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MINUTES OF THE SPECIAL COUNCIL MEETING

Held on Monday 25 July 2016

Released to the public on Thursday 28 July 2016

Table of Contents

Item Number		Page Number
1.	PRESENT	1
2.	APOLOGIES.....	1
3.	DISCLOSURES OF CONFLICTS OF INTEREST	1
4.	CONSIDERATION OF REPORTS CONSIDERED CONFIDENTIAL	2
4.1	CHIEF EXECUTIVE 2015/2016 PERFORMANCE REVIEW	3
5.	CLOSE OF MEETING.....	4

**MINUTES OF THE SPECIAL MEETING OF THE
DAREBIN CITY COUNCIL HELD AT DAREBIN CIVIC CENTRE,
350 HIGH STREET PRESTON ON MONDAY 25 JUL 2016**

THE MEETING OPENED AT 6.03 PM

1. PRESENT

Councillors

Cr. Vince Fontana (Mayor) (Chairperson)

Cr. Tim Laurence

Cr. Bo Li

Cr. Trent McCarthy

Cr. Steven Tsitas

Cr. Angela Villella

Cr. Oliver Walsh

Cr. Julie Williams

Council Officers

Jacinta Stevens - Executive Manager Corporate Governance and Performance

2. APOLOGIES

Nil.

3. DISCLOSURES OF CONFLICTS OF INTEREST

Cr. Greco had previously declared a Conflict of Interest in relation to the CEO and did not take any part in the 2015/2016 CEO performance review process.

4. CONSIDERATION OF REPORTS CONSIDERED CONFIDENTIAL

CLOSE OF MEETING

Council Resolution

MOVED: Cr. S Tsitas
SECONDED: Cr. B Li

That in accordance with section 89(2) of the Local Government Act 1989, Council resolves to close the meeting to members of the public to consider the following items which relate to (a) personnel matters and (d) contractual matters:

4.1 Chief Executive 2015/2016 Performance Review

CARRIED

The meeting was closed to the members of the public at 6.03 pm.

The Council considered and resolved on Report Item 4.1 which had been circulated to Councillors with the Council Agenda Paper.

RE-OPENING OF MEETING

Council Resolution

MOVED: Cr. B Li
SECONDED: Cr. T McCarthy

That the meeting be re-opened to the members of the public.

CARRIED

The meeting was re-opened to the members of the public at 6.47 pm.

CONFIDENTIAL**4.1 CHIEF EXECUTIVE 2015/2016 PERFORMANCE REVIEW****Author:** Executive Manager Corporate Governance and Performance**Reviewed By:** Executive Manager Corporate Governance and Performance

Report Background

Pursuant to section 97A of the *Local Government Act 1989*, council is required to review the annual performance of the Chief Executive Officer.

Previous Council Resolution

This matter is not the subject of a previous Council resolution.

Previous Briefing(s)

Councillor Briefing – 21 June 2016 and 12 July 2016

Council Plan Goal/Endorsed Strategy

Goal 6 - Open and Accountable Democracy

Summary

As part of Council's obligations in relation to the Chief Executive Contract of Employment, a performance review based on the previously resolved key performance indicators are required to be assessed by councillors on an annual basis.

Council Resolution

MINUTE NO. 298**MOVED: Cr. T McCarthy****SECONDED: Cr. O Walsh**

That the Council report and resolution remain confidential.

CARRIED

5. CLOSE OF MEETING

The meeting closed at 6.48 pm.

