



Bundoora Park Farm Excursions

Venue safety information

The following information is provided to help educators prepare and plan a safe visit to Bundoora Park Farm. If you require additional details please contact the Education Team Leader:

bundoorapark.educationteamleader@darebin.vic.gov.au

Venue Name	City of Darebin - Bundoora Park Farm ABN: 75 815 980 522
Location	1069 Plenty Road, Bundoora, Victoria 3083
Contact Number	(03) 8470 8164/ (03) 8470 8170
Email	bundoorapark.educationteamleader@darebin.vic.gov.au
Insurance	See: Preparing for your excursion
Child Safe Policy	Child Safe Standards
Emergency Map	See: Preparing for your excursion
Staff	All staff have up to date First Aid Certificates All staff are trained in Child Safe Standards All staff hold a current Working with Children's Check or VIT registration

Excursions to Bundoora Park Farm

Bundoora Park Farm recognises that they have a key role in prevention and mitigation activities to reduce, or minimise the effects, of emergencies that may occur. Safety, however, is a shared responsibility and duty of care and behaviour supervision resides with the visiting school/organisation and its respective educators at all times. This information is provided to help teachers and students prepare and plan a safe visit to Bundoora Park Farm.

First Aid	Medical emergency or first aid required	<p>It is recommended that school staff carry a First Aid kit with them during the excursion.</p> <p>It is the responsibility of the school to provide First Aid to students.</p> <p>Bundoora Park Farm staff will assist where possible. All our staff are trained in First Aid.</p>
Emergency response	Evacuation	<p>Evacuation and emergency procedures vary dependent on the type of emergency and location. In the event of a site emergency, schools are required to follow the directions of Bundoora Park Farm staff.</p> <p>In the event of an evacuation, teachers will be required to conduct a roll call and must notify Bundoora Park Farm staff immediately if any students are missing.</p> <p>School staff are advised to have access to a list of names of participating students, contact numbers, students' medical information and relevant health information of supervisors.</p> <p>Please see the attached links for Emergency Response procedures</p>
Environmental Impacts	Exposure to extreme weather	<p>Ensure students are provided with adequate sun protection and water. Hats and sunscreen should be worn. There are water points throughout the farm and heritage village and we can stop for water during our sessions if required. We encourage students to drink water during morning tea and lunch breaks.</p> <p>Program leaders will seek shade when the weather is sunny. Programs may be adjusted if the weather is too hot. Programs will not run if the forecast is expected to be 36 degrees or higher.</p> <p>During days of high winds teachers and students should avoid standing under trees. The wildlife ride may be cancelled if the day is deemed to be too windy.</p>
Contact with animals	Animal bite or scratch	<p>Animals are under the supervision of trained Bundoora Park Farm staff.</p> <p>Most of the farm animals are conditioned for close contact with visitors. These experiences are always facilitated by trained program leaders</p>

	Disease or allergy	<p>to mitigate risk of injury such as biting or scratching while maintaining a positive welfare state for the animal.</p> <p>Students should be briefed to follow the specific instructions of the program leader in terms of where they should stand or sit whilst around the animals.</p> <p>Students should be briefed to follow instructions from the program leader in how to pat, feed and hold animals and demonstrate respect to the animals and their farm environment.</p> <p>Animals are regularly checked for potential disease.</p> <p>Students should be briefed on staying with their teachers and program leader at all times.</p> <p>Students should be briefed to observe proper hygiene after contact with animals - i.e. washing hands or using hand sanitiser</p> <p>Students will come in to contact with grasses, mixed seeds and soil. They may come in to contact with cream, wheat, flour and sheep wool depending on the program. Ensure that any allergies are alerted to prior to contact. Consideration of antihistamines and EpiPen is advised for children with specific allergies.</p>
Water	Access to and medical emergency	<p>All ponds and dams are fenced. People cannot access ponds, dams or waterways on foot within the farm boundaries.</p> <p>Ponds exist outside of the farm within Bundoora Park itself. If visited, teachers are responsible for supervising children around water.</p>

In case of emergency while at Bundoora Park Farm, please call: 8470 8170 or 8470 8163.



Bundoora Park Farm acknowledges the Traditional Custodians of the land, the Wurrundjeri Woi – Wurrung people. We acknowledge their continuing connection to land, water and culture and pay our respects to Elders past, present and emerging