kept and include the names of all Councillors and members of Council staff attending, the matters considered, any conflict of interest disclosures made by a Councillor attending, and whether a Councillor who has disclosed a conflict of interest leaves the assembly.

Pursuant to section 80A (2) of the Act, these records must be, as soon as practicable, reported at an ordinary meeting of the Council and incorporated in the minutes of that meeting.

An Assembly of Councillors record was kept for:

- Aged Care Reforms Working Group - 14 May 2018
- Councillor Briefing Session - 4 June 2018
- Councillor Briefing Session - 5 June 2018
- DACC Meeting - 13 June 2018

Council Resolution

MINUTE NO. 18-179

MOVED: Cr. T McCarthy
SECONDED: Cr. S Amir

That the record of the Assembly of Councillors held on 14 May and 4, 5 and 13 June 2018 and attached as **Appendix A** to this report, be noted and incorporated in the minutes of this meeting.

CARRIED

13. REPORTS BY MAYOR AND COUNCILLORS

Council Resolution

MINUTE NO. 18-180

MOVED: Cr. S Rennie
SECONDED: Cr. S Amir

That Council note the Reports by Mayor and Councillors.

CARRIED

14. CONSIDERATION OF REPORTS CONSIDERED CONFIDENTIAL

Nil

15. CLOSE OF MEETING

The meeting closed at 6.49pm.