APPLICATION FOR DOMESTIC ANIMAL BUSINESS REGISTRATION

10 April 2026 - 9 April 2027

274 Gower Street, Preston
PO Box 91, Preston, Vic 3072
T 8470 8888 F 8470 8877
E mailbox@darebin.vic.gov.au
darebin.vic.gov.au

City of DAREBIN

the place to live

APPLICATION INFORMATION

A permit is required for businesses who keep animals on their premises (such as pet shops, animal shelters, breeders, animal boarding or training businesses). Domestic Animal Business' must also comply with the Victorian Code of Conduct.

Please see over for further information on the classification of a Domestic Animal Business under the Domestic Animals Act 1994.

For further information please visit www.darebin.vic.gov.au/pets

Please complete all sections of this application form and return together with the fee payable to the City of Darebin.

BUSINESS DETAILS

First Name:

Last Name:

Business Trading Name:

ABN:

Address:

Suburb: Postcode:

Postal Address (if different from above):

Suburb: Postcode:

Phone:

After hours phone:

Mobile:

Email:

BUSINESS TYPE

Type of business:

- ☐ Pet shop
- ☐ Animal shelter
- ☐ Breeding and/or rearing
- ☐ Training
- ☐ Boarding

Type of boarding (if applicable):

- ☐ Overnight
- ☐ Day Care
- ☐ Home

Type of animals:

- ☐ Cats
- ☐ Dogs
- ☐ Various *(please specify)*
- ☐ Other *(please specify)*

Number of animals:

DECLARATION

I the undersigned, hereby apply to register until 9 April 2027 under the provisions of the business described. I am aware of and will ensure that our business is conducted in accordance with the Domestic Animals Act 1994 and its Regulations and relevant Codes of Practice.

I have completed all details on the form and declare that all information I have provided is true and correct.

Signature:

Name: Date:

The signing officer must state his/her position of authority in the case of a corporate or unincorporated body of persons, (e.g. Company or Partnership).

Position:

APPLICATION FEE

Fee Payable

$287.00 (non-refundable)

OFFICE USE ONLY

Short Code: RC 400

METHODS OF PAYMENT

IN PERSON

To pay with cash, cheque, money order, credit card or Eftpos present this completed form at a Customer Service Centre listed below:

— 274 Gower Street, Preston

— 23 Edwardes Street, Reservoir

— 32-38 Separation Street, Northcote

MAIL

Mail your completed form with cheque or money order to:

Animal Management
City of Darebin
PO Box 91
Preston VIC 3072

Please do not send cash in the mail.

Domestic Animals Act

All domestic animal businesses are required to register their premises under the Domestic Animals Act 1994, failure do so is an offence under section 45 of this Act. Domestic Animal Business means:

(a) an animal shelter, Council pound or pet shop; or
(b) an enterprise that is run for profit which carries out all or any of the following activities—
  (i) the breeding of dogs or cats, where—
    (A) the enterprise has more than 3 fertile female animals of either or both species; or
    (B) the enterprise has less than 3 fertile female animals but the owner is not a member of an applicable organisation; or
  (ii) the rearing, training or boarding of dogs or cats

Privacy Statement

Council collects the personal information on this form so that it may register your premises in accordance with Domestic Animals Act 1994. This personal information is used by Council and may be disclosed to the Government Departments in connection with the administration and enforcement of the above mentioned Act, but will not be disclosed to anyone else unless required to by law. Access and correction of this personal information can be made via the Animal Management Unit on (03) 8470 8888.