

COVID Safe Plan for Education Groups at Bundoora Park Farm

Business Name: City of Darebin - Bundoora Park Farm

Plan completed by: Melissa Van Gramberg

Date reviewed: 15/04/24

FARM EXCURSION			
COVID EXPOSURE RISK			RISK MINIMISED
	Education session	<ul style="list-style-type: none"> - Reduced ventilation inside Education Room - Other high touch items - Consuming scones and high-level touching 	<ul style="list-style-type: none"> - Both entry and exit doors in Education room to remain open to create a breezeway and airflow within the room. - Air purifier to be turned on whenever room is in use for programs. - The hands of both children and adults are sanitised before entry to the room. - Scone program is safe to run due to the sanitisation of hands and the high heat from the oven, which effectively eliminates the virus.
	Farm Tour	<ul style="list-style-type: none"> - Children being handed out animal feed from one bucket - Cross touching of guinea pig baskets 	<ul style="list-style-type: none"> - Our education leaders have the option to wear a mask if they are feeling vulnerable due to sustained close contact with children. - They can also ask the class teacher to hand out animal feed to children. - Guinea pig baskets to be sanitised at the end of the day. Separate baskets for Education groups.
	Garden session	<ul style="list-style-type: none"> - Cross touching of planting tools, pots etc. - Working closely with children during demonstration of pots 	<ul style="list-style-type: none"> - All participants to sanitise hands prior to beginning activity - Sanitise items at the end of the day - Leader to ask children to line up and demonstrate from the table alone, without children crowding around
	Wildlife Ride	<ul style="list-style-type: none"> - Sitting on seats 	<ul style="list-style-type: none"> - Sanitise/ spray at end of day
HERITAGE VILLAGE EXCURSION			

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	Old House	<ul style="list-style-type: none"> - Reduced ventilation, confined space - Cross touching of churner, wash board and carpet sweeper 	<ul style="list-style-type: none"> - Staff and adults have the option to wear masks if needed - Verbal content/education session to take place in the Diorama Gallery. Both entry and exit doors to remain open for breezeway and air flow within this area - Hands on activities to take place on open patio - No leaders to enter the house together with groups - All participants to sanitise hands prior to beginning activity - Sanitise at end of the day
	Old School	<ul style="list-style-type: none"> - Poor ventilation in the school room 	<ul style="list-style-type: none"> - All participants to sanitise hands prior to beginning activity - Two windows to remain open when classroom is in use to create airflow - Air purifier to be turned on whenever classroom is in use for programs - Sanitise at desks at the end of the day
	Old Games	<ul style="list-style-type: none"> - Cross touching of games equipment 	<ul style="list-style-type: none"> - All participants to sanitise hands prior to beginning activity - Sanitise/ spray at end of the day
	Printing Press Activity	<ul style="list-style-type: none"> - Cross touching of stamps 	<ul style="list-style-type: none"> - All participants to sanitise hands prior to beginning activity - Sanitise at end of the day

		- Some areas of decreased ventilation	- All doors to the Printing areas must always remain open when running a program
	Aboriginal History Session/ Wildlife Ride	- Cross touching of seats on vehicle	- Spray/ wipe down seats at end of the day

Additional COVID Safety

- All Education Program Leaders are fully vaccinated against COVID - 19
- All staff and adults attending must be fully vaccinated against COVID – 19
- We do not expect children to social distance amongst themselves, but staff will social distance from parents and teachers and from children when possible
- Staff can choose to wear a mask during face-to-face teaching if social distancing cannot be maintained. Staff can choose to wear face masks when assisting children one on one.
- Group rotations will be minimised as much as possible and where practicable to keep one program leader with one group rather than rotating through the whole cohort of children. Large groups may be split to help navigate the excursion. This will be discussed and arranged prior to your visit if necessary.
- Communal group areas such as the Party Barn and the Stallion Box will be sanitised at the end of every day
- Any child who is presenting with COVID symptoms (e.g. coughing, runny nose, difficulty breathing etc.) will be alerted to and staff will ask teachers to have the child collected by their parents/ guardians
- Food and drinks must not be consumed during the excursion, only during morning tea and lunchtime.