



Dear Resident,

## Re: Darebin City Council – Light Emissions Log

I refer to your recent request relating to light disturbance that is causing you concern. To assist our Officers in investigating this matter we request you complete an emissions log which has been enclosed for your action. Council will be unable to investigate light emissions that relate to property security such as a sensor light or lighting that is for public safety (e.g. street lighting).

The emissions log must be completed for at least a 14 day period as this allows Council to identify any patterns regarding frequency, duration and the area of the house affected. If the light is entering a habitable room after window coverings are in place including bedroom, lounge room etc., we seek your support in this investigation. Please complete these logs with accuracy and clear descriptions as they may be used as evidence if further action is pursued.

The data provided will enable an Authorised Officer to determine whether the light may be potentially unreasonable or a nuisance that requires further investigation. This is determined by frequency, duration, as well as the intensity of light and its effect on you.

Please note that where a light disturbance is not deemed to be unreasonable or a nuisance, Council will not be able to take any further action. In these cases you may be advised to speak to your neighbour directly, consider mediation with your neighbour through the Dispute Settlement Centre of Victoria or seek to resolve the matter privately.

Where emissions logs have not been returned to Council after a period of 30 days from the date of lodgement of your request, Council will consider that the matter has resolved, and no further action will be taken.

Once completed and signed, logs can be submitted via [health@darebin.vic.gov.au](mailto:health@darebin.vic.gov.au)

Regards,

Health Protection Unit  
City of Darebin

Darebin City Council  
ABN 75 815 980 522

**Postal Address**  
PO Box 91  
Preston VIC 3072  
T 03 8470 8888  
[darebin.vic.gov.au](http://darebin.vic.gov.au)

**National Relay Service**  
TTY dial 133 677  
or Speak & Listen  
1300 555 727 or  
[iprelay.com.au](http://iprelay.com.au)  
then enter  
03 8470 8888

**Speak your language**  
T 03 8470 8470  
العربية  
繁體中文  
Ελληνικά  
ጥቅል  
Italiano  
Македонски  
Soomalii  
Tiếng Việt



## LIGHT EMISSIONS LOG

Pathway Request: \_\_\_\_\_

Please complete and sign the following emissions / light log giving details of further incidents causing you light nuisance over a minimum of 14 days and return it to the City of Darebin.

**Please note that the information you provide the Council in this log may be presented in court should the complaint not be resolved informally.**

Complainant's Name: \_\_\_\_\_

Complainant's Address: \_\_\_\_\_

Property causing Light emission: \_\_\_\_\_

Type of Light: *e.g. Flood light, security light* \_\_\_\_\_

Type of window coverings that have been fitted to the window? \_\_\_\_\_

Date	Time light observed in habitable room started	Time light observed in habitable room stopped	Source of the light	From which room could the light be observed?	Briefly describe how the light has affected you	Action Taken
01/02/2020	11.30pm	2.15am	Spotlight over neighbour's rear verandah	Bedroom		Closed the curtain



Date	Time light observed in habitable room started	Time light observed in habitable room stopped	Source of the light	From which room could the light be observed? With or without window coverings?	Briefly describe how the light has affected you	Action Taken

**Privacy Statement**

The collection and handling of personal information is in accordance with Council’s Privacy Policy which is displayed on Council’s website and available for inspection at, or collection from, Council’s Customer Service Centres.

**Declaration**

I hereby confirm that the information I am providing on the log sheets is true and correct and that:

1. I am willing to give evidence in relation to this matter in a Court of Law or Tribunal
2. I have been informed that it is an offence under Section 210 of the Public Health and Wellbeing Act 2008 to give information, make a statement or produce a document that is false or misleading in a material particular to the Secretary, a Council, the Chief Health Officer or an Authorised Officer under this Act or the Regulations. A contravention of this section is guilty of an offence against this Act and may be liable to a penalty of not more than 60 penalty units in the case of a natural person, and of not more than 300 penalty units in the in the case of a Body Corporate.

I hereby acknowledge that the information contained above was written by me and is a true and correct account of observations taken of noise emanating from the above-mentioned property.

I understand that I may be required to present this document in a court of law should this matter ever proceed and further acknowledge that I make this statement knowing that it is an offence for a person to provide false or misleading information to a regulatory authority.

Please return the completed noise log to:

City of Darebin  
 274 Gower Street  
**PRESTON VIC 3072**  
 Email: mailbox@darebin.vic.gov.au

Signed: \_\_\_\_\_

Name: \_\_\_\_\_

Dated: \_\_\_\_ / \_\_\_\_ / \_\_\_\_