



Darebin City Council
ABN 75 815 980 522

Dear Resident,

Re: Public Health – Light Emissions Log

I refer to your recent request relating to light disturbance that is causing you concern. To assist our Officers in investigating this matter we request you complete a light emissions log which has been enclosed for your action. Council will be unable to investigate light emissions that relate to property security such as a sensor light or lighting that is for public safety (e.g. street lighting). Further information on lighting issues is available on [Council's website](#).

The light emissions log must be completed for **at least a 14 day period** as this allows Council to identify any patterns regarding frequency, duration and the area of the house affected. If the light is entering a habitable room after window coverings are in place including bedroom, lounge room etc., we seek your support in this investigation. Please complete these logs with accuracy and clear descriptions as they may be used as evidence if further action is pursued.

The data provided will enable an Authorised Officer to determine whether the light may be potentially unreasonable or a nuisance that requires further investigation. This is determined by frequency, duration, as well as the intensity of light and its effect on you.

Please note that where a light disturbance is not deemed to be unreasonable or a nuisance, Council will not be able to take any further action. In this case, you may be advised to speak to your neighbour directly, consider mediation with your neighbour through the [Dispute Settlement Centre of Victoria](#) on 1300 372 888 or seek to resolve the matter privately.

Where light emissions logs have not been returned to Council after a period of **28 days from the date of lodgement of your request**, Council will consider that the matter has resolved, and no further action will be taken.

Once completed and signed, logs can be submitted via mailbox@darebin.vic.gov.au

Regards,

Health Protection Unit
City of Darebin

Postal Address
PO Box 91
Preston VIC 3072
T 03 8470 8888
F 03 8470 8877
darebin.vic.gov.au



National Relay Service
relayservice.gov.au

If you are deaf, or have a hearing or speech impairment, contact us through the National Relay Service.



Speak your language
T 03 8470 8470

العربية

繁體中文

Ελληνικά

हिंदी

Italiano

Македонски

नेपाली

ਪੰਜਾਬੀ

Soomalii

Español

اردو

Tiếng Việt



Public Health – LIGHT EMISSIONS LOG

Pathway Request Number: _____

Please complete and sign the following light emissions log giving details of further incidents causing you light nuisance over a **minimum of 14 days** and return it to the City of Darebin.

Please note that the information you provide the Council in this log may be presented in court should the complaint not be resolved informally.

Complainant's Name: _____

Complainant's Address: _____

Phone Number/s: _____

Email Address: _____

Property causing light emission: _____

Type of light: *eg. flood light, security light, etc*

Type of window coverings fitted to your window: _____

Date	Observed in habitable room		Source of the light	From which room could the light be observed?	Health Effects – Briefly describe how the light has affected you	Action Taken
	Time light started	Time light stopped				
01/02/2025	11.30pm	2.15am	Spotlight over neighbour's rear verandah	Bedroom		Closed the curtain

Date	Observed in habitable room		Source of the light	From which room could the light be observed?	<u>Health Effects</u> – Briefly describe how the light has affected you	Action Taken
	Time light started	Time light stopped				

Date	Observed in habitable room		Source of the light	From which room could the light be observed?	Health Effects – Briefly describe how the light has affected you	Action Taken
	Time light started	Time light stopped				

Privacy Statement

Darebin City Council ("Council") collects, holds and manages personal information under the *Privacy and Data Protection Act 2014 (Vic)* ("PDP Act"). Your personal details are collected so that the Council can contact you regarding the investigation of the light issue you have reported.

We will share this information with the Health Protection Unit at Council who manage the light issues. The Council may provide personal information to its agents, such as its lawyers. At times, the Council may be legally required to disclose personal information, for instance to the police, courts or if required under the *Public Health and Wellbeing Act 2008*.

If you choose not to provide your name and address, we will be unable to investigate your request.

You can access the Council's privacy policy by emailing privacy.officer@darebin.vic.gov.au or from our customer centre. For further information on privacy matters please call Council's Privacy Officer on 8470 8888 or email to privacy.officer@darebin.vic.gov.au.

If you would like to gain access to your personal information, you can contact Council's Freedom of Information officer on 8470 8888 or email to foi@darebin.vic.gov.au.

Declaration

I hereby confirm that the information I have provided on the log sheets is true and correct and that:

1. I am willing to give evidence in relation to this matter in a Court of Law or Tribunal; and
2. I am aware that it is an offence under Section 210 of the Public Health and Wellbeing Act 2008 to give information, make a statement or produce a document that is false or misleading in a material particular to the Secretary, a Council, the Chief Health Officer or an Authorised Officer under this Act or the Regulations. A contravention of this section is guilty of an offence against this Act and may be liable to a penalty of not more than 60 penalty units in the case of a natural person, and of not more than 300 penalty units in the in the case of a Body Corporate.

I hereby acknowledge that the information contained above was written by me and is a true and correct account of observations taken of light emissions from the above-mentioned property.

I understand that I may be required to present this document in a Court of Law should this matter ever proceed and further acknowledge that I make this statement knowing that it is an offence for a person to provide false or misleading information to a regulatory authority.

Signed: _____

Name: _____

Dated: ____ / ____ / ____

Please return the completed light emissions log to:

Health Protection Unit
City of Darebin
274 Gower Street
PRESTON VIC 3072

or via email: mailbox@darebin.vic.gov.au