



## **Darebin Intercultural Centre's (IC) Expression of Interest (EOI) program**

Darebin Intercultural Centre invites expressions of interest (EOIs) from individuals, groups, and organisations to deliver programs, events, and activities in our space at 350 High Street, Preston. At the IC we are guided by the principles of the Darebin Intercultural Centre's Vision, Mission and [Programming Framework](#). We are seeking proposals which support the underpinning values of respect, kindness, curiosity, care, belonging and understanding between and across cultures and identities.

### **Acknowledgement of Country**

*Ngarrgma Wurundjeri Woi-wurrung Guljin gurringanyinu bik wenerop Darbin dharri. Ngarri yana ngarnga Bik, Baan ba Ngarrgu. Gahgook-al Nanggit bambuth, yalingbu ba gama-dj.*

We acknowledge the Wurundjeri Woi-wurrung People who are the Traditional Owners and Custodians of the Land. We recognise their continuing connection to Land, Water and Culture. We pay our respects to Elders past and present.

### **Key dates**

- Applications open: Friday 15 May 2026
- Applications close: Wednesday 1 July 2026, 12pm
- Participants announced: Wednesday 29 July 2026
- Welcome session: Wednesday 26 August 2026, 2-4pm
- Program debrief at IC Night: Wednesday 16 June 2027, 5-8pm

### **Program streams**

Applicants must select the stream that best fits their proposal. The IC may recommend a different stream where appropriate. The Intercultural Centre provides access to different program streams depending on the nature, purpose, and scale of your activity. The IC priorities community-led, intercultural programming that increases access, participation, and connection across diverse communities.

- Funding stream (free space and stipend)
- Venue stream (free space)
- General stream (commercial and community rates)



## **Need money? Choose the Funding stream**

This stream is for programs that **need money and support to proceed**.

### **Purpose**

To support the research, testing, and delivery of new community-led programs that require funding to be delivered.

### **What is provided**

- \$2,000 stipend (paid on invoice with ABN)
- Up to 10 hours venue access
- Staff support (connections, venue support)
- Peer learning and networking opportunities
- Promotion through IC communications

### **What you need to demonstrate**

- A clear idea or concept that aligns with IC Vision, Mission and Programming Framework
- Engagement with a community, community need or audience
- Capacity to deliver independently or in partnership with someone that can support

### **What is required**

- Delivery of at least one free public outcome
- Participation in check-ins, milestones and evaluation
- Completion of onboarding, compliance and reporting and attendance in key dates

## Need space? Choose the Venue stream

This stream is for programs that are **already viable** but need **space to deliver a free public program**.

### **Purpose**

To provide free IC spaces for community-led programs, events or activities aligned with IC priorities that deliver clear public outcome or community benefit. Suitable for:

- Existing or ready-to-run programs
- Arts, cultural, educational or community activities
- Programs that delivery free public outcome

### **What is provided**

- Up to 30 hours venue access (timing allocated by IC)
- Basic venue support
- Promotion through IC communications

### **What you need to demonstrate**

- A defined program, event or activity
- A clear target community or audience
- Capacity to deliver the program independently
- Alignment with IC Vision, Mission and Programming Framework

### **What is required**

- Compliance with IC Terms of Reference
- Public liability insurance (\$10M minimum), unless covered by Council
- Responsibility for set-up, pack-down and basic venue use
- Bookings must include time for set-up, delivery and pack-down
- Events with more than 40 attendees require IC staff onsite and may incur staffing costs
- Activities must not disrupt other users in the shared space
- When free venue use is offered, internal and external affiliated hirers are responsible for setting up and packing down the space. This includes setting up table, chairs, wiping down tables and chairs and placing any used dishes into the dishwasher.
- Hirers must abide by the Intercultural center Terms of Reference

## **Putting on a paid event or one that's closed to the public? Choose the general stream**

This stream applies where the primary purpose is **private benefit, income generation, or organisational use**.

### **Purpose**

To enable paid or partnership-based use of IC spaces. Includes commercial rates and community rates. Suitable for:

- Businesses, consultants and corporate organisations
- Paid workshops, classes or events
- Meetings, training or private functions

### **Classification guidance**

Your booking will be assessed as commercial if:

- The activity generates profit or private financial gain
- The organiser is a business or corporate entity
- The booking is primarily for internal use within your organisation

Your booking will be assessed as community if:

- You are a registered non for profit
- delivers community benefit



## Who can apply?

Expression of Interest is open to people who live, work or study in the City of Darebin. See [map of Darebin](#) boundaries. You may wish to collaborate with people who are not Darebin-based.

We strongly encourage applications from people who are Aboriginal and/or Torres Strait Islander, Deaf, disabled, culturally and linguistically diverse, women, gender diverse, experiencing financial hardship, and LGBTIQ+ community members.

Applicants must select a preferred stream, or preference of streams. IC may recommend an alternative stream based on suitability.



## What can you do?

- Workshops, talks or facilitated discussions
- IC nights for Cultural events, performances or screenings
- Food-based programs or shared meals
- Creative development or open rehearsals
- Intercultural or interfaith gatherings
- Arts, craft or making sessions
- Community care or wellbeing practices
- Place-based or climate-related activities

## How will participants be selected?

Participants will be selected by a panel based on how well your project:

- Develops intercultural understanding and cultivates mutual respect between people from different cultures, genders, generations, faiths and/or identities
- Involves members of communities who may experience discrimination and disadvantage
- Practically fits within the venue and broader program
- Level of community benefit and accessibility
- Readiness and feasibility
- Contribution to a diverse and balanced program
- Comply with Terms of reference of the site

## How do I apply?

A short application is available [online](#)

Please [contact us](#) to arrange an alternative format or if you need support completing the application form.

Shortlisted applicants may be invited to discuss their proposal and provide further information before final selection.



**Darebin  
Intercultural  
Centre**

## How can I find out more?

We will be holding three information sessions:

- Online Information session: Wednesday 10 June 2026, 1-2pm
- Online Information session: Tuesday 16 June 2026, 5.30-6.30pm
- In Person Information Session: Monday 22 June 2026, 4.30-6pm

Register to attend an information session [here](#).

## Contact us:

Email [intercultural@darebin.vic.gov.au](mailto:intercultural@darebin.vic.gov.au)

Phone (03) 8470 8440