

COVIDSafe Plan for Education Groups at Bundoora Park Farm

Business Name: City of Darebin - Bundoora Park Farm

Plan completed by: Lauren Maklary

Date reviewed: 30/10/21

FARM EXCURSION			
COVID EXPOSURE RISK			RISK MINIMISED
	Education session	<ul style="list-style-type: none"> - Reduced ventilation inside Education Room - Other high touch items - Consuming scones and lemons and high-level touching 	<ul style="list-style-type: none"> - Education sessions to take place on the deck outside the education room. Craft activity will be sent back to school – no use of craft materials (glue, crayons etc.) Some story time make take place in lie of craft depending on time. - Wheat grinder and butter churner will be set up on the deck outside sanitised at the end of every day - Scones program and lemon cordial making will not take place
	Farm Tour	<ul style="list-style-type: none"> - Children being handed out animal feed from one bucket - Cross touching of guinea pig baskets 	<ul style="list-style-type: none"> - The class teacher to hand out animal feed to children. - Guinea pig baskets to be sanitised at the end of the day. Separate baskets for Education groups.
	Garden session	<ul style="list-style-type: none"> - Cross touching of planting tools, pots etc. - Working closely with children during demonstration of pots 	<ul style="list-style-type: none"> - All participants to sanitise hands prior to beginning activity - Sanitise at the end of the day - Leader to ask children to line up and demonstrate from the table alone, without children crowding around
	Wildlife Ride	<ul style="list-style-type: none"> - Sitting on seats 	<ul style="list-style-type: none"> - Sanitise/ spray at end of day
HERITAGE VILLAGE EXCURSION			

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Old House	<ul style="list-style-type: none"> - Reduced ventilation, confined space - Cross touching of churner, wash board and carpet sweeper 	<ul style="list-style-type: none"> - Staff and adults to wear masks - Aim to introduce the activity outdoors - Open the back and front doors for air flow - Move introduction to area with increased ventilation - Keep kitchen locked but available for viewing - No leaders to enter the house - All participants to sanitise hands prior to beginning activity - Sanitise at end of the day
Old School	<ul style="list-style-type: none"> - Poor ventilation in the school room 	<ul style="list-style-type: none"> - Introduce the old school in the sheltered RDA area, outside. Discuss items found in the school house outside. Allow children in to have a look at the school room in small groups. Children can participate in a slate board activity with chalk while with the leader. - All participants to sanitise hands prior to beginning activity - Sanitise at desks at the end of the day
Old Games	<ul style="list-style-type: none"> - Cross touching of games equipment 	<ul style="list-style-type: none"> - All participants to sanitise hands prior to beginning activity - Sanitise/ spray at end of the day
Printing Press Activity	<ul style="list-style-type: none"> - Cross touching of stamps - Some areas of decreased ventilation 	<ul style="list-style-type: none"> - All participants to sanitise hands prior to beginning activity - Sanitise at end of the day - All doors to the Printing areas must remain open at all times.

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			<ul style="list-style-type: none"> - Ventilators will be installed as soon as possible to increase ventilation throughout the space.
	Aboriginal History Session/ Wildlife Ride	<ul style="list-style-type: none"> - Cross touching of clap sticks - Cross touching of seats on vehicle 	<ul style="list-style-type: none"> - All participants to sanitise hands prior to beginning activities - Sanitise at end of the day - Spray/ wipe down seats at end of the day

Additional COVID Safety

- All Education Program Leaders are fully vaccinated against COVID - 19
- All staff and adults attending must be fully vaccinated against COVID – 19
- We do not expect children to social distance amongst themselves, but staff will social distance from parents and teachers and from children when possible
- Staff can choose not to wear a mask during face to face teaching if social distancing can be maintained. Staff can choose to wear face masks when assisting children one on one, as per the guidelines from the Department of Education Victoria
- Group rotations will be minimised as much as possible and where practicable to keep one program leader with one group rather than rotating through the whole cohort of children. Large groups may be split to help navigate the excursion. This will be discussed and arranged prior to your visit if necessary.
- Communal group areas such as the Party Barn and the Stallion Box will be sanitised at the end of every day
- Any child who is presenting with COVID symptoms (e.g. coughing, runny nose, difficulty breathing etc.) will be alerted to and staff will ask teachers to have the child collected by their parents/ guardians
- Only one educational group (school/ kinder) will attend Bundoora Park Farm on any given day
- Contact tracing lists of attendees are required to be collated and kept with the teacher attending on the day. These must be readily accessible for Bundoora Park Farm in case of a COVID 19 outbreak. All parents and teacher must check in using the QR codes on arrival
- Persons over the age of 12 years of age must follow the most current, up to date restrictions on the wearing of face masks from the Victorian State Government as described by the DHHS. This includes mask wearing for children from Grades 3 and up while attending excursions. Food and drinks must not be consumed during the excursion, only during morning tea and lunchtime.